

**St Mary's Cogges**  
**Annual Report**  
**and**  
**Financial Statements**  
**of the**  
**Parochial Church Council**  
**for the year ended 31 December 2024**



**The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges**  
**Charity Number 1129824**

**Parish Church:** St. Mary's Church, Cogges in the Deanery of Witney, Archdeaconry of Dorchester and Diocese of Oxford

**Governing Documents**

The Parochial Church Councils (Powers) Measure 1956  
The Synodical Government Measure 1969

**Incumbent:**

The Revd Matt Beer  
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Witney, Oxon OX28 3LA

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**Bankers:**

CAF Bank Ltd  
Kingshill, West Malling,  
Kent. ME19 4TA

**Associate Vicar:** Rev Andy Reid  
**Curate:** Chris Rimmer

**Independent examiner:**

A J Carter & Co  
22b High Street  
Witney, Oxon OX28 6RB

**Trustees**

The members of the PCC are the charity trustees, either ex-officio, elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the Church Representation Rules. During 2024, the following served as members of the PCC:

**Ex-Officio**

**Clergy**

Matt Beer, Vicar  
Andy Reid, Associate Vicar  
Chris Rimmer, Curate from Sep 2023

**Deanery Synod Representatives**

Andy Marshall  
Andrew Newham  
Suzanne Day  
Jono Hudson  
Eddie Lyle

James Webster  
Nikki Nash  
Rosemarie Pocock  
Allen Moxham  
Kate McKenzie  
Deena McGuire  
Darin Stevens  
Jonathan Jeffes  
Ellie Skerratt

**Churchwardens**

Richard Osman  
Olivia Watterson

**Elected**

Ian Smith	PCC vice-chair
Vacant	PCC secretary
Keith Harwood	PCC treasurer

**Related Trusts and Charities**

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

**Structure, governance and management**

The Parochial Church Council (PCC) forms the legal governance structure of the church. It meets 6 times a year plus an awayday. An annual members' meeting is held where the Vicar and PCC present reports on last year's activity and look ahead to current year plans. In 2024 there were PCC meetings in January, June, September & November (average attendance – 13 members); also a APCM and an Away Morning in April.

The Vicar, Associate Vicar, Curate, PCC Vice-Chair, Churchwardens, Operations Manager and a PCC Member comprise a Leadership Team which acts as an advisory body for the Vicar.

The Standing Committee is required to exist by the Church Representation Rules. It consists of the Vicar, Associate Vicar and churchwardens, the PCC Vice-Chair and the PCC treasurer. The Standing Committee has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It only meets when a time sensitive decision is required.

The Finance Committee was set up by the PCC to assist the Treasurer to prepare recommendations to the PCC on matters such as financial policies, fund raising and budgets. It also regularly monitors the current financial position of the church.

For those considering standing for election to the PCC, we suggest you contact the office for more information.

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## 2024 Key Headlines

During 2024 we have seen church growth: numbers attending our morning service at Wood Green School (WGS) have now grown to the point where we are near capacity for our gatherings and several Connect (Home) Groups have grown and are nearly full.

We continue to reach out into the community, through the Second Sunday initiative of encouraging people to use their time in missional activities; and through other activities such as the Community Garden, the Good Friday Cafe and our annual Christmas Carols in the Barn, sited in the Cogges Manor Farm, next to the church.

We also saw a few staff changes, most notably the resignation of our vicar, Simon Kirby who had been with us since 2013. During his tenure we have increased our activities in the local community and seen the church grow. Matt Beer arrived in November as our new incumbent. He has served in churches in Buckinghamshire, Cambridge and Telford and we look forward to working with him as he takes the helm here at St. Mary's Cogges. Rachel Hodson stepped down as our one remaining Children's pastor to work as a teaching assistant. Fabi Angel and Anna Smith joined the team, each part-time. However they both soon found that they were doing significantly more hours than they were contracted to and, sadly, Anna therefore had to step down from the role in August. Finally, Naomi Taylor joined us to strengthen our youth ministry.

We are very grateful for the staff team and the many volunteers who show creativity and energy in helping us to live as followers of Jesus and bring His message of good news to our town and wider world.

Rev Andy Reid, Associate Vicar

## Hello and Goodbye

This year we bade farewell to our vicar of the last 11 years, Simon Kirby. We are grateful for their love for the church and their tireless enthusiasm in serving God and our community. This was demonstrated by a packed leaving party for them both. We pray for God's blessing on them as they start a new business venture.



They are succeeded by Matt Beer and his wife Emily and family, who joined us at the beginning of November from Telford Minster, which he and Emily planted as a new church and grew it to 400 people. He brings rich experience of church leadership with him having served in a number of different church settings since his ordination. We are excited that Matt will be leading the next phase of our journey together at St. Mary's, Cogges.

In April we said goodbye to Rachel Hodson, our part-time Children's and Families Pastor since March 2019. Rachel led Children's Church on Sundays, often making space for adults to be "fired" with questions on any topic, which built the children's faith and sense of belonging. She led 'Cogglets'; other children's events including at our church weekend away; and had input into the Blake's after school 'J.A.M' Club and Prayer Spaces.



Anna Smith joined us part-time after Rachel's departure, focussing mainly on Sunday Morning Children's Church. She soon found that the role demanded more hours than she was able to give, as her other part-time job was a teacher so, unfortunately, she had to resign in August. We are very grateful to her for her passion, enthusiasm and all her hard work.

Fabi, our part-time Children & Families Worker, has been leading Children's Church since Anna left. She was born in Chile and over the years has served in children's work, hospital chaplaincy, pastoral care among the elderly and coming alongside young Christians. Fabi loves meeting people over a cuppa and especially loves cream teas in pretty little tearooms! Fabi leads Cogglets on Thursdays and Fridays.



In 2024 Naomi Taylor joined the team as a youth worker. She has shown herself already to be a valuable member of the team by jumping in to lead various parts of the ministry as well as mentor and disciple teenagers. Thank you Naomi!



## Our aims and purposes as a charity

Cogges PCC has the responsibility of co-operating with the vicar in:

- the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical
- reaching out to transform and empower the next generations through the love of Jesus
- enabling everyone to flourish through connecting with God, each other and their world
- engaging in mission in our community and beyond
- The PCC also has maintenance responsibilities for the parish church, St Mary's, for the Cogges Church Centre and for the Old School House.

## What we wanted to do in 2024

This year we are continuing our aims to see our community transformed through encountering God's love, following Jesus and being filled with His Spirit. We have done this through being:

- A **transforming** community by empowering and equipping our congregations and the next generations to follow Christ.
- A **flourishing** community by connecting people with God, each other and their world.
- A **resourcing** Church, engaging in mission in our community and beyond.

## What we did

Please note that all reports have been edited. Full reports are available from [office@coggesparish.com](mailto:office@coggesparish.com)

### 1. A Transforming Community

*Empowering and equipping our congregations and the next generations to follow Christ.*

#### Youth Ministry

The Youth Ministry is a growing part of Cogges Church. We offer various programmes accessible to young people within the church and from the community. The ministry is facilitated by volunteers and we have contact with 30-40 young people on a weekly basis. Our primary goals are to:

- **Provide Mentoring and Discipleship.** In 2024 75% of the young people in years 9-13 entered mentoring relationships with an adult who provided care for their relational and emotional health as well as their spiritual formation.
- **Enable volunteering.** During 2024 we placed many young people in volunteering roles such as children's work, tech team,



youth team, Good Friday Cafe and the worship team. We believe facilitating youth volunteering is key to seeing young people grow spiritually and to stay connected to their church and community in the future. A highlight was seeing 12 young people volunteer to serve at our Good Friday Café. They ran face painting, cake and coffee stalls and games for children and young people. Another highlight was our Summer Kick-off Week in which many young people from our group put on games and activities in the local park for their peers. Up to 80 young people from the Witney community attended.



- **Benefit the community.** We offer a mid-week programme called Tracks, where young people can participate in three offerings: Youth Band, Creativity and Wellbeing and Games Club. In 2024 a particular highlight was bringing together young people in the Creativity group with members of the church who had an expertise in sewing. This not only helped young people to develop new skills but also created meaningful intergenerational relationships.
- **Provide relevant Christian spiritual formation.** In 2024 we offered all the young people, with whom we have contact, the opportunity to access Christian spiritual formation- be it through Sunday morning teaching, discipleship groups, worship services, or an introductory course like the Stir Course. We also took the young people on two residential weekends that combined travel, outdoor activities, relationship-building games and Christian teaching.

## Children's Church

Our aim for children's church is to help the children to continue to grow in the knowledge of Jesus as their personal Saviour. We want to have fun together, and we also want the children to be challenged to grow and think deeper about their Christian faith, gaining some basic understanding of what it means to be a disciple of Christ.

We have continued to build on the existing work, using some aspects of the curriculum already in place. We enjoyed sharing the Easter story with the children and some of the stories of the early church in Acts. We then went back to look at some stories from the Old Testament.

From January, we will be looking at Jesus's life and ministry, as we share stories about his miracles, found in the Gospels.

As the year before, quite a few of our lovely children have moved up to the youth group (and they have been greatly missed!) and a few children have moved up from Sparks (0 to 4) into Flames (Reception to year 2). This has meant that, currently, our children in Sparks are mainly babies and toddlers, and they are very sweet!

Some of the helpers in Sparks have stepped down after serving faithfully for some time, so we are in the process of trying to recruit more helpers. The leaders and helpers do a wonderful job and we are so grateful for their love and dedication.

## Coggllets

Coggllets, our toddler and parent/carer group, runs twice a week: on a Thursday in Madley Park Hall and on a Friday at Cogges Church Centre, from 10-11.30am. These groups are mainly attended by the local community and they are very popular. It has been lovely to get to know people and to start to build relationships.



A few of the older children have left Coggllets at Madley Park as they have started school or nursery, which means there are mainly younger children and the group is now smaller. On the other hand, Coggllets in the Church Centre has been quite busy in the last few months and we regularly welcome new parents/carers with their children.

The children and adults are increasingly engaging with Bible story time, which has been very encouraging. So far, we have looked at Bible stories about our emotions (e.g. the disciples being afraid on the stormy sea), Bible stories involving numbers (e.g. five loaves and two fish), stories Jesus told (e.g. the parable of the lost sheep), and the Christmas story. Everyone joins in with tidy up time and the children look forward to song time at the end of the session.

The volunteers, who help on a weekly basis, are very faithful and committed and they do a wonderful job of welcoming everyone. We often need extra help with setting up and packing down, as there is some heavy work involved.

## 2. A Flourishing Community

*By connecting people with God, each other and their world.*

### Growing a Worshipping Church

2024 continued in the pattern that we had established and maintained throughout the previous year. The 9am service continued to alternate BCP and Common Worship Communion services. The 6:30pm Service saw growth especially in the number of young adults attending, with greater focus on growing as worshipping disciples.



Numbers attending our 10:30am service at Wood Green School (WGS) continued to grow to the point where we were nearing capacity for our gatherings, so mid-year we decided to create two worshipping spaces to start the service before the children left for their activities: our usual worship style in the main hall and, in the canteen, we offered 'unplugged' acoustic worship and were more 'fluid' and open to the leading by the Holy Spirit, so that people could choose how to worship God at the start of the service. The new space in the canteen quickly began to attract 30 to 40 people and succeeded in its aim of helping us manage numbers. We continued with the Second Sunday initiative of encouraging people to use their time in missional activities although we did not see much growth in this area during the year.



Highlights of the last year have included the Church Weekend Away which saw 176 members of our Church Family head to *AdventurePlus* in Clanfield for a weekend of fellowship, fun and good teaching from John and Anne Coles; an open air service which included baptisms then family time as we enjoyed a picnic together in the priory gardens; we have hosted 26 people at 'Welcome' meals during the year; and we have welcomed many adults and children to our Christmas services and other events.



## Connect Groups

We believe Connect Groups are a vital and central part of church family life. They are a key place for pastoral care, prayer, encouragement, support, Bible Study and growth together as disciples of Jesus.



Twenty Connect Groups meet mostly on a fortnightly basis. Several have grown to capacity. In the coming year we will encourage those groups to "multiply" for greater provision. Encouragingly, our Young Adults group, led by our Curate, is flourishing. Most groups now meet in person; one group (for younger families) continues to meet online. We are discussing starting a new daytime group for young families.

Once our new vicar has settled in, we will review how Connect groups are working. Overall groups are healthy and we will continue to nurture and develop this vital part of Church family life.

## Worship Team



We experienced a number of changes during 2024: change of service timing and rehearsals, new worship spaces such as the canteen in Wood Green School and a change of style in the evening services. Our team has been amazingly flexible and willing to adapt to all the changes. Various people have wanted to join our amazing group and a professional sounding choir joined us for Christmas, as we seek to use more God given musical talent from within the church. We are trying to create a culture of discipleship and a sense of siblinghood. To this end our worship Connect Group meets every Monday and has been growing strongly. We are looking forward to what God is going to do in our next season as a worship team!

## Prayer and Prayer Ministry

There is often an ebb and flow in prayer ministry, with some areas of ministry more active and others less so. Good numbers have continued to ask for prayer ministry at Sunday services. In 2024 more people requested 'Restoring The Foundations' single-issue focussed ministry for deeper issues, whereas there were fewer Prayer Ministry Appointments than in previous years. In the summer we held a meeting for information and training, to increase team members' awareness of how our different types of ministry benefit people and to help us provide each person with sensitive and appropriate care and prayer. A number of people have found a 6-session 'Recover Group' helpful, following a programme used worldwide, and based on a mix of sound mental health care principles and wisdom from the Bible.

There has been a steady flow of **Prophetic Prayer Appointments** in 2024, mostly provided by the Prophetic Prayer Team and a few others also. These positive and encouraging appointments are open to anyone who is open to allowing the Lord to speak into their life.

As well as prayer ministry, other prayer activities took place across the church:

**1st Weds of the Month** - 'Passion for Change' is our regular monthly prayer meeting, open to all, to pray for the world, the church general, Witney and our church.

**7am every Thursday morning Prayer Meeting on Zoom** is our weekly prayer meeting where we pray for the church, staff team and activities, our Mission partners, and for individual prayer requests that we receive.

**Prayer Chain** – is where we receive specific (often urgent) prayer requests for people in need. Various monthly prayer meetings also take place for some of our Mission Partners."



In April 2024 we pioneered the first united prayer meeting and prayer walk around all of the schools in Witney involving Christians from different churches; and subsequently hosted 2 prayer gatherings open to other churches during the year. There are also regular prayer meetings for our mission partners (in the UK and overseas) and for our schools (see reports below).

## Community Garden

We began work in the Community Garden as usual in March to prepare the ground for the new season. We then opened to the public at the beginning of April for tea, coffee and cake on a Tuesday afternoon and Thursday morning.



This year we started to grow small plants from seed and offer these on our stall early in the season together with plants that had self-seeded and vegetable plants grown in the polytunnel of one of our helpers. Later, as the warm weather came we added to the stall vegetables grown in the garden.

Our usual regulars supported us over the year along with some new people who became regular visitors for the refreshments and the stall. This year 1 new person, who is not from the church community, joined our team of gardeners.

We received donations of just over £1,200 for the year, of which £400 was given to Apollos Clothing as our chosen Charity for 2024. The rest is being used to improve our facilities which include a new storage box for the tools. We also need to buy seeds and compost for 2025. The rest is being retained as a reserve.

In the autumn the community garden applied for and was awarded a £50 grant from Witney Town Council. This will go towards the purchase two new thermos flasks for use by the community garden and wider Church.

## Safeguarding

The PCC has continued to comply with the duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016. The Operations Manager continued as the Parish Safeguarding Officer during 2024. During the year 4 volunteers or staff team members were safely recruited to work with children and young people and the process was started with another 5 volunteers. Ten volunteers or staff completed the Basic Awareness training module and 9 completed the Foundation module.

The summer of 2024 also saw the adoption of the new Parish Safeguarding Hubs App which tracks volunteer roles within the church and the safeguarding training and DBS renewals for volunteers. Currently we have 24 roles which have a safeguarding requirement and 95 active people doing them, all the details of which had to be inputted into the application.

## Electoral Roll

There were 286 people on the revised church electoral roll at the 2024 APCM, of whom 26 were new members since February 2023. 24 people have moved from the area or changed churches. 106 were resident in the parish while 180 were non-resident in the parish.

## 3. A Resourcing Church

*Engaging in mission in our community and beyond.*

### Mission

St Mary's Cogges tithes 10% of all unrestricted income given to the church. This year the church donated £34,229 to local and global mission projects. Many church members are also committed to praying, supporting and volunteering with the numerous people, projects and organisations we support locally and overseas. This is a snapshot of what we have done in 2024, as well the many small grants we have given to people and networks involved in mission.

### Mission – Witney and National



In 2024 we ran 3 **Alpha** Courses, one each term. We have had many helpers, with one volunteer helping to lead the last two courses. Overall, we have had around 25 guests, many of whom would not have described themselves as Christians, and others new to faith. A few gave their lives to Jesus and many were filled with the Holy Spirit for the first time. It has been a fruitful year of Alpha and we plan to build on the growing momentum.





CAP is an award-winning national charity that offers free, face-to-face debt counselling and identifies the most appropriate way(s) to resolve overdue debt. The CAP Debt Help Centre in Witney is run in partnership with Witney Community Church and supported financially by other churches in the area as well as through volunteer debt counsellors.



Adventure Plus works with 7,000 children & youth each year, helping them reach their potential and make positive life choices through outdoor activities. The Church has supported Adventure Plus for many years, as well as providing special family days out including for refugees and more recently with Church Weekends on the site.

## Mission – Middle East

One of the Church's priorities has been to support Christians and leaders in tough contexts, especially in the Middle East.



**SAT-7's** media ministry faced significant challenges in the Middle East this year. Despite this they continued to broadcast to adult and their SAT-7 KIDS channel was able to support children caught up in conflict.



**Open Doors** continues to be an important local and international partner. The organisation supports Christians in over 70 countries, from training leaders to raising awareness about global persecution".

## Mission – Africa

For the past 10 years we have primarily had a prayer link with Gasenyi Parish, Burundi, but have also sent funds to help with various projects, equipment and training for individuals. It has finally been confirmed that the site of the present church and several other church buildings must be relinquished for Government use. We are prayerfully considering how we support them and develop our partnership as they begin building a new church in 2025.

At the end of 2024 Pastor Pierre wrote to the church saying, *"I thank you God who granted me the time to wish you the merry Christmas and the best wishes of 2025 coming from the Gasenyi parish, may God give you all your thoughts."*

## The Blake Church of England Primary School

### Home School Key Worker

Cogges church is committed to partnering with our local Primary School, The Blake School. A key element of this is enabling the school to employ a Home School Key Worker (HSKW), a role existing since March 2017. The key elements of the HSKW role are: being available to any parent or carer who wants support or advice, supporting individual children through one-to-one nurture times, check-ins, games or providing a quiet space for them to talk, liaising with other agencies such as School nurses Children's Social Care etc and working as part of the Safeguarding team to ensure all concerns are recorded and actioned appropriately.



Cogges Church provides Early Intervention coaching, through the church's partnership with TLG (Transforming Lives for Good), which involves 12-15 months of weekly coaching sessions with a trained volunteer from the Church. Teachers and parents often comment on the changes they see in the children who are coached.

The church also provides Family Adventure Mornings three times a year at local charity AdventurePlus, which provides an opportunity for children to enjoy outdoor pursuits while parents and carers stay for coffee, supportive conversations and exploration of an aspect of parenting or family life. Approximately 20 families benefit from this over the course of a year.

## **Clubs**

The weekly after school Christian club J.A.M (Jesus And Me), reached its 20th year of running in 2024. All children from years 4-6 (8-11 year olds) were invited and over 20 attended. Last October, a second J.A.M group started, this time for year 3 children and 10 children attended. This is a safe place to explore questions, grow in faith and grow in community together...and have lots of fun! The enthusiasm and growing faith of some of the children is evident.

## **Other Activities**

The school calendar marks annual events in the church such as the Junior Carol Services and the Leavers Service (during which each Year 6 Leaver is given a bible from St Mary's, Cogges). It was wonderful to see some families come to The Light Party and Christingle Service. Another key partnership with the school is the annual Prayer Space. This is always a highlight of the School's RE and Arts Week. The theme last November was HOPE, based on Romans 15 :13 *"May the God of hope fill you with all joy and peace as you trust in Him."* Nearly all the children (around 350) came with their teachers and helpers during the week. As always, the children loved it, and staff were very grateful to all our volunteers.

## **Supporting Ukrainian and other Refugees**

It is 3 years since St Mary's Church, Cogges, along with other local churches, organisations and individuals, began to support Ukrainians who have found refuge in Witney and the surrounding area. In July 2024 we ended our provision of English lessons at the High Street Methodist church, Witney, as many now have jobs with shift patterns that prevented them from attending. However from September we began to provide one-to-one English lessons, face to face or online, for Ukrainians who have requested this. Through hard work and determination, a few of our Ukrainian friends are now working in skilled jobs. Some young Ukrainians are making brilliant progress with their school and college learning and some are now at university. We are very proud of them all!

We still support over 50 Ukrainian adults in our area with help and advice as needed. We continue to pray for them, that the Prince of Peace would fill them with hope and peace. During 2024 some church members have also been teaching English to asylum seekers and refugees in Witney from other countries.

## **Maintaining the fabric of the buildings 2024**

Regular planned maintenance work continued throughout 2024 on all our buildings, including the 5 yearly electrical installation inspection. Other work undertaken was in response to an urgent issue and included the investigation of water ingress on the South Aisle and patch repairs to the lead and some other minor repairs to the church roof. To prevent birds flying into the church tower, the mesh was reinforced this year.

Other work around the site included making the church centre garden trees safe and erecting a partial new fence around the office courtyard after it blew down in the storm in early December.

We continue to be grateful to everyone who contributes to the condition and up-keep of our site, especially our churchyard work party, office, flower arranging and tech team volunteers.

## Financial Review

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS102. It covers the PCC's financial year, January to December 2024.

The PCC is responsible for all parish finance, and its management and control, and has appointed a treasurer to supervise this area. The PCC receives reports on the state of finances at most meetings, as well as approving the annual accounts for presentation to the Annual Parochial Church Meeting. The finance subgroup receives monthly reports of budget versus actuals.

In 2024 there was little change in income or expenditure. Our regular general income was 2.5% less than in 2023, however, the addition of the funds raised by the Autumn Appeal gave the church a general income increase of 2.1% over 2024, although it was 7% below our budgeted income for the year. Although it is disappointing that we fell short of our budget, the increase is similar to the rate of inflation for the year, so we did hold our own in real terms despite the continuing cost of living crisis. Unrestricted expenditure in 2024 was 3.8% higher than in 2023, but 4% below budget. The grant from the diocese for the position of Associate Vicar is decreasing each year, the decrease of £10k in 2024 accounted for a significant amount of the increase in expenditure. A major contributor to the underspend compared with the budget was lower than expected spending on property maintenance.

In 2024 our Parish Share of £83,997 was paid in full. The PCC also contributed £2,000 to South Leigh Parish Share as this is a benefice responsibility.

The general fund had a surplus of £1,663, leaving unrestricted reserves of £49,108 (see later comments on reserves). The total asset value of the church has decreased from £454,807 to £431,804 (£23,002). This reduction is in restricted funds, due to depreciation of property and the use of restricted funds for church building repairs.

There was a small increase in the number of regular donors giving via the Parish Giving Scheme, however there was a decrease in the number giving by standing order, reducing the total number of regular givers to 141. This was reflected in the slight reduction in income when the Autumn Appeal is removed from the total. 'Loose plate offerings' increased, this is mainly due to the account being renamed 'Card & cash collections' which now includes card donations that were recorded elsewhere in 2023. There is a permanent card terminal in the church and a portable card reader is used at other services/events.

The compassion fund continues to distribute grants to those in need in the church family and local community. The Associate Vicar oversees the fund with a grant limit of £500 per household per year. In 2024 the fund had an income of £8,818 in earmarked donations from the congregation and issued grants to the value of £6,594.

The other main financial item considered by the PCC was the distribution of grants to charities and other causes working in mission and social action at home and overseas. The PCC has an agreed policy to give away at least a tithe (10%) of its general fund income (in addition to earmarked donations, e.g. compassion fund). The PCC agreed to a distribution of the tithe for 2024, with £5,500 allocated to overseas mission, £10,604 for home mission (including £5,000 to Adventure Plus), £8,000 for overseas relief & development and £10,125 for home relief. The tithe paid out in 2024 was 9.7% of our unrestricted income. Our tithe is not fully distributed in the year that the income is received. An undistributed amount of £2,710 was carried over into 2024 from the previous year's tithe and £2,069 is being carried over in 2025. This money is held in the 'Tithe Designated' fund to be distributed in 2025.

The total restricted income for distribution to charities and mission in 2024 was £4,749 (excluding compassion fund grants/gifts).

Two Gift Days/Appeals were held in 2024. Both coincided with other funding requests (Church Weekend Away, Andy Reid mission trip and Simon Kirby leaving gift) so the response was not as good as expected. However, a total of £23,213 was raised over the two appeals.

The PCC introduced the Parish Giving Scheme (PGS) in 2019 to administer regular donations from its members. The Parish Giving Scheme accounts for 46% of donors, standing orders/BACs 36% and card transactions 18%, although the amount received via PGS is only 40% of our income. The PGS is our favoured means of receiving donations. There are no charges deducted from regular payments, and they process Gift Aid claims each month, which reduces our administrative workload. The PGS now accept one off donations, although card fees are deducted from these.

Giving via the church website and ChurchSuite has increased. However, these donations are subject to card fees of up to 2.5% which account for £1,031 of the bank charges in 2024. £49,280 of income has come via this route, most of which was regular giving, but this method is useful and often used for one off or earmarked donations and ticketed events (ticket income not included in total).

*Internal financial controls:* The PCC reviewed these procedures in 2024 and is satisfied that the controls are providing sufficient security. The procedures will be reviewed in 2025.

### **Why we hold some money in reserve**

It is the policy of this church to hold reserves equivalent to two months' general running costs and an additional one month's salary costs (currently a total of approximately £64,000). The unrestricted reserves of the church are £49,108. This falls short of our reserves policy by 23% but due to the level of our reserves the PCC is not unduly concerned. With this in mind, the finance committee is currently reviewing our reserves policy, taking risk factors into account rather than basing the policy purely on the previous year's expenditure, and exploring the concept of 'project' reserves.

### **Related Trusts and Charities**

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

Approved on ..... March 2025 and signed on behalf of Cogges Parochial Church Council by

Rev M Beer (PCC Chairman)

# Independent Examiner’s Report to the Trustees

I report to the trustees on my examination of the accounts of St Mary’s Church, Cogges for the year ended 31st December 2024.

## Responsibilities and Basis of Report

As the charity’s trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

## Independent Examiner’s Statement

Since the charity’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*A P Williams BSc FCCA*

A J Carter & Co  
Chartered Accountants  
22b High Street  
Witney  
OX28 6RB

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# Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<b>Income and endowments from:</b>						
Incoming resources from donors	320,779.12	16,226.99	23,401.17	—	360,407.28	343,365.31
Other voluntary incoming resources	664.11	652.50	29,969.80	—	31,286.41	54,246.87
Activities in furtherance of the council's objects	13,460.06	—	5,315.00	—	18,775.06	15,193.25
Income from investments	1,053.39	882.39	1,084.95	—	3,020.73	2,873.44
Other income	(9.84)	—	—	—	(9.84)	1,550.26
<b>Total income</b>	<b>335,946.84</b>	<b>17,761.88</b>	<b>59,770.92</b>	<b>—</b>	<b>413,479.64</b>	<b>417,229.13</b>
<b>Expenditure on:</b>						
Costs of generating funds	486.00	—	—	—	486.00	421.00
Grants	—	34,229.00	11,342.29	—	45,571.29	50,708.66
Activities relating to the work of the Church	299,140.46	10,163.08	68,766.00	—	378,069.54	359,319.10
Support costs	6,847.49	—	—	—	6,847.49	7,119.17
Church management and administration	5,848.89	494.00	60.00	—	6,402.89	7,788.95
<b>Total expenditure</b>	<b>312,322.84</b>	<b>44,886.08</b>	<b>80,168.29</b>	<b>—</b>	<b>437,377.21</b>	<b>425,356.88</b>
Gains / losses on investment assets	—	—	—	894.59	894.59	3,361.00
<b>Net income / (expenditure) resources before transfer</b>	<b>23,624.00</b>	<b>(27,124.20)</b>	<b>(20,397.37)</b>	<b>894.59</b>	<b>(23,002.98)</b>	<b>(4,766.75)</b>
<b>Transfers</b>						
Gross transfers between funds - in	16,403.74	34,045.88	12,593.12	—	63,042.74	86,193.53
Gross transfers between funds - out	(38,365.62)	(24,677.12)	—	—	(63,042.74)	(86,193.53)
<b>Other recognised gains / losses</b>						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
<b>Net movement in funds</b>	<b>1,662.12</b>	<b>(17,755.44)</b>	<b>(7,804.25)</b>	<b>894.59</b>	<b>(23,002.98)</b>	<b>(4,766.75)</b>
<b>Total funds brought forward</b>	<b>47,446.72</b>	<b>44,195.93</b>	<b>324,080.14</b>	<b>39,084.56</b>	<b>454,807.35</b>	<b>459,574.10</b>
<b>Total funds carried forward</b>	<b>49,108.84</b>	<b>26,440.49</b>	<b>316,275.89</b>	<b>39,979.15</b>	<b>431,804.37</b>	<b>454,807.35</b>
<b>Represented by</b>						
<b>Unrestricted</b>						
General fund	49,108.84	—	—	—	49,108.84	47,446.72
<b>Designated</b>						
Associate Vicar Fund	—	22,772.29	—	—	22,772.29	40,419.34
Church building fund	—	1,598.67	—	—	1,598.67	867.93
Evangelism fund	—	—	—	—	—	198.08
Gift Day Fund	—	—	—	—	—	—
Tithe Fund	—	2,069.53	—	—	2,069.53	2,710.58
<b>Restricted</b>						
Agency collection	—	—	—	—	—	—
Associate Vicar Fund	—	—	—	—	—	357.89
Beyond The Lichgate	—	—	147,140.49	—	147,140.49	142,753.30
Chancel repair fund	—	—	4,996.21	—	4,996.21	3,911.26
Childrens Work fund	—	—	(221.62)	—	(221.62)	691.00
Church Centre fund	—	—	145,860.41	—	145,860.41	154,724.18
Church Weekend Away	—	—	1,644.14	—	1,614.44	—
Church building fund	—	—	474.53	—	474.53	4,059.43
Compassion Fund	—	—	10,590.93	—	10,590.93	8,366.34
Evangelism fund	—	—	13.18	—	13.18	345.92
Gasenyi	—	—	—	—	—	1,055.23
Gift Day Fund	—	—	—	—	—	—
Kitchen Outreach Fund	—	—	692.20	—	692.20	692.20
Life Centre	—	—	1,575.42	—	1,575.42	644.17
Milking Parlour Outreach	—	—	560.10	—	560.10	560.10
New Building	—	—	1,931.32	—	1,931.32	4,384.12
Youth Work	—	—	1,018.58	—	1,018.58	1,535.00
<b>Endowment</b>						
Chancel repair fund	—	—	—	39,979.15	39,979.15	39,084.56
<b>Totals</b>	<b>49,108.84</b>	<b>26,440.49</b>	<b>316,275.89</b>	<b>39,979.15</b>	<b>431,804.37</b>	<b>454,807.35</b>

## Balance sheet

	Total funds	Prior year funds
<b>Fixed assets</b>		
Tangible assets	377,362.61	392,873.44
Investments	39,979.15	39,084.56
	<b>417,341.76</b>	<b>431,958.00</b>
<b>Current assets</b>		
Debtors	20,938.88	23,887.97
Cash at bank and in hand	81,931.49	101,257.18
	<b>102,870.37</b>	<b>125,145.15</b>
<b>Liabilities</b>		
Creditors: Amounts falling due in one year	21,556.48	25,126.00
	<b>21,556.48</b>	<b>25,126.00</b>
<b>Net current assets less current liabilities</b>	<b>81,313.89</b>	<b>100,019.15</b>
<b>Total assets less current liabilities</b>	<b>498,655.65</b>	<b>531,977.15</b>
<b>Liabilities</b>		
Creditors: Amounts falling due after more than one year	66,851.28	77,169.80
	<b>66,851.28</b>	<b>77,169.80</b>
<b>Total net assets less liabilities</b>	<b>431,804.37</b>	<b>454,807.35</b>
<b>Represented by</b>		
<b>Unrestricted</b>		
General fund	49,108.84	47,446.72
<b>Designated</b>		
Associate Vicar Fund	22,772.29	40,419.34
Tithe Fund	2,069.53	2,710.58
Church building fund	1,598.67	867.93
Evangelism fund	—	198.08
Gift Day Fund	—	—
<b>Restricted</b>		
Agency collection	—	—
Compassion Fund	10,590.93	8,366.34
Evangelism fund	13.18	345.92
Gasenyi	—	1,055.23
Gift Day Fund	—	—
Kitchen Outreach Fund	692.20	692.20
Church Weekend Away	1,644.14	—
Milking Parlour Outreach	560.10	560.10
New Building	1,931.32	4,384.12
Associate Vicar Fund	—	357.89
Youth Work	1,018.58	1,535.00
Beyond The Lichgate	147,140.49	142,753.30
Life Centre	1,575.42	644.17
Chancel repair fund	4,996.21	3,911.26
Childrens Work fund	(221.62)	691.00
Church building fund	474.53	4,059.43
Church Centre fund	145,860.41	154,724.18
<b>Endowment</b>		
Chancel repair fund	39,979.15	39,084.56
<b>Funds of the church</b>	<b>431,804.37</b>	<b>454,807.35</b>

Approved by the Parochial Church Council on .....March 2025 and signed on its behalf by

Rev M Beer (PCC Chairman)

(PCC member)



# Notes to the Financial Statements for the year ended 31st December 2024

## 1. Accounting Policies

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The Financial Statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

### **Public Benefit Entity**

Cogges PCC meets the definition of a public benefit entity under FRS 102.

### **Going Concern**

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

### **Funds**

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of Church members.

### **Incoming Resources**

#### *Voluntary Income*

Offerings are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

#### *Other Incoming Resources*

Rental income from the letting of church premises is recognised when the rental is due.

#### *Investment Income*

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

#### *Gains and Losses on Investments*

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

## **Resources Used**

### *Grants*

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

### *Church Expenditure*

The parish share is accounted for when payable. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

## **Fixed Assets**

### *Consecrated Land and Buildings and Movable Church Furnishings*

Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activity and separately disclosed.

### *Freehold Land and Buildings*

Land and buildings are valued at cost and depreciated on a straight-line basis over 50 years. The cost of the 2017 refurbishment is being depreciated on a straight-line basis over 20 years. The 2023 replacement of the Church Centre and Office heating systems is being depreciated on a straight-line basis over 25 years.

### *Leasehold Property*

Capital expenditure on leasehold property is depreciated over the period of the lease.

### *Office Fixtures and Equipment*

Fixtures and equipment used within the church premises are depreciated on a straight line basis over 5 years. Individual items or equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

## **Investment**

Investments are valued at market value at 31st December.

## **Current Assets**

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

## 2. Analysis of Net Assets by Fund Type Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
<b>Fixed assets - Investments</b>						
CofE Investment Fund shares -	—	—	—	39,979.15	39,979.15	39,084.56
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>39,979.15</b>	<b>39,979.15</b>	<b>39,084.56</b>
<b>Fixed assets - Tangible assets</b>						
Office Computers 2022 -	461.60	—	—	—	461.60	692.46
Lawn Mower 2023 -	1,860.00	—	—	—	1,860.00	2,480.00
Church Centre building 1997 -	—	—	54,021.40	—	54,021.40	56,476.92
Church Centre Refurbishment 2017 -	—	—	60,591.01	—	60,591.01	65,640.26
Church Centre New Flooring 2018 -	3,680.60	—	—	—	3,680.60	3,976.80
The Old School House 2015 -	—	—	225,500.00	—	225,500.00	231,000.00
CCC & Office heating 2023 -	—	—	31,248.00	—	31,248.00	32,607.00
<b>Totals</b>	<b>6,002.20</b>	<b>—</b>	<b>371,360.41</b>	<b>—</b>	<b>377,362.61</b>	<b>392,873.44</b>
<b>Current assets - Cash at bank and in hand</b>						
Current Account -	6,928.10	(5,842.06)	5,499.56	—	6,585.60	2,164.25
Service Fees Account -	2,983.10	1,365.00	(678.33)	—	3,669.77	5,128.44
Restricted Funds Current Account -	875.12	455.00	3,102.40	—	4,432.52	5,138.08
General Fund Deposit Account -	20,184.91	—	—	—	20,184.91	30,196.27
Restricted Funds Deposit Account -	—	27,894.48	17,107.02	—	45,001.50	53,848.88
Lloyds cash account -	1,167.17	379.32	461.83	—	2,008.32	4,732.39
Petty Cash - Youth Work -	48.87	—	—	—	48.87	48.87
<b>Totals</b>	<b>32,187.27</b>	<b>24,251.74</b>	<b>25,492.48</b>	<b>—</b>	<b>81,931.49</b>	<b>101,257.18</b>
<b>Current assets - Debtors</b>						
Accounts Receivable -	17,295.13	2,188.75	1,455.00	—	20,938.88	23,887.97
<b>Totals</b>	<b>17,295.13</b>	<b>2,188.75</b>	<b>1,455.00</b>	<b>—</b>	<b>20,938.88</b>	<b>23,887.97</b>
<b>Liabilities - Agency accounts</b>						
Agency collections -	(51.64)	—	3,440.75	—	3,389.11	1,787.37
<b>Totals</b>	<b>(51.64)</b>	<b>—</b>	<b>3,440.75</b>	<b>—</b>	<b>3,389.11</b>	<b>1,787.37</b>
<b>Liabilities - Creditors: Amounts falling due after more than one year</b>						
Mortgage for House due after 1 year -	—	—	66,851.28	—	66,851.28	77,169.80
<b>Totals</b>	<b>—</b>	<b>—</b>	<b>66,851.28</b>	<b>—</b>	<b>66,851.28</b>	<b>77,169.80</b>
<b>Liabilities - Creditors: Amounts falling due in one year</b>						
Mortgage for House due within 1 year -	—	—	11,701.37	—	11,701.37	11,291.41
Accounts Payable -	6,427.40	—	38.60	—	6,466.00	12,047.22
<b>Totals</b>	<b>6,427.40</b>	<b>—</b>	<b>11,739.97</b>	<b>—</b>	<b>18,167.37</b>	<b>23,338.63</b>
<b>Grand total</b>	<b>49,108.84</b>	<b>26,440.49</b>	<b>316,275.89</b>	<b>39,979.15</b>	<b>431,804.37</b>	<b>454,807.35</b>

## 3. Fund Details

The endowment fund comprises the St Mary's Church, Cogges, Chancel Repair Fund. This is a permanent endowment which requires income to be spent on the upkeep, repair and insurance of the Chancel of St Mary's Church, Cogges and if there is sufficient money remaining this may be used for the upkeep and repair of the fabric of the remainder of the Church.

It is primarily represented by Investment Assets as per note 8(b). Dividends and interest of £1,084.95 have been received during the year.

## 4. Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
<b>AssVic - Associate Vicar Fund</b>							
Designated	40,419.34	622.40	10,429.00	(7,840.45)	—	—	22,772.29
Restricted	357.89	27,000.00	35,198.34	7,840.45	—	—	—
<b>Sub-total for AssVic</b>	<b>40,777.23</b>	<b>27,622.40</b>	<b>45,627.34</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>22,772.29</b>
<b>BTLG - Beyond The Lichgate</b>							
Designated	—	—	—	—	—	—	—
Restricted	142,753.30	5,165.42	5,500.00	4,721.77	—	—	147,140.49
<b>Sub-total for BTLG</b>	<b>142,753.30</b>	<b>5,165.42</b>	<b>5,500.00</b>	<b>4,721.77</b>	<b>—</b>	<b>—</b>	<b>147,140.49</b>
<b>LifeCntr - Life Centre</b>							
Restricted	644.17	931.25	—	—	—	—	1,575.42
<b>Sub-total for LifeCntr</b>	<b>644.17</b>	<b>931.25</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,575.42</b>
<b>Chancel - Chancel repair fund</b>							
Restricted	3,911.26	1,084.95	—	—	—	—	4,996.21
Endowment	39,084.56	—	—	—	894.59	—	39,979.15
<b>Sub-total for Chancel</b>	<b>42,995.82</b>	<b>1,084.95</b>	<b>—</b>	<b>—</b>	<b>894.59</b>	<b>—</b>	<b>44,975.36</b>
<b>Children - Childrens Work fund</b>							
Restricted	691.00	2,340.00	3,252.62	—	—	—	(221.62)
<b>Sub-total for Children</b>	<b>691.00</b>	<b>2,340.00</b>	<b>3,252.62</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>(221.62)</b>
<b>Building - Church building fund</b>							
Designated	867.93	730.74	—	—	—	—	1,598.67
Restricted	4,059.43	—	3,584.90	—	—	—	474.53
<b>Sub-total for Building</b>	<b>4,927.36</b>	<b>730.74</b>	<b>3,584.90</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>2,073.20</b>
<b>CCC - Church Centre fund</b>							
Restricted	154,724.18	—	8,863.77	—	—	—	145,860.41
<b>Sub-total for CCC</b>	<b>154,724.18</b>	<b>—</b>	<b>8,863.77</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>145,860.41</b>
<b>Compassion - Compassion Fund</b>							
Restricted	8,366.34	8,818.25	6,593.66	—	—	—	10,590.93
<b>Sub-total for Compassion</b>	<b>8,366.34</b>	<b>8,818.25</b>	<b>6,593.66</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>10,590.93</b>
<b>Evangelism - Evangelism fund</b>							
Designated	198.08	5.00	203.08	—	—	—	—
Restricted	345.92	4,020.00	4,352.74	—	—	—	13.18
<b>Sub-total for Evangelism</b>	<b>544.00</b>	<b>4,025.00</b>	<b>4,555.82</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>13.18</b>
<b>Gasenyi - Gasenyi</b>							
Restricted	1,055.23	—	1,086.13	30.90	—	—	—
<b>Sub-total for Gasenyi</b>	<b>1,055.23</b>	<b>—</b>	<b>1,086.13</b>	<b>30.90</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>General - General fund</b>							
Unrestricted	47,446.72	335,946.84	312,322.84	(21,961.88)	—	—	49,108.84
<b>Sub-total for General</b>	<b>47,446.72</b>	<b>335,946.84</b>	<b>312,322.84</b>	<b>(21,961.88)</b>	<b>—</b>	<b>—</b>	<b>49,108.84</b>
<b>GiftDay - Gift Day Fund</b>							
Designated	—	16,403.74	—	(16,403.74)	—	—	—
Restricted	—	—	—	—	—	—	—
<b>Sub-total for GiftDay</b>	<b>—</b>	<b>16,403.74</b>	<b>—</b>	<b>(16,403.74)</b>	<b>—</b>	<b>—</b>	<b>—</b>
<b>Kitchen - Kitchen Outreach Fun</b>							
Restricted	692.20	—	—	—	—	—	692.20
<b>Sub-total for Kitchen</b>	<b>692.20</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>692.20</b>
<b>CWA - Church Weekend Away</b>							
Restricted	—	6,626.25	4,982.11	—	—	—	1,644.14
<b>Sub-total for CWA</b>	<b>—</b>	<b>6,626.25</b>	<b>4,982.11</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,644.14</b>
<b>Parlour - Milking Parlour Outr</b>							
Restricted	560.10	—	—	—	—	—	560.10
<b>Sub-total for Parlour</b>	<b>560.10</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>560.10</b>
<b>New-Build - New Building</b>							
Restricted	4,384.12	—	2,452.80	—	—	—	1,931.32
<b>Sub-total for New-Build</b>	<b>4,384.12</b>	<b>—</b>	<b>2,452.80</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,931.32</b>

<b>Tithe - Tithe Fund</b>								
Designated		2,710.58	—	34,254.00	33,612.95	—	—	2,069.53
	<b>Sub-total for Tithe</b>	<b>2,710.58</b>	<b>—</b>	<b>34,254.00</b>	<b>33,612.95</b>	<b>—</b>	<b>—</b>	<b>2,069.53</b>
<b>Youth - Youth Work</b>								
Restricted		1,535.00	3,784.80	4,301.22	—	—	—	1,018.58
	<b>Sub-total for Youth</b>	<b>1,535.00</b>	<b>3,784.80</b>	<b>4,301.22</b>	<b>—</b>	<b>—</b>	<b>—</b>	<b>1,018.58</b>
	<b>Grand total</b>	<b>454,807.35</b>	<b>413,479.64</b>	<b>437,377.21</b>	<b>—</b>	<b>894.59</b>	<b>—</b>	<b>431,804.37</b>

## 5. Analysis of income and expenditure

					<b>Total</b>	
<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>	

### Income and Endowments

#### Incoming resources from donors

0101005 - Gift Aid – Bank	108,392.59	—	4,190.00	—	112,582.59	115,511.95
0101008 - Parish Giving Scheme	100,036.37	—	2,600.93	—	102,637.30	98,697.42
0101010 - Gift Aid - Envelopes	1,940.00	—	—	—	1,940.00	2,177.45
0103A05 - Charity Credits	4,429.05	—	150.00	—	4,579.05	4,115.00
0203A00 - Other planned giving	32,530.00	—	40.00	—	32,570.00	37,560.80
0203A05 - Planned Giving GA	4,071.00	—	1,110.00	—	5,181.00	4,620.00
0203A10 - NGA envelopes & B/O	960.00	—	—	—	960.00	960.00
0304000 - Cash & Card Collections	3,567.68	—	—	—	3,567.68	2,478.25
0405A00 - Regular gift days NGA	4,200.00	5,795.00	—	—	9,995.00	—
0405A05 - Regular Gift Days GA	1,500.00	7,580.00	—	—	9,080.00	1,475.00
0405B00 - Wall Boxes	—	78.24	—	—	78.24	121.43
0501040 - House Purchase GA	—	—	760.00	—	760.00	960.00
0504010 - Other Offerings	2,250.00	—	—	—	2,250.00	330.97
0504040 - House Purchase NGA	—	—	1,540.00	—	1,540.00	515.00
0505B05 - One-off Gift Aid gifts	647.77	—	6,380.00	—	7,027.77	11,813.00
0602000 - Gift Aid Recovered	56,254.66	2,773.75	6,630.24	—	65,658.65	62,029.04
<b>Total</b>	<b>320,779.12</b>	<b>16,226.99</b>	<b>23,401.17</b>	<b>—</b>	<b>360,407.28</b>	<b>343,365.31</b>

#### Other voluntary incoming resources

0503B00 - Donations appeals etc.	664.11	—	2,969.80	—	3,633.91	10,207.45
0702000 - Legacies	—	—	—	—	—	—
0801A00 - Recurring grants	—	—	—	—	—	712.50
0801A05 - Associate Vicar Grant	—	—	27,000.00	—	27,000.00	37,255.92
08A1000 - One off Grants	—	652.50	—	—	652.50	6,071.00
<b>Total</b>	<b>664.11</b>	<b>652.50</b>	<b>29,969.80</b>	<b>—</b>	<b>31,286.41</b>	<b>54,246.87</b>

#### Activities in furtherance of the council's objects

1102005 - Service Fee PCC received	1,814.30	—	—	—	1,814.30	3,648.50
1201A00 - Bookstall sales	72.24	—	—	—	72.24	—
1202A00 - Ch hall lettings	8,476.75	—	—	—	8,476.75	7,935.00
1205000 - Event Income Cogglets	1,856.27	—	—	—	1,856.27	2,508.58
1205100 - Event Income Children	122.00	—	—	—	122.00	158.00
1205300 - Event Income Alpha	215.00	—	—	—	215.00	—
1205400 - Event Inc Mens Ministry	642.00	—	—	—	642.00	599.17
1206000 - Event Income Outreach	261.50	—	—	—	261.50	344.00
1206100 - Event Income Social	—	—	5,315.00	—	5,315.00	—
<b>Total</b>	<b>13,460.06</b>	<b>—</b>	<b>5,315.00</b>	<b>—</b>	<b>18,775.06</b>	<b>15,193.25</b>

## Income from investments

1001000 - Dividends	—	—	1,084.95	—	1,084.95	1,361.07
1001001 - Bank interest	1,053.39	882.39	—	—	1,935.78	1,512.37
Total	1,053.39	882.39	1,084.95	—	3,020.73	2,873.44

## Other income

1301000 - Insurance claims	—	—	—	—	—	1,580.73
1302010 - Other Income	(9.84)	—	—	—	(9.84)	(30.47)
Total	(9.84)	—	—	—	(9.84)	1,550.26
<b>INCOME TOTAL</b>	<b>335,946.84</b>	<b>17,761.88</b>	<b>59,770.92</b>	<b>—</b>	<b>413,479.64</b>	<b>417,229.13</b>

## Expenditure

### Costs of generating funds

1700003 - Costs stewardship	486.00	—	—	—	486.00	421.00
Total	486.00	—	—	—	486.00	421.00

### Grants

1801000 - Grants - o/s mission	—	5,500.00	3,662.50	—	9,162.50	11,287.50
1802000 - Grants - o/s relief & dev	—	8,000.00	1,086.13	—	9,086.13	12,535.03
1803000 - Grants - home mission	—	10,604.00	—	—	10,604.00	9,883.40
1804000 - Grants - home relief	—	10,125.00	6,593.66	—	16,718.66	17,002.73
Total	—	34,229.00	11,342.29	—	45,571.29	50,708.66

## Activities relating to the work of the Church

1901010 - Parish share	83,997.24	—	—	—	83,997.24	79,681.19
1901015 - Parish Share South Leigh	2,000.00	—	—	—	2,000.00	2,000.00
2000001 - Admin - salary & expenses	47,846.49	—	—	—	47,846.49	51,591.07
2000050 - Admin training & Conferen	513.90	—	—	—	513.90	464.90
2000055 - Admin travel expenses	26.50	—	—	—	26.50	—
2000060 - Whole Staff Events	428.60	—	—	—	428.60	409.53
2004000 - Assistant staff costs	48,584.06	—	6,338.54	—	54,922.60	34,923.11
2004005 - Associate Vicar Wages	9,786.84	9,960.00	13,085.68	—	32,832.52	30,949.06
2004013 - Pension Costs - Staff	3,904.92	—	—	—	3,904.92	3,545.66
2004015 - Pension Costs - employer	4,411.94	—	—	—	4,411.94	3,976.88
2004017 - Pension Costs - Ass Vicar	—	—	6,730.71	—	6,730.71	7,050.96
2004020 - Intern Costs	—	—	—	—	—	2,840.00
2102000 - Vicar travel costs	432.36	—	—	—	432.36	428.40
2102001 - Vicar telephone	100.00	—	—	—	100.00	140.00
2102002 - Vicar other exps	148.67	—	—	—	148.67	169.03
2102003 - Vicar Training & Conferenc	408.00	—	—	—	408.00	254.40
2102004 - Vicar resources	—	—	—	—	—	179.80
2102005 - Visiting speakers	200.00	—	34.65	—	234.65	399.60
2102016 - Youth Worker Telephone	65.98	—	—	—	65.98	—
2102017 - Youth Worker Other Exps	34.40	—	—	—	34.40	67.25
2102018 - Youth Worker Train & Conf	426.00	—	150.00	—	576.00	246.25
2102019 - Youth Worker gifts	—	—	70.50	—	70.50	90.00
2102020 - Curate travel expenses	211.86	—	—	—	211.86	—
2102021 - Curate telephone	120.00	—	—	—	120.00	60.00
2102022 - Curate other expenses	19.50	—	—	—	19.50	37.88
2102023 - Curate training/courses	224.00	—	—	—	224.00	281.89
2102024 - Curate resources	22.46	—	—	—	22.46	38.87
2102030 - Worship Leader Travel	28.60	—	—	—	28.60	—
2102034 - Worship Leader Other	39.47	—	—	—	39.47	31.20
2102036 - Worship Leader Training	341.62	—	—	—	341.62	348.95
2102040 - Assoc Vicar Travel	242.81	—	—	—	242.81	254.17
2102042 - Assoc Vicar Telephone	120.00	—	—	—	120.00	90.00

2102044 - Assoc Vicar other exps	67.10	—	55.59	—	122.69	24.00
2102046 - Ass Vicar training & Conf	229.14	—	—	—	229.14	321.90
2102048 - Assoc Vicar resources	—	—	—	—	—	22.67
2102049 - Assc Vicar Housing Costs	—	—	15,381.95	—	15,381.95	15,416.81
2103000 - Clergy housing Costs	17,287.67	—	—	—	17,287.67	9,528.45
2216010 - Baptism Materials	74.56	—	—	—	74.56	279.59
2216020 - Hosp Consumables Reg	1,820.24	—	—	—	1,820.24	2,321.32
2216022 - Hosp Consumables Spec	433.14	—	—	—	433.14	215.71
2216024 - Hosp Consumables Christ	277.02	—	—	—	277.02	283.39
2216030 - Hosp lit/equip Regular	278.65	—	—	—	278.65	282.03
2216032 - Hosp lit/equip Special Eve	9.00	—	—	—	9.00	—
2216034 - Hosp lit/equip Christmas	393.15	203.08	—	—	596.23	413.42
2217010 - Community Outreach	1,086.70	—	—	—	1,086.70	1,664.15
2217012 - Outreach - Special events	—	—	—	—	—	85.32
2217013 - Outreach - Alpha expense	157.50	—	600.00	—	757.50	654.61
2217014 - Cogglets expen/resources	2,525.66	—	—	—	2,525.66	2,853.71
2217015 - Childrens Outreach	338.20	—	—	—	338.20	608.44
2217016 - JAM Club	9.40	—	—	—	9.40	46.70
2217018 - Childrens Church	58.25	—	—	—	58.25	233.11
2217020 - Youth Outreach	343.54	—	134.80	—	478.34	303.25
2217021 - Youth Church	382.78	—	860.00	—	1,242.78	9,997.37
2217023 - Connect Group Post Alpha	9.85	—	—	—	9.85	36.72
2217024 - Mens Ministry	601.91	—	—	—	601.91	551.68
2217025 - Pastoral Care	218.38	—	—	—	218.38	301.50
2217030 - Prayer Ministry	—	—	—	—	—	14.10
2217035 - Non-Staff Training	138.00	—	—	—	138.00	55.00
2217038 - Internal Training Courses	—	—	—	—	—	400.00
2217045 - Church Events	—	—	4,885.65	—	4,885.65	—
2217062 - Resourcing Church	489.48	—	—	—	489.48	1,182.93
2217064 - Statutory Training	227.80	—	—	—	227.80	258.63
2300040 - Admin - subs & licences	2,446.14	—	—	—	2,446.14	2,248.16
2300045 - Worship - subs & licences	2,015.14	—	—	—	2,015.14	1,641.13
2300050 - Depreciation	1,147.06	—	14,363.77	—	15,510.83	15,510.83
2305020 - Church - Insurance	5,657.95	—	—	—	5,657.95	5,004.60
2306000 - Church regular upkeep	191.00	—	2,165.08	—	2,356.08	1,981.54
2306020 - Sound Vision Equip minor	485.88	—	—	—	485.88	487.98
2306022 - Sound Vision Equip major	8,147.87	—	573.82	—	8,721.69	269.97
2307000 - Church Services	21,012.10	—	—	—	21,012.10	22,998.52
2308000 - Upkeep of churchyard	2,606.97	—	—	—	2,606.97	2,598.62
2405005 - Church Oil	2,807.14	—	—	—	2,807.14	2,382.48
2405010 - Church Electricity	1,952.28	—	—	—	1,952.28	1,019.41
2510010 - Church Centre electricity	1,764.37	—	—	—	1,764.37	2,321.24
2510011 - Church Centre Oil	1,762.94	—	—	—	1,762.94	2,016.71
2510012 - Church Centre Water	638.90	—	—	—	638.90	527.87
2510015 - Church Centre insurance	3,083.67	—	—	—	3,083.67	2,961.15
2510017 - CC Regular Maintenance	1,246.96	—	—	—	1,246.96	8,118.68
2510020 - CC Repairs & Improvemnt	553.99	—	—	—	553.99	2,351.11
2510025 - CC Cleaning & Waste	5,720.20	—	—	—	5,720.20	5,681.68
2511000 - Other PCC property maint	640.69	—	—	—	640.69	132.27
2511005 - Other PCC property Repai	1,360.70	—	2,452.80	—	3,813.50	669.84
2617020 - Activities PCC Expenses	1,755.17	—	96.46	—	1,851.63	1,298.95
2706000 - Maj Planned Church Rep	—	—	—	—	—	4,276.56
2712010 - Maj Unplanned Church Re	—	—	786.00	—	786.00	3,913.24
9999998 - Write Offs	—	—	—	—	—	—
Total	299,140.46	10,163.08	68,766.00	—	378,069.54	359,319.10

## Support costs

9900010 - Mortgage Interest	6,847.49	—	—	—	6,847.49	7,119.17
Total	6,847.49	—	—	—	6,847.49	7,119.17

## Church management and administration

2500015 - Office Electricity	678.25	—	—	—	678.25	1,013.42
2500020 - Admin phone post int	1,018.52	—	—	—	1,018.52	852.13
2500025 - Bank Charges	1,056.49	25.00	60.00	—	1,141.49	874.93
2500030 - Admin office supplies	536.68	—	—	—	536.68	795.80
2500035 - Photocopying	1,363.57	—	—	—	1,363.57	1,324.39
2500040 - Admin Office Equipment	205.38	469.00	—	—	674.38	706.36
2600045 - Professional Fees	990.00	—	—	—	990.00	2,221.92
Total	5,848.89	494.00	60.00	—	6,402.89	7,788.95
<b>EXPENDITURE TOTAL</b>	<b>312,322.84</b>	<b>44,886.08</b>	<b>80,168.29</b>	<b>—</b>	<b>437,377.21</b>	<b>425,356.88</b>
<b>GRAND TOTAL</b>	<b>23,624.00</b>	<b>(27,124.20)</b>	<b>(20,397.37)</b>	<b>—</b>	<b>(23,897.57)</b>	<b>(8,127.75)</b>

## 6. Staff Costs and Related Parties

	<b>2024</b>	<b>2023</b>
Assistant Staff Wages & Salaries	87,754	65,872
Administration Wages & Salaries	47,846	51,591

During the year the PCC employed an Associate Vicar, two Children & Families Workers, a Youth Worker, a Worship Leader, an Operations Manager and a Church Administrator, none of whom earned £40,000 per annum or more. The average number of employees during the year was 7.

The clergy and pastoral staff (Vicar, Associate Vicar, Curate, Children & Families Workers, Youth Worker and Worship Leader) were reimbursed for travelling expenses of £939 and £3,080 for other expenses. Apart from the above, no other PCC member received any reimbursement of expenses or remuneration.

As is typical of the average PCC, substantial amounts of voluntary help have been received in all areas of its activities. No attempt has been made to place a value on these contributions in these accounts.

Donations received from the trustees, key management personnel and their close relatives were £59,270.

## 7. Pension Costs

As reported last year both the **Church of England Funded Pensions Scheme (CEFPS)** (Clergy & Associate Vicar scheme) and the **Church Workers Pension Fund (CWPF) – Pension Builder 2014 Section (PB14)** were in surplus as of 31<sup>st</sup> December 2022.

The most recent communications from the Church of England Pensions Board report that both schemes were still in surplus at the end of 2023. A full actuarial report for 1<sup>st</sup> Dec 2024 will not be available until the middle of 2024.



## 8. Fixed Assets for Use by the PCC

<b>Tangible Fixed Assets</b>	Freehold land and buildings	Equipment	Total
	£	£	£
GROSS BOOK VALUE			
At 1 <sup>st</sup> January 2024	<u>559,721</u>	<u>15,062</u>	<u>574,783</u>
Additions	<u>0</u>	<u>0</u>	<u>0</u>
At 31 <sup>st</sup> December 2024	<u>559,721</u>	<u>15,062</u>	<u>574,783</u>
DEPRECIATION			
At 1 <sup>st</sup> January 2024	169,722	12,186	181,908
Charge for the year	<u>14,958</u>	<u>553</u>	<u>15,511</u>
At 31 <sup>st</sup> December 2024	<u>184,680</u>	<u>12,739</u>	<u>197,419</u>
NET BOOK VALUE			
At 31 <sup>st</sup> December 2024	<u>£375,041</u>	<u>2,323</u>	<u>£377,364</u>
At 31 <sup>st</sup> December 2023	<u>£389,999</u>	<u>£2,876</u>	<u>£392,875</u>

The freehold land and buildings are valued at cost and comprise the Church Centre (1997) and the Old School House (2015), both located at Church Lane, Witney. This cost is being written off over 50 years.

The Church Centre kitchen and toilets were refurbished in 2017. This refurbishment rebuilt/replaced items in the "Church Centre Building 1997" asset which are being depreciated over 50 years. As these items have been replaced after 20 years the value of the new assets (Church Centre Refurbishment 2017) are being depreciated over 20 years.

Other items to be depreciated are: Church Centre flooring which has a 20 year guarantee so is being written off over 20 years, two office computers to be written off over 5 years and a ride on lawn mower also to be written off over 5 years.

<b>Investment Assets</b>	<b>2024</b>	<b>2023</b>
	£	£
CBF Church of England Investment Fund:		
1729 (2023: 1729) shares	<u>£39,979</u>	<u>£ 39,084</u>

The historical cost of the shares at 31st December 2024 was £1,463 (2023: £1,463).

## 9. Debtors

	<b>2024</b>	<b>2023</b>
	£	£
Gift Aid recoverable	11,345	10,348
Prepayments	6,561	8,540
Other debtors	<u>3,033</u>	<u>5,000</u>
	<u><b>£20,939</b></u>	<u><b>£23,888</b></u>

## 10. Liabilities: Amounts falling due within one year

	<b>2024</b>	<b>2023</b>
	£	£
Agency Collections	3,389	1,787
Other creditors	6,466	12,047
CAF Bank Mortgage capital due within one year	<u>11,701</u>	<u>11,292</u>
	<u><b>£21,556</b></u>	<u><b>£25,126</b></u>

## 11. Liabilities: Amounts falling due after more than one year

	<b>2024</b>	<b>2023</b>
	£	£
CAF Bank Mortgage capital due after more than one year	<u>66,851</u>	<u>77,170</u>
	<u><b>£66,851</b></u>	<u><b>£77,170</b></u>

## 12. Charitable Commitments

The PCC is committed to support:

- a) Adventure *Plus* for £5,000 in 2025
- b) A family working in South East Asia for £1,000 in 2025
- c) Blake School Family Link Worker for £4,581 in 2025
- d) Transforming Lives for Good for £900 in 2025
- e) New Wine Trust – Changing Nations for £600 in 2025
- f) Christians Against Poverty (CAP) for £3,600 in 2025
- g) A mission worker in South East Asia £3,500 in 2025