

Annual Report 2021



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Sharing a vision

This last year has shown more clearly than ever that our world needs a saviour. We have gained a deeper sense of how fragile life is. Only Jesus can save lives forever. We have found that many of things that gave us satisfaction in life were unreliable. Only Jesus gives our lives true purpose.

As we slowly emerge from this global pandemic over the year ahead, God willing, doors are reopening and opportunities returning. Online resources have been a great blessing. We must not lose what we gained. But we are also very much in need of face-to-face church activity, to recover spiritually, to rebuild church family and to be equipped to reach out to the wider world.

‘Pray for us too, that God may open a door for our message ...make the most of every opportunity.’
(Colossians 4:2,5)

How can you help?

Pray Prayer is powerful and effective. There’s no substitute for a whole church family sharing and praying together. If you are able, please prioritise that on the first Tuesday of each month.

Speak God can use us even when we feel weak and inadequate. We are all different, but there is a role for each of us. Please pray for opportunities to meet and talk about your faith.

Give Each year we encourage everyone to review our regular giving towards the ongoing costs of the ministry we receive here, as well as mission partners elsewhere. If you find it easier to make a one-off gift, that can be a huge help for one-off expenses like building work.

Stay If you have a decision to make about where to live, work, or go to church, please weigh up the difference you could make by staying. The more who can, the sooner we’ll rebuild and recover and be in a position to start or revitalise another church.

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Overview

Objectives

St Matthew's Church was opened over 150 years ago with the words: '***we preach Christ crucified***' (1 Corinthians 1:23) and that is still our primary aim today. Church members invite our ***networks*** of personal contacts and our ***neighbourhood*** (the local area, the parish) to ***come and hear*** why that is so important or to ***come and help*** us share that good news. When 'we preach Christ crucified' we make disciples who want to obey everything Christ commanded (Matthew 28:19-20). That will include loving our neighbours and serving the wider community in a range of ways that benefit the public.

Management

We welcome visitors of all faiths or none. We welcome anyone who wants to become a member and receive communion with us, so long as they are baptised and affirm the vows: "I repent of the sins that separate us from God and neighbour, I turn to Christ as Saviour and I submit to Christ as Lord." We belong to Ely Diocese in the Church of England, but we belong to Christ first, so we welcome those from other church backgrounds.

Church members appoint the 'St Matthew's Parochial Church Council' (PCC) at an annual meeting, following the 'Church Representation Rules 2020'. PCC members are trustees for the church, a registered charity, and for the 'Sidgwick Trust' which manages the two houses next door. The 'St Matthew's Parish Rooms' trust manages the halls. The PCC governs general direction and policies and writes up significant decisions as short papers that are available on our website, under 'support us' once logged in. Day-to-day management is delegated to staff and other teams. (See appendix 4 so you know who to contact.)

5-year goal

Several years ago, at a Vision Day, we set a specific 5-year goal, to ***send a congregation and preacher to reach the unreached***. The PCC decided to pray and leave the outcome to God. We took important preliminary steps including discussions with our archdeacon, Bishop and some potential sending churches that might want to partner with us. But there has been delay, because we would want growth at St Matthew's before sending a significant number. Growth would be welcome under any circumstances of course, preaching Christ crucified is our primary aim. But it is not easy to bring about at St Matthew's. Although some do come to faith each year, many are called to serve God around the UK and beyond, often supporting similar projects that are equally good. Also, the pandemic has put plans on hold and affected St Matthew's as it has most other organisations. It is too soon to tell how long it might take to regrow and rebuild. However, we can give thanks that even at these difficult times God has answered prayer and provided funds so Tom Simpson could be appointed as associate vicar. Our aim now is to 'reboot' the 5 year goal starting now, and pray for growth, so that Tom can lead this project at the end of that period.

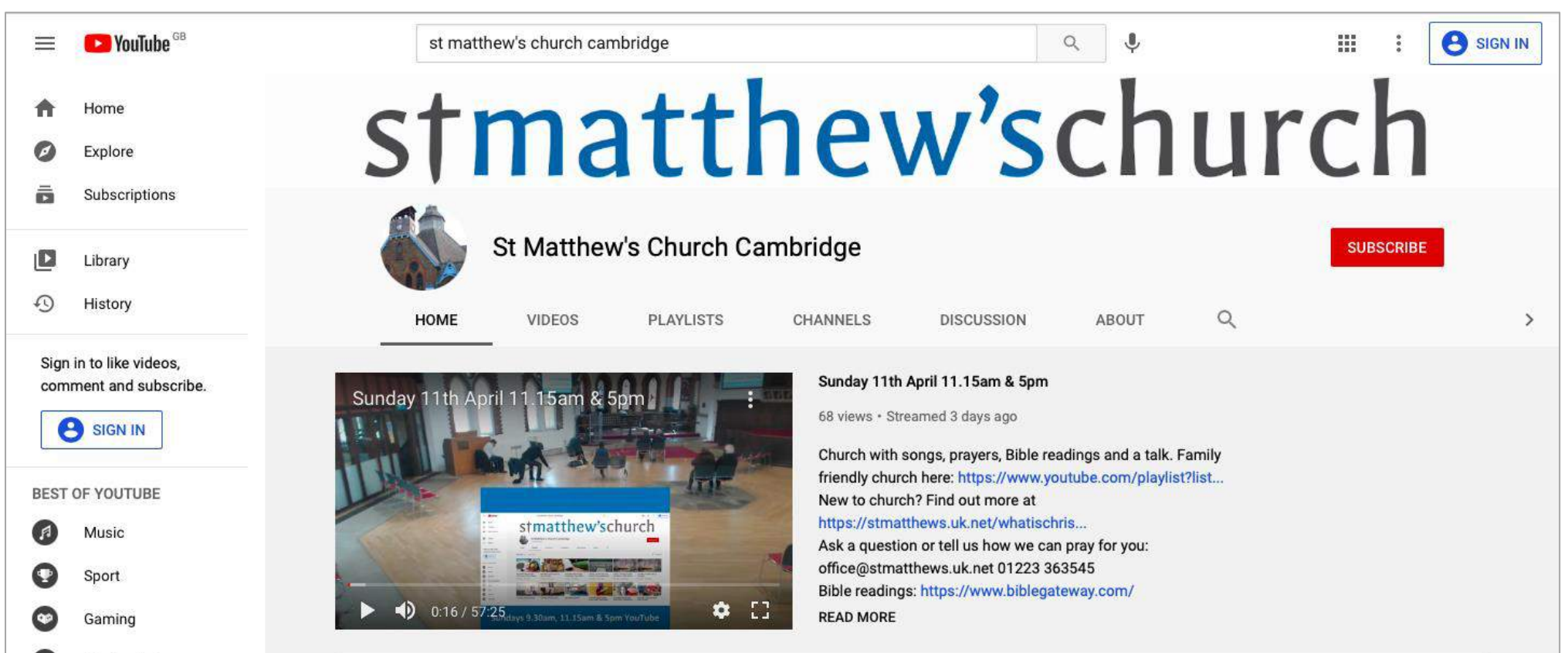
Frank Price (vicar)

Activities

This is the report of the PCC to church members, reviewing all our activities in turn, so we can thank God for all that has been achieved so far and so we can pray and plan for areas where more work is needed.

Attendance

From 23rd March to 11th July and from 5th November to 1st December 2020 churches were not allowed to admit members of the public to the building, so we met online. From 28th December to 13th February 2021 churches were legally allowed to meet, but we chose to ask regulars to watch online, with doors open for visitors. Since re-opening, people are returning steadily, with some still watching online for Covid-related reasons. We have 235 subscribers to our YouTube channel. Over the course of the last year, we had 16.8k views and a total watch time of 4600 hrs. Sunday online services end up with an average of about 120 views, including any who click on it briefly. On a typical Sunday when the building was closed, (15th November) 9.30am was watched for 26 hours, and 11.15 & 5pm for 46 hours, which means up to 36 households watched all or most of a service on that day, plus about six taking part in the building. This is about half the attendance levels in the building prior to the pandemic.



During the year, 20 people were added to our list of those who attend on Sunday, and 19 removed, but it is too soon to tell who has started or stopped attending while being online. In April 2020, there were 126 members on the electoral roll. Eight were removed and two added so that at its publication on 21st 2021, there were 120 members.

Baptisms were not permitted for most of the year, the most recent one took place on the Sunday before the first lockdown in March 2020. Services of thanksgiving were held to welcome two children.

We delivered our Christmas programme card to 2000 homes in the local area. On average, we receive 18,400 requests of our home webpage per month. We regularly email prayer news to approximately 140 people and send occasional email publicity to approximately 230 people.

Helen Wilson (Administrator)

Bible groups

The churches that coped best with the pandemic were often those where a high proportion of church members already belonged to small groups. We are grateful to God for sustaining St Matthew's in that way. All eleven groups made up of adult church members continued online. There are seven evening home groups, two young adults' Roots groups, and two morning groups for women.

The number of people involved increased in the first lockdown. Some found it easier online because of travel, babysitting, or because activities that clashed were cancelled. Some felt more motivated because of

the isolation and need for support. Moving online was not as appealing for everyone, especially those who had joined groups more recently and didn't yet feel as fully included or involved.

By March 2021 many of us felt 'zoomed out' after long hours online. Home schooling and working had been exhausting. Isolation and loneliness led to poor mental health. That made it harder to join in online. We also felt more fragmented and less connected with one another or the wider church family.

As restrictions lift, schools return and weather improves, it will be important for our spiritual health and well-being to take whatever opportunities we can to reconnect in person, for example BBQs, picnics, and garden chats, either as a whole group or a few at a time, especially with anyone we have not seen so much or have almost forgotten.

It will be worth prioritising Bible groups over other online meetings in the months ahead. We need God's word, prayer and one another to keep going in our faith, to get the help we need, and to be equipped to pass the gospel on to the next generation and to others who need it so much.

Frank Price (Vicar)

Buildings

We replaced three faulty heating valves. We installed additional diffusers to the church lights to reduce the likelihood of migraines. The church clock has failed and would cost more than £4k to update and automate the winding. In the meantime, the power supply has been disconnected so the clock can be wound manually. There have been blocked drains so a new pipe and gully was installed to prevent dampness in the crèche.

After repairs to the gas heaters in the main hall became unviable because of cost, they were replaced with programmable, energy-efficient heaters. All gas appliances received their annual check, and the requisite safety certificate was issued. Other work to the halls included replacing the toilet heaters (found to be faulty from purchase, so replaced for free), upgrading the fuse board, installing a large gazebo and external lighting.

A new floodlight has been fitted in the car park for security, as we are renting out parking spaces. Income from these spaces to date is around £1k and expected to increase as travel restrictions are eased.

A new window and window frame has been installed in the office, replacing the old one which was damaged during a break in some time ago. Cheaper, greener utility providers have been sourced and contracted for both the church and halls.

30, St Matthew's street continues to be rented to ARU students, with the lease expiring in August. A new four-year lease is commencing in September 2021 with four new students. The lease on 36, St Matthew's Street expired in March and our new associate vicar and family arrived in April. The loft has been boarded and shelves erected in the bedrooms. A new walkway, gate, and step, leading from the back garden to the church car park have been built to replace the old rotten one. Cheaper insurance for both properties has been sourced and taken out.

Maintenance planned for 2021 includes repairs to the brickwork, joinery, roofing, and flooring.

Martin Carter (buildings committee)

Children & families

Until March 2020, we had groups meeting every Sunday morning for pre-school and primary age children during the 10.30am service. Each group was led by a team of committed leaders who worked hard at building relationships with the children, praying for them and teaching them from the Bible. However, this all had to change due to the restrictions of Covid. During the initial lockdown, we aimed to support parents in teaching the Bible to their children at home. Each week, there were Bible teaching videos recorded by the children's team with supporting activities. Once places of worship could re-open in July, we started a service

at 9.30am for families with child-friendly talks, songs, prayers, videos, and Bible readings, plus a talk for adults. From September, older children aged 7-11 met as a group most Sundays either online or in the church hall, depending on government guidelines.

JAFFA meets on Thursday evenings during term-time. It provides the opportunity for children to hear about Jesus and is popular both with children from the local community and for children from church families to bring friends along. Each week there is a Bible talk, games and sometimes a craft. In 2020, we met online and in the church building, as government guidelines allowed. The group is led by a team from St Matthew's who have adapted well to the challenges of running the group on Zoom or working with the Covid guidelines for meeting face to face.

In December, I was invited by the Year 1 teachers at St Matthew's School to provide a teaching session on "*Why Christians celebrate Christmas*". This happened online but it was still possible to interact with the children and for them to ask questions.

Claire Mason (Children's & Women's Worker)

Evangelism

For most churches, indeed most organisations, this has not been a year of growth. Evangelism begins by building new relationships at gatherings. Pandemic restrictions severely reduced those opportunities across society and at our own programmes. Mini Matts, Slice of Life, Jaffa parents' coffee, Wednesday Coffee Pot, holiday club, ARU student ministry and International Fellowship could not operate in the usual way. Zoom groups and chats worked for a smaller and significantly less diverse community than those who were meeting in person before the pandemic. We found it more difficult to include those who were slightly newer, or where there were cultural, economic, social or language barriers.

It has been encouraging to see church members making every effort to make the most of opportunities. Many have been praying, delivering gifts, setting up online messaging groups, going for walks and runs, posting videos, phoning, and hosting occasional online quizzes or baking events. Carol services, guest services and online Life Explored allowed some to get a taste of what we do including some that might not have come to the building. We may never meet those who have been helped; some are outside Cambridge and won't come in person, a few came to believe.

Here are four opportunities as restrictions are eased over the year ahead:

1. The pandemic may have forced some to face the reality of death and rethink the point of life. This is a good time to talk about Jesus.
2. God has given us a fresh start, pruning back our programmes. The world is always changing. This is a good time to rethink, reboot and adapt.
3. Most of society has learned new technical skills so we can go on building on that approach, giving visitors a chance to 'test the water' remotely. This is a good time to be an effective presence online.
4. Above all, we need to get back to meeting in person in as many ways as we can, because that has proven to be far more effective for the gospel. This is a good time to be bold for the sake of others.

Frank Price (Vicar)

Finance

Staffing represents most of the PCC's expenditure but has been lower this year due to staff vacancies and support received through the Job Retention Scheme. The Sidgwick Trust, which is under the control of the PCC made a net grant of £14,400 to the church which goes towards funding pastoral, non-clergy staff within the church. Four other grants totalling £7,400 were also received to help fund the youth worker role. Some

urgent building work has been done on the church building which has cost £2,795. It is anticipated that more will need to be spent in 2021 once the building is being used again regularly. All the reordering project loans from congregation members have been repaid in full during 2020.

Previously, the leadership team made the decision to operate at a lower reserves level. This was reflected in lower general fund and cash balances at the end of 2019, but these are higher again due to the difficulty of predicting finances during the disruption caused by Covid and the change in treasurer. The aim in 2021 is to reduce these levels to be in line with policy.

Generous giving in 2020 has enabled the PCC to point an Associate Vicar. The budget for 2021 is close to being balanced and the staff team continue to work hard to reduce discretionary spending in all areas to help close the gap, but we will need an increase in our income if we are to sustain our present levels of activity and press on towards our 5-year goal. We are so grateful for the wise financial management shown by Mark Ayliffe in his time as treasurer.

Tabs Appleyard (Treasurer)

Mission partners

This has been a challenging year for our mission partners, all living under some form of restriction due to the Covid 19 pandemic. However, we have been encouraged to hear of the ingenuity and imagination with which they have faced those challenges and still reached out with the Gospel.

As a church we have mostly been meeting online, so instead of our normal lunch format for Mission Sunday and Lent Lunch Mission Focus, we have invited our mission partners to join online with the home groups that specially support them, to share their news and requests for prayer. This more personal way of interacting seems to have been appreciated on both sides.

Our current mission partners are:



Maxime and Demelza – leading a new French language congregation within an international church in Bordeaux.



Hiromi – working in Birmingham to reach out to Japanese people, to disciple new believers and to prepare and support Japanese believers returning to Japan



Tim and Shireen – using previous overseas mission experience to work among ethnic minorities in Leicester, especially those from Middle Eastern backgrounds.



Andy and Amy – leading a church revitalisation project in Doncaster, backed by a large Sheffield church.

We have mission partners returned from East Asia but still engaging in some mission work and we are glad to benefit from their experience.

Ann Fiddes (Secretary, Mission committee)

Prayer meetings

Meeting together to pray as a church family is a high priority as it expresses our dependence on God for all that we do as a church. In 2020, we met in person in the church building for our January, February, and March prayer meetings but since then our prayer meetings have been held online using Zoom. It has been encouraging to see more than 60 people attending our online meetings each month. Meeting online has enabled many to attend who couldn't attend in person due to childcare needs or ill health.

Throughout the year, we have prayed for a wide range of areas of church life including Slice of Life, Youth work, students, and families. We have also prayed for issues beyond St Matthew's church; for the impact of Covid on those working in the health service, for those in the workplace and for those in education. Our mission partners have been able to join us online at several meetings during the year and provided us with updated news so that we can partner with them in prayer. Prayer news is regularly updated on the church website so that members of the church family can continue to pray throughout the month.

Claire Mason (Children's & Women's Worker)

Preaching

Based on our church tagline, "We preach Christ crucified" (1 Cor 1:23), the preachers serve the church family each Sunday by opening up God's word, the Bible, with the help of the Holy Spirit in a way that we hope is accessible, relevant, and life changing. The staff team takes the lead in planning the sermon series and doing the preaching, assisted by a group of occasional preachers. We have covered a range of topics and Bible passages this year, including: Deuteronomy, Matthew, Luke, John, Hebrews, and a Bible Overview (God's Big Picture & the King, the Snake and the Promise). Over time, we hope to cover the whole Bible as well as topics that relate to living as Christians in the contemporary world. We aim to make the sermons helpful for newcomers and seasoned believers alike, and some services are aimed particularly at people who are still exploring Christian faith, especially around Christmas and Easter. As a preaching team, we meet approximately every other month for feedback, training, and prayer. We have had to learn new skills, such as interacting with cameras during the Covid restrictions. All of us benefit from the support and prayers of the church family.

John Percival (Preaching team)

Safeguarding

Safeguarding children, young people and vulnerable adults is something we take very seriously at St Matthew's. We aim to promote their welfare, find ways to prevent abuse, protect those at risk and respond well to those who have been abused. We also take care to identify where a person may present a risk to others, offering them support whilst taking steps to reduce any risks.

Safeguarding is the responsibility of everyone in the church – not just staff, leaders or volunteers directly working with children, young people and vulnerable adults.

St Matthew's Church has a Safeguarding Policy, reviewed by the PCC each year. This was last done in November 2020. You can find it on our website or contact the church office for a paper copy.

Claire Mason is the Parish Safeguarding Officer –appointed by the PCC to have an overview of all the relevant church activities. She seeks to ensure that the Safeguarding policy is implemented and is a key link between St Matthew's Church and the Diocese of Ely Safeguarding team. Safeguarding is a regular item on the PCC agenda and a report is produced for each meeting.

All those involved in paid or volunteer work with children, young people or vulnerable adults were appointed following principles of safe recruitment, including thorough background checks. They are also required to receive safeguarding training in recognising and responding to the needs of those at risk of harm. Most of this training is provided by the National safeguarding team at the Church of England – whilst some training for specific roles is provided by the Diocese of Ely safeguarding team.

Please report any safeguarding concerns if you have them. You can contact us directly:
Claire Mason email clairemason@stmatthews.uk.net 01223 603859

Or to speak to someone outside St Matthew's contact Rebecca Boswell, Diocesan Safeguarding Advisor:
Email Rebecca.boswell@elydiocese.org 01353 652731

Claire Mason (Safeguarding officer)

Staff team

The PCC employs staff with these aims:

1. Prayer and ministry of the word (Acts 6:4) which pastors, teaches and evangelises in order to equip the congregation to serve each other (Ephesians 4:11-12) and make disciples (Matthew 28:18-20).
2. Each staff member has a specific remit but also supports the work of the church more generally.

This last year has seen lots of planned changes to the team, which suited the ministries of those involved, and allowed us to rearrange responsibilities to better reflect the needs and opportunities. We are not planning any further changes over coming years. We are well placed to focus on regrowing and rebuilding as we emerge from the pandemic.

At Easter 2020, Andy Cook moved on from being our 'youth and student worker' to a larger youth work in Sheffield. In August 2020, Mark Selby completed his role as 'young adults' worker' to train for ordained ministry in the Church of England. In September 2020, Thomas Simpson was employed part-time for 11 months for practical work, with the rest of his time available for voluntary ministry training. In September 2020, Hugh Cornes started as 'youth and student worker' for what we expect will be about three years, with part-time training on an external course. During periods of full lockdown staff were not able to carry out all their normal duties (e.g. catering, hall hire, setting up) so some took short study leave periods and the PCC received some government support. From September, John Percival served as Associate Vicar, one day a week, for 6 months, to help cover a gap between preaching staff. John is now finishing his PhD, alongside teaching at Oak Hill theological college. In Easter 2021, Tom Simpson was licensed as Associate Vicar with particular responsibility for our 5 year goal and young families. Helen Wilson continues as our administrator

and her role changed considerably this year because so much of our activities moved online. Claire Mason serves in a long-term senior role overseeing ministry specific to children and their families and to women.

Frank Price (vicar)



Hugh Cornes



Claire Mason



Frank Price



Tom Simpson



Thomas Simpson



Helen Wilson

Students & youth

The youth group have met online and in person over the course of the last year. We've looked at John's gospel, Acts, 1 Peter, and an overview of the Bible. Week by week we've had around 12 youth members on Thursday nights and eight on Sundays. We've enjoyed special events such as the Great Youth Group Bake Off, Christmas and Easter celebrations and an "*Escape the alien invasion*" evening. We also had a day-long event in September that focussed on evangelism. It's been encouraging to have larger numbers at these special events including guests. We're now able to meet inside on Sundays and Thursdays which we hope will result in livelier group discussions.

A group of year 12s moved up into the students group this year and settled in well. Hugh and Thomas were able to connect with 50 ARU students at their freshers fair and a few came to the church group once or twice but sadly no-one stuck. Recently we've had series on worship, prayer and 'tough questions' about faith. Hugh is now on the iCafe team, a weekly event that allows him to meet international students from ARU.

Hugh Cornes (Youth & Student worker)

Wider church

St Matthew's is one of eleven parishes within the North Cambridge Deanery and is part of Ely Diocese. The synod is comprised of clergy and elected lay members from each parish – two from St Matthew's. Adrian Daffern was appointed as Rural Dean for North Cambridge in 2020. The Deanery Synod met twice in 2020 – in person in January and online in December. The standing committee also met online in June 2020. In December, Adrian outlined issues for the year ahead including developing a deanery plan for Cambridge in light of the large new estates being built around the city and also elections for a new general synod which will take place September 2021. General synod members are elected by those on deanery synod.

The Biblical view of marriage and sexuality continues to be under threat from those who reject the authority of the Bible. "Living in love and faith" (LLF) was published by the Church of England in November 2020. It is a series of resources commissioned by the House of Bishops to explore issues of human identity, sexuality, relationships, and marriage. The Church of England Evangelical Council produced a video "A Beautiful Story" in response to LLF that puts forward the Biblical view of sexuality and marriage. Members of the PCC have been encouraged to watch this video and issues raised will to be discussed at a PCC meeting in 2021.

The Church of England has worked together throughout 2020 with other faith leaders and the Ministry of Faith to produce and update guidelines for places of worship to be able to re-open safely during the Coronavirus pandemic.

Claire Mason (Deanery Synod representative)

This report was approved by the PCC on 19th April 2021 and signed on their behalf by Frank Price
(chair of PCC). *Frank Price*

St Matthew's PCC, summary accounts
For the year ending 31 December 2020

	Unrestricted Funds £	Restricted Funds £	Total 2020 £	2019 £
INCOME AND EXPENDITURE				
INCOMING RESOURCES				
Regular giving	180,785.75	20,657.50	201,443.25	193,861.84
One-off giving	28,707.65	-	28,707.65	16,352.52
Recovered tax	<u>40,429.00</u>	<u>4,998.75</u>	<u>45,427.75</u>	<u>43,212.68</u>
Total voluntary income	249,922.40	25,656.25	275,578.65	253,427.04
Income from investments (Interest)	1.36	1.40	2.76	9.08
Church activities (Bookstall, etc.)	2,021.25	-	2,021.25	1,428.51
Other Incoming Resources	<u>16,569.60</u>	<u>-</u>	<u>16,569.60</u>	<u>25,197.55</u>
Total Incoming Resources	<u>268,514.61</u>	<u>25,657.65</u>	<u>294,172.26</u>	<u>280,062.18</u>
RESOURCES EXPENDED				
Mission giving	-	27,872.24	27,872.24	26,195.00
Staff and Diocesan costs	170,065.71	-	170,065.71	195,168.63
Church running costs & activities	37,337.00	-	37,337.00	61,662.92
Other costs	<u>27,350.89</u>	<u>-</u>	<u>27,350.89</u>	<u>13,786.89</u>
Total Resources Expended	<u>234,753.60</u>	<u>27,872.24</u>	<u>262,625.84</u>	<u>296,813.44</u>
Transfer between funds	(2,278.49)	2,278.49		
Surplus/(loss) for the year	31,482.52	63.90	<u>31,546.42</u>	(16,751.26)

Balance Sheet
(Position at 31 December)

	2020 £	2019 £
NET FIXED ASSETS	3,798.92	2,020.33
CURRENT ASSETS		
Debtors	33,023.09	43,204.75
Cash at bank and in hand	<u>66,064.58</u>	<u>29,071.50</u>
	<u>99,087.67</u>	<u>72,276.25</u>
LIABILITIES		
Creditors - amounts falling due in one year	<u>28,654.38</u>	<u>31,610.79</u>
	<u>28,654.38</u>	<u>31,610.79</u>
Total Assets Less Current Liabilities	<u>74,232.21</u>	<u>42,685.79</u>
Loans due > 1 year	-	-
Total net assets	<u>74,232.21</u>	<u>42,685.79</u>

The above report is a concise summary of the full financial statements, which form part of the annual report. If you would like a copy of the full financial statements, please contact the church office or the Treasurer

Parochial Church Council of St Matthew, Cambridge

Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)

Statement of Financial Activities

For the year ending 31 December 2020

		2020 Unrestricted Funds	2020 Restricted Funds	2020 Total Funds	2019 Unrestricted Funds	2019 Restricted Funds	2019 Total Funds
Note		£	£	£	£	£	£
INCOMING RESOURCES							
	Voluntary Income	2(a) 249,922.40	25,656.25	275,578.65	226,998.29	26,428.75	253,427.04
	Income from investments (Interest)	2(b) 1.36	1.40	2.76	5.52	3.56	9.08
	Church activities (Bookstall, etc.)	2(c) 2,021.25	-	2,021.25	1,428.51	-	1,428.51
	Other Incoming Resources	2(d) 16,569.60	-	16,569.60	25,197.55	-	25,197.55
	Total Incoming Resources	<u>268,514.61</u>	<u>25,657.65</u>	<u>294,172.26</u>	<u>253,629.87</u>	<u>26,432.31</u>	<u>280,062.18</u>
RESOURCES EXPENDED							
	Mission giving	-	27,872.24	27,872.24	-	26,195.00	26,195.00
	Staff and Diocesan costs	170,065.71	-	170,065.71	195,168.63	-	195,168.63
	Church running costs & activities	37,337.00	-	37,337.00	61,662.92	-	61,662.92
	Other costs	3 27,350.89	-	27,350.89	13,786.89	-	13,786.89
	Total Resources Expended	<u>234,753.60</u>	<u>27,872.24</u>	<u>262,625.84</u>	<u>270,618.44</u>	<u>26,195.00</u>	<u>296,813.44</u>
	Transfer from/(to) general funds	(2,278.49)	2,278.49	-	(9,713.75)	9,713.75	-
	Net Movement in Funds	<u>31,482.52</u>	<u>63.90</u>	<u>31,546.42</u>	<u>(26,702.32)</u>	<u>9,951.06</u>	<u>(16,751.26)</u>
Movement between Funds							
11	Balances B/Fwd 1 January	41,944.87	740.92	42,685.79	58,104.69	1,332.36	59,437.05
	Balances C/Fwd 31 December	73,427.39	804.82	74,232.21	31,402.37	11,283.42	42,685.79

Balance Sheet

At 31 December

		2020 £	2019 £
Notes			
NET FIXED ASSETS			
5		3,798.92	2,020.33
CURRENT ASSETS			
6	Debtors	33,023.09	43,204.75
7	Cash at bank and in hand	66,064.58	29,071.50
		<u>99,087.67</u>	<u>72,276.25</u>
LIABILITIES			
8	Creditors - amounts falling due in one year	28,654.38	31,610.79
9	Creditors - amounts falling due after one year	-	-
		<u>28,654.38</u>	<u>31,610.79</u>
	Total Assets Less Current Liabilities	<u>74,232.21</u>	<u>42,685.79</u>
PARISH FUNDS			
	Unrestricted	73,427.39	31,402.37
12	Restricted	804.82	11,283.42
		<u>74,232.21</u>	<u>42,685.79</u>

The notes on pages 2 to 5 form part of this account

Adopted by the Parochial Church Council on 19th April 2021 and signed on its behalf by

Frank Price

Tabitha Appleyard

The Revd Frank Price (PCC Chairman)

Tabitha Appleyard (Treasurer)

Parochial Church Council of St Matthew, Cambridge

Notes to the Financial Statements

For the year ending

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities SORP (2015) (based on FRS 102). The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The charity is a public benefit charity

A statement of cash flows has not been prepared as the PCC has taken the exemption from preparing the statement as it meets the definition of a small entity in FRS 102 (derived from the Companies Act 2006, section 382).

Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Income for the weekend away is recognised in the year in which it occurs. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan ministry share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. Expenditure for the weekend away is recognised in the year in which it occurs. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and the church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory, which can be inspected.

Equipment used within the church premises is depreciated on a straight-line basis over four years (sometimes five years for high cost durable assets).

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

2. INCOMING RESOURCES

	2020	2020	2020	2019	2019	2019
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
2 (a) Voluntary Income						
Tax efficient planned giving	161,589.75	20,257.50	181,847.25	153,481.00	19,975.00	173,456.00
Other planned giving	19,196.00	400.00	19,596.00	18,950.84	1,455.00	20,405.84
Collections of loose cash	837.65	-	837.65	1,265.52	30.00	1,295.52
All NON-RECURRING giving	6,070.00	-	6,070.00	397.00	20.00	417.00
All tax recovered - Gift Aid	40,429.00	4,998.75	45,427.75	38,263.93	4,948.75	43,212.68
Grants (From Sidgwick Trust and local organisations)	21,800.00	-	21,800.00	14,640.00	-	14,640.00
	<u>249,922.40</u>	<u>25,656.25</u>	<u>275,578.65</u>	<u>226,998.29</u>	<u>26,428.75</u>	<u>253,427.04</u>
2(b) Income from Investments						
Dividends, interest, income	<u>1.36</u>	<u>1.40</u>	<u>2.76</u>	<u>5.52</u>	<u>3.56</u>	<u>9.08</u>
2(c) Income from Church Activities						
Parochial Fees retained	26.00	-	26.00	564.00	-	564.00
Bookstall and other activities	<u>1,995.25</u>	<u>-</u>	<u>1,995.25</u>	<u>864.51</u>	<u>-</u>	<u>864.51</u>
	<u>2,021.25</u>	<u>-</u>	<u>2,021.25</u>	<u>1,428.51</u>	<u>-</u>	<u>1,428.51</u>

Parochial Church Council of St Matthew, Cambridge

Notes to the Financial Statements (continued)

For the year ending

	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £	2019 Unrestricted Funds £	2019 Restricted Funds £	2019 Total Funds £
2(d) Other Incoming Resources						
Weekend Away	14,585.00	-	14,585.00	12,849.98	-	12,849.98
Activities income (Meals, Coffee Pot, Youth Group etc)	1,214.34	-	1,214.34	6,038.10	-	6,038.10
Other income	770.26	-	770.26	6,309.47	-	6,309.47
	<u>16,569.60</u>	<u>-</u>	<u>16,569.60</u>	<u>25,197.55</u>	<u>-</u>	<u>25,197.55</u>
Total Incoming resources	<u>268,514.61</u>	<u>25,657.65</u>	<u>294,172.26</u>	<u>253,629.87</u>	<u>26,432.31</u>	<u>280,062.18</u>
3. RESOURCES EXPENDED						
3(a) Mission Giving						
Own Missionaries	-	24,911.39	24,911.39	-	24,970.00	24,970.00
Other Giving	0.00	2,960.85	2,960.85	-	1,225.00	1,225.00
	<u>0.00</u>	<u>27,872.24</u>	<u>27,872.24</u>	<u>-</u>	<u>26,195.00</u>	<u>26,195.00</u>
3(b) Staff and Diocesan costs						
Ministry Share paid to the diocese	60,820.00	-	60,820.00	58,255.00	-	58,255.00
Payroll costs (Staff except incumbent)	104,905.79	-	104,905.79	129,283.70	-	129,283.70
Staff (including incumbent) expenses and training costs	4,339.92	-	4,339.92	7,629.93	-	7,629.93
	<u>170,065.71</u>	<u>-</u>	<u>170,065.71</u>	<u>195,168.63</u>	<u>-</u>	<u>195,168.63</u>
3(c) Church running costs						
Cost of Services	3,997.61	-	3,997.61	5,539.14	-	5,539.14
Cleaning	2,378.55	-	2,378.55	730.57	-	730.57
Administration	3,951.99	-	3,951.99	4,256.00	-	4,256.00
Maintenance	2,794.71	-	2,794.71	2,571.71	-	2,571.71
Depreciation	1,420.39	-	1,420.39	16,479.11	-	16,479.11
Publicity	2,550.24	-	2,550.24	5,734.30	-	5,734.30
Activities						
General (Hall hire, Church Meals etc)	1,194.83	-	1,194.83	3,746.05	-	3,746.05
Holiday Club	-	-	0.00	551.70	-	551.70
Life Explored	18.75	-	18.75	18.75	-	18.75
Mini Matts	124.55	-	124.55	399.16	-	399.16
Children's Work	544.68	-	544.68	320.54	-	320.54
Youth Group	419.72	-	419.72	3,126.76	-	3,126.76
Sixth form and students	1,002.20	-	1,002.20	924.54	-	924.54
Jaffa	199.81	-	199.81	611.13	-	611.13
Coffee Pot	104.19	-	104.19	486.29	-	486.29
Other Outreach Activities	268.21	-	268.21	268.28	-	268.28
Gifts and help for Church Members	618.58	-	618.58	150.57	-	150.57
Weekend Away	15,747.99	-	15,747.99	15,748.32	-	15,748.32
	<u>37,337.00</u>	<u>-</u>	<u>37,337.00</u>	<u>61,662.92</u>	<u>0.00</u>	<u>61,662.92</u>
3(e) Other costs						
Church Utility Bills	5,792.55	-	5,792.55	5,841.40	-	5,841.40
Cost of Trading - Bookstall	118.00	-	118.00	1,025.54	-	1,025.54
Church Insurance Premium	1,418.51	-	1,418.51	1,396.91	-	1,396.91
Loan interest	21.83	-	21.83	68.16	-	68.16
Contribution to Sidgwick loan repayment	17,500.00	2,500.00	20,000.00			
New Building Work	-	-	0.00	5,454.88	-	5,454.88
	<u>24,850.89</u>	<u>2,500.00</u>	<u>27,350.89</u>	<u>13,786.89</u>	<u>-</u>	<u>13,786.89</u>
Total outgoing resources	<u>232,253.60</u>	<u>30,372.24</u>	<u>262,625.84</u>	<u>270,618.44</u>	<u>26,195.00</u>	<u>296,813.44</u>

Parochial Church Council of St Matthew, Cambridge

Notes to the Financial Statements (continued)

For the year ending

4. PAYROLL COSTS

The number of employees employed during the year	2020	2019
Full time staff	4	4
Part time staff	2	1
TOTAL FUNDS		
The breakdown of payroll costs is as follows:	2020	2019
Salaries and Honoraria	92,498.18	112,599.37
Social Security Costs	4,398.17	7,270.95
Pension Costs	8,009.44	9,413.38
	104,905.79	129,283.70

5. FIXED ASSETS

Tangible

Church Equipment

Actual/Deemed Cost

At 1st January 2020	74,552.62
Additions at cost	3,198.98
Disposals	(70,469.76)
At 31st December 2020	<u>7,281.84</u>

Depreciation

At 1st January 2020	72,532.29
Charge for the year	1,420.39
Disposals	(70,469.76)
At 31st December 2020	<u>3,482.92</u>

Net fixed assets at 31st December 2020

3,798.92

	2020	2020	2020	2019	2019	2019
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
6. DEBTORS						
Tax Recoverable	21,500.50	3,612.50	25,113.00	10,241.83	2,395.00	12,636.83
Insurance claim re: boiler	-	-	-	16,182.92	-	-
Next year w/e away	2,900.00	-	2,900.00	11,290.00	-	28,772.92
Other prepayments	-	-	-	1,300.00	-	-
Deposits	1,125.00	-	1,125.00	1,125.00	-	1,125.00
Other Debtors	3,885.09	-	3,885.09	670.00	-	670.00
	<u>29,410.59</u>	<u>3,612.50</u>	<u>33,023.09</u>	<u>40,809.75</u>	<u>2,395.00</u>	<u>43,204.75</u>
7. CASH AT BANK AND IN HAND						
Co-operative Bank Current Account	65,303.34	(2,807.68)	62,495.66	27,159.42	(1,654.08)	25,505.34
Standard Life Bank Treasurers Account	1,735.46	-	1,735.46	1,734.10	-	1,734.10
Standard Life Bank Treasurers Sub Account	1,793.46	-	1,793.46	1,792.06	-	1,792.06
Petty Cash	40.00	-	40.00	40.00	-	40.00
	<u>68,872.26</u>	<u>(2,807.68)</u>	<u>66,064.58</u>	<u>30,725.58</u>	<u>(1,654.08)</u>	<u>29,071.50</u>
8. CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR						
Ely Diocese	518.00	-	518.00	-	-	-
Missionary Giving	4,085.85	-	4,085.85	1,125.00	-	1,125.00
Staff and other expenses	1,338.36	-	1,338.36	-	-	-
Payroll Liabilities	1,938.13	-	1,938.13	3,755.11	-	3,755.11
Deferred income (Next year w/e away, Mission spend)	20.00	-	20.00	13,665.00	-	13,665.00
Other Creditors	20,754.04	-	20,754.04	1,696.24	-	1,696.24
Loans to support rebuilding work	-	-	-	11,369.44	-	11,369.44
	<u>28,654.38</u>	<u>-</u>	<u>28,654.38</u>	<u>31,610.79</u>	<u>-</u>	<u>31,610.79</u>
9. CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR						
Loans to support rebuilding work	-	-	-	-	-	-

Parochial Church Council of St Matthew, Cambridge

Notes to the Financial Statements (continued)

For the year ending

10. RELATED PARTY TRANSACTIONS

The Incumbent and staff who are PCC members were paid for items relating to their work as set out in the expenses policy. The incumbent is remunerated by the diocese and other staff members are remunerated as disclosed in note 4.

A grant of £14,400 (2019: £14,400) was received from the Trust of Mrs E M Sidgwick which is deemed to be a related party due to common control. At 31 December 2020 included in debtors is £524.25 (2019: £NIL) due from the Trust of Mrs E M Sidgwick.

Included in debtors at 31 December 2020 is £2037.23 (2019: £NIL) due from St Matthews Parish Rooms in relation to expenditure incurred on behalf of St Matthews Parish Rooms. St Matthews Parish Rooms is deemed to be a related party due to common control.

Included in creditors at 31 December 2020 is £20,000 (2019: £NIL) due to Sidgwick as a contribution towards the repayment of loans for building work.

Donations from trustees and persons closely connected with them for the year ending 31 December 2020 were £83,685 (2019: £92,108). This includes amounts to both the restricted and non-restricted funds and excludes Gift Aid recovered.

11. FUNDS

The restricted funds comprise the following:

Jamie Fiddes - donated funds to assist young people financially for Christian activities

Reordering – Funds donated specifically for church reordering project. The project is now completed and funds are transferred to the general fund. The remaining loans relating to the project are paid from the General fund.

Mission – Funds set aside for world-wide mission. Any donations for specific mission partners are passed on during the year. The PCC aims to give at least 10% of all voluntary income to world-wide mission. Donations from the Mission Fund were to the church mission partners.

Fund Movements	Jamie Fiddes	Reordering	Mission	Unrestricted	Total
Balance at 1 January 2020	740.92	-	-	41,944.87	42,685.79
Incoming Resources	63.90	9,778.75	15,815.00	268,514.61	294,172.26
Transfer from/(to) general funds	-	(9,778.75)	12,057.24	(2,278.49)	-
Resources Expended	-	-	(27,872.24)	(234,753.60)	(262,625.84)
Balance at 31 December 2020	<u>804.82</u>	<u>-</u>	<u>-</u>	<u>73,427.39</u>	<u>74,232.21</u>

12. ANALYSIS OF NET ASSETS by fund

	Unrestricted Funds	Restricted Funds	Total 2020
Fixed Assets	3,798.92	-	3,798.92
Current Assets	98,282.85	804.82	99,087.67
Liabilities	(28,654.38)	-	(28,654.38)
	<u>73,427.39</u>	<u>804.82</u>	<u>74,232.21</u>

13. RESERVES POLICY

The minimum cash reserve is now 3 months of non-discretionary spending. This reflects the standard notice period for staff. The upper limit adds “expected” regular expenditure such as regular payments to mission partners and the diocese. The range at the end of 2019 was £44,000 to £64,000 and in 2020 is £36,000 to £57,000. The range in 2020 has been affected by Covid-19 so it seems sensible to keep the reserve levels at 2019 levels in 2021 as restrictions lift

Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge for the year ending 31 December 2020

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date:

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Duncan Cawston

Date: 27 10 2021