

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024
FOR ST JOHN'S APPROVED PREMISES**

ST JOHN'S APPROVED PREMISES

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for the Year Ended 31 March 2024

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ST JOHN'S APPROVED PREMISES

STATEMENT FROM THE CHAIR OF TRUSTEES for the Year Ended 31 March 2024

Over the past year St Johns is now operating in a manner as close as possible to that before the covid pandemic. There have been noticeable improvements for service delivery, occupancy, staff development. Furthermore, resident meetings, purposeful activities, training, and development planning have all been able to recommence in earnest.

Our funding and key relationship with His Majesty's Prison and Probation Service (HMPPS) continues to operate with strong contract management arrangements in place, and we maintain strong partnerships with a range of agencies across Leeds and beyond.

In early August 2023 it was confirmed by the Ministry of Justice that St John's contract would be extended on 1 year plus 1 year basis until the end March 2026. This gives contract funding certainty until at least that point. The MoJ's longer-term commissioning programme commenced in late 2023 and was concluded in June 2024, with a view to establishing new contracts, with a five-year term, to take effect from April 2026. St John's has submitted its bid, which we believe to be a very strong bid, based on our successful running of an Approved premises for a very lengthy period. The HMPPS tender/ bid outcomes will be confirmed in likely May 2025.

Over the few years, HMPPS has introduced and embedded revised Key Performance Indicators (KPIs). We are now measured monthly in relation to the work we complete with our resident group; including in respect of occupancy, the timeliness of our recorded inductions, weekly key-working completion on all residents and the social value of the purposeful activities we offer. St John's performance has consistently been above target in all such measures since the introduction of KPI's.

We have ensured we have robust systems in place to ensure we meet all these KPI's, and to demonstrate improvement across all areas of service delivery and performance management in partnership with HMPPS and other partner agencies. We continue to host regular visits from newly qualified and trainee Probation officers from the local Probation Offices as part of their induction process. The nature of the work of St John's, and the need to maintain confidentiality for our resident group, sadly does not allow for opportunities for volunteers.

St John's has been successful in achieving accreditation as an 'Enabling Environment' over the past six or more years, and we are pleased to inform that we received our third such Award in October 2023 for a further three- year term. The EE award is a benchmark for excellence and as such we are once again extremely pleased with this achievement.

St Johns' are pleased to confirm that all staff that were remaining within the Local Authority Pension Fund (West Yorkshire Pension Fund) have exited this in June 2023. All outstanding financial liabilities have also been paid in full in June 2024 and all current staff are now enrolled with People's Pension.

Alongside this, our housing project Compass St Johns, continues to work in partnership with Leeds City Council, and whilst now physically separate is an integral part of our work. It has continued to achieve its stated targets and provide excellent service delivery.

We have once again seen the best of our staff working together with the care and concern one would hope for, with excellent teamwork.

We end this financial year with greater financial certainty, as well as excellent KPI outcomes, I want to take a moment to reflect on the journey we've been on together. It has undoubtedly been a challenging year for the trustees, with various obstacles that tested our resilience and determination. Yet, through perseverance, collaboration, and a shared commitment to our mission, we have come through stronger and more united than before.

I would also like to express my heartfelt gratitude to our dedicated staff and volunteers. Your unwavering support, hard work, and commitment have been instrumental in helping us navigate this year's challenges. The success and impact of St John AP is a direct result of your efforts, and for that, we are incredibly thankful.

Together, we've made a real difference, and I am confident that with this strong foundation, we will continue to achieve great things in the year to come.

Thank you once again for your dedication and support.

ST JOHN'S APPROVED PREMISES

REPORT OF THE TRUSTEES for the Year Ended 31 March 2024

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2024**

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Charity's purpose as set out in the objectives contained in the Memorandum and Articles of Association is to: Maintain the Premises known as St John's, as an Approved Premises within the meaning of the Offender Management Act 2007 and in particular:

- o Provide for the public benefit, legal, educational, or other assistance and accommodation, to those in need by reason of youth, age, ill health, disability, financial hardship, or other social disadvantage, and particularly for the rehabilitation of persons who have been convicted of criminal offence, who are on bail or who are otherwise subject to criminal proceedings.
- o Rehabilitate offenders particularly those addicted to drugs, alcohol or otherwise in need of help.
- o Assist offenders who have mental health requirements.
- o Relieve distress or suffering arising from offending behaviour.
- o Seek suitable accommodation and employment for offenders whilst confronting their offending behaviour.

These objectives were reviewed on the formation of the Charity in July 2009. When reviewing the aims and objectives of the charity, and in planning future activities, the Trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Commission

The Focus of Our Work

The Charity in the main supports individual's safe transition into the community, while providing an important level of public protection following release on licence from Prison. The model length of stay for a Person on Probation at an approved premises is 12 weeks. However, a range of factors will influence the duration, including the ability to safely progress an individual on into subsequent community or supported accommodation.

St John's has a highly trained team of staff including those qualified in probation, who work closely with field-based Probation Officers and other Prison staff, the Probation Service, prisons and the courts. Staff will challenge offending behaviour with a view to assisting offenders in addressing their lifestyle. Due to the specific skills required the charity does not make use of volunteers. The hostel offers an individual programme of work and every offender is expected to complete this during their stay. The programmes offered are tailored to reduce the risk of serious harm posed by offenders to members of the public.

As part of the rehabilitation services on offer at St John's, residents are required to take part in purposeful activities as well as a weekly Residents Meeting and other Service User groups. Preparation for move on and for independent living are facilitated by attendance at a Living Skills group which includes a practical focus on cookery and budgeting skills, participation in a Financial Awareness Programme, and employment and training support.

We offer specialist advice and support to address accommodation and housing provision and offer a move on accommodation service through the Compass St John's Housing Project.

St John's continues to work in tandem with a number of organisations providing the specialist services required by residents.

Achievements and Performance

At each meeting, Trustees review a range of Key Performance Indicators which have been determined based both on the trustees' own priorities, and those of His Majesty's Prisons and Probation Service (HMPPS). These include:

- o Occupancy of 70% or more
- o Achieving 70% 'social value' as defined by 75%
- o Ensuring 95% or more of residents receiving first stage inductions
- o And ensuring that 95% or more of residents access key-work sessions

All KPIs have been met on an ongoing and consistent basis since they were implemented.

ST JOHN'S APPROVED PREMISES

REPORT OF THE TRUSTEES for the Year Ended 31 March 2024

We continue to exceed expectations in terms of occupancy rates for the hostel, whilst both meeting an acceptable risk profile and ensuring we meet high support needs. We have worked to improve the residential experience for residents and tenants, both to address issues of institutionalisation and to make better preparation for release.

Our commitment to improving residents' lives, and to reduce reoffending and to protect the public, has served to motivate staff to improve services to residents and we have in the provision of the purposeful activities a wide range of activities and programmes to better equip our residents for independent living.

Consolidation and consistency of practice has seen improvement after the residency at St John's with Compass St John's Housing Project going from strength to strength. The aim and vision for the project to deliver further housing options through private rented supportive housing has continued to take shape. We continue to develop excellent relationships with local landlords and letting agencies as well as with Leeds City Council.

STRATEGIC REPORT

Financial position

The Statement of Financial Activities shows net expenditure of £95,880 for the year before actuarial losses of £731,000 and the reserves stand in total at £2,247,324 as at 31 March 2024.

The Management team submits an annual budget to the Trustees for approval. At each monthly management meeting, a financial review takes place.

The finances of the Approved Premises continue to be managed in a prudent and resourceful manner.

Pension Provision

The Charity operates a defined contribution pension scheme operated by the 'People's Pension'. Until June 2023, the Charity also had a small number of staff in the West Yorkshire Pension Fund (WYYPF), although it had stopped admission to new staff since 1 July 2017. It has now withdrawn the remaining staff from WYYPF Fund as of June 2023 and a final and complete exit from WYYPF will be achieved in June 2024 on highly favourable negotiated terms, the exit from the scheme is dated 31 March 2024 as such the payment of all outstanding liabilities as been accrued within the accounts.

Principal funding sources

The Ministry of Justice is the principal funder of St John's Approved Premises. The charity received £1,201,815 from this source for their main contract.

Investment policy and objectives

Investments are made principally through the development fund. Income generated from any investments contributes to the future development of St John's Approved Premises. Short term investments are approved by the Board of Trustees at Management Committee meetings.

Reserves policy

The Trustees are of the view that the level of central reserves is adequate to enable the charity to fulfil its charitable objectives. The Trustees have established a policy whereby the unrestricted funds of the Approved Premises not committed or invested in tangible fixed assets ('free reserves') are maintained at a level at which the Management Committee feels is sufficient to maintain the continuing activities of the charity on the basis of the funding arrangements with the Ministry of Justice and Leeds City Council. The Trustees estimate this level to be equal to two months expenditure, which equates to around £400,000. At 31 March 2024 the free reserves amounted to £496,295 including the funds designated for future capital works of £374,872. The Trustees will review the policy annually.

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2024

STRATEGIC REPORT

Future plans

The targets for the coming year have been discussed and agreed and are set out below:

- o Continue to manage the affairs of the charity in accordance with the legal requirements.
- o Continue to manage the finances of the Trust with prudence.
- o Continue to promote the work of the charity.
- o Recruitment of new Trustees who have relevant skills as required, remaining aware of the constant need to be inclusive and encourage diversity.
- o Maintain a skills audit of Trustees.
- o Provide training as necessary for the Trustees.
- o Set strategy and targets with awareness of and responsive to needs for strategic change.
- o Contribute to national and local debate within the Ministry of Justice and HMPPS to promote the work of Approved Premises.
- o Review the performance of management by completing objectives set by HMPPS, and the Trustees.
- o Continue to maintain, as well as seek to improve, St John's Hostel as a property that is fit for the purpose.
- o Where appropriate and agreed, to act in pursuing discussions and any action relevant to point 2 above.
- o Monitoring the performance of the Trustees against national and local targets.
- o Support St John's Approved Premises in developing the work carried out with high and very high-risk offenders.
- o Continue to develop the structured interventions for residents, including the timetable of Purposeful Activities and to promote service user involvement.
- o Continue to provide settled and secure move on accommodation for residents and continue to develop housing opportunities through Compass St John's Housing Project.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is a charitable company limited by guarantee. It is governed by the rules contained within its Memorandum and Articles of Association.

Members guarantee to contribute an amount not exceeding £10 each to the assets of the charitable company in the event of winding up.

Recruitment and appointment of new trustees

The Directors of the company are also charity Trustees for purpose of charity law and under the company's articles are known as members of the council.

The Trustees who held office during the period and to date are as listed in the reference and administration details.

The Board has a wide range of backgrounds and skills, bringing expertise in education, business, and finance. The Board is currently seeking to add to its number.

Key management remuneration

The Trustees are able to use their discretion in regard to the pay and remuneration, and are able to ensure parity with other key personnel in regard to skill levels and experience, to benchmark against those in public sector employment and particularly with due attention to those working in the National Probation Service, historically across similar pay bands and structure.

The committee consider the key management roles as the Strategic Manager, Operational Manager and Compass Manager. The total employee benefits of key management personnel of the charity were £214,662, (2022:£201,007).

Fundraising

The organisation does not actively fundraise from the public, no professional fundraisers or commercial participators are engaged. Fundraising in the charity sector has been regulated by the Fundraising Regulator (FR) since 2015 but the organisation is not specifically registered. The Trustee Board is not aware of any failure by the Charity to comply with this regulation and no complaints have been received in relation to any form of fundraising.

ST JOHN'S APPROVED PREMISES

REPORT OF THE TRUSTEES for the Year Ended 31 March 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

St Johns works in partnership with HMPPS, the National Probation Service, Leeds City Council, Burley Park and Hyde Park Medical Services, Local Housing Associations, Drug and Alcohol Services, Mental Health Services and local landlords. These partnerships cater for the diversity, health, and wellbeing of all our residents.

HMPPS provides principal funding and we work in partnership with them and the National Approved Premises Association at a national level. The hostel has consistently achieved excellent results. The Trustees offer their thanks and appreciation to all agency partnerships for the commitment and assistance to the Charity over the last 12 months, allowing us to fulfil our work to such an excellent standard.

See note 19 to the financial statements for related party disclosures.

Risk management

Having conducted a review of the major risks to which the charity is exposed, systems have been identified and implemented with the intention of mitigating any risk faced by the charity.

Compliance of health and safety regulations in relation to staff, tenants, residents and visitors to the hostel, is in accordance with the Mentor Services provided by the Royal Bank of Scotland.

A comprehensive Health and Safety report is prepared and presented monthly to the Trustees. This gives the Board the opportunity to act upon any points identified and ensure staff compliance.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

06904882 (England and Wales)

Registered Charity number

1129748

Registered office

263 Hyde Park Road
Leeds
West Yorkshire
LS6 1AG

Trustees

Mr S P Harper (resigned 29/1/24)
Mr R W W Jackson
Mr B Riley
Mr C G Spiller
Mr E J Wright
Mrs I Johnson (resigned 29/1/23)
Mr E A Britten (appointed 22/7/24)
Mr P M Levine (appointed 26/2/24)

Principal Staff

A Khan - Chief Executive Officer
A Phillips - Operational Manager
B Collett - Compass St John's Housing Project Manager

ST JOHN'S APPROVED PREMISES

REPORT OF THE TRUSTEES for the Year Ended 31 March 2024

REFERENCE AND ADMINISTRATIVE DETAILS

Company Secretary

St John's Approved Premise

Auditors

Sowerby
Chartered Accountants and Statutory Auditors
Beckside Court
Annie Reed Road
Beverley
East Yorkshire
HU17 0LF

Solicitors

Wrigleys Solicitors LLP
19 Cookridge Street
Leeds
LS2 3AG

Bankers

Royal Bank of Scotland
27 Park Row
Leeds
LS1 5QB

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of St John's Approved Premises for the purposes of company law) are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

REPORT OF THE TRUSTEES
for the Year Ended 31 March 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES - continued

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditors are unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITORS

The auditors, Sowerby, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Report of the trustees, incorporating a strategic report, approved by order of the board of trustees, as the company directors, on and signed on the board's behalf by:



.....
Mr E J Wright - Trustee

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST JOHN'S APPROVED PREMISES

Opinion

We have audited the financial statements of St John's Approved Premises (the 'charitable company') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST JOHN'S APPROVED PREMISES

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect irregularities, including fraud. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment by, for example, forgery or intentional misrepresentations, or through collusion. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below. However, the primary responsibility for the prevention and detection of fraud rests with both those charged with governance of the entity and management.

In identifying and assessing risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, we considered the following:

- the nature of the industry and sector, control environment and business performance;
- we also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in and determined that the most significant are those that relate to the reporting framework, FRS 102, the Charities Act 2011, the Companies Act 2006 and the relevant tax laws and regulations in the UK. In addition, we concluded that there are certain significant laws and regulations which may have an effect on the determination of the amounts and disclosures in the financial statements, relating in majority to general health and safety, employee matters and specific food safety regulations;
- we reviewed results of our enquiries of management about their own identification and assessment of the risks of irregularities; and assessed how the entity identifies, evaluates and complies with laws and regulations and whether management were aware of any instances of non-compliance. We corroborated our enquiries through our review of board minutes and consideration of the results of our audit procedures across the company;
- we also considered how the entity detects and responds to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud, and;
- we considered the controls that the company has established to address risks identified, or that otherwise prevent, deter and detect fraud; and how management monitors those controls
- the internal controls established to mitigate risks of non-compliance with laws and regulations were also investigated.
- we also considered the existence of performance targets and their potential influence on management to manage earnings.
- where the risk was considered to be higher, we performed audit procedures to address each identified fraud risk.

These procedures were designed to provide reasonable assurance that the financial statements were free from fraud or error.

We reviewed financial statement disclosures and performed testing to supporting documentation to assess compliance with applicable laws and regulations.

REPORT OF THE INDEPENDENT AUDITORS TO THE MEMBERS OF ST JOHN'S APPROVED PREMISES

We also tested the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business. There was a focus on manual journals and journals indicating large or unusual transactions; enquiries of company management; and challenging the assumptions and judgements made by management by reviewing third party evidence wherever possible.


The results of our procedures did not identify any instances or irregularities, including fraud.

No inherent difficulties were found in the standard processes for detecting irregularities

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



Elizabeth Blanchard BA(Hons) BFP ACA PGCE (Senior Statutory Auditor)
for and on behalf of Sowerby
Chartered Accountants and Statutory Auditors
Beckside Court
Annie Reed Road
Beverley
East Yorkshire
HU17 0LF

Date: 18/11/24

ST JOHN'S APPROVED PREMISES

STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT) for the Year Ended 31 March 2024

	Notes	Unrestricted funds £	Designated fund £	Endowment fund £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies	3	5,000	-	-	5,000	5,000
Charitable activities						
Charitable activities	5	1,201,815	-	-	1,201,815	1,051,641
Core Rehabilitation		13,853	-	-	13,853	21,744
Compass St John's Project		1,667,940	-	-	1,667,940	1,649,311
Investment income	4	7,086	-	-	7,086	2,541
Total		<u>2,895,694</u>	<u>-</u>	<u>-</u>	<u>2,895,694</u>	<u>2,730,237</u>
EXPENDITURE ON						
Charitable activities						
Core Rehabilitation	6	1,056,855	-	-	1,056,855	824,902
Compass St John's Project		1,805,366	-	-	1,805,366	1,696,861
Governance		129,353	-	-	129,353	124,565
Total		<u>2,991,574</u>	<u>-</u>	<u>-</u>	<u>2,991,574</u>	<u>2,646,328</u>
NET INCOME/(EXPENDITURE)						
Transfers between funds	17	(95,880)	-	-	(95,880)	83,909
Other recognised gains/(losses)		(123,990)	123,990	-	-	-
Actuarial gains/(losses) on defined benefit schemes		(731,000)	-	-	(731,000)	1,086,000
Net movement in funds		<u>(950,870)</u>	<u>123,990</u>	<u>-</u>	<u>(826,880)</u>	<u>1,169,909</u>
RECONCILIATION OF FUNDS						
Total funds brought forward		2,364,872	250,882	458,450	3,074,204	1,904,295
TOTAL FUNDS CARRIED FORWARD		<u>1,414,002</u>	<u>374,872</u>	<u>458,450</u>	<u>2,247,324</u>	<u>3,074,204</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

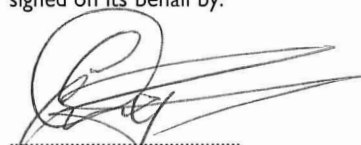
The notes form part of these financial statements

ST JOHN'S APPROVED PREMISES

BALANCE SHEET
31 March 2024

	Notes	Unrestricted funds £	Designated fund £	Endowment fund £	2024 Total funds £	2023 Total funds £
FIXED ASSETS						
Tangible assets	13	1,265,497	-	458,450	1,723,947	1,746,908
CURRENT ASSETS						
Debtors	14	108,464	-	-	108,464	107,117
Cash at bank		<u>194,110</u>	<u>374,872</u>	<u>-</u>	<u>568,982</u>	<u>526,610</u>
		302,574	374,872	-	677,446	633,727
CREDITORS						
Amounts falling due within one year	15	(154,069)	-	-	(154,069)	(37,431)
NET CURRENT ASSETS		<u>148,505</u>	<u>374,872</u>	<u>-</u>	<u>523,377</u>	<u>596,296</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		1,414,002	374,872	458,450	2,247,324	2,343,204
PENSION ASSET	18	-	-	-	-	731,000
NET ASSETS		<u>1,414,002</u>	<u>374,872</u>	<u>458,450</u>	<u>2,247,324</u>	<u>3,074,204</u>
FUNDS	17					
Unrestricted funds:						
General fund					1,414,002	1,633,872
Pension reserve					-	731,000
Designated fund					<u>374,872</u>	<u>250,882</u>
					<u>1,788,874</u>	<u>2,615,754</u>
Endowment funds:						
Endowment fund					<u>458,450</u>	<u>458,450</u>
TOTAL FUNDS					<u>2,247,324</u>	<u>3,074,204</u>

The financial statements were approved by the Board of Trustees and authorised for issue on and were signed on its behalf by:



Mr E J Wright - Trustee

The notes form part of these financial statements

ST JOHN'S APPROVED PREMISES

CASH FLOW STATEMENT
for the Year Ended 31 March 2024

	Notes	2024 £	2023 £
Cash flows from operating activities			
Cash generated from operations	20	<u>35,286</u>	<u>37,786</u>
Net cash provided by operating activities		<u>35,286</u>	<u>37,786</u>
Cash flows from investing activities			
Purchase of tangible fixed assets		-	(87,388)
Interest received		<u>7,086</u>	<u>2,541</u>
Net cash provided by/(used in) investing activities		<u>7,086</u>	<u>(84,847)</u>
Change in cash and cash equivalents in the reporting period		<u>42,372</u>	<u>(47,061)</u>
Cash and cash equivalents at the beginning of the reporting period		<u>526,610</u>	<u>573,671</u>
Cash and cash equivalents at the end of the reporting period		<u><u>568,982</u></u>	<u><u>526,610</u></u>

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
for the Year Ended 31 March 2024

1. COMPANY INFORMATION

St John's Approved Premises is a charitable company limited by guarantee and is also a registered charity. The registered office is 259-263 Hyde Park Road, Leeds, LS6 1AG.

2. ACCOUNTING POLICIES

Accounting convention

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) ("Charities SORP (FRS 102)"), the Financial Reporting Standard applicable in the UK and Ireland (FRS 102), the Companies Act 2006 and the Charities Act 2011.

St John's Approved Premises meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £1.

Assets and liabilities are initially recognised at cost or transaction value unless otherwise stated in the relevant accounting policy note.

Going concern

The Trustees have prepared financial projections, taking into consideration the current economic climate and its potential impact on the sources of income and planned expenditure. They have a reasonable expectation that adequate financial resources are available to enable the charity to continue in operational existence for the foreseeable future. The core income streams of the charity are very secure in the short term being a Government contract and Local Authority funded housing provision, the charity does however have adequate contingency plans in the event that income streams are reduced. Consequently, the financial statements have been prepared on the basis that the charity is a going concern.

Income

All income is recognised in the Statement of Financial Activities ("SoFA") once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Government grants are recognised when that is reasonable assurance that the charity will comply with the conditions attaching to the grant and the grant will be received (FRS 102.24.3A).

The value of services provided by volunteers is not included.

Investment income is included when receivable and the amount can be measured reliably by the charity.

Expenditure and irrecoverable value added tax

Expenditure, which includes attributable VAT which cannot be recovered is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

2. ACCOUNTING POLICIES - continued

Expenditure and irrecoverable value added tax

Charitable expenditure comprises those costs incurred by the charity in the deliverance of its activities and services for its beneficiaries. It includes both costs that can be directly allocated to such activities and those costs of an indirect nature necessary to support them.

Governance costs, included in support costs, include those costs incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements and are allocated to charitable activities.

All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis as set out in note 7

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	- 2% straight line
Fixtures and fittings	- 33.3% on cost, 25% on a reducing balance basis and 10% straight line
Motor vehicles	- 30% on reducing balance
Computer equipment	- 10% straight line

Individual fixed assets costing more than £2,000 are capitalised.

Freehold land is not depreciated.

Freehold buildings are depreciated to their estimated residual value, based on current market conditions. Where the estimated residual value at the end of the useful economic life exceeds or approximates carrying value no depreciation is charged as any charge would be immaterial to the financial statements.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

General funds - are donations and other income receivable or generated for the objects of the charity without further specified purpose and are available as general funds.

Designated funds - are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds - are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Endowment funds - are the gift of an asset for the purpose of supporting the charity in its charitable activity.

Pension costs

The charity contributes to the West Yorkshire Pension Fund, a defined benefit scheme which is closed to new members, at rates set by the scheme's actuaries. The charity has accounted for these pension costs in accordance with FRS 102, the charity exited the scheme at the year end.

2. ACCOUNTING POLICIES - continued

Pension costs

The charity also contributes to a defined contribution scheme with the People's Pension. The cost of the contributions is charged to the Statement of Financial Activities in the period to which they relate.

Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments' of FRS 012 to all of its financial instruments.

Cash at bank and in hand

Cash at bank and cash in hand includes cash and short term highly liquid investments with short maturity held for working capital. Any bank overdrafts are shown within borrowings in current liabilities.

Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid.

Financial assets, other than those held at fair value through profit and loss, are assessed for indicators of impairment at each reporting end date.

Financial assets are impaired where there is objective evidence that, as a result of one or more events that occurred after the initial recognition of the financial asset, the estimated future cash flows have been affected. Any impairment loss is recognised in the income and expenditure account.

Creditors, loans and provisions

Creditors, loans and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors, loans and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

Financial liabilities are only derecognised when, and only when the charity's obligations are discharged, cancelled or they expire.

Amounts recognised as provisions are best estimates of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation.

Critical Accounting Estimates and Judgements

In the application of the of the charity's accounting policies, the Trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, if the revision affects only one period, or in the period of the revision and future periods if the revision affects both current and future periods. The estimates and assumptions that have a significant risk of causing material adjustment to the carrying amount of assets and liabilities are outlined below.

Defined benefit pension scheme

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

2. ACCOUNTING POLICIES - continued

The charity is a member of the West Yorkshire Pension Fund, a multi-employer defined benefit scheme. The charity recognised its share of scheme liabilities at fair value based on certain critical assumptions, such as discount rate, mortality and expected rates of return, as calculated by the scheme actuary.

Staff costs

The costs of short-term employee benefits are recognised as a liability and an expense where settlement of obligations does not fall within the same period.

Operating leases

Rentals applicable to operating leases are charged to the SoFA on a straight line basis over the term of the lease.

Residual values of freehold properties

The charity owns three freehold properties which are depreciated at cost less estimated residual value over their estimated useful economic lives of 50 years. The residual values are estimated based on the current market values of the properties assuming they are already of the age and condition at the end of their expected useful life. It is currently considered that the residual value is at least equal to the properties net book value.

3. DONATIONS AND LEGACIES

	2024	2023
	£	£
Employment allowance	<u>5,000</u>	<u>5,000</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Interest received	<u>7,086</u>	<u>2,541</u>

ST JOHN'S APPROVED PREMISES

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2024

5. INCOME FROM CHARITABLE ACTIVITIES

		2024 £	2023 £
Ministry of Justice Contract	Activity		
Grants from HMPPS	Charitable activities	1,201,815	1,051,641
Income from residents board	Core Rehabilitation	-	9,966
Income from housing benefit -	Core Rehabilitation	13,853	11,778
Compass St John's	Compass St John's Project	1,631,891	1,621,155
SU Fees	Compass St John's Project	36,049	28,156
		<u>2,883,608</u>	<u>2,722,696</u>

6. CHARITABLE ACTIVITIES COSTS

	Direct Costs (see note 7) £	Support costs (see note 8) £	Totals £
Core Rehabilitation	1,056,855	-	1,056,855
Compass St John's Project	1,805,366	-	1,805,366
Governance	-	129,353	129,353
	<u>2,862,221</u>	<u>129,353</u>	<u>2,991,574</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

7. DIRECT COSTS OF CHARITABLE ACTIVITIES

	Core Rehabilitation	Compass St John's Housing	2024
	£	£	£
Staff costs	832,136	472,806	1,304,942
Rates	7,419	28,572	35,991
Insurance	14,116	-	14,116
Heating and Lighting	21,930	3,314	25,244
Rents to Landlords	-	1,045,031	1,0945,031
Rent	-	46,400	46,400
Sundry Expenses	1,127	88	1,215
Professional fees	38,611	480	39,091
Provisions	39,967	-	39,967
Loans and grants	121	-	121
Travelling expenses	1,736	55,363	57,099
Repairs and refurbishment	26,831	112,497	139,328
Office expenses	27,259	17,852	45,111
Cleaning	14,066	20,326	34,392
Other SU costs	-	547	547
Other staff costs	9,242	1,423	10,665
Depreciation	22,294	667	22,961
Total	<u>1,056,855</u>	<u>1,805,366</u>	<u>2,862,221</u>
Governance costs	8	<u>64,676</u>	<u>64,677</u>
		<u>64,677</u>	<u>129,353</u>

ST JOHN'S APPROVED PREMISES

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2024

7. DIRECT COSTS OF CHARITABLE ACTIVITIES - continued

	Core Re habilitation £	Compass St John's Housing £	2023 £
Staff costs	612,230	425,301	1,037,531
Rates	4,372	20,534	24,906
Insurance	15,841	-	15,841
Heating and Lighting	20,980	4,873	25,853
Rents to Landlords	-	1,038,014	1,038,014
Sundry Expenses	1,079	82	1,161
Professional fees	7,630	1,435	9,065
Provisions	34,429	-	34,429
Loans and grants	135	-	135
Travelling expenses	2,297	52,779	55,076
Repairs and refurbishment	57,133	105,945	163,078
Office expenses	21,535	28,292	49,827
Cleaning	12,233	13,827	26,060
Other SU costs	261	805	1,066
Other staff costs	17,350	2,046	19,396
Depreciation	17,397	2,928	20,325
Total	824,902	1,696,861	2,521,763
Governance costs	8	62,282	62,283
			124,565

8. SUPPORT COSTS

	Management £	Governance costs £	Totals £
Governance	105,847	23,506	129,353

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024**8. SUPPORT COSTS - continued**

Support costs, included in the above, are as follows:

	2024	2023
	Governance	Total activities
	£	£
Wages	105,847	106,428
Auditors' remuneration	9,065	7,645
Auditors' remuneration for non audit work	2,225	1,855
Legal and professional fees	<u>12,216</u>	<u>8,637</u>
	<u>129,353</u>	<u>124,565</u>

9. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Auditors' remuneration	9,065	7,645
Accountancy fees	2,225	1,855
Depreciation - owned assets	<u>22,961</u>	<u>20,325</u>

10. TRUSTEES' REMUNERATION AND BENEFITS

No Trustees received remuneration or any other benefits from the charity during this or the previous year.

Trustees' expenses

Out of pocket expenses were paid to 4 Trustees totalling £719 (2023 - 6 trustees totalling £1,053), relating to reimbursed travel costs incurred on charity business.

11. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	1,072,528	973,562
Redundancy costs	28,500	-
Social security costs	98,462	84,152
Defined contribution pension contributions	<u>139,500</u>	<u>35,401</u>
Staff costs before defined benefit pension items	1,338,990	1,093,115
Defined benefit pension contributions	<u>71,799</u>	<u>53,079</u>
	<u>1,410,789</u>	<u>1,146,194</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

11. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2024	2023
Employees	<u>48</u>	<u>54</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024	2023
£60,001 - £70,000	-	1
£80,001 - £90,000	<u>1</u>	<u>-</u>
	<u>1</u>	<u>1</u>

The Committee consider the key management roles as the Strategic Manager, Operational Manager and Compass Manager. The total employee benefits of the key management personnel of the charity were £214,662 (2023 - £201,007).

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £	Designated fund £	Endowment fund £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	5,000	-	-	5,000
Charitable activities				
Charitable activities	1,051,641	-	-	1,051,641
Core Rehabilitation	21,744	-	-	21,744
Compass St John's Project	1,649,311	-	-	1,649,311
Investment income	<u>2,541</u>	<u>-</u>	<u>-</u>	<u>2,541</u>
Total	<u>2,730,237</u>	<u>-</u>	<u>-</u>	<u>2,730,237</u>
EXPENDITURE ON				
Charitable activities				
Core Rehabilitation	824,902	-	-	824,902
Compass St John's Project	1,696,861	-	-	1,696,861
Governance	<u>124,565</u>	<u>-</u>	<u>-</u>	<u>124,565</u>
Total	<u>2,646,328</u>	<u>-</u>	<u>-</u>	<u>2,646,328</u>
NET INCOME	83,909	-	-	83,909
Transfers between funds	(23,591)	23,591	-	-
Other recognised gains/(losses)				
Actuarial gains on defined benefit schemes	<u>1,086,000</u>	<u>-</u>	<u>-</u>	<u>1,086,000</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Designated fund £	Endowment fund £	Total funds £
Net movement in funds	1,146,318	23,591	-	1,169,909
RECONCILIATION OF FUNDS				
Total funds brought forward	1,218,554	227,291	458,450	1,904,295
TOTAL FUNDS CARRIED FORWARD	<u>2,364,872</u>	<u>250,882</u>	<u>458,450</u>	<u>3,074,204</u>

13. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 April 2023 and 31 March 2024	<u>1,600,000</u>	<u>216,371</u>	<u>9,150</u>	<u>8,698</u>	<u>1,834,219</u>
DEPRECIATION					
At 1 April 2023	-	72,323	7,392	7,596	87,311
Charge for year	-	<u>22,294</u>	<u>527</u>	<u>140</u>	<u>22,961</u>
At 31 March 2024	-	<u>94,617</u>	<u>7,919</u>	<u>7,736</u>	<u>110,272</u>
NET BOOK VALUE					
At 31 March 2024	<u>1,600,000</u>	<u>121,754</u>	<u>1,231</u>	<u>962</u>	<u>1,723,947</u>
At 31 March 2023	<u>1,600,000</u>	<u>144,048</u>	<u>1,758</u>	<u>1,102</u>	<u>1,746,908</u>

Freehold land and buildings include 259 and 263 Hyde Park Road in Leeds, which are properties held by the charitable company outright, and 261 Hyde Park Road which is held on trust (under the terms of a 1971 trust deed) as a result of a Charity Commission scheme dated 9 June 2009. Accordingly, the book value attributable to 261 Hyde Park Road of £458,450 has been classified as an expendable endowment within the funds of the charity.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

14. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Accrued Income	82,917	81,496
Prepayments	<u>25,547</u>	<u>25,621</u>
	<u>108,464</u>	<u>107,117</u>

15. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Social security and other taxes	-	741
Accrued expenses	<u>154,069</u>	<u>36,690</u>
	<u>154,069</u>	<u>37,431</u>

16. LEASING AGREEMENTS

Minimum lease payments under non-cancellable operating leases fall due as follows:

	2024	2023
	£	£
Within one year	438,155	291,000
Between one and five years	<u>113,630</u>	<u>136,278</u>
	<u>551,785</u>	<u>427,278</u>

Included in the lease commitment are leases for property amounting to £534,795, (2023 - £386,585)

Tenants of these properties sign a licence to occupy which has a 28 day notice period, there is currently a large waiting list for the properties. All occupants receive housing benefit paid directly to the charity to cover the above costs.

17. MOVEMENT IN FUNDS

	At 1/4/23	Net movement in funds	Transfers between funds	At 31/3/24
	£	£	£	£
Unrestricted funds				
General fund	1,633,872	(95,880)	(123,990)	1,414,002
Pension reserve	731,000	(731,000)	-	-
Designated fund	<u>250,882</u>	<u>-</u>	<u>123,990</u>	<u>374,872</u>
	2,615,754	(826,880)	-	1,788,874
Endowment funds				
Endowment fund	<u>458,450</u>	<u>-</u>	<u>-</u>	<u>458,450</u>
TOTAL FUNDS	<u>3,074,204</u>	<u>(826,880)</u>	<u>-</u>	<u>2,247,324</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

17. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,895,694	(2,991,574)	-	(95,880)
Pension reserve	-	-	(731,000)	(731,000)
	<u>2,895,694</u>	<u>(2,991,574)</u>	<u>(731,000)</u>	<u>(826,880)</u>
TOTAL FUNDS	<u>2,895,694</u>	<u>(2,991,574)</u>	<u>(731,000)</u>	<u>(826,880)</u>

Comparatives for movement in funds

	At 1/4/22 £	Net movement in funds £	Transfers between funds £	At 31/3/23 £
Unrestricted funds				
General fund	1,623,554	33,909	(23,591)	1,633,872
Pension reserve	(405,000)	1,136,000	-	731,000
Designated fund	227,291	-	23,591	250,882
	<u>1,445,845</u>	<u>1,169,909</u>	<u>-</u>	<u>2,615,754</u>
Endowment funds				
Endowment fund	458,450	-	-	458,450
	<u>458,450</u>	<u>-</u>	<u>-</u>	<u>458,450</u>
TOTAL FUNDS	<u>1,904,295</u>	<u>1,169,909</u>	<u>-</u>	<u>3,074,204</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	2,730,237	(2,696,328)	-	33,909
Pension reserve	-	50,000	1,086,000	1,136,000
	<u>2,730,237</u>	<u>(2,646,328)</u>	<u>1,086,000</u>	<u>1,169,909</u>
TOTAL FUNDS	<u>2,730,237</u>	<u>(2,646,328)</u>	<u>1,086,000</u>	<u>1,169,909</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

17. MOVEMENT IN FUNDS - continued**Transfers between funds**

During the year £123,990 was transferred into the designated capital fund.

18. EMPLOYEE BENEFIT OBLIGATIONS

The charity exited the West Yorkshire Pension Fund (WYPF) at 31 March 2024.

Amounts included in the prior year were from the valuation dated 31 March 2023 based on the last triennial valuation of the scheme which took place as at 31 March 2022 and was undertaken by professionally qualified actuaries, Aon Hewitt, using the projected unit method.

As the charity exited the scheme as of 31 March 2024 the valuation was not readily available without additional cost. The cost of obtaining the report for the charity is not deemed to be an effective use of Charitable funds given the exit of the scheme is complete. The report would not change the figures reflected within the Statement of Financial Activities. The only movements of the scheme in the year are the current service cost, the interest cost and the Actuarial losses/(gains). The exit settlement calculated by the WYPF pension scheme of £100,000 has been agreed as at 31 March 2024, this was paid in June 2024 and as such has been accrued into the 2024 year end.

Therefore there remains no further defined benefit pension as at 31 March 2024 within the Statement of financial position. As such it has not been deemed required to disclose the individual movements as they do not impact the financial position seen in the Statement of financial position.

The amounts recognised in the Balance Sheet are as follows:

	Defined benefit pension plans 2023 £
Present value of funded obligations	(2,402,000)
Fair value of plan assets	<u>3,133,000</u>
	731,000
Present value of unfunded obligations	<u>-</u>
Surplus	<u>731,000</u>
Net asset	<u><u>731,000</u></u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

18. EMPLOYEE BENEFIT OBLIGATIONS - continued

The amounts recognised in the Statement of Financial Activities are as follows:

	Defined benefit pension plans 2023 £
Current service cost	56,000
Net interest from net defined benefit asset/liability	92,000
Past service cost	-
	<u>148,000</u>
 Actual return on plan assets	 <u>-</u>

Changes in the present value of the defined benefit obligation are as follows:

	Defined benefit pension plans 2023 £
Opening defined benefit obligation	3,458,000
Current service cost	56,000
Contributions by scheme participants	8,000
Interest cost	92,000
Actuarial losses/(gains)	234,000
Benefits paid	(77,000)
Settlements	-
Remeasurements:	
Actuarial (gains)/losses from changes in demographic assumptions	6,000
Actuarial (gains)/losses from changes in financial assumptions	<u>(1,375,000)</u>
	<u>2,402,000</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

18. EMPLOYEE BENEFIT OBLIGATIONS - continued

Changes in the fair value of scheme assets are as follows:

	Defined benefit pension plans 2023 £
Opening fair value of scheme assets	3,053,000
Contributions by employer	115,000
Contributions by scheme participants	8,000
Benefits paid	(77,000)
Settlements	-
Interest income on assets	83,000
Assets other remeasurement	(49,000)
	<u>3,133,000</u>

The amounts recognised in other recognised gains and losses are as follows:

	Defined benefit pension plans 2023 £
Actuarial (gains)/losses from changes in demographic assumptions	(6,000)
Actuarial (gains)/losses from changes in financial assumptions	1,375,000
Assets other remeasurement	(49,000)
Actuarial gains/(losses) due to liability experience	(234,000)
	<u>1,086,000</u>

The major categories of scheme assets as a percentage of total scheme assets are as follows:

	Defined benefit pension plans 2023
Equities	80.80%
Government Bonds	6.90%
Corporate Bonds	4.60%
Property	3.30%
Cash Liquidity	2.30%
Other	2.10%
	<u>100.00%</u>

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2024

18. EMPLOYEE BENEFIT OBLIGATIONS - continued

Principal actuarial assumptions at the Balance Sheet date (expressed as weighted averages):

	2023
Discount rate	4.80%
Future salary increases	3.95%
Future pension increases	2.70%
Pension accounts revaluation rate	2.70%
CPI inflation	2.70%

Mortality assumptions based on life expectancy on reaching 65:

	2023
Males:	
Aged 65 at 31 March	21.6 years
Aged 45 at 31 March	22.9 years
Females:	
Aged 65 at 31 March	24.6 years
Aged 45 at 31 March	25.7 years

19. RELATED PARTY DISCLOSURES

No Trustees received remuneration or any other benefits from the charity during this or the previous year.

20. RECONCILIATION OF NET (EXPENDITURE)/INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2024 £	2023 £
Net (expenditure)/income for the reporting period (as per the Statement of Financial Activities)	(95,880)	83,909
Adjustments for:		
Depreciation charges	22,961	20,325
Interest received	(7,086)	(2,541)
Defined benefit pension adjustments	-	65,000
Increase in debtors	(1,347)	(11,351)
Increase/(decrease) in creditors	116,638	(2,556)
Difference between pension charge and cash contributions	-	(115,000)
Net cash provided by operations	<u>35,286</u>	<u>37,786</u>

21. ANALYSIS OF CHANGES IN NET FUNDS

	At 1/4/23 £	Cash flow £	At 31/3/24 £
Net cash			
Cash at bank	526,610	42,372	568,982

ST JOHN'S APPROVED PREMISES

NOTES TO THE FINANCIAL STATEMENTS - continued for the Year Ended 31 March 2024

21. ANALYSIS OF CHANGES IN NET FUNDS - continued

	<u>526,610</u>	<u>42,372</u>	<u>568,982</u>
Total	<u>526,610</u>	<u>42,372</u>	<u>568,982</u>

22. TAXATION

The charitable company is a registered charity and as such is a charity within the meaning of schedule 6 of the Finance Act 2010. Accordingly, the Charity is potentially entitled to tax exemption under part 11 of the Corporation Tax Act 2010 or section 256 of the Taxation of Chargeable Act 1992 in respect of income and gains arising

23. LIABILITY OF MEMBERS

The company is limited by guarantee and does not have a share capital. Every member of the charity undertakes to contribute such sum as may be required (not exceeding ten pounds) to the charity's assets if it should be wound up while he or she is a member, or within one year after he or she ceases to be a member.

ST JOHN'S APPROVED PREMISES**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2024**

	2024 £	2023 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Employment allowance	5,000	5,000
Investment income		
Interest received	7,086	2,541
Charitable activities		
Grants from HMPPS	-	9,966
Ministry of Justice Contract	1,201,815	1,051,641
Income from housing benefit - Compass St John's	1,631,891	1,621,155
SU Fees	36,049	28,156
Income from residents board	13,853	11,778
	<u>2,883,608</u>	<u>2,722,696</u>
Total incoming resources	2,895,694	2,730,237
EXPENDITURE		
Charitable activities		
Wages	1,093,643	948,509
Pensions	211,299	89,023
Rates	35,991	24,906
Insurance	14,116	15,841
Heating and lighting	25,244	25,853
Rents to landlords	1,045,031	1,038,014
Rent	46,400	-
Sundry expenses	1,215	1,161
Professional fees	39,091	9,065
Provisions	39,967	34,429
Loans and grants	121	135
Travelling expenses	57,099	55,076
Repairs and refurbishment	139,328	163,078
Office expenses	45,111	49,826
Cleaning	34,392	26,060
Other SU costs	547	1,066
Other staff costs	10,665	19,396
Depreciation	22,961	20,325
	<u>2,862,221</u>	<u>2,521,763</u>

This page does not form part of the statutory financial statements

ST JOHN'S APPROVED PREMISES**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**
for the Year Ended 31 March 2024

	2024 £	2023 £
Support costs		
Management		
Wages	105,847	106,428
Governance costs		
Auditors' remuneration	9,065	7,645
Auditors' remuneration for non audit work	2,225	1,855
Legal and professional fees	<u>12,216</u>	<u>8,637</u>
	<u>23,506</u>	<u>18,137</u>
Total resources expended	<u>2,991,574</u>	<u>2,646,328</u>
Net (expenditure)/income	<u>(95,880)</u>	<u>83,909</u>

This page does not form part of the statutory financial statements

