

# BAMBER BRIDGE METHODIST CHURCH

England & Wales · Charity number 1129810

## Details

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Other names	BBMC
Status	Registered
Legal form	Previously excepted
Registered	2009-05-22
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	1 Edward Street Bamber Bridge Preston PR5 6FB
Phone	01772379954
Website	<a href="http://www.bamberbridgemethodistchurch.org.uk">www.bamberbridgemethodistchurch.org.uk</a>

## Activities

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**Objects:** The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Activities:** Religious and community activities in which all are welcome

## Classification

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- **How:** Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Lancashire

## Finances

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Period end	Income	Expenditure	Assets	Employees
2024-08-31	£84,635	£69,515	-	-
2023-08-31	£60,644	£69,976	-	-
2022-08-31	£68,862	£73,376	-	-
2021-08-31	£50,672	£60,726	-	-
2020-08-31	£88,542	£69,614	-	-

## Trustees

Name	Role	Appointed
ANNE CAROL POOLE		2017-06-28
Audrey Boothroyd		2019-09-01
CHERYL PERRY		
DAVID GRAHAM EVANS		
DENISE JOHNSON		
Desley Roberta Jefferson		2017-06-28
Dr Anthony William Andrews		2011-06-11
Freda Isabella Smith		2016-09-01
GRAHAM KENNETH POOLE AMIMECHE		2017-06-28
Gillian Ferris		2017-06-28
LINDA TRAFFORD		2013-09-01
LINDSAY WARING		2014-09-01
MAURICE PERRY		2011-06-17
MR DON ROSCOE		
MRS KATH ROSCOE		
Rev Sharon Jane Thraves		2023-09-01
Roy Clapham		2015-09-01
SUSAN LIVESEY		2015-05-01
WENDY YATES		

**BAMBER BRIDGE METHODIST CHURCH**

England & Wales - Charity number 1129810

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# Accounts

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# **Bamber Bridge Methodist Church Annual Report of the Church Council For the year ended 31 August 2024**

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## **Administrative Information**

Bamber Bridge Methodist Church is situated in the centre of Bamber Bridge in the Preston Ribble Methodist. The circuit is part of the Lancashire District.

The correspondence address is The Methodist Church, Station Road, Bamber Bridge, Preston PR5 6ED.

The Church was a charity excepted from registration with The Charity Commission (SI 2002 no. 1598), however, following the implementation of the Charities Act 2006 the church became a separately registered charity on 22 May 2009 with registration number 1129810.

Church Council Members who have served from 1<sup>st</sup> September 2023 until the date this Report was approved are:

Minister	Rev'd Sharon Thraves	
Church Secretary	Dr A Andrews	
Church Treasurer	Mr D Evans	
Senior Steward	Mrs D Jefferson	
Church Stewards	Mr D Roscoe	Mr E Chatburn
	Mr G Poole	Mr J Jefferson
	Mrs C Poole	
Worship Leader	Mrs K Roscoe	
Property & Finance reps	Mr R Clapham	Mr M Perry
Pastoral Committee	Mrs L Trafford	
Elected Members	Mrs D Johnson	
	Mrs A Boothroyd	
	Mrs W Yates	
Safeguarding	Mr J Jefferson	
Cradle Roll Secretary	Mrs C Perry	
Circuit Representative	Mrs Wendy Bennet	

## **Structure, Governance and Management**

The method of appointment of Church Council Members is set out in the Constitutional Practice and Discipline of the Methodist Church. Any Church Member is entitled to offer themselves for election to the Church Council at the Annual Church Meeting which is usually held in May of each year. Whilst there is at present no formal training other than in Safeguarding for the members of the Church Council those who have served on the Council for a number of years aid newcomers in understanding the procedures. To serve on the Church Council the individual has to be a member of the Methodist Church and the process of church membership includes consideration of the distinctive nature of Methodism. All significant decisions relating to Church life require the agreement of the Church Council while the Minister of the Church has day-to-day responsibility for the pastoral life of the Church. As part of the Preston Ribble Circuit, the Lancashire District and the wider Methodist Connexion the Church locally is bound by the Constitutional Practice and Discipline of the Methodist Church and therefore adheres to nationally agreed policies.

## **Objectives and Activities**

The Church Council has the responsibility of co-operating with the minister of the Church in promoting whole the Mission of the Church, pastoral, evangelistic, social and ecumenical. The trustees organise the activities of the wider mission of the Church with consideration of the wider public benefit to the community at large by the provision of first-rate community facilities and the opportunities that these afford.

These objectives are usually satisfied by offering varied forms of worship with 1 locally held service generally each Sunday with occasional Circuit services. There is also locally a fortnightly lunch-time service on a Thursday. The premises provide facilities for worship and other community based activities to operate in comfortable surroundings. Additional services and study groups are held at other appropriate times of the year as need. Our aim is to provide fellowship in various ways mainly through the Wellness Café which operates on a Wednesday and Thursday morning, an evening fellowship known as Lighthouse for younger children and Youth for secondary school aged children. The minister of the Church has also shared responsibility for the pastoral oversight of the joint Methodist/Church of England School (Cuerden Church School) which operates from adjoining premises.

The Minister also acts in conjunction with the other clergy in the village to foster Christian beliefs.

The Church Council has maintenance responsibilities for the Church buildings together with a wider responsibility through the Preston Ribble Circuit and the Lancashire District.

The church aims to provide a public benefit by providing opportunities for all within the community to access both the premises and the opportunities for worship, learning and mission afforded by the church both as a place and a people.

## **Committees**

The Church Council meets generally three times a year and operates as the managing trustee body. Additional support is provided through special interest groups as the need arises focusing on finance and property and pastoral aspects of Church life. A leadership team consisting of the Church Stewards and other representatives meets to add direction to the activities of the church between meetings of the church council. Other groups reporting to the Church Council are established as the need arises.

## **Financial Review**

The income of the church increased in the year as organisations and gradually recommenced after the impact of the Covid-19 pandemic eased. The outturn for the year showed a surplus on general funds of £11,601 leaving reserves of £25,999 after a transfer to support the work of Churches Together In Bamber Bridge.

This increase in reserves has eased the challenges of managing the varying requirements of the multi-user building with our partners in the venture, Cuerden Church School and Cuerden Nursery. Significant additional income is generated from external users of the facilities and this has seen a further

increase in the year under review with continued improvements following the year end and wider community based use.

### **Reserves Policy**

The Church Council has adopted a policy that they will endeavour to hold in reserve on general account a sum (not invested in fixed assets) equivalent to between three and six months routine expenditure (approximately £17,000 to £34,000 ). At 31 August 2024 free reserves stood at £25,999. The trustees aim to maintain reserves around this level and are grateful for the decision of the Preston Ribble Circuit to reduce assessments across the circuit by 50% from the formula calculation to support the local mission of the various churches in the Circuit. Should additional income be required then there is a history of sacrificial giving to fund additional activity.

The Church Council aims to maintain reserves at the current level in order to maintain the premises in the best possible condition. The quality of the premises is important in continuing to provide comfortable and welcoming facilities. Reserves are also required to meet the challenges of modern society. As the building is in use 7 days a week throughout the year it is planned to maintain a level of reserves where a planned maintenance programme is possible with a rolling programme of redecoration and replacement of the furnishings and equipment to keep pace with the changing needs of the community. During the year a grant of £5,000 was received from Soth Ribble Borough Council to fund refurbishment of the kitchen facilities at the church and the majority of this expenditure was only incurred after the end of the year resulting in a restricted fund of £3,320 being held at 31 August 2024.

### **Risk policy**

The major risks to which the charity has been exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

The Church Council continues to keep all its risk policies under review and procedures are in place to improve the management of the risks as appropriate to the size and nature of the organisation. Particular attention is to be placed on Health & Safety, Safe from Harm (Child and vulnerable adults safeguarding) and Fire Hazards and written policies are updated to reflect the changed circumstances as guidance is received.

### **Investment policy**

Temporarily surplus funds have been placed on deposit with the Central Finance Board of the Methodist Church in order to obtain the best investment return whilst retaining access to the funds as required to meet the ongoing commitments of the church to fulfil its role in the community. The general policy is to utilise suitable funds within the portfolio of the Central Finance Board of the Methodist Church for a secure investment return.

### **Summary**

Church Membership stands at approximately 100 active members. The church is now reviewing its position to move forward and meet the further challenges of the 21<sup>st</sup> century.

### **Responsibilities of the Church Council as Managing Trustees**

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these statements giving a true and fair view, the trustees should follow best practice and:

- ❖ Select suitable accounting policies and apply them consistently;
- ❖ Make judgements and estimates that are reasonable and prudent;

- ❖ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ❖ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements are prepared using the format prescribed by the Methodist Church in the Standard Form of Accounts and comply with the Charities SORP.

### **Independent Examiners**

CWR served as independent examiners for the year.

Signed on behalf of the Church Council

Rev Sharon Thraves  
Minister  
Dated

18 June 2025

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

BAMBER BRIDGE METHODIST Church

FOR THE YEAR ENDED  
31 August 2024

PRESTON RIBBLE	Circuit	Circuit no.	21/11
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Registered Charity - Charity Registration number 1129810

If not a registered charity His Majesty's Revenue and Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

REVEREND SHARON THRAVES

Church Stewards:

DESLEY JEFFERSON	JOHN JEFFERSON
CAROL POOLE	GRAHAM POOLE
ERIC CHATBURN	DONALD ROSCOE

Treasurer:

DAVID EVANS

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
	<b>Note</b>				
a2	Offerings and Tax recovered	50,664	144	<b>50,808</b>	42,184
a3	Bank and CFB interest and Investment income	724	51	<b>775</b>	316
a4	Lettings	17,664		<b>17,664</b>	11,957
a5	Other receipts	10,388	5,000	<b>15,388</b>	6,187
a6	<b>TOTAL RECEIPTS</b>	<b>79,440</b>	<b>5,195</b>	<b>84,635 (a7)</b>	<b>60,644</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	52,473		<b>52,473</b>	52,950
b3	Donations	1,500		<b>1,500</b>	1,500
b4	Repairs and Maintenance	4,649	1,680	<b>6,329</b>	6,540
b5	Utilities (Insurances, water charges, heating & lighting)	6,790	73	<b>6,863</b>	6,305
b6					
b7	Other payments	2,354		<b>2,354</b>	2,681
b8	<b>TOTAL PAYMENTS</b>	<b>67,766</b>	<b>1,753</b>	<b>69,519 (b9)</b>	<b>69,976</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)</b>	11,674	3,442	<b>15,116</b>	(9,332)
c2	Total funds brought forward from last year	14,398	3,388	<b>17,786 (c6)</b>	27,118
c3	<b>Sub total (c1+c2)</b>	26,072	6,830	<b>32,902</b>	<b>17,786</b>
c4	Transfers and adjustments	(73)	73		(c7)
c5	<b>TOTAL FUNDS AT END OF YEAR (c3+c4)</b>	<b>25,999</b>	<b>6,903</b>	<b>32,902 (c8)</b>	<b>17,786 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	<b>BALANCE STILL TO BE PAID (d1+d2-d3)</b>		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the [Guidance Notes to complete this page](#)

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	84,635 (a7)	69,519 (b9)	15,116	(c7)	17,786 (c6)	32,902 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	84,635	69,519	15,116		17,786 (x)	32,902 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2024**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	57	30
f2 Bank Current Account	8,840	14,684
f3 Bank Deposit Account		
f4 Central Finance Board	7,861	17,109
f5 Trustees for Methodist Church Purposes	1,028	1,079
f6 Other funds		
f7 SUB TOTAL - Church accounts	17,786 (c6)	32,902 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)	(e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	17,786 (x)	32,902 (y)

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2023	At 31 August 2024
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	1,384,684	1,420,691
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church Bamber Bridge Methodist No21/11

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer **David Evans**

**1 Edward Street, Bamber Bridge, Preston Post Code PR5 6FB**

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 will be presented to the meeting of the Church trustees held on 18 June 2025

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Date .....

## Independent Examiner's Report to the Trustees of the Bamber Bridge Methodist Church

**Charity Number 1129810**

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bamber Bridge Methodist Church for the year ended 31 August 2024 set out on pages ... to .... As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Bamber Bridge Methodist No 21/11

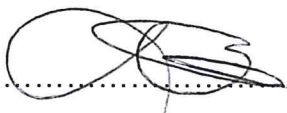
### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... BSc. FMAAT

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNIN WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 25/6/25

\* delete or circle as appropriate

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
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**FOR THE YEAR ENDED  
31 August 2024**

<b>PRESTON RIBBLE</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>21/11</b>
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<b>Registered Charity - Charity Registration number</b>	1129810
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Minister:

<b>REVEREND SHARON THRAVES</b>
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Church Stewards:

<b>DESLEY JEFFERSON</b>	<b>JOHN JEFFERSON</b>
<b>CAROL POOLE</b>	<b>GRAHAM POOLE</b>
<b>ERIC CHATBURN</b>	<b>DONALD ROSCOE</b>

Treasurer:

<b>DAVID EVANS</b>
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c2	Total funds brought forward from last year	14,398	3,388	<b>17,786 (c6)</b>	27,118	
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>26,072</b>	<b>6,830</b>	<b>32,902</b>	<b>17,786</b>
c4	Transfers and adjustments	(73)	73		<b>(c7)</b>	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>25,999</b>	<b>6,903</b>	<b>32,902 (c8)</b>	<b>17,786 (c6)</b>

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**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2024**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	57	30
f2 Bank Current Account	8,840	14,684
f3 Bank Deposit Account		
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**SECTION G**

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g5 Other Liabilities		

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f5 Include only Funds held at Trustees for Methodist Church Purposes

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Name of Church Bamber Bridge Methodist No21/11

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Signature of treasurer ..... Date.....

Name and address of treasurer **David Evans**

**1 Edward Street, Bamber Bridge, Preston Post Code PR5 6FB**

### Presentation to the Church trustees

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Signature of the Chair of the meeting .....

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Name of Church Bamber Bridge Methodist No 21/11


### Independent Examiner's Statement

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I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... BSc. FMAAT

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNIN WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 25/6/25

\* delete or circle as appropriate

**BAMBER BRIDGE METHODIST CHURCH**

England & Wales - Charity number 1129810

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# Accounts

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# **Bamber Bridge Methodist Church Annual Report of the Church Council For the year ended 31 August 2023**

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## **Administrative Information**

Bamber Bridge Methodist Church is situated in the centre of Bamber Bridge in the Preston Ribble Methodist. The circuit is part of the Lancashire District.

The correspondence address is The Methodist Church, Station Road, Bamber Bridge, Preston PR5 6ED.

The Church was a charity excepted from registration with The Charity Commission (SI 2002 no. 1598), however, following the implementation of the Charities Act 2006 the church became a separately registered charity on 22 May 2009 with registration number 1129810.

Church Council Members who have served from 1<sup>st</sup> September 2022 until the date this Report was approved are:

Minister	Rev'd Karen Le Mouton to 31 August 2023 Rev'd Sharon Thraves from 1 September 2023	
Church Secretary	Dr A Andrews	
Church Treasurer	Mr D Evans	
Senior Steward	Mrs D Jefferson	
Church Stewards	Mr D Roscoe Mrs S Livesey Mr G Poole Mrs C Poole	Mrs C Billington Mrs S Toman Mr J Jefferson Ms M Yates
Worship Leaders	Mrs K Roscoe	
Property & Finance reps	Mr R Clapham	Mr M Perry
Pastoral Committee	Mrs L Trafford	Ms M Yates
Elected Members	Mrs D Johnson Mrs A Boothroyd Mrs W Yates	
Safeguarding Cradle Roll Secretary	Me J Jefferson Mrs C Perry	
Circuit Representative	Mrs G Ferris to 31/8/23	Mrs Wendy Bennet from 1/9/23

## **Structure, Governance and Management**

The method of appointment of Church Council Members is set out in the Constitutional Practice and Discipline of the Methodist Church. Any Church Member is entitled to offer themselves for election to the Church Council at the Annual Church Meeting which is usually held in May of each year. Whilst there is at present no formal training other than in Safeguarding for the members of the Church Council those who have served on the Council for a number of years aid newcomers in understanding the procedures. To serve on the Church Council the individual has to be a member of the Methodist Church and the process of church membership includes consideration of the distinctive nature of Methodism. All significant decisions relating to Church life require the agreement of the Church Council while the Minister of the Church has day-to-day responsibility for the pastoral life of the Church. As part of the Preston Ribble Circuit, the Lancashire District and the wider Methodist Connexion the Church locally is bound by the Constitutional Practice and Discipline of the Methodist Church and therefore adheres to nationally agreed policies.

## **Objectives and Activities**

The Church Council has the responsibility of co-operating with the minister of the Church in promoting whole the Mission of the Church, pastoral, evangelistic, social and ecumenical. The trustees organise the activities of the wider mission of the Church with consideration of the wider public benefit to the community at large by the provision of first-rate community facilities and the opportunities that these afford.

These objectives are usually satisfied by offering varied forms of worship with 2 services each Sunday (either locally or at Circuit/District level) or through remote online offerings organised at a District level. There is also locally a fortnightly lunch-time service on a Thursday. The premises provide facilities for worship and other community based activities to operate in comfortable surroundings. Additional services and study groups are held at other appropriate times of the year as need. Our aim is to provide fellowship in various ways mainly through the Wellness Café which operates on a Wednesday and Thursday morning, an evening fellowship known as Lighthouse for younger children and Youth for secondary school aged children. The minister of the Church has also shared responsibility for the pastoral oversight of the joint Methodist/Church of England School (Cuerden Church School) which operates from adjoining premises.

The Minister also acts in conjunction with the other clergy in the village to foster Christian beliefs.

The Church Council has maintenance responsibilities for the Church buildings together with a wider responsibility through the Preston Ribble Circuit and the Lancashire District.

The church aims to provide a public benefit by providing opportunities for all within the community to access both the premises and the opportunities for worship, learning and mission afforded by the church both as a place and a people.

## **Committees**

The Church Council meets generally three times a year and operates as the managing trustee body. Additional support is provided through special interest groups as the need arises focusing on Finance and property and pastoral aspects of Church life. A leadership team consisting of the Church Stewards and other representatives meets to add direction to the activities of the church between meetings of the church council. Other groups reporting to the Church Council are established as the need arises.

## **Financial Review**

The income of the church has struggled to return to pre-Covid levels as organisations and activities have only gradually recommenced. The outturn for the year showed a deficit on general funds of £10,460 leaving reserves of £14,398 after a transfer to support the work of Churches Together In Bamber Bridge.

Despite the decline in reserves the challenges of managing the varying requirements of the multi-user building with our partners in the venture, Cuerden Church School and Cuerden Nursery are met reasonably well. Significant additional income is generated from external users of the facilities and this

has seen an increase in the year under review with further improvements following the year end and wider community based use.

### **Reserves Policy**

The Church Council has adopted a policy that they will endeavour to hold in reserve on general account a sum (not invested in fixed assets) equivalent to between three and six months routine expenditure (approximately £15,000 to £30,000 ). At 31 August 2023 free reserves stood at £14,398. The trustees aim to replenish reserves in the coming year should activity enable this and to fund additional activity by way of grant applications and specific appeals.

The Church Council aims to maintain reserves at the current level in order to maintain the premises in the best possible condition. The quality of the premises is important in continuing to provide comfortable and welcoming facilities. Reserves are also required to meet the challenges of modern society. As the building is in use 7 days a week throughout the year it is planned to maintain a level of reserves where a planned maintenance programme is possible with a rolling programme of redecoration and replacement of the furnishings and equipment to keep pace with the changing needs of the community.

### **Risk policy**

The major risks to which the charity has been exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

The Church Council continues to keep all its risk policies under review and procedures are in place to improve the management of the risks as appropriate to the size and nature of the organisation. Particular attention is to be placed on Health & Safety, Safe from Harm (Child and vulnerable adults safeguarding) and Fire Hazards and written policies are updated to reflect the changed circumstances as guidance is received.

### **Investment policy**

Temporarily surplus funds have been placed on deposit with the Central Finance Board of the Methodist Church in order to obtain the best investment return whilst retaining access to the funds as required to meet the ongoing commitments of the church to fulfil its role in the community. The general policy is to utilise suitable funds within the portfolio of the Central Finance Board of the Methodist Church for a secure investment return.

### **Summary**

Church Membership stands at approximately 120 active members. The church is now reviewing its position to move forward and meet the further challenges of the 21<sup>st</sup> century.

### **Responsibilities of the Church Council as Managing Trustees**

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these statements giving a true and fair view, the trustees should follow best practice and:

- ❖ Select suitable accounting policies and apply them consistently;
- ❖ Make judgements and estimates that are reasonable and prudent;
- ❖ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ❖ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements are prepared using the format prescribed by the Methodist Church in the Standard Form of Accounts and comply with the Charities SORP.

**Independent Examiners**

CWR served as independent examiners for the year.

Signed on behalf of the Church Council

Rev Sharon Thraves  
Minister  
Dated

5 June 2024

THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS

BAMBER BRIDGE METHODIST

Church

FOR THE YEAR ENDED

31 August 2023

Preston Ribble	Circuit	Circuit no.	21/11
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Registered Charity - Charity Registration number

1129810

If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Reverend Karen Le Mouton to 31 August 2023 then Reverend Sharon Thraves from 1 September 2023

Church Stewards:

Mrs D Jefferson	Mr D Roscoe
Mrs C Billington	Mr J Jefferson
Mrs C Poole	Mr G Poole
Ms M Yates	Ms S Toman
Mrs S Livesey	

Treasurer:

Mr D Evans

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	<b>Note</b>			
a2	Offerings and Tax recovered	42,011	173	<b>42,184</b>	52,165
a3	Bank and CFB interest and Investment income	288	28	<b>316</b>	44
a4	Lettings	11,957		<b>11,957</b>	8,383
a5	Other receipts	5,187	1,000	<b>6,187</b>	8,270
a6	<b>TOTAL RECEIPTS</b>	<b>59,443</b>	<b>1,201</b>	<b>60,644 (a7)</b>	<b>68,862</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	52,950		<b>52,950</b>	53,400
b3	Donations	1,500		<b>1,500</b>	30
b4	Repairs and Maintenance	6,540		<b>6,540</b>	8,121
b5	Utilities (Insurances, water charges, heating & lighting)	6,232	73	<b>6,305</b>	9,208
b6					
b7	Other payments	2,681		<b>2,681</b>	2,617
b8	<b>TOTAL PAYMENTS</b>	<b>69,903</b>	<b>73</b>	<b>69,976 (b9)</b>	<b>73,376</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year	
		£	£	£	£	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(10,460)</b>	<b>1,128</b>	<b>(9,332)</b>	<b>(4,514)</b>
c2	Total funds brought forward from last year	24,931	2,187	<b>27,118 (c6)</b>	31,632	
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>14,471</b>	<b>3,315</b>	<b>17,786</b>	<b>27,118</b>
c4	Transfers and adjustments	(73)	73		<b>(c7)</b>	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>14,398</b>	<b>3,388</b>	<b>17,786 (c8)</b>	<b>27,118 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	60,644 (a7)	69,976 (b9)	(9,332)	(c7)	27,118 (c6)	17,786 (c8)
e10 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>60,644</b>	<b>69,976</b>	<b>(9,332)</b>		<b>27,118 (x)</b>	<b>17,786 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2023**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		57
f2 Bank Current Account	8,734	8,840
f3 Bank Deposit Account		
f4 Central Finance Board	18,384	7,861
f5 Trustees for Methodist Church Purposes		1,028
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>27,118 (c6)</b>	<b>17,786 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)	(e12)
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>27,118 (x)</b>	<b>17,786 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2022	At 31 August 2023
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	1,384,684	1,384,684
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer

David Evans

1 Edward Street, Bamber Bridge, Preston Post Code PR5 6FB

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2023 will be presented to the meeting of the Church trustees held on 5 June 2024

Signature of the Chair of the meeting .....

Name of the Chair of the meeting Rev Sharon Thraves Date .....

## Independent Examiner's Report to the Trustees of the

### Bamber Bridge Methodist Church

Charity Number 1129810

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bamber Bridge Methodist Church for the year ended 31 August 2023 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Bamber Bridge Methodist Church Charity No 1129810

### Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... BSc - FMAAT

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNIN WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 11 / 6 / 24

\* delete or circle as appropriate

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
--------------------------------	---------------

**FOR THE YEAR ENDED  
31 August 2023**

<b>Preston Ribble</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>21/11</b>
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**Minister:**

Reverend Karen Le Mouton to 31 August 2023 then Reverend Sharon Thraves from 1 September 2023
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**Church Stewards:**

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Mr D Evans
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**SECTION F**

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**SECTION G**

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g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2023 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer

David Evans

1 Edward Street, Bamber Bridge, Preston Post Code PR5 6FB

### Presentation to the Church trustees

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Signature of the Chair of the meeting .....

Name of the Chair of the meeting Rev Sharon Thraves Date .....

## Independent Examiner's Report to the Trustees of the

### Bamber Bridge Methodist Church

Charity Number 1129810

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\* delete or circle as appropriate

Name of Church Bamber Bridge Methodist Church Charity No 1129810

### Independent Examiner's Statement

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Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... BSc - FMAAT

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNIN WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 11 / 6 / 24

\* delete or circle as appropriate

**BAMBER BRIDGE METHODIST CHURCH**

England & Wales - Charity number 1129810

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# Accounts

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# **Bamber Bridge Methodist Church Annual Report of the Church Council For the year ended 31 August 2022**

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## **Administrative Information**

Bamber Bridge Methodist Church is situated in the centre of Bamber Bridge in the Preston Ribble Methodist. The circuit is part of the Lancashire District.

The correspondence address is The Methodist Church, Station Road, Bamber Bridge, Preston PR5 6ED.

The Church was a charity excepted from registration with The Charity Commission (SI 2002 no. 1598), however, following the implementation of the Charities Act 2006 the church became a separately registered charity on 22 May 2009 with registration number 1129810.

Church Council Members who have served from 1<sup>st</sup> September 2021 until the date this Report was approved are:

Minister	THE Rev'd Karen LeMouton	
Church Secretary	Dr A Andrews	
Church Treasurer	Mr D Evans	
Senior Steward	Mrs D Jefferson	
Church Stewards	Mr D Roscoe	Mrs C Billington
	Mrs S Livesey	Mrs S Toman
	Mr G Poole	Mr J Jefferson
	Mrs C Poole	
Worship Leaders	Mrs K Roscoe	
Property & Finance reps	Mr R Clapham	Mr M Perry
Pastoral Committee	Mrs L Trafford	Ms M Yates
Elected Members	Mrs D Johnson	Mr J Wilson to December 2022
	Mrs A Boothroyd	Mrs L Morgan
	Mrs W Yates	Mrs L Young
	Mrs J Laycock To 31/8/21	Mr L Bosman
Safeguarding	Mr J Jefferson	
Cradle Roll Secretary	Mrs C Perry	
Thursday Fellowship representative	Mrs P Bertram	
Circuit Representative	Mrs G Ferris	

## **Structure, Governance and Management**

The method of appointment of Church Council Members is set out in the Constitutional Practice and Discipline of the Methodist Church. Any Church Member is entitled to offer themselves for election to the Church Council at the Annual Church Meeting which is usually held in May of each year. Whilst there is at present no formal training other than in Safeguarding for the members of the Church Council those who have served on the Council for a number of years aid newcomers in understanding the procedures. To serve on the Church Council the individual has to be a member of the Methodist Church and the process of church membership includes consideration of the distinctive nature of Methodism. All significant decisions relating to Church life require the agreement of the Church Council while the Minister of the Church has day-to-day responsibility for the pastoral life of the Church. As part of the Preston Ribble Circuit, the Lancashire District and the wider Methodist Connexion the Church locally is bound by the Constitutional Practice and Discipline of the Methodist Church and therefore adheres to nationally agreed policies.

## **Objectives and Activities**

The Church Council has the responsibility of co-operating with the minister of the Church in promoting whole the Mission of the Church, pastoral, evangelistic, social and ecumenical. The trustees organise the activities of the wider mission of the Church with consideration of the wider public benefit to the community at large by the provision of first-rate community facilities and the opportunities that these afford.

These objectives are usually satisfied by offering varied forms of worship with 2 services each Sunday (either locally or at Circuit/District level) or through remote online offerings organised at a District level. There is also locally a fortnightly lunch-time service on a Thursday. The premises provide facilities for worship and other community-based activities to operate in comfortable surroundings. Additional services and study groups are held at other appropriate times of the year as need arises and in the year under review as local and national restrictions allowed. Our aim is to provide fellowship in various ways through a Thursday Fellowship (affiliated to Methodist Women in Britain), house fellowships, Kurios (previously known as Sunday School), an evening fellowship known as Lighthouse for younger children and Youth for secondary school aged children. The worship group under the direction of Kath Roscoe enhances the life and witness of the Church. Some of these activities have struggled to re-establish themselves after the pandemic. The outreach of the church has been enhanced by the establishment of a Wellness Community Cafe open on a Wednesday and Thursday morning to provide fellowship and support to the wider community and offer links to Cuerden Church School. The minister of the Church has also shared responsibility for the pastoral oversight of the joint Methodist/Church of England School (Cuerden Church School) which operates from adjoining premises.

The Minister also acts in conjunction with the other clergy in the village to foster Christian beliefs.

The Church Council has maintenance responsibilities for the Church buildings together with a wider responsibility through the Preston Ribble Circuit and the Lancashire District.

The church aims to provide a public benefit by providing opportunities for all within the community to access both the premises and the opportunities for worship, learning and mission afforded by the church both as a place and a people.

## **Committees**

The Church Council meets generally three times a year. There are 2 main Committees which meet between the full meetings of the Church Council; these are Finance and Property, and Pastoral. Other groups reporting to the Church Council are established as the need arises.

## **Financial Review**

This proved to be another difficult year as the effects of the pandemic continued to be felt with some organisations slow to start up again, some members finding it difficult to return to the life of the church and the ageing of the congregation. Use by outside groups has restarted resulting in some increase in

income but general income remains subdued.. The outturn for the year showed a deficit on general funds of £4,824 leaving reserves of £24,931.

The challenges of managing the varying requirements of the multi-user building with our partners in the venture, Cuerden Church School and Cuerden Nursery are met reasonably well. Although The Upper Room could be generally available opportunities were limited because of restrictions to use this facility for either church activities or community use. In addition the wider use of the buildings through extended coffee mornings, luncheon club and other occasional users such as Skylark Community Choir, Foster Carers Group, Pre-School Learning Alliance, ME Support Group, Alanon and AA, together with others as they arise continues to enhance the service to the community and we hope that these groups will be able to return in the future along with new users as suited to the premises. In building this facility we committed to a wide community use of the building and aim to maintain the wider public use of the property in the future.

### **Reserves Policy**

The Church Council has adopted a policy that they will endeavour to hold in reserve on general account a sum (not invested in fixed assets) equivalent to between three and six months routine expenditure (approximately £20,000 to £35,000). At 31 August 2022 free reserves stood at £24,931.

The Church Council aims to maintain reserves at the current level in order to maintain the premises in the best possible condition. The quality of the premises is important in continuing to provide comfortable and welcoming facilities. Reserves are also required to meet the challenges of modern society. As the building is in use 7 days a week throughout the year it is planned to maintain a level of reserves where a planned maintenance programme is possible with a rolling programme of redecoration and replacement of the furnishings and equipment to keep pace with the changing needs of the community.

### **Risk policy**

The major risks to which the charity has been exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

The Church Council continues to keep all its risk policies under review and procedures are in place to improve the management of the risks as appropriate to the size and nature of the organisation. Particular attention is to be placed on Health & Safety, Safe from Harm (Child and vulnerable adults safeguarding) and Fire Hazards and written policies are updated to reflect the changed circumstances as guidance is received.

### **Investment policy**

Temporarily surplus funds have been placed on deposit with the Central Finance Board of the Methodist Church in order to obtain the best investment return whilst retaining access to the funds as required to meet the ongoing commitments of the church to fulfil its role in the community. The general policy is to utilise suitable funds within the portfolio of the Central Finance Board of the Methodist Church for a secure investment return.

### **Summary**

Church Membership stands at approximately 120 active members. The church is now reviewing its position to move forward and meet the further challenges of the 21<sup>st</sup> century.

### **Responsibilities of the Church Council as Managing Trustees**

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these statements giving a true and fair view, the trustees should follow best practice and:

- ❖ Select suitable accounting policies and apply them consistently;

- ❖ Make judgements and estimates that are reasonable and prudent;
- ❖ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ❖ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements are prepared using the format prescribed by the Methodist Church in the Standard Form of Accounts and comply with the Charities SORP.

**Independent Examiners**

CWR served as independent examiners for the year.

Signed on behalf of the Church Council

Rev Karen Le Mouton  
Minister  
Dated 20 June 2023

.....

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
--------------------------------	---------------

**FOR THE YEAR ENDED  
31 August 2022**

<b>PRESTON RIBBLE</b>	<b>Circuit</b>	<b>Circuit no.</b>	<b>21/11</b>
-----------------------	----------------	--------------------	--------------

**Registered Charity - Charity Registration number**

1129810
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If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

--

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

<b>REVEREND KAREN LE MOUTON</b>
---------------------------------

**Church Stewards:**

<b>MRD D JEFFERSON</b>	
<b>MRS C BILLINGTON</b>	<b>MR J JEFFERSON</b>
<b>MRS S LIVESEY</b>	<b>MRS C POOLE</b>
<b>MR G POOLE</b>	<b>MR D ROSCOE</b>
<b>MS S TOMAN</b>	

**Treasurer:**

<b>MR D G EVANS</b>
---------------------

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	51,825	340	<b>52,165</b>	40,732
a3	Bank and CFB interest and Investment income	44		<b>44</b>	38
a4	Lettings	8,383		<b>8,383</b>	7,592
a5	Other receipts	8,270		<b>8,270</b>	2,310
a6	<b>TOTAL RECEIPTS</b>	<b>68,522</b>	<b>340</b>	<b>68,862 (a7)</b>	<b>50,672</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	53,400		<b>53,400</b>	53,400
b3	Donations		30	<b>30</b>	1,300
b4	Repairs and Maintenance	8,121		<b>8,121</b>	2,160
b5	Utilities (Insurances, water charges, heating & lighting)	9,208		<b>9,208</b>	1,205
b6				<b>0</b>	
b7	Other payments	2,617		<b>2,617</b>	2,661
b8	<b>TOTAL PAYMENTS</b>	<b>73,346</b>	<b>30</b>	<b>73,376 (b9)</b>	<b>60,726</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(4,824)</b>	<b>310</b>	<b>(4,514)</b>	<b>(10,054)</b>
c2	Total funds brought forward from last year	29,755	1,877	<b>31,632 (c6)</b>	41,686
c3	<b>Sub total</b>	<b>24,931</b>	<b>2,187</b>	<b>27,118</b>	<b>31,632</b>
c4	Transfers and adjustments			<b>0 (c7)</b>	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>24,931</b>	<b>2,187</b>	<b>27,118 (c8)</b>	<b>31,632 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	0	
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	<b>BALANCE STILL TO BE PAID</b>	<b>0</b>	<b>0</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E** Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2022 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1			0			0
e2			0			0
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	0	0	0	0	0 (e11)	0 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	68,862 (a7)	73,376 (b9)	(4,514)	(c7)	31,632 (c6)	27,118 (c8)
e10 TOTAL CASH FUNDS HELD BY CHURCH	68,862	73,376	(4,514)	0	31,632 (x)	27,118 (y)
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2022**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	73	0
f2 Bank Current Account	20,909	8,734
f3 Bank Deposit Account		
f4 Central Finance Board	10,650	18,385
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 SUB TOTAL - Church accounts	31,632 (c6)	27,118 (c8)
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	0 (e11)	0 (e12)
f9 TOTAL CASH FUNDS HELD BY CHURCH	31,632 (x)	27,118 (y)

**SECTION G**

**OTHER ASSETS and LIABILITIES**

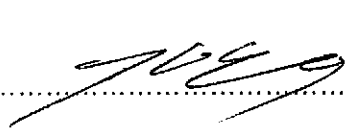
	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board  
 f5 Include only Funds held at Trustees for Methodist Church Purposes  
 g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....



Date.....

20/6/23

Name and address of treasurer

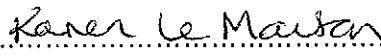
DAVID EVANS

1 EDWARD STREET, BAMBER BRIDGE, PRESTON PR5 6FB

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 were/will be\* presented to the meeting of the Church trustees held on ...21/6/23...

Signature of the Chair of the meeting .....



Name of the Chair of the meeting

REV'D KAREN LE MOUTON

Date .....

21/6/23

## Independent Examiner's Report to the Trustees of the

### Bamber Bridge Methodist Church

Charity Number 1129810

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bamber Bridge Methodist Church for the year ended 31 August 2022 set out on pages 2 to 3 As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church - **Bamber Bridge Methodist Church** Charity Number 1129810

**Independent Examiner's Statement**

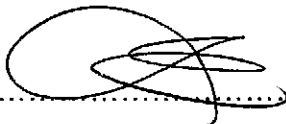
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOUSE

Relevant professional qualification of independent examiner ..... BSc, FMAAT

Name of firm (where appropriate) ..... CWR

Address 20 MANNIN WAY, LANCASTER BUSINESS PARK,

CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 20/6/23

\* delete or circle as appropriate

Sep-22

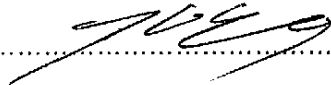
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CHARITY NUMBER **1129810**

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Signature of treasurer .....



Date.....

20/6/23

Name and address of treasurer

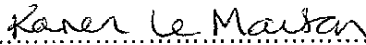
DAVID EVANS

1 EDWARD STREET, BAMBER BRIDGE, PRESTON PR5 6FB

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Signature of the Chair of the meeting .....



Name of the Chair of the meeting REV'D KAREN LE MOUTON Date .....

21/6/23

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Name of Church - **Bamber Bridge Methodist Church** Charity Number 1129810

**Independent Examiner's Statement**

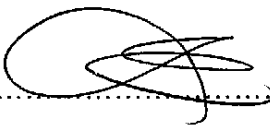
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Signature of independent examiner  .....

Name of independent examiner GRAHAM ALAN HOWSE .....

Relevant professional qualification of independent examiner BSc, FMAAT .....

Name of firm (where appropriate) CWR .....

Address 20 MANNIN WAY, LANCASTER BUSINESS PARK, .....

CATON ROAD, LANCASTER .....

Post Code LA1 3SW

Date 20/6/23 .....

\* delete or circle as appropriate

Sep-22

**BAMBER BRIDGE METHODIST CHURCH**

England & Wales - Charity number 1129810

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# Accounts

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# **Bamber Bridge Methodist Church Annual Report of the Church Council For the year ended 31 August 2021**

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## **Administrative Information**

Bamber Bridge Methodist Church is situated in the centre of Bamber Bridge in the Preston Ribble Methodist. The circuit is part of the Lancashire District.

The correspondence address is The Methodist Church, Station Road, Bamber Bridge, Preston PR5 6ED.

The Church was a charity exempted from registration with The Charity Commission (SI 2002 no. 1598), however, following the implementation of the Charities Act 2006 the church became a separately registered charity on 22 May 2009 with registration number 1129810.

Church Council Members who have served from 1<sup>st</sup> September 2020 until the date this Report was approved are:

Minister	THE Rev'd Karen LeMouton	
Church Secretary	Dr A Andrews	
Church Treasurer	Mr D Evans	
Senior Steward	Mrs D Jefferson	
Church Stewards	Mr D Roscoe	Mrs C Billington
	Mrs S Livesey	Mrs S Toman
	Mr G Poole	Mr L Yates To 31/8/21
	Mrs C Poole	Mr J Jefferson From 1/9/21
Worship Leaders	Mrs K Roscoe	
Property & Finance reps	Mr R Clapham	Mr M Perry
Pastoral Committee	Mrs L Trafford	Ms M Yates
Elected Members	Mrs D Johnson	Mr J Wilson
	Mrs A Boothroyd	Mrs L Morgan
	Mrs W Yates	Mrs L Young
	Mrs J Laycock To 31/8/21	Mr L Bosman
Safeguarding	Mr B Riley To 31/8/21	Mr J Jefferson From 1/9/21
Cradle Roll Secretary	Mrs C Perry	
Thursday Fellowship representative	Mrs P Bertram	
Circuit Representative	Mrs G Ferris	

## **Structure, Governance and Management**

The method of appointment of Church Council Members is set out in the Constitutional Practice and Discipline of the Methodist Church. Any Church Member is entitled to offer themselves for election to the Church Council at the Annual Church Meeting which is usually held in May of each year. Whilst there is at present no formal training other than in Safeguarding for the members of the Church Council those who have served on the Council for a number of years aid newcomers in understanding the procedures. To serve on the Church Council the individual has to be a member of the Methodist Church and the process of church membership includes consideration of the distinctive nature of Methodism. All significant decisions relating to Church life require the agreement of the Church Council while the Minister of the Church has day-to-day responsibility for the pastoral life of the Church. As part of the Preston Ribble Circuit, the Lancashire District and the wider Methodist Connexion the Church locally is bound by the Constitutional Practice and Discipline of the Methodist Church and therefore adheres to nationally agreed policies.

## **Objectives and Activities**

The Church Council has the responsibility of co-operating with the minister of the Church in promoting whole the Mission of the Church, pastoral, evangelistic, social and ecumenical. The trustees organise the activities of the wider mission of the Church with consideration of the wider public benefit to the community at large by the provision of first-rate community facilities and the opportunities that these afford.

These objectives are usually satisfied by offering varied forms of worship with 2 services each Sunday (either locally or at Circuit/District level) or through remote online offerings organised at a District level. There is also locally a fortnightly lunch-time service on a Thursday. The premises provide facilities for worship and other community based activities to operate in comfortable surroundings. Additional services and study groups are held at other appropriate times of the year as need arises and in the year under review as local and national restrictions allowed. Our aim is to provide fellowship in various ways through a Thursday Fellowship (affiliated to Methodist Women in Britain), house fellowships, Kurios (previously known as Sunday School), Messy Church which meets monthly on a Saturday afternoon, an evening fellowship known as Lighthouse for younger children and Youth for secondary school aged children. The worship group under the direction of Kath Roscoe enhances the life and witness of the Church. The minister of the Church has also shared responsibility for the pastoral oversight of the joint Methodist/Church of England School (Cuerden Church School) which operates from adjoining premises.

The Minister also acts in conjunction with the other clergy in the village to foster Christian beliefs.

The Church Council has maintenance responsibilities for the Church buildings together with a wider responsibility through the Preston Ribble Circuit and the Lancashire District.

The church aims to provide a public benefit by providing opportunities for all within the community to access both the premises and the opportunities for worship, learning and mission afforded by the church both as a place and a people.

## **Committees**

The Church Council meets generally three times a year. There are 2 main Committees which meet between the full meetings of the Church Council; these are Finance and Property, and Pastoral. Other groups reporting to the Church Council are established as the need arises.

## **Financial Review**

This proved to be another difficult year for many following the closure of places of worship in mid March 2020 sacrificial giving from members and friends of the Church has enabled the work and witness of the Church to continue in very different ways. Extensive use by outside groups was unable to continue after mid March 2020 and has been slow to restart and therefore incoming resources were hit by this

unplanned reduction in income. The outturn for the year showed a deficit on general funds of £9,982 leaving reserves of £29,754 after a transfer to support the work of Churches Together In Bamber Bridge.

The challenges of managing the varying requirements of the multi-user building with our partners in the venture, Cuerden Church School and Cuerden Nursery are met reasonably well. Although The Upper Room could be generally available opportunities were limited because of restrictions to use this facility for either church activities or community use. In addition the wider use of the buildings through extended coffee mornings, luncheon club and other occasional users such as Skylark Community Choir, Foster Carers Group, Pre-School Learning Alliance, ME Support Group, Alanon and AA, together with others as they arise continues to enhance the service to the community and we hope that these groups will be able to return in the future along with new users as suited to the premises. In building this facility we committed to a wide community use of the building and aim to maintain the wider public use of the property in the future.

### **Reserves Policy**

The Church Council has adopted a policy that they will endeavour to hold in reserve on general account a sum (not invested in fixed assets) equivalent to between three and six months routine expenditure (approximately £15,000 to £30,000). At 31 August 2021 free reserves stood at £29,755.

The Church Council aims to maintain reserves at the current level in order to maintain the premises in the best possible condition. The quality of the premises is important in continuing to provide comfortable and welcoming facilities. Reserves are also required to meet the challenges of modern society. As the building is in use 7 days a week throughout the year it is planned to maintain a level of reserves where a planned maintenance programme is possible with a rolling programme of redecoration and replacement of the furnishings and equipment to keep pace with the changing needs of the community.

### **Risk policy**

The major risks to which the charity has been exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

The Church Council continues to keep all its risk policies under review and procedures are in place to improve the management of the risks as appropriate to the size and nature of the organisation. Particular attention is to be placed on Health & Safety, Safe from Harm (Child and vulnerable adults safeguarding) and Fire Hazards and written policies are updated to reflect the changed circumstances as guidance is received.

### **Investment policy**

Temporarily surplus funds have been placed on deposit with the Central Finance Board of the Methodist Church in order to obtain the best investment return whilst retaining access to the funds as required to meet the ongoing commitments of the church to fulfil its role in the community. The general policy is to utilise suitable funds within the portfolio of the Central Finance Board of the Methodist Church for a secure investment return.

### **Summary**

Church Membership stands at approximately 120 active members. The church is now reviewing its position to move forward and meet the further challenges of the 21<sup>st</sup> century.

### **Responsibilities of the Church Council as Managing Trustees**

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these statements giving a true and fair view, the trustees should follow best practice and:

- ❖ Select suitable accounting policies and apply them consistently;

- ❖ Make judgements and estimates that are reasonable and prudent;
- ❖ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ❖ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements are prepared using the format prescribed by the Methodist Church in the Standard Form of Accounts and comply with the Charities SORP.

#### **Independent Examiners**

CWR served as independent examiners for the year.

Signed on behalf of the Church Council

Rev Karen Le Mouton  
Minister  
Dated

*Karen Le Mouton*  
.....  
14/06/2022

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
--------------------------------	---------------

**FOR THE YEAR ENDED**

**31 August 2021**

<b>PRESTON RIBBLE</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>12/11</b>
-----------------------	----------------	-------------------	--------------

**Registered Charity - Charity Registration number**

<b>1129810</b>
----------------

**If not a registered charity Her Majesty's Revenue and  
Customs Gift Aid number**

--

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

**Minister:**

<b>REVEREND KAREN LE MOUTON</b>
---------------------------------

**Church Stewards:**

<b>MRS D JEFFERSON</b>	<b>MR D ROSCOE</b>
<b>MISS S TOMAN</b>	<b>MRS C BILLINGTON</b>
<b>MR J JEFFERSON</b>	<b>MR G POOLE</b>
<b>MRS C POOLE</b>	

**Treasurer:**

<b>MR D G EVANS</b>
---------------------

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
a2	Offerings and Tax recovered	40,732		40,732	59,676
a3	Bank and CFB interest and Investment income	38		38	85
a4	Lettings	7,592		7,592	8,717
a5	Other receipts	2,310		2,310	20,064
a6	<b>TOTAL RECEIPTS</b>	<b>50,672</b>	<b>0</b>	<b>50,672 (a7)</b>	<b>88,542</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	53,400		53,400	51,200
b3	Donations	1,300		1,300	3,100
b4	Repairs and Maintenance	2,160		2,160	10,865
b5	Utilities (Insurances, water charges, heating & lighting)	1,132	73	1,205	1,203
b6				0	
b7	Other payments	2,661		2,661	3,246
b8	<b>TOTAL PAYMENTS</b>	<b>60,653</b>	<b>73</b>	<b>60,726 (b9)</b>	<b>69,614</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year	
		£	£	£	£	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>(9,981)</b>	<b>(73)</b>	<b>(10,054)</b>	<b>18,928</b>
c2	Total funds brought forward from last year	39,809	1,877	41,686 (c6)	22,758	
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>29,828</b>	<b>1,804</b>	<b>31,632</b>	<b>41,686</b>
c4	Transfers and adjustments	(73)	73	0 (c7)		
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>29,755</b>	<b>1,877</b>	<b>31,632 (c8)</b>	<b>41,686 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	0	
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	<b>BALANCE STILL TO BE PAID</b>	<b>0</b>	<b>0</b>
	(d1+d2-d3)		

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2021 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1			0			0
e2			0			0
e3			0			0
e4			0			0
e5			0			0
e6			0			0
e7			0			0
e8 Sub total of Internal Organisations funds	0	0	0	0	0 (e11)	0 (e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	50,872 (a7)	60,726 (b9)	(10,054)	(c7)	41,686 (c6)	31,632 (c8)
e10 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>50,872</b>	<b>60,726</b>	<b>(10,054)</b>	<b>0</b>	<b>41,686 (x)</b>	<b>31,632 (y)</b>
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2021**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	46	73
f2 Bank Current Account	20,978	20,909
f3 Bank Deposit Account		
f4 Central Finance Board	20,662	10,650
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>41,686 (c6)</b>	<b>31,632 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>0 (e11)</b>	<b>0 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>41,686 (x)</b>	<b>31,632 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2020	At 31 August 2021
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

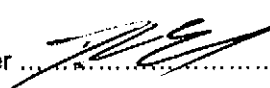
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church **BAMBER BRIDGE METHODIST CHURCH**

CHARITY NUMBER **1129810**

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  ..... Date 14/6/22 .....

Name and address of treasurer .  
DAVID EVANS  
1 EDWARD STREET, BAMBER BRIDGE, PRESTON, PR5 6FB

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2021 will be presented to the meeting of the Church trustees held on 14 June 2022

Signature of the Chair of the meeting Karen Le Mouton .....

Name of the Chair of the meeting ..... Karen Le Mouton

## Independent Examiner's Report to the Trustees of the

### Bamber Bridge Methodist Church

Charity Number 1129810

#### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bamber Bridge Methodist Church for the year ended 31 August 2021 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Bamber Bridge Methodist Church Charity Number 1129810

### Independent Examiner's Statement

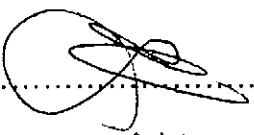
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... BSc, FMAAT

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNING WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 8/6/22

\* delete or circle as appropriate

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
--------------------------------	---------------

**FOR THE YEAR ENDED**

**31 August 2021**

<b>PRESTON RIBBLE</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>12/11</b>
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**If not a registered charity Her Majesty's Revenue and  
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<b>REVEREND KAREN LE MOUTON</b>
---------------------------------

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<b>MR D G EVANS</b>
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b8	<b>TOTAL PAYMENTS</b>	<b>60,653</b>	<b>73</b>	<b>60,726 (b9)</b>	<b>69,614</b>

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**SECTION E**

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	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

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**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

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**SECTION G**

**OTHER ASSETS and LIABILITIES**

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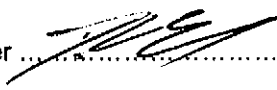
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Name of Church **BAMBER BRIDGE METHODIST CHURCH**

CHARITY NUMBER **1129810**

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I confirm that these Receipt and Payment based accounts for the year to 31 August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  ..... Date 14/6/22 .....

Name and address of treasurer .  
DAVID EVANS  
1 EDWARD STREET, BAMBER BRIDGE, PRESTON, PR5 6FB

### Presentation to the Church trustees

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Signature of the Chair of the meeting Karen Le Mouton .....

Name of the Chair of the meeting ..... Karen Le Mouton

## Independent Examiner's Report to the Trustees of the

### Bamber Bridge Methodist Church

Charity Number 1129810

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\* delete or circle as appropriate

Name of Church Bamber Bridge Methodist Church Charity Number 1129810

### Independent Examiner's Statement

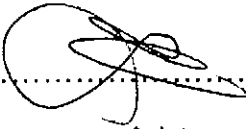
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I ~~have~~/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... BSc, FMAAT

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNING WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 8/6/22

\* delete or circle as appropriate

**BAMBER BRIDGE METHODIST CHURCH**

England & Wales - Charity number 1129810

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# Accounts

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# **Bamber Bridge Methodist Church Annual Report of the Church Council For the year ended 31 August 2020**

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## **Administrative Information**

Bamber Bridge Methodist Church is situated in the centre of Bamber Bridge in the Preston Ribble Methodist. The circuit is part of the Lancashire District.

The correspondence address is The Methodist Church, Station Road, Bamber Bridge, Preston PR5 6ED.

The Church was a charity excepted from registration with The Charity Commission (SI 2002 no. 1598), however, following the implementation of the Charities Act 2006 the church became a separately registered charity on 22 May 2009 with registration number 1129810.

Church Council Members who have served from 1<sup>st</sup> September 2019 until the date this Report was approved are:

Minister	THE Rev'd Karen LeMouton	
Church Secretary	Dr A Andrews	
Church Treasurer	Mr D Evans	
Senior Steward	Mrs D Jefferson	
Church Stewards	Mr D Roscoe	Mrs C Billington
	Mrs S Livesey	Mrs L Waring
	Mr G Poole	Mr L Yates
	Mrs C Poole	
Worship Leaders	Mrs K Roscoe	
Property & Finance reps	Mr R Clapham	Mr M Perry
Pastoral Secretary	Mrs L Trafford	
Elected Members	Mrs D Johnson	Mr J Wilson
	Mr J McMahan	Ms S Toman
	Mrs W Yates	Mrs F Smith
	Mrs J Laycock	Mrs E Parkin
	Mr L Bosman	
Safeguarding	Mr B Riley	
Cradle Roll Secretary	Mrs C Perry	
Women's Fellowship representative	Mrs P Bertram	
Messy Church	Mrs L Morgan	
Kurios Representative	Vacant	

## **Structure, Governance and Management**

The method of appointment of Church Council Members is set out in the Constitutional Practice and Discipline of the Methodist Church. Any Church Member is entitled to offer themselves for election to the Church Council at the Annual Church Meeting which is usually held in May of each year. Whilst there is at present no formal training other than in Safeguarding for the members of the Church Council those who have served on the Council for a number of years aid newcomers in understanding the procedures. To serve on the Church Council the individual has to be a member of the Methodist Church and the process of church membership includes consideration of the distinctive nature of Methodism. All significant decisions relating to Church life require the agreement of the Church Council while the Minister of the Church has day-to-day responsibility for the pastoral life of the Church. As part of the Preston Ribble Circuit, the Lancashire District and the wider Methodist Connexion the Church locally is bound by the Constitutional Practice and Discipline of the Methodist Church and therefore adheres to nationally agreed policies.

## **Objectives and Activities**

The Church Council has the responsibility of co-operating with the minister of the Church in promoting whole the Mission of the Church, pastoral, evangelistic, social and ecumenical. The trustees organise the activities of the wider mission of the Church with consideration of the wider public benefit to the community at large by the provision of first-rate community facilities and the opportunities that these afford.

These objectives are usually satisfied by offering varied forms of worship with 2 services each Sunday (either locally or at Circuit level) and a fortnightly lunch-time service on a Thursday. The premises provide facilities for worship and other community based activities to operate in comfortable surroundings. Additional services and study groups are held during Advent, Lent and at other appropriate seasons of the year. Fellowship is extended through a Thursday Fellowship (affiliated to Methodist Women in Britain), house fellowships, Kurios (previously known as Sunday School), Messy Church which meets monthly on a Saturday afternoon, an evening fellowship known as Lighthouse for younger children and Youth for secondary school aged children. The worship group under the direction of Kath Roscoe enhances the life and witness of the Church. The minister of the Church has also shared responsibility for the pastoral oversight of the joint Methodist/Church of England School (Cuerden Church School) which operates from adjoining premises.

The Minister also acts in conjunction with the other clergy in the village to foster Christian beliefs.

The Church Council has maintenance responsibilities for the Church buildings together with a wider responsibility through the Preston Ribble Circuit and the Lancashire District.

The church aims to provide a public benefit by providing opportunities for all within the community to access both the premises and the opportunities for worship, learning and mission afforded by the church both as a place and a people.

## **Committees**

The Church Council meets generally three times a year. There are 2 main Committees which meet between the full meetings of the Church Council; these are Finance and Property, and Pastoral. Other groups reporting to the Church Council are established as the need arises.

## **Financial Review**

In what proved to be a difficult year for many following the closure of places of worship in mid March 2020 sacrificial giving from members and friends of the Church has enabled the work and witness of the Church to continue in very different ways. Extensive use by outside groups was unable to continue after mid March and therefore incoming resources were hit by this unplanned reduction in income. Despite the challenges the outturn for the year showed a surplus on general account of £19,083 but it is anticipated that much of this will need to be expended in the coming year as fundraising activities remain curtailed and the additional income from 2 year's Gift Aid claims cannot be repeated.

The challenges of managing the varying requirements of the multi-user building with our partners in the venture, Cuerden Church School and Cuerden Nursery are met reasonably well. Although The Upper Room continued to be more generally available and opportunities were developed both to use this facility for church activities and to enable wider community use these activities all came to a halt in March and as yet most have not resumed fully. In addition the wider use of the buildings through extended coffee mornings, luncheon club and other occasional users such as Skylark Community Choir, Foster Carers Group, Pre-School Learning Alliance, ME Support Group, Alanon and AA, together with others as they arise continues to enhance the service to the community. In building this facility we have committed to a wide community use of the building and are pleased to report continuing daily use of the facilities. The chairs in the community hall were replaced during the year with lighter, more flexible seating to facilitate greater community use of the building.

## **Reserves Policy**

The Church Council has adopted a policy that they will endeavour to hold in reserve on general account a sum (not invested in fixed assets) equivalent to between three and six months routine expenditure (approximately £35,000). At 31 August 2020 free reserves stood at £39,809.

The Church Council aims to maintain reserves at the current level in order to maintain the premises in the best possible condition. The quality of the premises is important in continuing to provide comfortable and welcoming facilities. Reserves are also required to meet the challenges of modern society. As the building is in use 7 days a week throughout the year it is planned to maintain a level of reserves where a planned maintenance programme is possible with a rolling programme of redecoration and replacement of the furnishings and equipment to keep pace with the changing needs of the community.

## **Risk policy**

The major risks to which the charity has been exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks.

The Church Council continues to keep all its risk policies under review and procedures are in place to improve the management of the risks as appropriate to the size and nature of the organisation. Particular attention is to be placed on Health & Safety, Safe from Harm (Child and vulnerable adults safeguarding) and Fire Hazards and written policies are updated to reflect the changed circumstances as guidance is received.

## **Investment policy**

Temporarily surplus funds have been placed on deposit with the Central Finance Board of the Methodist Church in order to obtain the best investment return whilst retaining access to the funds as required to meet the ongoing commitments of the church to fulfil its role in the community. The general policy is to utilise suitable funds within the portfolio of the Central Finance Board of the Methodist Church for a secure investment return.

## **Summary**

Church Membership stands at approximately 120 active members. The church is now reviewing its position to move forward and meet the further challenges of the 21<sup>st</sup> century.

## **Responsibilities of the Church Council as Managing Trustees**

The law applicable to Charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the Charity's financial activities during the year and of its financial position at the end of the year. In preparing these statements giving a true and fair view, the trustees should follow best practice and:

- ❖ Select suitable accounting policies and apply them consistently;
- ❖ Make judgements and estimates that are reasonable and prudent;
- ❖ State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- ❖ Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the Charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the Charity and which enable them to ascertain the financial position of the Charity and ensure that the financial statements comply with the Charities Act 2011. They are responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The financial statements are prepared using the format prescribed by the Methodist Church in the Standard Form of Accounts and comply with the Charities SORP.

## **Independent Examiners**

CWR served as independent examiners for the year.

Signed on behalf of the Church Council

Rev Karen Le Mouton

Minister

Dated

.....

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
--------------------------------	---------------

**FOR THE YEAR ENDED**

**31 August 2020**

<b>PRESTON RIBBLE</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>21/11</b>
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**Registered Charity - Charity Registration number**

1129810

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

<b>REV'D KAREN LE MOUTON</b>
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Church Stewards:

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<b>MRS L WARING</b>	<b>MR L YATES</b>
<b>MRS C BILLINGTON</b>	<b>MR G POOLE</b>
<b>MRS C POOLE</b>	<b>MRS S LIVESEY</b>

Treasurer:

<b>MR D G EVANS</b>
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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>				
	<b>Note</b>				
a2	Offerings and Tax recovered	59,258	418	<b>59,676</b>	52,215
a3	Bank and CFB interest and Investment income	85		<b>85</b>	73
a4	Lettings	8,717		<b>8,717</b>	12,490
a5	Other receipts	20,064		<b>20,064</b>	12,958
a6	<b>TOTAL RECEIPTS</b>	<b>88,124</b>	<b>418</b>	<b>88,542 (a7)</b>	<b>77,736</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	51,200		<b>51,200</b>	51,000
b3	Donations	2,600	500	<b>3,100</b>	3,409
b4	Repairs and Maintenance	10,865		<b>10,865</b>	16,841
b5	Utilities (Insurances, water charges, heating & lighting)	1,130	73	<b>1,203</b>	6,300
b6					
b7	Other payments	3,246		<b>3,246</b>	3,867
b8	<b>TOTAL PAYMENTS</b>	<b>69,041</b>	<b>573</b>	<b>69,614 (b9)</b>	<b>81,417</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year	
		£	£	£	£	
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	<b>(a6-b8)</b>	<b>19,083</b>	<b>(155)</b>	<b>18,928</b>	<b>(3,681)</b>
c2	Total funds brought forward from last year	20,749	2,009	<b>22,758 (c6)</b>	26,439	
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>39,832</b>	<b>1,854</b>	<b>41,686</b>	<b>22,758</b>
c4	Transfers and adjustments	(23)	23			
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>39,809</b>	<b>1,877</b>	<b>41,686 (c8)</b>	<b>22,758 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year		
d2	Offerings/Gifts - received for external organisations		
d3	Offerings/Gifts - passed to external organisations		
d4	<b>BALANCE STILL TO BE PAID</b>	<b>(d1+d2-d3)</b>	

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8 Sub total of Internal Organisations funds					(e11)	(e12)
e9 Church accounts (totals brought forward from page 2 - totals column)	88,542 (a7)	69,614 (b9)	18,928	(c7)	22,758 (c6)	41,686 (c8)
e10 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>88,542</b>	<b>69,614</b>	<b>18,928</b>		<b>22,758 (x)</b>	<b>41,686 (y)</b>
	<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

Continue on a separate sheet if necessary and bring the totals forward

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2020**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand	78	47
f2 Bank Current Account	11,468	20,978
f3 Bank Deposit Account		
f4 Central Finance Board	11,212	20,662
f5 Trustees for Methodist Church Purposes		
f6 Other funds		
f7 <b>SUB TOTAL - Church accounts</b>	<b>22,758 (c6)</b>	<b>41,686 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)	(e12)
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>22,758 (x)</b>	<b>41,686 (y)</b>

**SECTION G**

**OTHER ASSETS and LIABILITIES**

	At 1 September 2019	At 31 August 2020
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)		
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer ..... Date.....

Name and address of treasurer DAVID EVANS

1 Edward Street, Bamber Bridge, Preston Post Code PR5 6FB

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be\* presented to the meeting of the Church trustees held on .....

Signature of the Chair of the meeting .....

Name of the Chair of the meeting ..... Date .....

## Independent Examiner's Report to the Trustees of the

### Bamber Bridge Methodist Church

Charity Number 1129810

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Bamber Bridge Methodist Church for the year ended 31 August 2020 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church BAMBER BRIDGE METHODIST CHURCH No 1129810

### Independent Examiner's Statement

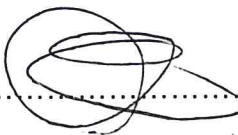
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner ..... 

Name of independent examiner ..... GRAHAM ALAN HOWSE

Relevant professional qualification of independent examiner ..... FMAAT, BSc APP ACC

Name of firm (where appropriate) ..... CWR

Address ..... 20 MANNIN WAY, LANCASTER BUSINESS PARK,

..... CATON ROAD, LANCASTER ..... Post Code LA1 3SW

Date ..... 16/6/21

\* delete or circle as appropriate

Sep-19

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

<b>BAMBER BRIDGE METHODIST</b>	<b>Church</b>
--------------------------------	---------------

**FOR THE YEAR ENDED**

**31 August 2020**

<b>PRESTON RIBBLE</b>	<b>Circuit</b>	<b>Circuit no</b>	<b>21/11</b>
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<b>REV'D KAREN LE MOUTON</b>
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d4	<b>BALANCE STILL TO BE PAID</b>				
	<b>(d1+d2-d3)</b>				

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### Independent Examiner's Statement

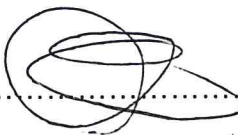
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