



# Hanworth



## Annual Report 2021

## Prayer of St Richard

Thanks be to thee, my **Lord Jesus Christ**,  
For all the benefits thou hast given me,  
for all the pains and insults thou has borne for me.  
O most merciful redeemer, friend, and brother,  
**may I know thee** more clearly,  
**love thee** more dearly,  
and **follow thee** more nearly, **day by day**.  
Amen

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**The Annual Parochial Church Meeting is to be held onsite and online via Zoom on Wednesday 27<sup>th</sup> April at 7.45 p.m.**

***An Attendance Register will be taken to include those attending on site and online.***

**Annual Meeting of Parishioners, (AMP)**

1. Opening Prayer.
2. Appointment of Churchwardens.

**Annual Parochial Church Meeting, (APCM)**

1. Welcome
2. Apologies
3. Approval of the Minutes of the AMP and APCM of 21<sup>st</sup> April 2021
4. Matters Arising
5. The presentation of the Electoral Roll and the Electoral Roll Officer's report.
6. Elections to PCC
7. PCC Secretary's Report incorporating Proceedings of the Council during 2021.
8. Treasurer's Report
  - a) Appointment of the Independent Examiner for 2022
9. Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2021.
10. Children Worker's Report.
11. Church Safeguarding Officer's Report.
12. Reports from House Groups and other groups.
13. Hampton Deanery Synod Report.
14. Vicar's Report.
15. Election Results (if necessary)
16. AOB
17. Closing Prayer

## **PCC Membership 2021**

### **Clergy:**

Revd Debs Wignall    Ex Officio, Chair,

### **Wardens:**

Julie Adams            Ex-Officio, Vice - Chair

Emma Hughes        Ex Officio,

### **Elected Members:**

Mike Coombes (2020)    Deanery Synod, PCC Secretary,

Jenny Bird (2020)

Ann Hedges (2021)

Debi Lagor (2020)        Electoral Roll Officer

Dave Rayner            Treasurer

Liz Sharpe (2020)        Deanery Synod

Gavin Thomas (2021)

Anita Pinnalawatta (2020)

Hannah Mitchell (2020)

Emma Brown (2020)

Beryl Wittin (2020)

### **Forthcoming PCC meeting dates are as follows:**

(7:45 pm start): Monday 16th May and 18th July.

### **Church Employees:**

Wendy Rayner        Children's Worker

Paul Hughes        Musical Director

Natasa Pedic        Cleaner (until April 2022)

### **Licensed Ministers**

Brenda Small        Licensed Lay Minister

John Baggs        Licensed Lay Minister

Revd Danny Wignall    Permission to Officiate (From February 2021)

**Minutes of Annual Meeting of the Parishioners and the Annual Parochial Church  
Meeting in 2021  
St Richard's APCM 21 April 2021, on Zoom**

**Annual Meeting of Parishioners, (AMP).**

1. John Baggs opened the meeting with prayer. Paul led us in worship with 'Praise my Soul the King of Heaven'
2. Appointment of Churchwardens.  
Both wardens indicated that they would be prepared to stand to serve again. Julie Adams was proposed by Ron Hudson and seconded by Jenny Bird. Emma Hughes proposed by Mike Coombes and seconded by Wendy Rayner. Both warden appointments were approved by the AMP.

**Annual Parochial Church Meeting, (APCM)**

1. Welcome - Debs Wignall
2. Apologies were received from  
Debi Lagor  
Hannah Mitchell  
Sandra and Andy Bowskill  
Danny Wignall  
Charles Earl
3. Approval of the Minutes of the AMP and APCM dated 22nd October 2020 was proposed by Dave Rayner, seconded by Ron Hudson, and duly approved.
4. Matters Arising – none were tabled.
5. The presentation of the Electoral Roll and the Electoral Roll Officer's report was submitted. No changes were reported, and the register was accordingly closed on the 8<sup>th</sup> April. This year a complete revision was not mandated.
6. Elections to PCC – Gavin Thomas and Ann Hedges agreed to stand for a further term. Ann proposed by Julie Adams and seconded by Gill Coombes, Gavin was proposed by Julie Adams and seconded by Liz Sharpe and duly approved.
7. PCC Secretary's Report incorporating Proceedings of the Council during 2020. Debs thanked the PCC for carrying on through zoom. Tricia Law wanted to check whether the required gap year for service had been completed by those standing again for PCC. Debs responded that a gap was no longer mandated, and this was duly confirmed by Ron Hudson. Debs thanked Mike Coombes for his work as PCC secretary.
8. Treasurer's Report – The annual accounts were with Donna Cooksley, the independent examiner, and comments were awaited. Dave Rayner walked the APCM through his report. Elaine Whittle raised a query regarding any rental income from Oxford Way and whether anyone could rent it from the Diocese. Dave Rayner clarified that the property could only be used for ministry purposes – and only rented short term. He added that we were actively looking for a suitable tenant. Debs confirmed that there was no flexibility in how we spent any rental income from the property. Theresa May asked whether we could sell the property? Dave responded that the PCC frequently discussed this very issue but that was not an option currently. Debs added that the church would find it hard to ever replace it if it was needed for the use of any curate in the future. It represented a big asset and attraction when recruiting new staff. Elaine suggested that in the short term perhaps

nearby Tear Fund could use it? Debs agreed to take a look at this as it might be permissible as a Christian charity and that we could ask the Diocese.

Approval of the annual accounts, subject to the independent examination currently underway, was proposed by John Baggs, seconded by John Wittin, and duly approved. Appointment of the Independent Examiner for 2021 Approved examiner was proposed by Yvonne Mansell, seconded by Julie Adams, and duly approved. Debs thanked Dave for his diligent work over the last year.

9. Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2020 was provided and no questions ensued.
10. Children Worker's Report – Wendy Rayner gave thanks to the parents and to Vanessa Hughes for helping this year. Wendy also thanked the children, adding that we were all blessed to have them as part of the church family. Debs expressed her thanks for Wendy's commitment and work that was well above and beyond the call of duty.
11. Director of Music's Report – Paul Hughes thanked Debs for her support in this role. Dave suggested that it was perhaps the most difficult of Paul's last 20 years of service – and so had been a great challenge. Debs reminded the APCM that we would have had no digital church without Paul and that we have managed to carry on was largely thanks to him.
12. Church Safeguarding Officer's Report – Wendy reminded us of the importance of safeguarding and what it meant for the church then Gill Coombes read out the policy and commitment for the church.
13. House group Leaders' Report – This was an important part of keeping connected as a church and thanks were given to all leaders by Debs. Jasmine Rayner's report was commended to the APCM as a 'must read' and an important part of the life of the church.
14. Hampton Deanery Synod Report was received with no questions ensuing.
15. Vicar's Report
  1. **Thankfulness** – *to be here, to be here at this time. As I began this time last year, to ask God where he was calling me – I knew he would call me to leave where I was in the midst of the chaos and uncertainty of the pandemic.*
  2. *Thankfulness for each of you that make up this family of St Richard's, a family that includes a pre-school and a school, a family that welcomes Church of the Living God. A family of all ages, different experiences, and different stages of faith.*
  3. **Trust** - *Lots of unanswered questions – lots of detail, of things yet to be worked out. I said when I came that there would be a time of experimenting, of seeing what works, and admitting when something doesn't, a bit messy perhaps? A creative place where there is room for God to lead us.*
  4. **Verse for the year** – *Trust in the Lord with all your heart, do not depend on your own understanding, seek his will in all you do, and he will show you which path to take. Proverbs 3 v5-6*
  5. **PRAYER how we learn to trust, how we discern the way forward.**
  6. *Lots of questions, but deeper questions are why and who?*
  7. *Why are we here? What difference does it make to this community for St Richards Church to be here?*
  8. *Who are we for? Those who have worshipped here for a long or short time –YES absolutely and for those who for whatever reason do not think they belong here, or don't yet know Jesus. Online and on site church*

## 9. **HOPE**

*My prayer as we go into these next few months is that we will grow in hope and be a beacon of growing hope – our spire – by day and night is a tangible sign of God's presence in this community and so are we.*

*Romans 15.13 I pray that God, the source of hope, will fill you completely with joy and peace because you trust in him. Then you will overflow with confident hope through the power of the Holy Spirit.*

16. AOB - none offered

17. Closing Prayer - Prayer of St Richard's read by all of the meeting in unison.

## **Electoral Roll Report to April 2022**

### Summary

Date	Total on Roll	Resident in Parish	Male	Female
08/04/21	84	36 (43%)	28 (33)	56 (67)
12/04/22	86	38 (44%)	28	58

We welcomed two new members onto the roll. None have come off the roll.

## **PCC Secretary's Report**

This has been another very changeable year for the church in terms of our ability to operate on site and the start of the year saw the church closed for most on-site services under Tier 5 lockdown. Discretion was given to Debs to open for funerals.

Whilst most Easter services were streamed online there was a variety of brief on-site services on the key Maundy Thursday, Good Friday, and Easter Sunday services. We have felt our way back in and were able to see Debs installed 9 months after her online collation – with the singing of hymns in the church carpark.

We have, at all times, continued our online streaming for those unable to join us in the building. This has added to the technical complexity of our services as we are not using technology designed for this specialist purpose. We are working to simplify this in the coming church year with some 'plug and play' technology to replace the 'plug, unplug, restart, plug' set up that Paul has fought with at some personal cost throughout 2021. We remain very grateful for this dedicated service supplied in addition to Paul's other responsibilities – not least on a Sunday.

Our PCC has been alternately and ably chaired by Julie and Debs during 2021 despite the challenge of running these meetings via zoom during 2021. And we thank Julie for all her work as she now steps down from this role.



Oxford way has been a drain on our resources since Chris Kennedy moved on to pastures new and we were delighted to welcome a tenant in September in the person of Pastor Immanuel – an associate minister at Holy Trinity Hounslow.

Paul and Wendy, working on behalf of the PCC, have worked tirelessly through a long list of building related issues that needed to be resolved. This was added to in June by the Quinquennial inspection required of all church properties. This was the first inspection post the delivery of Project Grow works and the many favourable comments were received about the considerable improvements that have been made. There are, as always with a 5 yearly inspection, a number of recommendations to be addressed. Paul has kindly taken on those of highest potential safety implications with the full visibility and backing of the PCC. We are creating a working group to support this year programme of works and any support is very welcomed.



One change that you will have noticed is the addition of timer-controlled lighting to the spire in March last year. This is a fantastic beacon in the area at night. We have also seen the addition of two attractive notice boards for the church and pre-school – designed by Paul.

If you would like to know more about the work of the PCC, please don't be afraid to ask.

**Mike Coombes, PCC Secretary**

## Treasurer's Report for 2022 APCM

### 1. Introduction

This report complements the 2021 Accounts. It focuses on the General Fund, comparing the 2021 figures with 2020 and the 2021 and 2022 budgets. It also gives summary information on the Project Grow fund.

### 2. General Fund Receipts

Receipts	2020	2021	2021	2022	Comment
Category	Outturn	Budget	Outturn	Budget	
Planned Giving (GA)	50,734	43,124	51,866	49,275	Planned giving held up much better than expected
Income Tax Recovery	12,974	12,506	14,732	12,318	Q3 and Q4 2020 gift aid claimed in 2021, and Q4 2021 claimed in 2022
Planned giving (non-GA)	744	900	1,155	1,000	
Plate Collections (GASDS)	632	700	306	250	
Grants	-	-	8,394	5,000	Grant in 2021 for brickwork cleaning, storeroom and floor cleaner
Donations - Appeals (GASDS)	159	600	180	200	
Other Donations (GA)	15,355	5,600	5,352	5,000	
Other Donations (non-GA)	417	500	1,050	1,000	
Events	-	300	-	500	No fund raising events because of COVID
Rental Income (Oxford Way)	-	-	2,083	5,604	Oxford Way rented from August 2021
CCLA Interest	93	30	9	15	CCLA investment reduced and very low interest rates
Hall lettings - Pre-school	5,000	10,000	14,543	13,500	Includes contributions to printing costs and sign boards
Hall lettings - Tamils	3,896	4,000	3,116	3,500	Includes CLG contribution to broadband costs
Hall lettings - Other incl Dance Group	3,780	3,800	4,020	4,500	
Fees (Funerals)	211	250	990	800	A lot more funerals than expected and one wedding
Holiday Club	-	600	105	300	Very modest income from holiday club activities
Church Group Income	532	800	842	800	
Bible Notes	98	120	97	200	
Total	94,626	83,830	108,840	103,762	

### 3. General Fund Payments

Payments	2020	2021	2021	2022	
Category	Outturn	Budget	Outturn	Budget	
Event costs	-	50	-	150	Assume one modest event in 2021
Common Fund	55,000	11,000	11,000	20,000	
Vicar & Reader Expenses	941	200	356	400	Back to more normal levels in 2021. 2020 figure is for vicar advert
Parsonage	402	500	502	800	
C&F Worker salary	4,426	6,380	5,503	5,600	Hampton Fund £5k grant in 2021 - in the C&F Worker restricted fund
C&F Worker Expenses	418	500	1,662	900	Includes a lot of 2020 expenses as well as 2021
Oxford Way costs	4,977	5,077	5,141	5,400	Continue paying loan interest, insurance and utility bills
Church running expenses	5,469	5,500	5,513	9,000	Increased gas & electric prices in 2022
Church Maintenance	26,180	1,000	13,198	16,000	Offset by diocese grant for brickwork and storeroom
Furnishings & Equipment	2,670	1,000	2,080	1,500	Offset by diocese grant for floor cleaner
Church Service Expenses	1,321	1,300	946	2,000	CCLI licence paid early in 2022
Training	89	200	-	200	
Holiday Club	-	400	591	600	Modest holiday club activities
Phone, printing & stationery	3,091	3,000	3,319	3,500	
Church Groups Expenditure	1,394	600	175	300	
Bible notes & books	71	200	513	300	
Refreshments	205	100	104	200	
Hospitality	25	100	150	200	Christmas dinner costs but food used later as dinner was cancelled
Cleaner	1,124	1,500	2,015	2,500	
Director of Music	5,004	5,004	5,064	5,004	
Gifts	1,585	-	54	100	
Affiliation Fees	415	500	634	750	Website etc
PCC support costs	480	550	440	480	
Payroll Service Fee	200	200	-	400	Payroll service fee for 2021 paid early 2022
Bank Charges	22	40	22	40	Costs of online giving
<b>Total</b>	<b>115,509</b>	<b>44,901</b>	<b>58,982</b>	<b>76,324</b>	

### 4. General Fund Balances

Balances	2020	2021	2021	2022	
	Outturn	Budget	Outturn	Budget	
Transfer from or to other funds	3,367	(35,000)	(34,537)	(30,000)	Mostly transfer to Project Grow to repay loans
Excess of Receipts over Payments	(17,516)	3,929	15,321	(2,562)	
Needed for 3 months reserve	28,036	19,975	23,380	26,581	A quarter of total expenditure including transfers to other funds
Opening Balance	32,026	14,510	14,510	29,830	
Closing Balance	14,510	18,439	29,830	27,268	
Pre-school Awning Loan	2,400	0	0	0	Pre-school Awning loan repaid in 2021
Cash in hand	16,910	18,439	29,830	27,268	We aim to keep at about 3 months' reserve but it was more at year-end

### 5. General Fund 2021 Highlights

- Opening balance £14,510
- Income £108,840
  - Planned giving plus gift aid has increased by £3k from 2020 when we were forecasting it to drop
  - Across 2021 planned giving (without gift aid) dropped 5% when we had expected it to drop 15%
  - But 20% of this planned giving comes from people who have left our Church yet still support us financially – both a blessing and a risk for the future
  - Includes £8,394 diocese grant for brickwork cleaning, storeroom, and floor cleaner
  - Excludes £5k Hampton Fund grant for Children's Worker post
- Expenditure £58,982
  - Excludes £5k in Children's Worker pay charged to Children's Worker fund
  - Common Fund payment drastically reduced to only £11k to enable us to pay off loans
  - We paid back the £2,400 interest free loan for Pre-school Awning
  - Includes £13,198 in Church Maintenance plus £2,080 for furniture and equipment, but these were offset by the diocese grant

- In addition, £34,537 was transferred to other funds, mostly Project Grow to pay back the loans – we completely paid off the expensive CAF loan and paid a little back to the diocese and Church members for their interest free loans
- Closing balance of £23,380 – more than enough to cover 3 months' worth of expenditure (including transfers to Project Grow)

## 6. General Fund Budget 2022

- Opening balance £23,380
- Income £103,762
  - Planned giving projected to drop by 5% given the trend over 2021
  - Includes the gift aid recovery from Q4 2021
  - Helped greatly by rent from Oxford Way - £5.6k
  - Assumes £5 grants towards garden development in particular
  - Assumes hall hire income improves but not yet to normal levels
- Expenditure £76,324
  - In addition, we forecast £30k transfer to Project Grow to pay back loans
  - Common Fund increased as agreed by PCC to £20k
  - Assumes we will spend £16k on Church Maintenance offset by the £5k grant
  - Makes provision for significant increase in gas, electric and water bills
- Projected closing balance of £27,268 – enough to cover 3 months' worth of expenditure (including transfers to Project Grow)

## 7. Project Grow 2021 Highlights

- Opening balances £4,005
  - Included £148,997 in loans, of which £38,997 was with CAF
- Income £13,840
  - Almost all regular giving and income tax recovery from gift aid
- Expenditure £9,066
  - Includes nearly £8k on final payments to CPL and Sovereign
  - The other £1k was interest on the CAF loan
- Carried forward balance ~~£24~~
  - Includes £8k of diocese loan plus £98k of church member loans
  - We continue to pay back the loans as this balance grows, topped up from General Fund as cash flow allows

## 8. Summary

### General Fund

- Common Fund payment was reduced to £11k in 2021 and increases only modestly to £20k for 2022
- Regular giving has held up much better than expected but 20% of it comes from people who have left the Church – at some time they'll stop giving to St Richard's
- Hall Hire income has bounced back strongly from the low point in 2020
- Church Maintenance has continued to be high, but happily the diocese grant covered brickwork restoration, storeroom ceiling and a new floor cleaner
- We paid off the £2.4k awning loan

## **Project Grow**

- We have paid off the CAF loan and £4k towards to the diocese and church member loans
- Further loan repayment is heavily reliant on money transferred from the General Fund
- We need to pay off the church member loans by 2024 and the diocese loan by 2025

## **9. Thanks**

I'd like to give warmest thanks to:

- Vanessa Hughes – bookkeeper
- Helen Ballentine – for counting and banking with Vanessa
- All regular givers, especially those giving through Parish Giving Scheme as that enables us to receive the Gift Aid every month alongside the giving itself
- Our independent examiner, Donna Cooksley, who was amazingly speedy in getting the 2021 accounts examined and signed-off

**Dave Rayner, Treasurer**

## **Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church**

Since our last APCM in April 2021, when we were meeting online only due to the Covid pandemic, the national rollout of Covid vaccinations meant that these were offered to people of all ages by summer 2021; once the majority of our church community were able to access these, we resumed physical services in church in May. We have continued with measures to keep people safe, such as mask wearing, hand sanitiser, ventilating the building and spacing out seating as much as possible to allow for social distancing. Measures have relaxed recently, but the majority of the congregation continue to wear masks and we continue to keep the building well ventilated during services, as Covid rates remain high.

## **Inspections**

We had our Quinquennial inspection on 3<sup>rd</sup> June, and Archdeacon's visitation on 20<sup>th</sup> October. In preparation for these, I carried out a fire risk assessment and a health and safety risk assessment. I sorted through and filed historic church paperwork, as well as saving all current documents (e.g., gas safety/electrical certificates etc.) on our SharePoint. I updated our out-of-date 'terrier and inventory' onto a new document, listing all the items we have in the church, as required for all C of E Churches. We ensured we had hire agreements, insurance certificates and safeguarding policies for our hall hirers.

The Quinquennial report recommended a vast range of building works, some of which have already been completed (e.g., an asbestos survey). It also recommended some more expensive works such as improving the drainage outside the church and resurfacing the car park. This is something we need to aspire to as soon as possible, as the uneven surface is a health and safety hazard. However, it will require a huge fundraising effort, including support from external funders.

The visitation report was very complementary, with recommendations to complete a mission

action plan, which has now been done, and a query regarding the lack of a recent faculty for the building works completed in 2019-2020, which the Archdeacon is working with us on.

The Quinquennial inspection on Oxford Way was carried out in December and submitted to the Diocesan Property Team (as required by the Diocese and Church Commissioners, who own the property), along with a commitment to maintain the property. It is currently being occupied by a priest serving at Holy Trinity Hounslow, who is paying the mortgage, fuel bills, and Council tax until 31 August 2023.

## **Maintenance Works**

We received the final certificate and valuation for the roofing works.

We used the £8500 Diocesan funding obtained to clean the church brickwork, install ceilings in the chair store cupboard, and purchase a new floor cleaning machine.

The area outside the prayer window, which was reseeded with grass seed the previous year, has grown really well, and the trees have been trimmed. The annual gas safety and fire extinguisher checks were carried out, gutters cleaned, fire action notices displayed, a fire drill completed, and welcomers trained in fire safety. Smoke alarms have been checked.

Thanks to Beryl and John Wittin for all the work they do on maintaining the church and Oxford Way grounds, and to Natasa Pedic for all her hard work keeping the building clean, and to Jenny Bird for covering this role when Natasa has been on holiday. Thanks to Mike Coombes for organising the repair of the back toilet sliding door, and a crack in the toilet, in December.

Thanks to Paul Hughes for organising the repair to the water heater in the Preschool cupboard, by Hall & Randall, in January, for the oven to be cleaned, PAT testing to be carried out and the piano tuned, as well as for new church signage and a new Preschool sign board to be erected (with accompanying Diocesan permission). Thanks too for organising an asbestos survey (required by the Quinquennial inspection) and organising the Chubb alarm annual maintenance. And for clarifying that we do not need to have a lightning conductor on the spire (queried in the Quinquennial inspection).

Thanks to Wendy Rayner for organising regular window cleaning and dealing with many day-to-day maintenance and admin issues, in addition to her Children's Worker role.

Thanks to all those who serve on rotas, and thus enable our church groups and activities to run smoothly. And if you have any spare time which you could offer to help out, do let us know.

Thanks to Julie Adams for her time as Churchwarden, as she steps down, and to Debs for all her support.

**Emma Hughes, Churchwarden**

## Children's Worker report



The Explorers group for children aged 7 – 10 was able to meet in the vicarage garden and enjoyed crafts and games and stories. At the end of the summer term Ray Rosario left our team and we thank him for all his work with the Explorers over many years. In September we were very pleased to welcome Margaret James to our team. I would also like to thank Vanessa Hughes for all the work and commitment to Explorers over many years as she continues to be an integral part of the team. The group has been able to run through the Winter and Spring term with just a small Covid break in January 2022.

During the Summer holidays we were able to offer an activity afternoon for school aged children, a pizza party for the Youth and a preschool picnic.

In September 2021 we launched the new Adventurers group for children aged 11+. The group is a youth club format where we endeavour to provide a safe space for our young people. The group is run by myself, Ann Hedges and Hannah Mitchell.



At the beginning of the new school year, we were able to start in-person assemblies at St Richards School and have welcomed them into our building weekly on a Wednesday. We restarted Bible Club with its new name 'Explorers lunchtime'. We have recently welcomed Claudia and Nisha from CLG to the lunch team. We made Christingles with all the St Richard's School children and enjoyed a lovely Christmas Christingle assembly in church led by Year 6. We were also happy to welcome the Beavers from Hanworth District for their Christingle service in church.

It was lovely to visit St Richard's preschool during Advent to make Christingles and share the Christmas story.



We were able to conduct our Remembrance service at the War Memorial on Remembrance Day itself and were pleased to welcome children and staff from St Richard's, Oriel, and Lindon Bennett Schools.

We continue to offer Sunday Clubs for or children during Sunday morning services and I would like to thank Ann Hedges, Emma Hughes, Hannah Mitchell, Rachel Vaz, Vanessa Hughes, Margaret James, Anita Pinnalawatta, Meera Thomas and Dave Rayner for their continued work to enable this ministry.

Coffee morning has been a great opportunity to engage with new families and it has been lovely to welcome these families and enable them and their children to access our children's groups

and some for baptism.

I would like to thank Debs for her support and encouragement as we work together to keep our children's ministry thriving at St Richards. I would like to thank Paul Hughes for his continued support on the tech side supporting our assemblies. I would also like to thank the parents and the church community in supporting our children to be involved and ensuring they feel included in the life of our church. Finally, I would like to thank the children for being such a pleasure to work with and who teach me something new each time I meet them.

**Wendy Rayner, Children's Worker**

### **Being part of the St Richard's family - A young person's perspective.**

My name is Zara Crean, I am 12 years old and this year I started at Bishop Wand Church of England Secondary School.

I really enjoy being a part of St Richard's Church and feeling part of the church family. I like going to Explorers and now Adventurers too. I love coming to church on Sundays and joining in the activities and the groups. I come with my little sister Isabelle as well as our friends.

Working on art and craft activities is good fun and it feels more like being with my cousins than with my friends. We share common interests and I really enjoy the stories we read and the discussions we have afterwards. Also the church includes us children in the services, lets us do readings and includes us in the prayers. It never feels like we are any less part of the service than the adults and it is good that Debs and the other adults don't get upset or angry, despite the amount of noise we sometimes make when we are worshipping or celebrating!

I have really enjoyed the opportunity to read the prayers and the readings during the services. Doing this with my dad has been a good way of bringing together my real family with my church family. I don't feel under pressure to read and always feel loved and supported when I do. Doing this has helped my confidence and made me more comfortable in front of people too. I don't think I could have done this anywhere else or in front anyone else. I have used this new-found confidence in my drama club and I have just been in my first show in front of a real audience, something I probably wouldn't have even thought of this time last year.

The use of technology at church is really good, especially the Zoom services I love the virtual tea and cake sessions! Age has never been a barrier to joining services at St Richard's and it still isn't. I have even tried to show my nanny how to join in on Zoom and Facebook, not always easy but sometimes successful!

My faith has helped sustain me and build my resilience. When I have had difficult days or days where I have been confused or lonely or unsure of what I needed to do I have read back over the stories from church activities or watched the YouTube services.

So in 2022 we are "living with Covid" according to the Prime Minister. I have no idea what this means or how we are supposed to do it, but I'm pleased I get to do it with my family, at home and at St Richard's.

**Zara Crean, aged 12.**

## **Groups**

### **Monday Morning House Group**

We meet to start at 10am and aim to finish by 11.30am

At present we are the same group of 8 more mature (not at all old in mind) ladies as last year. We would welcome new members, including gentlemen. We value the support through talking and prayer that we give each other through the highs and lows of life. Anything personal discussed in the group is always kept confidential.

Our group have been meeting for many years and we decide between us what we will study etc. We finished our study on Luke after Easter last year and then started another Scripture Union series on Christian Character which we finished in November 2021. We used Zoom for many months but started meeting in person again in May last year following the Covid guidelines. We have a short prayer session each week at the end of our study time and have a catch up/prayer session every three or four weeks which we find invaluable. This gives us a chance to pray for our own concerns as well as other relevant needs at the time.

In November we started a new series on Isaiah but had a break to follow the Lent series on Mark's gospel which although we found it difficult at times we all thought it beneficial and we each noticed new things.

**Tricia Law**

### **Monday Evening House Group**

The Monday Evening House Group meets weekly from 8 to 10 pm on Monday evenings apart from during major school holidays. Sometimes when our meetings clash with PCC meetings, the non-PCC members meet for a prayer meeting without a bible study. However, our normal pattern is to have about an hour of bible study followed by an hour of sharing prayer concerns. Dave Rayner usually leads the bible studies and Elaine Whittle usually brings all the prayer concerns together into a closing prayer.

We are a mixed gender group with quite a wide age range and always welcome new members whether on a short or long-term basis. Throughout 2021 we have had seven regular members of whom two regularly worship in other local Churches.

Pre-pandemic we met in members' homes, but since March 2020 we have met on Zoom, apart from the occasional house group meal at a restaurant. We have no plans yet to return to meeting in people's homes as several members find the flexibility and lack of travel involved in Zoom meetings very helpful. We have a WhatsApp group for sharing prayer concerns among members, thereby providing a prayer chain. Two members of the WhatsApp group don't attend house group meetings but are in the prayer chain.

Over 2021, we have done series on Ephesians (3 weeks), SHAPE (in Lent, 5 weeks), the Acts of the Apostles (9 weeks), Psalms, (8 weeks), and Advent Reflections on Ruth (7 weeks).

**Dave Rayner**



## **Tuesday evening ladies house group – on Zoom**

Our house group has been led in the earlier part of the Church year by Julie Adams and then later by Gill Coombes. The group ceased to meet temporarily in February due to Gill's family bereavement but the group has continued by joining the Wednesday small group meetings for Lent. During this time, we have checked in with each other on Sunday mornings when we see each other face to face. After Easter, the group will resume as usual.

The format of our group varies. We have become a close-knit group through lockdown and are comfortable to share what is going on in our lives with each other. Sometimes our meetings are just sharing, listening, and comforting those in need followed by specific prayer for each other. No-one has to share, only if you feel comfortable to. Often, relevant worship songs and Scripture verses are shared to encourage each other and those who are hurting. These are then shared on our WhatsApp group after the meeting so they can be taken into the week ahead. Between meetings, we also share prayer concerns as needs arise, and have seen answers to our prayers.

During the last year we have dipped into a bible study by Sheila Walsh called "It's ok not to be ok" which was helpful to us all, whatever our circumstances. We followed a series on Mary, the mother of Jesus during Advent and often use the Psalms. Where there is a short, whole Church bible study, we follow that. We are a small group of 6 regulars of varying ages and life experience, but would be more than happy for any other ladies to join us. At present we are continuing on zoom as it suits most people.

**Gill Coombes**

## **Thursday Evening House Group**

Nothing has changed since the last report due to the ongoing pandemic situation. At the start of Lockdown Liz and I decided that we would not go down the online meeting route as some of our members do not have access. We felt it would be unfair.

So we decided that we would keep in touch by telephone, speaking to each other every week. This, I am pleased to say, we have continued to do without fail.

Now restrictions have lifted a little bit, we still telephone each other but have also met in a smaller group in homes, or in the garden for those who can to enjoy tea, coffee, cake and a chat.

Most of our house group have also joined the Wednesday Lent course group at church which we are enjoying. We hope to resume group study very soon depending on the virus situation.

**Beryl Witten and Liz Merrick**

## **Supper Club**

Due to the Covid 19 pandemic, the club did not meet during the first part of 2021 but helpful discussions were held with Revd. Debs Wignall, as to the way forward. The outcome of which was that it was now open to all church members and the community. Hence the renaming to Supper Club.

Meetings held: -

September - BBQ in the Vicarage garden.

October - Skittles and Fish & Chips. It was good and perhaps fitting to have a first lady winner of the David Mould Trophy, who was Yvonne Mansell. Revd. Debs was a close runner up!

November – Big Film Night. “Only Fools and Horses – Miami Twice”. Cinema theme food Popcorn, Hot Dogs, and Ice Cream!

December – Christmas Meal. A special thank you to our magnificent chefs Sandra Bowskill, Revd. Debs and Graham Madge for a very enjoyable meal and entertainment quiz provided by Gerry Place.

**Mike Reynolds**



## **Friends**

It has been good to welcome the Friends Group back twice a month on Wednesday afternoons since September. This group is led by Joyce, Brenda and Kathleen and is attended by those who part of St Richard's, other churches, and none. Once a month there is a service of worship with the alternate meetings involving guest speakers, quizzes, or some other activity and always a cuppa, conversation, and biscuits.

## **Safeguarding Report**

Since the last APCM no Safeguarding concerns have been reported during this period.

We continue to review all roles which require Safeguarding training and continue the process of ensuring all those who require it have completed, renewed, or are working towards completing the training levels required for their roles.

Leadership training has been completed in the last year by Paul Hughes, Julie Adams, and John Baggs.

All PCC members have completed the Basic Safeguarding training or are covered by previous in-date training.

We continue to review and develop policies and procedures, including the Safeguarding policy. Our procedures now also include a lone working procedure and risk assessment.

On completion of the safeguarding audit, we have updated volunteer agreements and job descriptions for CY leaders. We have also written job descriptions for other roles within the church.

Gill and I have attended online meetings with the area Safeguarding forum and share experience, expertise, and advice.

In the autumn term we conducted our first Sunday Service dedicated to Safeguarding. During this service we shared our commitment to making church a safer space for all with the congregation. Following this the children took part in age-appropriate discussion and activities around safeguarding.

We continue to communicate our commitment to safer churches for all those who attend our groups, our services, and our community.

**Wendy Rayner and Gill Coombes, Church Safeguarding Officers.**

### **Deanery Synod Report**

SUMMARY OF THE ZOOM MEETING HELD ON 23<sup>RD</sup> FEBRUARY 2021 7.30pm  
(Over 40 attendees)

The Area Dean, Tim Garrett welcomed everyone and highlighted that Bishop Graham had invited the clergy and church wardens to meet up (via zoom) to discuss plans to bounce back after the pandemic and how to take the Vision 2030 forward.

**Vision 2030: For Every Londoner to encounter the love of God in Christ.**

We need to reflect the diversity of our city and be a safe and welcoming place.

GROWING YOUNGER/SAFER CHURCHES/STRIVING FOR RACIAL JUSTICE

#### **DEANERY NEWS**

Election of Deanery Foundation Governor for St John The Baptist Junior School, Hampton Wick. Reverend Karen Wellman, St Mark, Teddington.

Common fund was discussed and the effect of Covid upon it.

Future of Vocations within the Church. Changes in training. Onus will be 'does the candidate have the potential to do this' rather than 'is there evidence that the candidate can do this'.

Reverend Chris Kennedy talked about ACTIVATE which is a Deanery Mission Project in Teddington focused on sports and activities. [www.activatechurch.org.uk](http://www.activatechurch.org.uk)

Three new Clergy introduced themselves:

The Reverend Cannon John Kafwanka, St Augustine, Whitton

The Reverend Debs Wignall, St Richard, Hanworth

The Reverend Donna Williams, All Saints, Hampton

SUMMARY OF THE ZOOM MEETING HELD ON 9<sup>TH</sup> JUNE 2021 7.30pm  
(Over 30 attendees)

Area Dean, Tim Garrett welcomed and reminded everyone to swear in their new Church Wardens a.s.a.p. Awaiting government announcement on new Covid Guidance. The Government trying to put the Onus on the Clergy and PCCS. Church is arguing against this citing that it is not their role.

#### **DEANERY NEWS**

Diocesan Synod Election 2021, Nominations by 24.6.21, voting papers will be issued on 28<sup>th</sup>

June Votes will be counted on 24<sup>th</sup> July.

State of the Common Fund was discussed again in the light of Covid 19 effects. Asked if Parishes could consider increasing their Common Fund Contribution.

Reverend Jeff Hopkin Williams – St Mary, Twickenham spoke about the challenge of keeping the congregation united during Covid. Live streaming being a huge learning curve, break out coffee groups after the service were a bonus, and in some cases closer relationships were made.

Cont'd

Reverend Jerry Field – St John, Hampton Wick, reiterated Jeff's words and spoke about the encouragement needed for people to return to the building.

Other comments were an advantage of small groups having been set up, 50% more attendance on a Zoom parents' course. Community help, dog walking, collecting shopping and medicine. There was concern for those in digital poverty though and one church had lost contact with its learning disability group over the pandemic.

Reverend Derek Winterburn, St James, Hampton Hill, gave a presentation on the Diocesan Vision 2030 'Creation Care' and Eco - Church. Climate change and our obligation to lead by example with our 'Creation Care'.

The theological vision of our love for God; compassion for our fellow creatures, (love for nature,) self- interest (love for self) and value of every human life (love for others).

[www.ecochurch.arocha.org.uk](http://www.ecochurch.arocha.org.uk)

SUMMARY OF THE MEETING ON 4<sup>TH</sup> NOVEMBER 2021 AT ALL SAINTS CHURCH, HAMPTON. 7.30pm (over 30 attendees) Also on Zoom

Opening Worship and introduction to All Saints Church by Reverend Donna Williams who told us about some of the events and changes in the past 9 months since she had moved to the parish. Youth Pastor, community café, permanent live stream, multi-generational, different types of worship, partnering with youth, mental health (GP surgeries & Social Prescribing\*), young offenders.

#### DEANERY NEWS

Election of Garth Watkins, Sarah Dyke, and Michael Wilson as Deanery School Governors.

Diocesan Synod Elections - Reverend Ben Lovell & Reverend Alex Lane elected to the House of Clergy.

Gwyneth Lloyd, Dave Parish, Ken Riley, and James Bunyan are elected to The House of Laity.

St Michael and St Georges Fulwell are worshipping at The Teddington Mission Hub (Formerly Ss Peter & Paul) while their building is being redeveloped.

Common Fund was discussed, new pledges due at the end of November 2021.

#### SOCIAL PRESCRIBING

Reverend Chris Kennedy – Activate, spoke about Social Prescribing.

Social Prescribing is when a person is referred to a link worker, who then works with them to identify and link them to activities to improve health and wellbeing – connecting communities and healthcare. It is a way to support people's wellbeing and quality of life while reducing pressure on the National Health Service. It links patients to community-based activities, rather than simply prescribing them medicine. Link Workers in London Borough of Richmond

[www.ruils.co.uk](http://www.ruils.co.uk)

**Liz Sharpe and Mike Coombes, Deanery Synod Reps.**

## Vicar's Report

***Trust in the LORD with all your heart; do not depend on your own understanding. Seek his will in all you do, and he will show you which path to take.***

Those verses from Proverbs Chapter 3, our verses for the year 2021, proved to be a good anchor for us throughout what in many ways continued to be a time of uncertainty. 2021 began with a further Lockdown and as I look back through the 'Hello,' letters that I wrote to you all during those first couple of months, it is good to be reminded of the creativity, and the different ways in which so many of you connected with each other, with church, with God. The challenges were and are real, but so is the hope.

The PCC continued to meet monthly on zoom, and I am very thankful for their commitment when it seemed that most weeks we had new regulations to interpret in order make the best decisions we could to care for each other and enable the life and ministry of our church in this community to continue. Dave and his team worked hard to keep us up to date on our financial situation and you will see from his report that there is much to give thanks for.

Behind the scenes, Paul and Wendy as has been mentioned elsewhere enabled so much to happen, and have been a great personal support to me. Wendy alongside Gill in their role as Parish Safeguarding Officers have worked well to review, update and continue to review and update our safeguarding practices. It was good to have Safeguarding Sunday as a focus for our worship in the autumn. We want to honour and care for all that God has given us, and most of all that is for each other.

I am thankful too for our church wardens, the wise wardens as described on our WhatsApp group, Emma, and Julie. Julie stands down as warden at this APCM and we can all be thankful for all that she has done during a time of considerable change at St Richard's.

Thank you to all of you.



Throughout 2021 we continued to experiment with different patterns for services and events, online, on site, outside, inside, zoom, social media, emails. Seeking to be mindful of our community, to include all ages, and stages of faith.

We partnered with others for example with Activate Church, CLG and Schools to support a pop-up food bank. We built relationship with the school community, including a 'podcast' reflection for the school staff. In April 2021 I was involved in recruiting the new headteacher

for St Richard's and what a blessing Jodie Stillwell has already been for the school in her first year as Headteacher. Since September we have welcomed the whole school for Collective Worship each week.

Kristy Bartlett has continued to lead the team at our Pre-school through a challenging year; you may remember that pre-school settings were open even before the schools and Kristy's positive leadership style has seen the team and the pre-school flourish against the odds. I am thankful to Debi Lagor and David Baggs for their support on the committee.

We all know how difficult the pandemic has been for children and young people. At St Richard's we have intentionally sought to create opportunities for our children and young people to gather together and build relationships with each other, with the church and we trust with Jesus. Zara's reflection in this report is an encouraging read as she makes the links between school, family, church, and faith in Jesus. Whole-life discipleship.

Tuesday evening Explorers began again on site in the Spring with the vicarage garden as the venue. Wendy had done an amazing job of staying in touch with this group through weekly zoom and so in the summer we were able to plan for not one but two groups on Tuesdays, with the launch of Adventurers in September. Lunchtime Explorers launched in September in the Primary School, an opportunity each week for the children to get to know us better, for us them and we trust that they will also come to know Jesus.

Another feature of 2021 has been making the most of our outdoor space. In the summer when we had 'Garden Church,' in the vicarage garden which we are looking forward to repeating this summer. We had worship in the 'Prayer Garden,' too.

Beryl and John continued to look after our outside space for which we continue to be thankful. Andy Bowskill used his skills to upcycle some wood into a cross for Holy Week and a Nativity scene for Christmas. Andy and James prepared the ground outside the prayer window where we had also sown fresh grass seed and we were blessed by an abundant wildflower display throughout the summer months. 2021 also saw the launch of our Eco Team. I was especially delighted for the enthusiastic inspiration of the younger members of that team, Hannah, Martha, and Jasmine. It's early days for this team, but I hope this model of intergenerational working together and worshipping together becomes even more the DNA of St Richard's.

Coffee morning relaunched in September, and we made the decision to have a coffee drop in for all. So those with young children could find a cuppa and some toys and those without could find a cuppa too! And did I mention cake? Every week Jackie bakes for Coffee Morning and once a month we have bacon rolls too. It has been such a joy to welcome new friends, to see old relationships rekindled and wonderful to welcome families from coffee morning for baptism too. I am very thankful to Wendy, Jackie and Vanessa who are on team each week. Do let us know if you would like to join the team, even once a month. We continue to be thankful for our building, which is so welcoming and so suited to these events. We hope to build on this during 2022, perhaps to extend the time to include lunch, perhaps to have other events like clothes-swaps, toy-swaps, craft fairs, food bank, access to advice.



I want to mention the small group leaders too, House groups, Friends, Supper Club, all of which have been so important in connecting and re-connecting each other. Midweek Communion now every two weeks has become established as an oasis in the week and I am especially thankful to Brenda and John for their support in enabling that to happen.

As I am writing this report, I realise that there is so much that I want to say, because through the challenges 2021 has been a good year for our church, and in the start of 2022 we are already seeing some of those new shoots growing. This also included the first wedding here for nine years! What a joy that was and the church looked beautiful.



At the end of 2021 those involved in leadership of the church gathered to share vision, and this then fed into our Sunday worship in January and a new Mission Action Plan, (MAP), which is included as an Appendix for those of you who would like to see it. It is a working document, rather than a checklist and will evolve throughout 2022 and be revised later in the year. Out of this time of praying and talking together we also discerned our verses for the year, that to most of you will be very familiar by now, from Romans Chapter 15, verse 13:

**We pray that God, the source of hope,  
will fill us completely  
with joy and peace because we trust in him.  
Then we will overflow with confident hope  
through the power of the Holy Spirit. Amen**

I am so thankful for each one of you, for the privilege it is to lead this church at this time, as each of us plays our part to fulfil our mission here,



**Rooted in God's love, our prayer is that together we are Growing Deeper** in our love for and relationship with God, **Growing Closer** together in our relationships with each other **and Growing Wider** in number as we engage more with the communities God has placed us in.

**Debs Wignall**

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Financial Statements for the Year Ended 31 December 2021

### Receipts and Payments Accounts

		Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>Receipts</b>	<b>Note</b>				
Voluntary Income	1				
Activities for generating funds	1a	83,036	19,452	102,487	104,191
Income from investments	1b	-	307	307	1,167
Income from church activities	1c	2,092	-	2,092	144
Other incoming resources	1d	24,127	-	24,127	13,745
	1e	-	-	-	-
<b>Total Receipts</b>		<b>109,255</b>	<b>19,759</b>	<b>129,014</b>	<b>119,247</b>
<b>Payments</b>	<b>2</b>				
Church activities	2a	59,903	16,056	75,960	259,946
Costs of generating funds	2b	-	-	-	-
Governance costs	2c	462	-	462	702
Other payments	2d	-	-	-	-
<b>Total Payments</b>		<b>60,365</b>	<b>16,056</b>	<b>76,422</b>	<b>260,648</b>
<b>Excess of receipts over payments</b>		<b>48,890</b>	<b>3,702</b>	<b>52,592</b>	<b>(141,401)</b>
Transfers between funds	12	(34,701)	34,701	-	-
Changes in liabilities		(2,400)	(35,269)	(37,669)	(28,465)
		11,788	3,134	14,922	(169,866)
Cash and banked funds on 1 January	11	23,222	7,563	30,785	200,651
Cash and banked funds on 31 December	11	35,010	10,697	45,707	30,785
Non cash adjustments		-	-	-	-
<b>Net Movement in Funds</b>	<b>11, 13</b>	<b>14,188</b>	<b>38,404</b>	<b>52,592</b>	<b>(141,401)</b>
Funds b/fwd @ 1 January 2021	12, 13	20,822	(141,707)	(120,885)	20,516
Funds c/fwd @ 31 December 2021	11, 13	35,010	(103,303)	(68,293)	(120,885)



# Parochial Church Council of St. Richard of Chichester, Hanworth

## Statement of Assets and Liabilities as at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Fixed Assets</b>					
Tangible fixed assets	7	-	-	-	-
<b>Cash funds</b>					
Cash at bank and in hand		21,412	7,217	28,629	13,716
Short term deposits	8	13,598	3,479	17,078	17,069
		35,010	10,697	45,707	30,785
<b>Liabilities</b>					
Other Creditors	9	-	8,000	8,000	272
Loans	10, 11	-	106,000	106,000	151,397
		-	114,000	114,000	151,669
Net Current Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Total Net Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Represented By					
<b>Funds</b>					
Unrestricted		35,010	-	35,010	20,822
Restricted		-	(103,303)	(103,303)	(141,707)
		35,010	(103,303)	(68,293)	(120,885)

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Notes to the Financial Statements for the year ended 31 December 2021

### 1. Receipts

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>a) Voluntary Income</b>				
Planned giving: declared as Gift Aid	51,866	8,340	60,206	62,887
Income tax recoverable on Gift Aid	14,732	3,075	17,807	16,342
Non Gift Aid free will offerings	1,155	282	1,437	1,274
Plate collections	306	-	306	632
Sundry donations & legacy	6,582	2,755	9,337	19,055
Grants	8,394	5,000	13,394	4,000
	<b>83,036</b>	<b>19,452</b>	<b>102,487</b>	<b>104,191</b>
<b>b) Activities for Generating Funds</b>				
Project Grow fundraising	-	307	307	1,167
Functions & events	-	-	-	-
	<b>-</b>	<b>307</b>	<b>307</b>	<b>1,167</b>
<b>c) Income from Investments</b>				
Rent (35 Oxford Way)	2,083	-	2,083	-
CBF deposit interest	9	-	9	144
	<b>2,092</b>	<b>-</b>	<b>2,092</b>	<b>144</b>
<b>d) Income from Church Activities</b>				
Church hall letting	21,678	-	21,678	12,676
Bookstall	97	-	97	98
Fees - weddings & funerals	990	-	990	211
Church activities income	1,257	-	1,257	760
Holiday club & youth mission	105	-	105	-
	<b>24,127</b>	<b>-</b>	<b>24,127</b>	<b>13,745</b>
<b>e) Other Incoming Resources</b>				
PCC associated funds	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Receipts</b>	<b>109,255</b>	<b>19,759</b>	<b>129,014</b>	<b>119,247</b>

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Notes to the Financial Statements for the year ended 31 December 2021

### 2. Payments

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £	
<b>a) Church Activities</b>					
Donations					
Overseas mission societies	-	500	500	-	Sheepfold
Relief & development agencies	-	400	400	216	Tear Fund
Home missions & church societies	-	240	240	261	Children's Society
Secular charities	-	-	-	216	Shooting Star Hospice
Gifts	54	-	54	1,585	
Total Donations	54	1,140	1,194	2,278	
Diocesan Common Fund contribution	11,000	-	11,000	55,000	
Vicar, Curate and Reader's expenses	356	-	356	-	
Sequestration Expenses	-	-	-	941	
Children Worker's salary	5,503	5,000	10,503	8,426	
Children Worker's related expenses	1,662	-	1,662	418	
Parish administrator's salary	-	-	-	2,048	
Training & associated literature	-	-	-	89	
Total Staff Related Costs	18,521	5,000	23,521	66,922	
Upkeep of church services	946	203	1,148	1,621	
Church activities expenditure	1,063	26	1,089	1,845	
Youth Mission & holiday club	591	-	591	-	
Total Church Activities Costs	2,600	229	2,828	3,466	
Church running expenses	5,513	-	5,513	5,469	
Fees - cleaning/organist	7,079	-	7,079	6,128	
Expenditure on bookstall	513	-	513	71	
Web site, affiliation fees & literature	634	-	634	415	
Printing, stationery, telephone, etc	3,319	-	3,319	3,091	
Total Church Running Costs	17,058	-	17,058	15,174	
Church maintenance	13,948	-	13,948	26,930	
Vicarage costs	502	-	502	402	
35 Oxford Way costs	5,141	621	5,762	5,496	
Furnishings & equipment	2,080	-	2,080	2,670	
Total Maintenance Cost	21,671	621	22,292	35,498	
Project grow expenses	-	9,066	9,066	136,608	
Total Church Activities	59,903	16,056	75,960	259,946	
<b>b) Costs of Generating Funds</b>					
Functions & events	-	-	-	-	
<b>c) Governance Costs</b>					
Payroll Service Fee	-	-	-	200	
PCC support costs	440	-	440	480	
Bank Charges	22	-	22	22	
Total Governance Costs	462	-	462	702	
<b>d) Other Payments</b>					
PCC Associated Funds	-	-	-	-	
<b>Total Payments</b>	<b>60,365</b>	<b>16,056</b>	<b>76,422</b>	<b>260,648</b>	

## **Parochial Church Council of St. Richard of Chichester, Hanworth**

### **Notes to the Financial Statements for the year ended 31 December 2021**

3. Accounting Policies:
  - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
  - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
  - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
  - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.
4. Receipts: Although a gift aid claim has been made for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC was received in January 2022 and hence is not included in these accounts.
5. As in 2020, donations and appeals income has been included in Sundry donations.
6. As in 2020, PCC associated funds expenditure has been shown under Church activities expenditure.
7. Fixed assets are not depreciated under receipts and payments accounting.
8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.
9. The only amount shown in Other Creditors is money held on behalf of Kick London, what is left of a grant received on behalf of Kick London from Welcare Hounslow.

10. The Project Grow Loans are from three sources all restricted for use for Project Grow: £100k from Church members advanced on an interest free basis, of which £2,000 has been repaid; £10k from the Kensington Area of the diocese, again interest free, of which £2,000 has been repaid; and what was originally £70k from CAF at 6% interest – this has now been completely paid off. Each loan is subject to a loan agreement. The diocese loan is to be repaid at £2,000 per year over 5 years. The £100k loans from Church members are all to be repaid by 2024.
11. In addition, we received a further interest-free loan of £2,400 to pay for the pre-school awning. This loan was applied to the General Fund. This was fully repaid by the end of 2021.

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Notes to the Financial Statements for the year ended 31 December 2021

### 12. Analysis of Fund Movements

Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
<b>Unrestricted Funds</b>					
General Fund	14,510	108,840	58,982	(34,537)	29,830
Roger Casson Legacy Fund	5,761	-	750	-	5,011
Holiday Club	-	-	-	-	-
Men's Supper Club	332	415	634	(114)	-
Friends of St Richards	25	-	-	-	25
Scramblers	40	-	-	-	40
Little Stars	-	-	-	-	-
Explorers	40	-	-	-	40
The Hub	50	-	-	(50)	-
Lunch Club	14	-	-	-	14
Coffee Morning	50	-	-	-	50
Total Unrestricted Funds	20,822	109,255	60,365	(34,701)	35,010
<b>Restricted Funds</b>					
Project Grow Fund	(144,992)	13,840	9,066	34,195	(106,024)
Children/Fam Outreach Fund	-	5,000	5,000	-	-
35 Oxford Way Repairs Fund	2,954	-	621	-	2,333
Flowers Fund	-	127	203	78	2
Special Charity Donations	31	792	1,140	450	133
PCC Associated Functions Fund	300	-	26	(21)	253
Total Restricted Funds	(141,707)	19,759	16,056	34,701	(103,303)
<b>Total Funds</b>	(120,885)	129,014	76,422	-	(68,293)

## **Parochial Church Council of St. Richard of Chichester, Hanworth**

### **Notes to the Financial Statements for the year ended 31 December 2021**

#### **Unrestricted Funds**

##### **General Fund**

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

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Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by most of the groups.

## **Parochial Church Council of St. Richard of Chichester, Hanworth**

### **Notes to the Financial Statements for the year ended 31 December 2021**

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## **Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth**

I report on the accounts for the year ended 31 December 2021 which are set out on pages 2 to 10.

### **Respective responsibilities of the Trustees and the Independent Examiner**

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

### **Basis of Independent Examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Donna Cooksley FCCA

Date: 19/02/22

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Financial Statements for the Year Ended 31 December 2021

### Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>Receipts</b>	<b>1</b>				
Voluntary Income	1a	83,036	19,452	102,487	104,191
Activities for generating funds	1b	-	307	307	1,167
Income from investments	1c	2,092	-	2,092	144
Income from church activities	1d	24,127	-	24,127	13,745
Other incoming resources	1e	-	-	-	-
<b>Total Receipts</b>		<b>109,255</b>	<b>19,759</b>	<b>129,014</b>	<b>119,247</b>
<b>Payments</b>	<b>2</b>				
Church activities	2a	59,903	16,056	75,960	259,946
Costs of generating funds	2b	-	-	-	-
Governance costs	2c	462	-	462	702
Other payments	2d	-	-	-	-
<b>Total Payments</b>		<b>60,365</b>	<b>16,056</b>	<b>76,422</b>	<b>260,648</b>
<b>Excess of receipts over payments</b>		<b>48,890</b>	<b>3,702</b>	<b>52,592</b>	<b>(141,401)</b>
Transfers between funds	12	(34,701)	34,701	-	-
Changes in liabilities		(2,400)	(35,269)	(37,669)	(28,465)
		11,788	3,134	14,922	(169,866)
Cash and banked funds on 1 January	11	23,222	7,563	30,785	200,651
Cash and banked funds on 31 December	11	35,010	10,697	45,707	30,785
Non cash adjustments		-	-	-	-
<b>Net Movement in Funds</b>	<b>11, 13</b>	<b>14,188</b>	<b>38,404</b>	<b>52,592</b>	<b>(141,401)</b>
Funds b/fwd @ 1 January 2021	12, 13	20,822	(141,707)	(120,885)	20,516
Funds c/fwd @ 31 December 2021	11, 13	35,010	(103,303)	(68,293)	(120,885)

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Statement of Assets and Liabilities as at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>Fixed Assets</b>					
Tangible fixed assets	7	-	-	-	-
<b>Cash funds</b>					
Cash at bank and in hand		21,412	7,217	28,629	13,716
Short term deposits	8	13,598	3,479	17,078	17,069
		35,010	10,697	45,707	30,785
<b>Liabilities</b>					
Other Creditors	9	-	8,000	8,000	272
Loans	10, 11	-	106,000	106,000	151,397
		-	114,000	114,000	151,669
Net Current Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Total Net Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
<b>Represented By</b>					
<b>Funds</b>					
Unrestricted		35,010	-	35,010	20,822
Restricted		-	(103,303)	(103,303)	(141,707)
		35,010	(103,303)	(68,293)	(120,885)

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Notes to the Financial Statements for the year ended 31 December 2021

### 1. Receipts

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
<b>a) Voluntary Income</b>				
Planned giving: declared as Gift Aid	51,866	8,340	60,206	62,887
Income tax recoverable on Gift Aid	14,732	3,075	17,807	16,342
Non Gift Aid free will offerings	1,155	282	1,437	1,274
Plate collections	306	-	306	632
Sundry donations & legacy	6,582	2,755	9,337	19,055
Grants	8,394	5,000	13,394	4,000
	<b>83,036</b>	<b>19,452</b>	<b>102,487</b>	<b>104,191</b>
<b>b) Activities for Generating Funds</b>				
Project Grow fundraising	-	307	307	1,167
Functions & events	-	-	-	-
	<b>-</b>	<b>307</b>	<b>307</b>	<b>1,167</b>
<b>c) Income from Investments</b>				
Rent (35 Oxford Way)	2,083	-	2,083	-
CBF deposit interest	9	-	9	144
	<b>2,092</b>	<b>-</b>	<b>2,092</b>	<b>144</b>
<b>d) Income from Church Activities</b>				
Church hall letting	21,678	-	21,678	12,676
Bookstall	97	-	97	98
Fees - weddings & funerals	990	-	990	211
Church activities income	1,257	-	1,257	760
Holiday club & youth mission	105	-	105	-
	<b>24,127</b>	<b>-</b>	<b>24,127</b>	<b>13,745</b>
<b>e) Other Incoming Resources</b>				
PCC associated funds	-	-	-	-
	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Receipts</b>	<b>109,255</b>	<b>19,759</b>	<b>129,014</b>	<b>119,247</b>



# Parochial Church Council of St. Richard of Chichester, Hanworth

## Notes to the Financial Statements for the year ended 31 December 2021

### 2. Payments

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
<b>a) Church Activities</b>				
Donations	-	500	500	-
Overseas mission societies	-	400	400	216
Relief & development agencies	-	240	240	261
Home missions & church societies	-	-	-	216
Secular charities	54	-	54	1,585
Gifts	54	1,140	1,194	2,278
<b>Total Donations</b>				
Diocesan Common Fund contribution	11,000	-	11,000	55,000
Vicar, Curate and Reader's expenses	356	-	356	-
Sequestration Expenses	-	-	-	941
Children Worker's salary	5,503	5,000	10,503	8,426
Children Worker's related expenses	1,662	-	1,662	418
Parish administrator's salary	-	-	-	2,048
Training & associated literature	-	-	-	89
<b>Total Staff Related Costs</b>	18,521	5,000	23,521	66,922
Upkeep of church services	946	203	1,148	1,621
Church activities expenditure	1,063	26	1,089	1,845
Youth Mission & holiday club	591	-	591	-
<b>Total Church Activities Costs</b>	2,600	229	2,828	3,466
Church running expenses	5,513	-	5,513	5,469
Fees - cleaning/organist	7,079	-	7,079	6,128
Expenditure on bookstall	513	-	513	71
Web site, affiliation fees & literature	634	-	634	415
Printing, stationery, telephone, etc	3,319	-	3,319	3,091
<b>Total Church Running Costs</b>	17,058	-	17,058	15,174
Church maintenance	13,948	-	13,948	26,930
Vicarage costs	502	-	502	402
35 Oxford Way costs	5,141	621	5,762	5,496
Furnishings & equipment	2,080	-	2,080	2,670
<b>Total Maintenance Cost</b>	21,671	621	22,292	35,498
Project grow expenses	-	9,066	9,066	136,608
<b>Total Church Activities</b>	59,903	16,056	75,960	259,946
<b>b) Costs of Generating Funds</b>				
Functions & events	-	-	-	-
<b>c) Governance Costs</b>				
Payroll Service Fee	-	-	-	200
PCC support costs	440	-	440	480
Bank Charges	22	-	22	22
<b>Total Governance Costs</b>	462	-	462	702
<b>d) Other Payments</b>				
PCC Associated Funds	-	-	-	-
<b>Total Payments</b>	60,365	16,056	76,422	260,648

## **Parochial Church Council of St. Richard of Chichester, Hanworth**

### **Notes to the Financial Statements for the year ended 31 December 2021**

3. Accounting Policies:
  - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
  - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
  - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
  - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.
4. Receipts: Although a gift aid claim has been made for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC was received in January 2022 and hence is not included in these accounts.
5. As in 2020, donations and appeals income has been included in Sundry donations.
6. As in 2020, PCC associated funds expenditure has been shown under Church activities expenditure.
7. Fixed assets are not depreciated under receipts and payments accounting.
8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.
9. The only amount shown in Other Creditors is money held on behalf of Kick London, what is left of a grant received on behalf of Kick London from Welcare Hounslow.

10. The Project Grow Loans are from three sources all restricted for use for Project Grow: £100k from Church members advanced on an interest free basis, of which £2,000 has been repaid; £10k from the Kensington Area of the diocese, again interest free, of which £2,000 has been repaid; and what was originally £70k from CAF at 6% interest – this has now been completely paid off. Each loan is subject to a loan agreement. The diocese loan is to be repaid at £2,000 per year over 5 years. The £100k loans from Church members are all to be repaid by 2024.
11. In addition, we received a further interest-free loan of £2,400 to pay for the pre-school awning. This loan was applied to the General Fund. This was fully repaid by the end of 2021.

# Parochial Church Council of St. Richard of Chichester, Hanworth

## Notes to the Financial Statements for the year ended 31 December 2021

### 12. Analysis of Fund Movements

Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
<b>Unrestricted Funds</b>					
General Fund	14,510	108,840	58,982	(34,537)	29,830
Roger Casson Legacy Fund	5,761	-	750	-	5,011
Holiday Club	-	-	-	-	-
Men's Supper Club	332	415	634	(114)	-
Friends of St Richards	25	-	-	-	25
Scramblers	40	-	-	-	40
Little Stars	-	-	-	-	-
Explorers	40	-	-	-	40
The Hub	50	-	-	(50)	-
Lunch Club	14	-	-	-	14
Coffee Morning	50	-	-	-	50
<b>Total Unrestricted Funds</b>	<b>20,822</b>	<b>109,255</b>	<b>60,365</b>	<b>(34,701)</b>	<b>35,010</b>
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## **Parochial Church Council of St. Richard of Chichester, Hanworth**

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