

# Christopher's Smile



coz kids get cancer too

## Trustees' Report

for year ending 30<sup>th</sup> April 2021

*“Our vision is for every child diagnosed with childhood cancer to not only survive, but to reach adulthood enjoying a good quality of life.”*

Charity Registration Number 1129906

Trustees

Mr Kevin Capel

Mrs Karen Capel

Mr Denis Conroy

Mrs Rosemary Conroy

Principal Office

10 Ivy Drive

Lightwater

Surrey

GU18 5YZ

Bankers

HSBC plc

29 High Street

Camberley

Surrey

GU15 3RE

Website

[www.christopherssmile.org.uk](http://www.christopherssmile.org.uk)

Principal email address

[info@christopherssmile.org.uk](mailto:info@christopherssmile.org.uk)

# Trustees Report for year ending 30<sup>th</sup> April 2021

## Introduction to Christopher's Smile

In October 2006, Christopher Capel then aged 4 was diagnosed with Medulloblastoma, an aggressive paediatric brain tumour. Following 21 months battling the disease Christopher lost his fight for life in June 2008, nine days before his sixth birthday. Christopher was the only child of Karen and Kevin Capel. Following their tragic loss, Karen and Kevin Capel wanted to help children with cancer in the future by funding research into new treatments for childhood cancer.

### Background to Christopher's Smile

Christopher's Smile started in October 2008 and was registered as a charity by the Charity Commission by a Declaration of Trust Deed dated 10<sup>th</sup> May 2009. The charity raises funding exclusively for paediatric cancer research with a bias towards the introduction of targeted therapies to replace the existing cytotoxic chemotherapy and radio therapy treatments currently used. Support for the charity continues to grow and the charity is well known in North West Surrey. Christopher's Smile has a firm principle that every penny of a donation should be used for the cause for which it was given. The charity has continued with this principle for the financial year 2020 – 2021.

## Aims and Objectives

After Christopher's death, we wanted to make a difference for children with cancer in the future. Although there are many charities that raise funds for different aspects of childhood cancer we saw the only way of breaking this terrible cycle was to fund research. We had seen first hand the efficacy and side effects of current treatments both in Christopher and the other children in the Royal Marsden's Children's Oncology ward. We learned that if a child survives, their life and that of their family is never the same again. It was these memories that led to our charity's vision:

"Our vision is that every child diagnosed with childhood cancer will not only survive but reach adulthood enjoying a good quality of life."

This vision has been translated into our charity's objects as:

1. Provide funding to non profit making research organisations that further research into paediatric cancers.
2. Raise awareness of the needs of non profit making research organisations that further research into paediatric cancers
3. Raise awareness in the general population of the need for funding the research into paediatric cancers

Christopher's Smile is a target based organisation. We made the decision to set a fundraising target in order for our supporters to know what their money is to be spent on. We also believe that a charity's funds should be spent or allocated at the earliest opportunity.

Christopher's Smile continues to hold the following set of values. When we started the charity we decided to adhere to a set of principles which we believed in and which our donors would respect.

- Every penny of every donation would be used for the cause for which it was given.
- Costs would kept to a minimum and do as much ourselves as we can.
- Where we need to buy in products or expertise we would control costs vigorously.
- Every donor or supporter should be shown exactly where their donation has been spent.
- Build a relationship with donors and value every donation no matter how small.
- Ensure that funds are spent in the best way possible to get maximum benefit from them.

We set these objectives for our first year and our aim is that they will remain in place while Christopher's Smile is still needed to raise funds for childhood cancer research.

## **Paediatric Oncology Activities and Influential Factors May 2020 – April 2021**

The year has seen a number of influencing factors for Paediatric Oncology. Notably these have been:

1. The coronavirus crisis which has had a major impact on UK not for profit organisations and reduction of research activities
2. The embedding of the NHS England Genomic Testing Service into everyday practice and Whole Genome Sequencing for children diagnosed with childhood cancer.

Each of these items will be detailed below:

1. The coronavirus crisis which has had a major impact on UK not for profit organisations and reduction of research activities

At the time of writing (July 2021) the coronavirus crisis is still ongoing with little sign of eradication. The first worldwide pandemic since the infamous Spanish Flu of 1919, coronavirus COVID-19 or SARS2 has caused health services around the globe to stretch to breaking point and result in the loss of hundreds of thousands of people.

The UK has led the world with it's programme of vaccinations and this single activity has transformed the number of Covid patients being admitted to UK hospitals. England and the devolved nations were under legislative restrictions throughout our financial year. The country was put into a series of lockdowns resulting in a stagnation of the economy. Not for profit organisations have seen their incomes disappear and have had to make huge cuts in their portfolios and expenditure.

Christopher's Smile has not been affected with regards to spending money on running and administration costs as we are volunteer led and all costs are covered by either interest on unspent funds or by the trustees.

The one interesting aspect of the coronavirus crisis is the speed at which clinical trials for COVID-19 treatments and potential vaccines have received approval. In our experience clinical trials take months if not years to gain ethical approval and to start. COVID-19 treatments and vaccines have shown us that things can be done quicker and we will be pushing to ensure the academic and clinical community continue to achieve these new timeframes.

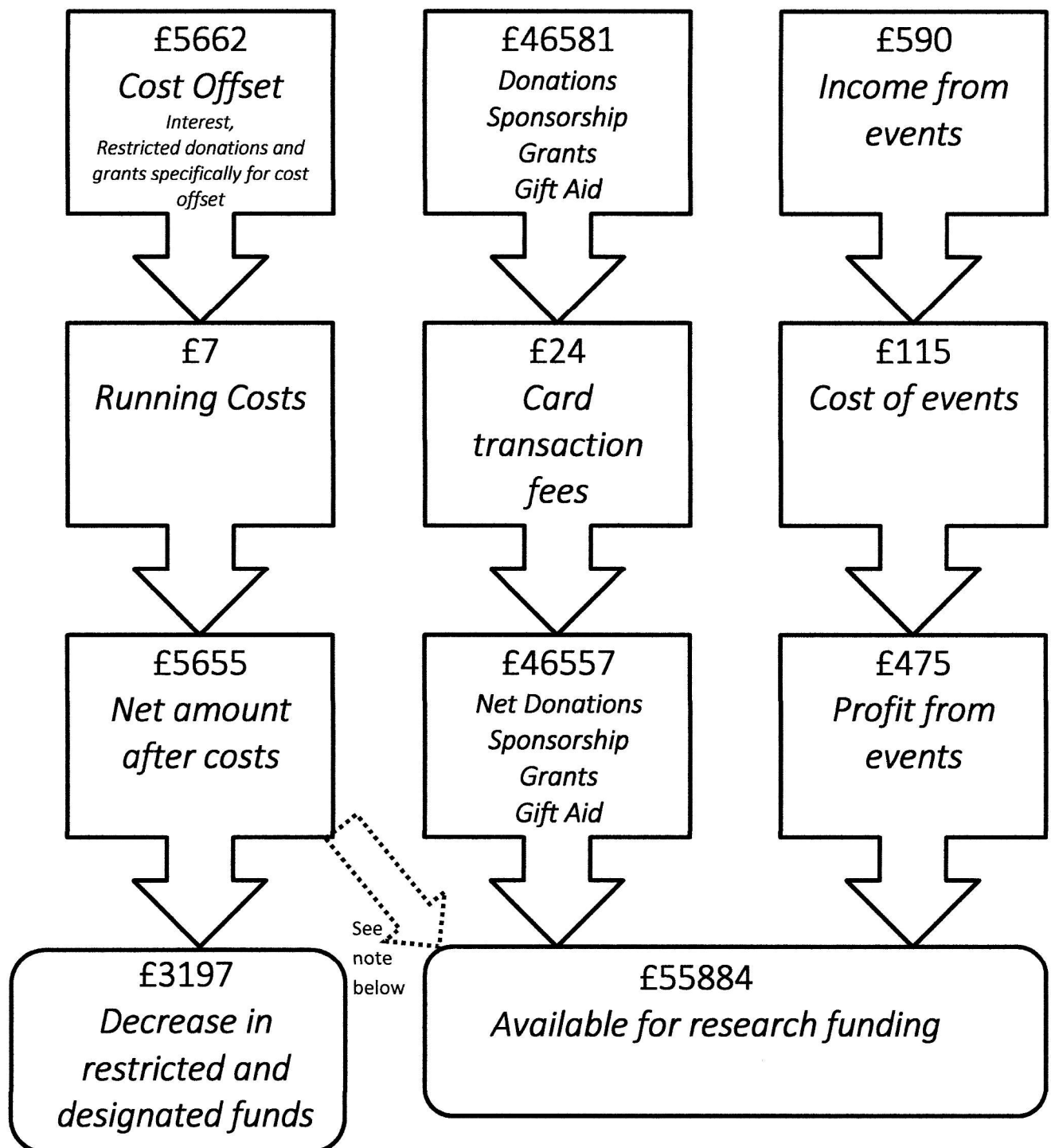
2. The embedding of the NHS England Genomic Testing Service into everyday practice and Whole Genome Sequencing for children diagnosed with childhood cancer.

The NHS England Genomic Medicine Service has been operational for over a year. There is still some way to go before all aspects of the service are in place. Notably these are:

- the process for adding new tests to the Genomic Test Directory has not been perfected. The first full round of amendments to the Genomic Test Directory should have been concluded by 1<sup>st</sup> April 2021 but the process has taken longer than envisaged and at 30<sup>th</sup> April 2021 the process was still not completed.
- the production of metrics to show volumes in addition to processing durations
- the introduction of a trial for Whole Genome Sequencing for all children diagnosed with cancer has started but is not yet complete.

Of these items above the process for adding new tests to the Genomic Test Directory is the most important for Christopher's Smile. Our objective is to gain approval for Liquid Biopsies for children in order for the test to be included in the Genomic Test Directory at the earliest possible moment. A submission has been made by ICR/Royal Marsden Hospital for a ctDNA test for Neuroblastoma. As of 30<sup>th</sup> April no decision was made as to whether the submission for the test to be added to the Test Directory. It is expected that a decision will be made in due course as part of the Test Directory update process which is taking longer than planned. To ensure the charity's funds are not wasted by funding activities that are surplus to requirements it is most important that the Liquid Biopsy project's deliverables are targeted at the exact requirements for inclusion in the Genomic Test Directory.

## Income for year ending 30<sup>th</sup> April 2021



Note: - £4000 was transferred from cost offset to research funding and £4852 was released from amounts paid by solicitors. Please see the Notes to the accounts for full detail.

## **Our Achievements**

### **Fundraising**

In the year May 2020 to April 2021 Christopher's Smile has directly raised funding in 3 ways:

#### **1. Direct donations**

Donations were received in a number of ways:

- Online giving using an online fundraising supplier
- Direct donations either in person or by post
- Donations from organisations or companies
- Support from clubs and associations.

#### **2. Sponsorships of supporters undertaking a task**

During the year a number of supporters took part in organised fundraising events and raised sponsorship for Christopher's Smile.

#### **3. Grants from Charitable Organisations**

Christopher's Smile did not receive any grants from charitable donations during this period.

### **Grants Made**

Liquid Biopsies for Children

Start date 1<sup>st</sup> January 2019.

Maximum Amount Committed £240,844 over 2 years.

This grant will fund consumables for liquid biopsy tests. Manpower for the project is provided through a BRC funded ICR PhD student. It should be noted that the maximum amount committed will be under constant review and all opportunities for economies will be explored. No compromise on project quality will be made to reduce costs.

## **Financial review**

### ***Highlights***

Total receipts were £52,833 with unrestricted net receipts of £47,171

Restricted funds mainly comprise donations from the trustees, donations from solicitors with time restrictions on them moving to unrestricted and interest receivable. Donations from the trustees and interest receivable are used to cover of the running costs of the charity.

Designated funds are amounts donated to the charity for specific purposes.

Amounts paid into the restricted funds exceed costs by £5,655 this year. When added to amounts brought forward from last year this gives a balance of £12,591. This balance comprises £7,873 from solicitors and £4,718 other restricted income. Restricted costs have been running at around £600 for the last three years although this year they were only £7 due to a reduction in costs as a result of the pandemic. It has therefore been decided to transfer £4,000 from restricted funds into unrestricted

funds. An additional amount of £4,852 has also been transferred to unrestricted from balances received from solicitors leaving a balance of £3,739 included in restricted funds and this is fully described in the notes to the accounts.

All clothing costs are included in restricted funds as most of the clothing bought is given to people who are competing in sponsored events to raise money for the charity. Any sales are made at cost and the receipts are added to the restricted funds budget.

### **Total Funds Available for Charitable Giving**

Total funds available in unrestricted funds as at 30 April were £499,608. From these funds £103,948 has already been committed to the ICR.

### **Gift Aid**

Gift Aid on sponsorship and donations totalled £2,643.

### **Reserves policy**

The reserves policy of Christopher's Smile is to maintain a balance on unrestrictive funds to cover any commitments made by the charity. As at 30 April 2021 our commitments were £103,948 the balance on the unrestricted funds at 30 April 2021 of £499,608 fully covered this commitment.

## **Liquid Biopsies for Children**

Our latest project is Liquid Biopsies for Children Diagnosed with Cancer. This is a next step to our funding of the development of the NGS Panel Test. A liquid biopsy is a genetic test of circulating tumour DNA in a child's blood or cerebral spinal fluid (CSF).

The project will be in 3 Phases

- Phase 1 will be the validation of the test technology and to ensure results reflect those from tissue samples taken at the same time.
- Phase 2 will be a clinical trial
- Phase 3 will be the approval of the test and the inclusion of the test onto the NHS England Genomic Test Directory.

We have now embarked on Phase 1 and Phase 2 of the project. There has also been a submission to add a ctDNA sequencing test for Neuroblastoma to the Genomic Medicine Service Genomic Test Directory. The outcome of this submission was not known as of 30<sup>th</sup> April 2021.

## **Publicity and Social Media**

Christopher's Smile has continued to use social media as a platform for communicating its activities to supporters. Christopher's Smile has a Facebook Page:

<https://www.facebook.com/ChristophersSmile/>

Christopher's Smile also has a Twitter account:



## Statement of Public Benefit

We continue to fund research into new treatments for childhood cancer. We maintain that our research must benefit as many children diagnosed with cancer as possible regardless of their race, nationality, sex or religion. For us all lives matter and we will ensure that our funded research and activities benefit all children diagnosed with cancer.

## Trustee Message

The trustees are again very proud of the achievements of the charity. We are mindful that to maximise the patient benefit from projects funded by Christopher's Smile. Implementations need to occur as soon as practicably possible. We will continue to campaign for change to ensure that implementations and ownership within the NHS for implementations actually do occur. Our objective in all our campaigning activities is to improve the outcomes for children diagnosed with cancer.

The trustees of Christopher's Smile are as committed as ever to enable the introduction of innovative diagnostics and treatments for children diagnosed with cancer in line with our vision:

"Our vision is for every child diagnosed with childhood cancer to not only survive, but to reach adulthood enjoying a good quality of life."

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

A handwritten signature in black ink, appearing to read 'Denis Conroy', written in a cursive style.

Mr Denis Conroy

Treasurer



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Christopher's Smile

1129906

## Receipts and payments accounts

CC16a

For the period  
from

1st May 2020

To

30th April 2021

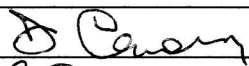
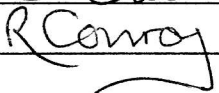
### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Designated funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Donations	41,902	2,135	-	44,037	41,402
Grants	-	-	-	-	500
Sponsorship	2,036	-	-	2,036	8,687
Fundraising Events	590	-	-	590	1,450
Cost offsets	-	-	-	-	745
Clothing	-	-	-	-	4
Gift Aid	2,643	-	-	2,643	4,479
Interest	-	3,527	-	3,527	4,498
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	<b>47,171</b>	<b>5,662</b>	<b>-</b>	<b>52,833</b>	<b>61,765</b>
<b>Total receipts</b>	<b>47,171</b>	<b>5,662</b>	<b>-</b>	<b>52,833</b>	<b>61,765</b>
<b>A3 Payments</b>					
Post Doctorate Researcher at ICR	-	-	-	-	26,474
Liquid Biopsy Project	63,312	-	-	63,312	73,584
Purchase of equipment for ICR	-	-	-	-	-
Other equipment purchases	-	-	-	-	453
Cost of fundraising events	115	-	-	115	793
Administration cost	-	7	-	7	415
Promotional items	-	-	-	-	-
Clothing	-	-	-	-	-
Card and Transaction fees	24	-	-	24	177
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>63,451</b>	<b>7</b>	<b>-</b>	<b>63,458</b>	<b>101,896</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>63,451</b>	<b>7</b>	<b>-</b>	<b>63,458</b>	<b>101,896</b>
<b>Net of receipts/(payments)</b>	<b>- 16,280</b>	<b>5,655</b>	<b>-</b>	<b>- 10,625</b>	<b>- 40,131</b>
<b>A5 Transfers between funds</b>	<b>8,852</b>	<b>- 8,852</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>507,036</b>	<b>6,936</b>	<b>-</b>	<b>513,972</b>	<b>554,103</b>
<b>Cash funds this year end</b>	<b>499,608</b>	<b>3,739</b>	<b>-</b>	<b>503,347</b>	<b>513,972</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Designated funds to nearest £
B1 Cash funds	Julian Hodge Bank	498,576	3,739	
	Vigin Money	971		
	HSBC	54	-	-
	Cash	7	-	-
	<b>Total cash funds</b>	<b>499,608</b>	<b>3,739</b>	<b>-</b>
(agree balances with receipts and payments account(s))				

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Denis Conroy	2/8/21
	ROSEMARY CONROY	2/8/21

## CHRISTOPHER'S SMILE

### FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 APRIL 2021

#### NOTES

1 The financial statements have been prepared using the receipts and payments basis for charities with gross income of less than £250,000.

2 The movement in designated and restricted funds during the year were

	Balance B/F	Receipts	Payments	Transfer to unrestricted	Balance C/F
Restricted Fund					
Donations by Trustees		£0			
Interest		£3,527			
Clothing Sales		£0			
Equipment purchases			£0		
Administration costs			£7		
Promotional items					
Clothing					
Phillip Ross Creditor	£941	£0		£55	£886
Bonnett Creditor	£4,797	£2,135		£4,797	£2,135
Other Restricted	£1,198	£3,527	£7	£4,000	£718
	<u>£6,936</u>	<u>£5,662</u>	<u>£7</u>	<u>£8,852</u>	<u>£3,739</u>
Designated funds	£0		£0		£0
	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>

All expenditure other than the costs of fundraising events and card and transaction fees are funded from the restricted fund. The restricted fund is funded by the trustees together with any interest received and the sale of any clothing which is sold at cost.

## Restricted Fund

An amount of £941 was carried forward from last year in respect of Residual Client Account Balances from Phillip Ross Solicitors

During this financial year £55 was released from the total held as the six year time limit had been exceeded.

At 30 April £886 was held as restricted until the time it could be reclaimed has passed.

An amount of £4,797 was carried forward from last year in respect of Residual Client Account Balances from Bonnetts Solicitors

During the course of this year we received an additional donations from Bonnetts Solicitors of Residual Client Account Balances that they had been unable to clear from their accounts.

On 29th April we received £2,135

It was agree with Bonnetts that amounts under £100 could be released after three months and amounts over £100 should be held for a year.

This year £4,797 has been released to unrestricted

At 30th April £2,135 was held as restricted

Restricted costs were £7 this year due to the low level of expenditure due to the Covid pandemic reducing activities carried out by the charity. In previous years costs have been running around £700 the Trustees have decided to transfer £4,000 to unrestricted funds. The amount held in respect of the donations from Phillip Ross and Bonnetts have been ring-fenced and are not effected by this release.



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Christopher's Smile

On accounts for the year  
ended

30<sup>th</sup> April 2021

Charity no  
(if any)

1129906

Set out on pages

1 - 12

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 1 August 2021

Name:

Rashmikanth Pandya

Relevant professional  
qualification(s) or body  
(if any):

Fellow of the Association of Chartered Certified Accountants

Address:

6 Watford Road

Northwood

HA6 3NR

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

None.