

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF HOLY TRINITY COOKHAM

England & Wales - Charity number 1129876

Details

Other names PCC HOLY TRINITY COOKHAM

Status Registered

Legal form Previously excepted

Registered 2009-05-29

Register [View on the Charity Commission register](#)

Contact

Address The Parish Office
Churchgate
Sutton Road
Cookham
Maidenhead
SL6 9SP

Phone 07779279202

Email treasurerht@cofe-thecookhams.org.uk

Website www.holytrinitycookham.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular open public worship. Provides sacred space for private prayer. Engages in Pastoral work. Teaches Christianity through sermons/courses/small groups.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Windsor And Maidenhead

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£387,326	£385,833	-	-
2023-12-31	£278,767	£261,000	-	-
2022-12-31	£288,608	£282,739	-	-
2021-12-31	£260,313	£243,442	-	-
2020-12-31	£240,833	£254,842	-	-

Trustees

Name	Role	Appointed
Rev Stephen Paul Mills	Chair	2024-01-11
Andra-Victoria Rigby		2024-04-28
Andrew Paul Oxley		2025-05-11
Bernadette Clark		2013-06-20
David John Gaselee		2017-04-10
Diane Carpenter		2025-04-21
Jane Oxley		2025-05-15
Jill Cruse		2025-04-22
Karen Elizabeth Roberts		2026-05-10
Shirley Gostling		2025-05-11

Accounts



**HOLY
TRINITY
CHURCH**

PCC OF HOLY TRINITY, COOKHAM

**ANNUAL REPORT &
END OF YEAR FINANCIAL STATEMENTS**

YEAR ENDING 31 DECEMBER 2024

BACKGROUND

The parishes of Holy Trinity Cookham and St. John the Baptist Cookham Dean form The Benefice of the Cookhams. The Parochial Church Council (PCC) of Holy Trinity has the responsibility of cooperating with the incumbent in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, ecumenical and social. It also has responsibilities for the maintenance of the church and churchyard of Holy Trinity, Churchgate, Cookham. The PCC is additionally responsible for the management and maintenance of the Parish Centre, including three leased flats, the Paddock, adjacent to the churchyard, and a residential property at 53 Broomhill, Cookham (sold during the year), which during the year were held in trust for the PCC by the Diocesan Trustees (Oxford) Ltd.

The PCC is a Registered Charity, No. 1129876.

MEMBERSHIP

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following persons served as members of the PCC.

Incumbent:	The Revd Stephen Mills (appointed 10 January 2024)
Associate Priest:	The Revd David Joynes (resigned 31 March 2024)
Licensed Lay Minister	Richard Simmonds
Church Wardens:	Bernadette Clark Mark Stockdale (Chair of PCC)
Deanery Synod representatives:	Bernadette Clark David Harrold
Elected Members:	Mike Clark David Gaselee Anne McNeil (Secretary) Tim Sharples (Treasurer) Nicola Stingelin-Giles (appointed 28 April 2024) Philip Davidson (appointed 28 April 2024) Andra Rigby (appointed 28 April 2024)

The following committees were elected at the first meeting of the PCC after the APCM in April 2024: Standing Committee and the Stewardship and Fundraising Committee.

CHURCH ATTENDANCE

There were 208 names on the Church Electoral Roll as presented at the 2024 APCM.

Revd Stephen Mills was instituted and inducted as Vicar of the Cookhams on 11 January 2024. The PCCs of both churches in the benefice agreed to us seeking to appoint a full-time associate priest to expand the churches' work but the first two rounds of advertising were unsuccessful. A further round is planned for early 2025.

Average attendance at normal Sunday Services decreased slightly to 81 adults (85 in 2023) adults and 6 under 16s (as in 2023). There were 148 communicants on Easter Day (93 in 2023) and 250 on Christmas Day (189 in 2023), including the Vigil service. There were 12 baptisms during the year; 2 weddings; and 5 funerals, memorials and interment of ashes.

After several years' discussion with the Diocesan Advisory Committee, on 23 January 2024 the Chancellor of the Diocese of Oxford granted a faculty for an accessible toilet in the tower, installing gas-powered underfloor heating in the nave and south aisle, and supplementary heating there and in the east end. A contractor was appointed in June and the church closed after final services on 6 October, ready for work to start on 11 November. The project is on schedule to be completed by Easter 2025. While the church is closed, Sunday morning services are being held in Holy Trinity Church of England Primary School and evening services at St John the Baptist Church, Cookham Dean.

REVIEW OF THE YEAR

- The PCC met on 6 occasions in 2024 and throughout the year each sub-committee, the Treasurer, the Deanery Synod and Ministry Team have reported to the PCC by means of written reports circulated prior to each meeting. This process allows the PCC to exercise proper scrutiny of the work of the committees and the PCC's finances.
- Holy Trinity, St John the Baptist Church and the Methodist Church continued to take turns to run a monthly Fellowship Lunch for older people, which has been very much welcomed and appreciated. Every lunch is fully booked.
- The annual Remembrance Sunday Service around Cookham War Memorial, complete with bugler to play The Last Post, was as well-supported as ever, and a substantial number of people joined the service in school that followed.
- We were pleased to welcome Holy Trinity Church of England Primary School into church for their end of summer term service, which saw our church packed with children, staff and families.
- As the church was closed, on Christmas Eve 2024 we held an open-air Crib Service in the Parish Centre, complete with a snow machine, lighting and mulled wine attended by over 200 people, our most popular service of the year. Other Christmas services were well attended, and we held our traditional candlelit Christmas Day Evening Carol Service at St John the Baptist Church, Cookham Dean. Online lay-led prayers twice a week, and musical offerings by our choirs, continued to attract a lot of hits.

This PCC Report, for the year ending 31 December 2024, was approved by the PCC at its meeting on 19 March 2025.



Signed

Mark Stockdale, Chair of PCC

FINANCIAL STATEMENTS – PCC STATEMENT

The attached financial statements have been prepared by the Parish Church Council (PCC) of Holy Trinity, Cookham to show the financial position at 31 December 2024.

The PCC is responsible for preparing an annual report and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Principles).

The law applicable to PCCs in England and Wales requires the PCC to prepare financial statement for each year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources, of the PCC for that period. In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 (Accounts and Reports) Regulations and the provisions of the PCC Powers Measure 1956, Church Representation Rules 2006). They are also responsible for safeguarding the assets of the PCC and those under their care and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC is responsible for the maintenance and integrity of the church and financial information included on the Charity Commission's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the PCC on 25/032025 and signed on their behalf by



Mark Stockdale, Chair of PCC

REPORT OF INDEPENDENT EXAMINER

I report on the accounts for the PCC for the year ended 31 December 2024, which are set out on pages 7 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matter set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name Roger Groeneweg

Date 25/12/2024

Qualifications ACMA

Address 6, Wakelins End, Cookham, Berkshire SL6 9TQ

STATEMENT OF FINANCIAL ACTIVITIES - 2024

	note	Unrestricted funds	Restricted Funds	Endowment funds	Total	Total Last Year
		£	£	£	£	£
Income and endowments from						
Donations and legacies	3(a)	123,681	146,972	—	270,653	172,361
Income from charitable activities	3(b)	4,366	6,417	—	10,783	16,455
Other trading activities	3(c)	33,582	1,837	—	35,419	34,297
Investment income	3(d)	52,896	17,575	—	70,471	55,654
Total income		214,525	172,801	—	387,326	278,767
Expenditure on:						
Raising funds	4	27,332	1,031	—	28,363	37,462
Charitable activities	5	206,201	151,269	—	357,470	223,538
Total expenditure		233,533	152,300	—	385,833	261,000
Net income of resources before transfer		(19,008)	20,501	—	1,493	17,767
Transfers						
Gross transfers between funds – in		1,288	—	—	1,288	300,501
Gross transfers between funds – out		(1,288)	—	—	(1,288)	(300,501)
Other recognised gains / losses						
Gains / losses on investment assets		—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use		—	—	—	—	—
Net movement in funds		(19,008)	20,501	—	1,493	17,767
Total funds brought forward		1,226,205	467,430	—	1,693,635	1,675,868
Total funds carried forward		1,207,197	487,931	—	1,695,128	1,693,635

The income and expenditure by fund is detailed in Note 6

BALANCE SHEET AS AT 31 DECEMBER 2024

	Note	Total funds	Prior year funds
Fixed assets		£	£
Tangible assets	7	14,795	16,644
Investments		1,110,000	1,110,000
		1,124,795	1,126,644
Current assets			
Debtors	8	7,711	9,661
Fixed term deposits		533,194	519,756
Cash at bank and in hand		42,504	39,997
		583,409	569,414
Liabilities			
Creditors: Amounts falling due in one year	9	13,076	2,423
		13,076	2,423
Net current assets less current liabilities		570,333	566,991
Total assets less current liabilities		1,695,128	1,693,635
Total net assets less liabilities		1,695,128	1,693,635
Represented by			
Unrestricted			
General fund		96,206	115,066
Designated funds			
Fixed Assets		1,110,000	1,110,000
Children's Holiday Camp		1,011	1,011
St John the Baptist		(20)	—
Vicarage credit account		—	—
Men's Breakfast account		—	128
Restricted			
Bells & Bell Tower Appeal		1,957	1,765
Collections for other charities		—	748
Friends of Holy Trinity Church		1,240	1,240
Restoration fund		484,734	463,264
Fees collected in connection with weddings and funerals		—	—
Churchyard (Yew Tree) fund		—	413
Funds of the church		1,695,128	1,693,635

The notes at pages 9 to 15 form part of these accounts.

Approved by the PCC on 25/03 2025

and signed on its behalf by Mink Stockdale

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities, published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Restricted funds represent donations and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must then be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the general fund.

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award created a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently, no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings are written off over their estimated useful lives. Plant and machinery are written off over their estimated useful life. Investment assets are valued at market value

2 STAFF COSTS

	<u>2024</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>
Wages and Salaries (gross)	£28,573	£27,130	£23,858	£20,848	£21,907
Social security costs			-	-	-
Total	£28,573	£27,130	£23,858	£20,848	£21,907

During the year, the PCC employed a Director of Music and part-time Parish Administrator, book-keeper and a caretaker for the Parish Centre. No employee earned more than £40,000 pa.

During the year, no PCC member received any compensation for work for the PCC.

3 NOTES ON INCOME

3(A) INCOMING RESOURCES FROM GENERATED FUNDS - VOLUNTARY INCOME

					Total	
	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>
Gift Aided donations – Bank	64,533	—	8,870		73,403	68,358
Gift Aided donations - Envelopes	11,079	—	5,160		16,239	13,047
Other planned giving	3,801	—	—		3,801	7,811
Loose plate collections	5,730	—	705		6,435	9,907
Giving through church boxes	894	—	629		1,523	1,890
One-off Gift Aid gifts	812	—	37,871		38,683	4,024
Donations appeals etc	1,548	—	71,516		73,064	5,559
Tax recoverable on Gift Aid	20,449	—	12,290		32,739	21,802
Legacies	0	—	2,000		2,000	18,343
Recurring grants	3,500	—	—		3,500	3,500
Benefice costs recharged to St John the Baptist	7,171	966	—		8,137	8,169
Non-recurring one-off grants	—	—	—		—	2,734
Other funds generated	2,642	556	7,931	-	11,129	7,217
Total	£122,159	£1,522	£146,972		£270,653	£172,361

3(B) INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees for weddings and funerals	4,366	—	6,417		10,783	16,455
Total	£4,366		£6,417		£10,783	£16,455

3(C) INCOMING RESOURCES FROM GENERATED FUNDS – OTHER TRADING ACTIVITY

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Paddock Income	3,424	—	—		3,424	4,001
Bookstall sales - fund raising	328	—	1,837		2,165	2,057
Church hall lettings - fund raising	22,508	—	—		22,508	21,338
Magazine income - advertising	7,322	—	—		7,322	6,901
Total	£33,582	£0	£1,837	—	£35,419	£34,297

3(D) INCOMING RESOURCES FROM GENERATED FUNDS - INVESTMENT INCOME

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Bank and building society interest	8,366	—	17,575		25,941	14,498
Rent from lands or buildings	44,530	—	—		44,530	41,156
Total	52,896	-	17,575	-	70,471	£55,654

4 COSTS OF RAISING FUNDS

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees paid for fund-raising	—	—	156		156	950
Costs of fetes & other events	1,238	565	875		2,678	362
Letting Agents fees etc	5,583	—	—		5,583	13,087
Rental properties - maintenance	2,418	—	—		2,418	5,891
Printing costs	17,528	—	—		17,528	17,172
Total	£26,767	£565	£1,031	—	£28,363	£37,462

5 EXPENDITURE DIRECTLY RELATED TO THE WORK OF THE CHURCH

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving to church agencies	65	—	127		192	50
Giving to secular charities	150	—	1,489		1,639	2,008
Stipends quota	103,354	—	—		103,354	103,679
Organist and choir	4,405	—	780		5,185	6,375
Working expenses, ministry team	694	336	684		1,714	1,482
Organ / piano maintenance	1,803	—	—		1,803	805
Church maintenance	1,856	—	138,912		140,768	12,302
Upkeep of services	6,567	41	3,312		9,920	9,524
Upkeep of churchyard	9,190	—	2,388		11,578	11,785
Administration	42,928	729	3,577		47,234	40,734
Running the church	3,068	—	—		3,068	3,857
Running the Parish Centre	10,050	—	—		10,050	18,976
Parish Centre maintenance	20,965	—	—		20,965	11,961
Total	£205,095	£1,106	£151,269	-	£357,470	£223,538

6 MOVEMENT OF FUNDS OVER YEAR

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
	£	£	£	£	£	£
Restricted Funds						
Bells & Bell Tower Fund	1,765	192	—	—	—	1,957
Collections for other charities	748	868	1,616	—	—	—
Friends of Holy Trinity	1,240	—	—	—	—	1,240
Restoration Fund	463,264	165,480	144,010	—	—	484,734
Fees collected – weddings and funerals	—	6,261	6,261	—	—	—
Churchyard (Yew Trees) fund	413	—	413	—	—	—
Designated Funds						
Fixed Assets	1,110,000	—	—	—	—	1,110,000
Cookham Kids Holiday Club	1,011	—	—	—	—	1,011
St John the Baptist	—	966	986	—	—	(20)
Vicarage credit account	—	120	120	—	—	—
Men’s Breakfast	128	1,725	565	(1,288)	—	—
Unrestricted Funds						
General fund	115,066	211,714	231,862	1,288	—	96,206
Grand total	1,693,635	387,326	385,833	—	—	1,695,128

	Freehold Land & Buildings	Plant & Machinery	Investments	Total
	£	£	£	£
Gross Book Value at beginning of year	200,496	23,916	1,110,000	1,334,412
Revaluation	-	-	-	-
Acquisitions	-	-	-	-
Sales	-	-	-	-
Gross Book Value (inc. revaluations) at 31 December 2024	200,496	23,916	1,110,000	1,334,412
Accumulated Depreciation at 1 January 2024	200,496	7,272	-	207,768
Charge for the year	-	1,849	-	1,849
Accumulated Depreciation at 31 December 2024	200,496	9,121	-	209,617
Net book value at 31 December 2024	-	14,795	1,110,000	1,124,795
Net book value at 31 December 2023	-	16,644	1,110,000	1,126,644

NOTES:

- 1) The freehold land and buildings is the Parish Centre which is held at the value estimated by the PCC.
- 2) The Plant & Machinery are the new cooker and chairs for the Parish Centre. We are writing off the values over the expected useful lifetime taken to be 10 years for both the chairs and the cooker.
- 3) The investment assets are the flats above the Parish Centre (valued at £1,110,000), all are commercially let.
- 4) The Revaluation Account now stands at a total of £845,000 representing the accumulation of revaluations since 2006.
- 5) Freehold land and buildings (see Note 1 to the Accounts) are written off over their estimated useful lives, which for the Parish Centre is 20 years.

8 DEBTORS

	<u>This year</u>	<u>Last Year</u>
Gift-aid recoverable from HMRC	4,641	2,911
Trade debtors	3,070	6,750
	<hr/> 7,771	<hr/> 9,661

9 CREDITORS

	<u>This year</u>	<u>Last Year</u>
Amounts collected on behalf of other charities	127	785
Other creditors	12,949	1,638
	<hr/> 13,076	<hr/> 2,423

Accounts



**HOLY
TRINITY
CHURCH**

PCC OF HOLY TRINITY, COOKHAM

**ANNUAL REPORT &
END-OF YEAR FINANCIAL STATEMENTS**

YEAR ENDING 31 DECEMBER 2023

BACKGROUND

The parishes of Holy Trinity Cookham and St. John the Baptist Cookham Dean form The Benefice of the Cookhams. The Parochial Church Council (PCC) of Holy Trinity has the responsibility of cooperating with the incumbent in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, ecumenical and social. It also has responsibilities for the maintenance of the church and churchyard of Holy Trinity, Churchgate, Cookham. The PCC is additionally responsible for the management and maintenance of the Parish Centre, including three leased flats, the Paddock, adjacent to the churchyard, and a residential property at 53 Broomhill, Cookham (sold during the year), which during the year were held in trust for the PCC by the Diocesan Trustees (Oxford) Ltd.

The PCC is a Registered Charity, No. 1129876.

MEMBERSHIP

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following persons served as members of the PCC.

Incumbent:	The Revd Nick Plant (resigned 31 January 2023)	(Chairman)
Associate Priest:	The Revd Helen Chamberlain (resigned 5 November 2023)	
Associate Priest:	The Revd David Joynes	
Licensed Lay Minister	Richard Simmonds	
Church Wardens:	Bernadette Clark Mark Stockdale (Chair of PCC from 1 February 2023)	
Deanery Synod representatives:	Bernadette Clark David Harrold	
Elected Members:	Mike Clark David Gaselee Anne McNeil (Secretary) Deborah Richards (resigned 23 December 2023) Tim Sharples (Treasurer)	

The following committees were elected at the first meeting of the PCC after the APCM in April 2023: Standing Committee and the Stewardship and Fundraising Committee.

CHURCH ATTENDANCE

There were 210 names on the Church Electoral Roll as presented at the 2023 APCM.

Revd Nick Plant resigned as Vicar of the Cookhams on 31 January 2023 due to ill health, then our Associate Priest, Revd Helen Chamberlain, resigned on 5 November to take up a post as Vicar of Cleckheaton (Diocese of Leeds). We are grateful to Revd David Joynes, and other local clergy, for taking services throughout the year, and to the many lay people who helped run the church. Work on the process to fill the incumbent position started in January and after the disappointment of no applications in response to the first advertisement, we were able to interview prospective candidates on 20 October. With the invaluable support of our Patron, Charles Rogers, and others, we were delighted that Revd Stephen Mills was appointed as Vicar of the Cookhams, and he takes up post on 11 January 2024.

Surprisingly, average attendance at normal Sunday Services increased to 85 adults (69 in 2022) adults and 8 under 16s (6 in 2022) thanks to some special services and well-attended baptisms. There were 93 communicants on Easter Day and 189 on Christmas Day, including the Vigil service. There were 13 baptisms during the year; 6 weddings; and 25 funerals, memorials and interment of ashes.

We continued to be in discussion with the Diocesan Advisory Committee for most of the year about fitting an accessible toilet in the tower, installing underfloor heating in the nave and south aisle, and supplementary heating there and in the east end. The formal petition for a faculty was submitted to the Chancellor of the Diocese of Oxford on 3 September and pending a positive decision, we hope to be in a position to undertake this work in winter 2024/25.

REVIEW OF THE YEAR

- The PCC met on 6 occasions in 2023 and throughout the year each sub-committee, the Treasurer, the Deanery Synod and Ministry Team have reported to the PCC by means of written reports circulated prior to each meeting. This process allows the PCC to exercise proper scrutiny of the work of the committees and the PCC's finances.
- We held special services to say farewell to Revd Nick Plant in January, then in November to bid farewell to Revd Helen Chamberlain. Both services were joyous occasions, although of course tinged with sadness.
- Holy Trinity, St John the Baptist Church and the Methodist Church continued to take turns to run a monthly Fellowship Lunch for older people, which has been very much welcomed and appreciated. Every lunch is fully booked.
- Since the start of the invasion of Ukraine in February 2022, we have held a short service each Monday evening to pray for Ukraine, and with Ukrainian music, alternating between the two churches. Attendance has averaged about 10-12 and these were successfully lay-led in 2023 to relieve pressure on clergy.
- The annual Remembrance Sunday Service around Cookham War Memorial, complete with bugler to play The Last Post, was as well-supported as ever, and a substantial number of people joined the service in church that followed.
- We were pleased to welcome Holy Trinity into church for their end of summer term and Christmas service, which saw our church packed with children, staff and families on both occasions.
- Christmas Eve 2023 saw the welcome return of our Crib Service, attended by over 300 people, our most popular service of the year. Other Christmas services were well attended with 250 at our traditional candlelit Christmas Day Evening Carol Service. Online lay-led prayers twice a week, and musical offerings by our choirs, continued to attract a lot of hits.

This PCC Report, for the year ending 31 December 2023, was approved by the PCC at its meeting on 19 March 2024.



Signed

Mark Stockdale, Chair of PCC

FINANCIAL STATEMENTS – PCC STATEMENT

The attached financial statements have been prepared by the Parish Church Council (PCC) of Holy Trinity, Cookham to show the financial position at 31 December 2023.

The PCC is responsible for preparing an annual report and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Principles).


The law applicable to PCCs in England and Wales requires the PCC to prepare financial statement for each year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources, of the PCC for that period. In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 (Accounts and Reports) Regulations and the provisions of the PCC Powers Measure 1956, Church Representation Rules 2006). They are also responsible for safeguarding the assets of the PCC and those under their care and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC is responsible for the maintenance and integrity of the church and financial information included on the Charity Commission's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the PCC on 19 March 2024 and signed on their behalf by



Mark Stockdale, Chair of PCC

REPORT OF INDEPENDENT EXAMINER

I report on the accounts for the PCC for the year ended 31 December 2023, which are set out on pages 7 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matter set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name Roger Groeneweg

Date 19 MARCH 2024

Qualifications ACMA

Address 6, Wakelins End, Cookham, Berkshire SL6 9TQ

STATEMENT OF FINANCIAL ACTIVITIES - 2023

	note	Unrestricted funds	Restricted Funds	Endowment funds	Total	Total Last Year
		£	£	£	£	£
Income and endowments from						
Donations and legacies	3(a)	145,348	27,013	—	172,361	167,405
Income from charitable activities	3(b)	7,061	9,394	—	16,455	23,067
Other trading activities	3(c)	34,297	—	—	34,297	40,978
Investment income	3(d)	55,626	28	—	55,654	57,158
Total income		242,332	36,435	—	278,767	288,608
Expenditure on:						
Raising funds	4	33,812	3,650	—	37,462	34,385
Charitable activities	5	208,186	15,352	—	223,538	248,354
Total expenditure		241,998	19,002	—	261,000	282,739
Net income of resources before transfer		334	17,433	—	17,767	5,869
Transfers						
Gross transfers between funds – in		500	300,001	—	300,501	—
Gross transfers between funds – out		(300,501)	—	—	(300,501)	—
Other recognised gains / losses						
Gains / losses on investment assets		—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use		—	—	—	—	—
Net movement in funds		(299,667)	317,434	—	17,767	5,869
Total funds brought forward		1,525,872	149,996	—	1,675,868	1,669,999
Total funds carried forward		1,226,205	467,430	—	1,693,635	1,675,868

The income and expenditure by fund is detailed in Note 6

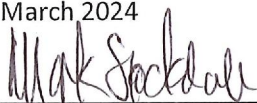
BALANCE SHEET AS AT 31 DECEMBER 2023

		Total funds	Prior year funds
	<i>Note</i>		
Fixed assets		£	£
Tangible assets	7	16,644	—
Investments		1,110,000	1,410,000
		1,126,644	1,410,000
Current assets			
Debtors	8	9,661	6,004
Fixed term deposits		519,756	204,112
Cash at bank and in hand		39,997	64,224
		569,414	274,340
Liabilities			
Creditors: Amounts falling due in one year	9	2,423	8,472
		2,423	8,472
Net current assets less current liabilities		566,991	265,868
Total assets less current liabilities		1,693,635	1,675,868
Total net assets less liabilities		1,693,635	1,675,868
Represented by			
Unrestricted			
General fund		115,066	114,805
Designated funds			
Fixed Assets		1,110,000	1,410,000
Children's Holiday Camp		1,011	1,011
St John the Baptist		—	(15)
Vicarage credit account		—	70
Men's Breakfast account		128	
Restricted			
Bells & Bell Tower Appeal		1,765	1,594
Collections for other charities		748	—
Friends of Holy Trinity Church		1,240	1,240
Restoration fund		463,264	146,750
Fees collected in connection with weddings and funerals		—	—
Churchyard (Yew Tree) fund		413	413
Funds of the church		1,693,635	1,675,868

The notes at pages 9 to 15 form part of these accounts.

Approved by the PCC on 19 March 2024

and signed on its behalf by



1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities, published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Restricted funds represent donations and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must then be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the general fund.

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award created a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently, no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings are written off over their estimated useful lives. Plant and machinery are written off over their estimated useful life. Investment assets are valued at market value

2 STAFF COSTS

	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Wages and Salaries (gross)	£27,130	£23,858	£20,848	£21,907	£20,809
Social security costs			-	-	-
Total	£27,130	£23,858	£20,848	£21,907	£20,809

During the year, the PCC employed a Director of Music and part-time Parish Administrator, book-keeper and a caretaker for the Parish Centre. No employee earned more than £40,000 pa.

During the year, no PCC member received any compensation for work for the PCC.

3 NOTES ON INCOME

3(A) INCOMING RESOURCES FROM GENERATED FUNDS - VOLUNTARY INCOME

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	Total	
					<u>This year</u>	<u>Last year</u>
Gift Aided donations – Bank	68,238	-	120		68,358	75,094
Gift Aided donations - Envelopes	12,507	-	540		13,047	13,944
Other planned giving	7,811	-	-		7,811	4,689
Loose plate collections	8,201	-	1,706		9,907	9,247
Giving through church boxes	1,386	-	504		1,890	1,782
One-off Gift Aid gifts	1,774	-	2,250		4,024	930
Donations appeals etc	4,779	-	780		5,559	4,538
Tax recoverable on Gift Aid	21,084	-	718		21,802	22,534
Legacies	100	-	18,243		18,343	14,000
Recurring grants	3,500	-	-		3,500	3,500
Benefice costs recharged to						
St John the Baptist	6,808	1,361	-		8,169	6,853
Non-recurring one-off grants	2,734	-	-		2,734	2,609
Other funds generated	2,306	2,759	2,152	-	7,217	7,685
Total	£141,228	£4,120	£27,013		172,361	£167,405

3(B) INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees for weddings and funerals	7,061	—	9,394	—	16,455	23,067
Total	£7,061	—	£9,394	—	£16,455	£23,067

3(C) INCOMING RESOURCES FROM GENERATED FUNDS – OTHER TRADING ACTIVITY

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Paddock Income	4,001	—	—	—	4,001	3,646
Bookstall sales - fund raising	2,057	—	—	—	2,057	3,985
Church hall lettings - fund raising	21,338	—	—	—	21,338	24,206
Magazine income - advertising	6,901	—	—	—	6,901	9,141
Total	£34,297	—	—	—	£34,297	£40,978

3(D) INCOMING RESOURCES FROM GENERATED FUNDS - INVESTMENT INCOME

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Bank and building society interest	14,470	—	28	—	14,498	2,762
Rent from lands or buildings	41,156	—	—	—	41,156	54,396
Total	£55,626	—	28	—	£55,654	£57,158

4 COSTS OF RAISING FUNDS

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees paid for fund-raising	929	—	21	—	950	36
Costs of fetes & other events	312	21	29	—	362	456
Letting Agents fees etc	9487	—	3,600	—	13,087	7,805
Rental properties - maintenance	5,891	—	—	—	5,891	8,938
Printing costs	17,172	—	—	—	17,172	17,150
Total	£33,791	£21	£3,650	—	£37,462	£34,385

5 EXPENDITURE DIRECTLY RELATED TO THE WORK OF THE CHURCH

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving to church agencies	50	—	—	—	50	223
Giving to secular charities	300	—	1,708	—	2,008	2,154
Stipends quota	103,679	—	—	—	103,679	115,830
Organist and choir	4,175	—	2,200	—	6,375	14,471
Working expenses, ministry team	780	527	175	—	1,482	1,716
Youth Club costs	—	—	—	—	—	—
Organ / piano maintenance	805	—	—	—	805	1,556
Church maintenance	6,553	1,500	4,249	—	12,302	34,950
Upkeep of services	3,729	36	5,759	—	9,524	14,282
Upkeep of churchyard	10,740	—	1,045	—	11,785	9,886
Administration	39,160	1,358	216	—	40,734	30,110
Running the church	3,857	—	—	—	3,857	3,050
Parish Centre maintenance	18,872	104	—	—	18,976	11,583
Running the parish centre	11,961	—	—	—	11,961	8,543
Total	£204,661	£3,525	£15,352	-	£223,538	£248,354

6 MOVEMENT OF FUNDS OVER YEAR

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
	£	£	£	£	£	£
Restricted Funds						
Bells & Bell Tower Fund	1,594	171	—	—	—	1,765
Collections for other charities	—	2,486	1,738	—	—	748
Friends of Holy Trinity	1,240	—	—	—	—	1,240
Restoration Fund	146,750	24,384	7,870	300,000	—	463,264
Fees collected – weddings and funerals	—	9,394	9,394	—	—	—
Churchyard (Yew Trees) fund	413	—	—	—	—	413
Designated Funds						
Fixed Assets	1,410,000	—	—	(300,000)	—	1,110,000
Cookham Kids Holiday Club	1,011	—	—	—	—	1,011
St John the Baptist	(15)	1,761	1,746	—	—	—
Vicarage credit account	70	1,627	1,697	—	—	—
Men’s Breakfast	—	732	104	(500)	—	128
Unrestricted Funds						
General fund	114,805	238,212	238,451	500	—	115,066
Grand total	1,675,868	278,767	261,000	—	—	1,693,635

	Freehold Land & Buildings	Plant & Machinery	Investments	Total
	£	£	£	£
Gross Book Value at beginning of year	200,496	5,422	1,410,000	1,615,918
Revaluation	-	-	-	-
Acquisition of new chairs for Parish Centre		15,930		15,930
Acquisition of new cooker for Parish Centre		2,564		2,564
Sales	-	-	300,000	300,000
Gross Book Value (inc. revaluations) at 31 December 2023	200,496	23,916	1,110,000	1,334,412
Accumulated Depreciation at 1 January 2023	200,496	5,422	-	205,918
Charge For The Year	-	1,850	-	1,850
Accumulated Depreciation at 31 December 2023	200,496	7,272	-	207,768
Net book value at 31 December 2023	-	16,644	1,110,000	1,126,644
Net book value at 31 December 2022	-		1,410,000	1,410,000

NOTES:

- 1) The freehold land and buildings is the Parish Centre which is held at the value estimated by the PCC.
- 2) The Plant & Machinery are the new cooker and chairs for the Parish Centre. We are writing off the values over the expected useful lifetime taken to be 10 years for both the chairs and the cooker.
- 3) The investment assets are the flats above the Parish Centre (valued at £1,110,000), all are commercially let. The maisonette in Broom Hill was sold during the year for £300,000, which was its book value.
- 4) The Revaluation Account now stands at a total of £845,000 representing the accumulation of revaluations since 2006.
- 5) Freehold land and buildings (see Note 1 to the Accounts) are written off over their estimated useful lives, which for the Parish Centre is 20 years.

8 DEBTORS

	<u>This year</u>	<u>Last Year</u>
Gift-aid recoverable from HMRC	2,911	3,059
Trade debtors	6,750	2,945
	<hr/> 9,661	<hr/> 6,004

9 CREDITORS

	<u>This year</u>	<u>Last Year</u>
Amounts collected on behalf of other charities	785	-
Other creditors	1,638	8,472
	<hr/> 2,423	<hr/> 8,472



Accounts



**HOLY
TRINITY
CHURCH**

PCC OF HOLY TRINITY, COOKHAM

**ANNUAL REPORT &
END OF YEAR FINANCIAL STATEMENTS**

YEAR ENDING 31 DECEMBER 2022



BACKGROUND

The parishes of Holy Trinity Cookham and St. John the Baptist Cookham Dean form The Benefice of the Cookhams. The Parochial Church Council (PCC) of Holy Trinity has the responsibility of cooperating with the incumbent in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, ecumenical and social. It also has responsibilities for the maintenance of the church and churchyard of Holy Trinity, Churchgate, Cookham. The PCC is additionally responsible for the management and maintenance of the Parish Centre, including three leased flats, the Paddock, adjacent to the churchyard, and a residential property at 53 Broomhill, Cookham, which are held in trust for the PCC by the Diocesan Trustees (Oxford) Ltd.

The PCC is a Registered Charity, No. 1129876.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following persons served as members of the PCC.

Incumbent:	The Revd Nick Plant	(Chairman)
Associate Priest:	The Revd Helen Chamberlain	
Associate Priest:	The Revd David Joynes	
Licensed Lay Minister	Richard Simmonds	
Church Wardens:	Bernadette Clark	
	Mark Stockdale (Vice chair of PCC)	
Deanery Synod representatives:	Bernadette Clark	
	David Harrold	
Elected Members:	Mike Clark	
	David Gaselee	
	Anne McNeil (Secretary)	
	Deborah Richards	
	Tim Sharples (Treasurer)	

The following committees were elected at the first meeting of the PCC after the APCM in April 2022: Standing Committee and the Stewardship and Fundraising Committee.

CHURCH ATTENDANCE

There were 220 names on the Church Electoral Roll as presented at the 2022 APCM.

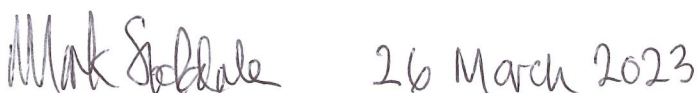
2022 was the first full year of the “new normal” post-COVID world. The year has seen a gradual return of people to church services, although some older members of our congregation have continued to stay away, or only attend church sporadically, largely because the church only has minimal heating. It is therefore difficult to make exact comparisons with 2019, the last full year before the pandemic hit. Average attendance at normal Sunday Services was 69 adults and 6 under 16s. There were 95 communicants on Easter Day and 96 on Christmas Day, including the Vigil service. There were 15 baptisms during the year; 8 weddings; and 30 burials, memorials and interment of ashes.

We are in discussion with the Diocesan Advisory Committee about fitting an accessible toilet in the tower and installing underfloor heating in the nave and south aisle, and supplementary heating there and in the east end and hope to be in a position to undertake this work in winter 2023/24.

REVIEW OF THE YEAR

- The PCC met on 6 occasions in 2022 (mostly over Zoom by preference) and throughout the year each sub-committee, the Treasurer, the Deanery Synod and Ministry Team have reported to the PCC by means of written reports circulated prior to each meeting. This process allows the PCC to exercise proper scrutiny of the work of the committees and the PCC's finances.
- Holy Trinity, St John the Baptist Church and the Methodist Church continued to alternate in running a monthly Fellowship Lunch for older people, which has been very much welcomed and appreciated. Every lunch is fully booked.
- Since the start of the invasion of Ukraine in February 2022, we have held a short service each Monday evening to pray for Ukraine, and with Ukrainian music, alternating between the two churches. Attendance has averaged about 10-12 and these have been increasingly lay-led.
- We held a special “Jubilate” service during the Jubilee weekend 2-5 June which was attended by about 50 people. Later in the year, sadly a book of condolence was open to the public following the death of HM Queen Elizabeth II, and short prayers were offered every hour. A special service with hymns and readings was held to commemorate her life.
- There was a successful Parish Pilgrimage to Oberammergau which marked a return to normality, a very thought provoking and meaningful experience for all.
- The annual Remembrance Sunday Service around Cookham War Memorial, complete with bugler to play The Last Post, was as well-supported as ever, and a substantial number of people joined the service in church that followed.
- We were pleased to welcome Holy Trinity school back into church for their end of term Christmas service.
- Christmas services were well attended with 250 at our traditional candlelit Christmas Day Evening Carol Service. Like last year, we continued to offer a Crib “walk pasts” in view of high COVID infection rates, but there seems to be a desire to return to a crib service in 2023. Christmas online offerings were popular – e.g. 583 views for “It’s Christmas”, 570 for “Murmurs of Advent”, 237 for “Maybe...”

This PCC Report, for the year ending 31 December 2022, was approved by the PCC at its meeting on 21 March 2023.



Signed
Chair of PCC

FINANCIAL STATEMENTS – PCC STATEMENT

The attached financial statements have been prepared by the Parish Church Council (PCC) of Holy Trinity, Cookham to show the financial position at 31 December 2022.

The PCC is responsible for preparing an annual report and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Principles).

The law applicable to PCCs in England and Wales requires the PCC to prepare financial statement for each year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources, of the PCC for that period. In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 (Accounts and Reports) Regulations and the provisions of the PCC Powers Measure 1956, Church Representation Rules 2006). They are also responsible for safeguarding the assets of the PCC and those under their care and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC is responsible for the maintenance and integrity of the church and financial information included on the Charity Commission's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the PCC on 21 March 2023 and signed on their behalf by



Mark Stockdale, Chair of PCC

REPORT OF INDEPENDENT EXAMINER

I report on the accounts for the PCC for the year ended 31 December 2022, which are set out on pages 7 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matter set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Date 26/03/2023

Name Roger Groeneweg

Qualifications ACMA

Address 6, Wakelins End, Cookham, Berkshire SL6 9TQ

STATEMENT OF FINANCIAL ACTIVITIES - 2022

	note	Unrestricted funds	Restricted Funds	Endowment funds	Total	Total Last Year
		£	£	£	£	£
Income and endowments from						
Donations and legacies	3(a)	159,062	8,343	—	167,405	165,217
Income from charitable activities	3(b)	9,511	13,556	—	23,067	21,286
Other trading activities	3(c)	40,978	—	—	40,978	19,437
Investment income	3(d)	57,148	10	—	57,158	54,371
Total income		266,699	21,909	—	288,608	260,311
Expenditure on:						
Raising funds	4	34,385	—	—	34,385	27,471
Charitable activities	5	219,782	28,572	—	248,354	215,970
Total expenditure		254,167	28,572	—	282,739	243,441
Net income of resources before transfer		12,532	(6,663)	—	5,869	16,870
Transfers						
Gross transfers between funds – in		—	—	—	—	—
Gross transfers between funds – out		—	—	—	—	—
Other recognised gains / losses						
Gains / losses on investment assets		—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use		—	—	—	—	—
Net movement in funds		12,532	(6,663)	—	5,869	16,870
Total funds brought forward		1,513,340	156,659	—	1,669,999	1,653,129
Total funds carried forward		1,525,872	149,996	—	1,675,868	1,669,999

The income and expenditure by fund is detailed in Note 6

BALANCE SHEET AS AT 31 DECEMBER 2022

		Total funds	Prior year funds
	Note	£	£
Fixed assets			
Tangible assets	7	—	—
Investments		1,410,000	1,410,000
		1,410,000	1,410,000
Current assets			
Debtors	8	6,004	1,089
Fixed term deposits		204,112	201,525
Cash at bank and in hand		64,224	63,612
		274,340	266,226
Liabilities			
Creditors: Amounts falling due in one year	9	8,472	6,227
		8,472	6,227
Net current assets less current liabilities		265,868	259,999
Total assets less current liabilities		1,675,868	1,669,999
Total net assets less liabilities		1,675,868	1,669,999
Represented by			
Unrestricted			
General fund		114,805	102,339
Designated funds			
Fixed Assets		1,410,000	1,410,000
Children's Holiday Camp		1,011	1,011
St John the Baptist		(15)	(55)
Vicarage credit account		70	44
Restricted			
Bells & Bell Tower Appeal		1,594	1,424
Collections for other charities		—	—
Friends of Holy Trinity Church		1,240	940
Restoration fund		146,750	153,883
Fees collected in connection with weddings and funerals		—	—
Churchyard (Yew Tree) fund		413	413
Funds of the church		1,675,868	1,669,999

The notes at pages 9 to 15 form part of these accounts.

Approved by the PCC on 21 March 2023

and signed on its behalf by Mark Fieldale

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities, published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Restricted funds represent donations and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must then be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the general fund.

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award created a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently, no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings are written off over their estimated useful lives. Plant and machinery are written off over their estimated useful life. Investment assets are valued at market value

2 STAFF COSTS

	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>
Wages and Salaries (gross)	£23,858	£20,848	£21,907	£20,809	£20,754
Social security costs		-	-	-	-
Total	£23,858	£20,848	£21,907	£20,809	£20,754

During the year, the PCC employed a Director of Music a part-time Parish Administrator and book-keeper and hired a caretaker for the Parish Centre. No employee earned more than £40,000 pa.

During the year, no PCC member received any compensation for work for the PCC.

3 NOTES ON INCOME

3(A) INCOMING RESOURCES FROM GENERATED FUNDS - VOLUNTARY INCOME

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	Total	
					<u>This year</u>	<u>Last year</u>
Gift Aided donations – Bank	74,234	-	860		75,094	72,306
Gift Aided donations - Envelopes	13,764	-	180		13,944	12,597
Other planned giving	4,689	-	-		4,689	4,314
Loose plate collections	7,818	-	1,429		9,247	5,943
Giving through church boxes	1,316	-	466		1,782	507
One-off Gift Aid gifts	430	-	500		930	1,605
Donations appeals etc	3,085	-	1,453		4,538	3,370
Tax recoverable on Gift Aid	22,194	-	340		22,534	22,933
Legacies	14,000	-	-		14,000	25,500
Recurring grants	3,500	-	-		3,500	3,500
Benefice costs recharged to						6,248
St John the Baptist	5,597	1,256	-		6,853	
Non-recurring one-off grants	2,609	-	-		2,609	—
Other funds generated	4,239	331	3,115	-	7,685	6,394
Total	£157,475	£1,587	£8,343		£167,405	£165,217

3(B) INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees for weddings and funerals	9,511	—	13,556	—	23,067	21,286
Total	£9,511	—	£13,556	—	£23,067	£21,286

3(C) INCOMING RESOURCES FROM GENERATED FUNDS – OTHER TRADING ACTIVITY

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Paddock Income	3,646	—	—	—	3,646	1,953
Bookstall sales - fund raising	3,985	—	—	—	3,985	—
Church hall lettings - fund raising	24,206	—	—	—	24,206	7,916
Magazine income - advertising	9,141	—	—	—	9,141	9,543
Parish magazine sales	—	—	—	—	—	25
Total	£40,978	—	—	—	£40,978	£19,437

3(D) INCOMING RESOURCES FROM GENERATED FUNDS - INVESTMENT INCOME

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Bank and building society interest	2,752	—	10	—	2,762	984
Rent from lands or buildings	54,396	—	—	—	54,396	54,387
Total	£57,148	—	£10	—	£57,158	£54,371

4 COSTS OF RAISING FUNDS

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees paid for fund-raising	36	—	—	—	36	91
Costs of fetes & other events	448	8	—	—	456	1,439
Letting Agents fees etc	7,805	—	—	—	7,805	5,717
Rental properties - maintenance	8,938	—	—	—	8,938	6,541
Printing costs	17,150	—	—	—	17,150	13,683
Total	£34,377	8	—	—	£34,385	£27,471

5 EXPENDITURE DIRECTLY RELATED TO THE WORK OF THE CHURCH

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving to church agencies	50	—	173	—	223	-
Giving to secular charities	50	—	2,104	—	2,154	388
Stipends quota	115,830	—	—	—	115,830	113,499
Organist and choir	10,371	—	4,100	—	14,471	11,934
Working expenses, ministry team	783	713	220	—	1,716	2,014
Youth Club costs	—	—	—	—	—	136
Organ / piano maintenance	1,556	—	0	—	1,556	1,162
Church maintenance	23,226	—	11,724	—	34,950	6,540
Upkeep of services	5,409	27	8,846	—	14,282	10,468
Upkeep of churchyard	9,601	—	285	—	9,886	11,025
Administration	28,217	773	1,120	—	30,110	22,165
Running the church	3,050	—	—	—	3,050	4,188
Parish Centre maintenance	11,583	—	—	—	11,583	9,710
Running the parish centre	8,543	—	—	—	8,543	5,487
Church major repairs - structure	—	—	—	—	—	17,254
Total	£218,269	£1,513	£28,572	-	£248,354	£215,970

6 MOVEMENT OF FUNDS OVER YEAR

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
	£	£	£	£	£	£
Restricted Funds						
Bells & Bell Tower Fund	1,424	170	—	—	—	1,594
Collections for other charities	—	2,277	2,277	—	—	—
Friends of Holy Trinity	940	300	—	—	—	1,240
Restoration Fund	153,883	5,496	12,629	—	—	146,750
Fees collected – weddings and funerals		13,666	13,666	—	—	—
Churchyard (Yew Trees) fund	413	—	—	—	—	413
Designated Funds						
Fixed Assets	1,410,000	—	—	—	—	1,410,000
Cookham Kids Holiday Club	1,011	—	—	—	—	1,011
St John the Baptist	(55)	1,256	1,216	—	—	(15)
Vicarage credit account	44	331	305	—	—	70
Unrestricted Funds						
General fund	102,339	265,112	252,646	—	—	114,805
Grand total	1,669,999	288,608	282,739	—	—	1,675,868

	Freehold Land & Buildings	Plant & Machinery	Investments	Total
	£	£	£	£
Gross Book Value at beginning of year	200,496	5,422	1,410,000	1,615,918
Revaluation	-	-	-	-
Additions	-	-	-	-
Gross Book Value (inc. revaluations) at 31 December 2022	200,496	5,422	1,410,000	1,615,918
Accumulated Depreciation at 1 January 2022	200,496	5,422	-	205,918
Charge For The Year	-	-	-	-
Accumulated Depreciation at 31 December 2022	200,496	5,422	-	205,918
Net book value at 31 December 2022	-	-	1,410,000	1,410,000
Net book value at 31 December 2021	-	-	1,410,000	1,410,000

NOTES:

- 1) The freehold land and buildings is the Parish Centre which is held at the value estimated by the PCC.
- 2) The Plant & Machinery is the temporary oil heater and related equipment, which the PCC has been advised will have a resale value when it is no longer required. We are writing off the value at 50% of net value per annum.
- 3) The investment assets are the flats above the Parish Centre (valued at £1,110,000) and a maisonette (valued at £300,000), all are commercially let.
- 4) The Revaluation Account now stands at a total of £1,035,000 representing the accumulation of revaluations since 2006.
- 5) Freehold land and buildings (see Note 1 to the Accounts) are written off over their estimated useful lives, which for the Parish Centre is 20 years.

8 DEBTORS

	<u>This year</u>	<u>Last Year</u>
Gift-aid recoverable from HMRC	3,059	-
Trade debtors	2,945	1,089
	<hr/> 6,004	<hr/> 1,089

9 CREDITORS

	<u>This year</u>	<u>Last Year</u>
Amounts collected on behalf of other charities	-	
Other creditors	8,472	6.227
	<hr/> 8,472	<hr/> 6.227

Accounts



**HOLY
TRINITY
CHURCH**

PCC OF HOLY TRINITY, COOKHAM

**ANNUAL REPORT &
END OF YEAR FINANCIAL STATEMENTS**

YEAR ENDING 31 DECEMBER 2021

BACKGROUND

The parishes of Holy Trinity Cookham and St. John the Baptist Cookham Dean form The Benefice of the Cookhams. The Parochial Church Council (PCC) of Holy Trinity has the responsibility of cooperating with the incumbent in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, ecumenical and social. It also has responsibilities for the maintenance of the church and churchyard of Holy Trinity, Churchgate, Cookham. The PCC is additionally responsible for the management and maintenance of the Parish Centre, including three leased flats, the Paddock, adjacent to the churchyard, and a residential property at 53 Broomhill, Cookham, which are held in trust for the PCC by the Diocesan Trustees (Oxford) Ltd.

The PCC is a Registered Charity, No. 1129876.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following persons served as members of the PCC.

Incumbent:	The Revd Nick Plant	(Chairman)
Associate Priest:	The Revd Helen Chamberlain	
Associate Priest:	The Revd David Joynes	
Assistant Curate	The Revd John Ainslie (until 30 June 2021)	
Licensed Lay Ministers	Richard Simmonds	
Church Wardens:	Bernadette Clark Mark Stockdale (Vice chair of PCC)	
Deanery Synod representatives:	Bernadette Clark David Harrold	
Elected Members:	Mike Clark Val Eckett David Gaselee Anne McNeil (Secretary) Francis Pang (resigned August 2021) Deborah Richards Tim Sharples (Treasurer) Colin Tushingham	

The following committees were elected at the first meeting of the PCC after the APCM in July 2021: Standing Committee, the Stewardship and Fundraising committee and Parish Centre.

CHURCH ATTENDANCE

There were 211 names on the Church Electoral Roll as presented at the 2021 APCM.

The church was closed from the beginning of 2021 due to the Coronavirus (COVID-19) pandemic. Public worship resumed from Mothering Sunday, 14 March, with social distancing measures in place to reflect latest Government regulations and Church of England guidance, which gradually eased through the course of the year. However, face masks continued to be worn. Many services have been recorded and uploaded onto the church's YouTube channel, which has enabled them to be watched by people beyond our congregation and as far afield as South Africa. The church also re-opened for private prayer, one morning a week, from mid-March. Daily prayers were offered online, reducing to twice a week after Easter. A couple of outdoor evening services were held in the churchyard in the summer, where singing was permitted, and these attracted more people than a normal Sunday evening service pre-COVID-19. The 08:00 Sunday morning Eucharist resumed in September, at first alternating with St John the Baptist Church, Cookham Dean, and then monthly, to reflect demand.

REVIEW OF THE YEAR

- The PCC met on 6 occasions in 2021 (mostly over Zoom 18 May) and throughout the year each sub-committee, the Treasurer, the Deanery Synod and Ministry Team have reported to the PCC by means of written reports circulated prior to each meeting. This process allows the PCC to exercise proper scrutiny of the work of the committees and the PCC's finances.
- Church activities resumed when it seems safe to do so and with appropriate social distancing measures: the Ladies' Group held a garden party in July and Men's Breakfast resumed in August.
- Our choirs and bellringers resumed, in strict accordance with changing Church of England guidance.
- Positive outcomes from COVID-19 have been much closer working between the two churches in the benefice, and with the Methodist Church, and finding imaginative ways to worship and connect with people through technology.
- Members of the Ministry Team ran a weekly Bible Study jointly for both churches across the Benefice, throughout the year apart over Zoom from a break in the summer, and when replaced by a Lent Course in the spring and an Advent Course in the winter. These attracted around 10-12 people. In addition, Evening Prayer was offered over Zoom in the first half of the year, followed by some social time.
- Prior to lockdown, a team from St John the Baptist Church, Cookham Dean, offered a monthly Fellowship Lunch for older people, which had proved increasingly difficult to sustain. In an encouraging ecumenical move, from September, Holy Trinity, St John the Baptist Church and the Methodist Church alternated in running the Fellowship Lunch, which was very much welcomed and appreciated.

This PCC Report, for the year ending 31 December 2021, was approved by the PCC at its meeting on 15 March 2022.



(Chair of the Meeting)

(Signed)

FINANCIAL STATEMENTS – PCC STATEMENT

The attached financial statements have been prepared by the Parish Church Council (PCC) of Holy Trinity, Cookham to show the financial position at 31 December 2021.

The PCC is responsible for preparing an annual report and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Principles).

The law applicable to PCCs in England and Wales requires the PCC to prepare financial statement for each year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources, of the PCC for that period. In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 (Accounts and Reports) Regulations and the provisions of the PCC Powers Measure 1956, Church Representation Rules 2006). They are also responsible for safeguarding the assets of the PCC and those under their care and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC is responsible for the maintenance and integrity of the church and financial information included on the Charity Commission's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the PCC on 15 March 2022 and signed on their behalf by



Revd Nick Plant, Chair of PCC

REPORT OF INDEPENDENT EXAMINER

I report on the accounts for the PCC for the year ended 31 December 2021, which are set out on pages 7 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Name Roger Groeneweg

Date 15 MARCH 2022

Qualifications ACMA

Address 6, Wakelins End, Cookham, Berkshire SL6 9TQ

STATEMENT OF FINANCIAL ACTIVITIES - 2021

	note	Unrestricted funds	Restricted Funds	Endowment funds	Total	Total Last Year
Income and endowments from		£	£	£	£	£
Donations and legacies	3(a)	158,729	6,488	—	165,217	162,815
Income from charitable activities	3(b)	10,611	10,675	—	21,286	10,360
Other trading activities	3(c)	19,437	—	—	19,437	17,782
Investment income	3(d)	54,371	—	—	54,371	49,876
Total income		243,148	17,163	—	260,311	240,833
Expenditure on:						
Raising funds	4	26,072	1,399	—	27,471	36,086
Charitable activities	5	202,218	13,752	—	215,970	218,756
Total expenditure		228,290	15,151	—	243,441	254,842
Net income of resources before transfer		14,858	2,012	—	16,870	(14,009)
Transfers						
Gross transfers between funds – in		—	—	—	—	48
Gross transfers between funds – out		—	—	—	—	(48)
Other recognised gains / losses						
Gains / losses on investment assets		—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use		—	—	—	—	—
Net movement in funds		14,858	2,012	—	16,870	(14,009)
Total funds brought forward		1,498,482	154,647	—	1,653,129	1,667,138
Total funds carried forward		1,513,340	156,659	—	1,669,999	1,653,129

The income and expenditure by fund is detailed in Note 6

NOTES TO THE FINANCIAL STATEMENT – YEAR ENDING 31 DECEMBER 2021

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities, published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Restricted funds represent donations and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must then be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the general fund.

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award created a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's Inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently, no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings are written off over their estimated useful lives. Plant and machinery are written off over their estimated useful life. Investment assets are valued at market value

2 STAFF COSTS

	<u>2021</u>	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>
Wages and Salaries (gross)	£20,848	£21,907	£20,809	£20,754	£20,717
Social security costs	-	-	-	-	-
Total	£20,848	£21,907	£20,809	£20,754	£20,717

During the year, the PCC employed a Director of Music and a part-time Parish Administrator and book-keeper. No employee earned more than £40,000 pa.

During the year, no PCC member received any compensation for work for the PCC.

3 NOTES ON INCOME

3(A) INCOMING RESOURCES FROM GENERATED FUNDS - VOLUNTARY INCOME

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Gift Aided donations – Bank	71,926	—	380	—	72,306	72,813
Gift Aided donations - Envelopes	11,597	—	1,000	—	12,597	17,787
Other planned giving	4,109	—	205	—	4,314	4,502
Loose plate collections	5,943	—	—	—	5,943	3,406
Giving through church boxes	285	—	222	—	507	855
One-off Gift Aid gifts	1,605	—	—	—	1,605	—
Donations appeals etc	3,370	—	—	—	3,370	25,889
Tax recoverable on Gift Aid	22,491	—	442	—	22,933	21,660
Legacies	25,500	—	—	—	25,500	2,000
Recurring grants	3,500	—	—	—	3,500	3,500
Benefice costs recharged to St John the Baptist	5,321	927	—	—	6,248	5,785
Non-recurring one-off grants	—	—	—	—	—	2,890
Other funds generated	1,823	332	4,239	—	6,394	1,728
Total	£157,470	£1,259	£6,488	—	£165,217	£162,815

3(B) INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees for weddings and funerals	10,584	27	10,675	—	21,286	10,360
Total	£10,584	£27	£10,675	—	£21,286	£10,360

3(C) INCOMING RESOURCES FROM GENERATED FUNDS – OTHER TRADING ACTIVITY

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Paddock Income	1,953	—	—	—	1,953	660
Bookstall sales - fund raising	—	—	—	—	—	2,340
Church hall lettings - fund raising	7,916	—	—	—	7,916	4,308
Magazine income - advertising	9,543	—	—	—	9,543	10,453
Parish magazine sales	25	—	—	—	25	21
Total	£19,437	—	—	—	£19,437	£17,782

3(D) INCOMING RESOURCES FROM GENERATED FUNDS - INVESTMENT INCOME

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Bank and building society interest	984	—	—	—	984	916
Rent from lands or buildings	53,387	—	—	—	53,387	48,960
Total	£54,371	—	—	—	£54,371	£49,876

4 COSTS OF RAISING FUNDS

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees paid for fund-raising	41	—	50	—	91	36
Costs of fetes & other events	90	—	1,349	—	1,439	273
Letting Agents fees etc	5,717	—	—	—	5,717	9,152
Rental properties - maintenance	6,541	—	—	—	6,541	19,702
Printing costs	13,683	—	—	—	13,683	6,923
Total	£26,072	—	£1,399	—	£27,471	£36,086

5 EXPENDITURE DIRECTLY RELATED TO THE WORK OF THE CHURCH

						Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year	
Giving to secular charities	50	-	338	-	388	2,678	
Stipends quota	113,499	-	-	-	113,499	111,398	
Organist and choir	9,784	-	2,150	-	11,934	9,387	
Working expenses, ministry team	764	1,000	250	-	2,014	2,278	
Youth Club costs	136	-	-	-	136	300	
Organ / piano maintenance	1,162	-	-	-	1,162	1,218	
Church maintenance	6,540	-	-	-	6,540	5,676	
Upkeep of services	2,212	31	8,225	-	10,468	9,658	
Upkeep of churchyard	11,025	-	-	-	11,025	9,295	
Administration	21,843	306	16	-	22,165	21,066	
Running the church	4,188	-	-	-	4,188	6,412	
Photo-copier	-	-	-	-	-	4,694	
Parish Centre maintenance	9,710	-	-	-	9,710	8,422	
Running the parish centre	5,487	-	-	-	5,487	5,102	
Depreciation of fixed assets	-	-	-	-	-	2,711	
Church major repairs - structure	14,481	-	2,773	-	17,254	18,461	
Total	£200,881	£1,337	£13,752	-	£215,970	£218,756	

6 MOVEMENT OF FUNDS OVER YEAR

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Restricted Funds	£	£	£	£	£	£
Bells & Bell Tower Fund	1,261	163	—	—	—	1,424
Collections for other charities	132	205	337	—	—	—
Friends of Holy Trinity	630	310	—	—	—	940
Restoration Fund	152,211	5,811	4,139	—	—	153,883
Fees collected – weddings and funerals	—	10,675	10,675	—	—	—
Churchyard (Yew Trees) fund	413	—	—	—	—	413
Designated Funds						
Fixed Assets	1,410,000	—	—	—	—	1,410,000
Cookham Kids Holiday Club	1,011	—	—	—	—	1,011
St John the Baptist	—	954	1,009	—	—	(55)
Vicarage credit account	40	332	328	—	—	44
Unrestricted Funds						
General fund	87,431	241,861	226,953	—	—	102,339
Grand total	1,653,129	260,311	243,441	—	—	1,669,999

7 FIXED ASSETS

	Freehold Land & Buildings	Plant & Machinery	Investments	Total
	£	£	£	£
Gross Book Value at beginning of year	200,496	5,422	1,410,000	1,615,918
Revaluation	-	-	-	-
Additions	-	-	-	-
Gross Book Value (inc. revaluations) at 31 December 2021	200,496	5,422	1,410,000	1,615,918
Accumulated Depreciation at 1 January 2021	200,496	5,422	-	205,918
Charge for the Year	-	-	-	-
Accumulated Depreciation at 31 December 2021	200,496	5,422	-	205,918
Net book value at 31 December 2021	-	-	1,410,000	1,410,000
Net book value at 31 December 2020	-	-	1,410,000	1,410,000

NOTES:

- 1) The freehold land and buildings is the Parish Centre which is held at the value estimated by the PCC.
- 2) The Plant & Machinery is the temporary oil heater and related equipment, which the PCC has been advised will have a resale value when it is no longer required. We are writing off the value at 50% of net value per annum.
- 3) The investment assets are the flats above the Parish Centre (valued at £1,110,000) and a maisonette (valued at £300,000), all are commercially let.
- 4) The Revaluation Account now stands at a total of £1,035,000 representing the accumulation of revaluations since 2006.
- 5) Freehold land and buildings (see Note 1 to the Accounts) are written off over their estimated useful lives, which for the Parish Centre is 20 years.

8 DEBTORS

	<u>This year</u>	<u>Last Year</u>
Trade debtors	1,089	1,209
	<hr/> 1,089	<hr/> 1,209

9 CREDITORS

	<u>This year</u>	<u>Last Year</u>
Amounts collected on behalf of other charities	-	125
Other creditors	6,227	167
	<hr/> 6,227	<hr/> 292

Accounts



**HOLY
TRINITY
CHURCH**

PCC OF HOLY TRINITY, COOKHAM

**ANNUAL REPORT &
END OF YEAR FINANCIAL STATEMENTS**

YEAR ENDING 31 DECEMBER 2020



BACKGROUND

The parishes of Holy Trinity Cookham and St. John the Baptist Cookham Dean form The Benefice of the Cookhams. The Parochial Church Council (PCC) of Holy Trinity has the responsibility of cooperating with the incumbent in promoting within the ecclesiastical parish the whole mission of the Church – pastoral, evangelistic, ecumenical and social. It also has responsibilities for the maintenance of the church and churchyard of Holy Trinity, Churchgate, Cookham. The PCC is additionally responsible for the management and maintenance of the Parish Centre, including three leased flats, the Paddock, adjacent to the churchyard, and a residential property at 53 Broomhill, Cookham, which are held in trust for the PCC by the Diocesan Trustees (Oxford) Ltd.

The PCC is a Registered Charity, No. 1129876.

Membership

Members of the PCC are either ex officio or elected by the Annual Parochial Church Meeting (APCM) in accordance with the Church Representation Rules.

During the year the following persons served as members of the PCC.

Incumbent:	The Revd Nick Plant	(Chairman)
Associate Priest:	The Revd Helen Chamberlain	
Associate Priest:	The Revd David Joynes	
Assistant Curate	The Revd John Ainslie	
Licensed Lay Ministers	Richard Simmonds	
Church Wardens:	Bernadette Clark Mark Stockdale (Vice chair of PCC)	
Deanery Synod representatives:	Bernadette Clark Josie Godfrey (resigned April 2020) David Harrold	
Elected Members:	Mike Clark Val Eckett David Gaselee Anne McNeil (Secretary) Francis Pang Deborah Richards Tim Sharples (Treasurer) Colin Tushingham Kay Weallans (resigned April 2020)	

The following committees were elected at the first meeting of the PCC after the APCM in October 2020: Standing Committee, the Stewardship and Fundraising committee and Parish Centre.

CHURCH ATTENDANCE

There were 213 names on the Church Electoral Roll as presented at the 2020 APCM.

The church was closed due to the Coronavirus (COVID-19) pandemic after Sunday 15 March 2020. While public worship was suspended, online Sunday services and daily prayers were uploaded to Facebook, and these continued even when we were able to resume public worship, for the benefit of people self-isolating or shielding at home.

The church re-opened for private prayer, three days a week, from Monday 15 June. Public worship resumed on Sunday 19 July with a 11:00 Eucharist on Sundays and a 07:30 Eucharist on Thursdays. Social distancing measures were put in place and no singing was permitted. The church was also open for private prayer on Tuesdays from 10:00 to 12:00. Public worship continued in this manner to Christmas.

From March, members of the Ministry Team and others kept in touch with members of the congregation by telephone and email.

REVIEW OF THE YEAR

- The PCC met on 6 occasions in 2020 (over Zoom from 18 May) and throughout the year each sub-committee, the Treasurer, the Deanery Synod and Ministry Team have reported to the PCC by means of written reports circulated prior to each meeting. This process allows the PCC to exercise proper scrutiny of the work of the committees and the PCC's finances.
- Until March, the monthly Men's Breakfast and teenage debating club, Open Minds, continued to develop.
- All regular church activities were then effectively suspended for the rest of the year to keep people safe during the coronavirus pandemic, but choirs and bellringers were able to resume in a limited way from the autumn, in line with current regulations.
- We were due to run another children's holiday club in July but due to the pandemic, a broad range of people contributed to online materials, which attracted around 40-50 "hits".
- Until lockdown restrictions were introduced halfway through Lent, around 40 people met in people's home to work through 2 of the 5 planned sessions based on the film "I, Daniel Blake" with Bible readings, DVD soundbites and interesting questions.
- From 6 May members of the Ministry Team ran a weekly online Zoom Bible Study which attracted around 15 people each week.
- The Quinquennial Inspection was completed 19 March but due to Coronavirus disruptions, the report was not received until 10 November. It highlighted a number of issues with the fabric of the church but there were no surprises.
- A member of the congregation generously paid for an audio-visual system to be installed in the church on 13 October. When not in use, the screen is hidden from view above the chancel arch and the projector is mounted on a high beam at the back on the church. The system was first used at the Annual Parochial Church Meeting on 25 October.
- To enable services to be livestreamed from December, a cable was extended to the church to provide a WiFi signal.

This PCC Report, for the year ending 31 December 2020, was approved by the PCC at its meeting on 20 January 2021.


(Signed)

(Chair of the Meeting)

FINANCIAL STATEMENTS – PCC STATEMENT

The attached financial statements have been prepared by the Parish Church Council (PCC) of Holy Trinity, Cookham to show the financial position at 31 December 2020.

The PCC is responsible for preparing an annual report and financial statements in accordance with the applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Principles).

The law applicable to PCCs in England and Wales requires the PCC to prepare financial statement for each year which give a true and fair view of the state of affairs of the PCC and of the incoming resources and application of resources, of the PCC for that period. In preparing the financial statements, the PCC is required to:

- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the applicable Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the PCC will continue in business.

The PCC is responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011 (Accounts and Reports) Regulations and the provisions of the PCC Powers Measure 1956, Church Representation Rules 2006). They are also responsible for safeguarding the assets of the PCC and those under their care and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The PCC is responsible for the maintenance and integrity of the church and financial information included on the Charity Commission's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the PCC on 20 January 2021 and signed on their behalf by



Revd Nick Plant, Chair of PCC

REPORT OF INDEPENDENT EXAMINER

I report on the accounts for the PCC for the year ended 31 December 2020, which are set out on pages 7 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- To follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act; and
- To state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination was carried out in accordance with general Directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently, no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matter set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention

1. Which gives me reasonable cause to believe that in, any material respect, the requirements:
 - To keep accounting records in accordance with section 130 of the Charities Act; and
 - To prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. To which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed 

Name Roger Groeneweg

Date 8/2/2021

Qualifications ACMA

Address 6, Wakelins End, Cookham, Berkshire SL6 9TQ

STATEMENT OF FINANCIAL ACTIVITIES - 2020

	note	Unrestricted funds	Restricted Funds	Endowment funds	Total	Total Last Year
Income and endowments from		£	£	£	£	£
Donations and legacies	3(a)	155,280	7,535	—	162,815	377,987
Income from charitable activities	3(b)	6,007	4,353	—	10,360	22,542
Other trading activities	3(c)	17,102	680	—	17,782	33,114
Investment income	3(d)	49,873	3	—	49,876	52,218
Total income		228,262	12,571	—	240,833	485,861
Expenditure on:						
Raising funds	4	36,083	3	—	36,086	35,205
Charitable activities	5	189,992	28,764	—	218,756	395,593
Total expenditure		226,075	28,767	—	254,842	430,798
Net income of resources before transfer		2,187	(16,196)	—	(14,009)	55,063
Transfers						
Gross transfers between funds – in		48	—	—	48	3,089
Gross transfers between funds – out		(48)	—	—	(48)	(3,089)
Other recognised gains / losses						
Gains / losses on investment assets		—	—	—	—	—
Gains on revaluation, fixed assets, charity's own use		—	—	—	—	—
Net movement in funds		2,187	(16,196)	—	(14,009)	55,063
Total funds brought forward		1,496,295	170,843	—	1,667,138	1,612,075
Total funds carried forward		1,498,482	154,647	—	1,653,129	1,667,138

The income and expenditure by fund is detailed in Note 6

BALANCE SHEET AS AT 31 DECEMBER 2020

		Total funds	Prior year funds
	<i>Note</i>		
Fixed assets		£	£
Tangible assets	7	—	2,711
Investments		1,410,000	1,410,000
		1,410,000	1,412,711
Current assets			
Debtors	8	1,209	8,026
Fixed term deposits		200,544	
Cash at bank and in hand		41,669	246,929
		243,421	254,955
Liabilities			
Creditors: Amounts falling due in one year	9	292	528
		292	528
Net current assets less current liabilities		243,129	254,427
Total assets less current liabilities		1,653,129	1,667,138
Total net assets less liabilities		1,653,129	1,667,138
Represented by			
Unrestricted			
General fund		87,431	85,088
Designated funds			
Fixed Assets		1,410,000	1,410,000
Children's Holiday Camp		1,011	1,215
St John the Baptist		—	—
Vicarage credit account		40	(8)
Restricted			
Bells & Bell Tower Appeal		1,261	1,109
Collections for other charities		132	1,044
Friends of Holy Trinity Church		630	194
Restoration fund		152,211	162,627
Fees collected in connection with weddings and funerals		—	5,162
Churchyard (Yew Tree) fund		413	707
Funds of the church		1,653,129	1,667,138

The notes at pages 9 to 15 form part of these accounts.

Approved by the PCC on 20 January 2021

and signed on its behalf by _____

NOTES TO THE FINANCIAL STATEMENT – YEAR ENDING 31 DECEMBER 2020

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with together with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standards for Smaller Entities, published on 16 July 2014, the Financial Reporting Standard for Smaller Entities (FRSSE), and the Church Accounting Regulations 2006.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

FUNDS

Restricted funds represent donations and grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of each year must then be carried forward as a balance on that fund. The PCC does not usually invest separately for each fund. Where there is no separate investment, interest is apportioned to the general fund.

Endowment Funds are funds, the capital of which must be maintained; only income arising from investment of the endowment may be used either as restricted or unrestricted funds depending upon the purpose for which the endowment was established.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

INCOMING RESOURCES

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Interest is accrued. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

RESOURCES EXPENDED

Grants and donations are accounted for when paid over, or when awarded, if that award created a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

FIXED ASSETS

Consecrated and benefice property is not included in the accounts in accordance with s96(2)(a) of the Charities Act 1993.

Movable church furnishings held by the vicar and the churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Subsequently, no individual item has cost more than £1,000 so all such expenditure has been written off when incurred.

Freehold land and buildings are written off over their estimated useful lives. Plant and machinery are written off over their estimated useful life. Investment assets are valued at market value

2 STAFF COSTS

	<u>2020</u>	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>
Wages and Salaries (gross)	£21,907	£20,809	£20,754	£20,717	£20,413
Social security costs	-	-	-	-	-
Total	£21,907	£20,809	£20,754	£20,717	£20,413

During the year, the PCC employed a Director of Music and a part-time Parish Administrator and book-keeper. No employee earned more than £40,000 pa.

During the year, no PCC member received any compensation for work for the PCC.

3 NOTES ON INCOME

3(A) INCOMING RESOURCES FROM GENERATED FUNDS - VOLUNTARY INCOME

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u>	
					<u>This year</u>	<u>Last year</u>
Gift Aided donations – Bank	72,353	100	360	—	72,813	74,359
Gift Aided donations - Envelopes	16,172	—	1,615	—	17,787	26,375
Other planned giving	4,502	—	—	—	4,502	5,517
Loose plate collections	3,406	—	—	—	3,406	8,139
Giving through church boxes	494	—	361	—	855	2,715
One-off Gift Aid gifts	—	—	—	—	—	100
Donations appeals etc	23,959	—	1,930	—	25,889	184,306
Tax recoverable on Gift Aid	21,139	13	508	—	21,660	26,859
Legacies	1,000	—	1,000	—	2,000	—
Recurring grants	3,500	—	—	—	3,500	3,500
Benefice costs recharged to St John the Baptist	4,609	1,176	—	—	5,785	8,348
Non-recurring one-off grants	1,455	—	1,435	—	2,890	33,213
Other funds generated	1,162	240	326	—	1,728	4,557
Total	£153,751	£1,529	£7,535	—	£162,815	£377,987

3(B) INCOMING RESOURCES FROM CHARITABLE ACTIVITIES

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees for weddings and funerals	6,007	—	4,353	—	10,360	15,522
Bookstall sales to promote objectives	—	—	—	—	—	344
Church Hall Lettings (objectives)	—	—	—	—	—	—
Youth Club income	—	—	—	—	—	6,676
Total	£6,007	—	£4,353	—	£10,360	£22,542

3(C) INCOMING RESOURCES FROM GENERATED FUNDS – OTHER TRADING ACTIVITY

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Paddock Income	660	—	—	—	660	1,822
Bookstall sales - fund raising	1,660	—	680	—	2,340	511
Church hall lettings - fund raising	4,308	—	—	—	4,308	18,556
Magazine income - advertising	10,453	—	—	—	10,453	12,225
Parish magazine sales	21	—	—	—	21	—
Total	£17,102	—	£680	—	£17,782	£33,114

3(D) INCOMING RESOURCES FROM GENERATED FUNDS - INVESTMENT INCOME

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Bank and building society interest	913	—	3	—	916	896
Rent from lands or buildings	48,960	—	—	—	48,960	51,322
Total	£49,873	—	£3	—	£49,876	£52,218

4 COSTS OF RAISING FUNDS

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Fees paid for fund-raising	30	3	3	—	36	15
Costs of fetes & other events	273	—	—	—	273	3,064
Letting Agents fees etc	9,152	—	—	—	9,152	4,660
Rental properties - maintenance	19,702	—	—	—	19,702	10,353
Printing costs	6,923	—	—	—	6,923	17,113
Total	£36,080	£3	£3	—	£36,086	£35,205

5 EXPENDITURE DIRECTLY RELATED TO THE WORK OF THE CHURCH

	Total					
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
Giving to church agencies	-	-	-	-	-	-
Giving to secular charities	1,634	-	1,044	-	2,678	1,315
Stipends quota	111,398	-	-	-	111,398	108,681
Organist and choir	8,297	-	1,090	-	9,387	11,427
Working expenses, ministry team	968	1,160	150	-	2,278	4,768
Youth Club costs	45	255	-	-	300	5,702
Organ / piano maintenance	1,218	-	-	-	1,218	1,231
Church maintenance	5,676	-	-	-	5,676	6,475
Upkeep of services	1,383	-	8,275	-	9,658	6,239
Upkeep of churchyard	9,001	-	294	-	9,295	9,785
Administration	20,744	267	55	-	21,066	20,305
Running the church	6,412	-	-	-	6,412	8,181
Photo-copier	4,399	-	295	-	4,694	7,629
Parish Centre maintenance	8,422	-	-	-	8,422	17,977
Running the parish centre	5,102	-	-	-	5,102	6,932
Depreciation of fixed assets	2,711	-	-	-	2,711	2,711
Church major repairs - structure	900	-	17,561	-	18,461	171,693
Other PCC Property upkeep	-	-	-	-	-	4,542
Total	£188,310	£1,682	£28,764	-	£218,756	£395,593

6 MOVEMENT OF FUNDS OVER YEAR

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
	£	£	£	£	£	£
Restricted Funds						
Bells & Bell Tower Fund	1,109	152	—	—	—	1,261
Collections for other charities	1,044	132	1,044	—	—	132
Friends of Holy Trinity	194	436	—	—	—	630
Restoration Fund	162,627	7,498	17,914	—	—	152,211
Fees collected – weddings and funerals	5,162	4,353	9,515	—	—	—
Churchyard (Yew Trees) fund	707	—	294	—	—	413
Designated Funds						
Fixed Assets	1,410,000	—	—	—	—	1,410,000
Cookham Kids Holiday Club	1,215	112	268	(48)	—	1,011
St John the Baptist	—	1,177	1,225	48	—	—
Vicarage credit account	(8)	240	192	—	—	40
Unrestricted Funds						
General fund	85,088	226,733	224,390	—	—	87,431
Grand total	1,667,138	240,833	254,842	—	—	1,653,129

	Freehold Land & Buildings	Plant & Machinery	Investments	Total
	£	£	£	£
Gross Book Value at beginning of year	200,496	5,422	1,410,000	1,615,918
Revaluation	-	-	-	-
Additions	-	-	-	-
Gross Book Value (inc. revaluations) at 31 December 2020	<u>200,496</u>	<u>5,422</u>	<u>1,410,000</u>	<u>1,615,918</u>
Accumulated Depreciation at 1 January 2020	200,496	2,711	-	203,207
Charge For The Year	-	2,711	-	2,711
Accumulated Depreciation at 31 December 2020	<u>200,496</u>	<u>5,422</u>	<u>-</u>	<u>205,918</u>
Net book value at 31 December 2020	<u>-</u>	<u>-</u>	<u>1,410,000</u>	<u>1,410,000</u>
Net book value at 31 December 2019	-	2,711	1,410,000	1,412,711

NOTES:

- 1) The freehold land and buildings is the Parish Centre which is held at the value estimated by the PCC.
- 2) The Plant & Machinery is the temporary oil heater and related equipment, which the PCC has been advised will have a resale value when it is no longer required. We are writing off the value at 50% of net value per annum.
- 3) The investment assets are the flats above the Parish Centre (valued at £1,110,000) and a maisonette (valued at £300,000), all are commercially let.
- 4) The Revaluation Account now stands at a total of £1,035,000 representing the accumulation of revaluations since 2006.
- 5) Freehold land and buildings (see Note 1 to the Accounts) are written off over their estimated useful lives, which for the Parish Centre is 20 years.

8 DEBTORS

	<u>This year</u>	<u>Last Year</u>
Trade debtors	1,209	8,026
	<hr/> 1,209	<hr/> 8,026

9 CREDITORS

	<u>This year</u>	<u>Last Year</u>
Amounts collected on behalf of other charities	125	287
Other creditors	167	241
	<hr/> 292	<hr/> 528

