

**THE PARISH OF
ST. JOHN THE BAPTIST,
ROWLANDS CASTLE**

**ANNUAL REPORT
AND FINANCIAL STATEMENTS**

FOR THE YEAR ENDED 31 DECEMBER 2022

Priest in Charge: The Reverend Victoria Morgan
313 Havant Road, Farlington, Portsmouth PO6 1DD

Parish Office: The Church Centre, 120 Redhill Road,
Rowlands Castle PO9 6DF

Independent Examiner: Sandra Hodgetts, 42 The Green, Rowlands Castle
PO9 6AB

Bank: Lloyds Bank plc, 4 West Street, Havant PO9 1PE

1. Administrative Information

Full Parochial Name: St. John the Baptist, Rowlands Castle

Benefice: Rowlands Castle

Diocese: Portsmouth

Location: Rowlands Castle, Hampshire

Parish Office: 120 Redhill Road, Rowlands Castle, Hampshire PO9 6DF

2. Members of the Parochial Church Council (PCC)

**Standing Committee members*

During the year 2022 the following served as members of the PCC:

Priest-in Charge: The Revd Victoria Morgan* *Chair*

Associate Priest: The Revd Joy Windsor

Licensed Readers: Terry Monahan*

	Mary Close* <i>Deanery Synod rep</i>
	Zoë Skinner
	Chris Hollis <i>Parish Safeguarding Officer</i>
	Bob Raley
<i>Church Wardens:</i>	Terry Monahan (until May 2022)
	John Skinner*
<i>Ex-Officio Member:</i>	Pam Ewing* <i>Deanery Synod rep / Treasurer</i>
<i>Elected Members:</i>	Chris Churchley <i>Electoral Roll Officer</i>
	David Mann
	Carol Milford (until May 2022)
	Joanna Mills (from May 2022 until November 2022)
	Graham Mitchell
	Valerie Palmer
	Roger Watson
	Christine Powne

3. Structure, Governance and Management

The method of appointment of PCC members is set out in the Church Representation Rules as published online by the Church of England General Synod (<https://www.churchofengland.org/more/policy-and-thinking/church-representation-rules/church-representation-rules-online>). All regular church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC. The PCC is the body of trustees for the Parish.

4. Charitable Status

The PCC is an Ecclesiastical Charity registered with the Charity Commission. Registered Charity No. 1129918.

5. Electoral Roll

At the 2022 APCM the Roll stood at 84. There was one deletion in 2022, and the Roll at year end stood at 83.

6. Safeguarding

St. John's is fully committed to the Church of England's Safeguarding Policies. The Safeguarding Policy can be found on the parish website and on internal and external church noticeboards. Any safeguarding concerns about either children or vulnerable adults should be brought to the immediate attention of the Clergy

or the Safeguarding Officer. There have been no reports of safeguarding matters in this reported year. The Safeguarding Officer monitors the training needs and initiates DBS checking. The Parish Safeguarding Officer is Chris Hollis.

7. Review of activities - Mission Reports

Mission Possible

2022 has been our fifth and final year providing a home for vulnerable, homeless folk. We supported a refugee family for the first two years and since then a further four women (two with toddlers). All but one have moved on successfully into their own homes.

We came up to our five-year commitment during the year and were unable to find replacements for the key support roles from St John's. We explored the possibility of handing over the management of the service (and house) to Hope into Action Portsmouth but that didn't prove a viable alternative. In October, we put the house on the market.

Our final tenant has been ready to move on since August and has been actively looking for future accommodation, ably supported by Mandy and Jane.

At the end of 2022, our tenant is still in place but is expecting to move out before our sale (expected to be early March 2023).

The really good news is that our buyer is linked in with our friends at the Rural Refugee Network and plans to house a refugee family from Afghanistan so, in a very real sense, the work we started will continue in the house.

Our thanks go to all who have contributed to the Mission Possible project through investing, being trustees, providing furniture and equipment, refurbishing and cleaning, praying and befriending the tenants, not to mention the more hands-on roles of supporting the tenants and managing the house. It's been a wonderful adventure which has provided us with a real opportunity for joining in Christ's mission.

"Is not this the kind of fasting I have chosen: to loose the chains of injustice and untie the cords of the yoke, to set the oppressed free and break every yoke? Is it not to share your food with the hungry and to provide the poor wanderer with shelter—when you see the naked, to clothe them, and not to turn away from your own flesh and blood? Then your light will break forth like the dawn, and your healing will quickly appear; then your righteousness will go before you, and the glory of the Lord will be your rear guard." (Is 58:6-8)

Terry, Jane, and Mandy

Communications

Email

Due to the increase in spam hitting the website email accounts additional protection has been added. This has reduced the amount of spam reaching the church accounts to a trickle. There are ten church email accounts in addition to Revd Vickie's work email account. The church office email account is the most heavily used by the parish to make contact through the website's Contact Us page.

Church Suite

The number of users registered with Church Suite is over a hundred. Church Suite is used for:

- Weekly communication of the news sheet to the church family
- Ad hoc communication as required by Revd Vickie or the admin team to promote special requests or events
- Management of rotas allowing users to set their availability for their given ministry
- Managing the bookings of the Church Centre
- Creation of Events that are automatically displayed in the What's Happening section of the website
- Linked the church calendar onto the website so it's available online for the whole parish
- Created a dual site to provide a similar display of Events and calendar for the BCI churches

Website saintjohnschurch.org.uk

The website is continually updated during the year to provide a resource for the parish giving details of services, a contact point for each of the ministries and details of special Events. A full calendar of the Christmas services was easily accessible for the parish.

The website has an invitation from Revd Vickie to the Ukrainian guests in the village to attend our services with Ukrainian music and prayers.

When available, the sermons from the 10am service are uploaded to the website so that they can be listened to again. Each month the information about the charity of the month is updated.

The website has all the required statutory information for Saint John's church.

Graham Dale

Women's Fellowship

Womens Fellowship has continued to meet twice monthly with a few new members but would like to give friendship to many more. We would like some drivers who could perhaps pick up a handicapped member. All are welcome for tea and company.

Alison Myall

Pastoral Group

Pastoral Care

As "Here to Listen" no longer provides the service we anticipated, we are reviewing the wider Pastoral Care Ministry of St Johns for the church a family and wider community

We currently do not have an official "Pastoral Care Team" as shared in last years Annual Report Pastoral Care and Prayer.

However Pastoral Care continues very much as part of our individual discipleship, both within the church and the wider community, home groups also provides an important pastoral care element.

Many of our Church family had picked up pastoral duties during the difficult period of Covid, which bought along its own unique situation, not least the feeling of isolation.

We are blessed in having a loving church family who have supported and continue to visit people within the parish and we are most grateful for all of those who draw alongside people in their need, without it having to be formalized, and see it as an accepted part of their Christian walk.

If you are aware of any need within the community, the Ministry Team would welcome you letting them know so that no one is 'falling through the gaps'.

Chris Hollis and others continue to visit Beechwood Care Home on a regular basis or when there are no restrictions due to ongoing Covid issues.

Home communion is offered for those who are no longer able to attend church, If know of anyone who would like to receive home communion, please let Rev Vickie or Chris Hollis know so they can contact them.

Mary Close was appointed to the Havant Deanery Anna Chaplaincy team in November 2022.

Prayer Ministry

Chris Powne continues to lead Morning Prayers on Wednesday's at 9:00am in the church, and would love you to join them whenever you can.

There is a "Prayer Hour" every Monday from 7:30pm by Zoom, the link is published in the weekly sheet.

During this time we seek the Lord for guidance for His mission here at St John's, and we pray for world, community and individual needs and situations, seeking the Lord's guidance for all our prayers.

The Prayer Ministry Team

The Prayer Team is always available for anyone in need, or would like prayer and support.

Prayer Ministry is always offered after our 10:00 o'clock Sunday service

Prayer Requests

Unfortunately, there have been no requests received via Church Suite, however we have received many requests for prayer via a WhatsApp group or personal emails;

Carol Milford usually receives the requests and then circulates as appropriate to the Prayer Team. Regular updates of testimonies and continued needs are also circulated.

With prayer we follow all the guidelines for confidentiality, unless an individual has given permission for wider knowledge.

If anyone feels they have a heart for prayer and would like to join our small team of faithful prayers, please contact Rev Vickie or Carol Milford for more information as we seek to give prayer the higher profile it quite rightly deserves.

Carol Milford

Little Fishes

Little Fishes met every Monday during 2022 except for School and Bank holidays. Daphne Youngs, Lizzie Gradidge and Jill Hewitt assisted by Zoe Skinner and Jackie Handscombe run the mornings. There is a separate team of seven ladies who help generally and particularly in the kitchen making tea and coffee and snacks for the participants. The adults who come are mainly parents or grandparents of 0 - 3 year olds, with occasionally an older child. The children and their carers arrive any time after 9 a.m. when there are lots of toys to play with. At 10 a.m. there is a short bible story and snacks for all, more play afterwards then singing and a craft activity; the morning ends at 11.15. 2022 started slowly after lockdown, but from September to Christmas the attendance varied from 5 to 15 children and since then has been rising steadily. Friendship groups have formed, particularly with mothers who moved in during or soon after the pandemic and many have commented on the friendliness of the group. We feel that we are providing a useful service to the village and it has been good to see some of the families occasionally attending church services.

Home Groups

Homegroups continue to be an important part of St John's family life. There are 4 groups which meet weekly. Attending online has continued to enable friends who are still isolating and those who live away from the area to be part of a group. One group has 5 zoomers and 7 who attend in person, so it clearly works well. Each group chooses its own session materials. A sample of the wide range of topics and books of the bible covered during 2022 include:

Paula Gooder – 'Everyday God', Antony Billington – 'Wisdom for the Whole of Life on Proverbs,' a study of Ruth, LICC study 'Connecting with your Front Line', Tom Wright - James and Advent for Everyone. A challenging read, in a good way, has been 'Twenty Questions Jesus Asked' by John Pritchard. Groups have also made good use of resources found on Youtube followed by discussion.

Members of the groups enjoy the fellowship, support, and encouragement of meeting with others on a regular basis. The yummy refreshments probably contribute to the enjoyment! Some groups have a choice of cake every meeting!

After 2 years of not being able to have whole church courses due to the pandemic it was good to gather for Lent 2022. We looked at 'Holy Habits. Following Jesus'. The course encourages the development and renewal of ten key practices, or holy habits, that were modelled by Jesus and were formative for the earliest Christian communities. This was a real team effort with each homegroup taking part in leading one of the sessions. Valerie and I were so grateful for the support from the groups during a tricky period for both of us.

Please chat to Valerie Palmer and Mandy Monahan, Homegroup Coordinators, if you would like to know more about Homegroups and how to get involved...all are welcome, no prior knowledge or experience required! Come along...what are you waiting for?

Mandy Monahan

Eco Church

Having successfully achieved our bronze award last year progress with Eco Church has stalled as we do not have a volunteer to lead this initiative. It continues to be a potential missional activity and I hope someone can take the lead this year.

Revd Vickie

Messy Church

2022 saw the return of Messy church at St John's. We had good attendance for Harvest and Christmas. The events have been slightly different to those in the past and have seen new faces joining us. In the future we may need to review when our Messy Church events are held. Many of our church school children cannot attend on a Sunday morning due to Sports events.

Revd Vickie

Church School

It has been a joy to welcome a number of our church school families to Messy church and events over the last year. I have been busy building relationships with children and families through our church school mission. I currently lead Collective Worship weekly in school. We have had special times of worship for Ukraine, the Queen's death, and Ash Wednesday. School have held Easter, Christmas and Harvest worship in church. These services are now split into EYFS and KS1, and KS2. This has enabled us to use the space more efficiently and parents are able to join the service. Offering coffee before the services for parents has enabled me to build relationships with the parents who would not usually attend our events. If any one is able to volunteer to make coffee before a school service please let me know.

Year 5 visited the war graves earlier this year and the school worship counsellors visited church for Remembrance and to mark the death of the Queen. Our children have been involved in a Macmillan coffee morning (parish and village were invited to join us) and our annual Christmas shoebox appeal. Year 6 attended the Cathedral leavers service in the summer term. We sadly could not find our school banner, however the children designed a new banner which we hope will be made in time for this years' service at the cathedral.

Our school were very pleased that members of St John's were able to help with the refreshments stall at the summer fair. This year we have been able to set up a secondhand uniform sale for school. Preloved uniform is collected from school and washed by volunteers. Sales are advertised throughout the year and donations for school uniform are raised for the school PTA.

As well as welcoming our church school, this year we also welcomed Jigsaw Nursery (who run out of our school) to church for their Christingle service.

We currently have a vacancy for a Foundation Governor. If you would like to know more about how you could support our church school, please talk to me.

Revd Vickie

8. Baptisms, Marriages, and Funerals

In 2022 there were 10 baptisms, 1 confirmation, 6 marriages, and 10 funerals (7 in church, and 3 at the crematorium).

9. Review of the Year – PCC

The PCC met five times in 2022. The meetings were a mixture of ‘virtual’ and ‘in person’. The main points of focus were the Havant Deanery Plan and budget management.

10. Fabric Report

This has been another quiet year regarding fabric. Funds are limited for any new major projects. There have, however, been a few notable events.

Architect

We have appointed a new church Architect, Shawn Lambert of PVVP Architects in Havant.

Quinquennial Inspection

The Quinquennial Inspection is now overdue. It should be completed within the near future.

Water Ingress

Despite the pointing done on the roof tiles, we are still experiencing water ingress at the front of the south aisle during heavy rain if the gutters overflow. This has caused some damage to the ceiling paintwork and plaster. The rainwater troughs were found to be completely blocked and were professionally cleaned. We await further comments in the quinquennial.

Centre Lights

Many of the ceiling lights in the main hall have been replaced. This is not easy and requires the use of a scaffold tower. We are awaiting a convenient time to replace all the lights with LED equivalents.

Centre Painting

Thanks to Ian Hewitt for the never-ending job of touching up the paintwork in the church centre.

Churchyard report to be given separately at the meeting.

11. 2022 Financial Review

The Financial Report and Independent Examiners Report are available in a separate document.

12. Deanery Synod Report

Normally there are 3 Deanery Synod meetings per year. In March the Diocese appointed a new Bishop, so the scheduled meeting was replaced by a 'Meet Bishop Jonathan' event at St James' Church Emsworth.

The June meeting was held at St John's Church, Purbrook.

- Rev Ian Snares retired as joint Area Dean.
- An update on the Diocesan and Deanery Mission Action Plan was given. A lot of discussion produced several 'points to consider' including
 1. the support, training and encouragement of existing volunteers in their roles
 2. Parishes willing to try new things, plant new congregations, accommodate different worship styles
 3. Losing stipendiary posts would be detrimental to growth
 4. Many successful initiatives involving children (e.g. Messy Church, toddler groups) but no consistent way of progressing that to regular church attendance
- A report on the Anna Chaplaincy scheme, an initiative strongly supported by Bishop Jonathan, was presented by Colleen Jackson.

The November meeting was held at the Church of the Good Shepherd, Crookhorn.

- Rev Kate MacFarlane was licenced as Associate Area Dean.
- The Action Plan was reviewed and the need for reenergising to turn plans into real action, in the areas of: Mission; enabling leadership; partnership and working together; youth and children.

· Chris Parker, Diocesan Stewardship Adviser, spoke on financial matters. The acronym MINT was introduced:

1. Mechanisms - tools for payment
2. Impact – explanation of why the church needs money
3. Need for people to give
4. Trust – confidence that the church will spend their gifts well

· Nick Ralph, Diocesan head of Mission and Social Transformation, gave a presentation on tools used for analysing populations to identify how to engage with people in our parishes.

Pam Ewing & Mary Close

13. The Future

In the coming year the PCC will need to review the missional activities we currently offer, not least because we have several volunteers stepping down and very few taking on new roles. They will also need to carefully consider a budget as the funds currently received are not covering our outgoings. The ministry team and PCC will also need to discern where we might work more closely with BCI churches in activities of ministry and mission.

**Parochial Church Council
of
St John the Baptist Church
Rowlands Castle**

End of Year Financial Statements

Year ending 31st December 2022

Introduction

Income has increased and there have been no major expenses during 2022, so the figures look much better than the last couple of years..

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	62,272	7,930	—	70,202	61,275
Income from charitable activities	4,015	—	—	4,015	4,257
Other trading activities	11,145	—	—	11,145	5,598
Investments	231	89	—	321	95
Other income	—	—	—	—	3,402
Total income	77,664	8,019	—	85,684	74,629
Expenditure on:					
Raising funds	65	—	—	65	4,491
Expenditure on charitable activities	63,457	4,651	—	68,109	74,183
Other expenditure	8,331	—	—	8,331	6,405
Total expenditure	71,854	4,651	—	76,505	85,081
Net income / (expenditure) resources before transfer	5,810	3,368	—	9,178	(10,451)
Transfers					
Gross transfers between funds - in	—	600	—	600	—
Gross transfers between funds - out	(600)	—	—	(600)	—
Other recognised gains / losses					
Net movement in funds	5,210	3,968	—	9,178	(10,451)
Total funds brought forward	18,639	4,524	—	23,164	33,616
Total funds carried forward	23,850	8,492	—	32,343	23,164
Represented by					
Unrestricted					
General fund	23,850	—	—	23,850	18,639
Restricted					
Building Repair	—	955	—	955	955
Ceiling Repair Fund	—	1,410	—	1,410	1,410
Church Yard Upkeep	—	(486)	—	(486)	23
Energy Assistance	—	1,500	—	1,500	—
Mission Possible	—	830	—	830	364
Parish Administrator	—	2,705	—	2,705	—
Portable Font & Baptism	—	578	—	578	770
St Johns Church School Prize	—	1,000	—	1,000	1,000

Balance sheet

	Total funds	Prior year funds
Current assets		
Cash at bank and in hand	36,658	25,933
	36,658	25,933
Liabilities		
Creditors: Amounts falling due in one year	4,315	2,769
	4,315	2,769
Net current assets less current liabilities	32,343	23,164
Total assets less current liabilities	32,343	23,164
Total net assets less liabilities	32,343	23,164
Represented by		
Unrestricted		
General fund	23,850	18,639
Designated		
Mission Possible	—	—
Building Repair	—	—
Restricted		
Parish Administrator	2,705	—
Portable Font & Baptism	578	770
Ceiling Repair Fund	1,410	1,410
Church Yard Upkeep	(486)	23
Education Fund	—	—
Energy Assistance	1,500	—
Mission Possible	830	364
Building Repair	955	955
St Johns Church School Prize	1,000	1,000
Funds of the church	32,343	23,164

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Current assets - Cash at bank and in hand						
Bank current account -	(17,799)	—	34,807	—	17,008	6,146
Bank current account #2 -	23,699	—	(22,000)	—	1,699	2,067
CCLA (CBF) deposit account -	17,850	—	—	—	17,850	17,618
CCLA (CBF) Education Account -	—	—	0	—	0	0
Cash in hand -	100	—	—	—	100	100
Totals	23,850	—	12,808	—	36,658	25,933
Liabilities - Agency accounts						
Agency collections -	—	—	4,315	—	4,315	2,769
Totals	—	—	4,315	—	4,315	2,769
Grand total	23,850	—	8,492	—	32,343	23,164

Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Admin - Parish Administrator						
Restricted	—	5,930	3,225	—	—	2,705
Sub-total for Admin	—	5,930	3,225	—	—	2,705
Baptism - Portable Font & Bapt						
Restricted	770	—	192	—	—	578
Sub-total for Baptism	770	—	192	—	—	578
Ceiling - Ceiling Repair Fund						
Restricted	1,410	—	—	—	—	1,410
Sub-total for Ceiling	1,410	—	—	—	—	1,410
Churchyard - Church Yard Upkeep						
Restricted	23	89	600	—	—	(486)
Sub-total for Churchyard	23	89	600	—	—	(486)
Education - Education Fund						
Restricted	—	—	—	—	—	—
Sub-total for Education	—	—	—	—	—	—
Energy - Energy Assistance						
Restricted	—	1,500	—	—	—	1,500
Sub-total for Energy	—	1,500	—	—	—	1,500
MPfund - Mission Possible						
Designated	—	—	—	—	—	—
Restricted	364	500	634	600	—	830
Sub-total for MPfund	364	500	634	600	—	830
Repair - Building Repair						
Designated	—	—	—	—	—	—
Restricted	955	—	—	—	—	955
Sub-total for Repair	955	—	—	—	—	955
SchPrize - St Johns Church Scho						
Restricted	1,000	—	—	—	—	1,000
Sub-total for SchPrize	1,000	—	—	—	—	1,000
General - General fund						
Unrestricted	18,639	77,664	71,854	(600)	—	23,850
Sub-total for General	18,639	77,664	71,854	(600)	—	23,850
Grand total	23,164	85,684	76,505	—	—	32,343

Analysis of income and expenditure

				Total	
	Unrestricted	Designated	Restricted	This year	Last year
INCOME AND ENDOWMENTS					
Donations and legacies					
0101 - Gift Aid - Bank	41,602	—	4,890	46,492	44,058
0110 - Gift Aid - Envelopes	4,129	—	—	4,129	2,206
0201 - Other planned giving	1,440	—	300	1,740	2,480
0301 - Open plate collections	2,883	—	—	2,883	2,120
0310 - Blue Moon / Little Fishes	167	—	—	167	78
0320 - Back of Church Donations	141	—	—	141	40
0330 - Donations from Fellowship Breakfasts	99	—	—	99	—
0410 - Giving through church boxes	18	—	—	18	—
0501 - One-off Gift Aid gifts	120	—	—	120	640
0550 - Donations appeals etc	517	—	2,240	2,757	100
0601 - Tax recoverable on Gift Aid	11,153	—	—	11,153	9,551
08A1 - Non-recurring one-off grants	—	—	500	500	—
Total	62,272	—	7,930	70,202	61,275
Income from charitable activities					
1101 - Fees for weddings and funerals	4,015	—	—	4,015	4,257
Total	4,015	—	—	4,015	4,257
Other trading activities					
1240 - Church hall lettings - fund raising	10,847	—	—	10,847	5,368
1270 - Refunds and Misc Income	298	—	—	298	230
Total	11,145	—	—	11,145	5,598
Investments					
1001 - Dividends	—	—	89	89	86
1020 - Bank and building society interest	231	—	—	231	9
Total	231	—	89	321	95
Other income					
1310 - Insurance claims	—	—	—	—	3,402
Total	—	—	—	—	3,402
INCOME TOTAL	77,664	—	8,019	85,684	74,629

EXPENDITURE

				Total	
	Unrestricted	Designated	Restricted	This year	Last year
Raising funds					
1730 - Costs of fetes & other events	65	—	—	65	4,491
Total	65	—	—	65	4,491
Expenditure on charitable activities					
1820 - PCC Charitable Giving Fund	6,048	—	—	6,048	7,140
1835 - Vicars Discretionary Fund	24	—	—	24	50
1850 - Home mission	936	—	826	1,762	1,427
1870 - Secular charities	150	—	—	150	—
1910 - Ministry parish share etc	46,468	—	—	46,468	50,519
2001 - Assistant staff costs	255	—	—	255	128
2050 - Salary of parish administrator	—	—	3,225	3,225	7,970
2101 - Vicars Expenses	47	—	—	47	96
2201 - Parish training and mission	80	—	—	80	—
2301 - Church running - insurance	1,102	—	—	1,102	1,062
2330 - Church maintenance	180	—	—	180	—
2340 - Upkeep of services	40	—	—	40	215
2350 - Upkeep of churchyard	2,004	—	600	2,604	862
2360 - Administration	2,050	—	—	2,050	1,838
2361 - Photocopier Running Costs	686	—	—	686	579
2401 - Church running - electric	319	—	—	319	351
2410 - Church running - gas	1,791	—	—	1,791	1,206
2420 - Church running - water	—	—	—	—	72
2460 - Church Running - candles	50	—	—	50	70
2570 - Hall running - telephone	510	—	—	510	516
2601 - Governance costs	75	—	—	75	75
examination/audit fee	—	—	—	—	—
2801 - Hall + major repairs - structure	636	—	—	636	—
Total	63,457	—	4,651	68,109	74,183
Other expenditure					
2140 - Vicarage Water rates	439	—	—	439	201
2515 - Kitchen Sundries (Coffee, milk etc)	588	—	—	588	—
2525 - Hall Running - Cleaning	1,404	—	—	1,404	1,504
2530 - Hall running - electricity	1,197	—	—	1,197	967
2540 - Hall running - gas	1,524	—	—	1,524	899
2550 - Hall running - insurance	1,102	—	—	1,102	1,062
2560 - Hall running - maintenance	514	—	—	514	1,477
2580 - Hall running - water	424	—	—	424	62
2590 - Hall running - heating and lighting	440	—	—	440	—
2595 - Hall Running - Refunds	431	—	—	431	—
2610 - Bank Account Charges	263	—	—	263	231
Total	8,331	—	—	8,331	6,405
EXPENDITURE TOTAL	71,854	—	4,651	76,505	85,081
GRAND TOTAL	5,810	—	3,368	9,178	(10,451)

The attached notes form part of these Financial Statements

Approved by the PCC on

Signed on their behalf by the PCC Chairman

PCC Treasurer

Notes

1. General

The Financial Statements have been prepared in accordance with the SORP 2015 Statement of Financial Activity (SOFA)

2. Funds

Unrestricted Funds are general funds which can be used for PCC ordinary purposes.

Designated Funds are unrestricted funds which the PCC has designated for a specific purpose. We currently have no money in designated funds.

Restricted Funds represent funds given to the PCC for a specific purpose. These funds may only be expended for the specific purpose for which they were given.

- The Building Repair Fund was not drawn on for new work in 2022 and has a limited fund left over from the significant activities in 2019.
- The Dunning Fund is a collection fund for income from an endowment managed by the Diocese for upkeep of the graves. The income for 2022 was used for church yard upkeep.
- The Font & Baptism fund was created in 2016 from money donated in the memory of M. Law & P. Winn for a portable font and provision of Baptism materials.
- The Mission Possible fund was created in 2017 to account for gifts, grants and expenses specifically for the Mission Possible housing project.
- The Ceiling Fund was created in 2017 to collect donation towards the repair of the church ceiling.
- The Administrator Fund was created in June 2022 to hold donations specifically to pay for an Administrator, intended to last for a year in the hope that by then regular income would increase sufficiently to pay an Administrator from the General fund.
- The Energy Assistance Fund was created in December 2022 with a donation from the Church of England to help all Parishes with the great increase in fuel costs.
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Agency Funds

From time to time the PCC collects money on behalf of others. This money is not income of the Church so is collected by the PCC as an agent for the recipient. As such it does not normally appear in the main accounts. The two occasions on which agency collections are made

a. Fees collected on behalf of the Diocesan Board of Finance (DBF) and eligible officiants for Weddings and Funerals as laid out in the Diocese fees table; also fees for Organists, Vergers and Sextons as necessary.

b. Sequestrated fees relate to the interregnum period prior to the appointment of the new vicar in September 2019.

In 2021 the Fees agency account stood as follows

	Carried over from 2021	Collected	Paid Out	Carried Over to 2023
DBF fees	(£1,630)	£2487	£728	(£3,390)
DBF fees (sequestrated)	£320	-	-	£320
Verger Costs	£5	£360	£280	£75
Organist Costs	(£45)	£295	£295	(£45)
Sexton Costs	(£470)	£190	£110	(£550)

Note: negative balances in braces () represent money held by the PCC but owed to a third party.

3. Fixed Assets

The Church retains the Church Centre Building as its sole fixed asset.

Since its acquisition the Church Centre building has been depreciated on a straight-line basis over 50 years.

Net book value at 31 Dec 2021	£324,880
Depreciation for 2021	£10,480
Net book value at 31 Dec 2021	£314,400

4. Missionary and Charitable Giving

The Church supports a number of causes using approximately 10% of our Unrestricted Funds. In 2022 the following causes received contributions totaling £6048.00:

Church Housing Trust	St Lukes Healthcare	Beacon Food Bank
The Toybox Charity	Sovereign World Trust	Mission Aviation Fellowship
Emmanuel International	Mercy Ships	Release International
Medaille Trust	Barnabas Fund	Quicken Trust

5. Fundraising

Very little fund raising was done during 2022.

6. Reserve level

The PCC has agreed that a reasonable cash reserve of £23,000 (nominally 3 months of running costs) should be maintained (PCC Meeting 17 October 2016). This has been achieved in 2022, mainly because :

1. the income from the hire of the Church Centre has doubled.
2. The cost of a Parish Administrator has been covered by special donations to a reserved fund.

Conclusion

It is good to have increased our income enough to restore our reserves

However, looking forward, to maintain this level of reserves, our income will need to increase considerably to cover

1. the projected fuel bills in the coming year. They will be 4 times last year's bills – for comparison , fuel bills for January 2022 totalled £483; January 2023 totalled £2,327.
2. The payment of a Parish Administrator without relying on a few generous individuals committing to cover the costs.

We have increased Centre fees by 10%. We need to promote our Church Centre for daytime and weekend use.

This report dated: February 9, 2023

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
PAROCHIAL CHURCH COUNCIL OF ST. JOHN THE BAPTIST CHURCH
ROWLANDS CASTLE. REG NO., 1129918.

I report on the financial statements for the year to 31st December 2022

Respective responsibilities of Trustees and Examiner

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an Independent Examination is needed.

It is my responsibility:

- To examine the accounts under section 145 of the 2011 Act
- To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- To state whether particular matters have come to my attention

Basis of Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Acthave not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Sandra Hodgetts
42 The Green
Rowlands Castle
Hants PO9 6AB
(Barclays Bank-Ref'd)



Dated: 1st March 2023