



Church  
Accruals Accounts  
2019-2020

**THE METHODIST CHURCH**  
**REPORT AND ACCOUNTS**  
**(ACCRUALS BASIS)**  
for the year ended 31 August 2020

**CLAPHAM METHODIST CHURCH**

Church

Registered Charity - Registration number (if applicable)

1129878

Clapham Circuit

Circuit No

35/17

Minister

Revd Dr. Eleanor Jackson

Church Stewards

Rita Addai

John Amoah

Antonia Buamah

Gloria Domaley

Beatrice Donkoh

Hilma Dunn

Sam Gyesi

Oluba Lilley

Solomon Quaye

Hannah Sarpong

Michelle Wilson

Lay Workers

Sabrina Dessi- Makin Administrator

Alistair Macfarlane Hub Coordinator

Church Treasurer

Dorothy Blincoe

**CLAPHAM METHODIST CHURCH Church**  
**TRUSTEES' ANNUAL REPORT**

**FOR THE YEAR ENDED 31 AUGUST 2020**

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**Introduction**

*Clapham Methodist Church stands on Clapham High Street in a very prominent position. It has a membership of 199 with a thriving Junior Church. There are many activities for children and young people and church groups meet regularly. The night time hub is open on Friday and Saturday nights to meet the needs of the young people enjoying a night out in Clapham. The hall is used daily by community groups.*

**Aims and organisation**

The Church Mission statement is attached

**Review of the year**

*Established work continued until 16th March 2020 when the Church was closed due to the Covid pandemic. A morning service resumed on 16th August with a much reduced attendance and social distancing in place. Other activities and community use could not restart.*

**Income trends**

Church income is primarily drawn from the Sunday collections, Gift aid tax credit, and lettings income from external users of the building

The rental income relates to the hire of the church hall to various groups in the community.

**Expenditure trends**

The major cost is in relation to the assessment paid to the Clapham Circuit. This amounts to 60% of our total costs this year. The Circuit assessment remains the same for next year when we move into the Lambeth Circuit.

A significant amount of the Circuit assessment is used to pay the District assessment, stipends and related costs to Ministers. The other expenditure includes general running expenses and high utility charges. The reduction of £12329 in offerings and £12521 in property lettings is due to the closure of the Church buildings

**Fund Balances**

As at 31 August 2020 the net current assets of the Church were £75k, giving approximately 5 Months' cover for expenditure.

**Plans for 2020-2021**

Church plans for the coming year have been prepared on the basis of a circuit assessment of £50360

**CLAPHAM METHODIST CHURCH Church**  
**Trustee's Annual Report on Finance and Governance**

**Basis of preparation and legal framework**

The Charity's annual report and accounts for the year ended 31 August 2020 have been prepared in accordance with the Charities Act 2011 and the Charities: Statement of Recommended Practice 2015 as applicable to the Financial Reporting Standard(FRSSE) 2015

Full Name of Charity / Church: Clapham Methodist Church.....

Registration Charity Number (if a Registered Charity): ...1129878.....

Date of registration (if registered as a Charity) 2009.....

Main communication address ( Church office )  
Church Office, Clapham Methodist Church, London SW4 7JR

The members of the Clapham Methodist Church Council meeting are the Charity Trustees , membership being made up of church office holders, Minister and representatives appointed by the church at the Annual general Meeting.

Full list of Church Council members and key lay employees are shown as Appendix A to this report.

Treasurer: Ms Dorothy Blincoe  
acted as the principal officer overseeing the day to day financial management and accounting for the church during the year.

Independent examiner *Name and address*  
Marcus Duntoye, AJP House, 152-154 Coles Green Road, London NW2 7HD

Investment Bankers Central Finance Board of the Methodist Church  
Trustees for Methodist Church purposes

## **CLAPHAM METHODIST CHURCH Church**

### **Aims and organisation**

Charity objective is .....:..... *Mission statement attached*

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

*(This section is to explain the main activities of the church. please change as appropriate)*

Worshiping God through prayer, song and other acts of worship.

The organisation and resourcing of regular public acts of worship open to members of the church and non members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Promotion of Christianity through the staging of events and services.

Outreach to the community through coffee mornings and through partnership with the local business community to provide space and hub pastors for the night hub on Friday and Saturday nights

### **Public Benefit**

We confirm the trustees have had regard to the Charity Commission's guidance on public benefit.

### **Structure, Governance and Management**

The governing document for the church is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the church is undertaken by the Church Leadership team along with the Minister.

The Trustees are appointed at the AGM of the church. Office holders are elected at the Church Council.

## **Trustee Training**

A range of guidance produced by the Methodist Connexion to support the effective running of the church and the role of the trustees is given to the Church Trustees at various meetings and/or training sessions.

## **Related Parties**

The Church is part of the Clapham Circuit which is part of the London District and is also accountable to the Methodist Conference.

The internal organisations linked to the Church are:-

The Junior Church, Men's fellowship, Women's fellowship, 1 o'clock fellowship, Senior friends, Ghana fellowship, Scout troupe, Brownies and Guides, Young People's music group.

## **Update on the Ghana Fellowship Meetings in 2020**

The first Ghana Fellowship Zoom Meeting was held on 24 May 2020 at 1pm.

We usually start with an opening prayer, with bible readings. We then invite members to pause for reflection and discussion about what they have heard.

It is only then we move onto the business of the Fellowship.

Members were asked to call each other and check on their welfare, as a means of keeping in touch, especially our older members, and those who have been unwell. Updates are then given at each meeting.

We decided to defer monthly subscriptions for those who could not afford it, and urged those who could to keep paying their monthly contributions and any donations they may have directly into the Fellowship's bank account.

Members were also reminded that their first duty is to the church and to pay where possible, their weekly offering directly into the Clapham Methodist Church Bank Account, the account details were circulated on the Fellowship's WhatsApp group.

We launched our Helping Hands Scheme along with a phone number for any of our members who satisfied the following criteria

- Are over 70 years of age
- Have long term health issues
- Are currently shielding
- Recently become unemployed due to the Covid-19 lockdown

Members gladly donated to the Scheme, however, many members were reluctant to come forward to ask for help due to various reasons, so the sub-committee was formed to come up with a list of members who we thought would appreciate a helping hand.

We also donated to the London families of members, who due to pandemic were stuck abroad, as well as members of the wider church.

Our main highlight of the meetings was when Revds. Roy and Eleanor kindly accepted an invitation to attend our meeting on 19 July 2020. We really

appreciated them joining us and would like to thank them both for valuing our contributions and making us feel an important part of the church.

Unfortunately, due to our church reopening during August, meetings were postponed as members of the Executive committee were attending church and could not also attend Zoom meetings.

And as the lockdown 2 is now upon us, we recommenced our meetings last Sunday 15 November 2020, and spent time discussing how to best celebrate the Festive Season without getting together.

## CLAPHAM METHODIST CHURCH Church

### Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required. There is a regular annual review process undertaken and recorded.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

### Safeguarding

*Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.*

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults
- the safeguarding and protection of all children, young people and adults when they are vulnerable
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice

The Clapham Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

The Clapham Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.

### Reserves Policy

The Reserves Policy for the Church is to hold a minimum sum equivalent to ..2.. months' average expenditure. This should be sufficient to meet any unforeseen item of major expenditure on the church building and / or to be able to continue, in the short term, funding planned activities in the event of any inability to raise the full expenses including the assessment payable to the Circuit.



## Balance Sheet as at 31 August 2020

Unrestricted	Designated (Unrestricted)	Restricted	Endowment Funds	Totals this year	Totals last year
£		£	£	£	£

## Tangible Fixed Assets\*

Notes

Land & Buildings	3,359,102			3,359,102	3,359,102
Equipment	57			57	57
Investment properties					
Investments					
<b>Total fixed assets</b>	<b>3,359,159</b>			<b>3,359,159</b>	<b>3,359,159</b>

## Current Assets

Debtors and Prepayments	19,045			19,045	19,045
Cash at Bank and in hand	4,361		12,473	16,834	16,834
Trustees for Methodist Church Purposes deposits			1,445	1,445	1,445
Central Finance Board Deposits	51,830		1,063	52,893	52,893
Other					
<b>Total current assets</b>	<b>75,236</b>		<b>14,981</b>	<b>90,217</b>	<b>90,217</b>

Creditors and Accruals (due in under 1 yr)	1,572			1,572	1,572
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<b>Net current assets (liabilities)</b>	<b>73,664</b>			<b>73,664</b>	<b>88,645</b>
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<b>Total assets less current liabilities</b>	<b>3,432,823</b>		<b>14,981</b>	<b>3,447,804</b>	<b>3,447,804</b>
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Loans and creditors due after 1 year					
Provisions for liabilities and charges					

<b>Net assets</b>	<b>3,432,823</b>		<b>14,981</b>	<b>3,447,804</b>	<b>3,447,804</b>
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## Funds of the Church

Unrestricted funds	3,432,823			3,432,823.00	3,433,877.00
Restricted funds			14,981	14,981.00	14,788.00
Endowment funds					
<b>Total Funds</b>	<b>3,432,823</b>			<b>3,447,804.00</b>	<b>3,448,665.00</b>

\*Details - see Note 12

	Opening balance	Receipts	Payments	Net Receipts/ Payments	Adjustments	Closing balances
Internal Organisations						
Ghana Fellowship	5605	3200	4185	965		4640
Senior Friends	788	144		144		932
1 o'clock Fellowship	247	775	758	17		264
Mens Fellowship	895	600	1400	800		95
Womens Fellowship	898	298	100	198		1096
Junior Church	3751	419	226	193		3944
Benevolence	2057	731	1770	1039		1018
Hub	12409	31273	16419	14854		14854
Total	26650	37440	24858	12602		26843

Total Receipts	Total Payments
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Continue on a separate sheet if necessary and bring the totals forward. Transfer Totals of Receipts and Payments to the SOFA

	A	C	D	E	F	G	H	I	J
1	Clapham Methodist Church								
2	Analytical Review of Statement of Financial Activities (SOFA) for the year ended 31 August 2020								
3									
4		General Funds	Restricted Funds	Totals this year	Precious year totals				
5		Unrestricted		2020	2019				
6	Incoming resources								
7	Offerings	42268	1479	43747	61699				
8	Donations	1992	640	2632	4530				
9	Gift Aid	345		345	13772				
10	Interest and investment income	440	19	459	412				
11	Lettings	15762		15762	28283				
12	Other income	3980		3980	4842				
13	Grants	4264	17888	22152	17888				
14	Revaluation gain	92966		92966					
15	Fundraising				1408				
16	Internal organisations		5037	5037	8143				
17	Adjustment	5		5					
18	Total Incoming resources	162022	25063	187085	140977				
19									
20									
21	Resources Expended								
22	Salaries costs	50360	15650	66010	15675				
23	Circuit assessment				59716				
24	Grants and donations		1770	1770	840				
25	Repairs and Maintenance	6917		6917	18335				
26	Insurance, Utilities	15232		15232	13729				
27	Depreciation	78271		78271	76084				
28	Loan repayment								
29	Other expenditure	4651	1007	5658	9906				
30	Office	6467		6467	9185				
31	TMCP Admin	3		3	3				
32	Internal organisations		6443	6443	9187				
33	Total Resources expended	161901	24870	186771	212660				
34	Net Incoming resources	121	193	314	71782				
35	Transfers between funds	33		83					
36		394		894					
37		198		193	18				
38	Sub Total								
39	Net Investment in Funds								
40	Total funds brought forward	3433877	14788	3448665	3520343				
41	Total Funds carried forward at end of	3432823	14981	3447804	3448665				
42									
43									
44									
45	Collections for and payments to External organisations								
46			19/20		18/19				
47									
48	Balance brought forward								
49	Offerings/gifts received		265		3587				
50	Offerings/gifts paid over		265		3587				
51	Balance still to be paid								

Table 1

## General Breakdown

	General	Music	Development	TOTAL
Offeratories	40011.62		2256.33	42267.95
gift aid	345.67			345.67
Donations			1992.18	1992.18
Interest	13896	12.42		
	6027020		403.51	
	6027010	24.17		440.10
Revaluation gain	92966.00			92966.00
Lettings	15762.00			15762.00
Other Income	1548.06		2432.18	3980.24
Fund raising/gifts/grants			4263.78	4263.78
Total	150669.94		8915.80	162017.92
Expenditure				
Salaries				
Assessment	50360.00			50360.00
grants/donations				
Repairs	5330.57		1587.00	6917.57
insurance	3315.33			3315.33
utilities	11916.81			11916.81
Depreciation	78271.00			78271.00
Office	6467.46			6467.46
TMCP Admin	2.89			2.89
other expenditure	1918.59		2732.18	4650.77
TOTAL	157582.65		1587.00	161901.83
Balance	-6912.71		7328.80	116.09
transfer	21600.00		-21600.00	
TOTAL	14687.29		-300	116.09

## Restricted breakdown

Restricted breakdown						
	Benevolence	Model Trust	Hub	Junior Church	TOTAL	Other internal groups
						Total
Opening balance	2057	1445	12409	3751	19662	8433
Receipts						
collections	731		336	412	1479	5037
interest		12		7	19	
grants			17888		17888	
donations			640		640	
Total	2788	1457	31273	4170	39688	13470
Payments						
Donations	1770				1770	
wages			15650		15650	
Exoenses		12	769	226	1007	
Total	1770	12	16419	226	18427	6443
Final balance	1018	1445	14854	3944	21261	7027
Bank	1018			2881	3899	5931
CFB			13307	1063	14370	
TMCP		1445			1445	
General A/c			1547		1547	1096
	1018	1445	14854	3944	21261	7027
transfer						28288

**12. Tangible Fixed Assets**  
Cost or valuation

	Church (non investment) land and buildings £	Other non investment land and buildings £	Investment properties (land and buildings) £	Other fixed assets including motor vehicles £	Fixtures, fittings and equipment £	Payments on account and assets under construction £	Total £
<b>Balance brought forward</b>	7,113	3,418,192	200,000		75,797		3,701,102
Additions							
Revaluations (+/-)		88,881			4,085		4,085
Disposals (-)							88,881
Transfers * (+/-)							
<b>Balance carried forward</b>	7,113	3,507,073	200,000		79,882		3,794,068

	2%		10%	
<b>Accumulated depreciation</b>				
Balance brought forward	1,312	283,489	71,837	356,638
Depreciation charge for year (-)	142	70,141	7,988	78,271
Revaluations (+/-)				
Disposals (-)				
Transfers* (+/-)				
<b>Balance carried forward</b>	1,454	353,630	79,825	434,909

<b>Net book value</b>			
Brought forward	5,801	3,134,703	200,000
Carried forward	5,659	3,153,443	200,000

\* The "transfers" row is for movements between fixed asset categories.

\*\* Indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also indicate the rate of depreciation: for straight line, depreciation is based on the anticipated life of the asset (in years); for reducing balance, a percentage annual deduction is made each year.

#### 14. Analysis of current assets

	This year	Last year
	£	£
<b>Debtors and prepayments</b>		
Pre paid assessments	12590	12590
Accrued income		
Other debtors	6455	86
<b>Total debtors and prepayments</b>	<b>19,045</b>	<b>12,676</b>

#### Analysis of cash at bank

HSBC 60026808	4,361	27,276
HSBC 70028711		
Various internal groups		
<b>Total Cash and Bank</b>	<b>4,361</b>	

#### 15. Analysis of current liabilities and long term creditors

Trade Creditors		
Other Creditors	1,572	
<b>Total Current Liabilities</b>		<b>10,944</b>

#### 16. Capital commitments and contingent liabilities

At the 31 st August 2018 the Church has no capital commitments.

No Contingent liabilities were identified at 31st August 2018.

**Clapham Methodist Church**  
**Clapham High Street, Clapham, London, SW4 7JR**  
**Our Mission Statement**

**Our basis is in Jesus Christ.**  
**We shall therefore:**

**expect our faith to change our life**  
**take seriously the issues raised by our faith and life in Christ**

We shall speak and act for truth and justice,  
and tell the good news of Jesus:

In the communities around the Church building  
(in particular we shall support Churches Together in Clapham projects)

In the communities represented in our congregation

We shall care for each other  
and share in life and faith together, especially

We shall welcome and encourage newcomers

We shall enable and empower  
children and young people to reach their potential

We shall encourage each member  
to be as fully involved in the life of the church as they wish,  
regardless of race, gender, age or disability.

We recognise our responsibility  
to promote the welfare of children, young people  
and all who are vulnerable  
and to prevent them from being  
physically, sexually or emotionally abused.

In our worship services we shall seek

to combine the traditions of all members of the congregation  
and seek ways of enabling both 'regulars' and 'newcomers'

to worship God and come to a deeper faith and commitment.

## **Members of Church Council September 2019 to August 2020**

*Superintendent Minister and Minister in pastoral charge*  
Rev Eleanor Jackson

*Circuit Minister*  
Rev. Rita King

*Circuit Steward*  
Raymonde Chintoh

### *Church Stewards – elected by General Church Meeting*

Solomon Quaye (2016) (Senior)	Hilma Dunn (2018)
Rita Addai (2017)	Sam Gyesi (2016)
John Amoah (2016)	Oluba Lilley (2018)
Antonia Buamah (2017)	Hannah Sarpong (2017)
Beatrice Donkoh (2017)	Michelle Wilson (2019)
Gloria Domaley (2019)	

### *Representatives to the Church Council elected by Annual General Church Meeting*

Henrietta Amponsah	Teresa Johnson
Sharon Bryan	John Ntow
Regina Carrena	Fiona Owuru
Ola Fadugba	Morinola Sorekum-Sobogun

*Secretary of Church Council (also Safeguarding Officer)*  
Liz Marin-Curtoud

*Treasurer*  
Dorothy Blincoe

*Secretary Pastoral Working Group*  
(Oluba Lilley)

### *Representatives appointed by Church Council*

Clement Cofie (*Circuit Steward and Local Preacher*)  
Vivian Korley  
Karen Turner  
Elizabeth Oyeledun (*Circuit Steward*)  
Charity Tufour (*Secretary Worship Prayer & Christian Growing Group*) Tufour  
Edna Efah (*Junior Church Superintendent*)  
Gloria Leach (*Communion Steward*)  
Eric Green (*Property Steward*)

(indicates dual membership)

**LM-C revised 09.10.19**



## DECLARATIONS

## Treasurer

I confirm that these accrual based accounts for the year ended 31 August 2016 have been prepared from the records of the Church and that they include all funds under the control of the Church Council / Members' Meeting / Leadership Group\*.

Signature of Treasurer

D. Blincoe

Date

26 4 2021

Name of Treasurer

DOROTHY BLINCOE

Address

28 FERNSIDE RD  
BALHAM LONDON SW12 8LL

## Presentation to the Church Council / Members' Meeting / Leadership Group\* for approval.

I confirm that the annual report and accounts for the year ended 31 Aug 2016 were, ~~or will be~~\* presented to the Church Council / ~~Members' Meeting / Leadership Group\*~~ at its meeting on

8.7.2021

and were approved.

Signature of the Chair of the meeting

Fleetnor Jackson

Name of the Chair of the meeting

FLEETNOR JACKSON

Date

18.7.2021.

## Independent Examiner's Report to the Trustees of the

CLAPHAM METHODIST

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2016 2020

## Respective responsibilities of Trustees and Examiner

The Church's trustees are responsible for ensuring that the annual report and accounts for the year to 31 August 2016 present a true and fair view of the Church's income and expenditure for the year and of its assets and liabilities at the balance sheet date. The trustees consider that an audit is not necessary for this year under Section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- ( examine the accounts under section 145 of the Charities Act;
- ( to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities act; and
- ( to state whether particular matters have come to my attention.

**Clapham Methodist Church**

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the actual records. It also includes consideration of any unusual items, in nature or scale, or disclosures in the accounts, seeking explanations from the Trustees concerning such matters. The procedures undertaken do not provide all the evidence that would be required for a full audit and, consequently no opinion is given as to whether the accounts present a true and fair view. My report is limited to the matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention (other than as disclosed below\*);

(1) which gives me reasonable cause to believe that in any material respect the requirements

• to keep accounting records in accordance with Section 130 of the Charities Act 2011.

• to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

(3) I have /have not\* obtained independent verification of all investments with the Trustees for Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Name of independent examiner

MARCUS DUNTOYE

Signature of independent examiner



Relevant Professional qualification or body

FFA, ACA, MSc.

Name of firm (where appropriate)

ALEX MARC ASSOCIATES & CO.

Address

P.O. Box 22, 2 POLSTEN MEWS  
ENFIELD EN3 6YF.

Date

17-5-2021