

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY COGGES

England & Wales · Charity number 1129824

Details

Other names COGGES PCC, ST MARY'S COGGES

Status Registered

Legal form Previously excepted

Registered 2009-05-27

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Promoting in the ecclesiastical parish the whole mission of the church

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Burundi
- Lebanon
- Oxfordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£413,480	£431,804	-	-
2023-12-31	£417,229	£425,357	-	-
2022-12-31	£576,062	£593,402	£460,255	7
2021-12-31	£408,440	£388,809	-	-
2020-12-31	£476,811	£504,666	-	-

Trustees

Name	Role	Appointed
Allen Gordon Moxham		2022-03-17
Andrew David Newham		2019-03-21
Andrew Marshall		2020-11-25
Christopher Rimmer		2023-07-01
Darin Paul Stevens		2023-06-20
Deena Mary McGuire		2023-04-16
Edward Lyle		2023-06-20
Ian William Hilary Smith		2019-03-21
Jonathan Hodson		2023-04-16
Jonathon Mark Jeffes		2024-03-17
Katrina McKenzie		2023-04-16
Nicola Marie Nash		2020-10-15
Nigel Cotton		2025-05-11
Olivia Jane Watterson		2020-10-15
Rev Andrew Reid		2022-09-08
Rev Matthew Beer		2024-11-17
Rosemarie Pocock		2020-10-15
Sonia Duraturo		2025-05-11
Suzanne Day		2023-04-16

Accounts

St Mary's Cogges
Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2024



The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges
Charity Number 1129824

Parish Church: St. Mary's Church, Cogges in the Deanery of Witney, Archdeaconry of Dorchester and Diocese of Oxford

Governing Documents

The Parochial Church Councils (Powers) Measure 1956
The Synodical Government Measure 1969

Incumbent:

The Revd Matt Beer
Cogges Priory, Church Lane,
Witney, Oxon OX28 3LA

Address:

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Cogges Church Centre
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Web site: coggesparish.com

Bankers:

CAF Bank Ltd
Kingshill, West Malling,
Kent. ME19 4TA

Associate Vicar: Rev Andy Reid
Curate: Chris Rimmer

Independent examiner:

A J Carter & Co
22b High Street
Witney, Oxon OX28 6RB

Trustees

The members of the PCC are the charity trustees, either ex-officio, elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the Church Representation Rules. During 2024, the following served as members of the PCC:

Ex-Officio

Clergy

Matt Beer, Vicar
Andy Reid, Associate Vicar
Chris Rimmer, Curate from Sep 2023

Deanery Synod Representatives

Andy Marshall
Andrew Newham
Suzanne Day
Jono Hudson
Eddie Lyle

James Webster
Nikki Nash
Rosemarie Pocock
Allen Moxham
Kate McKenzie
Deena McGuire
Darin Stevens
Jonathan Jeffes
Ellie Skerratt

Churchwardens

Richard Osman
Olivia Watterson

Elected

Ian Smith	PCC vice-chair
Vacant	PCC secretary
Keith Harwood	PCC treasurer

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

Structure, governance and management

The Parochial Church Council (PCC) forms the legal governance structure of the church. It meets 6 times a year plus an awayday. An annual members' meeting is held where the Vicar and PCC present reports on last year's activity and look ahead to current year plans. In 2024 there were PCC meetings in January, June, September & November (average attendance – 13 members); also a APCM and an Away Morning in April.

The Vicar, Associate Vicar, Curate, PCC Vice-Chair, Churchwardens, Operations Manager and a PCC Member comprise a Leadership Team which acts as an advisory body for the Vicar.

The Standing Committee is required to exist by the Church Representation Rules. It consists of the Vicar, Associate Vicar and churchwardens, the PCC Vice-Chair and the PCC treasurer. The Standing Committee has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It only meets when a time sensitive decision is required.

The Finance Committee was set up by the PCC to assist the Treasurer to prepare recommendations to the PCC on matters such as financial policies, fund raising and budgets. It also regularly monitors the current financial position of the church.

For those considering standing for election to the PCC, we suggest you contact the office for more information.

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2024 Key Headlines

During 2024 we have seen church growth: numbers attending our morning service at Wood Green School (WGS) have now grown to the point where we are near capacity for our gatherings and several Connect (Home) Groups have grown and are nearly full.

We continue to reach out into the community, through the Second Sunday initiative of encouraging people to use their time in missional activities; and through other activities such as the Community Garden, the Good Friday Cafe and our annual Christmas Carols in the Barn, sited in the Cogges Manor Farm, next to the church.

We also saw a few staff changes, most notably the resignation of our vicar, Simon Kirby who had been with us since 2013. During his tenure we have increased our activities in the local community and seen the church grow. Matt Beer arrived in November as our new incumbent. He has served in churches in Buckinghamshire, Cambridge and Telford and we look forward to working with him as he takes the helm here at St. Mary's Cogges. Rachel Hodson stepped down as our one remaining Children's pastor to work as a teaching assistant. Fabi Angel and Anna Smith joined the team, each part-time. However they both soon found that they were doing significantly more hours than they were contracted to and, sadly, Anna therefore had to step down from the role in August. Finally, Naomi Taylor joined us to strengthen our youth ministry.

We are very grateful for the staff team and the many volunteers who show creativity and energy in helping us to live as followers of Jesus and bring His message of good news to our town and wider world.

Rev Andy Reid, Associate Vicar

Hello and Goodbye

This year we bade farewell to our vicar of the last 11 years, Simon Kirby. We are grateful for their love for the church and their tireless enthusiasm in serving God and our community. This was demonstrated by a packed leaving party for them both. We pray for God's blessing on them as they start a new business venture.



They are succeeded by Matt Beer and his wife Emily and family, who joined us at the beginning of November from Telford Minster, which he and Emily planted as a new church and grew it to 400 people. He brings rich experience of church leadership with him having served in a number of different church settings since his ordination. We are excited that Matt will be leading the next phase of our journey together at St. Mary's, Cogges.

In April we said goodbye to Rachel Hodson, our part-time Children's and Families Pastor since March 2019. Rachel led Children's Church on Sundays, often making space for adults to be "fired" with questions on any topic, which built the children's faith and sense of belonging. She led 'Cogglets'; other children's events including at our church weekend away; and had input into the Blake's after school 'J.A.M' Club and Prayer Spaces.



Anna Smith joined us part-time after Rachel's departure, focussing mainly on Sunday Morning Children's Church. She soon found that the role demanded more hours than she was able to give, as her other part-time job was a teacher so, unfortunately, she had to resign in August. We are very grateful to her for her passion, enthusiasm and all her hard work.

Fabi, our part-time Children & Families Worker, has been leading Children's Church since Anna left. She was born in Chile and over the years has served in children's work, hospital chaplaincy, pastoral care among the elderly and coming alongside young Christians. Fabi loves meeting people over a cuppa and especially loves cream teas in pretty little tearooms! Fabi leads Cogglets on Thursdays and Fridays.



In 2024 Naomi Taylor joined the team as a youth worker. She has shown herself already to be a valuable member of the team by jumping in to lead various parts of the ministry as well as mentor and disciple teenagers. Thank you Naomi!

Our aims and purposes as a charity

Cogges PCC has the responsibility of co-operating with the vicar in:

- the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical
- reaching out to transform and empower the next generations through the love of Jesus
- enabling everyone to flourish through connecting with God, each other and their world
- engaging in mission in our community and beyond
- The PCC also has maintenance responsibilities for the parish church, St Mary's, for the Cogges Church Centre and for the Old School House.

What we wanted to do in 2024

This year we are continuing our aims to see our community transformed through encountering God's love, following Jesus and being filled with His Spirit. We have done this through being:

- A **transforming** community by empowering and equipping our congregations and the next generations to follow Christ.
- A **flourishing** community by connecting people with God, each other and their world.
- A **resourcing** Church, engaging in mission in our community and beyond.

What we did

Please note that all reports have been edited. Full reports are available from office@coggesparish.com

1. A Transforming Community

Empowering and equipping our congregations and the next generations to follow Christ.

Youth Ministry

The Youth Ministry is a growing part of Cogges Church. We offer various programmes accessible to young people within the church and from the community. The ministry is facilitated by volunteers and we have contact with 30-40 young people on a weekly basis. Our primary goals are to:

- **Provide Mentoring and Discipleship.** In 2024 75% of the young people in years 9-13 entered mentoring relationships with an adult who provided care for their relational and emotional health as well as their spiritual formation.
- **Enable volunteering.** During 2024 we placed many young people in volunteering roles such as children's work, tech team,



youth team, Good Friday Cafe and the worship team. We believe facilitating youth volunteering is key to seeing young people grow spiritually and to stay connected to their church and community in the future. A highlight was seeing 12 young people volunteer to serve at our Good Friday Café. They ran face painting, cake and coffee stalls and games for children and young people. Another highlight was our Summer Kick-off Week in which many young people from our group put on games and activities in the local park for their peers. Up to 80 young people from the Witney community attended.



- **Benefit the community.** We offer a mid-week programme called Tracks, where young people can participate in three offerings: Youth Band, Creativity and Wellbeing and Games Club. In 2024 a particular highlight was bringing together young people in the Creativity group with members of the church who had an expertise in sewing. This not only helped young people to develop new skills but also created meaningful intergenerational relationships.
- **Provide relevant Christian spiritual formation.** In 2024 we offered all the young people, with whom we have contact, the opportunity to access Christian spiritual formation- be it through Sunday morning teaching, discipleship groups, worship services, or an introductory course like the Stir Course. We also took the young people on two residential weekends that combined travel, outdoor activities, relationship-building games and Christian teaching.

Children's Church

Our aim for children's church is to help the children to continue to grow in the knowledge of Jesus as their personal Saviour. We want to have fun together, and we also want the children to be challenged to grow and think deeper about their Christian faith, gaining some basic understanding of what it means to be a disciple of Christ.

We have continued to build on the existing work, using some aspects of the curriculum already in place. We enjoyed sharing the Easter story with the children and some of the stories of the early church in Acts. We then went back to look at some stories from the Old Testament.

From January, we will be looking at Jesus's life and ministry, as we share stories about his miracles, found in the Gospels.

As the year before, quite a few of our lovely children have moved up to the youth group (and they have been greatly missed!) and a few children have moved up from Sparks (0 to 4) into Flames (Reception to year 2). This has meant that, currently, our children in Sparks are mainly babies and toddlers, and they are very sweet!

Some of the helpers in Sparks have stepped down after serving faithfully for some time, so we are in the process of trying to recruit more helpers. The leaders and helpers do a wonderful job and we are so grateful for their love and dedication.

Coggllets

Coggllets, our toddler and parent/carers group, runs twice a week: on a Thursday in Madley Park Hall and on a Friday at Cogges Church Centre, from 10-11.30am. These groups are mainly attended by the local community and they are very popular. It has been lovely to get to know people and to start to build relationships.



A few of the older children have left Coggllets at Madley Park as they have started school or nursery, which means there are mainly younger children and the group is now smaller. On the other hand, Coggllets in the Church Centre has been quite busy in the last few months and we regularly welcome new parents/carers with their children.

The children and adults are increasingly engaging with Bible story time, which has been very encouraging. So far, we have looked at Bible stories about our emotions (e.g. the disciples being afraid on the stormy sea), Bible stories involving numbers (e.g. five loaves and two fish), stories Jesus told (e.g. the parable of the lost sheep), and the Christmas story. Everyone joins in with tidy up time and the children look forward to song time at the end of the session.

The volunteers, who help on a weekly basis, are very faithful and committed and they do a wonderful job of welcoming everyone. We often need extra help with setting up and packing down, as there is some heavy work involved.

2. A Flourishing Community

By connecting people with God, each other and their world.

Growing a Worshipping Church

2024 continued in the pattern that we had established and maintained throughout the previous year. The 9am service continued to alternate BCP and Common Worship Communion services. The 6:30pm Service saw growth especially in the number of young adults attending, with greater focus on growing as worshipping disciples.



Numbers attending our 10:30am service at Wood Green School (WGS) continued to grow to the point where we were nearing capacity for our gatherings, so mid-year we decided to create two worshipping spaces to start the service before the children left for their activities: our usual worship style in the main hall and, in the canteen, we offered 'unplugged' acoustic worship and were more 'fluid' and open to the leading by the Holy Spirit, so that people could choose how to worship God at the start of the service. The new space in the canteen quickly began to attract 30 to 40 people and succeeded in its aim of helping us manage numbers. We continued with the Second Sunday initiative of encouraging people to use their time in missional activities although we did not see much growth in this area during the year.

Highlights of the last year have included the Church Weekend Away which saw 176 members of our Church Family head to *AdventurePlus* in Clanfield for a weekend of fellowship, fun and good teaching from John and Anne Coles; an open air service which included baptisms then family time as we enjoyed a picnic together in the priory gardens; we have hosted 26 people at 'Welcome' meals during the year; and we have welcomed many adults and children to our Christmas services and other events.



Connect Groups

We believe Connect Groups are a vital and central part of church family life. They are a key place for pastoral care, prayer, encouragement, support, Bible Study and growth together as disciples of Jesus.



Twenty Connect Groups meet mostly on a fortnightly basis. Several have grown to capacity. In the coming year we will encourage those groups to "multiply" for greater provision. Encouragingly, our Young Adults group, led by our Curate, is flourishing. Most groups now meet in person; one group (for younger families) continues to meet online. We are discussing starting a new daytime group for young families.

Once our new vicar has settled in, we will review how Connect groups are working. Overall groups are healthy and we will continue to nurture and develop this vital part of Church family life.

Worship Team



We experienced a number of changes during 2024: change of service timing and rehearsals, new worship spaces such as the canteen in Wood Green School and a change of style in the evening services. Our team has been amazingly flexible and willing to adapt to all the changes. Various people have wanted to join our amazing group and a professional sounding choir joined us for Christmas, as we seek to use more God given musical talent from within the church. We are trying to create a culture of discipleship and a sense of siblinghood. To this end our worship Connect Group meets every Monday and has been growing strongly. We are looking forward to what God is going to do in our next season as a worship team!

Prayer and Prayer Ministry

There is often an ebb and flow in prayer ministry, with some areas of ministry more active and others less so. Good numbers have continued to ask for prayer ministry at Sunday services. In 2024 more people requested 'Restoring The Foundations' single-issue focussed ministry for deeper issues, whereas there were fewer Prayer Ministry Appointments than in previous years. In the summer we held a meeting for information and training, to increase team members' awareness of how our different types of ministry benefit people and to help us provide each person with sensitive and appropriate care and prayer. A number of people have found a 6-session 'Recover Group' helpful, following a programme used worldwide, and based on a mix of sound mental health care principles and wisdom from the Bible.

There has been a steady flow of **Prophetic Prayer Appointments** in 2024, mostly provided by the Prophetic Prayer Team and a few others also. These positive and encouraging appointments are open to anyone who is open to allowing the Lord to speak into their life.

As well as prayer ministry, other prayer activities took place across the church:

1st Weds of the Month - 'Passion for Change' is our regular monthly prayer meeting, open to all, to pray for the world, the church general, Witney and our church.

7am every Thursday morning Prayer Meeting on Zoom is our weekly prayer meeting where we pray for the church, staff team and activities, our Mission partners, and for individual prayer requests that we receive.

Prayer Chain – is where we receive specific (often urgent) prayer requests for people in need. Various monthly prayer meetings also take place for some of our Mission Partners."



In April 2024 we pioneered the first united prayer meeting and prayer walk around all of the schools in Witney involving Christians from different churches; and subsequently hosted 2 prayer gatherings open to other churches during the year. There are also regular prayer meetings for our mission partners (in the UK and overseas) and for our schools (see reports below).

Community Garden

We began work in the Community Garden as usual in March to prepare the ground for the new season. We then opened to the public at the beginning of April for tea, coffee and cake on a Tuesday afternoon and Thursday morning.



This year we started to grow small plants from seed and offer these on our stall early in the season together with plants that had self-seeded and vegetable plants grown in the polytunnel of one of our helpers. Later, as the warm weather came we added to the stall vegetables grown in the garden.

Our usual regulars supported us over the year along with some new people who became regular visitors for the refreshments and the stall. This year 1 new person, who is not from the church community, joined our team of gardeners.

We received donations of just over £1,200 for the year, of which £400 was given to Apollos Clothing as our chosen Charity for 2024. The rest is being used to improve our facilities which include a new storage box for the tools. We also need to buy seeds and compost for 2025. The rest is being retained as a reserve.

In the autumn the community garden applied for and was awarded a £50 grant from Witney Town Council. This will go towards the purchase two new thermos flasks for use by the community garden and wider Church.

Safeguarding

The PCC has continued to comply with the duty to have due regard to the House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016. The Operations Manager continued as the Parish Safeguarding Officer during 2024. During the year 4 volunteers or staff team members were safely recruited to work with children and young people and the process was started with another 5 volunteers. Ten volunteers or staff completed the Basic Awareness training module and 9 completed the Foundation module.

The summer of 2024 also saw the adoption of the new Parish Safeguarding Hubs App which tracks volunteer roles within the church and the safeguarding training and DBS renewals for volunteers. Currently we have 24 roles which have a safeguarding requirement and 95 active people doing them, all the details of which had to be inputted into the application.

Electoral Roll

There were 286 people on the revised church electoral roll at the 2024 APCM, of whom 26 were new members since February 2023. 24 people have moved from the area or changed churches. 106 were resident in the parish while 180 were non-resident in the parish.

3. A Resourcing Church

Engaging in mission in our community and beyond.

Mission

St Mary's Cogges tithes 10% of all unrestricted income given to the church. This year the church donated £34,229 to local and global mission projects. Many church members are also committed to praying, supporting and volunteering with the numerous people, projects and organisations we support locally and overseas. This is a snapshot of what we have done in 2024, as well the many small grants we have given to people and networks involved in mission.

Mission – Witney and National



In 2024 we ran 3 **Alpha** Courses, one each term. We have had many helpers, with one volunteer helping to lead the last two courses. Overall, we have had around 25 guests, many of whom would not have described themselves as Christians, and others new to faith. A few gave their lives to Jesus and many were filled with the Holy Spirit for the first time. It has been a fruitful year of Alpha and we plan to build on the growing momentum.



CAP is an award-winning national charity that offers free, face-to-face debt counselling and identifies the most appropriate way(s) to resolve overdue debt. The CAP Debt Help Centre in Witney is run in partnership with Witney Community Church and supported financially by other churches in the area as well as through volunteer debt counsellors.



Adventure Plus works with 7,000 children & youth each year, helping them reach their potential and make positive life choices through outdoor activities. The Church has supported Adventure Plus for many years, as well as providing special family days out including for refugees and more recently with Church Weekends on the site.

Mission – Middle East

One of the Church's priorities has been to support Christians and leaders in tough contexts, especially in the Middle East.



SAT-7's media ministry faced significant challenges in the Middle East this year. Despite this they continued to broadcast to adult and their SAT-7 KIDS channel was able to support children caught up in conflict.



Open Doors

Open Doors continues to be an important local and international partner. The organisation supports Christians in over 70 countries, from training leaders to raising awareness about global persecution".

Mission – Africa

For the past 10 years we have primarily had a prayer link with Gasenyi Parish, Burundi, but have also sent funds to help with various projects, equipment and training for individuals. It has finally been confirmed that the site of the present church and several other church buildings must be relinquished for Government use. We are prayerfully considering how we support them and develop our partnership as they begin building a new church in 2025.

At the end of 2024 Pastor Pierre wrote to the church saying, *"I thank you God who granted me the time to wish you the merry Christmas and the best wishes of 2025 coming from the Gasenyi parish, may God give you all your thoughts."*

The Blake Church of England Primary School

Home School Key Worker

Cogges church is committed to partnering with our local Primary School, The Blake School. A key element of this is enabling the school to employ a Home School Key Worker (HSKW), a role existing since March 2017. The key elements of the HSKW role are: being available to any parent or carer who wants support or advice, supporting individual children through one-to-one nurture times, check-ins, games or providing a quiet space for them to talk, liaising with other agencies such as School nurses Children's Social Care etc and working as part of the Safeguarding team to ensure all concerns are recorded and actioned appropriately.



Cogges Church provides Early Intervention coaching, through the church's partnership with TLG (Transforming Lives for Good), which involves 12-15 months of weekly coaching sessions with a trained volunteer from the Church. Teachers and parents often comment on the changes they see in the children who are coached.

The church also provides Family Adventure Mornings three times a year at local charity AdventurePlus, which provides an opportunity for children to enjoy outdoor pursuits while parents and carers stay for coffee, supportive conversations and exploration of an aspect of parenting or family life. Approximately 20 families benefit from this over the course of a year.

Clubs

The weekly after school Christian club J.A.M (Jesus And Me), reached its 20th year of running in 2024. All children from years 4-6 (8-11 year olds) were invited and over 20 attended. Last October, a second J.A.M group started, this time for year 3 children and 10 children attended. This is a safe place to explore questions, grow in faith and grow in community together...and have lots of fun! The enthusiasm and growing faith of some of the children is evident.

Other Activities

The school calendar marks annual events in the church such as the Junior Carol Services and the Leavers Service (during which each Year 6 Leaver is given a bible from St Mary's, Cogges). It was wonderful to see some families come to The Light Party and Christingle Service. Another key partnership with the school is the annual Prayer Space. This is always a highlight of the School's RE and Arts Week. The theme last November was HOPE, based on Romans 15 :13 *"May the God of hope fill you with all joy and peace as you trust in Him."* Nearly all the children (around 350) came with their teachers and helpers during the week. As always, the children loved it, and staff were very grateful to all our volunteers.

Supporting Ukrainian and other Refugees

It is 3 years since St Mary's Church, Cogges, along with other local churches, organisations and individuals, began to support Ukrainians who have found refuge in Witney and the surrounding area. In July 2024 we ended our provision of English lessons at the High Street Methodist church, Witney, as many now have jobs with shift patterns that prevented them from attending. However from September we began to provide one-to-one English lessons, face to face or online, for Ukrainians who have requested this. Through hard work and determination, a few of our Ukrainian friends are now working in skilled jobs. Some young Ukrainians are making brilliant progress with their school and college learning and some are now at university. We are very proud of them all!

We still support over 50 Ukrainian adults in our area with help and advice as needed. We continue to pray for them, that the Prince of Peace would fill them with hope and peace. During 2024 some church members have also been teaching English to asylum seekers and refugees in Witney from other countries.

Maintaining the fabric of the buildings 2024

Regular planned maintenance work continued throughout 2024 on all our buildings, including the 5 yearly electrical installation inspection. Other work undertaken was in response to an urgent issue and included the investigation of water ingress on the South Aisle and patch repairs to the lead and some other minor repairs to the church roof. To prevent birds flying into the church tower, the mesh was reinforced this year.

Other work around the site included making the church centre garden trees safe and erecting a partial new fence around the office courtyard after it blew down in the storm in early December.

We continue to be grateful to everyone who contributes to the condition and up-keep of our site, especially our churchyard work party, office, flower arranging and tech team volunteers.

Financial Review

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS102. It covers the PCC's financial year, January to December 2024.

The PCC is responsible for all parish finance, and its management and control, and has appointed a treasurer to supervise this area. The PCC receives reports on the state of finances at most meetings, as well as approving the annual accounts for presentation to the Annual Parochial Church Meeting. The finance subgroup receives monthly reports of budget versus actuals.

In 2024 there was little change in income or expenditure. Our regular general income was 2.5% less than in 2023, however, the addition of the funds raised by the Autumn Appeal gave the church a general income increase of 2.1% over 2024, although it was 7% below our budgeted income for the year. Although it is disappointing that we fell short of our budget, the increase is similar to the rate of inflation for the year, so we did hold our own in real terms despite the continuing cost of living crisis. Unrestricted expenditure in 2024 was 3.8% higher than in 2023, but 4% below budget. The grant from the diocese for the position of Associate Vicar is decreasing each year, the decrease of £10k in 2024 accounted for a significant amount of the increase in expenditure. A major contributor to the underspend compared with the budget was lower than expected spending on property maintenance.

In 2024 our Parish Share of £83,997 was paid in full. The PCC also contributed £2,000 to South Leigh Parish Share as this is a benefice responsibility.

The general fund had a surplus of £1,663, leaving unrestricted reserves of £49,108 (see later comments on reserves). The total asset value of the church has decreased from £454,807 to £431,804 (£23,002). This reduction is in restricted funds, due to depreciation of property and the use of restricted funds for church building repairs.

There was a small increase in the number of regular donors giving via the Parish Giving Scheme, however there was a decrease in the number giving by standing order, reducing the total number of regular givers to 141. This was reflected in the slight reduction in income when the Autumn Appeal is removed from the total. 'Loose plate offerings' increased, this is mainly due to the account being renamed 'Card & cash collections' which now includes card donations that were recorded elsewhere in 2023. There is a permanent card terminal in the church and a portable card reader is used at other services/events.

The compassion fund continues to distribute grants to those in need in the church family and local community. The Associate Vicar oversees the fund with a grant limit of £500 per household per year. In 2024 the fund had an income of £8,818 in earmarked donations from the congregation and issued grants to the value of £6,594.

The other main financial item considered by the PCC was the distribution of grants to charities and other causes working in mission and social action at home and overseas. The PCC has an agreed policy to give away at least a tithe (10%) of its general fund income (in addition to earmarked donations, e.g. compassion fund). The PCC agreed to a distribution of the tithe for 2024, with £5,500 allocated to overseas mission, £10,604 for home mission (including £5,000 to Adventure Plus), £8,000 for overseas relief & development and £10,125 for home relief. The tithe paid out in 2024 was 9.7% of our unrestricted income. Our tithe is not fully distributed in the year that the income is received. An undistributed amount of £2,710 was carried over into 2024 from the previous year's tithe and £2,069 is being carried over in 2025. This money is held in the 'Tithe Designated' fund to be distributed in 2025.

The total restricted income for distribution to charities and mission in 2024 was £4,749 (excluding compassion fund grants/gifts).

Two Gift Days/Appeals were held in 2024. Both coincided with other funding requests (Church Weekend Away, Andy Reid mission trip and Simon Kirby leaving gift) so the response was not as good as expected. However, a total of £23,213 was raised over the two appeals.

The PCC introduced the Parish Giving Scheme (PGS) in 2019 to administer regular donations from its members. The Parish Giving Scheme accounts for 46% of donors, standing orders/BACs 36% and card transactions 18%, although the amount received via PGS is only 40% of our income. The PGS is our favoured means of receiving donations. There are no charges deducted from regular payments, and they process Gift Aid claims each month, which reduces our administrative workload. The PGS now accept one off donations, although card fees are deducted from these.

Giving via the church website and ChurchSuite has increased. However, these donations are subject to card fees of up to 2.5% which account for £1,031 of the bank charges in 2024. £49,280 of income has come via this route, most of which was regular giving, but this method is useful and often used for one off or earmarked donations and ticketed events (ticket income not included in total).

Internal financial controls: The PCC reviewed these procedures in 2024 and is satisfied that the controls are providing sufficient security. The procedures will be reviewed in 2025.

Why we hold some money in reserve

It is the policy of this church to hold reserves equivalent to two months' general running costs and an additional one month's salary costs (currently a total of approximately £64,000). The unrestricted reserves of the church are £49,108. This falls short of our reserves policy by 23% but due to the level of our reserves the PCC is not unduly concerned. With this in mind, the finance committee is currently reviewing our reserves policy, taking risk factors into account rather than basing the policy purely on the previous year's expenditure, and exploring the concept of 'project' reserves.

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

Approved on March 2025 and signed on behalf of Cogges Parochial Church Council by

Rev M Beer (PCC Chairman)

Independent Examiner’s Report to the Trustees

I report to the trustees on my examination of the accounts of St Mary’s Church, Cogges for the year ended 31st December 2024.

Responsibilities and Basis of Report

As the charity’s trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner’s Statement

Since the charity’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams BSc FCCA

A J Carter & Co
Chartered Accountants
22b High Street
Witney
OX28 6RB

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Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Incoming resources from donors	320,779.12	16,226.99	23,401.17	—	360,407.28	343,365.31
Other voluntary incoming resources	664.11	652.50	29,969.80	—	31,286.41	54,246.87
Activities in furtherance of the council's objects	13,460.06	—	5,315.00	—	18,775.06	15,193.25
Income from investments	1,053.39	882.39	1,084.95	—	3,020.73	2,873.44
Other income	(9.84)	—	—	—	(9.84)	1,550.26
Total income	335,946.84	17,761.88	59,770.92	—	413,479.64	417,229.13
Expenditure on:						
Costs of generating funds	486.00	—	—	—	486.00	421.00
Grants	—	34,229.00	11,342.29	—	45,571.29	50,708.66
Activities relating to the work of the Church	299,140.46	10,163.08	68,766.00	—	378,069.54	359,319.10
Support costs	6,847.49	—	—	—	6,847.49	7,119.17
Church management and administration	5,848.89	494.00	60.00	—	6,402.89	7,788.95
Total expenditure	312,322.84	44,886.08	80,168.29	—	437,377.21	425,356.88
Gains / losses on investment assets	—	—	—	894.59	894.59	3,361.00
Net income / (expenditure) resources before transfer	23,624.00	(27,124.20)	(20,397.37)	894.59	(23,002.98)	(4,766.75)
Transfers						
Gross transfers between funds - in	16,403.74	34,045.88	12,593.12	—	63,042.74	86,193.53
Gross transfers between funds - out	(38,365.62)	(24,677.12)	—	—	(63,042.74)	(86,193.53)
Other recognised gains / losses						
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	1,662.12	(17,755.44)	(7,804.25)	894.59	(23,002.98)	(4,766.75)
Total funds brought forward	47,446.72	44,195.93	324,080.14	39,084.56	454,807.35	459,574.10
Total funds carried forward	49,108.84	26,440.49	316,275.89	39,979.15	431,804.37	454,807.35
Represented by						
Unrestricted						
General fund	49,108.84	—	—	—	49,108.84	47,446.72
Designated						
Associate Vicar Fund	—	22,772.29	—	—	22,772.29	40,419.34
Church building fund	—	1,598.67	—	—	1,598.67	867.93
Evangelism fund	—	—	—	—	—	198.08
Gift Day Fund	—	—	—	—	—	—
Tithe Fund	—	2,069.53	—	—	2,069.53	2,710.58
Restricted						
Agency collection	—	—	—	—	—	—
Associate Vicar Fund	—	—	—	—	—	357.89
Beyond The Lichgate	—	—	147,140.49	—	147,140.49	142,753.30
Chancel repair fund	—	—	4,996.21	—	4,996.21	3,911.26
Childrens Work fund	—	—	(221.62)	—	(221.62)	691.00
Church Centre fund	—	—	145,860.41	—	145,860.41	154,724.18
Church Weekend Away	—	—	1,644.14	—	1,614.44	—
Church building fund	—	—	474.53	—	474.53	4,059.43
Compassion Fund	—	—	10,590.93	—	10,590.93	8,366.34
Evangelism fund	—	—	13.18	—	13.18	345.92
Gasenyi	—	—	—	—	—	1,055.23
Gift Day Fund	—	—	—	—	—	—
Kitchen Outreach Fund	—	—	692.20	—	692.20	692.20
Life Centre	—	—	1,575.42	—	1,575.42	644.17
Milking Parlour Outreach	—	—	560.10	—	560.10	560.10
New Building	—	—	1,931.32	—	1,931.32	4,384.12
Youth Work	—	—	1,018.58	—	1,018.58	1,535.00
Endowment						
Chancel repair fund	—	—	—	39,979.15	39,979.15	39,084.56
Totals	49,108.84	26,440.49	316,275.89	39,979.15	431,804.37	454,807.35

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	377,362.61	392,873.44
Investments	39,979.15	39,084.56
	417,341.76	431,958.00
Current assets		
Debtors	20,938.88	23,887.97
Cash at bank and in hand	81,931.49	101,257.18
	102,870.37	125,145.15
Liabilities		
Creditors: Amounts falling due in one year	21,556.48	25,126.00
	21,556.48	25,126.00
Net current assets less current liabilities	81,313.89	100,019.15
Total assets less current liabilities	498,655.65	531,977.15
Liabilities		
Creditors: Amounts falling due after more than one year	66,851.28	77,169.80
	66,851.28	77,169.80
Total net assets less liabilities	431,804.37	454,807.35
Represented by		
Unrestricted		
General fund	49,108.84	47,446.72
Designated		
Associate Vicar Fund	22,772.29	40,419.34
Tithe Fund	2,069.53	2,710.58
Church building fund	1,598.67	867.93
Evangelism fund	—	198.08
Gift Day Fund	—	—
Restricted		
Agency collection	—	—
Compassion Fund	10,590.93	8,366.34
Evangelism fund	13.18	345.92
Gasenyi	—	1,055.23
Gift Day Fund	—	—
Kitchen Outreach Fund	692.20	692.20
Church Weekend Away	1,644.14	—
Milking Parlour Outreach	560.10	560.10
New Building	1,931.32	4,384.12
Associate Vicar Fund	—	357.89
Youth Work	1,018.58	1,535.00
Beyond The Lichgate	147,140.49	142,753.30
Life Centre	1,575.42	644.17
Chancel repair fund	4,996.21	3,911.26
Childrens Work fund	(221.62)	691.00
Church building fund	474.53	4,059.43
Church Centre fund	145,860.41	154,724.18
Endowment		
Chancel repair fund	39,979.15	39,084.56
Funds of the church	431,804.37	454,807.35

Approved by the Parochial Church Council on March 2025 and signed on its behalf by

Rev M Beer (PCC Chairman)

(PCC member)

Notes to the Financial Statements for the year ended 31st December 2024

1. Accounting Policies

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The Financial Statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

Public Benefit Entity

Cogges PCC meets the definition of a public benefit entity under FRS 102.

Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of Church members.

Incoming Resources

Voluntary Income

Offerings are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other Incoming Resources

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Church Expenditure

The parish share is accounted for when payable. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activity and separately disclosed.

Freehold Land and Buildings

Land and buildings are valued at cost and depreciated on a straight-line basis over 50 years. The cost of the 2017 refurbishment is being depreciated on a straight-line basis over 20 years. The 2023 replacement of the Church Centre and Office heating systems is being depreciated on a straight-line basis over 25 years.

Leasehold Property

Capital expenditure on leasehold property is depreciated over the period of the lease.

Office Fixtures and Equipment

Fixtures and equipment used within the church premises are depreciated on a straight line basis over 5 years. Individual items or equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investment

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

2. Analysis of Net Assets by Fund Type Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
CofE Investment Fund shares -	—	—	—	39,979.15	39,979.15	39,084.56
Totals	—	—	—	39,979.15	39,979.15	39,084.56
Fixed assets - Tangible assets						
Office Computers 2022 -	461.60	—	—	—	461.60	692.46
Lawn Mower 2023 -	1,860.00	—	—	—	1,860.00	2,480.00
Church Centre building 1997 -	—	—	54,021.40	—	54,021.40	56,476.92
Church Centre Refurbishment 2017 -	—	—	60,591.01	—	60,591.01	65,640.26
Church Centre New Flooring 2018 -	3,680.60	—	—	—	3,680.60	3,976.80
The Old School House 2015 -	—	—	225,500.00	—	225,500.00	231,000.00
CCC & Office heating 2023 -	—	—	31,248.00	—	31,248.00	32,607.00
Totals	6,002.20	—	371,360.41	—	377,362.61	392,873.44
Current assets - Cash at bank and in hand						
Current Account -	6,928.10	(5,842.06)	5,499.56	—	6,585.60	2,164.25
Service Fees Account -	2,983.10	1,365.00	(678.33)	—	3,669.77	5,128.44
Restricted Funds Current Account -	875.12	455.00	3,102.40	—	4,432.52	5,138.08
General Fund Deposit Account -	20,184.91	—	—	—	20,184.91	30,196.27
Restricted Funds Deposit Account -	—	27,894.48	17,107.02	—	45,001.50	53,848.88
Lloyds cash account -	1,167.17	379.32	461.83	—	2,008.32	4,732.39
Petty Cash - Youth Work -	48.87	—	—	—	48.87	48.87
Totals	32,187.27	24,251.74	25,492.48	—	81,931.49	101,257.18
Current assets - Debtors						
Accounts Receivable -	17,295.13	2,188.75	1,455.00	—	20,938.88	23,887.97
Totals	17,295.13	2,188.75	1,455.00	—	20,938.88	23,887.97
Liabilities - Agency accounts						
Agency collections -	(51.64)	—	3,440.75	—	3,389.11	1,787.37
Totals	(51.64)	—	3,440.75	—	3,389.11	1,787.37
Liabilities - Creditors: Amounts falling due after more than one year						
Mortgage for House due after 1 year -	—	—	66,851.28	—	66,851.28	77,169.80
Totals	—	—	66,851.28	—	66,851.28	77,169.80
Liabilities - Creditors: Amounts falling due in one year						
Mortgage for House due within 1 year -	—	—	11,701.37	—	11,701.37	11,291.41
Accounts Payable -	6,427.40	—	38.60	—	6,466.00	12,047.22
Totals	6,427.40	—	11,739.97	—	18,167.37	23,338.63
Grand total	49,108.84	26,440.49	316,275.89	39,979.15	431,804.37	454,807.35

3. Fund Details

The endowment fund comprises the St Mary's Church, Cogges, Chancel Repair Fund. This is a permanent endowment which requires income to be spent on the upkeep, repair and insurance of the Chancel of St Mary's Church, Cogges and if there is sufficient money remaining this may be used for the upkeep and repair of the fabric of the remainder of the Church.

It is primarily represented by Investment Assets as per note 8(b). Dividends and interest of £1,084.95 have been received during the year.

4. Fund movement by type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
AssVic - Associate Vicar Fund							
Designated	40,419.34	622.40	10,429.00	(7,840.45)	—	—	22,772.29
Restricted	357.89	27,000.00	35,198.34	7,840.45	—	—	—
Sub-total for AssVic	40,777.23	27,622.40	45,627.34	—	—	—	22,772.29
BTLG - Beyond The Lichgate							
Designated	—	—	—	—	—	—	—
Restricted	142,753.30	5,165.42	5,500.00	4,721.77	—	—	147,140.49
Sub-total for BTLG	142,753.30	5,165.42	5,500.00	4,721.77	—	—	147,140.49
LifeCntr - Life Centre							
Restricted	644.17	931.25	—	—	—	—	1,575.42
Sub-total for LifeCntr	644.17	931.25	—	—	—	—	1,575.42
Chancel - Chancel repair fund							
Restricted	3,911.26	1,084.95	—	—	—	—	4,996.21
Endowment	39,084.56	—	—	—	894.59	—	39,979.15
Sub-total for Chancel	42,995.82	1,084.95	—	—	894.59	—	44,975.36
Children - Childrens Work fund							
Restricted	691.00	2,340.00	3,252.62	—	—	—	(221.62)
Sub-total for Children	691.00	2,340.00	3,252.62	—	—	—	(221.62)
Building - Church building fund							
Designated	867.93	730.74	—	—	—	—	1,598.67
Restricted	4,059.43	—	3,584.90	—	—	—	474.53
Sub-total for Building	4,927.36	730.74	3,584.90	—	—	—	2,073.20
CCC - Church Centre fund							
Restricted	154,724.18	—	8,863.77	—	—	—	145,860.41
Sub-total for CCC	154,724.18	—	8,863.77	—	—	—	145,860.41
Compassion - Compassion Fund							
Restricted	8,366.34	8,818.25	6,593.66	—	—	—	10,590.93
Sub-total for Compassion	8,366.34	8,818.25	6,593.66	—	—	—	10,590.93
Evangelism - Evangelism fund							
Designated	198.08	5.00	203.08	—	—	—	—
Restricted	345.92	4,020.00	4,352.74	—	—	—	13.18
Sub-total for Evangelism	544.00	4,025.00	4,555.82	—	—	—	13.18
Gasenyi - Gasenyi							
Restricted	1,055.23	—	1,086.13	30.90	—	—	—
Sub-total for Gasenyi	1,055.23	—	1,086.13	30.90	—	—	—
General - General fund							
Unrestricted	47,446.72	335,946.84	312,322.84	(21,961.88)	—	—	49,108.84
Sub-total for General	47,446.72	335,946.84	312,322.84	(21,961.88)	—	—	49,108.84
GiftDay - Gift Day Fund							
Designated	—	16,403.74	—	(16,403.74)	—	—	—
Restricted	—	—	—	—	—	—	—
Sub-total for GiftDay	—	16,403.74	—	(16,403.74)	—	—	—
Kitchen - Kitchen Outreach Fun							
Restricted	692.20	—	—	—	—	—	692.20
Sub-total for Kitchen	692.20	—	—	—	—	—	692.20
CWA - Church Weekend Away							
Restricted	—	6,626.25	4,982.11	—	—	—	1,644.14
Sub-total for CWA	—	6,626.25	4,982.11	—	—	—	1,644.14
Parlour - Milking Parlour Outr							
Restricted	560.10	—	—	—	—	—	560.10
Sub-total for Parlour	560.10	—	—	—	—	—	560.10
New-Build - New Building							
Restricted	4,384.12	—	2,452.80	—	—	—	1,931.32
Sub-total for New-Build	4,384.12	—	2,452.80	—	—	—	1,931.32

Tithe - Tithe Fund								
Designated	2,710.58	—	34,254.00	33,612.95	—	—	2,069.53	
Sub-total for Tithe	2,710.58	—	34,254.00	33,612.95	—	—	2,069.53	
Youth - Youth Work								
Restricted	1,535.00	3,784.80	4,301.22	—	—	—	1,018.58	
Sub-total for Youth	1,535.00	3,784.80	4,301.22	—	—	—	1,018.58	
Grand total	454,807.35	413,479.64	437,377.21	—	894.59	—	431,804.37	

5. Analysis of income and expenditure

					Total	
<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>This year</u>	<u>Last year</u>	

Income and Endowments

Incoming resources from donors

0101005 - Gift Aid – Bank	108,392.59	—	4,190.00	—	112,582.59	115,511.95
0101008 - Parish Giving Scheme	100,036.37	—	2,600.93	—	102,637.30	98,697.42
0101010 - Gift Aid - Envelopes	1,940.00	—	—	—	1,940.00	2,177.45
0103A05 - Charity Credits	4,429.05	—	150.00	—	4,579.05	4,115.00
0203A00 - Other planned giving	32,530.00	—	40.00	—	32,570.00	37,560.80
0203A05 - Planned Giving GA	4,071.00	—	1,110.00	—	5,181.00	4,620.00
0203A10 - NGA envelopes & B/O	960.00	—	—	—	960.00	960.00
0304000 - Cash & Card Collections	3,567.68	—	—	—	3,567.68	2,478.25
0405A00 - Regular gift days NGA	4,200.00	5,795.00	—	—	9,995.00	—
0405A05 - Regular Gift Days GA	1,500.00	7,580.00	—	—	9,080.00	1,475.00
0405B00 - Wall Boxes	—	78.24	—	—	78.24	121.43
0501040 - House Purchase GA	—	—	760.00	—	760.00	960.00
0504010 - Other Offerings	2,250.00	—	—	—	2,250.00	330.97
0504040 - House Purchase NGA	—	—	1,540.00	—	1,540.00	515.00
0505B05 - One-off Gift Aid gifts	647.77	—	6,380.00	—	7,027.77	11,813.00
0602000 - Gift Aid Recovered	56,254.66	2,773.75	6,630.24	—	65,658.65	62,029.04
Total	320,779.12	16,226.99	23,401.17	—	360,407.28	343,365.31

Other voluntary incoming resources

0503B00 - Donations appeals etc.	664.11	—	2,969.80	—	3,633.91	10,207.45
0702000 - Legacies	—	—	—	—	—	—
0801A00 - Recurring grants	—	—	—	—	—	712.50
0801A05 - Associate Vicar Grant	—	—	27,000.00	—	27,000.00	37,255.92
08A1000 - One off Grants	—	652.50	—	—	652.50	6,071.00
Total	664.11	652.50	29,969.80	—	31,286.41	54,246.87

Activities in furtherance of the council's objects

1102005 - Service Fee PCC received	1,814.30	—	—	—	1,814.30	3,648.50
1201A00 - Bookstall sales	72.24	—	—	—	72.24	—
1202A00 - Ch hall lettings	8,476.75	—	—	—	8,476.75	7,935.00
1205000 - Event Income Cogglets	1,856.27	—	—	—	1,856.27	2,508.58
1205100 - Event Income Children	122.00	—	—	—	122.00	158.00
1205300 - Event Income Alpha	215.00	—	—	—	215.00	—
1205400 - Event Inc Mens Ministry	642.00	—	—	—	642.00	599.17
1206000 - Event Income Outreach	261.50	—	—	—	261.50	344.00
1206100 - Event Income Social	—	—	5,315.00	—	5,315.00	—
Total	13,460.06	—	5,315.00	—	18,775.06	15,193.25

Income from investments

1001000 - Dividends	—	—	1,084.95	—	1,084.95	1,361.07
1001001 - Bank interest	1,053.39	882.39	—	—	1,935.78	1,512.37
Total	1,053.39	882.39	1,084.95	—	3,020.73	2,873.44

Other income

1301000 - Insurance claims	—	—	—	—	—	1,580.73
1302010 - Other Income	(9.84)	—	—	—	(9.84)	(30.47)
Total	(9.84)	—	—	—	(9.84)	1,550.26
INCOME TOTAL	335,946.84	17,761.88	59,770.92	—	413,479.64	417,229.13

Expenditure

Costs of generating funds

1700003 - Costs stewardship	486.00	—	—	—	486.00	421.00
Total	486.00	—	—	—	486.00	421.00

Grants

1801000 - Grants - o/s mission	—	5,500.00	3,662.50	—	9,162.50	11,287.50
1802000 - Grants - o/s relief & dev	—	8,000.00	1,086.13	—	9,086.13	12,535.03
1803000 - Grants - home mission	—	10,604.00	—	—	10,604.00	9,883.40
1804000 - Grants - home relief	—	10,125.00	6,593.66	—	16,718.66	17,002.73
Total	—	34,229.00	11,342.29	—	45,571.29	50,708.66

Activities relating to the work of the Church

1901010 - Parish share	83,997.24	—	—	—	83,997.24	79,681.19
1901015 - Parish Share South Leigh	2,000.00	—	—	—	2,000.00	2,000.00
2000001 - Admin - salary & expenses	47,846.49	—	—	—	47,846.49	51,591.07
2000050 - Admin training & Conferen	513.90	—	—	—	513.90	464.90
2000055 - Admin travel expenses	26.50	—	—	—	26.50	—
2000060 - Whole Staff Events	428.60	—	—	—	428.60	409.53
2004000 - Assistant staff costs	48,584.06	—	6,338.54	—	54,922.60	34,923.11
2004005 - Associate Vicar Wages	9,786.84	9,960.00	13,085.68	—	32,832.52	30,949.06
2004013 - Pension Costs - Staff	3,904.92	—	—	—	3,904.92	3,545.66
2004015 - Pension Costs - employer	4,411.94	—	—	—	4,411.94	3,976.88
2004017 - Pension Costs - Ass Vicar	—	—	6,730.71	—	6,730.71	7,050.96
2004020 - Intern Costs	—	—	—	—	—	2,840.00
2102000 - Vicar travel costs	432.36	—	—	—	432.36	428.40
2102001 - Vicar telephone	100.00	—	—	—	100.00	140.00
2102002 - Vicar other exps	148.67	—	—	—	148.67	169.03
2102003 - Vicar Training & Conferenc	408.00	—	—	—	408.00	254.40
2102004 - Vicar resources	—	—	—	—	—	179.80
2102005 - Visiting speakers	200.00	—	34.65	—	234.65	399.60
2102016 - Youth Worker Telephone	65.98	—	—	—	65.98	—
2102017 - Youth Worker Other Exps	34.40	—	—	—	34.40	67.25
2102018 - Youth Worker Train & Conf	426.00	—	150.00	—	576.00	246.25
2102019 - Youth Worker gifts	—	—	70.50	—	70.50	90.00
2102020 - Curate travel expenses	211.86	—	—	—	211.86	—
2102021 - Curate telephone	120.00	—	—	—	120.00	60.00
2102022 - Curate other expenses	19.50	—	—	—	19.50	37.88
2102023 - Curate training/courses	224.00	—	—	—	224.00	281.89
2102024 - Curate resources	22.46	—	—	—	22.46	38.87
2102030 - Worship Leader Travel	28.60	—	—	—	28.60	—
2102034 - Worship Leader Other	39.47	—	—	—	39.47	31.20
2102036 - Worship Leader Training	341.62	—	—	—	341.62	348.95
2102040 - Assoc Vicar Travel	242.81	—	—	—	242.81	254.17
2102042 - Assoc Vicar Telephone	120.00	—	—	—	120.00	90.00

2102044 - Assoc Vicar other exps	67.10	—	55.59	—	122.69	24.00
2102046 - Ass Vicar training & Conf	229.14	—	—	—	229.14	321.90
2102048 - Assoc Vicar resources	—	—	—	—	—	22.67
2102049 - Assc Vicar Housing Costs	—	—	15,381.95	—	15,381.95	15,416.81
2103000 - Clergy housing Costs	17,287.67	—	—	—	17,287.67	9,528.45
2216010 - Baptism Materials	74.56	—	—	—	74.56	279.59
2216020 - Hosp Consumables Reg	1,820.24	—	—	—	1,820.24	2,321.32
2216022 - Hosp Consumables Spec	433.14	—	—	—	433.14	215.71
2216024 - Hosp Consumables Christ	277.02	—	—	—	277.02	283.39
2216030 - Hosp lit/equip Regular	278.65	—	—	—	278.65	282.03
2216032 - Hosp lit/equip Special Eve	9.00	—	—	—	9.00	—
2216034 - Hosp lit/equip Christmas	393.15	203.08	—	—	596.23	413.42
2217010 - Community Outreach	1,086.70	—	—	—	1,086.70	1,664.15
2217012 - Outreach - Special events	—	—	—	—	—	85.32
2217013 - Outreach - Alpha expense	157.50	—	600.00	—	757.50	654.61
2217014 - Cogglets expen/resources	2,525.66	—	—	—	2,525.66	2,853.71
2217015 - Childrens Outreach	338.20	—	—	—	338.20	608.44
2217016 - JAM Club	9.40	—	—	—	9.40	46.70
2217018 - Childrens Church	58.25	—	—	—	58.25	233.11
2217020 - Youth Outreach	343.54	—	134.80	—	478.34	303.25
2217021 - Youth Church	382.78	—	860.00	—	1,242.78	9,997.37
2217023 - Connect Group Post Alpha	9.85	—	—	—	9.85	36.72
2217024 - Mens Ministry	601.91	—	—	—	601.91	551.68
2217025 - Pastoral Care	218.38	—	—	—	218.38	301.50
2217030 - Prayer Ministry	—	—	—	—	—	14.10
2217035 - Non-Staff Training	138.00	—	—	—	138.00	55.00
2217038 - Internal Training Courses	—	—	—	—	—	400.00
2217045 - Church Events	—	—	4,885.65	—	4,885.65	—
2217062 - Resourcing Church	489.48	—	—	—	489.48	1,182.93
2217064 - Statutory Training	227.80	—	—	—	227.80	258.63
2300040 - Admin - subs & licences	2,446.14	—	—	—	2,446.14	2,248.16
2300045 - Worship - subs & licences	2,015.14	—	—	—	2,015.14	1,641.13
2300050 - Depreciation	1,147.06	—	14,363.77	—	15,510.83	15,510.83
2305020 - Church - Insurance	5,657.95	—	—	—	5,657.95	5,004.60
2306000 - Church regular upkeep	191.00	—	2,165.08	—	2,356.08	1,981.54
2306020 - Sound Vision Equip minor	485.88	—	—	—	485.88	487.98
2306022 - Sound Vision Equip major	8,147.87	—	573.82	—	8,721.69	269.97
2307000 - Church Services	21,012.10	—	—	—	21,012.10	22,998.52
2308000 - Upkeep of churchyard	2,606.97	—	—	—	2,606.97	2,598.62
2405005 - Church Oil	2,807.14	—	—	—	2,807.14	2,382.48
2405010 - Church Electricity	1,952.28	—	—	—	1,952.28	1,019.41
2510010 - Church Centre electricity	1,764.37	—	—	—	1,764.37	2,321.24
2510011 - Church Centre Oil	1,762.94	—	—	—	1,762.94	2,016.71
2510012 - Church Centre Water	638.90	—	—	—	638.90	527.87
2510015 - Church Centre insurance	3,083.67	—	—	—	3,083.67	2,961.15
2510017 - CC Regular Maintenance	1,246.96	—	—	—	1,246.96	8,118.68
2510020 - CC Repairs & Improvemnt	553.99	—	—	—	553.99	2,351.11
2510025 - CC Cleaning & Waste	5,720.20	—	—	—	5,720.20	5,681.68
2511000 - Other PCC property maint	640.69	—	—	—	640.69	132.27
2511005 - Other PCC property Repai	1,360.70	—	2,452.80	—	3,813.50	669.84
2617020 - Activities PCC Expenses	1,755.17	—	96.46	—	1,851.63	1,298.95
2706000 - Maj Planned Church Rep	—	—	—	—	—	4,276.56
2712010 - Maj Unplanned Church Re	—	—	786.00	—	786.00	3,913.24
9999998 - Write Offs	—	—	—	—	—	—
Total	299,140.46	10,163.08	68,766.00	—	378,069.54	359,319.10

Support costs

9900010 - Mortgage Interest	6,847.49	—	—	—	6,847.49	7,119.17
Total	6,847.49	—	—	—	6,847.49	7,119.17

Church management and administration

2500015 - Office Electricity	678.25	—	—	—	678.25	1,013.42
2500020 - Admin phone post int	1,018.52	—	—	—	1,018.52	852.13
2500025 - Bank Charges	1,056.49	25.00	60.00	—	1,141.49	874.93
2500030 - Admin office supplies	536.68	—	—	—	536.68	795.80
2500035 - Photocopying	1,363.57	—	—	—	1,363.57	1,324.39
2500040 - Admin Office Equipment	205.38	469.00	—	—	674.38	706.36
2600045 - Professional Fees	990.00	—	—	—	990.00	2,221.92
Total	5,848.89	494.00	60.00	—	6,402.89	7,788.95
EXPENDITURE TOTAL	312,322.84	44,886.08	80,168.29	—	437,377.21	425,356.88
GRAND TOTAL	23,624.00	(27,124.20)	(20,397.37)	—	(23,897.57)	(8,127.75)

6. Staff Costs and Related Parties

	2024	2023
Assistant Staff Wages & Salaries	87,754	65,872
Administration Wages & Salaries	47,846	51,591

During the year the PCC employed an Associate Vicar, two Children & Families Workers, a Youth Worker, a Worship Leader, an Operations Manager and a Church Administrator, none of whom earned £40,000 per annum or more. The average number of employees during the year was 7.

The clergy and pastoral staff (Vicar, Associate Vicar, Curate, Children & Families Workers, Youth Worker and Worship Leader) were reimbursed for travelling expenses of £939 and £3,080 for other expenses. Apart from the above, no other PCC member received any reimbursement of expenses or remuneration.

As is typical of the average PCC, substantial amounts of voluntary help have been received in all areas of its activities. No attempt has been made to place a value on these contributions in these accounts.

Donations received from the trustees, key management personnel and their close relatives were £59,270.

7. Pension Costs

As reported last year both the **Church of England Funded Pensions Scheme (CEFPS)** (Clergy & Associate Vicar scheme) and the **Church Workers Pension Fund (CWPF) – Pension Builder 2014 Section (PB14)** were in surplus as of 31st December 2022.

The most recent communications from the Church of England Pensions Board report that both schemes were still in surplus at the end of 2023. A full actuarial report for 1st Dec 2024 will not be available until the middle of 2024.

8. Fixed Assets for Use by the PCC

Tangible Fixed Assets	Freehold land and buildings	Equipment	Total
	£	£	£
GROSS BOOK VALUE			
At 1 st January 2024	<u>559,721</u>	<u>15,062</u>	<u>574,783</u>
Additions	<u>0</u>	<u>0</u>	<u>0</u>
At 31 st December 2024	<u>559,721</u>	<u>15,062</u>	<u>574,783</u>
DEPRECIATION			
At 1 st January 2024	169,722	12,186	181,908
Charge for the year	<u>14,958</u>	<u>553</u>	<u>15,511</u>
At 31 st December 2024	<u>184,680</u>	<u>12,739</u>	<u>197,419</u>
NET BOOK VALUE			
At 31 st December 2024	<u>£375,041</u>	<u>2,323</u>	<u>£377,364</u>
At 31 st December 2023	<u>£389,999</u>	<u>£2,876</u>	<u>£392,875</u>

The freehold land and buildings are valued at cost and comprise the Church Centre (1997) and the Old School House (2015), both located at Church Lane, Witney. This cost is being written off over 50 years.

The Church Centre kitchen and toilets were refurbished in 2017. This refurbishment rebuilt/replaced items in the "Church Centre Building 1997" asset which are being depreciated over 50 years. As these items have been replaced after 20 years the value of the new assets (Church Centre Refurbishment 2017) are being depreciated over 20 years.

Other items to be depreciated are: Church Centre flooring which has a 20 year guarantee so is being written off over 20 years, two office computers to be written off over 5 years and a ride on lawn mower also to be written off over 5 years.

Investment Assets	2024	2023
	£	£
CBF Church of England Investment Fund:		
1729 (2023: 1729) shares	<u>£39,979</u>	<u>£ 39,084</u>

The historical cost of the shares at 31st December 2024 was £1,463 (2023: £1,463).

9. Debtors

	2024	2023
	£	£
Gift Aid recoverable	11,345	10,348
Prepayments	6,561	8,540
Other debtors	<u>3,033</u>	<u>5,000</u>
	<u>£20,939</u>	<u>£23,888</u>

10. Liabilities: Amounts falling due within one year

	2024	2023
	£	£
Agency Collections	3,389	1,787
Other creditors	6,466	12,047
CAF Bank Mortgage capital due within one year	<u>11,701</u>	<u>11,292</u>
	<u>£21,556</u>	<u>£25,126</u>

11. Liabilities: Amounts falling due after more than one year

	2024	2023
	£	£
CAF Bank Mortgage capital due after more than one year	<u>66,851</u>	<u>77,170</u>
	<u>£66,851</u>	<u>£77,170</u>

12. Charitable Commitments

The PCC is committed to support:

- a) Adventure *Plus* for £5,000 in 2025
- b) A family working in South East Asia for £1,000 in 2025
- c) Blake School Family Link Worker for £4,581 in 2025
- d) Transforming Lives for Good for £900 in 2025
- e) New Wine Trust – Changing Nations for £600 in 2025
- f) Christians Against Poverty (CAP) for £3,600 in 2025
- g) A mission worker in South East Asia £3,500 in 2025

Accounts

St Mary's Cogges
Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2023



The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges
Charity Number 1129824

Governing Documents

The Parochial Church Councils (Powers) Measure 1956
The Synodical Government Measure 1969.

Parish Church:

St. Mary's Church, Cogges in the Deanery
of Witney, Archdeaconry of Dorchester
and Diocese of Oxford

Address:

Cogges Parish Office
Cogges Church Centre
Church Lane
Witney, Oxon

Bankers:

CAF Bank Ltd
Kingshill, West Malling,
Kent. ME19 4TA

Incumbent:

The Revd Simon T Kirby
Cogges Priory, Church Lane,
Witney, Oxon OX28 3LA

OX28 3LA
01993 779613

Email: office@coggesparish.com
Web site: coggesparish.com

Independent examiner:

A J Carter & Co
22b High Street
Witney, Oxon OX28 6RB

Trustees

The members of the PCC are the charity trustees, either ex-officio, elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the Church Representation Rules. During 2023, the following served as members of the PCC:

Ex-Officio

Clergy

Simon Kirby, Vicar
Andy Reid, Associate Vicar
Chris Rimmer, Curate from Sep 2023

Deanery Synod Representatives

Andy Marshall
Andrew Newham
Suzanne Day
Jono Hudson
Eddie Lyle

James Webster

Sonia Duraturo
Hannah Abrahaley
Nikki Nash
Rosemarie Pocock

Matt Mason
Charis Tomlinson

Churchwardens

Richard Osman
Olivia Watterson

Elected

Ian Smith PCC vice-chair
Beth Bedford PCC secretary
Keith Harwood PCC treasurer

Allen Moxham
Kate McKenzie

Deena McGuire Co-opted Mar 2023

Darin Stevens Co-opted Nov 2023

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

Structure, governance and management

The Parochial Church Council (PCC) forms the legal governance structure of the church. It meets 6 times a year plus an awayday. An annual members' meeting is held where the Vicar and PCC present reports on last years activity and look ahead to current year plans. In 2023 there were PCC meetings in January, June, September & November (average attendance – 17 members); also a APCM and an Away Morning in April.

The Vicar, Associate Vicar, Curate, PCC Vice-Chair, Churchwardens, Operations Manager and a PCC Member comprise a Leadership Team which acts as an advisory body for the Vicar.

The Standing Committee is required to exist by the Church Representation Rules. It consists of the Vicar, Associate Vicar and churchwardens, the PCC Vice-Chair and the PCC treasurer. The Standing Committee has power to transact the business of the PCC between its meetings, subject to any directions given by the Council. It only meets when a time sensitive decision is required.

The Finance Committee was set up by the PCC to assist the Treasurer to prepare recommendations to the PCC on matters such as financial policies, fund raising and budgets. It also regularly monitors the current financial position of the church.

There are also at least 2 sub-group meetings looking at 2 specific areas of current church life.

For those considering standing for election to the PCC, we suggest you contact the office for more information.

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Trustees' Annual Report 2023

Incumbent: Rev Simon T Kirby Associate Vicar: Rev Andy Reid Curate: Chris Rimmer

Our aims and purposes as a charity

Cogges PCC has the responsibility of co-operating with the vicar, the Rev Simon Kirby, in:

- the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical
- reaching out to transform and empower the next generations through the love of Jesus
- enabling everyone to flourish through connecting with God, each other and their world
- engaging in mission in our community and beyond
- The PCC also has maintenance responsibilities for the parish church, St Mary's, for the Cogges Church Centre and for the Old School House.

What we wanted to do in 2023

Our aim this year has been to see our community transformed through encountering God's love, following Jesus and being filled with His Spirit. We have done this through being:

- A **transforming** community by empowering and equipping our congregations and the next generations to follow Christ.
- A **flourishing** community by connecting people with God, each other and their world.
- A **resourcing** Church, engaging in mission in our community and beyond.

What we did

A Transforming Community

Being a **transforming** community by empowering and equipping our congregations and the next generations to follow Christ.

Young People

In January 2023 Joy and Darin Stevens took over the role of Youth Ministry Directors. Recruitment of 8 new volunteers helped to replace outgoing volunteers and launch new mission and discipleship opportunities. In all, the youth ministry currently has contact with 35-40 youth.

At the church weekend away in June, a morning doing water sport on the Thames provided just the conditions we needed to help the youth form a new group identity. In late summer two youth were baptised and in the autumn six young people were regularly serving in roles on Sunday mornings.

This year saw the launch of a new community outreach initiative called Tracks which gathers young people around interest areas. We hosted three tracks- Youth Band, Fitness and Creativity & Wellbeing. Tracks are especially exciting as they draw on the expertise of members of our church and allow young people to build meaningful relationships with caring adults in a fun and safe environment. Spiritual formation continued for young people in years 6-8 on Sunday mornings. Highlights were learning the "Big Story of the Bible" and working through the Stir Course material.

Young people in years 9-13 meet alternate Wednesday evenings and have worked through teaching on our Identity in Christ as well as a series on "How do I figure out what to do with my life?"

Lastly, several adult volunteers are investing in the spiritual formation of young people, so as we close out 2023, we are able to offer most young people in years 9-13 an opportunity to be part of a discipleship group.

Children's Church

Our Children's Church sessions during the 10.30 Sunday services have had consistent attendance of around 40-50 children (aged 0-10) each Sunday. We have lost a number of children to the year 6-9 youth group this year but have also gained a few new younger ones to fill the gap. The children seem to be building strong relationships with each other and with their leaders and we have a lot of fun together! We have continued our 3-year curriculum, this year focussing on stories from the Old Testament and what they can teach us about God. A few of our faithful, long-serving team members have moved on, but we have been blessed with a number of new leaders who are doing a brilliant job.

Community

Community events have been successful over the past 12 months, including a very busy Light Party, a Good Friday event and an extremely busy Christingle service! We have been really encouraged by the amount of community engagement as a majority of participants have been families from Cogges/Madley Park rather than the Church community. We are continuing to build links with the Blake School and the Prayer Space in October welcomed 400 of their children into the Church building to spend time exploring prayer in creative and hands-on ways. We have made a few different visits to share with classes during their RE lessons and have resumed regular involvement in their Collective Worship. JAM Club has increased in numbers this year, with the inclusion of year 4 students, and we are making good use of a bit of extra space in the school hall rather than a classroom.

Cogglets

Cogglets continues to be popular and serves around 100-120 people each week. It has been lovely to see our regular attendees begin to take ownership of the group and help to welcome new visitors. We still run two groups a week – Thursdays at Madley Park Hall and Fridays at Cogges Church Centre. The team have been very faithful and work hard to serve our guests refreshments and welcome newcomers. The children have enjoyed some creative Bible stories and singing (and snack!) time is very popular.

A Flourishing Community

Being a **flourishing** community by connecting people with God, each other and their world.

Growing a Worshipping Church

2023 felt like a year of consolidation after several that had included many changes. The worship pattern remained constant with a weekly 9am Communion Service at St Mary's, Cogges, alternating between Book of Common Prayer and Common Worship, a 10.30am Worship Service at Wood Green School and a 6.30pm informal service at St Mary's. On the second Sunday of the month the 10.30am & 6.30pm services did not take place as we encouraged members of the church to get involved in Second Sunday activities (see below).

There were far fewer staff changes in 2023 with Ruth Cadywould stepping down as one of our Children's workers to pursue her teaching career and Chris Rimmer joining us as curate.

We are very grateful for the staff team who show creativity and energy in helping us to live as followers of Jesus and bring His message of good news to our town and wider world. Highlights of the last year have included the Church Weekend Away which saw nearly 200 members of our Church Family head to Clanfield for a weekend of fellowship that included some challenging teaching from John McGinley. The feedback was so positive that we've made the decision to hold another weekend in 2024.

We have hosted 31 people at Welcome events during the year: suppers at the Priory in February and September and a tea aimed at families in May.

The worship team focused on the question: what drives our worship and why do we worship? We have talked about the centrality of the gospel of Christ in our worship and how our gratitude for the cross leads us to worship and praise our God. We also started a connect/discipleship group where we go through the Word of

God, encourage and challenge one another, and apply it to our lives. This group was not just for the worship team – anyone who desired to join was welcome. Five people attended this group.

Prayer

Prayer is a vital aspect of church life and we are delighted to see the prayer life of the church continuing to develop and grow. There are many different forums for prayer, whether in small groups or opportunities for the whole church to get together to pray. During 2023, we ran a couple of sessions for the whole team to teach/train/revisit the guidelines/principles of Good Practice in Prayer Ministry; both were well attended. We also ran a short series of Teaching at our Sunday Services on Prayer as part of the “Practicing The Way” Discipleship series. Through the year the various Prayer Ministry streams have drawn closer together. There is now much more communication and an increased understanding of each of the ministries across the Prayer Ministry Team which comprise:

- Prophetic Prayer Appointments
- Prayer Ministry Appointments
- Restoring The Foundations
- Passion for Change Prayer Meeting
- Weekly Morning Prayer Meetings
- Emergency Prayer Chain

Connect Groups

We believe Connect Groups are a vital and central part of church family life. They are a key place for pastoral care, prayer, encouragement, support, Bible Study and growth together as disciples of Jesus Christ.

There were around 20 Connect Groups by the end of the year including a new Connect group for the Worship team (see the Growing a Worshipping Church report above) and the Young Adults group which our Curate is now leading. Most groups are now meeting in person although one group meets online.

Two Connect Groups ceased meeting for unavoidable reasons, but the church grew steadily and the number of people looking to join a Connect group increased. We will review how best to accommodate this next year.

Overall Connect groups are healthy and we will continue to nurture and develop this vital part of Church family life.

Safeguarding

The PCC reviewed the Safeguarding Policy in June 2023 and then continued to uphold it to provide a safer church for all. The Operations Manager continued as the Parish Safeguarding Officer. The PCC reviewed Cogges’ Safeguarding Action Plan and adopted it in November 2023. Having completed all action points for Level 1 of the Plan, the urgent actions for Level 2 were completed, e.g. the review of the Responding to Concerns or Allegations Policy in November 2023 and the reviewing of our list of church activities.

During 2023 we responded to the updated requirements that the frequency of DBS renewals be changed from 5 years to 3 years. We continued to follow our safer recruitment process for staff and volunteers working with children, youth and vulnerable adults, including safeguarding training requirements.

5 volunteers were safely recruited in 2023. 9 volunteers or staff completed the Basic Awareness training module and 10 completed the Foundation module.

The PCC has complied with the duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

A Resourcing Church

Being a **resourcing** church, engaging in mission in our community and beyond.

Local Mission

In 2023 significant funds were allocated to key local partners in Witney, especially to those struggling with issues of debt and to impact the lives of young people and their families. This included, amongst others, grants to the local Christians Against Poverty centre, salary for The Blake School family link worker (see report below), and to Adventure Plus for the growth and impact of their base just outside Witney. Grants were also given to enable the wider engagement of prayer and volunteer support from the church community, including training for TLG school volunteers (see report on Blake School below), as well as to support key individuals and networks involved in prayer, evangelism, discipleship ministries.

In terms of events held, the Cafe on Good Friday was well attended by the community and at the end of the year the Christmas services were very popular, with Carols in the Barn being fully booked and numbers at the Christingle service being very high.

In September we held a baptism service in the Priory paddock and 4 of the church family were baptised.

Second Sundays

On Second Sundays we did not hold 10.30am or 6.30pm worship services but rather created space for church members to develop mission in their own communities. This included setting up outreach opportunities such as a community cafe at the Madley Park Hall which included a very popular jigsaw exchange.

We recognise that some of our Church Family are still finding the concept and delivery of Second Sunday difficult but were encouraged by new initiatives such as Photo walks and Town Chaplains and smaller acts of hospitality taking place in people's homes. We are also aware of 6 local Anglican churches being supported on Second Sundays.

Alpha

We ran three Alpha Courses during 2023 - one in person and two online. The online Alpha Courses worked well with families with young children. The first online Alpha group of 2023 joined the in-person Alpha group for the Alpha Away Day at Adventure +. For the second, the material was covered online. On reflection, the face-to-face Away Day worked much better.

Community Garden

We began preparing the ground in the community Garden in March this year. We moved wood chippings to create the path and improve the area around the raised bed and moved snowdrops to an area under the fruit trees.

We opened to the public in April with our usual offering of free coffee and tea, along with seedlings on the table by the path. Then all summer we offered produce grown in the community garden and from another garden, along with free tea and coffee. No charges are made, but people could donate towards the garden. We were hampered this year by the rebuilding of the wall which did not allow us to let the public in for 2 months due to health and safety concerns.

This year 3 new people from the local community joined our team of gardeners.

We received donations of just over £650 for the year of which £100 has been given to Besom and some of the rest is being used to improve our facilities including a gazebo for shelter, new storage box for the front, new tables and protection covers for the chairs. We also buy seeds and compost for next year. The rest is being retained as a reserve.

The Blake Church of England Primary School

Cogges church provides financial and prayerful support for our local school and for their Home School Key Worker (HSKW). This makes a significant difference to many children and families at the school. The HSKW is able to support families when difficulties arise or when they are facing financial hardship or health challenges for example Boxes of Hope, containing food and a wellbeing resource, were delivered to ten families at Easter.

We also support the running of Family Adventure Mornings three times a year and TLG (Transforming Lives for Good) Early Intervention coaching for a small number of children.

Family Adventure Mornings are an opportunity for children to enjoy activities and challenges such as climbing, cycling and bushcraft with Adventure Plus, a local charity. Approximately 20 families benefit from this over the course of a year.

TLG Early Intervention coaches provide weekly 1:1 coaching sessions for children in school. Coaching is a big commitment but it can be incredibly rewarding and really does make a difference for the children. We now have 4 people trained and would love to welcome more onto the team.

None of these amazing initiatives would be possible without the support and commitment from Cogges Church. The school team really values the benefits these bring to so many children and families in our community.

Supporting Ukrainian and other Refugees

In the past year, in partnership with other local churches, individuals, hosts, Asylum Welcome charity and the WODC we have continued to support Ukrainians living in and near Witney. Our church has co-ordinated support for over 70 Ukrainians in total.

Our weekly English lessons at the High Street Methodist Church, followed by refreshments and chat, continue to be popular, though weekly numbers have dropped to about 10 due to the Ukrainians working shifts. We continue to email relevant information to over 40 Ukrainians most weeks. They come to us for information, advice, practical help, a listening ear and sometimes a prayer as needed.

It is a joy to see how well our Ukrainian friends have settled into life in our area. They are very grateful for all the support they have received.

Cogges Compassion Fund

The Compassion Fund was set up at the start of the pandemic to help those who found themselves experiencing financial or other difficulties. Since 2020 we have donated around £50k to assist people in our community in difficulties or hardship.

During 2023 we reviewed and identified a key concern that a small number of individuals had become dependent upon it for regular support. Since this was not the original intention of the scheme, the parameters were revised to offer short-term assistance only i.e. up to £500 in any 18-month period. Those in receipt of regular support were gradually directed towards other help.

This year the fund received £10,871 in donations from the congregation and distributed £6,135 in grants and gifts to the local community. The fund assisted 9 individuals or families with either one off gifts or ongoing monthly support, mainly in the form of food vouchers. We also contributed to other organisations providing aid for example:

- school uniforms for Ukrainian children being educated in Witney
- Apollos, a charity supporting those in need of clothing
- Boxes of Hope via the Blake School Home School Key Worker (HSKW)

The oversight has now moved to the Associate Vicar to support individuals on a discretionary basis when needs arise.

Global Mission

The church has continued to prioritise people and organisations in S.E. Asia, Africa (Burundi) and the Middle East (especially Lebanon). Sadly, the Middle East continued to face significant crises in 2023, from earthquakes across the region, uprisings in Iran, and conflict in the Holy Land – and the church was able to adapt its support and engagement as different situations arose. Our partnership with The Life Centre in Beirut continued to grow, with grants for refugee support, discipleship training, and pastoral support. Open Doors continues to be a key local partner, with smaller but strategic grants given to the training of leaders across North Africa, plus using satellite and digital media to support isolated believers through SAT-7.

Our longstanding partnership with Gasenyi parish in Burundi continued. We provided fees and equipment for local children to attend school, enabled renovation of their new deacon's house and invested in future leaders by helping fund the theological training of four students from Gasenyi.

Finally, we were delighted to help support a church member as they raised funds and prayer support, before being sent overseas for a mission counselling role in southeast Asia with OMF.

Maintaining the fabric of the buildings 2023

It is important that our buildings are fit for use so that we can continue to engage with our church family and local community.

Early in 2023 a Quinquennial Inspection was done on the church building by our architects, Acanthus Clews, Banbury. As a result some emergency stone work was done in the porch and the opportunity was taken to get some of the church floor tiles repaired by the stonemason at the same time. Due to a break-in to our church boiler room in the summer, the door frame was repaired and the door replaced with a reinforced one and a more secure lock fitted.

Regular planned maintenance work continued throughout 2023 on all our buildings. In addition, the biggest projects that were completed this year were:-

- The separation of the church centre heating system from the office heating system
- The installation of new boilers for the church centre (internal) and office (external)
- The redecoration of the church centre mainly during the summer holiday and autumn term.

We continue to be grateful to everyone who contributes to the condition and up-keep of our site, especially our churchyard work party, office, flower arranging and tech team volunteers.

Electoral Roll

There were 284 people on the revised church electoral roll at the 2023 APCM, including 179 who were not resident in the parish.

Financial Review

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS102. It covers the PCC's financial year, January to December 2023.

The PCC is responsible for all parish finance, and its management and control, and has appointed a treasurer to supervise this area. The PCC receives reports on the state of finances at most meetings, as well as approving the annual accounts for presentation to the Annual Parochial Church Meeting. The finance subgroup receives monthly reports of budget versus actuals.

2023 was a year of consolidation after the turmoil of the previous three years. Our total general income was higher (5%) than in 2022, and £5k above budget. This increase is encouraging considering the cost of living crisis during the year. Unrestricted expenditure in 2023 was also 4% higher than in 2022, but £11k below budget. This was due to several major items being underspent on their budget, a major contributor being lower than expected spending on property maintenance. Also, in the 2023 budget the full contribution to South Leigh Parish Share was included (£7,244), but only £2,000 was paid due to improved income at South Leigh.

The total asset value of the church has decreased from £459,574 to £454,807 (£4,767). This is close to the general fund deficit of £6,305.

There was an increase in regular giving despite a slight reduction in the number of regulars donors via standing orders, church website and Parish Giving Scheme, with a net decrease of 12, bringing the total to 159. Loose plate offerings were further reduced, due to the nature of our services, the moving away from carrying cash, although the card terminals at our main service and in the church are being used more than last year.

The refurbishment/replacement of the Church Centre and office heating systems was completed in 2023 at a cost of £33,966. This has proved to be successful both in making the temperature of the buildings more comfortable and, to date, a reduction in oil consumption.

In 2020 at the start of the pandemic the PCC asked for donations to a 'Coronavirus Compassion Fund' (since renamed to Compassion Fund). This fund has achieved many good things and continued in 2023. In 2023 the oversight of the fund has moved to the Associate Vicar and the conditions for distributing grants have been changed, including applying a maximum limit of £500 per household. The fund received £10,871 in donations from the congregation and distributed £6,135 in grants and gifts to the local community.

The other main financial item considered by the PCC was the distribution of grants to charities and other causes working in mission and social action at home and overseas. The PCC has an agreed policy to give away at least a tithe (10%) of its general fund income (in addition to earmarked donations, e.g. compassion fund). The PCC agreed to a distribution of the tithe for 2023, with £11,000 allocated to overseas mission, £9,883 for home mission (including £5,000 to Adventure Plus), £4,525 for overseas relief & development and £8,617 for home social action. The tithe paid out in 2023 was 9.9% of our unrestricted income. Our tithe is not fully distributed in the year that the income is received. An undistributed amount of £1,794 was carried over into 2023 from previous years tithe and £411 is being carried over in 2024. This money is held in the 'Tithe Designated' fund to be distributed in 2024. The total restricted income for distribution to charities and mission in 2023 was £8,298 (excluding compassion fund grants/gifts).

In 2023 the PCC has been able to meet its commitment to pay the Parish Share. The full amount of Parish Share for St Mary's Church was £79,681. In addition to this the church also contributed £2,000 towards St James South Leigh Parish Share. St James were unable to meet their commitment, and as part of the benefice, St Mary's paid their shortfall. It should be noted that it is usual practice for payment of Parish Share to be the responsibility of the benefice, not the individual churches within the benefice.

No gift days were held in 2023 as no major projects were planned that required funding and as the year progressed it became clear that the deficit was smaller than budget and manageable with our current level of reserves.

The PCC introduced the Parish Giving Scheme (PGS) in 2019 to administer regular donations from its members. Although some have switched their giving from standing orders to the PGS it still accounts for only 37% of our regular giving income. Most new donors use standing orders (48%) or the Church website (16%).

Giving via the church website and ChurchSuite has increased. However, these donations are subject to card fees of up to 2.5% which account for £825 of the bank charges in 2023. £37k of income has come via this route, most of which was regular giving, but this method is useful, and often used, for one off or earmarked donations

Internal financial controls: The PCC reviewed these procedures in 2023 and is satisfied that the controls are providing sufficient security. The procedures will be reviewed in 2024.

Why we hold some money in reserve

It is the policy of this church to hold reserves equivalent to two months' general running costs and an additional one month's salary costs (currently a total of approximately £62,000). The unrestricted reserves of the church are £47,447. This falls short of our reserves policy by 23% but due to the level of our reserves the PCC is not unduly concerned. With this in mind the finance committee is currently reviewing our reserves policy, taking risk factors into account rather than basing the policy purely on the previous year's expenditure, and exploring the concept of 'project' reserves.

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

Approved on 5th March 2024 and signed on behalf of Cogges Parochial Church Council by

Rev S T Kirby (PCC Chairman)

Independent Examiner’s Report to the Trustees

I report to the trustees on my examination of the accounts of St Mary’s Church, Cogges for the year ended 31st December 2023.

Responsibilities and Basis of Report

As the charity’s trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner’s Statement

Since the charity’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams BSc FCCA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
OX28 6RB

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Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Incoming resources from donors	324,993.07	496.43	17,875.81	—	343,365.31	340,934.05
Other voluntary incoming resources	3,582.39	752.50	49,911.98	—	54,246.87	221,135.55
Activities in furtherance of the council's objects	15,193.25	—	—	—	15,193.25	12,578.52
Income from investments	630.61	881.76	1,361.07	—	2,873.44	1,496.60
Other income	(24.27)	—	1,574.53	—	1,550.26	(19.86)
Total income	344,375.05	2,130.69	70,723.39	—	417,229.13	576,124.86
Expenditure on:						
Costs of generating funds	421.00	—	—	—	421.00	382.49
Grants	2,250.00	34,025.94	14,432.72	—	50,708.66	56,583.33
Activities relating to the work of the Church	294,126.71	—	65,192.39	—	359,319.10	526,739.94
Support costs	7,119.17	—	—	—	7,119.17	4,472.35
Church management and administration	6,180.03	—	1,608.92	—	7,788.95	5,968.15
Total expenditure	310,096.91	34,025.94	81,234.03	—	425,356.88	594,146.26
Gains / losses on investment assets	—	—	—	3,361.00	3,361.00	(5,007.01)
Net income / (expenditure) resources before transfer	34,278.14	(31,895.25)	(10,510.64)	3,361.00	(4,766.75)	(23,028.41)
Transfers						
Gross transfers between funds - in	576.02	44,561.02	41,056.49	—	86,193.53	155,845.64
Gross transfers between funds - out	(41,159.09)	(44,576.02)	(458.42)	—	(86,193.53)	(155,845.64)
Other recognised gains / losses						
Net movement in funds	(6,304.93)	(31,910.25)	30,087.43	3,361.00	(4,766.75)	(23,028.41)
Total funds brought forward	53,751.65	76,106.18	293,992.71	35,723.56	459,574.10	482,602.51
Total funds carried forward	47,446.72	44,195.93	324,080.14	39,084.56	454,807.35	459,574.10
Represented by						
Unrestricted						
General fund	47,446.72	—	—	—	47,446.72	53,751.65
Designated						
Associate Vicar Fund	—	40,419.34	—	—	40,419.34	49,844.14
Beyond The Lichgate	—	—	—	—	—	99.46
Church Centre fund	—	—	—	—	—	24,000.00
Church building fund	—	867.93	—	—	867.93	—
Evangelism fund	—	198.08	—	—	198.08	198.08
Gift Day Fund	—	—	—	—	—	170.00
Tithe Fund	—	2,710.58	—	—	2,710.58	1,794.50
Restricted						
Associate Vicar Fund	—	—	357.89	—	357.89	(2,371.75)
Beyond The Lichgate	—	—	142,753.30	—	142,753.30	136,112.45
Chancel repair fund	—	—	3,911.26	—	3,911.26	2,842.91
Childrens Work fund	—	—	691.00	—	691.00	10.25
Church Centre fund	—	—	154,724.18	—	154,724.18	129,621.95
Church building fund	—	—	4,059.43	—	4,059.43	7,982.41
Church equipment	—	—	—	—	—	0.75
Compassion Fund	—	—	8,366.34	—	8,366.34	3,630.50
Evangelism fund	—	—	345.92	—	345.92	255.92
Gasenyi	—	—	1,055.23	—	1,055.23	330.23
Gift Day Fund	—	—	—	—	—	5,460.42
Intern Fund	—	—	—	—	—	2,500.00
Kitchen Outreach Fund	—	—	692.20	—	692.20	1,242.54
Life Centre	—	—	644.17	—	644.17	—
Milking Parlour Outreach	—	—	560.10	—	560.10	650.01
New Building	—	—	4,384.12	—	4,384.12	4,384.12
Youth Work	—	—	1,535.00	—	1,535.00	1,340.00
Endowment						
Chancel repair fund	—	—	—	39,084.56	39,084.56	35,723.56
Totals	47,446.72	44,195.93	324,080.35	39,084.56	454,807.35	459,574.10

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	392,873.44	371,318.27
Investments	39,084.56	35,723.56
	431,958.00	407,041.83
Current assets		
Debtors	23,887.97	23,194.14
Cash at bank and in hand	101,257.18	135,081.36
	125,145.15	158,275.50
Liabilities		
Creditors: Amounts falling due in one year	25,126.00	18,881.60
	25,126.00	18,881.60
Net current assets less current liabilities	100,019.15	139,393.90
Total assets less current liabilities	531,977.15	546,435.73
Liabilities		
Creditors: Amounts falling due after more than one year	77,169.80	86,861.63
	77,169.80	86,861.63
Total net assets less liabilities	454,807.35	459,574.10
Represented by		
Unrestricted		
General fund	47,446.72	53,751.65
Designated		
Associate Vicar Fund	40,419.34	49,844.14
Tithe Fund	2,710.58	1,794.50
Beyond The Lichgate	—	99.46
Church building fund	867.93	—
Church Centre fund	—	24,000.00
Evangelism fund	198.08	198.08
Gift Day Fund	—	170.00
Restricted		
Compassion Fund	8,366.34	3,630.50
Evangelism fund	345.92	255.92
Gasenyi	1,055.23	330.23
Gift Day Fund	—	5,460.42
Intern Fund	—	2,500.00
Kitchen Outreach Fund	692.20	1,242.54
Milking Parlour Outreach	560.10	650.01
New Building	4,384.12	4,384.12
Associate Vicar Fund	357.89	(2,371.75)
Youth Work	1,535.00	1,340.00
Beyond The Lichgate	142,753.30	136,112.45
Life Centre	644.17	—
Chancel repair fund	3,911.26	2,842.91
Childrens Work fund	691.00	10.25
Church building fund	4,059.43	7,982.41
Church Centre fund	154,724.18	129,621.95
Church equipment	—	0.75
Endowment		
Chancel repair fund	39,084.56	35,723.56
Funds of the church	454,807.35	459,574.10

Approved by the Parochial Church Council on 5th March 2024 and signed on its behalf by

Rev S T Kirby (PCC Chairman)

(PCC member)

Notes to the Financial Statements

for the year ended 31st December 2023

1. Accounting Policies

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The Financial Statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

Public Benefit Entity

Cogges PCC meets the definition of a public benefit entity under FRS 102.

Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of Church members.

Incoming Resources

Voluntary Income

Offerings are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other Incoming Resources

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Church Expenditure

The parish share is accounted for when payable. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activity and separately disclosed.

Freehold Land and Buildings

Land and buildings are valued at cost and depreciated on a straight-line basis over 50 years. The cost of the 2017 refurbishment is being depreciated on a straight-line basis over 20 years. The 2023 replacement of the Church Centre and Office heating systems is being depreciated on a straight-line basis over 25 years.

Leasehold Property

Capital expenditure on leasehold property is depreciated over the period of the lease.

Office Fixtures and Equipment

Fixtures and equipment used within the church premises are depreciated on a straight line basis over 5 years. Individual items or equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investment

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

2. Analysis of Net Assets by Fund Type

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
CofE Investment Fund shares -	—	—	—	39,084.56	39,084.56	35,723.56
Totals	—	—	—	39,084.56	39,084.56	35,723.56
Fixed assets - Tangible assets						
Office Computers 2022 -	692.46	—	—	—	692.46	923.32
Lawn Mower 2023 -	2,480.00	—	—	—	2,480.00	—
Church Centre building 1997 -	—	—	56,476.92	—	56,476.92	58,932.44
Church Centre Refurbishment 2017 -	—	—	65,640.26	—	65,640.26	70,689.51
Church Centre New Flooring 2018 -	3,976.80	—	—	—	3,976.80	4,273.00
The Old School House 2015 -	—	—	231,000.00	—	231,000.00	236,500.00
CCC & Office heating 2023 -	—	—	32,607.00	—	32,607.00	—
Totals	7,149.26	—	385,724.18	—	392,873.44	371,318.27
Current assets - Cash at bank and in hand						
Current Account -	(10,775.60)	1,398.91	11,540.94	—	2,164.25	11,649.14
Service Fees Account -	5,723.77	712.50	(1,307.83)	—	5,128.44	1,906.64
Restricted Funds Current Account -	1,668.18	—	3,469.90	—	5,138.08	4,451.53
General Fund Deposit Account -	26,813.69	—	3,382.58	—	30,196.27	1,023.59
Restricted Funds Deposit Account -	627.14	41,883.44	11,338.30	—	53,848.88	114,411.66
Lloyds cash account -	4,274.48	126.08	331.83	—	4,732.39	1,589.93
Petty Cash - Youth Work -	48.87	—	—	—	48.87	48.87
Totals	28,380.53	44,120.93	28,755.72	—	101,257.18	135,081.36
Current assets - Debtors						
Accounts Receivable -	18,339.22	75.00	5,473.75	—	23,887.97	23,194.14
Totals	18,339.22	75.00	5,473.75	—	23,887.97	23,194.14
Liabilities - Agency accounts						
Agency collections -	(51.64)	—	1,839.01	—	1,787.37	2,323.81
Totals	(51.64)	—	1,839.01	—	1,787.37	2,323.81
Liabilities - Creditors: Amounts falling due after more than one year						
Mortgage for House due after 1 year -	—	—	77,169.80	—	77,169.80	86,861.63
Totals	—	—	77,169.80	—	77,169.80	86,861.63
Liabilities - Creditors: Amounts falling due in one year						
Mortgage for House due within 1 year -	—	—	11,291.41	—	11,291.41	10,987.76
Accounts Payable -	6,473.93	—	5,573.29	—	12,047.22	5,570.03
Totals	6,473.93	—	16,864.70	—	23,338.63	16,557.79
Grand total	47,446.72	44,195.93	324,080.14	39,084.56	454,807.35	459,574.10

3. Fund Details

The endowment fund comprises the St Mary's Church, Cogges, Chancel Repair Fund. This is a permanent endowment which requires income to be spent on the upkeep, repair and insurance of the Chancel of St Mary's Church, Cogges and if there is sufficient money remaining this may be used for the upkeep and repair of the fabric of the remainder of the Church.

It is primarily represented by Investment Assets as per note 8(b). Dividends and interest of £1,361.07 have been received during the year.

4. Fund Movement by Type

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Journals	Closing
AssVic - Associate Vicar Fund							
Designated	49,844.14	575.20	—	(10,000.00)	—	—	40,419.34
Restricted	(2,371.75)	37,255.92	34,526.28	—	—	—	357.89
Sub-total for AssVic	47,472.39	37,831.12	34,526.28	(10,000.00)	—	—	40,777.23
BTLG - Beyond The Lichgate							
Designated	99.46	306.56	—	(406.02)	—	—	—
Restricted	136,112.45	5,507.78	5,500.00	6,633.07	—	—	142,753.30
Sub-total for BTLG	136,211.91	5,814.34	5,500.00	6,227.05	—	—	142,753.30
LifeCntr - Life Centre							
Restricted	—	1,912.50	1,725.00	456.67	—	—	644.17
Sub-total for LifeCntr	—	1,912.50	1,725.00	456.67	—	—	644.17
Chancel - Chancel repair fund							
Restricted	2,842.91	1,068.35	—	—	—	—	3,911.26
Endowment	35,723.56	—	—	—	3,361.00	—	39,084.56
Sub-total for Chancel	38,566.47	1,068.35	—	—	3,361.00	—	42,995.82
Children - Childrens Work fund							
Restricted	10.25	2,893.75	2,213.00	—	—	—	691.00
Sub-total for Children	10.25	2,893.75	2,213.00	—	—	—	691.00
Building - Church building fund							
Designated	—	833.93	—	34.00	—	—	867.93
Restricted	7,982.41	7,007.73	10,931.46	.75	—	—	4,059.43
Sub-total for Building	7,982.41	7,841.66	10,931.46	34.75	—	—	4,927.36
CCC - Church Centre fund							
Designated	24,000.00	—	—	(24,000.00)	—	—	—
Restricted	129,621.95	—	8,863.77	33,966.00	—	—	154,724.18
Sub-total for CCC	153,621.95	—	8,863.77	9,966.00	—	—	154,724.18
Ch.equip - Church equipment							
Restricted	0.75	—	—	(.75)	—	—	—
Sub-total for Ch.equip	0.75	—	—	(.75)	—	—	—
Compassion - Compassion Fund							
Restricted	3,630.50	10,871.06	6,135.22	—	—	—	8,366.34
Sub-total for Compassion	3,630.50	10,871.06	6,135.22	—	—	—	8,366.34
Evangelism - Evangelism fund							
Designated	198.08	—	—	—	—	—	198.08
Restricted	255.92	90.00	—	—	—	—	345.92
Endowment	—	—	—	—	—	—	—
Sub-total for Evangelism	454.00	90.00	—	—	—	—	544.00
Gasenyi - Gasenyi							
Restricted	330.23	725.00	—	—	—	—	1,055.23
Sub-total for Gasenyi	330.23	725.00	—	—	—	—	1,055.23
General - General fund							
Unrestricted	53,751.65	344,375.05	310,096.91	(40,583.07)	—	—	47,446.72
Sub-total for General	53,751.65	344,375.05	310,096.91	(40,583.07)	—	—	47,446.72
GiftDay - Gift Day Fund							
Designated	170.00	—	—	(170.00)	—	—	—
Restricted	5,460.42	1,568.75	6,572.50	(456.67)	—	—	—
Sub-total for GiftDay	5,630.42	1,568.75	6,572.50	(626.67)	—	—	—
Intern - Intern Fund							
Restricted	2,500.00	—	2,500.00	—	—	—	—
Sub-total for Intern	2,500.00	—	2,500.00	—	—	—	—
Kitchen - Kitchen Outreach Fun							
Restricted	1,242.54	—	550.34	—	—	—	692.20
Sub-total for Kitchen	1,242.54	—	550.34	—	—	—	692.20
Parlour - Milking Parlour Outr							
Restricted	650.01	897.55	987.46	—	—	—	560.10
Sub-total for Parlour	650.01	897.55	987.46	—	—	—	560.10

New-Build - New Building							
Restricted	4,384.12	—	—	—	—	—	4,384.12
Sub-total for New-Build	4,384.12	—	—	—	—	—	4,384.12
Office.eq - Office equipment fun							
Restricted	—	300.00	299.00	(1.00)	—	—	—
Sub-total for Office.eq	—	300.00	299.00	(1.00)	—	—	—
Tithe - Tithe Fund							
Designated	1,794.50	415.00	34,025.94	34,527.02	—	—	2,710.58
Sub-total for Tithe	1,794.50	415.00	34,025.94	34,527.02	—	—	2,710.58
Youth - Youth Work							
Restricted	1,340.00	625.00	430.00	—	—	—	1,535.00
Sub-total for Youth	1,340.00	625.00	430.00	—	—	—	1,535.00
Grand total	459,574.10	417,229.13	425,356.88	—	3,361.00	—	454,807.35

5. Analysis of Income and Expenditure

					Total	
					This year	Last year
	Unrestricted	Designated	Restricted	Endowment		
Income and Endowments						
Incoming resources from donors						
0101005 - Gift Aid - Bank	114,135.20	—	1,376.75	—	115,511.95	117,699.04
0101008 - Parish Giving Scheme	94,662.16	—	4,035.26	—	98,697.42	104,906.92
0101010 - Gift Aid - Envelopes	2,177.45	—	—	—	2,177.45	2,990.31
0101015 - Gasenyi receipts GA	—	—	—	—	—	187.50
0101030 - Youth Worker Gift Aided	—	—	—	—	—	1,440.00
0103A05 - Charity Credits	4,005.00	—	110.00	—	4,115.00	4,010.00
0203A00 - Other planned giving	37,140.80	—	420.00	—	37,560.80	28,650.75
0203A05 - Planned Giving GA	3,600.00	—	1,020.00	—	4,620.00	225.00
0203A10 - NGA envelopes & B/O	960.00	—	—	—	960.00	960.00
0304000 - Loose plate Collections	2,478.25	—	—	—	2,478.25	3,348.47
0405A00 - Regular gift days NGA	—	—	—	—	—	1,430.00
0405A05 - Regular Gift Days GA	—	—	1,475.00	—	1,475.00	7,050.00
0405B00 - Wall Boxes	—	121.43	—	—	121.43	199.15
0501040 - House Purchase GA	—	—	960.00	—	960.00	600.00
0501045 - Church Building GA	—	—	—	—	—	495.00
0504010 - Other Offerings	330.97	—	—	—	330.97	106.00
0504040 - House Purchase NGA	—	—	515.00	—	515.00	540.00
0505B05 - One-off Gift Aid gifts	7,403.00	300.00	4,110.00	—	11,813.00	4,250.00
0602000 - Gift Aid Recovered	58,100.24	75.00	3,853.80	—	62,029.04	57,325.62
0602015 - Gasenyi GA recovered	—	—	—	—	—	148.50
0602018 - YW GA Recovered	—	—	—	—	—	660.00
0602030 - Gift Day GA Rec	—	—	—	—	—	2,373.50
0602035 - Intern GA recovered	—	—	—	—	—	500.00
0602040 - House Purchase GA Rec.	—	—	—	—	—	714.54
0602045 - Church Building GA Rec.	—	—	—	—	—	123.75
Total	324,993.07	496.43	17,875.81	—	343,365.31	340,934.05

Other voluntary incoming resources

0503B00 - Donations appeals etc.	3,582.39	40.00	6,585.06	—	10,207.45	6,740.45
0801A00 - Recurring grants	—	712.50	—	—	712.50	125.00
0801A05 - Associate Vicar Grant	—	—	37,255.92	—	37,255.92	44,500.04
08A1000 - One off Grants	—	—	6,071.00	—	6,071.00	169,770.06
Total	3,582.39	752.50	49,911.98	—	54,246.87	221,135.55

Activities in furtherance of the council's objects

1102005 - Service Fee PCC received	3,648.50	—	—	—	3,648.50	1,967.00
1201A00 - Bookstall sales	—	—	—	—	—	201.61
1202A00 - Ch hall lettings	7,935.00	—	—	—	7,935.00	7,991.80
1205000 - Event Income Cogglets	2,508.58	—	—	—	2,508.58	2,181.11
1205100 - Event Income Children	158.00	—	—	—	158.00	87.00
1205400 - Event Inc. Mens Ministry	599.17	—	—	—	599.17	—
1206000 - Event Income Outreach	344.00	—	—	—	344.00	150.00
Total	15,193.25	—	—	—	15,193.25	12,578.52

Other trading activities

1201B00 - Bookstall fund raising	—	—	—	—	—	—
Total	—	—	—	—	—	—

Income from investments

1001000 - Dividends	—	—	1,361.07	—	1,361.07	1,062.47
1001001 - Bank interest	630.61	881.76	—	—	1,512.37	434.13
Total	630.61	881.76	1,361.07	—	2,873.44	1,496.60

Other income

1301000 - Insurance claims	—	—	1,580.73	—	1,580.73	—
1302010 - Other Income	(24.27)	—	(6.20)	—	(30.47)	(19.86)
Total	(24.27)	—	1,574.53	—	1,550.26	(19.86)
INCOME TOTAL	344,375.05	2,130.69	70,723.39	—	417,229.13	576,124.86

Expenditure

Costs of generating funds

1700003 - Costs stewardship	421.00	—	—	—	421.00	382.49
Total	421.00	—	—	—	421.00	382.49

Grants

1801000 - Grants - o/s mission	—	11,000.00	287.50	—	11,287.50	12,243.95
1802000 - Grants - o/s relief & dev	—	4,525.03	8,010.00	—	12,535.03	1,500.00
1803000 - Grants - home mission	—	9,883.40	—	—	9,883.40	11,717.00
1804000 - Grants - home relief	2,250.00	8,617.51	6,135.22	—	17,002.73	31,122.38
Total	2,250.00	34,025.94	14,432.72	—	50,708.66	56,583.33

Activities relating to the work of the Church

1901010 - Parish share	79,681.19	—	—	—	79,681.19	82,822.68
1901015 - Parish Share South Leigh	2,000.00	—	—	—	2,000.00	—
2000001 - Admin - salary & expenses	51,591.07	—	—	—	51,591.07	49,116.64
2000050 - Admin training & Confer	464.90	—	—	—	464.90	90.00
2000055 - Admin travel expenses	—	—	—	—	—	22.96
2000060 - Whole Staff Events	409.53	—	—	—	409.53	346.07
2004000 - Assistant staff costs	32,710.11	—	2,213.00	—	34,923.11	53,692.83
2004005 - Associate Vicar Wages	18,890.55	—	12,058.51	—	30,949.06	29,891.80
2004013 - Pension Costs - Staff	3,545.66	—	—	—	3,545.66	3,479.26
2004015 - Pension Costs - employer	3,976.88	—	—	—	3,976.88	3,909.16
2004017 - Pension Costs - Ass Vicar	—	—	7,050.96	—	7,050.96	7,083.06
2004020 - Intern Costs	—	—	2,840.00	—	2,840.00	80.00
2102000 - Vicar travel costs	428.40	—	—	—	428.40	928.35
2102001 - Vicar telephone	140.00	—	—	—	140.00	120.00
2102002 - Vicar other exps	169.03	—	—	—	169.03	290.44
2102003 - Vicar Training & Conferenc	254.40	—	—	—	254.40	114.10
2102004 - Vicar resources	179.80	—	—	—	179.80	79.27
2102005 - Visiting speakers	399.60	—	—	—	399.60	300.00
2102016 - Youth Worker Telephone	—	—	—	—	—	10.00

2102017 - Youth Worker Other Exp.	67.25	—	—	—	67.25	—
2102018 - Youth Worker Train & Conf	246.25	—	—	—	246.25	537.71
2102019 - Youth Worker gifts	—	—	90.00	—	90.00	—
2102021 - Curate telephone	60.00	—	—	—	60.00	270.00
2102022 - Curate other expenses	37.88	—	—	—	37.88	—
2102023 - Curate training/courses	281.89	—	—	—	281.89	118.86
2102024 - Curate resources	38.87	—	—	—	38.87	—
2102034 - Worship Leader Other	31.20	—	—	—	31.20	—
2102036 - Worship Leader Training	348.95	—	—	—	348.95	200.00
2102040 - Ass Vicar Travel	254.17	—	—	—	254.17	97.50
2102042 - Ass Vicar Telephone	90.00	—	—	—	90.00	128.95
2102044 - Ass Vicar other expenses	24.00	—	—	—	24.00	—
2102046 - Ass Vicar training & Conf	321.90	—	—	—	321.90	684.65
2102048 - Assoc Vicar resources	22.67	—	—	—	22.67	—
2102049 - Assc Vicar Housing Costs	—	—	15,416.81	—	15,416.81	19,828.38
2103000 - Clergy housing Costs	9,528.45	—	—	—	9,528.45	13,682.29
2216010 - Baptism Materials	279.59	—	—	—	279.59	204.35
2216020 - Hosp Cons Regular	2,321.32	—	—	—	2,321.32	1,640.12
2216022 - Hosp Cons Special Events	215.71	—	—	—	215.71	487.70
2216024 - Hosp Cons Christmas	283.39	—	—	—	283.39	471.04
2216030 - Hosp literature/equip reg.	282.03	—	—	—	282.03	495.70
2216032 - Hosp lit./equip Spec Event	—	—	—	—	—	1,319.68
2216034 - Hosp lit./equip Christmas	413.42	—	—	—	413.42	836.07
2217010 - Community Outreach	676.69	—	987.46	—	1,664.15	1,911.37
2217012 - Outreach - Special events	85.32	—	—	—	85.32	110.48
2217013 - Outreach - Alpha expense	654.61	—	—	—	654.61	432.21
2217014 - Cogglets exp/resources	2,853.71	—	—	—	2,853.71	2,346.96
2217015 - Childrens Outreach	608.44	—	—	—	608.44	955.11
2217016 - JAM Club	46.70	—	—	—	46.70	56.19
2217018 - Childrens Church	233.11	—	—	—	233.11	171.72
2217020 - Youth Outreach	303.25	—	—	—	303.25	250.60
2217021 - Youth Church	9,997.37	—	—	—	9,997.37	793.76
2217023 - Connect & Post Alpha	36.72	—	—	—	36.72	—
2217024 - Mens Ministry	551.68	—	—	—	551.68	—
2217025 - Pastoral Care	301.50	—	—	—	301.50	375.89
2217030 - Prayer Ministry	14.10	—	—	—	14.10	—
2217035 - Non-Staff Training	55.00	—	—	—	55.00	50.00
2217038 - Internal Training Courses	400.00	—	—	—	400.00	—
2217040 - Training Materials	—	—	—	—	—	208.28
2217045 - Church Social Events	—	—	—	—	—	330.36
2217062 - Resourcing Church	1,182.93	—	—	—	1,182.93	1,646.42
2217064 - Statutory Training	258.63	—	—	—	258.63	308.04
2300040 - Admin - subs & licences	2,248.16	—	—	—	2,248.16	2,230.64
2300045 - Worship - subs and licence	1,641.13	—	—	—	1,641.13	1,166.01
2300050 - Depreciation	1,147.06	—	14,363.77	—	15,510.83	17,508.46
2305020 - Church - Insurance	5,004.60	—	—	—	5,004.60	5,348.65
2306000 - Church regular upkeep	679.80	—	1,301.74	—	1,981.54	954.70
2306020 - Sound Vision Equip minor	487.98	—	—	—	487.98	512.29
2306022 - Sound Vision Equip major	269.97	—	—	—	269.97	336.00
2307000 - Church Services	22,998.52	—	—	—	22,998.52	21,084.84
2308000 - Upkeep of churchyard	2,598.62	—	—	—	2,598.62	2,288.46
2405005 - Church Oil	2,382.48	—	—	—	2,382.48	1,386.01
2405010 - Church Electricity	1,019.41	—	—	—	1,019.41	738.45
2510010 - Church Centre electricity	2,321.24	—	—	—	2,321.24	1,508.96
2510011 - Church Centre Oil	2,016.71	—	—	—	2,016.71	1,261.78
2510012 - Church Centre Water	527.87	—	—	—	527.87	472.78
2510015 - Church Centre insurance	2,961.15	—	—	—	2,961.15	2,812.07

2510017 - CCC Reg Maintenance	8,118.68	—	—	—	8,118.68	950.48
2510020 - CCC Rep & Improvements	1,800.77	—	550.34	—	2,351.11	6,481.80
2510025 - CCC Cleaning & Waste	5,681.68	—	—	—	5,681.68	5,119.46
2511000 - Other PCC property Maint.	132.27	—	—	—	132.27	847.85
2511005 - Other PCC property Rep.	539.84	—	130.00	—	669.84	296.00
2511010 - Other PCC property impro	—	—	—	—	—	1,317.36
2617020 - Activities PCC Expenses	1,298.95	—	—	—	1,298.95	33.38
2706000 - Maj. Planned Church Rep	—	—	4,276.56	—	4,276.56	167,921.30
2712010 - Maj. Unplanned Ch Rep	—	—	3,913.24	—	3,913.24	835.20
Total	294,126.71	—	65,192.39	—	359,319.10	526,739.94

Support costs

9900010 - Mortgage Interest	7,119.17	—	—	—	7,119.17	4,472.35
Total	7,119.17	—	—	—	7,119.17	4,472.35

Church management and administration

2500015 - Office Electricity	1,013.42	—	—	—	1,013.42	1,052.68
2500020 - Admin phone post int	852.13	—	—	—	852.13	825.61
2500025 - Bank Charges	814.93	—	60.00	—	874.93	922.15
2500030 - Admin office supplies	795.80	—	—	—	795.80	325.46
2500035 - Photocopying	1,324.39	—	—	—	1,324.39	1,595.08
2500040 - Admin Office Equipment	407.36	—	299.00	—	706.36	267.17
2600045 - Professional Fees	972.00	—	1,249.92	—	2,221.92	980.00
Total	6,180.03	—	1,608.92	—	7,788.95	5,968.15
EXPENDITURE TOTAL	310,096.91	34,025.94	81,234.03	—	425,356.88	594,146.26
GRAND TOTAL	34,278.14	(31,895.25)	(10,510.64)	—	(8,127.75)	(18,021.40)

6. Staff Costs and Related Parties

	2023	2022
Assistant Staff Wages & Salaries	65,872	83,585
Administration Wages & Salaries	51,591	49,117
Pension Costs (employer)	<u>11,028</u>	<u>10,249</u>
Wages and salaries	<u>128,491</u>	<u>142,951</u>

During the year the PCC employed an Associate Vicar, two Children & Families Workers, a Youth Worker, a Worship Leader, an Operations Manager and a Church Administrator, none of whom earned £40,000 per annum or more. The average number of employees during the year was 7.

The clergy and pastoral staff (Vicar, Associate Vicar, Curate, Children & Families Workers, Youth Worker and Worship Leader) were reimbursed for travelling expenses of £683 and £2,314 for other expenses. Apart from the above, no other PCC member received any reimbursement of expenses or remuneration.

As is typical of the average PCC, substantial amounts of voluntary help have been received in all areas of its activities. No attempt has been made to place a value on these contributions in these accounts.

Donations received from the trustees, key management personnel and their close relatives were £58,771.

7. Pension Costs

Below are extracts from the two latest Actuarial Reports for the schemes that the church uses for it's staff. They indicate that both schemes are in surplus.

Church of England Funded Pensions Scheme (CEFPS) (Clergy- Associate Vicar scheme)

The Church of England Funded Pensions Scheme ("the Scheme")

Actuarial report as at 31 December 2022

"The surplus increased by £240m over the period. The "change in financial conditions" refers to an increased expectation of investment returns compared to that assumed at December 2021. "Inflation experience" includes the discretionary pension increase granted in April 2023."

Church Workers Pension Fund (CWPF) (Assistant staff scheme)

Church Workers Pension Fund (CWPF) – Pension Builder 2014 Section (PB14)

Actuarial valuation at 31 December 2022

"At 31 December 2022, PB14 held sufficient assets to cover member's accrued pools (a £2m surplus). In addition, there was a surplus on both the security valuation (which makes no allowance for future bonuses being granted) and on the funding valuation (which allows for future bonuses granted in line with our policy)."

8. Fixed Assets for Use by the PCC

8(a) *Tangible Fixed Assets*

	Freehold land and buildings	Equipment	Total
	£	£	£
GROSS BOOK VALUE			
At 1 st January 2023	525,755	11,962	537,717
Additions	<u>33,966</u>	<u>3,100</u>	<u>37,066</u>
At 31 st December 2023	<u>559,721</u>	<u>15,062</u>	<u>574,783</u>
DEPRECIATION			
At 1 st January 2023	155,358	11,039	166,397
Charge for the year	<u>14,364</u>	<u>1,147</u>	<u>15,511</u>
At 31 st December 2023	<u>169,722</u>	<u>12,186</u>	<u>181,908</u>
NET BOOK VALUE			
At 31 st December 2023	<u>£389,999</u>	<u>£2,876</u>	<u>£392,875</u>
At 31 st December 2022	<u>£370,395</u>	<u>£923</u>	<u>£371,318</u>

The freehold land and buildings are valued at cost and comprise the Church Centre (1997) and the Old School House (2015), both located at Church Lane, Witney. This cost is being written off over 50 years.

The Church Centre kitchen and toilets were refurbished in 2017. This refurbishment rebuilt/replaced items in the "Church Centre Building 1997" asset which are being depreciated over 50 years. As these items have been replaced after 20 years the value of the new asset (Church Centre Refurbishment 2017) is being depreciated over 20 years.

Other items to be depreciated are: new Church Centre flooring which has a 20 year guarantee so is being written off over 20 years, two office computers to be written off over 5 years and a new ride on lawn mower to be written off over 5 years.

8(b) *Investment Assets*

	2023	2022
	£	£
CBF Church of England Investment Fund:		
1729 (2023: 1729) shares	<u>£39,084</u>	<u>£ 35,723</u>

The historical cost of the shares at 31st December 2023 was £1,463 (2023: £1,463).

9. Debtors

	2023	2022
	£	£
Gift Aid recoverable	10,348	11,488
Prepayments	8,540	11,706
Other debtors	<u>5,000</u>	<u>0</u>
	<u>£23,888</u>	<u>£23,194</u>

10. Liabilities: Amounts falling due within one year

	2023	2022
	£	£
Agency Collections	1,787	2,324
Other creditors	12,047	5,570
CAF Bank Mortgage capital due within one year	<u>11,292</u>	<u>10,988</u>
	<u>£25,126</u>	<u>£18,882</u>

11. Liabilities: Amounts falling due after more than one year

	2023	2022
	£	£
CAF Bank Mortgage capital due after more than one year	<u>77,170</u>	<u>86,862</u>
	<u>£77,170</u>	<u>£86,862</u>

12. Charitable Commitments

The PCC is committed to support:

- a) Adventure *Plus* for £5,000 in 2024
- b) A family working in South East Asia for £1,000 in 2024
- c) Blake School Family Link Worker for £4,549 in 2024
- d) Transforming Lives for Good for £900 in 2024
- e) New Wine Trust – Changing Nations for £600 in 2024
- f) Christians Against Poverty (CAP) for £3,600 in 2024

13. Adjustments to Comparatives

Due to a processing error during the preparation of the 2022 accounts the 'Total Funds' in the 2022 accounts does not agree with the 'Prior Year Funds' in the 2023 SOFA and Balance Sheet.

The reason is that three 2022 transactions were processed between printing the year end accounts (Jan 2023) and closing the 2022 year in the accounts software (March 2023). The result is that the 2022 year-end funds were overstated by £681.17.

Accounts

St Mary's Cogges
Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended 31 December 2022



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Trustees' Annual Report 2022

Incumbent: Rev Simon T Kirby Associate Vicar: Rev Andy Reid

Our aims and purposes as a charity

Cogges PCC has the responsibility of co-operating with the vicar, the Rev Simon Kirby, in:

- the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical
- reaching out to transform and empower the next generations through the love of Jesus
- enabling everyone to flourish through connecting with God, each other and their world
- engaging in mission in our community and beyond
- The PCC also has maintenance responsibilities for the parish church, St Mary's, for the Cogges Church Centre and for the Old School House.

What we planned to do to achieve our charitable objectives

This year we have chosen to focus on the following areas when planning our activities for the year:

- Growing a worshipping community
- Children and young people
- Our relationship with Blake School
- The Cogges Compassion Fund, which gives aid to people in our community who are struggling financially
- Increasing our mission in the local community, within the Deanery and more widely
- Maintaining the fabric of the buildings

What we achieved and how we affected beneficiaries' lives

Growing a worshipping Community

In 2022 we embedded the worship pattern of a weekly 9am Communion Service at St Mary's Cogges alternating between Book of Common Prayer and Common Worship, a 10.30am Worship Service at Wood Green School and a 6.30pm informal service at St Mary's. On the second Sunday of the month the 10.30am & 6.30pm services did not take place as we encouraged members of the church to get involved in Second Sunday activities (see separate report).

2022 did see more people return to church after the pandemic and all of the services have seen some growth with the most significant taking place at Wood Green.

We saw some significant staff changes in 2022 with Matthew White our Worship Pastor stepping down to pursue a PGCE, David Spence our Associate Vicar moving to become vicar of a benefice in Devon, Andy McCulloch our Curate moving to become a team vicar in Thame and Ben Osman our Youth Pastor leaving to pursue a different career. We were delighted to welcome Andy Reid as our new Associate Vicar, Arjan Binnema as our Worship Pastor and Darin & Joy Stevens as Youth Directors.

During the year the church held some special events to help regather the community most notably the Hope Cafe at Easter, the St Mary's event in October (postponed from September because of the Queen's death) and Carols in the barn at Cogges Farm.

All of these events were well attended by members of the church and the wider community.

Celebrate St Mary's was also giving thanks for the completion of the roof repairs which took place in early 2022 with significant help from a National Churches Trust grant.

We were delighted to be able to baptise 4 adults at an open-air service in the paddock in the summer that was followed by a picnic.

We also welcomed 32 guests to the priory for supper evenings in February, October and November where they were able to meet staff members and find out about our church family should they wish to join.

Worship

Since the new Worship Pastor arrived, the worship team has been focussing on personal spiritual growth and has started to implement discipleship models in order with the purpose of creating a worshipping community. A worship team meeting was held where we re-established the foundations of worship and brought the focus back to why and who we are worshipping. We hope that this will inspire the church so they can grow in worship through experiencing true, enthusiastic, and sincere worship from disciplined worshippers.

There were 279 people on the revised church electoral roll at the 2022 APCM, including 170 who were not resident in the parish.

Alpha Course

We ran a daytime Alpha course in the Spring with 2 attendees and an online course with 8 attendees. We were not able to repeat this in the autumn due to staff changes.

Connect Groups

Connect Groups, small groups of members that meet during the week, are thriving. There were 25 during 2022. These groups include W.o.W (Women of Witney) groups, of which 3 ran during the week. A fourth, for younger women, sadly ceased meeting when the Associate Vicar and his wife (who led the group) moved to Devon.

Most groups are now meeting in person after COVID. Two groups regularly meet online.

After his arrival in September, Andy Reid, the new Associate Vicar, has begun visiting each one. He has found a healthy picture of fellowship, worship and Bible study so far and is grateful to David Spence for all of the work he has done to oversee Connect Groups in the past.

One new group has started since September.

Prayer and Prayer Ministry

Post COVID the church has reinstated ministry through prayer at the end of the Sunday morning services. The ministry is flourishing with many coming up to receive prayer. The overall team for the Sunday morning service at Woodgreen is now over 25 members. We plan to establish regular training for them going forward, beginning at the start of 2023.

We also have a smaller team that offers listening and prayer outside of the services. This has not been in great demand this year but is available to those who ask for it. We continue to look for more men who can join us on this group.

Children and Young People

Children's Church

Our Children's Church sessions during the 10.30 Sunday services have continued to grow this year and we now average 40-50 children (aged 0-10) each Sunday. We have welcomed several new families who are attending regularly. One of the highlights from the past 12 months has been watching the children develop strong relationships with each other and with their group leaders. Children are noticeably more confident when arriving at their groups and many look forward to spending time with friends when they come. In September 2022 we began our new 3 year rolling curriculum which aims to give a broad understanding of Biblical teachings to all children during their time with us.

Community

We have really enjoyed a number of extra activities over the past 12 months, including an Easter holiday club for nearly 40 children, and a Light Party with over 120 guests. We have been really encouraged by the amount of community engagement as a majority of participants have been families from Cogges/Madley Park rather than the Church community.

We are continuing to build links with the Blake School and the Prayer Space in June welcomed 400 children into the Church building to spend time exploring prayer in creative and hands-on ways. We have made a few different visits to share with classes during their RE lessons, and the after school JAM club continues to be popular. We are looking forward to participating in collective worship with the Blake School after a pause due to COVID.

Cogglets

Cogglets has been growing fast over the past year and we now welcome around 120-150 people each week. We continue to run two groups a week – Thursdays at Madley Park Hall and Fridays at Cogges Church Centre. The team have been very faithful and continue to work hard to serve our guests refreshments and welcome newcomers. The children have enjoyed some creative Bible stories and some of the adults seem to enjoy the crafts as much as the children do!

Safeguarding:

The PCC continued to uphold the Parish Safeguarding Policy to provide a safer church for all during 2022 and the Operations Manager continued as the Parish Safeguarding Officer. Cogges' Safeguarding Action Plan was adopted by the PCC as per the Church of England's Safeguarding Dashboard process and reminders app, to ensure smoother transitions when Parish Safeguarding Officers leave the role. The PCC also adopted new Guidance on the Use of Social Media (Safeguarding) Policy and Responding to Concerns or Allegations Procedure (including any suspicion of abuse) during 2022.

Three main areas of safeguarding were further developed:

- The safer recruitment of staff and volunteers working within our church with children, youth and vulnerable adults;
- Safeguarding training for all staff and volunteers as per the Church of England's role requirements; and
- The pastoral care around confidential disclosures and concerns.

Eighteen volunteers were safely recruited with 5 others within the process by the end of 2022. Ten volunteers or staff completed the Basic Awareness training module, 15 completed the Foundation module, 2 completed the Leadership module, 3 completed the Safer Recruitment and People Management module and 5 completed the Domestic Abuse module.

The council has complied with the duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the Safeguarding and Clergy Discipline Measure 2016.

Young People

In 2022 the youth ministry provision grew under the leadership of Ben Osman and student worker, Rachel Fennel, supported by a team of 8 dedicated adult volunteers. This year the team started meal nights to develop community amongst the older youth. We held a vibrant end of year social to celebrate and worship with nearly 50 young people in attendance. In the summer we baptised 4 young people. Also 4 young people are serving the wider church family by holding leadership roles in the youth ministry and worship teams.

Sunday morning provision for young people in years 6-9 continued. Ben created a curriculum that closely followed the preaching series in the main service. There are at least 8 secondary schools represented in this group, so creating community and relationships was a big challenge.

Young people in years 9-12 met on Monday evenings in the Church Centre and focussed on small group discipleship and community. The team put together several panels on important topics for these young people.

Young people in year 13 formed a group that met on Thursday evenings. Half of this group were from Cogges Church families and half were friends who enjoy the community and are still exploring faith. This group also spent most of its gathered time in small group discipleship.

Our Relationship with Blake Church of England Primary School

Cogges church provides financial and prayerful support for the Home School Key Worker (HSKW) at the Blake School; Boxes of Hope to families in need in the school holidays; enables Family Adventure Mornings to take place and supports TLG Early Intervention coaching.

The HSKW supports parents and carers, provides nurture space for children, liaises with Social Services and other agencies and comes alongside families in times of need and difficulty.

In 2022 we delivered 76 Boxes of Hope. These were taken to 13 families during the school holidays to provide some food and a well-being resource or activity to those who might otherwise struggle to provide for the children in the holidays.

Family Adventure Mornings are held 3 times a year and are an opportunity for children to enjoy activities and challenges such as climbing, cycling and bushcraft with Adventure Plus, a local charity, while their parents and carers learn about an aspect of family life and parenting. Approximately 20 families benefit from this over the course of a year.

Cogges church partners with TLG (Transforming Lives for Good) to enable volunteers to provide weekly 1:1 coaching sessions for children in school. Thirteen children have already benefited from a year of coaching and we hope that another 3 or 4 will have a coach this year.

None of these amazing initiatives would be possible without the support and commitment from Cogges Church. The school team really values the benefits these bring to so many children and families in our community.

Cogges Compassion Fund

The Compassion Fund was established in the first lockdown of 2020 to alleviate financial hardship due to COVID. However, the effects for many have been longer lasting and we continue to help those in need.

The fund has been supported by a mix of one-off gifts and regular giving prompted by 3 appeals, receiving donations of £54,430.45 and making gifts totalling £49,280.10 since it started (for 2022 donations were £11,999.45 and gifts totalled £20,030.10). We have helped over 50 recipients with gifts ranging from small practical items to ongoing support to bridge a gap between other income and essential expenditure. In addition to practical support, we have provided much-needed contact and emotional support for many of the recipients.

While generally filling a short-term gap while recipients adapt to changed circumstances, a small number of recipients have more complex needs and need longer-term support to help them work with CAP (Christians Against Poverty) or similar organisations to create a viable financial plan for the future.

The Compassion Fund was intended to be a short-term action to alleviate the effects of the pandemic, and we are now considering what a more sustainable longer-term approach may be in the context of a broader consideration of the church's compassion ministry.

Increasing our mission

St Mary's Cogges tithes 10% of all unrestricted income given to the church. The last few years have seen a significant amount of mission funds being allocated to both local and global mission projects, people and organisations, averaging around £30k per annum. In 2022, significant funds were allocated to key local partners in Witney, especially to those struggling and to impact the lives of young people and their families. This included, amongst others, a grant to the local Christians Against Poverty debt centre, salary support for The Blake School family link worker, and for the ongoing impact of Adventure Plus in the region. Grants were given alongside the wider engagement of prayer and volunteer support from the church community.

Mission: Local

Second Sundays

Second Sundays are intended to create space for church members to develop mission in their own communities. This includes supporting their local churches, setting up outreach opportunities such as the Milking Parlour a community that meet on a farm on the edge of Witney, a community cafe at the Madley Park Hall which includes a very popular jigsaw exchange and supporting other ministries such as Adventure Plus in Clanfield.

The momentum with regard to Second Sundays seems to be building and in 2022 new activities that emerged included Yarn & Yarn and the Community Garden (see separate report).

We are aware of 6 local Anglican churches being supported on Second Sundays, 3 major projects and various other individual activities. We have also used Second Sundays for one off outreach events including Celebrate St Mary's in October.

Community Garden

In 2021 an area in the paddock of Cogges Priory was cleared to create space for a community garden. The garden opened in the spring of 2022 with the vision 'To offer a garden sanctuary to help our community grow, flourish and be refreshed' and a committed group from the church work in it every Tuesday afternoon and Thursday morning. The gate to the garden is opened and produce is put out on a table for passers-by to take for a voluntary donation or for free. Tea, coffee, and cakes are also provided for anyone who would like to stop on their way past for a relax and chat. The initial team has been swelled by two people from the community who have joined since seeing the garden open and many others have stopped to see what we are doing. The Community Garden team also meets for open air services and tea on some Second Sundays during the summer months with anyone welcome.

Support for Ukraine Refugees

During 2022 we, together with other churches in Witney, began to support Ukrainians as they arrived in our town and in the surrounding area: we offered English lessons at the central Methodist Church to 20-30 refugees which proved very popular; church members offered accommodation and received guests during the year; one of our church members created a website to help with information and support, particularly in the early days when information was sometimes disjointed; many gave financially and helped however they could. We know from emails received by a representative of all the churches that the support was thankfully received at a very difficult time for them.

Mission: Deanery

Greenhouse

As part of our role as a Resourcing Church we set up a 'Greenhouse' in late 2021. This is a learning community that meets termly and encourages the development of new missional projects. There were 3 meetings in 2022 and approximately 12 projects were initially involved. There has been some change in these projects over the year however there has always been between 6-8 represented at any learning community. These projects come from 6 different churches in the Witney Deanery including two from Cogges. Increasingly we are encouraging the leaders of Second Sunday activities to take part in the Greenhouse as a means of encouragement and accountability.

Mission: Global

Looking further afield, the church has continued to prioritise existing relationships in Asia, Africa (Burundi) and the Middle East (especially in Lebanon). Open Doors continues to be a strategic local partner, with smaller grants going to support the training of leaders from across North Africa, and the growing church in Iran. We have continued to build on the relationships with The Life Centre in Beirut, which included grants towards refugee and discipleship training projects. The relationship was strengthened through a visit of their church pastor towards the end of 2022. More financial support was raised directly from church members for the ongoing ministry, especially needed in the context of the ongoing political and economic crisis across the country.

The partnership with Gasenyi in Burundi continued, with the church building an extension, enabling the church to welcome more members, and specifically to support the theological training of 4 students (2 in Kenya and 2 in Burundi). Finally, we were encouraged by working closely with one of our church members as they pursued a calling for mission in south east Asia, with the mission organisation Overseas Missionary Fellowship (OMF).

Maintaining the fabric of the buildings

During 2022 the work for the Phase 2 Roofing Plan was completed on schedule. Moreover we were successful in reclaiming the VAT paid on goods and services used. In October many members of the church and local residents were able to view the finished project by visiting the roof during the Celebrate St Mary's weekend. The following work was completed:

For the Church Centre:

- Replacement fire alarm panel,
- Fire extinguishers replacement and relocation
- Repair and decoration of all the garden external doors in the spring.
- Preparation work for the organising of the Church Centre's internal redecoration in 2023.

For the Church Office:

- Replacement of the noticeboard in the front garden.
- Redecoration, re-carpeting and some refurbishing of the Office lounge to make the space more welcoming and appropriate for small meetings for any member of the church family who may want to use it.

We are grateful to all the staff and the very many volunteers who help with the production of all services, particularly the 10.30am Sunday service at Wood Green; also to those who contribute to the condition and up-keep of the Church and its premises, the office and the flower arranging.

Financial Review

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice (second edition) and Financial Reporting Standard FRS102. It covers the PCC's financial year, January to December 2022.

The PCC is responsible for all parish finance, and its management and control, and has appointed a treasurer to supervise this area. The PCC receives reports on the state of the finances at most meetings, as well as approving the annual accounts for presentation to the Annual Parochial Church Meeting. The finance subgroup receives monthly reports of budget versus actuals.

2022 was a year of recovery after the pandemic. Our total general income was significantly higher (15%) than in 2021, and £10k above budget. Unrestricted expenditure in 2022 was also 15% higher than in 2021, and £28k below budget. This was due to the majority of items being underspent on their budget, two major contributors being lower than expected spending on property repairs and savings on staff costs due to several months when positions were unfilled due to turnover of staff. The contribution to South Leigh Parish Share was not in the budget.

The total asset value of the church has decreased from £482,602 to £460,255. This is mainly due to the decrease in restricted reserves following payment for phase two of the roof project.

There was a significant increase in regular giving. The number of regulars donors via standing orders, church website and Parish Giving Scheme all increased, with a net increase of 14, bringing the total to 163. Loose plate offerings are still well below their pre-pandemic amount, possibly due to the nature of our services and the moving away from carrying cash, although we do now have a terminal for electronic giving at our main services which contributes a small amount.

Phase two of the roof repairs was completed in 2022. The project cost was £168k and was funded by National Churches Trust (£118,680), Oxfordshire Historic Churches Trust (£20,000) and AllChurches Trust (£3,750). Thanks to these generous grants the church was able to redistribute the unused designated roof fund to other areas: the refurbishment/replacement of the church, church centre and office heating systems, the topping up of our general fund reserves, and creating a designated Associate Vicar contingency fund to help cover any shortfall in funding for this position as the Diocese grant tapers to zero over the next 4 years.

In 2020 at the start of the pandemic the PCC asked for donations to a 'Coronavirus Compassion Fund'. This fund has achieved many good things and continued in 2021 and 2022 but renamed to the 'Compassion Fund' which is administered by a committee of church members. In 2022 the fund received £11,999.45 in donations from the congregation and distributed £20,030.10 in grants and gifts to the local community.

The other main financial item considered by the PCC was the distribution of grants to charities and other causes working in mission and social action at home and overseas. The PCC has an agreed policy to give away at least a tithe (10%) of its general fund income (in addition to earmarked donations, e.g. compassion fund). The PCC agreed to a distribution of the tithe for 2022, with £10,500 allocated to overseas mission, £11,717 for home mission (including £5,000 to Adventure Plus), £1,500 for overseas relief & development and £7,915 for home social action. The tithe paid out in 2022 was over 9.6% of our unrestricted income. Our tithe is not fully distributed in the year that the income is received. An undistributed amount of £679 was carried over into 2022 from previous years tithe and £1,794 is being carried over in 2023. This money is held in the 'Tithe Designated' fund to be distributed in 2023. The total restricted income for distribution to charities and mission in 2022 was £2,758 (excluding compassion fund grants/gifts).

The Church continued with the initiative from Transforming Lives for Good (TLG), and in co-ordination with the Blake School, the church delivered 76 'Boxes of Hope' over the Easter, Summer and half term school holidays. Each of these boxes contained several days of food for the families and activities for the children. They were funded by the Compassion Fund.

In 2022 the PCC has been able to meet its commitment to pay the Parish Share. The full amount of Parish Share for St Mary's Church was £77,912. In addition to this the church also contributed £4,911 towards St James South Leigh Parish Share. St James were unable to meet their commitment, and as part of the benefice, St Mary's paid their shortfall. It should be noted that it is usual practice for payment of Parish Share to be the responsibility of the benefice, not the individual churches within the benefice.

One gift day was held during November, it was a lower profile event than in previous years as the leadership did not wish to put pressure of the congregation to give during the current cost of living crisis. It raised £12,012 (including Gift AID) of which £6,782 was earmarked to the Life Centre in Beirut, £3,699 to the Compassion Fund and £1,531 for the general fund.

The PCC introduced the Parish Giving Scheme (PGS) in 2019 to administer regular donations from its members. Although some have switched their giving from standing orders to the PGS it still accounts for only 39% of our regular giving income. Most new donors use standing orders (46%) or the Church website (11%).

Giving via the church website and ChurchSuite has remained steady. However these donations are subject to card fees of up to 2.5% which account for £742 of the bank charges in 2022. However, this method of donations is very useful for one-off fund-raising events and £28k of income has come via this route.

Internal financial controls: The PCC reviewed these procedures in 2022 and is satisfied that the controls are providing sufficient security. The procedures will be reviewed in 2023.

Why we hold some money in reserve

It is the policy of this church to hold reserves equivalent to two months' general running costs and an additional one month's salary costs (currently a total of approximately £60,000). The unrestricted reserves of the church are £53,690. This falls short of our reserves policy but is much closer than in previous years. The finance committee is currently reviewing our reserves policy, taking risk factors into account rather than basing the policy purely on the previous year's expenditure, and exploring the concept of 'project' reserves.

Future Plans

Continued funding has been secured from the Diocese for the post of Associate Vicar. The grant tapers to zero over the next 4 years, i.e. the post will become funded by the parish. This post has had a major impact on mission and pastoral work in the parish over the past year and the PCC is confident that future funding will not be an issue.

The main church service has been held in Wood Green School (not on the 2nd Sunday of the month) throughout 2022. This has cost £21k over the course of the year. Due to the numbers attending this service it was not possible to return to holding this service in the church after the roof work was completed. This arrangement will continue in 2023. The long-term future of these services has not yet been decided.

Structure, governance and management

The Parochial Church Council (PCC) forms the legal governance structure of the church. It meets 6 times a year with an additional awayday normally held in March or April. There is an annual members' meeting where the Vicar and PCC present reports to the church on the previous years activities and look ahead to current year plans.

The Vicar, Associate Vicar, Curate, PCC Vice-Chair, Churchwardens, Operations Manager and a PCC Member comprise a Leadership Team which acts as an advisory body for the Vicar.

The Standing Committee is required to exist by the Church Representation Rules. It consists of the Vicar, Associate Vicar and churchwardens, the PCC Vice-Chair and the PCC treasurer. The Standing Committee has power to transact the business of the PCC between its meetings, subject to any directions given by the Council, but otherwise no longer meets.

The Finance Committee was set up by the PCC to assist the Treasurer to prepare recommendations to the PCC on matters such as financial policies, fund raising and budgets. It also regularly monitors the current financial position of the church. There were seven full meetings of the PCC during the year including an "away morning" (six of the meetings were by Zoom video conferencing and one both in person and by Zoom). The average attendance at the PCC meetings was 74%.

For those considering standing for election to the PCC, a search on the Oxford Diocese website is recommended to the following links and downloads: Parish Governance, PCC Guidance, Serving Your Church: information about parish officers roles, Being a Churchwarden, and Diocesan Synod roles and responsibilities.

Administration and Reference

St Mary's, Cogges is registered with the Charity Commission as **The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges, Charity Number 1129824**. Its governing documents are The Parochial Church Councils (Powers) Measure 1956 and The Synodical Government Measure 1969.

Parish Church:

St. Mary's Church, Cogges in the Deanery of Witney, Archdeaconry of Dorchester and Diocese of Oxford

Incumbent:

The Revd Simon T Kirby
Cogges Priory, Church Lane,
Witney, Oxon. OX28 3LA

Bankers:

CAF Bank Ltd
Kingshill, West Malling,
Kent. ME19 4TA

Address:

Cogges Parish Office
Cogges Church Centre, Church Lane
Witney, Oxon. OX28 3LA
☎ 01993 779613
Email: office@coggesparish.com
Web site: coggesparish.com

Independent examiner:

A J Carter & Co
22b High Street
Witney, Oxon OX28 6RB

Trustees

The members of the PCC are the charity trustees; they are either ex-officio or elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the Church Representation Rules. During 2022, the following served as members of the PCC:

Members ex officio

Clergy

Simon Kirby, Vicar
Andy McCulloch, Curate (to Sep 2022)
David Spence, Associate Vicar (to Sep 2022)
Andy Reid, Associate Vicar (from Sep 2022)

Churchwardens

Richard Osman
Olivia Watterson

Deanery Synod Representatives

Andy Marshall
Kirsty Morgan
Andrew Newham (from Mar 2022)
Philip Allen*
Jane Harper*
Sarah Rees*

There are currently 2 vacancies

Elected Members

Ian Smith	PCC vice-chair
Malcolm Harper*	PCC secretary
Beth Bedford**	PCC secretary
Keith Harwood	PCC treasurer
Joanna Leach*	
Andrew Newham*	
James Webster	
Sonia Duraturo	
Hannah Abrahaley	
Nikki Nash	
Rosemarie Pocock	
Matt Mason	
Claire Osman	
Charis Tomlinson	
Allen Moxham**	
Eleanor Bygrave***	

* Until Mar 2022

** From Mar 2022

*** co-opted from Apr 2022

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, 2 members appointed by the PCC and 3 independent members appointed by the Trust.

Approved on 6th March 2023 and signed on behalf of Cogges Parochial Church Council by

Rev S T Kirby (PCC Chairman)

INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of St Mary’s Church, Cogges for the year ended 31st December 2022.

Responsibilities and Basis of Report

As the charity’s trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (“the Act”).

I report in respect of my examination of the charity’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner’s Statement

Since the charity’s gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2. the accounts do not accord with those records; or
- 3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams BSc FCCA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
OX28 6RB

..... March 2023

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:						
Incoming resources from donors	313,078.40	333.16	27,442.49	—	340,854.05	329,446.60
Other voluntary incoming resources	1,926.00	30,125.06	189,084.49	—	221,135.55	66,376.50
Activities in furtherance of the council's objects	12,578.52	—	—	—	12,578.52	10,932.85
Income from investments	272.76	150.57	1,073.27	—	1,496.60	1,040.33
Other income	—	—	(2.08)	—	(2.08)	643.40
Total income	327,855.68	30,608.79	217,598.17	—	576,062.64	408,439.68
Expenditure on:						
Costs of generating funds	382.49	—	—	—	382.49	174.87
Grants	21.00	31,632.13	24,930.20	—	56,583.33	55,028.89
Activities relating to the work of the Church	288,224.13	—	237,772.42	—	525,996.55	324,755.24
Support costs	4,472.35	—	—	—	4,472.35	3,523.54
Church management and administration	5,752.10	25.50	190.55	—	5,968.15	5,326.97
Total expenditure	298,852.07	31,657.63	262,893.17	—	593,402.87	388,809.51
Gains / losses on investment assets	—	—	—	(5,007.01)	(5,007.01)	5,308.03
Net income / (expenditure) resources before transfer	29,003.61	(1,048.84)	(45,295.00)	(5,007.01)	(22,347.24)	24,938.20
Transfers						
Gross transfers between funds - in	34,503.75	111,120.26	10,221.63	—	155,845.64	126,256.16
Gross transfers between funds - out	(47,491.50)	(108,354.14)	—	—	(155,845.64)	(126,256.16)
Net movement in funds	16,015.86	1,717.28	(35,073.37)	(5,007.01)	(22,347.24)	24,938.20
Total funds brought forward	37,673.57	74,388.90	329,809.47	40,730.57	482,602.51	457,664.31
Total funds carried forward	53,689.43	76,106.18	294,736.10	35,723.56	460,255.27	482,602.51
Represented by						
Unrestricted						
General fund	53,689.43	—	—	—	53,689.43	37,673.57
Designated						
Associate Vicar Fund	—	49,844.14	—	—	49,844.14	—
Beyond The Lichgate	—	99.46	—	—	99.46	—
Church Centre fund	—	24,000.00	—	—	24,000.00	—
Church building fund	—	—	—	—	—	73,511.06
Evangelism fund	—	198.08	—	—	198.08	198.08
Gift Day Fund	—	170.00	—	—	170.00	—
Tithe Fund	—	1,794.50	—	—	1,794.50	679.76
Restricted						
Associate Vicar Fund	—	—	(1,628.36)	—	(1,628.36)	(1,679.15)
Beyond The Lichgate	—	—	136,112.45	—	136,112.45	130,829.44
Chancel repair fund	—	—	2,842.91	—	2,842.91	1,780.44
Childrens Work fund	—	—	10.25	—	10.25	348.18
Church Centre fund	—	—	129,621.95	—	129,621.95	137,126.72
Church building fund	—	—	7,982.41	—	7,982.41	37,621.82
Church equipment	—	—	0.75	—	0.75	0.75
Compassion Fund	—	—	3,630.50	—	3,630.50	11,724.35
Evangelism fund	—	—	255.92	—	255.92	49.68
Gasenyi	—	—	330.23	—	330.23	1,298.18
Gift Day Fund	—	—	5,460.42	—	5,460.42	—
Intern Fund	—	—	2,500.00	—	2,500.00	—
Kitchen Outreach Fund	—	—	1,242.54	—	1,242.54	4,904.94
Milking Parlour Outreach	—	—	650.01	—	650.01	—
New Building	—	—	4,384.12	—	4,384.12	4,384.12
Youth Worker	—	—	1,340.00	—	1,340.00	1,420.00
Endowment						
Chancel repair fund	—	—	—	35,723.56	35,723.56	40,730.57
Totals	53,689.43	76,106.18	294,736.10	35,723.56	460,255.27	482,602.51

Balance sheet

	Total funds	Prior year funds
Fixed assets		
Tangible assets	371,318.27	387,672.55
Investments	35,723.56	40,730.57
	407,041.83	428,403.12
Current assets		
Debtors	23,194.14	20,296.05
Cash at bank and in hand	135,762.53	154,787.58
	158,956.67	175,083.63
Liabilities		
Creditors: Amounts falling due in one year	18,881.60	21,172.42
	18,881.60	21,172.42
Net current assets less current liabilities	140,075.07	153,911.21
Total assets less current liabilities	547,116.90	582,314.33
Liabilities		
Creditors: Amounts falling due after more than one year	86,861.63	97,496.82
Provision for liabilities after one year	—	2,215.00
	86,861.63	97,496.82
Total net assets less liabilities	460,255.27	482,602.51
Represented by		
Unrestricted		
General fund	53,689.43	37,673.57
Designated		
Associate Vicar Fund	49,844.14	—
New Building	—	—
Social Action	—	—
Tithe Fund	1,794.50	679.76
Youth Worker	—	—
Beyond The Lichgate	99.46	—
Church building fund	—	73,511.06
Church Centre fund	24,000.00	—
Church equipment	—	—
Compassion Fund	—	—
Evangelism fund	198.08	198.08
Gift Day Fund	170.00	—
Madley Park Outreach	—	—
Restricted		
Compassion Fund	3,630.50	11,724.35
Evangelism fund	255.92	49.68
Gasenyi	330.23	1,298.18
Gift Day Fund	5,460.42	—
Intern Fund	2,500.00	—
Kitchen Outreach Fund	1,242.54	4,904.94
Milking Parlour Outreach	650.01	—
New Building	4,384.12	4,384.12
Associate Vicar Fund	(1,628.36)	(1,679.15)
Youth Worker	1,340.00	1,420.00
Beyond The Lichgate	136,112.45	130,829.44
Chancel repair fund	2,842.91	1,780.44
Childrens Work fund	10.25	348.18
Church building fund	7,982.41	37,621.82
Church Centre fund	129,621.95	137,126.72
Church equipment	0.75	0.75
Endowment		
Chancel repair fund	35,723.56	40,730.57
Funds of the church	460,255.27	482,602.51

Approved by the Parochial Church Council on March 2023 and signed on its behalf by

Rev S T Kirby (PCC Chairman)

(PCC member)

Notes to the Financial Statements

for the year ended 31st December 2022

1 ACCOUNTING POLICIES

The Financial Statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The Financial Statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

Public Benefit Entity

Cogges PCC meets the definition of a public benefit entity under FRS 102.

Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of Church members.

Incoming Resources

Voluntary Income

Offerings are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other Incoming Resources

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Church Expenditure

The parish share is accounted for when payable. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activity and separately disclosed.

Freehold Land and Buildings

Land and buildings are valued at cost and depreciated on a straight line basis over 50 years. The cost of the 2017 refurbishment is being depreciated on a straight line basis over 20 years.

Leasehold Property

Capital expenditure on leasehold property is depreciated over the period of the lease.

Office Fixtures and Equipment

Fixtures and equipment used within the church premises are depreciated on a straight line basis over 5 years. Individual items or equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investment

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

2 ANALYSIS OF NET ASSETS BY FUND TYPE

Statement of assets and liabilities

	General	Designated	Restricted	Endowment	This year	Last year
Fixed assets - Investments						
CofE Investment Fund shares -	—	—	—	35,723.56	35,723.56	40,730.57
Totals	—	—	—	35,723.56	35,723.56	40,730.57
Fixed assets - Tangible assets						
Office Computers 2022 -	923.32	—	—	—	923.32	—
Car Park & Fencing 2015 -	—	—	—	—	—	3,531.63
Marquee June 2018 -	—	—	—	—	—	445.00
Church Centre building 1997 -	—	—	58,932.44	—	58,932.44	61,387.96
Church Centre Refurbishment 2017 -	—	—	70,689.51	—	70,689.51	75,738.76
Church Centre New Flooring 2018 -	4,273.00	—	—	—	4,273.00	4,569.20
The Old School House 2015 -	—	—	236,500.00	—	236,500.00	242,000.00
Totals	5,196.32	—	366,121.95	—	371,318.27	387,672.55
Current assets - Cash at bank and in hand						
Current Account -	927.02	2,059.50	9,343.79	—	12,330.31	20,126.19
Service Fees Account -	2,837.91	162.50	(1,093.77)	—	1,906.64	4,111.50
Restricted Funds Current Account -	(745.72)	2.09	5,195.16	—	4,451.53	2,402.94
General Fund Deposit Account -	1,023.59	—	—	—	1,023.59	6,467.03
Restricted Funds Deposit Account -	30,225.51	73,820.18	10,365.97	—	114,411.66	115,410.00
Lloyds cash account -	(1,589.30)	61.91	3,117.32	—	1,589.93	6,221.05
Petty Cash - Youth Work -	48.87	—	—	—	48.87	48.87
Totals	32,727.88	76,106.18	26,928.47	—	135,762.53	154,787.58
Current assets - Debtors						
Accounts Receivable -	20,285.34	—	2,908.80	—	23,194.14	20,296.05
Totals	20,285.34	—	2,908.80	—	23,194.14	20,296.05
Liabilities - Agency accounts						
Agency collections -	(51.64)	—	2,375.45	—	2,323.81	4,453.10
Totals	(51.64)	—	2,375.45	—	2,323.81	4,453.10
Liabilities - Creditors: Amounts falling due after more than one year						
Mortgage for House due after 1 year -	—	—	86,861.63	—	86,861.63	97,496.82
Totals	—	—	86,861.63	—	86,861.63	97,496.82
Liabilities - Creditors: Amounts falling due in one year						
Mortgage for House due within 1 year -	—	—	10,987.76	—	10,987.76	10,536.91
Accounts Payable -	4,571.75	—	998.28	—	5,570.03	6,182.41
Totals	4,571.75	—	11,986.04	—	16,557.79	16,719.32
Liabilities - Provision for liabilities after one year						
Pension Provision (Clergy) -	—	—	—	—	—	2,215.00
Totals	—	—	—	—	—	2,215.00
Grand total	53,689.43	76,106.18	294,736.10	35,723.56	460,255.27	482,602.51

3 FUND DETAILS

The endowment fund comprises the St Mary's Church, Cogges, Chancel Repair Fund. This is a permanent endowment which requires income to be spent on the upkeep, repair and insurance of the Chancel of St Mary's Church, Cogges and if there is sufficient money remaining this may be used for the upkeep and repair of the fabric of the remainder of the Church.

It is primarily represented by Investment Assets as per note 8(b). Dividends and interest of £1,062 have been received during the year.

4 FUND MOVEMENT BY TYPE

	Opening	Incoming	Outgoing	Transfers	Gains/ Losses	Journals	Closing
AssVic - Associate Vicar Fund							
Designated	—	—	—	49,844.14	—	—	49,844.14
Restricted	(1,679.15)	44,500.04	44,449.25	—	—	—	(1,628.36)
Sub-total for AssVic	(1,679.15)	44,500.04	44,449.25	49,844.14	—	—	48215.78
BTLG - Beyond The Lichgate							
Designated	—	99.46	—	—	—	—	99.46
Restricted	130,829.44	4,112.76	9,031.63	10,201.88	—	—	136,112.45
Sub-total for BTLG	130,829.44	4,212.22	9,031.63	10,201.88	—	—	136,211.91
Chancel - Chancel repair fund							
Restricted	1,780.44	1,062.47	—	—	—	—	2,842.91
Endowment	40,730.57	—	—	—	(5,007.01)	—	35,723.56
Sub-total for Chancel	42,511.01	1,062.47	—	—	(5,007.01)	—	38,566.47
Children - Childrens Work fund							
Restricted	348.18	2,231.25	2,569.18	—	—	—	10.25
Sub-total for Children	348.18	2,231.25	2,569.18	—	—	—	10.25
Building - Church building fund							
Designated	73,511.06	30,333.08	—	(103,844.14)	—	—	—
Restricted	37,621.82	140,576.79	170,216.20	—	—	—	7,982.41
Sub-total for Building	111,132.88	170,909.87	170,216.20	(103,844.14)	—	—	7,982.41
CCC - Church Centre fund							
Designated	—	—	—	24,000.00	—	—	24,000.00
Restricted	137,126.72	—	7,504.77	—	—	—	129,621.95
Sub-total for CCC	137,126.72	—	7,504.77	24,000.00	—	—	153,621.95
Ch.equip - Church equipment							
Restricted	0.75	—	—	—	—	—	0.75
Sub-total for Ch.equip	0.75	—	—	—	—	—	0.75
Compassion - Compassion Fund							
Restricted	11,724.35	11,993.20	20,106.80	19.75	—	—	3,630.50
Sub-total for Compassion	11,724.35	11,999.45	20,106.80	19.75	—	—	3,630.50
Evangelism - Evangelism fund							
Designated	198.08	—	—	—	—	—	198.08
Restricted	49.68	206.24	—	—	—	—	255.92
Sub-total for Evangelism	247.76	206.24	—	—	—	—	454.00
Gasenyi - Gasenyi							
Restricted	1,298.18	780.00	1,747.95	—	—	—	330.23
Sub-total for Gasenyi	1,298.18	780.00	1,747.95	—	—	—	330.23
General - General fund							
Unrestricted	37,673.57	327,855.68	298,852.07	(12,987.75)	—	—	53,689.43
Sub-total for General	37,673.57	327,855.68	298,852.07	(12,987.75)	—	—	53,689.43
GiftDay - Gift Day Fund							
Designated	—	170.00	—	—	—	—	170.00
Restricted	—	5,460.42	—	—	—	—	5,460.42
Sub-total for GiftDay	—	5,630.42	—	—	—	—	5,630.42

		Opening	Incoming	Outgoing	Transfers	Gains/ Losses	Journals	Closing
Intern - Intern Fund								
Restricted		—	2,500.00	—	—	—	—	2,500.00
Sub-total for Intern		—	2,500.00	—	—	—	—	2,500.00
Kitchen - Kitchen Outreach Fun								
Restricted		4,904.94	—	3,662.40	—	—	—	1,242.54
Sub-total for Kitchen		4,904.94	—	3,662.40	—	—	—	1,242.54
Parlour - Milking Parlour Outr								
Restricted		—	875.00	224.99	—	—	—	650.01
Sub-total for Parlour		—	875.00	224.99	—	—	—	650.01
New-Build - New Building								
Restricted		4,384.12	—	—	—	—	—	4,384.12
Sub-total for New-Build		4,384.12	—	—	—	—	—	4,384.12
Tithe - Tithe Fund								
Designated		679.76	—	31,657.63	32,772.37	—	—	1,794.50
Sub-total for Tithe		679.76	—	31,657.63	32,772.37	—	—	1,794.50
Youth-Work - Youth Worker								
Restricted		1,420.00	3,300.00	3,380.00	—	—	—	1,340.00
Sub-total for Youth-Work		1,420.00	3,300.00	3,380.00	—	—	—	1,340.00
Grand total		482,602.51	576,062.64	593,402.87	—	(5,007.01)	—	460,255.27

5 ANALYSIS OF INCOME AND EXPENDITURE

Total						
Unrestricted	Designated	Restricted	Endowment	This year	Last year	

INCOME AND ENDOWMENTS

Incoming resources from donors

0101005 - Gift Aid - Bank	117,219.04	—	400.00	—	117,619.04	101,469.34
0101008 - Parish Giving Scheme	99,139.70	—	5,767.22	—	104,906.92	84,722.98
0101010 - Gift Aid - Envelopes	2,990.31	—	—	—	2,990.31	3,505.00
0101015 - Gasenyi receipts GA	—	—	187.50	—	187.50	283.75
0101030 - Youth Worker Gift Aided	—	—	1,440.00	—	1,440.00	1,420.00
0103A05 - Charity Credits	3,350.00	—	660.00	—	4,010.00	3,030.00
0203A00 - Other planned giving	28,430.75	—	220.00	—	28,650.75	28,065.05
0203A05 - Planned Giving GA	—	—	225.00	—	225.00	—
0203A10 - NGA envelopes & B/O	960.00	—	—	—	960.00	960.00
0304000 - Loose plate Collections	3,348.47	—	—	—	3,348.47	2,194.96
0405A00 - Regular gift days NGA	—	70.00	1,360.00	—	1,430.00	6,740.00
0405A05 - Regular Gift Days GA	1,225.00	100.00	5,725.00	—	7,050.00	20,115.00
0405B00 - Wall Boxes	—	156.91	42.24	—	199.15	10.05
0501040 - House Purchase GA	—	—	600.00	—	600.00	480.00
0501045 - Church Building GA	—	—	495.00	—	495.00	1,060.00
0504010 - Other Offerings	106.00	—	—	—	106.00	13.00
0504040 - House Purchase NGA	—	—	540.00	—	540.00	540.00
0504045 - Church Building NGA	—	—	—	—	—	686.99
0505B05 - One-off Gift Aid gifts	—	—	4,250.00	—	4,250.00	13,478.46
0602000 - General GA Recovered	55,381.88	6.25	1,937.49	—	57,325.62	53,609.40
0602015 - Gasenyi GA recovered	—	—	148.50	—	148.50	177.25
0602018 - YW GA Recovered	—	—	660.00	—	660.00	905.00
0602020 - Social Action GA Rec.	—	—	—	—	—	772.25
0602030 - Gift Day GA Rec	927.25	—	1,446.25	—	2,373.50	4,236.25
0602035 - Intern GA recovered	—	—	500.00	—	500.00	—
0602040 - House Purchase GA Rec.	—	—	714.54	—	714.54	681.87
0602045 - Church Building GA Rec.	—	—	123.75	—	123.75	290.00
Total	313,078.40	333.16	27,442.49	—	340,854.05	329,446.60

Other voluntary incoming resources

0503B00 - Donations appeals etc.	961.00	—	5,779.45	—	6,740.45	14,023.91
0801A00 - Recurring grants	—	—	125.00	—	125.00	802.63
0801A05 - Associate Vicar Grant	—	—	44,500.04	—	44,500.04	47,799.96
08A1000 - One off Grants	965.00	30,125.06	138,680.00	—	169,770.06	3,750.00
Total	1,926.00	30,125.06	189,084.49	—	221,135.55	66,376.50

Activities in furtherance of the council's objects

1102005 - Service Fee PCC received	1,967.00	—	—	—	1,967.00	2,042.82
1201A00 - Bookstall sales	201.61	—	—	—	201.61	77.70
1202A00 - Ch hall lettings	7,991.80	—	—	—	7,991.80	7,928.55
1205000 - Event Income Cogglets	2,181.11	—	—	—	2,181.11	794.78
1205100 - Event Income Children	87.00	—	—	—	87.00	—
1206000 - Event Income Outreach	150.00	—	—	—	150.00	89.00
1206100 - Event Income Social	—	—	—	—	—	—
Total	12,578.52	—	—	—	12,578.52	10,932.85

Income from investments

1001000 - Dividends	—	—	1,062.47	—	1,062.47	1,027.55
1001001 - Bank interest	272.76	150.57	10.80	—	434.13	12.78
Total	272.76	150.57	1,073.27	—	1,496.60	1,040.33

Other income

1302010 - Other Income	—	—	(2.08)	—	(2.08)	643.40
Total	—	—	(2.08)	—	(2.08)	643.40
INCOME TOTAL	327,855.68	30,608.79	217,598.17	—	576,062.64	408,439.68

EXPENDITURE

Costs of generating funds

1700001 - Fees paid to fund raisers	—	—	—	—	—	80.88
1700003 - Costs stewardship	382.49	—	—	—	382.49	93.99
Total	382.49	—	—	—	382.49	174.87

Grants

1801000 - Grants - o/s mission	21.00	10,500.00	1,722.95	—	12,243.95	6,500.00
1802000 - Grants - o/s relief & dev	—	1,500.00	—	—	1,500.00	6,174.55
1803000 - Grants - home mission	—	11,717.00	—	—	11,717.00	9,595.00
1804000 - Grants - home relief	—	7,915.13	23,207.25	—	31,122.38	32,759.34
Total	21.00	31,632.13	24,930.20	—	56,583.33	55,028.89

Activities relating to the work of the Church

1901010 - Parish share	82,822.68	—	—	—	82,822.68	85,064.42
2000001 - Admin - salary & expenses	49,116.64	—	—	—	49,116.64	43,631.71
2000050 - Admin training & Conferen.	90.00	—	—	—	90.00	(70.50)
2000055 - Admin travel expenses	22.96	—	—	—	22.96	—
2000060 - Whole Staff Events	346.07	—	—	—	346.07	399.60
2004000 - Assistant staff costs	51,523.65	—	2,169.18	—	53,692.83	42,494.91
2004005 - Associate Vicar Wages	11,964.00	—	17,927.80	—	29,891.80	29,308.56
2004013 - Pension Costs - Staff	3,479.26	—	—	—	3,479.26	3,300.98
2004015 - Pension Costs - employer	3,909.16	—	—	—	3,909.16	3,713.61
2004017 - Pension Costs - Ass Vicar	—	—	6,339.67	—	6,339.67	8,246.38
2004020 - Intern Costs	—	—	80.00	—	80.00	2,600.00
2102000 - Vicar travel costs	928.35	—	—	—	928.35	164.75
2102001 - Vicar telephone	120.00	—	—	—	120.00	120.00
2102002 - Vicar other exps	290.44	—	—	—	290.44	108.42
2102003 - Vicar Training & Conferen	114.10	—	—	—	114.10	676.00
2102004 - Vicar resources	79.27	—	—	—	79.27	263.41
2102005 - Visiting speakers	300.00	—	—	—	300.00	500.00
2102013 - Children Worker Train/Con	—	—	—	—	—	162.00
2102016 - Youth Worker Telephone	10.00	—	—	—	10.00	—
2102017 - Youth Worker Other Exp	—	—	—	—	—	43.17
2102018 - Youth Worker Training & Conferences	537.71	—	—	—	537.71	180.00
2102019 - Youth Worker gifts	—	—	—	—	—	50.00
2102021 - Curate telephone	270.00	—	—	—	270.00	360.00
2102022 - Curate other expenses	—	—	—	—	—	101.72
2102023 - Curate training/courses	118.86	—	—	—	118.86	171.00
2102024 - Curate resources	—	—	—	—	—	167.83
2102036 - Worship Leader Training	200.00	—	—	—	200.00	—

2102040 - Assoc Vicar Travel	108.75	—	(11.25)	—	97.50	61.55
2102042 - Assoc Vicar Telephone	148.95	—	(20.00)	—	128.95	240.00
2102046 - Assoc Vicar training & Conf	300.00	—	384.65	—	684.65	45.00
2102048 - Assoc Vicar resources	—	—	—	—	—	100.73
2102049 - Assc Vicar Housing Costs	—	—	19,828.38	—	19,828.38	15,839.31
2103000 - Clergy housing Allowance	13,682.29	—	—	—	13,682.29	18,529.80
2216010 - Baptism Materials	204.35	—	—	—	204.35	107.91
2216020 - Hospitality Cons Regular	1,640.12	—	—	—	1,640.12	871.95
2216022 - Hospitality Cons Spec Ev	487.70	—	—	—	487.70	87.86
2216024 - Hospitality Cons Christmas	471.04	—	—	—	471.04	84.80
2216030 - Hospitality lit/equip regular	495.70	—	—	—	495.70	200.29
2216032 - Hospitality lit/equip Sp Eve	1,319.68	—	—	—	1,319.68	—
2216034 - Hospitality lit/equip Christ	836.07	—	—	—	836.07	512.92
2217010 - Community Outreach	1,726.37	—	185.00	—	1,911.37	688.27
2217012 - Outreach - Special events	70.48	—	40.00	—	110.48	483.18
2217013 - Outreach - Alpha expenses	357.21	—	75.00	—	432.21	601.63
2217014 - Cogglets expenses/resources	2,346.96	—	—	—	2,346.96	712.78
2217015 - Childrens Outreach	555.11	—	400.00	—	955.11	177.25
2217016 - JAM Club	56.19	—	—	—	56.19	88.09
2217018 - Childrens Church	171.72	—	—	—	171.72	121.44
2217020 - Youth Outreach	250.60	—	—	—	250.60	113.78
2217021 - Youth Church	793.76	—	—	—	793.76	479.41
2217025 - Pastoral Care	375.89	—	—	—	375.89	329.37
2217035 - Non-Staff Training	50.00	—	—	—	50.00	—
2217040 - Training Materials	208.28	—	—	—	208.28	152.55
2217045 - Church Social Events	330.36	—	—	—	330.36	293.10
2217062 - Resourcing Church	1,646.42	—	—	—	1,646.42	58.40
2217064 - Statutory Training	308.04	—	—	—	308.04	112.58
2300040 - Admin - subs & licences	2,230.64	—	—	—	2,230.64	2,232.44
2300045 - Worship - subs and licences	1,166.01	—	—	—	1,166.01	1,059.97
2300050 - Depreciation	972.06	—	16,536.40	—	17,508.46	17,277.57
2305020 - Church - Insurance	4,522.59	—	826.06	—	5,348.65	4,172.74
2306000 - Church regular upkeep	402.06	—	552.64	—	954.70	1,313.65
2306020 - Sound Vision Equip minor	512.29	—	—	—	512.29	409.58
2306022 - Sound Vision Equip major	336.00	—	—	—	336.00	2,311.25
2307000 - Church Services	21,084.84	—	—	—	21,084.84	10,782.33
2308000 - Upkeep of churchyard	2,288.46	—	—	—	2,288.46	135.62
2405005 - Church Oil	1,386.01	—	—	—	1,386.01	1,646.46
2405010 - Church Electricity	738.45	—	—	—	738.45	348.59
2510010 - Church Centre electricity	1,508.96	—	—	—	1,508.96	1,023.22
2510011 - Church Centre Oil	1,261.78	—	—	—	1,261.78	1,394.78
2510012 - Church Centre Water	472.78	—	—	—	472.78	286.20
2510015 - Church Centre insurance	2,812.07	—	—	—	2,812.07	2,815.87
2510017 - Church Centre Regular	950.48	—	—	—	950.48	1,515.06
Maintenance						
2510020 - Church Centre Repairs & Improvements	2,819.40	—	3,662.40	—	6,481.80	1,646.62
2510025 - Church Centre Cleaning & Waste Managemen	5,119.46	—	—	—	5,119.46	4,771.42
2511000 - Other PCC property maintenance	847.85	—	—	—	847.85	—
2511005 - Other PCC prop. Repairs	296.00	—	—	—	296.00	—
2511010 - Other PCC prop improvem	1,277.37	—	39.99	—	1,317.36	184.82
2617020 - Activities PCC Expenses	33.38	—	—	—	33.38	—
2706000 - Major Planned Chur Rep	—	—	167,921.30	—	167,921.30	6,309.62
2712010 - Major Unplan Church Rep	—	—	835.20	—	835.20	—
9999999 - Suspense	—	—	—	—	—	265.51
Total	288,224.13	—	237,772.42	—	525,996.55	324,755.24

Support costs

9900010 - Mortgage Interest	4,472.35	—	—	—	4,472.35	3,523.54
Total	4,472.35	—	—	—	4,472.35	3,523.54

Church management and administration

2500015 - Office Electricity	1,052.68	—	—	—	1,052.68	320.23
2500020 - Admin phone post int	825.61	—	—	—	825.61	845.83
2500025 - Bank Charges	706.10	25.50	190.55	—	922.15	1,064.93
2500030 - Admin office supplies	325.46	—	—	—	325.46	167.76
2500035 - Photocopying	1,595.08	—	—	—	1,595.08	1,212.16
2500040 - Admin Office Equipment	267.17	—	—	—	267.17	786.06
2600045 - Professional Fees	980.00	—	—	—	980.00	930.00
Total	5,752.10	25.50	190.55	—	5,968.15	5,326.97

EXPENDITURE TOTAL	298,852.07	31,657.63	262,893.17	—	593,402.87	388,809.51
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GRAND TOTAL	29,003.61	(1,048.84)	(45,295.00)	—	(17,340.23)	19,630.17
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6 STAFF COSTS & RELATED PARTIES

	2022	2021
Assistant Staff Wages & Salaries	83,585	71,803
Administration Wages & Salaries	49,117	43,632
Pension Costs (employer)	10,249	11,960
Wages and salaries	<u>£142,951</u>	<u>£127,395</u>

During the year the PCC employed an Associate Vicar, two Children & Families Workers, a Youth Worker, a Worship Leader, an Operations Manager and a Church Administrator, none of whom earned £40,000 per annum or more. The average number of employees during the year was 7. The clergy and pastoral staff (Vicar, Associate Vicar, Curate, Children & Families Workers, Youth Worker and Worship Leader) were reimbursed for travelling expenses of £1,026 and £1,679 for other expenses. Apart from the above, no other PCC member received any reimbursement of expenses or remuneration. As is typical of the average PCC, substantial amounts of voluntary help have been received in all areas of its activities. No attempt has been made to place a value on these contributions in these accounts.

Donations received from the trustees, key management personnel and their close relatives were £55,137.

7 PENSION COSTS

FRS102 disclosure notices for the Church of England Funded Pensions Scheme (CEFPS) and the Church Workers Pension Fund (CWPF) are attached to the end of this report. The CEFPS is for clergy that are paid by the PCC (i.e. just the Associate Vicar) and the CWPF scheme is for the lay staff.

8 FIXED ASSETS FOR USE BY THE PCC

8(a) *Tangible Fixed Assets*

	Freehold land and buildings £	Equipment £	Total £
GROSS BOOK VALUE			
At 1 st January 2022	525,755	10,808	536,563
Additions	<u>0</u>	<u>1,154</u>	<u>1,154</u>
At 31 st December 2022	<u>525,755</u>	<u>11,962</u>	<u>537,717</u>
DEPRECIATION			
At 1 st January 2022	138,526	10,363	148,889
Charge for the year	<u>16,832</u>	<u>676</u>	<u>17,508</u>
At 31 st December 2022	<u>155,358</u>	<u>11,039</u>	<u>166,397</u>
NET BOOK VALUE			
At 31 st December 2022	<u>£370,395</u>	<u>£923</u>	<u>£371,318</u>
At 31 st December 2021	<u>£387,229</u>	<u>£445</u>	<u>£387,672</u>

The freehold land and buildings are valued at cost and comprise the Church Centre (1997) and the Old School House (2015), both located at Church Lane, Witney. This cost is being written off over 50 years.

The Church Centre kitchen and toilets were refurbished in 2017. This refurbishment rebuilt/replaced items in the "Church Centre Building 1997" asset which are being depreciated over 50 years. As these items have been replaced after 20 years the value of the new asset (Church Centre Refurbishment 2017) is being depreciated over 20 years.

Improvements were made to the Car Park in 2016, on which the Church has a seven year lease with the Diocese. These costs are being written off over 7 years.

Other items to be depreciated are: a Marquee, to be written off over 5 years; new Church Centre flooring which has a 20 year guarantee so is being written off over 20 years and an addition of two new office computers to be written off over 5 years.

8(b) Investment Assets

	2022 £	2021 £
CBF Church of England Investment Fund: 1729 (2021: 1729) shares	<u>£35,723</u>	<u>£ 40,730</u>

The historical cost of the shares at 31st December 2022 was £1,463 (2021: £1,463).

9 DEBTORS

	2022 £	2021 £
Gift Aid recoverable	11,488	14,046
Prepayments	11,706	2,198
Other debtors	<u>0</u>	<u>4,052</u>
	<u>£23,194</u>	<u>£20,296</u>

10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Agency Collections	2,324	4,453
Other creditors	5,570	6,182
CAF Bank Mortgage capital due within one year	<u>10,988</u>	<u>10,537</u>
	<u>£18,882</u>	<u>£21,172</u>

11 LIABILITIES: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2022 £	2021 £
CAF Bank Mortgage capital due after more than one year	<u>86,862</u>	<u>97,497</u>
	<u>£86,862</u>	<u>£97,497</u>

12 CHARITABLE COMMITMENTS

The PCC is committed to support:

1. Adventure *Plus* for £5,000 in 2023
2. A family working in South East Asia for £1,000 in 2023
3. Blake School Family Link Worker for £3,600 in 2023
4. Transforming Lives for Good for £900 in 2023
5. New Wine Trust – Changing Nations for £600 in 2023
6. Christians Against Poverty (CAP) for £3,000 in 2023

PENSION SCHEMES

Church of England Funded Pensions Scheme (CEFPS) (Clergy- Associate Vicar scheme)

FRS102 Wording - December 2022 Year End

Template disclosure

Cogges PCC participates in the Church of England Funded Pensions Scheme for stipendiary clergy, a defined benefit pension scheme. This scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of the Responsible Bodies

Each participating Responsible Body in the Church of England Funded Pensions Scheme pays contributions at a common contribution rate applied to pensionable stipends

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. It is not possible to attribute the Scheme's assets and liabilities to each specific Responsible Body, and this means contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are contributions payable towards benefits and expenses accrued in that year (2022: **£6,340**, 2021: **£8,426**).

A valuation of the Scheme is carried out once every three years. The most recent Scheme valuation completed was carried out at as 31 December 2021. The 2021 valuation revealed a surplus of £560m, based on assets of £2,720m and a funding target of £2,160m.

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. However, as there are no agreed deficit recovery payments from 1 January 2023 onwards, the balance sheet liability as at 31 December 2022 is nil. The movement in the balance sheet liability over 2021 and over 2022 is set out in the table below.

	2022	2021
Balance sheet liability at 1 January	2,000	4,000
Deficit contribution paid	-1,000	-2,000
Interest cost (recognised in SoFA)	0	0
Remaining change to the balance sheet liability* (recognised in SoFA)	-1,000	0
Balance sheet liability at 31 December	0	2,000

* Comprises change in agreed deficit recovery plan, and change in discount rate and inflation assumptions between year ends.

Church Workers Pension Fund (CWPF)

FRS102 Wording - December 2022 Year End

Cogges PCC participates in the Pension Builder Scheme section of CWPF for lay staff. CWPF is administered by the Church of England Pensions Board, which holds the CWPF assets separately from those of the Employer and other participating employers.

CWPF has two sections:

the Defined Benefits Scheme

the Pension Builder Scheme, which has two subsections;

- a deferred annuity section known as Pension Builder Classic and,
- a cash balance section known as Pension Builder 2014.

Pension Builder Scheme

Both sections of the Pension Builder Scheme are classed as defined benefit schemes.

Pension Builder Classic provides a pension, accumulated from contributions paid and converted into a deferred annuity during employment based on terms set and reviewed by the Church of England Pensions Board from time to time. Discretionary increases may also be added, depending on investment returns and other factors.

Pension Builder 2014 is a cash balance scheme that provides a lump sum which members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. Discretionary bonuses may be added before retirement, depending on investment returns and other factors. The account, plus any bonuses declared is payable, unreduced, from age 65.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers and means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the SoFA in the year are the contributions payable (2022: £3,909, 2021: £3,713).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent valuation was carried out as at 31 December 2019. The next valuation is due as at 31 December 2022.

For the Pension Builder Classic section, the valuation revealed a deficit of £4.8m on the ongoing assumptions used. At the most recent annual review, the Board chose to grant a discretionary bonus of 10.1% following improvements in the funding position over 2022. There is no requirement for deficit payments at the current time.

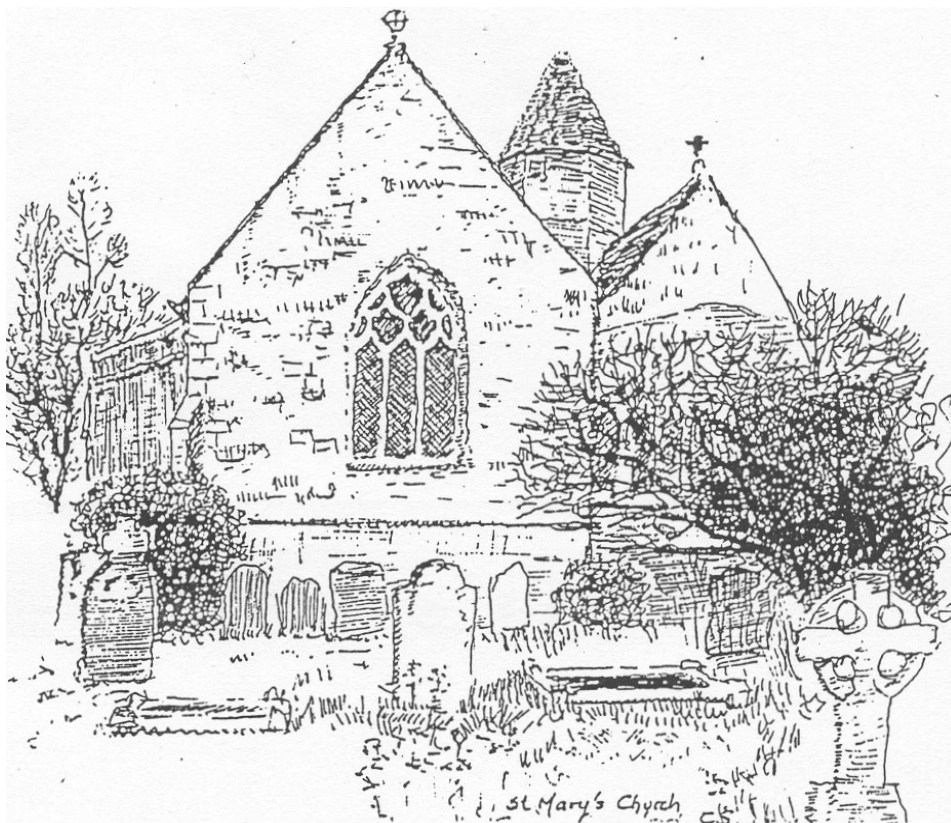
For the Pension Builder 2014 section, the valuation revealed a surplus of £5.5m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Cogges PCC could become responsible for paying a share of the failed employer's pension liabilities.

Accounts

St Mary's Church, Cogges

Annual Report and Financial Statements of the Parochial Church Council for the year ended 31 December 2021



Cogges Parochial Church Council

registered with the Charity Commission as

"The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges"
with charity number 1129824

Parish Church:

St. Mary's Church, Cogges
in the Deanery of Witney,
Archdeaconry of Dorchester and Diocese of Oxford

Address:

Cogges Parish Office
Cogges Church Centre, Church Lane
Witney, Oxon. OX28 3LA
☎ 01993 779613
Email: office@coggesparish.com
Web site: coggesparish.com

Incumbent:

The Revd Simon T Kirby
Cogges Priory, Church Lane,
Witney, Oxon. OX28 3LA

Bankers:

CAF Bank Ltd
Kingshill, West Malling,
Kent. ME19 4TA

Independent examiner:

A J Carter & Co
22b High Street
Witney, Oxon. OX28 6RB

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing documents, the Charities Act 2011 and *Accounting and Reporting by Charities: Statement of Recommended Practice* (second edition) and *Financial Reporting Standard FRS102*.

The annual report and financial statements cover the PCC's financial year, January to December 2021.

COGGES PAROCHIAL CHURCH COUNCIL

TRUSTEES' ANNUAL REPORT FOR 2021

Our aims and purposes as a charity

Cogges PCC has the responsibility of co-operating with the vicar, the Rev Simon Kirby, in:

- the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical
- reaching out to transform and empower the next generations through the love of Jesus
- enabling everyone to flourish through connecting with God, each other and their world
- engaging in mission in our community and beyond

The PCC also has maintenance responsibilities for the parish church, St Mary's, for the Cogges Church Centre and for the Old School House.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the vicar and PCC have considered the Charity Commission's guidance on public benefit and in particular the specific guidance on 'charities for the advancement of religion'.

We discussed and planned objectives and activities to fulfil our aims, including:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our community
- Providing a safe and enjoyable environment for children's work
- Resourcing work with young people including those not from a church background
- Reaching out to those outside the church
- Praying for individuals, church activities, the local area and the world
- Helping the mission and ministry of other churches in the Benefice and Deanery
- Maintaining the fabric of the historic church building and the church centre

What we achieved and how we affected beneficiaries' lives

The Covid-19 pandemic continued to have an impact on our plans.

Church community and Covid – enabling people to worship at our church

2021 started with the announcement of another serious lockdown and so by the second week of the year we were back broadcasting services from homes with pre-recorded worship – with people joining via Zoom, Facebook or the website. By mid-March we had returned to our services being broadcast from the church building, albeit an empty church building. As things returned to normal we saw the return of in-person 8am Holy Communion services, afternoon "family reflections" services and evening worship in the churchyard. And so through the first half of the year, we tried out various creative ways of connecting and growing in faith online, for example through our Midday Meet Bible reflections, a January weekend of prayer and Easter season of prayer and even an online parenting course. Pastoral phone calls also continued during this time and the summer saw the creation of pastoral care catch-ups for those involved in official pastoral care in the church.

COGGES PCC: ANNUAL REPORT FOR 2021

While we did begin to welcome people in to the church building in the run up to the summer, it was our outdoor baptism service and picnic on 25th July which really saw the majority of the congregation back in person together. Then in August we had our 10:30am service in person in the church building.

However, more change was on the way as September saw us move our main morning service up to Wood Green School. Wood Green's hall is a space where everyone from our previous two morning services could meet in one hall, plus the children's and youth work could be in the same building. This new location has been warmly received with all the hard work required to set up and pack down matched by the space and community possible at Wood Green. This also saw a whole new pattern of services: a new 9am at St Mary's service provided a more traditional format incorporating the 8am service, the family service at 10:30am and the 6:30pm evening meeting again at St Mary's.

Another major new venture for the Autumn was Second Sundays. On the second Sundays of the month we do not hold our 10:30am or 6:30pm services, but instead encourage everyone to worship in smaller groups with a missional focus. The four Second Sundays of 2021 saw one-off events such as a 'Lost and Found' event for reflection on the effects of pandemic and a 'Walk-through Christmas'; and regular events such as a Madley Park Community Café, Messy Sundays all-age worship and an informal service at our sister church in South Leigh.

Church life in the Autumn began to return to something more like normal. However, Christmas, happening in a time of increased Covid, was still very different. The focus was on two outdoor carol services – one in the church car park and one in French square on Madley Park. Together these services attracted about 400 people – despite the cold and rain – something to continue in future years. We also for the first time had an all-age walk-through Christmas open to the community and a Church family 'Carol service' at Wood Green.

The possibility of constructing a building to provide a worship centre and community hub in the planned East Witney development is still under active development, however due to the ongoing pandemic there has not been much movement in 2021. However, the wider site development plan of which the worship centre and community hub are a part has now been put forward for planning permission.

Enabling as many people as possible to become part of our community

In the autumn, we welcomed many new families to the church as we returned in person after 18 months. This saw a raft of Welcome Suppers organized with 40 sign ups in the Autumn and more in 2022. Many of these new members have already joined a Connect or WoW Group and are serving in the life of the church.

Our Connect groups, Women of Witney groups and Missional Communities have continued meeting online and in person for regular study, prayer and fellowship. The support, encouragement and close community they have provided has been deeply appreciated by many. Through this year our support for group leaders has shifted from all-online to return to in-person huddles along with termly catch-ups over Zoom.

There were 266 people on the revised church electoral roll at the 2021 APCM, including 159 who were not resident in the parish. The previous roll contained 258 names, including 151 non-resident.

Providing a safe and enjoyable environment for children's work

Children's church and Coglets

Whilst 2021 was still largely dominated by Covid restrictions the children's team were thrilled to be able to offer a number of face to face ministries with both our church family and the local

COGGES PCC: ANNUAL REPORT FOR 2021

community. As soon as we felt able in the spring we restarted our *Cogglets* parent and toddler sessions which were greatly appreciated by parents, many of whom had young children who hadn't had the experience of meeting others to play outside of their home. The children quickly settled into the routine and parents and children have had the chance to meet new friends. We also introduced a bible story and prayer as part of the session which parents and children engage with well. In light of a successful start at Cogges, we restarted *Cogglets* at Madley park in September and now run 2 parent and toddler sessions a week, both of which are well attended, with 15–20 families attending each on a weekly basis.

Children's church enjoyed regathering over the summer, for games in the paddock during the sermon each summer Sunday. We then made the move to Wood Green School which has been beneficial for a number of reasons. Firstly, being in the same building as the adults works well as children's church feels more connected to the family service. Having the children in the service for the first song is brilliant in helping them to feel part of the church family as well as enabling them to see adults worshipping and helping them to transition to remaining in church as they grow up. The space we have at Wood Green means that we can have children all together or separated into smaller groups, allowing us to do a range of activities with them. We have a brilliant volunteer team who are confident in leading the children and discussing faith with them.

Outside of the church family we have been working with Ali Laithwaite to offer a JAM club for the older students at the Blake School. This has been an excellent opportunity to build relationships with the school and since September we have had around 15 children coming to the group each week. We have also continued to meet weekly with the group who attended at the beginning of the year and moved into year 7 in September and it has been a privilege to see them continue to ask questions and grow in faith at this key time in their lives.

Additionally we offered a Messy Sunday service as part of our outreach for Second Sundays. Whilst we haven't seen huge numbers, we have seen some families attending who aren't regular members of the church.

Finally, we held several community focussed events towards the end of the year. The alternative Halloween *light party* that we held was very popular, with around 120 people attending for games, craft, a bouncy castle and a disco. Many families appreciated the alternative to trick or treating for their children. The "Walk through Christmas" all age event was also popular with both families and adults with many commenting that they appreciated the opportunity to take time out from the business of the season to reflect on the real meaning of Christmas.

The Blake Church of England Primary School

Cogges Church provides care and support for the local community in numerous ways, one of these being the financial and prayerful support for the Home School Key Worker (HSKW) at the Blake C of E Primary School.

The HSKW role involves coming alongside families during a time of need or uncertainty. Sometimes this is just for a short period, perhaps providing some parenting support or signposting to appropriate services or resources, and sometimes it is for the longer term, supporting families with more complex needs and difficulties. The HSKW liaises with other agencies such as Children's Social Care or Healthcare professionals; helps families in financial need; gives 1:1 nurture time to children and provides a listening ear to many parents and carers.

Cogges church also provides a very valuable source of support to children at the school through the partnership with TLG (Transforming Lives for Good), a Christian education charity. TLG provides training and resources for volunteers to do weekly one to one coaching sessions for children in school. The parents and teachers really value the support this gives the child. Eleven children have so far benefited from a year of coaching with a volunteer and the two children who started on the scheme recently are already growing in self-confidence.

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In the summer of 2020 Cogges church provided 'Boxes of Hope' to local families. These contained food and a game or activity. The church has now expanded this to include other holiday periods and we are very grateful for the support of the West Oxfordshire Foodbank to enable this to continue through 2022.

Plans for 2022 also include some more Family Adventure Mornings. These are hosted by Adventure *Plus* with support from Cogges church and about 12 families take part each time. They are held three times a year and are a lot of fun. The children experience activities such as climbing, biking and archery whilst the parents and carers have a relaxed session with an element of parenting advice or support.

None of these amazing initiatives would be possible without the support and commitment from Cogges Church and the school team really values the benefits these bring to so many children and families in our community.

The PCC has the responsibility of nominating foundation governors of the Blake School to the Oxford Diocesan Schools Trust and during 2021 recommended the reappointment of a governor.

Safeguarding

The PCC reviewed and approved a Parish Safeguarding Policy and appointed Mrs Judy Marshall as Parish Safeguarding Officer. On behalf of the PCC she continued to promote a safer church by the review and development of the details contained within our policy. 2021 saw the promotion of a safer environment and culture through regular sharing of safeguarding information from the diocese to staff team and PCC members. Volunteer role descriptions have been expanded to contain safeguarding awareness and the training expected to be undertaken. A safer recruitment process for all staff and volunteers working with children, young people and vulnerable adults has been developed on *ChurchSuite* which parallels the new diocesan dashboard app and monitors where staff and volunteers are in the process so no stage is missed. The process has been expanded to include and monitor induction and ongoing support and training with an emphasis on safeguarding. The council has complied with the duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the *Safeguarding and Clergy Discipline Measure 2016*.

Resourcing work with young people including those not from a church background

Youth ministry has continued to be challenging, encouraging, tiring and rewarding throughout the course of 2021, with constant change in how we can operate with regard to Covid-19.

The PCC continues to employ a full-time youth pastor, Ben. This year saw an end to our time with our degree placement student, Carina, and the beginning of a placement for a new degree student from Reign Ministries, Rachel. This was generously supported and funded by the PCC.

The biggest focus for us in the last year has been to invest in our growing volunteer youth team. We successfully introduced a Huddle structure to be able to consistently check-in with, equip and support the volunteers in each of their smaller teams once every half-term. We also introduced 3 Skills Training sessions across Saturday mornings with the specific focus of *Personal Discipleship*. We wanted to give opportunity for our leaders to learn skills and receive tools to help the whole team be able to invest in young people in a smaller group and more relational way.

Youth provision on a Sunday has shifted this year to incorporate a transition year for Year 6's. Alongside the Children's Team, we felt it would be a good opportunity for the Year 6's to step into the youth ministry before all the other changes that come with moving up to secondary school, changing sports teams etc. This now means that the Sunday youth provision at the morning service is a *Year 6–9 Group*. So far this change has been successful, and similarly to our midweek groups for the older youth, the main focus has been on meeting in smaller Discipleship Groups

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(3–5 young people) within the larger group.

Midweek Small Groups – COGs – have continued to grow, with a couple of young people inviting friends to the group. Integrating these new young people into the group and continuing to prioritise investing in small discipleship groups has been the focus for these this year – giving leaders the opportunity to use the skills learnt in training for personal discipleship.

Youth Band has again been the hardest area of ministry to continue, especially with Carina leaving. We continue to explore how to incorporate young people from the Youth Band contributing to the wider worship of the church, now being led by a volunteer team and overseen by Ben.

This year we introduced *Youth Parents Gatherings* as an opportunity to connect with parents with the aim of supporting young people together. Our first gathering was successful and we received really positive feedback from parents, as well as suggestions and responses to a questionnaire to help us know what areas parents would most like to discuss and have support with.

We continue to explore the vision discussed with the PCC about three key areas of ministry with young people and discern how best to invest in these in the future: *Church Based Youth Ministry*, *Community/Outreach Ministry* and *Family Ministry*.

Reaching out to those outside the church

2021 was again restricted in many ways due to the pandemic. Despite this we remained flexible and created ways of engaging with our community. Some of the regular activities restarted in September but a few, like *Cogges Seniors*, have still to restart.

Coronavirus Compassion Fund

The fund has continued to provide financial support to families in need throughout this year. It has made such an impact in the community, as well as the culture of the church, that the PCC decided to continue this fund on an ongoing basis, and it has been renamed the *Compassion Fund*.

A total of £18,800 was given to individuals and families. Gifts and supermarket vouchers were also given. High quality frozen meals, provided by the shop Cook at a reduced rate, were given to 18 different individuals and families in need on a weekly basis for the first 8 months of the year. We consulted these families to check what would best suit their individual needs on an ongoing basis. Some have stopped meals, a few families continue and others are being supported through supermarket food vouchers.

The Compassion Fund has made a significant difference to many lives as these testimonies confirm:

"We are eternally grateful for the financial support provided by the Church to this family at a time when we have been in absolute crisis as we try to climb our way out of the sudden financial toll the loss of employment brought us as a direct impact of the pandemic. To have had the Church to turn to has literally been a God-send in so many ways. Thank you!"

"Thank you so much for my continued meals and my daughter's generous gift voucher. We read the cards together (I cried!!). We feel very cared for and knowing we are in our churches thoughts and prayers, even though we have done little to deserve them, feels very, very special. Please extend my heartfelt thanks to all involved. God bless."

"Our weekly cook meals have been the most amazing blessing and have meant so much. Not only do they mean a delicious and nutritious meal each week, they are a huge support to the weekly food bill and they give me such a welcome break to the endless cooking of meals!... I am so grateful for such a long time of support and generosity. I cannot thank everyone enough. I wish you all much peace and happiness this Christmas and into the New Year."

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The Compassion Fund worked with the charity TLG again to provide 'Boxes of Hope' to about 16 families with young children during school holidays, when it is often hardest to cope. 115 boxes of groceries, craft kits and goodies brought hope and encouragement to these homes.

Lost & Found

A 'Lost & Found' event was held to help people reflect on their pandemic experience, provided through a café outside the church. Passers-by were encouraged to stop and reflect on what they had lost and found during the pandemic using simple art activities, while enjoying a free cup of coffee and cake and talking to members of the church. This was run on Sunday 10th October, 10am-3pm, with approximately 100 people attending including 18 children, and people stayed between 5 and 50 minutes. The artwork (panels of multi-coloured weaved ribbons and coloured teardrops/butterflies/hearts) were then displayed along the car park fence as a collective art installation, visible for the following month. Feedback was very positive, with people commenting how well it helped them share their lockdown experiences.

Second Sundays

From September 2021 the PCC decided not to meet at Wood Green School on the second Sunday of each month for the usual 10.30am service to help facilitate missional activities. Connect Groups and other leaders were encouraged to find ways of connecting with people in their community. Some have started bike rides, art groups and a community café. Other people support their local churches, including South Leigh. These are proving highly creative and successful in building community and blessing our neighbours. Some of these initiatives are receiving support through the Church of England Greenhouse project.

Alpha

We ran three Alpha courses (two online and one in person) with a total of 29 people taking part. These had a mixture of benefits: helping to integrate new members to the church, encouraged some who needed to review their faith and introducing others to the Christian faith. All courses had a good retention rate with approximately 85% completing. The in-person group has so far retained more of the participants, helped by them continuing to meet as a Connect Group.

Christmas Services

Services were adapted to reduce the coronavirus infection risk. Two outdoor *Community Carol Services* were held on French Square (Madley Park) with 170 people attending and on the church car park (Cogges) with 213 attending. Feedback was extremely positive, and it is hoped to run these again in future years. As well as two Christingle services we also held a *Walk through Christmas* for people to walk through the candle-lit church and reflect on the Christmas story.

Charities

Cogges Church continues to support other local and national charities such as Adventure *Plus*, Besom, Christians Against Poverty, Kairos Connections, Kintsugi Hope, New Wine, Open Doors and Transforming Lives for Good.

Praying for individuals, church activities, the local area and the world

Prayer for our life, ministry, mission and for our wider community, nation and world took place in varied ways by individuals, connect groups, prayer events and Sunday service prayers during 2021. Pre-service prayer meetings have continued throughout the year on line for most, but hybrid meetings from September 2021 onwards. The weekly Thursday morning group met on zoom all year, moving to 2 groups (in person and on zoom) in October. The confidential prayer list and *Prayer Link*, written by Jane Harper, was circulated until the autumn when Jane retired from her many years of compiling the confidential list (and more recently the *Prayer Link*). The urgent prayer chain was mobilised on many occasions. A *Prayer Encounter* weekend took place in

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January and we also joined in the national day of prayer on 22nd January. *Prayer Encounter II* took place in April and May encouraging everyone to take up one new regular prayer practice supplemented by sermons. We took part in the *Thy Kingdom Come* initiative as usual. *Alpha* groups had email groups backing them in prayer and the *Greenhouse* initiative started a new zoom prayer team.

Helping the mission and ministry of other churches in the Benefice and Deanery

One of the pilot projects for the national church *Greenhouse* is situated in the Deanery of Witney and led by Rev Simon Kirby. This was launched officially in the summer with 12 projects from across Witney and Eynsham deaneries, including 4 projects from the benefice. There has been a number of training days and gatherings which have helped the teams to think through mission in their own contexts.

Maintaining the fabric of the historic church building and the church centre

The maintenance of these historic buildings has been guided by the following reports:

- Quinquennial Inspection – St. Mary's Church 2016
- Quinquennial Inspection – St. Mary's Church Centre and Office 2019

For the Church, roof repairs have continued to dominate the maintenance activities. Phase One is complete, and through the first half of 2021 plans were being made for work to start in October on Phase Two. This work includes the replacement of lead and aluminium sheeting, inspection and possible replacement of roofing timbers and rainwater goods. Initial quotations for this work would have meant it was unaffordable, and applications were made to various grant-giving bodies. Timings were not in our favour, and the work could not start in October because we had not secured funds. Further quotations were sought and a contract was eventually signed for a substantially lower fee. The work was then scheduled to start on 10th January 2022.

For the Church Centre and the Office, the 2019 QI report recommended 234 individual actions over ten pages. As mentioned in the previous report, this work will be reviewed and prioritized for action over 2022–2025. Some low cost, easily achievable work has been carried out.

Financial Review

The PCC is responsible for all parish finance, and its management and control, and has appointed a treasurer to supervise this area. The PCC receives reports on the state of the finances at most meetings, as well as approving the annual accounts for presentation to the Annual Parochial Church Meeting. The finance subgroup receives monthly reports of budget versus actuals.

2021 was another year made difficult by the continuing pandemic. Our total income was considerably less than in 2020, as was our expenditure, but the figures are distorted by the roof fund and roof repair bill in 2020 so any comparison is not appropriate. Unrestricted income in 2021 was 17% higher than in the previous year (including gift days), unrestricted expenditure was 12% higher than in 2020. The reasons for the increase in expenditure were a return to weekly church services, the cost of services at Wood Green School (WGS) and a contribution towards the benefice parish share for South Leigh (more of this later).

Comparison against budget, which was set assuming that the pandemic would be over by Easter 2021, is possibly a better measure. Unrestricted Income was £2,000 over budget. There was a significant increase in regular giving due to a net increase of 16 regular givers. Loose plate offerings are still well below their pre-pandemic amount, possibly due to the nature of our services and the moving away from carrying cash, although we do now have a terminal for electronic giving at our family services.

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Expenditure was exactly in line with the budget despite approximately £17k (WGS hall hire & South Leigh parish share) not being in the budget.

In 2020 at the start of the pandemic the PCC asked for donations to a 'Coronavirus Compassion Fund'. This fund has achieved many good things and continued in 2021, but renamed to the 'Compassion Fund' which is administered by a committee of church members. In 2021 the fund received £19,800 in donations from the congregation and distributed £18,800 in grants and gifts to the local community. The plan is to continue, with this fund replacing the 'Social Action' fund.

The other main financial item considered by the PCC was the distribution of grants to charities and other causes working in mission and social action at home and overseas. The PCC has an agreed policy to give away at least a tithe (10%) of its general fund income (in addition to earmarked donations, eg compassion fund). The PCC agreed to a distribution of the tithe for 2021, with £6,500 allocated to overseas mission, £9,100 for home mission (including £5,000 to Adventure Plus), £4,500 for overseas relief & development and £7,787 for home social action. The tithe paid out in 2021 was over 9.8% of our unrestricted income. Our tithe is not fully distributed in the year that the income is received. £559 undistributed was carried over into 2021 from previous years tithe and £679 is being carried over in 2022. This money is held in the 'Tithe Designated' fund to be distributed in 2022. The total restricted income for distribution to charities and mission in 2021 was £8,000 (excluding compassion fund grants/gifts).

The Church continued with the initiative from Transforming Lives for Good (TLG), and in co-ordination with the Blake School, the church delivered 115 'Boxes of Hope' over the Easter and summer school holidays. Each of these boxes contained several days of food for the families and activities for the children. They were funded by the Compassion Fund.

In 2021 the PCC has been able to meet its commitment to pay the Parish Share. The full amount of Parish Share for St Mary's Church was £77,962. In addition to this the church also contributed £7,102 towards St James South Leigh Parish Share. St James were unable to meet their commitment, and as part of the benefice, St Mary's paid their shortfall. It should be noted that it is usual practice for payment of Parish Share to be the responsibility of the benefice, not the individual churches within the benefice.

One gift day was held during September 2021. It raised £31,758 (including Gift AID) of which £3,000 was earmarked for the Associate Minister's salary, £1,875 for Future Church and £1,275 for Youth Work. The remainder designated to be allocated to hall hire charges at Wood Green School and by the PCC as needs arise. Bearing in mind the influence that the pandemic has had on people's finances this was an excellent response from the congregation.

Some members of the congregation participated in the Oxfordshire Historic Churches Trust (OHCT) Ride & Stride weekend. They raised £1,855 in sponsorship, 50% of which is retained by OHCT, the other 50% is passed to the church. This is an annual event to raise funds for St Mary's and other churches.

The PCC introduced the Parish Giving Scheme (PGS) in 2019 to administer regular donations from its members. Although some have switched their giving from standing orders to the PGS it still accounts for less than 50% of our regular giving income. Most new donors use standing orders or the Church website.

There has been a significant increase in giving via the church website and ChurchSuite. Although in one respect this is good news, these donations are subject to card fees of up to 2.5% which account for £1,004 of the bank charges in 2021. However, this method of donations is very useful for one-off fund raising events and £28k of income has come via this route.

Internal financial controls: The PCC reviewed these procedures in 2021 and is satisfied that the controls are providing sufficient security. The procedures will be reviewed in 2022.

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Why we hold some money in reserve

It is the policy of this church to hold reserves equivalent to two months' general running costs and an additional one month's salary costs (currently a total of approximately £50,000). The unrestricted reserves of the church have increased by £18,522 in 2021 bringing them up to £37,673 which falls short of this amount but is much closer than in previous years. The total asset value of the church has increased from £457,664 to £482,602. This is mainly due to the increase in unrestricted reserves and fund raising for phase 2 roof repairs which is held in a restricted fund.

Future Plans

Continued funding has been secured from the Diocese for the post of Associate Vicar. The grant tapers to zero over the next 5 years, *ie* the post will become funded by the parish. This post has had a major impact on mission and pastoral work in the parish over the past year and the PCC is confident that future funding will not be an issue.

Since September the main church service has been held in Wood Green School (except on the 2nd Sunday of the month). This has cost £10k for the Autumn term which was not in the 2021 budget. This arrangement has been very successful and will continue at a slightly lower rate in 2022 whilst phase 2 roof repairs are carried out at St Mary's. The long-term future of these services has not yet been decided, but the decision will have a significant impact on the church finances.

The possibility of a new church building is still on the agenda. In 2021 this has moved forward slowly with the wider site plan going through planning permission with a decision to come hopefully in early 2022. It is likely that major decisions on our involvement will be required in the coming year.

Structure, governance and management

The leadership and governance structure introduced in 2018 has continued, with five **PCC subgroups**: buildings development, buildings maintenance, finance, staff welfare, and vision communication and resourcing. The leaders of the subgroups, together with the vicar, associate vicar, curate and churchwardens, form a **Leadership Team** which acts as an advisory body for the vicar.

The **Standing Committee** is required to exist by the *Church Representation Rules*. It consists of the vicar, the associate vicar, the churchwardens, the PCC vice-chair and the PCC treasurer. The Standing Committee has power to transact the business of the PCC between its meetings, subject to any directions given by Council, but otherwise no longer meets.

The **Finance Committee** was set up by the PCC to assist the Treasurer to prepare recommendations to the PCC on matters such as financial policies, fund raising and budgets. It also regularly monitors the current financial position of the church.

There were seven full meetings of the PCC during the year including an "away morning" (six of the meetings were by Zoom video conferencing and one both in person and by Zoom). The average attendance at the PCC meetings was 86%.

There is a *Governance Handbook* describing the structure in more detail and a leaflet describing the function of the PCC available for those considering standing for election.

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Administrative information

The PCC is registered as the charity 'The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges' with charity number 1129824. Its governing documents are *The Parochial Church Councils (Powers) Measure 1956* and *The Synodical Government Measure 1969*.

Trustees

The members of the PCC are the charity trustees; they are either *ex-officio* or elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the *Church Representation Rules*. During 2021, the following served as members of the PCC:

Members ex-officio

Rev Simon Kirby (*Incumbent & chairman*), Rev David Spence (*Associate Vicar*), Rev Andy McCulloch (*Curate*); Mr Richard Osman, Mrs Olivia Watterson¹ and Mr James Webster² (*Churchwardens*); Mr Philip Allen, Mrs Jane Harper, Mr Andy Marshall, Mrs Kirsty Morgan and Miss Sarah Rees (*elected representatives on the Deanery Synod*).

Elected members

Mrs Hannah Abrahaley, Mr Andy Bailey², Mrs Sonia Duraturo¹, Mr Malcolm Harper (*PCC secretary*), Mr Keith Harwood (*PCC treasurer*), Mrs Alison Laithwaite², Miss Joanna Leach, Mr Eddie Lyle³, Mr Matt Mason¹, Mrs Nikki Nash, Mr Andrew Newham, Mrs Claire Osman, Mrs Rosemarie Pocock, Mr Ian Smith (*PCC vice-chair*), Miss Charis Tomlinson, Mrs Olivia Watterson² and Mr James Webster⁴.

¹From APCM (Jul 2021); ²Until APCM; ³Until Jan 2021; ⁴Co-opted Sep 2021.

Addresses

Addresses and other administrative information can be found on page 2.

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, two members appointed by the PCC and three independent members appointed by the Trust.

27 February 2022

on behalf of the PCC

COGGES PAROCHIAL CHURCH COUNCIL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of St Mary's Church, Cogges for the year ended 31st December 2021.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams BSc FCCA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
OX28 6RB

.....
..... March 2022

COGGES PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2021

	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total this year £	Total last year £
Income and endowments from:						
Incoming resources from donors	270,671.79	26,008.75	32,766.06	—	329,446.60	310,510.32
Other voluntary incoming resources	3,956.30	—	62,420.20	—	66,376.50	157,364.98
Activities in furtherance of the council's objects	10,932.85	—	—	—	10,932.85	7,667.36
Income from investments	5.08	—	1,035.25	—	1,040.33	1,060.22
Other income	660.04	(16.20)	(0.44)	—	643.40	208.19
Total income	286,226.06	25,992.55	96,221.07		408,439.68	476,811.07
Expenditure on:						
Costs of generating funds	174.87	—	—	—	174.87	—
Grants	1,015.00	27,976.08	26,037.81	—	55,028.89	52,665.22
Activities relating to the work of the Church	249,426.94	—	75,328.30	—	324,755.24	442,149.17
Support costs	3,523.54	—	—	—	3,523.54	4,039.98
Church management and administration	4,980.95	26.50	319.52	—	5,326.97	4,811.54
Total expenditure	259,121.30	28,002.58	101,685.63	—	388,809.51	503,665.91
Net income / (expenditure) resources before transfer	27,104.76	(2,010.03)	(5,464.56)	—	19,630.17	(26,854.84)
Transfers						
Gross transfers between funds - in	25,992.70	89,250.28	11,013.18	—	126,256.16	38,546.35
Gross transfers between funds - out	(34,575.11)	(87,889.70)	(3,791.35)	—	(126,256.16)	(38,546.35)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	—	5,308.03	5,308.03	2,279.17
Net movement in funds	18,522.35	(649.45)	1,757.27	5,308.03	24,938.20	(24,575.67)
Total funds brought forward	19,151.22	75,038.35	328,052.20	35,422.54	457,664.31	482,239.98
Total funds carried forward	37,673.57	74,388.90	329,808.47	40,730.57	482,602.51	457,664.31
Represented by						
Unrestricted						
General fund	37,673.57	—	—	—	37,673.57	19,151.22
Designated						
Church building fund	—	73,511.06	—	—	73,511.06	12,708.06
Evangelism fund	—	198.08	—	—	198.08	198.08
Gift Day Fund	—	—	—	—	—	60,803.15
Social Action	—	—	—	—	—	770.00
Tithe Fund	—	679.76	—	—	679.76	559.06
Restricted						
Associate Vicar Fund	—	—	(1,679.15)	—	(1,679.15)	(6,620.44)
Beyond The Lichgate	—	—	130,829.44	—	130,829.44	129,459.96
Chancel repair fund	—	—	1,780.44	—	1,780.44	752.89
Childrens Work fund	—	—	348.18	—	348.18	232.53
Church Centre fund	—	—	137,126.72	—	137,126.72	144,631.49
Church building fund	—	—	37,621.82	—	37,621.82	35,995.07
Church equipment	—	—	0.75	—	0.75	1,250.00
Compassion Fund	—	—	11,724.35	—	11,724.35	12,020.46
Evangelism fund	—	—	49.68	—	49.68	323.45
Gasenyi	—	—	1,298.18	—	1,298.18	2,067.73
Kitchen Outreach Fund	—	—	4,904.94	—	4,904.94	4,904.94
New Building	—	—	4,384.12	—	4,384.12	2,884.12
Youth Worker	—	—	1,420.00	—	1,420.00	150.00
Endowment						
Chancel repair fund	—	—	—	40,730.57	40,730.57	35,422.54
TOTALS	37,673.57	74,388.90	329,809.47	40,730.57	482,602.51	457,664.31

COGGES PAROCHIAL CHURCH COUNCIL

BALANCE SHEET for the year ended 31st December 2021

	As at 31/12/2021	As at 31/12/2020
Fixed assets		
Tangible assets	387,672.55	404,950.12
Investments	40,730.57	35,422.54
	428,403.12	440,372.66
Current assets		
Debtors	20,296.05	10,864.15
Cash at bank and in hand	154,787.58	141,261.12
	175,083.63	152,125.27
Liabilities		
Creditors: Amounts falling due in one year	21,172.42	22,617.09
	21,172.42	22,617.09
Net current assets less current liabilities	153,911.21	129,508.18
Total assets less current liabilities	582,314.33	569,880.84
Liabilities		
Creditors: Amounts falling due after more than one year	97,496.82	108,216.53
Provision for liabilities after one year	2,215.00	4,000.00
	99,711.82	112,216.53
Total net assets less liabilities	482,602.51	457,664.31
Represented by		
Unrestricted		
General fund	37,673.57	19,151.22
Designated		
Social Action	—	770.00
Tithe Fund	679.76	559.06
Church building fund	73,511.06	12,708.06
Evangelism fund	198.08	198.08
Gift Day Fund	—	60,803.15
Restricted		
Compassion Fund	11,724.35	12,020.46
Evangelism fund	49.68	323.45
Gasenyi	1,298.18	2,067.73
Kitchen Outreach Fund	4,904.94	4,904.94
New Building	4,384.12	2,884.12
Youth Worker	1,420.00	150.00
Associate Vicar Fund	(1,679.15)	(6,620.44)
Beyond The Lichgate	130,829.44	129,459.96
Chancel repair fund	1,780.44	752.89
Childrens Work fund	348.18	232.53
Church building fund	37,621.82	35,995.07
Church Centre fund	137,126.72	144,631.49
Church equipment	0.75	1,250.00
Endowment		
Chancel repair fund	40,730.57	35,422.54
Funds of the church	482,602.51	457,664.31

Approved by the Parochial Church Council on 27 February 2022 and signed on its behalf by:

.....
Rev S T Kirby (PCC Chairman)

.....
(PCC member)

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

Public Benefit Entity

Cogges PCC meets the definition of a public benefit entity under FRS 102.

Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of Church members.

Incoming Resources

Voluntary Income

Offerings are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other Incoming Resources

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

ACCOUNTING POLICIES (continued)

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Church Expenditure

The parish share is accounted for when payable. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activity and separately disclosed.

Freehold Land and Buildings

Land and buildings are valued at cost and depreciated on a straight line basis over 50 years. The cost of the 2017 refurbishment is being depreciated on a straight line basis over 20 years.

Leasehold Property

Capital expenditure on leasehold property is depreciated over the period of the lease.

Office Fixtures and Equipment

Fixtures and equipment used within the church premises are depreciated on a straight line basis over 5 years. Individual items or equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investment

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

2 ANALYSIS OF NET ASSETS BY FUND TYPE

Statement of Assets and Liabilities

	General £	Designated £	Restricted £	Endowment £	This year £	Last year £
Fixed assets - Investments						
CofE Investment Fund shares -	—	—	—	40,730.57	40,730.57	35,422.54
Totals	—	—	—	40,730.57	40,730.57	35,422.54
Fixed assets - Tangible assets						
Car Park & Fencing 2015 -	—	—	3,531.63	—	3,531.63	7,063.27
Marquee June 2018 -	445.00	—	—	—	445.00	889.96
Church Centre building 1997 -	—	—	61,387.96	—	61,387.96	63,843.48
Church Centre Refurbishment 2017 -	—	—	75,738.76	—	75,738.76	80,788.01
Church Centre New Flooring 2018 -	4,569.20	—	—	—	4,569.20	4,865.40
The Old School House 2015 -	—	—	242,000.00	—	242,000.00	247,500.00
Totals	5,014.20	—	382,658.35	—	387,672.55	404,950.12
Current assets - Cash at bank and in hand						
Current Account -	9,847.53	(861.52)	11,140.18	—	20,126.19	8,660.22
Service Fees Account -	1,500.18	—	2,611.32	—	4,111.50	3,184.72
Restricted Funds Current Account -	(504.98)	1,541.28	1,366.64	—	2,402.94	950.71
General Fund Deposit Account -	6,467.03	—	—	—	6,467.03	65,001.79
Restricted Funds Deposit Account -	—	73,709.14	41,700.86	—	115,410.00	60,028.38
Lloyds cash account -	4,589.53	—	1,631.52	—	6,221.05	3,386.43
Petty Cash - Youth Work -	48.87	—	—	—	48.87	48.87
Totals	21,948.16	74,388.90	58,450.52	—	154,787.58	141,261.12
Current assets - Debtors						
Accounts Receivable -	16,981.75	—	3,314.30	—	20,296.05	10,864.15
Totals	16,981.75	—	3,314.30	—	20,296.05	10,864.15
Liabilities - Agency accounts						
Agency collections -	(51.64)	—	4,504.74	—	4,453.10	1,982.56
Totals	(51.64)	—	4,504.74	—	4,453.10	1,982.56
Liabilities - Creditors: Amounts falling due after more than one year						
Mortgage for House due after 1 year -	—	—	97,496.82	—	97,496.82	108,216.53
Totals	—	—	97,496.82	—	97,496.82	108,216.53
Liabilities - Creditors: Amounts falling due in one year						
Mortgage for House due within 1 year -	—	—	10,536.91	—	10,536.91	10,175.02
Accounts Payable -	6,322.18	—	(139.77)	—	6,182.41	10,459.51
Totals	6,322.18	—	10,397.14	—	16,719.32	20,634.53
Liabilities - Provision for liabilities after one year						
Pension Provision (Clergy) -	—	—	2,215.00	—	2,215.00	4,000.00
Totals	—	—	2,215.00	—	2,215.00	4,000.00
Grand total	37,673.57	74,388.90	329,809.47	40,730.57	482,602.51	457,664.31

3 FUND DETAILS

The endowment fund comprises the St Mary's Church, Cogges, Chancel Repair Fund. This is a permanent endowment which requires income to be spent on the upkeep, repair and insurance of the Chancel of St Mary's Church, Cogges and if there is sufficient money remaining this may be used for the upkeep and repair of the fabric of the remainder of the Church. It is primarily represented by Investment Assets as per note 8(b). Dividends and interest of £1027.55 have been received during the year.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

4 FUND MOVEMENTS BY TYPE

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
AssVic - Associate Vicar Fund						
Restricted	(6,620.44)	50,799.96	46,508.67	650.00	—	(1,679.15)
Sub-total for AssVic	(6,620.44)	50,799.96	46,508.67	650.00	—	(1,679.15)
BTLG - Beyond The Lichgate						
Restricted	129,459.96	3,949.29	9,031.64	6,451.83	—	130,829.44
Sub-total for BTLG	129,459.96	3,949.29	9,031.64	6,451.83	—	130,829.44
Boxes - Boxes of Hope (TLG M						
Restricted	—	—	2,047.35	2,047.35	—	—
Sub-total for Boxes	—	—	2,047.35	2,047.35	—	—
Chancel - Chancel repair fund						
Restricted	752.89	1,027.55	—	—	—	1,780.44
Endowment	35,422.54	—	—	—	5,308.03	40,730.57
Sub-total for Chancel	36,175.43	1,027.55	—	—	5,308.03	42,511.01
Children - Childrens Work fund						
Restricted	232.53	2,190.00	2,074.35	—	—	348.18
Sub-total for Children	232.53	2,190.00	2,074.35	—	—	348.18
Building - Church building fund						
Designated	12,708.06	—	—	60,803.00	—	73,511.06
Restricted	35,995.07	8,032.37	6,405.62	—	—	37,621.82
Sub-total for Building	48,703.13	8,032.37	6,405.62	60,803.00	—	111,132.88
CCC - Church Centre fund						
Restricted	144,631.49	—	7,504.77	—	—	137,126.72
Sub-total for CCC	144,631.49	—	7,504.77	—	—	137,126.72
Ch.equip - Church equipment						
Restricted	1,250.00	—	1,249.25	—	—	0.75
Sub-total for Ch.equip	1,250.00	—	1,249.25	—	—	0.75
Compassion - Compassion Fund						
Restricted	12,020.46	19,800.67	18,819.43	(1,277.35)	—	11,724.35
Sub-total for Compassion	12,020.46	19,800.67	18,819.43	(1,277.35)	—	11,724.35
Evangelism - Evangelism fund						
Designated	198.08	—	—	—	—	198.08
Restricted	323.45	221.23	495.00	—	—	49.68
Sub-total for Evangelism	521.53	221.23	495.00	—	—	247.76
Gasenyi - Gasenyi						
Restricted	2,067.73	905.00	1,674.55	—	—	1,298.18
Sub-total for Gasenyi	2,067.73	905.00	1,674.55	—	—	1,298.18
General - General fund						
Unrestricted	19,151.22	286,226.06	259,121.30	(8,582.41)	—	37,673.57
Sub-total for General	19,151.22	286,226.06	259,121.30	(8,582.41)	—	37,673.57
GiftDay - Gift Day Fund						
Designated	60,803.15	25,992.55	—	(86,795.70)	—	—
Sub-total for GiftDay	60,803.15	25,992.55	—	(86,795.70)	—	—
Intern - Intern Fund						
Restricted	—	3,250.00	2,600.00	(650.00)	—	—
Sub-total for Intern	—	3,250.00	2,600.00	(650.00)	—	—
Kitchen - Kitchen Outreach Fun						
Restricted	4,904.94	—	—	—	—	4,904.94
Sub-total for Kitchen	4,904.94	—	—	—	—	4,904.94

continued

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

FUND MOVEMENTS BY TYPE (continued)

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
New-Build - New Building						
Restricted	2,884.12	1,500.00	—	—	—	4,384.12
Sub-total for New-Build	2,884.12	1,500.00	—	—	—	4,384.12
Soc-Action - Social Action						
Designated	770.00	—	—	(770.00)	—	—
Sub-total for Soc-Action	770.00	—	—	(770.00)	—	—
TITHE - Tithe Fund						
Designated	559.06	—	28,002.58	28,123.28	—	679.76
Sub-total for TITHE	559.06	—	28,002.58	28,123.28	—	679.76
Youth-Work - Youth Worker						
Restricted	150.00	4,545.00	3,275.00	—	—	1,420.00
Sub-total for Youth-Work	150.00	4,545.00	3,275.00	—	—	1,420.00
Grand total	457,664.31	408,439.68	388,809.51	—	5,308.03	482,602.51

5 ANALYSIS OF INCOME AND EXPENDITURE

INCOME AND ENDOWMENTS

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Incoming resources from donors						
0101005 - Gift Aid - Bank	101,101.84	—	367.50	—	101,469.34	92,086.60
0101008 - Parish Giving Scheme	78,851.56	—	5,871.42	—	84,722.98	78,129.00
0101010 - Gift Aid - Envelopes	3,505.00	—	—	—	3,505.00	2,105.46
0101015 - Gasenyi receipts GA	—	—	283.75	—	283.75	180.00
0101030 - Youth Worker Gift Aided	—	—	1,420.00	—	1,420.00	1,200.00
0103A05 - Charity Credits	2,245.00	—	785.00	—	3,030.00	3,909.30
0203A00 - Other planned giving	27,765.05	—	300.00	—	28,065.05	20,877.42
0203A05 - Planned Giving GA	—	—	—	—	—	40.00
0203A10 - NGA envelopes & B/O	960.00	—	—	—	960.00	960.00
0304000 - Loose plate Collections	2,194.96	—	—	—	2,194.96	6,615.77
0405A00 - Regular gift days NGA	—	4,990.00	1,750.00	—	6,740.00	2,644.00
0405A05 - Regular Gift Days GA	—	16,515.00	3,600.00	—	20,115.00	11,659.00
0405B00 - Wall Boxes	—	—	10.05	—	10.05	152.93
0501030 - New Building Gift Aid	—	—	—	—	—	6,250.00
0501040 - House Purchase GA	—	—	480.00	—	480.00	685.00
0501045 - Church Building GA	—	—	1,060.00	—	1,060.00	5,935.00
0504005 - New Building Non Gift Aid	—	—	—	—	—	650.00
0504010 - Other Offerings	13.00	—	—	—	13.00	3.22
0504040 - House Purchase NGA	—	—	540.00	—	540.00	545.00
0504045 - Church Building NGA	—	—	686.99	—	686.99	—
0505B05 - One-off Gift Aid gifts	4,734.46	—	8,744.00	—	13,478.46	16,404.76
0602000 - General GA Recovered	49,300.92	267.50	4,040.98	—	53,609.40	50,183.21
0602015 - Gasenyi GA recovered	—	—	177.25	—	177.25	159.76
0602017 - New Building GA Rec	—	—	—	—	—	1,562.50
0602018 - YW GA Recovered	—	—	905.00	—	905.00	600.00
0602020 - Social Action GA Rec	—	—	772.25	—	772.25	1,528.29
0602030 - Gift Day GA Rec	—	4,236.25	—	—	4,236.25	2,314.75
0602040 - House Purchase GA Rec.	—	—	681.87	—	681.87	1,507.80
0602045 - Church Building GA Rec.	—	—	290.00	—	290.00	1,621.55
Total	270,671.79	26,008.75	32,766.06	—	329,446.60	310,510.32

continued

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

ANALYSIS OF INCOME AND EXPENDITURE (continued)

Incoming resources (continued)

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Other voluntary incoming resources						
0503B00 - Donations appeals etc.	3,956.30	—	10,067.61	—	14,023.91	15,703.12
0702000 - Legacies	—	—	—	—	—	50,000.00
0801A00 - Recurring grants	—	—	802.63	—	802.63	—
0801A05 - Associate Vicar Grant	—	—	47,799.96	—	47,799.96	50,008.00
08A1000 - One off Grants	—	—	3,750.00	—	3,750.00	41,653.86
Total	3,956.30	—	62,420.20	—	66,376.50	157,364.98

Activities in furtherance of the council's objects

1102005 - Service Fee PCC received	2,042.82	—	—	—	2,042.82	458.10
1201A00 - Bookstall sales	77.70	—	—	—	77.70	—
1202A00 - Ch hall lettings	7,928.55	—	—	—	7,928.55	6,843.36
1205000 - Event Income Cogglets	794.78	—	—	—	794.78	157.12
1205200 - Event Income Youth	—	—	—	—	—	76.50
1206000 - Event Income Outreach	89.00	—	—	—	89.00	122.28
1206100 - Event Income Social	—	—	—	—	—	10.00
Total	10,932.85	—	—	—	10,932.85	7,667.36

Income from investments

1001000 - Dividends	—	—	1,027.55	—	1,027.55	992.28
1001001 - Bank interest	5.08	—	7.70	—	12.78	67.94
Total	5.08	—	1,035.25	—	1,040.33	1,060.22

Other income

1301000 - Insurance claims	—	—	—	—	—	188.00
1302010 - Other Income	660.04	(16.20)	(0.44)	—	643.40	20.19
Total	660.04	(16.20)	(0.44)	—	643.40	208.19

Total Incoming resources	286,226.06	25,992.55	96,221.07	—	408,439.68	476,811.07
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EXPENDITURE

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Costs of generating funds						
1700001 - Fees paid to fund raisers	80.88	—	—	—	80.88	—
1700003 - Costs stewardship	93.99	—	—	—	93.99	—
Total	174.87	—	—	—	174.87	—
Grants						
1801000 - Grants - o/s mission	—	6,500.00	—	—	6,500.00	8,950.00
1802000 - Grants - o/s relief & dev	—	4,500.00	1,674.55	—	6,174.55	6,615.38
1803000 - Grants - home mission	—	9,100.00	495.00	—	9,595.00	13,899.60
1804000 - Grants - home relief	1,015.00	7,876.08	23,868.26	—	32,759.34	23,200.24
Total	1,015.00	27,976.08	26,037.81	—	55,028.89	52,665.22

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

ANALYSIS OF INCOME AND EXPENDITURE (continued)

EXPENDITURE (continued)

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Activities relating to the work of the Church						
1901010 - Parish share	85,064.42	—	—	—	85,064.42	78,652.42
2000001 - Admin - salary & expenses	43,631.71	—	—	—	43,631.71	34,480.88
2000050 - Admin training & Conferen	(70.50)	—	—	—	(70.50)	354.00
2000060 - Whole Staff Events	399.60	—	—	—	399.60	—
2004000 - Assistant staff costs	40,420.56	—	2,074.35	—	42,494.91	38,021.38
2004005 - Associate Vicar Wages	6,960.00	—	22,348.56	—	29,308.56	29,195.02
2004013 - Pension Costs Staff	3,300.98	—	—	—	3,300.98	3,376.00
2004015 - Pension Costs employer	3,713.61	—	—	—	3,713.61	3,798.01
2004017 - Pension Costs Assoc Vicar	—	—	8,246.38	—	8,246.38	15,071.64
2004020 - Intern Costs (Gifts)	—	—	2,600.00	—	2,600.00	118.04
2102000 - Vicar travel costs	164.75	—	—	—	164.75	593.50
2102001 - Vicar telephone	120.00	—	—	—	120.00	160.00
2102002 - Vicar other exps	108.42	—	—	—	108.42	273.15
2102003 - Vicar Training & Conferenc	676.00	—	—	—	676.00	310.00
2102004 - Vicar resources	263.41	—	—	—	263.41	420.32
2102005 - Visiting speakers	500.00	—	—	—	500.00	200.00
2102013 - Child Worker Train & Conf	162.00	—	—	—	162.00	60.00
2102017 - Youth Worker Other Expen	43.17	—	—	—	43.17	145.12
2102018 - Youth Work Training & Con	180.00	—	—	—	180.00	60.00
2102019 - Youth Worker gifts	—	—	50.00	—	50.00	—
2102020 - Curate travel expenses	—	—	—	—	—	57.30
2102021 - Curate telephone	360.00	—	—	—	360.00	300.00
2102022 - Curate other expenses	101.72	—	—	—	101.72	21.50
2102023 - Curate training/courses	171.00	—	—	—	171.00	235.00
2102024 - Curate resources	167.83	—	—	—	167.83	121.24
2102040 - Assoc Vicar Travel	50.30	—	11.25	—	61.55	131.33
2102042 - Assoc Vicar Telephone	220.00	—	20.00	—	240.00	236.93
2102044 - Assoc Vicar other exps	—	—	—	—	—	28.78
2102046 - Assoc Vicar trainin & Conf	45.00	—	—	—	45.00	267.00
2102048 - Assoc Vicar resources	57.56	—	43.17	—	100.73	200.73
2102049 - Assc Vicar Housing Costs	—	—	15,839.31	—	15,839.31	16,915.75
2103000 - Clergy housing Allowance	18,529.80	—	—	—	18,529.80	18,405.86
2216010 - Baptism Materials	107.91	—	—	—	107.91	—
2216020 - Hosp Consumables Reg	871.95	—	—	—	871.95	277.80
2216022 - Hosp Consumables Speci	87.86	—	—	—	87.86	22.85
2216024 - Hosp Consumables Christ	84.80	—	—	—	84.80	315.17
2216030 - Hosp lit & equip Regular	200.29	—	—	—	200.29	598.52
2216032 - Hosp lit & equip Special Ev	—	—	—	—	—	—
2216034 - Hosp lit & equip Christmas	512.92	—	—	—	512.92	884.38
2217000 - Parish training and mission	—	—	—	—	—	292.00
2217010 - Community Outreach	688.27	—	—	—	688.27	55.13
2217012 - Outreach - Special events	483.18	—	—	—	483.18	43.99
2217013 - Outreach - Alpha expense	601.63	—	—	—	601.63	1,035.60
2217014 - Cogglers	712.78	—	—	—	712.78	615.60
2217015 - Childrens Outreach	177.25	—	—	—	177.25	—
2217016 - JAM Club	88.09	—	—	—	88.09	—
2217018 - Childrens Church	121.44	—	—	—	121.44	308.98
2217020 - Youth Outreach	113.78	—	—	—	113.78	328.27
2217021 - Youth Church	479.41	—	—	—	479.41	387.60
2217025 - Pastoral Care	329.37	—	—	—	329.37	95.71
2217040 - Training Materials	152.55	—	—	—	152.55	—
2217045 - Church Social Events	293.10	—	—	—	293.10	—
2217062 - Resourcing Church	58.40	—	—	—	58.40	198.96
2217064 - Statutory Training	112.58	—	—	—	112.58	(14.00)
2300040 - Admin - subs & licences	2,232.44	—	—	—	2,232.44	2,037.62
2300045 - Worship - subs & licences	1,059.97	—	—	—	1,059.97	1,127.58

continued

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st December 2021 (continued)

ANALYSIS OF INCOME AND EXPENDITURE (continued)

EXPENDITURE (continued)	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Activities relating to the work of the Church (continued)						
2300050 - Depreciation	741.16	—	16,536.41	—	17,277.57	17,262.64
2305020 - Church - Insurance	4,172.74	—	—	—	4,172.74	3,940.05
2306000 - Church regular upkeep	1,313.65	—	—	—	1,313.65	899.85
2306020 - Sound Vision Equip minor	323.33	—	86.25	—	409.58	202.56
2306022 - Sound Vision Equip major	1,148.25	—	1,163.00	—	2,311.25	4,451.64
2307000 - Church Services	10,782.33	—	—	—	10,782.33	1,493.55
2308000 - Upkeep of churchyard	135.62	—	—	—	135.62	70.95
2317030 - Other Expenditure	—	—	—	—	—	58.00
2405005 - Church Oil	1,646.46	—	—	—	1,646.46	1,679.55
2405010 - Church Electricity	348.59	—	—	—	348.59	453.70
2510010 - Church Centre electricity	1,023.22	—	—	—	1,023.22	972.26
2510011 - Church Centre Oil	1,394.78	—	—	—	1,394.78	1,352.20
2510012 - Church Centre Water	286.20	—	—	—	286.20	265.46
2510015 - Church Centre insurance	2,815.87	—	—	—	2,815.87	2,688.76
2510017 - CC Regular Maintenance	1,515.06	—	—	—	1,515.06	555.70
2510020 - CC Repairs & Improvemen	1,646.62	—	—	—	1,646.62	1,621.54
2510025 - CC Cleaning & Waste Man	4,771.42	—	—	—	4,771.42	4,885.13
2511000 - Other PCC property maine	—	—	—	—	—	858.00
2511010 - Other PCC property impro	184.82	—	—	—	184.82	—
2706000 - Planned Church Repairs	—	—	6,309.62	—	6,309.62	133,460.09
2913015 - New building	—	—	—	—	—	14,100.00
9999999 - Suspense	265.51	—	—	—	265.51	54.88
Total	249,426.94	—	75328.30	—	324,755.24	442,149.17
Support costs						
9900010 - Mortgage Interest	3,523.54	—	—	—	3,523.54	4,039.98
Total	3,523.54	—	—	—	3,523.54	4,039.98
Church management and administration						
2500015 - Office Electricity	320.23	—	—	—	320.23	435.06
2500020 - Admin phone post int	845.83	—	—	—	845.83	818.04
2500025 - Bank Charges	718.91	26.50	319.52	—	1,064.93	847.13
2500030 - Admin office supplies	167.76	—	—	—	167.76	284.56
2500035 - Photocopying	1,212.16	—	—	—	1,212.16	1,225.23
2500040 - Admin Office Equipment	786.06	—	—	—	786.06	221.52
2600045 - Professional Fees	930.00	—	—	—	930.00	980.00
Total	4,980.95	26.50	319.52	—	5,326.97	4,811.54
Total Expenditure	259,121.30	28,002.58	101,685.63	—	388,809.51	503,665.91
GRAND TOTALS	27,104.76	(2,010.03)	(5,464.56)	—	19,630.17	(26,854.84)

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

6 STAFF COSTS & RELATED PARTIES

	2021	2020
Assistant Staff Wages & Salaries	71,803	68,904
Administration Wages & Salaries	43,632	36,169
Pension Costs (employer)	<u>11,960</u>	<u>18,870</u>
Wages and salaries	<u>£127,395</u>	<u>£123,943</u>

During the year the PCC employed an Associate Vicar, two Children & Families Workers, a Youth Worker, a Worship Leader, an Operations Manager and a Church Administrator, none of whom earned £40,000 per annum or more. The average number of employees during the year was 7. The clergy and pastoral staff (Vicar, Associate Vicar, Curate, Children & Families Workers, Youth Worker and Worship Leader) were reimbursed for travelling expenses of £226 and £2,789 for other expenses. Apart from the above, no other PCC member received any reimbursement of expenses or remuneration. As is typical of the average PCC, substantial amounts of voluntary help have been received in all areas of its activities. No attempt has been made to place a value on these contributions in these accounts.

Donations received from the trustees, key management personnel and their close relatives were £48,295.

7 PENSION COSTS

FRS102 disclosure notices for the Church of England Funded Pensions Scheme (CEFPS) and the Church Workers Pension Fund (CWPF) are attached to the end of this report. The CEFPS is for clergy that are paid by the PCC (*ie* just the associate vicar) and the CWPF scheme is for the lay staff.

8 FIXED ASSETS FOR USE BY THE PCC

8(a) <i>Tangible Fixed Assets</i>	Freehold land and buildings £	Equipment £	Total £
GROSS BOOK VALUE			
At 1 st January 2021	525,755	10,808	536,563
Additions	<u>0</u>	<u>0</u>	<u>0</u>
At 31 st December 2021	<u>525,755</u>	<u>10,808</u>	<u>536,563</u>
DEPRECIATION			
At 1 st January 2021	121,694	9,918	131,612
Charge for the year	<u>16,832</u>	<u>445</u>	<u>17,277</u>
At 31 st December 2021	<u>138,526</u>	<u>10,363</u>	<u>148,889</u>
NET BOOK VALUE			
At 31 st December 2021	<u>£387,229</u>	<u>£ 445</u>	<u>£387,672</u>
At 31 st December 2020	<u>£404,061</u>	<u>£ 890</u>	<u>£404,951</u>

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

FIXED ASSETS FOR USE BY THE PCC (continued)

8(a) *Tangible Fixed Assets (continued)*

The freehold land and buildings are valued at cost and comprise the Church Centre (1997) and the Old School House (2015), both located at Church Lane, Witney. This cost is being written off over 50 years.

The Church Centre kitchen and toilets were refurbished in 2017. This refurbishment rebuilt/replaced items in the "Church Centre Building 1997" asset which are being depreciated over 50 years. As these items have been replaced after 20 years the value of the new asset (Church Centre Refurbishment 2017) is being depreciated over 20 years.

Improvements were made to the Car Park in 2016, on which the Church has a seven year lease with the Diocese. These costs are being written off over 7 years.

Other items to be depreciated are: a Marquee, to be written off over 5 years; new Church Centre flooring which has a 20 year guarantee so is being written off over 20 years.

8(b) *Investment Assets*

	2021 £	2020 £
CBF Church of England Investment Fund: 1729 (2020: 1729) shares	<u>£ 40,730</u>	<u>£ 35,422</u>

The historical cost of the shares at 31st December 2021 was £1,463 (2020: £1,463).

9 DEBTORS

	2021 £	2020 £
Gift Aid recoverable	14,046	7,547
Prepayments	2,198	2,175
Other debtors	<u>4,052</u>	<u>1,142</u>
	<u>£ 20,296</u>	<u>£ 10,864</u>

10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Agency Collections	4,453	1,983
Other creditors	6,182	10,459
CAF Bank Mortgage capital due within one year	<u>10,537</u>	<u>10,175</u>
	<u>£ 21,172</u>	<u>£ 22,617</u>

11 LIABILITIES: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2021 £	2020 £
CAF Bank Mortgage capital due after more than one year	<u>97,497</u>	<u>108,216</u>
	<u>£ 97,497</u>	<u>£ 108,216</u>

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

12 CHARITABLE COMMITMENTS

The PCC is committed to support:

- a) Adventure *Plus* for £5,000 in 2022
- b) A family working in South East Asia for £1,000 in 2022
- c) Blake School Family Link Worker for £3,600 in 2022
- d) Transforming Lives for Good for £900 in 2022
- e) New Wine Trust – Changing Nations for £600 in 2022
- f) Christians Against Poverty (CAP) for £3,000 in 2022

PENSION SCHEMES

Church of England Funded Pensions Scheme (CEFPS)

Cogges PCC participates in the Church of England Funded Pensions Scheme for stipendiary clergy, a defined benefit pension scheme. This scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of the responsible bodies.

Each participating responsible body in the scheme pays contributions at a common contribution rate applied to pensionable stipends.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the scheme's assets and liabilities to each specific responsible body, which means contributions are accounted for as if the scheme were a defined contribution scheme. The pensions costs charged to the SoFA (Statement of Financial Activities) in the year are contributions payable towards benefits and expenses accrued in that year (2021: £8,246, 2020: £11,072), plus the figures highlighted in the table below as being recognised in the SoFA, giving a total charge of £10,031 for 2021 (£15,072 for 2020).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2018. The 2018 valuation revealed a deficit of £50m, based on assets of £1,818m and a funding target of £1,868m, on the ongoing assumptions used.

Following the 31 December 2018 valuation, a recovery plan was put in place until 31 December 2022 and the deficit recovery contributions (as a percentage of pensionable stipends) are 11.9% from January 2018 to December 2020 and 7.1% from January 2021 to December 2022.

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the balance sheet liability over 2021 is set out in the table below and represents the present value of the deficit contributions agreed.

	2021	2020
Balance sheet liability at 1 st January	£4,000	£7,000
Deficit contribution paid (7.1% of the 39.9% = 17.8% of £10,031)	– £1,785	– £3,000
Interest cost (recognised in SoFA)	£0	£0
Remaining change to the balance sheet liability, comprising change in agreed deficit recovery plan, and change in discount rate and assumptions between year-ends (recognised in SoFA)	£2,215	£4,000
Balance sheet liability at 31 st December	£2,215	£4,000

The legal structure of the scheme is such that if another responsible body fails, Cogges PCC could become responsible for paying a share of that responsible body's pension liabilities.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2021 (continued)

PENSION SCHEMES

Church Workers Pension Fund (CWPF)

Cogges PCC participates in the Pension Builder Scheme section of Church Workers Pension Fund (CWPF) for lay staff. The scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of Cogges PCC and the other participating employers.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes. Cogges PCC participates in the Pension Builder 2014 section.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' normal pension age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is a multi-employer scheme as described in Section 28 of FRS 102 as it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers. This means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the Statement of Financial Activities in the year are contributions payable (2021: £3,713, 2020: £3,376).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020. As of 31st January 2022, no further valuation statement has been issued by the pension fund.

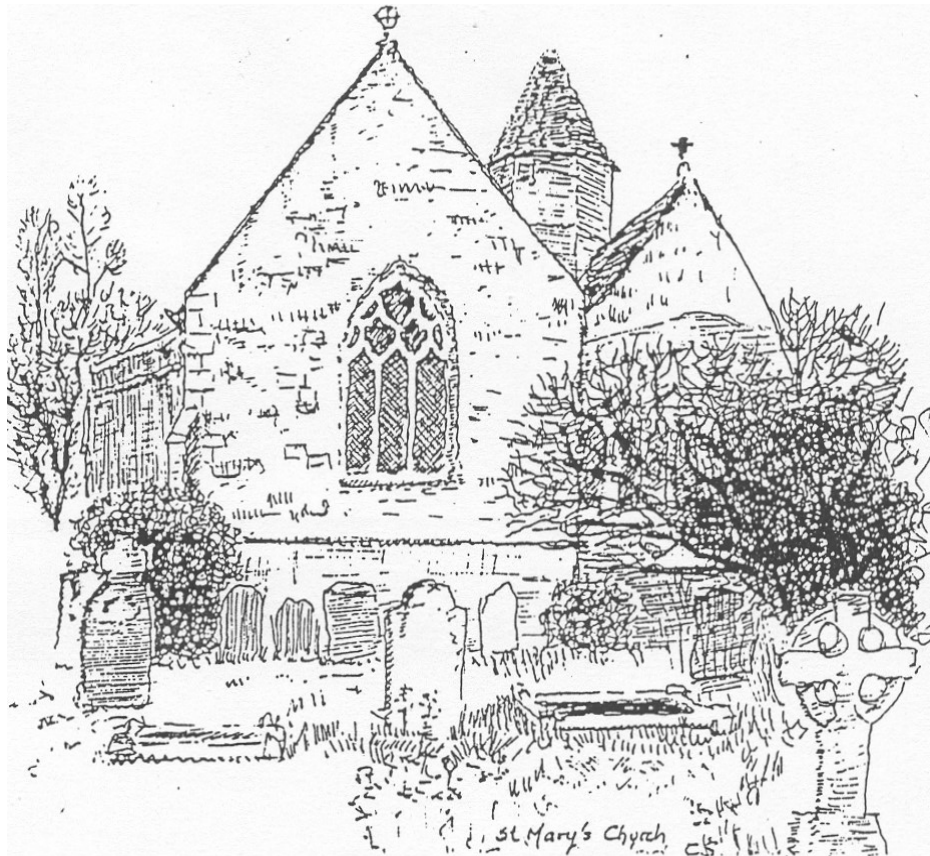
For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Cogges PCC could become responsible for paying a share of that employer's pension liabilities.

Accounts

St Mary's Church, Cogges

**Annual Report
and
Financial Statements
of the
Parochial Church Council
for the year ended
31 December 2020**



Cogges Parochial Church Council

registered with the Charity Commission as
“The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges”
with charity number 1129824

Parish Church:

St. Mary’s Church, Cogges
in the Deanery of Witney,
Archdeaconry of Dorchester and Diocese of Oxford

Address:

Cogges Parish Office
Cogges Church Centre, Church Lane
Witney, Oxon. OX28 3LA
☎ 01993 779613
Email: office@coggesparish.com
Web site: coggesparish.com

Incumbent:

The Revd Simon T Kirby
Cogges Priory, Church Lane,
Witney, Oxon. OX28 3LA

Bankers:

CAF Bank Ltd
Kingshill, West Malling,
Kent. ME19 4TA

Independent examiner:

A J Carter & Co
22b High Street
Witney, Oxon. OX28 6RB

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity’s governing documents, the Charities Act 2011 and *Accounting and Reporting by Charities: Statement of Recommended Practice* applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland. It covers the PCC’s financial year, January to December 2020.

COGGES PAROCHIAL CHURCH COUNCIL

TRUSTEES' ANNUAL REPORT FOR 2020

Our aims and purposes as a charity

Cogges PCC has the responsibility of co-operating with the vicar, the Rev Simon Kirby, in:

- the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England
- promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical
- reaching out to transform and empower the next generations through the love of Jesus
- enabling everyone to flourish through connecting with God, each other and their world
- engaging in mission in our community and beyond

The PCC also has maintenance responsibilities for the parish church, St Mary's, for the Cogges Church Centre and for the Old School House.

What we planned to do to achieve our charitable objectives

When planning our activities for the year, the vicar and PCC have considered the Charity Commission's guidance on public benefit and in particular the specific guidance on 'charities for the advancement of religion'.

We discussed and planned objectives and activities to fulfil our aims, including:

- Enabling as many people as possible to worship at our church
- Enabling as many people as possible to become part of our community
- Providing a safe and enjoyable environment for children's work
- Resourcing work with young people including those not from a church background
- Reaching out to those outside the church
- Praying for individuals, church activities, the local area and the world
- Helping the mission and ministry of other churches in the Benefice and Deanery
- Maintaining the fabric of the historic church building and the church centre

What we achieved and how we affected beneficiaries' lives

The Covid-19 pandemic has obviously dramatically impacted the plans and running of every church and Cogges is no exception. The main part of 2020 has been about providing opportunities for worship, connection and mission despite the various restrictions.

Enabling as many people as possible to worship at our church

The service pattern until the end of 2019 had Sunday services at 8.00am, 9.30am, 11.15am and 6.30pm and a Tuesday afternoon service. Because repairs to the church roof required half of the church to be closed, the service pattern changed at the beginning of 2020 to replace the 9.30am and 11.15am services by two services at 10.30am, one in the church and one at Madley Park Hall, both with Children's Church. The new services on Madley Park were warmly received with some joining the congregation or coming more regularly as church was now on their doorstep. The time of the services was also popular and the combined attendance at the two main services was about 30% higher than in the equivalent months in 2019.

COGGES PCC: ANNUAL REPORT FOR 2020

The PCC decided at its February 2020 meeting to continue our plant on Madley Park over the longer-term, but Covid-19 struck and all our in-person services stopped, to be replaced by broadcast services (mainly using facebook live). We have had various forms of worship services both from homes and from the church, including online Christmas services.

Estimated virtual attendances have continued at about the same level as before and we are seeing people joining the services from much further afield, including some people from overseas.

At times when restrictions allowed we have had small in-person services in church such as family reflections, evening soaking services and BCP communion.

The investigation of the possibility of constructing a building to provide a worship centre and community hub in the planned East Witney development continued at the start of 2020 and the PCC's architect had produced a Concept Design, with input from 16 core groups from within the church. A meeting for the presentation of the design in March 2020 was cancelled because of the pandemic and the project was put on hold for the rest of the year.

Enabling as many people as possible to become part of our community

Welcome lunches and suppers have been replaced by regular online welcome meetings (using Zoom) to help newcomers to meet each other and existing members and to encourage them to join one of our small groups for regular fellowship.

There were 258 people on the new church electoral roll at the 2020 APCM, including 151 who were not resident in the parish. The previous roll contained 246 names, including 145 non-resident.

Providing opportunities for connection and fellowship

Our Connect groups, Women of Witney groups and Missional Communities have continued meeting online for regular study, prayer and fellowship. The support, encouragement and close community they have provided during the pandemic has been deeply appreciated by many. A good number of people have asked to join a Connect Group over the year because of this support. Five new groups started in 2020 and by the end of the year there were about 230 people in a midweek group. Through this year our support for group leaders has moved to Zoom with termly catch-ups along with online training opportunities with a particular focus on growing the missional heart of our midweek groups.

We have also produced podcasts and bible reflections and have provided opportunities to connect with Zoom socials and quizzes. There has been a pastoral telephone rota to keep in touch with elderly members unable to join the online services. Sermons from the online Sunday services and podcasts have been available by telephone.

Providing a safe and enjoyable environment for children's work

Children's church and Cogglets

We started the year with large numbers of children attending both Sunday morning services at Cogges and Madley Park Hall. The new service was popular with families and the space worked well, allowing us to have our youngest children in a large space of their own, whilst the older children were able to join together as a large group, with space for tech for worship and space to play active games, as well as break into smaller groups for discussions and prayer activities. The volunteer team had stepped up to increased workload and having the children in church for the start of the service had a number of benefits, including increased time to prepare and pray for the session as well as allowing children insight into the main service and helping the church family seem more cohesive.

COGGES PCC: ANNUAL REPORT FOR 2020

After the lockdown was announced in March, Rachel and Ruth (Children and Families workers) reduced hours but took to providing activities for families to engage with after the service and produced videos for children to watch with their families. We continued to pray for our families and know that they are doing an excellent job of discipling their children whilst at home. As the pandemic has continued we have been able to offer different activities. We had a number of families join us for Family Reflections services, which were a good opportunity for families to discuss bible stories and themes through activities in church. We have also offered a weekly Zoom session before the service for children and their families to come together to worship and hear a bible story. This has proved popular with some families and we usually have around 10 screens attending, often with multiple children on each screen.

In addition to this, we have engaged the wider community through the Christingle service, offering packs outside of church and inviting people to join us and send photographs. A number of families from the wider community joined us for this which was great. We were especially thankful to those who helped hand out packs and the tech team who facilitated the service.

An area which we have found particularly challenging in this season has been finding ways to engage with parents of our youngest children, for whom connecting over the internet is difficult. We are continuing to pray for our *Cogglets* families and endeavour to start groups for carers of under 5's as soon as it is reasonably possible.

Finally, we have successfully started a new group for our oldest children, who we found were needing more challenge. Working with Ben, our Youth Pastor, we have been meeting with year 6 and 7 children regularly over the year, both in person when it has been allowed and over Zoom and it has been a privilege to get to know the children better as they explore faith for themselves.

The Blake Church of England Primary School

Cogges PCC has been helping to fund the post of Home School Key Worker at the Blake school for 4 years (since March 2017). This role has been highly valued by the school and especially over the last year. While school was closed to most children the Home School Key Worker was still available for telephone support and she was able to continue working with families in need. This included referrals to other agencies, liaising with Children's Social Care, requesting food parcels and delivering Home Learning supplies and books.

The partnership between Cogges church and the Christian education charity TLG (Transforming Lives for Good) is also bringing hope and support to children. TLG provides training and resources for volunteers, who are members of Cogges church, to do weekly one to one coaching sessions for children in school. Coaching continued even through lockdown with resources delivered to the children's homes and remote coaching sessions. There were two TLG coaches in 2020 and we hope that more people will join the team this year.

Many local families, including several from the Blake school, have been supported by the Cogges Compassion Fund. The fund has been used to buy educational toys for children to use at home and to provide specialist parenting support.

In the school holidays Cogges church provided 'Boxes of Hope' to local families. These contained food and a game or activity. These were really appreciated by parents who said the children 'were eating them out of house and home' and by the children who looked forward to the boxes arriving each time.

Cogges church provides so much prayer support for the school, Home School Key Worker and individual families and we continue to see God answering prayer. The last 12 months have been incredibly challenging for many children and families but simple acts of kindness, telephone support and encouragement and prayer has helped them through.

COGGES PCC: ANNUAL REPORT FOR 2020

The PCC has the responsibility of nominating foundation governors of the Blake School to the Oxford Diocesan Schools Trust and during 2020 put forward a candidate for appointment to fill a vacancy.

Safeguarding

The PCC reviewed and approved a Parish Safeguarding Policy. The council has complied with the duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults under section 5 of the *Safeguarding and Clergy Discipline Measure 2016*.

Resourcing work with young people including those not from a church background

Youth ministry has continued and grown throughout the course of the pandemic.

The PCC continues to employ a full-time youth worker who is assisted by Carina, a degree student from Reign Ministries placed with us at Cogges, and a team of volunteers from within the church.

It has been a difficult year because of not being able to engage with young people in the personal and relational way we believe is the best way to support young people, and because of constantly changing restrictions, but there has still been much to celebrate this year.

Firstly, in February 2020 just before the pandemic began, we took 7 young people on a mission trip to *Moldova*, which was again a great success.

Despite the pandemic, we have been able to meet consistently with our various groups throughout the year whether in person or via Zoom without interruption and have drastically improved our communication with young people – predominantly by introducing the Discord app which has really helped over the course of the last year and will be really helpful in the long term also.

We finished Youth Alpha with the *Sunday Youth* group having had to move the second half of it onto Zoom. It was a great time of looking at the basics of the Christian faith, stirring up questions and discussions which resulted in a greater openness and sharing about faith topics. Sadly, the planned Alpha Away Weekend had to be cancelled due to the pandemic. We moved meeting with the *Sunday Youth* group onto Fridays until the summer so that the teenagers could join their families for church on a Sunday. This group has then paused meeting because the same young people were also meeting for the Year 8, 9 & 10 Midweek Group and meeting twice a week was becoming a bit too much for them, especially when it was on Zoom.

Last year the biggest change was the development of *Midweek Small Groups*. The vision and structure of these groups has developed over the last year – and we now call them COGs. We have the Year 8, 9 and 10 COG, the Year 11 COG and the Year 12 and 13 COG. These groups are smaller communities of young people meeting regularly for community and discipleship, and we hope to help them develop their own areas of mission as well over the coming year. We are also hoping in the next year to develop this structure further by including gathering points for all years to come together as a whole youth ministry – exploring ideas of gathering for worship and ideas for gathering for mission and outreach.

Youth Band has been the hardest area of ministry to continue online. But, under Carina's guidance, the group has continued to be able to meet, albeit less regularly, and has taken part in things such as recording worship for the Sunday service, song writing and socials.

Friday Chill is the main area where we have struggled to engage the young people, particularly with the difficulty of gaining online permission from parents of young people outside of the church. This does however provide us with an opportunity to reassess and decide whether or not this is something we restart as restrictions ease, and if we do, how might we restart it with a fresh vision and approach.

One of the main encouragements from this year has been the development of *Youth Team*. We still have lots of areas where we need to recruit more team, but it has been hugely encouraging to

COGGES PCC: ANNUAL REPORT FOR 2020

have 7 new volunteers on the youth team and to have run initial youth team training online for this group of new volunteers in December. We have also introduced a Huddle structure to enable encouragement, ongoing training and planning to happen for the youth team within the smaller youth ministry groups.

A big goal for this next year is to better understand and implement supporting *Families with Young People* and to explore how we can support, equip and encourage parents in the spiritual lives of their children with Church and Family working more effectively together to have a greater influence on the lives of the next generation.

Reaching out to those outside the church

During 2020 we had to stop most of the activities such as community lunches, gatherings for the elderly and other social events in the community. However, it was possible to run some initiatives online, we established a compassion fund, and much of the work with connected charities continued.

Coronavirus Compassion Fund

At the start of the first national lockdown Cogges PCC agreed to start a compassion fund to support those impacted by the pandemic. In 2020 it gave £10,400 to 31 individuals and families, some who were struggling to meet their basic needs.

Gifts were tailored to the individual – a one-off donation to some, and support over many months for others. We also gave supermarket vouchers, flowers, hand-written cards and even birthday gifts for children – whatever was needed to show compassion during these difficult times.

The compassion fund, along with the charity TLG, provided Boxes of Hope to 17 families with young children during school holidays, when it is often hardest to cope. 62 boxes of groceries, craft kits and goodies brought hope and encouragement to these homes.

The shop COOK donated meals to support up to 22 families with a quality meal each week from May – totalling over 2,000 individual meals. The volunteers delivering these meals also provided a valuable connection and regular encouragement to these people.

The gifts made a huge difference to their lives, testified by their feedback:

"I feel quite overwhelmed and tearful this evening. The kindness and generosity that we have received from 'Church' this year has been a true blessing. I cannot describe how much it has meant to have your support and what a difference it has made to every single week since lockdown began in March."

"Cogges support of the weekly COOK meal, Boxes of Hope and simply having people offer such kindness and compassion has been truly humbling. Many of our lockdown days were hard beyond belief and opening the door to a friendly face, who cared enough to make time for us every week, was without doubt a huge relief of light."

Alpha

Two Alpha courses were running (one daytime, one evening) when we went into lockdown and three Alpha courses were subsequently run online, with a total of 40 people taking part. The daytime group has continued to meet as a Connect group. Online there was a higher attendance rate and lower drop out rate than normal with approximately 90% completing the course. A discipleship group has been formed to accommodate those wishing to continue on their journey of faith, which 8 have joined so far; 1 has moved into another Connect group and 4 continue to attend. Others from Alpha have been regularly attending online church.

Carol van

Because of the Covid-19 restrictions, we realised that the popular Christmas carol services would

COGGES PCC: ANNUAL REPORT FOR 2020

not be possible, so provided a mobile 'carol van' which visited about 30 locations in the area with a small band to lead carols. The visits were booked by church members who then invited neighbours to take part from their front gardens – several of the locations were in the new West Witney development. This was massively popular and mentioned in local press and radio.

Charities

Cogges Church members continue to support other local and national charities such as Adventure Plus, Besom, Christians Against Poverty, Christian Aid, Kintsugi Hope and Unseen amongst others.

Missional Initiatives

During 2020 many new links with our community formed, such as local WhatsApp groups. As restrictions are lifted and the community needs become apparent we hope to capitalise on these new links, supporting members of our congregation to instigate missional initiatives, some of which will be supported through the Church of England Greenhouse project.

Praying for individuals, church activities, the local area and the world

The life, mission and ministry of the church – locally, nationally and globally – has continued to be undergirded in prayer by individuals, connect groups, prayer groups and Sunday service intercessions and started with 24 hours of prayer in January. Pre-service prayer meetings have continued throughout the year moving online in April 2020, the weekly Thursday morning group met faithfully all year and the urgent prayer chain was mobilised many times. The monthly *Prayer Encounter* continued for the first half of the year and then was discontinued. We took part in *Pray 2020* for the first 3 months of the year with others in Witney, joined the *Thy Kingdom Come* initiative as usual, covered two 24 hour days for the nation as part of *United in Prayer* in May and June and joined in with Church of England national calls to pray at different times through the year including Advent. *Alpha* continued to develop its prayer backing and the new weekly *Prayer Link* has welcomed others into praying for individuals, church activities, our local area, and national and mission partners.

Helping the mission and ministry of other churches in the Benefice and Deanery

The national church *Greenhouse* initiative continues to be developed in the Deanery of Witney by Rev Simon Kirby to be launched as a pilot project in 2021. It is hoped that this initiative will encourage church members to think about how they can build Christian communities, through listening to God and loving those around them. It is expected that a number of teams from rural locations in the Deanery will join the learning community.

Maintaining the fabric of the historic church building and the church centre

As mentioned in previous annual reports, the quinquennial survey in 2016 identified the need for repairs to the church roof and other fabric. The first phase of the roof works covering the whole of the east end of the church was complete and had included patch repairs to the roofs of the north and south aisles done on the basis that repairs or replacement of all the west end roofs would be done in summer 2021. The remaining work needed is extensive and relatively urgent and it is hoped that work will start in October 2021.

A Quinquennial Inspection of the Church Centre and Offices in 2019 identified a series of investigations and repairs to be carried out during the period 2020–2025 to maintain the buildings in functioning condition.

COGGES PCC: ANNUAL REPORT FOR 2020

Financial Review

The PCC is responsible for all parish finance, and its management and control, and has appointed a treasurer to supervise this area. The PCC receives reports on the state of the finances at most meetings, as well as approving the annual accounts for presentation to the Annual Parochial Church Meeting. The finance subgroup receives monthly reports of budget versus actuals.

In the face of the incredible challenges that we faced (and continue to face) because of Covid-19, it is to be celebrated that our total income was £112,000 higher in 2020 than in 2019. However unfortunately our total expenditure was £176,000 higher. The financial statements of 2020 show a 3% decrease in voluntary unrestricted income over the previous year; this follows on from a 3% decrease in 2019. Expenditure from our unrestricted account, including our 10% tithe, was 10.5% less than in 2019.

Comparison against budget is possibly a better measure. Income was £24,000 less than budget. Although there was a slight decrease in regular giving the bulk of this shortfall was due to reduced 'loose plate collections', service fees, church centre income and income from events. A few significant givers had to stop or reduce their giving due to their personal circumstances, but this was almost balanced by about thirty new regular donors. Expenditure was £32,000 less than budget. £17,000 of this was due to voluntary reduction of staff hours and two staff who were on full or flexible furlough for several months during 2020. Most other expenditure accounts were underspent, eg hospitality consumables, church services, electricity, oil, photocopying, etc. The one area with an increase in expenditure that was not in the budget was sound and vision equipment required for the broadcast of online services.

There was a large increase in designated funds in 2020. The two reasons for this are that the gift day in March raised funds for a variety of purposes and the funds have not yet been allocated by the PCC. The church also received a large legacy, although there were no restrictions on this gift it has been recorded as 'designated' to avoid confusion with the regular unrestricted income of the church. This reflects the importance of legacies and the way that they enable the PCC to pursue its objectives. (Note: Designated income is reported as unrestricted income in the Parish Return).

At the start of the pandemic the PCC asked for donations to a 'Coronavirus Compassion Fund'. By the end of the year £22,600 had been received and £10,400 distributed by means of grants and food aid. It is expected that the impact of the pandemic means meeting this need will be required well into 2021.

Grants and donations for the roof repairs are also in the restricted funds income, as is the grant from the Diocese for our Associate Vicar.

The other main financial item considered by the PCC was the distribution of grants to charities and other causes working in mission and social action at home and overseas. The PCC has an agreed policy to give away at least a tithe (10%) of its general fund income (in addition to earmarked donations). The PCC agreed to a distribution of the tithe for 2020, with £8,950 allocated to overseas mission, £13,899 for home mission (including £10,600 to Adventure Plus), £4,750 for overseas relief & development and £8,776 for home social action. The tithe paid out in 2020 was over 10% of our unrestricted income. Our tithe is not fully distributed in the year that the income is received. £10,372 undistributed was carried over into 2020 from previous years tithe and £559 is being carried over in 2021. This money is held in the 'Tithe Designated' fund to be distributed in 2021. The total restricted income for distribution to charities and mission in 2020 was £23,998.

Following an initiative from Transforming Lives for Good (TLG), and in co-ordination with the Blake school, the church delivered 64 'Boxes of Hope' over the school summer holiday and autumn half term. Each of these boxes contained several days of food for the families and activities for the children. They were partly funded by a grant from TLG, the balance funded by the church.

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Following the Diocese decision not to increase diocese service fees the PCC decide there would be no increase in our local service fees. In 2020 the PCC has been able to meet its commitment to pay the Parish Share. The full amount of Parish Share (£78,652) is shown in the accounts.

One gift day was held during March 2020. It raised £17,500, of which £5,000 was earmarked for The House mortgage, £1,250 for church equipment, the remainder designated to be allocated by the PCC as needs arise. Although the receipts from this gift day were not as high as usual it coincided with the start of the pandemic and the introduction of the Coronavirus Compassion Fund which received an excellent response as stated earlier in this report.

The roof repairs were completed in March 2020. The final cost of was within the budget of £140,000 and a £21,000 grant from The Listed Places of Worship Scheme allowed us to recoup the VAT element of the cost. At the end of 2020 there was a balance of £48,700 in the building restricted and designated funds which will be required for phase two of the roof repairs.

The PCC introduced the Parish Giving Scheme (PGS) in 2019 to administer regular donations from its members. Although many donors have switched their giving from standing orders to the PGS it still accounts for less than 50% of our regular giving income which is disappointing as giving via the PGS reduces our administrative load and benefits our cash flow.

There has been a significant increase in giving via the church website and ChurchSuite. Although in one respect this is good news, these donations are subject to card fees of 2.5% which account for £687 of the bank charges in 2020.

Internal financial controls: The PCC reviewed these procedures in 2020 and is satisfied that the controls are providing sufficient security. The procedures will be reviewed in 2021.

Why we hold some money in reserve

It is the policy of this church to hold reserves equivalent to two months' general running costs and an additional one month's salary costs (currently a total of approximately £50,000). The unrestricted reserves of the church have increased by £2,843 in 2020 bringing them up to £19,151 which falls short of this amount. However, the Church has £75,000 of designated funds which could be called upon if required. The total reserves of the church have decreased from £482,240 to £461,664. This is mainly due to the expenditure on the church roof which was held as a cash asset at the beginning of the year.

Future Plans

Continued funding has been secured from the Diocese for the post of Associate Vicar. The level of funding for 2021 is the same as in 2020. The grant tapers to zero over the next 5 years, ie the post will become funded by the parish. This post has had a major impact on mission and pastoral work in the parish over the past year and the PCC is confident that future funding will not be an issue.

The possibility of a new church building is still on the agenda. Further progress was made in the first quarter of 2020 in conjunction with architects, project managers and consultations with the congregation regarding the design and purpose of a new building. Due to the current pandemic situation these plans have been on hold, but it is likely that major decisions will be required in the coming year.

Structure, governance and management

The leadership and governance structure introduced in 2018 has continued, with five **PCC subgroups**: buildings development, buildings maintenance, finance, staff welfare, and vision communication and resourcing. The leaders of the subgroups, together with the vicar, associate vicar, curate and churchwardens, form a **Leadership Team** which acts as an advisory body for the vicar.

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The **Standing Committee** is required to exist by the *Church Representation Rules*. It consists of the vicar, the associate vicar, the churchwardens, the PCC vice-chair and the PCC treasurer. The Standing Committee has power to transact the business of the PCC between its meetings, subject to any directions given by Council, but otherwise no longer meets.

The **Finance Committee** was set up by the PCC to assist the Treasurer to prepare recommendations to the PCC on matters such as financial policies, fund raising and budgets. It also regularly monitors the current financial position of the church.

There were seven full meetings of the PCC during the year (six of them were by Zoom video conferencing). The average attendance at the PCC meetings was 85%.

There is a *Governance Handbook* describing the structure in more detail and a leaflet describing the function of the PCC available for those considering standing for election.

Administrative information

The PCC is registered as the charity 'The Parochial Church Council of the Ecclesiastical Parish of St Mary Cogges' with charity number 1129824. Its governing documents are *The Parochial Church Councils (Powers) Measure 1956* and *The Synodical Government Measure 1969*.

Trustees

The members of the PCC are the charity trustees; they are either *ex-officio* or elected by the Annual Parochial Church Meeting (APCM) or co-opted in accordance with the *Church Representation Rules*. During 2020, the following served as members of the PCC:

Members ex-officio

Rev Simon Kirby (*Incumbent & chairman*), Rev David Spence (*Associate Vicar*), Rev Nick Pike¹ (*Associate Minister*), Rev Andy McCulloch (*Curate*); Mr Richard Osman², Mr Gerry Wait³ and Mr James Webster (*Churchwardens*); Mr Philip Allen², Mrs Barbara Eaton³, Mrs Jane Harper, Miss Elizabeth Knowles³, Mr Andy Marshall⁴, Mrs Kirsty Morgan and Miss Sarah Rees (*elected representatives on the Deanery Synod*).

Elected members

Mrs Hannah Abrahaley², Mr Stuart Allen³, Mr Andy Bailey, Mr Malcolm Harper (*PCC secretary*), Mr Stuart Harrison³, Mr Keith Harwood (*PCC treasurer*), Mrs Alison Laithwaite, Mr Harvey Leach³ (*PCC vice-chair*³), Miss Joanna Leach, Dr Laura Lewis⁵, Mr Eddie Lyle, Mrs Nikki Nash², Mr Andrew Newham, Mrs Claire Osman⁶, Mrs Rosemarie Pocock², Mr Ian Smith (*PCC vice-chair*⁴), Miss Charis Tomlinson⁶ and Mrs Olivia Watterson².

¹Until May 2020; ²From APCM (Oct 2020); ³Until APCM; ⁴From Nov 2020; ⁵Until Mar 2020; ⁶Co-opted Nov 2020

Addresses

Addresses and other administrative information can be found on page 2.

Related Trusts and Charities

The Blake Educational Trust owns the site of the Blake School. The Trustees of the Blake Educational Trust are the Incumbent, a Churchwarden, two members appointed by the PCC and three independent members appointed by the Trust.

COGGES PAROCHIAL CHURCH COUNCIL

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES

I report to the trustees on my examination of the accounts of St Mary's Church, Cogges for the year ended 31st December 2020.

Responsibilities and Basis of Report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Association of Chartered Certified Accountants.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A P Williams BSc FCCA
A J Carter & Co
Chartered Accountants

22b High Street
Witney
OX28 6RB

..... July 2021

COGGES PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES for the year ended 31st December 2020

	Unrestricted funds £	Designated funds £	Restricted funds £	Endowment funds £	Total this year £	Total last year £
Income and endowments from:						
Incoming resources from donors	256,982.70	10,867.75	42,659.87	—	310,510.32	343,745.15
Other voluntary incoming resources	950.00	50,000.00	106,414.98	—	157,364.98	6,972.45
Activities in furtherance of the council's objects	7,667.36	—	—	—	7,667.36	12,278.85
Income from investments	10.09	38.81	1,011.32	—	1,060.22	1,114.24
Other income	222.79	(40.20)	25.60	—	208.19	260.77
Total income	265,832.94	60,866.36	150,111.77	—	476,811.07	364,371.46
Expenditure on:						
Grants	18.90	36,375.68	16,270.64	—	52,665.22	35,837.81
Activities relating to the work of the Church	222,247.29	—	219,901.88	—	442,149.17	281,761.59
Support costs	4,039.98	—	—	—	4,039.98	5,002.40
Church management and administration	4,415.31	40.00	356.23	—	4,811.54	5,521.06
Total expenditure	230,721.48	36,415.68	236,528.75	—	504,665.91	328,122.86
Net income / (expenditure) resources before transfer	35,111.46	24,450.68	(86,416.98)	—	(26,854.84)	36,248.60
Transfers						
Gross transfers between funds - in	752.00	26,776.28	11,018.07	—	38,546.35	75,165.40
Gross transfers between funds - out	(33,020.69)	(198.08)	(5,327.58)	—	(38,546.35)	(75,165.40)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	—	2,279.17	2,279.17	5,222.61
Net movement in funds	2,842.77	51,028.88	(80,726.49)	2,279.17	(24,575.67)	41,471.21
Total funds brought forward	16,308.45	24,009.47	408,778.69	33,143.37	482,239.98	440,768.77
Total funds carried forward	19,151.22	75,038.35	328,052.20	35,422.54	457,664.31	482,239.98

Represented by

Unrestricted

General fund	19,151.22	—	—	—	19,151.22	16,308.45
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Designated

Church building fund	—	12,708.06	—	—	12,708.06	12,669.25
Evangelism fund	—	198.08	—	—	198.08	198.08
Gift Day Fund	—	60,803.15	—	—	60,803.15	—
Social Action	—	770.00	—	—	770.00	770.00
Tithe Fund	—	559.06	—	—	559.06	10,372.14

Restricted

Associate Vicar Fund	—	—	(6,620.44)	—	(6,620.44)	(2,981.26)
Beyond The Lichgate	—	—	129,459.96	—	129,459.96	123,818.72
Chancel repair fund	—	—	752.89	—	752.89	12,852.61
Childrens Work fund	—	—	232.53	—	232.53	375.97
Church Centre fund	—	—	144,631.49	—	144,631.49	152,136.26
Church building fund	—	—	35,995.07	—	35,995.07	111,940.78
Church equipment	—	—	1,250.00	—	1,250.00	—
Covid19 Compassion Fund	—	—	12,020.46	—	12,020.46	—
Evangelism fund	—	—	323.45	—	323.45	143.45
Gesenyi	—	—	2,067.73	—	2,067.73	3,165.60
Kitchen Outreach Fund	—	—	4,904.94	—	4,904.94	4,904.94
New Building	—	—	2,884.12	—	2,884.12	2,271.62
Youth Worker	—	—	150.00	—	150.00	150.00

Endowment

Chancel repair fund	—	—	—	35,422.54	35,422.54	33,143.37
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TOTALS

19,151.22	75,038.35	328,052.20	35,422.54	457,664.31	482,239.98
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COGGES PAROCHIAL CHURCH COUNCIL

BALANCE SHEET for the year ended 31st December 2020

	As at 31/12/2020	As at 31/12/2019
Fixed assets		
Tangible assets	404,950.12	422,212.76
Investments	35,422.54	33,143.37
	440,372.66	455,356.13
Current assets		
Debtors	10,864.15	11,016.50
Cash at bank and in hand	141,261.12	148,616.90
	152,125.27	159,633.40
Liabilities		
Creditors: Amounts falling due in one year	22,617.09	14,271.20
	22,617.09	14,271.20
Net current assets less current liabilities	129,508.18	145,362.20
Total assets less current liabilities	569,880.84	600,718.33
Liabilities		
Creditors: Amounts falling due after more than one year	108,216.53	118,478.35
Provision for liabilities after one year	4,000.00	—
	112,216.53	118,478.35
Total net assets less liabilities	457,664.31	482,239.98
Represented by		
Unrestricted		
General fund	19,151.22	16,308.45
Designated		
Social Action	770.00	770.00
Tithe Fund	559.06	10,372.14
Church building fund	12,708.06	12,669.25
Evangelism fund	198.08	198.08
Gift Day Fund	60,803.15	—
Restricted		
Agency collection		
Gesenyi	2,067.73	3,165.60
New Building	2,884.12	2,271.62
Boxes of Hope (TLG Make Lunch)		
Covid19 Compassion Fund	12,020.46	—
Youth Worker	150.00	150.00
Kitchen Outreach Fund	4,904.94	4,904.94
Beyond The Lichgate	129,459.96	123,818.72
Chancel repair fund	752.89	12,852.61
Childrens Work fund	232.53	375.97
Church building fund	35,995.07	111,940.78
Church Centre fund	144,631.49	152,136.26
Church equipment	1,250.00	—
Associate Vicar Fund	(6,620.44)	(2,981.26)
Evangelism fund	323.45	143.45
Endowment		
Chancel repair fund	35,422.54	33,143.37
Funds of the church	457,664.31	482,239.98

Approved by the Parochial Church Council on 1st July 2021 and signed on its behalf by:

.....
Rev S T Kirby (PCC Chairman)

.....
(PCC member)

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value.

Public Benefit Entity

Cogges PCC meets the definition of a public benefit entity under FRS 102.

Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of informal gatherings of Church members.

Incoming Resources

Voluntary Income

Offerings are recognised when received by or on behalf of the PCC.

Planned giving is recognised only when received.

Income tax recoverable on gift aid donations is recognised when the income is recognised.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.

Other Incoming Resources

Rental income from the letting of church premises is recognised when the rental is due.

Investment Income

Dividends and interest are accounted for when receivable.

Tax recoverable on such income is recognised in the same accounting year.

Gains and Losses on Investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

ACCOUNTING POLICIES (continued)

Resources Used

Grants

Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.

Church Expenditure

The parish share is accounted for when payable. Any parish share unpaid at 31st December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Fixed Assets

Consecrated Land and Buildings and Movable Church Furnishings

Consecrated and beneficed property is excluded from the accounts by section 10 of the Charities Act 2011.

No value is placed on movable church furnishings held by the churchwardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or beneficed buildings and movable church furnishings, whether maintenance or improvements, is written off as expenditure in the Statement of Financial Activity and separately disclosed.

Freehold Land and Buildings

Land and buildings are valued at cost and depreciated on a straight line basis over 50 years. The cost of the 2017 refurbishment is being depreciated on a straight line basis over 20 years.

Leasehold Property

Capital expenditure on leasehold property is depreciated over the period of the lease.

Office Fixtures and Equipment

Fixtures and equipment used within the church premises are depreciated on a straight line basis over 5 years. Individual items or equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

Investment

Investments are valued at market value at 31st December.

Current Assets

Amounts owing to the PCC at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectable.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

2 ANALYSIS OF NET ASSETS BY FUND TYPE

Statement of Assets and Liabilities

	General £	Designated £	Restricted £	Endowment £	This year £	Last year £
Fixed assets - Investments						
CofE Investment Fund shares	—	—	—	35,422.54	35,422.54	33,143.37
Totals	—	—	—	35,422.54	35,422.54	33,143.37
Fixed assets - Tangible assets						
Car Park & Fencing 2015 -	—	—	7,063.27	—	7,063.27	10,589.92
Marquee June 2018 -	889.96	—	—	—	889.96	1,334.98
Church Centre building 1997 -	—	—	63,843.48	—	63,843.48	66,299.00
Church Centre Refurbishment 2017 -	—	—	80,788.01	—	80,788.01	85,837.26
Church Centre New Flooring 2018 -	4,865.40	—	—	—	4,865.40	5,151.60
The Old School House 2015 -	—	—	247,500.00	—	247,500.00	253,000.00
Totals	5,755.36	—	399,194.76	—	404,950.12	422,212.76
Current assets - Cash at bank and in hand						
Current Account -	(619.50)	4,239.82	5,039.90	—	8,660.22	3,129.39
Service Fees Account -	1,066.55	—	2,118.17	—	3,184.72	1,791.29
Restricted Funds Current Account -	(594.06)	—	1,544.77	—	950.71	1,781.73
General Fund Deposit Account -	4,120.64	60,803.15	78.00	—	65,001.79	11,032.67
Restricted Funds Deposit Account -	—	9,378.59	50,649.79	—	60,028.38	130,266.16
Lloyds cash account -	2,100.71	616.79	668.93	—	3,386.43	566.79
Petty Cash - Youth Work -	48.87	—	—	—	48.87	48.87
Totals	6,123.21	75,038.35	60,099.56	—	141,261.12	148,616.90
Current assets - Debtors						
Accounts Receivable	9,405.36	—	1,458.79	—	10,864.15	11,016.50
Totals	9,405.36	—	1,458.79	—	10,864.15	11,016.50
Liabilities - Agency accounts						
Agency collections	(51.64)	—	2,034.20	—	1,982.56	1,958.15
Totals	(51.64)	—	2,034.20	—	1,982.56	1,958.15
Liabilities - Creditors: Amounts falling due after more than one year						
Mortgage for House due after 1 year	—	—	108,216.53	—	108,216.53	118,478.35
Totals	—	—	108,216.53	—	108,216.53	118,478.35
Liabilities - Creditors: Amounts falling due in one year						
Mortgage for House due within 1 year -	—	—	10,175.02	—	10,175.02	—
Accounts Payable -	2,184.35	—	8,275.16	—	10,459.51	12,313.05
Totals	2,184.35	—	18,450.18	—	20,634.53	12,313.05
Liabilities - Provision for liabilities after one year						
Pension Provision (Clergy) -	—	—	4,000.00	—	4,000.00	—
Totals	—	—	4,000.00	—	4,000.00	—
Grand total	19,151.22	75,038.35	328,052.20	35,422.54	457,664.31	482,239.98

3 FUND DETAILS

The endowment fund comprises the St Mary's Church, Cogges, Chancel Repair Fund. This is a permanent endowment which requires income to be spent on the upkeep, repair and insurance of the Chancel of St Mary's Church, Cogges and if there is sufficient money remaining this may be used for the upkeep and repair of the fabric of the remainder of the Church.

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

FUND DETAILS (continued)

It is primarily represented by Investment Assets as per note 8(b). All but the Investment Assets, which are held as Perpetual Capital, was spent on the repair of the Chancel Roof during 2020 but dividends and interest of £962 have been received during the year.

4 FUND MOVEMENTS BY TYPE

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
BTLG - Beyond The Lichgate						
Restricted	123,818.72	9,084.05	9,026.65	5,583.84	—	129,459.96
Sub-total for BTLG	123,818.72	9,084.05	9,026.65	5,583.84	—	129,459.96
Chancel - Chancel repair fund						
Restricted	12,852.61	992.28	13,092.00	—	—	752.89
Endowment	33,143.37	—	—	—	2,279.17	35,422.54
Sub-total for Chancel	45,995.98	992.28	13,092.00	—	2,279.17	36,175.43
Children - Childrens Work fund						
Restricted	375.97	2,583.75	1,975.19	(752.00)	—	232.53
Sub-total for Children	375.97	2,583.75	1,975.19	(752.00)	—	232.53
Building - Church building fund						
Designated	12,669.25	38.81	—	—	—	12,708.06
Restricted	111,940.78	47,732.38	120,428.09	(3,250.00)	—	35,995.07
Sub-total for Building	124,610.03	47,771.19	120,428.09	(3,250.00)	—	48,703.13
CCC - Church Centre fund						
Restricted	152,136.26	—	7,504.77	—	—	144,631.49
Sub-total for CCC	152,136.26	—	7,504.77	—	—	144,631.49
Ch.equip - Church equipment						
Restricted	—	1,250.00	—	—	—	1,250.00
Sub-total for Ch.equip	—	1,250.00	—	—	—	1,250.00
AssVic - Associate Vicar Fund						
Restricted	(2,981.26)	50,008.00	53,647.18	—	—	(6,620.44)
Sub-total for AssVic	(2,981.26)	50,008.00	53,647.18	—	—	(6,620.44)
Evangelism - Evangelism fund						
Designated	198.08	—	—	—	—	198.08
Restricted	143.45	180.00	—	—	—	323.45
Sub-total for Evangelism	341.53	180.00	—	—	—	521.53
Gesenyi - Gesenyi						
Restricted	3,165.60	787.51	1,885.38	—	—	2,067.73
Sub-total for Gesenyi	3,165.60	787.51	1,885.38	—	—	2,067.73
General - General fund						
Unrestricted	16,308.45	265,832.94	230,721.48	(32,268.69)	—	19,151.22
Sub-total for General	16,308.45	265,832.94	230,721.48	(32,268.69)	—	19,151.22
GiftDay - Gift Day Fund						
Designated	—	60,803.15	—	—	—	60,803.15
Sub-total for GiftDay	—	60,803.15	—	—	—	60,803.15
New-Build - New Building						
Restricted	2,271.62	11,462.50	14,100.00	3,250.00	—	2,884.12
Sub-total for New-Build	2,271.62	11,462.50	14,100.00	3,250.00	—	2,884.12
Ordinand - Ordinand funding						
Restricted	—	—	188.00	188.00	—	—
Sub-total for Ordinand	—	—	188.00	188.00	—	—

continued

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

FUND MOVEMENTS BY TYPE (continued)

	Opening	Incoming	Outgoing	Transfers	Gains/losses	Closing
Boxes - Boxes of Hope (TLG M						
Restricted	—	400.00	1,250.06	850.06	—	—
Sub-total for Boxes	—	400.00	1,250.06	850.06	—	—
Covid19 - Covid19 Compassion Fund						
Designated	—	(25.60)	—	25.60	—	—
Restricted	—	22,631.30	10,431.43	(179.41)	—	12,020.46
Sub-total for Covid19	—	22,605.70	10,431.43	(153.81)	—	12,020.46
Soc-Action - Social Action						
Designated	770.00	—	—	—	—	770.00
Sub-total for Soc-Action	770.00	—	—	—	—	770.00
TITHE - Tithe Fund						
Designated	10,372.14	50.00	36,415.68	26,552.60	—	559.06
Sub-total for TITHE	10,372.14	50.00	36,415.68	26,552.60	—	559.06
Youth-Work - Youth Worker						
Restricted	150.00	3,000.00	3,000.00	—	—	150.00
Sub-total for Youth-Work	150.00	3,000.00	3,000.00	—	—	150.00
Kitchen - Kitchen Outreach Fun						
Restricted	4,904.94	—	—	—	—	4,904.94
Sub-total for Kitchen	4,904.94	—	—	—	—	4,904.94
Grand total	482,239.98	476,811.07	503,665.91	—	2,279.17	457,664.31

5 ANALYSIS OF INCOME AND EXPENDITURE

INCOME AND ENDOWMENTS

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Incoming resources from donors						
0101005 - Gift Aid - Bank	91,726.60	—	360.00	—	92,086.60	118,292.01
0101008 - Parish Giving Scheme	72,188.75	—	5,940.25	—	78,129.00	55,950.00
0101010 - Gift Aid - Envelopes	2,105.46	—	—	—	2,105.46	2,961.18
0101015 - Gasenyi receipts GA	—	—	180.00	—	180.00	245.00
0101025 - Ordinand Gift Aid	—	—	—	—	—	1,440.00
0101030 - Youth Worker Gift Aided	—	—	1,200.00	—	1,200.00	1,620.00
0103A05 - Charity Credits	3,199.30	—	710.00	—	3,909.30	5,939.81
0203A00 - Other planned giving	20,527.42	—	350.00	—	20,877.42	13,379.28
0203A05 - Planned Giving GA	40.00	—	—	—	40.00	1,270.00
0203A10 - NGA envelopes & B/O	960.00	—	—	—	960.00	960.00
0304000 - Loose plate Collections	6,615.77	—	—	—	6,615.77	15,865.30
0405A00 - Regular gift days NGA	—	1,644.00	1,000.00	—	2,644.00	5,586.23
0405A05 - Regular Gift Days GA	—	7,109.00	4,550.00	—	11,659.00	31,433.00
0405B00 - Wall Boxes	—	—	152.93	—	152.93	127.34
0501030 - New Building Gift Aid	—	—	6,250.00	—	6,250.00	3,050.00
0501040 - House Purchase GA	—	—	685.00	—	685.00	3,394.99
0501045 - Church Building GA	—	—	5,935.00	—	5,935.00	11,764.57
0504005 - New Building Non Gift Aid	—	—	650.00	—	650.00	1,603.13
0504010 - Other Offerings	3.22	—	—	—	3.22	740.00
0504040 - House Purchase NGA	—	—	545.00	—	545.00	930.51
0504045 - Church Building NGA	—	—	—	—	—	2,539.70
0504B30 - Youth Worker One Off GA	—	—	—	—	—	30.00
0505B05 - One-off Gift Aid gifts	11,745.13	50.00	4,609.63	—	16,404.76	7,215.00
0602000 - General GA Recovered	47,871.05	—	2,312.16	—	50,183.21	43,620.31

continued

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

ANALYSIS OF INCOME AND EXPENDITURE (continued)

Incoming resources (continued)

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Incoming resources from donors						
0602015 - Gasenyi GA recovered	—	—	159.76	—	159.76	149.25
0602017 - New Building GA Rec.	—	—	1,562.50	—	1,562.50	762.50
0602018 - YW GA Recovered	—	—	600.00	—	600.00	612.50
0602020 - Social Action GA Rec.	—	—	1,528.29	—	1,528.29	—
0602025 - Ordinand GA Rec	—	—	—	—	—	360.00
0602030 - Gift Day GA Rec	—	2,064.75	250.00	—	2,314.75	3,312.50
0602040 - House Purchase GA Rec.	—	—	1,507.80	—	1,507.80	1,127.50
0602045 - Church Building GA Rec.	—	—	1,621.55	—	1,621.55	7,463.54
Total	256,982.70	10,867.75	42,659.87	—	310,510.32	343,745.15

Other voluntary incoming resources

0503B00 - Donations appeals etc.	950.00	—	14,753.12	—	15,703.12	2,837.27
0702000 - Legacies	—	50,000.00	—	—	50,000.00	37.68
0801A00 - Recurring grants	—	—	—	—	—	727.50
0801A05 - Associate Vicar Grant	—	—	50,008.00	—	50,008.00	—
08A1000 - One off Grants	—	—	41,653.86	—	41,653.86	3,370.00
Total	950.00	50,000.00	106,414.98	—	157,364.98	6,972.45

Activities in furtherance of the council's objects

1102005 - Service Fee PCC received	458.10	—	—	—	458.10	1,788.64
1202A00 - Ch hall lettings	6,843.36	—	—	—	6,843.36	7,922.00
1205000 - Event Income Cogglets	157.12	—	—	—	157.12	814.99
1205100 - Event Income Children	—	—	—	—	—	15.63
1205200 - Event Income Youth	76.50	—	—	—	76.50	546.74
1206000 - Event Income Outreach	122.28	—	—	—	122.28	804.35
1206100 - Event Income Social	10.00	—	—	—	10.00	386.50
Total	7,667.36	—	—	—	7,667.36	12,278.85

Income from investments

1001000 - Dividends	—	—	992.28	—	992.28	963.40
1001001 - Bank interest	10.09	38.81	19.04	—	67.94	150.84
Total	10.09	38.81	1,011.32	—	1,060.22	1,114.24

Other income

1301000 - Insurance claims	188.00	—	—	—	188.00	—
1302010 - Other Income	34.79	(40.20)	25.60	—	20.19	260.77
Total	222.79	(40.20)	25.60	—	208.19	260.77

Total Incoming resources	265,832.94	60,866.36	150,111.77	—	476,811.07	364,371.46
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COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

ANALYSIS OF INCOME AND EXPENDITURE (continued)

Resources used

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Grants						
1801000 - Grants - o/s mission	—	8,950.00	—	—	8,950.00	8,185.54
1802000 - Grants - o/s relief & dev	—	4,750.00	1,865.38	—	6,615.38	4,768.16
1803000 - Grants - home mission	—	13,899.60	—	—	13,899.60	9,271.30
1804000 - Grants - home relief	18.90	8,776.08	14,405.26	—	23,200.24	13,612.81
Total	18.90	36,375.68	16,270.64	—	52,665.22	35,837.81

Activities relating to the work of the Church

1901010 - Parish share	78,652.42	—	—	—	78,652.42	76,684.33
2000001 - Admin - salary & expenses	34,480.88	—	—	—	34,480.88	45,058.18
2000050 - Admin training & Conferences	354.00	—	—	—	354.00	1,239.44
2004000 - Assistant staff costs	36,046.19	—	1,975.19	—	38,021.38	43,263.52
2004005 - Associate Vicar Wages	8,400.00	—	20,795.02	—	29,195.02	3,770.43
2004013 - Pension Costs - Staff	3,376.00	—	—	—	3,376.00	3,371.78
2004015 - Pension Costs - employer	3,798.01	—	—	—	3,798.01	3,787.32
2004017 - Pension Costs - Assoc Vicar	—	—	15,071.64	—	15,071.64	—
2004020 - Intern Costs (Gifts)	118.04	—	—	—	118.04	64.46
2102000 - Vicar travel costs	593.50	—	—	—	593.50	840.30
2102001 - Vicar telephone	160.00	—	—	—	160.00	120.00
2102002 - Vicar other exps	273.15	—	—	—	273.15	673.72
2102003 - Vicar Training & Conferences	310.00	—	—	—	310.00	465.00
2102004 - Vicar resources	420.32	—	—	—	420.32	214.43
2102005 - Visiting speakers	200.00	—	—	—	200.00	950.00
2102007 - Ministry group	—	—	—	—	—	90.00
2102013 - Childrens Worker Training & Conf	60.00	—	—	—	60.00	529.90
2102015 - Youth Worker Travel	—	—	—	—	—	10.00
2102017 - Youth Worker Other Expenses	145.12	—	—	—	145.12	—
2102018 - Youth Worker Training & Conf	60.00	—	—	—	60.00	531.20
2102020 - Curate travel expenses	57.30	—	—	—	57.30	—
2102021 - Curate telephone	300.00	—	—	—	300.00	380.00
2102022 - Curate other expenses	21.50	—	—	—	21.50	6.63
2102023 - Curate training/courses	235.00	—	—	—	235.00	190.20
2102024 - Curate resources	121.24	—	—	—	121.24	7.98
2102030 - Worship Leader Travel	—	—	—	—	—	57.50
2102036 - Worship Leader Training	—	—	—	—	—	1,200.00
2102040 - Assoc Vicar Travel	—	—	131.33	—	131.33	—
2102042 - Assoc Vicar Telephone	—	—	236.93	—	236.93	—
2102044 - Assoc Vicar other exps	—	—	28.78	—	28.78	—
2102046 - Assoc Vicar trainin & Conf	—	—	267.00	—	267.00	—
2102048 - Assoc Vicar resources	—	—	200.73	—	200.73	—
2102049 - Assc Vicar Housing Costs	—	—	16,915.75	—	16,915.75	—
2103000 - Clergy housing Allowance	18,217.86	—	188.00	—	18,405.86	9,773.44
2216010 - Baptism Materials	—	—	—	—	—	64.03
2216020 - Hospitality Cons Regular	277.80	—	—	—	277.80	2,902.47
2216022 - Hospitality Cons Special	22.85	—	—	—	22.85	—
2216024 - Hospitality Cons Christmas	315.17	—	—	—	315.17	—
2216030 - Hospitality literature/equip regular	598.52	—	—	—	598.52	1,890.02
2216034 - Hospitality lit/equip Christmas	884.38	—	—	—	884.38	—
2217000 - Parish training and mission	292.00	—	—	—	292.00	12.35
2217010 - Community Outreach	55.13	—	—	—	55.13	583.16
2217012 - Outreach - Special events	43.99	—	—	—	43.99	3,909.46
2217013 - Outreach - Alpha expenses	1,035.60	—	—	—	1,035.60	—
2217014 - Cogglets expenses/resources	615.60	—	—	—	615.60	1,867.39
2217015 - Childrens Outreach	—	—	—	—	—	329.15
2217018 - Childrens Church	308.98	—	—	—	308.98	1,160.75

continued

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

ANALYSIS OF INCOME AND EXPENDITURE (continued)

Resources used (continued)

	Unrestricted	Designated	Restricted	Endowment	Total this year	Total last year
Activities relating to the work of the Church						
2217020 - Youth Outreach	328.27	—	—	—	328.27	1,105.79
2217021 - Youth Church	387.60	—	—	—	387.60	1,122.65
2217022 - Small Groups	—	—	—	—	—	54.38
2217023 - Connect Groups & Post Alpha	—	—	—	—	—	49.90
2217025 - Pastoral Care	95.71	—	—	—	95.71	562.41
2217035 - Non-Staff Training	—	—	—	—	—	165.00
2217045 - Church Social Events	—	—	—	—	—	571.00
2217062 - Resourcing Church	198.96	—	—	—	198.96	—
2217064 - External Training	(14.00)	—	—	—	(14.00)	—
2300040 - Admin - subs & licences	2,037.62	—	—	—	2,037.62	1,677.33
2300045 - Worship - subs and licences	1,127.58	—	—	—	1,127.58	905.00
2300050 - Depreciation	731.22	—	16,531.42	—	17,262.64	17,644.33
2305020 - Church - Insurance	3,940.05	—	—	—	3,940.05	3,832.57
2306000 - Church regular upkeep	899.85	—	—	—	899.85	749.69
2306020 - Sound Vision Equip minor	202.56	—	—	—	202.56	861.06
2306022 - Sound Vision Equip major	4,451.64	—	—	—	4,451.64	5,987.47
2307000 - Church Services	1,493.55	—	—	—	1,493.55	1,534.23
2308000 - Upkeep of churchyard	70.95	—	—	—	70.95	1,111.52
2317030 - Other Expenditure	58.00	—	—	—	58.00	—
2405005 - Church Oil	1,679.55	—	—	—	1,679.55	2,834.96
2405010 - Church Electricity	453.70	—	—	—	453.70	807.51
2510010 - Church Centre electricity	972.26	—	—	—	972.26	1,161.00
2510011 - Church Centre Oil	1,352.20	—	—	—	1,352.20	1,699.17
2510012 - Church Centre Water	265.46	—	—	—	265.46	359.89
2510015 - Church Centre insurance	2,688.76	—	—	—	2,688.76	2,530.61
2510017 - Church Centre Regular Maint	555.70	—	—	—	555.70	—
2510020 - Church Centre Repairs & Improve	1,621.54	—	—	—	1,621.54	2,839.86
2510025 - Church Centre Cleaning & Waste	4,885.13	—	—	—	4,885.13	4,376.04
2511000 - Other PCC property maintenance	858.00	—	—	—	858.00	175.00
2617020 - Activities PCC Expenses	—	—	—	—	—	2,610.56
2706000 - Major Planned Church Repairs	—	—	133,460.09	—	133,460.09	—
2712010 - Major Unplanned Church Repairs	—	—	—	—	—	1,082.66
2913015 - New building	—	—	14,100.00	—	14,100.00	5,957.97
9999999 - Suspense	54.88	—	—	—	54.88	56.15
Total	222,247.29	—	219,901.88	—	442,149.17	270,424.25
Support costs						
9900010 - Mortgage Interest	4,039.98	—	—	—	4,039.98	5,002.40
Total	4,039.98	—	—	—	4,039.98	5,002.40
Church management and administration						
2500015 - Office Electricity	435.06	—	—	—	435.06	988.85
2500020 - Admin phone post int	818.04	—	—	—	818.04	654.44
2500025 - Bank Charges	450.90	40.00	356.23	—	847.13	368.03
2500030 - Admin office supplies	284.56	—	—	—	284.56	926.15
2500035 - Photocopying	1,225.23	—	—	—	1,225.23	1,664.27
2500040 - Admin Office Equipment	221.52	—	—	—	221.52	19.32
2600045 - Professional Fees	980.00	—	—	—	980.00	900.00
Total	4,415.31	40.00	356.23	—	4,811.54	5,521.06
Total Resources used	230,721.48	36,415.68	236,528.75	—	503,665.91	316,785.52
GRAND TOTALS	35,111.46	24,450.68	(86,416.98)	—	(26,854.84)	47,585.94

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

6 STAFF COSTS & RELATED PARTIES

	2020	2019
Assistant Staff Wages & Salaries	68,904	48,686
Administration Wages & Salaries	36,169	46,778
Pension Costs (employer)	<u>18,870</u>	<u>3,787</u>
Wages and salaries	<u>£123,943</u>	<u>£99,251</u>

During the year the PCC employed an Associate Vicar, two Children & Families Workers, a Youth Worker, a Worship Leader, an Operations Manager and a Church Administrator, none of whom earned £40,000 per annum or more. The average number of employees during the year was 7. The clergy and pastoral staff (Vicar, Associate Vicar, Curate, Children & Families Workers, Youth Worker and Worship Leader) were reimbursed for travelling expenses of £782 and £2,838 for other expenses. Apart from the above, no other PCC member received any reimbursement of expenses or remuneration. As is typical of the average PCC, substantial amounts of voluntary help have been received in all areas of its activities. No attempt has been made to place a value on these contributions in these accounts.

Donations received from the trustees, key management personnel and their close relatives were £61,742.

7 PENSION COSTS

FRS102 disclosure notices for the Church of England Funded Pensions Scheme (CEFPS) and the Church Workers Pension Fund (CWPF) are attached to the end of this report. The CEFPS is for clergy that are paid by the PCC (*ie* just the associate vicar) and the CWPF scheme is for the lay staff.

8 FIXED ASSETS FOR USE BY THE PCC

8(a) *Tangible Fixed Assets*

	Freehold land and buildings £	Equipment £	Total £
GROSS BOOK VALUE			
At 1 st January 2020	525,755	10,808	536,563
Additions	<u>0</u>	<u>0</u>	<u>0</u>
At 31 st December 2020	<u>525,755</u>	<u>10,808</u>	<u>536,563</u>
DEPRECIATION			
At 1 st January 2020	104,877	9,473	114,350
Charge for the year	<u>16,817</u>	<u>445</u>	<u>17,262</u>
At 31 st December 2020	<u>121,694</u>	<u>9,918</u>	<u>131,612</u>
NET BOOK VALUE			
At 31 st December 2020	<u>£404,061</u>	<u>£890</u>	<u>£404,951</u>
At 31 st December 2019	<u>£420,878</u>	<u>£1,335</u>	<u>£422,213</u>

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

FIXED ASSETS FOR USE BY THE PCC (continued)

8(a) *Tangible Fixed Assets (continued)*

The freehold land and buildings are valued at cost and comprise the Church Centre (1997) and the Old School House (2015), both located at Church Lane, Witney. This cost is being written off over 50 years.

The Church Centre kitchen and toilets were refurbished in 2017. This refurbishment rebuilt/replaced items in the "Church Centre Building 1997" asset which are being depreciated over 50 years. As these items have been replaced after 20 years the value of the new asset (Church Centre Refurbishment 2017) is being depreciated over 20 years.

Improvements were made to the Car Park in 2016, on which the Church has a seven year lease with the Diocese. These costs are being written off over 7 years.

Other items to be depreciated are: a Marquee, to be written off over 5 years; new Church Centre flooring which has a 20 year guarantee so is being written off over 20 years.

8(b) *Investment Assets*

	2020 £	2019 £
CBF Church of England Investment Fund: 1729 (2019: 1729) shares	<u>£35,422</u>	<u>£ 33,143</u>

The historical cost of the shares at 31st December 2020 was £1,463 (2019: £1,463).

9 DEBTORS

	2020 £	2019 £
Gift Aid recoverable	7,547	7,591
Prepayments	2,175	3,161
Other debtors	<u>1,142</u>	<u>264</u>
	<u>£10,864</u>	<u>£ 11,016</u>

10 LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Agency Collections	1,983	1,958
Other creditors	10,459	2,473
CAF Bank Mortgage capital due within one year	<u>10,175</u>	<u>9,840</u>
	<u>£22,617</u>	<u>£ 14,271</u>

11 LIABILITIES: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR

	2020 £	2019 £
CAF Bank Mortgage capital due after more than one year	<u>108,216</u>	<u>118,478</u>
	<u>£108,216</u>	<u>£118,478</u>

COGGES PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31st December 2020 (continued)

12 CHARITABLE COMMITMENTS

The PCC is committed to support:

- a) Adventure *Plus* for £3,600 in 2021
- b) A family working in South East Asia for £1,000 in 2021
- c) Blake School Family Link Worker for £3,376 in 2021
- d) Transforming Lives for Good for £900 in 2021
- e) New Wine Trust – Changing Nations for £600 in 2021
- f) Christians Against Poverty (CAP) for £3,000 in 2021

PENSION SCHEMES

Church of England Funded Pensions Scheme (CEFPS)

Cogges PCC participates in the Church of England Funded Pensions Scheme for stipendiary clergy, a defined benefit pension scheme. This scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of the responsible bodies.

Each participating responsible body in the scheme pays contributions at a common contribution rate applied to pensionable stipends.

The scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This means it is not possible to attribute the scheme's assets and liabilities to each specific responsible body, which means contributions are accounted for as if the scheme were a defined contribution scheme. The pensions costs charged to the SoFA (Statement of Financial Activities) in the year are contributions payable towards benefits and expenses accrued in that year (2020: £11,072, 2019: £0), plus the figures highlighted in the table below as being recognised in the SoFA, giving a total charge of £15,072 for 2020 (2019: £0).

A valuation of the scheme is carried out once every three years. The most recent scheme valuation completed was carried out as at 31 December 2018. The 2018 valuation revealed a deficit of £50m, based on assets of £1,818m and a funding target of £1,868m, on the ongoing assumptions used.

Following the 31 December 2018 valuation, a recovery plan was put in place until 31 December 2022 and the deficit recovery contributions (as a percentage of pensionable stipends) are 11.9% from January 2018 to December 2020 and 7.1% from January 2021 to December 2022.

Section 28.11A of FRS 102 requires agreed deficit recovery payments to be recognised as a liability. The movement in the balance sheet liability over 2020 is set out in the table below and represents the present value of the deficit contributions agreed.

	2020	2019
Balance sheet liability at 1 January	£0	£0
Deficit contribution paid	– £3,000	£0
Interest cost (recognised in SoFA)	£0	£0
Remaining change to the balance sheet liability, comprising change in agreed deficit recovery plan, and change in discount rate and assumptions between year-ends (recognised in SoFA)	£7,000	£0
Balance sheet liability at 31 December	£4,000	£0

The legal structure of the scheme is such that if another responsible body fails, Cogges PCC could become responsible for paying a share of that responsible body's pension liabilities.

COGGES PAROCHIAL CHURCH COUNCIL
NOTES TO THE FINANCIAL STATEMENTS
for the year ended 31st December 2020 (continued)

PENSION SCHEMES

Church Workers Pension Fund (CWPF)

Cogges PCC participates in the Pension Builder Scheme section of Church Workers Pension Fund (CWPF) for lay staff. The scheme is administered by the Church of England Pensions Board, which holds the assets of the scheme separately from those of Cogges PCC and the other participating employers.

The Pension Builder Scheme of the Church Workers Pension Fund is made up of two sections, Pension Builder Classic and Pension Builder 2014, both of which are classed as defined benefit schemes. Cogges PCC participates in the Pension Builder 2014 section.

Pension Builder 2014 is a cash balance scheme that provides a lump sum that members use to provide benefits at retirement. Pension contributions are recorded in an account for each member. This account may have bonuses added by the Board before retirement. The bonuses depend on investment experience and other factors. There is no requirement for the Board to grant any bonuses. The account, plus any bonuses declared, is payable from members' normal pension age.

There is no sub-division of assets between employers in each section of the Pension Builder Scheme. The scheme is a multi-employer scheme as described in Section 28 of FRS 102 as it is not possible to attribute the Pension Builder Scheme's assets and liabilities to specific employers. This means that contributions are accounted for as if the Scheme were a defined contribution scheme. The pensions costs charged to the Statement of Financial Activities in the year are contributions payable (2020: £3,376, 2019: £3,372).

A valuation of the Pension Builder Scheme is carried out once every three years. The most recent was carried out as at 31 December 2016. A valuation as at 31 December 2019 was under way as at 31 December 2020.

For the Pension Builder 2014 section, the valuation revealed a surplus of £1.8m on the ongoing assumptions used. There is no requirement for deficit payments at the current time.

The legal structure of the scheme is such that if another employer fails, Cogges PCC could become responsible for paying a share of that employer's pension liabilities.