

Trustees Report and Financial Statements

for the year ending
31st December 2020

Registered Charity Number: 1129924
Company Registered Number (England and Wales) 06848059

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Trustees Report

The Virtual Doctors is the UK's leading primary health care international telemedicine charity. Its principal aim is to improve primary healthcare and prevent unnecessary referrals to hospitals in Africa.

Using a proprietary Smartphone App, the service currently enhances the knowledge of clinical officers in isolated health centers in Zambia and Malawi with NHS (National Health Service) volunteer doctors.

The result is that the combined knowledge of the virtual NHS Doctors and the Clinical Officer on the ground improves the treatment options for the patient.

Our Governance Structure

The Virtual Doctors UK Charity raises funds, manages volunteers, develops the technology, and governs the mission and organisation. It then provides funds and direction to Virtual Doctors Ltd Zambia a registered Virtual Doctors NGO in Zambia and a registered non-profit company to deliver the service on the ground in Zambia and Malawi.

For reporting purposes this report details the financial and impact performance of Virtual Doctors UK through its activities and as sole funder of Virtual Doctors Ltd Zambia. Virtual Doctors Zambia Ltd also has to submit its own accounts in country.

The UK trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st December 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

The Trustees are satisfied that they have complied with the duty in section 17(5) of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission.

Organisation Trustees and Staff Names/Details

The Virtual Doctors UK has the following Trustees

Mr Graham Precey (Appointed 26.02.2020)	Chairman
Mr Ian Kerr (Stood down 26.02.2020)	(Outgoing Chairman)
Mr David Dutton	Trustee
Mrs Diana Forrest (Stood down 10.03.2021)	Trustee
Dr Mike Thompson (stood down 16.09.2020)	Trustee
Mr Ian Clarke (stood down 16.01.2021)	Trustee
Mr James Phiri	Trustee
Mrs Kathy Burke	Trustee
Mr Naggib Chakhane	Trustee
Mr Gary Larnder (Appointed 10.06.2020)	Trustee

Zambian Trustees & Directors

The Virtual Doctors Zambia Ltd has the following directors

Mr Boniface Fundafunda	Director
Mr Ngenda Nyambe	Director
Dr Phallon Mwabe	Director
Mr Muyunda Munyinda	Director
Mr Huw Jones	Founder & Executive Director
Mr James Phiri	Chairman
Ms Patricia Banda	Director

Other Parties

Volunteer Medical Professionals in the NHS	200 (as of end 2020)
Independent examiner	Parkers, Cornelius House 178-180 Church Road
Bankers	Co-operative Bank PO Box 250 Delf House, Skelmersdale, WN8 6WT
Charity Registered Office	Sussex Innovation Centre University of Sussex Falmer, Brighton BN1 9SB

Structure, Governance and Management

Structure

In the UK there is one full time member of staff, the Executive Director, and a part-time Executive Business Assistant. The Office is supported by several consultants, pro bono partners, and volunteers.

In Zambia there are 4 full time staff: the Regional Operations Director and 3 clinical Liaison staff.

Governance

The Board of Directors and Trustees have the responsibility for all governance, policy, strategy and financial matters. Appointment of new trustees is at the discretion of the existing Board of trustees.

The Board of Directors held 4 Trustee Meetings during the period 1 January —31 December 2020. An annual general meeting was not convened during the period.

The Board includes Trustees with experience in not-for-profit management, finance and accountancy, medicine, public health, global business, technology and fundraising. The normal term of office is two years before review. The Charity's Constitution dictates that only two Trustees may be appointed in any one year with term of office reviewable every two years from the anniversary date.

The Charity seeks to recruit based on relevant skills and expertise. Proposed members are expected to already possess experience in a range of areas which are of relevance to the activities and priorities of the charity. References are requested as a matter of routine and a conflict-of-interest register is maintained.

Management

The Executive Director has been responsible for the overall management and co-ordination of the Virtual Doctors activities, assisted on occasion by several honorary consultants. He has acted as advisor to the Board and implemented decisions taken by Trustees. The 2016-2019 strategy document and business plan has been a guiding operational practice. A new 3-year strategy was developed by a Strategy Sub-Group for 2020 with a business plan.

Financial Management

The Executive Director has been responsible for the management of the Virtual Doctors financial and administrative procedures during the period in close consultation with the Honorary Treasurer and other Board members. Book-keeping and financial records of funds sent overseas are managed by a professional accountant in Zambia.

Risk Management

The charity Trustees have considered the major risks to which the charity is exposed and have established systems and procedures to manage those risks. Regular assessments are undertaken to ensure sufficient funds are available to cover the unexpected variance of income and expenditure. The Trustees had previously identified the need for internal controls and are satisfied that appropriate authorisations have been put in place. The Risk register was reviewed at the Trustee December 2020 meeting.

Our main risks as an organisation to be mitigated can be summarised as follows

- The risks associated with medical advice being used to improve patient health
- The risks associated with holding medical records
- The risks associated with keeping remote volunteers and clinical officers motivated and engaged
- The risks associated with keeping donors engaged
- The political and policy risks of ever changing healthcare standards by national governments.

The trustees have a risk management strategy which comprises:

- a regular review of the risks the charity may face
- the establishment of systems and procedures to mitigate these risks in the plan; and
- the implementation of procedures designed to minimise any potential impact on the charity should those risks materialise.

The risk areas identified are monitored at an appropriate level of responsibility by the Trustees.

Policy on Reserves

As at 31 December 2020 the charity's free reserves are £97,940, which represents 16 weeks or 4 months operating using free cash reserves alone. The Reserves Policy currently recommends the holding of free reserves greater than 26 weeks but less than 52 weeks of operation. This policy will be reviewed at regular intervals to ensure it is adequate and may be increased in the future if the Trustees deem appropriate.

Message from the Chair – Graham Precey

What a year 2020 was! The year that the world realised that we were so interdependent in so many ways. The year that technology finally showed its ability to be right at the heart of healthcare. And what a year for the Virtual Doctors teams that have been on this mission for a decade and more. A massive thank you to the 200+ NHS volunteers who not only served the UK but after a long shift then supported rural communities in Zambia and Malawi with their knowledge and expertise.

The Clinical Officers we support with telemedicine in 233 front line healthcare centers in Zambia this year have requested support for over 3,000 complex patient cases from our Virtual Doctors Service. This is the largest number of cases answered in our history and the highest number of volunteers serving the most patients in a single year. The Virtual Doctors teams have been simply amazing, it's been our best year to date for impact, income and volunteering.

So what will 2021 bring? Respite? - No, we have more healthcare inequalities to right. More people to help, more volunteers to support and new areas to understand including a focus on the increasing number of Gynecological and Obstetric cases and the increasing impact of Climate Change on rural patients' lives. Our aim by 2025 is to provide 750 rural health workers in Africa with access to medical knowledge that will improve the health of 18,000 people per year.

So, can you do something to help us get to our mission quicker? If you have supported us in 2020, thank you. If you like what we do: please tell people around you. And finally, if you have ideas, contacts or views on what we could do differently or better, then please let us know.

Graham, Chair, the Virtual Doctors

Activities and Key Achievements 2020



Patient Case Reviews

The result of all our work is that patient cases in Africa have been provided with the best knowledge from our NHS volunteers and combined with the expertise of their Clinical Officers in their treatment plans.

2019 cases = 2049

2020 cases = 2980

In 2020 we increased the number of patient cases that our volunteer NHS doctors reviewed by 45% which is our highest percentage increase in a year ever.

Here is some of the ways we achieved this.....

Expansion in Zambia

The end of 2020 saw the Virtual Doctors service set up in 233 health facilities (rural health centres and some district hospitals) in 37 Districts across 5 Provinces in Zambia, covering a population catchment of about 3.5 million people (20% of the population).

Many of the Districts are in deep rural areas where access to primary health care is most challenged. We had a target of 268 centers set up with our service by the end of 2020, which would mean the Virtual Doctors presence in every province in Zambia, translating to full countrywide coverage of our service. However, with the increase in the number of sites, comes the increase in the number of patient cases being handled by our volunteer Doctors. Recruiting more volunteer Doctors is challenging, especially during the pandemic when workloads for some hospital Doctors and GPs were uncertain. We therefore decided to set up remaining sites in stages with some set up in December and the rest in January 2021 next year. This allows time for us to spread the word and recruit more volunteer Doctors to meet the increase in demand.

Responding to the Covid-19 Pandemic

When the Covid-19 pandemic struck, an unprecedented crisis began. We proactively surveyed over 100 of the health centers using our service to assess their ability to respond to Covid-19 and devised a plan to further support the Ministry of Health's strategy to keep health workers safe, enabling them to continue providing their essential primary healthcare services in the districts.



We identified the needs of the health workers' access to access simple hand washing facilities.

WASH kits are well-received at Fishing Camps Health Post, Siavonga District, Southern Province, Zambia

Our Covid-19 response comprised two initiatives: Water, Sanitation and Hygiene (WASH) and a our educational initiative to increase the capacity of medical personnel to prepare and respond to Covid -19 ensuring primary health care continued to be available in their communities. The WASH kits were funded through a special appeal to donors. They are simple foot-operated hand-wash stations and were issued with hygiene supplies along with information posters in multiple languages setting out approved Zambian government guidelines on Covid-19 prevention. We also produced videos available to rural clinic staff on how to use the equipment.

Our educational initiative also helped to alert the communities to the threat of Covid-19 and spotlighted how to help prevent infection and the spread of Covid. Our messaging inspired some Clinical Officers who have shared their own experiences of working with our service by making their own videos, focusing on themes such as infection control. This also helps raise prevention awareness in their communities as part of their frontline healthcare provision. Beyond helping to contain the spread of the virus, our WASH initiative has helped to improve general sanitation in the health facilities we support which translates to a positive impact on patient and health worker wellbeing.

Our Zambia Team also digitised COVID-19 Zambian MoH infection control curriculum in partnership with the Zambia Institute of Public Health (ZNPHI). In October our team started a series of monthly Virtual Healthcare Show & Tell broadcasts, as a platform for front-line health workers to interact and share their knowledge and to receive feedback from peers and specialists in the UK and Zambia. In an effort to facilitate feedback and data for decision making, we have created a feedback cycle that incorporates the Clinical Care Officers and provides them with metric data for management decision making. This approach has been very successful; Clinical Officers (COs) engage with senior management about digital health and our telemedicine solution. We have also introduced Quality Metric Assessments or QMA indicators that are geared toward increasing positive clinical outcomes and decreasing counterproductive behaviour in case management.

On the Medical Team side, the clinical forum, which is a set of educational resources designed to support the COs ongoing professional development, has been re-designed as a mobile phone app so that it can be used seamlessly on devices alongside the VDRs consultation app. The Team has also been providing weekly educational case reports directly to the COs via their WhatsApp group to help stimulate discussion and enhance their learning; these have been well received. Further building on the peer-community WhatsApp group, Educational Lead Dr Jo Loveridge has been producing new practical documents for the exclusive use of the CO Support Group.

Malawi - From Pilot to Full Rollout

We signed a Memorandum of Understanding with the Ministry of Health in April to extend our service beyond the current 5 pilot health facility sites in Lilongwe District. However, in June the country held national elections resulting in a change of government. This required that we temporarily cease engagement whilst allowing for the bedding-in process of the new government. Discussions have only just begun again with the new team at the Ministry of Health and we have agreed as part of the next steps to develop a plan for significant expansion into all nine Districts of Central Province of Malawi in 2021.

Our Impact

The impact of what we do can not only be measured in numbers of patients in Africa upon whom we have a positive impact but also the lives and experience of our NHS volunteers and the stories that can be told. In 2021 we have commissioned a comprehensive M&E evaluation of our work. In the meantime, here is what we have heard in terms of our impact.

Clinical Officer Spotlight

Pecidah Chikonde is a Clinical Officer at Nampundwe Rural Health Centre since 2017, this being her first station since completing school in 2015. She started benefitting from the Virtual Doctors Service in 2018 and says: *"it has been a tremendous journey. The Virtual Doctors have given me more confidence because working in a rural area is not easy. They have also added to my skills and knowledge, that is why I rely on the VDr's consultations."* *The WASH commodities that were distributed to us have really helped the facility. We are really grateful for all the things you gave us to help fight the coronavirus. This shows us that you really care about us".*

When she is not treating patients and discussing cases with Volunteer Virtual Doctors, Pecidah loves to cook and try out new recipes!



Case study: Poisoning

We received a referral from one of our new sites, Silverland Rural Health District, in Serenje District, Central Province. They were faced with a 47-year old gentleman who was extremely unwell. His wife reported that he had taken 'an unknown poison'. On assessment they found that his heart rate was very slow, his blood pressure was dangerously low, and he was only semi-conscious. They had performed some immediate resuscitation measures but contacted the Virtual Doctors for further support and assistance.

The case came through to one of our Emergency Medicine Volunteers who works in toxicology. The mainstay of treatment in cases of poisoning is supportive; there are very few antidotes available. However, the Virtual Doctor answering this case recognised from this man's presentation that he may well have ingested a compound containing organophosphates (found in certain insecticides). In such cases there is a specific treatment, which can be lifesaving. The Virtual Doctor gave advice about general care and management of the patient and also shared how to administer the treatment drug in small, repeated doses. With this vital intervention the patient made a dramatic improvement over the next few hours. We were pleased to learn that by the following day the patient was stable, though he still remained under observation.

The Virtual Doctors' input did not end there. The volunteer was able to share information about potential signs of ongoing complications post treatment and during the recovery period.

This case study demonstrates that our work is valuable and not just about the immediate case management but also about ongoing learning and sharing of best practise.

What our Stakeholders say (verbatim)

*"Congratulations VDRs. You are an inspiration for the Clinicians in the country! We Thank God for the service. " Victor Mulenga, **Zambian Helpers, Chilanga District, Lusaka Province**, in response to one of our monthly newsletters.*

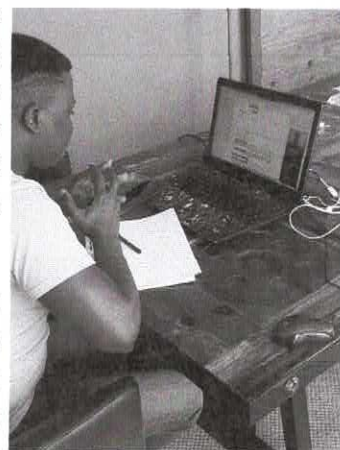
*"am really enjoying the VDRs network. The doctors are quick to respond to the referrals and their advice are great, very helpful and educative. The VDRs are super fantastic." Serah Chibale, **Mawanda Zonal Health Centre, Lusangazi District, Eastern Province**.*

*"Virtual doctors as an organisation is a true and dedicated partner in fight against the disease burden in our communities. It feels so great to be part of this organization and thank u for making our work much lighter as clinicians." Lawrence Shawa, **Chibombo Rural Health Centre, Chibombo District, Central Province**.*

Virtual Training for Virtual Doctors

We have also developed a **new, virtual, training model** based on a "Training the Trainers" concept: Clinical Care Officers (CCOs) (the most senior Clinical Officers (COs) responsible for managing all COs in their district) are trained remotely over Zoom by the VDRs team in Lusaka, so that they are able to train COs in their Districts to use the VDRs telemedicine service. On the day of training, 6-10 COs are trained together at the District Health Office by the CCOs. The training is backed up with support from our team in Lusaka via Zoom.

This new model not only allows us to by-pass Coronavirus-related obstacles but is a another step towards our ultimate aim of institutionalising the service into the Zambian health system, it will also enable us to redirect cost savings towards COVID-19 prevention activities and beyond – an exciting development and direction for the Virtual Doctors: turning a threat into an opportunity and going further virtually while continuing to enrich the quality of healthcare service delivery where it's needed most.



Clinical Liaison Specialist Pralin Koongo dispensing virtual training from the VDRs Lusaka office.

Monitoring & Evaluation

After securing transformational funding for our impact assessment, we have recruited the services of a Zambian Monitoring, Evaluation and Learning team who will spend the next 6 months carrying out internal and external Monitoring and Evaluation (M&E). This includes designing the VDRs M&E framework, training the VDRs Zambia team for improved M&E skills and higher quality M&E continuity, and finally writing the comprehensive evaluation report which we expect will be complete by late May 2021. This will be invaluable for the consolidation of our growing service and to provide our donors and stakeholders comprehensive evidence of the impact of their investment for our beneficiaries and their communities.

Medical Team & other Volunteers

towards the impacts of COVID19 on health inequality around the world. We see this as an exceptional year as a consequence of short-term donor sentiment towards COVID response and the return of investment in an experienced fundraiser. This also explains why our cost of fundraising which went from 16% in 2019 to 25.8% in 2020. As money gets harder to raise in a post COVID world an invest £1 to raise £4 is something we aim to reduce but also feels realistic.

We believe that this was an exceptional year of exceptional circumstances as many donors and investors saw the need to put short term healthcare systems in place to deal with COVID 19.

In 2021 we believe that the realities of a global slowdown precipitated by the COVID pandemic and asset values dropping that we will need to work harder to secure funding for our service and expansion plans. Precipitated by the Covid 19 pandemic.

Expenditure 2020 was £311,078 compared to £161,515 in 2019 enabling a increase in the number of patient cases reviewed, more virtual doctors volunteers than ever to support and an increase in the number of healthcare centres we serve.

In 2020, as in previous years, the charity has benefitted from the exceptional generosity of a handful of core funders who share the vision of what can be done with the Virtual Doctors service. This includes four key donors (who wish to remain anonymous) who, once again, contributed significantly to our UK core and fundraising costs.

The pro bono support we receive is inspiring and enables cost savings. We extend our gratitude once again to the three volunteers who continued to work on our core technology platform to keep our technology up to date, secure and meeting the demands of the users and Ministries of Health.

We also extend our thanks to the 200+ NHS Doctors who volunteer their knowledge and expertise day in day out in support of better healthcare. We have estimated that this knowledge if paid for at Private Healthcare rates would be worth £0.5m to the countries where we deploy our service and technology per annum.

At the end of the year free reserves carried forward were at £97,940

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on 27 September 2021 and signed on its behalf by:

A handwritten signature in black ink, appearing to read 'G Larnder', with a stylized flourish at the end.

G Larnder

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF THE VIRTUAL DOCTORS

Independent examiner's report to the trustees of The Virtual Doctors ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31st December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

Since your charity's gross income exceeded £250,000 your examiner must be a member of a listed body. I can confirm that I am qualified to undertake the examination because I am a registered member of FCA which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Annette Watson

Annette Watson PhD BSc FCA
FCA
Parkers
Cornelius House
178-180 Church Road
Hove
East Sussex
BN3 2DJ

Date: 27th September 2021

THE VIRTUAL DOCTORS

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31ST DECEMBER 2020**

	Notes	Unrestricted funds £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		127,671	177,176	304,847	206,639
Investment income	2	<u>25</u>	<u>-</u>	<u>25</u>	<u>25</u>
Total		127,696	177,176	304,872	206,664
EXPENDITURE ON					
Raising funds		66,817	12,000	78,817	34,281
Charitable activities					
Virtual Doctors Service		109,373	122,888	232,261	127,234
Total		176,190	134,888	311,078	161,515
NET INCOME/(EXPENDITURE)		(48,494)	42,288	(6,206)	45,149
RECONCILIATION OF FUNDS					
Total funds brought forward		146,434	42,165	188,599	143,450
TOTAL FUNDS CARRIED FORWARD		<u>97,940</u>	<u>84,453</u>	<u>182,393</u>	<u>188,599</u>

**THE VIRTUAL DOCTORS
FORMERLY VIRTUAL DEVELOPMENT UK**

**BALANCE SHEET
31ST DECEMBER 2020**

	Notes	2020 £	2019 £
FIXED ASSETS			
Tangible assets	6	888	4,262
CURRENT ASSETS			
Debtors	7	4,105	1,200
Cash at bank		<u>180,874</u>	<u>186,060</u>
		184,979	187,260
CREDITORS			
Amounts falling due within one year	8	(3,474)	(2,923)
NET CURRENT ASSETS		<u>181,505</u>	<u>184,337</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>182,393</u>	<u>188,599</u>
NET ASSETS		<u>182,393</u>	<u>188,599</u>
FUNDS	10		
Unrestricted funds		97,940	146,434
Restricted funds		<u>84,453</u>	<u>42,165</u>
TOTAL FUNDS		<u>182,393</u>	<u>188,599</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31st December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 27th September 2021 and were signed on its behalf by:


.....
G Larnder - Trustee

**THE VIRTUAL DOCTORS
FORMERLY VIRTUAL DEVELOPMENT UK**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST DECEMBER 2020**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charitable company has taken advantage of the following disclosure exemptions in preparing these financial statements, as permitted by FRS 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland':

- the requirements of Section 7 Statement of Cash Flows;
- the requirement of paragraph 3.17(d);
- the requirements of paragraphs 11.42, 11.44, 11.45, 11.47, 11.48(a)(iii), 11.48(a)(iv), 11.48(b) and 11.48(c);
- the requirements of paragraphs 12.26, 12.27, 12.29(a), 12.29(b) and 12.29A;
- the requirement of paragraph 33.7.

Preparation of consolidated financial statements

The figures for VDr's Zambia Ltd have not been consolidated into these accounts as the incomes are below required thresholds. Zambia is limited by guarantee, so VDr's UK holds no shares, but has a controlling interest through membership.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings	- 33% on cost
Computer equipment	- 33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

**THE VIRTUAL DOCTORS
FORMERLY VIRTUAL DEVELOPMENT UK**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

1. ACCOUNTING POLICIES - continued

Hire purchase and leasing commitments

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. INVESTMENT INCOME

	2020	2019
	£	£
Deposit account interest	<u>25</u>	<u>25</u>

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	3,641	3,903
Other operating leases	4,666	5,232
Deficit on disposal of fixed assets	<u>133</u>	<u>-</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31st December 2020 nor for the year ended 31st December 2019.

Trustees' expenses

Trustees' expenses were £844 for the year ended 31st December 2020 and £2,306.86 for the year ended 31st December 2019.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2020	2019
Fundraising	1	1
Project	<u>1</u>	<u>1</u>
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

**THE VIRTUAL DOCTORS
FORMERLY VIRTUAL DEVELOPMENT UK**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

6. TANGIBLE FIXED ASSETS

	Fixtures and fittings £	Computer equipment £	Totals £
COST			
At 1st January 2020	385	29,377	29,762
Additions	-	401	401
Disposals	<u>-</u>	<u>(17,378)</u>	<u>(17,378)</u>
At 31st December 2020	<u>385</u>	<u>12,400</u>	<u>12,785</u>
DEPRECIATION			
At 1st January 2020	75	25,425	25,500
Charge for year	128	3,513	3,641
Eliminated on disposal	<u>-</u>	<u>(17,244)</u>	<u>(17,244)</u>
At 31st December 2020	<u>203</u>	<u>11,694</u>	<u>11,897</u>
NET BOOK VALUE			
At 31st December 2020	<u>182</u>	<u>706</u>	<u>888</u>
At 31st December 2019	<u>310</u>	<u>3,952</u>	<u>4,262</u>

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other debtors	1,200	1,200
Prepayments	<u>2,905</u>	<u>-</u>
	<u>4,105</u>	<u>1,200</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade creditors	188	830
Social security and other taxes	1,784	1,012
Other creditors	-	82
Accrued expenses	<u>1,502</u>	<u>999</u>
	<u>3,474</u>	<u>2,923</u>

**THE VIRTUAL DOCTORS
FORMERLY VIRTUAL DEVELOPMENT UK**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

9. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
Fixed assets	888	-	888	4,262
Current assets	100,526	84,453	184,979	187,260
Current liabilities	(3,474)	-	(3,474)	(2,923)
	<u>97,940</u>	<u>84,453</u>	<u>182,393</u>	<u>188,599</u>

10. MOVEMENT IN FUNDS

	At 1/1/20 £	Net movement in funds £	At 31/12/20 £
Unrestricted funds			
General fund	146,434	(48,494)	97,940
Restricted funds			
Monitoring Report Fund	-	23,476	23,476
Zambia Expansion Fund	38,261	(1,664)	36,597
Malawi Pilot Fund	3,423	17,796	21,219
Bursary Fund	481	180	661
App Development Fund	-	2,500	2,500
	<u>42,165</u>	<u>42,288</u>	<u>84,453</u>
TOTAL FUNDS	<u>188,599</u>	<u>(6,206)</u>	<u>182,393</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	127,696	(176,190)	(48,494)
Restricted funds			
Monitoring Report Fund	30,000	(6,524)	23,476
Zambia Expansion Fund	64,840	(66,504)	(1,664)
Malawi Pilot Fund	17,796	-	17,796
Fundraising Consultancy Fund	12,000	(12,000)	-
Bursary Fund	180	-	180
COVID-19 Response Fund	42,360	(42,360)	-
App Development Fund	10,000	(7,500)	2,500
	<u>177,176</u>	<u>(134,888)</u>	<u>42,288</u>
TOTAL FUNDS	<u>304,872</u>	<u>(311,078)</u>	<u>(6,206)</u>

**THE VIRTUAL DOCTORS
FORMERLY VIRTUAL DEVELOPMENT UK**

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31ST DECEMBER 2020**

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1/1/19 £	Net movement in funds £	At 31/12/19 £
Unrestricted funds			
General fund	122,229	24,205	146,434
Restricted funds			
Zambia Expansion Fund	4,000	34,261	38,261
Malawi Pilot Fund	10,700	(7,277)	3,423
Fundraising Consultancy Fund	6,521	(6,521)	-
Bursary Fund	-	481	481
	<u>21,221</u>	<u>20,944</u>	<u>42,165</u>
TOTAL FUNDS	<u>143,450</u>	<u>45,149</u>	<u>188,599</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	142,832	(118,627)	24,205
Restricted funds			
Zambia Expansion Fund	52,428	(18,167)	34,261
Malawi Pilot Fund	5,423	(12,700)	(7,277)
Fundraising Consultancy Fund	5,500	(12,021)	(6,521)
Bursary Fund	481	-	481
	<u>63,832</u>	<u>(42,888)</u>	<u>20,944</u>
TOTAL FUNDS	<u>206,664</u>	<u>(161,515)</u>	<u>45,149</u>

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st December 2020.