



Hanworth



Annual Report 2024

Prayer of St Richard

Thanks be to you, our Lord Jesus Christ,
for all the benefits which you have given us,
for all the pains and insults which you have borne for us.
Most merciful Redeemer, Friend and Brother,
may we know you more clearly,
love you more dearly,
and follow you more nearly,
day by day.
Amen.



Annual Report 2024 Contents

	Page
Agenda for APCM –18 May 2025	4
Minutes of 2024 APM and APCM	6
Electoral Roll Report	8
PCC Secretary's Report	9
Treasurer's Report	10
Church Wardens' Report	17
Safeguarding Report	18
Hampton Deanery Synod Report	19
Curate's Report	20
Vicar's Report	21



The Annual Parochial Church Meeting is to be held on Sunday 18th May at 10am.

An Attendance Register will be taken to include those attending.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer and worship.
2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

1. Welcome
2. Apologies
3. Approval of the Minutes of the AMP and APCM of 23rd April 2023.
4. Matters Arising
5. The presentation of the Annual Report which includes:
 - Electoral Roll and the Electoral Roll Officer's report.
 - PCC Secretary's Report incorporating Proceedings of the Council during 2024.
 - Treasurer's Report – including Audited set of accounts and video presentation.
 - Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2023.
 - Church Safeguarding Officers' Report.
 - Hampton Deanery Synod Report.
 - Curate's Report.
 - Vicar's Report.

The Annual Report was available, (digital and printed versions), prior to the APCM and so taken as read. Questions taken.

6. Appointment of the Independent Examiner for 2025.
7. Elections to PCC
8. Election Results (if necessary)
9. AOB
10. Video collation celebrating our church and community life in the last year.
11. Open time of prayer and sung worship with thankfulness for the last year and seeking guidance from God for this year and beyond.
12. Holy Communion
13. Final Blessing

PCC Membership 2024

Clergy:

Revd Debs Wignall	Ex Officio, Chair,
Revd Yvette Dixon	Ex Officio.

Wardens:

Mike Coombes	Ex-Officio
Ann Hedges	Ex Officio

Elected Members:

Emma Hughes (2023)	
Dave Rayner (2023)	Treasurer
Liz Sharpe (2024)	Deanery Synod
Anita Pinnalawatta (2023)	Electoral Roll Officer
Hannah Mitchell (2023)	Deanery Synod
Emma Brown (2023)	PCC Secretary
Beryl Wittin (2023)	
Mike Reynolds (2024)	
Debi Lagor (2024)	
Pauline Thomas (2024)	

Forthcoming PCC meeting dates are as follows:

Short meeting after APCM 18th May for election of officers
Monday 19th May, (social at the Vicarage), and 21st July Meeting (7:45 pm start).

Church Employees:

Wendy Rayner	Children and Families Worker
Paul Hughes	Communications, Online Church, and Music Lead
Ivanna Chornopyska	Cleaner (Mmmarvellous)

Licensed Ministers

Brenda Small	Licensed Lay Minister
Emma Hughes	Licensed Lay Minister
John Baggs	Licensed Lay Minister Emeritus
Revd Danny Wignall	Permission to Officiate

Minutes of Annual Meeting of the Parishioners, (AMP), and the Annual Parochial Church Meeting, (APCM) at 10am on 12th May 2024.

Both statutory annual meetings were held as a component of Sunday Worship.

Annual Meeting of Parishioners, (AMP)

1. Debs Wignall (DW) Opened with prayer and led worship.
No Formal Apologies
2. Appointment of Churchwardens.

Emma Hughes (EH) is stepping down as Church Warden to dedicate more time to her role as Licensed Lay Minister, (LLM). DW gave grateful thanks and appreciation for everything she has brought to the role.

Current serving church warden Ann Hedges (AH) has kindly offered to stand again for a further year.

Proposed: Emma Brown. Seconded: Yvonne Mansell

Mike Combes (MC) will serve as one of the church wardens

Proposed: Tricia Law Seconded: Yvonne Mansell

Debs Wignall (DW) invited the APM to approve the appointment of the wardens and this was approved by a unanimous show of hands.

Annual Parochial Church Meeting, (APCM)

1. DW Welcomed all to the APCM.
2. The Minutes of the AMP and APCM 23rd April 2023 had been made available online before the meeting. Independently audited Accounts were approved by the PCC in March and DW asked the congregation to confirm their acceptance by a show of hands. This was approved without correction by a unanimous show of hands.
3. Matters Arising – none were tabled.
4. The presentation of the Annual Report which included:
 - Electoral Roll and the Electoral Roll Officer's report.
 - PCC Secretary's Report
 - Treasurer's Report – including Audited set of accounts and video presentation.
 - Church Wardens' Report
 - Church Safeguarding Officer's Report.
 - Hampton Deanery Synod Report.
 - Vicar's Report. Written and video.

The Independent Examiner, Donna Cooksley, was approved:

Proposed: Gavin Thomas

Seconded: Hannah Mitchell

The Annual Report was made available online and printed copies made available prior to the APCM and so taken as read.

PCC

Gavin Thomas (GT) is Stepping down from PCC. DW thanked him for his hard work and his support and encouragement of herself. Nominations for new PCC members follow:

Pauline Thomas
Mike Reynolds
Debbie Lagor

Proposed: Chrissie Clark
Proposed: Yvonne Mansell
Proposed: Hannah Mitchel

Seconded: Tricia Law
Seconded: Pauline Thomas
Seconded: Liz Sharpe

DW prayed for PCC. Grateful thanks and prayers given for Dave for his financial stewardship and to Yvette, Dave, Vanessa, Paul and Wendy for their continued hard work and encouragement in the life and work of St Richards.

Questions: Tricia Law asked a question relating to an Ex-offenders Policy. DW responded that St Richard's has policies in place which PCC review throughout the year. These ensure good governance and safeguarding at St Richards.

5. AOB – there were no additional items.

End of formal meeting, Service continued



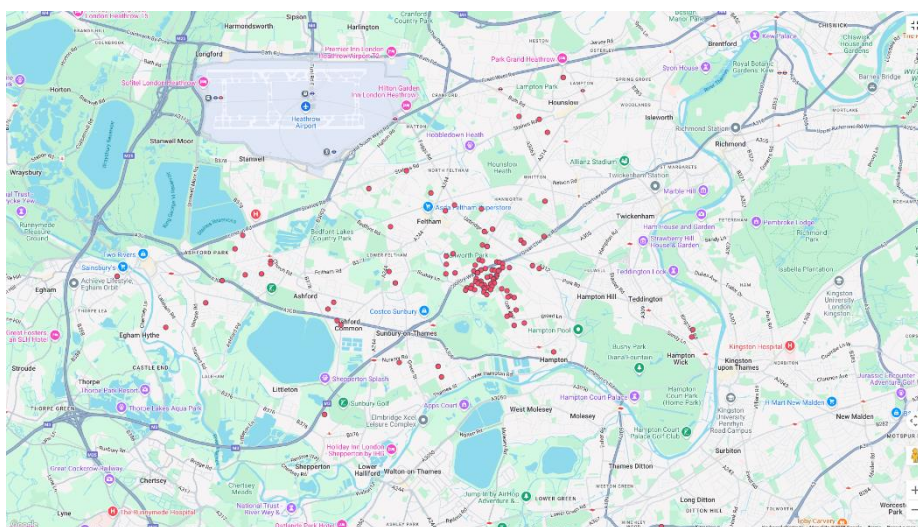
Annual Parochial Church Meeting, (APCM)

Electoral Roll Report to April 2025

As it is six years since the new roll, a completely new Electoral Roll was prepared this year with each person on it required to apply this year. Although the overall total remains the same, there were some significant changes to the roll. 32 people came off. 31 new people joined the roll. During the year a further 4 young people who turn 16 this year and have registered will join the Electoral Roll.

Summary

Date	Total on Roll	Resident in Parish	Male	Female
24/04/24	102	52(51%)	30	72
21/04/25	102	47(46%)	26	76



This map generated by Church Suite shows where members of the Electoral Roll live with the central cluster in our parish. In addition to the 102 people on the Electoral Roll there are a further 100 adults who are registered on Church Suite, 30 of whom also live in the parish. 45 children are registered with us which doesn't include all those who are participants at Coffee Morning.

PCC Secretary's Report

During 2024 we had PCC meetings in January, March, May, July, September, and November. We operate a hybrid model for meetings with participation available both online and on site. We continue to enjoy a very high level of attendance and thanks should go to the PCC members who have prioritised both the meetings and taken ownership of the actions during the church year.

This report seeks to bring out some key activities without repeating content from other specialist reports within this broader APCM document.

Safeguarding

The Parish Safeguarding Dashboard is now fully integrated allowing accurate monitoring and review of training, policies, procedures and church activities. Safeguarding Sunday took place in October 2024. All those on team who have completed the required Safeguarding Training were issued with named team lanyards.

Buildings & Grounds

A detailed log is maintained for all works carried out within the church building and on the grounds, which is summarised in the Church Wardens' Report. A notable achievement this year was the purchase and installation of a much-needed new cooker, which will play a vital role in supporting the church's regular social events. Our sincere gratitude goes to the Roger Casson Fund and a grant from Hounslow Borough Council's Thriving Community Fund for making this and the additional kitchen enhancements possible. Additionally, The Community Prayer Garden continues to thrive, thanks to the dedicated efforts of our small working parties.

Policy and other approvals

Throughout the year, the PCC has remained sighted on risk assessments for the activities of church groups. In addition, several policies have been reviewed and approvals given including for the Health & Safety Policy and Fire Risk Assessment

Financial Matters

The management and stewardship of financial resources are key responsibilities of the PCC. The Treasurer's Report provides a comprehensive overview of the church's financial position. Our regular hall hirers entered into revised agreements reflecting an increase in hire fees. We continue to proactively explore and apply for external grants to support the mission and ministry of the church, which in addition to the grant from HBC also included a small grant to support Wednesday Welcome from the Freshwater Foundation.

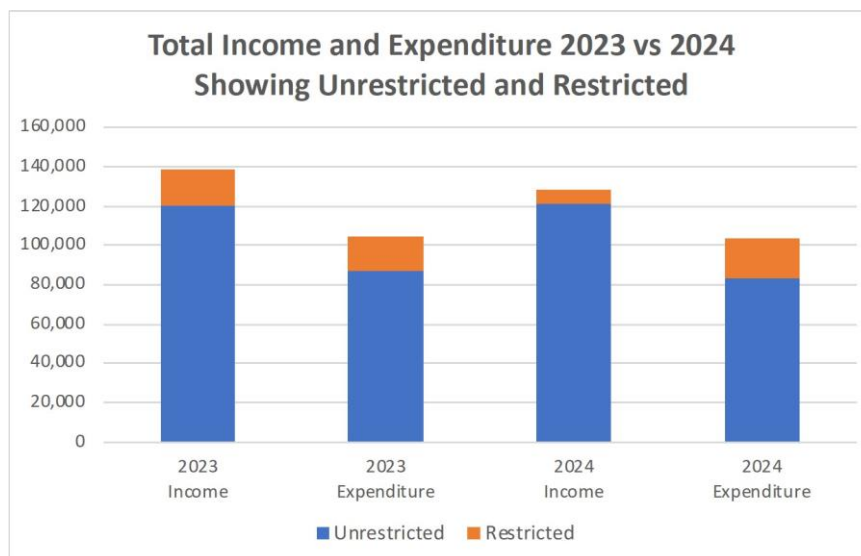


Thank you to all members of the PCC for all their work this year. If you'd like to know more, please speak to me or any of the PCC.

Emma Brown, PCC Secretary

Treasurer's Report (also available as a Video presentation).

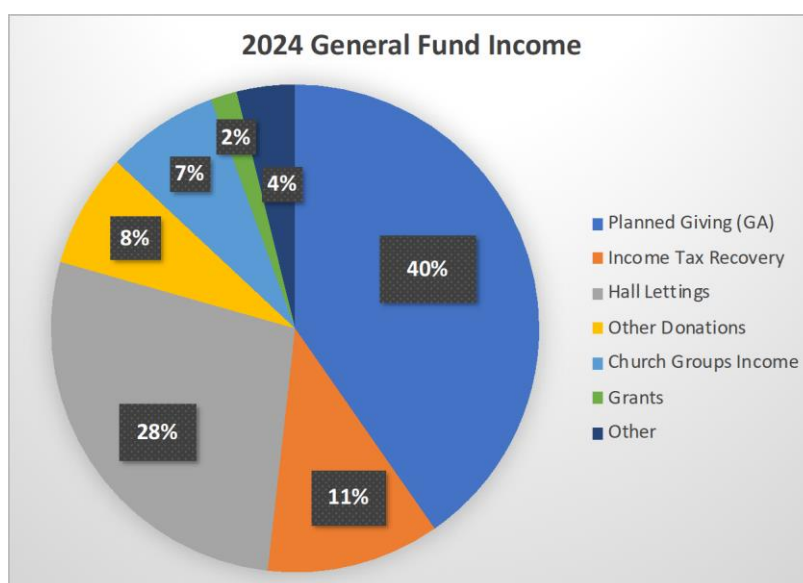
This report to be read alongside the Audited Accounts available as a separate document.



If we compare the overall picture in 2024 with the previous year, we see that the income and expenditure decreased slightly, back to 2022 levels.

In both years the difference between income and expenditure is essentially the repayment of Project Grow loans, but there was less to pay back in 2024. In the accounts these repayments are recorded as a reduction in debt rather than expenditure.

You will also notice that the orange blocks, showing restricted income and expenditure showed that restricted income decreased significantly in 2024, while restricted expenditure increased. This was because we lost the grants for the Children's & Families Worker but still classified the salary costs in the accounts as restricted expenditure.



Let's now look at how the General Fund income is made up.

40% of the income comes from planned giving, most of which is through the Parish Giving Scheme, very similar to 2023.

11% comes from gift aid recovery. 28% comes from hall hire, up from 26% in 2023.

8% comes from other donations including cash in the plate and donations through the card machine or website.

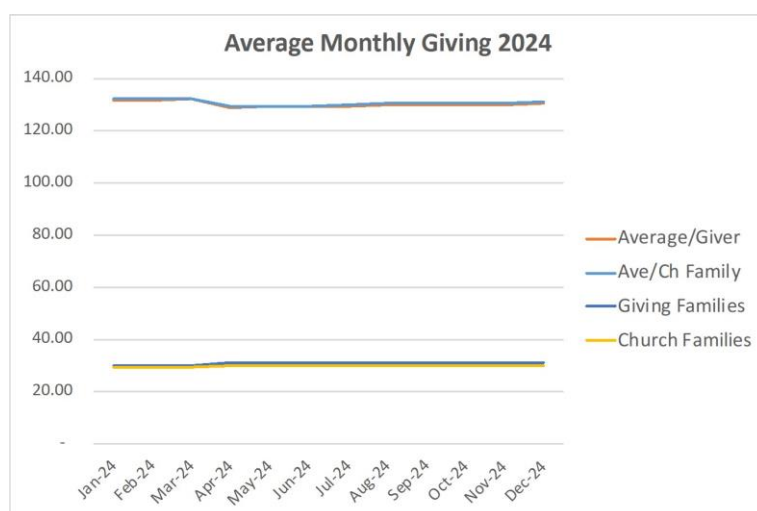
7% comes from Church Groups, primarily the Thursday Social and Coffee Mornings, up from 5% in 2023.

We did get 2% from new grants, even though we lost the Hampton Fund and Hounslow Welcare grants.

The 4% from other sources was almost all from fund-raising and interest on our savings with CCLA. Concert income is no longer included as it now goes into its own fund.



If we look at Parish Giving over the year, we can see that it has been very flat across the year. This means increases from some members have closely matched reductions from others, but mainly it means that most regular givers did not change their level of regular giving.



This graph compares average monthly giving through Parish Giving by all giving families and by just those who are Church families. You can see the graphs have now converged, unlike a few years ago when we benefited from continued giving from people who had left the Church.

We see that the average monthly giving by families has hovered around £130.

The graphs at the bottom show the number of families who give through Parish Giving. Across the year, this has increased very slightly, from 30 of which 29 were Church Families to 31 families of which 30 are Church families. So we have simply gained one Church Family. In two cases, families of members who died in the year have continued to give in their memory.

We are still very keen to get some of the people who give by cash or online to switch to Parish Giving. A few Parish Giving leaflets have been requested recently so this might change in 2025. This will greatly assist in financial planning and will reduce administration in counting, banking and claiming gift aid.

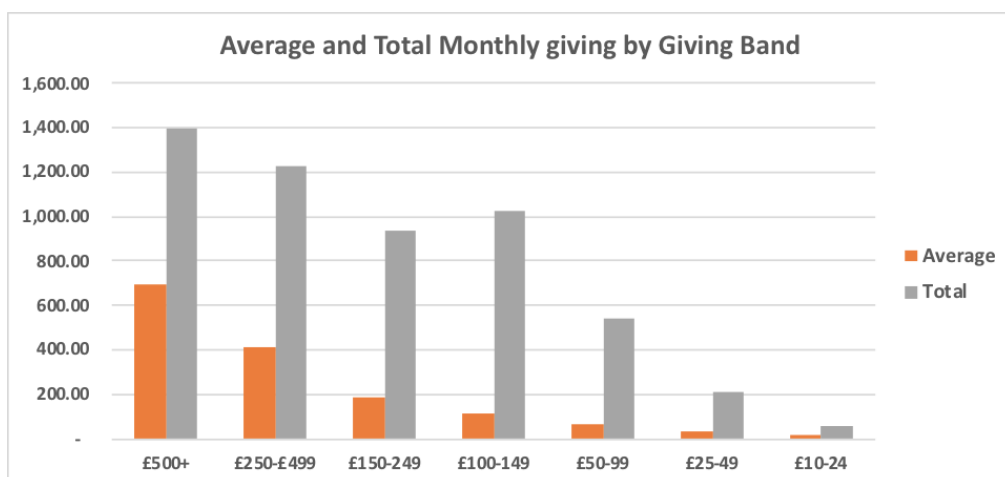


This bar chart compares the monthly giving including gift aid from regular giving families. It presents the number of giving families in each band:

- Below £25, £25 to £49, £50 to £99, £100 to £149, £150 to £249, £250 to £499, and over £500 per month.

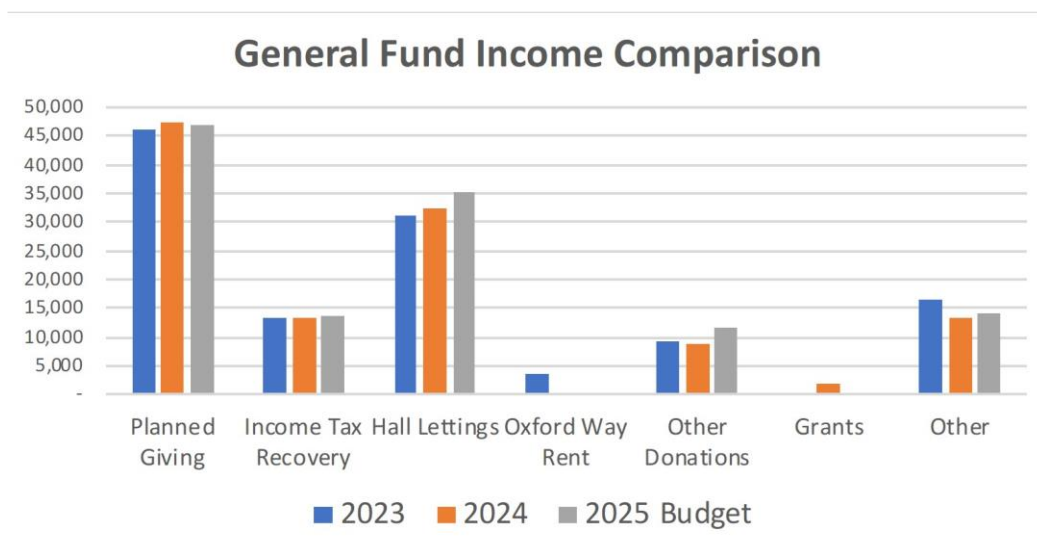
This shows that 9 families are giving about the average amount, 10 families are giving more than the average, and 19 families are giving less than the average.

The eagle-eyed among you will notice that this bar chart includes 38 families compared to the 31 families giving by Parish Giving Scheme in the previous graphs, meaning that 7 regular giving families give by standing order or online.



This next bar chart shows the average and total monthly giving in each of the giving bands shown in the previous bar chart.

This shows how financially dependent the Church is on the 10 families able to give more than the average. Great thanks must go to those 10 families.



If we compare the different types of income and how they are varying, we can see planned giving is hardly changing. As a result, income tax recovery has also stayed flat.

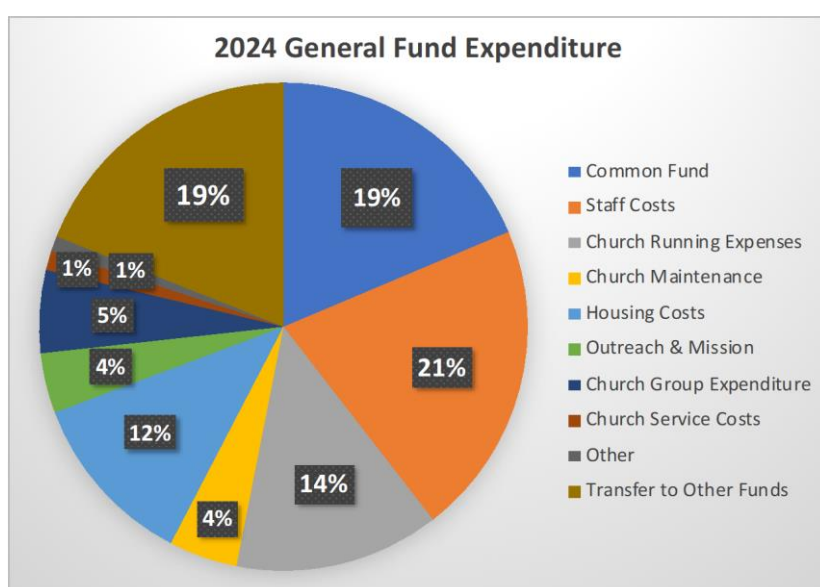
However, hall lettings income is increasing, with the hire rates going up from January 2024 and again from January 2025.

Oxford way rent peaked has disappeared completely in 2024 due to Yvette occupying Oxford Way.

Other donations dropped slightly in 2024 as some giving switched from this category to planned giving. We are hoping for an increase in 2025, as a result of an appeal for increased giving.

There were some small General fund grants in 2024.

Other income declined in 2024 because of the switch of concert income to a separate fund.



Looking at General Fund expenditure, only 19% comes from transfers to other funds to pay off loans and to create the concerts fund. This is down from 30% in 2023.

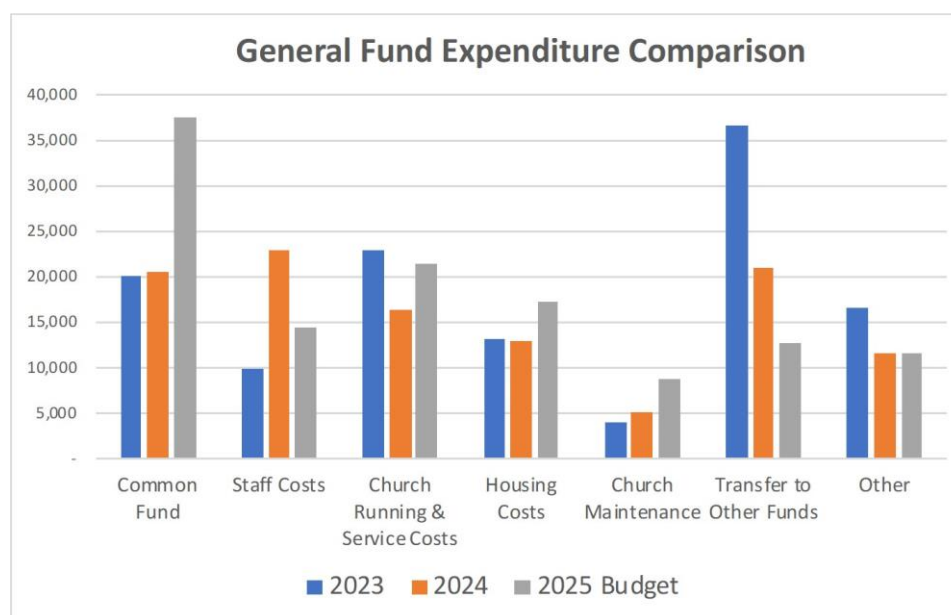
19% is Common Fund, paid to the diocese – a figure that is much lower than the standard parish costs because of our need to pay off the loans. It will increase in 2025.

21% is staff costs, up from 11% in 2023 because of the loss of the grants which paid for most of the Children's & Families Worker salary from a restricted fund in 2023.

14% is Church Running costs, the same % as in 2023 but artificially low because our 2024 gas was paid for by a massive credit on the account caused by the wrong VAT rate being applied in previous years.

Only 4% in 2024 was Church Maintenance, but this disguises the kitchen maintenance costs being paid from the Roger Casson Legacy Fund.

12% is housing costs, for both the Vicarage and Oxford Way.



Looking at how the different types of expenditure are changing, we can see Common fund is shooting up in 2025, now that the loans are largely paid off.

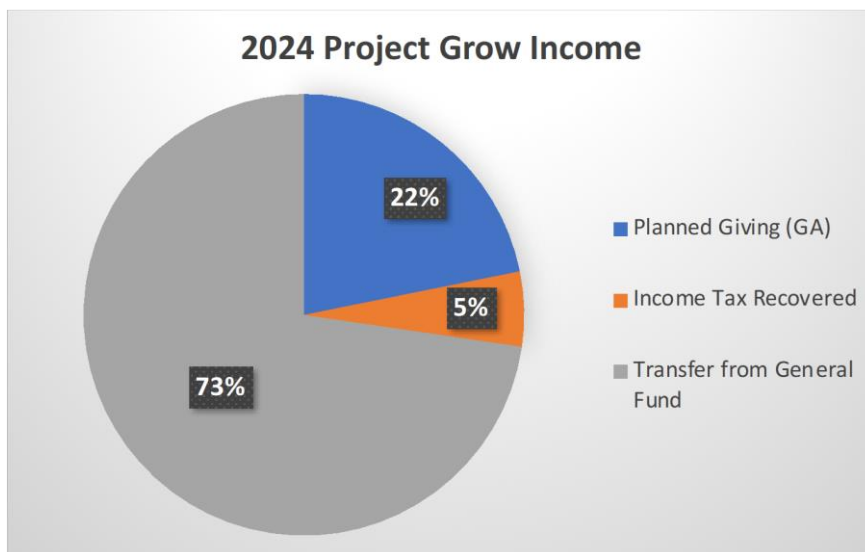
The underlying trend of staff costs is a steady increase but the lack of grants to offset the costs in 2024 caused a massive spike.

Church running costs dropped in 2024 because of the credit that avoided us paying for gas, but we are paying for gas again in 2025. The drop from 2023 to 2025 is because we now have a much cheaper printer contract.

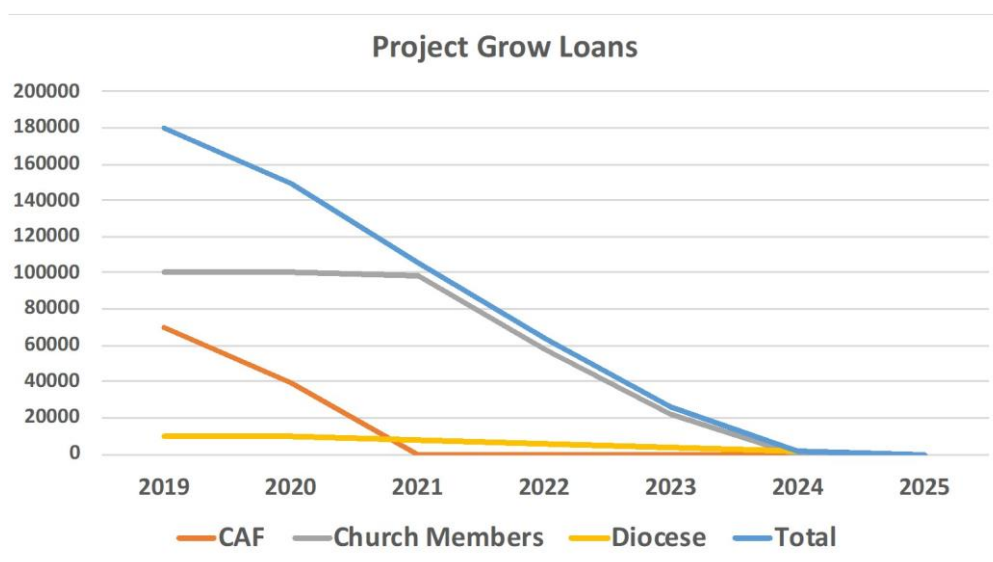
Church maintenance fell to a very low level in 2023 and stayed low in 2024 because most Church Maintenance came from the Roger Casson Legacy Fund.

The transfer to other funds shows a sharp decline from 2023 to 2024 because of the reduced loan repayments and then it falls again in 2025 now that almost all the loans have been paid off.

The change in other expenditure costs is down to the creation of a separate fund for concert income and expenditure.

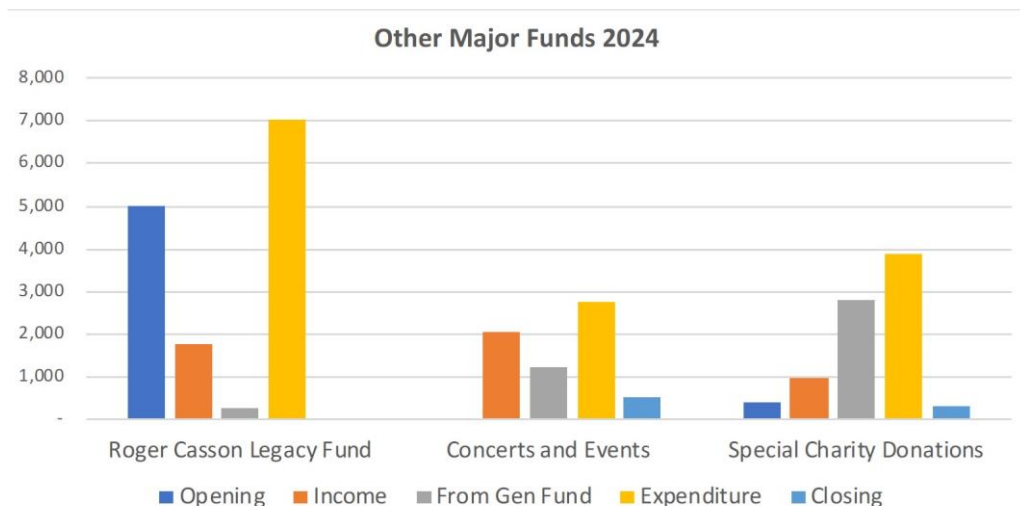


Project Grow income was mostly from the General Fund, but there was still a worthwhile amount coming in through planned giving and gift aid. This fund was only used to pay off the loans.



Here we see how the loans have dropped from £180k in 2019 to just £2k at the end of 2024. In 2025 we will pay back the final £2k to the diocese. All the Church Member loans have now been paid off.

The main lesson from these graphs is that the rate of repayment has been very steady across the years.



This bar chart shows the Roger Casson Legacy Fund which was used in 2024 to pay for the new cooker and other kitchen improvements.

Notice there was Church Member giving towards the kitchen works, meaning that very little had to be transferred from the General Fund to pay for the work.

It also shows the new Concerts and Events Fund. This started with a transfer from the General Fund amounting to the profit from the two concerts in 2023. The income and expenditure relate to the concert in 2024 – note that the expenditure exceeded the income this year, but there is still a surplus to carry forward.

The charities account shows both fund raising for charities like Tear Fund and MacMillan Cancer Support, and the PCC approved payment of 5% of the previous year's unrestricted giving to specific charities (Tear Fund, Shooting Star Hospice and St Richard's School).

Thanks go to

- Donna Cooksley, our Independent Examiner.
- Vanessa Hughes, our book-keeper.
- Chrissie Clark, Mary Smith and Yvette Dixon who have helped Vanessa with banking in 2024.
- Hounslow Borough Council, Freshwater Foundation, Church of the Living God and the Kensington Area of the Diocese for grants.
- Church Members and the Diocese for interest free loans.
- All regular givers, especially those giving through Parish Giving Scheme, as this enables us to receive the Gift Aid every month alongside the giving itself.



Dave Rayner, Treasurer.

Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church

It is one of the Wardens' chief responsibilities to look after the fabric of the building and we are indebted to the many who have researched the options, provided labour and supervised the delivery of that work this year. Especially we would like to thank Paul and Wendy who have chased contractors and facilitated access to the building.

We would also like to especially highlight the work in the kitchen which has included the replacement of the gas cooker, which had failed its annual safety inspection, with an electric cooker and hob and the installation of an extractor hood. The failed water heater was also replaced. The changes required an upgrade to the kitchen electrics to accommodate the new cooker and the lighting was also upgraded.



The wardens would like to thank the large team that worked on all aspects of this significant project for a facility that is critical to many of the users of our premises.

There have been many other repairs throughout the year including doors and the replacement of the awning at the rear of the building.

Annual gas safety checks have been conducted at Oxford Way and the church. Normal repairs and electrical issues have also been addressed at Oxford Way as they have come to light. Thank you to Paul Hughes for organising annual electrical PAT testing and co-ordinating electrical works.

The building continues to be let by a dance class, Aikido Class, pre-school and the Church of the Living God. Hire charges were raised in January 2024 to reflect higher running costs not least for heating and lighting.

The annual fire safety risk assessment has been completed, the smoke alarms and CO detectors have been tested regularly, and two fire drills have been carried out. Thank you to Wendy Rayner for organising the annual fire extinguisher and emergency signage checks. A powder fire extinguisher was replaced in the upper room and four extinguishers will require replacement in 2025.

The wardens have addressed any Health and Safety concerns identified through their annual assessment of the building but would welcome any observations or concerns as soon as they are recognised.

Ann Hedges and Mike Coombes, Church Wardens.

Safeguarding Report

Since the last APCM one Safeguarding concern was reported and followed through to conclusion with support from the area safeguarding advisor and social services. Advice has been sought and guidance received regarding one other possible concern.

We review all roles which require Safeguarding training and continue the process of ensuring all those who require it have completed, renewed, or are working towards completing the training levels required for their roles



We continue to use the Parish Safeguarding Dashboard which enables us to track progress of our safeguarding requirements. We use the Safeguarding hub to track individual's Safeguarding status which includes information about DBS checks and relevant training pertaining to their role in the Church.

We have a good working relationship with our area safeguarding advisor who offers support with safeguarding concerns as well as advice on policies, procedures and training requirements. We are also able to attend safeguarding drop-in clinics when we have a question or query relating to Safeguarding documentation.

In the autumn term we conducted our Safeguarding service. During this service we shared our commitment to making church a safer space for all.

We continue to communicate our 'commitment to safer churches' via the safeguarding noticeboard, signage in the bathrooms and on the foyer and church screens. St Richards is committed to making a safer church for all those who attend our groups, our services, and within our community.

Wendy Rayner and Gill Coombes, Church Safeguarding Officers.

Hampton Deanery Synod Report

In 2024, Deanery Synod Meetings were held on 20th February 22nd May and 7th November in different churches around the Deanery.

20th February at St Mary's Hampton.

The key theme for this meeting was an introduction to the new Diocesan Secretary, Oliver Home, who shared about his background and commitment to the church. He highlighted two key elements to his role:

1. Chief Executive of the London Diocese fund. His primary role was to serve the Churches and Ministers in what they do. He had to ensure resources were deployed as effectively as possible.
2. Making the system, strategies, and relationships work

In building relationships, he needed to:

- listen and understand the London Diocese in more detail.
- get to know the Team – Bishops, Diocese, Deaneries

Oliver outlined the Teams (all team were available for support and advice):

- Confident Discipleship – simple offerings including Lent offering on-line.
- Creative Growth – with the church leadership Team
- Compassionate Communities – refugees, asylum seekers
- Caring for God's creation – supporting Net Zero e.g., Eco Church
- Younger Team – prioritizing youth and children's work
- Safeguarding – have a small strong team in place and rapidly developing.
- Parish Property and Fundraising

Oliver finished by saying he was still very much in a listening phase in his role and asked members to consider what they valued and what local Parishes needed.

22nd May 2024, St Augustine's of Canterbury, Whitton, (In Vacancy)

The key speaker was Alison Tsang, leader for London Diocese on Compassionate Communities.

She reminded us of the three Diocese Priorities towards the 2030 vision of Confident Disciples, Compassionate Communities and Creative Growth.

Members of Synod were invited to share on large sheets of paper the different ways in which we were already living this out, specifically with reference to Compassionate Communities and the 5 Marks of Mission.

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

7th November at St Mary with St Alban, Teddington.

The Key Speaker was Revd Mary Hawes who gave a presentation of the Archbishop's Commission, launched in April 2021 to explore what families and households, in all their diversity need to flourish.

Key Messages:

1. To value families in all their diversity.
2. To support relationships throughout life.
3. Honour singleness and single parent households.
4. Empower children and young people
5. Build a kinder, fairer, more forgiving society.

Liz Sharpe and Hannah Mitchell, Deanery Synod Reps

Curate's Report

You will know my people...

Matthew 7:²⁰ Yes, just as you can identify a tree by its fruit, so you can identify people by their actions.

I love the arboreal theme of our Verses of the Year. And I have continued to learn so much about church life, not just the mechanics but the real workings – the people. When you (royal) are asked about your church it is easy to talk about the size and the resources – but I try desperately (something I have also seen differently as clergy) to quickly follow up with what really matters.



Yes, as a church leader I have to understand all the nuts and bolts of running a church and Debs is showing me those areas. However, in my opinion at this stage of my training, I don't think we do church, reveal Jesus to others and welcome the stranger through statistics and data. A work in progress... and as one former Archbishop is quoted as saying, "There is no one way of being a Priest." I feel I have also grown out of something I don't find comfortable, leading from the front. The St Richard's family have made that growth so much easier through encouragement and acceptance – I am still open to feedback (you know who you are 😊).

Following priesting, it has been an absolute privilege and learning curve to preside over Communion. It was also an insight alongside experienced and knowledgeable teams stepping into Christmas whilst Debs was away. Still reflecting on that experience and how it translates in the future. The time certainly made me appreciate how much goes into planning, leading and being present to all that goes on during a busy season. This verse seems to cover this area of my development:

⁹ But he said to me, "My grace is sufficient for you, for my power is made perfect in weakness." Therefore, I will boast all the more gladly about my weaknesses, so that Christ's power may rest on me. (2 Corinthians 12:9 New International Version).

I have continued to dig deep into new skills and God's grace through the Initial Ministerial Development training and Prison ministry. As well as taking my first wedding, funeral and baptism this year with an ever-increasing revelation of how God is present in each of those sacraments while at the same time considering my own well-being. I look forward to finding out more about myself and my ministry in the coming year. I will conclude as I started this report. I can wholeheartedly say that there hasn't been a week that I haven't received kindness and love by someone in this church community – that is when you know you are in the place God wants you to be. I praise Him and thank Him for you all at St Richard's.



With all hope and appreciation
Yvette

Yvette Dixon, Curate

Vicar's Report

'Come Follow Me.' Three words of Jesus, an invitation to follow Him that we find in several places in the New Testament and that led us into 2024 as our verse for the year.

It is odd writing this report with the celebrations of our 60th Birthday as church in this place fresh in my mind, whilst focusing in on what we noticed God doing in and through us during January to December 2024.

In summary, I am thankful for the growth that we continued to see in the life, ministry and mission of our church. Growth that we measure not only numerically, although we praise God that is happening, but three dimensionally as our vision reminds us.



Growing Deeper in our love for God, Father, Son and Holy Spirit as we spend time with him on our own and together.

Growing Closer in our love for each other, being intentional in building relationships with those who are part of this St Richard's Family.

Growing Wider in our love for and welcome to others, who have yet to discover the love of God encountered in Jesus, but who are joining in with the variety of our offerings and welcoming us into their spaces to partner with them.

This year we have continued to live out a shared value of being a generous people serving our God who provides.

For example, the loan repayment schedule agreed in the Autumn of 2019 as the major building works began to replace the roof has been paid off on time. This is an extraordinary achievement. Thank you to each one who has given regularly, faithfully, and generously through the turbulence and uncertainty of those five years to enable not only our commitment to repay loans to be done, but also for the life and ministry of our mission to continue to expand. For example, so many of you give your time and talents to serve on teams. One of the highlights

of the photos shared as part of our Birthday Celebrations and today is to see the number of people of all ages, those who are new to our church, and those who have always been here, celebrated in team photos. Thank you for your gracious and faithful service, often unseen by most. Thank you.

The Five Marks of Mission, agreed by the Anglican Communion, underpin our task as servants of King Jesus. As we look at each one, we can give thanks for the different ways in which our life as St Richard's, gathered and scattered church throughout the week has an impact under each heading. I've highlighted a few, there are more!



1. To proclaim the Good News of the Kingdom

Opportunities to share the Good News, not only on Sundays, but through our engagement with St Richard's Primary School, weekly Collective Worship and Lunchtime Explorers. Facebook Live Morning Prayer. Explorers on Tuesday evenings.

2. To teach, baptise and nurture new believers

10 baptisms during 2024. Conversations through midweek activities around Faith.

3. To respond to human need by loving service

A very long list both directly through what we do as gathered church and through what each of you do on your frontlines, family, community, workplace and volunteering.

4. To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation.

Prayer first, through our gathered worship including weekly Morning Prayer on Facebook. Through small groups and through our ministry of Safeguarding at the heart of all we do.

5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

Thought about in the decisions we make as a church from cleaning products to coffee and recycling. Through care and development of our grounds. As individuals too, but with a need to re-launch our intentionality as a church in this area.

I wonder where you see your contribution in one or more of the above...

Finally, on a personal note I would like to thank all of you for your support at the end of last year, when I had various surgeries. You were such a blessing to me, knowing that our church life would continue without me over Christmas whilst I recovered. Thank you.

As I close, I am thankful for 2024, and excited to see the momentum that grows during the first few months of 2025. Please continue to share your ideas with me and join me in continuing to pray with confident hope for God's Kingdom to grow here.

God Bless, Debs

Rev. Prebendary Debs Wignall (Vicar)





Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2024 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Donna Cooksley FCCA

Date: 31.03.25

Parochial Church Council of St. Richard of Chichester, Hanworth **Financial Statements for the Year Ended 31 December 2024**

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Receipts	1				
Voluntary Income	1a	73,380	7,410	80,790	87,363
Activities for generating funds	1b	3,998	-	3,998	8,242
Income from investments	1c	1,493	-	1,493	4,435
Income from church activities	1d	42,161	-	42,161	38,694
Other incoming resources	1e	-	-	-	-
Total Receipts		121,032	7,410	128,442	138,735
Payments	2				
Church activities	2a	78,950	20,142	99,093	97,982
Costs of generating funds	2b	3,024	-	3,024	5,794
Governance costs	2c	1,339	-	1,339	976
Other payments	2d	-	-	-	-
Total Payments		83,313	20,142	103,456	104,751
Excess of receipts over payments		37,719	(12,732)	24,987	33,983
Transfers between funds	12	(34,939)	34,939	-	-
Changes in liabilities		-	(24,000)	(24,000)	(38,000)
		2,780	(1,793)	987	(4,017)
Cash and banked funds on 1 January	11	40,928	3,385	44,313	44,313
Cash and banked funds on 31 December	11	40,709	574	41,283	40,296
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	2,780	22,207	24,987	33,983
Funds b/fwd @ 1 January 2024	12, 13	37,929	(23,633)	14,296	(19,687)
Funds c/fwd @ 31 December 2024	11, 13	40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		11,078	(3,426)	7,652	12,159
Short term deposits	8	29,631	-	29,631	28,138
		40,709	(3,426)	37,283	40,296
Liabilities					
Other Creditors	9	-	-	-	-
Loans	10, 11	-	(2,000)	(2,000)	26,000
		-	(2,000)	(2,000)	26,000
Net Current Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Total Net Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Represented By					
Funds					
Unrestricted		40,709	-	40,709	37,929
Restricted		-	(1,426)	(1,426)	(23,633)
		40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	47,258	4,853	52,111	51,091
Income tax recoverable on Gift Aid	13,455	1,534	14,990	14,648
Non Gift Aid free will offerings	688	92	780	834
Plate collections	1,947	-	1,947	2,935
Sundry donations & legacy	7,982	930	8,912	6,855
Grants	2,050	-	2,050	11,000
	73,380	7,410	80,790	87,363
b) Activities for Generating Funds				
Fund-raising activities	1,616	-	1,616	1,317
Functions & events	2,382	-	2,382	6,925
	3,998	-	3,998	8,242
c) Income from Investments				
Rent (35 Oxford Way)	-	-	-	3,600
CCLA deposit interest	1,493	-	1,493	835
	1,493	-	1,493	4,435
d) Income from Church Activities				
Church hall letting	32,371	-	32,371	31,297
Bookstall	229	-	229	158
Fees - weddings & funerals	401	-	401	629
Church activities income	8,705	-	8,705	6,219
Holiday club & youth mission	455	-	455	391
	42,161	-	42,161	38,694
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	121,032	7,410	128,442	138,735

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

2. Payments

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £	
a) Church Activities					
Donations					
Overseas mission societies	-	-	-	1,225	Sheepfold
Relief & development agencies	-	1,630	1,630	1,591	Tear Fund
					Red Cross (Gaza)
Home missions & church societies	-	900	900	475	St Richard's School
Secular charities	-	1,338	1,338	1,267	Shooting Star Hospice
					MacMillan Cancer Support
Gifts	38	-	38	-	
Total Donations	38	3,868	3,905	4,558	
Diocesan Common Fund contribution	20,500	-	20,500	20,000	
Vicar, Curate and Reader's expenses	806	-	806	848	
Children Worker's salary	-	15,567	15,567	14,776	
Children Worker's related expenses	2,511	-	2,511	3,435	
Training & associated literature	48	-	48	-	
Total Staff Related Costs	23,865	15,567	39,432	39,060	
Upkeep of church services	1,389	292	1,680	2,427	2 CCLI licences in 2023
Church activities expenditure	6,034	70	6,104	5,090	
Youth Mission & holiday club	837	-	837	729	
Total Church Activities Costs	8,259	362	8,621	8,247	
Church running expenses	7,488	-	7,488	12,648	
Fees - cleaning/music/comms	10,661	-	10,661	9,244	
Expenditure on bookstall	321	-	321	158	
Web site, affiliation fees & literature	663	-	663	908	
Printing, stationery, telephone, etc	2,817	-	2,817	4,012	
Total Church Running Costs	21,950	-	21,950	26,970	
Church maintenance	7,137	260	7,397	3,000	
Vicarage costs	653	-	653	486	
35 Oxford Way costs	12,155	86	12,241	14,104	
Furnishings & equipment	4,893	-	4,893	1,539	
Total Maintenance Cost	24,838	346	25,184	19,129	
Project grow expenses	-	-	-	18	
Total Church Activities	78,950	20,142	99,093	97,982	
b) Costs of Generating Funds					
Functions & events	2,926	-	2,926	5,693	
Fund raising expenses	99	-	99	101	
Total costs of generating funds	3,024	-	3,024	5,794	
c) Governance Costs					
Payroll Service Fee	200	-	200	200	
PCC support costs	1,006	-	1,006	697	
Bank Charges	133	-	133	79	
Total Governance Costs	1,339	-	1,339	976	
d) Other Payments					
PCC Associated Funds	-	-	-	-	
Total Payments	83,313	20,142	103,456	104,751	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

3. Accounting Policies:
 - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
 - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
 - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
 - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.
4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC will be submitted early in 2025.
5. As in previous years, donations and appeals income has been included in Sundry donations.
6. As in previous years, PCC associated funds expenditure has been shown under Church activities expenditure.
7. Fixed assets are not depreciated under receipts and payments accounting.
8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

10. There have been Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, all of which has been repaid by the end of 2024. Each loan was subject to a loan agreement. They were repaid on time. Unfortunately, an inadvertent overpayment of £4,000 was made on one of these Church Member loans in December 2024. The overpayment was immediately identified and repaid on 4th January 2025. The amount of Project Grow Loans outstanding at the year-end is shown as -£2,000 but this represents the £2,000 mentioned in note 11 below minus the overpayment of £4,000.
11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £8,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years, the final £2,000 in 2025.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

12. Analysis of Fund Movements

Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds					
General Fund	32,826	117,229	73,513	(36,431)	40,111
Roger Casson Legacy Fund	5,011	1,750	7,046	285	-
Concerts and Events	-	2,053	2,754	1,209	508
Thursday Social	2	-	-	(2)	-
Scramblers	10	-	-	-	10
Explorers	40	-	-	-	40
Coffee Morning	40	-	-	-	40
Total Unrestricted Funds	37,929	121,032	83,313	(34,939)	40,709
Restricted Funds					
Project Grow Fund	(24,391)	6,124	-	16,300	(1,967)
Children/Fam Worker's Fund	0	-	15,567	15,567	-
Garden Fund	22	1	260	250	13
35 Oxford Way Repairs Fund	269	-	86	-	183
Flowers Fund	0	306	292	-	15
Special Charity Donations	418	979	3,868	2,800	329
PCC Associated Functions Fund	48	-	70	22	-
Total Restricted Funds	(23,633)	7,410	20,142	34,939	(1,426)
Total Funds	14,296	128,442	103,456	-	39,283

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC decided to use the remaining money in this funds to pay for a new cooker and other kitchen equipment. The fund has now been exhausted.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by some groups. The only groups now with cash floats are Explorers, Coffee Morning, and Scramblers.

Concerts and Events Fund

It was agreed this year to set up a Concerts and Events fund to hold the surplus arising from concerts and events run in conjunction with Canaan Bookshop, Staines. This provides greater transparency than holding this surplus within the General Fund. This money should be put towards the costs of future concerts and events but if no such concerts or events are held, we are liable to return up to 50% to Canaan Bookshop.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income now comes from free-will offerings specifically for Project Grow. The expenditure is the repayment of loans. For this purpose, it is now topped up as necessary from the General Fund.

Children and Family Worker's Fund

The Children and Family Worker's fund represents any restricted grants that contribute to the costs of the children and family outreach work. Although the salary costs were charged to this fund, no grants were received this year, so a transfer from the General Fund was used to cover the costs.

Garden Fund

The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. Whilst there has been modest expenditure this year, there was almost no new income, so the fund was topped up from the General Fund.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2024, there were some repair costs charged to this fund. The property is currently occupied by our Curate. It has now been decided by PCC that when the money in this fund is finally used up, future repair costs will be charged to the General Fund.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up if necessary from the General Fund.

Associated Functions Fund

The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups. The final amount in this fund was spent during 2024.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2024, funds were raised for Red Cross (Gaza Appeal), Tear Fund, St Richard's Primary School (LDBC Scheme of Work Christian Resources), MacMillan Cancer Support and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the Church's giving in 2024 of 5% of its non-restricted free-will offerings received in 2023.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2024 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.


Donna Cooksley FCCA

Date: 31.03.25

Parochial Church Council of St. Richard of Chichester, Hanworth **Financial Statements for the Year Ended 31 December 2024**

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Receipts	1				
Voluntary Income	1a	73,380	7,410	80,790	87,363
Activities for generating funds	1b	3,998	-	3,998	8,242
Income from investments	1c	1,493	-	1,493	4,435
Income from church activities	1d	42,161	-	42,161	38,694
Other incoming resources	1e	-	-	-	-
Total Receipts		121,032	7,410	128,442	138,735
Payments	2				
Church activities	2a	78,950	20,142	99,093	97,982
Costs of generating funds	2b	3,024	-	3,024	5,794
Governance costs	2c	1,339	-	1,339	976
Other payments	2d	-	-	-	-
Total Payments		83,313	20,142	103,456	104,751
Excess of receipts over payments		37,719	(12,732)	24,987	33,983
Transfers between funds	12	(34,939)	34,939	-	-
Changes in liabilities		-	(24,000)	(24,000)	(38,000)
		2,780	(1,793)	987	(4,017)
Cash and banked funds on 1 January	11	40,928	3,385	44,313	44,313
Cash and banked funds on 31 December	11	40,709	574	41,283	40,296
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	2,780	22,207	24,987	33,983
Funds b/fwd @ 1 January 2024	12, 13	37,929	(23,633)	14,296	(19,687)
Funds c/fwd @ 31 December 2024	11, 13	40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		11,078	(3,426)	7,652	12,159
Short term deposits	8	29,631	-	29,631	28,138
		40,709	(3,426)	37,283	40,296
Liabilities					
Other Creditors	9	-	-	-	-
Loans	10, 11	-	(2,000)	(2,000)	26,000
		-	(2,000)	(2,000)	26,000
Net Current Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Total Net Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Represented By					
Funds					
Unrestricted		40,709	-	40,709	37,929
Restricted		-	(1,426)	(1,426)	(23,633)
		40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	47,258	4,853	52,111	51,091
Income tax recoverable on Gift Aid	13,455	1,534	14,990	14,648
Non Gift Aid free will offerings	688	92	780	834
Plate collections	1,947	-	1,947	2,935
Sundry donations & legacy	7,982	930	8,912	6,855
Grants	2,050	-	2,050	11,000
	73,380	7,410	80,790	87,363
b) Activities for Generating Funds				
Fund-raising activities	1,616	-	1,616	1,317
Functions & events	2,382	-	2,382	6,925
	3,998	-	3,998	8,242
c) Income from Investments				
Rent (35 Oxford Way)	-	-	-	3,600
CCLA deposit interest	1,493	-	1,493	835
	1,493	-	1,493	4,435
d) Income from Church Activities				
Church hall letting	32,371	-	32,371	31,297
Bookstall	229	-	229	158
Fees - weddings & funerals	401	-	401	629
Church activities income	8,705	-	8,705	6,219
Holiday club & youth mission	455	-	455	391
	42,161	-	42,161	38,694
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	121,032	7,410	128,442	138,735

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

2. Payments

	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £	
a) Church Activities					
Donations					
Overseas mission societies	-	-	-	1,225	Sheepfold
Relief & development agencies	-	1,630	1,630	1,591	Tear Fund
					Red Cross (Gaza)
Home missions & church societies	-	900	900	475	St Richard's School
Secular charities	-	1,338	1,338	1,267	Shooting Star Hospice
					MacMillan Cancer Support
Gifts	38	-	38	-	
Total Donations	38	3,868	3,905	4,558	
Diocesan Common Fund contribution	20,500	-	20,500	20,000	
Vicar, Curate and Reader's expenses	806	-	806	848	
Children Worker's salary	-	15,567	15,567	14,776	
Children Worker's related expenses	2,511	-	2,511	3,435	
Training & associated literature	48	-	48	-	
Total Staff Related Costs	23,865	15,567	39,432	39,060	
Upkeep of church services	1,389	292	1,680	2,427	2 CCLI licences in 2023
Church activities expenditure	6,034	70	6,104	5,090	
Youth Mission & holiday club	837	-	837	729	
Total Church Activities Costs	8,259	362	8,621	8,247	
Church running expenses	7,488	-	7,488	12,648	
Fees - cleaning/music/comms	10,661	-	10,661	9,244	
Expenditure on bookstall	321	-	321	158	
Web site, affiliation fees & literature	663	-	663	908	
Printing, stationery, telephone, etc	2,817	-	2,817	4,012	
Total Church Running Costs	21,950	-	21,950	26,970	
Church maintenance	7,137	260	7,397	3,000	
Vicarage costs	653	-	653	486	
35 Oxford Way costs	12,155	86	12,241	14,104	
Furnishings & equipment	4,893	-	4,893	1,539	
Total Maintenance Cost	24,838	346	25,184	19,129	
Project grow expenses	-	-	-	18	
Total Church Activities	78,950	20,142	99,093	97,982	
b) Costs of Generating Funds					
Functions & events	2,926	-	2,926	5,693	
Fund raising expenses	99	-	99	101	
Total costs of generating funds	3,024	-	3,024	5,794	
c) Governance Costs					
Payroll Service Fee	200	-	200	200	
PCC support costs	1,006	-	1,006	697	
Bank Charges	133	-	133	79	
Total Governance Costs	1,339	-	1,339	976	
d) Other Payments					
PCC Associated Funds	-	-	-	-	
Total Payments	83,313	20,142	103,456	104,751	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

3. Accounting Policies:
 - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
 - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
 - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
 - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.
4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC will be submitted early in 2025.
5. As in previous years, donations and appeals income has been included in Sundry donations.
6. As in previous years, PCC associated funds expenditure has been shown under Church activities expenditure.
7. Fixed assets are not depreciated under receipts and payments accounting.
8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

10. There have been Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, all of which has been repaid by the end of 2024. Each loan was subject to a loan agreement. They were repaid on time. Unfortunately, an inadvertent overpayment of £4,000 was made on one of these Church Member loans in December 2024. The overpayment was immediately identified and repaid on 4th January 2025. The amount of Project Grow Loans outstanding at the year-end is shown as -£2,000 but this represents the £2,000 mentioned in note 11 below minus the overpayment of £4,000.
11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £8,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years, the final £2,000 in 2025.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

12. Analysis of Fund Movements

Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds					
General Fund	32,826	117,229	73,513	(36,431)	40,111
Roger Casson Legacy Fund	5,011	1,750	7,046	285	-
Concerts and Events	-	2,053	2,754	1,209	508
Thursday Social	2	-	-	(2)	-
Scramblers	10	-	-	-	10
Explorers	40	-	-	-	40
Coffee Morning	40	-	-	-	40
Total Unrestricted Funds	37,929	121,032	83,313	(34,939)	40,709
Restricted Funds					
Project Grow Fund	(24,391)	6,124	-	16,300	(1,967)
Children/Fam Worker's Fund	0	-	15,567	15,567	-
Garden Fund	22	1	260	250	13
35 Oxford Way Repairs Fund	269	-	86	-	183
Flowers Fund	0	306	292	-	15
Special Charity Donations	418	979	3,868	2,800	329
PCC Associated Functions Fund	48	-	70	22	-
Total Restricted Funds	(23,633)	7,410	20,142	34,939	(1,426)
Total Funds	14,296	128,442	103,456	-	39,283

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC decided to use the remaining money in this funds to pay for a new cooker and other kitchen equipment. The fund has now been exhausted.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by some groups. The only groups now with cash floats are Explorers, Coffee Morning, and Scramblers.

Concerts and Events Fund

It was agreed this year to set up a Concerts and Events fund to hold the surplus arising from concerts and events run in conjunction with Canaan Bookshop, Staines. This provides greater transparency than holding this surplus within the General Fund. This money should be put towards the costs of future concerts and events but if no such concerts or events are held, we are liable to return up to 50% to Canaan Bookshop.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income now comes from free-will offerings specifically for Project Grow. The expenditure is the repayment of loans. For this purpose, it is now topped up as necessary from the General Fund.

Children and Family Worker's Fund

The Children and Family Worker's fund represents any restricted grants that contribute to the costs of the children and family outreach work. Although the salary costs were charged to this fund, no grants were received this year, so a transfer from the General Fund was used to cover the costs.

Garden Fund

The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. Whilst there has been modest expenditure this year, there was almost no new income, so the fund was topped up from the General Fund.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2024, there were some repair costs charged to this fund. The property is currently occupied by our Curate. It has now been decided by PCC that when the money in this fund is finally used up, future repair costs will be charged to the General Fund.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up if necessary from the General Fund.

Associated Functions Fund

The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups. The final amount in this fund was spent during 2024.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2024, funds were raised for Red Cross (Gaza Appeal), Tear Fund, St Richard's Primary School (LDBC Scheme of Work Christian Resources), MacMillan Cancer Support and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the Church's giving in 2024 of 5% of its non-restricted free-will offerings received in 2023.