THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHESTER, HANWORTH

England & Wales · Charity number 1129920

Details

Other names	HANWORTH ST RICHARD'S PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-06-01
Register	View on the Charity Commission register

Contact

Address	St Richard's Church 35 Forge Lane Hanworth Feltham TW13 6UN
Phone	02088980241
Email	office@strichardshanworth.church
Website	www.strichardshanworth.church

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Religious activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Hounslow
- Richmond Upon Thames

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£165,512	£131,506	-	-
2024-12-31	£128,442	£103,456	-	-
2023-12-31	£138,735	£104,751	-	-
2022-12-31	£134,902	£86,296	-	-
2021-12-31	£129,014	£76,422	-	-
2020-12-31	£119,247	£260,648	-	-

Trustees

Name	Role	Appointed
Rev Deborah Wignall	Chair	2020-11-09
Angharad Hedges		2018-04-26
David Rayner		2014-04-28
Debi Lagor		2024-05-12
Elaine Joy Whittle		2025-05-18
Emma Brown		2020-10-22
Graham John Madge		2026-05-17
Helen Smith		2026-05-17
Marie Janet England		2026-05-17
Michael John Reynolds		2024-05-12
Michael Christopher Coombes		2017-04-27
Pauline Marion Thomas		2024-05-12

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHES

England & Wales - Charity number 1129920

Accounts

ST RICHARD'S CHURCH

Hanworth

Annual Report 2025

Prayer of St Richard

Thanks be to you, our Lord Jesus Christ,
for all the benefits which you have given us,
for all the pains and insults which you have borne for us.
Most merciful Redeemer, Friend and Brother,
may we know you more clearly,
love you more dearly,
and follow you more nearly,
day by day.
Amen.

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Verse for the Year

Let your roots grow down into him, (Jesus),
and let your lives be built on him.
Then your faith will grow strong in the truth you were taught,
and you will overflow with thankfulness.
Colossians 2.7

Annual Parochial Church Meeting: to be held Sunday 17 May 2026 at 10am

An Attendance Register will be taken to include those attending.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer and worship.

2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

- Welcome
- Apologies

1. Approval of the Minutes of the AMP and APCM of 18 May 2025
2. Matters Arising
3. The presentation of the Annual Report which includes:
    - Electoral Roll and the Electoral Roll Officer's report.
    - PCC Secretary's Report incorporating Proceedings of the Council during 2025.
    - Treasurer's Report – including Audited set of accounts
    - Churchwardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2025.
    - Church Safeguarding Officers' Report.
    - Children and Families Worker Report
    - Small Group Leaders' Reports
    - Hampton Deanery Synod Report.
    - Curate's Report.
    - Vicar's Report.

The Annual Report was available, (digital and printed versions), prior to the APCM and so taken as read. Questions taken.

4. Appointment of the Independent Examiner for 2026.

5. Elections to PCC

6. Election Results (if necessary)

7. AOB

8. Short video from our website highlighting our church. (Link Here)

9. Open time of prayer and sung worship with thankfulness for the last year and seeking guidance from God for this year and beyond.

10. Holy Communion

11. Final Blessing

PCC Membership 2025

Clergy:

Revd Debs Wignall	Ex Officio, Chair
Revd Yvette Dixon	Ex Officio

Wardens:

Mike Coombes	Ex-Officio
Ann Hedges	Ex Officio, Children's Champion

LLM:

Emma Hughes	Ex-Officio

Elected Members:

Dave Rayner (2023)	Treasurer, Vice-Chair
Anita Pinnalawatta (2023)	Electoral Roll Officer
Hannah Mitchell (2023)	
Emma Brown (2023)	PCC Secretary
Beryl Wittin (2023)	
Mike Reynolds (2024)	
Debi Lagor (2024)	
Pauline Thomas (2024)	Deanery Synod
Esther Benson (2025)	Deanery Synod
Esther Diabene (2025)	
Sarah Beer (2025)	

Forthcoming PCC meeting dates are as follows:
Short meeting after APCM 17th May for election of officers
Monday 18th May, (social at the Vicarage), and 20th July Meeting (7:45 pm start)

Church Employees:

Wendy Rayner	Children and Families Worker
Paul Hughes	Communications, Online Church, and Music Lead
Ivanna Chornopyska	Cleaner (Mmmarvellous)

Licensed Ministers

Brenda Small	Licensed Lay Minister (until November 2025).
Emma Hughes	Licensed Lay Minister
Revd Danny Wignall	Permission to Officiate

Minutes of Annual Meeting of the Parishioners, (AMP), and the Annual Parochial Church Meeting, (APCM) at 10am on 18th May 2025

Both statutory annual meetings were held as a component of Sunday Worship.

Annual Meeting of Parishioners, (AMP)

1. Debs Wignall (DW) opened with an introduction
2. Appointment of Churchwardens

DW confirmed that the currently serving wardens Ann Hedges and Mike Coombes had agreed to continue in their roles for this coming church year.

- Ann Hedges Proposed Sarah Beer Seconded Esther Diabene
- Mike Coombes Proposed Wendy Rayner Seconded by Dave Rayner

DW then prayed for the wardens.
DW invited the AMP to approve both appointments – this was done by a unanimous show of hands.

Annual Parochial Church Meeting (APCM)

1. DW welcomed all to the APCM
2. Apologies received:
   Emma Brown, Elaine Whittle, Sandra and Andy Bowskill, Sarah Beer and Jan Reynolds
3. The minutes of the AMP and APCM had been made available online before the meeting.
   Independently audited accounts were approved by the PCC in March 2025
   There were no comments on the minutes
   DW invited the congregation to approve, and this was achieved by a unanimous show of hands

4. **Matters arising** – none

5. Presentation of annual reports

These were available both online and in church with printed copies. DW encouraged all to use these as a prayer tool and commended the presentation of the accounts by Dave Rayner. Thanking him for his stewardship.
It was proposed that Donna Cooksley should be invited to, once again, provide the independent examination of the church accounts.

- Proposed Ruth Purchase Seconded by Yvonne Mansell

This was approved by a unanimous show of hands

6. PCC movements

Liz Sharpe and Emma Hughes were stepping down and DW gave thanks for both for their service over a number of years on the PCC.

Four new members proposed as follows:

- Esther Benson: Proposed by Yvonne Mansell Seconded by Sandra Bowskill

- Sarah Beer: Proposed by Chrissie Clarke Seconded by Pauline Thomas
- Elaine Whittle: Proposed by Pauline Thomas Seconded by Mike Reynolds
- Esther Diabene: Proposed Ann Hedges Seconded by Anita Pinnalawatta

DW then called forward for prayer the PCC, safeguarding officers, staff team, LLM and Yvette Dixon.

7. Statistics from the electoral roll

DW commended the reports for all to read and use to guide our prayers.

- 30 new people from electoral roll (30 had left so no overall change).
- There were 102 adults and 35 children who worship at least monthly
- We are in contact with 200 people via the newsletter – not all are registered
- 200 staff and children from St Richard's School attend weekly during term time – and pre-school
- There were additional outreach opportunities through community networks.
- Four teenagers who turn 16 during the year will be included in the Electoral Roll following their birthdays.

Summing Up (DW)

DW wanted to highlight that behind the statistics were individual people being reached. DW added that the above statistics represented real growth – and that this growth was being reported nationally by several independent reports – a real cause for celebration.

DW commended the weekly newsletter as a regular celebration of our church life – and highlighted that we are a thankful church with all being included in a part of the story of St Richard's Church. DW highlighted the many unseen tasks behind the scenes and emphasised how vital these were to the life of the church and thanked those that serve.

DW invited all who are serving to ask themselves who could share the role with me? DW encouraged all those thinking of a role that they could support, not to wait to be asked but instead to come and offer your support.

It was highlighted that there had been an amazing story of our church accounts – all of the loans for the roof which had been taken out in 2019 had all been repaid on time. This was despite the schedule being drawn up before the global COVID pandemic.

DW encouraged all to support a day of prayer to be held in the church on the 27th May between 0600 and 2100.

Paul Hughes thanked all present for their individual contributions to church life and highlighted that this was a church with an attitude of thankfulness. Paul asked for a vote of thanks to be recorded for Debs for her continued ministry to us particularly in the context of not having had the easiest of years personally.

DW prayed for the ministry of the church before we resumed our morning service.

Electoral Roll Report to April 2026

This year the Electoral Roll has simply been updated, with additions due to new members joining. Four of the nine additions are young members of the congregation who turned 16 during the year. The figures do not include those under 16 who are an important part of our church. We have at least monthly contact with over 30 children including Sundays and midweek and of course excluding the 200 children we see every week from St Richard's Primary School, and those preschoolers who are part of our intergenerational coffee morning each week.

Summary

Date	Total on Roll	Resident in Parish	Male	Female
21.04.25	**102**	**47(46%)**	**26**	**76**
26.4.26	**111**	**51(46%)**	**26**	**85**

PCC Secretary's Report

The PCC met regularly throughout 2025, (January, May, July, September, and November) with participation available both online and on-site. Meetings saw a consistent focus on mission, financial stewardship, safeguarding and the development of church life, particularly among families and the local community.

Mission and Growth discussions highlighted stable Sunday attendance alongside encouraging growth in midweek engagement, particularly through Coffee Morning and Wednesday Welcome. These ministries along with Art Club, continue to provide important points of connection with the wider community. The PCC discerned a clear calling to focus on families, with Messy Church established as a potential bridge between community activities and worship. Although still developing, it has been positively received.

Children and Young People's Ministry has been a significant area of investment and encouragement. Regular groups have continued, alongside new initiatives and intergenerational events. Links with St Richard's CE Primary School remain strong through weekly collective worship and Lunchtime Explorers. The PCC expressed appreciation for volunteers and noted growing confidence and participation among our children and young people.

Safeguarding remained a central priority and an area of strength. The PCC reviewed safeguarding practices and audit findings, noting a strong culture of awareness, regular training, and visible leadership. The church continues to foster a welcoming and safe environment for all, reflected in positive community feedback. Systems and processes—such as the safeguarding 'dashboard' and policy reviews—have been strengthened, with ongoing attention to training, communication, and best practice.

Finance and Stewardship have been carefully managed throughout the year. The PCC reviewed accounts, approved charitable giving in line with its commitment to donate a proportion

of unrestricted income, and agreed a Common Fund contribution of £50,000. Successful grant applications (including support from Welcare and others) have strengthened financial resilience. The Treasurer's Report provides a comprehensive overview of the church's financial position, but safe to say, the year ended in a strong financial position.

Buildings and Facilities have seen substantial attention, particularly in relation to safety and mission use. Works undertaken, or initiated, include fire safety improvements (doors and alarms), hearing loop installation, kitchen and preschool upgrades, and general maintenance. The PCC also explored how the church building can best serve the community, in line with diocesan guidance on "Buildings for Mission." Ongoing care of the church grounds has relied on volunteer support.

Governance and Church Life have remained strong, with PCC members actively engaged in planning, policy review, and leadership. The APCM process, Electoral Roll renewal, and appointment of officers were completed smoothly. The PCC has continued to model collaborative and respectful decision-making. Attention has also been given to improving communication (including the use of 'ChurchSuite' and social media) and ensuring a warm and inclusive welcome in all church activities.

Ministry and Pastoral Care have continued to develop, with small groups (previously 'house' groups) engaging in shared resources such as Growing on the Frontline. There has been increasing reflection on pastoral support, including how best to identify and respond to need within the congregation and wider community. Volunteer engagement from people of all ages, remains strong, supported by training and appreciation events.

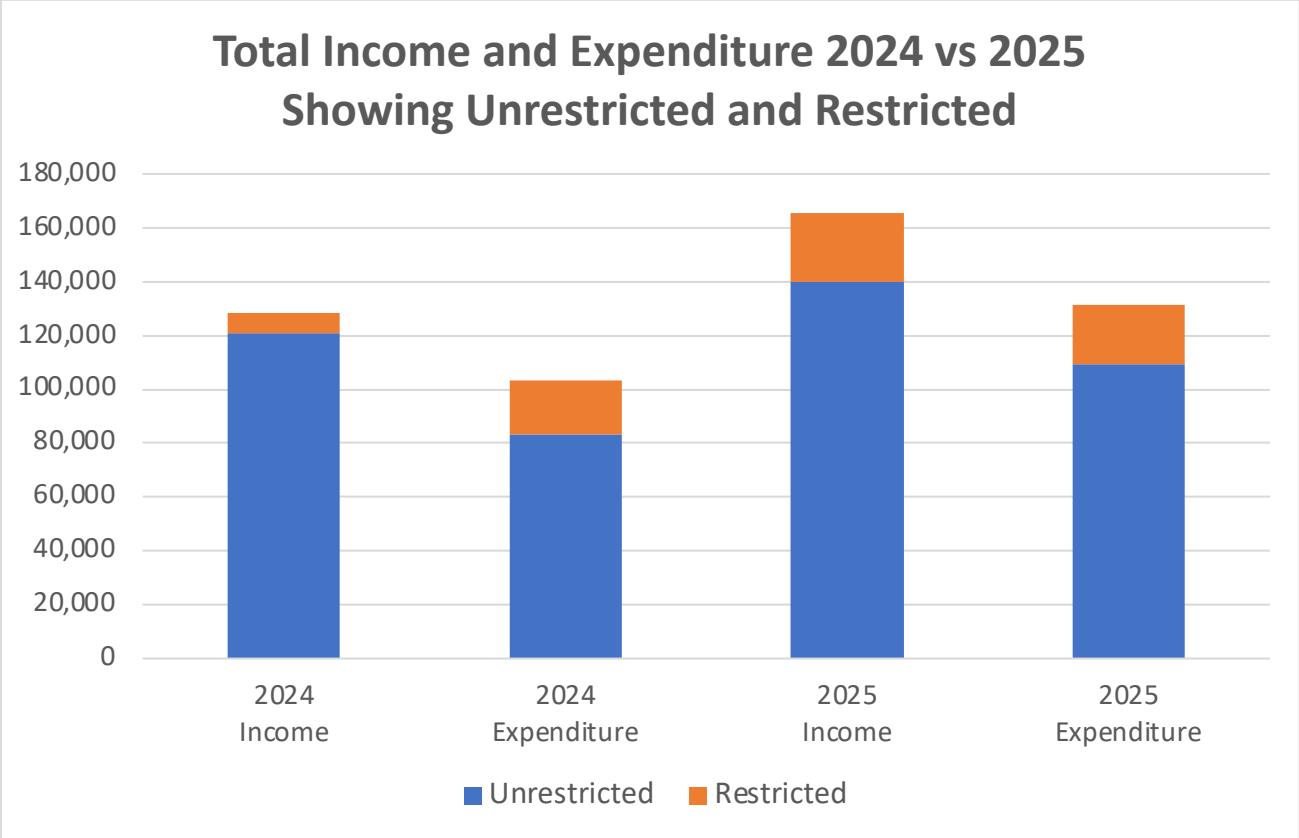
Looking Ahead, the PCC has begun work on revising the Mission Action Plan for the next phase (2026–2030), building on significant growth in recent years. Priorities include deepening discipleship, strengthening outreach to families, developing leadership (including among young people), and continuing to ensure that St Richard's is a safe, welcoming, and mission-focused church.

Thank you to all members of the PCC for all their work this year. If you'd like to know more, please speak to Debs, me or any of the PCC.

Emma Brown, PCC Secretary

Treasurer Report for APCM

This report accompanies the 2025 approved accounts, giving a graphical representation of various figures.

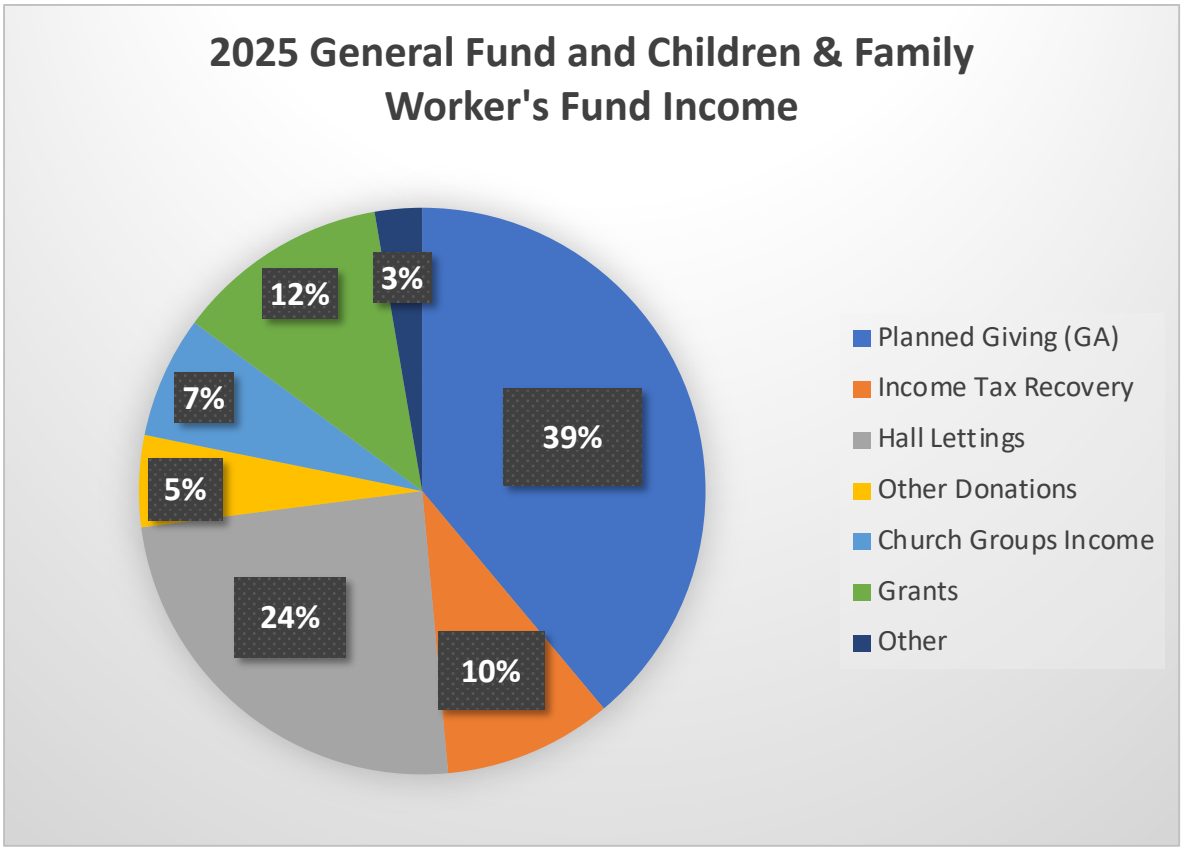


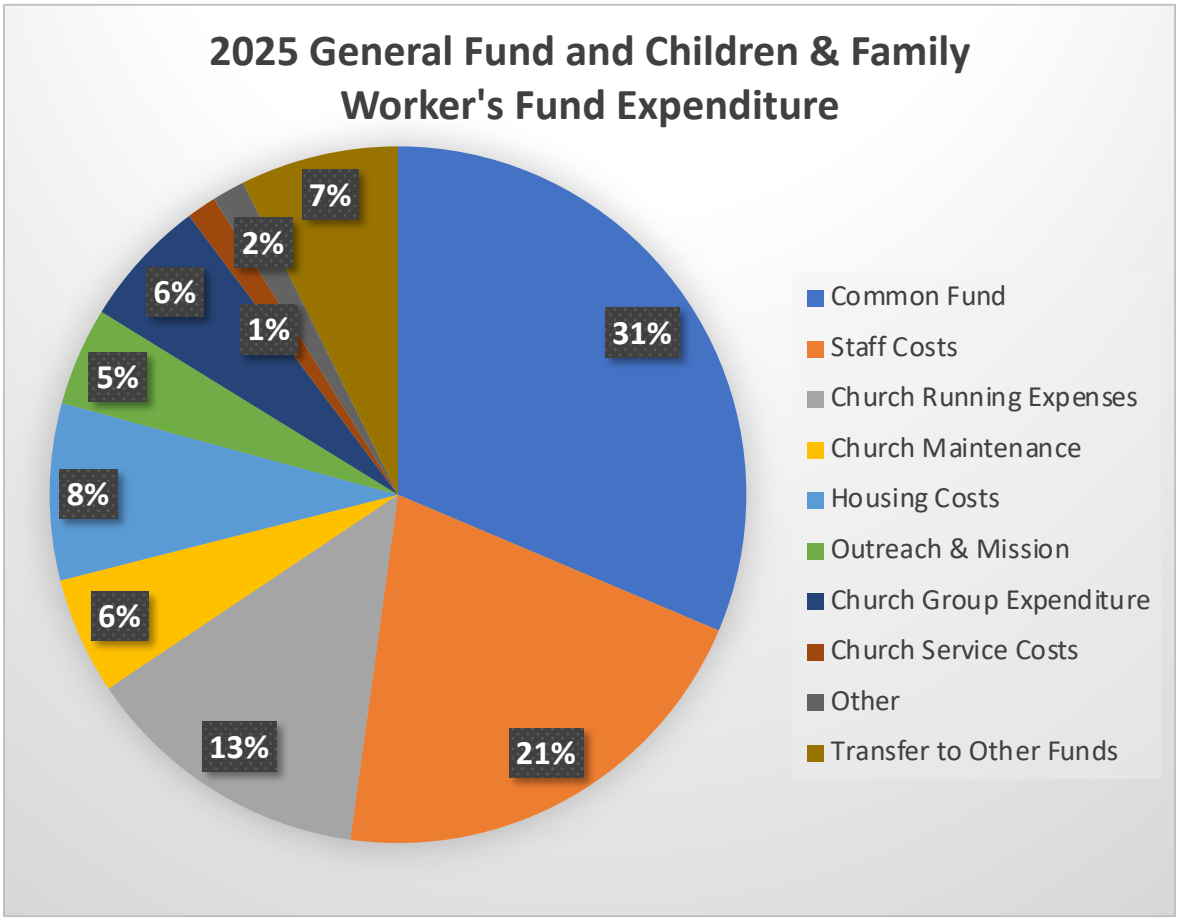
If we compare the overall picture in 2025 with the previous year, we see that the income and expenditure increased significantly. The increase in income came from a significant increase in grants plus an unexpected anonymous donation of £20,000 split across various restricted and designated funds. The increase in expenditure was dominated by two things: the expenditure on Church maintenance, especially smoke alarms and fire doors, and a substantial increase in Common Fund contribution to the diocese in recognition of the burden of the Project Grow loan repayments lessening.

In 2024, the difference between income and expenditure was largely down to the repayment of the Project Grow loans, shown as a liability in the accounts rather than expenditure. Happily, in 2025, there was only the final £2,000 to repay to the Kensington area of the diocese, completing the repayment of loans. The difference between income and expenditure has therefore resulted in substantial end of year balances, which put us on a firm financial footing going forward, enabling us to deal with inflationary pressures, an expected decline in regular giving, and any required major maintenance costs.

Let's turn now to the combination of the General Fund and the Children & Families Worker Fund. A major change in income is that grants accounted for 12% whereas in 2024 they only accounted for 2%. This is because the previous sources of grants for the Children's & Families Worker costs stopped and new sources of grants had to be found. The grants received in 2025 took us back to

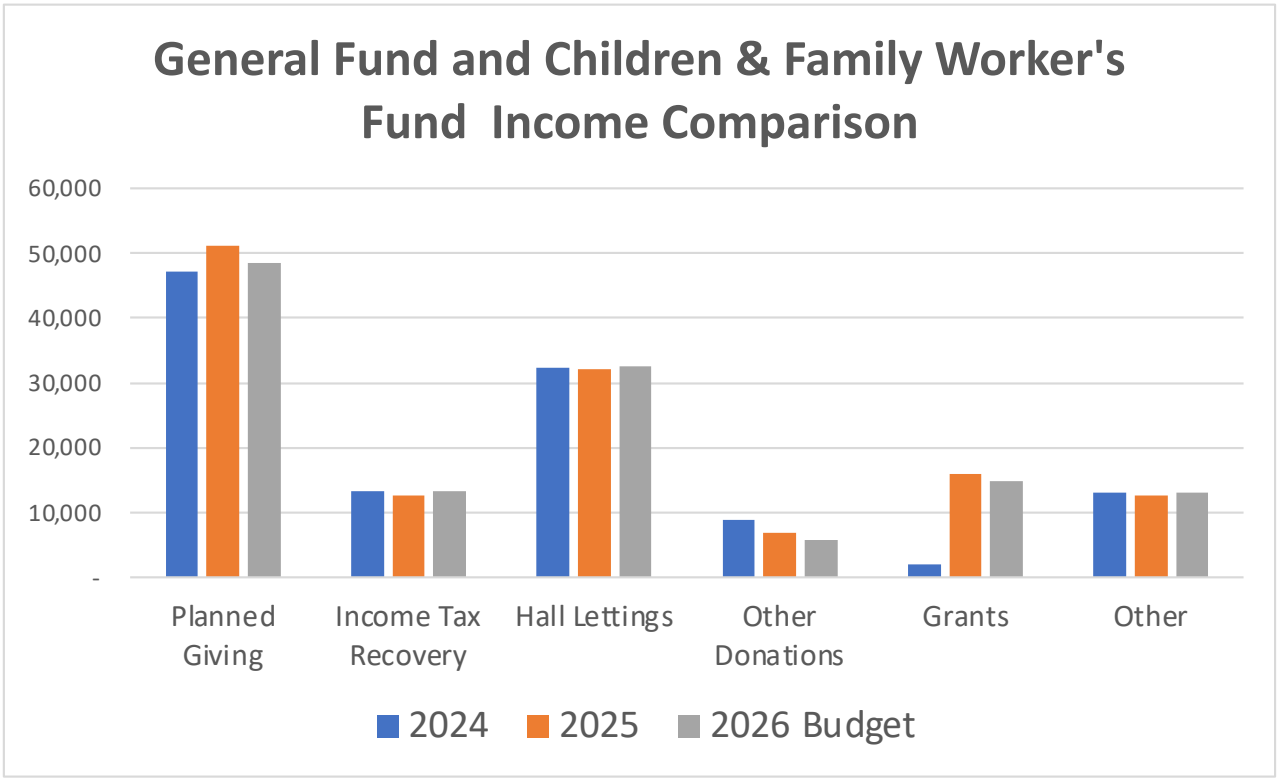
the level of grants we had had up to 2023. The main grants came from Joseph Rank and the Welcare Trust.

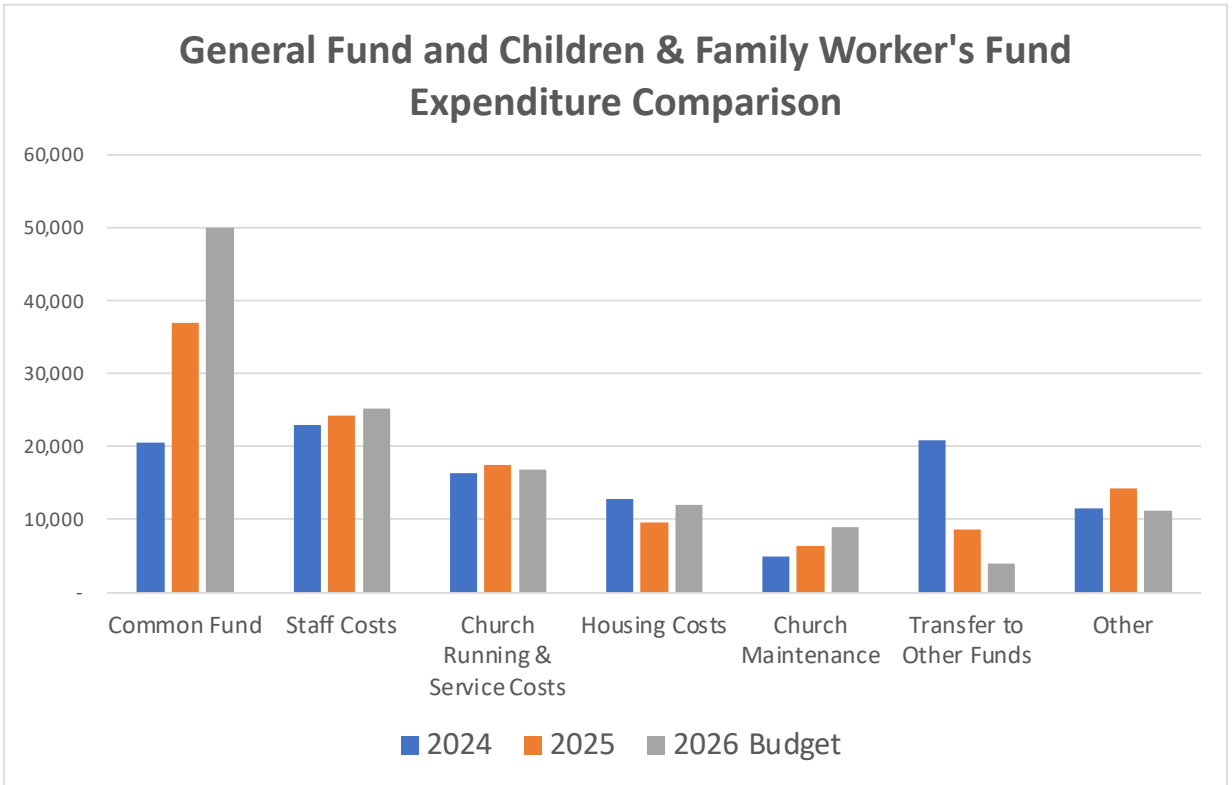




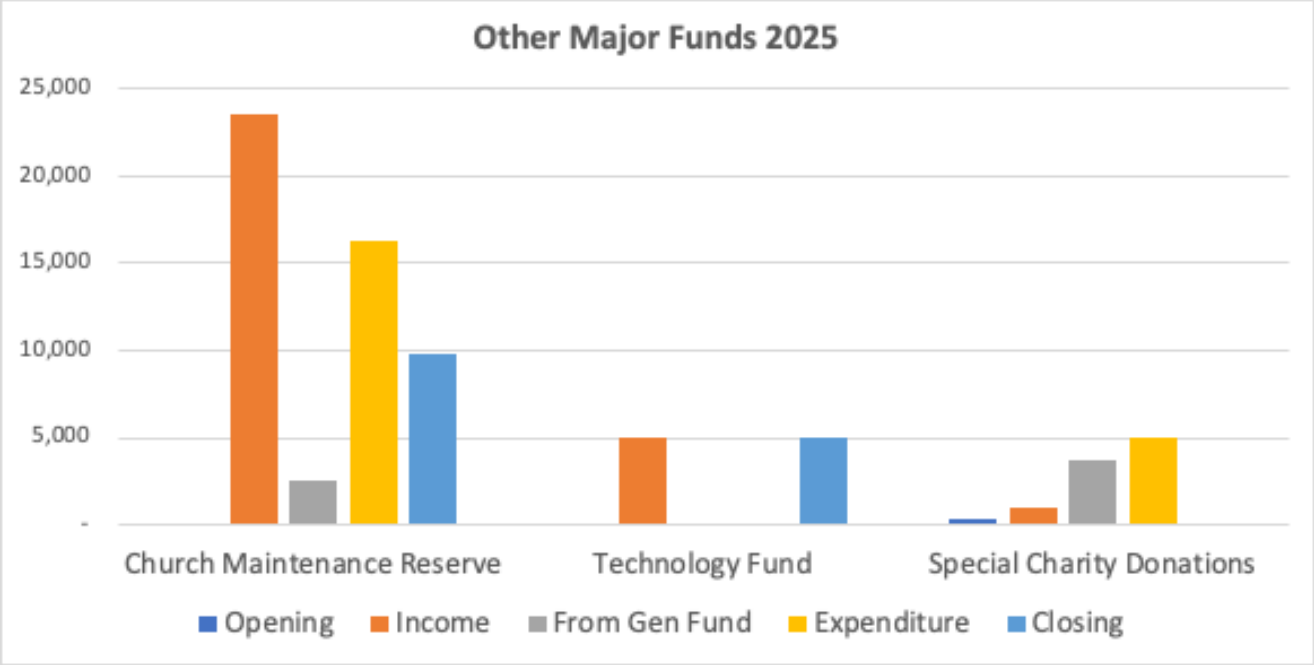
The expenditure pie charts show that there are many different areas of expenditure. The big change since 2024 is that the Common Fund is up from 19% to 31%, offset by the transfer to other funds dropping from 19% to 7%. The only other notable change is that housing costs dropped from 12% to 8%.

Let's now look at how the 2024 and 2025 figures compare to the 2026 budget. The biggest change is the further significant increase in Common Fund contribution – but note that this only gets us up to about half of the standard parish cost, in recognition that we are not a wealthy Church.

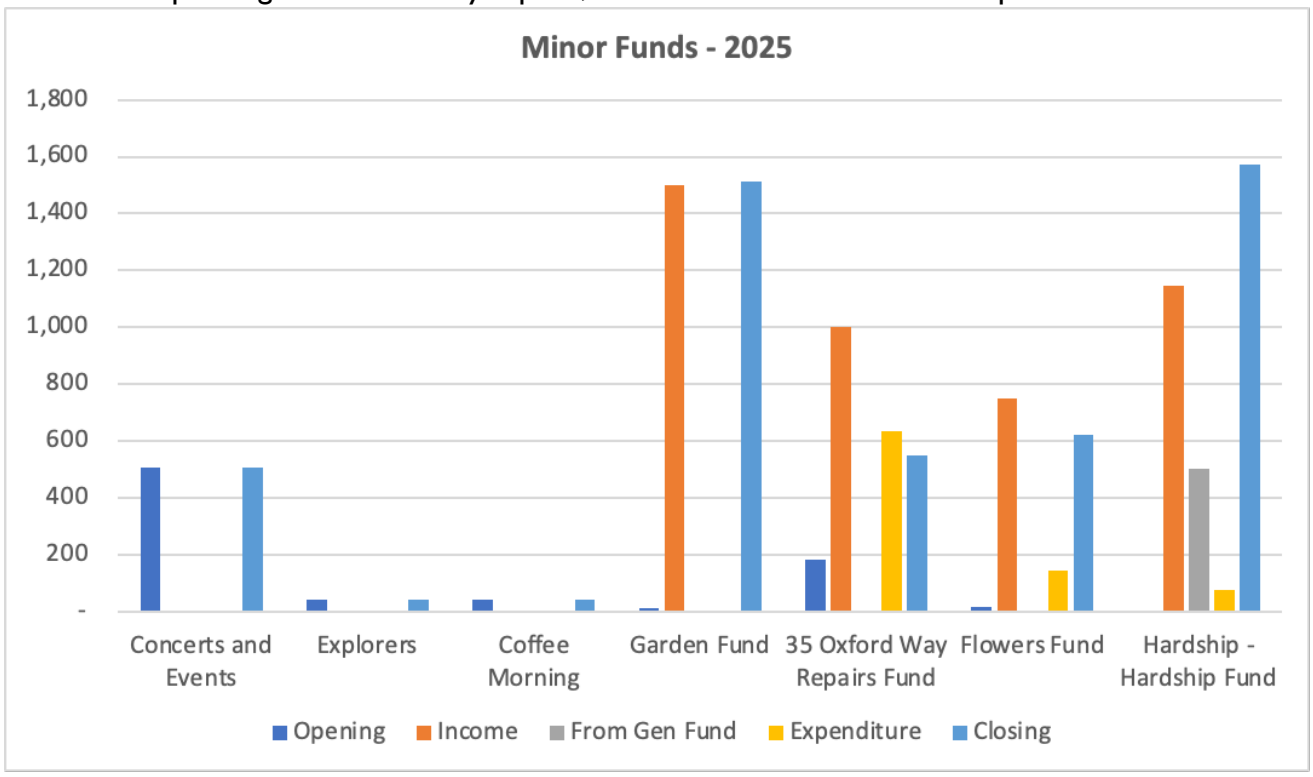




Let's now look at what other major funds we hold. In 2024, we used up the Roger Casson legacy fund on the kitchen works and in its place in 2025 we created a new Church Maintenance Reserve fund which was used to pay for the pre-school store, smoke alarms and fire doors, all covered by a grant from the Kensington area of the diocese. We received a donation towards the technology fund for expected future enhancement of our streaming technology. The charity donations fund was used both for the Church's charitable donations from 5% of the previous year's unrestricted free-will giving. Charities supported were Tearfund, Shooting Star Children's Hospices, MacMillan Cancer Support and St Richard's School.



Finally, let's look at the remaining minor funds. The concerts, explorers and coffee morning funds were all unchanged. However, a new Hardship Fund was created and this and the other 3 funds (the Garden Fund, Oxford Way Repair Fund and Flowers Fund) all received significant income, resulting in really positive closing balances. There was no spending on the garden this year, but there was spending on Oxford Way repairs, flowers and some small hardship cases.



Thanks go to

- Donna Cooksley, our Independent Examiner.
- Vanessa Hughes, our bookkeeper.
- Chrissie Clark, Mary Smith and Yvette Dixon who have helped Vanessa with banking in 2025.
- Joseph Rank, the Welcare Trust, London Borough of Hounslow and the Kensington Area of the Diocese for grants.
- All regular givers, especially those giving through Parish Giving Scheme, as this enables us to receive the Gift Aid every month alongside the giving itself.

Dave Rayner, Treasurer.

St Richard's Church Hanworth APCM 2026 Churchwardens' Report

This has been another busy year for the buildings at St Richard's. Much of the work was supported by a Diocese of London Buildings for Mission Grant for which we are thankful.

The majority of the work has been framed around the full and comprehensive Fire Safety, Risk Assessment (RA) which occurred on the 9/4/25.

This was a wide-ranging document covering all aspects of fire safety and its key recommendations can be themed as follows:

The RA said: Replace the foyer to kitchen and middle hall to kitchen doors with compliant fire doors.
We did: A total of 7 fire doors have been installed including the works in the pre-school cupboard.

The RA said: Refresh the Preschool store; boiler contained securely (30min fire rated), replacing wooden shelving with metal shelving solution, and making room usable as a separate space for pre-school/children's work. Replace both doors with new doors with glass panels to allow visibility (and daylight).
We did: The preschool store has been completely refurbished in addition to the fire doors. The old shelving was replaced and the church now substantially benefits from an additional room suitable for the teaching of children on a Sunday morning.

The RA said: Installation of an integrated fire detection system
We did: We now have a fully wireless fire detection system of detectors and alarms controlled by a panel in the entrance hall.

Other activities this year have included:

- PAT testing was completed in February half-term
- Annual Fire extinguisher inspection
- Annual gas and electrical safety inspections have been completed at both Oxford Way and the church
- Lawn laid at the rear of the church – thanks to Mike R, Charles and Graham Madge for this work and for their work throughout the year to keep the garden looking great
- The pre-school funded the repair of the awning at the rear of the building and a fence has been added to secure the pond in the preschool garden area.
- Preparatory work has been done to lay the Hearing Loop wire and the most worn carpet tiles were replaced.

Quinquennial Inspection
This is due to take place in 2026 - many of the key recommendations have been implemented where funding has allowed. With thanks to Debs, Wendy, and especially Paul for his co-ordination of works and for oversight of Quinquennial progress over the last 5 years.

Ann Hedges & Mike Coombes, Churchwardens

Children and Families Worker Report

At the heart of our children and family's ministry is a deep desire to be a safe, welcoming, and intergenerational church community, where every child and young person knows they are valued and loved.

We are committed to creating spaces where children can grow in their faith, explore big questions, and encounter God in ways that are meaningful to them. We celebrate each child for their unique individuality, recognising the gifts and personality they bring, and ensuring that everyone feels seen, heard, and included.

Across all that we do – from Sunday groups to midweek activities – we seek to foster a strong culture of belonging, where relationships flourish, faith is nurtured, and children and families feel truly at home within our church family.

This report reflects the many ways this vision has been lived out over the past year, and we are so thankful for the wonderful community that makes it possible.

Explorers (Ages 6–10)

We are currently a small but enthusiastic group of four Explorers, and we are really looking forward to welcoming new members in the summer term!

The children absolutely loved making the most of the sunshine during the summer, enjoying outdoor games, a fantastic trip to Jump Giants, and a brilliant end-of-term party complete with an inflatable slide – definitely a highlight.

In the autumn term, we journeyed through some inspiring Bible stories including David, Daniel, and Jonah. We also took time to reflect on Remembrance Day, before moving into the excitement and wonder of Advent and Christmas. A particularly special moment was seeing the children take part so confidently and joyfully in the Christmas Eve Nativity.

The new year brought new learning as we explored the difference between miracles and parables, diving into stories such as The Feeding of the 5,000, Jesus Calming the Storm, The Lost Sheep, and The Good Samaritan.

In February, we had a fantastic outing to the bowling alley in Feltham – full of laughter and friendly competition! After half term, we marked Lent and Shrove Tuesday by making (and of course eating) pancakes together.

We then explored the powerful story of Easter, learning about Palm Sunday, Maundy Thursday, Good Friday, and Easter Sunday.

A huge and heartfelt thank you to Beryl, Rachel, and Martha for their dedication, energy, and care in leading and supporting this group – you make such a difference – as well as to Vanessa and Margaret who stepped down last summer, for being an integral part of the team for many years (40+ in Vanessa's case).

Adventurers (Ages 10–14)

Our Adventurers group currently has five members and continues to grow in confidence and energy.

Last summer was full of fun, with time spent in the vicarage garden playing cricket and football, getting creative with crafts in the sunshine, and cooling off with ice lollies. They also joined the Explorers for the Jump Giants trip and the summer party, which was a real highlight.

In the autumn term, we trialled running Adventurers alongside Explorers – this has worked really well. The Explorers meet in the church while Adventurers use both halls, giving them their own space to explore and grow.

The group has enjoyed a wide range of activities including making firework biscuits, creating a giant pizza, and packing shoeboxes for Operation Christmas Child, which was a wonderful way to think about others.

At Christmas, each young person built and decorated their own gingerbread house – huge thanks to Andy Bowskill for lovingly preparing the gingerbread.

This year has already been full of creativity and fun, from building spaghetti and marshmallow towers to making ice cream. They also joined the Explorers for the bowling trip and thoroughly enjoyed pancake making.

It has been especially encouraging that some of the group asked for more Christian content. In response, the team has begun trialling Youth Alpha sessions, which have been a positive step forward.

A massive thank you to Hannah and Ann for their leadership, and to Meera for her ongoing support – your commitment is very much appreciated.

Collective Worship

Every Wednesday during term time, we have the joy of welcoming St Richard's School into church for collective worship, led by Debs, Yvette, and myself.

Each session is thoughtfully planned around the school's value for the half term, while also exploring key moments in the Christian calendar including Lent, Easter, Pentecost, Advent, and Christmas, as well as our church verse for the year.

We've shared stories from both the Old and New Testaments – Daniel, David, The Lost Sheep, Jesus Calming the Storm, and more – bringing them to life in engaging ways.

A very special thank you to Paul, who faithfully ensures that all our stories, images, videos, and songs are ready and displayed each week – we couldn't do it without you.

Lunchtime Explorers

Lunchtime Explorers continues to be incredibly popular at St Richard's, especially among the infant classes.

Each half term, two-year groups take part in a block of Wednesday sessions, linked to the school's values and often reflecting the themes from collective worship.

Some of our creative highlights this year include:

- Bead bracelets for Friendship
- Self-portraits for Respect
- Lions for Daniel and Courage
- Poppy wreaths for Remembrance and Compassion

- Newspaper constructions for Perseverance
- Cross bookmarks for Easter and Forgiveness

A particularly special moment is when the whole school comes together to make Christingles before the Christmas service.

Messy Church

We trialled Messy Church four times over the past year, and it has been wonderful to see it grow – especially with a fantastic turnout at Christmas!

Our themes have included:

- The Miraculous Catch of Fish (May)
- Light (October)
- The Christmas Story (December)
- Growing and Changing (March), where we explored the story of Claudia the Caterpillar and made beautiful butterfly wings. We're excited to be offering three more Messy Church sessions this year –please do spread the word to families.

A huge thank you to:

- Pauline and Sarah for serving the Christmas meal
- Joy, Beryl, Debs, and Yvette for their continued support
- And a very special thank you to Hannah, who puts so much love and effort into preparing the food.
- Thanks to Paul for all his audio and visual support.

Sunday Club

- 0–6s: This group is thriving and busy most weeks. We are currently encouraging new helpers to step into leadership roles to support the team – thank you to Ann, Rachel, Marie, Michelle, Meera, Debs and Yvette
- 7–11s: A steady and engaged group who enjoy building on the themes from the church service each week. Thanks to Emma, Rachel, Ann, Lydia, Vanessa, Debi, Meera, Anita, Beryl, Debs and Yvette
- 13+: Debs and Chris continued to create a safe and thoughtful space for our young people to explore their faith and discuss life's big questions – this is such a valuable part of our ministry.

I would also like to thank the teenagers and children who serve on teams on Sundays without them the rotas would be a struggle to fill. They bring their gifts, talents and commitment to whichever rotas they serve on. Thanks to Emily, Martha, Jazz, Zara, Marcus, Hannah, Aran and Kyle.

Coffee Morning

Our Thursday coffee morning continues to be a vibrant and welcoming space, especially for families with toddlers.

We are so grateful to:

- Joy, who regularly provides fun crafts for the children
- Jackie, who incredibly bakes up to ten different cakes each week
- Mary, who also faithfully supports with baking

- And the wonderful refreshments team – Jackie, Mary, Vanessa, and Meera
- Ruth, Sandra and Angela who have helped out on busier mornings.

We also enjoyed a special VE Day coffee morning, which was a lovely time of community and celebration.
We're looking forward to hosting three special coffee mornings this year:

- May Day Bank Holiday
- August Bank Holiday
- Good Friday

As we look ahead, we do so with a real sense of hope and expectation for what is to come. We pray for continued growth – both in numbers and, more importantly, in the depth of faith, confidence, and relationships among our children, young people, and families.
It is a joy to see friendships forming, faith being explored, and a genuine sense of belonging developing across our groups. We look forward to building on these strong foundations, continuing to nurture meaningful relationships, and welcoming new families into our church community.

None of this would be possible without the incredible team of volunteers who give their time, energy, and heart so generously. Your commitment, creativity, and willingness to serve make a lasting difference in the lives of our children and young people. We are deeply thankful for each and every one of you.

Wendy Rayner, Children's Worker

Safeguarding Report

Since the last APCM, there have been no reportable safeguarding concerns. Advice has been sought, and guidance received, regarding other potential concerns, all of which have been appropriately monitored.

We regularly review all roles that require safeguarding training and continue to ensure that everyone in these roles has either completed, renewed, or is actively working towards completing the required training. This year, this has included the additional requirement for children's workers to complete Raising Awareness of Domestic Abuse training.

We continue to use the Parish Safeguarding Dashboard to track our progress against safeguarding requirements. This year, the PCC has completed the fourth and final safeguarding standards worksheet. We also use the Safeguarding Hub to monitor individuals' safeguarding status, including DBS checks and role-specific training requirements.

We maintain a strong working relationship with our Area Safeguarding Advisor, who provides valuable support with safeguarding concerns, as well as guidance on policies, procedures, and training requirements. We also benefit from access to safeguarding drop-in clinics and webinars, which offer further support with queries relating to safeguarding documentation.

During the autumn term, we held a Safeguarding Service focused on the importance and power of active listening. This service reaffirmed our commitment to making the church a safer space for all. As part of this, we recommissioned our volunteers and presented them with their lanyards.

We continue to communicate our Commitment to Safer Churches through our safeguarding noticeboard, bathroom signage, and displays on foyer and church screens. St Richard's remains fully committed to ensuring a safe and supportive environment for everyone who attends our services, groups, and wider community activities.

Wendy Rayner and Gill Coombes, Church Safeguarding Officers

Hampton Deanery Synod Report

In 2025, Deanery Synod Meetings were held on 11th February and 21st May in different churches around the Deanery.

11/2/25 at St Mary's Twickenham: Revd. Jeff Hopkin-Williams led worship, reflecting on sacred space and the Transfiguration. The congregation reflected on where they have encountered God. Jeff shared St Mary's reordering journey: Vision-led reordering focused on making the church serve the people rather than the reverse. Flexibility added through stackable pews, hard flooring for concerts, and space for community use. Uses included a coronation banquet, Lent groups, summer fairs, Messy Church, and hosting over 900 people for the school's 580th anniversary. Project funded mostly by the congregation—vision was key. Importance of choosing an architect who works collaboratively.
The main theme of the evening was buildings with a presentation from Kevin Rogers who is the Director of Parish Property and Fundraising.
London Diocese holds 3,500 property titles—focus on supporting parishes. Clear vision is vital for projects—aligns with Victorian Society and other consultations. DAC being restructured—smaller, with a focus on Net Zero and accessibility. Net Zero is challenging but vital for engaging younger generations. Investment of £30k can significantly reduce emissions. Buildings that are most missional are often the biggest emitters. Fundraising is most successful when missionally focused, not decorative. £95m raised from the Heritage Fund over two decades, £40m in the last five years. Diocesan property team can assist but is stretched—1 officer covering 400 churches.

21/5/25 at Holy Trinity Twickenham: An introduction and overview of the vision for Holy Trinity Twickenham was given by the vicar, Revd. Simon Couper. The main theme of this synod was school governance, with particular attention given to the new Multi-Academy Trust that had recently been established in our area. There was a joint presentation by Area Dean, Revd Ben Lovell and Daniel Aldridge, CEO of Instanter Learning Trust and Exec Head of Bishop Wand School.

Art Group report

A small friendly group meeting fortnightly on a Thursday 2-4pm during term time.
We try to encourage new members through outreach in the community and have increased this year to a total of 12 members.
A very relaxed and social group who enjoy an afternoon together in all aspects of art whether it's watercolours, acrylics or pencil and colouring books, everyone is welcome and encouraged. We have a good supply of art books for reference.
Everyone says how quiet and relaxed they find the group while we all concentrate on our various chosen art projects. We're all amateur but encourage one another and it's good to see how everyone has progressed during the year. Those who thought they couldn't paint have produced wonderful art pieces. We also enjoyed a Christmas meal together.

Jan Reynolds, Art leader

Small Group Leaders' Reports

We meet to start at 10am and aim to finish by 11.30am. At present we are a group of 8 more mature (not at all old in mind) ladies. We value the support through talking and prayer that we give each other through the highs and lows of life. Anything personal discussed in the group is always kept confidential.
Our group have been meeting for many years and we decide between us what we will study and we generally follow anything based on Sunday sermons as appropriate.
From April 2025 we completed the Growing on the Frontline, and then we continued with using Cover to Cover to finish our study on Acts. This took us through to the beginning of February 2026 when we started to follow the Meals with Jesus in line with recent Sunday sermons through Luke's Gospel.
We have a short prayer session each week at the end of our study time and have a catch up/prayer session every three or four weeks which we find invaluable. This gives us a chance to pray for our own concerns as well as other relevant needs at the time.

Tricia Law, Monday morning Small Group Leader

Monday Evening Small Group Report
The Monday Evening small group has continued in 2025 with an unchanged membership. Each session starts with a bible study, normally led by me, followed by a sharing and prayer time led by Elaine Whittle. We mostly meet online, so that we can include those members who would find on-site meeting less practical. However, once a month, usually the first Monday of the month, we meet in Church.
Since the last APCM, our studies covered the following series:

- Growing on the frontline
- Psalms
- Jonah
- Advent
- Character
- Exodus

Once a term, we try to have a meal together, in Church but often in Café Plenty in Hampton.

Dave Rayner, Monday evening Small Group Leader

Thursday Evening Small Group Report
It's been a strange year for our small group and a bit spasmodic due to unforeseen circumstances. However, we are hoping to move forward now. During Lent and Easter we studied "Growing on the Frontline" along with the rest of the church. We particularly enjoyed learning new ways to pray.
Our group was run by two leaders who alternated on weeks. In May, one of our leaders moved away. We had a lovely, but sad, farewell evening. We then decided to make it easier for our remaining leader, we would have one evening on Bible study, then one which we named chat and prayer evening. This has proved to be very successful. We found that sharing things and then praying was very beneficial.
After "Frontline", we studied the subject of Angels which we enjoyed and learnt a lot from. We are currently studying and learning about Ruth from the Old Testament.

Beryl Whittin, Thursday evening Small Group Leader

Curate's report

3 years almost and my time is nearly up… what a journey and a privilege it has been getting to know you all, to know God more in my ministry and find out more about myself. Thank you! Thanks too to the Area and Diocese staff who make things happen behind the 'scenes'. Another year of juggling coursework and report deadlines meant I have learnt a great deal about time management through training days and from fellow peers. It has also been useful seeing how collaboration with other churches in mission might work in the area.

Thank you to the wider community, including St Richard's primary school – it has been a joy working and worshipping with you. I have enjoyed the sporting events and relationship forming opportunities with St Richard's church family and those who don't worship with us on a Sunday. I definitely feel as though I have and still am growing into ordained ministry and it evolves each day. Of course I cannot go without giving credit to Debs here, in how she enables me to see all of parish life and its many facets and responsibilities – thank you Debs! This year has been a pleasure facilitating and supporting leaders in the church – particularly when organising and being part of courses at St Richard's. I've also valued the regular events that take place during the year and seeing the preparation and actual days from different perspectives. I do not take it for granted being part of what God is doing in me and at St Richard's.

I am also grateful for how you have supported me in my other ministry pursuits of working in prisons. And hopefully you will have heard, I am looking forward to developing that as I move on at the end of June.

So many gestures of care for me and my family have meant so much.
I look forward to seeing how life and ministry continue at St Richard's – keep in touch!

Give thanks to the Lord, for He is good!
His faithful love endures forever!

Your curate
Yvette

Yvette Dixon, Curate

Vicar's Report

St Richard's Verse for the year, 2025:
Let your roots grow down into him, (Jesus), and let your lives be built on him. Then your faith will grow strong in the truth you were taught, and you will overflow with thankfulness. *Colossians 2.7.*

As I look back on our verse for the year, I have a sense that it sums up a year where St Richard's became more confident in who we are. 2025 was the year we celebrated 60 years of this parish. Naturally, a time for reflection, especially helped by those of you who have been faithful members of this church family for almost every one of those 60 years! And a time to be thankful for the present and future hope we have. It has been good to welcome new people to our church family and wonderful to see how our youngest members become increasingly part of our life together. Such joy!

This is some of what I notice about who we are.

We are a local church with a heart for the community of Hanworth in which we are situated, and an appreciation that for some of us, our communities are elsewhere most of the week.

We are an intergenerational church family, intentional in our welcome and encouragement of all ages. Did you know we have 50 volunteers that serve on a variety of teams and that includes 9 children and young people who regularly contribute through their service to the life and ministry of our church. I am very thankful for those who exercise leadership at St Richard's, including our staff team, Wendy, Yvette, and Paul.

We extend a welcome to all. Often, when someone new comes along either on a Sunday or midweek, I must wait in turn to say, "Hello,' because someone else has already spotted them. Thank you. I'm sure there are still times when we don't get this right, but the warmth of the welcome is often mentioned by those who come and stay.

We aspire to be creative. We take care in putting together services, sung worship, and talks. Thinking about how we communicate the Good News for all to receive. Those in the building and online.

It matters to us that we care for creation too, thinking about the choices we make in everyday life that impacts our environment and much further beyond.

We experiment with different ministries. For example, we launched Messy Church during 2025, a midweek church for families, with singing, Bible stories, crafts, and dinner.

We invest in our building for growth, blessed during 2025 by a grant to refurbish the room of the rear hall, which can now be used for our new 0-6s group on Sunday mornings. The grant also covered most of the costs for new fire doors, electrics, and fire alarm system.

We welcome partnerships. There is so much opportunity to encourage those who work in this community for the common good. Something I would like to see us do even more intentionally, as we build relationships with different groups and networks.

We are blessed to have a good relationship with our Primary School and Preschool. Weekly

opportunities to engage with our schools. Last year we said goodbye and thank you to Kristy Bartlett who had been our Preschool Manager for 7 years. We were delighted to appoint Sarah Merry who joined us in September, and the preschool continues to flourish under her leadership. We are thankful for all those who work in our schools, who like us share a deep commitment to this part of Hanworth.

So, I think our confidence in who we are as church, in the things that we do has grown, and my prayer for the next season is that we will continue to grow in our confidence in who we are in Jesus Christ. That our *being with* Jesus, becomes at least as important to us, a priority for us as our *doing for* Jesus.

There is no activity, no perfectly planned worship service that can transform lives without the power of the Holy Spirit. We can achieve a lot in our own strength, but when we trust in the Lord, we are not consumed in the process. The impact on the lives of those who encounter Jesus through our *being with* him is sometimes visible, often unseen, but we believe eternally life-changing.

As a church leader, I am sometimes in conversations which are at their root anxious about growth in numbers. I'm not immune to that anxiety. Our church is growing in numbers, which is good news. I am also reminded that Jesus calls us to be his followers. He often moved away from the crowds, who were wanting him to do stuff for them, to be with his disciples, his friends – to share life with them. As part of our teaching, 'Meals with Jesus,' we have been reminded about the people that Jesus was intentional in spending time with, sharing life with – people like us.

I wonder who we will be as a church family at the end of this decade, 2030?
I wonder if you ever give any thought to that, ask God about that as I do?
As this year unfolds, I hope you will join with me, with those who lead, in discerning that together.

Let us be encouraging and gracious to each other as we continue the journey to be a mission shaped people here in Hanworth. Committed to enabling each one to play their part, including those that we are yet to meet, but who God will bring to us for the next chapter. As those thankful for all that God has done and is doing, let us live as those who are intentional in growing deeper in our relationship with Jesus, closer together, and greater in number through generous hospitality as we trust in God.

With my prayers for you, and my thanks for your prayers for me.

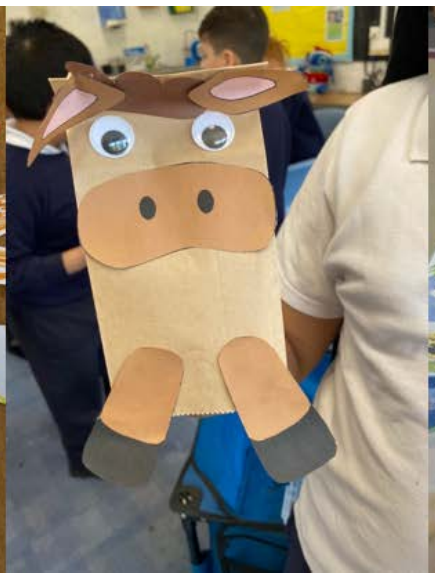
Debs

Revd. Prebendary Debs Wignall (Vicar)

Joy
Love
Peace

I am fearfully and
Wonderfully made

HOLY WEEK
HOLY WEEK



Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2025

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Receipts	1				
Voluntary Income	1a	95,313	25,416	120,729	80,790
Activities for generating funds	1b	1,768	-	1,768	3,998
Income from investments	1c	1,341	-	1,341	1,493
Income from church activities	1d	41,674	-	41,674	42,161
Other incoming resources	1e	-	-	-	-
Total Receipts		140,096	25,416	165,512	128,442
Payments	2				
Church activities	2a	107,658	22,341	129,998	99,093
Costs of generating funds	2b	150	-	150	3,024
Governance costs	2c	1,358	-	1,358	1,339
Other payments	2d	-	-	-	-
Total Payments		109,166	22,341	131,506	103,456
Excess of receipts over payments		30,930	3,076	34,006	24,987
Transfers between funds	12	(9,259)	9,259	-	-
Changes in liabilities		-	2,398	2,398	(24,000)
		21,672	14,732	36,404	987
Cash and banked funds on 1 January	11	40,709	574	41,283	44,313
Cash and banked funds on 31 December	11	62,381	11,306	73,687	41,283
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	21,672	12,334	34,006	24,987
Funds b/fwd @ 1 January 2025	12, 13	40,709	(1,426)	39,283	14,296
Funds c/fwd @ 31 December 2025	11, 13	62,381	10,908	73,289	39,283

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		19,409	3,306	22,715	7,652
Short term deposits	8	42,972	8,000	50,972	29,631
		62,381	11,306	73,687	37,283
Liabilities					
Agency Accounts	9	-	398	398	-
Loans	10, 11	-	-	-	(2,000)
		-	398	398	(2,000)
Net Current Assets / (Liabilities)		62,381	10,908	73,289	39,283
Total Net Assets / (Liabilities)		62,381	10,908	73,289	39,283
Represented By					
Funds					
Unrestricted		62,381	-	62,381	40,709
Restricted		-	10,908	10,908	(1,426)
		62,381	10,908	73,289	39,283

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	51,166	-	51,166	52,111
Income tax recoverable on Gift Aid	12,643	232	12,874	14,990
Non Gift Aid free will offerings	1,286	-	1,286	780
Plate collections	1,305	-	1,305	1,947
Sundry donations & legacy	15,313	10,185	25,498	8,912
Grants	13,600	15,000	28,600	2,050
	95,313	25,416	120,729	80,790
b) Activities for Generating Funds				
Fund-raising activities	1,768	-	1,768	1,616
Functions & events	-	-	-	2,382
	1,768	-	1,768	3,998
c) Income from Investments				
CCLA deposit interest	1,341	-	1,341	1,493
	1,341	-	1,341	1,493
d) Income from Church Activities				
Church hall letting	32,098	-	32,098	32,371
Bookstall	42	-	42	229
Fees - weddings & funerals	302	-	302	401
Church activities income	9,144	-	9,144	8,705
Holiday club & youth mission	88	-	88	455
	41,674	-	41,674	42,161
e) Other Incoming Resources				
PCC associated funds	**-**	**-**	**-**	**-**
	-	-	-	-
Total Receipts	140,096	25,416	165,512	128,442

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	-	-	-	
	Relief & development agencies	-	1,952	1,952	1,630	Tear Fund
	Home missions & church societies	-	1,300	1,300	900	St Richard's School
	Secular charities	-	1,789	1,789	1,338	Shooting Star Hospice
						MacMillan Cancer Support
	Gifts	324	-	324	38	
	Total Donations	324	5,042	5,365	3,905	
	Diocesan Common Fund contribution	37,000	-	37,000	20,500	
	Vicar, Curate and Reader's expenses	1,321	75	1,396	806	
	Children Worker's salary	-	16,445	16,445	15,567	
	Children Worker's related expenses	3,681	-	3,681	2,511	
	Training & associated literature	411	-	411	48	
	Total Staff Related Costs	42,413	16,520	58,932	39,432	
	Upkeep of church services	1,622	146	1,767	1,680	
	Church activities expenditure	7,043	-	7,043	6,104	
	Youth Mission & holiday club	228	-	228	837	
	Total Church Activities Costs	8,893	146	9,038	8,621	
	Church running expenses	8,484	-	8,484	7,488	
	Fees - cleaning/music/comms	11,385	-	11,385	10,661	
	Expenditure on bookstall	301	-	301	321	
	Web site, affiliation fees & literature	752	-	752	663	
	Printing, stationery, telephone, etc	2,698	-	2,698	2,817	
	Total Church Running Costs	23,620	-	23,620	21,950	
	Church maintenance	19,137	-	19,137	7,397	
	Vicarage costs	919	-	919	653	
	35 Oxford Way costs	8,757	634	9,391	12,241	
	Furnishings & equipment	3,596	-	3,596	4,893	
	Total Maintenance Cost	32,409	634	33,043	25,184	
	Total Church Activities	107,658	22,341	129,998	99,093	
b)	**Costs of Generating Funds**					
	Functions & events	-	-	-	2,926	
	Fund raising expenses	150	-	150	99	
	Total costs of generating funds	150	-	150	3,024	
c)	**Governance Costs**					
	Payroll Service Fee	200	-	200	200	
	PCC support costs	1,021	-	1,021	1,006	
	Bank Charges	137	-	137	133	
	Total Governance Costs	1,358	-	1,358	1,339	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	109,166	22,341	131,506	103,456	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC will be submitted early in 2026.

5. As in previous years, donations and appeals income has been included in Sundry donations.

6. As in previous years, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with CCLA (Churches, Charities and Local Authorities) Investment Management, which was chosen by the Church of England to provide appropriate investment management for its Churches. During 2025 it was decided that CCLA Investment Management should join the Jupiter Group on 2nd February 2026. Jupiter will maintain CCLA investments as appropriate ethical investments separate from its other investment portfolios.

9. The agency account used is for funeral fees owed to the Kensington Area of the diocese. The amount shown represents the fees received in the last quarter of 2025, to be paid to the Kensington Area in January 2026.

10. There have been Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, all of which was repaid by the end of 2024. Each loan was subject to a loan agreement. They were repaid on time. Unfortunately, an inadvertent overpayment of £4,000 was made on one of these Church Member loans in December 2024. The overpayment was immediately identified and repaid on 4th January 2025.

11. There was also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £8,000 had been repaid by the end of 2024. This loan is also subject to a loan agreement. The remaining £2,000 was repaid in 2025.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

12. Analysis of Fund Movements

Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds					
General Fund	40,111	116,458	92,832	(11,749)	51,989
Roger Casson Legacy Fund	-	38	-	(38)	-
Concerts and Events	508	-	-	-	508
Maintenance - Church Maintenance Reserve	-	23,600	16,334	2,538	9,804
Scramblers	10	-	-	(10)	-
Explorers	40	-	-	-	40
Coffee Morning	40	-	-	-	40
Total Unrestricted Funds	40,709	140,096	109,166	(9,259)	62,381
Restricted Funds					
Project Grow Fund	(1,967)	8	-	1,959	-
Children/Fam Worker's Fund	-	15,000	16,445	3,100	1,655
Garden Fund	13	1,500	-	-	1,513
35 Oxford Way Repairs Fund	183	1,000	634	-	549
Flowers Fund	15	750	146	-	620
Special Charity Donations	329	1,013	5,042	3,700	-
Tech Fund - Technology Fund	-	5,000	-	-	5,000
Hardship - Hardship Fund	-	1,145	75	500	1,570
Total Restricted Funds	(1,426)	25,416	22,341	9,259	10,908
Total Funds	39,283	165,512	131,506	-	73,289

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The fund was originally used up in 2024, but some gift aid was received into the fund in 2025 and then transferred back to the General Fund to contribute to the setting up of the Church Maintenance Reserve Fund. This fund is now closed.

Concerts and Events Fund

It was agreed this year to set up a Concerts and Events fund to hold the surplus arising from concerts and events run in conjunction with Canaan Bookshop, Staines. This provides greater transparency than holding this surplus within the General Fund. This money should be put towards the costs of future concerts and events but if no such concerts or events are held, we are liable to return up to 50% to Canaan Bookshop.

Church Maintenance Reserve Fund

The PCC decided to set this fund up with an initial transfer of £2,500 from the General Fund. Other significant donations have been received into this fund during the year. The fund is to be used as a reserve for large church maintenance projects, such as the kitchen refurbishment which was carried out this year and charged to this fund.

Other Unrestricted Funds

The old Scramblers fund was closed down this year when the final £10 float was transferred to the General Fund. The Scramblers group had ceased to be in existence several years ago. The Explorers and Coffee Morning funds are used to retain the cash floats for these two Church activities.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income used to come from free-will offerings specifically for Project Grow. The expenditure was the repayment of loans. For this purpose, it has been topped up as necessary from the General Fund. Now that all the loans have been paid off, this fund has been closed.

Children and Family Worker's Fund

The Children and Family Worker's fund represents any restricted grants that contribute to the costs of the children and family outreach work. The salary costs were charged to this fund, and the grants received provided the income to the fund, along with a modest transfer from the General Fund.

Garden Fund

The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. Although there has been no expenditure this year, there has been new income, so the fund did not need to be topped up from the General Fund. It is now well placed to fund garden works in 2026.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2025, there were some repair costs charged to this fund. The property is currently occupied by our Curate.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund did not need to be topped up this year from the General Fund, because significant donations were received.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2025, funds were raised for Tear Fund, St Richard's Primary School, MacMillan Cancer Support and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the Church's giving in 2025 of 5% of its non-restricted free-will offerings received in 2024.

Technology Fund

This fund was set up a few years ago to manage a significant donation towards technology for streaming services. That money had been used up by the end of 2024 but in 2025 a new significant donation was made for use for future technology needs to support services in whatever ways are decided by PCC.

Hardship Fund

The PCC decided this year to set up a hardship fund for use to be agreed by the vicar and the Church Wardens to enable the Church to respond to hardship cases in the community. So far it has been used to pay for taxi costs to enable some members to get to Church services when no other options were available.

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2025

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
Receipts	1				
Voluntary Income	1a	95,313	25,416	120,729	80,790
Activities for generating funds	1b	1,768	-	1,768	3,998
Income from investments	1c	1,341	-	1,341	1,493
Income from church activities	1d	41,674	-	41,674	42,161
Other incoming resources	1e	-	-	-	-
Total Receipts		140,096	25,416	165,512	128,442
Payments	2				
Church activities	2a	107,658	22,341	129,998	99,093
Costs of generating funds	2b	150	-	150	3,024
Governance costs	2c	1,358	-	1,358	1,339
Other payments	2d	-	-	-	-
Total Payments		109,166	22,341	131,506	103,456
Excess of receipts over payments		30,930	3,076	34,006	24,987
Transfers between funds	12	(9,259)	9,259	-	-
Changes in liabilities		-	2,398	2,398	(24,000)
		21,672	14,732	36,404	987
Cash and banked funds on 1 January	11	40,709	574	41,283	44,313
Cash and banked funds on 31 December	11	62,381	11,306	73,687	41,283
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	21,672	12,334	34,006	24,987
Funds b/fwd @ 1 January 2025	12, 13	40,709	(1,426)	39,283	14,296
Funds c/fwd @ 31 December 2025	11, 13	62,381	10,908	73,289	39,283

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2025

	Note	Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		19,409	3,306	22,715	7,652
Short term deposits	8	42,972	8,000	50,972	29,631
		62,381	11,306	73,687	37,283
Liabilities					
Agency Accounts	9	-	398	398	-
Loans	10, 11	-	-	-	(2,000)
		-	398	398	(2,000)
Net Current Assets / (Liabilities)		62,381	10,908	73,289	39,283
Total Net Assets / (Liabilities)		62,381	10,908	73,289	39,283
Represented By					
Funds					
Unrestricted		62,381	-	62,381	40,709
Restricted		-	10,908	10,908	(1,426)
		62,381	10,908	73,289	39,283

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2025 £	2024 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	51,166	-	51,166	52,111
Income tax recoverable on Gift Aid	12,643	232	12,874	14,990
Non Gift Aid free will offerings	1,286	-	1,286	780
Plate collections	1,305	-	1,305	1,947
Sundry donations & legacy	15,313	10,185	25,498	8,912
Grants	13,600	15,000	28,600	2,050
	95,313	25,416	120,729	80,790
b) Activities for Generating Funds				
Fund-raising activities	1,768	-	1,768	1,616
Functions & events	-	-	-	2,382
	1,768	-	1,768	3,998
c) Income from Investments				
CCLA deposit interest	1,341	-	1,341	1,493
	1,341	-	1,341	1,493
d) Income from Church Activities				
Church hall letting	32,098	-	32,098	32,371
Bookstall	42	-	42	229
Fees - weddings & funerals	302	-	302	401
Church activities income	9,144	-	9,144	8,705
Holiday club & youth mission	88	-	88	455
	41,674	-	41,674	42,161
e) Other Incoming Resources				
PCC associated funds	**-**	**-**	**-**	**-**
	-	-	-	-
Total Receipts	140,096	25,416	165,512	128,442

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2025 £	Total 2024 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	-	-	-	
	Relief & development agencies	-	1,952	1,952	1,630	Tear Fund
	Home missions & church societies	-	1,300	1,300	900	St Richard's School
	Secular charities	-	1,789	1,789	1,338	Shooting Star Hospice
						MacMillan Cancer Support
	Gifts	324	-	324	38	
	Total Donations	324	5,042	5,365	3,905	
	Diocesan Common Fund contribution	37,000	-	37,000	20,500	
	Vicar, Curate and Reader's expenses	1,321	75	1,396	806	
	Children Worker's salary	-	16,445	16,445	15,567	
	Children Worker's related expenses	3,681	-	3,681	2,511	
	Training & associated literature	411	-	411	48	
	Total Staff Related Costs	42,413	16,520	58,932	39,432	
	Upkeep of church services	1,622	146	1,767	1,680	
	Church activities expenditure	7,043	-	7,043	6,104	
	Youth Mission & holiday club	228	-	228	837	
	Total Church Activities Costs	8,893	146	9,038	8,621	
	Church running expenses	8,484	-	8,484	7,488	
	Fees - cleaning/music/comms	11,385	-	11,385	10,661	
	Expenditure on bookstall	301	-	301	321	
	Web site, affiliation fees & literature	752	-	752	663	
	Printing, stationery, telephone, etc	2,698	-	2,698	2,817	
	Total Church Running Costs	23,620	-	23,620	21,950	
	Church maintenance	19,137	-	19,137	7,397	
	Vicarage costs	919	-	919	653	
	35 Oxford Way costs	8,757	634	9,391	12,241	
	Furnishings & equipment	3,596	-	3,596	4,893	
	Total Maintenance Cost	32,409	634	33,043	25,184	
	Total Church Activities	107,658	22,341	129,998	99,093	
b)	**Costs of Generating Funds**					
	Functions & events	-	-	-	2,926	
	Fund raising expenses	150	-	150	99	
	Total costs of generating funds	150	-	150	3,024	
c)	**Governance Costs**					
	Payroll Service Fee	200	-	200	200	
	PCC support costs	1,021	-	1,021	1,006	
	Bank Charges	137	-	137	133	
	Total Governance Costs	1,358	-	1,358	1,339	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	109,166	22,341	131,506	103,456	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC will be submitted early in 2026.

5. As in previous years, donations and appeals income has been included in Sundry donations.

6. As in previous years, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with CCLA (Churches, Charities and Local Authorities) Investment Management, which was chosen by the Church of England to provide appropriate investment management for its Churches. During 2025 it was decided that CCLA Investment Management should join the Jupiter Group on 2nd February 2026. Jupiter will maintain CCLA investments as appropriate ethical investments separate from its other investment portfolios.

9. The agency account used is for funeral fees owed to the Kensington Area of the diocese. The amount shown represents the fees received in the last quarter of 2025, to be paid to the Kensington Area in January 2026.

10. There have been Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, all of which was repaid by the end of 2024. Each loan was subject to a loan agreement. They were repaid on time. Unfortunately, an inadvertent overpayment of £4,000 was made on one of these Church Member loans in December 2024. The overpayment was immediately identified and repaid on 4th January 2025.

11. There was also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £8,000 had been repaid by the end of 2024. This loan is also subject to a loan agreement. The remaining £2,000 was repaid in 2025.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

12. Analysis of Fund Movements

Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds					
General Fund	40,111	116,458	92,832	(11,749)	51,989
Roger Casson Legacy Fund	-	38	-	(38)	-
Concerts and Events	508	-	-	-	508
Maintenance - Church Maintenance Reserve	-	23,600	16,334	2,538	9,804
Scramblers	10	-	-	(10)	-
Explorers	40	-	-	-	40
Coffee Morning	40	-	-	-	40
Total Unrestricted Funds	40,709	140,096	109,166	(9,259)	62,381
Restricted Funds					
Project Grow Fund	(1,967)	8	-	1,959	-
Children/Fam Worker's Fund	-	15,000	16,445	3,100	1,655
Garden Fund	13	1,500	-	-	1,513
35 Oxford Way Repairs Fund	183	1,000	634	-	549
Flowers Fund	15	750	146	-	620
Special Charity Donations	329	1,013	5,042	3,700	-
Tech Fund - Technology Fund	-	5,000	-	-	5,000
Hardship - Hardship Fund	-	1,145	75	500	1,570
Total Restricted Funds	(1,426)	25,416	22,341	9,259	10,908
Total Funds	39,283	165,512	131,506	-	73,289

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The fund was originally used up in 2024, but some gift aid was received into the fund in 2025 and then transferred back to the General Fund to contribute to the setting up of the Church Maintenance Reserve Fund. This fund is now closed.

Concerts and Events Fund

It was agreed this year to set up a Concerts and Events fund to hold the surplus arising from concerts and events run in conjunction with Canaan Bookshop, Staines. This provides greater transparency than holding this surplus within the General Fund. This money should be put towards the costs of future concerts and events but if no such concerts or events are held, we are liable to return up to 50% to Canaan Bookshop.

Church Maintenance Reserve Fund

The PCC decided to set this fund up with an initial transfer of £2,500 from the General Fund. Other significant donations have been received into this fund during the year. The fund is to be used as a reserve for large church maintenance projects, such as the kitchen refurbishment which was carried out this year and charged to this fund.

Other Unrestricted Funds

The old Scramblers fund was closed down this year when the final £10 float was transferred to the General Fund. The Scramblers group had ceased to be in existence several years ago. The Explorers and Coffee Morning funds are used to retain the cash floats for these two Church activities.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2025

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income used to come from free-will offerings specifically for Project Grow. The expenditure was the repayment of loans. For this purpose, it has been topped up as necessary from the General Fund. Now that all the loans have been paid off, this fund has been closed.

Children and Family Worker's Fund

The Children and Family Worker's fund represents any restricted grants that contribute to the costs of the children and family outreach work. The salary costs were charged to this fund, and the grants received provided the income to the fund, along with a modest transfer from the General Fund.

Garden Fund

The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. Although there has been no expenditure this year, there has been new income, so the fund did not need to be topped up from the General Fund. It is now well placed to fund garden works in 2026.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2025, there were some repair costs charged to this fund. The property is currently occupied by our Curate.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund did not need to be topped up this year from the General Fund, because significant donations were received.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2025, funds were raised for Tear Fund, St Richard's Primary School, MacMillan Cancer Support and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the Church's giving in 2025 of 5% of its non-restricted free-will offerings received in 2024.

Technology Fund

This fund was set up a few years ago to manage a significant donation towards technology for streaming services. That money had been used up by the end of 2024 but in 2025 a new significant donation was made for use for future technology needs to support services in whatever ways are decided by PCC.

Hardship Fund

The PCC decided this year to set up a hardship fund for use to be agreed by the vicar and the Church Wardens to enable the Church to respond to hardship cases in the community. So far it has been used to pay for taxi costs to enable some members to get to Church services when no other options were available.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHES

England & Wales - Charity number 1129920

Accounts

ST RICHARD'S CHURCH

Hanworth

Annual Report 2024

Prayer of St Richard

Thanks be to you, our Lord Jesus Christ,
for all the benefits which you have given us,
for all the pains and insults which you have borne for us.
Most merciful Redeemer, Friend and Brother,
may we know you more clearly,
love you more dearly,
and follow you more nearly,
day by day.
Amen.

Annual Report 2024 Contents

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Curate's Report	20
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The Annual Parochial Church Meeting is to be held on Sunday 18th May at 10am.

An Attendance Register will be taken to include those attending.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer and worship.

2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

1. Welcome

2. Apologies

3. Approval of the Minutes of the AMP and APCM of 23rd April 2023.

4. Matters Arising

5. The presentation of the Annual Report which includes:

    - Electoral Roll and the Electoral Roll Officer's report.
    - PCC Secretary's Report incorporating Proceedings of the Council during 2024.
    - Treasurer's Report – including Audited set of accounts and video presentation.
    - Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2023.
    - Church Safeguarding Officers' Report.
    - Hampton Deanery Synod Report.
    - Curate's Report.
    - Vicar's Report.

The Annual Report was available, (digital and printed versions), prior to the APCM and so taken as read. Questions taken.

6. Appointment of the Independent Examiner for 2025.

7. Elections to PCC

8. Election Results (if necessary)

9. AOB

10. Video collation celebrating our church and community life in the last year.

11. Open time of prayer and sung worship with thankfulness for the last year and seeking guidance from God for this year and beyond.

12. Holy Communion

13. Final Blessing

PCC Membership 2024

Clergy:

Revd Debs Wignall	Ex Officio, Chair,
Revd Yvette Dixon	Ex Officio.

Wardens:

Mike Coombes	Ex-Officio
Ann Hedges	Ex Officio

Elected Members:

Emma Hughes (2023)	
Dave Rayner (2023)	Treasurer
Liz Sharpe (2024)	Deanery Synod
Anita Pinnalawatta (2023)	Electoral Roll Officer
Hannah Mitchell (2023)	Deanery Synod
Emma Brown (2023)	PCC Secretary
Beryl Wittin (2023)	
Mike Reynolds (2024)	
Debi Lagor (2024)	
Pauline Thomas (2024)	

Forthcoming PCC meeting dates are as follows:

Short meeting after APCM 18th May for election of officers

Monday 19th May, (social at the Vicarage), and 21st July Meeting (7:45 pm start).

Church Employees:

Wendy Rayner	Children and Families Worker
Paul Hughes	Communications, Online Church, and Music Lead
Ivanna Chornopyska	Cleaner (Mmmarvellous)

Licensed Ministers

Brenda Small	Licensed Lay Minister
Emma Hughes	Licensed Lay Minister
John Baggs	Licensed Lay Minister Emeritus
Revd Danny Wignall	Permission to Officiate

Minutes of Annual Meeting of the Parishioners, (AMP), and the Annual Parochial Church Meeting, (APCM) at 10am on 12th May 2024.

Both statutory annual meetings were held as a component of Sunday Worship.

Annual Meeting of Parishioners, (AMP)

1. Debs Wignall (DW) Opened with prayer and led worship.
   No Formal Apologies

2. Appointment of Churchwardens.

   Emma Hughes (EH) is stepping down as Church Warden to dedicate more time to her role as Licensed Lay Minister, (LLM). DW gave grateful thanks and appreciation for everything she has brought to the role.
   Current serving church warden Ann Hedges (AH) has kindly offered to stand again for a further year.
   Proposed: Emma Brown. Seconded: Yvonne Mansell
   Mike Combes (MC) will serve as one of the church wardens
   Proposed: Tricia Law Seconded: Yvonne Mansell

   Debs Wignall (DW) invited the APM to approve the appointment of the wardens and this was approved by a unanimous show of hands.

Annual Parochial Church Meeting, (APCM)

1. DW Welcomed all to the APCM.

2. The Minutes of the AMP and APCM 23rd April 2023 had been made available online before the meeting. Independently audited Accounts were approved by the PCC in March and DW asked the congregation to confirm their acceptance by a show of hands. This was approved without correction by a unanimous show of hands.

3. Matters Arising – none were tabled.

4. The presentation of the Annual Report which included:

   - Electoral Roll and the Electoral Roll Officer's report.
   - PCC Secretary's Report
   - Treasurer's Report – including Audited set of accounts and video presentation.
   - Church Wardens' Report
   - Church Safeguarding Officer's Report.
   - Hampton Deanery Synod Report.
   - Vicar's Report. Written and video.

The Independent Examiner, Donna Cooksley, was approved:
Proposed: Gavin Thomas
Seconded: Hannah Mitchell

The Annual Report was made available online and printed copies made available prior to the APCM and so taken as read.

PCC

Gavin Thomas (GT) is Stepping down from PCC. DW thanked him for his hard work and his support and encouragement of herself. Nominations for new PCC members follow:

Pauline Thomas	Proposed: Chrissie Clark	Seconded: Tricia Law
Mike Reynolds	Proposed: Yvonne Mansell	Seconded: Pauline Thomas
Debbie Lagor	Proposed: Hannah Mitchel	Seconded: Liz Sharpe

DW prayed for PCC. Grateful thanks and prayers given for Dave for his financial stewardship and to Yvette, Dave, Vanessa, Paul and Wendy for their continued hard work and encouragement in the life and work of St Richards.

Questions: Tricia Law asked a question relating to an Ex-offenders Policy. DW responded that St Richard's has policies in place which PCC review throughout the year. These ensure good governance and safeguarding at St Richards.

5. AOB – there were no additional items.

End of formal meeting, Service continued

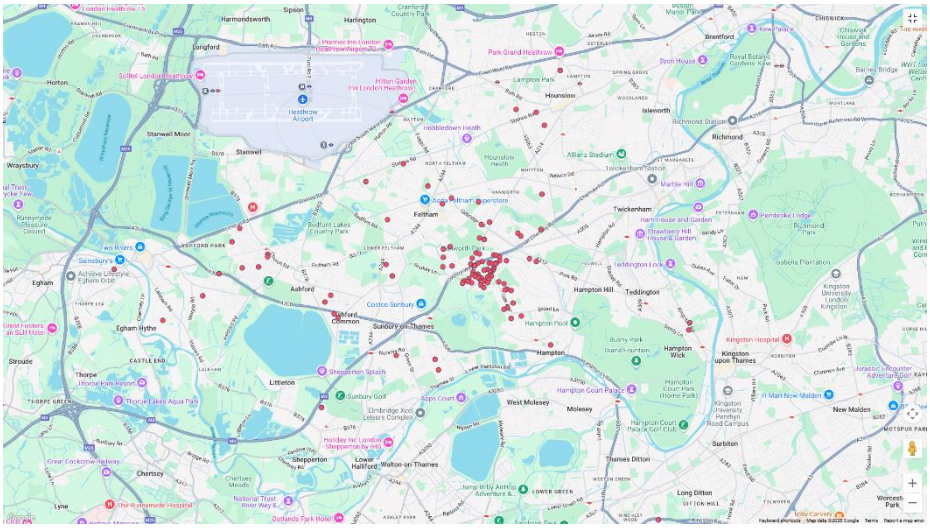
Annual Parochial Church Meeting, (APCM)

Electoral Roll Report to April 2025

As it is six years since the new roll, a completely new Electoral Roll was prepared this year with each person on it required to apply this year. Although the overall total remains the same, there were some significant changes to the roll. 32 people came off. 31 new people joined the roll. During the year a further 4 young people who turn 16 this year and have registered will join the Electoral Roll.

Summary

Date	Total on Roll	Resident in Parish	Male	Female
24/04/24	102	52(51%)	30	72
21/04/25	102	47(46%)	26	76



This map generated by Church Suite shows where members of the Electoral Roll live with the central cluster in our parish. In addition to the 102 people on the Electoral Roll there are a further 100 adults who are registered on Church Suite, 30 of whom also live in the parish. 45 children are registered with us which doesn't include all those who are participants at Coffee Morning.

PCC Secretary's Report

During 2024 we had PCC meetings in January, March, May, July, September, and November. We operate a hybrid model for meetings with participation available both online and on site. We continue to enjoy a very high level of attendance and thanks should go to the PCC members who have prioritised both the meetings and taken ownership of the actions during the church year.

This report seeks to bring out some key activities without repeating content from other specialist reports within this broader APCM document.

Safeguarding

The Parish Safeguarding Dashboard is now fully integrated allowing accurate monitoring and review of training, policies, procedures and church activities. Safeguarding Sunday took place in October 2024. All those on team who have completed the required Safeguarding Training were issued with named team lanyards.

Buildings & Grounds

A detailed log is maintained for all works carried out within the church building and on the grounds, which is summarised in the Church Wardens' Report. A notable achievement this year was the purchase and installation of a much-needed new cooker, which will play a vital role in supporting the church's regular social events. Our sincere gratitude goes to the Roger Casson Fund and a grant from Hounslow Borough Council's Thriving Community Fund for making this and the additional kitchen enhancements possible. Additionally, The Community Prayer Garden continues to thrive, thanks to the dedicated efforts of our small working parties.

Policy and other approvals

Throughout the year, the PCC has remained sighted on risk assessments for the activities of church groups. In addition, several policies have been reviewed and approvals given including for the Health & Safety Policy and Fire Risk Assessment

Financial Matters

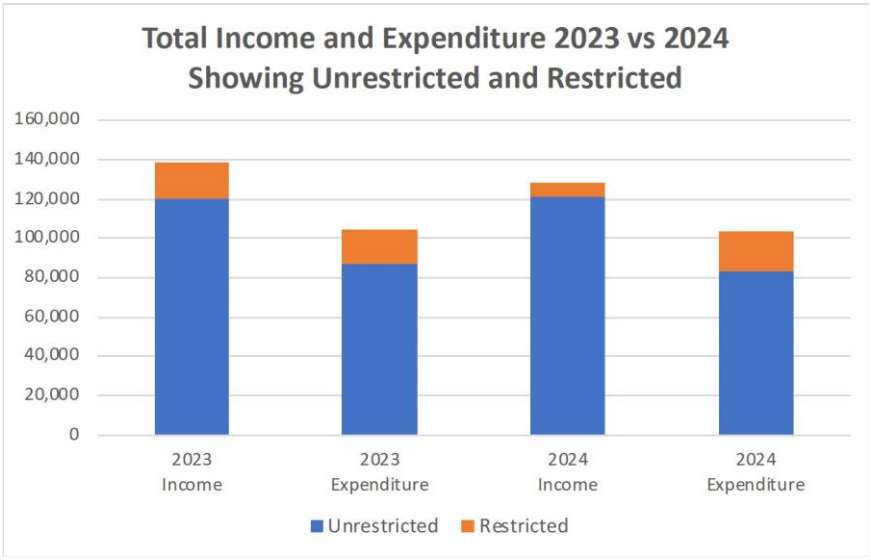
The management and stewardship of financial resources are key responsibilities of the PCC. The Treasurer's Report provides a comprehensive overview of the church's financial position. Our regular hall hirers entered into revised agreements reflecting an increase in hire fees. We continue to proactively explore and apply for external grants to support the mission and ministry of the church, which in addition to the grant from HBC also included a small grant to support Wednesday Welcome from the Freshwater Foundation.

Thank you to all members of the PCC for all their work this year. If you'd like to know more, please speak to me or any of the PCC.

Emma Brown, PCC Secretary

Treasurer's Report (also available as a Video presentation).

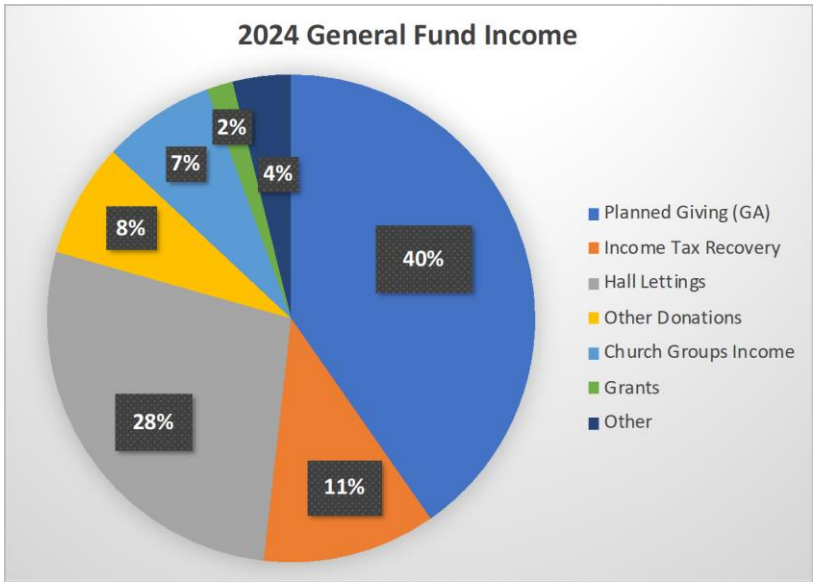
This report to be read alongside the Audited Accounts available as a separate document.



If we compare the overall picture in 2024 with the previous year, we see that the income and expenditure decreased slightly, back to 2022 levels.

In both years the difference between income and expenditure is essentially the repayment of Project Grow loans, but there was less to pay back in 2024. In the accounts these repayments are recorded as a reduction in debt rather than expenditure.

You will also notice that the orange blocks, showing restricted income and expenditure showed that restricted income decreased significantly in 2024, while restricted expenditure increased. This was because we lost the grants for the Children's & Families Worker but still classified the salary costs in the accounts as restricted expenditure.



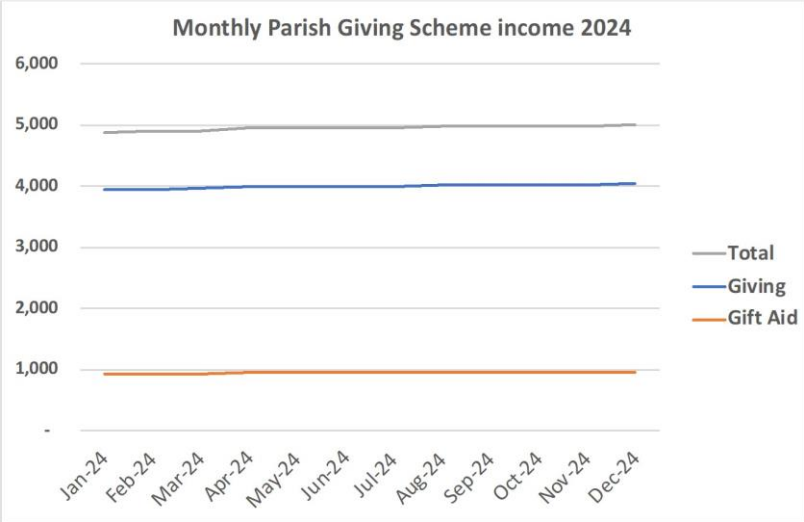
Let's now look at how the General Fund income is made up.

40% of the income comes from planned giving, most of which is through the Parish Giving Scheme, very similar to 2023.
11% comes from gift aid recovery. 28% comes from hall hire, up from 26% in 2023.
8% comes from other donations including cash in the plate and donations through the card machine or website.

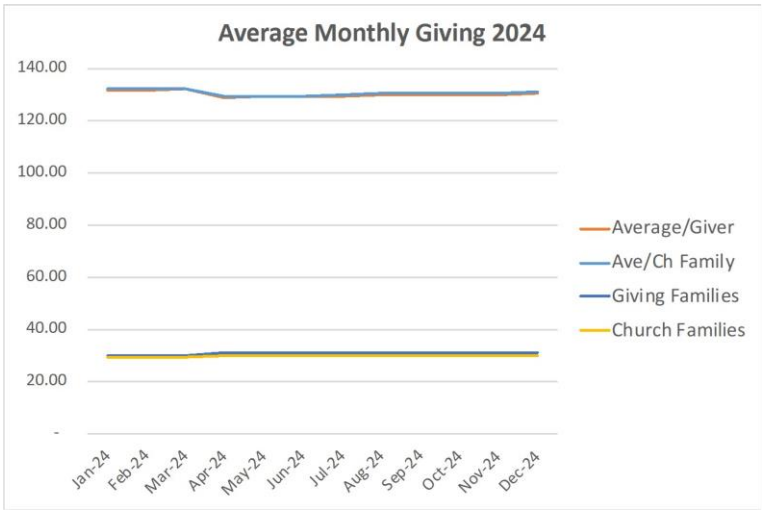
7% comes from Church Groups, primarily the Thursday Social and Coffee Mornings, up from 5% in 2023.

We did get 2% from new grants, even though we lost the Hampton Fund and Hounslow Welcare grants.

The 4% from other sources was almost all from fund-raising and interest on our savings with CCLA. Concert income is no longer included as it now goes into its own fund.



If we look at Parish Giving over the year, we can see that it has been very flat across the year. This means increases from some members have closely matched reductions from others, but mainly it means that most regular givers did not change their level of regular giving.

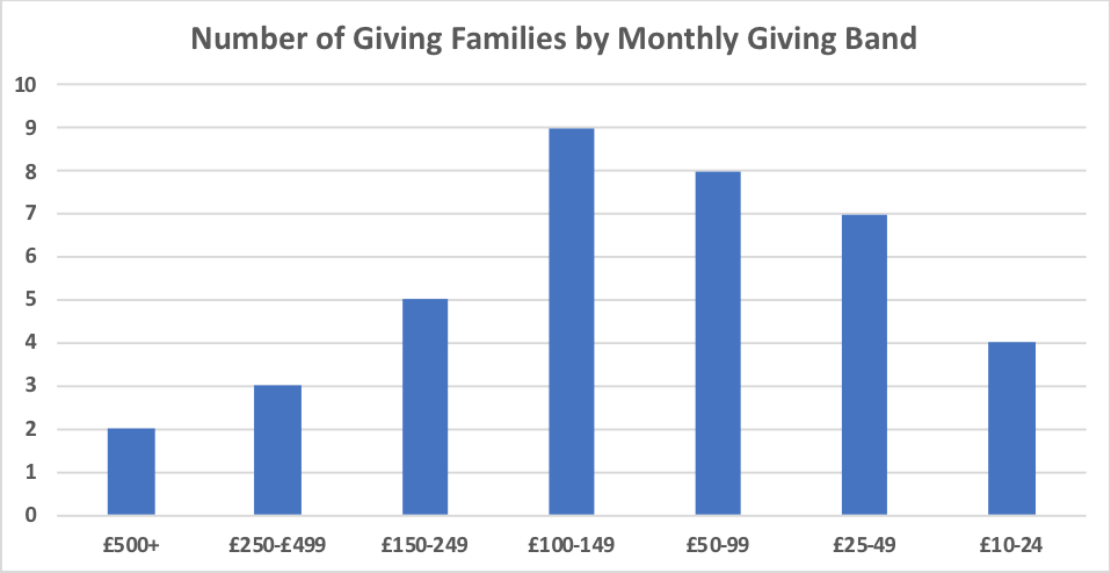


This graph compares average monthly giving through Parish Giving by all giving families and by just those who are Church families. You can see the graphs have now converged, unlike a few years ago when we benefited from continued giving from people who had left the Church.

We see that the average monthly giving by families has hovered around £130.

The graphs at the bottom show the number of families who give through Parish Giving. Across the year, this has increased very slightly, from 30 of which 29 were Church Families to 31 families of which 30 are Church families. So we have simply gained one Church Family. In two cases, families of members who died in the year have continued to give in their memory.

We are still very keen to get some of the people who give by cash or online to switch to Parish Giving. A few Parish Giving leaflets have been requested recently so this might change in 2025. This will greatly assist in financial planning and will reduce administration in counting, banking and claiming gift aid.

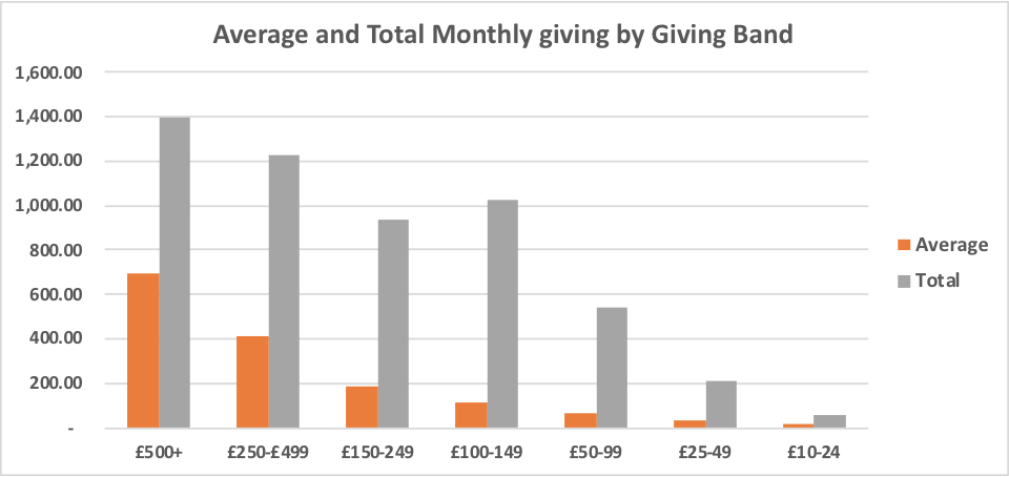


This bar chart compares the monthly giving including gift aid from regular giving families. It presents the number of giving families in each band:

- Below £25, £25 to £49, £50 to £99, £100 to £149, £150 to £249, £250 to £499, and over £500 per month.

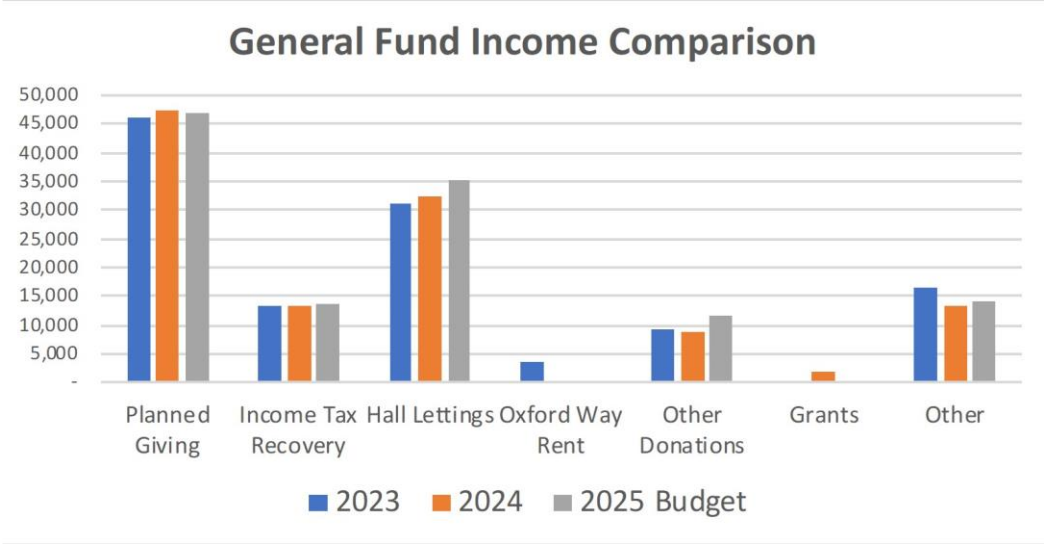
This shows that 9 families are giving about the average amount, 10 families are giving more than the average, and 19 families are giving less than the average.

The eagle-eyed among you will notice that this bar chart includes 38 families compared to the 31 families giving by Parish Giving Scheme in the previous graphs, meaning that 7 regular giving families give by standing order or online.



This next bar chart shows the average and total monthly giving in each of the giving bands shown in the previous bar chart.

This shows how financially dependent the Church is on the 10 families able to give more than the average. Great thanks must go to those 10 families.



If we compare the different types of income and how they are varying, we can see planned giving is hardly changing. As a result, income tax recovery has also stayed flat.

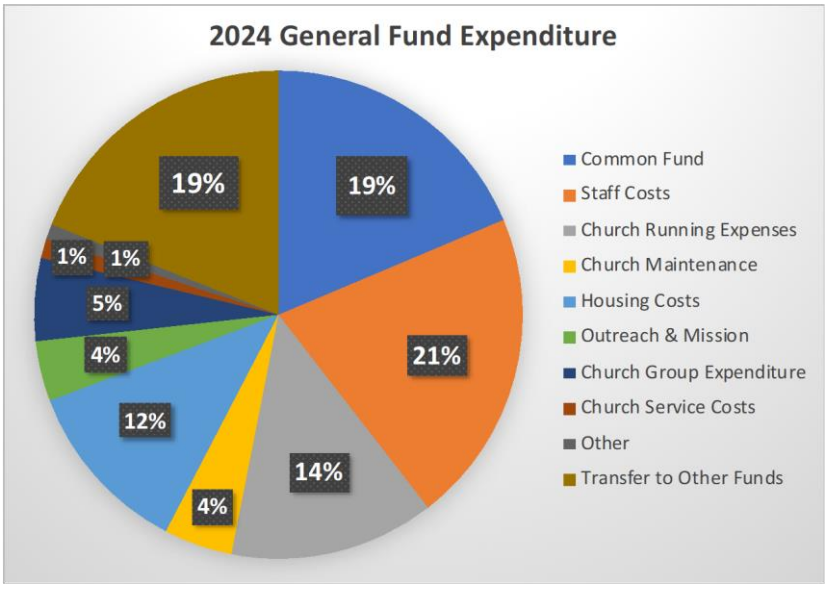
However, hall lettings income is increasing, with the hire rates going up from January 2024 and again from January 2025.

Oxford way rent peaked has disappeared completely in 2024 due to Yvette occupying Oxford Way.

Other donations dropped slightly in 2024 as some giving switched from this category to planned giving. We are hoping for an increase in 2025, as a result of an appeal for increased giving.

There were some small General fund grants in 2024.

Other income declined in 2024 because of the switch of concert income to a separate fund.



Looking at General Fund expenditure, only 19% comes from transfers to other funds to pay off loans and to create the concerts fund. This is down from 30% in 2023.

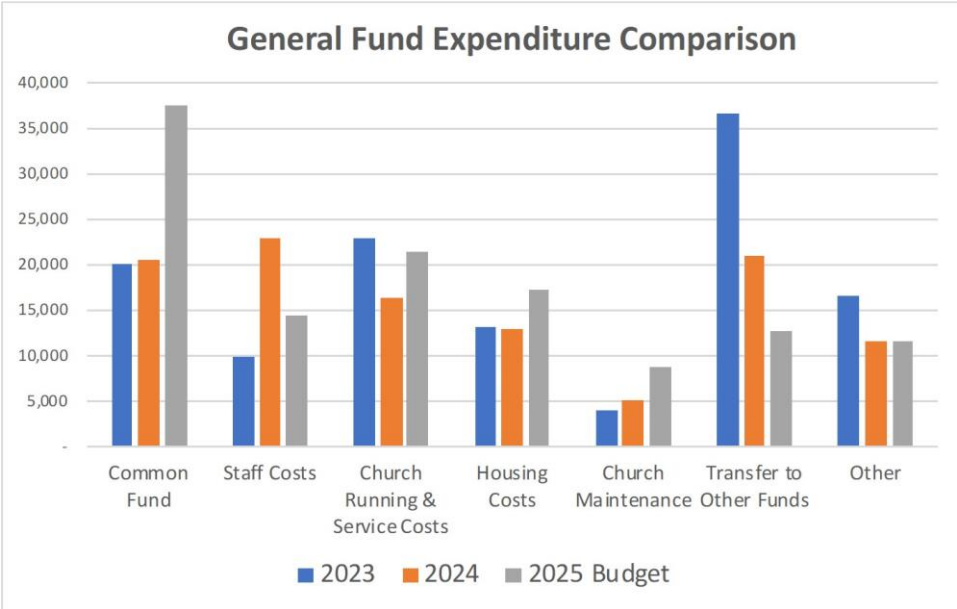
19% is Common Fund, paid to the diocese – a figure that is much lower than the standard parish costs because of our need to pay off the loans. It will increase in 2025.

21% is staff costs, up from 11% in 2023 because of the loss of the grants which paid for most of the Children's & Families Worker salary from a restricted fund in 2023.

14% is Church Running costs, the same % as in 2023 but artificially low because our 2024 gas was paid for by a massive credit on the account caused by the wrong VAT rate being applied in previous years.

Only 4% in 2024 was Church Maintenance, but this disguises the kitchen maintenance costs being paid from the Roger Casson Legacy Fund.

12% is housing costs, for both the Vicarage and Oxford Way.



Looking at how the different types of expenditure are changing, we can see Common fund is shooting up in 2025, now that the loans are largely paid off.

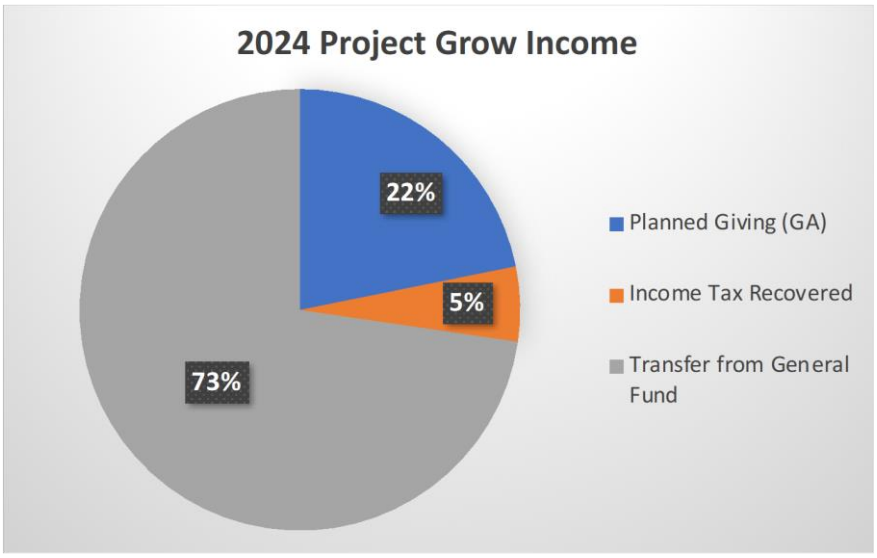
The underlying trend of staff costs is a steady increase but the lack of grants to offset the costs in 2024 caused a massive spike.

Church running costs dropped in 2024 because of the credit that avoided us paying for gas, but we are paying for gas again in 2025. The drop from 2023 to 2025 is because we now have a much cheaper printer contract.

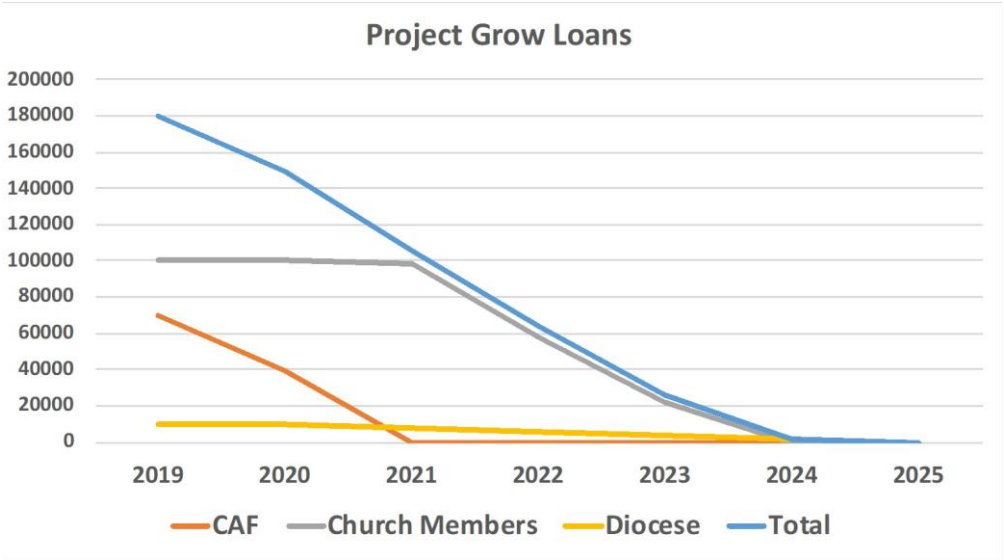
Church maintenance fell to a very low level in 2023 and stayed low in 2024 because most Church Maintenance came from the Roger Casson Legacy Fund.

The transfer to other funds shows a sharp decline from 2023 to 2024 because of the reduced loan repayments and then it falls again in 2025 now that almost all the loans have been paid off.

The change in other expenditure costs is down to the creation of a separate fund for concert income and expenditure.

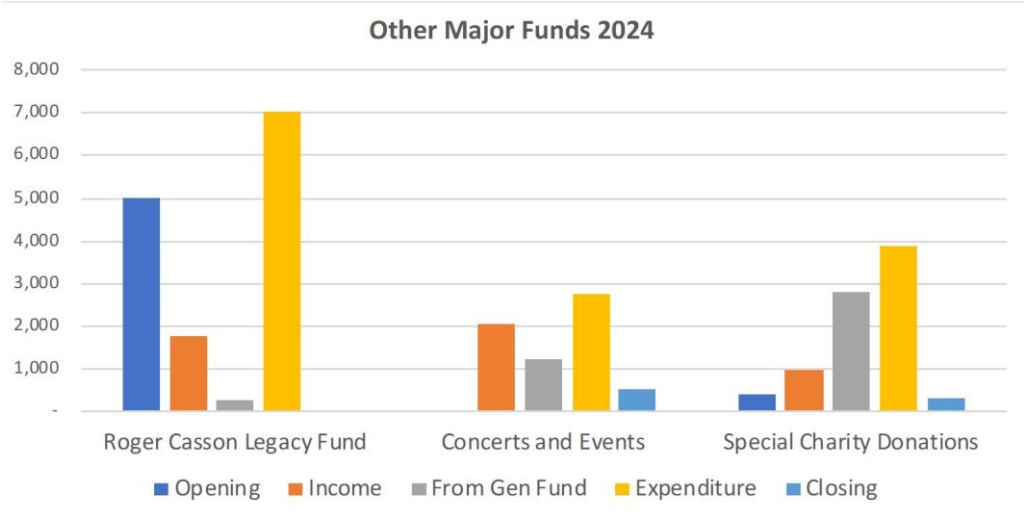


Project Grow income was mostly from the General Fund, but there was still a worthwhile amount coming in through planned giving and gift aid. This fund was only used to pay off the loans.



Here we see how the loans have dropped from £180k in 2019 to just £2k at the end of 2024.
In 2025 we will pay back the final £2k to the diocese. All the Church Member loans have now been paid off.

The main lesson from these graphs is that the rate of repayment has been very steady across the years.



This bar chart shows the Roger Casson Legacy Fund which was used in 2024 to pay for the new cooker and other kitchen improvements.

Notice there was Church Member giving towards the kitchen works, meaning that very little had to be transferred from the General Fund to pay for the work.

It also shows the new Concerts and Events Fund. This started with a transfer from the General Fund amounting to the profit from the two concerts in 2023. The income and expenditure relate to the concert in 2024 – note that the expenditure exceeded the income this year, but there is still a surplus to carry forward.

The charities account shows both fund raising for charities like Tear Fund and MacMillan Cancer Support, and the PCC approved payment of 5% of the previous year's unrestricted giving to specific charities (Tear Fund, Shooting Star Hospice and St Richard's School).

Thanks go to

- Donna Cooksley, our Independent Examiner.
- Vanessa Hughes, our book-keeper.
- Chrissie Clark, Mary Smith and Yvette Dixon who have helped Vanessa with banking in 2024.
- Hounslow Borough Council, Freshwater Foundation, Church of the Living God and the Kensington Area of the Diocese for grants.
- Church Members and the Diocese for interest free loans.
- All regular givers, especially those giving through Parish Giving Scheme, as this enables us to receive the Gift Aid every month alongside the giving itself.

Dave Rayner, Treasurer.

Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church

It is one the Wardens' chief responsibilities to look after the fabric of the building and we are indebted to the many who have researched the options, provided labour and supervised the delivery of that work this year. Especially we would like to thank Paul and Wendy who have chased contractors and facilitated access to the building.

We would also like to especially highlight the work in the kitchen which has included the replacement of the gas cooker, which had failed its annual safety inspection, with an electric cooker and hob and the installation of an extractor hood. The failed water heater was also replaced. The changes required an upgraded to the kitchen electrics to accommodate the new cooker and the lighting was also upgraded.

The wardens would like to thank the large team that worked on all aspects of this significant project for a facility that is critical to many of the users of our premises.

There have been many other repairs throughout the year including doors and the replacement of the awning at the rear of the building.

Annual gas safety checks have been conducted at Oxford Way and the church. Normal repairs and electrical issues have also been addressed at Oxford Way as they have come to light. Thank you to Paul Hughes for organising annual electrical PAT testing and co-ordinating electrical works.

The building continues to be let by a dance class, Aikido Class, pre-school and the Church of the Living God. Hire charges were raised in January 2024 to reflect higher running costs not least for heating and lighting.

The annual fire safety risk assessment has been completed, the smoke alarms and CO detectors have been tested regularly, and two fire drills have been carried out. Thank you to Wendy Rayner for organising the annual fire extinguisher and emergency signage checks. A powder fire extinguisher was replaced in the upper room and four extinguishers will require replacement in 2025.

The wardens have addressed any Health and Safety concerns identified through their annual assessment of the building but would welcome any observations or concerns as soon as they are recognised.

Ann Hedges and Mike Coombes, Church Wardens.

Safeguarding Report

Since the last APCM one Safeguarding concern was reported and followed through to conclusion with support from the area safeguarding advisor and social services. Advice has been sought and guidance received regarding one other possible concern.

We review all roles which require Safeguarding training and continue the process of ensuring all those who require it have completed, renewed, or are working towards completing the training levels required for their roles

We continue to use the Parish Safeguarding Dashboard which enables us to track progress of our safeguarding requirements. We use the Safeguarding hub to track individual's Safeguarding status which includes information about DBS checks and relevant training pertaining to their role in the Church.

We have a good working relationship with our area safeguarding advisor who offers support with safeguarding concerns as well as advice on policies, procedures and training requirements. We are also able to attend safeguarding drop-in clinics when we have a question or query relating to Safeguarding documentation.

In the autumn term we conducted our Safeguarding service. During this service we shared our commitment to making church a safer space for all.

We continue to communicate our 'commitment to safer churches' via the safeguarding noticeboard, signage in the bathrooms and on the foyer and church screens. St Richards is committed to making a safer church for all those who attend our groups, our services, and within our community.

Wendy Rayner and Gill Coombes, Church Safeguarding Officers.

Hampton Deanery Synod Report

In 2024, Deanery Synod Meetings were held on 20th February 22nd May and 7th November in different churches around the Deanery.

20th February at St Mary's Hampton.

The key theme for this meeting was an introduction to the new Diocesan Secretary, Oliver Home, who shared about his background and commitment to the church. He highlighted two key elements to his role:

1. Chief Executive of the London Diocese fund. His primary role was to serve the Churches and Ministers in what they do. He had to ensure resources were deployed as effectively as possible.
2. Making the system, strategies, and relationships work

In building relationships, he needed to:

- listen and understand the London Diocese in more detail.
- get to know the Team – Bishops, Diocese, Deaneries

Oliver outlined the Teams (all team were available for support and advice):

- Confident Discipleship – simple offerings including Lent offering on-line.
- Creative Growth – with the church leadership Team
- Compassionate Communities – refugees, asylum seekers
- Caring for God's creation – supporting Net Zero e.g., Eco Church
- Younger Team – prioritizing youth and children's work
- Safeguarding – have a small strong team in place and rapidly developing.
- Parish Property and Fundraising

Oliver finished by saying he was still very much in a listening phase in his role and asked members to consider what they valued and what local Parishes needed.

22nd May 2024, St Augustine's of Canterbury, Whitton, (In Vacancy)

The key speaker was Alison Tsang, leader for London Diocese on Compassionate Communities.

She reminded us of the three Diocese Priorities towards the 2030 vision of Confident Disciples, Compassionate Communities and Creative Growth.

Members of Synod were invited to share on large sheets of paper the different ways in which we were already living this out, specifically with reference to Compassionate Communities and the 5 Marks of Mission.

1. To proclaim the Good News of the Kingdom
2. To teach, baptise and nurture new believers
3. To respond to human need by loving service
4. To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

7th November at St Mary with St Alban, Teddington.

The Key Speaker was Revd Mary Hawes who gave a presentation of the Archbishop's Commission, launched in April 2021 to explore what families and households, in all their diversity need to flourish.

Key Messages:

1. To value families in all their diversity.
2. To support relationships throughout life.
3. Honour singleness and single parent households.
4. Empower children and young people
5. Build a kinder, fairer, more forgiving society.

Liz Sharpe and Hannah Mitchell, Deanery Synod Reps

Curate's Report

You will know my people…
Matthew 7: [20] Yes, just as you can identify a tree by its fruit, so you can identify people by their actions.

I love the arboreal theme of our Verses of the Year. And I have continued to learn so much about church life, not just the mechanics but the real workings – the people. When you (royal) are asked about your church it is easy to talk about the size and the resources – but I try desperately (something I have also seen differently as clergy) to quickly follow up with what really matters.

Yes, as a church leader I have to understand all the nuts and bolts of running a church and Debs is showing me those areas. However, in my opinion at this stage of my training, I don't think we do church, reveal Jesus to others and welcome the stranger through statistics and data. A work in progress… and as one former Archbishop is quoted as saying, "There is no one way of being a Priest." I feel I have also grown out of something I don't find comfortable, leading from the front. The St Richard's family have made that growth so much easier through encouragement and acceptance – I am still open to feedback (you know who you are 😜).

Following priesting, it has been an absolute privilege and learning curve to preside over Communion. It was also an insight alongside experienced and knowledgeable teams stepping into Christmas whilst Debs was away. Still reflecting on that experience and how it translates in the future. The time certainly made me appreciate how much goes into planning, leading and being present to all that goes on during a busy season. This verse seems to cover this area of my development:

[9] But he said to me, "My grace is sufficient for you, for my power is made perfect in weakness." Therefore, I will boast all the more gladly about my weaknesses, so that Christ's power may rest on me. (2 Corinthians 12:9 New International Version).

I have continued to dig deep into new skills and God's grace through the Initial Ministerial Development training and Prison ministry. As well as taking my first wedding, funeral and baptism this year with an ever-increasing revelation of how God is present in each of those sacraments while at the same time considering my own well-being. I look forward to finding out more about myself and my ministry in the coming year.
I will conclude as I started this report. I can wholeheartedly say that there hasn't been a week that I haven't received kindness and love by someone in this church community – that is when you know you are in the place God wants you to be. I praise Him and thank Him for you all at St Richard's.

With all hope and appreciation
Yvette

Yvette Dixon, Curate

Vicar's Report

'Come Follow Me.' Three words of Jesus, an invitation to follow Him that we find in several places in the New Testament and that led us into 2024 as our verse for the year.

It is odd writing this report with the celebrations of our 60th Birthday as church in this place fresh in my mind, whilst focusing in on what we noticed God doing in and through us during January to December 2024.

In summary, I am thankful for the growth that we continued to see in the life, ministry and mission of our church. Growth that we measure not only numerically, although we praise God that is happening, but three dimensionally as our vision reminds us.

Growing Deeper in our love for God, Father, Son and Holy Spirit as we spend time with him on our own and together.
Growing Closer in our love for each other, being intentional in building relationships with those who are part of this St Richard's Family.
Growing Wider in our love for and welcome to others, who have yet to discover the love of God encountered in Jesus, but who are joining in with the variety of our offerings and welcoming us into their spaces to partner with them.

This year we have continued to live out a shared value of being a generous people serving our God who provides.

For example, the loan repayment schedule agreed in the Autumn of 2019 as the major building works began to replace the roof has been paid off on time. This is an extraordinary achievement. Thank you to each one who has given regularly, faithfully, and generously through the turbulence and uncertainty of those five years to enable not only our commitment to repay loans to be done, but also for the life and ministry of our mission to continue to expand.
For example, so many of you give your time and talents to serve on teams. One of the highlights

of the photos shared as part of our Birthday Celebrations and today is to see the number of people of all ages, those who are new to our church, and those who have always been here, celebrated in team photos. Thank you for your gracious and faithful service, often unseen by most. Thank you.

The Five Marks of Mission, agreed by the Anglican Communion, underpin our task as servants of King Jesus. As we look at each one, we can give thanks for the different ways in which our life as St Richard's, gathered and scattered church throughout the week has an impact under each heading. I've highlighted a few, there are more!

1. To proclaim the Good News of the Kingdom

   Opportunities to share the Good News, not only on Sundays, but through our engagement with St Richard's Primary School, weekly Collective Worship and Lunchtime Explorers. Facebook Live Morning Prayer. Explorers on Tuesday evenings.

2. To teach, baptise and nurture new believers

   10 baptisms during 2024. Conversations through midweek activities around Faith.

3. To respond to human need by loving service

   A very long list both directly through what we do as gathered church and through what each of you do on your frontlines, family, community, workplace and volunteering.

4. To seek to transform unjust structures of society, to challenge violence of every kind and to pursue peace and reconciliation.

   Prayer first, through our gathered worship including weekly Morning Prayer on Facebook. Through small groups and through our ministry of Safeguarding at the heart of all we do.

5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

   Thought about in the decisions we make as a church from cleaning products to coffee and recycling. Through care and development of our grounds. As individuals too, but with a need to re-launch our intentionality as a church in this area.

I wonder where you see your contribution in one or more of the above…

Finally, on a personal note I would like to thank all of you for your support at the end of last year, when I had various surgeries. You were such a blessing to me, knowing that our church life would continue without me over Christmas whilst I recovered. Thank you.

As I close, I am thankful for 2024, and excited to see the momentum that grows during the first few months of 2025. Please continue to share your ideas with me and join me in continuing to pray with confident hope for God's Kingdom to grow here.

God Bless, Debs **Revd. Prebendary Debs Wignall (Vicar)**

WELCOME!
WELCOME!

We believe and trust
in one God:
Father, Son and Holy Spirit.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2024 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Cooksley FCCA

Date: 31:03:25

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Receipts	1				
Voluntary Income	1a	73,380	7,410	80,790	87,363
Activities for generating funds	1b	3,998	-	3,998	8,242
Income from investments	1c	1,493	-	1,493	4,435
Income from church activities	1d	42,161	-	42,161	38,694
Other incoming resources	1e	-	-	-	-
Total Receipts		121,032	7,410	128,442	138,735
Payments	2				
Church activities	2a	78,950	20,142	99,093	97,982
Costs of generating funds	2b	3,024	-	3,024	5,794
Governance costs	2c	1,339	-	1,339	976
Other payments	2d	-	-	-	-
Total Payments		83,313	20,142	103,456	104,751
Excess of receipts over payments		37,719	(12,732)	24,987	33,983
Transfers between funds	12	(34,939)	34,939	-	-
Changes in liabilities		-	(24,000)	(24,000)	(38,000)
		2,780	(1,793)	987	(4,017)
Cash and banked funds on 1 January	11	40,928	3,385	44,313	44,313
Cash and banked funds on 31 December	11	40,709	574	41,283	40,296
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	2,780	22,207	24,987	33,983
Funds b/fwd @ 1 January 2024	12, 13	37,929	(23,633)	14,296	(19,687)
Funds c/fwd @ 31 December 2024	11, 13	40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		11,078	(3,426)	7,652	12,159
Short term deposits	8	29,631	-	29,631	28,138
		40,709	(3,426)	37,283	40,296
Liabilities					
Other Creditors	9	-	-	-	-
Loans	10, 11	-	(2,000)	(2,000)	26,000
		-	(2,000)	(2,000)	26,000
Net Current Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Total Net Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Represented By					
Funds					
Unrestricted		40,709	-	40,709	37,929
Restricted		-	(1,426)	(1,426)	(23,633)
		40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	47,258	4,853	52,111	51,091
Income tax recoverable on Gift Aid	13,455	1,534	14,990	14,648
Non Gift Aid free will offerings	688	92	780	834
Plate collections	1,947	-	1,947	2,935
Sundry donations & legacy	7,982	930	8,912	6,855
Grants	2,050	-	2,050	11,000
	73,380	7,410	80,790	87,363
b) Activities for Generating Funds				
Fund-raising activities	1,616	-	1,616	1,317
Functions & events	2,382	-	2,382	6,925
	3,998	-	3,998	8,242
c) Income from Investments				
Rent (35 Oxford Way)	-	-	-	3,600
CCLA deposit interest	1,493	-	1,493	835
	1,493	-	1,493	4,435
d) Income from Church Activities				
Church hall letting	32,371	-	32,371	31,297
Bookstall	229	-	229	158
Fees - weddings & funerals	401	-	401	629
Church activities income	8,705	-	8,705	6,219
Holiday club & youth mission	455	-	455	391
	42,161	-	42,161	38,694
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	121,032	7,410	128,442	138,735

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	-	-	1,225	Sheepfold
	Relief & development agencies	-	1,630	1,630	1,591	Tear Fund
						Red Cross (Gaza)
	Home missions & church societies	-	900	900	475	St Richard's School
	Secular charities	-	1,338	1,338	1,267	Shooting Star Hospice
						MacMillan Cancer Support
	Gifts	38	-	38	-	
	Total Donations	38	3,868	3,905	4,558	
	Diocesan Common Fund contribution	20,500	-	20,500	20,000	
	Vicar, Curate and Reader's expenses	806	-	806	848	
	Children Worker's salary	-	15,567	15,567	14,776	
	Children Worker's related expenses	2,511	-	2,511	3,435	
	Training & associated literature	48	-	48	-	
	Total Staff Related Costs	23,865	15,567	39,432	39,060	
	Upkeep of church services	1,389	292	1,680	2,427	2 CCLI licences in 2023
	Church activities expenditure	6,034	70	6,104	5,090	
	Youth Mission & holiday club	837	-	837	729	
	Total Church Activities Costs	8,259	362	8,621	8,247	
	Church running expenses	7,488	-	7,488	12,648	
	Fees - cleaning/music/comms	10,661	-	10,661	9,244	
	Expenditure on bookstall	321	-	321	158	
	Web site, affiliation fees & literature	663	-	663	908	
	Printing, stationery, telephone, etc	2,817	-	2,817	4,012	
	Total Church Running Costs	21,950	-	21,950	26,970	
	Church maintenance	7,137	260	7,397	3,000	
	Vicarage costs	653	-	653	486	
	35 Oxford Way costs	12,155	86	12,241	14,104	
	Furnishings & equipment	4,893	-	4,893	1,539	
	Total Maintenance Cost	24,838	346	25,184	19,129	
	Project grow expenses	-	-	-	18	
	Total Church Activities	78,950	20,142	99,093	97,982	
b)	**Costs of Generating Funds**					
	Functions & events	2,926	-	2,926	5,693	
	Fund raising expenses	99	-	99	101	
	Total costs of generating funds	3,024	-	3,024	5,794	
c)	**Governance Costs**					
	Payroll Service Fee	200	-	200	200	
	PCC support costs	1,006	-	1,006	697	
	Bank Charges	133	-	133	79	
	Total Governance Costs	1,339	-	1,339	976	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	83,313	20,142	103,456	104,751	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
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   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC will be submitted early in 2025.

5. As in previous years, donations and appeals income has been included in Sundry donations.

6. As in previous years, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

10. There have been Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, all of which has been repaid by the end of 2024. Each loan was subject to a loan agreement. They were repaid on time. Unfortunately, an inadvertent overpayment of £4,000 was made on one of these Church Member loans in December 2024. The overpayment was immediately identified and repaid on 4th January 2025. The amount of Project Grow Loans outstanding at the year-end is shown as -£2,000 but this represents the £2,000 mentioned in note 11 below minus the overpayment of £4,000.

11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £8,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years, the final £2,000 in 2025.

Parochial Church Council of St. Richard of Chichester, Hanworth

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12. Analysis of Fund Movements

	Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds						
General Fund		32,826	117,229	73,513	(36,431)	40,111
Roger Casson Legacy Fund		5,011	1,750	7,046	285	-
Concerts and Events		-	2,053	2,754	1,209	508
Thursday Social		2	-	-	(2)	-
Scramblers		10	-	-	-	10
Explorers		40	-	-	-	40
Coffee Morning		40	-	-	-	40
Total Unrestricted Funds		37,929	121,032	83,313	(34,939)	40,709
Restricted Funds						
Project Grow Fund		(24,391)	6,124	-	16,300	(1,967)
Children/Fam Worker's Fund		0	-	15,567	15,567	-
Garden Fund		22	1	260	250	13
35 Oxford Way Repairs Fund		269	-	86	-	183
Flowers Fund		0	306	292	-	15
Special Charity Donations		418	979	3,868	2,800	329
PCC Associated Functions Fund		48	-	70	22	-
Total Restricted Funds		(23,633)	7,410	20,142	34,939	(1,426)
Total Funds		14,296	128,442	103,456	-	39,283

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

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The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC decided to use the remaining money in this funds to pay for a new cooker and other kitchen equipment. The fund has now been exhausted.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by some groups. The only groups now with cash floats are Explorers, Coffee Morning, and Scramblers.

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It was agreed this year to set up a Concerts and Events fund to hold the surplus arising from concerts and events run in conjunction with Canaan Bookshop, Staines. This provides greater transparency than holding this surplus within the General Fund. This money should be put towards the costs of future concerts and events but if no such concerts or events are held, we are liable to return up to 50% to Canaan Bookshop.

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The Children and Family Worker's fund represents any restricted grants that contribute to the costs of the children and family outreach work. Although the salary costs were charged to this fund, no grants were received this year, so a transfer from the General Fund was used to cover the costs.

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The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. Whilst there has been modest expenditure this year, there was almost no new income, so the fund was topped up from the General Fund.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2024, there were some repair costs charged to this fund. The property is currently occupied by our Curate. It has now been decided by PCC that when the money in this fund is finally used up, future repair costs will be charged to the General Fund.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up if necessary from the General Fund.

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The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups. The final amount in this fund was spent during 2024.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2024, funds were raised for Red Cross (Gaza Appeal), Tear Fund, St Richard's Primary School (LDBC Scheme of Work Christian Resources), MacMillan Cancer Support and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the Church's giving in 2024 of 5% of its non-restricted free-will offerings received in 2023.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2024 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Cooksley FCCA

Date: 31:03:25

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2024

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
Receipts	1				
Voluntary Income	1a	73,380	7,410	80,790	87,363
Activities for generating funds	1b	3,998	-	3,998	8,242
Income from investments	1c	1,493	-	1,493	4,435
Income from church activities	1d	42,161	-	42,161	38,694
Other incoming resources	1e	-	-	-	-
Total Receipts		121,032	7,410	128,442	138,735
Payments	2				
Church activities	2a	78,950	20,142	99,093	97,982
Costs of generating funds	2b	3,024	-	3,024	5,794
Governance costs	2c	1,339	-	1,339	976
Other payments	2d	-	-	-	-
Total Payments		83,313	20,142	103,456	104,751
Excess of receipts over payments		37,719	(12,732)	24,987	33,983
Transfers between funds	12	(34,939)	34,939	-	-
Changes in liabilities		-	(24,000)	(24,000)	(38,000)
		2,780	(1,793)	987	(4,017)
Cash and banked funds on 1 January	11	40,928	3,385	44,313	44,313
Cash and banked funds on 31 December	11	40,709	574	41,283	40,296
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	2,780	22,207	24,987	33,983
Funds b/fwd @ 1 January 2024	12, 13	37,929	(23,633)	14,296	(19,687)
Funds c/fwd @ 31 December 2024	11, 13	40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2024

	Note	Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		11,078	(3,426)	7,652	12,159
Short term deposits	8	29,631	-	29,631	28,138
		40,709	(3,426)	37,283	40,296
Liabilities					
Other Creditors	9	-	-	-	-
Loans	10, 11	-	(2,000)	(2,000)	26,000
		-	(2,000)	(2,000)	26,000
Net Current Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Total Net Assets / (Liabilities)		40,709	(1,426)	39,283	14,296
Represented By					
Funds					
Unrestricted		40,709	-	40,709	37,929
Restricted		-	(1,426)	(1,426)	(23,633)
		40,709	(1,426)	39,283	14,296

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2024 £	2023 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	47,258	4,853	52,111	51,091
Income tax recoverable on Gift Aid	13,455	1,534	14,990	14,648
Non Gift Aid free will offerings	688	92	780	834
Plate collections	1,947	-	1,947	2,935
Sundry donations & legacy	7,982	930	8,912	6,855
Grants	2,050	-	2,050	11,000
	73,380	7,410	80,790	87,363
b) Activities for Generating Funds				
Fund-raising activities	1,616	-	1,616	1,317
Functions & events	2,382	-	2,382	6,925
	3,998	-	3,998	8,242
c) Income from Investments				
Rent (35 Oxford Way)	-	-	-	3,600
CCLA deposit interest	1,493	-	1,493	835
	1,493	-	1,493	4,435
d) Income from Church Activities				
Church hall letting	32,371	-	32,371	31,297
Bookstall	229	-	229	158
Fees - weddings & funerals	401	-	401	629
Church activities income	8,705	-	8,705	6,219
Holiday club & youth mission	455	-	455	391
	42,161	-	42,161	38,694
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	121,032	7,410	128,442	138,735

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2024

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2024 £	Total 2023 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	-	-	1,225	Sheepfold
	Relief & development agencies	-	1,630	1,630	1,591	Tear Fund
						Red Cross (Gaza)
	Home missions & church societies	-	900	900	475	St Richard's School
	Secular charities	-	1,338	1,338	1,267	Shooting Star Hospice
						MacMillan Cancer Support
	Gifts	38	-	38	-	
	Total Donations	38	3,868	3,905	4,558	
	Diocesan Common Fund contribution	20,500	-	20,500	20,000	
	Vicar, Curate and Reader's expenses	806	-	806	848	
	Children Worker's salary	-	15,567	15,567	14,776	
	Children Worker's related expenses	2,511	-	2,511	3,435	
	Training & associated literature	48	-	48	-	
	Total Staff Related Costs	23,865	15,567	39,432	39,060	
	Upkeep of church services	1,389	292	1,680	2,427	2 CCLI licences in 2023
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	Total Church Activities	78,950	20,142	99,093	97,982	
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	Functions & events	2,926	-	2,926	5,693	
	Fund raising expenses	99	-	99	101	
	Total costs of generating funds	3,024	-	3,024	5,794	
c)	**Governance Costs**					
	Payroll Service Fee	200	-	200	200	
	PCC support costs	1,006	-	1,006	697	
	Bank Charges	133	-	133	79	
	Total Governance Costs	1,339	-	1,339	976	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	83,313	20,142	103,456	104,751	

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Concerts and Events		-	2,053	2,754	1,209	508
Thursday Social		2	-	-	(2)	-
Scramblers		10	-	-	-	10
Explorers		40	-	-	-	40
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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHES

England & Wales - Charity number 1129920

Accounts

ST RICHARD'S CHURCH

Hanworth

Annual Report 2023

Prayer of St Richard

Thanks be to you, our Lord Jesus Christ,
for all the benefits which you have given us,
for all the pains and insults which you have borne for us.
Most merciful Redeemer, Friend and Brother,
may we know you more clearly,
love you more dearly,
and follow you more nearly,
day by day.
Amen.

Annual Report 2023 Contents

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Vicar's Report	20

The Annual Parochial Church Meeting is to be held on Sunday 12th May at 10am.

An Attendance Register will be taken to include those attending.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer and worship.

2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

1. Welcome

2. Apologies

3. Approval of the Minutes of the AMP and APCM of 23rd April 2023.

4. Matters Arising

5. The presentation of the Annual Report which includes:

    - Electoral Roll and the Electoral Roll Officer's report.
    - PCC Secretary's Report incorporating Proceedings of the Council during 2023.
    - Treasurer's Report – including Audited set of accounts and video presentation. (Link here)
    - Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2023.
    - Church Safeguarding Officer's Report.
    - Hampton Deanery Synod Report.
    - Curate's Report.
    - Vicar's Report. Written and video (Link here)

The Annual Report was available, (digital and printed versions), prior to the APCM and so taken as read. Questions taken.

6. Appointment of the Independent Examiner for 2024.

7. Elections to PCC

8. Election Results (if necessary)

9. AOB

10. Video collation celebrating our church and community life in the last year.

11. Open time of prayer and sung worship with thankfulness for 2023 and seeking guidance from God for this year and beyond.

12. Holy Communion

13. Final Blessing

PCC Membership 2023

Clergy:

Revd Debs Wignall	Ex Officio, Chair,
Revd Yvette Dixon	Ex Officio, (From July 2023).

Wardens:

Emma Hughes	Ex-Officio
Ann Hedges	Ex Officio

Elected Members:

Mike Coombes (2023)	Deanery Synod, PCC Secretary,
Dave Rayner (2023)	Treasurer
Liz Sharpe (2021)	Deanery Synod
Gavin Thomas (2021)	
Anita Pinnalawatta (2023)	Electoral Roll Officer
Hannah Mitchell (2023)	Deanery Synod
Emma Brown (2023)	
Beryl Wittin (2023)	

Forthcoming PCC meeting dates are as follows:
(7:45 pm start): Monday 20th May and 15th July.

Church Employees:

Wendy Rayner	Children and Families Worker
Paul Hughes	Communications, Online Church, and Music Lead
Ivanna Chornopyska	Cleaner

Licensed Ministers

Brenda Small	Licensed Lay Minister
Emma Hughes	Licensed Lay Minister
John Baggs	Licensed Lay Minister Emeritus
Revd Danny Wignall	Permission to Officiate

Minutes of Annual Meeting of the Parishioners, (AMP), and the Annual Parochial Church Meeting, (APCM) at 10am on 23rd April 2023.

Both statutory annual meetings were held as a component of Sunday Worship.

Annual Meeting of Parishioners, (AMP)

1. Debs Wignall (DW) Opened with prayer and worship was led by Paul Hughes.
2. Formal Apologies Received:

   Mike Renolds, Jan Reynolds, Sylvia Lindup, Gill Coombes, Ann Hedges.

3. Appointment of Churchwardens.

   Our serving church wardens Ann Hedges (AH) and Emma Hughes (EH) had kindly offered to stand again for a further year.
   Emma Hughes. Proposed: Gavin Thomas. Seconded: Jackie Westley
   Ann Hedges: Proposed: Gavin Thomas. Seconded: Dave Rayner
   Debs Wignall (DW) invited the APM to approve the appointment of the wardens and this was approved by a unanimous show of hands.
   DW took the opportunity to pray for EH and AH in her absence and thanked both wardens for their sterling work throughout this year.

Annual Parochial Church Meeting, (APCM)

1. DW Welcomed all to the APCM.

2. The Minutes of the AMP and APCM of 27th April 2022 had been made available online before the meeting and their approval was formally proposed by Tricia Law and seconded by Yvonne Mansell. This was approved without correction by a unanimous show of hands.

3. Matters Arising – none were tabled.

4. The presentation of the Annual Report which included:

   - Electoral Roll and the Electoral Roll Officer's report.
   - PCC Secretary's Report incorporating Proceedings of the Council during 2022.
   - Treasurer's Report – including Audited set of accounts and video presentation. https://youtu.be/Uo1sijvY9eE
   - Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2022.
   - Church Safeguarding Officer's Report.
   - Hampton Deanery Synod Report.
   - Vicar's Report. Written and video https://youtu.be/G7_V3ZaoAjE

The Annual Report was made available online and printed copies made available prior to the APCM and so taken as read.

DW invited the APCM to pose any questions regarding the accounts and annual report – none were tabled.
Mike Coombes proposed the approval of the St Richard's Church Hanworth Annual Accounts 2022 and Gavin Thomas seconded the motion. The APCM approved by the unanimous showing of hands.
Dave Rayner proposed the approval of the St Richard's Church Hanworth APCM Annual Report 2022 and Angela Goodwin Fleming seconded the motion. The APCM approved by the unanimous showing of hands.
Debs took the opportunity to thank her staff team – Paul Hughes and Wendy Rayner for all their work frequently well beyond their respective remits.

DW thanked the PCC for all their work throughout another year of hybrid meetings and thanked Debi Lagor as she stood down from both the PCC and the post of Electoral Roll Officer. DW also thanked Jenny Bird for her service to the PCC as she stood down.
DW thanked Mike Coombes and Dave Rayner for their respective work as part of the leadership team and roles of PCC Secretary and Church Treasurer.
DW thanked our two Safeguarding Officers – Gill Coombes and Wendy Rayner
DW ended with special thanks to Danny – for his immense support in her role as Vicar of St Richard's
Paul Hughes then thanked Debs for all that she brings to the church with the multiple and diverse roles required of a vicar. Especially PH highlighted that all the responsibilities were maintained with such kindness and grace.

5. Appointment of the Independent Examiner for 2023 – Donna Cooksley was proposed for a further year in this role and approved by a unanimous show of hands.

6. Elections to PCC – no new elections were needed because the electoral role officially stood at 91.

The following PCC members completed three years as a member of the PCC and stood again. Details of their nominations as below.

Nominations 2023:

Name	Proposer	Seconder
Mike Coombes, (2023)	Gavin Thomas	Vanessa Hughes
Emma Hughes (2023)	Gavin Thomas	Emma Brown
Dave Rayner, (2023)	Beryl Wittin	Gavin Thomas
Hannah Mitchell, (2023)	Beryl Wittin	Gavin Thomas
Emma Brown, (2023)	Emma Hughes	Gavin Thomas
Anita Pinnalawatta, (23)	Mary Smith	Vanessa Hughes
Beryl Wittin, (2023)	Dave Rayner	Gavin Thomas,

Full PCC: In addition to those above also includes:

Debs Wignall,
Ann Hedges, (2021),
Liz Sharpe, (2021),
Gavin Thomas, (2021).

7. AOB – there were no additional items.

8. **Video compilation celebrating our church and community life in the last year.**

9. Open time of prayer and sung worship with thankfulness for 2022, and guidance for this year and beyond.

Electoral Roll Report to April 2024

Summary

Date	Total on Roll	Resident in Parish	Male	Female
05/04/23	91	39 (44%)	28	63
24/04/24				

We welcomed seven new members onto the roll. Two members were removed from the roll.

PCC Secretary's Report

During 2023 we had PCC meetings in January, March, May, July, September, and November.

We have continued to operate in hybrid mode for this period – with meeting participation available both online and on site. We have consequently enjoyed a very high level of attendance and thanks should go to the PCC members who have prioritised both the meetings and taken ownership of the actions during a busy church year.

This report seeks to bring out some key activities without repeating content from other specialist reports within this broader APCM document.

Oxford Way

It has been great to see Oxford Way used this year upon the very welcome arrival of our curate Yvette. There were several tasks that needed completion before occupancy including painting, decorating, carpet cleaning, loft clearance and electrical works. This work was managed and, in no small part, delivered by Ann Hedges with sterling support from her husband Lee. The PCC are very grateful to both for taking this work on and seeing it to completion.

Yvette, on her arrival, has funded the bathroom replacement and some of the essential gardening works.

Policy and other approvals

The PCC has, throughout the year, remained sighted on risk assessments for the activities of church groups. In addition, several policies have been reviewed and approvals given including for safer recruitment and the recruitment of offenders.

Financial Matters

The oversight and Stewardship of finances is an important part of the role of the PCC. The overall picture of the church's financial situation can be most clearly seen in the Treasurer's Report.
During the year the PCC has authorised the creation of a church PayPal account. This was to address the considerable burden of the 'claim back' model placed on those in the team who are frequent buyers of church resources.

The PCC approved the ongoing funding of 'Church Suite' software featuring – a database, planning software and much more. This approval was for a cost £45/month for 99-200 users which was a fixed fee.

It was suggested that all groups should be encouraged to run one fund raising activity each year. We shouldn't ask too much of all groups to do the fund raising but simply to do what they can.

We continue to research and apply for external grants where possible to support the mission and ministry of our church.

Buildings

A detailed log is kept of all works carried out in the building and grounds and this is summarised in the Church Wardens' Report.

The Community Prayer Garden continues to develop, and a new addition will be a Little Free Library suggested by and being made by PCC member Emma Brown. This is aimed to foster good relations in the community and the use of the church prayer garden in general.

In Conclusion

I'd like to thank the PCC for all their work this year. If this report has whetted your appetite and you'd like to know more, please speak to me or any of the PCC.

Mike Coombes, PCC Secretary

Treasurer's Report for 2024 APCM

1. Introduction

This report complements the 2023 Accounts. It focuses on the General Fund, comparing the 2023 figures with 2022 and the 2023 and 2024 budgets. It also gives summary information on the Project Grow fund.

2. General Fund Receipts

Receipts	2022	2023	2023	2024	Comment
Category	Outturn	Final Budget	Outturn	3rd Budget	
Planned Giving (GA)	49,221	45,000	46,288	45,500	Some loss of significant givers, need a campaign to
Income Tax Recovery	13,922	12,550	13,188	13,425	-
Planned giving (non-GA)	1,598	1,600	738	1,000	-
Plate Collections (GASDS)	839	1,000	2,895	3,000	-
Grants	3,747	-	-	300	Grants for 2nd card machine Hope for 2 grants again for Children & Families work
Donations - Appeals (GASDS)	600	800	600	700	-
Other Donations (GA)	3,399	3,400	4,069	4,500	Gift day in July 2022 and again in June 2023, hoping for £3k
Other Donations (non-GA)	1,053	1,200	1,098	1,200	-
Events	585	500	6,925	3,500	Festival held in July 2022, Graham Kendrick and Philippa Hanna. Lou Fellingham in 2024.
Fund raising activities	256	100	1,317	1,200	Produce stall, Quiz Night and Christmas fair/coffee
Rental Income (Oxford Way)	4,998	3,600	3,600	-	Oxford Way rented from Sep 22, assume 6 months
CCLA Interest	225	300	835	1,400	Only 3 interest payments in 2023 because of change
Hall lettings - Pre-school	12,900	13,200	13,200	13,860	-
Hall lettings - Church of the Living God	5,376	5,000	7,374	7,750	-
Hall lettings - Other incl Dance Group & Aikido	7,225	7,500	10,723	11,400	-
Fees (Funerals)	622	600	629	800	-
Church Group Income	3,706	4,000	6,610	7,000	Includes Coffee Mornings
Bible Notes	205	250	158	200	-
Total	**110,477**	**100,600**	**120,248**	**116,735**	

3. General Fund Payments

Payments	2022	2023	2023	2024	
Category	Outturn	Final Budget	Outturn	3rd Budget	
Event costs	471	500	5,693	2,850	Festival held in July 2022, Graham Kendrick and Philippa Hanna in 2023
Fund raising expenses	-	-	101	150	Quiz night and Christmas fair/coffee morning
Common Fund	20,000	20,000	20,000	20,500	
Vicar & Curate Expenses	206	220	848	900	Increase to include Evette expenses
Parsonage	435	600	486	600	
C&F Worker salary	1,798	2,728	3,756	5,000	Hourly rate and hours/week increased from Sept 2022
C&F Worker Expenses	528	2,000	3,435	3,600	
Oxford Way costs	4,685	5,500	12,557	13,500	
Church running expenses	5,979	13,000	12,648	15,000	Utility costs were £10k in 2023, up by £6k on 2022
Church Maintenance	4,994	5,000	2,935	3,500	
Furnishings & Equipment	1,313	1,500	1,140	1,800	Includes 2nd card machine
Church Service Expenses	1,349	1,500	2,112	1,400	CCLI licence 2022 fee came Jan 23, 2023 fee in Dec 23
Training	246	250	-	250	
Phone, printing & stationery	3,597	3,800	4,012	4,300	
Church Groups Expenditure	1,254	1,300	2,569	3,000	
Bible notes & books	310	350	158	220	
Refreshments	663	1,400	2,757	3,000	Group all catering costs under this line in 2023, except Thursday social
Hospitality	479	-	222	250	Non-food kitchen and Wed Welcome items
Cleaner	2,432	2,700	3,113	3,500	Assume some increase in hourly rate in 2023
Director of Music	5,213	6,625	6,131	6,650	Monthly rate increased from Sept 2022
Gifts	88	100	-	100	
Affiliation Fees	828	900	908	1,000	Website etc
PCC support costs	430	440	697	1,000	ChurchSuite £45 per month
Payroll Service Fee	400	200	200	200	Payroll service fee for 2021 paid early 2022
Bank Charges	52	80	79	90	Costs of online giving
Total	**57,750**	**70,693**	**86,557**	**92,360**	

4. General **Fund Balances**

Balances	2022	2023	2023	2024	
	Outturn	Final Budget	Outturn	3rd Budget	
Transfer from or to other funds	(46,884)	(37,000)	(36,538)	(23,100)	Transfers to repay loans, plus topping up of other funds
Excess of Receipts over Payments	5,842	(6,243)	(2,847)	1,275	
Needed for 3 months reserve	24,659	28,036	30,774	28,865	A quarter of total Gen Fund expenditure including transfers to other funds
Opening Balance	29,830	35,673	35,673	32,826	
Closing Balance	35,673	29,430	32,826	34,101	We aim to keep at about 3 months' reserve. Less at end of 2023 because income reduced by uncashed cheques.

5. General Fund 2023 Highlights

- Opening balance £35,673
- Income £120,248
    - Planned giving plus gift aid has decreased by £4k from 2022 which itself saw a £3k drop from 2021.
    - This is because the planned giving from those who have left St Richard's has very largely ceased but there have no new people joining the Parish Giving Scheme.
    - However, other giving increased by £2.8k, the main increases being in giving at Church services (called "Plate collections" in the accounts) and the gift day.
    - Hall hire income has increased significantly from all regular hirers, totalling £5.8k
    - There were no grants into the General Fund, but the fund benefited from the £11k grants from Hampton Fund and Welcare Hounslow for the Children & Families Worker fund.
    - Event income wax nearly £7k, an increase of over £6.3k on the previous year because of the Philippa Hanna and Graham Kendrick concerts
    - Fund raising was up by over £1k because of the Quiz Night and the Christmas coffee morning.
    - The Oxford Way rent dropped £1.4k as our renter had to vacate the property for Yvette.
    - Church Group income increased by nearly £3k thanks to the Thursday Social Group and Coffee Mornings
- Expenditure £86,557
    - Excludes £11k in Children's & Families Worker pay and expenses charged to Children's & Families Worker fund.
    - Common Fund payment was held static at £20k to allow us to pay off more Project Grow loans.
    - Event costs were up by £5.2k because of the Philippa Hanna and Graham Kendrick concerts, but this still left net profit of over £1k from these concerts.
    - Fund raising expenses were only £101 meaning that 90% of the fund-raising income was profit.
    - Unsurprising the vicar and curate expenses increased by over £600 with Yvette joining us; similarly, the Oxford Way costs increased by nearly £8k.

    - Church running costs more than doubled, up by £6.7k, due to increased utility costs; however, we spent £2k less on Church maintenance.
    - Church service expenses were up by about £800 because of paying for CCLI licences for both 2022 and 2023 within the year.
    - Church Group expenditure was up by £1.3k because of the Thursday Social and Coffee Mornings, still leaving an increased profit of nearly £1.7k
    - Refreshment costs were up by over £2k partly because of change in policy – these costs now include some coffee morning expenses, and all Wednesday Welcome catering costs – so this wipes out the Church Group profit and the drop in hospitality costs. The net effect is very little change.
    - Staff and cleaner costs have all increased because of increased hourly rates – the increases totalling £3.6k
    - There was also a significant increase of £2.9k in the Children & Families Worker expenses, because this year none of the expenses were charged to the Church & Families Worker Fund – this effectively reflects Wendy's increased hours from September 2022 which were fully felt in 2023.
    - £36,538 was transferred to other funds, mostly Project Grow to pay back the loans – we paid £2k to the diocese and £36k to Church members for their interest free loans.
- Closing balance of £32,826 – far more than enough to cover 3 months' worth of expenditure (including transfers to Project Grow)

6. General Fund Budget 2024

- Opening balance £32,826
- Income £116,735
    - Planned giving projected to drop slightly because of the loss of one substantial giver not being fully offset by increased giving from other Parish Giving Scheme members.
    - However other giving projected to increase by about £800, resulting in increased giving of just £300 before gift aid, reflecting the cost-of-living pressures on Church members.
    - It is clear that we need to have a drive to get some of those who give in Church services to join the Parish Giving Scheme and we will also need another gift day.
    - Assumes a modest increase in hall hire income.
    - Event income is expected to drop because we'll only have one concert rather than the two in 2023.
    - Of course, Oxford Way rent drops out completely.
    - We should see a healthy increase in CCLA interest, as we'll get 4 quarterly payments instead of the 3 in 2023.
- Expenditure £92,360
    - In addition, we forecast £23k transfer to other funds, down £13k in 2023 as we only need to pay back £24k in Project Grow loans compared to the £38k we paid back in 2023.
    - Common Fund payment increases only by £500 to allow for more pay back of Project Grow loans.
    - Assumes we will again get £11k in grants towards Children's & Families Worker role.
    - Staff costs expected to increase by £2k due to an increase in the hourly rate.
    - Event costs drop given that we'll only have one concert instead of the two in 2023.

    - Church running costs expected to increase again, largely because of increased water charges.
    - Budget assumes that kitchen upgrade costs will be covered by the Roger Casson Fund topped up with a £1k grant – hence they are not reflected in the General Fund budget.
- Projected closing balance of £34,101 – more than enough to cover 3 months' worth of expenditure (including transfers to other funds)

7. Project Grow 2023 Highlights

- Opening balances £700
    - Included £64,000 in loans, of which £6,000 was from the diocese.
- Income £6,127
    - All regular giving and income tax recovery from gift aid
- Expenditure £18
- Carried forward balance £1,607.
    - Includes £4k of diocese loan plus £22k of church member loans.
    - We continue to pay back the loans as this balance grows, topped up from General Fund as cash flow allows.

8. Summary

General Fund

- We held the Common Fund payment at the very modest £20k and are only increasing it by £500 in 2024.
- Monthly planned giving dropped again when more families who had left the Church some time ago eventually stopped their giving.
- Newer Church families continue to give by cash and card machine. It would be good if some can be persuaded to join the Parish Giving Scheme as it reduces our administration, helps our cash flow, and helps our financial planning.
- Hall Hire income has again increased significantly.
- Church running costs doubled because of a big increase in utility bills.
- The two concerts proved to be profitable as well as being great spiritually uplifting community events.
- We have again been greatly helped by the grants from the Hampton Fund and Welcare Hounslow

Project Grow

- We have paid off another £38k of the loans, reducing the amount left to £26k – a fantastic achievement.
- Further loan repayment is heavily reliant on money transferred from the General Fund
- We need to pay off the church member loans this year (2024) and the diocese loan by 2025.

Thanks

I'd like to give warmest thanks to:

- Vanessa Hughes – bookkeeper
- Chrissie Clark, Mary Smith, and Yvette Dixon – for counting and banking with Vanessa.

- All regular givers, especially those giving through the Parish Giving Scheme as that enables us to receive the Gift Aid every month alongside the giving itself.
- Our independent examiner, Donna Cooksley, was very efficient in getting the 2023 accounts examined and signed off.

Dave Rayner, Treasurer

Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church

July 2023 marked the arrival of our Curate, Yvette. In preparation for her arrival, much work was done at Oxford Way; the house, loft and garden were cleared and tidied. The carpets were cleaned, and the walls painted (by volunteers from the church). An electrical inspection and remedial works were also completed by a professional electrician. Yvette has since arranged for some extra works to be done for the loft to be boarded and a new bathroom fitted. In September, a new kitchen door was fitted and the trees in the garden were pruned.

July 2023 also saw the return of 'Helping Hands' week, organised by Wendy Rayner. Over the course of a week, volunteers came and sorted cupboards, cleaned toys, painted walls, especially where the radiator covers had been removed, and many other important jobs – thank you to all who helped.

When the Bishop's Office moved to new premises in November, we acquired a new dishwasher, chairs, and tables, which have been useful. We also acquired a wheelchair ramp, which can be assembled and used at the side door if needed. Thank you to Richard Holah for plumbing in the dishwasher.

Thank you to Paul Hughes for organising annual PAT testing and servicing of the Chubb alarm.
Thank you to Wendy Rayner for organising the annual fire extinguisher checks.
Thank you to Debs for replacing the carbon monoxide alarms.

The smoke alarms have been tested every couple of months, and fire drills carried out. Annual gas safety checks have been carried out at both the church and Oxford Way.

In February 2024, some tarmac was laid in the worst parts of the car park, as the Council had some leftover, but the rest of the car park needs re-tarmacking.

The kitchen cooker failed the annual gas safety test, so we need to either replace this or fit suitable ventilation. Gavin Thomas is looking into replacing the cooker with an electric cooker, and there is obviously an urgency to this to enable safe use of a cooker.

Ann Hedges and Emma Hughes (Church Wardens)

Safeguarding Report

Since the last APCM no Safeguarding concerns have been reported, but advice has been sought and guidance received regarding possible concerns.

We review all roles which require Safeguarding training and continue the process of ensuring all those who require it have completed, renewed, or are working towards completing the training levels required for their roles. All PCC members have completed the required level of safeguarding training, and all have current DBS for their role.

We continue to use the Parish Safeguarding Dashboard which enable us to track progress of our safeguarding requirements. We use the Safeguarding hub to track individual's Safeguarding status which includes information about DBS checks and relevant training pertaining to their role in the Church.

We have a good working relationship with our area Safeguarding Officer who offers support with safeguarding concerns as well as advice on policies, procedures, and training requirements. We are also able to attend safeguarding drop-in clinics when we have a question or query relating to Safeguarding documentation.

In the autumn term we conducted our Safeguarding service. During this service we shared our commitment to making church a safer space for all with a focus on self-care and wellbeing. The

children took part in age-appropriate discussion and activities around safeguarding at Sunday Club.

We continue to communicate our 'commitment to safer churches' for all those who attend our groups, our services, and our community.

Wendy Rayner and Gill Coombes, Church Safeguarding Officers.

Hampton Deanery Synod Report - January 2023- December 2023

Deanery Synod Representatives from St Richards - Liz Sharpe, Hannah Mitchell having taken over from Mike Coombes (now secretary) and Reverend Debs Wignall.

Tuesday 21 February 2023, St James' Church, Hampton Hill

Incumbent: Reverend Derek Winterburn

Derek explained about the focus there had been on redecorating, renovating, and replacing of pews that had taken place in the last 6 months. Groups are now picking up again in being able to meet in the church.

Katie O'Connor, Children's Ministry Support Worker, Diocese of London, spoke with Reverend Donna Williams about some tips for Children's Ministry.

1. Welcome
2. Space to Encounter God and Each Other
3. Involvement in the Wider Church Body
4. Discipling their parents
5. Advocacy-Appoint a children's champion.
6. Working with Volunteers
7. Community and Social spaces

Wednesday 10 May 2023, St Michael's Church, Fulwell

Incumbent: Reverend Ed Kendall. Associate Vicar: Reverend Simon Pedley

Ed spoke about the 9 years it had taken for the PCC's vision of the building to become a reality, (previously unused). Lots of new architectural work. The Parent and Toddler Group, Youth Group and Food Bank are all growing now that there is space to do so.

The Reverend Jonathan Rust, Area Director of Mission Development reminded us about The Diocesan Vision of 2023. 'For Every Londoner to encounter the love of God in Christ'.

"AMBITIONS-Confident Disciples, Compassionate Communities, Creative Growth.
PRIORITIES-Growing Younger, Being Safer, Being More Racially Aware.

He also spoke about who we are not reaching? How can we reach them?

Perhaps by starting a new Worshipping Community.

Wednesday 8 November 2023, St Richard's Church, Hanworth.

Incumbent: Reverend Debs Wignall. Curate: Reverend Yvette Dixon

Debs spoke about St Richard's as an intergenerational church where individuals were encouraged to develop their faith by growing deeper in their love for Jesus and others. Sustaining growth would be the challenge for the next season.

Jo Jones, Bishop's Youth and Schools Chaplain spoke.

Her role is support for Church of England secondary schools, encouraging Churches and Schools to work together and generally offer support for Youth Ministry. Post Covid lots of churches nationally have none or very few young people/children. Partnership with schools is therefore important. Focus is on those aged 11-18.

Within the Kensington Area and Hampton Deanery, there are a few churches, including St Richard's, with a growing number of children and young people engaging in midweek and Sunday services.

The Kensington Area holds residential weekends for young people every June. St Richard's send a group of children there with leaders. (Volunteers always welcome).

Jacob Holme, Leader of Youth Ministry in Communion and Administrator of The Sparks Fund. This fund is to specifically finance youth led projects linked to the Five Marks of Mission. He spoke about the struggle to recruit or find youth workers/leaders.

In summary, there is an invitation for churches to think about collaborating with other churches for one off, or occasional youth events, where partnering brings more young people together and shares the work for leaders.

Deanery Synod meetings always start and end with worship and the Area Dean welcomes everyone. In addition to the invited speakers, covering a range of topics, the agenda also includes Deanery news and updates from the wider church as appropriate.

Liz Sharpe and Hannah Mitchell, Deanery Synod Reps.

Curate's Report

Arriving with grace-filled and prayerful trepidation, after leaving a church family, who had journeyed with me for many years, was a challenge. But starting a new role and moving to a new home was so much more manageable due to the generosity of a new church family at St Richard's.

When Debs mentioned intergenerational worship on one of our first meetings, I was excited even though I wasn't sure what to expect – it has been even more than I had imagined. To see how children are championed and encouraged is a joy to behold.
Getting to know everyone has also been a blessing – even if I am still working on names (please bear with me) … It has helped being involved with the groups that meet during the week, including Collective worship with the St Richard's school. Thanks, Debs, for enabling me to see many aspects of parish life.

The first half of my time at St Richard's, I have tried to take opportunities to consider how I could go deeper with God and members of the church community, as I build relationships and try to discern how God is using AND transforming me through those I interact with regularly. With reference to the Bible verses for the church in 2023, I pray that my roots will go down into God's love as He strengthens me.

A highlight of the second half of my first year, was being part of a team, Dave Rayner and Emma Hughes that came alongside others as we ran an Alpha course that saw people exploring what faith means to them and how we can all 'Follow Jesus' – 2024 Bible verse for St Richard's.

I've been able to observe and be involved in a wedding, baptisms and funerals – it has been good to put theory into practice and see the amount of work that goes into these sacraments. Getting to 'know the ropes' around ministry life has been interesting. Including attending Deanery meetings and Diocesan events.

I couldn't write this report without a mention of seeing Debs being installed into St Paul's as a Prebendary – proud family moment! I was also given another opportunity to process in St Paul's when I was an oil bearer for the Bishop of London.

I am looking forward to seeing how this year shapes up, with the different encounters, training and fellowship that takes place in the evolving ministry led by Debs. As well as the privilege of traveling with those who are developing their faith in Christ.

Relishing being on this journey with you all…

With gratitude, Yvette,

Yvette Dixon, Curate

Vicar's Report

In this report, which is also available as a video (link here) I want to share some highlights about what I believe God is saying to us and is showing us through what's been happening here over the last year or so.

First, we began 2023 with a new verse for the year. A prayer taken from Ephesians chapter 3. Verses 16 -17.

I pray that from his glorious unlimited resources he will empower you with inner strength through his Spirit. Then Christ will make His home in your hearts as you trust in him. Your roots will grow down into God's Love and keep you strong.

Our vision at St Richard's hasn't changed. We're called to be a people of growing hope here in this part of Hanworth for those of different ages and stages of life and faith.

That intergenerational aspect of who we are has been important and is growing. As a staff team, Wendy, Paul, Yvette, and I encourage each other with what we notice, giving thanks to God. For example, last week preschooler Ollie welcomed Gerry to coffee morning with a high five and a little worried face asking about the plaster on Gerry's hand. Or the fact that we have wonderful Brenda at the age of 90 who still preaches a fantastic sermon. Or in Sunday Club Adam and Kyle helping me with their questions and thinking, noticing that we are all disciples and that St Richard's is a church built on a rock, the rock of Jesus. Or so many of you in your 60's, 70's and 80's who offer amazing hospitality and opportunities for people to gather. Literally thousands of cakes and cuppas and hundreds of people welcomed to the table in the last year.

We are a church that is growing wider. We have seen that growth numerically this year in just about everything we do for which we give great thanks. Each of those numbers represent individuals who are discovering who St Richard's are and I hope gently along the way, step by step are more and more being drawn into encounter with Jesus.

My vision when I came here in the Autumn of 2020 was that our church would be a community hub, a beacon of hope in this part of Hanworth. And I believe we are. In fact, I hear that now from people who partner with us from the wider community. They recognise what we're bringing to the community and are happy to work with us and we're thankful for their partnership.

I'm reminded that when I was collated as vicar here in the autumn of 2020 Bishop Graham told

the story of the calling of the first disciples and the miraculous haul of fish. The nets were full of so many fish that they couldn't bring in the catch by themselves. They needed the other boats to come and join in too and partner with them. Bishop Graham's challenge then to me and to us was to look for those who could partner with us. It would be too much for either I or us to do on our own.

So, I'm thankful to all of you who serve on teams in sometimes visible ways and sometimes behind the scenes. Both are equally important. I'm thankful for those of you who live out your faith in the workplace, in your families, and homes and neighbourhoods. I'm thankful for those of you who give your time, your money, and your talents which enable the vision and ministry of this church to continue. Throughout this report and at the end are some glimpses of the life that is shared here.

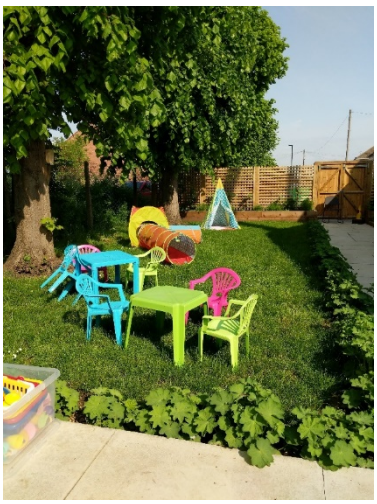
The image, the symbol of the tree, reminds us of our vision, that we are called to be people who are growing deeper in our love for God - that's the roots. Growing closer in our love for each other - that's the trunk, in order to support the wider growth, welcome and love for our communities – that's the branches, leaves, blossom and fruit.

As we go into this year that is still very much at the heart of what I'm encouraging us to do. To take time to be with Jesus and not be so overloaded in doing for Jesus. As we grow that's becoming increasingly important not only for me, but I know for you too.

I look forward to sharing a little bit more at our APCM, but in the meantime I close with the words of the prayer of St Richard.

Thanks be to you our Lord Jesus Christ
For all the Benefits that you have given us
For all the pains and Insults which you have borne for us.
Most merciful redeemer, friend, and brother
May we know you more Clearly
Love you more Dearly
And follow you more Nearly day by day. Amen.

Debs Wignall, Vicar.



Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2023 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
  follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
  to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act
or
the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Cooksley FCCA

Date: 13/03/24

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Receipts	1				
Voluntary Income	1a	68,877	18,486	87,363	98,447
Activities for generating funds	1b	8,242		8,242	856
Income from investments	1c	4,435		4,435	5,223
Income from church activities	1d	38,694		38,694	30,376
Other incoming resources	1e	-	-	-	-
Total Receipts		120,248	18,486	138,735	134,902
Payments	2				
Church activities	2a	79,817	18,164	97,982	84,943
Costs of generating funds	2b	5,794		5,794	471
Governance costs	2c	976		976	882
Other payments	2d	-	-	-	-
Total Payments		86,587	18,164	104,751	86,296
Excess of receipts over payments		33,661	322	33,983	48,606
Transfers between funds	12	(36,660)	36,660	-	-
Changes in liabilities		-	(38,000)	(38,000)	(50,000)
		(2,999)	(1,018)	(4,017)	(1,394)
Cash and banked funds on 1 January	11	40,928	3,385	44,313	45,707
Cash and banked funds on 31 December	11	37,929	2,367	40,296	44,313
Non cash adjustments					
Net Movement in Funds	11, 13	(2,999)	36,982	33,983	48,606
Funds b/fwd @ 1 January 2023	12, 13	40,928	(60,615)	(19,687)	(68,293)
Funds c/fwd @ 31 December 2023	11, 13	37,929	(23,633)	14,296	(19,687)

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Fixed Assets					
Tangible fixed assets	7				
Cash funds					
Cash at bank and in hand		9,792	2,367	12,159	27,011
Short term deposits	8	28,138	-	28,138	17,302
		37,929	2,367	40,296	44,313
Liabilities					
Other Creditors	9				
Loans	10, 11	-	26,000	26,000	64,000
		-	26,000	26,000	64,000
Net Current Assets / (Liabilities)		37,929	(23,633)	14,296	(19,687)
Total Net Assets / (Liabilities)		37,929	(23,633)	14,296	(19,687)
Represented By					
Funds					
Unrestricted		37,929		37,929	40,928
Restricted		-	(23,633)	(23,633)	(60,615)
		37,929	(23,633)	14,296	(19,687)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	46,288	4,803	51,091	55,506
Income tax recoverable on Gift Aid	13,188	1,460	14,648	15,912
Non Gift Aid free will offerings	738	96	834	1,821
Plate collections	2,935		2,935	839
Sundry donations & legacy	5,728	1,127	6,855	8,622
Grants	-	11,000	11,000	15,747
	68,877	18,486	87,363	98,447
b) Activities for Generating Funds				
Fund-raising activities	1,317		1,317	271
Functions & events	6,925	-	6,925	585
	8,242	-	8,242	856
c) Income from Investments				
Rent (35 Oxford Way)	3,600		3,600	4,998
CCLA deposit interest	835	-	835	225
	4,435	-	4,435	5,223
d) Income from Church Activities				
Church hall letting	31,297		31,297	25,501
Bookstall	158		158	205
Fees - weddings & funerals	629		629	622
Church activities income	6,219		6,219	4,048
Holiday club & youth mission	391	-	391	-
	38,694	-	38,694	30,376
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	120,248	18,486	138,735	134,902

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies		1,225	1,225	1,450	Shreplink
	Relief & development agencies		1,591	1,591	1,530	Tear Fund
	Home missions & church societies		475	475	517	St Richard's School
	Secular charities		1,267	1,267	1,000	Shooting Star Hospice
	Gifts	-	-	-	88	
	Total Donations	-	4,558	4,558	4,585	
	Diocesan Common Fund contribution	20,000	-	20,000	20,000	
	Vicar, Curate and Reader's expenses	848	-	848	299	
	Children Worker's salary	3,756	11,020	14,776	11,552	
	Children Worker's related expenses	3,435	-	3,435	1,963	
	Training & associated literature	-	-	-	248	
	Total Staff Related Costs	28,039	11,020	39,060	33,995	
	Upkeep of church services	2,112	315	2,427	1,626	
	Church activities expenditure	4,902	188	5,090	2,062	
	Youth Mission & holiday club	675	55	729	425	
	Total Church Activities Costs	7,689	558	8,247	4,112	
	Church running expenses	12,648	-	12,648	5,979	
	Fees - cleaning/organist	9,244		9,244	7,645	
	Expenditure on bookstall	158		158	310	
	Web site, affiliation fees & literature	908		908	826	
	Printing, stationery, telephone, etc	4,012	-	4,012	3,597	
	Total Church Running Costs	26,970	-	26,970	18,359	
	Church maintenance	2,935	65	3,000	15,706	
	Vicarage costs	486	-	486	435	
	35 Oxford Way costs	12,557	1,547	14,104	5,282	
	Furnishings & equipment	1,140	399	1,539	2,528	
	Total Maintenance Cost	17,118	2,011	19,129	23,952	
	Project grow expenses	-	18	18	-	
	Total Church Activities	79,817	18,164	97,982	84,943	
b)	**Costs of Generating Funds**					
	Functions & events	5,693		5,693	471	
	Fund raising expenses	101	-	101	-	
	Total costs of generating funds	5,794	-	5,794	471	
c)	**Governance Costs**					
	Payroll Service Fee	200		200	400	
	PCC support costs	697		697	430	
	Bank Charges	79	-	79	52	
	Total Governance Costs	976	-	976	882	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	86,587	18,164	104,751	86,296	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
     Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, was submitted early in 2024. The payment due is therefore not recorded in these accounts.

5. As in 2021 and 2022, donations and appeals income has been included in Sundry donations.

6. As in 2021 and 2022, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

10. There are Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, of which £78,000 has been repaid. Each loan is subject to a loan agreement. These loans are both to be repaid by 2024.

11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £6,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

11. Analysis of Fund Movements

	Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds						
General Fund		35,673	120,248	86,557	(36,536)	32,828
Roger Casson Legacy Fund		5,011			-	5,011
Thursday Social		-		-	2	2
Friends Group		125		30	(95)	-
Scramblers		40			(30)	10
Explorers		40			-	40
Coffee Morning		40	-	-	-	40
Total Unrestricted Funds		40,928	120,248	86,587	(36,660)	37,929
Restricted Funds						
Project Grow Fund		(63,300)	6,127	18	32,800	(24,391)
Children/Farm Worker's Fund		-	11,000	11,020	20	0
Garden Fund		168	11	477	320	22
35 Oxford Way Repairs Fund		1,816	-	1,547	-	269
Flowers Fund		28	267	315	20	0
Special Charity Donations		420	1,081	4,583	3,500	418
PCC Associated Functions Fund		253	-	205	-	48
Total Restricted Funds		(60,615)	18,486	18,164	36,660	(23,633)
Total Funds		(19,687)	138,735	104,751	-	14,296

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC is considering using these funds to pay for a new cooker and new saucepans.

Holiday Club

Holiday club is one of the core mission activities of the church. Hence, in 2017, Holiday Club income and expenditure was transferred to the General Fund. This fund was unused in 2023 because no Holiday Club was possible due to lack of volunteers to run it.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by some groups. The only groups now with cash floats are Explorers, Coffee Morning, Scramblers an Thursday Social.

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income now comes from free-will offerings specifically for Project Grow. The expenditure in 2023 is almost entirely to pay off the loans. For this purpose, it is now topped up as necessary from the General Fund.

Children and Family Worker's Fund

The Children and Family Worker's fund represents the restricted grants that contributed to the costs of the children and family outreach work. The grants received from the Hampton Fund and Welcare Hounslow were used to pay the salary costs.

Garden Fund

The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. All garden expenditure was charged to this fund, but donations fell well short of the expenditure, so the fund was topped up from the General Fund.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2023, there were some repair costs charged to this fund. The property is currently occupied by our Curate. The previous rental tenant moved out in June 2023.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up as necessary from the General Fund.

Associated Functions Fund

The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups. Most of the remaining money got spent in 2023.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2023, funds were raised for Sheepfold in Bethlehem, Tear Fund, St Richard's Primary School (LDBC Scheme of Work Christian Resources) and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the PCC's decision to give to charity 5% of its non-restricted free-will offerings received in 2022.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2023 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
  follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
  to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

accounting records were not kept in accordance with section 130 of the Charities Act
or
the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Cooksley FCCA

Date: 13/03/24

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2023

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
Receipts	1				
Voluntary Income	1a	68,877	18,486	87,363	98,447
Activities for generating funds	1b	8,242		8,242	856
Income from investments	1c	4,435		4,435	5,223
Income from church activities	1d	38,694		38,694	30,376
Other incoming resources	1e	-	-	-	-
Total Receipts		120,248	18,486	138,735	134,902
Payments	2				
Church activities	2a	79,817	18,164	97,982	84,943
Costs of generating funds	2b	5,794		5,794	471
Governance costs	2c	976		976	882
Other payments	2d	-	-	-	-
Total Payments		86,587	18,164	104,751	86,296
Excess of receipts over payments		33,661	322	33,983	48,606
Transfers between funds	12	(36,660)	36,660	-	-
Changes in liabilities		-	(38,000)	(38,000)	(50,000)
		(2,999)	(1,018)	(4,017)	(1,394)
Cash and banked funds on 1 January	11	40,928	3,385	44,313	45,707
Cash and banked funds on 31 December	11	37,929	2,367	40,296	44,313
Non cash adjustments					
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Funds b/fwd @ 1 January 2023	12, 13	40,928	(60,615)	(19,687)	(68,293)
Funds c/fwd @ 31 December 2023	11, 13	37,929	(23,633)	14,296	(19,687)

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2023

	Note	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Fixed Assets					
Tangible fixed assets	7				
Cash funds					
Cash at bank and in hand		9,792	2,367	12,159	27,011
Short term deposits	8	28,138	-	28,138	17,302
		37,929	2,367	40,296	44,313
Liabilities					
Other Creditors	9				
Loans	10, 11	-	26,000	26,000	64,000
		-	26,000	26,000	64,000
Net Current Assets / (Liabilities)		37,929	(23,633)	14,296	(19,687)
Total Net Assets / (Liabilities)		37,929	(23,633)	14,296	(19,687)
Represented By					
Funds					
Unrestricted		37,929		37,929	40,928
Restricted		-	(23,633)	(23,633)	(60,615)
		37,929	(23,633)	14,296	(19,687)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2023 £	2022 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	46,288	4,803	51,091	55,506
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Non Gift Aid free will offerings	738	96	834	1,821
Plate collections	2,935		2,935	839
Sundry donations & legacy	5,728	1,127	6,855	8,622
Grants	-	11,000	11,000	15,747
	68,877	18,486	87,363	98,447
b) Activities for Generating Funds				
Fund-raising activities	1,317		1,317	271
Functions & events	6,925	-	6,925	585
	8,242	-	8,242	856
c) Income from Investments				
Rent (35 Oxford Way)	3,600		3,600	4,998
CCLA deposit interest	835	-	835	225
	4,435	-	4,435	5,223
d) Income from Church Activities				
Church hall letting	31,297		31,297	25,501
Bookstall	158		158	205
Fees - weddings & funerals	629		629	622
Church activities income	6,219		6,219	4,048
Holiday club & youth mission	391	-	391	-
	38,694	-	38,694	30,376
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	120,248	18,486	138,735	134,902

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies		1,225	1,225	1,450	Shreplink
	Relief & development agencies		1,591	1,591	1,530	Tear Fund
	Home missions & church societies		475	475	517	St Richard's School
	Secular charities		1,267	1,267	1,000	Shooting Star Hospice
	Gifts	-	-	-	88	
	Total Donations	-	4,558	4,558	4,585	
	Diocesan Common Fund contribution	20,000	-	20,000	20,000	
	Vicar, Curate and Reader's expenses	848	-	848	299	
	Children Worker's salary	3,756	11,020	14,776	11,552	
	Children Worker's related expenses	3,435	-	3,435	1,963	
	Training & associated literature	-	-	-	248	
	Total Staff Related Costs	28,039	11,020	39,060	33,995	
	Upkeep of church services	2,112	315	2,427	1,626	
	Church activities expenditure	4,902	188	5,090	2,062	
	Youth Mission & holiday club	675	55	729	425	
	Total Church Activities Costs	7,689	558	8,247	4,112	
	Church running expenses	12,648	-	12,648	5,979	
	Fees - cleaning/organist	9,244		9,244	7,645	
	Expenditure on bookstall	158		158	310	
	Web site, affiliation fees & literature	908		908	826	
	Printing, stationery, telephone, etc	4,012	-	4,012	3,597	
	Total Church Running Costs	26,970	-	26,970	18,359	
	Church maintenance	2,935	65	3,000	15,706	
	Vicarage costs	486	-	486	435	
	35 Oxford Way costs	12,557	1,547	14,104	5,282	
	Furnishings & equipment	1,140	399	1,539	2,528	
	Total Maintenance Cost	17,118	2,011	19,129	23,952	
	Project grow expenses	-	18	18	-	
	Total Church Activities	79,817	18,164	97,982	84,943	
b)	**Costs of Generating Funds**					
	Functions & events	5,693		5,693	471	
	Fund raising expenses	101	-	101	-	
	Total costs of generating funds	5,794	-	5,794	471	
c)	**Governance Costs**					
	Payroll Service Fee	200		200	400	
	PCC support costs	697		697	430	
	Bank Charges	79	-	79	52	
	Total Governance Costs	976	-	976	882	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	86,587	18,164	104,751	86,296	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
     Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: The gift aid claim for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, was submitted early in 2024. The payment due is therefore not recorded in these accounts.

5. As in 2021 and 2022, donations and appeals income has been included in Sundry donations.

6. As in 2021 and 2022, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

10. There are Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, of which £78,000 has been repaid. Each loan is subject to a loan agreement. These loans are both to be repaid by 2024.

11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £6,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2023

11. Analysis of Fund Movements

	Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds						
General Fund		35,673	120,248	86,557	(36,536)	32,828
Roger Casson Legacy Fund		5,011			-	5,011
Thursday Social		-		-	2	2
Friends Group		125		30	(95)	-
Scramblers		40			(30)	10
Explorers		40			-	40
Coffee Morning		40	-	-	-	40
Total Unrestricted Funds		40,928	120,248	86,587	(36,660)	37,929
Restricted Funds						
Project Grow Fund		(63,300)	6,127	18	32,800	(24,391)
Children/Farm Worker's Fund		-	11,000	11,020	20	0
Garden Fund		168	11	477	320	22
35 Oxford Way Repairs Fund		1,816	-	1,547	-	269
Flowers Fund		28	267	315	20	0
Special Charity Donations		420	1,081	4,583	3,500	418
PCC Associated Functions Fund		253	-	205	-	48
Total Restricted Funds		(60,615)	18,486	18,164	36,660	(23,633)
Total Funds		(19,687)	138,735	104,751	-	14,296

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC is considering using these funds to pay for a new cooker and new saucepans.

Holiday Club

Holiday club is one of the core mission activities of the church. Hence, in 2017, Holiday Club income and expenditure was transferred to the General Fund. This fund was unused in 2023 because no Holiday Club was possible due to lack of volunteers to run it.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by some groups. The only groups now with cash floats are Explorers, Coffee Morning, Scramblers an Thursday Social.

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income now comes from free-will offerings specifically for Project Grow. The expenditure in 2023 is almost entirely to pay off the loans. For this purpose, it is now topped up as necessary from the General Fund.

Children and Family Worker's Fund

The Children and Family Worker's fund represents the restricted grants that contributed to the costs of the children and family outreach work. The grants received from the Hampton Fund and Welcare Hounslow were used to pay the salary costs.

Garden Fund

The PCC decided to set up a Garden Fund in 2022 to provide for the development of the prayer garden and an appeal was made for donations specifically for this purpose. All garden expenditure was charged to this fund, but donations fell well short of the expenditure, so the fund was topped up from the General Fund.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold previous non-missionary rental income from 35 Oxford Way. It is required by the Diocese that this money is set aside to cover the repair costs of the property. During 2023, there were some repair costs charged to this fund. The property is currently occupied by our Curate. The previous rental tenant moved out in June 2023.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up as necessary from the General Fund.

Associated Functions Fund

The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups. Most of the remaining money got spent in 2023.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2023, funds were raised for Sheepfold in Bethlehem, Tear Fund, St Richard's Primary School (LDBC Scheme of Work Christian Resources) and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given in response to specific appeals and the PCC's decision to give to charity 5% of its non-restricted free-will offerings received in 2022.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHES

England & Wales - Charity number 1129920

Accounts

ST RICHARD'S CHURCH

Hanworth

Annual Report 2022

Prayer of St Richard

Thanks be to thee, my **Lord Jesus Christ,**
For all the benefits thou hast given me,
for all the pains and insults thou has borne for me.
O most merciful redeemer, friend, and brother,
may I know thee more clearly,
love thee more dearly,
and **follow thee** more nearly, **day by day.**
Amen

Annual Report 2022 Contents

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The Annual Parochial Church Meeting is to be held onsite on Sunday 23rd April at 10am.

An Attendance Register will be taken to include those attending.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer and worship.

2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

1. Welcome

2. Apologies

3. Approval of the Minutes of the AMP and APCM of 27th April 2022

4. Matters Arising

5. The presentation of the Annual Report which includes:

    - Electoral Roll and the Electoral Roll Officer's report.
    - PCC Secretary's Report incorporating Proceedings of the Council during 2022.
    - Treasurer's Report – including Audited set of accounts and video presentation. https://youtu.be/Uo1sijvY9eE
    - Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2022.
    - Church Safeguarding Officer's Report.
    - Hampton Deanery Synod Report.
    - Vicar's Report. Written and video https://youtu.be/G7_V3ZaoAjE

The Annual Report available online and printed copies prior to the APCM and so taken as read. Questions taken.

6. Appointment of the Independent Examiner for 2023.

7. Elections to PCC

8. Election Results (if necessary)

9. AOB

10. **Video collation celebrating our church and community life in the last year.**

11. Open time of prayer and sung worship with thankfulness for 2022, and guidance for this year and beyond.

12. Holy Communion

13. Final Blessing

PCC Membership 2022

Clergy:

Revd Debs Wignall	Ex Officio, Chair,

Wardens:

Emma Hughes	Ex-Officio
Ann Hedges	Ex Officio

Elected Members:

Mike Coombes (2020)	Deanery Synod, PCC Secretary,
Jenny Bird (2020)	
Ann Hedges (2021)	
Debi Lagor (2020)	Electoral Roll Officer
Dave Rayner (2020)	Treasurer
Liz Sharpe (2021)	Deanery Synod
Gavin Thomas (2021)	
Anita Pinnalawatta (2020)	
Hannah Mitchell (2020)	
Emma Brown (2020)	
Beryl Wittin (2020)	

Forthcoming PCC meeting dates are as follows:
(7:45 pm start): Monday 15th May and 17th July.

Church Employees:

Wendy Rayner	Children and Families Worker
Paul Hughes	Communications, Online Church and Music Lead
Ivanna Chornopyska	Cleaner (from May 2022)

Licensed Ministers

Brenda Small	Licensed Lay Minister
John Baggs	Licensed Lay Minister
Emma Hughes	Licensed Lay Minister (From October 2022)
Revd Danny Wignall	Permission to Officiate

Minutes of Annual Meeting of the Parishioners and the Annual Parochial Church Meeting in 2022
St Richard's APCM 28 April 2022,

Annual Meeting of Parishioners, (AMP)

1. Debs Wignall opened the meeting with prayer. Paul led us in worship with 'Great is your Faithfulness'
2. **Appointment of Churchwardens.**

Julie Adams stepped down at this APM and was thanked for her service to the church – Julie thanked the church for the opportunity and Yvonne for proposing her. Emma Hughes agreed to continue to stand as Church Warden for a further year. Ann Hedges is to be the new church warden and as was handed the keys. Ann was proposed by Julie Adams and seconded by Debi Lagor. Emma Hughes proposed by Yvonne Mansell and seconded by Pete Crean.

Both warden appointments were approved by the AMP.

Annual Parochial Church Meeting, (APCM)

1. Welcome - Debs Wignall
2. **Apologies** were received from: Sandra and Andy Bowskill.
3. **Minutes of the AMP and APCM dated 21st April 2022** an error was highlighted in that Teresa May was credited with a question but not actually present - this was amended. The approval of the minutes, proposed by Ann Hedges was seconded by Tricia Law and approved.
4. **Matters Arising** – none were tabled.
5. **The Electoral Roll and the Electoral Roll Officer's report** was found on Page 8 of the annual report. This was not a major revision year for the ER. Two additions to the role were noted and this brought the number to 85 on the role – 43% of ER resident in parish. Debs was keen to highlight that this number was not representative of the scope and reach of the worshipping community including regular monthly contact with people.
6. **Elections to PCC** - although Julie had stood down as we have less than 100 on the role, no new people were needed. None were standing down this year, but many were scheduled to stand down next year if people wanted to consider joining.
7. **PCC Secretary's Report** was included within the pack for this meeting. Mike thanked Emma for Quinquennial changes and to Paul for all of the work. Debs thanked the PCC for carrying on through zoom and Mike Coombes for his work as PCC secretary. Resume 2 monthly meetings.
8. **Treasurer's Report** – Dave Rayner highlighted that the annual accounts had been audited by Donna Cooksley, the independent examiner, and thanked Donna for auditing them so quickly. Dave Rayner walked the APCM through his report. By September the expensive CAF loan was paid off – this was great news. This leaves the interest free loans, of which 4k has also been paid off this year. Thanks go to Vanessa Hughes and Helen Ballantyne for banking and counting and thanks to all for their giving this year. Debs invited questions but there were none.

Appointment of Donna Cooksley as the Independent Examiner for 2022
Approved examiner was proposed by Dave Rayner and seconded by Yvonne Mansell and duly approved.
Debs thanked Dave for his diligent work and that of his team over the last year.

9. Debs referenced the **Church Wardens' Report** including a report on the Fabric, Goods and Ornaments of the Church for 2021 was provided including reference to the Archdeacon's Visitation (akin to OFSTED for churches) and the Quinquennial which was a huge amount of work especially for Emma Hughes, Julie, Paul and Wendy. Huge thank you especially for the leadership of Emma Hughes.

Debs went on to highlight the **safeguarding** work by our safeguarding officers Wendy and Gill Coombes – Debs highlighted the fact that we had dedicated a service to safeguarding in 2021 emphasise its importance to church life. Debs emphasised that this was **not a** tick box exercise – but an important element of to enable our children's ministry to remain safe.

Paul brought a maintenance update from Emma – emphasising that the quinquennial inspection had resulted in lots of recommendations and that we would therefore need to prioritise. Maintenance would continue to be a high priority we will be pragmatic.

10. **Children Worker's Report**. Debs highlighted that Wendy started this during lock down and there have been so many positives in the work in forging links with the school and uniformed organisations; young people relationships built and stronger, confirmation classes, preparation for communion, taking part in services. She does so much outside of her job description – warm appreciation was expressed for the tremendous job she does.

11. **Other Reports.**
The report written by one of our younger congregation members, Zara Crean – recounts how life of faith intertwines with family life.

The House Group reports reflected life together outside of our main Sunday worship.

Men's Supper club - Mike Reynolds and Graham Madge approached Debs and asked for advice as to what direction to take this long-standing and successful church- based club. This was started over 30 years ago originally by Dave Hedges and others. We are now looking forward to seeing how it's going to develop with the inclusion of women too and a re-naming. Debs took the opportunity to thank Dave and Mike for all they had done to run this club for the church over the years.

12. **Hampton Deanery Synod Report** - provided by Liz.
The report shows how it's a good diocese – so encouraging to see how much good will has been shown towards St Richard's by the rest of the diocese.

13. **Adoption of the Annual Report**
Emma Brown proposed and seconded by Graham Madge – and approved by the APCM.

14. **Vicar's Report**
Debs highlighted an ongoing conversation about vision and the Mission Action Plan preached on throughout January. Debs went on to highlight our theme of growing hope and being a beacon of light. Debs drew on the image of the tree –

- The roots - growing deeper in our faith
- The trunk denoting growing closer together
- The branches showing us growing wider in outreach to our community

Debs reflected that on her arrival we were forced to look at short term pilots etc in a fast-changing environment and that this gave opportunities to try out new things. Some for short term – like the 6-week lent group, some were long term like the house groups established for years – both were good.

One excellent example of this was walking church – which Debs had named connect outdoors – but Finlay had called it walking church – and the name stuck. Debs showed an image and explained that it had started on Good Friday and comprised a walk around the nature reserve. It had stopped where the St Richard's Spire was visible – which provided an opportunity to reflect on the cross. The group comprised push chairs and people from the past and present worshipping community.

Debs went on to draw out the parallel that Jesus walks with us – healing – on the move – teaching on the move – at a relaxed pace – walking not running. The key principles being to pause, stop, talk and share life.

Church on the move – we are not here all the time – our lives are outside of the church. We must keep trying things out – honour old and young. Art club had restarted and the coffee morning back. This is a picture of what we can look like as a church with strong inter-generational activities. Debs reported that we would have many baptisms in the coming months, partly church family but partly through the coffee morning connection.

Debs highlighted that we plant the seed and it's God that makes it grow, and that when growth starts there is then there is always much more to do – as we are now seeing in church life.

Debs referenced the church's outside space, and its importance to both church services, where we can spill outside, and the community during the week. Debs wanted it to be a place for contemplation and prayer.

Debs ended with a plea to the church to look again at the Mission Action Plan.

15. **AOB -** none offered
Liz thanked Debs for all that she does for the church. Debs, in turn thanked Paul for being her right-hand man – and for all that he continues to do for us all.

16. Debs closed with prayer – using our verse of the year -
Romans 15.13 *I pray that God, the source of hope, will fill you completely with joy and peace because you trust in him. Then you will overflow with confident hope through the power of the Holy Spirit.* .

Electoral Roll Report to April 2023

Summary

Date	Total on Roll	Resident in Parish	Male	Female
12/04/22	85	37 (43%)	27	58
05/04/23	91	39 (44%)	28	63

We welcomed seven new members onto the roll. One member removed from the roll.

PCC Secretary's Report

During 2022 we had PCC meetings in January, March, May, September and November. Our July meeting was abandoned due to CV impacts although the business of the PCC was not interrupted consequently.

We operated in a hybrid mode for this period – with attendance available online and on site.

This report seeks to bring out some key activities without stealing the sandwiches from other specialist reports within this broader APCM document.

Financial Matters

To start the business year the PCC approved a proposal to revert to paying 5% of our income from voluntary unrestricted giving to charities. This equated to distributing £3,475 from our 2021 income and consequently the following charities and associated donations were approved:

- Sheepfold - £1000
- Tear Fund - £1000
- Shooting Star Hospice - £1000
- St Richard's School -£475

Mission Action Plan (MAP) for 2022

The PCC adopted the MAP as a working document – understanding that it should not ever be final, but rather designed to be evolving all the time with focus on being a people of growing hope – growing deeper – closer and wider.

This document was then utilised during the application process for the grants that were sought this for many purposes including –

the continued support of our much-valued Children and Families Worker, church heating costs, and support towards funding the new community garden works, which church members also gave towards, including the family of Hazel and Joe Scanlon in memory of them. Thank you.

Oxford Way(OW)

The Quinquennial (QQ) inspection has been completed for OW. Nothing urgent was raised and minor issues were held over until the tenants had moved out in June. The QQ report was sent to the Diocese and the Church Commissioners, both of whom had a legitimate interest. We are obliged to commit to complete the recommended works and assurances were supplied to this effect. Money available in restricted funds would be used for this purpose.

Common fund – after much discussion the PCC agreed a proposal to offer £20k as our contribution for 2023.

Role revisions – church staff

The PCC approved a review of the remuneration of both the Children's Worker role and that of the Worship Director.

It was recognised by the PCC that both roles had changed substantially since inception and that review was needed to reflect the commensurate changes in hours and responsibilities that both Paul Hughes and Wendy Rayner were needing to expend to serve the church.

Children's Worker became Children and Families Worker, (recognising the intergenerational work of this role).

Worship Director became Communications, Music, and Online Church Lead, (clarifying the scope of this unique role).

Children and Family Worker's role

This role was advertised as 18 hours/week, but had developed with the intergenerational vision for the church into a Children and Families Worker. The Safeguarding role had also expanded not least due to the management of the new parish dashboard.

The PCC agreed to increase WR hours from 18- 22 hours/week to attempt to cover some of the additional hours now being worked

Communications, Music and Online Church Lead

St Richard's Hanworth has built a wide reaching and influential digital footprint over the years since the pandemic forced us to re-think how we deliver our mission to the community. This has involved a significant investment in time to both set up and maintain our presence on Facebook and Instagram. In addition, our church benefits immensely from the many streamed services and meetings not to mention the weekly update that combines words and images in a fabulous digital montage.

The PCC decided to re-imagine the role of worship director and expand its role to encompass the new tasks just described under the banner of digital communications.

The PCC also decided to end the honorarium nature of payment and switch Paul to PAYE and to increase the weekly hours from 8-10 hours

The PCC commissioned Mike Coombes and Emma Brown to take this out of committee and refer to David Baggs for guidance regarding a revision of the hourly rates of pay for both roles. Although this research revealed that the market would support a much higher figure, an

increase of 6% was proposed and approved by all PCC members without a familial conflict of interest in the outcome.

Hires

We have a new hire from an Akido group and have revised our rates in relation to the pre-school to reflect use of printing and improved internet.

Building Works

The APCM will recognise many improvements and additions that have occurred during 2022 – here are some that I have noticed in the minutes for last year although this is just a sample -

- Reshelved cleaning cupboard in office
- Fitted a TV/monitor in the foyer and replaced one in the church
- Added heating pipes under the stained-glass window
- Aikido signs have been deployed
- We have fitted a payment card reader in the Church Foyer
- Oxford Way has received the addition of a curtain pole
- Tree plaque has been added to the garden
- The Prayer Garden has been finished - thanks to Martha and Jas
- Hannah and Ann have painted the fence

In Conclusion

I'd like to thank the PCC for all of their work this year. If this report has whetted your appetite and you'd like to know more please speak to me or any of the PCC.

Mike Coombes

PCC Secretary

Treasurer's Report for 2023 APCM

1. Introduction

This report complements the 2022 Accounts. It focuses on the General Fund, comparing the 2022 figures with 2021 and the 2022 and 2023 budgets. It also gives summary information on the Project Grow fund.

2. General Fund Receipts

Receipts	2021	2022	2022	2023	Comment
Category	Outturn	Budget	Outturn	Budget	
Planned Giving (GA)	51,866	49,275	49,221	45,000	Some loss of significant givers
Income Tax Recovery	14,732	12,318	13,922	12,550	
Planned giving (non-GA)	1,155	1,400	1,598	1,600	
Plate Collections (GASDS)	306	300	839	1,000	
Grants	8,394	5,000	3,747	-	
Donations - Appeals (GASDS)	180	200	600	800	
Other Donations (GA)	5,352	2,000	3,399	3,400	Gift day in July 2022
Other Donations (non-GA)	1,050	1,000	1,053	1,200	
Events and fund-raising	-	4,800	841	600	Festival held in July 2022, assume another in 2023
Rental Income (Oxford Way)	2,083	5,604	4,998	3,600	Oxford Way rented from Sep 22, assume 6 months rent in 2023
CCLA Interest	9	30	225	300	
Hall lettings - Pre-school	14,543	13,500	12,900	13,200	
Hall lettings - Church of the Living God	3,116	3,500	5,376	5,000	
Hall lettings - Other incl Dance Group	4,020	7,000	7,225	7,500	
Fees (Funerals)	990	250	622	600	
Holiday Club	105	300	-	300	
Church Group Income	842	1,900	3,706	4,000	
Bible Notes	97	300	205	250	
Total	**108,840**	**108,677**	**110,477**	**100,900**	

3. General Fund Payments

Payments	2021	2022	2022	2023	
Category	Outturn	Budget	Outturn	3rd Budget	
Event costs	-	300	471	500	Festival held in July 2022, assume another in 2023
Common Fund	11,000	20,000	20,000	20,000	
Vicar & Reader Expenses	356	200	206	220	
Parsonage	502	800	435	600	
C&F Worker salary	5,503	6,500	1,798	2,728	Hourly rate and hours/week increased from Sept 2022. Much of salary covered by grants.
C&F Worker Expenses	1,662	1,600	528	2,000	Grants covered some expenses in 2022.
Oxford Way costs	5,141	5,400	4,685	5,500	
Church running expenses	5,513	7,000	5,979	13,000	Utility costs expected to be £11,000 in 2023
Church Maintenance	13,198	11,000	4,994	5,000	
Furnishings & Equipment	2,080	2,000	1,313	1,500	
Church Service Expenses	946	2,000	1,349	1,500	CCLI licence paid early in 2022 for 2021, 2022 fee came Jan 23
Training	-	200	246	250	
Holiday Club	591	600	-	450	
Phone, printing & stationery	3,319	3,500	3,597	3,800	
Church Groups Expenditure	175	300	1,254	1,300	
Bible notes & books	513	300	310	350	
Refreshments	104	250	663	1,400	Group all catering costs under this line in 2023, except Thursday social
Hospitality	150	200	479	-	
Cleaner	2,015	2,500	2,432	2,700	Assume some increase in hourly rate in 2023
Director of Music	5,064	5,600	5,213	6,625	Monthly rate increased from Sept 2022
Gifts	54	100	88	100	
Affiliation Fees	634	750	828	900	Website etc
PCC support costs	440	480	430	440	
Payroll Service Fee	-	400	400	200	Payroll service fee for 2021 paid early 2022
Bank Charges	22	40	52	80	Costs of online giving
Total	**58,982**	**72,020**	**57,750**	**71,143**	

4. General Fund Balances

Balances	2021	2022	2022	2023	
	Outturn	Budget	Outturn	3rd Budget	
Transfer from or to other funds	(34,537)	(35,000)	(46,884)	(36,000)	Transfers to repay loans, plus topping up of other funds
Excess of Receipts over Payments	15,321	1,657	5,843	(6,243)	
Needed for 3 months reserve	22,130	25,505	24,659	25,286	A quarter of total Gen Fund expenditure including transfers to other funds
Opening Balance	14,510	29,830	29,830	35,673	
Closing Balance	29,830	31,487	35,673	29,430	We aim to keep at about 3 months' reserve but it was more at year-end 2022 because big bills were expected in January 2023

5. General Fund 2022 Highlights

- Opening balance £29,830
- Income £110,477
    - Planned giving plus gift aid has decreased by £3k from 2021 taking it back to the 2020 level
    - Across 2022 monthly planned giving (without gift aid) dropped over 10% as people who had left the Church stopped their giving and were not replaced by new planned givers
    - There are now only two non-Church families still contributing to planned giving
    - Hall hire income has increased significantly both from CLG and from a new regular hirer (Aikido Peaceful Warriors)
    - Includes two diocese grants towards moving the gas meter cupboard and towards increased energy costs, totalling £3,747
    - Excludes £11k grant for Children's & Families Worker post from Hampton Fund and Welcare Hounslow
- Expenditure £57,750
    - Excludes just over £11k in Children's & Families Worker pay and expenses charged to Children's & Families Worker fund
    - Common Fund payment increased only modestly from £11k to £20k to allow us to pay off more Project Grow loans
    - £46,884 was transferred to other funds, mostly Project Grow to pay back the loans – we paid £2k to the diocese and £40k to Church members for their interest free loans
- Closing balance of £35,673 – far more than enough to cover 3 months' worth of expenditure (including transfers to Project Grow) – held at a high level anticipating the CCLI licence fee and high energy costs in January

6. General Fund Budget 2023

- Opening balance £35,673
- Income £100,900
    - Planned giving projected to drop by £4k because of sustained drop in monthly giving since October 2022
    - Includes the gift aid recovery from Q4 2022
    - Rent from Oxford Way will drop by £1,400 because of our new curate moving in
    - Assumes no big change in hall hire income
- Expenditure £71,143
    - In addition, we forecast £30k transfer to Project Grow to pay back loans
    - Common Fund payment held at 2022 level to allow for more pay back of Project Grow loans
    - Makes provision for significant (£7k) increase in gas, electric and water bills
    - Assumes a transfer to other funds of £36k (nearly £11k down on 2022)
    - Assumes we will still get £11k in grants towards Children's & Families Worker role
- Projected closing balance of £29,430 – enough to cover 3 months' worth of expenditure (including transfers to Project Grow)

7. Project Grow 2022 Highlights

- Opening balances -£24
    - Included £106,000 in loans, of which £8,000 was from the diocese
- Income £8,224
    - All regular giving and income tax recovery from gift aid
- Expenditure £0
- Carried forward balance £700
    - Includes £6k of diocese loan plus £58k of church member loans
    - We continue to pay back the loans as this balance grows, topped up from General Fund as cash flow allows

8. Summary

General Fund

- Common Fund payment was a modest £20k
- Monthly planned giving dropped in October when families who had left the Church some time ago eventually stopped their giving
- Newer Church families are currently mostly giving by cash and card machine. It would be good if some can be persuaded to join the Parish Giving scheme as it reduces our administration, helps our cash flow, and helps our financial planning.
- Hall Hire income has increased significantly, especially because of Aikido Peaceful Warriors
- Church Maintenance has dropped significantly this year, partly because we created a Technology Fund financed from a £1,000 grant
- Gas and electricity monthly bills went up very sharply from November – over the winter we've been paying nearly £1,000 per month just for gas.
- We have been greatly helped by the grants from the diocese, Hampton Fund and Welcare, Hounslow

Project Grow

- We have paid off another £42k of the loans, reducing the amount left to £64k

- Further loan repayment is heavily reliant on money transferred from the General Fund

We need to pay off the church member loans by 2024 and the diocese loan by 2025

Thanks

I'd like to give warmest thanks to:

- Vanessa Hughes – bookkeeper
- Helen Ballentine and occasionally Mary Smith – for counting and banking with Vanessa
- All regular givers, especially those giving through Parish Giving Scheme as that enables us to receive the Gift Aid every month alongside the giving itself
- Our independent examiner, Donna Cooksley, who was amazingly speedy in getting the 2022 accounts examined and signed-off

Dave Rayner, Treasurer

Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church

Hall Hire

We were pleased to welcome a new hall hirer this year; the Aikido group, which started in September.

Faculties

We ascertained that a faculty was granted for the building works completed in 2019-2020.

We also obtained a faculty for fixing TV screens and the card reader to the wall.

Card Reader

We obtained a card reader, which has enabled people to give more easily.

35 Oxford Way

Oxford Way has been occupied by an ordinand since July, with some maintenance carried out as needed, as well as the annual gas safety check; the ordinand moves out at the end of June, and we look forward to welcoming our Curate to the house from July.

Prayer Garden

The prayer garden has been transformed and made wheelchair and pushchair accessible, with the addition of a paved path and area. Planters have been added, enabling gardening to occur, and fencing has enclosed the garden, making it a safe space for children. The metal gate has been moved back, improving both the prayer garden space by making it larger, and the preschool space by making it all visible to staff on duty. Thanks to all who contributed to the cost of this transformation, and to the charity Groundwork for all their work on the space.

Church Maintenance Works

The annual gas safety and fire extinguisher checks were carried out, gutters cleaned, and smoke alarms regularly checked.

Thanks to Paul Hughes for organising the encasing of the external gas meter (identified as a priority job in our last Quinquennial inspection), various maintenance jobs, annual PAT testing and the Chubb alarm annual maintenance.

Thanks to Beryl and John Wittin for all the work they do on maintaining the church and Oxford Way grounds, and to our cleaner Ivanna for all her hard work keeping the building clean.

Thanks to Wendy Rayner for organising regular window cleaning and dealing with many day-to-day maintenance and admin issues.

Thanks to all those who serve on rotas, and thus enable our church groups and activities to run smoothly. And if you have any spare time which you could offer to help out, do let us know.

Thanks to Debs for all her support and help.

Emma Hughes and Ann Hedges (Churchwardens)

Safeguarding Report

Since the last APCM no Safeguarding concerns have been reported during this period, but advice has been sought and guidance received regarding possible concerns.
We continue to review all roles which require Safeguarding training and continue the process of ensuring all those who require it have completed, renewed, or are working towards completing the training levels required for their roles. All PCC members have completed the Basic Safeguarding training and are working towards completing their foundation and

awareness of domestic abuse with a large proportion of PCC members completely trained to the required level.

The diocese has recently launched the Parish Safeguarding Dashboard which is an online document so that all the paperwork to do with safeguarding is in one place and can be accessed by Debs and Wendy and Gill at any time. It is like a working document that can be continually updated with information regarding who has and who hasn't completed DBS checks and relevant training pertaining to their role in the Church.

There is now a network of Church Safeguarding Officers for our diocese who hold regular meetings to ask questions and receive training on the new tool and how best to use it. Following discussions at these meetings there are now monthly drop-in zoom sessions for Wendy and I to be able to ask any further questions or to receive updates on how to use the tool in a timely manner.

In the autumn term we conducted our Safeguarding service. During this service we shared our commitment to making church a safer space for all with the congregation with a focus on supporting each other with our mental health. Following this the children took part in age-appropriate discussion and activities around safeguarding.

We continue to communicate our commitment to safer churches for all those who attend our groups, our services, and our community.

Wendy Rayner and Gill Coombes, Church Safeguarding Officers.

DEANERY SYNOD REPORT

Period 1st January 2022 to 31st December 2022

SUMMARY OF THE MEETING HELD ON 22nd FEBRUARY 2022 HELD AT ST MARY, HAMPTON

Usual apologies and welcome by the **Area Dean Reverend Tim Garrett**, signing of previous minutes and opening worship. Introduction by **Rev Ben Lovell**, the incumbent, about St Mary's Church.

Bishop of Kensington, Bishop Graham to step down this summer to lead the Centre for Cultural Witness, a new project.

Reverend Debs Wignall has been appointed The Kensington Area Dean of Women's Ministry from Feb 2022.

Thank you party to be held at All Saints Hampton on 24.3.2022 to thank Funeral Directors, Arrangers, Crematorium Staff etc for their involvement in Funerals during the Covid Pandemic.

The Diocese has funding to train one person in each Parish on Mental Health First Aid via 'Humantalk'. 'Chatty Benches' to be considered near our churches, to get people talking.

PASTORAL PRINCIPLES

Include: Acknowledging prejudice, casting out fear, speaking into silence, admitting hypocrisy, addressing ignorance and paying attention to power. Everyone to treat each other well.

Jimmy Dale – National Youth Evangelism Officer at The Church of England gave a talk about the church needing to do more with its young people. Details of this talk can be provided from the minutes of this meeting.

AOB and closing words and prayers as with all meetings.

SUMMARY OF THE MEETING HELD ON 25th MAY 2022 AT Ss PHILIP & JAMES, WHITTON

Usual commencement points for a meeting, followed by an introduction to Ss Philip & St James by the incumbent**, Reverend David Cloake**.

Deanery news and Common Fund news was covered.

Safeguarding Talk and presentation by **Caryn Webber**, Kensington Safeguarding Advisor. Details of this talk can be provided from the minutes of this meeting.

SUMMARY OF THE MEETING HELD ON 3rd NOVEMBER AT ST JOHN'S HAMPTON WICK.

After usual meeting points, opening worship and an introduction to St John's by **Reverend Jerry Field.**

Ezra Owen was here, a freelance dance artist who has a passion to see people engage in worship through music and dance.

Deanery and Common fund business was given.

The Reverend Canon Miles Baker - Area Director of Ministry, Kensington gave a presentation on Vocations. Details can be provided from the minutes of this meeting.

Question, AOB and closing prayers.

Future Meetings Tues 21st Feb at St James, Hampton Hill and Weds 10th May 2023 at St Michaels, Fulwell.

Liz Sharpe and Mike Coombes (Deanery Synod Reps)

Vicar's Report

I want to begin my report this year with our Bible verse, our prayer for 2022.
May the God of Hope fill you with all Joy and Peace as you trust in Him, that you might overflow with confident hope by the Power of the Holy Spirit. Romans 15:13

Our life together as church during 2022 had many moments which testify to God the Holy Spirit at work in and through us filling us with Joy and Peace as we trusted in Him.

Perhaps you remember the baptisms, six children welcomed into the family of Jesus. Or the joyful celebration of those taking their next step of faith and being prepared to receive Communion. And then the sunny day when Bishop Graham confirmed nine of our congregation.

Maybe you think of the intergenerational coffee mornings, weekly opportunities to catchup with old friends and make new ones, cuppa, and cake with a side order of prayer perhaps?

Of if you are an Adventurer of Explorer summer Tuesday evenings in the vicarage garden, games and food. And maybe also the invitations accepted to play a fuller role in the life of our church.

Then there was the scorcher of our summer festival, the evenings organised by the Thursday social teams, the launch of Wednesday Welcome, (who knew there were that many flavours of soup?!), the hundreds that gathered for Remembrance Sunday and for our Christmas Services. And of course, the many and varied ways in which we have worshipped together this year, online, inside and outside, small groups, homegroups, large gatherings, and on the move.

Our prayer from Romans 15:13, is that we would *overflow with confident hope by the Power of the Holy Spirit.* **Overflow…** Blessed to be a Blessing. I love the glass walls, the windows of our church, especially our prayer window, that looks out to the community in which we are placed. Every time we worship a reminder of our mission and our hope to grow wider in our love for others, that they too might know what it is to be loved by Jesus.

We work hard to increase our visibility, for more people in our community to know that we are here, that we and Jesus are here. Our spire helps. Our online presence helps. Our Morning Prayer on Mondays and Thursdays has become its own worshipping community, a new congregation. Our website and social media, all invitational as well as informative. *Come and see.*

This year has seen the development of our Community Prayer Garden. Another way in which we are intentionally seeking to improve our visibility and extend our welcome. Our vision for this to be a space which not only extends our worship space, with the gates keeping children out of the car park, but also provides a liminal space, a place of conversation with our wider community.

If you look at these photos, a before and after I think they summarise our story from the last few years.

In the first image we see the space as it was this time last year and the second photo as it is now. Quite a change!

Perhaps the first image of the garden looks sad in comparison to the others. In one sense, I hope so, there has been a huge amount of work that has gone on behind the scenes for this transformation to happen. Planning, applying for funding, financial giving from church members, partnering with others, work parties to clear and prepare the ground, ongoing maintenance and weeding as all ages are being welcomed into the space. A space that we hope will also be used and enjoyed by our wider community.

This parallels the work, the ministry and mission that has been ongoing in our church.

Of course, if you know anything about gardening you will know that most important before anything can grow is soil preparation and enrichment. So, the blank canvas tells a story too.

There have been many seasons in the life of St Richard's Church since it began. One or two of

you remember most of them. Sometimes preparing the ground, other times sowing and nurturing new growth and at other times celebrating the harvest. Over the last few years there has been another season of preparing the ground. At times, especially during the Pandemic that has been especially hard. And yet, I believe the new growth we have seen over this last year has its roots in exactly those times.

Rooted in God's love, our prayer is that together we are Growing Deeper in our love for and relationship with God, **Growing Closer** together in our relationships with each other **and Growing Wider** in number as we engage more with the communities God has placed us in.

We have worked together under the inspiration of the Holy Spirit to try some new things, adapt some long-standing ways of being church and have welcomed new people, whilst also letting go of some of those who have laboured in this part of God's Church, for whom we are thankful.

We have experimented with being an inter-generational church community. Recognising the gift of different age groups and how we can learn from each other. It has been a joy to see our younger members get involved in a variety of ways. We are also committed to honouring those who are older and continue to value their contributions to our joint life and mission.

As I look ahead I see some next steps to sustain the growth we see. Danny and I often challenge each other about whether we are spending sufficient time being *with* God to sustain all that we are doing *for* God. It is a good question to ask both personally and for our life together as St Richard's.

When I think about us as a church **Growing deeper in our love for and relationship with God** I think this is an area to invest more into, wherever we are at in terms of age or stage of life. As I have said before, unless our roots are anchored in Jesus, then growing wider, in number, will not be sustainable. Perhaps you would like to be part of a small group? Perhaps you would like more opportunities to pray with others?

Growing Closer in our love for and relationship with each other. Pastoral care is good at St Richard's. Many of you look out for each other. A next step will be to establish a team of people who can have oversight for this important area of church life ensuring that those less well known in our church and community are also cared for as well as those doing the caring.

Our church is growing deeper, closer and wider. I believe God has given us a vision and that by His Grace we will continue to grow. Central to this I sense is that others are being called to lead different areas of ministry. Under Wendy's guidance our children and young people's

ministry continues to grow. There is definitely an opportunity for those with a heart for teenagers to join the team. I will be working with our Leadership Team to identify and work with those called to lead in our church, (whether they know they are or not yet!).

In the summer of 2023, we will be welcoming Yvette Dixon, as Curate. I am looking forward to working with her and seeing how God will enable us to learn from her as we are enabled to provide opportunities for Yvette to grow in her role as an ordained minister in God's Church. Please join me in praying for Yvette as she prepares for this transition.

Thanking individuals is always tricky, who do you thank, who have I missed? Do I value some more than others by naming them? Every act of service makes a difference. The current rota for serving on Sundays has a similar number of people to ususal Sunday attendance at the start of last year! Then there are all those who serve mid-week in a variety of capacities. So thank you to each and everyone of you who are serving.

However, I must mention those who are weight-bearing leaders alongside me. To Paul, Wendy, Mike, Ann, Emma, and Dave thank you for your support and encouragement of me and for all that you bring to the life of our church. To Danny whose support enables my leadership in so many ways, thank you.

I encourage each of you reading this report to be people of gratitude and to thank others often for who they are and for how God enables them to serve us. It is no exaggeration to say without you, we could not be the church we are today.

I will close with our Bible Verses, our prayer for 2023,
I pray that from his glorious, unlimited resources he will empower you with inner strength through his Spirit. Then Christ will make his home in your hearts as you trust in him. Your roots will grow down into God's love and keep you strong. Ephesians 3.16-17

God Bless,

Debs Wignall

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2022 which are set out on pages 2 to 12.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Donna Cooksley FCCA

Date: 15/03/23

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Receipts	1				
Voluntary Income	1a	74,379	24,068	98,447	102,487
Activities for generating funds	1b	841	15	856	307
Income from investments	1c	5,223	-	5,223	2,092
Income from church activities	1d	30,376	-	30,376	24,127
Other incoming resources	1e	-	-	-	-
Total Receipts		110,819	24,083	134,902	129,014
Payments	2				
Church activities	2a	56,486	28,457	84,943	75,960
Costs of generating funds	2b	471	-	471	-
Governance costs	2c	882	-	882	462
Other payments	2d	-	-	-	-
Total Payments		57,839	28,457	86,296	76,422
Excess of receipts over payments		52,980	(4,374)	48,606	52,592
Transfers between funds	12	(47,062)	47,062	-	-
Changes in liabilities		-	(50,000)	(50,000)	(37,669)
		5,918	(7,312)	(1,394)	14,922
Cash and banked funds on 1 January	11	35,010	10,697	45,707	30,785
Cash and banked funds on 31 December	11	40,928	3,385	44,313	45,707
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	5,918	42,688	48,606	52,592
Funds b/fwd @ 1 January 2022	12, 13	35,010	(103,303)	(68,293)	(120,885)
Funds c/fwd @ 31 December 2022	11, 13	40,928	(60,615)	(19,687)	(68,293)

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		23,626	3,385	27,011	28,629
Short term deposits	8	17,302	-	17,302	17,078
		40,928	3,385	44,313	45,707
Liabilities					
Other Creditors	9	-	-	-	8,000
Loans	10, 11	-	64,000	64,000	106,000
		-	64,000	64,000	114,000
Net Current Assets / (Liabilities)		40,928	(60,615)	(19,687)	(68,293)
Total Net Assets / (Liabilities)		40,928	(60,615)	(19,687)	(68,293)
Represented By					
Funds					
Unrestricted		40,928	-	40,928	35,010
Restricted		-	(60,615)	(60,615)	(103,303)
		40,928	(60,615)	(19,687)	(68,293)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	49,221	6,285	55,506	60,206
Income tax recoverable on Gift Aid	13,922	1,990	15,912	17,807
Non Gift Aid free will offerings	1,598	222	1,821	1,437
Plate collections	839	-	839	306
Sundry donations & legacy	5,051	3,572	8,622	9,337
Grants	3,747	12,000	15,747	13,394
	74,379	24,068	98,447	102,487
b) Activities for Generating Funds				
Fund-raising activities	256	15	271	307
Functions & events	585	-	585	-
	841	15	856	307
c) Income from Investments				
Rent (35 Oxford Way)	4,998	-	4,998	2,083
CBF deposit interest	225	-	225	9
	5,223	-	5,223	2,092
d) Income from Church Activities				
Church hall letting	25,501	-	25,501	21,678
Bookstall	205	-	205	97
Fees - weddings & funerals	622	-	622	990
Church activities income	4,048	-	4,048	1,257
Holiday club & youth mission	-	-	-	105
	30,376	-	30,376	24,127
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	110,819	24,083	134,902	129,014

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	1,450	1,450	500	Sheepfold
	Relief & development agencies	-	1,530	1,530	400	Tear Fund
	Home missions & church societies	-	517	517	240	Children's Society etc
	Secular charities	-	1,000	1,000	-	Shooting Star Hospice
	Gifts	88	-	88	54	
	Total Donations	88	4,497	4,585	1,194	
	Diocesan Common Fund contribution	20,000	-	20,000	11,000	
	Vicar, Curate and Reader's expenses	206	-	206	356	
	Children Worker's salary	1,798	9,754	11,552	10,503	
	Children Worker's related expenses	528	1,435	1,963	1,662	
	Training & associated literature	246	-	246	-	
	Total Staff Related Costs	22,778	11,189	33,966	23,521	
	Upkeep of church services	1,349	277	1,626	1,148	
	Church activities expenditure	2,062	-	2,062	1,089	
	Youth Mission & holiday club	423	-	423	591	
	Total Church Activities Costs	3,834	277	4,112	2,828	
	Church running expenses	5,979	-	5,979	5,513	
	Fees - cleaning/organist	7,645	-	7,645	7,079	
	Expenditure on bookstall	310	-	310	513	
	Web site, affiliation fees & literature	828	-	828	634	
	Printing, stationery, telephone, etc	3,597	-	3,597	3,319	
	Total Church Running Costs	18,359	-	18,359	17,058	
	Church maintenance	4,994	10,712	15,706	13,948	
	Vicarage costs	435	-	435	502	
	35 Oxford Way costs	4,685	517	5,202	5,762	
	Furnishings & equipment	1,313	1,265	2,578	2,080	
	Total Maintenance Cost	11,427	12,494	23,922	22,292	
	Project grow expenses	-	-	-	9,066	
	Total Church Activities	56,486	28,457	84,943	75,960	
b)	**Costs of Generating Funds**					
	Functions & events	471	-	471	-	
c)	**Governance Costs**					
	Payroll Service Fee	400	-	400	-	
	PCC support costs	430	-	430	440	
	Bank Charges	52	-	52	22	
	Total Governance Costs	882	-	882	462	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	57,839	28,457	86,296	76,422	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: Although a gift aid claim has been made for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC was received in January 2023 and hence is not included in these accounts.

5. As in 2021, donations and appeals income has been included in Sundry donations.

6. As in 2021, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

9. There is no amount shown in Other Creditors as the funds shown in the 2021 accounts which were not used by Kick London in the first half of 2022 were returned to the grant giving body, Welcare Hounslow.

10. There are Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, of which £42,000 has been repaid. Each loan is subject to a loan agreement. These loans are both to be repaid by 2024.

11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £4,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

12. Analysis of Fund Movements

	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds					
General Fund	29,830	110,477	57,750	(46,884)	35,673
Roger Casson Legacy Fund	5,011	-	-	-	5,011
Holiday Club	-	-	-	-	-
Men's Supper Club	-	-	-	-	-
Friends Group	25	342	89	(154)	125
Scramblers	40	-	-	-	40
Little Stars	-	-	-	-	-
Explorers	40	-	-	-	40
The Hub	-	-	-	-	-
Lunch Club	14	-	-	(14)	-
Coffee Morning	50	-	-	(10)	40
Total Unrestricted Funds	35,010	110,819	57,839	- 47,062	40,928
Restricted Funds					
Project Grow Fund	(106,024)	8,224	-	34,500	(63,300)
Children/Fam Worker's Fund	-	11,000	11,189	189	(0)
Garden Fund	-	2,280	10,712	8,600	168
Technology Fund	-	1,000	1,265	265	-
35 Oxford Way Repairs Fund	2,333	-	517	-	1,816
Flowers Fund	2	304	277	-	28
Special Charity Donations	133	1,276	4,497	3,508	420
PCC Associated Functions Fund	253	-	-	-	253
Total Restricted Funds	(103,303)	24,083	28,457	47,062	(60,615)
Total Funds	(68,293)	134,902	86,296	-	(19,687)

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

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The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC would like to use these funds to both commemorate the life of Roger and also support the future work of the church. During 2020, the PCC decided to spend some of the remaining funds on exterior lighting, the remaining half of which has been paid for in 2021.

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Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by most of the groups. The Friends Group banked its excess cash in early January 2023, hence exceptionally the designated fund shows that excess cash as well as its float at the end of 2022.

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Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2022, funds were raised for Sheepfold in Bethlehem, Tear Fund, the Children's Society, the Bishop of Kensington's Easter appeal for projects related to knife crime, St Richard's Primary School (LDBC Scheme of Work Christian Resources) and Shooting Star Hospice. These have been input to this Special Charity account for transparency, before then being paid to the charities, particularly because the donations include money given is response to specific appeals and the Church's giving in 2022 of 5% of its non-restricted free-will offerings received in 2021.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2022 which are set out on pages 2 to 12.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Donna Cooksley FCCA

Date: 15/03/23

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2022

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Receipts	1				
Voluntary Income	1a	74,379	24,068	98,447	102,487
Activities for generating funds	1b	841	15	856	307
Income from investments	1c	5,223	-	5,223	2,092
Income from church activities	1d	30,376	-	30,376	24,127
Other incoming resources	1e	-	-	-	-
Total Receipts		110,819	24,083	134,902	129,014
Payments	2				
Church activities	2a	56,486	28,457	84,943	75,960
Costs of generating funds	2b	471	-	471	-
Governance costs	2c	882	-	882	462
Other payments	2d	-	-	-	-
Total Payments		57,839	28,457	86,296	76,422
Excess of receipts over payments		52,980	(4,374)	48,606	52,592
Transfers between funds	12	(47,062)	47,062	-	-
Changes in liabilities		-	(50,000)	(50,000)	(37,669)
		5,918	(7,312)	(1,394)	14,922
Cash and banked funds on 1 January	11	35,010	10,697	45,707	30,785
Cash and banked funds on 31 December	11	40,928	3,385	44,313	45,707
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	5,918	42,688	48,606	52,592
Funds b/fwd @ 1 January 2022	12, 13	35,010	(103,303)	(68,293)	(120,885)
Funds c/fwd @ 31 December 2022	11, 13	40,928	(60,615)	(19,687)	(68,293)

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2022

	Note	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		23,626	3,385	27,011	28,629
Short term deposits	8	17,302	-	17,302	17,078
		40,928	3,385	44,313	45,707
Liabilities					
Other Creditors	9	-	-	-	8,000
Loans	10, 11	-	64,000	64,000	106,000
		-	64,000	64,000	114,000
Net Current Assets / (Liabilities)		40,928	(60,615)	(19,687)	(68,293)
Total Net Assets / (Liabilities)		40,928	(60,615)	(19,687)	(68,293)
Represented By					
Funds					
Unrestricted		40,928	-	40,928	35,010
Restricted		-	(60,615)	(60,615)	(103,303)
		40,928	(60,615)	(19,687)	(68,293)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	49,221	6,285	55,506	60,206
Income tax recoverable on Gift Aid	13,922	1,990	15,912	17,807
Non Gift Aid free will offerings	1,598	222	1,821	1,437
Plate collections	839	-	839	306
Sundry donations & legacy	5,051	3,572	8,622	9,337
Grants	3,747	12,000	15,747	13,394
	74,379	24,068	98,447	102,487
b) Activities for Generating Funds				
Fund-raising activities	256	15	271	307
Functions & events	585	-	585	-
	841	15	856	307
c) Income from Investments				
Rent (35 Oxford Way)	4,998	-	4,998	2,083
CBF deposit interest	225	-	225	9
	5,223	-	5,223	2,092
d) Income from Church Activities				
Church hall letting	25,501	-	25,501	21,678
Bookstall	205	-	205	97
Fees - weddings & funerals	622	-	622	990
Church activities income	4,048	-	4,048	1,257
Holiday club & youth mission	-	-	-	105
	30,376	-	30,376	24,127
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	110,819	24,083	134,902	129,014

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	1,450	1,450	500	Sheepfold
	Relief & development agencies	-	1,530	1,530	400	Tear Fund
	Home missions & church societies	-	517	517	240	Children's Society etc
	Secular charities	-	1,000	1,000	-	Shooting Star Hospice
	Gifts	88	-	88	54	
	Total Donations	88	4,497	4,585	1,194	
	Diocesan Common Fund contribution	20,000	-	20,000	11,000	
	Vicar, Curate and Reader's expenses	206	-	206	356	
	Children Worker's salary	1,798	9,754	11,552	10,503	
	Children Worker's related expenses	528	1,435	1,963	1,662	
	Training & associated literature	246	-	246	-	
	Total Staff Related Costs	22,778	11,189	33,966	23,521	
	Upkeep of church services	1,349	277	1,626	1,148	
	Church activities expenditure	2,062	-	2,062	1,089	
	Youth Mission & holiday club	423	-	423	591	
	Total Church Activities Costs	3,834	277	4,112	2,828	
	Church running expenses	5,979	-	5,979	5,513	
	Fees - cleaning/organist	7,645	-	7,645	7,079	
	Expenditure on bookstall	310	-	310	513	
	Web site, affiliation fees & literature	828	-	828	634	
	Printing, stationery, telephone, etc	3,597	-	3,597	3,319	
	Total Church Running Costs	18,359	-	18,359	17,058	
	Church maintenance	4,994	10,712	15,706	13,948	
	Vicarage costs	435	-	435	502	
	35 Oxford Way costs	4,685	517	5,202	5,762	
	Furnishings & equipment	1,313	1,265	2,578	2,080	
	Total Maintenance Cost	11,427	12,494	23,922	22,292	
	Project grow expenses	-	-	-	9,066	
	Total Church Activities	56,486	28,457	84,943	75,960	
b)	**Costs of Generating Funds**					
	Functions & events	471	-	471	-	
c)	**Governance Costs**					
	Payroll Service Fee	400	-	400	-	
	PCC support costs	430	-	430	440	
	Bank Charges	52	-	52	22	
	Total Governance Costs	882	-	882	462	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	57,839	28,457	86,296	76,422	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: Although a gift aid claim has been made for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC was received in January 2023 and hence is not included in these accounts.

5. As in 2021, donations and appeals income has been included in Sundry donations.

6. As in 2021, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

9. There is no amount shown in Other Creditors as the funds shown in the 2021 accounts which were not used by Kick London in the first half of 2022 were returned to the grant giving body, Welcare Hounslow.

10. There are Project Grow Loans from two Church Members, both restricted for use for Project Grow. These initially totalled £100k, advanced on an interest free basis, of which £42,000 has been repaid. Each loan is subject to a loan agreement. These loans are both to be repaid by 2024.

11. There is also a Project Grow Loan, initially £10k, from the Kensington Area of the diocese, again interest free, of which £4,000 has been repaid. This loan is also subject to a loan agreement. It is to be repaid at £2,000 per year over 5 years.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2022

12. Analysis of Fund Movements

	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds					
General Fund	29,830	110,477	57,750	(46,884)	35,673
Roger Casson Legacy Fund	5,011	-	-	-	5,011
Holiday Club	-	-	-	-	-
Men's Supper Club	-	-	-	-	-
Friends Group	25	342	89	(154)	125
Scramblers	40	-	-	-	40
Little Stars	-	-	-	-	-
Explorers	40	-	-	-	40
The Hub	-	-	-	-	-
Lunch Club	14	-	-	(14)	-
Coffee Morning	50	-	-	(10)	40
Total Unrestricted Funds	35,010	110,819	57,839	- 47,062	40,928
Restricted Funds					
Project Grow Fund	(106,024)	8,224	-	34,500	(63,300)
Children/Fam Worker's Fund	-	11,000	11,189	189	(0)
Garden Fund	-	2,280	10,712	8,600	168
Technology Fund	-	1,000	1,265	265	-
35 Oxford Way Repairs Fund	2,333	-	517	-	1,816
Flowers Fund	2	304	277	-	28
Special Charity Donations	133	1,276	4,497	3,508	420
PCC Associated Functions Fund	253	-	-	-	253
Total Restricted Funds	(103,303)	24,083	28,457	47,062	(60,615)
Total Funds	(68,293)	134,902	86,296	-	(19,687)

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHES

England & Wales - Charity number 1129920

Accounts

ST RICHARD'S CHURCH

Hanworth

Annual Report 2021

Prayer of St Richard

Thanks be to thee, my **Lord Jesus Christ,**
For all the benefits thou hast given me,
for all the pains and insults thou has borne for me.
O most merciful redeemer, friend, and brother,
may I know thee more clearly,
love thee more dearly,
and **follow thee** more nearly, **day by day.**
Amen

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Appendix: Mission Action Plan, (MAP) 2022.	

The Annual Parochial Church Meeting is to be held onsite and online via Zoom on Wednesday 27th April at 7.45 p.m.

An Attendance Register will be taken to include those attending on site and online.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer.
2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

1. Welcome
2. Apologies
3. Approval of the Minutes of the AMP and APCM of 21st April 2021
4. Matters Arising
5. The presentation of the Electoral Roll and the Electoral Roll Officer's report.
6. Elections to PCC
7. PCC Secretary's Report incorporating Proceedings of the Council during 2021.
8. Treasurer's Report

   a) Appointment of the Independent Examiner for 2022
9. Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2021.
10. Children Worker's Report.
11. Church Safeguarding Officer's Report.
12. Reports from House Groups and other groups.
13. Hampton Deanery Synod Report.
14. Vicar's Report.
15. Election Results (if necessary)
16. AOB
17. Closing Prayer

PCC Membership 2021

Clergy:

Revd Debs Wignall	Ex Officio, Chair,

Wardens:

Julie Adams	Ex-Officio, Vice - Chair
Emma Hughes	Ex Officio,

Elected Members:

Mike Coombes (2020)	Deanery Synod, PCC Secretary,
Jenny Bird (2020)	
Ann Hedges (2021)	
Debi Lagor (2020)	Electoral Roll Officer
Dave Rayner	Treasurer
Liz Sharpe (2020)	Deanery Synod
Gavin Thomas (2021)	
Anita Pinnalawatta (2020)	
Hannah Mitchell (2020)	
Emma Brown (2020)	
Beryl Wittin (2020)	

Forthcoming PCC meeting dates are as follows:
(7:45 pm start): Monday 16th May and 18th July.

Church Employees:

Wendy Rayner	Children's Worker
Paul Hughes	Musical Director
Natasa Pedic	Cleaner (until April 2022)

Licensed Ministers

Brenda Small	Licensed Lay Minister
John Baggs	Licensed Lay Minister
Revd Danny Wignall	Permission to Officiate (From February 2021)

Minutes of Annual Meeting of the Parishioners and the Annual Parochial Church Meeting in 2021
St Richard's APCM 21 April 2021, on Zoom

Annual Meeting of Parishioners, (AMP).

1. John Baggs opened the meeting with prayer. Paul led us in worship with 'Praise my Soul the King of Heaven'
2. Appointment of Churchwardens.
   Both wardens indicated that they would be prepared to stand to serve again. Julie Adams was proposed by Ron Hudson and seconded by Jenny Bird. Emma Hughes proposed by Mike Coombes and seconded by Wendy Rayner. Both warden appointments were approved by the AMP.

Annual Parochial Church Meeting, (APCM)

1. Welcome - Debs Wignall
2. Apologies were received from
   Debi Lagor
   Hannah Mitchell
   Sandra and Andy Bowskill
   Danny Wignall
   Charles Earl
3. Approval of the Minutes of the AMP and APCM dated 22nd October 2020 was proposed by Dave Rayner, seconded by Ron Hudson, and duly approved.
4. Matters Arising – none were tabled.
5. The presentation of the Electoral Roll and the Electoral Roll Officer's report was submitted. No changes were reported, and the register was accordingly closed on the 8th April. This year a complete revision was not mandated.
6. Elections to PCC – Gavin Thomas and Ann Hedges agreed to stand for a further term. Ann proposed by Julie Adams and seconded by Gill Coombes, Gavin was proposed by Julie Adams and seconded by Liz Sharpe and duly approved.
7. PCC Secretary's Report incorporating Proceedings of the Council during 2020. Debs thanked the PCC for carrying on through zoom. Tricia Law wanted to check whether the required gap year for service had been completed by those standing again for PCC. Debs responded that a gap was no longer mandated, and this was duly confirmed by Ron Hudson. Debs thanked Mike Coombes for his work as PCC secretary.
8. Treasurer's Report – The annual accounts were with Donna Cooksley, the independent examiner, and comments were awaited. Dave Rayner walked the APCM through his report. Elaine Whittle raised a query regarding any rental income from Oxford Way and whether anyone could rent it from the Diocese. Dave Rayner clarified that the property could only be used for ministry purposes – and only rented short term. He added that we were actively looking for a suitable tenant. Debs confirmed that there was no flexibility in how we spent any rental income from the property. Theresa May asked whether we could sell the property? Dave responded that the PCC frequently discussed this very issue but that was not an option currently. Debs added that the church would find it hard to ever replace it if it was needed for the use of any curate in the future. It represented a big asset and attraction when recruiting new staff. Elaine suggested that in the short term perhaps

nearby Tear Fund could use it? Debs agreed to take a look at this as it might be permissible as a Christian charity and that we could ask the Diocese.

Approval of the annual accounts, subject to the independent examination currently underway, was proposed by John Baggs, seconded by John Wittin, and duly approved.
Appointment of the Independent Examiner for 2021 Approved examiner was proposed by Yvonne Mansell, seconded by Julie Adams, and duly approved.
Debs thanked Dave for his diligent work over the last year.

9. Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2020 was provided and no questions ensued.
10. Children Worker's Report – Wendy Rayner gave thanks to the parents and to Vanessa Hughes for helping this year. Wendy also thanked the children, adding that we were all blessed to have them as part of the church family. Debs expressed her thanks for Wendy's commitment and work that was well above and beyond the call of duty.
11. Director of Music's Report – Paul Hughes thanked Debs for her support in this role. Dave suggested that it was perhaps the most difficult of Paul's last 20 years of service – and so had been a great challenge. Debs reminded the APCM that we would have had no digital church without Paul and that we have managed to carry on was largely thanks to him.
12. Church Safeguarding Officer's Report – Wendy reminded us of the importance of safeguarding and what it meant for the church then Gill Coombes read out the policy and commitment for the church.
13. House group Leaders' Report – This was an important part of keeping connected as a church and thanks were given to all leaders by Debs. Jasmine Rayner's report was commended to the APCM as a 'must read' and an important part of the life of the church.
14. Hampton Deanery Synod Report was received with no questions ensuing.
15. Vicar's Report

    1. ***Thankfulness*** *– to be here, to be here at this time. As I began this time last year, to ask God where he was calling me – I knew he would call me to leave where I was in the midst of the chaos and uncertainty of the pandemic.*
    2. *Thankfulness for each of you that make up this family of St Richard's, a family that includes a pre-school and a school, a family that welcomes Church of the Living God. A family of all ages, different experiences, and different stages of faith.*
    3. ***Trust -*** *Lots of unanswered questions – lots of detail, of things yet to be worked out. I said when I came that there would be a time of experimenting, of seeing what works, and admitting when something doesn't, a bit messy perhaps? A creative place where there is room for God to lead us.*
    4. ***Verse for the year*** *– Trust in the Lord with all your heart, do not depend on your own understanding, seek his will in all you do, and he will show you which path to take. Proverbs 3 v5-6*
    5. ***PRAYER how we learn to trust, how we discern the way forward.***
    6. *Lots of questions, but deeper questions are why and who?*
    7. *Why are we here? What difference does it make to this community for St Richards Church to be here?*
    8. *Who are we for? Those who have worshipped here for a long or short time – YES absolutely and for those who for whatever reason do not think they belong here, or don't yet know Jesus. Online and on site church*

9. ***HOPE***
   My prayer as we go into these next few months is that we will grow in hope and be a beacon of growing hope – our spire – by day and night is a tangible sign of God's presence in this community and so are we.

   Romans 15.13 *I pray that God, the source of hope, will fill you completely with joy and peace because you trust in him. Then you will overflow with confident hope through the power of the Holy Spirit.*

16. AOB - none offered
17. Closing Prayer - Prayer of St Richard's read by all of the meeting in unison.

Electoral Roll Report to April 2022

Summary

Date	Total on Roll	Resident in Parish	Male	Female
08/04/21	84	36 (43%)	28 (33)	56 (67)
12/04/22	86	38 (44%)	28	58

We welcomed two new members onto the roll. None have come off the roll.

PCC Secretary's Report

This has been another very changeable year for the church in terms of our ability to operate on site and the start of the year saw the church closed for most on-site services under Tier 5 lockdown. Discretion was given to Debs to open for funerals.

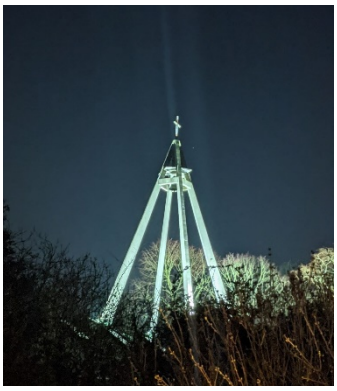
Whilst most Easter services were streamed online there was a variety of brief on-site services on the key Maundy Thursday, Good Friday, and Easter Sunday services. We have felt our way back in and were able to see Debs installed 9 months after her online collation – with the singing of hymns in the church carpark.

We have, at all times, continued our online streaming for those unable to join us in the building. This has added to the technical complexity of our services as we are not using technology designed for this specialist purpose. We are working to simplify this in the coming church year with some 'plug and play' technology to replace the 'plug, unplug, restart, plug' set up that Paul has fought with at some personal cost throughout 2021. We remain very grateful for this dedicated service supplied in addition to Paul's other responsibilities – not least on a Sunday.

Our PCC has been alternately and ably chaired by Julie and Debs during 2021 despite the challenge of running these meetings via zoom during 2021. And we thank Julie for all her work as she now steps down from this role.

Oxford way has been a drain on our resources since Chris Kennedy moved on to pastures new and we were delighted to welcome a tenant in September in the person of Pastor Immanual – an associate minister at Holy Trinity Hounslow.

Paul and Wendy, working on behalf of the PCC, have worked tirelessly through a long list of building related issues that needed to be resolved. This was added to in June by the Quinquennial inspection required of all church properties. This was the first inspection post the delivery of Project Grow works and the many favourable comments were received about the considerable improvements that have been made. There are, as always with a 5 yearly inspection, a number of recommendations to be addressed. Paul has kindly taken on those of highest potential safety implications with the full visibility and backing of the PCC. We are creating a working group to support this year programme of works and any support is very welcomed.



One change that you will have noticed is the addition of timer-controlled lighting to the spire in March last year. This is a fantastic beacon in the area at night. We have also seen the addition of two attractive notice boards for the church and pre-school – designed by Paul.

If you would like to know more about the work of the PCC, please don't be afraid to ask.

Mike Coombes, PCC Secretary

Treasurer's Report for 2022 APCM

1. Introduction

This report complements the 2021 Accounts. It focuses on the General Fund, comparing the 2021 figures with 2020 and the 2021 and 2022 budgets. It also gives summary information on the Project Grow fund.

2. General Fund Receipts

Receipts	2020	2021	2021	2022	Comment
Category	Outturn	Budget	Outturn	Budget	
Planned Giving (GA)	50,734	43,124	51,866	49,275	Planned giving held upmuch better than expected
Income Tax Recovery	12,974	12,506	14,732	12,318	Q3 and Q4 2020 gift aid claimed in 2021, and Q4 2021 claimed in 2022
Planned giving (non-GA)	744	900	1,155	1,000	
Plate Collections (GASDS)	632	700	306	250	
Grants	-	-	8,394	5,000	Grant in 2021 for brickwork cleaning, storeroom and floor cleaner
Donations - Appeals (GASDS)	159	600	180	200	
Other Donations (GA)	15,355	5,600	5,352	5,000	
Other Donations (non-GA)	417	500	1,050	1,000	
Events	-	300	-	500	No fund raising events because of COVID
Rental Income (Oxford Way)	-	-	2,083	5,604	Oxford Way rented from August 2021
CCLA Interest	93	30	9	15	CCLA investment reduced and very low interest rates
Hall lettings - Pre-school	5,000	10,000	14,543	13,500	Includes contributions to printing costs and sign boards
Hall lettings - Tamils	3,896	4,000	3,116	3,500	Includes CLG contribution to broadband costs
Hall lettings - Other incl Dance Group	3,780	3,800	4,020	4,500	
Fees (Funerals)	211	250	990	800	A lot more funerals than expected and one wedding
Holiday Club	-	600	105	300	Very modest income from holiday club activities
Church Group Income	532	800	842	800	
Bible Notes	98	120	97	200	
Total	**94,626**	**83,830**	**108,840**	**103,762**	

3. General Fund Payments

Payments	2020	2021	2021	2022	
Category	Outturn	Budget	Outturn	Budget	
Event costs	-	50	-	150	Assume one modest event in 2021
Common Fund	55,000	11,000	11,000	20,000	
Vicar & Reader Expenses	941	200	356	400	Back to more normal levels in 2021. 2020 figure is for vicar advert
Parsonage	402	500	502	800	
C&F Worker salary	4,426	6,380	5,503	5,600	Hampton Fund £5k grant in 2021 - in the C&F Worker restricted fund
C&F Worker Expenses	418	500	1,662	900	Includes a lot of 2020 expenses as well as 2021
Oxford Way costs	4,977	5,077	5,141	5,400	Continue paying loan interest, insurance and utility bills
Church running expenses	5,469	5,500	5,513	9,000	Increased gas & electric prices in 2022
Church Maintenance	26,180	1,000	13,198	16,000	Offset by diocese grant for brickwork and storeroom
Furnishings & Equipment	2,670	1,000	2,080	1,500	Offset by diocese grant for floor cleaner
Church Service Expenses	1,321	1,300	946	2,000	CCLI licence paid early in 2022
Training	89	200	-	200	
Holiday Club	-	400	591	600	Modest holiday club activities
Phone, printing & stationery	3,091	3,000	3,319	3,500	
Church Groups Expenditure	1,394	600	175	300	
Bible notes & books	71	200	513	300	
Refreshments	205	100	104	200	
Hospitality	25	100	150	200	Christmas dinner costs but food used later as dinner was cancelled
Cleaner	1,124	1,500	2,015	2,500	
Director of Music	5,004	5,004	5,064	5,004	
Gifts	1,585	-	54	100	
Affiliation Fees	415	500	634	750	Website etc
PCC support costs	480	550	440	480	
Payroll Service Fee	200	200	-	400	Payroll service fee for 2021 paid early 2022
Bank Charges	22	40	22	40	Costs of online giving
Total	**115,509**	**44,901**	**58,982**	**76,324**	

4. General Fund Balances

Balances	2020	2021	2021	2022	
	Outturn	Budget	Outturn	Budget	
Transfer from or to other funds	3,367	(35,000)	(34,537)	(30,000)	Mostly transfer to Project Grow to repay loans
Excess of Receipts over Payments	(17,516)	3,929	15,321	(2,562)	
Needed for 3 months reserve	28,036	19,975	23,380	26,581	A quarter of total expenditure including transfers to other funds
Opening Balance	32,026	14,510	14,510	29,830	
Closing Balance	14,510	18,439	29,830	27,268	
Pre-school Awning Loan	2,400	0	0	0	Pre-school Awning loan repaid in 2021
Cash in hand	16,910	18,439	29,830	27,268	We aim to keep at about 3 months' reserve but it was more at year-end

5. General Fund 2021 Highlights

- Opening balance £14,510
- Income £108,840
    - Planned giving plus gift aid has increased by £3k from 2020 when we were forecasting it to drop
    - Across 2021 planned giving (without gift aid) dropped 5% when we had expected it to drop 15%
    - But 20% of this planned giving comes from people who have left our Church yet still support us financially – both a blessing and a risk for the future
    - Includes £8,394 diocese grant for brickwork cleaning, storeroom, and floor cleaner
    - Excludes £5k Hampton Fund grant for Children's Worker post
- Expenditure £58,982
    - Excludes £5k in Children's Worker pay charged to Children's Worker fund
    - Common Fund payment drastically reduced to only £11k to enable us to pay off loans
    - We paid back the £2,400 interest free loan for Pre-school Awning
    - Includes £13,198 in Church Maintenance plus £2,080 for furniture and equipment, but these were offset by the diocese grant

    - In addition, £34,537 was transferred to other funds, mostly Project Grow to pay back the loans – we completely paid off the expensive CAF loan and paid a little back to the diocese and Church members for their interest free loans
- Closing balance of £23,380 – more than enough to cover 3 months' worth of expenditure (including transfers to Project Grow)

6. General Fund Budget 2022

- Opening balance £23,380
- Income £103,762
    - Planned giving projected to drop by 5% given the trend over 2021
    - Includes the gift aid recovery from Q4 2021
    - Helped greatly by rent from Oxford Way - £5.6k
    - Assumes £5 grants towards garden development in particular
    - Assumes hall hire income improves but not yet to normal levels
- Expenditure £76,324
    - In addition, we forecast £30k transfer to Project Grow to pay back loans
    - Common Fund increased as agreed by PCC to £20k
    - Assumes we will spend £16k on Church Maintenance offset by the £5k grant
    - Makes provision for significant increase in gas, electric and water bills
- Projected closing balance of £27,268 – enough to cover 3 months' worth of expenditure (including transfers to Project Grow)

7. Project Grow 2021 Highlights

- Opening balances £4,005
    - Included £148,997 in loans, of which £38,997 was with CAF
- Income £13,840
    - Almost all regular giving and income tax recovery from gift aid
- Expenditure £9,066
    - Includes nearly £8k on final payments to CPL and Sovereign
    - The other £1k was interest on the CAF loan
- Carried forward balance -£24
    - Includes £8k of diocese loan plus £98k of church member loans
    - We continue to pay back the loans as this balance grows, topped up from General Fund as cash flow allows

8. Summary

General Fund

- Common Fund payment was reduced to £11k in 2021 and increases only modestly to £20k for 2022
- Regular giving has held up much better than expected but 20% of it comes from people who have left the Church – at some time they'll stop giving to St Richard's
- Hall Hire income has bounced back strongly from the low point in 2020
- Church Maintenance has continued to be high, but happily the diocese grant covered brickwork restoration, storeroom ceiling and a new floor cleaner
- We paid off the £2.4k awning loan

Project Grow

- We have paid off the CAF loan and £4k towards to the diocese and church member loans
- Further loan repayment is heavily reliant on money transferred from the General Fund
- We need to pay off the church member loans by 2024 and the diocese loan by 2025

9. Thanks

I'd like to give warmest thanks to:

- Vanessa Hughes – bookkeeper
- Helen Ballentine – for counting and banking with Vanessa
- All regular givers, especially those giving through Parish Giving Scheme as that enables us to receive the Gift Aid every month alongside the giving itself
- Our independent examiner, Donna Cooksley, who was amazingly speedy in getting the 2021 accounts examined and signed-off

Dave Rayner, Treasurer

Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church

Since our last APCM in April 2021, when we were meeting online only due to the Covid pandemic, the national rollout of Covid vaccinations meant that these were offered to people of all ages by summer 2021; once the majority of our church community were able to access these, we resumed physical services in church in May. We have continued with measures to keep people safe, such as mask wearing, hand sanitiser, ventilating the building and spacing out seating as much as possible to allow for social distancing. Measures have relaxed recently, but the majority of the congregation continue to wear masks and we continue to keep the building well ventilated during services, as Covid rates remain high.

Inspections

We had our Quinquennial inspection on 3rd June, and Archdeacon's visitation on 20th October. In preparation for these, I carried out a fire risk assessment and a health and safety risk assessment. I sorted through and filed historic church paperwork, as well as saving all current documents (e.g., gas safety/electrical certificates etc.) on our SharePoint. I updated our out-of-date 'terrier and inventory' onto a new document, listing all the items we have in the church, as required for all C of E Churches. We ensured we had hire agreements, insurance certificates and safeguarding policies for our hall hirers.

The Quinquennial report recommended a vast range of building works, some of which have already been completed (e.g., an asbestos survey). It also recommended some more expensive works such as improving the drainage outside the church and resurfacing the car park. This is something we need to aspire to as soon as possible, as the uneven surface is a health and safety hazard. However, it will require a huge fundraising effort, including support from external funders.

The visitation report was very complementary, with recommendations to complete a mission

action plan, which has now been done, and a query regarding the lack of a recent faculty for the building works completed in 2019-2020, which the Archdeacon is working with us on.

The Quinquennial inspection on Oxford Way was carried out in December and submitted to the Diocesan Property Team (as required by the Diocese and Church Commissioners, who own the property), along with a commitment to maintain the property. It is currently being occupied by a priest serving at Holy Trinity Hounslow, who is paying the mortgage, fuel bills, and Council tax until 31 August 2023.

Maintenance Works

We received the final certificate and valuation for the roofing works.

We used the £8500 Diocesan funding obtained to clean the church brickwork, install ceilings in the chair store cupboard, and purchase a new floor cleaning machine.

The area outside the prayer window, which was reseeded with grass seed the previous year, has grown really well, and the trees have been trimmed. The annual gas safety and fire extinguisher checks were carried out, gutters cleaned, fire action notices displayed, a fire drill completed, and welcomers trained in fire safety. Smoke alarms have been checked.

Thanks to Beryl and John Wittin for all the work they do on maintaining the church and Oxford Way grounds, and to Natasa Pedic for all her hard work keeping the building clean, and to Jenny Bird for covering this role when Natasa has been on holiday. Thanks to Mike Coombes for organising the repair of the back toilet sliding door, and a crack in the toilet, in December.

Thanks to Paul Hughes for organising the repair to the water heater in the Preschool cupboard, by Hall & Randall, in January, for the oven to be cleaned, PAT testing to be carried out and the piano tuned, as well as for new church signage and a new Preschool sign board to be erected (with accompanying Diocesan permission). Thanks too for organising an asbestos survey (required by the Quinquennial inspection) and organising the Chubb alarm annual maintenance. And for clarifying that we do not need to have a lightning conductor on the spire (queried in the Quinquennial inspection).

Thanks to Wendy Rayner for organising regular window cleaning and dealing with many day-to-day maintenance and admin issues, in addition to her Children's Worker role.

Thanks to all those who serve on rotas, and thus enable our church groups and activities to run smoothly. And if you have any spare time which you could offer to help out, do let us know.

Thanks to Julie Adams for her time as Churchwarden, as she steps down, and to Debs for all her support.

Emma Hughes, Churchwarden

Children's Worker report

The Explorers group for children aged 7 – 10 was able to meet in the vicarage garden and enjoyed crafts and games and stories. At the end of the summer term Ray Rosario left our team and we thank him for all his work with the Explorers over many years. In September we were very pleased to welcome Margaret James to our team. I would also like to thank Vanessa Hughes for all the work and commitment to Explorers over many years as she continues to be an integral part of the team. The group has been able to run through the Winter and Spring term with just a small Covid break in January 2022.

During the Summer holidays we were able to offer an activity afternoon for school aged children, a pizza party for the Youth and a preschool picnic.

In September 2021 we launched the new Adventurers group for children aged 11+. The group is a youth club format where we endeavour to provide a safe space for our young people. The group is run by myself, Ann Hedges and Hannah Mitchell.

At the beginning of the new school year, we were able to start in-person assemblies at St Richards School and have welcomed them into our building weekly on a Wednesday. We restarted Bible Club with its new name 'Explorers lunchtime'. We have recently welcomed Claudia and Nisha from CLG to the lunch team. We made Christingles with all the St Richard's School children and enjoyed a lovely Christmas Christingle assembly in church led by Year 6. We were also happy to welcome the Beavers from Hanworth District for their Christingle service in church.

It was lovely to visit St Richard's preschool during Advent to make Christingles and share the Christmas story.

We were able to conduct our Remembrance service at the War Memorial on Remembrance Day itself and were pleased to welcome children and staff from St Richard's, Oriel, and Lindon Bennett Schools.

We continue to offer Sunday Clubs for or children during Sunday morning services and I would like to thank Ann Hedges, Emma Hughes, Hannah Mitchell, Rachel Vaz, Vanessa Hughes, Margaret James, Anita Pinnalawatta, Meera Thomas and Dave Rayner for their continued work to enable this ministry.

Coffee morning has been a great opportunity to engage with new families and it has been lovely to welcome these families and enable them and their children to access our children's groups

and some for baptism.

I would like to thank Debs for her support and encouragement as we work together to keep our children's ministry thriving at St Richards. I would like to thank Paul Hughes for his continued support on the tech side supporting our assemblies. I would also like to thank the parents and the church community in supporting our children to be involved and ensuring they feel included in the life of our church. Finally, I would like to thank the children for being such a pleasure to work with and who teach me something new each time I meet them.

Wendy Rayner, Children's Worker

Being part of the St Richard's family - A young person's perspective.

My name is Zara Crean, I am 12 years old and this year I started at Bishop Wand Church of England Secondary School.

I really enjoy being a part of St Richard's Church and feeling part of the church family. I like going to Explorers and now Adventurers too. I love coming to church on Sundays and joining in the activities and the groups. I come with my little sister Isabelle as well as our friends.

Working on art and craft activities is good fun and it feels more like being with my cousins than with my friends. We share common interests and I really enjoy the stories we read and the discussions we have afterwards. Also the church includes us children in the services, lets us do readings and includes us in the prayers. It never feels like we are any less part of the service than the adults and it is good that Debs and the other adults don't get upset or angry, despite the amount of noise we sometimes make when we are worshipping or celebrating!

I have really enjoyed the opportunity to read the prayers and the readings during the services. Doing this with my dad has been a good way of bringing together my real family with my church family. I don't feel under pressure to read and always feel loved and supported when I do. Doing this has helped my confidence and made me more comfortable in front of people too. I don't think I could have done this anywhere else or in front anyone else. I have used this new-found confidence in my drama club and I have just been in my first show in front of a real audience, something I probably wouldn't have even thought of this time last year.

The use of technology at church is really good, especially the Zoom services I love the virtual tea and cake sessions! Age has never been a barrier to joining services at St Richard's and it still isn't. I have even tried to show my nanny how to join in on Zoom and Facebook, not always easy but sometimes successful!

My faith has helped sustain me and build my resilience. When I have had difficult days or days where I have been confused or lonely or unsure of what I needed to do I have read back over the stories from church activities or watched the YouTube services.

So in 2022 we are "living with Covid" according to the Prime Minister. I have no idea what this means or how we are supposed to do it, but I'm pleased I get to do it with my family, at home and at St Richard's.

Zara Crean, aged 12.

Groups

Monday Morning House Group

We meet to start at 10am and aim to finish by 11.30am
At present we are the same group of 8 more mature (not at all old in mind) ladies as last year. We would, welcome new members, including gentlemen. We value the support through talking and prayer that we give each other through the highs and lows of life. Anything personal discussed in the group is always kept confidential.
Our group have been meeting for many years and we decide between us what we will study etc. We finished our study on Luke after Easter last year and then started another Scripture Union series on Christian Character which we finished in November 2021. We used Zoom for many months but started meeting in person again in May last year following the Covid guidelines. We have a short prayer session each week at the end of our study time and have a catch up/prayer session every three or four weeks which we find invaluable. This gives us a chance to pray for our own concerns as well as other relevant needs at the time.
In November we started a new series on Isaiah but had a break to follow the Lent series on Mark's gospel which although we found it difficult at times we all thought it beneficial and we each noticed new things.

Tricia Law

Monday Evening House Group

The Monday Evening House Group meets weekly from 8 to 10 pm on Monday evenings apart from during major school holidays. Sometimes when our meetings clash with PCC meetings, the non-PCC members meet for a prayer meeting without a bible study. However, our normal pattern is to have about an hour of bible study followed by an hour of sharing prayer concerns. Dave Rayner usually leads the bible studies and Elaine Whittle usually brings all the prayer concerns together into a closing prayer.

We are a mixed gender group with quite a wide age range and always welcome new members whether on a short or long-term basis. Throughout 2021 we have had seven regular members of whom two regularly worship in other local Churches.

Pre-pandemic we met in members' homes, but since March 2020 we have met on Zoom, apart from the occasional house group meal at a restaurant. We have no plans yet to return to meeting in people's homes as several members find the flexibility and lack of travel involved in Zoom meetings very helpful. We have a WhatsApp group for sharing prayer concerns among members, thereby providing a prayer chain. Two members of the WhatsApp group don't attend house group meetings but are in the prayer chain.

Over 2021, we have done series on Ephesians (3 weeks), SHAPE (in Lent, 5 weeks), the Acts of the Apostles (9 weeks), Psalms, (8 weeks), and Advent Reflections on Ruth (7 weeks).

Dave Rayner

Tuesday evening ladies house group – on Zoom

Our house group has been led in the earlier part of the Church year by Julie Adams and then later by Gill Coombes. The group ceased to meet temporarily in February due to Gill's family bereavement but the group has continued by joining the Wednesday small group meetings for Lent. During this time, we have checked in with each other on Sunday mornings when we see each other face to face. After Easter, the group will resume as usual.
The format of our group varies. We have become a close-knit group through lockdown and are comfortable to share what is going on in our lives with each other. Sometimes our meetings are just sharing, listening, and comforting those in need followed by specific prayer for each other. No-one has to share, only if you feel comfortable to. Often, relevant worship songs and Scripture verses are shared to encourage each other and those who are hurting. These are then shared on our WhatsApp group after the meeting so they can be taken into the week ahead. Between meetings, we also share prayer concerns as needs arise, and have seen answers to our prayers.
During the last year we have dipped into a bible study by Sheila Walsh called "It's ok not to be ok" which was helpful to us all, whatever our circumstances. We followed a series on Mary, the mother of Jesus during Advent and often use the Psalms. Where there is a short, whole Church bible study, we follow that. We are a small group of 6 regulars of varying ages and life experience, but would be more than happy for any other ladies to join us. At present we are continuing on zoom as it suits most people.

Gill Coombes

Thursday Evening House Group

Nothing has changed since the last report due to the ongoing pandemic situation. At the start of Lockdown Liz and I decided that we would not go down the online meeting route as some of our members do not have access. We felt it would be unfair.

So we decided that we would keep in touch by telephone, speaking to each other every week. This, I am pleased to say, we have continued to do without fail.

Now restrictions have lifted a little bit, we still telephone each other but have also met in a smaller group in homes, or in the garden for those who can to enjoy tea, coffee, cake and a chat.

Most of our house group have also joined the Wednesday Lent course group at church which we are enjoying. We hope to resume group study very soon depending on the virus situation.

Beryl Wittin and Liz Merrick

Supper Club

Due to the Covid 19 pandemic, the club did not meet during the first part of 2021 but helpful discussions were held with Revd. Debs Wignall, as to the way forward. The outcome of which was that it was now open to all church members and the community. Hence the renaming to Supper Club.

Meetings held: -

September - BBQ in the Vicarage garden.

October - Skittles and Fish & Chips. It was good and perhaps fitting to have a first lady winner of the David Mould Trophy, who was Yvonne Mansell. Revd. Debs was a close runner up!

November – Big Film Night. "Only Fools and Horses – Miami Twice". Cinema theme food Popcorn, Hot Dogs, and Ice Cream!

December – Christmas Meal. A special thank you to our magnificent chefs Sandra Bowskill, Revd. Debs and Graham Madge for a very enjoyable meal and entertainment quiz provided by Gerry Place.

Mike Reynolds

Friends

It has been good to welcome the Friends Group back twice a month on Wednesday afternoons since September. This group is led by Joyce, Brenda and Kathleen and is attended by those who part of St Richard's, other churches, and none. Once a month there is a service of worship with the alternate meetings involving guest speakers, quizzes, or some other activity and always a cuppa, conversation, and biscuits.

Safeguarding Report

Since the last APCM no Safeguarding concerns have been reported during this period.

We continue to review all roles which require Safeguarding training and continue the process of ensuring all those who require it have completed, renewed, or are working towards completing the training levels required for their roles.

Leadership training has been completed in the last year by Paul Hughes, Julie Adams, and John Baggs.

All PCC members have completed the Basic Safeguarding training or are covered by previous in-date training.

We continue to review and develop policies and procedures, including the Safeguarding policy. Our procedures now also include a lone working procedure and risk assessment.

On completion of the safeguarding audit, we have updated volunteer agreements and job descriptions for CY leaders. We have also written job descriptions for other roles within the church.

Gill and I have attended online meetings with the area Safeguarding forum and share experience, expertise, and advice.

In the autumn term we conducted our first Sunday Service dedicated to Safeguarding. During this service we shared our commitment to making church a safer space for all with the congregation. Following this the children took part in age-appropriate discussion and activities around safeguarding.

We continue to communicate our commitment to safer churches for all those who attend our groups, our services, and our community.

Wendy Rayner and Gill Coombes, Church Safeguarding Officers.

Deanery Synod Report

SUMMARY OF THE ZOOM MEETING HELD ON 23RD FEBRUARY 2021 7.30pm
(Over 40 attendees)
The Area Dean, Tim Garrett welcomed everyone and highlighted that Bishop Graham had invited the clergy and church wardens to meet up (via zoom) to discuss plans to bounce back after the pandemic and how to take the Vision 2030 forward.
Vision 2030: For Every Londoner to encounter the love of God in Christ.
We need to reflect the diversity of our city and be a safe and welcoming place.
GROWING YOUNGER/SAFER CHURCHES/STRIVING FOR RACIAL JUSTICE
DEANERY NEWS
Election of Deanery Foundation Governor for St John The Baptist Junior School, Hampton Wick. Reverend Karen Wellman, St Mark, Teddington.
Common fund was discussed and the effect of Covid upon it.
Future of Vocations within the Church. Changes in training. Onus will be 'does the candidate have the potential to do this' rather than 'is there evidence that the candidate can do this'.

Reverend Chris Kennedy talked about ACTIVATE which is a Deanery Mission Project in Teddington focused on sports and activities. www.activatechurch.org.uk
Three new Clergy introduced themselves:
The Reverend Cannon John Kafwanka, St Augustine, Whitton
The Reverend Debs Wignall, St Richard, Hanworth
The Reverend Donna Williams, All Saints, Hampton

SUMMARY OF THE ZOOM MEETING HELD ON 9TH JUNE 2021 7.30pm
(Over 30 attendees)
Area Dean, Tim Garrett welcomed and reminded everyone to swear in their new Church Wardens a.s.a.p. Awaiting government announcement on new Covid Guidance. The Government trying to put the Onus on the Clergy and PCCS. Church is arguing against this citing that it is not their role.
DEANERY NEWS
Diocesan Synod Election 2021, Nominations by 24.6.21, voting papers will be issued on 28th

June Votes will be counted on 24th July.
State of the Common Fund was discussed again in the light of Covid 19 effects. Asked if Parishes could consider increasing their Common Fund Contribution.

Reverend Jeff Hopkin Williams – St Mary, Twickenham spoke about the challenge of keeping the congregation united during Covid. Live streaming being a huge learning curve, break out coffee groups after the service were a bonus, and in some cases closer relationships were made.
Cont'd
Reverend Jerry Field – St John, Hampton Wick, reiterated Jeff's words and spoke about the encouragement needed for people to return to the building.
Other comments were an advantage of small groups having been set up, 50% more attendance on a Zoom parents' course. Community help, dog walking, collecting shopping and medicine.
There was concern for those in digital poverty though and one church had lost contact with its learning disability group over the pandemic.

Reverend Derek Winterburn, St James, Hampton Hill, gave a presentation on the Diocesan Vision 2030 'Creation Care' and Eco - Church. Climate change and our obligation to lead by example with our 'Creation Care'.
The theological vision of our love for God; compassion for our fellow creatures, (love for nature,) self- interest (love for self) and value of every human life (love for others).
www.ecochurch.arocha.org.uk

SUMMARY OF THE MEETING ON 4TH NOVEMBER 2021 AT ALL SAINTS CHURCH, HAMPTON. 7.30pm (over 30 attendees) Also on Zoom

Opening Worship and introduction to All Saints Church by Reverend Donna Williams who told us about some of the events and changes in the past 9 months since she had moved to the parish. Youth Pastor, community café, permanent live stream, multi-generational, different types of worship, partnering with youth, mental health (GP surgeries & Social Prescribing*), young offenders.

DEANERY NEWS
Election of Garth Watkins, Sarah Dyke, and Michael Wilson as Deanery School Governors.
Diocesan Synod Elections - Reverend Ben Lovell & Reverend Alex Lane elected to the House of Clergy.
Gwyneth Lloyd, Dave Parish, Ken Riley, and James Bunyan are elected to The House of Laity.
St Michael and St Georges Fulwell are worshipping at The Teddington Mission Hub (Formerly Ss Peter & Paul) while their building is being redeveloped.
Common Fund was discussed, new pledges due at the end of November 2021.
SOCIAL PRESCRIBING
Reverend Chris Kennedy – Activate, spoke about Social Prescribing.
Social Prescribing is when a person is referred to a link worker, who then works with them to identify and link them to activities to improve health and wellbeing – connecting communities and healthcare. It is a way to support people's wellbeing and quality of life while reducing pressure on the National Health Service. It links patients to community-based activities, rather than simply prescribing them medicine. Link Workers in London Borough of Richmond
www.ruils.co.uk

Liz Sharpe and Mike Coombes, Deanery Synod Reps.

Vicar's Report

Trust in the LORD with all your heart; do not depend on your own understanding. Seek his will in all you do, and he will show you which path to take.
Those verses from Proverbs Chapter 3, our verses for the year 2021, proved to be a good anchor for us throughout what in many ways continued to be a time of uncertainty. 2021 began with a further Lockdown and as I look back through the 'Hello,' letters that I wrote to you all during those first couple of months, it is good to be reminded of the creativity, and the different ways in which so many of you connected with each other, with church, with God. The challenges were and are real, but so is the hope.

The PCC continued to meet monthly on zoom, and I am very thankful for their commitment when it seemed that most weeks we had new regulations to interpret in order make the best decisions we could to care for each other and enable the life and ministry of our church in this community to continue. Dave and his team worked hard to keep us up to date on our financial situation and you will see from his report that there is much to give thanks for.

Behind the scenes, Paul and Wendy as has been mentioned elsewhere enabled so much to happen, and have been a great personal support to me. Wendy alongside Gill in their role as Parish Safeguarding Officers have worked well to review, update and continue to review and update our safeguarding practices. It was good to have Safeguarding Sunday as a focus for our worship in the autumn. We want to honour and care for all that God has given us, and most of all that is for each other.

I am thankful too for our church wardens, the wise wardens as described on our WhatsApp group, Emma, and Julie. Julie stands down as warden at this APCM and we can all be thankful for all that she has done during a time of considerable change at St Richard's.
Thank you to all of you.

Throughout 2021 we continued to experiment with different patterns for services and events, online, on site, outside, inside, zoom, social media, emails. Seeking to be mindful of our community, to include all ages, and stages of faith.

We partnered with others for example with Activate Church, CLG and Schools to support a pop-up food bank. We built relationship with the school community, including a 'podcast' reflection for the school staff. In April 2021 I was involved in recruiting the new headteacher for St Richard's and what a blessing Jodie Stillwell has already been for the school in her first year as Headteacher. Since September we have welcomed the whole school for Collective Worship each week.

Kristy Bartlett has continued to lead the team at our Pre-school through a challenging year, you may remember that pre-school settings were open even before the schools and Kristy's positive leadership style has seen the team and the pre-school flourish against the odds. I am thankful to Debi Lagor and David Baggs for their support on the committee.

We all know how difficult the pandemic has been for children and young people. At St Richard's we have intentionally sought to create opportunities for our children and young people to gather together and build relationships with each other, with the church and we trust with Jesus. Zara's reflection in this report is an encouraging read as she makes the links between school, family, church, and faith in Jesus. Whole-life discipleship.

Tuesday evening Explorers began again on site in the Spring with the vicarage garden as the venue. Wendy had done an amazing job of staying in touch with this group through weekly zoom and so in the summer we were able to plan for not one but two groups on Tuesdays, with the launch of Adventurers in September. Lunchtime Explorers launched in September in the Primary School, an opportunity each week for the children to get to know us better, for us them and we trust that they will also come to know Jesus.

Another feature of 2021 has been making the most of our outdoor space. In the summer when we had 'Garden Church,' in the vicarage garden which we are looking forward to repeating this summer. We had worship in the 'Prayer Garden,' too.

Beryl and John continued to look after our outside space for which we continue to be thankful. Andy Bowskill used his skills to upcycle some wood into a cross for Holy Week and a Nativity scene for Christmas. Andy and James prepared the ground outside the prayer window where we had also sown fresh grass seed and we were blessed by an abundant wildflower display throughout the summer months. 2021 also saw the launch of our Eco Team. I was especially delighted for the enthusiastic inspiration of the younger members of that team, Hannah, Martha, and Jasmine. It's early days for this team, but I hope this model of intergenerational working together and worshipping together becomes even more the DNA of St Richard's.

Coffee morning relaunched in September, and we made the decision to have a coffee drop in for all. So those with young children could find a cuppa and some toys and those without could find a cuppa too! And did I mention cake? Every week Jackie bakes for Coffee Morning and once a month we have bacon rolls too. It has been such a joy to welcome new friends, to see old relationships rekindled and wonderful to welcome families from coffee morning for baptism too. I am very thankful to Wendy, Jackie and Vanessa who are on team each week. Do let us know if you would like to join the team, even once a month. We continue to be thankful for our building, which is so welcoming and so suited to these events. We hope to build on this during 2022, perhaps to extend the time to include lunch, perhaps to have other events like clothes-swaps, toy-swaps, craft fairs, food bank, access to advice.

I want to mention the small group leaders too, House groups, Friends, Supper Club, all of which have been so important in connecting and re-connecting each other. Midweek Communion now every two weeks has become established as an oasis in the week and I am especially thankful to Brenda and John for their support in enabling that to happen.

As I am writing this report, I realise that there is so much that I want to say, because through the challenges 2021 has been a good year for our church, and in the start of 2022 we are already seeing some of those new shoots growing. This also included the first wedding here for nine years! What a joy that was and the church looked beautiful.

At the end of 2021 those involved in leadership of the church gathered to share vision, and this then fed into our Sunday worship in January and a new Mission Action Plan, (MAP), which is included as an Appendix for those of you who would like to see it. It is a working document, rather than a checklist and will evolve throughout 2022 and be revised later in the year. Out of this time of praying and talking together we also discerned our verses for the year, that to most of you will be very familiar by now, from Romans Chapter 15, verse 13:

We pray that God, the source of hope,
will fill us completely
with joy and peace because we trust in him.
Then we will overflow with confident hope
through the power of the Holy Spirit. Amen

I am so thankful for each one of you, for the privilege it is to lead this church at this time, as each of us plays our part to fulfil our mission here,

Rooted in God's love, our prayer is that together we are Growing Deeper in our love for and relationship with God, **Growing Closer** together in our relationships with each other **and Growing Wider** in number as we engage more with the communities God has placed us in.

Debs Wignall

Parochial Church Council of St. Richard of Chichester, Hanworth
Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Receipts	1				
Voluntary Income	1a	83,036	19,452	102,487	104,191
Activities for generating funds	1b	-	307	307	1,167
Income from investments	1c	2,092	-	2,092	144
Income from church activities	1d	24,127	-	24,127	13,745
Other incoming resources	1e	-	-	-	-
Total Receipts		109,255	19,759	129,014	119,247
Payments	2				
Church activities	2a	59,903	16,056	75,960	259,946
Costs of generating funds	2b	-	-	-	-
Governance costs	2c	462	-	462	702
Other payments	2d	-	-	-	-
Total Payments		60,365	16,056	76,422	260,648
Excess of receipts over payments		48,890	3,702	52,592	(141,401)
Transfers between funds	12	(34,701)	34,701	-	-
Changes in liabilities		(2,400)	(35,269)	(37,669)	(28,465)
		11,788	3,134	14,922	(169,866)
Cash and banked funds on 1 January	11	23,222	7,563	30,785	200,651
Cash and banked funds on 31 December	11	35,010	10,697	45,707	30,785
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	14,188	38,404	52,592	(141,401)
Funds b/fwd @ 1 January 2021	12, 13	20,822	(141,707)	(120,885)	20,516
Funds c/fwd @ 31 December 2021	11, 13	35,010	(103,303)	(68,293)	(120,885)

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		21,412	7,217	28,629	13,716
Short term deposits	8	13,598	3,479	17,078	17,069
		35,010	10,697	45,707	30,785
Liabilities					
Other Creditors	9	-	8,000	8,000	272
Loans	10, 11	-	106,000	106,000	151,397
		-	114,000	114,000	151,669
Net Current Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Total Net Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Represented By					
Funds					
Unrestricted		35,010	-	35,010	20,822
Restricted		-	(103,303)	(103,303)	(141,707)
		35,010	(103,303)	(68,293)	(120,885)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	51,866	8,340	60,206	62,887
Income tax recoverable on Gift Aid	14,732	3,075	17,807	16,342
Non Gift Aid free will offerings	1,155	282	1,437	1,274
Plate collections	306	-	306	632
Sundry donations & legacy	6,582	2,755	9,337	19,055
Grants	8,394	5,000	13,394	4,000
	83,036	19,452	102,487	104,191
b) Activities for Generating Funds				
Project Grow fundraising	-	307	307	1,167
Functions & events	-	-	-	-
	-	307	307	1,167
c) Income from Investments				
Rent (35 Oxford Way)	2,083	-	2,083	-
CBF deposit interest	9	-	9	144
	2,092	-	2,092	144
d) Income from Church Activities				
Church hall letting	21,678	-	21,678	12,676
Bookstall	97	-	97	98
Fees - weddings & funerals	990	-	990	211
Church activities income	1,257	-	1,257	760
Holiday club & youth mission	105	-	105	-
	24,127	-	24,127	13,745
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	109,255	19,759	129,014	119,247

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	500	500	-	Sheepfold
	Relief & development agencies	-	400	400	216	Tear Fund
	Home missions & church societies	-	240	240	261	Children's Society
	Secular charities	-	-	-	216	Shooting Star Hospice
	Gifts	54	-	54	1,585	
	Total Donations	54	1,140	1,194	2,278	
	Diocesan Common Fund contribution	11,000	-	11,000	55,000	
	Vicar, Curate and Reader's expenses	356	-	356	-	
	Sequestration Expenses	-	-	-	941	
	Children Worker's salary	5,503	5,000	10,503	8,426	
	Children Worker's related expenses	1,662	-	1,662	418	
	Parish administrator's salary	-	-	-	2,048	
	Training & associated literature	-	-	-	89	
	Total Staff Related Costs	18,521	5,000	23,521	66,922	
	Upkeep of church services	946	203	1,148	1,621	
	Church activities expenditure	1,063	26	1,089	1,845	
	Youth Mission & holiday club	591	-	591	-	
	Total Church Activities Costs	2,600	229	2,828	3,466	
	Church running expenses	5,513	-	5,513	5,469	
	Fees - cleaning/organist	7,079	-	7,079	6,128	
	Expenditure on bookstall	513	-	513	71	
	Web site, affiliation fees & literature	634	-	634	415	
	Printing, stationery, telephone, etc	3,319	-	3,319	3,091	
	Total Church Running Costs	17,058	-	17,058	15,174	
	Church maintenance	13,948	-	13,948	26,930	
	Vicarage costs	502	-	502	402	
	35 Oxford Way costs	5,141	621	5,762	5,496	
	Furnishings & equipment	2,080	-	2,080	2,670	
	Total Maintenance Cost	21,671	621	22,292	35,498	
	Project grow expenses	-	9,066	9,066	136,608	
	Total Church Activities	59,903	16,056	75,960	259,946	
b)	**Costs of Generating Funds**					
	Functions & events	-	-	-	-	
c)	**Governance Costs**					
	Payroll Service Fee	-	-	-	200	
	PCC support costs	440	-	440	480	
	Bank Charges	22	-	22	22	
	Total Governance Costs	462	-	462	702	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	60,365	16,056	76,422	260,648	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: Although a gift aid claim has been made for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC was received in January 2022 and hence is not included in these accounts.

5. As in 2020, donations and appeals income has been included in Sundry donations.

6. As in 2020, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

9. The only amount shown in Other Creditors is money held on behalf of Kick London, what is left of a grant received on behalf of Kick London from Welcare Hounslow.

10. The Project Grow Loans are from three sources all restricted for use for Project Grow: £100k from Church members advanced on an interest free basis, of which £2,000 has been repaid; £10k from the Kensington Area of the diocese, again interest free, of which £2,000 has been repaid; and what was originally £70k from CAF at 6% interest – this has now been completely paid off. Each loan is subject to a loan agreement. The diocese loan is to be repaid at £2,000 per year over 5 years. The £100k loans from Church members are all to be repaid by 2024.

11. In addition, we received a further interest-free loan of £2,400 to pay for the pre-school awning. This loan was applied to the General Fund. This was fully repaid by the end of 2021.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

12. Analysis of Fund Movements

	Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds						
General Fund		14,510	108,840	58,982	(34,537)	29,830
Roger Casson Legacy Fund		5,761	-	750	-	5,011
Holiday Club		-	-	-	-	-
Men's Supper Club		332	415	634	(114)	-
Friends of St Richards		25	-	-	-	25
Scramblers		40	-	-	-	40
Little Stars		-	-	-	-	-
Explorers		40	-	-	-	40
The Hub		50	-	-	(50)	-
Lunch Club		14	-	-	-	14
Coffee Morning		50	-	-	-	50
Total Unrestricted Funds		20,822	109,255	60,365	(34,701)	35,010
Restricted Funds						
Project Grow Fund		(144,992)	13,840	9,066	34,195	(106,024)
Children/Fam Outreach Fund		-	5,000	5,000	-	-
35 Oxford Way Repairs Fund		2,954	-	621	-	2,333
Flowers Fund		-	127	203	78	2
Special Charity Donations		31	792	1,140	450	133
PCC Associated Functions Fund		300	-	26	(21)	253
Total Restricted Funds		(141,707)	19,759	16,056	34,701	(103,303)
Total Funds		(120,885)	129,014	76,422	-	(68,293)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC would like to use these funds to both commemorate the life of Roger and also support the future work of the church. During 2020, the PCC decided to spend some of the remaining funds on exterior lighting, the remaining half of which has been paid for in 2021.

Holiday Club

Holiday club is one of the core mission activities of the church. Hence, in 2017, Holiday Club income and expenditure was transferred to the General Fund. This fund was unused in 2021 because of only a limited Holiday Club was possible because of COVID restrictions.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by most of the groups.

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income now comes from free-will offerings specifically for Project Grow, plus small fund-raising activities. There has been some expenditure in 2021 to cover the final costs of the main building works, but mostly it is now used to pay off the loans. For this purpose it is now topped up as necessary from the General Fund.

Children and Family Outreach Fund

The Children and Family Outreach fund represents the restricted grant that contributed to the costs of the children and family outreach work. The grant received from the Hampton Fund was used to offset the salary costs.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold non-missionary rental income from 35 Oxford Way. It is required that this money is set aside to cover the repair costs of the property. During 2021, there were only small repair costs charged to this fund. Note that from August 2021, the property has been rented by a diocese approved missionary person and hence their rent has gone into the General Fund to defray upkeep costs met from the General Fund.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up as necessary from the General Fund.

Associated Functions Fund

The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2021, funds were raised for Sheepfold, Tear Fund and the Children's Society. These have been input to this Special Charity account for transparency, before then being paid to the charity.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2021 which are set out on pages 2 to 10.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Donna Cooksley FCCA

Date: 19/02/22

Parochial Church Council of St. Richard of Chichester, Hanworth

Financial Statements for the Year Ended 31 December 2021

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
Receipts	1				
Voluntary Income	1a	83,036	19,452	102,487	104,191
Activities for generating funds	1b	-	307	307	1,167
Income from investments	1c	2,092	-	2,092	144
Income from church activities	1d	24,127	-	24,127	13,745
Other incoming resources	1e	-	-	-	-
Total Receipts		109,255	19,759	129,014	119,247
Payments	2				
Church activities	2a	59,903	16,056	75,960	259,946
Costs of generating funds	2b	-	-	-	-
Governance costs	2c	462	-	462	702
Other payments	2d	-	-	-	-
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Excess of receipts over payments		48,890	3,702	52,592	(141,401)
Transfers between funds	12	(34,701)	34,701	-	-
Changes in liabilities		(2,400)	(35,269)	(37,669)	(28,465)
		11,788	3,134	14,922	(169,866)
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Net Movement in Funds	11, 13	14,188	38,404	52,592	(141,401)
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Funds c/fwd @ 31 December 2021	11, 13	35,010	(103,303)	(68,293)	(120,885)

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2021

	Note	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		21,412	7,217	28,629	13,716
Short term deposits	8	13,598	3,479	17,078	17,069
		35,010	10,697	45,707	30,785
Liabilities					
Other Creditors	9	-	8,000	8,000	272
Loans	10, 11	-	106,000	106,000	151,397
		-	114,000	114,000	151,669
Net Current Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Total Net Assets / (Liabilities)		35,010	(103,303)	(68,293)	(120,885)
Represented By					
Funds					
Unrestricted		35,010	-	35,010	20,822
Restricted		-	(103,303)	(103,303)	(141,707)
		35,010	(103,303)	(68,293)	(120,885)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2021 £	2020 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	51,866	8,340	60,206	62,887
Income tax recoverable on Gift Aid	14,732	3,075	17,807	16,342
Non Gift Aid free will offerings	1,155	282	1,437	1,274
Plate collections	306	-	306	632
Sundry donations & legacy	6,582	2,755	9,337	19,055
Grants	8,394	5,000	13,394	4,000
	83,036	19,452	102,487	104,191
b) Activities for Generating Funds				
Project Grow fundraising	-	307	307	1,167
Functions & events	-	-	-	-
	-	307	307	1,167
c) Income from Investments				
Rent (35 Oxford Way)	2,083	-	2,083	-
CBF deposit interest	9	-	9	144
	2,092	-	2,092	144
d) Income from Church Activities				
Church hall letting	21,678	-	21,678	12,676
Bookstall	97	-	97	98
Fees - weddings & funerals	990	-	990	211
Church activities income	1,257	-	1,257	760
Holiday club & youth mission	105	-	105	-
	24,127	-	24,127	13,745
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	109,255	19,759	129,014	119,247

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

2. Payments

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	Total 2020 £	
a) Church Activities					
Donations					
Overseas mission societies	-	500	500	-	Sheepfold
Relief & development agencies	-	400	400	216	Tear Fund
Home missions & church societies	-	240	240	261	Children's Society
Secular charities	-	-	-	216	Shooting Star Hospice
Gifts	54	-	54	1,585	
Total Donations	54	1,140	1,194	2,278	
Diocesan Common Fund contribution	11,000	-	11,000	55,000	
Vicar, Curate and Reader's expenses	356	-	356	-	
Sequestration Expenses	-	-	-	941	
Children Worker's salary	5,503	5,000	10,503	8,426	
Children Worker's related expenses	1,662	-	1,662	418	
Parish administrator's salary	-	-	-	2,048	
Training & associated literature	-	-	-	89	
Total Staff Related Costs	18,521	5,000	23,521	66,922	
Upkeep of church services	946	203	1,148	1,621	
Church activities expenditure	1,063	26	1,089	1,845	
Youth Mission & holiday club	591	-	591	-	
Total Church Activities Costs	2,600	229	2,828	3,466	
Church running expenses	5,513	-	5,513	5,469	
Fees - cleaning/organist	7,079	-	7,079	6,128	
Expenditure on bookstall	513	-	513	71	
Web site, affiliation fees & literature	634	-	634	415	
Printing, stationery, telephone, etc	3,319	-	3,319	3,091	
Total Church Running Costs	17,058	-	17,058	15,174	
Church maintenance	13,948	-	13,948	26,930	
Vicarage costs	502	-	502	402	
35 Oxford Way costs	5,141	621	5,762	5,496	
Furnishings & equipment	2,080	-	2,080	2,670	
Total Maintenance Cost	21,671	621	22,292	35,498	
Project grow expenses	-	9,066	9,066	136,608	
Total Church Activities	59,903	16,056	75,960	259,946	
b) Costs of Generating Funds					
Functions & events	-	-	-	-	
c) Governance Costs					
Payroll Service Fee	-	-	-	200	
PCC support costs	440	-	440	480	
Bank Charges	22	-	22	22	
Total Governance Costs	462	-	462	702	
d) Other Payments					
PCC Associated Funds	-	-	-	-	
Total Payments	60,365	16,056	76,422	260,648	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: Although a gift aid claim has been made for Q4 (Oct-Dec) for donations eligible for gift aid not made through the Parish Giving Scheme, the payment from HMRC was received in January 2022 and hence is not included in these accounts.

5. As in 2020, donations and appeals income has been included in Sundry donations.

6. As in 2020, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

9. The only amount shown in Other Creditors is money held on behalf of Kick London, what is left of a grant received on behalf of Kick London from Welcare Hounslow.

10. The Project Grow Loans are from three sources all restricted for use for Project Grow: £100k from Church members advanced on an interest free basis, of which £2,000 has been repaid; £10k from the Kensington Area of the diocese, again interest free, of which £2,000 has been repaid; and what was originally £70k from CAF at 6% interest – this has now been completely paid off. Each loan is subject to a loan agreement. The diocese loan is to be repaid at £2,000 per year over 5 years. The £100k loans from Church members are all to be repaid by 2024.

11. In addition, we received a further interest-free loan of £2,400 to pay for the pre-school awning. This loan was applied to the General Fund. This was fully repaid by the end of 2021.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2021

12. Analysis of Fund Movements

	Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds						
General Fund		14,510	108,840	58,982	(34,537)	29,830
Roger Casson Legacy Fund		5,761	-	750	-	5,011
Holiday Club		-	-	-	-	-
Men's Supper Club		332	415	634	(114)	-
Friends of St Richards		25	-	-	-	25
Scramblers		40	-	-	-	40
Little Stars		-	-	-	-	-
Explorers		40	-	-	-	40
The Hub		50	-	-	(50)	-
Lunch Club		14	-	-	-	14
Coffee Morning		50	-	-	-	50
Total Unrestricted Funds		20,822	109,255	60,365	(34,701)	35,010
Restricted Funds						
Project Grow Fund		(144,992)	13,840	9,066	34,195	(106,024)
Children/Fam Outreach Fund		-	5,000	5,000	-	-
35 Oxford Way Repairs Fund		2,954	-	621	-	2,333
Flowers Fund		-	127	203	78	2
Special Charity Donations		31	792	1,140	450	133
PCC Associated Functions Fund		300	-	26	(21)	253
Total Restricted Funds		(141,707)	19,759	16,056	34,701	(103,303)
Total Funds		(120,885)	129,014	76,422	-	(68,293)

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC would like to use these funds to both commemorate the life of Roger and also support the future work of the church. During 2020, the PCC decided to spend some of the remaining funds on exterior lighting, the remaining half of which has been paid for in 2021.

Holiday Club

Holiday club is one of the core mission activities of the church. Hence, in 2017, Holiday Club income and expenditure was transferred to the General Fund. This fund was unused in 2021 because of only a limited Holiday Club was possible because of COVID restrictions.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. All of these groups have now decided to transfer some or all of their fund balances to the General Fund. Designated funds are maintained to account for the small agreed floats maintained by most of the groups.

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income now comes from free-will offerings specifically for Project Grow, plus small fund-raising activities. There has been some expenditure in 2021 to cover the final costs of the main building works, but mostly it is now used to pay off the loans. For this purpose it is now topped up as necessary from the General Fund.

Children and Family Outreach Fund

The Children and Family Outreach fund represents the restricted grant that contributed to the costs of the children and family outreach work. The grant received from the Hampton Fund was used to offset the salary costs.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold non-missionary rental income from 35 Oxford Way. It is required that this money is set aside to cover the repair costs of the property. During 2021, there were only small repair costs charged to this fund. Note that from August 2021, the property has been rented by a diocese approved missionary person and hence their rent has gone into the General Fund to defray upkeep costs met from the General Fund.

Flowers Fund

The Flowers fund represents church member's donations given to cover the costs of flowers for special services; mostly, Easter, Harvest and Christmas. The fund is topped up as necessary from the General Fund.

Associated Functions Fund

The associated functions fund represented monies raised and expended for community projects affiliated to the church. During 2018, a donation of £300 was given specifically to buy equipment for the older young people's group at the time. In 2021, it was agreed with the donor that this could be used for equipment for the Explorers and Adventurers groups.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2021, funds were raised for Sheepfold, Tear Fund and the Children's Society. These have been input to this Special Charity account for transparency, before then being paid to the charity.

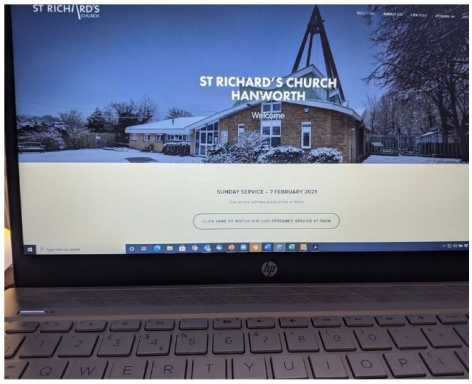
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST RICHARD OF CHICHES

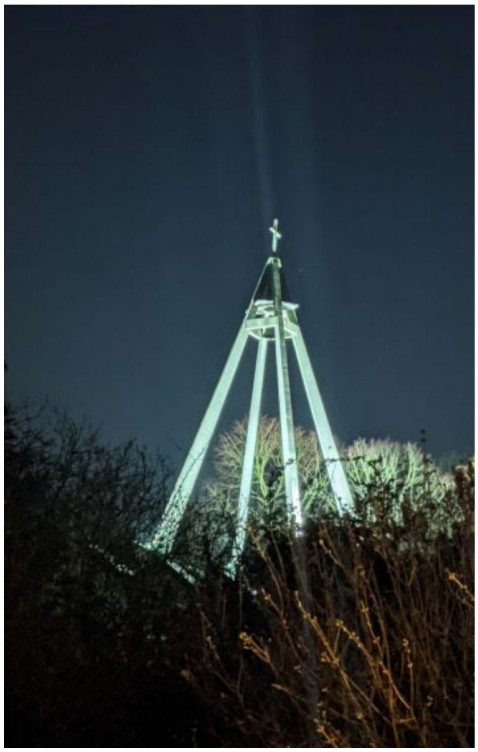
England & Wales - Charity number 1129920

Accounts

ST RICHARD'S CHURCH

Hanworth





Annual Report 2020

Prayer of St Richard

Thanks be to thee, my **Lord Jesus Christ,**
For all the benefits thou hast given me,
for all the pains and insults thou has borne for me.
O most merciful redeemer, friend and brother,
may I know thee more clearly,
love thee more dearly,
and **follow thee** more nearly, **day by day.**
Amen

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ANNUAL REPORT 2020 St Richard's Church, Hanworth

The Annual Parochial Church Meeting is to be held online via Zoom on Wednesday 21st April 2021 at 7.45 p.m.

An Attendance Register will be taken virtually.

Annual Meeting of Parishioners, (AMP)

1. Opening Prayer.

2. Appointment of Churchwardens.

Annual Parochial Church Meeting, (APCM)

1. Welcome

2. Apologies

3. Approval of the Minutes of the AMP and APCM of 22nd October 2020

4. Matters Arising

5. The presentation of the Electoral Roll and the Electoral Roll Officer's report.

6. Elections to PCC

7. PCC Secretary's Report incorporating Proceedings of the Council during 2020.

8. Treasurer's Report

   a) Appointment of the Independent Examiner for 2021

9. Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church for 2020.

10. Children Worker's Report.

11. Director of Music's Report

12. Church Safeguarding Officer's Report.

13. House group Leaders' Report

14. Hampton Deanery Synod Report.

15. Vicar's Report.

16. Election Results (if necessary)

17. AOB

18. Closing Prayer

PCC Membership 2020

Clergy:

Revd Chris Kennedy	Ex Officio, Deputy Chair,	(Until June 2020)
Revd Debs Wignall	Ex Officio, Chair,	(From November 2020)

Wardens:

Julie Adams	Chair, Ex Officio,	(From June 2020)
	Vice - Chair	(from November 2020)
Ron Hudson	Ex Officio,	(Until October 2020)
Emma Hughes	Ex Officio,	(From October 2020)

Elected Members:

Mike Coombes	Deanery Synod, Secretary, (From November 2020)
Jenny Bird (2020)	
Ann Hedges	
Debi Lagor	Electoral Roll Officer
Dave Rayner	Treasurer
Liz Sharpe (2020)	Deanery Synod
Gavin Thomas	
Anita Pinnalawatta (2020)	
Hannah Mitchell (2020)	
Emma Brown (2020)	
Beryl Wittin (2020)	

Forthcoming PCC meeting dates are as follows:
(7:45 pm start): Monday 10th May and 14th June.

Church Employees:

Wendy Rayner	Children’s Worker (From April 2020)
Paul Hughes	Musical Director
Natasa Pedic	Cleaner

Licensed Ministers

Brenda Small	Licensed Lay Minister
John Baggs	Licensed Lay Minister
Revd Danny Wignall	Permission to Officiate (From February 2021)

Minutes of Annual Meeting of the Parishioners and the Annual Parochial Church Meeting in 2020

St Richard's APCM 22 October 2020, on Zoom

Attendees:

Mike & Gill Coombes, Paul & Emma Hughes, Rodney & Carolyn Bourne, Pam Rainbow, Yvonne Mansell, Debi Lagor, Julie Adams, Sheila Dobson, Margaret James, Liz Sharpe, Tina Allan, Wendy Holah, Mike & Jan Reynolds, Tricia Law, Vanessa Hughes, Dave & Wendy Rayner, James May, Hannah Mitchell, Beryl & John Wittin, Emma Brown, Jenny Bird, Mary & Andy Smith, Ann Hedges, Ron Hudson, Brenda Small, Kathleen Attrill, John Baggs

Annual Meeting of Parishioners

1. Opening Prayer – Julie Adams
2. Election of Churchwardens – 2 nominations: Julie Adams and Emma Hughes – duly elected

APCM

1. Welcome – by Julie Adams
2. Apologies – Sandra Bowskill
3. Minutes of 2019 AMP and APCM meeting – accepted unanimously
4. Matters arising – none
5. Presentation of Electoral roll – informal revision, given the exceptional circumstances due to Covid. Changes made: Roy and Ann Kerley, Hazel Scanlon and Hannah Kennedy were taken off, and Anita Pinnalwatta was added.
6. Elections to PCC – Nominations: Jenny Bird, Emma Brown, Hannah Mitchell, Anita Pinnalawatta, Liz Sharpe, Beryl Wittin – all duly elected.
7. PCC Secretary's Report – no comments. Julie Adams thanked Lisa Taylor for all she did as PCC Secretary.
8. Financial Report – Dave Rayner showed a presentation (see slides). Julie Adams thanked Dave Rayner for all his work.
   Appointment of Independent Examiner, Donna Cooksley – approved
9. Churchwardens' report – Ron Hudson said thanks to everyone who has helped in very interesting times. Julie Adams thanked Ron for all his service.
10. Children's Worker's Report – Wendy Rayner thanked all the volunteers who have come back after lockdown to help with groups. Julie Adams thanked Wendy Rayner for starting her role so well and all that she has done.
11. Safeguarding Report – Wendy Rayner and Gill Coombes read out the safeguarding policy 2020 (we re-adopted the 2019 policy, as advised by the Diocese). Julie Adams thanked Wendy and Gill for all their work on safeguarding
12. Deanery Synod Report – Mike Coombes reported the two main items were the Bushy Active project and Deanery Missions. Julie Adams thanked Mike for his work on Deanery Synod and advertised that there is another vacancy for Deanery Synod.
13. Reflection by Paul Hughes (see attached paper). Julie Adams said a big thank you to Paul for all his support and work. Pam Rainbow and Liz Sharpe said thank you to Paul and the team for all they've done.
14. Closing Prayer – by Julie Adams

Electoral Roll Report to April 2021

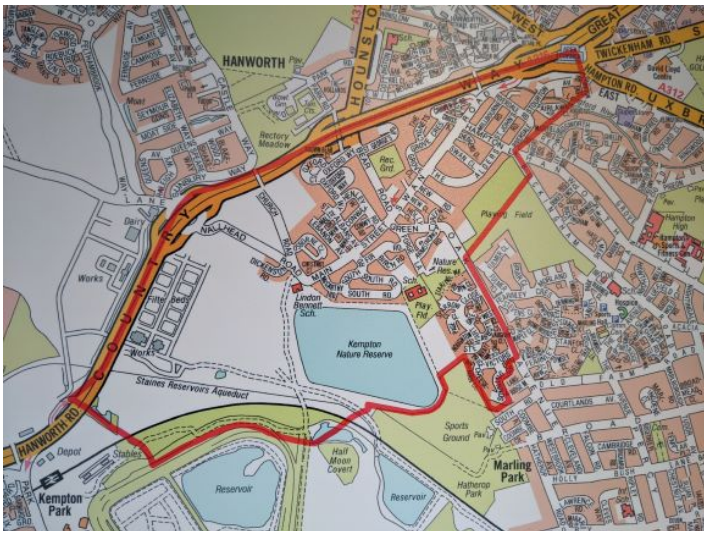
Summary

Date	Total on Roll	Resident in Parish	Male	Female
22/10/20	84	36 (43%)	28 (33)	56 (67)
08/04/21	84	36 (43%)	28 (33)	56 (67)

We welcomed new members onto the roll from 2020: 0

Those who have come off the 2020 roll are: N/A

PCC Secretary's Report



We welcomed Debs to chair the PCC and the committee also appointed Julie Adams as vice-chair, Debi Lagor as Electoral Roll Officer and Mike Coombes as the PCC secretary. The PCC is indebted to Lisa Taylor for the immense job that she did for the church including, but in no way limited to, her role as secretary of the PCC.

We were also sorry to lose Ron Hudson as an excellent Church Warden and a very active operational member of the PCC. Debs formally admitted Emma Hughes as Church Warden alongside Julie Adams. Much of the PCC's key approvals for this abridged report centred on the use of the building under COVID restrictions. The PCC made the difficult decision to close the church for on-site Christmas services restricting the use of the building to funerals and bereavement related family support at the discretion of the vicar and in line with COVID risk assessments approved by the leadership team. It was good for the PCC

to be able to further approve the limited re-opening of the building for some Easter activities including private prayer. The PCC was also pleased to lend its support to an Activate/St Richard's School sport initiative being orchestrated by Chris Kennedy to provide some opportunities for both sport and ministry at the school.

Whilst there has been limited work around the building the PCC has authorised an application for funding to support some post Project Grow remedial works. Other works included electrical testing and repairs which will stand us in good stead for the impending quinquennial building inspection mandated by the CfE. We have additionally lit the spire in recent weeks with help from the Roger Casson Legacy. The PCC is indebted to Paul Hughes for his pivotal role in all of this work and to Wendy Rayner for being our on-site fixer and visitor host for workers.

Oxford Way continues to be a source of continued PCC discussion as we await the visit of a potential tenant. The PCC is very grateful to Beryl and John Witten for continuing to keep the garden in order.

This has been a challenging period for all, and great credit must go to Debs and the leadership team for coming up with ever more creative ways to ensure that COVID restrictions have not stopped the life of the church. This is also a testament to the flexibility of our congregation some of whom perhaps thought that on-line was something that you hung your washing on. It just bears out the truth of the words from 1 Peter 2 verse 5 -

And you are living stones that God is building into his spiritual temple. What's more, you are his holy priests. Through the mediation of Jesus Christ, you offer spiritual sacrifices that please God.

Mike Coombes – PCC Secretary April 2021

Treasurer's Report for 2021 APCM

1. Introduction

This report complements the 2020 Accounts. It focuses on the General Fund, comparing the 2020 figures with 2019 and the 2021 budget. It also gives summary information on the Project Grow fund.

2. General Fund Receipts

Receipts	2019	2020	2021	Comment
Category	Outturn	Outturn	Budget	
Planned Giving (GA)	53,782	50,734	43,124	Reduced by 15% because of people who have left Church or died
Income Tax Recovery	17,145	12,974	12,506	Tax for Q3 and Q4 2020 claimed in early 2021
Planned giving (non-GA)	1,090	744	900	
Plate Collections (GASDS)	2,928	632	700	
Donations - Appeals (GASDS)	689	159	600	
Donations to Charities	1,156	-	-	Charity income goes straight to special charity fund
Other Donations (GA)	5,598	15,355	5,600	
Other Donations (non-GA)	817	417	500	
Events	326	-	300	Assume one modest event in 2021
CCLA Interest	350	93	30	CCLA investment reduced hence interest reduced
Hall lettings - Playgroup	14,200	5,000	10,000	Assume pre-school operates through most of 2021
Hall lettings - Tamils	5,885	3,896	4,000	Assume CLG still restricted in 2021
Hall lettings - Other incl Dance Group	3,944	3,780	3,800	Assume dance school for 2 terms
Bible Notes	115	98	120	
Fees (Funerals)	268	211	250	
Church Group Income	3,444	532	800	Assume Church Groups only get back towards end of 2021
Holiday Club	645	-	600	Assume some sort of modest summer holiday club
Total	112,383	94,626	83,830	

3. General Fund Payments

Payments	2019	2020	2021	
Category	Outturn	Outturn	Budget	
Event costs	249	-	50	Assume one modest event in 2021
Overseas Mission	-	-	-	Assume another year of no payment from General Fund
Secular Charities	-	-	-	Assume all done through Special Charity fund
Common Fund	60,000	55,000	11,000	
Vicar & Reader Expenses	91	941	200	Back to more normal levels in 2021 2020 figure is for vicar advert (counts as sequestration expenses)
Parsonage	426	402	500	
C&F Worker salary	9,161	4,426	6,380	Assume further Hampton Fund £4k grant in 2021
C&F Worker Expenses	639	418	500	
Oxford Way costs	5,818	4,977	5,077	Continue paying loan interest, insurance and utility bills
Church running expenses	5,766	5,469	5,500	
Church Maintenance	642	26,180	1,000	Little maintenance in 2021 given all the work done in 2020
Furnishings & Equipment	310	2,670	1,000	
Church Service Expenses	1,238	1,321	1,300	
Training	764	89	200	Some modest training in 2021
Holiday Club	425	-	400	Assume some sort of modest summer holiday club
Phone, printing & stationery	3,562	3,091	3,000	
Church Groups Expenditure	3,469	1,394	600	Assume Church Groups only get back towards end of 2021
Bible notes & books	232	71	200	
Refreshments	329	205	100	Begin some refreshments late 2021
Hospitality	1,266	25	100	Begin some hospitality late 2021
Cleaner	4,564	1,124	1,500	
Director of Music	5,004	5,004	5,004	
Gifts	842	1,585	-	
Affiliation Fees	561	415	500	
PCC support costs	325	480	550	
Payroll Service Fee	400	200	200	
Bank Charges	-	22	40	Costs of online giving
Total	106,085	115,509	44,901	

4. General Fund Balances

Balances	2019 Outturn	2020 Outturn	2021 Budget	
Transfer from or to other funds	(2,955)	3,367	(35,000)	Transfer to Project Grow 2900 in 2020 and 35000 in 2021 required to pay off CAF loan and first tranche of diocese loan. Transfer in from Oxford Way Designated, Parish Administrator, Holiday Club, and Church Groups' funds in 2020. Small transfer to Flower Fund in 2020 too.
Excess of Receipts over Payments	3,344	(17,516)	3,929	
Needed for 3 months reserve	27,260	28,036	19,975	A quarter of total expenditure including transfers to other funds
Opening Balance	28,683	32,026	14,510	
Closing Balance	32,026	14,510	18,439	
Pre-school Awning Loan	0	2,400	0	Pay back Pre-school Awning loan in 2021
Cash in hand	32,026	16,910	18,439	Should aim to keep at about 3 month reserve in 2021

5. General Fund 2020 Highlights

- Opening balance £32,026
- Income £103,408
    - Includes £6.4k from other funds
    - Includes £10k donation to toilets work
    - Includes £2,400 interest free loan for Pre-school Awning
    - Excludes £4k Hampton Fund grant for Children's Worker post
- Expenditure £118,524
    - Excludes £4,000 in Children's Worker pay charged to Children's Worker fund
    - Includes £26,180 in Church Maintenance now Project Grow has finished, including toilets work, some ceiling work, some decoration, vestry work
    - Includes £2.9k transfer to Project Grow and £115 to Flower Fund
- Over £15k more expenditure than income
- Closing balance of £16,910 – £11k short of enough to cover 3 months' worth of expenditure

6. General Fund Budget 2021

- Opening balance £16,910
- Income £83,980
    - Planned giving projected to drop by 15% because of people who have left or died
    - Includes the gift aid recovery from Q3 and Q4 2020
    - Assumes hall hire income improves but not yet to normal levels
- Expenditure £80,051
    - Includes £35k transfer to Project Grow to pay back loans
    - Common Fund drastically reduced from £55k to £11k
    - Assumes Church Maintenance and Equipment will only cost £2k
    - Does not include costs that will be met by £8.5k grant from the diocese for brickwork restoration, store ceiling and new floor cleaner
- Nearly £4k less expenditure than income
- Projected closing balance of £18,439 – nearly enough to cover 3 months' worth of expenditure.

7. Project Grow 2020 Highlights

- Opening balances £148,993
    - Included £180,000 loans, £110k interest free, £70k CAF
- Income £22,622
    - Almost all regular giving and income tax recovery from gift aid
- Expenditure £167,610
    - Includes AV, alarm, partition, carpet, chairs, some ceiling works, some decoration
    - Includes £35k paid to CAF, £31k coming off the capital, the rest is interest
- Carried forward balance £4,005
    - Includes £148,997 in loans, of which £38,997 is with CAF
    - Note the £10,200 designated fund was moved to restricted
    - We continue to pay back the loans as this balance grows, topped up from General Fund as cash flow allows, keeping enough in 2021 to cover the 5% retained building costs less compensation for the damaged boilers, estimated at £7k

8. Summary

General Fund

- Hall Hire income badly hit by lockdown
- We had enough to meet Common Fund pledge for 2020, £55k compared to £60k for 2019, but have had to reduce Common Fund pledge to just £11k for 2021
- Church Maintenance has cost a lot this year, leaving some bigger items requiring grants if they are to go ahead – but happily the diocese has granted us an £8.5k grant to cover brickwork restoration, store ceiling and a new floor cleaner
- Pledged income is expected to reduce by 15% in 2021 because of members who have died or left the Church
- We plan to pay off the £2.4k awning loan in 2021

Project Grow

- We are totally reliant on the loans but we are paying these off at only half the rate expected before the impact of lockdown
- We now expect to pay off the CAF loan and the first tranche of the diocese loan by the end of 2021
- We need to find ways to increase income to pay the loans off more quickly

9. Thanks

I’d like to give warmest thanks to:

- Vanessa Hughes – book-keeper
- Helen Ballentine – for counting and banking with Vanessa.
- All regular givers, especially those giving through Parish Giving Scheme as that enables us to receive the Gift Aid every month alongside the giving itself.

- Our independent examiner, Donna Cooksley, who was amazingly helpful and patient as we got the accounts checked, corrected and signed off despite lockdown, and who has agreed to examine the 2020 accounts shortly after the APCM.

Dave Rayner,
Treasurer

Church Wardens' Report including a report on the Fabric, Goods and Ornaments of the Church

Since our last APCM in October 2020, we have welcomed our new Vicar Revd Debs Wignall, and we are thankful that she has already made a great start in the parish.

We are grateful to Ron Hudson for his time as Churchwarden; he stood down in October and we welcomed Emma Hughes as our new Churchwarden.

Having resumed worship services in the building in September, we decided once again to cease just before Christmas, as the Covid rates surged, and have been meeting online since then, with limited services taking place in the building (and outside where possible) during Holy Week. We are committed to keeping people safe and worshipping in a Covid-secure way. With the new strains of the virus being transmitted so much more quickly and easily, the best way to keep people safe has been to avoid physically meeting. But we are committed to staying in contact as a church family, through regular Zoom meetings and Debs has been fantastic at keeping in touch with those unable to get online, through weekly letters and regular phone calls.

We are incredibly grateful to Paul Hughes and Wendy Rayner, for arranging lots of maintenance work on the building.

Paul has organised electrical remedial work, electrical work identified as required in the last Quinquennial inspection, and for the spire to be lit. This is now a beautiful presence shining over the community. He also arranged for security lights to light the car park at night, providing important security for building users when it is dark; we are waiting for the electrician to provide an extra light or two to improve this further.

Paul has also organised for Virgin Media to be installed (to improve the Wi-Fi connection); the previous telephone number has been imported to Virgin Media, and our previous PlusNet contract has been cancelled. James Woodhead (our electrician) is going to quote to wirelessly relink the office telephone to the vicarage. The physical telephone cables between the church and vicarage over the car park were damaged during the building works and will be removed. In the course of our fixed wire testing and remedial work it has been recommended that we make plans to replace and consolidate the fuse boards as replacement parts for our current units are

hard and costly to find. We are encouraged to plan for this as part of our ongoing maintenance of the building.

Wendy has had shelving put into the craft supplies cupboard, removed mould from the vestry cupboards (and removed the mouldiest cupboard), had new shelving put in the stationery cupboard in the vestry (which was bowed), redecorated the vestry, which looks amazing, and repainted the kitchen.

The area outside the prayer window has been reseeded with grass seed. Plans are afoot to make this into a more practical area for quiet reflection and outdoor social gatherings.

We have also organised some work on a few faulty doors, including installing an 'engaged' lock on the door to the former gents' toilet, allowing us to remove the internal cubicle door to allow more light to come through. We have also had the guttering checked and are trying to organise tree trimming and PAT Testing before our Quinquennial inspection on 3rd June.

We tried to obtain funding for installing ceilings in the chair store cupboard, but a previous application was unsuccessful. Thanks to Dave Rayner for his help in submitting a funding application to the Diocese for this, and also to clean the church brickwork and purchase a new floor cleaning machine (the current machine keeps breaking). We were successful in obtaining £8500 for these works and hope to have them completed in the next few weeks.

Snagging points following roofing works have now been resolved and we have received the building manual. We await the final certificate and valuation.

Thanks to Beryl and John Wittin for all the work they do on maintaining the church and Oxford Way grounds, and to Natasa Pedic for all her hard work keeping the building clean.

There are two major pieces of work which still need doing, but we do not currently have the funds to carry them out: replacing the tired hard flooring throughout the building (estimated cost £15000-£20000) and resurfacing the unevenly surfaced car park (estimated cost £20000-£25000).

Julie Adams and Emma Hughes
(Churchwardens)

Children's Worker Report

From October until December 2020 both The Explorers group and Sunday Clubs were able to meet face to face until the second lockdown. Both groups were averaging ten children.
Since the second national lockdown began, we have endeavoured to keep our children connected to each other and the St Richard's family.

Throughout our Sunday worship we have included contributions from the

children through readings and prayers. The children have been brilliant at reading to camera and have participated in some memorable special services including Deb's Induction, the Children's Nativity and the Mothering Sunday service. We have also trialled a couple of live Zoom services for all ages and we will continue to establish these in our pattern of worship.

The Explorers group has continued on Zoom throughout the second lockdown. Between January and Lent, the group completed a series on Jesus's miracles. They then went onto working through the SHAPE course. The group has enjoyed connecting with each other, sharing news, playing games and teaching me how to use all the different features of Zoom.

The St Richard's Bake-off online events have been a joyous way of connecting with families during the lockdown period. So far, we have made biscuits, pancakes and Easter nests and look forward to the next showstopper challenge.

We have continued to strengthen our partnership with St Richard's School and Debs, and I have delivered assemblies for use within the school. Our Remembrance Day reflection was also delivered to our other local schools. In December I had the great pleasure in visiting St Richard's school and St Richard's Preschool to make Christingles with all the children.

We have reached out to our wider community during the Easter period. I had a lovely time visiting the 3rd Hanworth Beaver group retelling the Easter story and making an Easter craft on Zoom with them. We delivered Easter colouring sheets and sunflower seeds to all the children at St Richard's Preschool. We delivered 36 Easter bags to 60 children who have links to the St Richard's church family.

I would like to thank Debs for her support and encouragement as we work together to keep our children's ministry thriving at St Richards. I would like to thank Paul Hughes for his continued support on the tech side, recording, editing and adding his own brilliance to our online services and assemblies. I would also like to thank the parents and the church community in supporting our children to be involved and ensuring they feel included in the life of our church. Finally, I would like to thank the children for being such a pleasure to work with and who teach me something new each time I meet them.

Wendy Rayner, Children's worker.

Reflection on Lockdown

When we went into Lockdown the first time, I was in year 5. I missed out on doing one of my favourite topics Space. We went into Lockdown thinking we

might be back in a month or something. I really liked my year 5 teachers'; I wouldn't be taught by them again. I missed out on visiting my new year 6 teacher and my new classroom like we would usually do. When we did return in September everything was very different. The windows were open all the time even if it was cold. We could only play in one section of the playground and only in our class bubble, so I couldn't play with Martha. In year 6 we are given jobs to help around the school, but we can't do any of these jobs because of covid. We had to wash our hands lots of times during the day and we all have to sit facing the front. We haven't had any of our after-school clubs or choir. As we are in year 6, we should go on a week-long trip with our class, our trip has been moved twice and we still don't know if we can go or not.

Home schooling is another tricky thing. It is very easy to get distracted from work when you are home. It's stressful to get it all done without the teachers help. Sometimes the technology doesn't work or is frustrating. I have to set timers on my phone, so I get to all the right zoom meetings at the right time. Sometimes my parents don't know how to help as I learn it differently than how they learnt. Sometimes when the parents are both at work, we have to do stuff by ourselves and there isn't much to do.

Being at home can be fun. I don't have to get up so early. At the weekends it can be hard because we can't go to many places and during the winter, we have been stuck indoors a lot. It is hard not seeing my friends. I can facetime some of them. I don't have my friend Evie's phone number as she only started at our school this year and neither of us had phones, so I haven't been able to talk to her through this lockdown. I miss playing with my friends and chatting. I miss meeting them in the park, having sleepovers and seeing them at parties.

We had our 11th birthday during the second lockdown, and it was the worst, but I did get my iPhone. It was nice that my family came to see me and Martha on our doorstep, but it wasn't quite the same as our usual family party. We couldn't celebrate with any of our school friends which was sad. T hen we heard we would have to stay at home for Christmas which was even more sad. We missed visiting our family and sharing meals. Martha didn't get any Brussel sprouts as no one else in our house likes them, but Nanny always cooks them for her. I was sad that I didn't get any of my Aunty Carol's Christmas mushroom ring and Paul's roast potatoes they are special things that I love at Christmas. I missed doing a nativity in church on Christmas eve. I missed visiting Hampton Court on New Year's Day with Hannah and Paul and Emma.

I have been on screen a lot. All of my usual activities have been on zoom. I have my saxophone lesson on zoom, and I had to record my grade 3 exam rather than do it in person which was hard. Before the first lockdown I was playing in a small wind band which was really helping me listen to others playing and counting lots. I don't know when I might get to play in a band again and if any of my friends will still be there when I do. I have had to do

my stagecoach lessons on Zoom including my group singing lesson which is very hard to do on zoom. My Lamda exam was cancelled in March last year 2 weeks before I was due to do it after spending 5 weeks learning my pieces by heart. It was then rearranged in September with 3 weeks' notice, so I had to relearn it very quickly. We have Guides on zoom. Martha, and I made our Guide promise on zoom, we would have liked to do it in person. No guide camps or days out this year but we have managed to do lots of work and badges at home.

In September me and Martha are going to secondary school. We hope that we can visit our new school in the summer term. We hope that when we get to Bishop Wand that things will be a bit more normal, and we can experience school in a more normal way. Most of all we would like to see our friends and family and not have to worry about how far we are apart or how many of us there are in one house. I want covid to be over soon so I can see and be with everyone I love.

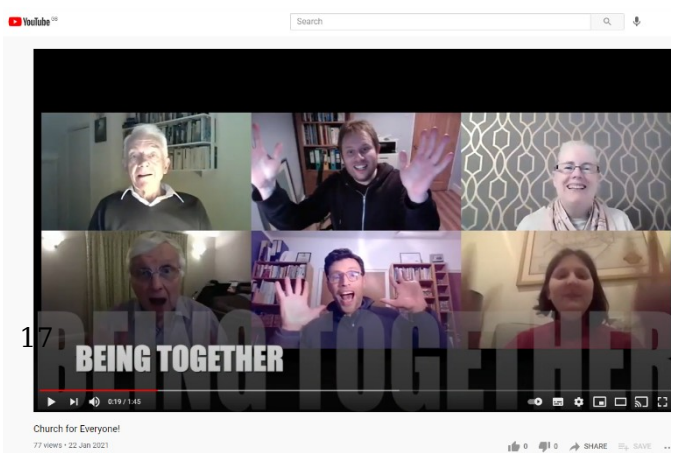
Jasmine Rayner,

(Age 11)

A note from the piano player…

It feels strangely like many, many months since our last APCM, and – conversely – as if it were only yesterday. Asked to write something for tonight's meeting, in many ways I feel I have little to report on. In my role as 'Director of Music' (2021 marks my twentieth year in the post), it's certainly been a quiet time, in more ways than one. But there has been growth and many green shoots in church life which we have to celebrate.

On your behalf, I'd like to thank Debs for her faith, enthusiasm and care since joining us in November, and for her time and encouragement especially for the staff team between her appointment in the summer and her Collation in the autumn. Two of the things which we reflected would become a real focus at the last APCM in October were 'people' and 'community.' They has always been important – and the ways which God has been at work through so many of our church family in connecting with and caring for each other in these testing times has continued magnificently. Much of this takes place quietly – but that quiet Godly care, friendship, encouragement offered is vital, and we are very blessed as a family to have welcomed Debs for whom this is such a priority. She also happens to be hugely gifted at getting alongside people wherever they are in their faith or journey, as many of you will know personally. Starting a new role in the middle of a pandemic is challenging and restrictive, yet the impact Debs has made on us as a family and community during this short time – still less than six months – is immense. We are very blessed.



Thank you all for the continued ways you have embraced 'digital'

church, despite the challenges and frustrations technology sometimes brings. Going forward it's inevitable and appropriate that we don't merely return to church being what it was but seek to make use of the technology so many of us have become adept at to be family and community in new ways which can make better use of time and reach more people. It's something we will continue to explore and will likely figure heavily in our planning for the future. There's still much we can learn, and as we do so we change and grow. As we reflect on the ways that many of us can meet for worship, prayer and fellowship, a quick word of thanks to all of those who have contributed to our online services and activities this year. A special note of thanks to Mike Coombes for starting to lead us in Morning Prayer online over the last few months.

As we continue to edge cautiously closer to 'normality', let's continue to look out for and be thankful for the 'small things'. There are lots of things we'd like to do, lots of things we miss, but God is still at work - sometimes in the things which we might be tempted to write off as mundane or insignificant, or things we mightn't even notice at all.

Sometimes God speaks loudest when we're quietest.

Paul Hughes

House group Leaders' Reports

Monday Morning House Group

At present we are a group of 8 more mature (not at all old in mind) ladies who have had various members up to about 12 and at times have been of mixed gender. We always welcome new members and value the support through talking and prayer that we give each other through the highs and lows of life. Anything personal discussed in the group is always kept confidential.
Our group have been meeting for many years and we decide between us what we will study etc. Prior to Covid we were studying Luke and for many months met on Zoom sporadically to have a catch up and share concerns and to pray. In October last year we started to study on Zoom having got used to it and continued with the series on Luke and in January followed a short weekly series on Ephesians to link with the Sunday sermons. Following this we did the SHAPE Lent series and did our final Luke study after the Easter break.
We generally now meet weekly again still via Zoom and our new study is to be Christian Character from Scripture Union. We are looking forward to being able to meet in person again.

Tricia Law

Monday Evening House Group

The Monday Evening House Group meets weekly from 8 to 10 pm on Monday evenings apart from during major school holidays. Sometimes when our

meetings clash with PCC meetings, the non-PCC members meet for a prayer meeting without a bible study. However, our normal pattern is to have about an hour of bible study followed by an hour of sharing prayer concerns. Dave Rayner usually leads the bible studies and Elaine Whittle usually brings all the prayer concerns together into a closing prayer.

We are a mixed gender group with quite a wide age range and always welcome new members whether on a short or long-term basis.

Pre-COVID we met in members' homes, but since March 2020 we have met on Zoom. Once restrictions allow, we'd love to get back to meeting in people's homes again, possibly with the option of some joining us online if they prefer. We have a WhatsApp group for sharing prayer concerns among members, thereby providing a prayer chain.

Over the past year or so we have done series on Luke's Gospel, Prayer, Ephesians and SHAPE. We expect our next series to be on Acts.

Dave Rayner

Tuesday Evening House Group

We are a small group of 7 Ladies (but with room for more). We meet on Tuesday evenings from 8m to 9.30pm. We all bring so many different things to the group. Gill Coombes is my sidekick and helps run our group. We support each other through prayer and keep in touch through each week through what's app.

Before Lockdown we would meet in members' homes and enjoy a cuppa and chat and sometimes we have home-made cakes (yummy). We have enjoyed a wide variety of bible studies together including James, Women of the bible, Sheila Walsh it's ok not to be ok.
Just to name a few. We also have an evening out sharing good food and drink together.

Lockdown hasn't stopped us. The only difference is we are all in the comfort of our own homes. All of us learning the new world of Zoom! And still enjoying a cuppa together.

Julie Adams & Gill Coombes

Thursday Evening House Group

Our house group used to meet on the 2nd & 4th Thursdays and if there was a 5th one, we did that as well from 7.30. till 9.00.pm. Leadership is shared between me and Liz who is a member of St. George's Church. When lockdown came Liz and I decided to suspend house group as some of our members did not have a computer and we felt it was unfair to carry on and leave people out.

So since last March we have, without fail, telephoned each other to keep in touch and occasionally, doorstep chats! Upon speaking to Liz this week, she said that although we are not studying as a group should, she felt that our friendships have deepened because although we chatted before our group study, it was never in as much depth as we do now, we each other.

All our members are hoping at some point to resume later this year when hopefully we can meet in safety.

Beryl Wittin

Safeguarding Report October 2020 – April 2021

No Safeguarding concerns have been reported during the period of time since the last APCM.

We have undertaken a review of all roles which require Leadership Safeguarding training and have begun the process to ensure all those who require such training have renewed, completed, or are working towards completing that training.

Leadership training has been completed by Wendy Rayner and Gill Coombes.
Leadership training had been refreshed by Emma Hughes, and by Debs Wignall prior to her arriving at St Richard's.
Leadership training has been booked by Paul Hughes and Julie Adams.
All PCC members have completed the Basic Safeguarding training or are covered by previous in-date training.

Since the last report we have completed the conflict-of-interest flow chart and agreed the Safeguarding policy for 2021. We have displayed helpline advice posters within the church building and created a designated Safeguarding notice board which provides information and contact details for those to contact with safeguarding concerns. These actions are the completion of the 2020 safeguarding audit action plan.

Risk assessments pertaining to church services are completed by Debs Wignall.
Risk assessments for groups will be reassessed by a member of the Safeguarding team as groups restart. The team will also meet with volunteers to ensure:

- they know the responsibilities and duties of their role and who they report to.
- that they have agreed to the code of conduct, including the digital charter.
- that training requirements including Safeguarding are completed.
- that all volunteers have a current DBS in place.

We have set up an email where Safeguarding concerns can be reported, and it monitored by the Safeguarding team.
(safeguarding@strichardshanworth.church)

We are now part of an area Safeguarding forum with other local churches in which we can share experience, expertise and advice.

In the autumn term we plan to dedicate one Sunday Service to Safeguarding. We will communicate our commitment to safer churches for all those who attend our groups and ministries.

Wendy Rayner and Gill Coombes
Church Safeguarding Officers.

Hampton Deanery Synod Report

There have been two Deanery Synod Meetings since the last APCM attended by Debs Wignall, Liz Sharpe and Mike Coombes**.**

23rd November 2020
Bishop Graham presented his 2030 vision for 'Every Londoner to encounter the love of God in Christ'. Three strands identified were - Confident Disciples, Compassionate Communities and Creative Growth.

23rd February 2021
This is an extract from the Deanery Synod notes with many thanks to Anne-Marie Philp,

The Revd Canon Miles Baker reported that clergy training had continued during the pandemic.
The Diocese position was very encouraging with:
• 50 new Curates (20 female and 30 male)
• 63 Ordinands in training from Kensington (21 female and 42 male)
• 37 potential candidates on discernment

The new clergy at the meeting who introduced themselves included:

• The Reverend Canon John Kafwanka K, St Augustine, Whitton.
• The Reverend Debs Wignall, St Richard, Hanworth; and
• The Reverend Donna Williams, All Saints, Hampton.
Two other new Clergy are:
The Reverend Rachel Bedford and The Reverend Dave Cokayne, Curate, both from St Stephens, Twickenham.

There was also the Ministry Experience scheme where young people who were seriously thinking about an ordination route could reside in a Parish and get some experience of ministerial life.
The Diocese had many wonderful Licensed Lay Ministers and Miles' hope was that more of them would step forward in the future. Miles ended by

commenting that there were reasons to be optimistic and next steps included being more diverse, flexible and adaptable. Clergy could ask and invite people to have a go.

Chris Kennedy updated on Activate and added they had contacted 2 schools and 7 sports clubs to date but not any churches, due to the pandemic. Chris flagged up the Wellbeing Journey Course (an 8-week course) they would be running starting on 4 March 2021. More information could be found at https://wellbeingjourney.org/

The Common Fund had experienced a difficult year with Hampton Deanery down 9% against a Diocesan average of an 8% drop in offerings. 2021 is currently looking worse with the Hampton Deanery offerings down 15% down overall.

Liz Sharpe and Mike Coombes, Deanery Synod Reps.

Vicar's Report

What a privilege to be writing my first APCM report as your new vicar, five months after beginning here. Danny and I are very thankful for your welcome in such extraordinary circumstances!
Even though only a few months have elapsed since last year's Covid-delayed APCM took place in October 2020, I hope that as you have read this report you will have been amazed and thankful for the ongoing life and ministry of our church.
I know that you will want to thank Paul, Wendy, Emma, Julie, Dave, John, and Brenda for all that they have contributed. Building project management, financial stewardship, prayerful pastoral ministry including funerals with heart-breaking Covid- restrictions, development of digital church, video assemblies, growing social media engagement, and lots of phone calls, zoom meetings and door-step conversations.
I am personally thankful to each one for their wisdom, willingness to listen to and question me, their encouragement and most of all for their love for this family of St Richard's.
I also want to highlight our House group leaders. During this last year, they have faithfully led and enabled their House groups to remain connected, to provide a space for prayer, Bible Study, and support. I am very thankful for all that they do. I hope that many more of us will join small groups of one sort or another over the coming year. Let me know if you are interested. There is also space to join our existing groups.

Behind the scenes Gill Coombes has been working with Wendy to develop our Safeguarding provision. Mike Coombes became our PCC Secretary, doing an excellent job producing minutes from Zoom PCC meetings. Vanessa Hughes continues to support Wendy every week with our Explorer's group. Beryl and John care for our grounds. Our PCC has met monthly which has been so significant during this time. Thank you, all of you.

I know that when we thank people by name, it is easy to forget someone! So, let me say a thank you to all of you for the many ways in which you have continued to demonstrate Jesus' love to those you have been able to connect with. Those little acts of kindness, those smiling eyes above the face mask in the post office queue, those stories and jokes shared over a zoom cuppa, the courage, (and patience!) to engage with technology, every time you have prayed, every time you have listened to a front-line work colleague, helped a neighbour. Thank you.
In January I introduced our verse for the year for 2021:

Trust in the LORD with all your heart;
do not depend on your own understanding.
Seek his will in all you do,
and he will show you which path to take.

I need to pray these words daily, to ask God the Holy Spirit to enable me to live them. This last year we have learned in a deeper way to trust in God, not to depend on what *we* think, to seek to follow Jesus in everything and then with Faith to take the next step. In the last year I have made lots of decisions, some under extreme time pressure that were never anticipated as part of my training! I know that is true for some of you too.

There is no substitute for gathering to worship in our building. We have all missed the opportunity to do that. It has been a necessary sacrifice for the sake of others. As we begin in the next few weeks, first mid-week and then later, on Sundays to gather again, let us continue to explore being church in our gardens, our homes, in small groups, as families, scattered yet united. Trusting God, following Jesus each step of the way.

I am thankful for the partnerships we already have with Church of the Living God, with St Richard's Pre-School and with St Richard's Primary School and look forward to those developing.

I am excited for all that is ahead, and I also want us to live in the present, not missing anything that God is doing in our midst, as we continue to explore how our church will build on all that has gone before to be a beacon of growing HOPE.

Debs Wignall, Vicar,

April 2021

Parochial Church Council of St. Richard of Chichester, Hanworth

Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Receipts	1				
Voluntary Income	1a	81,016	23,175	104,191	173,621
Activities for generating funds	1b	-	1,167	1,167	49,066
Income from investments	1c	93	51	144	350
Income from church activities	1d	13,745	-	13,745	29,326
Other incoming resources	1e	-	-	-	-
Total Receipts		94,854	24,393	119,247	252,363
Payments	2				
Church activities	2a	117,826	142,120	259,946	385,473
Costs of generating funds	2b	-	-	-	249
Governance costs	2c	702	-	702	725
Other payments	2d	-	-	-	-
Total Payments		118,528	142,120	260,648	386,447
Excess of receipts over payments		(23,674)	(117,727)	(141,401)	(134,084)
Transfers between funds	12	(13,215)	13,215	-	-
Changes in liabilities		2,400	(30,865)	(28,465)	138,374
		(34,489)	(135,377)	(169,866)	4,290
Cash and banked funds on 1 January	11	57,711	142,940	200,651	196,360
Cash and banked funds on 31 December	11	23,222	7,563	30,785	200,651
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	(36,889)	(104,512)	(141,401)	(134,084)
Funds b/fwd @ 1 January 2020	12, 13	57,711	(37,195)	20,516	154,600
Funds c/fwd @ 31 December 2020	11, 13	20,822	(141,707)	(120,885)	20,517

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		9,633	4,083	13,716	153,726
Short term deposits	8	13,589	3,479	17,069	46,925
		23,222	7,563	30,785	200,651
Liabilities					
Other Creditors	9	-	272	272	134
Loans	10, 11	2,400	148,997	151,397	180,000
		2,400	149,269	151,669	180,134
Net Current Assets / (Liabilities)		20,822	(141,707)	(120,885)	20,517
Total Net Assets / (Liabilities)		20,822	(141,707)	(120,885)	20,517
Represented By					
Funds					
Unrestricted		20,822	-	20,822	57,711
Restricted		-	(141,707)	(141,707)	(37,194)
		20,822	(141,707)	(120,885)	20,517

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	50,734	12,153	62,887	68,866
Income tax recoverable on Gift Aid	12,974	3,369	16,342	23,421
Non Gift Aid free will offerings	744	530	1,274	3,503
Plate collections	632	-	632	2,749
Sundry donations & legacy	15,931	3,124	19,055	10,082
Grants	-	4,000	4,000	65,000
	81,016	23,175	104,191	173,621
b) Activities for Generating Funds				
Project Grow fundraising	-	1,167	1,167	48,740
Functions & events	-	-	-	326
	-	1,167	1,167	49,066
c) Income from Investments				
CBF deposit interest	93	51	144	350
	93	51	144	350
d) Income from Church Activities				
Church hall letting	12,676	-	12,676	24,029
Bookstall	98	-	98	115
Fees - weddings & funerals	211	-	211	268
Church activities income	760	-	760	4,268
Holiday club & youth mission	-	-	-	645
	13,745	-	13,745	29,326
e) Other Incoming Resources				
PCC associated funds	**-**	**-**	**-**	**-**
	-	-	-	-
Total Receipts	94,854	24,393	119,247	252,363

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	-	-	1,700	Sheepfold
	Relief & development agencies	-	216	216	21	Tear Fund
	Home missions & church societies	-	261	261	126	Children's Society
	Secular charities	-	216	216	440	Shooting Star Hospice
	Gifts	1,585	-	1,585	842	
	Total Donations	1,585	693	2,278	3,129	
	Diocesan Common Fund contribution	55,000	-	55,000	60,000	
	Vicar, Curate and Reader's expenses	-	-	-	91	
	Sequestration Expenses	941	-	941	-	
	Children Worker's salary	4,426	4,000	8,426	14,161	
	Children Worker's related expenses	418	-	418	639	
	Parish administrator's salary	2,048	-	2,048	812	
	Training & associated literature	89	-	89	764	
	Total Staff Related Costs	62,922	4,000	66,922	76,467	
	Upkeep of church services	1,321	300	1,621	2,790	
	Church activities expenditure	1,845	-	1,845	4,305	
	Youth Mission & holiday club	-	-	-	425	
	Total Church Activities Costs	3,166	300	3,466	7,520	
	Church running expenses	5,469	-	5,469	5,766	
	Fees - cleaning/organist	6,128	-	6,128	9,568	
	Expenditure on bookstall	71	-	71	232	
	Web site, affiliation fees & literature	415	-	415	599	
	Printing, stationery, telephone, etc	3,091	-	3,091	3,562	
	Total Church Running Costs	15,174	-	15,174	19,728	
	Church maintenance	26,930	-	26,930	642	
	Vicarage costs	402	-	402	426	
	35 Oxford Way costs	4,977	519	5,496	7,490	
	Furnishings & equipment	2,670	-	2,670	310	
	Total Maintenance Cost	34,979	519	35,498	8,869	
	Project grow expenses	-	136,608	136,608	269,760	
	Total Church Activities	117,826	142,120	259,946	385,473	
b)	**Costs of Generating Funds**					
	Functions & events	-	-	-	249	
c)	**Governance Costs**					
	Payroll Service Fee	200	-	200	400	
	PCC support costs	480	-	480	325	
	Bank Charges	22	-	22	-	
	Total Governance Costs	702	-	702	725	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	118,528	142,120	260,648	386,447	

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

3. Accounting Policies:
   - The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 using the Receipts and Payments basis.
   - Unrestricted funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purpose of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.
   - Restricted funds represent donations or grants received for a specific purpose. These funds may only be expended on the specific purpose for which they were given. The nature of particular funds is disclosed in more detail in Note 12 to the financial statements.
   - Fixed Assets - All expenditure incurred during the year on consecrated or beneficed buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure. Individual items of equipment are written off to the receipts and payments account when the asset is acquired.

4. Receipts: There have been delays in making gift aid claims for Q3-Q4 (Jul-Dec) donations eligible for gift aid not made through the Parish Giving Scheme. These will be claimed in early 2021.

5. As in 2019, donations and appeals income has been included in Sundry donations.

6. As in 2019, PCC associated funds expenditure has been shown under Church activities expenditure.

7. Fixed assets are not depreciated under receipts and payments accounting.

8. Short term deposits reflect money held on deposit with the Central Board of Finance of the Church of England.

9. The only amount shown in Other Creditors is money owed to the diocese for funeral fees.

10. The Project Grow Loans are from four sources all restricted for use for Project Grow: £100k from Church members advanced on an interest free basis; £10k from the diocese again interest free; and what was originally £70k from CAF at 6% interest – this reduced to £38,997 by the end of 2020. Each loan is subject to a loan agreement. The CAF loan is to be repaid first, then the diocese loan, then the £100k loans from Church members.

11. In addition, we have received a further interest-free loan of £2,400 to pay for the pre-school awning. This loan applies to the General Fund. The aim is to repay it by the end of 2021.

12. This year, many very old legacy issues in the Financial Accounting System have been rectified. Most of these corrections had no effect on the balances brought forward; they just ensured that the assets and liabilities report run off the system would match to the version required in these accounts. However, one correction to an incorrectly entered adjustment transaction made on 31 December 2012 did result in a reduction of £1.52 in the balances brought forward. As a result, the balance brought forward in the 2020 accounts do not quite match the balance carried forward as reported in the 2019 accounts. See the red flags on the adjusted figures on page 1.

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

13. Analysis of Fund Movements

	Notes	Fund B/fwd £	Income £	Expenditure £	Fund Transfers £	Fund C/fwd £
Unrestricted Funds						
General Fund		32,026	94,626	115,509	3,367	14,510
Roger Casson Legacy Fund		6,511	-	750	-	5,761
Parish Administrator Fund		3,152	-	2,048	(1,105)	-
Holiday Club		1,000	-	-	(1,000)	-
Project Grow		10,200	-	-	(10,200)	-
Men's Supper Club		433	50	51	(100)	332
Friends of St Richards		152	65	72	(120)	25
Scramblers		40	-	-	-	40
Little Stars		-	-	-	-	-
Explorers		40	-	-	-	40
The Hub		92	113	98	(57)	50
Lunch Club		14	-	-	-	14
Coffee Morning		50	-	-	-	50
Oxford Way		4,000	-	-	(4,000)	-
Total Unrestricted Funds		57,711	94,854	118,528	(13,215)	20,822
Restricted Funds						
Project Grow Fund		(41,207)	19,722	136,608	13,100	(144,992)
Children/Fam Outreach Fund		-	4,000	4,000	-	-
35 Oxford Way Repairs Fund		3,473	-	519	-	2,954
Flowers Fund		145	40	300	115	-
Special Charity Donations		95	630	693	-	31
PCC Associated Functions Fund (Hub)		300	-	-	-	300
Total Restricted Funds		(37,194)	24,392	142,120	13,215	(141,707)
Total Funds		20,517	119,246	260,648	-	(120,885)

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

Unrestricted Funds

General Fund

The general fund represents funds for the general use of the PCC. It reflects all the funds available to the PCC, other than those designated for another purpose by the PCC or restricted by donors.

Traditionally the PCC has kept a cash balance sufficient to cover expenses for 3 months to cope with a drop in the level of giving or some unforeseen expenditure.

Roger Casson Legacy Fund

The Roger Casson legacy fund was set up to hold the legacy from the estate of the late Roger Casson. The PCC would like to use these funds to both commemorate the life of Roger and also support the future work of the church. During 2020, the PCC decided to spend some of the remaining funds on exterior lighting, only half of which has been paid for in 2020.

Project Grow Designated Fund

This fund was set up in 2017 by transfer of £25,000 from the Roger Casson Legacy Fund. The aim is to use this fund to support the cash flow of Project Grow provided that the funds are not required to support the General Fund. At the end of 2018, £15,700 was transferred to the General Fund. During 2020 the remaining funds were moved to the Project Grow Restricted fund to help pay off the loans.

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The parish administrator fund represents a one-off gift from a church member. The PCC decided to use this gift (with gift aid received in 2018) to cover the cost of the parish administrator over a 2-year period. The original parish administrator started work in December 2017 but resigned in early 2019. Hannah Kennedy was eventually appointed to the role in 2020 and the funds were sufficient to cover the role until August 2020. Thereafter, the residue was transferred to the General Fund.

Holiday Club

Holiday club is one of the core mission activities of the church. Hence, in 2017, Holiday Club income and expenditure was transferred to the General Fund. During 2020, the retained £1,000 was transferred back to the General Fund.

PCC Associated Funds (Church Groups funds)

Following discussion, the PCC felt that the income and funds held by the various groups of St Richards Church are by nature designated, rather than restricted, as the groups are part of the core mission of the church. Hence the funds of active groups were transferred from restricted funds to designated funds in 2017. Most of these groups have decided to transfer some of their remaining fund balances to the general fund. Designated funds are maintained to account for the agreed floats maintained by most of the groups, whereas Men's Supper Club maintains an agreed reserve in its designated funds.

Oxford Way Designated Fund

The PCC decided to set aside £500 per quarter, to provide a reserve to cover any significant repair costs on the property, particularly resulting from the quinquennial inspection. This fund is separate from the restricted fund as it does not have the same restrictions applying to its use. However, in 2020, the money in this fund was transferred back to the General Fund.

Restricted Funds

Project Grow Fund

The Project Grow fund represents funds that have been donated to provide for the church building project. Income comes primarily from free-will offerings specifically for Project Grow, fund-raising activities, and various grants and large donations including those from other Churches in the Deanery. There has of course been significant expenditure in 2020 to cover the final costs of the main building works, and thereafter the fund has been used to pay off the loans.

Children and Family Outreach Fund

The Children and Family Outreach fund represents the restricted grants that contributed to the costs of the children and family outreach work. The grants received were used to offset the salary costs.

35 Oxford Way Repairs Fund

The 35 Oxford Way Repairs fund was set up to hold the rental income from 35 Oxford Way. It is required that this money is set aside to cover the repair costs of the property. During 2020, there were only small repair costs charged to this fund.

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The Flowers fund represents church member's donations given to cover the costs of flowers for special services; Easter, Harvest and Christmas. The balance at 31 December 2020 relates to Christmas flowers, the invoice for which will be paid in 2021.

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The associated functions fund represented monies raised and expended for community projects affiliated to the church. There had been no movement on this fund for a number of years. However, during 2018 a donation of £300 was given specifically to buy equipment for the Hub and thus this fund has been used to hold this money, but for clarity in the accounts it is specifically stated to be related to the Hub. The amount has remained unused in 2020.

Special Charity Donations

The Special Charity Donations fund represents monies raised by the church to support various charities. Donations made during the year are shown in note 2 to the accounts. In 2020 funds were raised for Tear Fund, Shooting Star Hospice and the Children’s Society. These have been input to this Special Charity account for transparency, before then being paid to the charity.

Independent Examiner's Report to the Parochial Church Council of St. Richard of Chichester, Hanworth

I report on the accounts for the year ended 31 December 2020 which are set out on pages 2 to 11.

Respective responsibilities of the Trustees and the Independent Examiner

As trustees of the charity, the members of the PCC are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- follow the procedures laid down in the General Directions given by the Charity Commission under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention

Basis of Independent Examiner's Statement

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no material matters have come to my attention which give me cause to believe that in any material respect:

- accounting records were not kept in accordance with section 130 of the Charities Act or
- the accounts do not accord with the accounting records

I have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....
Donna Cooksley FCCA

Date: 07:06:21

Parochial Church Council of St. Richard of Chichester, Hanworth

Financial Statements for the Year Ended 31 December 2020

Receipts and Payments Accounts

	Note	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
Receipts	1				
Voluntary Income	1a	81,016	23,175	104,191	173,621
Activities for generating funds	1b	-	1,167	1,167	49,066
Income from investments	1c	93	51	144	350
Income from church activities	1d	13,745	-	13,745	29,326
Other incoming resources	1e	-	-	-	-
Total Receipts		94,854	24,393	119,247	252,363
Payments	2				
Church activities	2a	117,826	142,120	259,946	385,473
Costs of generating funds	2b	-	-	-	249
Governance costs	2c	702	-	702	725
Other payments	2d	-	-	-	-
Total Payments		118,528	142,120	260,648	386,447
Excess of receipts over payments		(23,674)	(117,727)	(141,401)	(134,084)
Transfers between funds	12	(13,215)	13,215	-	-
Changes in liabilities		2,400	(30,865)	(28,465)	138,374
		(34,489)	(135,377)	(169,866)	4,290
Cash and banked funds on 1 January	11	57,711	142,940	200,651	196,360
Cash and banked funds on 31 December	11	23,222	7,563	30,785	200,651
Non cash adjustments		-	-	-	-
Net Movement in Funds	11, 13	(36,889)	(104,512)	(141,401)	(134,084)
Funds b/fwd @ 1 January 2020	12, 13	57,711	(37,195)	20,516	154,600
Funds c/fwd @ 31 December 2020	11, 13	20,822	(141,707)	(120,885)	20,517

Parochial Church Council of St. Richard of Chichester, Hanworth

Statement of Assets and Liabilities as at 31 December 2020

	Note	Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £
Fixed Assets					
Tangible fixed assets	7	-	-	-	-
Cash funds					
Cash at bank and in hand		9,633	4,083	13,716	153,726
Short term deposits	8	13,589	3,479	17,069	46,925
		23,222	7,563	30,785	200,651
Liabilities					
Other Creditors	9	-	272	272	134
Loans	10, 11	2,400	148,997	151,397	180,000
		2,400	149,269	151,669	180,134
Net Current Assets / (Liabilities)		20,822	(141,707)	(120,885)	20,517
Total Net Assets / (Liabilities)		20,822	(141,707)	(120,885)	20,517
Represented By					
Funds					
Unrestricted		20,822	-	20,822	57,711
Restricted		-	(141,707)	(141,707)	(37,194)
		20,822	(141,707)	(120,885)	20,517

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

1. Receipts

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
a) Voluntary Income				
Planned giving: declared as Gift Aid	50,734	12,153	62,887	68,866
Income tax recoverable on Gift Aid	12,974	3,369	16,342	23,421
Non Gift Aid free will offerings	744	530	1,274	3,503
Plate collections	632	-	632	2,749
Sundry donations & legacy	15,931	3,124	19,055	10,082
Grants	-	4,000	4,000	65,000
	81,016	23,175	104,191	173,621
b) Activities for Generating Funds				
Project Grow fundraising	-	1,167	1,167	48,740
Functions & events	-	-	-	326
	-	1,167	1,167	49,066
c) Income from Investments				
CBF deposit interest	93	51	144	350
	93	51	144	350
d) Income from Church Activities				
Church hall letting	12,676	-	12,676	24,029
Bookstall	98	-	98	115
Fees - weddings & funerals	211	-	211	268
Church activities income	760	-	760	4,268
Holiday club & youth mission	-	-	-	645
	13,745	-	13,745	29,326
e) Other Incoming Resources				
PCC associated funds	-	-	-	-
	-	-	-	-
Total Receipts	94,854	24,393	119,247	252,363

Parochial Church Council of St. Richard of Chichester, Hanworth

Notes to the Financial Statements for the year ended 31 December 2020

2. Payments

		Unrestricted Funds £	Restricted Funds £	Total 2020 £	Total 2019 £	
a)	**Church Activities**					
	Donations					
	Overseas mission societies	-	-	-	1,700	Sheepfold
	Relief & development agencies	-	216	216	21	Tear Fund
	Home missions & church societies	-	261	261	126	Children's Society
	Secular charities	-	216	216	440	Shooting Star Hospice
	Gifts	1,585	-	1,585	842	
	Total Donations	1,585	693	2,278	3,129	
	Diocesan Common Fund contribution	55,000	-	55,000	60,000	
	Vicar, Curate and Reader's expenses	-	-	-	91	
	Sequestration Expenses	941	-	941	-	
	Children Worker's salary	4,426	4,000	8,426	14,161	
	Children Worker's related expenses	418	-	418	639	
	Parish administrator's salary	2,048	-	2,048	812	
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	Total Staff Related Costs	62,922	4,000	66,922	76,467	
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	Fees - cleaning/organist	6,128	-	6,128	9,568	
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	Church maintenance	26,930	-	26,930	642	
	Vicarage costs	402	-	402	426	
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	Furnishings & equipment	2,670	-	2,670	310	
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	Total Church Activities	117,826	142,120	259,946	385,473	
b)	**Costs of Generating Funds**					
	Functions & events	-	-	-	249	
c)	**Governance Costs**					
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	PCC support costs	480	-	480	325	
	Bank Charges	22	-	22	-	
	Total Governance Costs	702	-	702	725	
d)	**Other Payments**					
	PCC Associated Funds	-	-	-	-	
	Total Payments	118,528	142,120	260,648	386,447	

Parochial Church Council of St. Richard of Chichester, Hanworth

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9. The only amount shown in Other Creditors is money owed to the diocese for funeral fees.

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Parochial Church Council of St. Richard of Chichester, Hanworth

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Project Grow		10,200	-	-	(10,200)	-
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Friends of St Richards		152	65	72	(120)	25
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Little Stars		-	-	-	-	-
Explorers		40	-	-	-	40
The Hub		92	113	98	(57)	50
Lunch Club		14	-	-	-	14
Coffee Morning		50	-	-	-	50
Oxford Way		4,000	-	-	(4,000)	-
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Special Charity Donations		95	630	693	-	31
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Total Restricted Funds		(37,194)	24,392	142,120	13,215	(141,707)
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