

**THE ANNUAL REPORT  
FOR THE YEAR ENDED  
31<sup>st</sup> DECEMBER 2021**

**PAROCHIAL CHURCH COUNCIL  
of  
ST. JOHN THE BAPTIST CHURCH  
ROWLANDS CASTLE**

**Charity Commission Registration Number: 1129918**

## Reference and administrative information

The Church of St John the Baptist, Rowlands Castle is situated off Redhill Road near the junction of the B2148 and B2149. It is part of the Deanery of Havant and Diocese of Portsmouth within the Church of England. The address of the Parish Office is 120

Redhill Road, Rowlands Castle, Hampshire PO9 6DF (Tel: 02392 410111).

The Parochial Church Council is a charity registered with the Charity Commission (number: 1129918).

<i>Vicar</i>	The Revd Vickie Morgan
<i>Readers:</i>	Mary Close Chris Hollis Terry Monahan Bob Raley Zoe Skinner
<i>Church Wardens</i>	Pam Ewing Terry Monahan
<i>Treasurer</i>	Nick Granger-Brown
<i>Deanery Synod Representatives</i>	Pam Ewing Mary Close
<i>Elected Members</i>	Lyndsay Leggatt Phil Leggatt David Mann Carol Milford Alison Myall Valerie Palmer Chris Powne John Skinner Roger Watson Gill Whatley (PCC Secretary to Oct 2021)

## Structure, governance and management

The method of appointment of PCC members is set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC has ultimate responsibility for a wide range of matters affecting the Parish including compliance with legislation relating to health and safety, disability discrimination and child protection. There is a Standing Committee to deal with executive and administrative issues and Ministers & Readers meet to plan matters relating to worship. Individual PCC members represent the PCC in various aspects of Church life and report back to the PCC as a body.

## **Objectives and activities**

The PCC has the responsibility of co-operating with the Vicar and the Churchwardens in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. It also has maintenance responsibilities for the Church and Church Centre.

## **Public Benefit**

The PCC has had due regard to the Charity Commission's guidance on public benefit and in particular to guidance contained in [www.gov.uk/public-benefit-rules-for-charities](http://www.gov.uk/public-benefit-rules-for-charities).

Our activities of public benefit included:

- Regular public worship open to all
- The provision of sacred space for personal prayer and contemplation
- Pastoral work
- The teaching of Christianity through sermons, courses and small groups
- Taking of religious assemblies in schools
- Supporting other charities in the UK and overseas
- Maintaining a churchyard and encouraging biodiversity in plant and insect species
- Maintaining graves of historical interest
- Provision of church centre available for use as a meeting place

## **Achievements and performance**

During 2021, events and activities continued to be affected by the Coronavirus pandemic.

## **Church Attendance**

The number of parishioners on the Church Electoral Roll was 81. Average weekly attendance at Sunday services, when these were possible, was considerably reduced at approximately 35. There were 4 funerals and 4 baptisms during the year. No weddings took place.

## **Parochial Church Council**

The PCC were able to meet physically for most meetings during 2021. The significant areas of business addressed have been the finances of the PCC, risk assessments for public worship and adopting safeguarding policies. During the year, the PCC has maintained vigilance over Safeguarding, continued to pay its Parish Share in full, reviewed its budget and ensured that church buildings were risk assessed as Covid restrictions changed.

## **Safeguarding**

St. John's is fully committed to the Church of England's Safeguarding Policies. The Safeguarding Policy can be found on the parish website and on internal and external church noticeboards. There have been no reports of safeguarding matters in this reported year.

## **Church Fabric and Grounds**

Our thanks go to all who helped to maintain the churchyard and flowerbeds throughout the year.

### *Roof Slates*

Six slates were replaced on the roofs of the church and centre as they had slipped out of place. At the same time the builder identified a crack in the mortar above the south aisle. He filled this and the influx of water during storms has been greatly reduced.

### *Ceiling plaster*

There was a fall of plaster from the ceiling in the sanctuary. This area has been closed for safety reasons.

## **Mission Possible**

2021 was a very busy year for us with the Mission Possible House, complicated by various lockdowns and restrictions on how we could meet with our tenants. We started the year with 3 young vulnerable women, two of whom had toddlers. All three of them have since moved on successfully to their own private rentals with Housing Associations. St John's have continued to be very supportive, both to our volunteers, and also financially, providing the TV Licence and Broadband service for our tenants.

## **Communications**

### *Email*

Generic email addresses have been created for the key ministries at Saint John's. The generic email addresses have been incorporated into the contact information on the website.

### *Church Suite*

The Church is using Church Suite, a widely used administration and planning tool.

Church Suite training was given to the volunteer administration team and additionally to the church family.

### *Website*      ([saintjohnschurch.org.uk](http://saintjohnschurch.org.uk))

Version 2 of Saint John's website was released on 25th October 2021 incorporating a change of style and removal of the blue background.

The calendar from Church Suite was built into the website, accessible from the top-level menu, enabling the church family and the whole parish to find out what's happening at Saint John's and in the church centre, selectable month by month. Featured events are highlighted on the front page of the website. These events have included the Christmas, Holy Week and Easter services, the Lent course and the APCM.

When available, the sermons from the 10am service are uploaded to the website so that they can be listened to again. Each month the information about the charity of the month is updated.

## **Music/Worship Group**

The music group usually played twice a month for the 10 o'clock Sunday service. In December, members of the group were involved in the outdoor carol service on the Village Green.

## **Pastoral Care**

### *Prayer Ministry Team*

Chris Powne leads morning Prayers on Wednesdays at 9:00am in the church. All are welcome to join.

An informal Prayer Hour takes place every Monday from 7:30pm by Zoom.

The Prayer Ministry Team is available to minister to those in need and it is available to anyone for prayer and support.

Ministry usually occurs after our 10:00 o'clock service, but the team is available at any time.

Our Website and ChurchSuite have links for prayer requests. We emphasise that all prayer requests are in strictest confidence.

## **Charitable Giving and Mission Support**

The Church continued to support the Beacon Food Bank with donations of food. The PCC aims to allocate approximately 10% of its income to our giving mission.

During 2021 the following causes received contributions totaling £7,140.

Barnabus Fund	Beacon Food Bank	Church Housing Trust
Emmanuel International	Sovereign World Trust	Mission Aviation Fellowship
Medaille Trust	Mercy Ships	Quicken Trust
Release International	St. Luke's Healthcare	The Toybox Charity

The Charitable Giving Committee supports the probity of the PCC by ensuring that monies are given in line with strict legal requirements and it checks that our charities are Christian, registered with the Charities Commission, and remain in good standing.

## **Small Groups / Home Groups**

Despite the difficulties of the last two years, Homegroups have continued to function and continue to be an important part of St John's family life, with four groups running weekly.

Gatherings have taken place online as well as in person throughout 2021 as covid numbers and restrictions have allowed. Meeting online has opened up a new way to include friends who are still isolating and those who have moved to pastures new or live away from the area part of the year.

## **Eco Church**

The Eco Church initiative is an ecumenical scheme helping churches to make the link between environmental issues and the Christian faith, and to respond in practical action. It considers how the environment is addressed within Worship and Teaching, Buildings, Land, Community & Global Engagement and Lifestyle. Saint John's has been awarded the A Rocha Bronze Award for the work it has completed towards meeting this vision.

**Church School**

Revd Vickie led Collective Worship weekly either in school or via pre-recorded videos. She has also supported some year groups on school trips which has allowed her to get to know the children and staff better.

We now have a team of children who act as Worship Counsellors and assist in worship. In 2021 we were not able to host the school end of term worship due to Covid restrictions.

**Parochial Church Council  
of  
St John the Baptist Church  
Rowlands Castle**

**End of Year Financial Statements**

**Year ending 31<sup>st</sup> December 2021**

Charity Commission Registration Number 1129918

## Introduction

The continuing effects of the COVID-19 pandemic have disrupted all activities during 2021, with restrictions on church attendance and social functions not being relaxed until July. Weekly collections and Centre lettings have been affected, although the majority of Pledged giving continues through the Parish Giving Scheme or monthly standing orders.

## Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>					
Donations and legacies	61,225	50	—	61,275	71,722
Income from charitable activities	4,257	—	—	4,257	2,646
Other trading activities	5,526	72	—	5,598	3,364
Investments	9	86	—	95	197
Other income	3,402	—	—	3,402	—
<b>Total income</b>	<b>74,420</b>	<b>208</b>	<b>—</b>	<b>74,629</b>	<b>77,930</b>
<b>Expenditure on:</b>					
Raising funds	4,491	—	—	4,491	—
Expenditure on charitable activities	73,480	702	—	74,183	79,108
Other expenditure	6,405	—	—	6,405	7,054
<b>Total expenditure</b>	<b>84,378</b>	<b>702</b>	<b>—</b>	<b>85,081</b>	<b>86,162</b>
<b>Net income / (expenditure) resources before transfer</b>	<b>(9,958)</b>	<b>(493)</b>	<b>—</b>	<b>(10,451)</b>	<b>(8,231)</b>
<b>Transfers</b>					
Gross transfers between funds - in	—	—	—	—	356
Gross transfers between funds - out	—	—	—	—	(356)
<b>Other recognised gains / losses</b>					
Gains / losses on investment assets	—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
<b>Net movement in funds</b>	<b>(9,958)</b>	<b>(493)</b>	<b>—</b>	<b>(10,451)</b>	<b>(8,231)</b>
<b>Total funds brought forward</b>	<b>28,598</b>	<b>5,018</b>	<b>—</b>	<b>33,616</b>	<b>41,847</b>
<b>Total funds carried forward</b>	<b>18,639</b>	<b>4,524</b>	<b>—</b>	<b>23,164</b>	<b>33,616</b>
<b>Represented by</b>					
<b>Unrestricted</b>					
General fund	18,639	—	—	18,639	28,598
<b>Designated</b>					
Building Repair	—	—	—	—	—
Mission Possible	—	—	—	—	—
<b>Restricted</b>					
Building Repair	—	955	—	955	955
Ceiling Repair Fund	—	1,410	—	1,410	1,410
Church Yard Upkeep	—	23	—	23	20
Education Fund	—	—	—	—	—
Mission Possible	—	364	—	364	823
Portable Font & Baptism	—	770	—	770	807
St Johns Church School Prize	—	1,000	—	1,000	1,000



## Balance sheet

	Total funds	Prior year funds
<b>Current assets</b>		
Cash at bank and in hand	25,933	35,354
	<b>25,933</b>	<b>35,354</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	2,769	1,738
	<b>2,769</b>	<b>1,738</b>
<b>Net current assets less current liabilities</b>	<b>23,164</b>	<b>33,616</b>
<b>Total assets less current liabilities</b>	<b>23,164</b>	<b>33,616</b>
<b>Total net assets less liabilities</b>	<b>23,164</b>	<b>33,616</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	18,639	28,598
<b>Designated</b>		
Mission Possible	—	—
Building Repair	—	—
<b>Restricted</b>		
Portable Font & Baptism	770	807
Ceiling Repair Fund	1,410	1,410
Church Yard Upkeep	23	20
Education Fund	—	—
Mission Possible	364	823
Building Repair	955	955
St Johns Church School Prize	1,000	1,000
<b>Funds of the church</b>	<b>23,164</b>	<b>33,616</b>

## Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Current assets - Cash at bank and in hand</b>						
Bank current account -	(15,963)	—	22,110	—	6,146	4,397
Bank current account #2 -	16,885	—	(14,818)	—	2,067	13,247
CCLA (CBF) deposit account -	17,618	—	—	—	17,618	17,609
CCLA (CBF) Education Account -	—	—	0	—	0	0
Cash in hand -	100	—	—	—	100	100
<b>Totals</b>	<b>18,639</b>	<b>—</b>	<b>7,293</b>	<b>—</b>	<b>25,933</b>	<b>35,354</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	—	—	2,769	—	2,769	1,738
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>2,769</b>	<b>—</b>	<b>2,769</b>	<b>1,738</b>
<b>Grand total</b>	<b>18,639</b>	<b>—</b>	<b>4,524</b>	<b>—</b>	<b>23,164</b>	<b>33,616</b>

## Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
<b>Baptism - Portable Font &amp; Bapt</b>						
Restricted	807	—	37	—	—	770
<b>Sub-total for Baptism</b>	<b>807</b>	<b>—</b>	<b>37</b>	<b>—</b>	<b>—</b>	<b>770</b>
<b>Ceiling - Ceiling Repair Fund</b>						
Restricted	1,410	—	—	—	—	1,410

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<b>Sub-total for Ceiling</b>	<b>1,410</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,410</b>
<b>Churchyard - Church Yard Upkeep</b>						
Restricted	20	86	84	—	—	23
<b>Sub-total for Churchyard</b>	<b>20</b>	<b>86</b>	<b>84</b>	<b>—</b>	<b>—</b>	<b>23</b>
<b>Education - Education Fund</b>						
Restricted	—	—	—	—	—	—
<b>Sub-total for Education</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>MPfund - Mission Possible</b>						
Designated	—	—	—	—	—	—
Restricted	823	122	581	—	—	364
<b>Sub-total for MPfund</b>	<b>823</b>	<b>122</b>	<b>581</b>	<b>—</b>	<b>—</b>	<b>364</b>
<b>Repair - Building Repair</b>						
Designated	—	—	—	—	—	—
Restricted	955	—	—	—	—	955
<b>Sub-total for Repair</b>	<b>955</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>955</b>
<b>SchPrize - St Johns Church Scho</b>						
Restricted	1,000	—	—	—	—	1,000
<b>Sub-total for SchPrize</b>	<b>1,000</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,000</b>
<b>General - General fund</b>						
Unrestricted	28,598	74,417	84,378	—	—	18,636
<b>Sub-total for General</b>	<b>28,598</b>	<b>74,417</b>	<b>84,378</b>	<b>—</b>	<b>—</b>	<b>18,636</b>
<b>Grand total</b>	<b>33,616</b>	<b>74,629</b>	<b>85,081</b>	<b>—</b>	<b>—</b>	<b>23,164</b>

## Analysis of income and expenditure

					<b>Total</b>	
<b>Unrestricted</b>	<b>Designated</b>	<b>Restricted</b>	<b>Endowment</b>	<b>This year</b>	<b>Last year</b>	

## INCOME AND ENDOWMENTS

### Donations and legacies

0101 - Gift Aid - Bank	44,058	—	—	—	44,058	40,540
0110 - Gift Aid - Envelopes	2,206	—	—	—	2,206	1,986
0201 - Other planned giving	2,480	—	—	—	2,480	6,036
0301 - Open plate collections	2,120	—	—	—	2,120	1,117
0310 - Blue Moon / Little Fishes	78	—	—	—	78	115
0320 - Back of Church Donations	40	—	—	—	40	500
0330 - Donations from Fellowship Breakfasts	—	—	—	—	—	5
0401 - Regular gift days	—	—	—	—	—	—
0410 - Giving through church boxes	—	—	—	—	—	—
0501 - One-off Gift Aid gifts	640	—	—	—	640	7,709
0510 - Gifts of quoted securities	—	—	—	—	—	—
0550 - Donations appeals etc	50	—	50	—	100	400
0601 - Tax recoverable on Gift Aid	9,551	—	—	—	9,551	12,813
0701 - Legacies	—	—	—	—	—	500
0801 - Recurring grants	—	—	—	—	—	—
08A1 - Non-recurring one-off grants	—	—	—	—	—	—
0901 - Other funds generated	—	—	—	—	—	—
<b>Total</b>	<b>61,225</b>	<b>—</b>	<b>50</b>	<b>—</b>	<b>61,275</b>	<b>71,722</b>

### Income from charitable activities

1101 - Fees for weddings and funerals	4,257	—	—	—	4,257	2,646
1210 - Bookstall sales to promote	—	—	—	—	—	—

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objectives						
1230 - Church hall lettings - objectives	—	—	—	—	—	—
Total	4,257	—	—	—	4,257	2,646

## Other trading activities

0910 - Fund Raising Events	—	—	—	—	—	—
1220 - Bookstall sales - fund raising	—	—	—	—	—	—
1240 - Church hall lettings - fund raising	5,368	—	—	—	5,368	3,364
1250 - Magazine income - advertising	—	—	—	—	—	—
1260 - Parish magazine sales	—	—	—	—	—	—
1270 - Refunds and Misc Income	158	—	72	—	230	—
Total	5,526	—	72	—	5,598	3,364

## Investments

1001 - Dividends	—	—	86	—	86	83
1020 - Bank and building society interest	9	—	—	—	9	114
1030 - Rent from lands or buildings	—	—	—	—	—	—
Total	9	—	86	—	95	197

## Other income

1310 - Insurance claims	3,402	—	—	—	3,402	—
1320 - Surplus - sales of fixed assets	—	—	—	—	—	—
1999 - Holding for unidentified deposits	—	—	—	—	—	—
Total	3,402	—	—	—	3,402	—
<b>INCOME TOTAL</b>	<b>74,420</b>	<b>—</b>	<b>208</b>	<b>—</b>	<b>74,629</b>	<b>77,930</b>

## EXPENDITURE

### Raising funds

1701 - Fees paid to fund raisers	—	—	—	—	—	—
1710 - Costs of applying for grants	—	—	—	—	—	—
1720 - Costs of stewardship campaign	—	—	—	—	—	—
1730 - Costs of fetes & other events	4,491	—	—	—	4,491	—
1740 - Investment management costs	—	—	—	—	—	—
Total	4,491	—	—	—	4,491	—

### Expenditure on charitable activities

1801 - Giving to missionary societies	—	—	—	—	—	—
1820 - PCC Charitable Giving Fund	7,140	—	—	—	7,140	6,749
1830 - Giving - relief and development agencies	—	—	—	—	—	—
1835 - Vicars Discretionary Fund	50	—	—	—	50	—
1850 - Home mission	809	—	618	—	1,427	1,259
1855 - Library & Home groups materials	—	—	—	—	—	2
1870 - Secular charities	—	—	—	—	—	—
1901 - Stipends quota	—	—	—	—	—	—
1910 - Ministry parish share etc	50,519	—	—	—	50,519	42,039
1911 - Fees returned on behalf of	—	—	—	—	—	100

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DBF						
2001 - Assistant staff costs	128	—	—	—	128	588
2050 - Salary of parish administrator	7,970	—	—	—	7,970	9,588
2101 - Vicars Expenses	96	—	—	—	96	141
2110 - Interregnum - Ministers Fee	—	—	—	—	—	—
2111 - Interregnum - Ministers Expense	—	—	—	—	—	—
2150 - Vicar's telephone	—	—	—	—	—	—
2170 - Education	—	—	—	—	—	73
2201 - Parish training and mission	—	—	—	—	—	494
2301 - Church running - insurance	1,062	—	—	—	1,062	1,027
2310 - Church office - telephone	—	—	—	—	—	160
2320 - Organ / piano tuning	—	—	—	—	—	—
2330 - Church maintenance	—	—	—	—	—	415
2331 - Cleaning	—	—	—	—	—	—
2340 - Upkeep of services	215	—	—	—	215	905
2350 - Upkeep of churchyard	778	—	84	—	862	73
2360 - Administration	1,838	—	—	—	1,838	654
2361 - Photocopier Running Costs	579	—	—	—	579	777
2370 - Visiting speakers / locums	—	—	—	—	—	—
2380 - Young / Messy Church materials	—	—	—	—	—	13
2390 - Blue Moon Cafe expenses	—	—	—	—	—	—
2401 - Church running - electric	351	—	—	—	351	400
2410 - Church running - gas	1,206	—	—	—	1,206	1,181
2420 - Church running - water	72	—	—	—	72	—
2430 - Church running - oil	—	—	—	—	—	—
2440 - Church running - heating and lighting	—	—	—	—	—	—
2450 - Church running - flowers	—	—	—	—	—	23
2460 - Church Running - candles	70	—	—	—	70	4
2501 - Magazine expenses	—	—	—	—	—	—
2510 - Bookstall costs	—	—	—	—	—	—
2520 - Hall running - oil	—	—	—	—	—	—
2570 - Hall running - telephone	516	—	—	—	516	546
2601 - Governance costs	75	—	—	—	75	75
examination/audit fee	—	—	—	—	—	—
2701 - Church major repairs - structure	—	—	—	—	—	11,817
2710 - Church major repairs - installation	—	—	—	—	—	—
2720 - Church interior and exterior decorating	—	—	—	—	—	—
2801 - Hall + major repairs - structure	—	—	—	—	—	—
2820 - Hall + major repairs - installation	—	—	—	—	—	—
2830 - Hall + interior and exterior decorating	—	—	—	—	—	—
2840 - Other PCC property upkeep	—	—	—	—	—	—
2901 - New building parsonage house	—	—	—	—	—	—
2910 - New building house for curate	—	—	—	—	—	—
2920 - New building Church	—	—	—	—	—	—
2930 - New building Hall	—	—	—	—	—	—
Total	73,480	—	702	—	74,183	79,108

## Other expenditure

2120 - Vicarage Council tax	—	—	—	—	—	—
2140 - Vicarage Water rates	201	—	—	—	201	—
2515 - Kitchen Sundries (Coffee, milk etc)	—	—	—	—	—	96
2525 - Hall Running - Cleaning	1,504	—	—	—	1,504	1,404
2530 - Hall running - electricity	967	—	—	—	967	982
2540 - Hall running - gas	899	—	—	—	899	1,181
2550 - Hall running - insurance	1,062	—	—	—	1,062	1,027

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2560 - Hall running - maintenance	1,477	—	—	—	1,477	1,330
2580 - Hall running - water	62	—	—	—	62	801
2590 - Hall running - heating and lighting	—	—	—	—	—	—
2595 - Hall Running - Refunds	—	—	—	—	—	—
2610 - Bank Account Charges	231	—	—	—	231	230
Total	6,405	—	—	—	6,405	7,054
<b>EXPENDITURE TOTAL</b>	<b>84,378</b>	<b>—</b>	<b>702</b>	<b>—</b>	<b>85,081</b>	<b>86,162</b>
<b>GRAND TOTAL</b>	<b>(9,958)</b>	<b>—</b>	<b>(493)</b>	<b>—</b>	<b>(10,451)</b>	<b>(8,231)</b>

### Notes

#### 1. General

The Financial Statements have been prepared in accordance with the SORP 2015 Statement of Financial Activity (SOFA)

#### 2. Funds

**Unrestricted Funds** are general funds which can be used for PCC ordinary purposes.

**Designated Funds** are unrestricted funds which the PCC has designated for a specific purpose. We currently have no money in designated funds.

**Restricted Funds** represent funds given to the PCC for a specific purpose. These funds may only be expended for the specific purpose for which they were given.

- The Religious Education fund is for religious educational purposes within the Parish of Rowlands Castle. The fund was used in 2020 for young church activities and was depleted to zero during the year.
- The Building Repair Fund was not drawn on for new work in 2021 and has a limited fund left over from the significant activities in 2019.
- The Dunning Fund is a collection fund for income from an endowment managed by the Diocese for upkeep of the graves. The income for 2021 was used for church yard upkeep.
- The Font & Baptism fund was created in 2016 from money donated in the memory of M. Law & P. Winn for a portable font and provision of Baptism materials.
- The Mission Possible fund was created in 2017 to account for gifts, grants and expenses specifically for the Mission Possible housing project.
- The Ceiling Fund was created in 2017 to collect donation towards the repair of the church ceiling.

#### Agency Funds

From time to time the PCC collects money on behalf of others. This money is not income of the Church so is collected by the PCC as an agent for the recipient. As such it does not normally appear in the main accounts. The two occasions on which agency collections are made

a. Fees collected on behalf of the Diocesan Board of Finance (DBF) and eligible officiants for Weddings and Funerals as laid out in the Diocese fees table; also fees for Organists, Vergers and Sextons as necessary.

b. Sequestrated fees relate to the interregnum period prior to the appointment of the new vicar in September 2019.

In 2021 the Fees agency account stood as follows

	Carried over from 2020	Collected	Paid Out	Carried Over to 2021
DBF fees	(£1,162)	£906	£437	(£1,630)
DBF fees (sequestrated)	£320	-	-	£320
Verger Costs	£55	£160	£110	£5
Organist Costs	(£65)	£265	£285	(£45)
Sexton Costs	(£15)	£1145	£690	(£470)

Note: negative balances in braces ( ) represent money held by the PCC but owed to a third party.

### 3. Fixed Assets

The Church retains the Church Centre Building as its sole fixed asset.

Since its acquisition the Church Centre building has been depreciated on a straight-line basis over 50 years.

Net book value at 31 Dec 2020	£335,360
Depreciation for 2021	£10,480
Net book value at 31 Dec 2021	£324,880

### 4. Missionary and Charitable Giving

The Church supports a number of causes using approximately 10% of our Unrestricted Funds. In 2021 the following causes received contributions totaling £7140.00:

Church Housing Trust	St Lukes Healthcare	Beacon Food Bank
The Toybox Charity	Sovereign World Trust	Mission Aviation Fellowship
Emmanuel International	Mercy Ships	Release International
Medaille Trust	Barnabas Fund	Quicken Trust

### 5. Fundraising

Very little fund raising was done during 2021.

### 6. Reserve level

The PCC has agreed that a reasonable cash reserve of £23,000 (nominally 3 months of running costs) should be maintained (PCC Meeting 17 October 2016). Unfortunately, it has not been possible to maintain this during 2021. Contingency reserve available at the end of 2021 is £18,636 general.

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
ST JOHN THE BAPTIST CHURCH, ROWLANDS CASTLE-REG.CHARITY NO.1129918**

**I report on the financial statements for the year to 31 December 2021**

**Respective responsibilities of Trustees and Examiner**

**The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act (the 2011 Act) and that an Independent Examination is needed.**

**It is my responsibility:**

- **To examine the accounts under section 145 of the 2011 Act**
- **To follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and**
- **To state whether particular matters have come to my attention**

**Basis of Independent Examiner's Report**

**My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.**

**Independent Examiner's Statement**

**In connection with my examination, no matter has come to my attention:**

- (1) which gives me reasonable cause to believe that in any material respect the requirements:**
  - **to keep accounting records in accordance with section 130 of the 2011 Act; and**
  - **to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act****have not been met; or**
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.**

**Sandra Hodgetts  
42 The Green  
Rowlands Castle  
Hants PO9 6AB  
(Barclays Bank-Ret'd)**



**Dated: 26 April 2022**