

# THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MATTHEW, CAMBRIDGE

England & Wales - Charity number 1129835

## Details

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**Other names** ST MATTHEW'S PCC, CAMBRIDGE

**Status** Registered

**Legal form** Previously excepted

**Registered** 2009-05-27

**Register** [View on the Charity Commission register](#)

## Contact

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## Activities

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**Objects:** Promoting in the ecclesiastical parish the whole mission of the Church.

**Activities:** Religious Activities

## Classification

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- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Cambridgeshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£325,098	£356,404	-	-
2023-12-31	£335,098	£341,811	-	-
2022-12-31	£414,652	£366,346	-	-
2021-12-31	£283,744	£273,325	-	-
2020-12-31	£294,172	£262,626	-	-

## Trustees

Name	Role	Appointed
<b>FRANK LEA PRICE</b>	Chair	
Claire Mason		2017-04-22
David William Binns		2021-05-04
Dr Peter Matthew Smye		2025-05-18
George Onyango Okal		2023-05-13
John Robert Anstead		2025-05-18
Katherine Probert		2025-05-18
Louise Claire Robinson		2023-05-13
Morag Elspeth Willoughby		2024-05-11
Paula Ayliffe		2022-05-21
Rev Thomas Simpson		2021-05-04
Steven Timothy Giles		2024-05-11
Timothy Hamilton Fieth		2024-05-11

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# Accounts

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# Annual Report May 2025



Church Office, St Matthew's Church, St Matthew's Street, Cambridge, CB1 2LT  
office@stmatthews.uk  
www.stmatthews.uk  
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registered charity 112983

# stmatthew's church

## How is it going?

This could be a big year for St Matthew's. Every year we want to grow in our faith and bring others into our church family. But if we do that this year, that could be a blessing to another part of Cambridge too. In a year's time, we hope to be ready to send a team to revitalise another church and help them reach out to a rapidly growing population.

Our Associate Vicar, Tom, has built a good relationship with a church that might invite us. If it goes ahead, all of us will be affected and all of us will be needed. We'll need enough to move church to make a real difference. We'll need those who stay behind to help continue the work here. We are praying and leaving the outcome to God, but either way it would be great to see growth.

We are seeing encouraging signs. Our children and youth work has grown. New members have joined prayer meetings and Bible groups. We ran out of chairs on Easter Sunday and are running an extra Life Explored group to meet demand, with more guests than usual.

But not everything is growing. 5pm church attendance dropped with fewer new students. Regular giving went down while average pay increased, so we can't afford to replace our student worker when he moves on, or to run a church weekend. We'll need a 4% increase to break even, more than that to get back to a full budget. Please pray for God to provide.

When Jesus died for us, he showed that real spiritual gains come at great cost. It won't be easy.

*For you know the grace of our Lord Jesus Christ, that though he was rich, yet for your sake he became poor, so that you by his poverty might become rich. (2 Corinthians 8:9)*

## How can I join in?

**Pray** Prayer is powerful and effective. There's no substitute for a whole church family sharing and praying together. If you are able, please prioritise that on the first Tuesday of each month (see p.8).

**Speak** God can use us even when we feel weak and inadequate. We are all different, but we can all play a part in befriending, inviting, and welcoming those we don't yet know, while speaking about Jesus.

**Serve** We believe every member of church has something different to offer. The more who play an active part in Bible groups and teams, the sooner we can start or revitalise another church. If you would be interested in serving, please speak to one of the staff team.

**Give** We are asking everyone to review regular giving towards the costs of the ministry we receive here, as well as our mission partners elsewhere. We will need more income to carry on as we are, because costs continue to increase but giving has gone down.

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## Activities

This is the report of the PCC to church members, reviewing all our activities in turn, so we can thank God for all that has been achieved so far and so we can pray and plan for areas where more work is needed.

### Attendance

Average Sunday attendance (in October, the month we check annually) was 91 adults and 39 children at 10.30am, and 39 adults at 5pm, with about seven devices watching online. This is lower than the previous year so we looked at January as well as October and found attendance had dropped at 5pm from 2024 to 2025, but was about the same at 10.30am. Our diocesan returns for 2024 recorded that 34 adults & children began attending and 20 left Cambridge, moved church or stopped attending. The total number on our Sunday contact list is currently 226 regulars and 41 occasional attenders.

In April 2024 there were 135 members on our electoral roll. In 2025 the electoral roll was completely revised so that at its publication on 4<sup>th</sup> May 2025, there were 121 members. This drop in numbers is normal during a year when the roll is completely revised, as former members sometimes don't get removed until that year, and sometimes current members miss the date for filling in a new form.

During 2024, 10 people were welcomed into St Matthew's through baptism, confirmation, or affirmation of baptism vows. Four of those were baptised, two on the basis of their own faith and two babies on the basis of their parents' faith. St Matthew's hosted funerals for Pamela Bryant, Diana Wilson, Ian Fiddes and Swee Kim Huen.

We delivered our Christmas programme to 2,000 homes in the local area. On average we receive 32,380 visits to our home webpage per month. We regularly email prayer news to approximately 165 people and send occasional email, text or WhatsApp publicity to approximately 620 people. Our social media accounts have followers in four countries and our Easter posts reached approximately 400 people.

*Helen Wilson (Administrator)*

### Bible groups for adults

In September, we started a new Thursday morning group for women because the existing two groups were at capacity. Currently, we have five Tuesday evening groups, two Wednesday evening groups, three Thursday morning groups (including a crèche), and a Thursday early-evening group.

Some groups have welcomed new members, either because they are new to Cambridge or have recently come to faith. The Tuesday evening group for those in their 20s and 30s continues to attract newcomers as they move to Cambridge.

The Thursday early-evening group runs at the same time as JAFFA/Youth group, allowing parents with children in those groups to participate in a Bible study regularly. This group has also seen new members join.

Additionally, the Coffee Pot group has moved from Wednesday mornings to Wednesday afternoons. This time works better for those who attend and would like a group that is more accessible to them.

During term time, most groups meet weekly, except for the first Tuesday of each month when we come together for our prayer meeting. We hold regular leaders' meetings to discuss how to support everyone in the groups as they grow in their faith. There is also an ongoing need to recruit and train new leaders.

*Claire Mason (Children's & Women's Worker)*

## **Buildings**

In 2024, the Quinquennial (a survey of our church buildings, conducted by an architect) identified repairs needed costing in excess of £30k. A programme of repairs will be drawn up based on their urgency and these will need to be carried over the next few years. Along with routine maintenance of the boilers and gas appliances etc, we also redecorated the small hall and made improvements to the car park surface.

There has been a couple of leaks in the church roof, one of which has been repaired. The other one is in the lantern area and is less serious. The repair has been deferred until such time as it becomes more serious, as gaining access to the lantern will be expensive.

We have a problem with cluster flies dropping to the floor of the church, particularly during the late summer and autumn. Fumigation was carried out in an attempt to eradicate the problem and this will be repeated in the Autumn this year.

During routine maintenance one of the external glass doors was recently found to be defective and unsafe. Consequently, a new glass door has been installed.

30, St Matthew's Street continues to be rented by students, and another lease has been signed by a new group of students who will replace the current tenants in September. In October, Tom & Gemma moved into a larger house that St Matthew's are renting from another church, so 36 St Matthews Street is now rented to another family on a 12 month lease. The house was redecorated throughout prior to the tenants moving in.

*Martin Carter (Buildings Manager)*

## **Church planting or revitalisation**

St Matthew's have been praying that, God willing, we might "send a congregation and preacher to reach the unreached" (see appendix 5). We appointed our Associate Vicar to help us grow over 5 years and then to lead a group away from St Matthew's to start up a new church or strengthen a church that needs our help. He has been with us for 4 years, so we hope to ready after one more year, if God provides a suitable opportunity.

After exploring a number of possibilities around Cambridge, this year our church council committed to pursuing a partnership with Trumpington parish church. This would involve Tom being licensed to serve Trumpington as well as St Matthew's initially, and then becoming their Vicar when there is a vacancy, inviting people from St Matthew's to join him. In the year ahead, Tom will increase his involvement at Trumpington, leading services there and supporting Mandy, the current Vicar, especially during her sabbatical this summer. Meanwhile the Trumpington church council and annual meeting are weighing up whether to go ahead with this, with the involvement of the archdeacon and the Bishop's team.

To bring this about we need to keep praying for St Matthew's to grow so that, Lord willing, we can send a good number of people with Tom but also continue to sustain what we are doing here.

*Tom Simpson (Associate Vicar)*

## **Evangelism**

Sharing the good news of Jesus is central to our mission as a church, because Jesus commands it and we believe everyone needs Jesus. The first step is often when church members build relationships through work, hobbies, schools, volunteering, sports, or being good neighbours. Once we get talking about our lives and faith, we often invite them to try out church with us. Easter Sunday was fuller than in previous years, taking us a little by surprise so that we needed more Bibles and chairs, which is a great problem to have. But we've also seen a good number of guests invited by church members even when there is no special occasion. We've had new people visiting us almost every Sunday this year.

We stopped running occasional church-wide social events a few years ago, partly because we found it more effective to invite guests to regular groups, or for regular groups to run a special event, so that guests can keep coming back and be drawn into a community that keeps meeting. This has been working well in Thursday morning women's group, Roots, international fellowship, JAFFA, youth, coffee pot and student group. Similarly, Slice of Life for over 50s has a good number of regulars who are not yet believers. This year the maximum attendance reached 35, which is higher than in previous years.

For those who are ready to take a serious look at Christianity we offered a Life Explored course, a small discussion group over seven sessions tackling common questions, basic beliefs and reading through a gospel. This year we ran it three times rather than twice because of demand, courses ranged from 5 to 15 participants. We also met individually with several who were not available for those courses.

*Frank Price (Vicar)*

## **Families & children**

Each Sunday at 10.30am we have three groups for children from 3-11 years. Each group is led by a small team of leaders who prepare Bible teaching, build relationships with the children and pray for them and their families. Over the past year we have taught from 1 Kings, Mark's gospel, and Paul's journey to Rome from Acts. Team members attend termly meetings for training and support.

JAFFA continues to meet on Thursday evenings for children in school years 3-6. Numbers have increased to about 20 attending regularly some from the church family, others invited by friends or from the local community. Each week there are activities including craft, games, and team challenges plus a Bible talk. Special events in the Autumn and Spring give the opportunity for children to invite friends.

Claire Mason has the opportunity to teach Year 1 students at St Matthew's Primary School about Christmas and Easter, and in the summer term, the children visit the church. Additionally, Year 5 students from St Matthew's School visited in the summer as part of their RE curriculum. For the first time in many years, Brunswick nursery came to the church for Easter and would like to come again at Christmas.

*Claire Mason (Children's & Women's Worker)*

## **Families with pre-school children**

Our work with families with young children has two main focuses. Firstly, we reach out through Mini Matts, our church toddler group, with around 50 adults and children attending regularly. During the free play, Bible story and communal activities, we seek to build relationships and share the gospel with those attending. We continue to give thanks for God bringing a steady stream of people through the doors and for the positive relationships we've built with families. However, financial pressures on parents and increased government-funded nursery provision means that our time with these families is increasingly limited.

Secondly, we welcome a good number of pre-school families to our Sunday gatherings. We give thanks for a real growth in this area over the last couple of years. The Sunday morning crèche has good numbers most weeks, with other families preferring to use the parent and child room. We keep under review how we structure our Sunday gatherings to make them as accessible as possible to families with pre-school children.

*Tom Simpson (Associate Vicar)*

## **Finance**

We are grateful to God that we have a good number of generous church members who give financially and in many other ways. Usually, regular giving usually goes up a little each year to reflect average pay increases. However, regular giving and other income (from renting out our buildings and car park when we are not

using them) decreased a little last year. Consequently, last year's deficit was significantly more than we had expected.

The deficit was not entirely unplanned. We took on an extra staff member temporarily to put to good use some spare funds we'd received in previous years, and that extra post comes to an end shortly. Our expenses continue to rise a little each year to reflect inflation and average pay, so we are rapidly using up our reserves and in danger of running low on funds in 2026. For that reason, we are asking everyone to pray and review their giving and we are also avoiding non-essential expenditure for the time being.

For example, we will not be able to replace Henry when he moves away in September, and we will need to have a church day out rather than a weekend away next year. We reduced spending on the Good Friday lunch, activities at the youth weekend and postponed non-essential building work. Even so, we estimate that we need an increase of 4% overall so that income and expenditure balance in 2026. We would need more than that to get back to our full budget.

We are grateful that God has always provided when we have asked him, and we can also be encouraged by a strong response to the appeal for one-off donations in November, when this need was first made known.

*Steve Giles (Treasurer)*

## **Internationals**

St Matthew's works together with Friends International (FI) to introduce the gospel to international visitors to Cambridge, some of whom come from countries where it is hard to hear about Jesus.

Links with the Barn international cafe (run by FI) a Bible discussion at Central Language School, and the one year FI Reach Volunteer training programme allow us to invite people to join the International Fellowship at St Matthew's. This meets on Friday evenings at a local home. The group has a format similar to a home group, starting by eating together and then following a series of discussions in Mark's gospel, but is aimed at newcomers who are not yet believing or not yet settled in a church in the UK. Recent attendees come from Turkey, Saudi Arabia, India, China, Ukraine, South Korea and more. At our Chinese New Year event about 30 people joined us to make dumplings together.

In Autumn 2024 we hosted an outreach course consisting of eight weeks of talks and discussion in partnership with FI. Christ Church Lowestoft very generously hosted us for a weekend away in November where we took time to discuss the Bible together, spend with our hosts and join them on Sunday at church.

*David Binns (Leader, International Fellowship)*

## **Mission partners**

Our current mission partners are: Maxime and Demelza, who work in church planting in France, as well as supporting their university Christian Union; Hiromi, who is back in the UK and working in Oxford with Friends international, reaching Japanese people and preparing Japanese Christians for return to Japan; Tim and Shireen, who work in Leicester especially among ethnic minorities; and Andy and Amy who are leading a church revitalisation project in Doncaster.

Another couple from our church are involved in outreach to Asia including medical support for Christians in ministry there.

We support each of our mission partners both in prayer and financially. This year we have also been able to help a volunteer with Friends International, who is part of a team reaching overseas students for Jesus, both at St Matthew's and across Cambridge.

Each year St Matthew's holds a Mission Sunday when we focus on mission beyond our own congregation. In 2024 Andy Thomas joined us, both for the services and for lunch.

*Zoe Binns (Chair, Mission committee)*



**Tim & Shireen**



**Hiromi**



**Andy & Amy, Zoe, Samuel & James**



**Maxime & Demelza, Joshua, Noah,  
Charlotte & Luca**

## **Prayer meetings**

Meeting together to pray as a church family is our first priority as it expresses our dependence on God for all that we do as a church. We meet in the church building with some joining on Zoom on the first Tuesday of each month (apart from August). About 55 have been attending regularly in 2025, up from about 45 last year. Throughout the year we have prayed for a wide range of areas of church life including International Fellowship, Mini Matts and work with young families, student work, youth work, Sunday children's ministry, schools work including JAFFA and links with local schools, plus all those involved in our Sunday services. Each month we also pray for an area of ministry outside St Matthew's. Harriet Ngugi the new team leader for Friends International in Cambridge joined us in July and Alison Kennedy the ARU Chaplain joined us in September. We have also prayed for our Christmas outreach, for Christians in the workplace and for the general election and our government.

Our mission partners are prayed for regularly. Over the past year, we have had in-person visits from Hiromi and Tim & Shireen, while Maxime & Demelza joined us via Zoom from Bordeaux.

We update the prayer news on the church website each month and on PrayerMate, allowing church members to continue praying throughout the month.

*Claire Mason (Children's & Women's worker)*

## **Safeguarding**

We want to be a church family that reflects God's character of showing mercy and compassion to the weak and vulnerable, and opposing injustice. This will show in how we relate to one another and care for each other especially those who might be more vulnerable to harm, whether they are children, young people or adults. We hold an annual Safeguarding Sunday in February to raise awareness of the importance of safeguarding across the church family.

Claire Mason is the Parish Safeguarding Officer, appointed by the PCC to ensure that the church is a safe place for everyone. She does this with the support and training of safeguarding professionals in the Diocese of Ely. She is the first point of contact for any concerns about someone in the church, the care that we provide or if something at church isn't right.

The Parish Dashboard is an online progress report of how well we are meeting the Church of England safeguarding requirements including safeguarding policies, safer recruitment and safeguarding training. Safeguarding is a regular item at each PCC meeting. In March 2025 the PCC checked and approved our current safeguarding action plan from the Parish Dashboard. Outstanding action is mostly ensuring that all volunteers working with children, young people and vulnerable adults are up to date with training. (The full report is available on the church website.)

*Claire Mason (Children's & Women's worker)*

## **Students**

We are in contact with approx. 40 university or sixth form students who have attended events here, but we only see about 10-15 of them at church or student group on a typical Sunday. Some are studying elsewhere and join us out of term time when they are back home with parents. Some work at weekends or travel long distances to study because of accommodation costs. Others are sent on long placements as part of their course. Some are exploring Christianity and not yet in the church habit.

We connect with new students at September and January welcome weeks at Anglia Ruskin University with our own stall at fresher's fair, visiting Christian Union events, assisting the chaplaincy and serving on the iCafe team for internationals. We have seen new students join us this year, though not as many as in recent years.

We encourage students and sixth formers to attend 5pm church and stay on for free pizza, games and topical Bible discussion, working through a three year programme of basic beliefs and issues facing students. Doing it straight after church makes it easier for them than coming to a separate midweek group as others do. Those available for more are offered Life Explored, 1-1 Bible partnerships, roles on church teams, and a student weekend away. Some take part in midweek Christian Union at sixth form or ARU.

Many of the students attend only very occasionally but a handful have become committed believers through this ministry. Henry Wilkes is one of those, and we are delighted that he is looking to continue in Christian work after moving on in September. The student work will be handed over to Charlotte Hayward-Faulkner with the support of the volunteer team, Abi, Rachel and Jacob.

*Frank Price (Vicar)*

## **Wider church**

St Matthew's takes an active part in the wider church. We are represented at Deanery and Diocesan Synod by both clergy and laity and seek to work closely with other like-minded churches both near and far. This year, Frank Price has been appointed as an Assistant Diocesan Director of Ordinands, helping to select new vicars for training and continues to chair a local chapter group of Cambridge clergy.

This has been a tumultuous year in the Church of England. It continues to be divided over the introduction of the Prayers of Love and Faith, which affects relationships within the church at all levels. Sadly, there seems to be no sign of this being resolved any time soon. Safeguarding failures led to the resignation of the Archbishop of Canterbury in November and the Bishop of Liverpool in January 2025. The leadership team continue to reflect on the lessons from these reports and situations in order to make St Matthew's Church a safe space for all.

Concerningly, the Church of England continues to decline in number. The church nationally is now around 20% smaller than it was before the pandemic. We seek to play our part in encouraging the wider church to focus on evangelism and discipleship in order to reverse this decline.

*Tom Simpson (Associate Vicar)*

## **Youth**

Youth group has continued to grow since last year, with average numbers of 22 on a Thursday and 17 on Sunday mornings. The biggest change this has made has been on Sundays as we no longer all fit in the vicarage! Instead, we have had one of the discussion groups remain in the service each week with the chance to discuss what they heard in the sermon at the end with their group leader. On Thursdays, we have held a number of guest-friendly events (including a Christmas party, Bake-Off, and Escape the Zombie Apocalypse) giving the opportunity for youth to invite their friends. I've been delighted to see a number of guests joining in with a few of those becoming familiar faces at other times.

I am extremely grateful to all the leaders for their hard work and flexibility, and I am excited there are others who are in the process of joining the team.

I have been really encouraged to see friendships form and grow since September, which was helped by spending extended time together at both the Youth and Church weekends away. We have 11 young people (13-18) signed up to Sparkford 3 this year. Camp not only facilitates deeper friendships but is often a significant and formational time in a young person's faith, so I am thrilled to see the momentum continue to grow there.

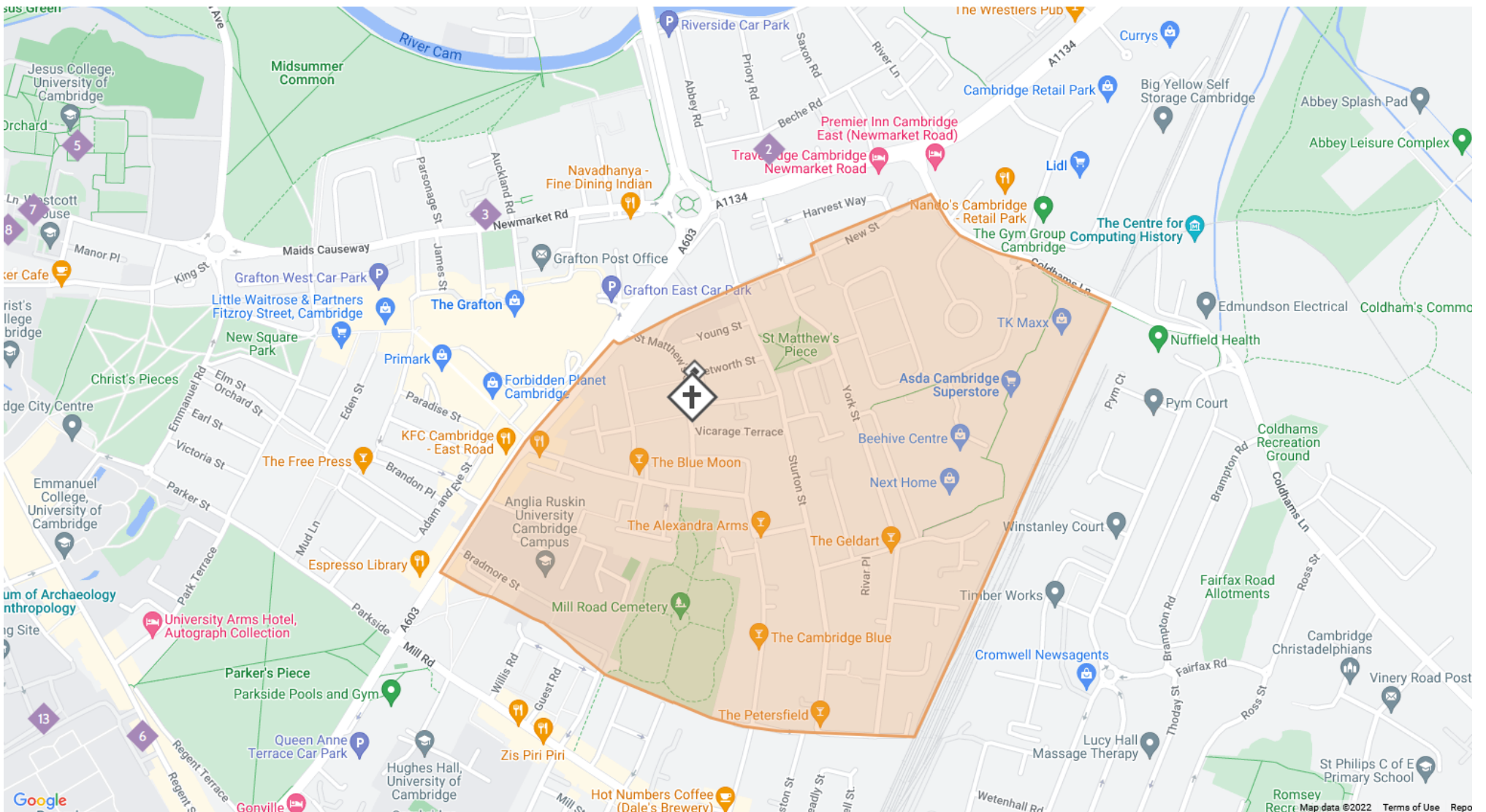
I co-lead an after-school bible club at Parkside School on Tuesdays with 3-5 students. It has been great to build relationships with the teachers and have a presence in the school.

*Charlotte Hayward-Faulkner (Youth worker)*

## Church Overview

### Objectives

St Matthew's Church was opened over 150 years ago with the words: **'we preach Christ crucified'** (1 Corinthians 1:23) and that is still our primary aim today. Church members invite our **networks** of personal contacts and our **neighbourhood** (the local area, the parish) to **come and hear** why that good news is so important or to **come and help** us share that. When 'we preach Christ crucified', we make disciples who want to obey everything Christ commanded (Matthew 28:19-20). That will include loving our neighbours and serving the wider community in a range of ways that benefit the public.



St Matthew's Church parish & surrounding area

### Membership & governance

We're a warm church family of all ages and nationalities. We welcome visitors of all faiths or none. We welcome any who want to join to receive communion with us, if they are baptised and can affirm the baptism vows: "I repent of the sins that separate us from God and neighbour, I turn to Christ as Saviour and I submit to Christ as Lord". St Matthew's parish is in Ely Diocese in the Church of England, but we belong to Christ first, so we welcome members from other church backgrounds.

Church members appoint the 'St Matthew's Parochial Church Council' (PCC) at an annual meeting, following the 'Church Representation Rules'. PCC members are trustees for the church, a registered charity, and also for the 'Sidgwick Trust' which manages the properties next door. The 'St Matthew's Parish Rooms' trust manages the church halls. The PCC governs general direction and policies. Day-to-day management is delegated to staff and other teams. (See appendix 6 so you know who to contact.)

## Appendix 2

### St Matthew's PCC Summary Accounts For the year ending 31<sup>st</sup> December 2024

INCOME AND EXPENDITURE	Unrestricted	Restricted	Total	
	Funds £	Funds £	2024 £	2023 £
<b>INCOMING RESOURCES</b>				
Regular giving	198,363.53	16,528.50	<b>214,892.03</b>	220,283.55
One-off giving (incl grants)	32,365.76	-	<b>32,365.76</b>	33,360.81
Recovered tax	42,290.24	3,841.24	<b>46,131.48</b>	48,569.77
Total voluntary income	273,019.53	20,369.74	<b>293,389.27</b>	302,214.13
Income from investments (Interest)	53.64	-	<b>53.64</b>	33.65
Church activities (Bookstall, etc.)	847.96	-	<b>847.96</b>	955.89
Other Incoming Resources	30,806.72	-	<b>30,806.72</b>	31,894.73
<b>Total Incoming Resources</b>	<b>304,727.85</b>	<b>20,369.74</b>	<b>325,097.59</b>	<b>335,098.40</b>
<b>RESOURCES EXPENDED</b>				
Mission giving	-	33,764.92	<b>33,764.92</b>	38,468.81
Staff and Diocesan costs	258,880.16	-	<b>258,880.16</b>	226,581.93
Church running costs & activities	48,391.08	3,395.16	<b>51,786.24</b>	64,784.82
Other costs	11,972.81	-	<b>11,972.81</b>	11,975.56
<b>Total Resources Expended</b>	<b>319,244.05</b>	<b>37,160.08</b>	<b>356,404.13</b>	<b>341,811.12</b>
Transfer between funds	(17,318.31)	17,318.31		
<b>Surplus/(loss) for the year</b>	<b>(31,834.51)</b>	<b>527.97</b>	<b>(31,306.54)</b>	<b>(6,712.72)</b>

**Balance Sheet**  
**Position at 31<sup>st</sup> December 2024**

	2024	2023
	£	£
NET FIXED ASSETS	3,791.02	6,924.31
CURRENT ASSETS		
Debtors	37,835.95	26,090.03
Cash at bank and in hand	81,943.53	117,738.51
	119,779.48	143,828.54
LIABILITIES		
Creditors - amounts falling due in one year	28,633.81	24,509.62
	28,633.81	24,509.62
<b>Total Assets Less Current Liabilities</b>	<b>94,936.69</b>	126,243.23
Loans due > 1 year	-	-
<b>Total net assets</b>	<b>94,936.69</b>	126,243.23

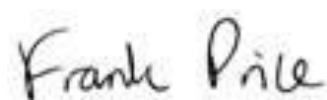
*The above report is a concise summary of the formal report.  
 You can find the full report and budget for the year ahead on the church website or  
 by contacting the church office (office@stmatthews.uk).*

**Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)**  
**Statement of Financial Activities**  
**For year ending 31<sup>st</sup> December 2024**

		2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
<b>INCOMING RESOURCES</b>							
	Notes						
Voluntary Income	2(a)	273,019.53	20,369.74	<b>293,389.27</b>	284,917.88	17,296.25	<b>302,214.13</b>
Income from investments (Interest)	2(b)	53.64	-	<b>53.64</b>	33.65	-	<b>33.65</b>
Church activities (Bookstall, etc.)	2(c)	847.96	-	<b>847.96</b>	955.89	-	<b>955.89</b>
Other Incoming Resources	2(d)	30,806.72	-	<b>30,806.72</b>	31,894.73	-	<b>31,894.73</b>
<b>Total Incoming Resources</b>		<u>304,727.85</u>	<u>20,369.74</u>	<u><b>325,097.59</b></u>	<u>317,802.15</u>	<u>17,296.25</u>	<u><b>335,098.40</b></u>
<b>RESOURCES EXPENDED</b>							
Mission giving	3(a)	-	33,764.92	<b>33,764.92</b>	-	38,468.81	<b>38,468.81</b>
Staff and Diocesan costs	3(b)	258,880.16	-	<b>258,880.16</b>	226,581.93	-	<b>226,581.93</b>
Church running costs & activities	3(c)	48,391.08	3,395.16	<b>51,786.24</b>	59,934.82	4,850.00	<b>64,784.82</b>
Other costs	3(d)	11,972.81	-	<b>11,972.81</b>	11,975.56	-	<b>11,975.56</b>
<b>Total Resources Expended</b>		<u>319,244.05</u>	<u>37,160.08</u>	<u><b>356,404.13</b></u>	<u>298,492.31</u>	<u>43,318.81</u>	<u><b>341,811.12</b></u>
Transfer from/(to) general funds		(17,318.31)	17,318.31	-	(15,075.52)	15,075.52	-
<b>Surplus/(loss) for the year</b>		<u>(31,834.51)</u>	<u>527.97</u>	<u><b>(31,306.54)</b></u>	<u>4,234.32</u>	<u>(10,947.04)</u>	<u><b>(6,712.72)</b></u>
<b>Movement between Funds</b>							
	11						
Balances B/Fwd 1 January		125,784.46	458.77	<b>126,243.23</b>	121,550.14	11,405.81	<b>132,955.95</b>
Balances C/Fwd 31 December		93,949.95	986.74	<b>94,936.69</b>	125,784.46	458.77	<b>126,243.23</b>
		0.00					
<b>Balance Sheet</b>							
<b>At 31 December</b>							
		<b>2024</b>	<b>2023</b>				
	Notes	£	£				
NET FIXED ASSETS	5	3,791.02	6,924.31				
<b>CURRENT ASSETS</b>							
Debtors	6	37,835.95	26,090.03				
Cash at bank and in hand	7	81,943.53	117,738.51				
		<u>119,779.48</u>	<u>143,828.54</u>				
<b>LIABILITIES</b>							
Creditors - amounts falling due in one year	8	28,633.81	24,509.62				
Creditors - amounts falling due after one year	9	-	-				
		<u>28,633.81</u>	<u>24,509.62</u>				
<b>Total Assets Less Current Liabilities</b>		<u>94,936.69</u>	<u>126,243.23</u>				
<b>PARISH FUNDS</b>							
	12						
Unrestricted		93,949.95	125,784.46				
Restricted		986.74	458.77				
		<u>94,936.69</u>	<u>126,243.23</u>				

The notes on pages 2 to 5 form part of this account

Adopted by the Parochial Church Council on 28<sup>th</sup> April, 2025 and signed on its behalf by



The Revd Frank Price (PCC Chairman)



Steve Giles (Treasurer)

**Notes to the financial statements**  
**For year ending 31/12/24**

**1. ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities SORP (2015) (based on FRS 102). The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The charity is a public benefit charity

A statement of cash flows has not been prepared as the PCC has taken the exemption from preparing the statement as it meets the definition of a small entity in FRS 102 (derived from the Companies Act 2006, section 382).

**Funds**

*Restricted funds* represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund.

*Unrestricted funds* are general funds which can be used for PCC ordinary purposes.

**Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Income for the weekend away is recognised in the year in which it occurs. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan ministry share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. Expenditure for the weekend away is recognised in the year in which it occurs. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed assets**

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishing held by the vicar and the church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory, which can be inspected.

Equipment used within the church premises is depreciated on a straight-line basis over four years (sometimes five years for high cost durable assets).

**2. INCOMING RESOURCES**

	2024	2024	<b>2024</b>	2023	2023	<b>2023</b>
	Unrestricted	Restricted	<b>Total</b>	Unrestricted	Restricted	<b>Total</b>
	Funds	Funds	<b>Funds</b>	Funds	Funds	<b>Funds</b>
	£	£	<b>£</b>	£	£	<b>£</b>
2 (a) Voluntary Income						
Tax efficient planned giving	168,645.00	15,358.50	<b>184,003.50</b>	181,548.00	12,252.00	<b>193,800.00</b>
Other planned giving	29,718.53	1,170.00	<b>30,888.53</b>	24,773.55	1,710.00	<b>26,483.55</b>
Collections of loose cash	1,429.07	-	<b>1,429.07</b>	406.81	259.00	<b>665.81</b>
All NON-RECURRING giving	200.00	-	<b>200.00</b>	-	-	<b>-</b>
All tax recovered - Gift Aid Grants (From Sidgwick Trust and local organisations)	42,290.24	3,841.24	<b>46,131.48</b>	45,494.52	3,075.25	<b>48,569.77</b>
	<u>30,736.69</u>	<u>-</u>	<b><u>30,736.69</u></b>	<u>32,695.00</u>	<u>-</u>	<b><u>32,695.00</u></b>
	<u>273,019.53</u>	<u>20,369.74</u>	<b><u>293,389.27</u></b>	<u>284,917.88</u>	<u>17,296.25</u>	<b><u>302,214.13</u></b>
2(b) Income from Investments						
Dividends, interest, income	53.64	-	<b>53.64</b>	33.65	-	<b>33.65</b>
2(c) Income from Church Activities						
Parochial Fees retained	163.00	-	<b>163.00</b>	102.00	-	<b>102.00</b>
Bookstall and other activities	684.96	-	<b>684.96</b>	853.89	-	<b>853.89</b>
	<u>847.96</u>	<u>-</u>	<b><u>847.96</u></b>	<u>955.89</u>	<u>-</u>	<b><u>955.89</u></b>

**Notes to the financial statements (continued)**  
**For the year ending 31<sup>st</sup> December, 2024**

	2024 Unrestricted Funds £	2024 Restricted Funds £	2024 Total Funds £	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £
2(d) Other Incoming Resources						
Weekend Away	13,374.09	-	<b>13,374.09</b>	13,403.15	-	<b>13,403.15</b>
Activities income (Meals, Coffee Pot, Youth Group etc)	8,805.14	-	<b>8,805.14</b>	6,864.16	-	<b>6,864.16</b>
Other income	8,627.49	-	<b>8,627.49</b>	11,627.42	-	<b>11,627.42</b>
	<u>30,806.72</u>	<u>-</u>	<u><b>30,806.72</b></u>	<u>31,894.73</u>	<u>-</u>	<u><b>31,894.73</b></u>
<b>Total Incoming resources</b>	<u>304,727.85</u>	<u>20,369.74</u>	<u><b>325,097.59</b></u>	<u>317,802.15</u>	<u>17,296.25</u>	<u><b>335,098.40</b></u>
3. RESOURCES EXPENDED						
3(a) Mission Giving						
Own Missionaries	-	29,991.92	<b>29,991.92</b>	-	32,252.61	<b>32,252.61</b>
Other Giving	-	3,773.00	<b>3,773.00</b>	-	6,216.20	<b>6,216.20</b>
	<u>-</u>	<u>33,764.92</u>	<u><b>33,764.92</b></u>	<u>-</u>	<u>38,468.81</u>	<u><b>38,468.81</b></u>
3(b) Staff and Diocesan costs						
Ministry Share paid to the diocese	70,597.00	-	<b>70,597.00</b>	67,264.23	-	<b>67,264.23</b>
Payroll costs (Staff except incumbent)	180,034.43	-	<b>180,034.43</b>	153,840.52	-	<b>153,840.52</b>
Staff (including incumbent) expenses and training costs	8,248.73	-	<b>8,248.73</b>	5,477.18	-	<b>5,477.18</b>
	<u>258,880.16</u>	<u>-</u>	<u><b>258,880.16</b></u>	<u>226,581.93</u>	<u>-</u>	<u><b>226,581.93</b></u>
3(c) Church running costs						
Cost of Services	8,926.18	-	<b>8,926.18</b>	7,740.89	-	<b>7,740.89</b>
Cleaning	4,965.96	-	<b>4,965.96</b>	4,702.34	-	<b>4,702.34</b>
Administration	4,738.70	-	<b>4,738.70</b>	3,789.61	-	<b>3,789.61</b>
Maintenance	-	3,395.16	<b>3,395.16</b>	14,782.67	4,750.00	<b>19,532.67</b>
Depreciation	3,870.09	-	<b>3,870.09</b>	3,715.92	-	<b>3,715.92</b>
Publicity	1,389.19	-	<b>1,389.19</b>	1,451.59	-	<b>1,451.59</b>
Activities						
General (Meals, Car park , Mens/womens events etc)	878.27	-	<b>878.27</b>	1,758.85	-	<b>1,758.85</b>
Holiday Club	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Life Explored	24.99	-	<b>24.99</b>	60.67	-	<b>60.67</b>
Mini Matts	185.59	-	<b>185.59</b>	497.39	-	<b>497.39</b>
Children's Work	569.45	-	<b>569.45</b>	459.76	-	<b>459.76</b>
Youth Group	3,253.96	-	<b>3,253.96</b>	2,529.85	-	<b>2,529.85</b>
Sixth form and students	3,111.61	-	<b>3,111.61</b>	3,165.64	100.00	<b>3,265.64</b>
Jaffa	544.07	-	<b>544.07</b>	557.88	-	<b>557.88</b>
Coffee Pot	33.60	-	<b>33.60</b>	-	-	<b>0.00</b>
Other Outreach Activities	270.00	-	<b>270.00</b>	99.58	-	<b>99.58</b>
Gifts and help for Church Members	105.00	-	<b>105.00</b>	107.80	-	<b>107.80</b>
Weekend Away	15,524.42	-	<b>15,524.42</b>	14,514.38	-	<b>14,514.38</b>
	<u>48,391.08</u>	<u>3,395.16</u>	<u><b>51,786.24</b></u>	<u>59,934.82</u>	<u>4,850.00</u>	<u><b>64,784.82</b></u>
3(d) Other costs						
Church Utility Bills	9,467.08	-	<b>9,467.08</b>	9,386.41	-	<b>9,386.41</b>
Cost of Trading - Bookstall	1,100.85	-	<b>1,100.85</b>	1,216.34	-	<b>1,216.34</b>
Church Insurance Premium	1,404.88	-	<b>1,404.88</b>	1,372.81	-	<b>1,372.81</b>
Loan interest	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Contribution to Sidgwick loan repayment	-	-	<b>0.00</b>	-	-	<b>0.00</b>
New Building Work/Major repairs	-	-	<b>0.00</b>	-	-	<b>0.00</b>
	<u>11,972.81</u>	<u>-</u>	<u><b>11,972.81</b></u>	<u>11,975.56</u>	<u>-</u>	<u><b>11,975.56</b></u>
<b>Total outgoing resources</b>	<u>319,244.05</u>	<u>37,160.08</u>	<u><b>356,404.13</b></u>	<u>298,492.31</u>	<u>43,318.81</u>	<u><b>341,811.12</b></u>

**Notes to the financial statements (continued)**  
**For the year ending 31<sup>st</sup> December, 2024**

4. PAYROLL COSTS

The number of employees employed during the year:	<b>2024</b>	2023
Full time staff	5	4
Part time staff	0	1

TOTAL FUNDS

The breakdown of payroll costs is as follows:	<b>2024</b>	2023
		140,454.9
Salaries and Honoraria	<b>163,964.47</b>	2
Social Security Costs	<b>6,356.66</b>	4,807.20
Pension Costs	<b>9,713.30</b>	8,578.40
	<b>180,034.43</b>	153,840.5
		2

5. FIXED ASSETS

	Church Equipment
Tangible	
Actual/Deemed Cost	
At 1st January 2024	19,743.94
Additions at cost	736.80
Disposals	-
At 31st December 2024	<u>20,480.74</u>
Depreciation	
At 1st January 2024	12,819.63
Charge for the year	3,870.09
Disposals	-
At 31st December 2024	<u>16,689.72</u>
Net fixed assets at 31st December 2024	<u>3,791.02</u>

	2024	2024	2024	2023	2023	2023
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
6. DEBTORS						
Tax Recoverable	7,534.36	2,953.75	<b>10,488.11</b>	8,418.68	455.95	<b>8,874.63</b>
Next year w/e away	17,499.24	-	<b>17,499.24</b>	15,470.40	-	<b>15,470.40</b>
Next year ministry share (1mth)	6,921.20	-	<b>6,921.20</b>	-	-	-
Deposits	1,125.00	-	<b>1,125.00</b>	1,125.00	-	<b>1,125.00</b>
Other Debtors	1,802.40	-	<b>1,802.40</b>	620.00	-	<b>620.00</b>
	<u>34,882.20</u>	<u>2,953.75</u>	<b>37,835.95</b>	<u>25,634.08</u>	<u>455.95</u>	<b>26,090.03</b>

7. CASH AT BANK AND IN HAND

Co-operative Bank Current Account	80,092.63	(1,967.01)	<b>78,125.62</b>	113,855.92	2.82	<b>113,858.74</b>
Soldo	157.97	-	<b>157.97</b>	273.47	-	<b>273.47</b>
Barclays Bank Treasurers Acct (formerly Standard Life)	1,780.23	-	<b>1,780.23</b>	1,753.85	-	<b>1,753.85</b>
Barclays Bank Treasurers Sub Acct (formerly Standard Life)	1,839.71	-	<b>1,839.71</b>	1,812.45	-	<b>1,812.45</b>
Petty Cash	40.00	-	<b>40.00</b>	40.00	-	<b>40.00</b>
	<u>83,910.54</u>	<u>(1,967.01)</u>	<b>81,943.53</b>	<u>117,735.69</u>	<u>2.82</u>	<b>117,738.51</b>

8. CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR

Ely Diocese	352.00	-	<b>352.00</b>	-	-	-
Missionary Giving	-	-	-	-	-	-
Staff and other expenses	694.00	-	<b>694.00</b>	2,101.49	-	<b>2,101.49</b>
Payroll Liabilities	-	-	-	-	-	-
Deferred income (Next year w/e away)	11,240.00	-	<b>11,240.00</b>	10,540.00	-	<b>10,540.00</b>
Other Creditors	16,197.81	-	<b>16,197.81</b>	11,868.13	-	<b>11,868.13</b>
Deposits for hall hire	150.00	-	<b>150.00</b>	-	-	-
	<u>28,633.81</u>	<u>-</u>	<b>28,633.81</b>	<u>24,509.62</u>	<u>-</u>	<b>24,509.62</b>

9. CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR

Loans	-	-	-	-	-	-
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**Notes to the financial statements (continued)**  
**For the year ending 31<sup>st</sup> December, 2024**

**10. RELATED PARTY TRANSACTIONS**

The Incumbent and staff who are PCC members were paid for items relating to their work as set out in the expenses policy. The incumbent is remunerated by the diocese and other staff members are remunerated as disclosed in note 4.

A grant of £29,645 (2023: £29,645) was received from the Trust of Mrs E M Sidgwick, which is deemed to be a related party due to common control. At 31 December 2024 included in debtors is £225.00 (2023: £NIL) due from the Trust of Mrs E M Sidgwick. Included in creditors at 31 December 2024 is £1,003.63 (2023: £30.04) due to the Trust of Mrs E M Sidgwick.

St Matthews Parish Rooms is also deemed to be a related party due to common control. At 31 December 2024 included in debtors is £166.40 (2023: £NIL) due from St Matthews Parish Rooms. Included in creditors at 31 December 2024 is £714.35 (2023: £863.72) due to St Matthews Parish Rooms.

Donations from trustees and persons closely connected with them for the year ending 31 December 2024 were £57,376 (2023: £74,897). This includes amounts to both the restricted and non-restricted funds and excludes Gift Aid recovered.

**11. FUNDS**

The restricted funds comprise the following:

**Jamie Fiddes** - donated funds to assist young people financially for Christian activities

**Building** – Funds donated specifically for use for church maintenance.

**Mission** – Funds set aside for world-wide mission. Any donations for specific mission partners are passed on during the year. The PCC aims to give at least 10% of all voluntary income to world-wide mission. Donations from the Mission Fund were to church mission partners.

Fund Movements	Jamie Fiddes	Building	Mission	Unrestricted	Total
Balance at 1 January 2024	458.77	-	-	125,784.46	<b>126,243.23</b>
Incoming Resources	173.13	3,750.00	16,446.61	304,727.85	<b>325,097.59</b>
Transfer from/(to) general funds	-	-	17,318.31	(17,318.31)	-
Resources Expended	-	(3,395.16)	(33,764.92)	(319,244.05)	<b>(356,404.13)</b>
Balance at 31 December 2024	<u>631.90</u>	<u>354.84</u>	<u>-</u>	<u>93,949.95</u>	<b><u>94,936.69</u></b>

**12. ANALYSIS OF NET ASSETS by fund**

	Unrestricted Funds	Restricted Funds	Total 2024
Fixed Assets	3,791.02	-	<b>3,791.02</b>
Current Assets	118,792.74	986.74	<b>119,779.48</b>
Liabilities	(28,633.81)	-	<b>(28,633.81)</b>
	<u>93,949.95</u>	<u>986.74</u>	<b><u>94,936.69</u></b>

**13. RESERVES POLICY**

The minimum cash reserve is now 3 months of non-discretionary spending. This reflects the standard notice period for staff. The upper limit adds “expected” regular expenditure such as regular payments to mission partners and the diocese. The range at the end of 2023 was £56,000 to £79,000 and at the end of 2024 is £60,000 to £85,000. The maximum cash reserve at 31 December 2024 is £82,774.

**Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge  
(Charity number 1129835)**

I report to the trustees on my examination of the accounts of The Sidgwick Trust for the year ending 31 December 2024.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*P. Denner*

PAUL DENNER

Date: 21/10/25

## Appendix 4

### Minutes of the Annual Meeting Saturday, 11<sup>th</sup> May, 2024 (12noon)

Frank shared from Romans 15:20. David Binns prayed for the meeting.

1. Apologies were received from 27 members (list in archive). 46 people attended. The meeting was happy for last year's minutes to be signed as an accurate record.
2. Election of Churchwardens, deanery synod reps, PCC members & independent examiner:

Louise Robinson proposed and Chris Knowles seconded that Tom Simpson acted as vote counter. Agreed with no one against.

  - i. *Church wardens:* Jon Davies was proposed by Paula Ayliffe and seconded by Helen Wilson. David Binns was proposed by Hugh Cornes and seconded by Paula Ayliffe. A vote was taken and they were duly elected by all those members present and voting with no-one against.
  - ii. *Deanery synod:* Jon Davies and Louise Robinson were elected in 2023 to serve until May 2029.
  - iii. *PCC:* Tabs Appleyard, David Joy and Jules Tilley were thanked at the end of their three year term. Tim Fieth was proposed by Jon Davies and seconded by David Binns; Morag Willoughby was proposed by Paula Ayliffe and seconded by David Binns; Steve Giles was proposed by David Binns and seconded by Jon Davies. A vote was taken and they were duly elected by all those members present and voting with no-one against.
  - iv. *Independent examiner for the accounts:* Jon Davies proposed and Nic Lawrence seconded that Paul Denner be appointed as independent examiner. Agreed with no one against. Tom Simpson prayed for them.
3. Treasurer's report

Jon Davies presented information covering items for prayer and praise, mission giving, staff costs. Jon thanked Peter Ashworth, Tabs Appleyard, Steve Giles and Helen Wilson for their input. Questions were taken concerning the impact of a future church plant on mission giving the subsequent year, about how we now finance clergy through the diocese, and the value of one-off gifts. Claire Mason led prayer in thanks for the finance team and God's provision.
4. Minister's report:

It has been encouraging to see so many visitors and newcomers join us this year, especially at international fellowship, student group and church. Sunday attendance is now, for the first time, higher than it was before the pandemic. It takes time for newer members to be equipped to lead and serve at church, and our programme has grown steadily over the years. Staff and volunteers have been a little overstretched, so we have not run as many optional or occasional events this year. Instead, we focused on regular groups and ongoing evangelism and discipleship. It has been good to see newer members joining groups, growing more committed, and joining our volunteer teams. Our church community is also becoming more representative of the wider community and visitors find that welcoming. Even so, we would like to see more diversity in key church roles. Our prayer is that, God-willing, in two more years, we might have grown enough to send a team with a preacher to plant or revitalise another church. Our associate vicar is visiting and helping a church that might invite us and continues to explore other possibilities.

'It has always been my ambition to preach the gospel where Christ was not known' (Romans 15:20)
5. Reports on church activities:
  - i. Bartow Wylie proposed and Andrew Perrett seconded that we receive the annual report of St Matthew's Church PCC, including the financial statements for 2023, which will be examined independently and have been circulated in advance, passed with no one against. Frank encouraged members to raise any specific concerns with those responsible as in Appendix 6 of the report. Questions and comments were taken about the attendance figures being higher than pre-covid, the extent that the Ephesian fund is being used, about how we support students and integrate them, about supporting leaders who may feel out of their depth with children or vulnerable adults who have additional needs, and about the physical space available for children on Sundays.
  - ii. A time of thanks and prayer took place.

The meeting ended at 1.06 pm

## Appendix 5

### Church council policies and resolutions

St Matthew's Parish Church Council (PCC) resolution '5 year goal':

“to send a congregation and preacher to reach the unreached

- a) by praying and leaving the outcome to God;
- b) by seeking growth to give what we receive;
- c) by equipping all church members to “preach Christ crucified”;
- d) by exploring possibilities in partnership with another parish in our diocese;
- e) by recruiting an associate vicar for this.”

PCC resolution this year:

“The PCC committed ourselves to an ongoing partnership with Trumpington parish, as a priority over any other potential partnerships, church grafts or church plants that have been considered or might emerge. Tom Simpson would gradually give more time to his role at Trumpington, if invited by their PCC and licensed by the Bishop, while continuing to serve at St Matthew's employed and funded by our PCC. The aim would be to support the incumbent and PCC of Trumpington and build relationships of trust with a view to a possible church graft if there is a vacancy in the next few years and if Tom is appointed as incumbent. At that stage, members of St Matthew's would be invited to switch church and join him, especially if they live in or near Trumpington, or could move house. St Andrew the Great have also said they would like to invite church members to join Tom at that stage. We continue to believe it is important to support evangelical ministry in Oakington and Waterbeach, but we will look for other ways rather than offering a church plant or graft, unless or until the partnership with Trumpington comes to an end. The PCC approved Tom Simpson's draft working agreement for licensing to Trumpington subject to any future amendments that might be agreed by Tom in discussion with Trumpington PCC and the archdeacon.”

The below PCC documents are available on the church website at [www.stmatthews.uk/policies](http://www.stmatthews.uk/policies) and/or on request from the church office:

- Hall hire conditions & fees and governing document for the St Matthew's Parish Rooms Trust
- Mission committee support guidelines
- Oversight from complementarian Bishop – PCC resolution and survey of views
- Privacy notice GDPR
- Role of the PCC
- Safeguarding PCC policy & a progress report called 'dashboard action plan'
- Same-sex blessings, PCC response to the Church of England
- St Matthew's street houses (Sidgwick Trust) governing documents & charitable purposes explained
- Staff pay, housing and pension policy

## Appendix 6

### Members of committees

#### **Parochial Church Council (PCC) from May 2024 to May 2025**

*church policy & direction, overall legal & financial responsibility, trustees of Sidgwick Trust*

Paula Ayliffe – secretary, until 5/2025

David Binns – warden, ex officio

Jon Davies – warden, deanery synod, ex officio

Tim Fieth – until 5/2027

Steve Giles – until 5/2027

Laura Irvine – until 5/2025

Chris Knowles – diocesan synod, ex officio

Claire Mason – until 5/2026

George Okal – until 5/2026

Frank Price – vicar, ex officio chair

Louise Robinson – until 5/2026, deanery synod

Tom Simpson – associate vicar, ex officio

Caroline Sivasundaram – until 5/2025

Morag Willoughby – until 5/2027

#### **Standing (PCC subcommittee)**

*staff appointments, vicar accountability & advice*

Paula Ayliffe

David Binns

Jon Davies

Claire Mason

Frank Price

Tom Simpson

#### **Mission (PCC subcommittee)**

*deciding which external causes to finance, pray for & promote*

Zoe Binns – chair

Ann Fiddes – secretary

Frank Price

Rhyan Probert

Bartow Wylie

#### **Finance (PCC subcommittee)**

*budget, staff pay, ministry share, accounts*

Steve Giles

Jon Davies

Frank Price

#### **Buildings (PCC subcommittee)**

*maintenance & development projects*

Martin Carter – buildings manager

Franklin Evans – chair

Jacob Giles

David Joy

Frank Price

#### **Staff**

*programme, hall & church use, volunteer roles, safety*

Charlotte Hayward-Faulkner – youth

Claire Mason – children, women

Frank Price – vicar

Tom Simpson – associate vicar

Henry Wilkes – student

Helen Wilson – administrator

#### **Services**

*reviewing & planning service outlines & music*

Martin Carter – band and tech rotas

Claire Mason

Frank Price – chair

Tom Simpson

Helen Wilson – admin, music

#### **Publicity**

*website, social media, printed publicity*

Charlotte Hayward-Faulkner

Henry Wilkes

Helen Wilson

#### **St Matthew's Parish Rooms**

*Trustees of the registered charity for the church halls, setting hire policy and fees.*

Paula Ayliffe – appointed

David Binns – warden, ex officio

Jon Davies – warden, ex officio

Claire Mason – appointed

Nick Moir – rural dean, ex officio

Frank Price – vicar, ex officio

Tom Simpson – appointed

David Todd – patron (Christ Church, Cambridge), ex officio

This report was approved by the PCC on 28<sup>th</sup> April, 2025, and signed on their behalf by Frank Price (chair of PCC).

Frank Price

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# Accounts

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# Annual Report May 2024



Church Office, St Matthew's Church, St Matthew's Street, Cambridge, CB1 2LT  
office@stmatthews.uk  
www.stmatthews.uk  
01223 363545  
registered charity 112983

# stmatthew's church

## How is it going?

It has been encouraging to see so many visitors and newcomers join us this year, especially at international fellowship, student group and church. Sunday attendance is now, for the first time, higher than it was before the pandemic.

It takes time for newer members to be equipped to lead and serve at church, and our programme has grown steadily over the years. Staff and volunteers have been a little overstretched, so we have not run as many optional or occasional events this year. Instead, we focused on regular groups and ongoing evangelism and discipleship. It has been good to see newer members joining groups, growing more committed, and joining our volunteer teams.

Our church community is also becoming more representative of the wider community and visitors find that welcoming. Even so, we would like to see more diversity in key church roles.

Our prayer is that, God-willing, in two more years, we might have grown enough to send a team with a preacher to plant or revitalise another church. Our associate vicar is visiting and helping a church that might invite us and continues to explore other possibilities.

'It has always been my ambition to preach the gospel where Christ was not known' (Romans 15:20)

## How can you help?

**Pray** Prayer is powerful and effective. There's no substitute for a whole church family sharing and praying together. If you are able, please prioritise that on the first Tuesday of each month.

**Speak** God can use us even when we feel weak and inadequate. We are all different, but we can all play a part in befriending, inviting, and welcoming those we don't yet know, while speaking about Jesus.

**Serve** We believe every member of church has something different to offer. The more who play an active part in Bible groups and teams, the sooner we can start or revitalise another church. If you would be interested in serving, please speak to one of the staff team.

**Give** Each year, we ask everyone to review our giving towards the costs of the ministry we receive here, as well as our mission partners elsewhere. Like most organisations, our costs have increased this year and we will need more income to carry on as we are.

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## Activities

This is the report of the PCC to church members, reviewing all our activities in turn, so we can thank God for all that has been achieved so far and so we can pray and plan for areas where more work is needed.

### Attendance

Average attendance at 10.30am on Sundays in October 2023 was 102 adults and 39 children in person. At 5pm, it was 55 adults and three children in person. On average, both services were watched on approximately three devices each Sunday in October 2023.

In April 2023 there were 130 members on our electoral roll. Nine were added and four removed so that on its publication on 26<sup>th</sup> April 2024 there were 135. Our diocesan returns for 2023 recorded that 42 adults & children began attending and 29 left Cambridge, moved church or stopped attending. During 2023, 10 people confirmed their faith publicly for the first time including two adults, one child & one baby who were baptised. St Matthew's hosted funerals for Yin-Ha Chan and Cyril Offley.

We delivered our Christmas programme to 2,000 homes in the local area. On average we receive 31,700 visits to our home webpage per month. We regularly email prayer news to approximately 160 people and send occasional email, text or WhatsApp publicity to approximately 490 people. Our social media accounts have followers in nine countries and our Easter post reached 354 people, mostly non-followers.

*Helen Wilson (Administrator)*

### Bible groups for adults

These meet weekly during term time apart from those weeks when we join together for our monthly prayer meeting. Over the past year there have been some changes to groups, with two groups merging as they had become smaller due to people moving away from Cambridge. Other groups, especially the Tuesday evening group for 20s and 30s have had new people joining them and regularly need to divide into two for Bible study. A new group has been started on a Thursday early evening at the same time as JAFFA/Youth group. Some of this group have children at JAFFA and Youth group and so timing works well for them, whilst others prefer the earlier finish time.

There are now five Tuesday evening groups, two Wednesday evening groups, and two Thursday morning groups for women (which includes a crèche). Wednesday morning Coffee Pot has often attracted those with mental health or other struggles who find some of our groups more difficult. It is currently very small and we are working on small adjustments to help the group draw in a few more.

We want all our groups to be better at helping new members integrate, especially those from an international background, and we will be thinking about how to do this in the year ahead. Growing numbers in some of our groups mean there is a need for new leaders to be recruited and trained.

*Claire Mason (Children's & Women's Worker)*

### Buildings

Several major projects were undertaken in 2023, the main one being the redecoration of the toilets and corridors including new flooring. New LED lighting was installed in the large hall and an additional drainage gully installed in the courtyard. A leak in the church roof was repaired and at some stage a further leak will need attention. This is likely to prove costly. A new hard surface was installed in the car park entrance and gravel spread on the remaining surface. This has greatly improved the ground conditions.

A burglary resulted in damage to doors, cupboards and locks. Most of the repair costs were recovered through an insurance claim. Annual maintenance was carried out on the boilers, gas and electrical appliances and the glass doors. There were a few other electrical and plumbing issues, including the installation of a new ring-main in the church.

In 2024 we are redecorating the small hall. A considerable number of repairs to the building have been identified in the Quinquennial, we plan to start tackling some of these. We continue to work on reducing our carbon footprint. A recent survey concluded that our energy usage is moderate, so we don't qualify for a grant to assist in our reduction.

Our students at 30 St Matthews Street leave in August and a lease has been signed for new tenants in September. A few minor repairs were carried out both at no. 30 and no. 36 where Tom & Gemma and family live. A metal shed and paving has been provided for cycle storage. A condensation problem in the roof spaces has been resolved with ventilation roof tiles.

*Martin Carter (Buildings Manager)*

## **Church planting or revitalisation**

St Matthew's has committed to the 5-year goal that we would "send a congregation and preacher to reach the unreached." We have just reached the end of the third year of this work, which divides into two areas. Firstly, the bulk of the time is given to continuing to grow St Matthew's. Not only is this a key church priority, but if we achieve our aim of sending a congregation and preacher, it will enable St Matthew's to continue without having to substantially cutting back on its current work.

Secondly, Tom Simpson has been in conversation with different parties and bodies about possible locations. The most advanced conversations are with Trumpington Parish Church; Tom has been periodically taking services at the church and it was a great pleasure to welcome the vicar, Mandy Maxwell, to our October prayer meeting.

There are other options that are being considered (particularly areas of significant new housebuilding) and Tom is in conversation with both the Diocese and the Cambridgeshire Gospel Partnership churches as to how we can best serve our local area and what is most achievable for St Matthew's going forward.

*Tom Simpson (Associate Vicar)*

## **Evangelism**

It is encouraging that many of our church members are getting to know non-Christians through work, hobbies, schools, volunteering, sports, or being good neighbours. Often, they get talking about their faith and invite their friends to church with them, especially carol services, baptisms, Easter and guest services. Slice of Life for over 50s has grown in attendance a little this year, and almost half of those who come are guests and visitors of church members. Most of our other groups invite guests regularly or occasionally.

We haven't run one-off guest social events for the whole church this year in order to avoid staff and volunteers becoming overstretched. But we have seen plenty of guests and visitors at regular events, and perhaps that is a more effective way of getting people interested and involved.

The Life Explored course sets out the Christian faith more fully, including how to become a Christian, and gives more opportunity for questions. It was run twice in 2023, once from Luke's gospel with Tom Simpson and once from Mark's gospel with Frank Price. We also met individually with several who wanted to explore Christianity but were not available for those courses. Some professed faith and shared their story in church, most of the others are still exploring Christianity.

*Frank Price (Vicar)*

## **Families & children**

Every Sunday at 10.30am we have three groups for children from 3-11 years. Each group is led by a small team of leaders, who prepare sessions, get to know the children and pray for them. We have had new members join these teams this year. Mostly, we teach children from different books of the Bible and this year included 1 Samuel, Mark 1-10 and Luke 1-2. In the summer we did a series called "Who am I" giving children confidence in what the Bible teaches about our identity. We also provide a crèche for children aged 0-2.

JAFFA continues to meet on Thursday evenings for children in school years 3-6 for Bible teaching, crafts, games and activities. Some of the children are from church families but an increasing number are friends who have been invited along or from the local community. Special events in the Autumn and Spring term give the opportunity for children to bring along friends.

Claire Mason continues to have an opportunity each year to talk to Year 1 children at St Matthew's School about Christmas and Easter and for them to visit the church building in the summer as part of their RE curriculum.

*Claire Mason (Children's & Women's Worker)*

## **Families with pre-school children**

Our work with families with pre-school children has two main focuses. Firstly, we reach out through Mini Matts, our church toddler group. We continue to see regular attendance at Mini Matts of around 60 adults and children each week. We are starting to see a slow trickle of people coming along on a Sunday morning having become involved with Mini Matts and we pray that this will continue in the next year. Our Hope Explored course (mentioned in last year's Annual Report) was positive and has seen someone start to come along on a Sunday as a result. We are exploring whether there is enough interest to run a similar course this coming term.

Secondly, on Sundays, we have been delighted to see the number of young children increasing. The crèche is regularly used, along with parent and child room, and the staff team regularly review how we can make our Sunday gatherings accessible and workable for families with pre-school children.

As part of a wider decision to reduce the number of occasional events that St Matthew's was running, the extra families' events for those with young children have been paused since September.

*Tom Simpson (Associate Vicar)*

## **Finance**

About three-quarters of our income is donated by members of the congregation and we are grateful to God that regular giving has increased a little this year. This is helpful at a time of high inflation which affects our costs, as it does all other organisations. The rest of our income is from renting out our buildings and car park when we are not using them, contributions towards books, meals and weekends away, and small grants.

We receive occasional one-off donations which vary from year to year. As a result, we have more spare reserves in our bank account than we need at the moment, so we are deliberately operating at a small deficit, spending a little more than we could otherwise afford on short-term trainee staff appointments, to put those funds to good use. This is especially helpful at a time when our youth and student work has grown and as we prepare for a possible church plant or graft in a few years.

About two thirds of our spending is the cost of employing six gospel workers. Their pay is based on teacher and university administrator pay. Our vicar is paid by the Church of England but St Matthew's reimburses the full cost of this together with a fair contribution towards other essential costs like housing, pensions,

safeguarding administration etc. This is now donated through the Ephesian Fund, a new national charity which ensures funds are only used to support Church of England Evangelical ministry. We continue to give at least 10% of donated income to mission partners and other external causes identified by our mission committee. About 5% of our expenditure was for maintaining our buildings. The rest was for church events, books, meals and weekends away, including subsidies for those on low incomes.

We are grateful to Peter Ashworth for serving as our treasurer for most of the year, and to Steve Giles, Tabs Appleyard and Helen Wilson for their work on financial administration.

## **Internationals**

St Matthew's runs an international fellowship aimed at helping those who are learning English or new to British culture to explore the good news about Jesus. In Autumn 2023, we hosted the iExplore course in partnership with Friends International which consisted of a series of eight talks in simple English accessible to people with no previous encounter with Christianity. The course is advertised by Friends International at the outreach cafes in Cambridge, and members of the church are also part of the team at those cafes and Central Language School which helps get in contact with new students and language schools and visiting scholars. In Autumn, we were very grateful to Christ Church Lowestoft who invited us to join them for a weekend away where we stayed with church members there, walked, cooked, ate and discussed the Bible together.

We have continued in 2024 with each Friday evening consisting of a meal together and a discussion following the Bible passages preached in Sunday services. Our Chinese New Year celebration was attended by 35 people as we made Chinese dumplings and listened to a testimony. Over the year many of our group have returned home and we are a smaller group as of Easter 2024.

*David Binns (Leader, International Fellowship)*

## **Mission partners**

Mission Committee exists to equip and encourage the whole church family to support our mission partners in regular prayer and financial support. We focus on our mission partners at prayer meetings, Mission Sundays and invite them to weekends away. Also, each small group supports a mission partner, writing to them, developing personal links, sending gifts etc.

Maxime and Demelza work in church planting in France and have now started meeting in a public venue to encourage guests to attend. Hiromi is back in the UK and working in Oxford with Friends international, reaching Japanese people and preparing Japanese Christians for return to Japan. Tim and Shireen work in Leicester especially among ethnic minorities. They have had a tough year with several bereavements. Andy and Amy are leading a church revitalisation project in Doncaster. They are training church members to move into leadership roles. Andy and Sarah are involved from here in outreach to Asia and medical support for Christians in ministry there.

Mission Sunday in 2023 focussed on Hiromi. The Friends International director preached and Hiromi spoke about her ministry. Lent Lunch 2024 focussed on other mission: Compassion, Biblical Counselling and Tyndale House.

*Ann Fiddes (Secretary, Mission committee)*



**Tim & Shireen**



**Hiromi**



**Andy & Amy, Zoe, Samuel & James**



**Maxime & Demelza, Joshua, Noah, Charlotte & Luca**

## **Prayer meetings**

Meeting together to pray as a church family is our first priority as it expresses our dependence on God for all that we do as a church. We meet in the church building each month with about 40 – 50 people in attendance and some joining on Zoom. Throughout the year, we have prayed for a wide range of areas of church life including International Fellowship, student work, youth work, Sunday children’s ministry, small groups, schools work including JAFFA, plus all those involved in our Sunday services.

Each month we also pray for an area of ministry outside St Matthew’s and in the past year this has included Thomas Simpson working with students at the University of Utah, Rev. Mandy Maxwell from St Mary and St Michael’s Church, Trumpington, and Keziah Heasman from UCCF working amongst students in Cambridge. Mission partners are prayed for regularly and it has been good to be able to have some join us on Zoom as well as in person. Hiromi joined us in July.

Prayer news is regularly updated on the church website and also on the PrayerMate app so that members of the church family can continue to pray throughout the month.

*Claire Mason (Children’s & Women’s worker)*

## **Safeguarding**

We want to be a church family that reflects God's character of showing mercy and compassion to the weak and vulnerable, and opposing injustice. This will show in how we relate to one another and care for each other, especially those who might be more vulnerable to harm, whether they are children, young people or adults.

Claire Mason is the Parish Safeguarding Officer whose role is to help us all ensure that church is a safe place for everyone. She does this with the support and training of safeguarding professionals in the Diocese of Ely. She is the first point of contact if you have any concerns about the welfare of someone in the church, the care that we provide or if something at church isn't right. Contact details can be found under 'Safeguarding' on our church website.

Safeguarding policies are approved by the PCC and safeguarding is a regular item on the PCC agenda.

Safeguarding training is mandatory for all those who work with children, young people and vulnerable adults and also for members of the PCC. Some have still to complete their training or renew previous training.

*Claire Mason (Children's & Women's worker)*

## **Students**

The student group on Sundays covers a mix of topical and thematic content with a focus on group discussion. This aims to compliment listening to the 5pm sermons. Sixth formers are included, and they have their own designated small group during discussion times. Last year we prayed that more females would join the group, and that we would be able to support them well. It's been wonderful to see plenty of new female students join us this year, and several have started 1-2-1 Bible reading partnerships with women in the church. The group has grown, with an average of 11 students per session since September, but we lack consistency. Those who are most regular come about 70% of the time, and there's a very large group of others who come sporadically.

In September and January there are induction weeks, which are the best opportunities in the year to connect with many new students; we have our own stall at the freshers' fairs, and there's also a chaplaincy table on campus throughout the week that I'm allowed to help on and advertise iCafe. I attend iCafe, a weekly event at ARU for international students, where I meet people and can invite them to church. This time on campus is invaluable.

I've loved being involved with the student work, and it's great that Henry is staying to carry it on.

*Hugh Cornes (Youth & Student worker)*

## **Wider church**

St Matthew's takes an active part in the wider church. We send representatives to Deanery and Diocesan Synod (see appendix 6) and seek to work closely with like-minded churches both near and far. The dominant topic this past year has been CofE leaders working on blessing same-sex couples after marriage and may also permit clergy to enter same-sex marriages. To many global and UK Anglicans this seems to reflect a departure from the gospel and is a message of affirmation without repentance which puts salvation at risk, divides the church and rejects the final authority of the Bible. We are asked to 'walk together' but the Bible may require distancing/separation: Psalm 1, Romans 16:17-18, 1 Corinthians 5:11, & 2 John 9-11.

See appendix 5 for further information on steps the PCC has taken.

## Youth

The youth group works through the same Bible content as the 10.30am and 5pm Sunday sermons in an age-appropriate way, alongside topical talks and evangelistic events. We've grown since September on account of a bunch of year 7s moving up, and there has been more inviting of friends on Thursdays too, with a few guests becoming semi-regular. We now average 14 on Sundays and 15 on Thursdays. It's lovely seeing a completely packed-out vicarage on some Sundays! We've added new leaders to adapt to this, and I'm very thankful for a great team. I've been encouraged seeing youth members start to serve in the church band, coffee rota, and doing Bible readings.

We enjoyed our annual weekend away which fostered new friendships. Six have signed up to Sparkford 3, the summer venture that we send youth and leaders to, four of whom are first timers. It's exciting to see momentum growing there; ventures are often hugely significant, and a 'critical mass' of familiar faces going is often the key ingredient that persuades others to sign up.

I co-lead an after-school Bible club at Parkside Community College on Wednesdays with 3-5 students and some limited opportunities to invite them to St Matthew's.

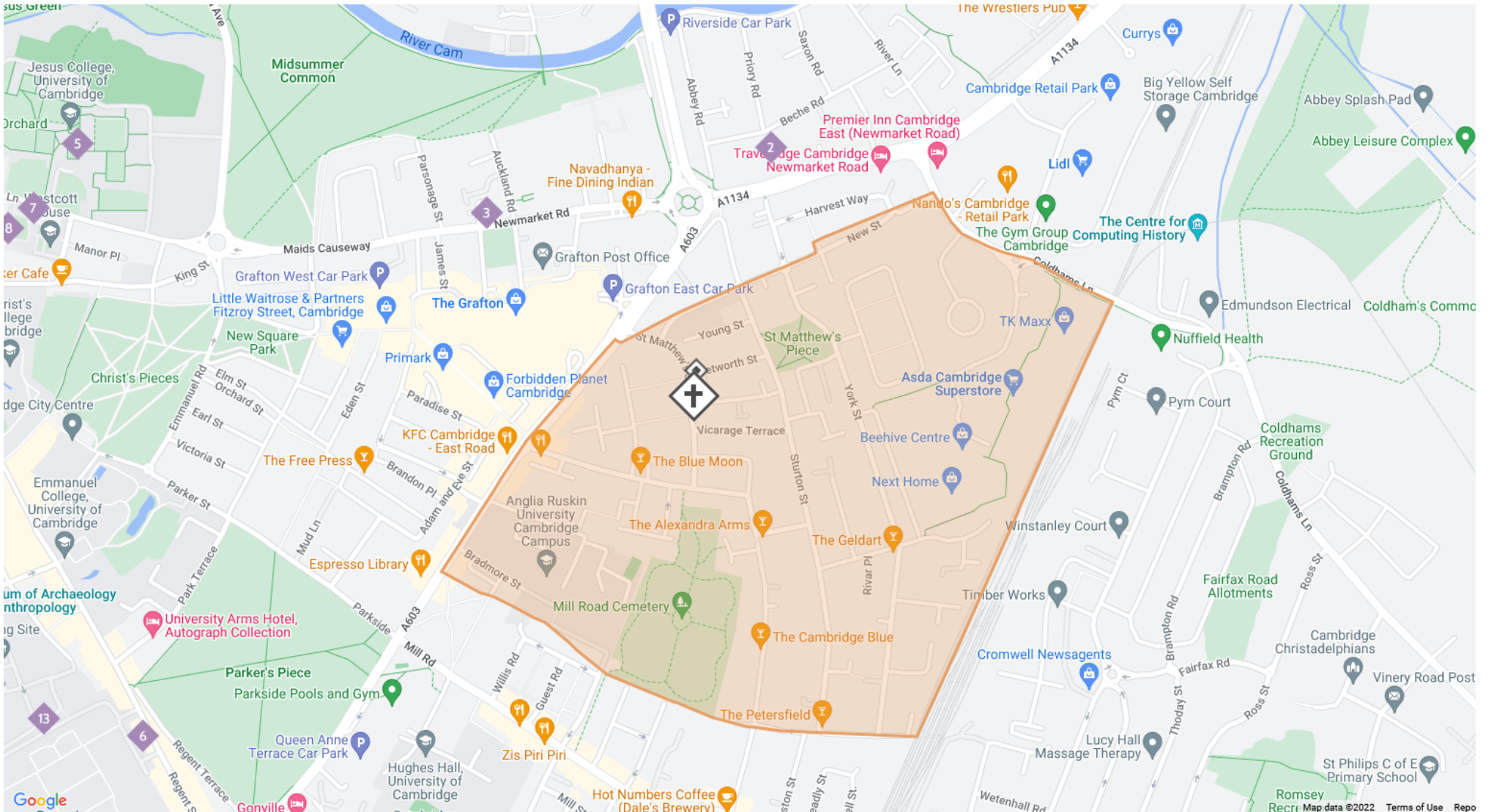
It's been a privilege to lead this group and I'm delighted that Charlotte has been appointed to carry on the work.

*Hugh Cornes (Youth & Student worker)*

## Church Overview

### Objectives

St Matthew's Church was opened over 150 years ago with the words: **'we preach Christ crucified'** (1 Corinthians 1:23) and that is still our primary aim today. Church members invite our **networks** of personal contacts and our **neighbourhood** (the local area, the parish) to **come and hear** why that good news is so important or to **come and help** us share that. When 'we preach Christ crucified', we make disciples who want to obey everything Christ commanded (Matthew 28:19-20). That will include loving our neighbours and serving the wider community in a range of ways that benefit the public.



St Matthew's Church parish & surrounding area

### Membership & governance

We're a warm church family of all ages and nationalities. We welcome visitors of all faiths or none. We welcome any who want to join to receive communion with us, if they are baptised and can affirm the baptism vows: "I repent of the sins that separate us from God and neighbour, I turn to Christ as Saviour and I submit to Christ as Lord". St Matthew's parish is in Ely Diocese in the Church of England, but we belong to Christ first, so we welcome members from other church backgrounds.

Church members appoint the 'St Matthew's Parochial Church Council' (PCC) at an annual meeting, following the 'Church Representation Rules'. PCC members are trustees for the church, a registered charity, and also for the 'Sidgwick Trust' which manages the properties next door. The 'St Matthew's Parish Rooms' trust manages the church halls. The PCC governs general direction and policies. Day-to-day management is delegated to staff and other teams. (See appendix 6 so you know who to contact.)

## Appendix 2

### St Matthew's PCC Summary Accounts For the year ending 31<sup>st</sup> December 2023

INCOME AND EXPENDITURE	Unrestricted	Restricted	Total	
	Funds	Funds	2023	2022
	£	£	£	£
<b>INCOMING RESOURCES</b>				
Regular giving	206,321.55	13,962.00	<b>220,283.55</b>	214,840.60
One-off giving (incl grants)	33,101.81	259.00	<b>33,360.81</b>	120,923.49
Recovered tax	45,494.52	3,075.25	<b>48,569.77</b>	50,587.47
<b>Total voluntary income</b>	<b>284,917.88</b>	<b>17,296.25</b>	<b>302,214.13</b>	<b>386,351.56</b>
Income from investments (Interest)	33.65	-	<b>33.65</b>	3.41
Church activities (Bookstall, etc.)	955.89	-	<b>955.89</b>	1,006.19
Other Incoming Resources	31,894.73	-	<b>31,894.73</b>	27,290.36
<b>Total Incoming Resources</b>	<b>317,802.15</b>	<b>17,296.25</b>	<b>335,098.40</b>	<b>414,651.52</b>
<b>RESOURCES EXPENDED</b>				
Mission giving	-	38,468.81	<b>38,468.81</b>	26,536.00
Staff and Diocesan costs	226,581.93	-	<b>226,581.93</b>	217,300.20
Church running costs & activities	59,934.82	4,850.00	<b>64,784.82</b>	54,237.38
Other costs	11,975.56	-	<b>11,975.56</b>	68,272.76
<b>Total Resources Expended</b>	<b>298,492.31</b>	<b>43,318.81</b>	<b>341,811.12</b>	<b>366,346.34</b>
Transfer between funds	(15,075.52)	15,075.52		
<b>Surplus/(loss) for the year</b>	<b>4,234.32</b>	<b>(10,947.04)</b>	<b>(6,712.72)</b>	<b>48,305.18</b>

## Appendix 3

### Balance Sheet Position at 31<sup>st</sup> December 2023

	2023	2022
	£	£
NET FIXED ASSETS	6,924.31	6,442.23
CURRENT ASSETS		
Debtors	26,090.03	8,290.86
Cash at bank and in hand	117,738.51	130,843.50
	<u>143,828.54</u>	<u>139,134.36</u>
LIABILITIES		
Creditors - amounts falling due in one year	24,509.62	12,620.64
	<u>24,509.62</u>	<u>12,620.64</u>
<b>Total Assets Less Current Liabilities</b>	<b><u>126,243.23</u></b>	<b><u>132,955.95</u></b>
Loans due > 1 year	-	-
<b>Total net assets</b>	<b><u>126,243.23</u></b>	<b><u>132,955.95</u></b>

*The above report is a concise summary of the formal report.  
You can find the full report and budget for the year ahead on the church website or  
by contacting the church office ([office@stmatthews.uk](mailto:office@stmatthews.uk)).*

**Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)**

**Statement of Financial Activities  
For year ending 31<sup>st</sup> December 2023**

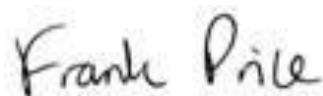
	Note	2023 Unrestricted Funds £	2023 Restricted Funds £	2023 Total Funds £	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £
<b>INCOMING RESOURCES</b>							
Voluntary Income	2(a)	284,917.88	17,296.25	<b>302,214.13</b>	372,080.42	14,271.14	<b>386,351.56</b>
Income from investments (Interest)	2(b)	33.65	-	<b>33.65</b>	3.41	-	<b>3.41</b>
Church activities (Bookstall, etc.)	2(c)	955.89	-	<b>955.89</b>	1,006.19	-	<b>1,006.19</b>
Other Incoming Resources	2(d)	31,894.73	-	<b>31,894.73</b>	27,290.36	-	<b>27,290.36</b>
<b>Total Incoming Resources</b>		<u>317,802.15</u>	<u>17,296.25</u>	<b>335,098.40</b>	<u>400,380.38</u>	<u>14,271.14</u>	<b>414,651.52</b>
<b>RESOURCES EXPENDED</b>							
Mission giving		-	38,468.81	<b>38,468.81</b>	-	26,536.00	<b>26,536.00</b>
Staff and Diocesan costs		226,581.93	-	<b>226,581.93</b>	217,300.20	-	<b>217,300.20</b>
Church running costs & activities		59,934.82	4,850.00	<b>64,784.82</b>	54,061.33	176.05	<b>54,237.38</b>
Other costs	3	11,975.56	-	<b>11,975.56</b>	68,272.76	-	<b>68,272.76</b>
<b>Total Resources Expended</b>		<u>298,492.31</u>	<u>43,318.81</u>	<b>341,811.12</b>	<u>339,634.29</u>	<u>26,712.05</u>	<b>366,346.34</b>
Transfer from/(to) general funds		(15,075.52)	15,075.52	-	(23,361.90)	23,361.90	-
<b>Net Movement in Funds</b>		<u>4,234.32</u>	<u>(10,947.04)</u>	<b>(6,712.72)</b>	<u>37,384.19</u>	<u>10,920.99</u>	<b>48,305.18</b>
<b>Movement between Funds</b>	11						
Balances B/Fwd 1 January		121,550.14	11,405.81	<b>132,955.95</b>	84,165.95	484.82	<b>84,650.77</b>
Balances C/Fwd 31 December		125,784.46	458.77	<b>126,243.23</b>	121,550.14	11,405.81	<b>132,955.95</b>

**Balance sheet**

	Notes	2023 £	2022 £
<b>NET FIXED ASSETS</b>	5	6,924.31	6,442.23
<b>CURRENT ASSETS</b>			
Debtors	6	26,090.03	8,290.86
Cash at bank and in hand	7	<u>117,738.51</u>	<u>130,843.50</u>
		<u>143,828.54</u>	<u>139,134.36</u>
<b>LIABILITIES</b>			
Creditors - amounts falling due in one year	8	24,509.62	12,620.64
Creditors - amounts falling due after one year	9	-	-
		<u>24,509.62</u>	<u>12,620.64</u>
<b>Total Assets Less Current Liabilities</b>		<u>126,243.23</u>	<u>132,955.95</u>
<b>PARISH FUNDS</b>			
Unrestricted		125,784.46	121,550.14
Restricted	12	<u>458.77</u>	<u>11,405.81</u>
		<u>126,243.23</u>	<u>132,955.95</u>

The notes on the following pages 2 to 5 form part of this account

Adopted by the Parochial Church Council on 22nd April 2024 and signed on its behalf by





The Revd Frank Price (PCC Chairman)

Tabitha Appleyard (PCC Treasurer)

**Notes to the financial statements**  
**For the year ending 31<sup>st</sup> December, 2023**

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities SORP (2015) (based on FRS 102). The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The charity is a public benefit charity

A statement of cash flows has not been prepared as the PCC has taken the exemption from preparing the statement as it meets the definition of a small entity in FRS 102 (derived from the Companies Act 2006, section 382).

**Funds**

*Restricted funds* represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund.

*Unrestricted funds* are general funds which can be used for PCC ordinary purposes.

**Incoming resources**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Income for the weekend away is recognised in the year in which it occurs. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

**Resources expended**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan ministry share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. Expenditure for the weekend away is recognised in the year in which it occurs. All other expenditure is generally recognised when it is incurred and is accounted for gross.

**Fixed Assets**

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishing held by the vicar and the church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory, which can be inspected.

Equipment used within the church premises is depreciated on a straight-line basis over four years (sometimes five years for high cost durable assets). Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

2. INCOMING RESOURCES

	2023	2023	2023	2022	2022	2022
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
2 (a) Voluntary Income						
Tax efficient planned giving	181,548.00	12,252.00	193,800.00	190,523.00	11,022.00	201,545.00
Other planned giving	24,773.55	1,710.00	26,483.55	12,801.96	493.64	13,295.60
Collections of loose cash	406.81	259.00	665.81	740.98	-	740.98
All NON-RECURRING giving	-	-	-	85,000.00	-	85,000.00
All tax recovered - Gift Aid	45,494.52	3,075.25	48,569.77	47,831.97	2,755.50	50,587.47
Grants (From Sidgwick Trust and local organisations)	32,695.00	-	32,695.00	35,182.51	-	35,182.51
	<u>284,917.88</u>	<u>17,296.25</u>	<u>302,214.13</u>	<u>372,080.42</u>	<u>14,271.14</u>	<u>386,351.56</u>
2(b) Income from Investments						
Dividends, interest, income	<u>33.65</u>	<u>-</u>	<u>33.65</u>	<u>3.41</u>	<u>-</u>	<u>3.41</u>
2(c) Income from Church Activities						
Parochial Fees retained	102.00	-	102.00	494.00	-	494.00
Bookstall and other activities	853.89	-	853.89	512.19	-	512.19
	<u>955.89</u>	<u>-</u>	<u>955.89</u>	<u>1,006.19</u>	<u>-</u>	<u>1,006.19</u>

**Notes to the financial statements (continued)**  
**For the year ending 31<sup>st</sup> December, 2023**

	2023 Unrestricted Funds	2023 Restricted Funds	2023 Total Funds	2022 Unrestricted Funds	2022 Restricted Funds	2022 Total Funds
	£	£	£	£	£	£
2(d) Other Incoming Resources						
Weekend Away	13,403.15	-	<b>13,403.15</b>	12,883.70	-	<b>12,883.70</b>
Activities income (Meals, Coffee Pot, Youth Group etc)	6,864.16	-	<b>6,864.16</b>	7,856.66	-	<b>7,856.66</b>
Other income	11,627.42	-	<b>11,627.42</b>	6,550.00	-	<b>6,550.00</b>
	<u>31,894.73</u>	<u>-</u>	<u><b>31,894.73</b></u>	<u>27,290.36</u>	<u>-</u>	<u><b>27,290.36</b></u>
<b>Total Incoming resources</b>	<u>317,802.15</u>	<u>17,296.25</u>	<u><b>335,098.40</b></u>	<u>400,380.38</u>	<u>14,271.14</u>	<u><b>414,651.52</b></u>
<b>3. RESOURCES EXPENDED</b>						
3(a) Mission Giving						
Own Missionaries	-	32,252.61	<b>32,252.61</b>	-	25,086.00	<b>25,086.00</b>
Other Giving	0.00	6,216.20	<b>6,216.20</b>	-	1,450.00	<b>1,450.00</b>
	<u>0.00</u>	<u>38,468.81</u>	<u><b>38,468.81</b></u>	<u>-</u>	<u>26,536.00</u>	<u><b>26,536.00</b></u>
3(b) Staff and Diocesan costs						
Ministry Share paid to the diocese	67,264.23	-	<b>67,264.23</b>	62,830.74	-	<b>62,830.74</b>
Payroll costs (Staff except incumbent)	153,840.52	-	<b>153,840.52</b>	146,954.43	-	<b>146,954.43</b>
Staff (including incumbent) expenses and training costs	5,477.18	-	<b>5,477.18</b>	7,515.03	-	<b>7,515.03</b>
	<u>226,581.93</u>	<u>-</u>	<u><b>226,581.93</b></u>	<u>217,300.20</u>	<u>-</u>	<u><b>217,300.20</b></u>
3(c) Church running costs						
Cost of Services	7,740.89	-	<b>7,740.89</b>	7,001.42	-	<b>7,001.42</b>
Cleaning	4,702.34	-	<b>4,702.34</b>	5,338.33	-	<b>5,338.33</b>
Administration	3,789.61	-	<b>3,789.61</b>	3,586.72	-	<b>3,586.72</b>
Maintenance	14,782.67	4,750.00	<b>19,532.67</b>	10,075.73	-	<b>10,075.73</b>
Depreciation	3,715.92	-	<b>3,715.92</b>	3,062.36	-	<b>3,062.36</b>
Publicity	1,451.59	-	<b>1,451.59</b>	1,724.00	-	<b>1,724.00</b>
Activities						
General (Meals, Car park , Men's/women's events etc)	1,758.85	-	<b>1,758.85</b>	2,049.62	-	<b>2,049.62</b>
Holiday Club	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Life Explored	60.67	-	<b>60.67</b>	16.00	-	<b>16.00</b>
Mini Matts	497.39	-	<b>497.39</b>	1,011.90	-	<b>1,011.90</b>
Children's Work	459.76	-	<b>459.76</b>	647.88	-	<b>647.88</b>
Youth Group	2,529.85	-	<b>2,529.85</b>	2,177.94	126.05	<b>2,303.99</b>
Sixth form and students	3,165.64	100.00	<b>3,265.64</b>	1,967.17	-	<b>1,967.17</b>
Jaffa	557.88	-	<b>557.88</b>	206.53	-	<b>206.53</b>
Coffee Pot	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Other Outreach Activities	99.58	-	<b>99.58</b>	274.54	-	<b>274.54</b>
Gifts and help for Church Members	107.80	-	<b>107.80</b>	399.89	50.00	<b>449.89</b>
Weekend Away	14,514.38	-	<b>14,514.38</b>	14,521.30	-	<b>14,521.30</b>
	<u>59,934.82</u>	<u>4,850.00</u>	<u><b>64,784.82</b></u>	<u>54,061.33</u>	<u>176.05</u>	<u><b>54,237.38</b></u>
3(e) Other costs						
Church Utility Bills	9,386.41	-	<b>9,386.41</b>	9,086.52	-	<b>9,086.52</b>
Cost of Trading - Bookstall	1,216.34	-	<b>1,216.34</b>	858.61	-	<b>858.61</b>
Church Insurance Premium	1,372.81	-	<b>1,372.81</b>	1,550.83	-	<b>1,550.83</b>
Loan interest	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Contribution to Sidgwick loan repayment	-	-	<b>0.00</b>	25,442.40	-	<b>25,442.40</b>
New Building Work/Major repairs	-	-	<b>0.00</b>	31,334.40	-	<b>31,334.40</b>
	<u>11,975.56</u>	<u>-</u>	<u><b>11,975.56</b></u>	<u>68,272.76</u>	<u>-</u>	<u><b>68,272.76</b></u>
<b>Total outgoing resources</b>	<u>298,492.31</u>	<u>43,318.81</u>	<u><b>341,811.12</b></u>	<u>339,634.29</u>	<u>26,712.05</u>	<u><b>366,346.34</b></u>

**Notes to the financial statements (continued)**  
**For the year ending 31<sup>st</sup> December, 2023**

4. PAYROLL COSTS

The number of employees employed during the year	<b>2023</b>	2022
Full time staff	<b>4</b>	4
Part time staff	<b>1</b>	0

TOTAL FUNDS

The breakdown of payroll costs is as follows:	<b>2023</b>	2022
Salaries and Honoraria	<b>140,454.92</b>	133,522.37
Social Security Costs	<b>4,807.20</b>	5,009.18
Pension Costs	<b>8,578.40</b>	8,422.88
	<b>153,840.52</b>	146,954.43

5. FIXED ASSETS

	Church Equipment
Tangible	
Actual/Deemed Cost	
At 1st January 2023	15,545.94
Additions at cost	4,198.00
Disposals	-
At 31st December 2023	<u>19,743.94</u>
Depreciation	
At 1st January 2023	9,103.71
Charge for the year	3,715.92
Disposals	-
At 31st December 2023	<u>12,819.63</u>
Net fixed assets at 31st December 2023	<u>6,924.31</u>

	2023 Unrestricted Funds £	2023 Restricted Funds £	<b>2023 Total Funds £</b>	2022 Unrestricted Funds £	2022 Restricted Funds £	<b>2022 Total Funds £</b>
6. DEBTORS						
Tax Recoverable	8,418.68	455.95	<b>8,874.63</b>	3,759.47	20.50	<b>3,779.97</b>
Next year w/e away	15,470.40	-	<b>15,470.40</b>	2,400.00	-	<b>2,400.00</b>
Deposits	1,125.00	-	<b>1,125.00</b>	1,125.00	-	<b>1,125.00</b>
Other Debtors	620.00	-	<b>620.00</b>	985.89	-	<b>985.89</b>
	<u>25,634.08</u>	<u>455.95</u>	<b>26,090.03</b>	<u>8,270.36</u>	<u>20.50</u>	<b>8,290.86</b>

7. CASH AT BANK AND IN HAND

Co-operative Bank Current Account	113,855.92	2.82	<b>113,858.74</b>	115,088.92	11,385.31	<b>126,474.23</b>
Soldo	273.47	-	<b>273.47</b>	796.62	-	<b>796.62</b>
Standard Life Bank Treasurers Account	1,753.85	-	<b>1,753.85</b>	1,737.30	-	<b>1,737.30</b>
Standard Life Bank Treasurers Sub Account	1,812.45	-	<b>1,812.45</b>	1,795.35	-	<b>1,795.35</b>
Petty Cash	40.00	-	<b>40.00</b>	40.00	-	<b>40.00</b>
	<u>117,735.69</u>	<u>2.82</u>	<b>117,738.51</b>	<u>119,458.19</u>	<u>11,385.31</u>	<b>130,843.50</b>

8. CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR

Ely Diocese	-	-	-	-	-	-
Missionary Giving	-	-	-	-	-	-
Staff and other expenses	2,101.49	-	<b>2,101.49</b>	1,923.09	-	<b>1,923.09</b>
Payroll Liabilities	-	-	-	-	-	-
Deferred income (Next year w/e away, Mission spend)	10,540.00	-	<b>10,540.00</b>	10,660.19	-	<b>10,660.19</b>
Other Creditors	11,868.13	-	<b>11,868.13</b>	37.36	-	<b>37.36</b>
Deposits for hall hire	-	-	-	-	-	-
	<u>24,509.62</u>	<u>-</u>	<b>24,509.62</b>	<u>12,620.64</u>	<u>-</u>	<b>12,620.64</b>

9. CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR

Loans	-	-	-	-	-	-
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**Notes to the financial statements (continued)**  
**For the year ending 31<sup>st</sup> December, 2023**

10. RELATED PARTY TRANSACTIONS

The Incumbent and staff who are PCC members were paid for items relating to their work as set out in the expenses policy. The incumbent is remunerated by the diocese and other staff members are remunerated as disclosed in note 4.

A grant of £29,645 (2022: £23,365) was received from the Trust of Mrs E M Sidgwick which is deemed to be a related party due to common control. At 31 December 2023 included in debtors is £NIL (2022: £11.89) due from the Trust of Mrs E M Sidgwick.

Included in debtors at 31 December 2023 is £NIL (2022: £262.70) due from St Matthews Parish Rooms in relation to expenditure incurred on behalf of St Matthews Parish Rooms. Included in creditors at 31 December 2023 is £863.72 (2022: £NIL). St Matthews Parish Rooms is deemed to be a related party due to common control.

Included in creditors at 31 December 2023 is £30.04 (2022: £269.66) due to the Trust of Mrs E M Sidgwick

Donations from trustees and persons closely connected with them for the year ending 31 December 2023 were £74,897 (2022: £169,533). This includes amounts to both the restricted and non-restricted funds and excludes Gift Aid recovered.

11. FUNDS

The restricted funds comprise the following:

**Jamie Fiddes** – donated funds to assist young people financially for Christian activities

**Building** – Funds donated specifically for use for church maintenance.

**Mission** – Funds set aside for world-wide mission. Any donations for specific mission partners are passed on during the year. The PCC aims to give at least 10% of all voluntary income to world-wide mission. Donations from the Mission Fund were to the church mission partners.

Fund Movements	Jamie Fiddes	Building	Mission	Unrestricted	Total
Balance at 1 January 2023	433.77	-	10,972.04	121,550.14	<b>132,955.95</b>
Incoming Resources	125.00	4,750.00	12,421.25	317,802.15	<b>335,098.40</b>
Transfer from/(to) general funds	-	-	15,075.52	(15,075.52)	-
Resources Expended	<u>(100.00)</u>	<u>(4,750.00)</u>	<u>(38,468.81)</u>	<u>(298,492.31)</u>	<b><u>(341,811.12)</u></b>
Balance at 31 December 2023	<u>458.77</u>	-	-	<u>125,784.46</u>	<b><u>126,243.23</u></b>

12. ANALYSIS OF NET ASSETS by fund

	Unrestricted Funds	Restricted Funds	Total 2023
Fixed Assets	6,924.31	-	<b>6,924.31</b>
Current Assets	143,369.77	458.77	<b>143,828.54</b>
Liabilities	<u>(24,509.62)</u>	-	<b><u>(24,509.62)</u></b>
	<u>125,784.46</u>	<u>458.77</u>	<b><u>126,243.23</u></b>

13. RESERVES POLICY

The minimum cash reserve is now 3 months of non-discretionary spending. This reflects the standard notice period for staff. The upper limit adds “expected” regular expenditure such as regular payments to mission partners and the diocese. The range at the end of 2022 was £50,000 to £72,000 and in 2023 is £56,000 to £79,000. The receipt of a large gift in 2022 and our decision to use it to fund junior trainee roles over several years has taken the reserve above the level set in the policy

**Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge  
(Charity number 1129835)**

I report to the trustees on my examination of the accounts of The Sidgwick Trust for the year ending 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*P. Denner*

PAUL DENNER

Date: 17/09/24

## Appendix 4

### Minutes of the Annual Meeting Saturday, 13<sup>th</sup> May, 2023 (12noon)

Frank shared from Matthew 9:38. Claire Mason prayed for the meeting.

1. Apologies were received from 22 members (list attached in archive). 48 people attended. The meeting was happy for last year's minutes to be signed as an accurate record.
2. Election of Churchwardens, deanery synod reps, PCC members & independent examiner:
  - i. *Church wardens:* Jon Davies was proposed by Michael Dixon and seconded by Helen Wilson. David Binns was proposed by Bartow Wylie and seconded by Hugh Cornes. They were duly elected, uncontested.
  - ii. *Deanery synod:* Claire Mason and Nic Lawrence were thanked at the end of their six year term. Jon Davies was proposed by Hugh Cornes and seconded by Claire Mason; Louise Robinson was proposed by Helen Wilson and seconded by Claire Mason. They were duly elected, uncontested, to serve until May 2029.
  - iii. *PCC:* Jooch Lloyd, Andrew Perrett and Justine Fieth were thanked at the end of their three year term. Louise Robinson was proposed by Jooch Lloyd and seconded by Laura Irvine; George Okal was proposed by Tessa Davies and seconded by David Binns; Claire Mason was proposed by Jon Davies and seconded by Helen Wilson. They were duly elected, uncontested, to serve until May 2026.
  - iv. *Independent examiner for 2023 accounts:* Tabs Appleyard proposed and Chris Knowles seconded that Paul Denner be appointed as independent examiner for the 2023 accounts. Agreed with no one against. Tom Simpson prayed for them.
3. Treasurer's report

Tabs Appleyard presented information covering items for prayer and praise, mission giving, staff costs. Tabs thanked Myles Greensmith, Steve Giles and Helen Wilson for their input. Frank thanked Tabs. Questions were taken and answered. David Binns led prayer in thanks for the finance team and God's provision.
4. Minister's report:

This has been our first year of a full programme since the Covid pandemic began. It has been an encouraging time of building one another up in our faith, recovering a healthy sense of church family, and seeing new members and new believers join us. Many who come on Sundays are newer to the Christian faith or not as involved or established. There is plenty to be done to disciple and equip the whole church family to serve at church and reach out to others. For example, we'd like to encourage more church members into Bible groups, 1-to-1 Bible reading partnerships or prayer triplets, and Bible ministry roles at church. We are fairly representative of the wider community, but we want to see more female students and preschool families join us and encourage more from diverse backgrounds into key roles. Our prayer is that, God-willing, in three more years, we might have grown enough to send a team with a preacher to plant or revitalise another church.

'Ask the Lord of the harvest, therefore, to send out workers into his harvest field' (Matthew 9:38)
5. Reports on church activities:
  - i. Franklin Evans proposed and Andrew Perrett seconded that we receive the annual report of St Matthew's Church PCC, including the financial statements for 2022, which will be examined independently and have been circulated in advance, passed with no one against. Frank encouraged members to raise any specific concerns with those responsible as in Appendix 5 of the report. Questions and comments were noted to be passed on to the appropriate people.
  - ii. A time of thanks and prayer took place.

The meeting ended at 1.10pm

## Appendix 5

### Extracts from minutes of the Parochial Church Council (PCC), 22<sup>nd</sup> May & 20<sup>th</sup> November, 2023

#### The PCC would like to take steps to ensure that:

##### Ministry

1. we continue to welcome and offer good pastoral care for LGBT people;
2. we minimise pressure on our ministry team to bless same-sex marriages;

##### Protest

3. Bishops & synod see the gravity of the potential consequences before they go ahead;

##### Giving

4. church members are only asked to finance ministry they can support, and resources that were given in the past (church buildings, investments) continue to be used as intended;

##### Oversight

5. our clergy remain accountable to Bishops who still expect the same ethical standards;
6. believers are confirmed by Bishops who still expect the same discipleship standards;

##### Future

7. future clergy & wardens are not required to commit to 'walking together', or 'mutual flourishing' or allegiance to a Bishop who blesses or enters same-sex marriage;
8. we can still seek invitations to plant or graft into a non-evangelical CofE parish;

##### Partnership

9. we are not seen to 'walk together' with those we feel are walking away from Christ;
10. we remain in spiritual partnership with the majority of Anglicans worldwide.

#### These steps include:

- a. Carrying out an audit of how welcoming we are to LGBT people ([www.livingout.org](http://www.livingout.org)).
- b. Writing and meeting with Bishops, synod reps & diocesan officers to seek a way forward.
- c. Having seen the national CEEC basis of faith and international GAFCON basis of faith, the PCC agreed to become paying members of the CEEC and GAFCON.
- d. PCC resolution that our ministry team may not bless or enter same-sex marriage and that we continue to affirm biblical expectations of sexual behaviour unchanged: namely, celibacy or sexual union between one man and one woman in the context of marriage.
- e. Limit those whom we invite to preach at Sunday services, confirmations, lead funerals, weddings, prayer meetings to those who are in agreement with the CEEC basis of faith or similar.
- f. Clergy & reps advised to provisionally withdraw from deanery & diocesan communion & corporate worship from those in leadership (clergy and bishops) who we feel are walking away from Christ, until the outcome is clear and final. We want to continue to maintain good relationships and keep conversations open within the deanery & diocese.
- g. Distance ourselves from current CofE leadership/direction & express solidarity with evangelical Anglicans on our website & at welcome lunches.
- h. Ensure our financial contributions to the CofE don't exceed the costs we incur (which include clergy pay, council tax, water, pension, tax and national insurance, housing maintenance for the vicarage, safeguarding, and any other diocesan costs that we draw on directly).
- i. Ask our mission committee to consider supporting at least one evangelical Anglican ministry.
- j. Request an evangelical Bishop to licence any future clergy & handle clergy reviews.
- k. The PCC agreed to resume ministry share payments including arrears using the Church of England Evangelical Council's 'Ephesian fund' to forward to our diocese an estimate of all our essential costs (for example clergy pay, pensions, tax, national insurance, housing, maintenance, council tax, water, safeguarding). The pcc will keep this under review over the next few years while same-sex blessings are under discussion at general synod.

Agreed with no one against.

## Appendix 6

### Members of committees

#### **Parochial Church Council (PCC) from May 2023 to May 2024**

*church policy & direction, overall legal & financial responsibility, trustees of Sidgwick Trust*

Tabs Appleyard – until 5/2024

Peter Ashworth – co-opted until 5/2024

Paula Ayliffe – secretary, until 5/2025

David Binns – warden, ex officio

Jon Davies – warden, deanery synod, ex officio

Laura Irvine – until 5/2025

David Joy – until 5/2024

Chris Knowles – diocesan synod, ex officio

Claire Mason – until 5/2026

George Okal – until 5/2026

Frank Price – vicar, ex officio chair

Louise Robinson – until 5/2026, deanery synod

Tom Simpson – associate vicar, ex officio

Caroline Sivasundaram – until 5/2025

#### **Standing (PCC subcommittee)**

*staff appointments, vicar accountability & advice*

Paula Ayliffe

David Binns

Jon Davies

Claire Mason

Frank Price

Tom Simpson

#### **Mission (PCC subcommittee)**

*deciding which external causes to finance, pray for & promote*

Zoe Binns – chair

Ann Fiddes – secretary

Frank Price

Rhyan Probert

Bartow Wylie

#### **Finance (PCC subcommittee)**

*budget, staff pay, ministry share, accounts*

Peter Ashworth

Jon Davies

Frank Price

#### **Buildings (PCC subcommittee)**

*maintenance & development projects*

Martin Carter – buildings manager

Franklin Evans – chair

Jacob Giles

David Joy

Frank Price

#### **Staff**

*programme, hall & church use, volunteer roles, safety*

Hugh Cornes – youth, students

Claire Mason – children, women

Frank Price – vicar

Tom Simpson – associate vicar

Henry Wilkes – ministry trainee

Helen Wilson – administrator

#### **Services**

*reviewing & planning service outlines & music*

Martin Carter – band and tech rotas

Claire Mason

Frank Price – chair

Tom Simpson

Helen Wilson – admin, music

#### **Publicity**

*website, social media, printed publicity*

Hugh Cornes

Henry Wilkes

Helen Wilson

#### **St Matthew's Parish Rooms**

*Trustees of the registered charity for the church halls, setting hire policy and fees.*

Paula Ayliffe – appointed

David Binns – warden, ex officio

Jon Davies – warden, ex officio

Claire Mason – appointed

Nick Moir – rural dean, ex officio

Frank Price – vicar, ex officio

Tom Simpson – appointed

David Todd – patron (Christ Church, Cambridge), ex officio

This report was approved by the PCC on 22<sup>nd</sup> March, 2024, and signed on their behalf by Frank Price (chair of PCC).

Frank Price

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# Accounts

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# Annual Report May 2023



Church Office, St Matthew's Church, St Matthew's Street, Cambridge, CB1 2LT  
office@stmatthews.uk  
www.stmatthews.uk  
01223 363545  
registered charity 112983

# stmatthew's church

## How is it going?

This has been our first year of a full programme since the Covid pandemic began. It has been an encouraging time of building one another up in our faith, recovering a healthy sense of church family, and seeing new members and new believers join us.

Many who come on Sundays are newer to the Christian faith or not as involved or established. There is plenty to be done to disciple and equip the whole church family to serve at church and reach out to others. For example, we'd like to encourage more church members into Bible groups, 1-to-1 Bible reading partnerships or prayer triplets, and Bible ministry roles at church.

We are fairly representative of the wider community, but we want to see more female students and preschool families join us and encourage more from diverse backgrounds into key roles.

Our prayer is that, God-willing, in three more years, we might have grown enough to send a team with a preacher to plant or revitalise another church.

'Ask the Lord of the harvest, therefore, to send out workers into his harvest field.' (Matthew 9:38)

## How can you help?

**Pray** Prayer is powerful and effective. There's no substitute for a whole church family sharing and praying together. If you are able, please prioritise that on the first Tuesday of each month.

**Speak** God can use us even when we feel weak and inadequate. We are all different, but we can all play a part in befriending, inviting, and welcoming those we don't yet know, while speaking about Jesus.

**Give** Each year, we ask everyone to review our giving towards the costs of the ministry we receive here, as well as our mission partners elsewhere. Like most organisations, our costs have increased this year and we will need more income to carry on as we are.

**Serve** We believe every member of church has something different to offer. The more who play an active part in Bible groups and teams, the sooner we can start or revitalise another church.

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## Activities

This is the report of the PCC to church members, reviewing all our activities in turn, so we can thank God for all that has been achieved so far and so we can pray and plan for areas where more work is needed.

### Attendance

Average attendance at the 10.30am service was 85 adults and 36 children in person. In addition it was watched at home in full on approximately 11 devices. At 5pm, it was 41 adults and one child in person, watched on four devices.

In April 2022 there were 129 members on our electoral roll. Two were added and one removed so that on its publication on 27<sup>th</sup> April 2023 there were 130. Our diocesan returns for 2022 recorded that 42 adults & children began attending and 19 left Cambridge, moved church or stopped attending. During 2022, nine people confirmed their faith publicly for the first time including two adults who were baptised. We publicly welcomed and baptised two babies. We conducted the wedding of Rob & Helen at St Matthew's; James & Rachel and Hugh & Francie were married elsewhere. We held Myles' funeral at St Matthew's.

We delivered our Christmas programme to 2,000 homes in the local area. On average we receive 32,000 visits to our home webpage per month. We regularly email prayer news to approximately 150 people and send occasional email publicity to approximately 370 people.

*Helen Wilson (Administrator)*

### Bible groups for adults

These groups have been meeting mostly in person over the past year, with just a few individuals joining online. Some groups have had new people join, especially the group for those in their 20s and 30s. This group meets in a home and shares a meal together each week. Other groups are now smaller in number, due to people moving away from St Matthew's, not returning after Covid, or ill health.

We want our groups to be welcoming to new members and we have been thinking about how to do that better in the year ahead. Over the last few years, some of those who joined us more recently have tried a group but not always settled or stayed.

There have been changes to some groups and so there will now be five Tuesday evening groups, two Wednesday evening groups, two Thursday daytime groups for women (which includes a crèche) plus Wednesday morning Coffee Pot.

Once a term, there are separate events for men and women. These seek to teach and apply the Bible in a way that is more specific to them and also to enable them to meet people from other groups over a meal, walk or afternoon tea.

*Claire Mason (Children's & Women's Worker)*

### Buildings

The major project completed in 2022 was the external redecoration of the church and halls. A new drain and gully in the courtyard was installed to eradicate the damp issue in the crèche. We completed the installation of diffusers in the church lights to reduce the glare, and also installed new LED up and down lighters in the church. We replaced the gazebo canopy following storm damage and during the year annual maintenance was carried out on the boiler, gas and electrical appliances and the glass doors. There were also a few electrical and plumbing issues which necessitated repairs.

30 St Matthew's Street continued to be rented out to students and there were a few minor repairs carried out over the year, as there were at No. 36.

In 2023, we plan to replace the lights in the large church hall with new energy efficient LED lights. We also plan to replace the flooring and redecorate the toilets and passageways. We plan to install additional drainage in the courtyard to prevent the deep puddle that forms during heavy rain.

The students at No. 30 are leaving in the middle of August and CPL are marketing the property for a new let commencing in September. There is a condensation problem in the roof spaces of 30 & 36 St Matthews Street and we plan to address this during the two week period when No. 30 is empty.

Finally, we are looking at ways to reduce our carbon footprint including the possibility of installing solar panels in the future.

*Martin Carter (Buildings Manager)*

## **Children & families**

Every Sunday at 10.30am we have three groups for children from 3-11 years. Each group is led by a small team of leaders, who prepare sessions, get to know the children and pray for them. Over the past year the children have been learning from different books of the Bible including Judges, Isaiah, Mark and Acts. We also provide a crèche for children aged 0-2.

JAFFA continues to meet on Thursday evenings for children in school years 3-6 for Bible teaching, crafts, games and activities. Some of the children are from church families and others are friends invited along. Special events in the Autumn and Spring term give the opportunity for children to bring along friends. Parent's coffee pot meets alongside JAFFA.

Claire Mason continues to have an opportunity each year to talk to Year 1 children at St Matthew's School about Christmas and Easter and for them to visit the church building in the summer as part of their RE curriculum.

*Claire Mason (Children's & Women's Worker)*

## **Church planting or revitalisation**

St Matthew's has committed to the 5-year goal that we would "send a congregation and preacher to reach the unreached". We have just reached the end of the 2nd year of this work.

This last year has focused on two main areas. Firstly, we have focused on growing the church again following the pandemic. We have nearly returned to pre-pandemic levels and seek to grow further, which will help resource our aim. Secondly, whilst we continue to grow, Tom Simpson is spending time exploring opportunities for partnership. This is both building support with like-minded churches in Cambridge and also exploring openings and opportunities around the city of Cambridge and beyond.

*Tom Simpson (Associate Vicar)*

## **Evangelism**

Church members get to know non-Christians in various ways, such as through work, hobbies, schools, volunteering, sports, street groups, or dog-walking. Those friends are often introduced to the church community and hear a taster about the gospel or a personal testimony at events like the games night, carol services, Mini Matts, Slice of Life for over 50s, parents' coffee pot, international fellowship, student group, small group social events or families' events. These events have all grown over the last year.

Guests can watch online before visiting on Sundays to get an idea of what to expect. At least three times during the year at 10.30am and 5pm we have a guest service which either answers a common objection to Christianity or gives an outline of the gospel and an opportunity to become a Christian. Carol services were better attended in 2022 than in 2021, although there were not quite as many as before the pandemic. New people come most Sundays and usually say they feel warmly welcomed.

The Life Explored course sets out the Christian faith more fully, including how to become a Christian, and gives more opportunity for questions. It was run three times in 2022 alternating between Luke's gospel with Tom Simpson and Mark's gospel with Frank Price. Some professed faith and shared their story in church, most others are still exploring Christianity.

*Frank Price (Vicar)*

## **Families with younger children**

Over the last year, we have seen significant growth in our outreach to families with younger children. Mini Matts (our baby and toddler group) has grown from an average of 34 adults and children in spring term 2022 to 62 in spring term 2023. We are delighted to see some of these parents starting to try church on a Sunday and continue to work at encouraging more to do so. The families' events have also seen an increase in attendance (now averaging around 65 adults and children), and it has been great to continue contact with families that are no longer attending Mini Matts.

In our efforts to build on this work, we are also running a daytime Hope Explored evangelistic course during the summer term for parents who are free during the day.

*Tom Simpson (Associate Vicar)*

## **Finance**

As in previous years, staffing represents most of the PCC's expenditure and is higher than the previous year due to an additional cost of living payment made to all staff.

The Sidgwick Trust owns two houses next to the church building and is under the control of the PCC. It made a net grant of £23,365 from rental income, which goes towards funding pastoral, non-clergy church staff. One other grant totalling £4,000 was received to help fund the youth worker role. As expected with a large building of this age, there has been necessary maintenance work, which cost £10,075. There was also a large, planned project repainting surfaces on the outside of the buildings which cost £24,350.

The PCC received a substantial one-off gift. Some of this has been used to repay loans from church members (for renovating the Sidgwick Trust houses so we could have an associate vicar). We plan to spend this gradually over several years to fund junior roles and have employed a ministry trainee. This means that our reserves will be above the usual level in our policy and we will operate at a deficit for several years.

This year more than most, because of higher inflation, we are praying for an increase in our income to sustain our present levels of activity. We are so grateful for the way that God has continued to provide through the generous giving of members of the congregation. We also give thanks for the life of Myles Greensmith who gave his time to help us with finance administration until shortly before his death earlier this year.

*Tabs Appleyard (Treasurer)*

## Mission partners

Mission Committee exists to encourage and equip the church family to support St Matthew's mission partners. This is mainly through small groups being attached to specific mission partners, enabling them to build closer relationships and so serve and support their mission partner more effectively.

Maxime and Demelza are in France, working to plant a church in Bordeaux. Tim and Shireen reach out to the large ethnic minority population in Leicester using their wide experience working on the Asia/Europe borders. Hiromi is just beginning a new ministry to Japanese people in Oxford, especially discipling and supporting new believers returning to Japan. Andy and Amy lead a church revitalisation project in Doncaster.

We also have mission partners returned from East Asia, but still engaging in some mission work and we are glad to benefit from their experience.

Our annual Mission Sunday focuses on our Mission partners and seeks to encourage the whole church family to support and serve them better in prayer, financial support and in practical ways. This year Mission Sunday focused on the work of Maxime and Demelza.

Our annual Lent Lunch gave members of our church family opportunities to share mission cause that they are enthusiastic about, in order to broaden our knowledge of mission work around the world.

*Ann Fiddes (Secretary, Mission committee)*



**Tim & Shireen**



**Hiromi**



**Andy, Amy, Zoë, Samuel & James**



**Maxime & Demelza, Joshua, Noah, Charlotte & Luca**

## **Prayer meetings**

Meeting together to pray as a church family is our first priority as it expresses our dependence on God for all that we do as a church. In May 2022, we returned to meeting in person in the church with an option for others to join on Zoom. Most months, there are 40-50 people in the church with another 10-15 on Zoom.

Throughout the year, we have prayed for a wide range of areas of church life including Bible study groups, Life Explored, Sunday children's groups, preschool families and Slice of Life. Each month, we have also prayed for people and issues beyond St Matthew's including student ministry at ARU, Ukraine, the cost of living crisis, Passion for Life and the persecuted Church. Mission partners are prayed for regularly and some have been able to join our prayer meetings on Zoom to give us an update.

Prayer news is regularly updated on the church website and also on the PrayerMate app so that members of the church family can continue to pray throughout the month.

*Claire Mason (Children's & Women's worker)*

## **Safeguarding**

We want to be a church family that reflects God's character of showing mercy and compassion to the weak and vulnerable, and opposing injustice. This will show in how we relate to one another and care for each other, especially those who might be more vulnerable to harm, whether they are children, young people or adults.

Claire Mason is the Parish Safeguarding Officer whose role is to help ensure that church is a safe place for everyone. She does this with the support and training of safeguarding professionals in the Diocese of Ely. She is the person to contact if you have any concerns about the welfare of someone in the church, the care that we provide or if something at church isn't right. Contact details can be found under 'Safeguarding' on our church website.

Safeguarding policies are approved by the PCC and safeguarding is a regular item on the PCC agenda. This year we have been reviewing how individuals are appointed to roles in church to ensure that we are following updated Safer Recruitment and People Management guidance. This includes updating role descriptions and providing ongoing support to individuals. Safeguarding training is mandatory for all those who work with children, young people and vulnerable adults and also for members of the PCC. Most have now completed the appropriate safeguarding training.

*Claire Mason (Children's & Women's worker)*

## **Students & youth**

The youth group works through the same Bible content as the Sunday sermons in an age-appropriate way, with extra topical talks and termly evangelistic events. The students cover a mix of topical and thematic content with a focus on group discussion, which works well alongside listening to the 5pm sermons. Both groups enjoyed a weekend away, and friendships are growing, although we'd love the students to hang out more with each other outside of formal group times.

Sadly, some ARU students we connected with last year are no longer in Cambridge or have stopped coming to church. However, we have also welcomed three or four new students. Hugh has loved reading the Bible 1-to-1 with lots of the boys. It was really encouraging to have a few of them get confirmed in January. We have far more boys than girls at the moment, and we pray this will change. We're hoping that some more women from church could give time to invest in female students. Hugh attends iCafe, a weekly event at ARU that allows him to meet international students and invite them to church.

Youth numbers have remained similar: 10–12 on Thursdays and 8–10 on Sundays. More year 6s have made the move up to youth group and settled this year, perhaps because of the Thursday night group now beginning at the same time as JAFFA.

*Hugh Cornes (Youth & Student worker)*

## **Sundays & preaching**

We have preached from about three quarters of the Bible since 2008, working through Bible books with occasional breaks to look at a theme. Our aim is to preach the ‘whole will of God’ (Acts 20:27), handing the microphone to the Holy Spirit, letting the Bible determine what we hear, rather than our selective bias. We vary the style between accessible, simple introductions for beginners, and teaching to stretch and equip established believers. Our preachers meet to pray, work on preaching and give each other feedback.

Most Christians are in the habit of Sunday-morning church by default, but we want to encourage more support for meeting at 5pm, which is especially helpful for those who are often away at weekends, or want to come twice, or are at a stage of life where 5pm is a better time, or who prefer a smaller gathering. We also encourage older teens and students to come at 5pm so that we have enough to form a group afterwards.

We livestream services and continue to offer a socially-distanced, well-ventilated area at the back where face coverings are expected. This seems the right time to return to a common cup at the Lord’s supper to better reflect the Biblical imagery and Church of England approach, reminding us that we come together as members of one body, rather than meeting God individually (1 Corinthians 10:16-17, 21, 11:20-21, 33).

*Frank Price (Vicar)*

## **Wider church**

St Matthew’s took every opportunity to participate and vote in the ‘Living in Love and Faith’ discussions about sexuality. In February, a narrow majority of the national leadership of the Church of England decided to commend optional prayers to bless same-sex couples in church after a civil marriage. They also decided to review whether clergy can enter same-sex marriages. These proposals are not yet finalised or implemented.

We warmly welcome LGBT people and if that is you, we want you to feel able to be as open as you want to be, without fear of being judged or treated any differently from others. We receive good feedback from LGBT people who feel respected and find us supportive. Even so, we are deeply concerned with the Church of England proposals for three reasons.

1. The proposals are not as loving as they intend to be. They undermine the efforts of many LGBT Christians to remain celibate because they believe that following Jesus in a costly way offers a better and more fulfilling way to live.
2. This forms part of a bigger trend towards an alternative gospel which removes the call to repentance and replaces it with the affirmation of human desires. It offers approval in place of forgiveness. It puts the eternal salvation of others at risk.
3. Those who argue for these proposals value the Bible highly but are usually clear that they do not see it as their final authority. They argue that Christians today can progress beyond the beliefs of those who wrote the Bible, which puts all Christian belief at risk.

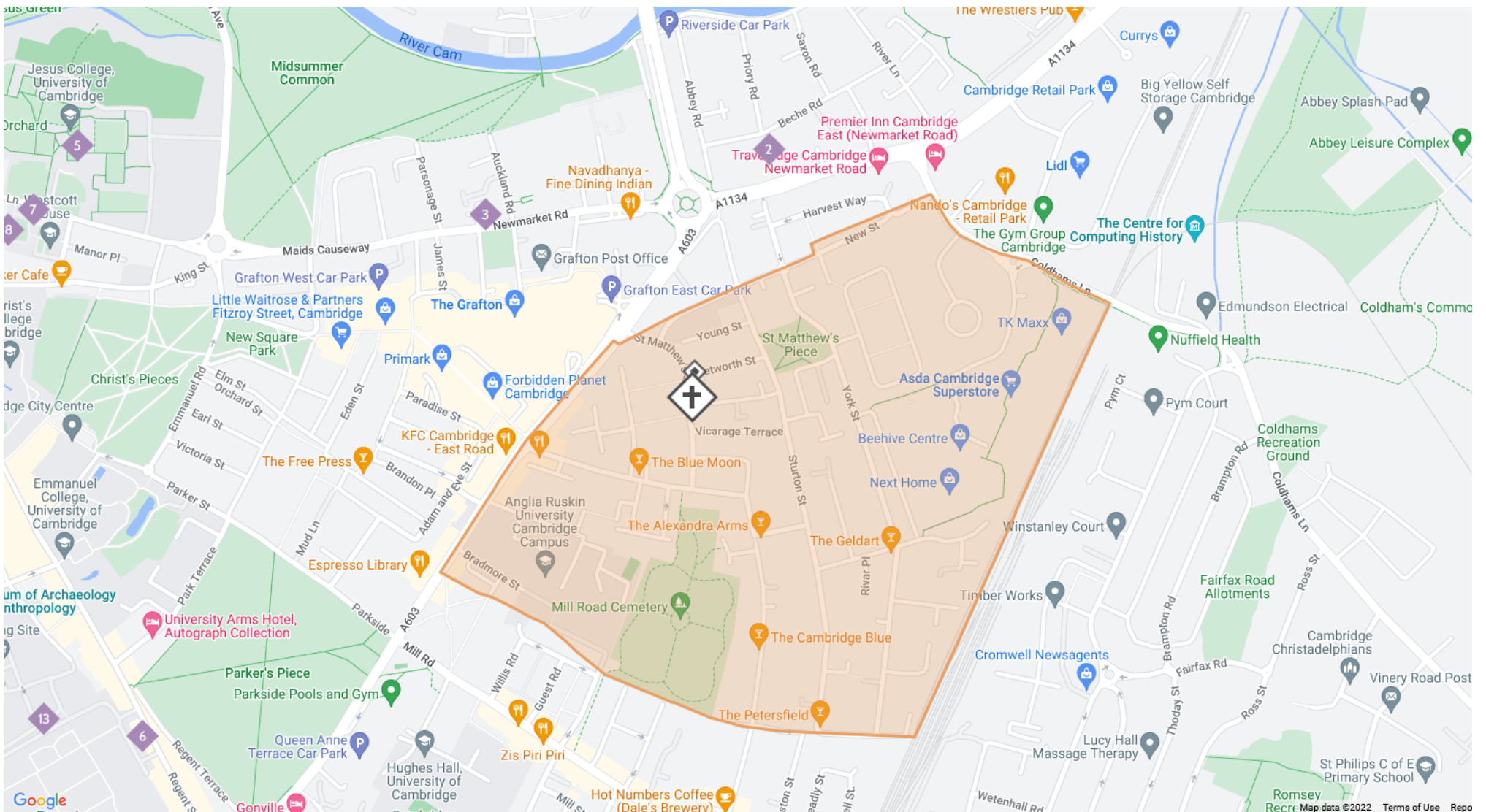
St Matthew’s is part of a broad coalition of churches locally, nationally and internationally, representing the majority of global Anglicans, loyal to the historic statements of faith. Together we are distancing ourselves from the current Church of England leadership and direction, though we do not believe it is right to hand over church buildings, congregations or ministry opportunities to those who do not share our convictions. We have paused financial contributions and temporarily withdrawn from corporate worship while making concerns known to Bishops and elected representatives. The PCC are discussing our longer-term approach.

*Frank Price (Vicar)*

## Church Overview

### Objectives

St Matthew's Church was opened over 150 years ago with the words: **'we preach Christ crucified'** (1 Corinthians 1:23) and that is still our primary aim today. Church members invite our **networks** of personal contacts and our **neighbourhood** (the local area, the parish) to **come and hear** why that good news is so important or to **come and help** us share that. When 'we preach Christ crucified', we make disciples who want to obey everything Christ commanded (Matthew 28:19-20). That will include loving our neighbours and serving the wider community in a range of ways that benefit the public.



St Matthew's Church parish & surrounding area

### Membership & governance

We're a warm church family of all ages and nationalities. We welcome visitors of all faiths or none. We welcome any who want to join to receive communion with us, if they are baptised and can affirm the baptism vows: "I repent of the sins that separate us from God and neighbour, I turn to Christ as Saviour and I submit to Christ as Lord". St Matthew's parish is in Ely Diocese in the Church of England, but we belong to Christ first, so we welcome members from other church backgrounds.

Church members appoint the 'St Matthew's Parochial Church Council' (PCC) at an annual meeting, following the 'Church Representation Rules 2020'. PCC members are trustees for the church, a registered charity, and also for the 'Sidgwick Trust' which manages the properties next door. The 'St Matthew's Parish Rooms' trust manages the church halls. The PCC governs general direction and policies. Day-to-day management is delegated to staff and other teams. (See appendix 5 so you know who to contact.)

## Appendix 2

### St Matthew's PCC Summary Accounts For the year ending 31<sup>st</sup> December 2022

INCOME AND EXPENDITURE	Unrestricted Funds £	Restricted Funds £	Total <b>2022</b> £	2021 £
<b>INCOMING RESOURCES</b>				
Regular giving	203,324.96	11,515.64	<b>214,840.60</b>	194,006.00
One-off giving (incl. grants)	120,923.49	-	<b>120,923.49</b>	28,109.90
Recovered tax	47,831.97	2,755.50	<b>50,587.47</b>	47,105.93
<b>Total voluntary income</b>	<b>372,080.42</b>	<b>14,271.14</b>	<b>386,351.56</b>	269,221.83
Income from investments (Interest)	3.41	-	<b>3.41</b>	0.32
Church activities (Bookstall, etc.)	1,006.19	-	<b>1,006.19</b>	610.57
Other Incoming Resources	27,290.36	-	<b>27,290.36</b>	13,911.13
<b>Total Incoming Resources</b>	<b>400,380.38</b>	<b>14,271.14</b>	<b>414,651.52</b>	283,743.85
<b>RESOURCES EXPENDED</b>				
Mission giving	-	26,536.00	<b>26,536.00</b>	27,203.15
Staff and Diocesan costs	217,300.20	-	<b>217,300.20</b>	203,693.16
Church running costs & activities	54,061.33	176.05	<b>54,237.38</b>	31,249.85
Other costs	68,272.76	-	<b>68,272.76</b>	11,179.13
<b>Total Resources Expended</b>	<b>339,634.29</b>	<b>26,712.05</b>	<b>366,346.34</b>	273,325.29
Transfer between funds	(23,719.40)	23,719.40		
<b>Surplus/(loss) for the year</b>	<b>37,026.69</b>	<b>11,278.49</b>	<b>48,305.18</b>	<b>10,418.56</b>

**Balance Sheet**  
Position at 31<sup>st</sup> December 2022

	2022	2021
	£	£
NET FIXED ASSETS	6,442.23	8,580.59
CURRENT ASSETS		
Debtors	8,290.86	11,360.19
Cash at bank and in hand	130,843.50	77,751.17
	<u>139,134.36</u>	<u>89,111.36</u>
LIABILITIES		
Creditors - amounts falling due in one year	12,620.64	13,041.18
	<u>12,620.64</u>	<u>13,041.18</u>
<b>Total Assets Less Current Liabilities</b>	<u><b>132,955.95</b></u>	<u><b>84,650.77</b></u>
Loans due > 1 year	-	-
<b>Total net assets</b>	<u><b>132,955.95</b></u>	<u><b>84,650.77</b></u>

**Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge**  
**(Charity number 1129835)**  
**Statement of financial activities**  
**For the year ending 31<sup>st</sup> December, 2022**

	Note	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
<b>INCOMING RESOURCES</b>							
Voluntary Income	2(a)	372,080.42	14,271.14	<b>386,351.56</b>	255,488.70	13,733.13	<b>269,221.83</b>
Income from investments (Interest)	2(b)	3.41	-	<b>3.41</b>	0.32	-	<b>0.32</b>
Church activities (Bookstall, etc.)	2(c)	1,006.19	-	<b>1,006.19</b>	610.57	-	<b>610.57</b>
Other Incoming Resources	2(d)	27,290.36	-	<b>27,290.36</b>	13,911.13	-	<b>13,911.13</b>
<b>Total Incoming Resources</b>		<u>400,380.38</u>	<u>14,271.14</u>	<u><b>414,651.52</b></u>	<u>270,010.72</u>	<u>13,733.13</u>	<u><b>283,743.85</b></u>
<b>RESOURCES EXPENDED</b>							
Mission giving		-	26,536.00	<b>26,536.00</b>	-	27,203.15	<b>27,203.15</b>
Staff and Diocesan costs		217,300.20	-	<b>217,300.20</b>	203,693.16	-	<b>203,693.16</b>
Church running costs & activities		54,061.33	176.05	<b>54,237.38</b>	30,929.85	320.00	<b>31,249.85</b>
Other costs	3	68,272.76	-	<b>68,272.76</b>	11,179.13	-	<b>11,179.13</b>
<b>Total Resources Expended</b>		<u>339,634.29</u>	<u>26,712.05</u>	<u><b>366,346.34</b></u>	<u>245,802.14</u>	<u>27,523.15</u>	<u><b>273,325.29</b></u>
Transfer from/(to) general funds		<u>(23,719.40)</u>	<u>23,719.40</u>	<u>-</u>	<u>(13,470.02)</u>	<u>13,470.02</u>	<u>-</u>
<b>Net Movement in Funds</b>		<u>37,026.69</u>	<u>11,278.49</u>	<u><b>48,305.18</b></u>	<u>10,738.56</u>	<u>(320.00)</u>	<u><b>10,418.56</b></u>
<b>Movement between Funds</b>							
Balances B/Fwd 1 January	11	84,165.95	484.82	<b>84,650.77</b>	73,427.39	804.82	<b>74,232.21</b>
Balances C/Fwd 31 December		121,192.64	11,763.31	<b>132,955.95</b>	84,165.95	484.82	<b>84,650.77</b>

**Balance sheet**  
**At 31<sup>st</sup> December, 2022**

	Notes	2022 £	2021 £
<b>NET FIXED ASSETS</b>			
	5	6,442.23	8,580.59
<b>CURRENT ASSETS</b>			
Debtors	6	8,290.86	11,360.19
Cash at bank and in hand	7	<u>130,843.50</u>	<u>77,751.17</u>
		<u>139,134.36</u>	<u>89,111.36</u>
<b>LIABILITIES</b>			
Creditors - amounts falling due in one year	8	12,620.64	13,041.18
Creditors - amounts falling due after one year	9	<u>-</u>	<u>-</u>
		<u>12,620.64</u>	<u>13,041.18</u>
<b>Total Assets Less Current Liabilities</b>		<u>132,955.95</u>	<u>84,650.77</u>
<b>PARISH FUNDS</b>			
Unrestricted		121,192.64	84,165.95
Restricted	12	<u>11,763.31</u>	<u>484.82</u>
		<u>132,955.95</u>	<u>84,650.77</u>

The notes on pages 15 to 18 form part of this account

Adopted by the Parochial Church Council on 27<sup>th</sup> March 2023 and signed on its behalf by

*Frank Price*

*Tabitha Appleyard*

The Revd Frank Price (PCC Chairman)

Tabitha Appleyard (Treasurer)

# Notes to the financial statements for the year ending 31<sup>st</sup> December 2022

## 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities SORP (2015) (based on FRS 102). The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The charity is a public benefit charity.

A statement of cash flows has not been prepared as the PCC has taken the exemption from preparing the statement as it meets the definition of a small entity in FRS 102 (derived from the Companies Act 2006, section 382).

### Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund.

Unrestricted funds are general funds which can be used for PCC ordinary purposes.

### Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Income for the weekend away is recognised in the year in which it occurs. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan ministry share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. Expenditure for the weekend away is recognised in the year in which it occurs. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed assets

Movable church furnishing held by the vicar and the church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory, which can be inspected. Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Equipment used within the church premises is depreciated on a straight-line basis over four years (sometimes five years for high cost durable assets).

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

## 2. INCOMING RESOURCES

	2022	2022	2022	2021	2021	2021
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
2 (a) Voluntary Income						
Tax efficient planned giving	190,523.00	11,022.00	201,545.00	166,170.50	10,966.50	177,137.00
Other planned giving	12,801.96	493.64	13,295.60	16,844.00	25.00	16,869.00
Collections of loose cash	740.98	-	740.98	523.15	-	523.15
All NON-RECURRING giving	85,000.00	-	85,000.00	-	-	0.00
All tax recovered - Gift Aid	47,831.97	2,755.50	50,587.47	44,364.30	2,741.63	47,105.93
Grants (From Sidgwick Trust and local organisations)	35,182.51	-	35,182.51	27,586.75	-	27,586.75
	<u>372,080.42</u>	<u>14,271.14</u>	<u>386,351.56</u>	<u>255,488.70</u>	<u>13,733.13</u>	<u>269,221.83</u>
2(b) Income from Investments						
Dividends, interest, income	3.41	-	3.41	0.32	-	0.32
2(c) Income from Church Activities						
Parochial Fees retained	494.00	-	494.00	403.00	-	403.00
Bookstall and other activities	512.19	-	512.19	207.57	-	207.57
	<u>1,006.19</u>	<u>-</u>	<u>1,006.19</u>	<u>610.57</u>	<u>-</u>	<u>610.57</u>
2(d) Other Incoming Resources						
Weekend Away	12,883.70	-	12,883.70	99.10	-	99.10
Activities income (Meals, Coffee Pot, Youth Group etc)	7,856.66	-	7,856.66	7,612.45	-	7,612.45
Other income	6,550.00	-	6,550.00	6,199.58	-	6,199.58
	<u>27,290.36</u>	<u>-</u>	<u>27,290.36</u>	<u>13,911.13</u>	<u>-</u>	<u>13,911.13</u>
<b>Total Incoming resources</b>	<u>400,380.38</u>	<u>14,271.14</u>	<u>414,651.52</u>	<u>270,010.72</u>	<u>13,733.13</u>	<u>283,743.85</u>

## Notes to the financial statements (continued) for the year ending 31<sup>st</sup> December 2022

	2022 Unrestricted Funds	2022 Restricted Funds	2022 Total Funds	2021 Unrestricted Funds	2021 Restricted Funds	2021 Total Funds
<b>3. RESOURCES EXPENDED</b>						
3(a) Mission Giving						
Own Missionaries	-	25,086.00	<b>25,086.00</b>	-	26,463.15	<b>26,463.15</b>
Other Giving	-	1,450.00	<b>1,450.00</b>	-	740.00	<b>740.00</b>
	<u>-</u>	<u>26,536.00</u>	<u><b>26,536.00</b></u>	<u>-</u>	<u>27,203.15</u>	<u><b>27,203.15</b></u>
3(b) Staff and Diocesan costs						
Ministry Share paid to the diocese	62,830.74	-	<b>62,830.74</b>	61,890.50	-	<b>61,890.50</b>
Payroll costs (Staff except incumbent)	146,954.43	-	<b>146,954.43</b>	136,595.34	-	<b>136,595.34</b>
Staff (including incumbent) expenses and training costs	7,515.03	-	<b>7,515.03</b>	5,207.32	-	<b>5,207.32</b>
	<u>217,300.20</u>	<u>-</u>	<u><b>217,300.20</b></u>	<u>203,693.16</u>	<u>-</u>	<u><b>203,693.16</b></u>
3(c) Church running costs						
Cost of Services	7,001.42	-	<b>7,001.42</b>	6,877.85	-	<b>6,877.85</b>
Cleaning	5,338.33	-	<b>5,338.33</b>	3,379.61	-	<b>3,379.61</b>
Administration	3,586.72	-	<b>3,586.72</b>	3,254.40	-	<b>3,254.40</b>
Maintenance	10,075.73	-	<b>10,075.73</b>	5,624.16	-	<b>5,624.16</b>
Depreciation	3,062.36	-	<b>3,062.36</b>	3,522.49	-	<b>3,522.49</b>
Publicity	1,724.00	-	<b>1,724.00</b>	676.38	-	<b>676.38</b>
Activities						
General (meals, car park , men's/women's events etc)	2,049.62	-	<b>2,049.62</b>	1,555.80	-	<b>1,555.80</b>
Holiday Club	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Life Explored	16.00	-	<b>16.00</b>	17.50	-	<b>17.50</b>
Mini Matts	1,011.90	-	<b>1,011.90</b>	190.77	-	<b>190.77</b>
Children's Work	647.88	-	<b>647.88</b>	561.76	-	<b>561.76</b>
Youth Group	2,177.94	126.05	<b>2,303.99</b>	1,221.46	140.00	<b>1,361.46</b>
Sixth form and students	1,967.17	-	<b>1,967.17</b>	2,797.48	180.00	<b>2,977.48</b>
Jaffa	206.53	-	<b>206.53</b>	133.26	-	<b>133.26</b>
Coffee Pot	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Other Outreach Activities	274.54	-	<b>274.54</b>	178.98	-	<b>178.98</b>
Gifts and help for Church Members	399.89	50.00	<b>449.89</b>	392.96	-	<b>392.96</b>
Weekend Away	14,521.30	-	<b>14,521.30</b>	544.99	-	<b>544.99</b>
	<u>54,061.33</u>	<u>176.05</u>	<u><b>54,237.38</b></u>	<u>30,929.85</u>	<u>320.00</u>	<u><b>31,249.85</b></u>
3(e) Other costs						
Church Utility Bills	9,086.52	-	<b>9,086.52</b>	9,431.79	-	<b>9,431.79</b>
Cost of Trading - Bookstall	858.61	-	<b>858.61</b>	297.01	-	<b>297.01</b>
Church Insurance Premium	1,550.83	-	<b>1,550.83</b>	1,450.33	-	<b>1,450.33</b>
Loan interest	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Contribution to Sidgwick loan repayment	25,442.40	-	<b>25,442.40</b>	-	-	<b>0.00</b>
New Building Work/Major repairs	31,334.40	-	<b>31,334.40</b>	-	-	<b>0.00</b>
	<u>68,272.76</u>	<u>-</u>	<u><b>68,272.76</b></u>	<u>11,179.13</u>	<u>-</u>	<u><b>11,179.13</b></u>
<b>Total outgoing resources</b>	<u>339,634.29</u>	<u>26,712.05</u>	<u><b>366,346.34</b></u>	<u>245,802.14</u>	<u>27,523.15</u>	<u><b>273,325.29</b></u>

## Notes to the financial statements (continued) for the year ending 31<sup>st</sup> December 2022

### 4. PAYROLL COSTS

The number of employees employed during the year	<b>2022</b>	2021
Full time staff	<b>4</b>	4
Part time staff	<b>0</b>	1

#### TOTAL FUNDS

The breakdown of payroll costs is as follows:	<b>2022</b>	2021
Salaries and Honoraria	<b>133,522.37</b>	124,873.16
Social Security Costs	<b>5,009.18</b>	4,217.75
Pension Costs	<b>8,422.88</b>	7,504.43
	<b>146,954.43</b>	136,595.34

### 5. FIXED ASSETS

	Church Equipment
Tangible	
Actual/Deemed Cost	
At 1st January 2022	15,586.00
Additions at cost	924.00
Disposals	(964.06)
At 31st December 2022	<u>15,545.94</u>
Depreciation	
At 1st January 2022	7,005.41
Charge for the year	3,062.36
Disposals	(964.06)
At 31st December 2022	<u>9,103.71</u>
Net fixed assets at 31st December 2022	<u>6,442.23</u>

	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total Funds £	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £
<b>6. DEBTORS</b>						
Tax Recoverable	3,759.47	20.50	<b>3,779.97</b>	3,739.49	210.50	<b>3,949.99</b>
Next year w/e away	2,400.00	-	<b>2,400.00</b>	2,400.00	-	<b>2,400.00</b>
Deposits	1,125.00	-	<b>1,125.00</b>	1,125.00	-	<b>1,125.00</b>
Other Debtors	985.89	-	<b>985.89</b>	3,885.20	-	<b>3,885.20</b>
	<u>8,270.36</u>	<u>20.50</u>	<u><b>8,290.86</b></u>	<u>11,149.69</u>	<u>210.50</u>	<u><b>11,360.19</b></u>

### 7. CASH AT BANK AND IN HAND

Co-operative Bank Current Account	115,038.92	11,435.31	<b>126,474.23</b>	73,907.61	274.32	<b>74,181.93</b>
Soldo	796.62	-	<b>796.62</b>			
Standard Life Bank Treasurers Account	1,737.30	-	<b>1,737.30</b>	1,735.62	-	<b>1,735.62</b>
Standard Life Bank Treasurers Sub Account	1,795.35	-	<b>1,795.35</b>	1,793.62	-	<b>1,793.62</b>
Petty Cash	40.00	-	<b>40.00</b>	40.00	-	<b>40.00</b>
	<u>119,408.19</u>	<u>11,435.31</u>	<u><b>130,843.50</b></u>	<u>77,476.85</u>	<u>274.32</u>	<u><b>77,751.17</b></u>

### 8. CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR

Ely Diocese	-	-	-	-	-	-
Missionary Giving	-	-	-	-	-	-
Staff and other expenses	1,923.09	-	<b>1,923.09</b>	1,553.05	-	<b>1,553.05</b>
Payroll Liabilities	-	-	-	-	-	-
Deferred income (Next year w/e away, Mission spend)	10,660.19	-	<b>10,660.19</b>	10,478.46	-	<b>10,478.46</b>
Other Creditors	37.36	-	<b>37.36</b>	859.67	-	<b>859.67</b>
Deposits for hall hire	-	-	-	150.00	-	<b>150.00</b>
	<u>12,620.64</u>	<u>-</u>	<u><b>12,620.64</b></u>	<u>13,041.18</u>	<u>-</u>	<u><b>13,041.18</b></u>

### 9. CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR

Loans	-	-	-	-	-	-
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## Notes to the financial statements (continued) for the year ending 31<sup>st</sup> December 2022

### 10. RELATED PARTY TRANSACTIONS

The Incumbent and staff who are PCC members were paid for items relating to their work as set out in the expenses policy. The incumbent is remunerated by the diocese and other staff members are remunerated as disclosed in note 4.

A grant of £23,365 (2021: £22,800) was received from the Trust of Mrs E M Sidgwick which is deemed to be a related party due to common control. At 31 December 2022 included in debtors is £11.89 (2021: £82.76) due from the Trust of Mrs E M Sidgwick.

Included in debtors at 31 December 2022 is £262.70 (2021: £1,173.22) due from St Matthews Parish Rooms in relation to expenditure incurred on behalf of St Matthews Parish Rooms. Included in creditors at 31 December 2022 is £116.21 (2021: £NIL). St Matthews Parish Rooms is deemed to be a related party due to common control.

Included in creditors at 31 December 2022 is £269.66 (2021: £NIL) due to the Trust of Mrs E M Sidgwick.

Donations from trustees and persons closely connected with them for the year ending 31 December 2022 were £169,533 (2021: £77,170). This includes amounts to both the restricted and non-restricted funds and excludes Gift Aid recovered.

### 11. FUNDS

The restricted funds comprise the following:

**Jamie Fiddes** – donated funds to assist young people financially for Christian activities

**Reordering** – Funds donated specifically for church reordering project. The project is now completed and funds are transferred to the general fund. The loans have all been paid relating to this.

**Mission** – Funds set aside for world-wide mission. Any donations for specific mission partners are passed on during the year. The PCC aims to give at least 10% of all voluntary income to world-wide mission. Donations from the Mission Fund were to the church mission partners.

Fund Movements	Jamie Fiddes	Reordering	Mission	Unrestricted	Total
Balance at 1 January 2022	484.82	-	-	84,165.95	<b>84,650.77</b>
Incoming Resources	75.00	-	13,838.64	400,737.88	<b>414,651.52</b>
Transfer from/(to) general funds	-	-	23,719.40	(23,719.40)	-
Resources Expended	(126.05)	-	(26,536.00)	(339,684.29)	<b>(366,346.34)</b>
Balance at 31 December 2022	<u>433.77</u>	<u>-</u>	<u>11,022.04</u>	<u>121,500.14</u>	<b><u>132,955.95</u></b>

### 12. ANALYSIS OF NET ASSETS by fund

	Unrestricted Funds	Restricted Funds	Total 2022
Fixed Assets	6,442.23	-	<b>6,442.23</b>
Current Assets	127,678.55	11,455.81	<b>139,134.36</b>
Liabilities	(12,620.64)	-	<b>(12,620.64)</b>
	<u>121,500.14</u>	<u>11,455.81</u>	<b><u>132,955.95</u></b>

### 13. RESERVES POLICY

The minimum cash reserve is now 3 months of non-discretionary spending. This reflects the standard notice period for staff. The upper limit adds “expected” regular expenditure such as regular payments to mission partners and the diocese. The range at the end of 2021 was £45,000 to £66,000 and in 2022 is £50,000 to £72,000. The receipt of a large gift at year end and our decision to use it to fund junior trainee roles over several years has taken the reserve above the level set in the policy.

## **Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge for the year ending 31 December, 2022.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*P. Denner*

PAUL DENNER

Date: 15/09/23

## Appendix 4

### Minutes of the Annual Meeting Saturday, 21<sup>st</sup> May, 2022 (12noon)

Frank shared from 2 Corinthians 4:7. Claire Mason prayed for the meeting.

1. Apologies were received from 23 members (see attached list). 45 people attended. The meeting was happy for last year's minutes to be signed as an accurate record.
2. Election of Churchwardens, deanery synod reps & PCC members; appointment of sidesmen:
  - i. *Church wardens:* Jon Davies was proposed by Claire Mason and seconded by Zoe Binns. David Binns was proposed by Helen Wilson and seconded by Joanna Smye. They were duly elected, uncontested.
  - ii. *PCC:* Zoe Binns, Max Halbert and Joan Winter were thanked at the end of their three year term. Paula Ayliffe was proposed by Jooch Lloyd and seconded by Claire Mason; Caroline Sivasundaram was proposed by Tessa Davies and seconded by David Binns; Laura Irvine was proposed by Jon Davies and seconded by Helen Wilson. They were duly elected, uncontested, to serve until May 2025.
  - iii. *Independent examiner for 2021 & 2022 accounts:* Tabs Appleyard informed us that there was a change and that Catherine McAlpine is our independent examiner for the 2021 accounts. Tabs Appleyard proposed and Mike Dixon seconded that Paul Denner be appointed as independent examiner for the 2022 accounts. Agreed with no one against. Tom Simpson prayed for them.
3. Treasurer's report

Tabs Appleyard presented information covering items for prayer and praise, mission giving, staff costs. Tabs thanked Myles Greensmith, Steve Giles and Helen Wilson for their input. Frank thanked Tabs. Questions were taken and answered. David Binns led prayer in thanks for the finance team and God's provision.
4. Minister's report:

The last few years have reminded us that our world needs a saviour and that we can't rely on anything but Jesus for hope, life and meaning. As we prayed last year, opportunities to meet in person have led to more evangelism, spiritual growth and mutual support. We made a good recovery after so much time apart but, like most churches, we are not yet up to full strength. Meanwhile we're meeting more people than ever outside the church family who are showing real interest in spiritual issues. Some have already come to believe. Over the next year we want to build one another up and be outward looking and make the most of these greater opportunities to reach out. Our prayer is that God-willing, in four more years, we might have grown enough to be able to send a team with a preacher to plant or revitalise a church. 'But we have this treasure in jars of clay, to show that this all-surpassing power is from God and not from us.' (2 Corinthians 4:7)
5. Reports on church activities:
  - i. Chris Knowles proposed and John Anstead seconded that we receive the annual report of St Matthew's Church PCC, including the financial statements for 2021, which will be examined independently and have been circulated in advance, passed with no one against. Frank encouraged members to raise any specific concerns with those responsible as in Appendix 4 of the report. Questions and comments were noted to be passed on to the appropriate people.
  - ii. A time of thanks and prayer took place.

The meeting ended at 1pm

## Appendix 5

### Members of committees

#### **leadership team (PCC standing committee)**

*finance, staff appointments, vicar accountability & advice*

Tabs Appleyard – treasurer

David Binns – warden

Jon Davies – warden

Jooch Lloyd – secretary

Claire Mason

Frank Price

Tom Simpson

#### **mission (PCC subcommittee)**

*choice of external causes to finance, pray for & promote*

Zoe Binns – chair

Ann Fiddes – secretary

Frank Price

Rhyan Probert

Bartow Wylie

#### **parochial church council (PCC) from May 2022 to May 2023**

*church policy & direction, overall legal & financial responsibility, trustees of Sidgwick Trust*

Tabs Appleyard – until 5/2024

Paula Ayliffe – until 5/2025

David Binns – warden, ex officio

Jon Davies – warden, ex officio

Justine Fieth – until 5/2023

Laura Irvine – until 5/2025

David Joy – until 5/2024

Nic Lawrence – synod, ex officio

Jooch Lloyd – until 5/2023

Claire Mason – synod, ex officio

Andrew Perrett – until 5/2023

Frank Price – vicar, ex officio chair

Tom Simpson – ex officio

Caroline Sivasundaram – until 5/2025

Jules Tilley – until 5/2024

#### **buildings (PCC subcommittee)**

*maintenance & development projects*

Peter Ashworth

Martin Carter – buildings manager

David Joy

Frank Price

Jules Tilley – chair

#### **services**

*reviewing & planning service outlines & music*

Martin Carter – band and tech rotas

Claire Mason

Frank Price – chair

Tom Simpson

Helen Wilson – admin, music

#### **staff**

*church programme; hall & church use & routine maintenance; volunteer roles, safety, publicity including website.*

Hugh Cornes – youth, students

Claire Mason – children, women

Frank Price – vicar

Tom Simpson – associate vicar

Helen Wilson – administrator

#### **St Matthew's Parish Rooms**

*Trustees of the registered charity for the church halls, setting hire policy and fees.*

Tabs Appleyard – appointed

David Binns – warden, ex officio

Jon Davies – warden, ex officio

Jooch Lloyd – appointed

Claire Mason – appointed

Frank Price – vicar, ex officio

Tom Simpson – appointed

David Todd – patron (Christ Church, Cambridge), ex officio

Nick Moir – rural dean ex officio

This report was approved by the PCC on 27<sup>th</sup> March, 2023, and signed on their behalf by Frank Price (chair of PCC).

Frank Price

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# Accounts

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# Annual Report April 2022



Church Office, St Matthew's Church, St Matthew's Street, Cambridge, CB1 2LT  
office@stmatthews.uk  
www.stmatthews.uk  
01223 363545  
registered charity 112983

# stmatthew's church

## How is it going?

The last few years have reminded us that our world needs a saviour and that we can't rely on anything but Jesus for hope, life and meaning.

As we prayed last year, opportunities to meet in person have led to more evangelism, spiritual growth and mutual support. We made a good recovery after so much time apart but, like most churches, we are not yet up to full strength. Meanwhile we're meeting more people than ever outside the church family who are showing real interest in spiritual issues. Some have already come to believe.

Over the next year we want to build one another up and be outward looking and make the most of these greater opportunities to reach out. Our prayer is that God-willing, in four more years, we might have grown enough to be able to send a team with a preacher to plant or revitalise a church.

'But we have this treasure in jars of clay, to show that this all-surpassing power is from God and not from us.' (2 Corinthians 4:7)

## How can you help?

**Pray** Prayer is powerful and effective. There's no substitute for a whole church family sharing and praying together. If you are able, please prioritise that on the first Tuesday of each month.

**Speak** God can use us even when we feel weak and inadequate. We are all different, but we can all play a part befriending, inviting, or welcoming those we don't yet know, speaking about Jesus.

**Give** Each year we encourage everyone to review our regular giving towards the costs of the ministry we receive here, as well as mission partners elsewhere. If you find it easier to make a one-off gift, that can be a huge help for one-off expenses like building work.

**Serve** We believe every member of church has something different to offer, the more who play an active part in Bible groups and teams, the sooner we can start or revitalise another church.

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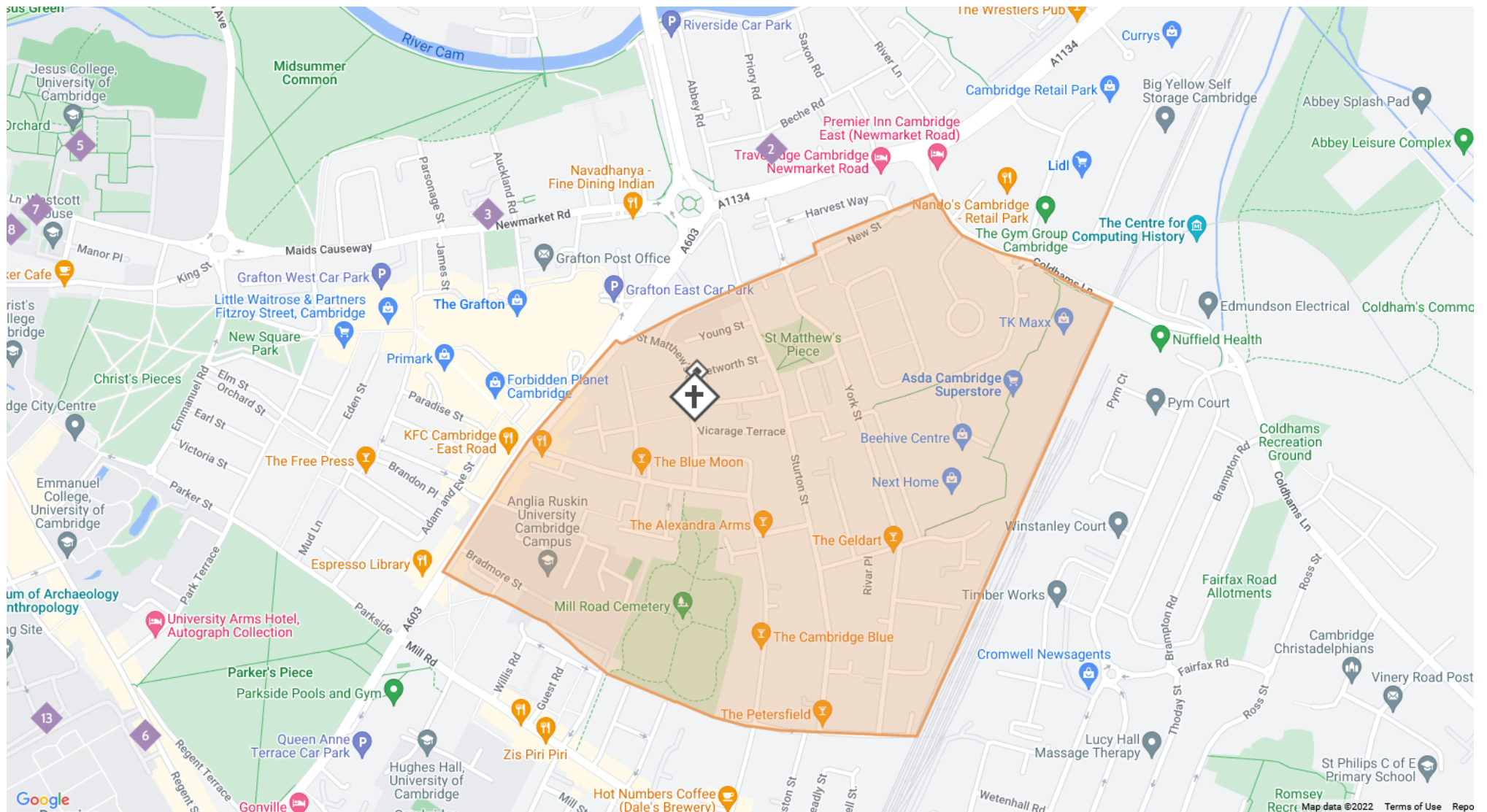
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# Overview

## Objectives

St Matthew's Church was opened over 150 years ago with the words: **'we preach Christ crucified'** (1 Corinthians 1:23) and that is still our primary aim today. Church members invite our **networks** of personal contacts and our **neighbourhood** (the local area, the parish) to **come and hear** why that is so important or to **come and help** us share that good news. When 'we preach Christ crucified' we make disciples who want to obey everything Christ commanded (Matthew 28:19-20). That will include loving our neighbours and serving the wider community in a range of ways that benefit the public.



St Matthew's Church parish & surrounding area

## Management

We're a warm church family of all ages and nationalities. We welcome visitors of all faiths or none. We welcome any who want to join to receive communion with us, if they are baptised and can affirm the baptism vows: "I repent of the sins that separate us from God and neighbour, I turn to Christ as Saviour and I submit to Christ as Lord." We belong to Ely Diocese in the Church of England, but we belong to Christ first, so we welcome members from other church backgrounds.

Church members appoint the 'St Matthew's Parochial Church Council' (PCC) at an annual meeting, following the 'Church Representation Rules 2020'. PCC members are trustees for the church, a registered charity, and also for the 'Sidgwick Trust' which manages the properties next door. The 'St Matthew's Parish Rooms' trust manages the halls. The PCC governs general direction and policies. Day-to-day management is delegated to staff and other teams. (See appendix 4 so you know who to contact.)

## Activities

This is the report of the PCC to church members, reviewing all our activities in turn, so we can thank God for all that has been achieved so far and so we can pray and plan for areas where more work is needed.

### Attendance

Attendance has been very variable because of Covid. However, as we emerge from restrictions, for example during March, average attendance at the 10.30am service was 65 adults and 32 children in person. In addition it was watched at home in full on approximately 23 devices. At 5pm, it was 37 adults and one child in person, watched on four devices.

In April 2021 there were 120 members on our electoral roll. 12 were added and three were removed so that on its publication on 6<sup>th</sup> May 2022 there were 129. During 2021, as requested in diocesan returns, 26 adults began attending and 13 left Cambridge, moved church or stopped attending; one toddler was baptised. However, in March 2022 we saw the first adult baptisms and confirmations since the pandemic began, three adults, with three more expected in May.

We delivered our Christmas programme to 2,000 homes in the local area. On average we receive 18,220 requests for our home webpage per month. We regularly email prayer news to approximately 150 people and send occasional email publicity to approximately 250 people.

*Helen Wilson (Administrator)*

### Bible groups for adults

Groups began meeting in person through the summer and autumn of 2021. They were delighted to be together and thrived for a time. However high rates of covid and dark winter nights led many to stay away to reduce risks or for convenience. Meeting mostly online proved to be less appealing and effective, with most groups seeing a drop in attendance. Those who were newer, especially any from minority backgrounds were less likely to feel included or motivated. From May 2022, the PCC is asking groups to increase in-person contact for the sake of better pastoral relationships and to integrate newer members. Those joining online need opportunities to meet with other believers in person, perhaps group walks, picnics or BBQs.

One of our two young adults' 'Roots' groups became a home group and the other now meets in a home with a weekly meal and several new members. Our two morning women's groups became three. This means there are now five Tuesday evening home groups, two Wednesday evening home groups, one 'Roots' group, three morning groups for women and a 'coffee pot' Wednesday morning group which attracts some who might struggle in other groups. About once a term, we ran separate events for men and for women, so we can apply the Bible in a way that is more specific to them and meet people from other groups over a meal or walk.

*Frank Price (Vicar)*

### Children & families

On Sunday mornings there are groups for pre-school and primary age children during the 10.30am service. Each group is led by a team of committed leaders who work hard at building relationships with the children, praying for them and teaching them from the Bible. Our children's groups have all been back in person since September 2021.

JAFFA meets on Thursday evenings during term-time for children in school years 3-6. It provides the opportunity for children to hear about Jesus and is popular both with children from the local community and from church families. Each week, there is a Bible talk, games, and sometimes a craft. Each term, there is an

opportunity for children to invite a friend along to a special JAFFA event. Families are invited to a BBQ at the end of the summer term.

There have been continuing opportunities for Claire Mason to visit St Matthew's School and to teach children in Year 1 about 'Why Christians celebrate Christmas' and 'The Story of Easter'.

*Claire Mason (Children's & Women's Worker)*

## **Church planting or revitalisation**

St Matthew's has committed to the 5-year goal that we would "*send a congregation and preacher to reach the unreached.*" Following Tom Simpson's appointment, he has been building relationships within the diocese and amongst other like-minded churches. He has also started initial conversations about possible locations that fit our stated criteria, whether "*a new congregation*" or "*possibilities in partnership with another parish in our diocese.*" These include an area of Cambridge where major building work is taking place, a nearby village that is about to undergo massive expansion, and a market town in wider Cambridgeshire.

This project is happening as part of wider conversations with many other churches, both locally and further afield. There is a recognition of the great need to see more churches and stronger churches in Cambridge (which is due to expand by up to 40% in the next couple of decades), but of the significant spiritual crisis beyond Cambridge's boundaries (for instance, in the market towns, less than 0.1% of the population go to church). Over the coming years, we will be working to build up the congregation and identify more concrete locations as we seek to reach the unreached.

*Tom Simpson (Associate Vicar)*

## **Evangelism**

Evangelistic opportunities steadily increased as pandemic restrictions lifted with guests prompted to ask questions after troubling world events and more time to think. Most of us lost some of our confidence with meeting new people and building relationships so the 'Passion for Life' training materials came at a good time. Church members get to know non-Christians through work, hobbies, schools, volunteering, sports, street groups, or dog-walking. Those friends are often introduced to the church community and hear a taster about the gospel or a personal testimony at events like the games night, carol services, Mini Matts, Slice of Life, parents' coffee pot, international fellowship, student group, women's group social, or family soft play. These have all restarted and grown over the last year.

Guests can now watch online before visiting on Sundays to get an idea of what to expect and extra effort is put into livestreaming guest services. Carol services were much better attended in 2021 than in 2020, and new people come most Sundays, though not always enough believers to meet and befriend them. Life Explored in Jan-Mar 2022 was too big for the usual venue, people made every effort to be there despite several having to join online while they had covid. Some have already professed faith and asked about baptism or similar, others are still exploring Christianity.

*Frank Price (Vicar)*

## **Families with younger children**

The staff team have identified families with younger children as a particular gap in our church attendance following the pandemic. Most families in church have older children and so this work is almost starting from scratch. We have restarted our supervised church crèche to enable new parents to participate in the main service. We have also put significant resources into our outreach to younger children. Mini Matts (our baby and toddler group) restarted in September and is gradually engaging with more and more families (we increased from an average 24 adults and children in the autumn to 34 in the spring). We are also putting on occasional events for preschool families (four per year) which aim to give more time for engaging with both

parents (rather than the one who comes to Mini Matts). We are starting to see some fruit from this and look forward to seeing how God uses this work in the coming year.

*Tom Simpson (Associate Vicar)*

## **Finance**

As in previous years, staffing represents most of the PCC's expenditure and is higher than the previous year as we now have a full staff team.

The Sidgwick Trust manages the houses next to the church building and is under the control of the PCC. It made a net grant of £22,800 to the church which goes towards funding pastoral, non-clergy staff within the church. One other grant totalling £4,000 was also received to help fund the youth worker role.

As anticipated, following the return to using the church building regularly, there has been necessary maintenance work on the church building which has cost £5,625. There is a large maintenance project planned for 2022 for the outside of the buildings.

Previously the leadership team made the decision to operate at a lower reserves level. This was reflected in lower general fund and cash balances at the end of 2019. Due to the difficulty of predicting finances during the disruption caused by Covid, the 2021 reserves level is higher than the policy allows. The aim in 2022 is to use the additional reserves to contribute towards the cost of the external maintenance work.

The budget for 2022 is close to being balanced and the staff team continue to work hard to reduce discretionary spending in all areas to help close the gap. However, we will need an increase in our income if we are to sustain our present levels of activity and cover the maintenance cost of the buildings.

*Tabs Appleyard (Treasurer)*

## **Mission partners**

The Mission Committee exists to equip and encourage the whole church family to support our mission partners. Each small group is linked to one of our mission partners, which helps develop more personal links and prayer support.

Maxime and Demelza are working in Bordeaux and are currently involved in ministry to both locals and Ukrainian refugees. Hiromi is back in Japan undertaking further training in the hope of returning to minister to Japanese people here. Tim and Shireen work in Leicester, sharing the gospel with ethnic minorities and asylum seekers. Andy and Amy are in Doncaster, where Andy leads a church revitalisation project. Andrew and Sarah are involved from Cambridge in outreach to Asia and medical support for Christians in ministry there.

Mission Sunday in September 2021 focused on the work of Tim and Shireen. Tim preached on mission and he and Shireen spoke about the day to day challenges and opportunities of their ministry. Lent Lunch this year focused on the work of Friends International in Cambridge and heard from several of the many people involved.

*Zoe Binns (Chair, Mission committee)*



**Tim & Shireen, Miriam and Naomi**



**Hiromi**



**Andy, Amy, Zoë, Samuel & James**



**Maxime & Demelza, Joshua, Noah & Charlotte**

## **Over 50s**

We value our 50s for their wisdom, experience, and sense of fun. They are actively involved in every area of church life, volunteering, and mingling with people of all ages. Most are linked to a small group for Bible discussion, prayer, and support.

'A Slice of Life' meets on the second Monday of each month except August and attracts 30-35 people most months. About half of them are not members of St Matthew's and many would not consider themselves believers. We restarted in June 2022 outside, moving inside in the winter with plenty of space and ventilation. Group members bring home-baked cakes. We have a quiz a few times a year. On other months, we invite church members and Christian friends to speak on topics of general interest where they have some expertise. This year has included ballooning, fostering, the Antarctic, earthquakes and University Challenge. We aim to include 5-10 mins on an aspect of the core gospel message, personal testimony, or reasons to believe or explore Christianity, often in the question time.

Several group members have asked Frank to take funerals and/or attended Life Explored. Some may not have many more decades ahead of them. If some of us were able to meet and pray before the event starts each month, we may see some come to believe over the coming year.

*Frank Price (Vicar)*

## **Prayer meetings**

Meeting together to pray as a church family is our first priority as it expresses our dependence on God for all that we do as a church. We have continued to meet on Zoom and it has been encouraging to see between 50 and 60 people meeting to pray together each month.

Throughout the year, we have prayed for a wide range of areas of church life including safeguarding, Mini Matts, Christmas evangelism, youth work, International Fellowship and Life Explored. Each month we have also prayed for people and issues beyond St Matthew's. These have included Christians in the workplace, COP26 and climate change and Anglia Ruskin University students. Bishop Stephen joined us in April for the licensing of Tom Simpson and we were able to pray for the Diocese of Ely. Mission partners are prayed for regularly and some have been able to join our prayer meetings on Zoom to give us an update. Prayer news is regularly updated on the church website so that members of the church family can continue to pray throughout the month.

*Claire Mason (Children's & Women's worker)*

## **Property**

Additional light diffusers have been installed to reduce the glare which has proved problematic for migraine sufferers. Work on the windows allows a number that can be opened to increase ventilation. The lightning conductor and gas appliances have been tested and certificates issued. In the main church room, most of the uplighters and down-lighters had reached the end of their life, and we have now installed energy-efficient replacements. Major redecoration of all the exterior paint work is planned for June, which will also include repairs to the woodwork and masonry.

The water heater in the kitchen has been replaced and following issues with the water supply a new stopcock in the kitchen has been fitted and made accessible. Cambridge Water has fitted an external mains stopcock.

New drainage has been installed in the courtyard to alleviate the dampness in the crèche wall. A blocked drainage pipe adjacent to the car park entrance has also been cleared. The church toilets are also now 'twinning' with a charitable project in Uganda.

30, St Matthew's street continues to be rented to students. The rent for the property includes utility charges so there will need to be a significant increase in the rental charge, when the lease is renewed in August, to reflect the increased energy costs. Various repairs have been carried out at 30 & 36 St Matthew's Street to ensure both properties remain in good order. There have been security issues in both gardens so high security locks have been fitted to the garden gates and shed.

The buildings committee continues to work towards minimising the carbon footprint of the church. We're using the Church of England Energy Footprint tool to assess how to reduce and off-set this.

*Martin Carter (buildings committee)*

## **Safeguarding**

We take safeguarding children and adults at risk very seriously, taking great care over recruitment and training. If you have concerns about someone's welfare, the care provided or if something at church isn't right, we would love to hear from you. If you prefer, you can speak to those outside our church who offer support or hold us accountable. Up-to-date names and contact details are on our website. Our safeguarding policy complies with national guidelines and can be found on the church website.

Claire Mason is the Parish Safeguarding Officer appointed by the PCC to have an overview of all the relevant church activities. She seeks to ensure that the safeguarding policy is implemented and is a key link between

St Matthew's and the Diocese of Ely safeguarding team. Safeguarding is a regular item on the PCC agenda and a report is produced for each meeting.

Everyone who has a role in either paid or volunteer work with children, young people or vulnerable adults have been recruited following Church of England Safer Recruitment policies which includes a DBS clearance and references. DBS clearances now have to be renewed every 3 years rather than every 5 years.

Safeguarding training is essential for everyone involved in work with children, young people or vulnerable adults as well as all members of the PCC. This training is provided online by the national safeguarding team at the Church of England. Some training for specific roles is provided by the Diocese of Ely safeguarding team.

*Claire Mason (Children's & Women's worker)*

## **Students & youth**

The youth and student groups mainly work through the same Bible content as the Sunday sermons in an age-appropriate way, with extra topical talks and termly evangelistic events. Both groups enjoyed a weekend away for the first time since the pandemic, and friendships are growing now that we meet in person. It was really encouraging seeing a few of the young people baptised or confirmed in March.

Youth numbers have remained similar: 10 – 12 on Thursdays and 8 – 10 on Sundays. It's encouraging to see regulars inviting friends to guest events this year which they didn't feel able to do online. At the recent "Escape the robots' revenge" event we had five guests. After many years of great service, Chris Knowles has stepped back from youth group in order to lead our young adults' group; Francie Jones has joined the Thursday team.

Excitingly, we've connected with several ARU students this year, and some have become regulars and even started serving in church. The student group is very diverse in terms of belief so it's a challenge to work out how to teach in a way that helps each individual make progress. Abi Bradshaw joined Hugh and Helen Murray on the student team. Hugh attends iCafe, a weekly event at ARU that allows him to meet international students and invite them to church.

*Hugh Cornes (Youth & Student worker)*

## **Wider church**

St Matthew's plays an active role in the wider church; we have members elected to deanery and diocesan synod and the PCC receives regular updates from both synods. Currently, both synods are debating the Diocese's initiative "Living Ely 2025", which invites churches to produce a plan with the aims of:

- Engaging fully and courageously with the needs of our communities
- Growing God's church by finding disciples and nurturing leaders
- Deepening our commitment to God through word, worship and prayer.

This will be completed by the end of 2022.

Nationally, there has been a new general synod elected in the last year. Our votes have helped to ensure that evangelicals are well represented. This synod will consider the report from "Living in Love and Faith" (on marriage, sexuality and gender) and debate what actions, if any, should be taken. "Living in Love and Faith" recently received the general consultation documents and there will now be a process of discernment and decision-making that will run through the rest of 2022 and into 2023.

Finally, Bishop Rod Thomas, who has oversight of St Matthew's, will retire at the start of October and we await news of his successor.

*Tom Simpson (Associate Vicar)*

This report was approved by the PCC on 25<sup>th</sup> March, 2022, and signed on their behalf by Frank Price (chair of PCC).

Frank Price

**St Matthew's PCC Summary Accounts**  
**For the year ending 31<sup>st</sup> December 2021**

INCOME AND EXPENDITURE	Unrestricted Funds £	Restricted Funds £	Total <b>2021</b> £	2020 £
<b>INCOMING RESOURCES</b>				
Regular giving	183,014.50	10,991.50	<b>194,006.00</b>	201,443.25
One-off giving (incl grants)	28,109.90	-	<b>28,109.90</b>	28,707.65
Recovered tax	44,364.30	2,741.63	<b>47,105.93</b>	45,427.75
<b>Total voluntary income</b>	<b>255,488.70</b>	<b>13,733.13</b>	<b>269,221.83</b>	275,578.65
Income from investments (Interest)	0.32	-	<b>0.32</b>	2.76
Church activities (Bookstall, etc.)	610.57	-	<b>610.57</b>	2,021.25
Other Incoming Resources	13,911.13	-	<b>13,911.13</b>	16,569.60
<b>Total Incoming Resources</b>	<b>270,010.72</b>	<b>13,733.13</b>	<b>283,743.85</b>	294,172.26
<b>RESOURCES EXPENDED</b>				
Mission giving	-	27,203.15	<b>27,203.15</b>	27,872.24
Staff and Diocesan costs	203,693.16	-	<b>203,693.16</b>	170,065.71
Church running costs & activities	30,929.85	320.00	<b>31,249.85</b>	37,337.00
Other costs	11,179.13	-	<b>11,179.13</b>	27,350.89
<b>Total Resources Expended</b>	<b>245,802.14</b>	<b>27,523.15</b>	<b>273,325.29</b>	262,625.84
Transfer between funds	(13,470.02)	13,470.02		
<b>Surplus/(loss) for the year</b>	<b>10,738.56</b>	<b>(320.00)</b>	<b>10,418.56</b>	<b>31,546.42</b>

**Balance Sheet**  
**Position at 31<sup>st</sup> December 2021**

	2021	2020
	£	£
NET FIXED ASSETS	8,580.59	3,798.92
CURRENT ASSETS		
Debtors	11,360.19	33,023.09
Cash at bank and in hand	77,751.17	66,064.58
	<u>89,111.36</u>	<u>99,087.67</u>
LIABILITIES		
Creditors - amounts falling due in one year	13,041.18	28,654.38
	<u>13,041.18</u>	<u>28,654.38</u>
<b>Total Assets Less Current Liabilities</b>	<b><u>84,650.77</u></b>	<b><u>74,232.21</u></b>
Loans due > 1 year	-	-
<b>Total net assets</b>	<b><u>84,650.77</u></b>	<b><u>74,232.21</u></b>

**Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge**  
**(Charity number 1129835)**  
**Statement of Financial Activities**  
**For the year ending 31<sup>st</sup> December 2021**

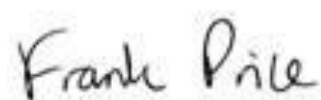
	Note	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
<b>INCOMING RESOURCES</b>							
Voluntary Income	2(a)	255,488.70	13,733.13	<b>269,221.83</b>	249,922.40	25,656.25	<b>275,578.65</b>
Income from investments (Interest)	2(b)	0.32	-	<b>0.32</b>	1.36	1.40	<b>2.76</b>
Church activities (Bookstall, etc.)	2(c)	610.57	-	<b>610.57</b>	2,021.25	-	<b>2,021.25</b>
Other Incoming Resources	2(d)	13,911.13	-	<b>13,911.13</b>	16,569.60	-	<b>16,569.60</b>
<b>Total Incoming Resources</b>		<u>270,010.72</u>	<u>13,733.13</u>	<u><b>283,743.85</b></u>	<u>268,514.61</u>	<u>25,657.65</u>	<u><b>294,172.26</b></u>
<b>RESOURCES EXPENDED</b>							
Mission giving		-	27,203.15	<b>27,203.15</b>	-	27,872.24	<b>27,872.24</b>
Staff and Diocesan costs		203,693.16	-	<b>203,693.16</b>	170,065.71	-	<b>170,065.71</b>
Church running costs & activities		30,929.85	320.00	<b>31,249.85</b>	37,337.00	-	<b>37,337.00</b>
Other costs	3	11,179.13	-	<b>11,179.13</b>	27,350.89	-	<b>27,350.89</b>
<b>Total Resources Expended</b>		<u>245,802.14</u>	<u>27,523.15</u>	<u><b>273,325.29</b></u>	<u>234,753.60</u>	<u>27,872.24</u>	<u><b>262,625.84</b></u>
Transfer from/(to) general funds		<u>(13,470.02)</u>	<u>13,470.02</u>	<u>-</u>	<u>(2,278.49)</u>	<u>2,278.49</u>	<u>-</u>
<b>Net Movement in Funds</b>		<u>10,738.56</u>	<u>(320.00)</u>	<u><b>10,418.56</b></u>	<u>31,482.52</u>	<u>63.90</u>	<u><b>31,546.42</b></u>
<b>Movement between Funds</b>	11						
Balances B/Fwd 1 January		73,427.39	804.82	<b>74,232.21</b>	41,944.87	740.92	<b>42,685.79</b>
Balances C/Fwd 31 December		84,165.95	484.82	<b>84,650.77</b>	73,427.39	804.82	<b>74,232.21</b>

**Balance Sheet**  
**At 31<sup>st</sup> December 2021**

	Notes	2021 £	2020 £
<b>NET FIXED ASSETS</b>	5	8,580.59	3,798.92
<b>CURRENT ASSETS</b>			
Debtors	6	11,360.19	33,023.09
Cash at bank and in hand	7	77,751.17	66,064.58
		<u>89,111.36</u>	<u>99,087.67</u>
<b>LIABILITIES</b>			
Creditors - amounts falling due in one year	8	13,041.18	28,654.38
Creditors - amounts falling due after one year	9	-	-
		<u>13,041.18</u>	<u>28,654.38</u>
<b>Total Assets Less Current Liabilities</b>		<u>84,650.77</u>	<u>74,232.21</u>
<b>PARISH FUNDS</b>			
Unrestricted		84,165.95	73,427.39
Restricted	12	484.82	804.82
		<u>84,650.77</u>	<u>74,232.21</u>

The notes on pages 2 to 5 form part of this account

Adopted by the Parochial Church Council on 25<sup>th</sup> March 2022 and signed on its behalf by



The Revd Frank Price (PCC Chairman)



Tabitha Appleyard (Treasurer)

## Notes to the Financial Statements for the year ending 31<sup>st</sup> December 2021

### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities SORP (2015) (based on FRS 102). The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The charity is a public benefit charity.

A statement of cash flows has not been prepared as the PCC has taken the exemption from preparing the statement as it meets the definition of a small entity in FRS 102 (derived from the Companies Act 2006, section 382).

#### Funds

Restricted funds represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund.

*Unrestricted funds are general funds which can be used for PCC ordinary purposes.*

#### Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Income for the weekend away is recognised in the year in which it occurs. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan ministry share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. Expenditure for the weekend away is recognised in the year in which it occurs. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishing held by the vicar and the church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory, which can be inspected.

Equipment used within the church premises is depreciated on a straight-line basis over four years (sometimes five years for high cost durable assets).

Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

### 2. INCOMING RESOURCES

	2021	2021	2021	2020	2020	2020
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
2 (a) Voluntary Income						
Tax efficient planned giving	166,170.50	10,966.50	<b>177,137.00</b>	161,589.75	20,257.50	<b>181,847.25</b>
Other planned giving	16,844.00	25.00	<b>16,869.00</b>	19,196.00	400.00	<b>19,596.00</b>
Collections of loose cash	523.15	-	<b>523.15</b>	837.65	-	<b>837.65</b>
All NON-RECURRING giving	-	-	-	6,070.00	-	<b>6,070.00</b>
All tax recovered - Gift Aid	44,364.30	2,741.63	<b>47,105.93</b>	40,429.00	4,998.75	<b>45,427.75</b>
Grants (From Sidgwick Trust and local organisations)	27,586.75	-	<b>27,586.75</b>	21,800.00	-	<b>21,800.00</b>
	<u>255,488.70</u>	<u>13,733.13</u>	<b><u>269,221.83</u></b>	<u>249,922.40</u>	<u>25,656.25</u>	<b><u>275,578.65</u></b>
2(b) Income from Investments						
Dividends, interest, income	<u>0.32</u>	<u>-</u>	<b><u>0.32</u></b>	<u>1.36</u>	<u>1.40</u>	<b><u>2.76</u></b>
2(c) Income from Church Activities						
Parochial Fees retained	403.00	-	<b>403.00</b>	26.00	-	<b>26.00</b>
Bookstall and other activities	207.57	-	<b>207.57</b>	1,995.25	-	<b>1,995.25</b>
	<u>610.57</u>	<u>-</u>	<b><u>610.57</u></b>	<u>2,021.25</u>	<u>-</u>	<b><u>2,021.25</u></b>

**Notes to the Financial Statements (continued) for the year ending 31<sup>st</sup> December 2021**

	2021	2021	2021	2020	2020	2020
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
2(d) Other Incoming Resources						
Weekend Away	99.10	-	<b>99.10</b>	14,585.00	-	<b>14,585.00</b>
Activities income (Meals, Coffee Pot, Youth Group etc)	7,612.45	-	<b>7,612.45</b>	1,214.34	-	<b>1,214.34</b>
Other income	6,199.58	-	<b>6,199.58</b>	770.26	-	<b>770.26</b>
	<u>13,911.13</u>	<u>-</u>	<u><b>13,911.13</b></u>	<u>16,569.60</u>	<u>-</u>	<u><b>16,569.60</b></u>
<b>Total Incoming resources</b>	<u>270,010.72</u>	<u>13,733.13</u>	<u><b>283,743.85</b></u>	<u>268,514.61</u>	<u>25,657.65</u>	<u><b>294,172.26</b></u>
<b>3. RESOURCES EXPENDED</b>						
3(a) Mission Giving						
Own Missionaries	-	26,463.15	<b>26,463.15</b>	-	24,911.39	<b>24,911.39</b>
Other Giving	-	740.00	<b>740.00</b>	-	2,960.85	<b>2,960.85</b>
	<u>-</u>	<u>27,203.15</u>	<u><b>27,203.15</b></u>	<u>-</u>	<u>27,872.24</u>	<u><b>27,872.24</b></u>
3(b) Staff and Diocesan costs						
Ministry Share paid to the diocese	61,890.50	-	<b>61,890.50</b>	60,820.00	-	<b>60,820.00</b>
Payroll costs (Staff except incumbent)	136,595.34	-	<b>136,595.34</b>	104,905.79	-	<b>104,905.79</b>
Staff (including incumbent) expenses and training costs	5,207.32	-	<b>5,207.32</b>	4,339.92	-	<b>4,339.92</b>
	<u>203,693.16</u>	<u>-</u>	<u><b>203,693.16</b></u>	<u>170,065.71</u>	<u>-</u>	<u><b>170,065.71</b></u>
3(c) Church running costs						
Cost of Services	6,877.85	-	<b>6,877.85</b>	3,997.61	-	<b>3,997.61</b>
Cleaning	3,379.61	-	<b>3,379.61</b>	2,378.55	-	<b>2,378.55</b>
Administration	3,254.40	-	<b>3,254.40</b>	3,951.99	-	<b>3,951.99</b>
Maintenance	5,624.16	-	<b>5,624.16</b>	2,794.71	-	<b>2,794.71</b>
Depreciation	3,522.49	-	<b>3,522.49</b>	1,420.39	-	<b>1,420.39</b>
Publicity	676.38	-	<b>676.38</b>	2,550.24	-	<b>2,550.24</b>
Activities						
General (Meals, Car park , Mens/womens events etc)	1,555.80	-	<b>1,555.80</b>	1,194.83	-	<b>1,194.83</b>
Holiday Club	-	-	<b>0.00</b>	-	-	<b>0.00</b>
Life Explored	17.50	-	<b>17.50</b>	18.75	-	<b>18.75</b>
Mini Matts	190.77	-	<b>190.77</b>	124.55	-	<b>124.55</b>
Children's Work	561.76	-	<b>561.76</b>	544.68	-	<b>544.68</b>
Youth Group	1,221.46	140.00	<b>1,361.46</b>	419.72	-	<b>419.72</b>
Sixth form and students	2,797.48	180.00	<b>2,977.48</b>	1,002.20	-	<b>1,002.20</b>
Jaffa	133.26	-	<b>133.26</b>	199.81	-	<b>199.81</b>
Coffee Pot	-	-	<b>0.00</b>	104.19	-	<b>104.19</b>
Other Outreach Activities	178.98	-	<b>178.98</b>	268.21	-	<b>268.21</b>
Gifts and help for Church Members	392.96	-	<b>392.96</b>	618.58	-	<b>618.58</b>
Weekend Away	544.99	-	<b>544.99</b>	15,747.99	-	<b>15,747.99</b>
	<u>30,929.85</u>	<u>320.00</u>	<u><b>31,249.85</b></u>	<u>37,337.00</u>	<u>0.00</u>	<u><b>37,337.00</b></u>
3(e) Other costs						
Church Utility Bills	9,431.79	-	<b>9,431.79</b>	5,792.55	-	<b>5,792.55</b>
Cost of Trading - Bookstall	297.01	-	<b>297.01</b>	118.00	-	<b>118.00</b>
Church Insurance Premium	1,450.33	-	<b>1,450.33</b>	1,418.51	-	<b>1,418.51</b>
Loan interest	-	-	<b>0.00</b>	21.83	-	<b>21.83</b>
Contribution to Sidgwick loan repayment	-	-	<b>0.00</b>	17,500.00	2,500.00	<b>20,000.00</b>
New Building Work	-	-	<b>0.00</b>	-	-	<b>0.00</b>
	<u>11,179.13</u>	<u>-</u>	<u><b>11,179.13</b></u>	<u>24,850.89</u>	<u>2,500.00</u>	<u><b>27,350.89</b></u>
<b>Total outgoing resources</b>	<u>245,802.14</u>	<u>27,523.15</u>	<u><b>273,325.29</b></u>	<u>232,253.60</u>	<u>30,372.24</u>	<u><b>262,625.84</b></u>

## Notes to the Financial Statements (continued) for the year ending 31<sup>st</sup> December 2021

### 4. PAYROLL COSTS

The number of employees employed during the year	<b>2021</b>	2020
Full time staff	<b>4</b>	4
Part time staff	<b>1</b>	2

#### TOTAL FUNDS

The breakdown of payroll costs is as follows:	<b>2021</b>	2020
Salaries and Honoraria	<b>124,873.16</b>	92,498.18
Social Security Costs	<b>4,217.75</b>	4,398.17
Pension Costs	<b>7,504.43</b>	8,009.44
	<b>136,595.34</b>	104,905.79

### 5. FIXED ASSETS

	Church Equipment
Tangible	
Actual/Deemed Cost	
At 1st January 2021	7,281.84
Additions at cost	8,304.16
Disposals	-
At 31st December 2021	<u>15,586.00</u>
Depreciation	
At 1st January 2021	3,482.92
Charge for the year	3,522.49
Disposals	-
At 31st December 2021	<u>7,005.41</u>
Net fixed assets at 31st December 2021	<u>8,580.59</u>

	2021 Unrestricted Funds £	2021 Restricted Funds £	2021 Total Funds £	2020 Unrestricted Funds £	2020 Restricted Funds £	2020 Total Funds £
<b>6. DEBTORS</b>						
Tax Recoverable	3,739.49	210.50	<b>3,949.99</b>	21,500.50	3,612.50	<b>25,113.00</b>
Next year w/e away	2,400.00	-	<b>2,400.00</b>	2,900.00	-	<b>2,900.00</b>
Deposits	1,125.00	-	<b>1,125.00</b>	1,125.00	-	<b>1,125.00</b>
Other Debtors	3,885.20	-	<b>3,885.20</b>	3,885.09	-	<b>3,885.09</b>
	<u>11,149.69</u>	<u>210.50</u>	<u><b>11,360.19</b></u>	<u>29,410.59</u>	<u>3,612.50</u>	<u><b>33,023.09</b></u>

### 7. CASH AT BANK AND IN HAND

Co-operative Bank Current Account	73,907.61	274.32	<b>74,181.93</b>	65,303.34	(2,807.68)	<b>62,495.66</b>
Standard Life Bank Treasurers Account	1,735.62	-	<b>1,735.62</b>	1,735.46	-	<b>1,735.46</b>
Standard Life Bank Treasurers Sub Account	1,793.62	-	<b>1,793.62</b>	1,793.46	-	<b>1,793.46</b>
Petty Cash	40.00	-	<b>40.00</b>	40.00	-	<b>40.00</b>
	<u>77,476.85</u>	<u>274.32</u>	<u><b>77,751.17</b></u>	<u>68,872.26</u>	<u>(2,807.68)</u>	<u><b>66,064.58</b></u>

### 8. CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR

Ely Diocese	-	-	-	518.00	-	<b>518.00</b>
Missionary Giving	-	-	-	4,085.85	-	<b>4,085.85</b>
Staff and other expenses	1,553.05	-	<b>1,553.05</b>	1,338.36	-	<b>1,338.36</b>
Payroll Liabilities	-	-	-	1,938.13	-	<b>1,938.13</b>
Deferred income (Next year w/e away, Mission spend)	10,478.46	-	<b>10,478.46</b>	20.00	-	<b>20.00</b>
Other Creditors	859.67	-	<b>859.67</b>	20,754.04	-	<b>20,754.04</b>
Deposits for hall hire	150.00	-	<b>150.00</b>	-	-	-
	<u>13,041.18</u>	<u>-</u>	<u><b>13,041.18</b></u>	<u>28,654.38</u>	<u>-</u>	<u><b>28,654.38</b></u>

### 9. CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR

Loans	-	-	-	-	-	-
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## Notes to the Financial Statements (continued) for the year ending 31<sup>st</sup> December 2021

### 10. RELATED PARTY TRANSACTIONS

The Incumbent and staff who are PCC members were paid for items relating to their work as set out in the expenses policy. The incumbent is remunerated by the diocese and other staff members are remunerated as disclosed in note 4.

A grant of £22,800 (2020: £14,400) was received from the Trust of Mrs E M Sidgwick which is deemed to be a related party due to common control. At 31 December 2021 included in debtors is £82.76 (2020: £524.25) due from the Trust of Mrs E M Sidgwick.

Included in debtors at 31 December 2021 is £1,173.22 (2020: £2037.23) due from St Matthews Parish Rooms in relation to expenditure incurred on behalf of St Matthews Parish Rooms. St Matthews Parish Rooms is deemed to be a related party due to common control.

Included in creditors at 31 December 2021 is £NIL (2020: £20,000) due to the Trust of Mrs E M Sidgwick.

Donations from trustees and persons closely connected with them for the year ending 31 December 2021 were £77,170 (2020: £83,685). This includes amounts to both the restricted and non-restricted funds and excludes Gift Aid recovered.

### 11. FUNDS

The restricted funds comprise the following:

**Jamie Fiddes** – donated funds to assist young people financially for Christian activities.

**Reordering** – funds donated specifically for church reordering project. The project is now completed and funds are transferred to the general fund. The loans have all been paid relating to this.

**Mission** – funds set aside for world-wide mission. Any donations for specific mission partners are passed on during the year. The PCC aims to give at least 10% of all voluntary income to world-wide mission. Donations from the Mission Fund were to the church mission partners.

Fund Movements	Jamie Fiddes	Reordering	Mission	Unrestricted	Total
Balance at 1 January 2021	804.82	-	-	73,427.39	<b>74,232.21</b>
Incoming Resources	-	-	13,733.13	270,010.72	<b>283,743.85</b>
Transfer from/(to) general funds	-	-	13,470.02	(13,470.02)	-
Resources Expended	(320.00)	-	(27,203.15)	(245,802.14)	<b>(273,325.29)</b>
Balance at 31 December 2021	<u>484.82</u>	<u>-</u>	<u>-</u>	<u>84,165.95</u>	<b><u>84,650.77</u></b>

### 12. ANALYSIS OF NET ASSETS by fund

	Unrestricted Funds	Restricted Funds	Total 2021
Fixed Assets	8,580.59	-	<b>8,580.59</b>
Current Assets	88,626.54	484.82	<b>89,111.36</b>
Liabilities	(13,041.18)	-	<b>(13,041.18)</b>
	<u>84,165.95</u>	<u>484.82</u>	<b><u>84,650.77</u></b>

### 13. RESERVES POLICY

The minimum cash reserve is now 3 months of non-discretionary spending. This reflects the standard notice period for staff. The upper limit adds "expected" regular expenditure such as regular payments to mission partners and the diocese. The range at the end of 2019 was £44,000 to £64,000 and in 2020, £36,000 to £57,000. The range in 2021 is £45,000 to £66,000 which more closely matches pre-pandemic levels.

**Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge, for the year ending 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Catherine McAlpine

Date: 26<sup>th</sup> October, 2022

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# Accounts

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# Annual Report 2021



Church Office, St Matthew's Church, St Matthew's Street, Cambridge, CB1 2LT  
office@stmatthews.uk.net  
www.stmatthews.uk.net  
01223 363545  
registered charity 1129835

# stmatthew'schurch

## Sharing a vision

This last year has shown more clearly than ever that our world needs a saviour. We have gained a deeper sense of how fragile life is. Only Jesus can save lives forever. We have found that many of things that gave us satisfaction in life were unreliable. Only Jesus gives our lives true purpose.

As we slowly emerge from this global pandemic over the year ahead, God willing, doors are reopening and opportunities returning. Online resources have been a great blessing. We must not lose what we gained. But we are also very much in need of face-to-face church activity, to recover spiritually, to rebuild church family and to be equipped to reach out to the wider world.

'Pray for us too, that God may open a door for our message ...make the most of every opportunity.'  
(Colossians 4:2,5)

## How can you help?

**Pray** Prayer is powerful and effective. There's no substitute for a whole church family sharing and praying together. If you are able, please prioritise that on the first Tuesday of each month.

**Speak** God can use us even when we feel weak and inadequate. We are all different, but there is a role for each of us. Please pray for opportunities to meet and talk about your faith.

**Give** Each year we encourage everyone to review our regular giving towards the ongoing costs of the ministry we receive here, as well as mission partners elsewhere. If you find it easier to make a one-off gift, that can be a huge help for one-off expenses like building work.

**Stay** If you have a decision to make about where to live, work, or go to church, please weigh up the difference you could make by staying. The more who can, the sooner we'll rebuild and recover and be in a position to start or revitalise another church.

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# Overview

## Objectives

St Matthew's Church was opened over 150 years ago with the words: '***we preach Christ crucified***' (1 Corinthians 1:23) and that is still our primary aim today. Church members invite our ***networks*** of personal contacts and our ***neighbourhood*** (the local area, the parish) to ***come and hear*** why that is so important or to ***come and help*** us share that good news. When 'we preach Christ crucified' we make disciples who want to obey everything Christ commanded (Matthew 28:19-20). That will include loving our neighbours and serving the wider community in a range of ways that benefit the public.

## Management

We welcome visitors of all faiths or none. We welcome anyone who wants to become a member and receive communion with us, so long as they are baptised and affirm the vows: "I repent of the sins that separate us from God and neighbour, I turn to Christ as Saviour and I submit to Christ as Lord." We belong to Ely Diocese in the Church of England, but we belong to Christ first, so we welcome those from other church backgrounds.

Church members appoint the 'St Matthew's Parochial Church Council' (PCC) at an annual meeting, following the 'Church Representation Rules 2020'. PCC members are trustees for the church, a registered charity, and for the 'Sidgwick Trust' which manages the two houses next door. The 'St Matthew's Parish Rooms' trust manages the halls. The PCC governs general direction and policies and writes up significant decisions as short papers that are available on our website, under 'support us' once logged in. Day-to-day management is delegated to staff and other teams. (See appendix 4 so you know who to contact.)

## 5-year goal

Several years ago, at a Vision Day, we set a specific 5-year goal, to ***send a congregation and preacher to reach the unreached***. The PCC decided to pray and leave the outcome to God. We took important preliminary steps including discussions with our archdeacon, Bishop and some potential sending churches that might want to partner with us. But there has been delay, because we would want growth at St Matthew's before sending a significant number. Growth would be welcome under any circumstances of course, preaching Christ crucified is our primary aim. But it is not easy to bring about at St Matthew's. Although some do come to faith each year, many are called to serve God around the UK and beyond, often supporting similar projects that are equally good. Also, the pandemic has put plans on hold and affected St Matthew's as it has most other organisations. It is too soon to tell how long it might take to regrow and rebuild. However, we can give thanks that even at these difficult times God has answered prayer and provided funds so Tom Simpson could be appointed as associate vicar. Our aim now is to 'reboot' the 5 year goal starting now, and pray for growth, so that Tom can lead this project at the end of that period.

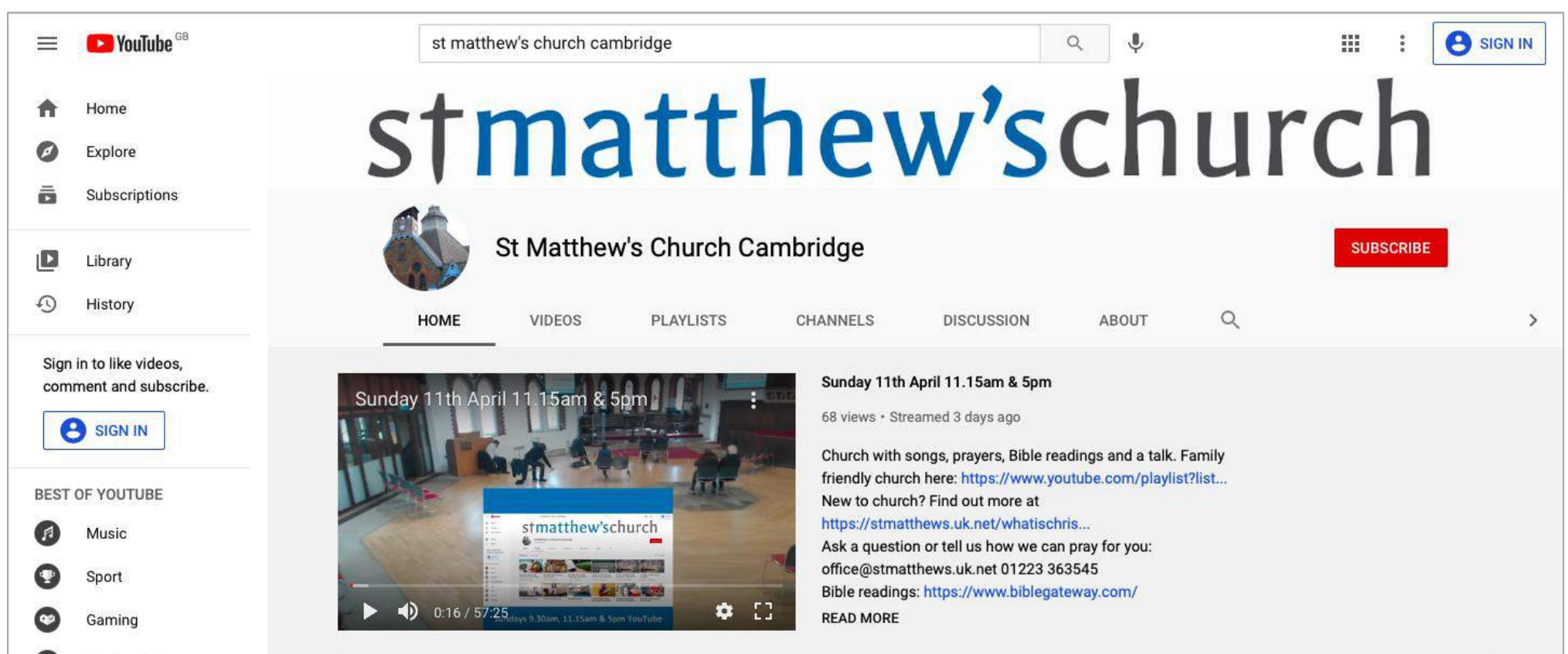
*Frank Price (vicar)*

## Activities

This is the report of the PCC to church members, reviewing all our activities in turn, so we can thank God for all that has been achieved so far and so we can pray and plan for areas where more work is needed.

### Attendance

From 23<sup>rd</sup> March to 11<sup>th</sup> July and from 5<sup>th</sup> November to 1<sup>st</sup> December 2020 churches were not allowed to admit members of the public to the building, so we met online. From 28<sup>th</sup> December to 13<sup>th</sup> February 2021 churches were legally allowed to meet, but we chose to ask regulars to watch online, with doors open for visitors. Since re-opening, people are returning steadily, with some still watching online for Covid-related reasons. We have 235 subscribers to our YouTube channel. Over the course of the last year, we had 16.8k views and a total watch time of 4600 hrs. Sunday online services end up with an average of about 120 views, including any who click on it briefly. On a typical Sunday when the building was closed, (15<sup>th</sup> November) 9.30am was watched for 26 hours, and 11.15 & 5pm for 46 hours, which means up to 36 households watched all or most of a service on that day, plus about six taking part in the building. This is about half the attendance levels in the building prior to the pandemic.



During the year, 20 people were added to our list of those who attend on Sunday, and 19 removed, but it is too soon to tell who has started or stopped attending while being online. In April 2020, there were 126 members on the electoral roll. Eight were removed and two added so that at its publication on 21<sup>st</sup> 2021, there were 120 members.

Baptisms were not permitted for most of the year, the most recent one took place on the Sunday before the first lockdown in March 2020. Services of thanksgiving were held to welcome two children.

We delivered our Christmas programme card to 2000 homes in the local area. On average, we receive 18,400 requests of our home webpage per month. We regularly email prayer news to approximately 140 people and send occasional email publicity to approximately 230 people.

*Helen Wilson (Administrator)*

### Bible groups

The churches that coped best with the pandemic were often those where a high proportion of church members already belonged to small groups. We are grateful to God for sustaining St Matthew's in that way. All eleven groups made up of adult church members continued online. There are seven evening home groups, two young adults' Roots groups, and two morning groups for women.

The number of people involved increased in the first lockdown. Some found it easier online because of travel, babysitting, or because activities that clashed were cancelled. Some felt more motivated because of

the isolation and need for support. Moving online was not as appealing for everyone, especially those who had joined groups more recently and didn't yet feel as fully included or involved.

By March 2021 many of us felt 'zoomed out' after long hours online. Home schooling and working had been exhausting. Isolation and loneliness led to poor mental health. That made it harder to join in online. We also felt more fragmented and less connected with one another or the wider church family.

As restrictions lift, schools return and weather improves, it will be important for our spiritual health and well-being to take whatever opportunities we can to reconnect in person, for example BBQs, picnics, and garden chats, either as a whole group or a few at a time, especially with anyone we have not seen so much or have almost forgotten.

It will be worth prioritising Bible groups over other online meetings in the months ahead. We need God's word, prayer and one another to keep going in our faith, to get the help we need, and to be equipped to pass the gospel on to the next generation and to others who need it so much.

*Frank Price (Vicar)*

## **Buildings**

We replaced three faulty heating valves. We installed additional diffusers to the church lights to reduce the likelihood of migraines. The church clock has failed and would cost more than £4k to update and automate the winding. In the meantime, the power supply has been disconnected so the clock can be wound manually. There have been blocked drains so a new pipe and gully was installed to prevent dampness in the crèche.

After repairs to the gas heaters in the main hall became unviable because of cost, they were replaced with programmable, energy-efficient heaters. All gas appliances received their annual check, and the requisite safety certificate was issued. Other work to the halls included replacing the toilet heaters (found to be faulty from purchase, so replaced for free), upgrading the fuse board, installing a large gazebo and external lighting.

A new floodlight has been fitted in the car park for security, as we are renting out parking spaces. Income from these spaces to date is around £1k and expected to increase as travel restrictions are eased.

A new window and window frame has been installed in the office, replacing the old one which was damaged during a break in some time ago. Cheaper, greener utility providers have been sourced and contracted for both the church and halls.

30, St Matthew's street continues to be rented to ARU students, with the lease expiring in August. A new four-year lease is commencing in September 2021 with four new students. The lease on 36, St Matthew's Street expired in March and our new associate vicar and family arrived in April. The loft has been boarded and shelves erected in the bedrooms. A new walkway, gate, and step, leading from the back garden to the church car park have been built to replace the old rotten one. Cheaper insurance for both properties has been sourced and taken out.

Maintenance planned for 2021 includes repairs to the brickwork, joinery, roofing, and flooring.

*Martin Carter (buildings committee)*

## **Children & families**

Until March 2020, we had groups meeting every Sunday morning for pre-school and primary age children during the 10.30am service. Each group was led by a team of committed leaders who worked hard at building relationships with the children, praying for them and teaching them from the Bible. However, this all had to change due to the restrictions of Covid. During the initial lockdown, we aimed to support parents in teaching the Bible to their children at home. Each week, there were Bible teaching videos recorded by the children's team with supporting activities. Once places of worship could re-open in July, we started a service

at 9.30am for families with child-friendly talks, songs, prayers, videos, and Bible readings, plus a talk for adults. From September, older children aged 7-11 met as a group most Sundays either online or in the church hall, depending on government guidelines.

JAFFA meets on Thursday evenings during term-time. It provides the opportunity for children to hear about Jesus and is popular both with children from the local community and for children from church families to bring friends along. Each week there is a Bible talk, games and sometimes a craft. In 2020, we met online and in the church building, as government guidelines allowed. The group is led by a team from St Matthew's who have adapted well to the challenges of running the group on Zoom or working with the Covid guidelines for meeting face to face.

In December, I was invited by the Year 1 teachers at St Matthew's School to provide a teaching session on "*Why Christians celebrate Christmas*". This happened online but it was still possible to interact with the children and for them to ask questions.

*Claire Mason (Children's & Women's Worker)*

## **Evangelism**

For most churches, indeed most organisations, this has not been a year of growth. Evangelism begins by building new relationships at gatherings. Pandemic restrictions severely reduced those opportunities across society and at our own programmes. Mini Matts, Slice of Life, Jaffa parents' coffee, Wednesday Coffee Pot, holiday club, ARU student ministry and International Fellowship could not operate in the usual way. Zoom groups and chats worked for a smaller and significantly less diverse community than those who were meeting in person before the pandemic. We found it more difficult to include those who were slightly newer, or where there were cultural, economic, social or language barriers.

It has been encouraging to see church members making every effort to make the most of opportunities. Many have been praying, delivering gifts, setting up online messaging groups, going for walks and runs, posting videos, phoning, and hosting occasional online quizzes or baking events. Carol services, guest services and online Life Explored allowed some to get a taste of what we do including some that might not have come to the building. We may never meet those who have been helped; some are outside Cambridge and won't come in person, a few came to believe.

Here are four opportunities as restrictions are eased over the year ahead:

1. The pandemic may have forced some to face the reality of death and rethink the point of life. This is a good time to talk about Jesus.
2. God has given us a fresh start, pruning back our programmes. The world is always changing. This is a good time to rethink, reboot and adapt.
3. Most of society has learned new technical skills so we can go on building on that approach, giving visitors a chance to 'test the water' remotely. This is a good time to be an effective presence online.
4. Above all, we need to get back to meeting in person in as many ways as we can, because that has proven to be far more effective for the gospel. This is a good time to be bold for the sake of others.

*Frank Price (Vicar)*

## **Finance**

Staffing represents most of the PCC's expenditure but has been lower this year due to staff vacancies and support received through the Job Retention Scheme. The Sidgwick Trust, which is under the control of the PCC made a net grant of £14,400 to the church which goes towards funding pastoral, non-clergy staff within the church. Four other grants totalling £7,400 were also received to help fund the youth worker role. Some

urgent building work has been done on the church building which has cost £2,795. It is anticipated that more will need to be spent in 2021 once the building is being used again regularly. All the reordering project loans from congregation members have been repaid in full during 2020.

Previously, the leadership team made the decision to operate at a lower reserves level. This was reflected in lower general fund and cash balances at the end of 2019, but these are higher again due to the difficulty of predicting finances during the disruption caused by Covid and the change in treasurer. The aim in 2021 is to reduce these levels to be in line with policy.

Generous giving in 2020 has enabled the PCC to point an Associate Vicar. The budget for 2021 is close to being balanced and the staff team continue to work hard to reduce discretionary spending in all areas to help close the gap, but we will need an increase in our income if we are to sustain our present levels of activity and press on towards our 5-year goal. We are so grateful for the wise financial management shown by Mark Ayliffe in his time as treasurer.

*Tabs Appleyard (Treasurer)*

## **Mission partners**

This has been a challenging year for our mission partners, all living under some form of restriction due to the Covid 19 pandemic. However, we have been encouraged to hear of the ingenuity and imagination with which they have faced those challenges and still reached out with the Gospel.

As a church we have mostly been meeting online, so instead of our normal lunch format for Mission Sunday and Lent Lunch Mission Focus, we have invited our mission partners to join online with the home groups that specially support them, to share their news and requests for prayer. This more personal way of interacting seems to have been appreciated on both sides.

Our current mission partners are:



Maxime and Demelza – leading a new French language congregation within an international church in Bordeaux.



Hiromi – working in Birmingham to reach out to Japanese people, to disciple new believers and to prepare and support Japanese believers returning to Japan



Tim and Shireen – using previous overseas mission experience to work among ethnic minorities in Leicester, especially those from Middle Eastern backgrounds.

Andy and Amy – leading a church revitalisation project in Doncaster, backed by a large Sheffield church.

We have mission partners returned from East Asia but still engaging in some mission work and we are glad to benefit from their experience.

*Ann Fiddes (Secretary, Mission committee)*

## **Prayer meetings**

Meeting together to pray as a church family is a high priority as it expresses our dependence on God for all that we do as a church. In 2020, we met in person in the church building for our January, February, and March prayer meetings but since then our prayer meetings have been held online using Zoom. It has been encouraging to see more than 60 people attending our online meetings each month. Meeting online has enabled many to attend who couldn't attend in person due to childcare needs or ill health.

Throughout the year, we have prayed for a wide range of areas of church life including Slice of Life, Youth work, students, and families. We have also prayed for issues beyond St Matthew's church; for the impact of Covid on those working in the health service, for those in the workplace and for those in education. Our mission partners have been able to join us online at several meetings during the year and provided us with updated news so that we can partner with them in prayer. Prayer news is regularly updated on the church website so that members of the church family can continue to pray throughout the month.

*Claire Mason (Children's & Women's Worker)*

## **Preaching**

Based on our church tagline, "We preach Christ crucified" (1 Cor 1:23), the preachers serve the church family each Sunday by opening up God's word, the Bible, with the help of the Holy Spirit in a way that we hope is accessible, relevant, and life changing. The staff team takes the lead in planning the sermon series and doing the preaching, assisted by a group of occasional preachers. We have covered a range of topics and Bible passages this year, including: Deuteronomy, Matthew, Luke, John, Hebrews, and a Bible Overview (God's Big Picture & the King, the Snake and the Promise). Over time, we hope to cover the whole Bible as well as topics that relate to living as Christians in the contemporary world. We aim to make the sermons helpful for newcomers and seasoned believers alike, and some services are aimed particularly at people who are still exploring Christian faith, especially around Christmas and Easter. As a preaching team, we meet approximately every other month for feedback, training, and prayer. We have had to learn new skills, such as interacting with cameras during the Covid restrictions. All of us benefit from the support and prayers of the church family.

*John Percival (Preaching team)*

## **Safeguarding**

Safeguarding children, young people and vulnerable adults is something we take very seriously at St Matthew's. We aim to promote their welfare, find ways to prevent abuse, protect those at risk and respond well to those who have been abused. We also take care to identify where a person may present a risk to others, offering them support whilst taking steps to reduce any risks.

Safeguarding is the responsibility of everyone in the church – not just staff, leaders or volunteers directly working with children, young people and vulnerable adults.

St Matthew's Church has a Safeguarding Policy, reviewed by the PCC each year. This was last done in November 2020. You can find it on our website or contact the church office for a paper copy.

Claire Mason is the Parish Safeguarding Officer –appointed by the PCC to have an overview of all the relevant church activities. She seeks to ensure that the Safeguarding policy is implemented and is a key link between St Matthew's Church and the Diocese of Ely Safeguarding team. Safeguarding is a regular item on the PCC agenda and a report is produced for each meeting.

All those involved in paid or volunteer work with children, young people or vulnerable adults were appointed following principles of safe recruitment, including thorough background checks. They are also required to receive safeguarding training in recognising and responding to the needs of those at risk of harm. Most of this training is provided by the National safeguarding team at the Church of England – whilst some training for specific roles is provided by the Diocese of Ely safeguarding team.

Please report any safeguarding concerns if you have them. You can contact us directly:  
Claire Mason email [clairemason@stmatthews.uk.net](mailto:clairemason@stmatthews.uk.net) 01223 603859

Or to speak to someone outside St Matthew's contact Rebecca Boswell, Diocesan Safeguarding Advisor:  
Email [Rebecca.boswell@elydiocese.org](mailto:Rebecca.boswell@elydiocese.org) 01353 652731

*Claire Mason (Safeguarding officer)*

## **Staff team**

The PCC employs staff with these aims:

1. Prayer and ministry of the word (Acts 6:4) which pastors, teaches and evangelises in order to equip the congregation to serve each other (Ephesians 4:11-12) and make disciples (Matthew 28:18-20).
2. Each staff member has a specific remit but also supports the work of the church more generally.

This last year has seen lots of planned changes to the team, which suited the ministries of those involved, and allowed us to rearrange responsibilities to better reflect the needs and opportunities. We are not planning any further changes over coming years. We are well placed to focus on regrowing and rebuilding as we emerge from the pandemic.

At Easter 2020, Andy Cook moved on from being our 'youth and student worker' to a larger youth work in Sheffield. In August 2020, Mark Selby completed his role as 'young adults' worker' to train for ordained ministry in the Church of England. In September 2020, Thomas Simpson was employed part-time for 11 months for practical work, with the rest of his time available for voluntary ministry training. In September 2020, Hugh Cornes started as 'youth and student worker' for what we expect will be about three years, with part-time training on an external course. During periods of full lockdown staff were not able to carry out all their normal duties (e.g. catering, hall hire, setting up) so some took short study leave periods and the PCC received some government support. From September, John Percival served as Associate Vicar, one day a week, for 6 months, to help cover a gap between preaching staff. John is now finishing his PhD, alongside teaching at Oak Hill theological college. In Easter 2021, Tom Simpson was licensed as Associate Vicar with particular responsibility for our 5 year goal and young families. Helen Wilson continues as our administrator

and her role changed considerably this year because so much of our activities moved online. Claire Mason serves in a long-term senior role overseeing ministry specific to children and their families and to women.

*Frank Price (vicar)*



Hugh Cornes

Claire Mason

Frank Price

Tom Simpson

Thomas Simpson

Helen Wilson

## **Students & youth**

The youth group have met online and in person over the course of the last year. We've looked at John's gospel, Acts, 1 Peter, and an overview of the Bible. Week by week we've had around 12 youth members on Thursday nights and eight on Sundays. We've enjoyed special events such as the Great Youth Group Bake Off, Christmas and Easter celebrations and an "Escape the alien invasion" evening. We also had a day-long event in September that focussed on evangelism. It's been encouraging to have larger numbers at these special events including guests. We're now able to meet inside on Sundays and Thursdays which we hope will result in livelier group discussions.

A group of year 12s moved up into the students group this year and settled in well. Hugh and Thomas were able to connect with 50 ARU students at their freshers fair and a few came to the church group once or twice but sadly no-one stuck. Recently we've had series on worship, prayer and 'tough questions' about faith. Hugh is now on the iCafe team, a weekly event that allows him to meet international students from ARU.

*Hugh Cornes (Youth & Student worker)*

## **Wider church**

St Matthew's is one of eleven parishes within the North Cambridge Deanery and is part of Ely Diocese. The synod is comprised of clergy and elected lay members from each parish – two from St Matthew's. Adrian Daffern was appointed as Rural Dean for North Cambridge in 2020. The Deanery Synod met twice in 2020 – in person in January and online in December. The standing committee also met online in June 2020. In December, Adrian outlined issues for the year ahead including developing a deanery plan for Cambridge in light of the large new estates being built around the city and also elections for a new general synod which will take place September 2021. General synod members are elected by those on deanery synod.

The Biblical view of marriage and sexuality continues to be under threat from those who reject the authority of the Bible. "Living in love and faith" (LLF) was published by the Church of England in November 2020. It is a series of resources commissioned by the House of Bishops to explore issues of human identity, sexuality, relationships, and marriage. The Church of England Evangelical Council produced a video "A Beautiful Story" in response to LLF that puts forward the Biblical view of sexuality and marriage. Members of the PCC have been encouraged to watch this video and issues raised will to be discussed at a PCC meeting in 2021.

The Church of England has worked together throughout 2020 with other faith leaders and the Ministry of Faith to produce and update guidelines for places of worship to be able to re-open safely during the Coronavirus pandemic.

*Claire Mason (Deanery Synod representative)*

This report was approved by the PCC on 19<sup>th</sup> April 2021 and signed on their behalf by Frank Price  
(chair of PCC). *Frank Price*

St Matthew's PCC, summary accounts  
For the year ending 31 December 2020

INCOME AND EXPENDITURE	Unrestricted Funds	Restricted Funds	Total	
	£	£	2020 £	2019 £
<b>INCOMING RESOURCES</b>				
Regular giving	180,785.75	20,657.50	<b>201,443.25</b>	193,861.84
One-off giving	28,707.65	-	<b>28,707.65</b>	16,352.52
Recovered tax	40,429.00	4,998.75	<b>45,427.75</b>	43,212.68
<b>Total voluntary income</b>	<u>249,922.40</u>	<u>25,656.25</u>	<b>275,578.65</b>	253,427.04
Income from investments (Interest)	1.36	1.40	<b>2.76</b>	9.08
Church activities (Bookstall, etc.)	2,021.25	-	<b>2,021.25</b>	1,428.51
Other Incoming Resources	16,569.60	-	<b>16,569.60</b>	25,197.55
<b>Total Incoming Resources</b>	<u>268,514.61</u>	<u>25,657.65</u>	<b>294,172.26</b>	<u>280,062.18</u>
<b>RESOURCES EXPENDED</b>				
Mission giving	-	27,872.24	<b>27,872.24</b>	26,195.00
Staff and Diocesan costs	170,065.71	-	<b>170,065.71</b>	195,168.63
Church running costs & activities	37,337.00	-	<b>37,337.00</b>	61,662.92
Other costs	27,350.89	-	<b>27,350.89</b>	13,786.89
<b>Total Resources Expended</b>	<u>234,753.60</u>	<u>27,872.24</u>	<b>262,625.84</b>	<u>296,813.44</u>
Transfer between funds	(2,278.49)	2,278.49		
<b>Surplus/(loss) for the year</b>	31,482.52	63.90	<u><b>31,546.42</b></u>	(16,751.26)

**Balance Sheet**  
(Position at 31 December)

	2020 £	2019 £
NET FIXED ASSETS	3,798.92	2,020.33
<b>CURRENT ASSETS</b>		
Debtors	33,023.09	43,204.75
Cash at bank and in hand	66,064.58	29,071.50
	<u>99,087.67</u>	<u>72,276.25</u>
<b>LIABILITIES</b>		
Creditors - amounts falling due in one year	28,654.38	31,610.79
	<u>28,654.38</u>	<u>31,610.79</u>
<b>Total Assets Less Current Liabilities</b>	<u><b>74,232.21</b></u>	<u>42,685.79</u>
Loans due > 1 year	-	-
<b>Total net assets</b>	<u><b>74,232.21</b></u>	<u>42,685.79</u>

*The above report is a concise summary of the full financial statements, which form part of the annual report. If you would like a copy of the full financial statements, please contact the church office or the Treasurer*

Parochial Church Council of St Matthew, Cambridge

**Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)**

**Statement of Financial Activities**

For the year ending 31 December 2020

	2020	2020	2020	2019	2019	2019
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
Note	£	£	£	£	£	£
<b>INCOMING RESOURCES</b>						
Voluntary Income	2(a) 249,922.40	25,656.25	<b>275,578.65</b>	226,998.29	26,428.75	<b>253,427.04</b>
Income from investments (Interest)	2(b) 1.36	1.40	<b>2.76</b>	5.52	3.56	<b>9.08</b>
Church activities (Bookstall, etc.)	2(c) 2,021.25	-	<b>2,021.25</b>	1,428.51	-	<b>1,428.51</b>
Other Incoming Resources	2(d) 16,569.60	-	<b>16,569.60</b>	25,197.55	-	<b>25,197.55</b>
<b>Total Incoming Resources</b>	<u>268,514.61</u>	<u>25,657.65</u>	<u><b>294,172.26</b></u>	<u>253,629.87</u>	<u>26,432.31</u>	<u><b>280,062.18</b></u>
<b>RESOURCES EXPENDED</b>						
Mission giving	-	27,872.24	<b>27,872.24</b>	-	26,195.00	<b>26,195.00</b>
Staff and Diocesan costs	170,065.71	-	<b>170,065.71</b>	195,168.63	-	<b>195,168.63</b>
Church running costs & activities	37,337.00	-	<b>37,337.00</b>	61,662.92	-	<b>61,662.92</b>
Other costs	3 27,350.89	-	<b>27,350.89</b>	13,786.89	-	<b>13,786.89</b>
<b>Total Resources Expended</b>	<u>234,753.60</u>	<u>27,872.24</u>	<u><b>262,625.84</b></u>	<u>270,618.44</u>	<u>26,195.00</u>	<u><b>296,813.44</b></u>
Transfer from/(to) general funds	<u>(2,278.49)</u>	<u>2,278.49</u>	<u>-</u>	<u>(9,713.75)</u>	<u>9,713.75</u>	<u>-</u>
<b>Net Movement in Funds</b>	<u>31,482.52</u>	<u>63.90</u>	<u><b>31,546.42</b></u>	<u>(26,702.32)</u>	<u>9,951.06</u>	<u><b>(16,751.26)</b></u>
<b>Movement between Funds</b>	11					
Balances B/Fwd 1 January	41,944.87	740.92	<b>42,685.79</b>	58,104.69	1,332.36	<b>59,437.05</b>
Balances C/Fwd 31 December	73,427.39	804.82	<b>74,232.21</b>	31,402.37	11,283.42	<b>42,685.79</b>
<b>Balance Sheet</b>						
<b>At 31 December</b>						
	2020	2019				
Notes	£	£				
<b>NET FIXED ASSETS</b>	5 3,798.92	2,020.33				
<b>CURRENT ASSETS</b>						
Debtors	6 33,023.09	43,204.75				
Cash at bank and in hand	7 <u>66,064.58</u>	<u>29,071.50</u>				
	<u>99,087.67</u>	<u>72,276.25</u>				
<b>LIABILITIES</b>						
Creditors - amounts falling due in one year	8 28,654.38	31,610.79				
Creditors - amounts falling due after one year	9 <u>-</u>	<u>-</u>				
	<u>28,654.38</u>	<u>31,610.79</u>				
<b>Total Assets Less Current Liabilities</b>	<u>74,232.21</u>	<u>42,685.79</u>				
<b>PARISH FUNDS</b>						
Unrestricted	73,427.39	31,402.37				
Restricted	12 <u>804.82</u>	<u>11,283.42</u>				
	<u>74,232.21</u>	<u>42,685.79</u>				

The notes on pages 2 to 5 form part of this account

Adopted by the Parochial Church Council on 19th April 2021 and signed on its behalf by

Frank Price

Tabitha Appleyard

The Revd Frank Price (PCC Chairman)

Tabitha Appleyard (Treasurer)

# Parochial Church Council of St Matthew, Cambridge

## Notes to the Financial Statements

For the year ending

### 1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 and the Charities SORP (2015) (based on FRS 102). The financial statements have been prepared on the basis of historic cost. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. The charity is a public benefit charity

A statement of cash flows has not been prepared as the PCC has taken the exemption from preparing the statement as it meets the definition of a small entity in FRS 102 (derived from the Companies Act 2006, section 382).

#### Funds

*Restricted funds* represent donations or grants received for a specific object or invited by the PCC for a specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent at the end of the year must be carried forward as a balance on that fund. The PCC does not normally invest separately for each fund.

*Unrestricted funds* are general funds which can be used for PCC ordinary purposes.

#### Incoming resources

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resources to which they relate are received. Grants and legacies are accounted for when the PCC is legally entitled to the amounts due. Income for the weekend away is recognised in the year in which it occurs. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

#### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan ministry share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. Expenditure for the weekend away is recognised in the year in which it occurs. All other expenditure is generally recognised when it is incurred and is accounted for gross.

#### Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishing held by the vicar and the church wardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory, which can be inspected.

Equipment used within the church premises is depreciated on a straight-line basis over four years (sometimes five years for high cost durable assets). Individual items of equipment with a purchase price of £500 or less are written off when the asset is acquired.

### 2. INCOMING RESOURCES

	2020	2020	2020	2019	2019	2019
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
2 (a) Voluntary Income						
Tax efficient planned giving	161,589.75	20,257.50	<b>181,847.25</b>	153,481.00	19,975.00	<b>173,456.00</b>
Other planned giving	19,196.00	400.00	<b>19,596.00</b>	18,950.84	1,455.00	<b>20,405.84</b>
Collections of loose cash	837.65	-	<b>837.65</b>	1,265.52	30.00	<b>1,295.52</b>
All NON-RECURRING giving	6,070.00	-	<b>6,070.00</b>	397.00	20.00	<b>417.00</b>
All tax recovered - Gift Aid	40,429.00	4,998.75	<b>45,427.75</b>	38,263.93	4,948.75	<b>43,212.68</b>
Grants (From Sidgwick Trust and local organisations)	21,800.00	-	<b>21,800.00</b>	14,640.00	-	<b>14,640.00</b>
	<u>249,922.40</u>	<u>25,656.25</u>	<u><b>275,578.65</b></u>	<u>226,998.29</u>	<u>26,428.75</u>	<u><b>253,427.04</b></u>
2(b) Income from Investments						
Dividends, interest, income	1.36	1.40	<b>2.76</b>	5.52	3.56	<b>9.08</b>
2(c) Income from Church Activities						
Parochial Fees retained	26.00	-	<b>26.00</b>	564.00	-	<b>564.00</b>
Bookstall and other activities	1,995.25	-	<b>1,995.25</b>	864.51	-	<b>864.51</b>
	<u>2,021.25</u>	<u>-</u>	<u><b>2,021.25</b></u>	<u>1,428.51</u>	<u>-</u>	<u><b>1,428.51</b></u>

Parochial Church Council of St Matthew, Cambridge

Notes to the Financial Statements (continued)

For the year ending

	2020	2020	2020	2019	2019	2019
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
<b>2(d) Other Incoming Resources</b>						
Weekend Away	14,585.00	-	<b>14,585.00</b>	12,849.98	-	<b>12,849.98</b>
Activities income (Meals, Coffee Pot, Youth Group etc)	1,214.34	-	<b>1,214.34</b>	6,038.10	-	<b>6,038.10</b>
Other income	770.26	-	<b>770.26</b>	6,309.47	-	<b>6,309.47</b>
	<u>16,569.60</u>	<u>-</u>	<u><b>16,569.60</b></u>	<u>25,197.55</u>	<u>-</u>	<u><b>25,197.55</b></u>
<b>Total Incoming resources</b>	<u>268,514.61</u>	<u>25,657.65</u>	<u><b>294,172.26</b></u>	<u>253,629.87</u>	<u>26,432.31</u>	<u><b>280,062.18</b></u>
<b>3. RESOURCES EXPENDED</b>						
<b>3(a) Mission Giving</b>						
Own Missionaries	-	24,911.39	<b>24,911.39</b>	-	24,970.00	<b>24,970.00</b>
Other Giving	0.00	2,960.85	<b>2,960.85</b>	-	1,225.00	<b>1,225.00</b>
	<u>0.00</u>	<u>27,872.24</u>	<u><b>27,872.24</b></u>	<u>-</u>	<u>26,195.00</u>	<u><b>26,195.00</b></u>
<b>3(b) Staff and Diocesan costs</b>						
Ministry Share paid to the diocese	60,820.00	-	<b>60,820.00</b>	58,255.00	-	<b>58,255.00</b>
Payroll costs (Staff except incumbent)	104,905.79	-	<b>104,905.79</b>	129,283.70	-	<b>129,283.70</b>
Staff (including incumbent) expenses and training costs	4,339.92	-	<b>4,339.92</b>	7,629.93	-	<b>7,629.93</b>
	<u>170,065.71</u>	<u>-</u>	<u><b>170,065.71</b></u>	<u>195,168.63</u>	<u>-</u>	<u><b>195,168.63</b></u>
<b>3(c) Church running costs</b>						
Cost of Services	3,997.61	-	<b>3,997.61</b>	5,539.14	-	<b>5,539.14</b>
Cleaning	2,378.55	-	<b>2,378.55</b>	730.57	-	<b>730.57</b>
Administration	3,951.99	-	<b>3,951.99</b>	4,256.00	-	<b>4,256.00</b>
Maintenance	2,794.71	-	<b>2,794.71</b>	2,571.71	-	<b>2,571.71</b>
Depreciation	1,420.39	-	<b>1,420.39</b>	16,479.11	-	<b>16,479.11</b>
Publicity	2,550.24	-	<b>2,550.24</b>	5,734.30	-	<b>5,734.30</b>
<b>Activities</b>						
General (Hall hire, Church Meals etc)	1,194.83	-	<b>1,194.83</b>	3,746.05	-	<b>3,746.05</b>
Holiday Club	-	-	<b>0.00</b>	551.70	-	<b>551.70</b>
Life Explored	18.75	-	<b>18.75</b>	18.75	-	<b>18.75</b>
Mini Matts	124.55	-	<b>124.55</b>	399.16	-	<b>399.16</b>
Children's Work	544.68	-	<b>544.68</b>	320.54	-	<b>320.54</b>
Youth Group	419.72	-	<b>419.72</b>	3,126.76	-	<b>3,126.76</b>
Sixth form and students	1,002.20	-	<b>1,002.20</b>	924.54	-	<b>924.54</b>
Jaffa	199.81	-	<b>199.81</b>	611.13	-	<b>611.13</b>
Coffee Pot	104.19	-	<b>104.19</b>	486.29	-	<b>486.29</b>
Other Outreach Activities	268.21	-	<b>268.21</b>	268.28	-	<b>268.28</b>
Gifts and help for Church Members	618.58	-	<b>618.58</b>	150.57	-	<b>150.57</b>
Weekend Away	15,747.99	-	<b>15,747.99</b>	15,748.32	-	<b>15,748.32</b>
	<u>37,337.00</u>	<u>-</u>	<u><b>37,337.00</b></u>	<u>61,662.92</u>	<u>0.00</u>	<u><b>61,662.92</b></u>
<b>3(e) Other costs</b>						
Church Utility Bills	5,792.55	-	<b>5,792.55</b>	5,841.40	-	<b>5,841.40</b>
Cost of Trading - Bookstall	118.00	-	<b>118.00</b>	1,025.54	-	<b>1,025.54</b>
Church Insurance Premium	1,418.51	-	<b>1,418.51</b>	1,396.91	-	<b>1,396.91</b>
Loan interest	21.83	-	<b>21.83</b>	68.16	-	<b>68.16</b>
Contribution to Sidgwick loan repayment	17,500.00	2,500.00	<b>20,000.00</b>	-	-	<b>-</b>
New Building Work	-	-	<b>0.00</b>	5,454.88	-	<b>5,454.88</b>
	<u>24,850.89</u>	<u>2,500.00</u>	<u><b>27,350.89</b></u>	<u>13,786.89</u>	<u>-</u>	<u><b>13,786.89</b></u>
<b>Total outgoing resources</b>	<u>232,253.60</u>	<u>30,372.24</u>	<u><b>262,625.84</b></u>	<u>270,618.44</u>	<u>26,195.00</u>	<u><b>296,813.44</b></u>

## Parochial Church Council of St Matthew, Cambridge

### Notes to the Financial Statements (continued)

For the year ending

#### 4. PAYROLL COSTS

The number of employees employed during the year	<b>2020</b>	2019
Full time staff	<b>4</b>	4
Part time staff	<b>2</b>	1

#### TOTAL FUNDS

The breakdown of payroll costs is as follows:	<b>2020</b>	2019
Salaries and Honoraria	<b>92,498.18</b>	112,599.37
Social Security Costs	<b>4,398.17</b>	7,270.95
Pension Costs	<b>8,009.44</b>	9,413.38
	<b>104,905.79</b>	129,283.70

#### 5. FIXED ASSETS

Tangible

Church Equipment

Actual/Deemed Cost

At 1st January 2020	74,552.62
Additions at cost	3,198.98
Disposals	<u>(70,469.76)</u>
At 31st December 2020	<u>7,281.84</u>

Depreciation

At 1st January 2020	72,532.29
Charge for the year	1,420.39
Disposals	<u>(70,469.76)</u>
At 31st December 2020	<u>3,482.92</u>

Net fixed assets at 31st December 2020

3,798.92

	2020	2020	<b>2020</b>	2019	2019	<b>2019</b>
	Unrestricted	Restricted	Total	Unrestricted	Restricted	Total
	Funds	Funds	Funds	Funds	Funds	Funds
	£	£	£	£	£	£
<b>6. DEBTORS</b>						
Tax Recoverable	21,500.50	3,612.50	<b>25,113.00</b>	10,241.83	2,395.00	<b>12,636.83</b>
Insurance claim re: boiler	-	-	-	16,182.92	-	-
Next year w/e away	2,900.00	-	<b>2,900.00</b>	11,290.00	-	<b>28,772.92</b>
Other prepayments	-	-	-	1,300.00	-	-
Deposits	1,125.00	-	<b>1,125.00</b>	1,125.00	-	<b>1,125.00</b>
Other Debtors	<u>3,885.09</u>	<u>-</u>	<b>3,885.09</b>	<u>670.00</u>	<u>-</u>	<b>670.00</b>
	<u>29,410.59</u>	<u>3,612.50</u>	<b>33,023.09</b>	<u>40,809.75</u>	<u>2,395.00</u>	<b>43,204.75</b>
<b>7. CASH AT BANK AND IN HAND</b>						
Co-operative Bank Current Account	65,303.34	(2,807.68)	<b>62,495.66</b>	27,159.42	(1,654.08)	<b>25,505.34</b>
Standard Life Bank Treasurers Account	1,735.46	-	<b>1,735.46</b>	1,734.10	-	<b>1,734.10</b>
Standard Life Bank Treasurers Sub Account	1,793.46	-	<b>1,793.46</b>	1,792.06	-	<b>1,792.06</b>
Petty Cash	40.00	-	<b>40.00</b>	40.00	-	<b>40.00</b>
	<u>68,872.26</u>	<u>(2,807.68)</u>	<b>66,064.58</b>	<u>30,725.58</u>	<u>(1,654.08)</u>	<b>29,071.50</b>
<b>8. CREDITORS - AMOUNTS FALLING DUE IN ONE YEAR</b>						
Ely Diocese	518.00	-	<b>518.00</b>	-	-	-
Missionary Giving	4,085.85	-	<b>4,085.85</b>	1,125.00	-	<b>1,125.00</b>
Staff and other expenses	1,338.36	-	<b>1,338.36</b>	-	-	-
Payroll Liabilities	1,938.13	-	<b>1,938.13</b>	3,755.11	-	<b>3,755.11</b>
Deferred income (Next year w/e away, Mission spend)	20.00	-	<b>20.00</b>	13,665.00	-	<b>13,665.00</b>
Other Creditors	20,754.04	-	<b>20,754.04</b>	1,696.24	-	<b>1,696.24</b>
Loans to support rebuilding work	-	-	-	11,369.44	-	<b>11,369.44</b>
	<u>28,654.38</u>	<u>-</u>	<b>28,654.38</b>	<u>31,610.79</u>	<u>-</u>	<b>31,610.79</b>
<b>9. CREDITORS - AMOUNTS FALLING DUE AFTER ONE YEAR</b>						
Loans to support rebuilding work	-	-	-	-	-	-

# Parochial Church Council of St Matthew, Cambridge

## Notes to the Financial Statements (continued)

For the year ending

### 10. RELATED PARTY TRANSACTIONS

The Incumbent and staff who are PCC members were paid for items relating to their work as set out in the expenses policy. The incumbent is remunerated by the diocese and other staff members are remunerated as disclosed in note 4.

A grant of £14,400 (2019: £14,400) was received from the Trust of Mrs E M Sidgwick which is deemed to be a related party due to common control. At 31 December 2020 included in debtors is £524.25 (2019: £NIL) due from the Trust of Mrs E M Sidgwick.

Included in debtors at 31 December 2020 is £2037.23 (2019: £NIL) due from St Matthews Parish Rooms in relation to expenditure incurred on behalf of St Matthews Parish Rooms. St Matthews Parish Rooms is deemed to be a related party due to common control.

Included in creditors at 31 December 2020 is £20,000 (2019: £NIL) due to Sidgwick as a contribution towards the repayment of loans for building work.

Donations from trustees and persons closely connected with them for the year ending 31 December 2020 were £83,685 (2019: £92,108). This includes amounts to both the restricted and non-restricted funds and excludes Gift Aid recovered.

### 11. FUNDS

The restricted funds comprise the following:

**Jamie Fiddes** - donated funds to assist young people financially for Christian activities

**Reordering** – Funds donated specifically for church reordering project. The project is now completed and funds are transferred to the general fund. The remaining loans relating to the project are paid from the General fund.

**Mission** – Funds set aside for world-wide mission. Any donations for specific mission partners are passed on during the year. The PCC aims to give at least 10% of all voluntary income to world-wide mission. Donations from the Mission Fund were to the church mission partners.

Fund Movements	Jamie Fiddes	Reordering	Mission	Unrestricted	Total
Balance at 1 January 2020	740.92	-	-	41,944.87	<b>42,685.79</b>
Incoming Resources	63.90	9,778.75	15,815.00	268,514.61	<b>294,172.26</b>
Transfer from/(to) general funds	-	(9,778.75)	12,057.24	(2,278.49)	-
Resources Expended	-	-	(27,872.24)	(234,753.60)	<b>(262,625.84)</b>
Balance at 31 December 2020	<u>804.82</u>	<u>-</u>	<u>-</u>	<u>73,427.39</u>	<b><u>74,232.21</u></b>

### 12. ANALYSIS OF NET ASSETS by fund

	Unrestricted Funds	Restricted Funds	Total 2020
Fixed Assets	3,798.92	-	<b>3,798.92</b>
Current Assets	98,282.85	804.82	<b>99,087.67</b>
Liabilities	(28,654.38)	-	<b>(28,654.38)</b>
	<u>73,427.39</u>	<u>804.82</u>	<b><u>74,232.21</u></b>

### 13. RESERVES POLICY

The minimum cash reserve is now 3 months of non-discretionary spending. This reflects the standard notice period for staff. The upper limit adds "expected" regular expenditure such as regular payments to mission partners and the diocese. The range at the end of 2019 was £44,000 to £64,000 and in 2020 is £36,000 to £57,000. The range in 2020 has been affected by Covid-19 so it seems sensible to keep the reserve levels at 2019 levels in 2021 as restrictions lift

## Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge for the year ending 31 December 2020

#### Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Date:

**Independent examiner's report to the Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge (Charity number 1129835)**

I report to the trustees on my examination of the accounts of The Parochial Church Council of the Ecclesiastical Parish of St Matthew, Cambridge for the year ending 31 December 2020

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Duncan Cawston*

Date: 27 10 2021