

THE PARISH OF WITNEY

2021 Annual Report and Accounts (unaudited)

St Mary
the Virgin

Holy Trinity
Woodgreen

St John
the Baptist Curbridge

St John
the Evangelist Hailey

CONTENTS

	Page No
1. Legal and Administrative Detail	1
2. Annual Report for the year ended 31 December 2021	3
3. Independent Examiner's Report	9
4. Parish of Witney Consolidated Accounts for y/e 31 December 2021	10

1. Legal and administrative details

Full Parochial Name	The Parish of Witney The churches of St John the Baptist, Curbridge; St John the Evangelist, Hailey; Holy Trinity, Witney; and St Mary the Virgin, Witney
Charity registration number	1129784
Church Office	St Mary the Virgin, Church Green, Witney, OX28 4AW Tel: 01993 779492 E-mail: office@witneyparish.org.uk
Bankers to the PCC	Barclays Bank PLC, 30 Market Square, Witney, OX28 6BJ
Independent examiner	Whitley Stimpson Limited, 13-15 High Street, Witney, OX28 6HW

The following are schools and charities associated with the Parish of Witney and whose transactions are not included in these accounts:

Batt School Trust (excepted charity)	The Rector is a trustee on induction and Church Wardens are ex-officio trustees.
Hailey Church of England School Trust (excepted charity)	The Rector is an ex-officio trustee and the PCC appoints one ex-officio trustee.
Collier and Goose Ham (Witney Ecclesiastical Charity, no. 238857)	The Rector is an ex-officio trustee, the PCC nominates two trustees and the Rector and the two nominative trustees appoint two co-optative trustees.
Witney Ecumenical Youth Trust	The PCC appoints two trustees who are normally officers of the PCC.
The Friends of St John the Baptist Church, Curbridge (Charity no. HMRC XT32258)	The PCC appoints two trustees.
St Mary's Church (Witney) Preservation Trust (Charity no. 284576)	The Rector is a trustee on induction or the priest in charge during an interregnum.
The Friends of Hailey Church (Charity no. 293821)	The "Vicar of Hailey" is an ex-officio member of the committee.

Membership of the Parish of Witney Parochial Church Council and Deputy Wardens

As elected at the Annual Meeting on 5 May 2021:

Clergy	The Rev'd Canon Toby Wright ¹ - Chair The Rev'd Canon Dr Joanna Collicutt The Rev'd Preb Mark Thomas The Rev'd Ness Brunner-Ellis ¹ The Rev'd Dr Hugh White ¹ The Rev'd Sally Wright
Churchwardens	Ms Kate Banks ¹ Mr Jeremy Lasman ¹
Deputy Churchwardens	St Mary's Dr Melody Helm Miss Claire Hermon Holy Trinity Mrs Dair Henderson ² Mrs Charlotte Tremain ¹ Hailey Dr Robin Carr ¹ Mrs Elspeth Lewis
Deanery Synod (elected)	Curbridge Mr Ian Galletley Mr James Elward Mrs Helen Meyrick Mr Chris Riley Mrs Linda Taft
Holy Trinity 2 nd Representative	Mrs Sue Hodges ¹
LLM Representative	Mr Richard Young
Secretary (non-voting)	Mrs Kate Lockwood

¹ member of the Standing Committee

² not a member of the PCC

The Clergy, Churchwardens and Deanery Synod members are all ex-officio members of the Council. Each church has places on the PCC for Deputy Wardens ex-officio but these places can be relinquished and another representative elected from the church.

2. Annual Report for the year ended 31 December 2021

The Trustees are pleased to present their annual report and financial statements of The Parish of Witney Parochial Church Council (PCC) for the year ended 31 December 2021.

The Financial Statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and complies with the Charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland published on 2 October 2019 and effective from 1 January 2019.

2.1 Reference and Administration Details

The charity's name is *The Parochial Church Council of the Parish of Witney* and also operates under the name of *The Parish of Witney*.

Charity Registration Number:1129784

Principal Office: St Mary the Virgin, Church Green, Witney, OX28 4AW

2.2 Trustees

The Trustees and officers who served during the year and since the year end were as follows:

- Ms Kate Banks
- The Rev'd Ness Brunner-Ellis
- Dr Robin Carr (from 5 May 2021)
- The Rev'd Canon Dr Joanna Collicutt
- Mr James Elward
- Mrs Anne-Marie Fisher (until 5 May 2021)
- Mr Ian Galletley
- Dr Melody Helm
- Ms Claire Hermon
- Mrs Sue Hodges
- Mr Jeremy Lasman
- Miss Christine Lever (until 5 May 2021)
- Mrs Elspeth Lewis
- The Rev'd Ross Meikle (until 3 January 2021)
- Mrs Helen Meyrick
- Mr Christopher Riley
- Mrs Linda Taft
- The Rev'd Preb Mark Thomas
- Mrs Charlotte Tremain
- The Rev'd Dr Hugh White
- The Rev'd Sally Wright
- The Rev'd Canon Toby Wright
- Mr Richard Young

2.3 Objectives and Activities

The main objectives of the charity are:

1. promoting the whole mission of the church - pastoral, evangelistic, social and ecumenical. The PCC is responsible for cooperating with the Ministry Team to meet this objective;
2. enabling as many people as possible to worship at our churches and to become part of our parish community. The PCC maintains an overview of activities throughout the parish and makes suggestions on how we can involve the many groups that live within our parish; and
3. putting faith into practice in our services and worship through prayer and scripture, music and sacrament.

When planning our activities for the year, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we aim to enable ordinary people to live out their faith as part of our parish community through:

- a) Worship and prayer, learning about the Gospel, and development of their knowledge and trust in Jesus Christ as both Saviour and Lord. There is also provision of pastoral care for people living in the parish.

In particular, our aims for 2021 were:

- to embed the renewed vision that we are called to be a community of mercy and kindness;
- to encourage spiritual growth for all those in the various communities we serve, through the creative use of technology, and other channels of communication, which became especially crucial in Covid-times;
- to continue to encourage regular pattern of daily prayer through the Daily Office and other spiritual disciplines despite the limitations enforced by the pandemic;
- to increase the appreciation of our Eucharistic ministry for all who worship with us; and
- to maintain our links with local schools, care homes and the Witney hospital.

- b) To facilitate this work it is important that we maintain the fabric of our four church buildings. In particular, our aims for 2021 were:

- to develop detailed plans for priority projects for the renewal of the fabric of St Mary's *Inspiring Change* project;
- to initiate and progress fund raising activity to enable the repair of the roof at Holy Trinity; and
- to continue our programme of maintenance of all the churches as outlined in the most recent quinquennial inspections.

2.4 Achievements and Performance

As a result of the Coronavirus pandemic, our churches remained closed for a significant portion of 2021. This has required the Ministry Team to implement new ways of working, including the use of relevant technologies, in order to provide spiritual and practical support to the communities which we serve. During the year the Parish:

- continued to provide Sunday and Thursday Eucharistic services through the use of Zoom, and more latterly streamed services from St Mary's;
- sent out a weekly online Bulletin to over 400 households, and put copies in the post for those not online;

- extended the content of our website to provide recordings of services, one off teaching and worship events, as part of our Exploring Spirituality Programme. Transcripts of sermons, together with physical copies of our weekly newsletter have also been sent to those who don't have access to the internet;
- offered live streaming/Youtube input for use in school collective worship and in care homes;
- provided in depth pastoral care to those who have been particularly badly affected by the pandemic, (including those who have been bereaved), face to face, via Zoom/Facetime, and on the telephone;
- recruited a Schools Chaplain and Youth worker for the Benefice, to build on the work already in place to encourage young people to explore and grow their faith by working in their schools, through youth work in our churches and the Youth Council;
- welcomed an ordained pioneer outreach worker into the Ministry Team focused on making the Gospel known to individuals and families moving into the new build estates in and around Witney (with an initial focus on the large Windrush development along the A40);
- appointed an Anna Chaplain to develop our work amongst the elderly and care homes in and around Witney;
- distributed £13,906 from the Hardship Fund to those most in need in our community; and
- Re-established our Festival Ministry, by holding an autumn Witney Festival of Food and Drink.

2.5 Financial Review

The total income for the year was £337,442 and total expenditure on charitable activities amounted to £243,853. These figures reflect a substantial increase in giving into Restricted funds, notably in support of the next stage of renewal and renovation projects being progressed within the St Mary's Inspiring Change programme, and initial funding for the role of the Schools Chaplain and Youth worker across the Benefice.

The core operating costs for the Parish were £210,880 while unrestricted income totaled £215,917 resulting in a small operating surplus of £5,037. This outcome reflects the continued extraordinary generosity of our congregations who responded to a further appeal in 2021 for funds to support the operating costs of the Parish, to the tune of nearly £46,000. As a result, the Parish was able to cover its operating costs in full including 100% payment of our allocated Parish Share.

The need for a second year Appeal during 2021 reflected the on-going impact of the Coronavirus Pandemic, which forced us to cancel most of our major festivals during the year. However, we were able to hold a reformatted Witney Festival of Food and Drink in early October which generated a profit for the Parish of just under £2,000. Although we are planning for a number of Festivals and large scale events in 2022, the impact of the pandemic may result in fewer numbers attending. Thus, the PCC has now agreed that we should launch a further appeal to our congregations for extra funding in 2022.

Our core operating costs were down by £8,988. This is largely due to the fact that we incurred far fewer essential maintenance costs during 2021 than the previous year.

Our Parish Share was paid in full by the end of December to the benefit of the Parish, Deanery and Diocese as a whole. The amount payable to the Diocese in 2022 remains frozen at £112,543.

During 2021, our application to the Diocese for a development fund grant in support of our Schools Chaplain and Youth Worker was successful. This grant totals £50,000 and will be paid in monthly sums throughout the 4 year

term of the project; these monthly receipts commenced in September 2021, and are shown under the recurring grants line in Restricted Income at the end of this report.

We also received substantial donations into the St Mary's Appeal fund. In line with the wishes of our donors, these will be used to fund the installation of icons into the St George's chapel (faculty approved), and substantial renovations to the Winchester Room (faculty submitted and awaiting approval).

Finally, the generosity of our congregations extended to their continued support of our Hardship Fund, where donations amounted to £12,472.

2.6 Reserves Policy

The trustees have examined the charity's requirements for reserves taking account of the main risks to the organisation. In 2018, the trustees reviewed these requirements and adopted a new Funds and Reserves Policy. This requires that the PCC maintain an average of £7,000 over the year, to meet unexpected changes in cashflow, while each DCC (Hailey, Holy Trinity and St Mary's) maintain an average of £5,000, to cover minor maintenance issues. The policy assumes that unexpected major maintenance/repairs would be covered by emergency appeals to the respective congregations.

Therefore, in order to meet the agreed funding policy for the year ended 31 December 2021 the trustees consider that the amount required in reserves should be approximately £22,000. The level of general reserves as at 31 December 2021 amounted to £50,818 comfortably in excess of the figure required by our agreed policy.

2.7 Financial Risk Assessment

The major financial risks to the Charity are considered to be the following:

1. Reduction in planned giving as a result of withdrawal of support from existing regular givers, potentially driven by the significant rise in inflation in 2022. Mitigated by the development and execution of the on-going stewardship campaign, and a campaign to encourage legacy giving.
2. Reduction in unplanned giving and income from Festivals and other major events held in our churches.
3. Major project expenditure increasing during the execution phase of a project (e.g. mid way through a building project, significant cost escalation from a supplier). Mitigated by the implementation of more rigorous supplier and contract management processes for major projects, and the creation and proactive management of funding contingency throughout the project's lifecycle.
4. Unexpected and unbudgeted expenditure, most likely related to the need for emergency repairs and restoration to one of our historic buildings. Mitigated by the implementation of the agreed reserves policy.
5. Operating cost inflation, as a result of increased UK inflation, and the expected substantial increase in energy costs. The latter will become an issue in 2023 as our fixed price deal for Gas and Electricity costs will come up for renewal then. The impact of inflation in 2022 on other operating costs will be mitigated by on-going regular reviews of costs against budget and the launch of a renewed appeal for funds in support of the operating costs of the Parish.

Despite the easing of restrictions imposed as a result of the Coronavirus Pandemic, its impact has crystallised all but Risk 3 above. Our gross income from our congregations (including Gift Aid, but not including income from the 2021 Appeal) has reduced from £130,179 in 2020 to £127,179 in 2021. Hence, the proposal to continue with a further Appeal in 2022 which was agreed by the PCC on March 8th. As part of this, we will seek to convert a number

of these one of gifts into increases in regular giving to further secure the finances of the Parish in the short to medium term.

2.8 Structure, Governance and Management

The Parish of Witney Parochial Church Council (PCC) is registered as a charity with the Charity Commission. The Trustees of the parish are the PCC, which has the responsibility of co-operating with the incumbent, in promoting the whole work of the Church in the ecclesiastical parish. The PCC is governed by two pieces of Church of England legislation, called Measures. These are the Parochial Church Council (Powers) Measure 1956 and the Church Representation Rules (contained in Schedule 3 to the Synodical Government Measure 1969, as amended).


Overall responsibility for day to day management remains with the incumbent, working in close collaboration with the Ministry Team and the Standing Committee. The charity does not have paid employees with management responsibility.

The trustees approved the Parish Governance Policy in 2017. Date for review May 2022.

2.9 Appointment of Trustees

The trustees keep the composition of the PCC under review and will seek to co-opt additional members with appropriate skills and expertise should the need arise. Interested parties are given details of the background of the charity in order to make them aware of current activities. Licensed members of the Ministry team are ex officio trustees. Churchwardens are elected at the Annual Parishioners Church meeting. All other trustees are elected at the Annual Parochial Church meeting in accordance with the Parish Instrument.

Approved by the trustees on 5th April 2022 and signed on its behalf by



The Rev'd Canon Toby Wright, Rector
St Mary the Virgin
Church Green
Witney
OX28 4AW

**Independent Examiners Report to the Parochial Church Council
of the Parish of Witney**

I report to the Parochial Church Council on the financial statements of The Parish of Witney for the year ended 31 December 2021, which are set out on pages 10 to 18.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of the Institute of Chartered Accountants in England and Wales.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. the accounting records were not kept in accordance with section 130 of the Charities Act; or
2. the accounts did not accord with the accounting records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



L Adkins BSc (Hons) BFP FCA
Whitley Stimpson Limited
Chartered Accountants
13-15 High Street
Witney
Oxon
OX28 6HW

Witney Parish Group

Statement of Financial Activities	Unrestricted Funds	Restricted Funds	Total	Prior year
<i>Income and endowments from:</i>				
Donations and legacies	187,379	121,523	308,902	213,236
Income from charitable activities	13,282	-	13,282	4,107
Other trading activities	7,143	-	7,143	16,090
Investments	4	2	6	4
Other income	8,109	-	8,109	3,735
<i>Total income</i>	<i>215,917</i>	<i>121,525</i>	<i>337,442</i>	<i>237,172</i>
<i>Resources Expended</i>				
Raising funds	391	735	1,126	549
All Mission Giving and Charitable Grants & Donations	-	9,105	9,105	-
Expenditure on charitable activities	208,620	15,311	223,931	245,265
Other expenditure	1,869	7,822	9,691	835
<i>Total expenditure</i>	<i>210,880</i>	<i>32,973</i>	<i>243,853</i>	<i>246,649</i>
<i>Net income / (expenditure) resources before transfer</i>	<i>5,037</i>	<i>88,552</i>	<i>93,589</i>	<i>(9,477)</i>
<i>Transfers</i>				
Gross transfers between funds - in	3,144	-	3,144	-
Gross transfers between funds - out	-	(3,144)	(3,144)	-
Other recognised gains / losses				
<i>Net movement in funds</i>	<i>8,181</i>	<i>85,408</i>	<i>93,589</i>	<i>(9,477)</i>
<i>Reconciliation of funds</i>				
Total funds brought forward	42,637	25,518	68,155	77,632
Total funds carried forward	50,818	110,926	161,744	68,155

Witney Parish Group

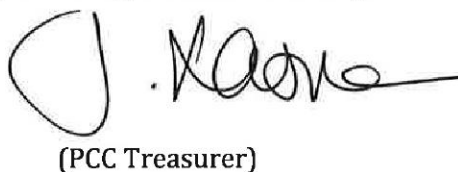
Fund Movement by Type	As at 31/12/20	Incoming Funds	Outgoing Funds	Transfers	As at 31/12/21
Unrestricted Funds	42,637	215,917	210,880	3,144	50,818
Restricted Funds					
Holy Trinity					
Roof Appeal	(40)	4,080	600	-	3,440
Choir fund	17	-	-	-	17
Flower Fund	42	-	-	(42)	-
Total Holy Trinity Restricted Funds	19	4,080	600	(42)	3,457
St John's Hailey Appeal Fund	1,286	-	-	-	1,286
St Mary's					
St Mary's Chair Appeal	322	-	-	-	322
St Mary's Choir and Music Fund	1,301	-	-	-	1,301
St Mary's Data Development fund	1,459	-	-	-	1,459
St Mary's Flower Fund	(267)	-	-	-	267
Total St Mary's Restricted funds	2,815	-	-	-	2,815
St Mary's Appeal Funds					
St Mary's Appeal	(997)	60,110	9,064	5,468	55,517
Reach for the Stars	5,468	-	-	(5,468)	-
Total St Mary's Appeal Funds	4,471	60,110	9,064	-	55,517
PCC Restricted Fund	210	-	-	-	210
Hardship Fund	3,615	12,472	12,985	-	3,102
Youth Worker Fund	10,000	42,666	9,305	-	43,361
Pioneer Outreach	-	2,197	1,019	-	1,178
Agency Collections	3,102	-	-	(3,102)	-
Total Restricted Funds	25,518	121,525	32,973	(3,144)	110,926
Totals	68,155	337,442	243,853	-	161,744

Witney Parish Group

Balance sheet as at 31 December 2021	31/12/2021	31/12/2020
Fixed assets		
Tangible assets	10,981	12,216
Total fixed assets	10,981	12,216
Current assets		
Cash at bank and in hand	165,785	74,316
Debtors and Prepayments		2,000
Total Current assets	165,785	76,316
Total Assets	176,766	88,532
Liabilities		
Agency accounts		3,285
Creditors: Amounts falling due in one year	14,100	14,717
Provision for liabilities and charges due within one year	922	2,375
Total Liabilities	15,022	20,377
Net Asset surplus (deficit)	161,744	68,155
Reserves		
Excess / (Deficit)	93,589	(9,477)
Balances b/f	68,155	77,632
Total Reserves	161,744	68,155
Represented by		
Unrestricted	50,818	42,637
Restricted	110,926	25,518
Total	161,744	68,155

Approved by the Parochial Church Council on 5th April and signed on its behalf by:


(PCC Chairman)


(PCC Treasurer)

NOTES TO THE ACCOUNTS
for the year ended 31 December 2021

1. Accounting Policies

The principal accounting policies adopted, judgments and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of Preparation

The Financial Statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 2 October 2019 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

The financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 2 October 2019 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 January 2019 which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

b) Public Benefit Entity

The Parish of Witney meets the definition of a public entity under FRS 102.

c) Going Concern

The Trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

Despite the easing of restriction due to the Coronavirus pandemic, its impact continues to be felt as our churches have re-opened. Thus, our budgets and forecasts have been prepared to reflect this uncertainty and so to enable the trustees to manage the charity through this position.

d) Income Recognition Policies

Voluntary income and capital sources:

- Planned giving under Gift Aid is recognised only when given.
- Income tax recoverable on Gift Aid donations is recognised when the donation is recognised.
- Collections and sundry donations are recognised when they are received.
- Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the amount due is quantifiable and its ultimate receipt by the PCC is reasonably certain.
- Funds raised by fetes, bazaars and similar events are accounted for gross.

Activities for generating funds:

- Proceeds from the sales of books and magazines from the church bookstall and from fundraising events are accounted for gross.
- Rental from the letting of church premises is recognised when the rental is due.

Investment income:

- Interest entitlements are accounted for as they accrue. Not currently applicable but, dividends will be accounted for when due and payable.

Gains and losses on investments (not currently applicable):

- Realised gains or losses will be recognised when the investments are finally sold.
- Unrealised gains or losses will be accounted for on revaluation of investments at 31 December each year.

e) Fund Accounting

The trustees are satisfied that the charity's assets are available and adequate to fulfil its obligations. It has been policy to invest surplus funds with the CBF Church of England Investment Fund, but given the minimal interest rates on deposits, it has been our practice to invest any surplus in the Business Reserve Account held with Barclays Bank.

f) Expenditure and Irrecoverable VAT

Charitable activities:

- Grants and donations are accounted for when paid over, or when awarded if that award creates a binding obligation on the PCC.
- The Diocesan quota and Parish Share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance sheet.

2. Fixed assets

	Plant and Machinery 25%	Fixtures and Fittings 10%	Total
Cost			
Brought forward	5,679	29,520	35,199
Additions/Disposals	-	-	
Total	5,679	29,520	35,199
Depreciation			
Brought forward	5,591	17,392	22,983
For the year	22	1,213	1,235
Cumulative total	5,613	18,605	24,218
Net Asset Value	66	10,915	10,981

3. Legal Status of the Charity

The Parochial Church Council of The Parish of Witney is a registered charity and was formed under a Deed of Trust dated 21 May 2009.

4. Staff costs

During 2021 the Parish of Witney employed Michelle Bailey-Wells as Parish Administrator and Gift Aid Secretary, salary costs totaling £13,356. Our new Schools Chaplain and Youth Worker, Laverne Williams started in role on the 1 September 2021. Her salary and expenses are paid from a newly created Restricted fund facilitated by an extremely generous donation, and supplemented by a grant from the Diocesan Development fund. In addition, payments were made to organists, but they were not employed by the Parish.

Reimbursements totaling £4,522 (2020: £3,925) were paid to the clergy to cover their administrative and travelling expenses. This increase reflects the impact of the easing of restrictions allowing more in person ministry. There were no other disclosable transactions in respect of the members of the Witney PCC or persons closely related to them or other related parties.

5. Accounting Adjustments

The balance sheet as at 31 December 2021 has been adjusted for to reflect the position believed to be correct by Jeremy Lasman. This has required an immaterial amount totaling £5,358 to be written off. This amount is shown in unallocated miscellaneous credits.

6. Diocese of Oxford Development Fund Grant

As stated in the Trustee's report the charity's application to the Diocese for a development fund grant was successful. The grant totals £50,000 and will be recognised on a monthly basis over 4 years in accordance with the income recognition criteria in the SORP. The grant is subject to the following conditions:

- For the period of the grant and whilst the employee is in post, the Development Fund will make monthly payments to Witney PCC;
- The charity works with Revd Charlie Kerr, Diocesan Chaplaincy Adviser, to expand the detail in the 'schools chaplain' part of the job description to include activities associated with the development of formal 'school chaplaincy' model(s) in Witney school(s);
- The charity enrolls the new appointee on the Centre for Chaplaincy in Education training (or equivalent) as soon as practicable;
- The charity participates in either the Diocese Youth and Children's Greenhouse;

In addition, the grant is subject to the charity providing an end of project report and monitoring feedback every six months. Any unspent portion of this grant must be returned to the Diocese.

7. Connected Charities

The following charities are connected charities of the Parish of Witney:

- St Mary's Preservation Trust (Charity number 284576)
- The Friends of Hailey Church (Charity number 293821)
- The Friends of St John the Baptist Church, Curbridge (registered as a charity with HMRC, reference XT32258)

The transactions of these charities are not included in these accounts.

8. Income and expenditure analysis for the year ended 31 December 2021

Statement of Income and Expenditure at at 31st December 2021	As at 31/12/21	As at 31/12/20
General and Unrestricted Income		
0101 Gift aid - bank	84,437	86,142
0110 Gift aid - envelopes	85	1,560
0201 Other planned giving	4,709	7,685
0301 Loose plate collections	4,076	2,430
0501 One off gift Aid Gifts	-	167
0550 Donations appeals etc	52,821	56,004
0601 Tax recoverable on gift aid	33,872	32,362
0701 Legacies	-	1,000
0801 Recurring grants	1,350	350
08A1 Non-recurring one-off grants	5,478	1,650
0901 Other funds generated	551	160
0902 Income from refreshments	-	225
0910 Fundraising events own funds	3,501	4,696
0912 Fundraising for other charities	1,932	2,039
0915 Subscriptions income 200 club	1,560	1,511
0917 Income from sale of goods	-	797
1020 Bank and deposit account interest	4	3
1101 Fees for weddings and funerals	13,122	4,107
1105 Fees for use of church organ	160	-
1240 Church lettings - fund raising	150	405
1310 Insurance claims	1,356	2,413
1315 Unallocated miscellaneous credits	6,753	1,319
Total General and Unrestricted income	215,917	207,025
Restricted Income		
0550 Donations appeals etc	99,607	23,365
0601 Tax recoverable on gift aid	19,249	138
0801 Recurring grants	2,667	6,642
1020 Bank and deposit account interest	2	1
1315 Unallocated miscellaneous credits	-	1
Total Restricted income	121,525	30,147
	-	
Total income	337,442	237,172

	31/12/2021	31/12/2020
General and Unrestricted Expenditure		
1730 Costs of fetes & other events	391	351
1732 Costs of goods purchased for resale	-	198
1830 Giving - relief and development agencies	2,677	8,580
1850 Home mission	182	338
1852 Ministry fees + subscriptions	2,313	1,994
1910 Parish share	112,543	113,529
2001 Organists staff	6,796	6,255
2005 Other organists	375	200
2050 Salary of parish administrator	13,356	13,352
2101 Clergy expenses	4,522	3,925
2201 Parish training	395	100
2301 Church running - insurance	15,792	16,481
2305 Office costs	4,638	4,500
2310 Church office - telephone	2,376	4,399
2320 Organ / piano tuning	1,036	370
2330 Church maintenance	3,546	5,011
2331 Cleaning	3,836	2,363
2340 Upkeep of services	3,342	4,534
2350 Upkeep of churchyard	2,120	250
2360 Administration	1,749	2,200
2362 Software	2,806	505
2401 Funeral expenses	2,709	2,497
2402 Wedding expenses	802	-
2420 Church running - water & waste disposal	591	979
2440 Church running - heating and lighting	6,222	7,950
2441 Church running expenses - other	3,037	3,378
2450 Depreciation charge	1,235	1,377
2601 Governance costs examination/audit fee	2,076	2,076
2701 Church major repairs - structure	7,548	12,176
2852 Architects & other professional fees	1,869	-
Total General and Unrestricted expenditure	210,880	219,868
Restricted Expenditure		
1730 Costs of fetes & other events	735	-
1830 Giving - relief and development agencies	11,986	8,550
1870 Giving to secular charities	1,000	-
2051 Youth worker salary and related expenditure	9,105	-
2101 Clergy expenses	282	-
2201 Parish training	200	-
2330 Church maintenance	600	-
2350 Upkeep of churchyard	1,154	-
2360 Administration	89	61
2852 Church major repairs - structure	-	17,335
2852 Architects & other professional fees	7,822	835
Total Restricted expenditure	32,973	26,781
Summary Surplus/Deficit	As at 31/12/21	As at 31/12/20
General and Unrestricted	5,037	(12,843)
Restricted	88,552	3,366
Total	93,589	(9,477)

