

**Parochial Church Council  
of All Saints Rotherham**



**Rotherham Minster  
and  
The Chapel of Our Lady on the Bridge  
Rotherham**

**Annual Reports  
For the year ending 31<sup>st</sup> December 2020**

## **2020 Report and Accounts for the Parochial Church Council of Rotherham All Saints (Rotherham Minster)**

### **Aims and purposes**

The Parish of Rotherham Parochial Church Council (PCC) has the responsibility of co-operating with the Incumbent in promoting in the Ecclesiastical Parish the whole mission of the Church, Pastoral, Evangelical, Social and Ecumenical. It has the responsibility for the fabric of the Minster Church of Rotherham All Saints and the Chapel of Our Lady on Rotherham Bridge.

### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at Rotherham Minster. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups who live within our parish. Our services, and worship put faith into practice through prayer, scripture, music and sacrament alongside our community engagement.

To facilitate this work it is important that we maintain the fabric of Rotherham Minster and The chapel of our lady on the bridge Rotherham.

### **Review of the year**

2020 has been an unprecedented year in the life of Rotherham Minster and its partner church St Paul's Masbrough. Little did we know at the start of the year that we would find ourselves in the midst of a global pandemic. However, despite all the challenges this year has brought, it is heart-warming to reflect upon the ways in which the life of our Churches has nonetheless grown.

The year began in the usual ways with an All Age Epiphany service in Rotherham Minster and an Epiphany Carol service at St Paul's. The community meal continued to go from strength to strength. Following the Ash Wednesday service at St Paul's we embarked on the 'Lights for Christ' course in our Lent groups. On the 7<sup>th</sup> March a vision morning was held in which we began to think about a reordering scheme for Rotherham Minster. Then on the 9<sup>th</sup> March 2020, Rev Rachel Young joined the team as our new Associate Vicar with specific responsibility for worship, liturgy and music. With the bulk of the new team now in place the future looked very promising. However, by the end of March the Archbishops had suspended acts of public worship and the first national lockdown came into force.

Unsurprisingly, this required much rethinking as we sought to reimagine how to sustain and grow the life of our church through this season. It is commendable the ways in which the paid

staff team and worshipping community have responded to this challenge. Our first online act of worship took place on Easter Day, live streamed from the Vicarage garden. This was simply the beginning of our online adventure as regular Sunday worship moved onto our new YouTube channel and varieties of prayer service were offered via Facebook throughout the week. A huge effort was put into establishing the best lines of communication with our worshipping communities.

We delivered over 100 Thy Kingdom Come prayer resource packs and this period of prayer culminated in a Pentecost Sunday celebration over Zoom. Alongside this the community meal morphed into a food hub as we joined the town wide response to deliver food parcels to the vulnerable and isolated. Over a period of 5 months a total of 20 volunteers gathered to make food parcels on 26 occasions. They made 684 visits to homes, providing food for 1004 adults and 580 children. Food was donated by Fare Share, Roses the Baker, Aldi, Tesco and the Co-op. In addition partnerships were also forged with other local agencies.

In June a pilot small group was launched with the hope that a network of small groups could be developed and we held our first Messy Church online. By July as restrictions eased public worship albeit in a restricted form was able to resume. Initially this took place in Rotherham Minster and was live streamed but by the autumn services also resumed in St Paul's including Taizé. By October Rev Ali Middleton had joined the team as our Associate Vicar with responsibility for church planting, 5 new small groups were launched and we reviewed our financial giving with the Generous October initiative, all the more important in what has been a very challenging year financially. Lastly, October also saw the launch of the Social Supermarket in Rotherham Minster, the food delivery having finished at the end of August. It was in early November that the second national lockdown came into force and once more our acts of worship and other church activities had to go back online including a special pre-recorded Remembrance Sunday Service. The restrictions began to ease just before Christmas and so the year ended with community carolling in the town centre, angel bombing, Christingle and Crib services and Christmas day celebrations in both of our church buildings. Last but not least we have been blessed by having Sue Armstrong and Rev Louise Castle on placement with us, both of whom made a significant contribution to the life of our church.

## **Churchwardens report 2020**

This year we were very pleased to welcome Richard Crow who completed our team of four Churchwardens for Rotherham Minster Church of All Saints and The Chapel on the Bridge.

The year 2020 will stay in our thoughts and in our prayers for Decades to come. The effects of the Covid 19 Pandemic have presented our church family with some very difficult and challenging experiences.

On the 23 March 2020 the Prime Minister announced the first Lockdown in the UK ordering people to stay at home and keep safe. Fortunately two weeks before that on, Monday the 9<sup>th</sup> of April, The Rt. Revd Peter Wilcox, Bishop of Sheffield was present at Rotherham Minster for a service of Welcome for the Licensing of The Reverend Rachel Young.

In between the first and second Lockdown restrictions, The Rt. Revd Peter Wilcox Bishop of Sheffield was back at the Minster on Thursday 15<sup>th</sup> October 2020 for another Service of Welcome for the Licensing of Revd Ali Middleton. Participants wore masks and observed the safe distance rules.

The Pandemic distorted our regular patterns of worship, meeting and caring for each other and kept many of us at home at a time when it was crucial to support the church family in sustaining their faith. However, the Church is blessed with some very talented and innovative members namely our Clergy, members of the PCC, the Musical Director, the Choir, our Verger and the rest of our supporting Staff Team, who worked in partnership with members of St Paul's Church to plan and develop management strategies for situations that we have never had to contemplate with before.

Additionally we, the Churchwardens, are truly grateful to the stewards and other volunteers who have willingly worked alongside us to make some of the more difficult tasks pleasantly manageable. Members of the church gave their time freely, acquired and shared new skills and were able to creatively produce quality recordings of the services for families to enjoy in the comfort of their homes.

As Churchwardens, we appreciate the fact that the Clergy continue to have fortnightly information-sharing meetings with us. We have also met regularly to review our duties and responsibilities, update our records and share our knowledge with regard to good safe practice in line with the current government guidelines.

We extend a sincere thank you to the general congregation for their additional efforts in continuing to worship with us in these difficult times. We are all praying and looking forward to stability in our worshipping environment.

*Sybil Roach-Tennant.*

## **Rotherham Minster development Trust Report 2020**

Owing to the pandemic, all but one meeting was cancelled and at that meeting it was decided that we needed to find a few new Trustees to help us to move forward with new ideas to further the work of this committee.

**Anne Hicks**

## **Deanery Synod report for 2020**

Our first meeting of the New Year was at St Cuthbert's Church Herringthorpe on 12<sup>th</sup> February 2020. This was an open meeting which included members from Laughton Deanery and their lay chair, Peter Hutchinson. The main item was to open a consultation on the new deaneries plan. This plan was in the context of the diocesan fresh model of church, moving

from parish boundary, parish church and paid parish priest to groups with volunteer leaders, a range of places to meet and a smaller number of stipendiary clergy with more oversight role. Synod reps were asked to arrange meetings for their PCCs to consider the recommendations. Responses from those meetings were to be fed back to the Area Dean and Lay chair no later than 20<sup>th</sup> March 2020. An open meeting of the deanery synod would be held on the 30<sup>th</sup> March 2020 for feedback on the consultation.

In the middle of March 2020 the country was in lockdown due to corona virus. A letter was sent to Deanery Synod reps cancelling the meetings, we were also informed that the Bishop had given permission that APCM's were to be delayed and we all awaited further guidance.

During Lockdown Reverend Margaret Baker retired and left Rotherham for pastures new. Margaret had been the clergy secretary to the Deanery for a number of years.

Reverend Phil Batchford accepted the invitation from the Bishop to become the Rotherham Area Dean. Reverend Phil Batchford took over from Reverend Lynn Wortley in the summer of 2020.

Our next meeting took place via Zoom on the 18<sup>th</sup> November 2020. We welcomed new deanery reps who had joined us following parishes holding their APCM by the end of October. The speaker, Leah Marshall was from South Yorkshire Women's Refuge who talked about their experience of lockdown. Leah's enthusiasm for the work the refuge undertook was clear she spoke with passion about the work they did. Domestic Violence had increased during lockdown and how rehousing their clients safely had been difficult due to local councils closing down housing options services. How inventive they had become to locate vacant sheltered accommodation and safe houses in their endeavour to ensure no one was left in a dangerous situation. When families go through their doors they arrive with very little usually in the clothes they were wearing and very few personal belongings. They all receive a backpack with toiletries and notebooks and other items which make them feel welcome. One sad reflection was that the children find the refuge amazing, like being on holiday.

Leah spoke of how hard it had been for charities such as theirs during lockdown as they were not receiving donations as usual. They make their refuges a happy place to give a good start to families rebuilding their lives. It is a turning point for the families.

We had an update on the Deanery plan, various PCC had returned their discussions and the general consensus was deaneries should stay with the pattern as it is at present and build on the work that had already been done in the Mission Partnerships.

A meeting was planned for February 2021.

**Anne Asher**

## **Fabric Officer Report 2020**

Owing to the Covid 19 Pandemic and all the restrictions imposed, a great deal of work has been done on-line predominantly searching for Grants to complete several ongoing projects. A faculty was issued so that once funding was in place the Hood Mould at the Chapel of Our Lady could be commissioned. In December the stone mason, Simon Trotter, was on site taking extensive drawings, photographs and measurements. The new Hood Mould was to be made in Cove Red stone ready to be put in place in early 2021. The cost being met by the Friends of the Chapel on the Bridge group.

The specification for the high level works, Pinnacles, roof and re-profiling of one gutter channel & its downfall opening went out to tender and Paul Mendham Stonemasons Ltd was given the contract for these works to be completed early in 2021.

Plans have been put in place to carry out the much needed restoration of the West window of the Minster. M. Johnson & Co. carried out a full stained glass survey using both an internal and an external cherry picker. The architect has produced extensive drawings, specifications, scope of the work and tendering documents.

Grants are being sought from several major grant giving bodies but, until the necessary funds are in place, little can be done. It is hoped to sort a preferred contractor for the work early in 2021.

**Malcolm S Turner (Fabric Officer)**  
**The Minster Church of All Saints**

## **Tower Report 2020**

After a promising start to the year, things went downhill fast due to all the restrictions COVID caused to be implemented. All Saints bells fell silent at the end of March, shortly after a peal was rung to welcome Rev. Rachel Young. In July bells were being rung once more on Sunday mornings when, with social distancing in place, alternate bells were once more heard.

Following a second wave of infections, full restrictions were once more imposed at the end of October when all bells fell silent.

Over the Christmas period, handbells were rung outside the south porch door to welcome worshippers for the Candlelight service and on Christmas Day 5 tower bells were rung.

During the lockdown periods however, we managed to ring to mark the following events:- Three bells were rung to mark VE Day by one family; the anniversary of the Grenfell fire in June when a single bell was tolled to mark each death; VJ Day was also marked on a Saturday 15th August with 6 out of 12 bells rung & the next day, Sunday, the other 6 bells were rung again by a socially distanced band. On Remembrance Day the Tenor bell was tolled 102 times marking the time since the end of the first world war.

When restrictions are lifted it is hoped to return to regular ringing sessions. We will welcome anyone interested in learning to ring our bells or who have learnt to ring in the past, lapsed, but would like to return to ringing and ensure the survival of the long tradition of Bell Ringing in Rotherham.

**Malcolm S Turner**  
**Ringling Master & Tower Captain**  
**The Minster Church of All Saints**

## **Safeguarding Report for 2020**

On 25th January 2020 a Safeguarding Training Course took place in the All Saints Centre with approximately 35 attendees. Refreshments were provided by Christine Batchford. It was uplifting to hear all the positive feedback from the course and thank you to all who took time on their Saturday to attend.

In March 2020 the government imposed a National lockdown which meant that all safeguarding training was moved to online.

In the period between lockdown and re-opening the Minster, plans were put in place for risk assessments of the building so we could safely run services again.

In 2020 we were continuously assessing our safeguarding action plan and updating as much as we could, paying particular attention to volunteer and staff training.

In 2020 we returned to Diocesan House our Past Case Review document. The Diocese will be looking at historical safeguarding issues to ascertain whether they have been adequately dealt with, according to regulations.

Finally I am so pleased to share that Richard Crow has volunteered to help with safeguarding so we now have a safeguarding team. "Speak out on behalf of the voiceless and for the rights of all who are vulnerable" Proverbs 31:8

**Jayne Rogan (Safeguarding and Safe Church Representative)**

## **Rotherham Minster Social Committee**

Owing to the Covid 19 Global Pandemic, we were unable to plan our usual social events. However we did manage to have our New Year at the end of January before "lockdown". This was held in the All Saints Centre attended by around thirty people. We served a variety of hot dishes followed by a selection of sweet dishes. Doreen officiated with some fun games and provided the prizes and we all enjoyed the evening. It seems a very long time ago and we have missed planning our 2021 programme.

**Anne Hicks**

## **TimeBuilders and Social Supermarket report**

### **April-August Food Parcels Project**

Due to the pandemic all of our TimeBuilders work stopped in March 2020. We responded to the food insecurity situation by starting to take food parcels to those in need. Food was donated by supermarkets who had previously supported the St Paul's community meal and St Paul's was used as the distribution centre (after we outgrew the vicarage garage).

We also became a community food member, part of the Rotherham wide initiative to distribute food to those in crisis during the pandemic run by RMBC. 700 food parcels were delivered, providing meals for 1,600 people. A team of 20 people from church and community collected, delivered, sorted and packed the food. The food was appreciated, but also the social contact. Many of those receiving parcels were isolated and looked forward to the chats on the doorstep as much as the food. We later started redistributing jigsaws, books and activities as required. A few quotes:

*I look forward to the chats all week*

*I really like the fruit and veg*

*These parcels have been a life saver*

### **October – Present Rotherham Minster Social Supermarket**

We decided to end the food parcel project at the end of August, but saw that the needs in Rotherham would persist and wanted to be part of a sustainable solution. Following the model begun by St Mary's Bramall Lane we set up a Social supermarket in the Minster. Initially we ran from the South Transept, but soon ran out of space and were able to extend into the North Aisle.

Those in financial difficulty can become a member for 3 months. They pay £3 per week and do a shop, have a chat, join in with an activity or take one away. Referrals to other organisations providing debt advice, support with energy bills or budgeting can also be made. Volunteers run the project, overseen by Christine and supported by Rev Ali. Rev Louise and Rev Rachel have also provided prayer and support to members and volunteers.

86 members have benefitted from the Social Supermarket and 25 volunteers have also been blessed by serving.

We have been overwhelmed by the level of support from many individuals and organisations who have provided monetary and practical help. These include the Sitwell Rotary club, Creator Scaffolding, Tesco, Morrisons, Aldi, M&S, Renewi, VAR and RMBC to name just a few.



The Social Supermarket has been such a success that our experience has been sought out by other local groups who are interested in developing similar projects. The Minster has been a wonderful place to begin this project, showing the town that the church is caring for the poor and providing volunteers and members opportunities to prayer and pastoral care. However, with limited space available we need to find a new building to operate from. We want to be able to run cooking classes, craft groups, a wellness cafe as well as extend the Social Supermarket – all very exciting and a way of incorporating some of the old TimeBuilders activities into the new model. We also hope to be able to employ another part time staff member. We have seen God's hand at work in so many ways over the past year and see the town and church being blessed.

**Christine Batchford**

## **Children's Ministry report**

During January, February and the first 2 weeks in March, Sunday School was held weekly for 3 weeks of each month. The first Sunday of the month was an All Age Service. Sunday School was led by the two Leaders Sam Newton and Jakob Redmond, with 7 children attending regularly.

During Lockdown there was no Children's Ministry.

When the Lockdown eased in November 2020 planning for Children's Ministry resumed. At the start of Advent all children were delivered an Advent activity bag to their homes including an Advent Calendar with the Christmas story and activities. As well as the children who attended church and Sunday School on a regular basis, we also delivered to children from St Pauls and also two new families, one which had been attending the social supermarket.

In December we also held a Christingle service and an All Age Nativity Service on Christmas Eve, both of these services were well attended.

**Sam Newton (Children's Minister)**

## **Financial Review for the Year Ended 31 December 2020**

**The Income and Expenditure** for the year ending 31 December 2020 is shown in the Statement of Financial Activities on page 4 of the Annual Accounts. Further details of transactions can be found in the Notes to the Accounts on pages 6 to 14.

### **Income**

Income was lower than the previous year due to the pandemic and the Minster being closed for many weeks. Regular Giving amounted to £45,953 (2019 £50,302). The Voluntary Receipts were £4,655, Activities for Generating Funds were £672. Receipts for Church Activities were £1,377 and as a designated fund Social Supermarket commenced in October and income was £16,946 and Timebuilders £1,490. Agency Fees received were £58,096, which was mainly funding for SDF wages of three staff. Income from Investments were £8,609. Other Incoming Resources were £39,433. The Total Income for the year was £177,231.

### **Expenditure**

Fund Raising costs were £476 and Charitable Activities costs were £375. Governance costs were £1,100. Major Capital Works were £7,459. Church Activities were £83,644. Church Running Expenses were £91,569 including SDF payroll of £53,554 funded by the Diocese. The Total Expenditure for the year was £184,623.

Church Activities expense included contributions of £45,000 (£60,391 in 2019) to the Diocesan Common Fund. The Minster had pledged £65,320 for 2020 giving a deficit for the Diocese of £25,320

### **Transfers and Gains/Losses on Investments**

Transfers were made to move Investment Income from both Restricted and Endowment Funds of £8,594 to the General Fund to partly cover building insurance costs. Some shares were sold for £4,000 to assist the General Fund. Unrealised Gains on the value of Investments during the year amounted to £19,518 (£44,587 in 2019).

### **Net Movement of Funds for the Year 2020**

After the transfers to the General Fund, there was a deficit in the General Fund of £20,182, which was mainly due to the loss of income caused by the Covid19 pandemic.

### **Balances at 31 December 2020**

The Unrestricted Funds were £17,841. The Designated Funds were £41,117. The Restricted Funds were £18,705. The Endowment Funds were £278,725. The Total of Funds at 31 December 2020 were £356,388 (2019 £344,017).

## **Audited Accounts for the year ended 31 December 2020**

The audited accounts are provided as a separate document

**Acting Treasurer** Colin Peskett

**Independent Examiner** Les Tsang, LT Professional Services

## **Structure, governance and management**

The method of appointment of PCC members is set out in the Church Representation Rules. At Rotherham Minster the membership of the PCC consists of the Incumbent (our vicar), Associate Vicar, churchwardens, and members elected by those members of the congregation who are on the electoral roll of the church. All those who attend our services / members of the congregation are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds of the PCC are to be spent. New members receive initial training into the workings of the PCC.

The PCC meets monthly and the Standing Committee only when required. There are also sub-groups for Finance, Fabric and Health and Safety.

The full PCC met 8 times during the year, twice in person and 6 times on line. Also 3 Standing Committee meetings were held, 2 of which were on line. The 2019 AGM was delayed until 25<sup>th</sup> October 2020 because of Pandemic restrictions.

The Chapel of Our Lady on the Bridge has a Friends Group which helps to raise funds and open the Chapel to the public.

## **Administrative information**

Rotherham Minster is situated in the centre of Rotherham Borough at Church Street, Rotherham, S60 1PD. The Chapel of Our Lady on the Bridge is situated on the Chantry Bridge, Bridge Street, Rotherham, S60 1RB. Together they are part of the Diocese of Sheffield in the Church of England.

The administrative office for both buildings is housed in the All Saints Centre at Vicarage Lane, Rotherham, S65 1AA this being the address for correspondence.

The PCC is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020) and a charity currently excepted from registration with the Charity Commission.

**Registered Charity** 1129752

PCC members who have served at any time from 1st January 2020 until the date this report was approved are:

**Vicar**

Revd Phil Batchford

**Associate Vicar**

Revd Rachel Young (From 9 March 2020)

**Associate Vicar**

Revd Ali Middleton (from October 2020)

**Church Wardens**

Anne Asher, Vice Chair and Deanery Synod

Sybil Roach-Tennant

Jayne Rogan

Richard Crow (from 25<sup>th</sup> October 2021)

**Elected Members**

Val Brennan (Deanery Synod)

Doreen Clifford (Treasurer to Oct 25<sup>th</sup>

Deanery Synod from Oct 25<sup>th</sup> 2020)

Peter Clifford (1<sup>st</sup> Jan to 25<sup>th</sup> Oct 2020)

Anne Hicks

Shirley Jones

David Machin

Sam Newton

Jakob Redmond

Edward Roddis

Luke Hanson (from 25<sup>th</sup> Oct 2020)

Debbie Stephenson

Malcolm Turner

**Secretary**

Marjorie Russell

**Acting Treasurer**

Colin Peskett from October 25<sup>th</sup> 2020

Approved by the PCC on \_\_11<sup>th</sup> May 2021\_\_\_\_\_ and signed on their behalf by the  
Rev'd Phil Batchford (PCC chairman)



**Parochial Church Council  
of All Saints Rotherham**



**Rotherham Minster  
and  
The Chapel on the Bridge**

**Annual Accounts  
for the year ended 31 December 2020**

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

### Background

The Parish of Rotherham Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent or, during an interregnum, with the Wardens in promoting within the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has the responsibility for the fabric of the Minster Church of Rotherham All Saints' and the Chapel of our Lady on Chantry Bridge.

### Membership of the PCC

Members of the PCC are either ex.officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules. During the year, the following served as members of the PCC:

<b>Vicar</b>	Rev Phil Batchford	
<b>Associate Vicar</b>	Rev Rachel Young	From 6 April 2020
<b>Associate Vicar</b>	Rev Ali Middleton	From 15 October 2020
<b>Church Wardens</b>	Anne Asher Richard Crow Sybil Roach-Tennant Jayne Rogan	Vice Chair and Deanery Synod Rep From 25 October 2020
<b>Elected Members</b>	Val Brennan Doreen Clifford Peter Clifford Luke Hanson Anne Hicks Shirley Jones David Machin Sam Newton Jakob Redmond Edward Roddis Debbie Stephenson Malcolm Turner	Deanery Synod Rep Deanery Synod Rep To 25 October 2020 From 25 October 2020         Fabric Officer
<b>Ex Officio</b>	Colin Peskett	Acting Treasurer from 25 October 2020
<b>Honorary Secretary</b>	Marjorie Russell	

The PCC meets monthly. It has a Standing Committee which meets when required and also has sub-groups for Fabric and for Finance and Property.

**Registered Charity** 1129752

**Independent Examiner** LT Professional Services Limited

**Report of the Independent Examiner  
to the Members of the Parochial Church Council  
of All Saints Rotherham ('the Trust')  
on the accounts for the year ended 31 December 2020**

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2020.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**L Tsang FCCA** Independent Examiner  
for and on behalf of **LT Professional Services Limited**  
101 Bradfield Way  
Waverley  
Rotherham  
S60 8DL

26 April 2021



**Parochial Council of All Saints Rotherham**  
**Rotherham Minster**  
**Statement of Financial Activities**  
**for the year ending 31 December 2020**

£		Unrestricted	Designated	Restricted	Endowment	Total	Total
	Note	Funds	Funds	Funds	Funds	2020	2019
<b>INCOMING RESOURCES</b>							
Voluntary Receipts Regular Giving	1.1	45,701		252		45,953	50,302
Other Voluntary Receipts	1.2	4,655				4,655	4,847
Activities for Generating Funds	1.3	672				672	2,789
Receipts from Church Activities	1.4	1,377	18,436			19,813	5,137
Agency Fees	1.5	58,096				58,096	4,090
Income from Investments	1.6	15	160	611	7,823	8,609	8,462
Other Incoming Resources	1.7	39,433				39,433	32,125
		<b>149,949</b>	<b>18,596</b>	<b>863</b>	<b>7,823</b>	<b>177,231</b>	<b>107,752</b>
<b>RESOURCES EXPENDED</b>							
Fundraising Costs	2.1	476				476	346
Charitable Activities	2.2	375				375	150
Governance Costs	2.3	1,100				1,100	800
Major Capital Works	2.4	7,459				7,459	3,392
Church Activities	2.5	83,292	352			83,644	98,203
Church Running Expenses	2.6	90,023		1,546		91,569	42,353
Total Resources Expended		<b>182,725</b>	<b>352</b>	<b>1,546</b>	<b>0</b>	<b>184,623</b>	<b>145,243</b>
<b>Net Incoming / (Outgoing) Resources</b>		<b>(32,776)</b>	<b>18,244</b>	<b>(683)</b>	<b>7,823</b>	<b>(7,392)</b>	<b>(37,492)</b>
Transfer of Income from Investments		8,594	(160)	(611)	(7,823)	0	0
Transfer of Sale of Probert Shares		4,000		(4,000)		0	0
Realised Gains on Investments		0		245		245	0
Unrealised Gains on Investments		0	369	1,146	18,003	19,518	44,587
Net Movement in Funds for the Year		(20,182)	18,453	(3,903)	18,003	12,371	7,096
Balances at 1 January 2020		38,023	22,664	22,608	260,722	344,017	336,921
<b>Balances at 31 December 2020</b>		<b>17,841</b>	<b>41,117</b>	<b>18,705</b>	<b>278,725</b>	<b>356,388</b>	<b>344,017</b>
<b>Analysis of Net Assets by Fund</b>							
Fixed Assets-Tangible		39,500				39,500	39,500
Fixed Assets – Investments			5,705	17,741	278,725	302,171	286,408
Current Assets - Cash							
- General Fund CBF Deposit		0				0	10,547
- Cash at RBS Bank							
- General Fund		(11,015)				(11,015)	(6,645)
- Chapel on the Bridge				964		964	2,258
- Minster Kitchen Improvements			17,328			17,328	17,328
- Social Supermarket			16,946			16,946	0
- Timebuilders			1,138			1,138	0
- General Fund Petty Cash		156				156	100
-Debtors		0				0	5,321
Current Liabilities - Creditors		(10,800)				(10,800)	(10,800)
		<b>17,841</b>	<b>41,117</b>	<b>18,705</b>	<b>278,725</b>	<b>356,388</b>	<b>344,017</b>

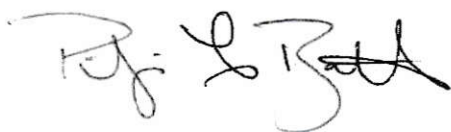


**Parochial Council of All Saints Rotherham  
Rotherham Minster  
Balance Sheet at 31 December 2020**

£	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2020	2019
<b>Fixed Assets</b>						
Tangible	39,500				39,500	39,500
Intangible		5,705	17,741	278,725	302,171	286,408
<b>Current Assets</b>						
Cash on Deposit	0				0	10,547
Cash at Bank	(11,015)	35,412	964		25,361	12,941
Petty Cash	156				156	100
Debtors	0				0	5,321
<b>Current Liabilities</b>						
Creditors	(10,800)				(10,800)	(10,800)
<b>Total Net Assets</b>	<b>17,841</b>	<b>41,117</b>	<b>18,705</b>	<b>278,725</b>	<b>356,388</b>	<b>344,017</b>

	<b>2020</b>	<b>2019</b>
<b>Parish Funds</b>		
Fixed Assets - Tangible	39,500	39,500
Unrestricted - General	(21,659)	(1,477)
Unrestricted - Designated	41,117	22,664
Restricted	18,705	22,608
Endowment	278,725	260,722
	<u><b>356,388</b></u>	<u><b>344,017</b></u>

Approved by the Parochial Church Council on 13 April 2021  
and signed on its behalf by:



Revd P Batchford  
Chairman

# PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

## Notes to the financial statements

For the year ended 31 December 2020

### Accounting policies

The financial statements have been prepared in accordance with revised Statement of Recommended Practice relating to s145 of the Charities Act 2011, and the Church Accounting Regulations 2006. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at the bid market value.

### Prior Years Accounts

The Trustees acknowledge that there have been errors in the accounts going back several years. The 2018 accounts were revised based on Actual Bank Balances as at 31 December 2018 and the revisions were accepted by Trustees at a PCC Meeting on Tuesday 15 September 2020. The 2019 accounts used the revised 2018 accounts as a base. .

### Related Party Transactions.

Four Trustees had a related party transaction during the year. Valerie Brennan, Peter Clifford, Doreen Clifford and Ann Hicks are Trustees of the Development Trust that continued a loan of £10,000 (ten thousand) given in 2019 to the PCC. The Loan has no formal terms and it is interest free. The PCC is required to repay it when funds are available.

### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

The purpose of any restricted and endowment funds are noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gathering of church members.

### Incoming Resources

#### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC. Amounts receivable under Gift Aid are recognised only when received. Income tax recoverable on Gift Aid donations is recognised only when received. Grants and bequests to the PCC are accounted for upon receipt. Funds raised by events are accounted for gross, as are sales of books and magazines.

Due to the Covid-19 pandemic income of offertory, coffee mornings, weddings and lettings ceased in March 2020 and only resumed briefly in the summer. Envelope giving also reduced to a trickle. Regular giving by standing order continued with some envelope donors changing to standing orders. A generous giving appeal in October generated extra income.

#### *Other ordinary income*

Income from the hire of Church premises is accounted for on an event by event basis as the rental is due.

Fees due to the PCC for wedding, funerals and baptisms are collected and disbursed on an event by event basis and the transactions are shown in the appropriate sections of the accounts.

#### *Income from investments*

Dividends and interests are accounted for when received.

#### *Investment gains and losses.*

Unrealised gains and losses are accounted for on the revaluation on investments at 31 December. Realised gains and losses are recognised when investments are sold.



# PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

## Notes to the Financial Statements For the year ended 31 December 2020

### Resources Used

#### *Grants*

Grants are accounted for when paid.

*Activities directly relating to the work of the church.*

The Common Fund and Ministry Contributions to the Diocese are accounted for when payable.

### Fixed Assets.

#### ***Freehold Land and Buildings.***

These consist of a house at 3 Reneville Road, Rotherham, purchased on 28 September 1984. For accounting purposes, the historical cost of 3 Reneville Road is taken to be its purchase price of £31,000.

A commercial property at 69 Westgate, Rotherham has been leased from 20 September 2012 for twenty years as a Chinese Take-away. The transfer of the property to the Sheffield Diocesan Board of Finance as Custodian Trustee was done many years ago and it is believed to be at the value of £8,500 at the time, which cannot be confirmed as documents relating to it cannot be located. The rents are reviewed at regular intervals and the income is shown in the Unrestricted Funds column at Note 1.7 on page 10.

PCC have agreed to have both properties revalued during 2021.

#### ***Consecrated land and buildings.***

Consecrated and beneficed property of any kind is excluded from the accounts under the provisions of s10 of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church Inventory, which can be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are now valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred in the year on individual items under £1,000 or on the repair on movable church furnishings acquired before 1 January 2000 is written off.

#### ***Other fixtures, fittings and office equipment.***

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

#### ***Investments***

On 31 December 2019, the holding of CBF Investment Income Shares was 14,974.78 with a bid price of £19.126 and value of £286,408 (see notes on page 14) as advised by CCLA Investment Management Ltd.

During the year, 196.33 shares of Probert Music shares were sold at £20.3741 per share bid price on 8 December 2020 realising £4,000 and a gain of £252.

The holding of 14,778.45 shares at 31 December 2020 were at a bid price of £20.4467 and valued at £302,171. An unrealised gain of £19,518 for the year (see notes on page 14).

### Current assets

Provision may be made for any amounts that are deemed by the PCC to be uncollectable. Deposit accounts include cash held in deposit accounts at the bank or with the Central Board of Finance.

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

### Notes to the Financial Statements For the year ended 31 December 2020

**Unrestricted Funds** which are held in the General Fund account are distributed by or on behalf of the PCC for the general benefit and upkeep of the Parish.

**Unrestricted Designated Funds.** Are funds earmarked by the PCC for a purpose. The PCC may close the Designated Account and return any funds to the General Fund. Examples include bequests that have no conditions attached other than that they are to be used for the benefit of the Parish at the discretion of the PCC.

The **Dorothy Simpson Sunday School Fund** was established in 1982, and augmented in 2003 by the absorption of the Sunday School Fund, for the purpose of meeting the costs of Sunday school expenses. The **Choir and Sunday School Funds** are also Designated Funds

A **Social Supermarket Fund** was created for a minimum of six months from October 2020 to assist the deprived and needy in receiving wholesome and nourishing food. Substantial donations were received from both a donor and from Voluntary Action of Rotherham MBC to start the fund.

**Restricted Funds** have been provided by an organisation or individual for a specific purpose and both the capital and income must be used for that purpose unless there are codicils to the restrictions.

The **Probert Fund** for Music and Services was founded in 1994 from a legacy under the will of Miss Phyllis Fellows for the purpose of maintaining the religious services and music of All Saints' parish church. The capital as well as the income may be expended.

The **Fair Linen Fund** was established with a legacy under the will of Mrs Elmhirst for the purchase of altar cloths and similar.

### Endowment Funds

The **Fabric Fund** was established under Trust Deed in 1912 for the "maintenance, repair, upkeep and insurance of the fabric or building of Rotherham Parish Church". Recent additions to this fund have come from legacies under the wills of Eva Allot (1974), Mr F A Beaumont (1974), Miss M Arnold (1980) and Helena Bennett (2002).

The **Aizlewood Memorial Fund** was founded in 1954 using a legacy under the will of Mr A Percy Aizlewood, for the continued maintenance of the War Memorial at All Saints'. The income from the fund is to be "devoted to such maintenance and to the placing of flowers on the memorial at stated anniversaries and at church festivals". The Trust also allows for income "in excess of £200" to be used for church fabric purposes should the Trustees so decide.

The **Brookes Fund** was established in 1900 using a legacy under the will of Mr Richard Brookes for the purpose of "the repair and maintenance of the parish church, and in particular in insuring, cleaning and preserving the West Window" and also the maintenance of the grave of the late Mrs Brookes in Moorgate Cemetery.

The **Stoddart Fund** was founded in 1913 using a legacy of £2,000 under the will of Sir Charles Stoddart, the one quarter of the income to be put "towards maintaining the services in the Chapel on the Bridge" and three quarters of the income to be spent at the discretion of the incumbent clergy. In recent years successive incumbents have surrendered a further quarter for Chapel purposes.

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements For the year ended 31 December 2020 £	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
1. Incoming Resources						
1.1 Voluntary Receipts						
Collection Bridge Chapel	0		252		252	617
Collection Open Plate - General	2,740				2,740	5,116
Collection Open Plate - Gift Aid	1,086				1,086	1,755
Collection - Special	292				292	912
Donations Tax Efficient	387				387	400
Planned Giving-Bank Gift Aid	9,796				9,796	15,056
Planned Giving-Bank Non Gift Aid	2,280				2,280	1,620
Planned Giving-Envelopes Gift Aid	7,254				7,254	13,933
Planned Giving-Envelopes Non Gift Aid	5,574				5,574	0
Planned Giving-PGS	9,115				9,115	480
Tax Recovered through Gift Aid	7,177				7,177	10,413
	45,701	0	252	0	45,953	50,302
1.2 Other Voluntary Receipts						
Alms Box	1,361				1,361	1,547
Donation Chapel Notice Board	0				0	799
Donations – Sundry	2,715				2,715	723
Legacies	0				0	284
Votive Candles	479				479	1,483
Good Box	100				100	11
	4,655	0	0	0	4,655	4,847
1.3 Activities for Generating Funds						
Coffee-General	560				560	2,474
General Events	112				112	309
Sunday School Project	0				0	6
	672	0	0	0	672	2,789



Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements  
For the year ended 31 December 2020  
£

1.4 Receipts from Church Activities

Letting Fees

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowments	Total 2020	Total 2019
Minster	1,054				1,054	2,275
Age Concern	68				68	356
Archway	194				194	890
All Saints Centre	20				20	145
Performing Rights	41				41	265
Flower Donations	0				0	330
Choir Members	0				0	355
Social Supermarket	0	16,946			16,946	0
Timebuilders	0	1,490			1,490	521
	1,377	18,436	0	0	19,813	5,137

1.5 Agency Fees

Funerals	3,905				3,905	921
Weddings	0				0	1,997
Duplicate Marriage Certificate	10				10	40
SDF Grant	54,181				54,181	1,132
	58,096	0	0	0	58,096	4,090

1.6 Receipts from Investments

CBF Dividends	0	160	611	7,823	8,594	8,344
CBF Deposit Interest	7				7	79
Bank Interest	8				8	39
	15	160	611	7,823	8,609	8,462

1.7 Other Receipts

Grants	23,672				23,672	0
Insurance Claims	0				0	299
Rents	15,250				15,250	15,250
Property Owners Insurance	511				511	534
VAT Refund Historic Churches	0				0	16,042
	39,433	0	0	0	39,433	32,125

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements For the year ended 31 December 2020 £	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
<b>2 Resources Expended</b>						
<b>2.1 Fundraising Costs</b>						
Coffee Serving Expenses	21				21	227
Concerts	343				343	0
Bridge Chapel	0				0	9
FWO Envelopes	112				112	110
	<u>476</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>476</u>	<u>346</u>
<b>2.2 Charitable Activities</b>						
Donations to Missions & Charities	375				375	150
	<u>375</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>375</u>	<u>150</u>
<b>2.3 Governance Costs</b>						
Independent Examiners Fees	1,100				1,100	800
	<u>1,100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,100</u>	<u>800</u>
<b>2.4 Major Capital Works</b>						
Minster Fabric Repairs	2,493				2,493	3,392
Heating & Boiler	4,966				4,966	0
	<u>7,459</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,459</u>	<u>3,392</u>
<b>2.5 Church Activities</b>						
Diocesan Common Fund	45,000				45,000	60,391
Lay Salaries, Wages & Honoraria	22,916				22,916	23,260
Clergy Expenses & Accommodation	1,143				1,143	507
Mission and Evangelism Projects	0				0	447
Service Fees	2,715				2,715	0
Architects Fees - Minster	10,362				10,362	1,768
Architects Fees - Bridge Chapel	0				0	9,752
All Saints Centre Running Expenses	1,156				1,156	2,078
Social Supermarket		0			0	0
Timebuilders		352			352	0
	<u>83,292</u>	<u>352</u>	<u>0</u>	<u>0</u>	<u>83,644</u>	<u>98,203</u>

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements For the year ended 31 December 2020 £	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
2.6 Church Running Expenses						
Administration - Postage, Stationery etc	300				300	561
Administration -Phone & Broadband	931				931	894
Advertising	180				180	692
Courses	332				332	0
Choir Expenses & Fees	107				107	105
Family Fun Day	0				0	132
Gifts	200				200	286
Hospitality	120				120	159
Insurance-Bridge Chapel	1,058				1,058	1,036
Insurance-Minster	13,640				13,640	13,347
Maintenance - Consumables	216				216	699
Maintenance - Contracts	2,001				2,001	3,649
Maintenance - Equipment	1,417				1,417	1,030
Maintenance Fabric - Bridge Chapel	0				0	799
Maintenance Fabric - Minster	360				360	0
Maintenance - Hallam Road	0				0	61
Performing Rights	265				265	0
Professional Fees	0				0	288
Reneville Road - Insurance & Commission	1,227				1,227	1,217
Reneville Road - Repairs	218				218	126
Westgate Property - Insurance	550				550	534
Subscriptions	286				286	383
Upkeep of Services	1,599				1,599	2,838
Utility Charges Minster	9,306				9,306	12,570
Utility Charges Bridge Chapel	0		1,546		1,546	431
ASC Administration	603				603	240
ASC Equipment	1,163				1,163	276
ASC Telephone	390				390	0
ASC Salaries & Pensions	53,554				53,554	0
	90,023	0	1,546	0	91,569	42,353



Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements  
For the year ended 31 December 2020

FIXED ASSETS

	Unrestricted 31 Dec 2020	Unrestricted 31 Dec 2019
3 Freehold Land and Buildings		
Property at Reneville Road	31,000	31,000
Property at Westgate	8,500	8,500
	<u>39,500</u>	<u>39,500</u>

The PCC plans to revalue both properties during 2021.

4 CBF Investments

The Investments are held in the CBF Investment Income and the value is the Bid value on the date shown

The Revaluation is the change in value related to the Bid price between the dates shown

Fund Name	Number of Shares @ 31.12.19	Investment Shares @ £19.1260 as at 31.12.2019	Sale of 196.33 Shares @ £20.3741	Realised Gain on Sale of Shares	Unrealised Gain on Revaluation of Shares	Number of Shares @ 31.12.20	Investment Shares @ £20.4467 as at 31.12.2020
<b>Unrestricted</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
Choir.	53	1,014			70	53	1,084
Sunday School	128	2,448			169	128	2,617
Sunday School	98	1,874			130	98	2,004
	<u>279</u>	<u>5,336</u>	<u>0</u>	<u>0</u>	<u>369</u>	<u>279</u>	<u>5,705</u>
<b>Restricted</b>							
Fair Linen	164	3,137			216	164	3,353
Organ	59	1,128			78	59	1,206
Organ	93	1,779			123	93	1,902
Probert Music	551.67	10,551			729	551.67	11,280
Probert Music	196.33	3,755	(4,000)	245		0	0
	<u>1,064.00</u>	<u>20,350</u>	<u>(4,000)</u>	<u>245</u>	<u>1,146</u>	<u>867.67</u>	<u>17,741</u>
<b>Endowment</b>							
Church Fabric Fund	702	13,426			928	702	14,354
Chancel Fabric Fund	1,494	28,574			1,973	1,494	30,547
Church Fabric Fund	6,545.78	125,195			8,645	6,545.78	133,840
Tithe Chancel Repair	226	4,323			298	226	4,621
Parish Room Fund	2,506	47,930			3,309	2,506	51,239
Sub total	<u>11,473.78</u>	<u>219,448</u>			<u>15,153</u>	<u>11,473.78</u>	<u>234,601</u>
Aizlewood	1,411	26,987			1,863	1,411	28,850
Brookes Legacy	239	4,571			316	239	4,887
Stoddart Bequest	508	9,716			671	508	10,387
	<u>13,631.78</u>	<u>260,722</u>	<u>0</u>	<u>0</u>	<u>18,003</u>	<u>13,632</u>	<u>278,725</u>
<b>Total Investments</b>	<u>14,974.78</u>	<u>286,408</u>	<u>(4,000)</u>	<u>245</u>	<u>19,518</u>	<u>14,778.45</u>	<u>302,171</u>

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements

For the year ended 31 December 2020

	£	2020	2019
5 Cash at Bank, in Hand and Deposit			
RBS Current Account		4,700	5,000
RBS Savings Account		20,661	7,941
CBF Deposit Fund		0	10,547
Petty Cash - Operations Manager		106	50
Petty Cash - Verger		50	50
		<u>25,517</u>	<u>23,588</u>
6 Debtors			
HMR&C - Gift Aid Tax Recovery		0	3,094
HMR&C – Gift Aid Bridge Chapel		0	6
Performing Rights Society		0	265
Sheffield DBF – Equipment		0	660
SDF Resources Salaries		0	696
Schools Music		0	600
		<u>0</u>	<u>5,321</u>
7 Creditors			
Loan Development Trust		10,000	10,000
Governance Costs		800	800
		<u>10,800</u>	<u>10,800</u>

**Parochial Church Council  
of All Saints Rotherham**



**Rotherham Minster  
and  
The Chapel on the Bridge**

**Annual Accounts  
for the year ended 31 December 2020**

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

### Background

The Parish of Rotherham Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent or, during an interregnum, with the Wardens in promoting within the ecclesiastical parish the whole mission of the church, pastoral, evangelical, social and ecumenical. It has the responsibility for the fabric of the Minster Church of Rotherham All Saints' and the Chapel of our Lady on Chantry Bridge.

### Membership of the PCC

Members of the PCC are either ex.officio or elected by the Annual Parochial Church meeting (APCM) in accordance with the Church Representation Rules. During the year, the following served as members of the PCC:

<b>Vicar</b>	Rev Phil Batchford	
<b>Associate Vicar</b>	Rev Rachel Young	From 6 April 2020
<b>Associate Vicar</b>	Rev Ali Middleton	From 15 October 2020
<b>Church Wardens</b>	Anne Asher Richard Crow Sybil Roach-Tennant Jayne Rogan	Vice Chair and Deanery Synod Rep From 25 October 2020
<b>Elected Members</b>	Val Brennan Doreen Clifford Peter Clifford Luke Hanson Anne Hicks Shirley Jones David Machin Sam Newton Jakob Redmond Edward Roddis Debbie Stephenson Malcolm Turner	Deanery Synod Rep Deanery Synod Rep To 25 October 2020 From 25 October 2020         Fabric Officer
<b>Ex Officio</b>	Colin Peskett	Acting Treasurer from 25 October 2020
<b>Honorary Secretary</b>	Marjorie Russell	

The PCC meets monthly. It has a Standing Committee which meets when required and also has sub-groups for Fabric and for Finance and Property.

<b>Registered Charity</b>	1129752
<b>Independent Examiner</b>	LT Professional Services Limited



**Report of the Independent Examiner  
to the Members of the Parochial Church Council  
of All Saints Rotherham ('the Trust')  
on the accounts for the year ended 31 December 2020**

I report to the charity trustees on my examination of the accounts of the Trust for the year ended 31 December 2020.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts (under section 145 of the 2011 Act);
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



**L Tsang FCCA** Independent Examiner  
for and on behalf of **LT Professional Services Limited**  
101 Bradfield Way  
Waverley  
Rotherham  
S60 8DL

26 April 2021

**Parochial Council of All Saints Rotherham**  
**Rotherham Minster**  
**Statement of Financial Activities**  
**for the year ending 31 December 2020**

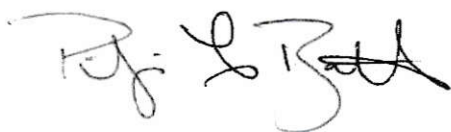
£		Unrestricted	Designated	Restricted	Endowment	Total	Total
	Note	Funds	Funds	Funds	Funds	2020	2019
<b>INCOMING RESOURCES</b>							
Voluntary Receipts Regular Giving	1.1	45,701		252		45,953	50,302
Other Voluntary Receipts	1.2	4,655				4,655	4,847
Activities for Generating Funds	1.3	672				672	2,789
Receipts from Church Activities	1.4	1,377	18,436			19,813	5,137
Agency Fees	1.5	58,096				58,096	4,090
Income from Investments	1.6	15	160	611	7,823	8,609	8,462
Other Incoming Resources	1.7	39,433				39,433	32,125
		<b>149,949</b>	<b>18,596</b>	<b>863</b>	<b>7,823</b>	<b>177,231</b>	<b>107,752</b>
<b>RESOURCES EXPENDED</b>							
Fundraising Costs	2.1	476				476	346
Charitable Activities	2.2	375				375	150
Governance Costs	2.3	1,100				1,100	800
Major Capital Works	2.4	7,459				7,459	3,392
Church Activities	2.5	83,292	352			83,644	98,203
Church Running Expenses	2.6	90,023		1,546		91,569	42,353
Total Resources Expended		<b>182,725</b>	<b>352</b>	<b>1,546</b>	<b>0</b>	<b>184,623</b>	<b>145,243</b>
<b>Net Incoming / (Outgoing) Resources</b>		<b>(32,776)</b>	<b>18,244</b>	<b>(683)</b>	<b>7,823</b>	<b>(7,392)</b>	<b>(37,492)</b>
Transfer of Income from Investments		8,594	(160)	(611)	(7,823)	0	0
Transfer of Sale of Probert Shares		4,000		(4,000)		0	0
Realised Gains on Investments		0		245		245	0
Unrealised Gains on Investments		0	369	1,146	18,003	19,518	44,587
Net Movement in Funds for the Year		(20,182)	18,453	(3,903)	18,003	12,371	7,096
Balances at 1 January 2020		38,023	22,664	22,608	260,722	344,017	336,921
<b>Balances at 31 December 2020</b>		<b>17,841</b>	<b>41,117</b>	<b>18,705</b>	<b>278,725</b>	<b>356,388</b>	<b>344,017</b>
<b>Analysis of Net Assets by Fund</b>							
Fixed Assets-Tangible		39,500				39,500	39,500
Fixed Assets – Investments			5,705	17,741	278,725	302,171	286,408
Current Assets - Cash							
- General Fund CBF Deposit		0				0	10,547
- Cash at RBS Bank							
- General Fund		(11,015)				(11,015)	(6,645)
- Chapel on the Bridge				964		964	2,258
- Minster Kitchen Improvements			17,328			17,328	17,328
- Social Supermarket			16,946			16,946	0
- Timebuilders			1,138			1,138	0
- General Fund Petty Cash		156				156	100
-Debtors		0				0	5,321
Current Liabilities - Creditors		(10,800)				(10,800)	(10,800)
		<b>17,841</b>	<b>41,117</b>	<b>18,705</b>	<b>278,725</b>	<b>356,388</b>	<b>344,017</b>

**Parochial Council of All Saints Rotherham  
Rotherham Minster  
Balance Sheet at 31 December 2020**

£	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	2020	2019
<b>Fixed Assets</b>						
Tangible	39,500				39,500	39,500
Intangible		5,705	17,741	278,725	302,171	286,408
<b>Current Assets</b>						
Cash on Deposit	0				0	10,547
Cash at Bank	(11,015)	35,412	964		25,361	12,941
Petty Cash	156				156	100
Debtors	0				0	5,321
<b>Current Liabilities</b>						
Creditors	(10,800)				(10,800)	(10,800)
<b>Total Net Assets</b>	<b>17,841</b>	<b>41,117</b>	<b>18,705</b>	<b>278,725</b>	<b>356,388</b>	<b>344,017</b>

	<b>2020</b>	<b>2019</b>
<b>Parish Funds</b>		
Fixed Assets - Tangible	39,500	39,500
Unrestricted - General	(21,659)	(1,477)
Unrestricted - Designated	41,117	22,664
Restricted	18,705	22,608
Endowment	278,725	260,722
	<u><b>356,388</b></u>	<u><b>344,017</b></u>

Approved by the Parochial Church Council on 13 April 2021  
and signed on its behalf by:



Revd P Batchford  
Chairman



# PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

## Notes to the financial statements

For the year ended 31 December 2020

### Accounting policies

The financial statements have been prepared in accordance with revised Statement of Recommended Practice relating to s145 of the Charities Act 2011, and the Church Accounting Regulations 2006. The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at the bid market value.

### Prior Years Accounts

The Trustees acknowledge that there have been errors in the accounts going back several years. The 2018 accounts were revised based on Actual Bank Balances as at 31 December 2018 and the revisions were accepted by Trustees at a PCC Meeting on Tuesday 15 September 2020. The 2019 accounts used the revised 2018 accounts as a base. .

### Related Party Transactions.

Four Trustees had a related party transaction during the year. Valerie Brennan, Peter Clifford, Doreen Clifford and Ann Hicks are Trustees of the Development Trust that continued a loan of £10,000 (ten thousand) given in 2019 to the PCC. The Loan has no formal terms and it is interest free. The PCC is required to repay it when funds are available.

### Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC.

The purpose of any restricted and endowment funds are noted in the accounts.

The accounts include transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body or those that are informal gathering of church members.

### Incoming Resources

#### *Voluntary income and capital sources*

Collections are recognised when received by or on behalf of the PCC. Amounts receivable under Gift Aid are recognised only when received. Income tax recoverable on Gift Aid donations is recognised only when received. Grants and bequests to the PCC are accounted for upon receipt. Funds raised by events are accounted for gross, as are sales of books and magazines.

Due to the Covid-19 pandemic income of offertory, coffee mornings, weddings and lettings ceased in March 2020 and only resumed briefly in the summer. Envelope giving also reduced to a trickle. Regular giving by standing order continued with some envelope donors changing to standing orders. A generous giving appeal in October generated extra income.

#### *Other ordinary income*

Income from the hire of Church premises is accounted for on an event by event basis as the rental is due.

Fees due to the PCC for wedding, funerals and baptisms are collected and disbursed on an event by event basis and the transactions are shown in the appropriate sections of the accounts.

#### *Income from investments*

Dividends and interests are accounted for when received.

#### *Investment gains and losses.*

Unrealised gains and losses are accounted for on the revaluation on investments at 31 December. Realised gains and losses are recognised when investments are sold.



# PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

## Notes to the Financial Statements For the year ended 31 December 2020

### Resources Used

#### *Grants*

Grants are accounted for when paid.

#### *Activities directly relating to the work of the church.*

The Common Fund and Ministry Contributions to the Diocese are accounted for when payable.

### Fixed Assets.

#### ***Freehold Land and Buildings.***

These consist of a house at 3 Reneville Road, Rotherham, purchased on 28 September 1984. For accounting purposes, the historical cost of 3 Reneville Road is taken to be its purchase price of £31,000.

A commercial property at 69 Westgate, Rotherham has been leased from 20 September 2012 for twenty years as a Chinese Take-away. The transfer of the property to the Sheffield Diocesan Board of Finance as Custodian Trustee was done many years ago and it is believed to be at the value of £8,500 at the time, which cannot be confirmed as documents relating to it cannot be located. The rents are reviewed at regular intervals and the income is shown in the Unrestricted Funds column at Note 1.7 on page 10.

PCC have agreed to have both properties revalued during 2021.

#### ***Consecrated land and buildings.***

Consecrated and beneficed property of any kind is excluded from the accounts under the provisions of s10 of the Charities Act 2011.

Movable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted as inalienable property unless consecrated. They are listed in the church Inventory, which can be inspected at any reasonable time. For inalienable property acquired prior to 2000 there is insufficient cost information available and therefore such assets are now valued in the accounts. Items acquired since 1 January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life on a straight line basis. All expenditure incurred in the year on individual items under £1,000 or on the repair on movable church furnishings acquired before 1 January 2000 is written off.

#### ***Other fixtures, fittings and office equipment.***

Equipment used within the church premises is depreciated on a straight line basis over four years. Individual items of equipment with a purchase price of £1,000 or less are written off when the asset is acquired.

#### ***Investments***

On 31 December 2019, the holding of CBF Investment Income Shares was 14,974.78 with a bid price of £19.126 and value of £286,408 (see notes on page 14) as advised by CCLA Investment Management Ltd.

During the year, 196.33 shares of Probert Music shares were sold at £20.3741 per share bid price on 8 December 2020 realising £4,000 and a gain of £252.

The holding of 14,778.45 shares at 31 December 2020 were at a bid price of £20.4467 and valued at £302,171. An unrealised gain of £19,518 for the year (see notes on page 14).

### Current assets

Provision may be made for any amounts that are deemed by the PCC to be uncollectable. Deposit accounts include cash held in deposit accounts at the bank or with the Central Board of Finance.

## PAROCHIAL CHURCH COUNCIL OF ALL SAINTS ROTHERHAM

### Notes to the Financial Statements For the year ended 31 December 2020

**Unrestricted Funds** which are held in the General Fund account are distributed by or on behalf of the PCC for the general benefit and upkeep of the Parish.

**Unrestricted Designated Funds.** Are funds earmarked by the PCC for a purpose. The PCC may close the Designated Account and return any funds to the General Fund. Examples include bequests that have no conditions attached other than that they are to be used for the benefit of the Parish at the discretion of the PCC.

The **Dorothy Simpson Sunday School Fund** was established in 1982, and augmented in 2003 by the absorption of the Sunday School Fund, for the purpose of meeting the costs of Sunday school expenses. The **Choir and Sunday School Funds** are also Designated Funds

A **Social Supermarket Fund** was created for a minimum of six months from October 2020 to assist the deprived and needy in receiving wholesome and nourishing food. Substantial donations were received from both a donor and from Voluntary Action of Rotherham MBC to start the fund.

**Restricted Funds** have been provided by an organisation or individual for a specific purpose and both the capital and income must be used for that purpose unless there are codicils to the restrictions.

The **Probert Fund** for Music and Services was founded in 1994 from a legacy under the will of Miss Phyllis Fellows for the purpose of maintaining the religious services and music of All Saints' parish church. The capital as well as the income may be expended.

The **Fair Linen Fund** was established with a legacy under the will of Mrs Elmhirst for the purchase of altar cloths and similar.

### Endowment Funds

The **Fabric Fund** was established under Trust Deed in 1912 for the "maintenance, repair, upkeep and insurance of the fabric or building of Rotherham Parish Church". Recent additions to this fund have come from legacies under the wills of Eva Allot (1974), Mr F A Beaumont (1974), Miss M Arnold (1980) and Helena Bennett (2002).

The **Aizlewood Memorial Fund** was founded in 1954 using a legacy under the will of Mr A Percy Aizlewood, for the continued maintenance of the War Memorial at All Saints'. The income from the fund is to be "devoted to such maintenance and to the placing of flowers on the memorial at stated anniversaries and at church festivals". The Trust also allows for income "in excess of £200" to be used for church fabric purposes should the Trustees so decide.

The **Brookes Fund** was established in 1900 using a legacy under the will of Mr Richard Brookes for the purpose of "the repair and maintenance of the parish church, and in particular in insuring, cleaning and preserving the West Window" and also the maintenance of the grave of the late Mrs Brookes in Moorgate Cemetery.

The **Stoddart Fund** was founded in 1913 using a legacy of £2,000 under the will of Sir Charles Stoddart, the one quarter of the income to be put "towards maintaining the services in the Chapel on the Bridge" and three quarters of the income to be spent at the discretion of the incumbent clergy. In recent years successive incumbents have surrendered a further quarter for Chapel purposes.

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements For the year ended 31 December 2020 £	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
1. Incoming Resources						
1.1 Voluntary Receipts						
Collection Bridge Chapel	0		252		252	617
Collection Open Plate - General	2,740				2,740	5,116
Collection Open Plate - Gift Aid	1,086				1,086	1,755
Collection - Special	292				292	912
Donations Tax Efficient	387				387	400
Planned Giving-Bank Gift Aid	9,796				9,796	15,056
Planned Giving-Bank Non Gift Aid	2,280				2,280	1,620
Planned Giving-Envelopes Gift Aid	7,254				7,254	13,933
Planned Giving-Envelopes Non Gift Aid	5,574				5,574	0
Planned Giving-PGS	9,115				9,115	480
Tax Recovered through Gift Aid	7,177				7,177	10,413
	45,701	0	252	0	45,953	50,302
1.2 Other Voluntary Receipts						
Alms Box	1,361				1,361	1,547
Donation Chapel Notice Board	0				0	799
Donations – Sundry	2,715				2,715	723
Legacies	0				0	284
Votive Candles	479				479	1,483
Good Box	100				100	11
	4,655	0	0	0	4,655	4,847
1.3 Activities for Generating Funds						
Coffee-General	560				560	2,474
General Events	112				112	309
Sunday School Project	0				0	6
	672	0	0	0	672	2,789



Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements  
For the year ended 31 December 2020  
£

1.4 Receipts from Church Activities

Letting Fees

	Unrestricted Funds	Designated Funds	Restricted Funds	Endowments	Total 2020	Total 2019
Minster	1,054				1,054	2,275
Age Concern	68				68	356
Archway	194				194	890
All Saints Centre	20				20	145
Performing Rights	41				41	265
Flower Donations	0				0	330
Choir Members	0				0	355
Social Supermarket	0	16,946			16,946	0
Timebuilders	0	1,490			1,490	521
	1,377	18,436	0	0	19,813	5,137

1.5 Agency Fees

Funerals	3,905				3,905	921
Weddings	0				0	1,997
Duplicate Marriage Certificate	10				10	40
SDF Grant	54,181				54,181	1,132
	58,096	0	0	0	58,096	4,090

1.6 Receipts from Investments

CBF Dividends	0	160	611	7,823	8,594	8,344
CBF Deposit Interest	7				7	79
Bank Interest	8				8	39
	15	160	611	7,823	8,609	8,462

1.7 Other Receipts

Grants	23,672				23,672	0
Insurance Claims	0				0	299
Rents	15,250				15,250	15,250
Property Owners Insurance	511				511	534
VAT Refund Historic Churches	0				0	16,042
	39,433	0	0	0	39,433	32,125

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements For the year ended 31 December 2020 £	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
<b>2 Resources Expended</b>						
<b>2.1 Fundraising Costs</b>						
Coffee Serving Expenses	21				21	227
Concerts	343				343	0
Bridge Chapel	0				0	9
FWO Envelopes	112				112	110
	<u>476</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>476</u>	<u>346</u>
<b>2.2 Charitable Activities</b>						
Donations to Missions & Charities	375				375	150
	<u>375</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>375</u>	<u>150</u>
<b>2.3 Governance Costs</b>						
Independent Examiners Fees	1,100				1,100	800
	<u>1,100</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,100</u>	<u>800</u>
<b>2.4 Major Capital Works</b>						
Minster Fabric Repairs	2,493				2,493	3,392
Heating & Boiler	4,966				4,966	0
	<u>7,459</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>7,459</u>	<u>3,392</u>
<b>2.5 Church Activities</b>						
Diocesan Common Fund	45,000				45,000	60,391
Lay Salaries, Wages & Honoraria	22,916				22,916	23,260
Clergy Expenses & Accommodation	1,143				1,143	507
Mission and Evangelism Projects	0				0	447
Service Fees	2,715				2,715	0
Architects Fees - Minster	10,362				10,362	1,768
Architects Fees - Bridge Chapel	0				0	9,752
All Saints Centre Running Expenses	1,156				1,156	2,078
Social Supermarket		0			0	0
Timebuilders		352			352	0
	<u>83,292</u>	<u>352</u>	<u>0</u>	<u>0</u>	<u>83,644</u>	<u>98,203</u>

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements For the year ended 31 December 2020 £	Unrestricted Funds	Designated Funds	Restricted Funds	Endowment Funds	Total 2020	Total 2019
2.6 Church Running Expenses						
Administration - Postage, Stationery etc	300				300	561
Administration - Phone & Broadband	931				931	894
Advertising	180				180	692
Courses	332				332	0
Choir Expenses & Fees	107				107	105
Family Fun Day	0				0	132
Gifts	200				200	286
Hospitality	120				120	159
Insurance-Bridge Chapel	1,058				1,058	1,036
Insurance-Minster	13,640				13,640	13,347
Maintenance - Consumables	216				216	699
Maintenance - Contracts	2,001				2,001	3,649
Maintenance - Equipment	1,417				1,417	1,030
Maintenance Fabric - Bridge Chapel	0				0	799
Maintenance Fabric - Minster	360				360	0
Maintenance - Hallam Road	0				0	61
Performing Rights	265				265	0
Professional Fees	0				0	288
Reneville Road - Insurance & Commission	1,227				1,227	1,217
Reneville Road - Repairs	218				218	126
Westgate Property - Insurance	550				550	534
Subscriptions	286				286	383
Upkeep of Services	1,599				1,599	2,838
Utility Charges Minster	9,306				9,306	12,570
Utility Charges Bridge Chapel	0		1,546		1,546	431
ASC Administration	603				603	240
ASC Equipment	1,163				1,163	276
ASC Telephone	390				390	0
ASC Salaries & Pensions	53,554				53,554	0
	90,023	0	1,546	0	91,569	42,353

Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements  
For the year ended 31 December 2020

FIXED ASSETS

	Unrestricted 31 Dec 2020	Unrestricted 31 Dec 2019
3 Freehold Land and Buildings		
Property at Reneville Road	31,000	31,000
Property at Westgate	8,500	8,500
	<u>39,500</u>	<u>39,500</u>

The PCC plans to revalue both properties during 2021.

4 CBF Investments

The Investments are held in the CBF Investment Income and the value is the Bid value on the date shown

The Revaluation is the change in value related to the Bid price between the dates shown

Fund Name	Number of Shares @ 31.12.19	Investment Shares @ £19.1260 as at 31.12.2019	Sale of 196.33 Shares @ £20.3741	Realised Gain on Sale of Shares	Unrealised Gain on Revaluation of Shares	Number of Shares @ 31.12.20	Investment Shares @ £20.4467 as at 31.12.2020
<b>Unrestricted</b>		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>		<b>£</b>
Choir.	53	1,014			70	53	1,084
Sunday School	128	2,448			169	128	2,617
Sunday School	98	1,874			130	98	2,004
	<u>279</u>	<u>5,336</u>	<u>0</u>	<u>0</u>	<u>369</u>	<u>279</u>	<u>5,705</u>
<b>Restricted</b>							
Fair Linen	164	3,137			216	164	3,353
Organ	59	1,128			78	59	1,206
Organ	93	1,779			123	93	1,902
Probert Music	551.67	10,551			729	551.67	11,280
Probert Music	196.33	3,755	(4,000)	245		0	0
	<u>1,064.00</u>	<u>20,350</u>	<u>(4,000)</u>	<u>245</u>	<u>1,146</u>	<u>867.67</u>	<u>17,741</u>
<b>Endowment</b>							
Church Fabric Fund	702	13,426			928	702	14,354
Chancel Fabric Fund	1,494	28,574			1,973	1,494	30,547
Church Fabric Fund	6,545.78	125,195			8,645	6,545.78	133,840
Tithe Chancel Repair	226	4,323			298	226	4,621
Parish Room Fund	2,506	47,930			3,309	2,506	51,239
Sub total	<u>11,473.78</u>	<u>219,448</u>			<u>15,153</u>	<u>11,473.78</u>	<u>234,601</u>
Aizlewood	1,411	26,987			1,863	1,411	28,850
Brookes Legacy	239	4,571			316	239	4,887
Stoddart Bequest	508	9,716			671	508	10,387
	<u>13,631.78</u>	<u>260,722</u>	<u>0</u>	<u>0</u>	<u>18,003</u>	<u>13,632</u>	<u>278,725</u>
<b>Total Investments</b>	<u>14,974.78</u>	<u>286,408</u>	<u>(4,000)</u>	<u>245</u>	<u>19,518</u>	<u>14,778.45</u>	<u>302,171</u>



Parochial Church Council of All Saints Rotherham

Notes on the Financial Statements

For the year ended 31 December 2020

	£	2020	2019
5 Cash at Bank, in Hand and Deposit			
RBS Current Account		4,700	5,000
RBS Savings Account		20,661	7,941
CBF Deposit Fund		0	10,547
Petty Cash - Operations Manager		106	50
Petty Cash - Verger		50	50
		<u>25,517</u>	<u>23,588</u>
6 Debtors			
HMR&C - Gift Aid Tax Recovery		0	3,094
HMR&C – Gift Aid Bridge Chapel		0	6
Performing Rights Society		0	265
Sheffield DBF – Equipment		0	660
SDF Resources Salaries		0	696
Schools Music		0	600
		<u>0</u>	<u>5,321</u>
7 Creditors			
Loan Development Trust		10,000	10,000
Governance Costs		800	800
		<u>10,800</u>	<u>10,800</u>