

# **Bradford & District Senior Power**

Charity number 1129877

A company limited by guarantee number 06338089

## **Annual Report and Financial Statements** **for the year ended 31 March 2022**



West Yorkshire Community Accounting Service

# **Bradford & District Senior Power**

## **Annual Report and Financial Statements for the year ended 31 March 2022**

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**Prepared by West Yorkshire Community Accountancy Service CIO**

# **Bradford & District Senior Power**

## **Trustees' report for the year ended 31 March 2022**

### **Reference and administrative details of the charity, its trustees and advisors**

The trustees during the financial year and up to and including the date the report was approved were:

<b>Name</b>	<b>Position</b>	<b>Dates</b>
Bernard Lewis	Chair	
Jean Sidney		Resigned 15 October 2021
Jean Walker		
Christine Watkin		
Greg Lucas		Appointed 31 July 2021
<b>Charity number</b>	1129877	Registered in England and Wales
<b>Company number</b>	06338089	Registered in England and Wales
<b>Registered and principal address</b>	<b>Bankers</b>	
7 John Street	Yorkshire Bank plc	
Bradford	1 Westgate	
BD1 3JS	Shipley	
	Bradford BD18 3SD	

### **Independent examiner**

Rhys North ACA

### **West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

### **Structure, governance and management**

The charity is a company limited by guarantee and was formed on 8 August 2007. It is governed by a memorandum and articles of association as amended by special resolution on 22 May 2009. The liability of the members in the event of the company being wound up is limited to a sum not exceeding £10.

### **Method of recruitment and appointment of trustees**

The trustees of the charity are also the directors for the purposes of company law and are appointed by the members at the AGM.

# **Bradford & District Senior Power**

## **Trustees' report (continued) for the year ended 31 March 2022**

### **Objectives and activities**

#### **The charity's objects**

To promote the relief of older people in any manner which now or hereafter may be deemed by law to be charitable in and around the metropolitan district of Bradford.

#### **The charity's main activities**

Providing older peoples' events to combat loneliness, providing advice to older people when requested, producing quarterly newsletters to keep our members in touch and provide them with useful information.

#### **Public benefit statement**

In setting our objectives and planning our activities the trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular to working together with older people, their families and carers.

#### **Achievements and performance**

With the impact of Covid 19 diminishing towards the end of the year, we are happy to report that the ongoing impact to our activities has become much reduced. We continue to provide support, benefits and encouragement to all those that are over 55 and use our activities.

At Bradford and District Senior Power our resources are directed towards supporting some of the most vulnerable people in our society through the most difficult times of their lives, throughout this coronavirus pandemic. The pandemic has had significant impact on both our activities and on the lives of our target groups. Our service delivery team and volunteers faced new pressures to reach and engage with our members.

With the support of our trustees, BDSP staff and volunteers, we have managed to reopen our hub in Bradford town centre although we are still struggling to achieve the numbers we had pre pandemic.

#### **Financial review**

The net expenditure for the year was £3,246, including net expenditure of £13,234 on unrestricted funds and net income of £9,988 on restricted funds.

There are no material concerns concerning the charity's finances given it has a number of ongoing funded projects as well the availability of its reserves. Given this the trustees have reassessed the charity's ability to continue for at least 12 months from the date that the accounts are approved and have concluded that no material uncertainties exist that cast significant doubt on the charity's ability to continue as a going concern

#### **Reserves policy**

The charity's free reserves, excluding fixed assets, at the year end were £41,190.

The trustees seek to maintain 'adequate reserves' so as to ensure that all reasonable day-to-day running costs can be met as and when they fall due, recognising the basic financial principle that the Board of trustees is responsible for ensuring that the solvency of the charity is maintained. 'Adequate Reserves' is deemed to be sufficient funding for six months of normal expenditure.

## **Bradford & District Senior Power**

### **Trustees' report (continued) for the year ended 31 March 2022**

#### **Statement of trustees' responsibilities**

The trustees (who are also the directors for the purposes of company law) are responsible for preparing the Trustees report and the financial statements in accordance with the applicable law and UK Accounting Standards.

Company law requires the trustees to prepare financial accounts for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for the year. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;

- prepare the accounts on a going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report has been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities (Charities SORP (FRS102)), and in accordance with the special provisions of the Companies Act 2006 relating to small companies.

Approved by the board of trustees on 24/1/2023

Bernard Lewis (Trustee)

## **Bradford & District Senior Power**

### **Independent examiner's report to the trustees of Bradford & District Senior Power**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 6 to 12.

#### **Responsibilities and basis of report**

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

25/1/2023

**West Yorkshire Community Accountancy Service CIO**

Stringer House  
34 Lupton Street  
Leeds  
LS10 2QW

**Bradford & District Senior Power**  
**Statement of Financial Activities**  
**(including summary income and expenditure account)**  
**for the year ended 31 March 2022**

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income from:</b>					
Grants and donations	(2)	4,641	86,127	90,768	58,266
Fees		2,439	-	2,439	-
Other income		83	-	83	1,240
Bank interest		168	-	168	490
<b>Total income</b>		<b>7,331</b>	<b>86,127</b>	<b>93,458</b>	<b>59,996</b>
<b>Expenditure on:</b>					
Salaries and NI	(3)	803	35,363	36,166	10,223
Payroll charges		387	-	387	163
Sessional workers		12,746	15,666	28,412	30,962
Volunteer travel and expenses		62	756	818	723
Rent and rates		206	1,368	1,574	120
Utilities		971	53	1,024	1,055
Printing, postage and stationery		-	613	613	661
Phone and internet		271	19	290	244
Events and activities		416	6,761	7,177	1,854
Equipment		46	1,461	1,507	297
Insurance		474	-	474	393
Independent examination		600	-	600	510
Other professional fees		2,717	13,410	16,127	19,288
Repairs, cleaning and maintenance		5	-	5	2,227
Bank charges		205	-	205	135
Depreciation		183	-	183	183
Sundry expenditure		473	669	1,142	88
<b>Total expenditure</b>		<b>20,565</b>	<b>76,139</b>	<b>96,704</b>	<b>69,126</b>
<b>Net movement in funds</b>		<b>(13,234)</b>	<b>9,988</b>	<b>(3,246)</b>	<b>(9,130)</b>
<b>Fund balances brought forward</b>		<b>54,608</b>	<b>43,111</b>	<b>97,719</b>	<b>106,849</b>
<b>Fund balances carried forward</b>	(4)	<b>41,374</b>	<b>53,099</b>	<b>94,473</b>	<b>97,719</b>

All incoming resources and resources expended derive from continuing activities.

# Bradford & District Senior Power

## Balance sheet

as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
<b>Fixed assets</b>					
Tangible assets	(5)	184	-	184	367
<b>Total fixed assets</b>		<u>184</u>	<u>-</u>	<u>184</u>	<u>367</u>
<b>Current assets</b>					
Debtors and prepayments	(6)	715	8,622	9,337	221
Cash at bank and in hand	(7)	42,389	47,206	89,595	97,764
<b>Total current assets</b>		<u>43,104</u>	<u>55,828</u>	<u>98,932</u>	<u>97,985</u>
<b>Current liabilities:</b>					
<b>amounts falling due within one year</b>					
Creditors and accruals	(8)	1,914	2,729	4,643	633
<b>Total current liabilities</b>		<u>1,914</u>	<u>2,729</u>	<u>4,643</u>	<u>633</u>
<b>Net current assets</b>		<u>41,190</u>	<u>53,099</u>	<u>94,289</u>	<u>97,352</u>
<b>Net assets</b>		<u>41,374</u>	<u>53,099</u>	<u>94,473</u>	<u>97,719</u>
<b>Funds</b>					
Unrestricted funds		41,374	-	41,374	54,608
Restricted funds		-	53,099	53,099	43,111
<b>Total funds</b>		<u>41,374</u>	<u>53,099</u>	<u>94,473</u>	<u>97,719</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 24/1/2023

Bernard Lewis (Trustee)



# **Bradford & District Senior Power**

## **Notes to the accounts**

### **for the year ended 31 March 2022**

#### **1 Accounting policies**

##### **Basis of accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

##### **Going concern**

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

##### **Incoming resources**

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

##### **Grants and donations**

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

##### **Expenditure and liabilities**

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

##### **Taxation**

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

##### **Tangible fixed assets**

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt.

Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Office and computer equipment: over 3 years

##### **Pensions**

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

# Bradford & District Senior Power

## Notes to the accounts continued

### for the year ended 31 March 2022

#### 1 Accounting policies continued

##### Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

#### 2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Comm. Empowerment Network (CNET)	-	10,000	10,000	2,000
Bradford Metropolitan District Council (BMDC)	3,817	18,442	22,259	22,681
Bradford VCS Alliance	-	2,250	2,250	1,000
Groundwork UK	-	19,100	19,100	15,175
National Lottery Community Fund (NLCF)	-	11,909	11,909	11,655
Postcode Neighbourhood Trust	-	19,926	19,926	-
Royds Community Association	-	2,500	2,500	-
Sir George Martin Trust	-	2,000	2,000	-
WY Police & Crime Commissioner (WYPCC)	-	-	-	5,735
Other donations	824	-	824	20
	<u>4,641</u>	<u>86,127</u>	<u>90,768</u>	<u>58,266</u>

#### 3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	35,432	10,170
Social security costs	2,895	869
Employment allowance	(2,895)	(869)
Pensions	734	53
	<u>36,166</u>	<u>10,223</u>

The average number of employees during the year was 1.7, being an average of 1.5 full time equivalent (2021: 0.5, 0.4 FTE). There were no employees with emoluments above £60,000.

##### Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	734	53

# Bradford & District Senior Power

## Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f £
Lord Mayor's Appeal	30,925	-	-	-	30,925
Aspire i	923	-	210	-	713
Bradford VCS - Coffee Beanz	8	-	8	-	-
Bradford VCS - Men Move	500	-	271	-	229
BMDC - Website	1,200	-	1,200	-	-
Groundwork UK Fund	7,702	19,100	26,802	-	-
BDMC - Transformation Fund	750	-	86	-	664
NLCF - Local Connect Fund	1,103	-	-	-	1,103
CNET- Crafternoon Tea	-	5,000	5,000	-	-
CNET - Deja Brew	-	5,000	-	-	5,000
Postcode Lottery	-	19,926	15,462	-	4,464
Act As One VCSA	-	1,500	1,500	-	-
NLCF - Business Support	-	9,570	9,570	-	-
BMDC - Tasty Chewsday	-	7,500	7,500	-	-
NLCF - Tasty Chewsday	-	2,339	2,339	-	-
Sir George Martin Trust	-	2,000	1,368	-	632
Christmas Cuppas	-	750	357	-	393
BDMC - Additional Restrictions	-	6,142	2,755	-	3,387
BDMC - Community Chest	-	300	50	-	250
Omicron Grant	-	7,000	1,661	-	5,339
	43,111	86,127	76,139	-	53,099

### Fund name

Lord Mayor's Appeal

Aspire i

Bradford VCS - Coffee Beanz

Bradford VCS - Men Move

BMDC - Website

Groundwork UK Fund

BDMC - Transformation Fund

NLCF - Local Connect Fund

CNET- Crafternoon Tea

CNET - Deja Brew

Postcode Lottery

Act As One VCSA

NLCF - Business Support

BMDC - Tasty Chewsday

NLCF - Tasty Chewsday

Sir George Martin Trust

Christmas Cuppas

BDMC - Additional Restrictions

BDMC - Community Chest

Omicron Grant

### Purpose of restriction

To be used for equipment in the Bradford People's Centre.

To support the publicity of the charity.

To support coffee sessions for older people.

To support groups for older men.

To build a website.

Towards helping the over 55's get back into work.

For repairs and to buy equipment to replace items damaged by flooding.

Towards the Crafternoon tea project.

Towards C/NET Crafternoon tea.

To provide structured physical and mental exercise to over 60's to aid mental health issues.

To provide and deliver Crafternoon tea to elderly local residents.

Towards the exercise activity at the hub.

Towards business development support costs.

Towards the Tasty Chewsday project.

Towards the Tasty Chewsday project.

To cover the rent of premises for tasty Chewsday.

To run sessions to provide refreshments and Christmas treats to our elderly centre users.

Towards business development support costs.

To buy equipment.

Towards Motivational Monday, Tasty Chewsday, Crafternoon Tea and New Horizons projects.

**Bradford & District Senior Power**  
**Notes to the accounts continued**  
**for the year ended 31 March 2022**

**5 Tangible assets**

	Office equipment	Total
<b><u>Cost</u></b>	£	£
At 1 April 2021	550	550
Additions	-	-
At 31 March 2022	550	550
<b><u>Depreciation</u></b>		
At 1 April 2021	183	183
Charge for year	183	183
At 31 March 2022	366	366
<b><u>Net book value</u></b>		
At 31 March 2022	184	184
At 31 March 2021	367	367

**6 Debtors and prepayments**

	2022	2021
	£	£
Debtors	9,084	-
Prepayments	253	221
	9,337	221

**7 Cash at bank and in hand**

	2022	2021
	£	£
Cash at bank	89,576	97,664
Cash in hand	19	100
	89,595	97,764

**8 Creditors and accruals**

	2022	2021
	£	£
Creditors	4,043	50
Accruals	600	583
	4,643	633

**9 Related party transactions**

**Trustee expenses**

During the year 2 trustees were paid a total of £35 in respect of travel (previous year: 5 trustees and £284).

**Trustee remuneration and benefits**

No trustee received any remuneration or benefit during this or the previous year.

## Bradford & District Senior Power

### Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
<b>Income</b>						
Grants and donations	4,641	19,451	86,127	38,815	90,768	58,266
Fees	2,439	-	-	-	2,439	-
Other income	83	1,240	-	-	83	1,240
Bank interest	168	490	-	-	168	490
<b>Total income</b>	<b>7,331</b>	<b>21,181</b>	<b>86,127</b>	<b>38,815</b>	<b>93,458</b>	<b>59,996</b>
<b>Expenditure</b>						
Salaries and NI	803	1,584	35,363	8,639	36,166	10,223
Payroll charges	387	163	-	-	387	163
Sessional workers	12,746	22,998	15,666	7,964	28,412	30,962
Volunteer travel and expenses	62	419	756	304	818	723
Rent and rates	206	120	1,368	-	1,574	120
Utilities	971	1,055	53	-	1,024	1,055
Printing, postage and stationery	-	520	613	141	613	661
Phone and internet	271	244	19	-	290	244
Events and activities	416	822	6,761	1,032	7,177	1,854
Equipment	46	60	1,461	237	1,507	297
Insurance	474	393	-	-	474	393
Independent examination	600	510	-	-	600	510
Other professional fees	2,717	8,922	13,410	10,366	16,127	19,288
Repairs, cleaning and maintenance	5	1,138	-	1,089	5	2,227
Bank charges	205	135	-	-	205	135
Depreciation	183	183	-	-	183	183
Sundry expenditure	473	68	669	20	1,142	88
<b>Total expenditure</b>	<b>20,565</b>	<b>39,334</b>	<b>76,139</b>	<b>29,792</b>	<b>96,704</b>	<b>69,126</b>
<b>Net movement in funds</b>	<b>(13,234)</b>	<b>(18,932)</b>	<b>9,988</b>	<b>9,802</b>	<b>(3,246)</b>	<b>(9,130)</b>
<b>Fund balances brought forward</b>	<b>54,608</b>	<b>73,540</b>	<b>43,111</b>	<b>33,309</b>	<b>97,719</b>	<b>106,849</b>
<b>Fund balances carried forward</b>	<b>41,374</b>	<b>54,608</b>	<b>53,099</b>	<b>43,111</b>	<b>94,473</b>	<b>97,719</b>