

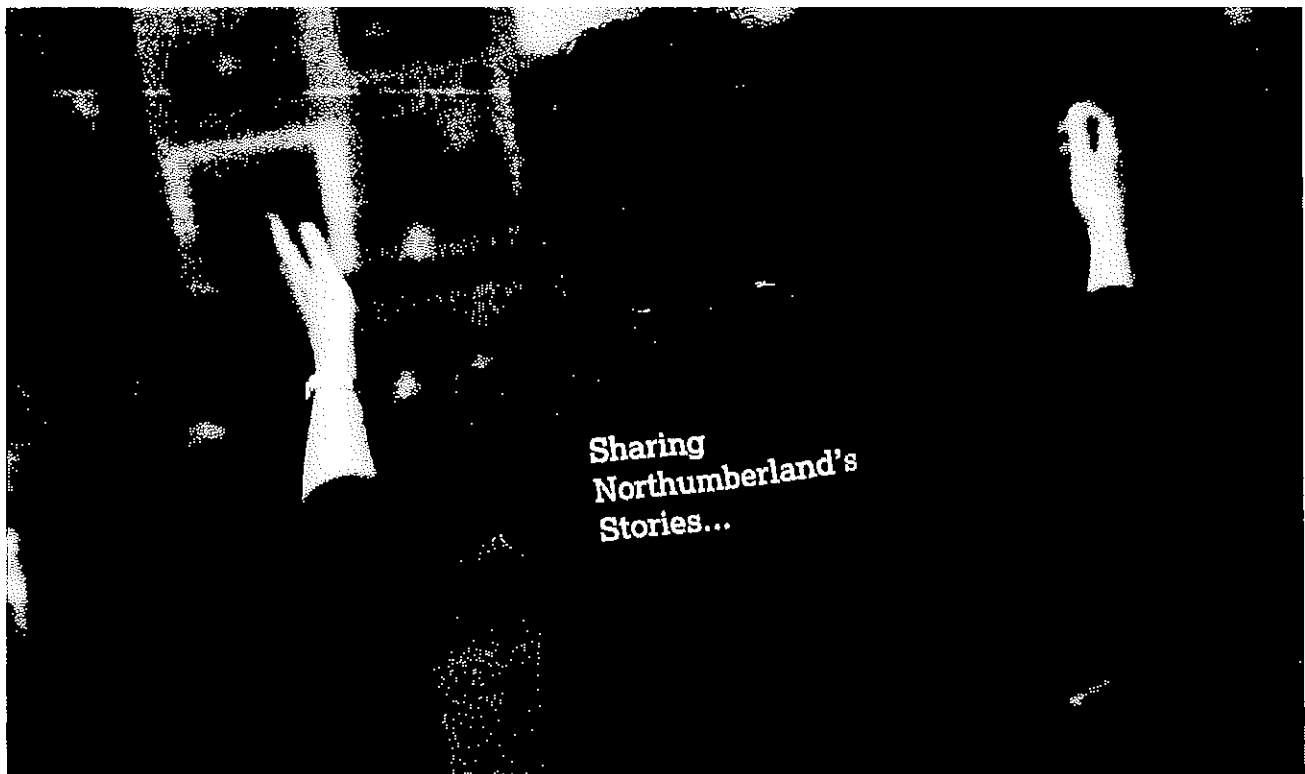


MUSEUMS  
NORTHUMBERLAND

Charity Registration No. 1129712

Company Registration No. 06893854 (England and Wales)

**WOODHORN CHARITABLE TRUST**  
**CONSOLIDATED**  
**ANNUAL REPORT AND FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 MARCH 2023**



# WOODHORN CHARITABLE TRUST

## LEGAL AND ADMINISTRATIVE INFORMATION

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Trustees	L Allason-Jones	
	M W Orde	
	Dr A Best	
	A Edwards	
	J W Combe	
	S Martin	
	A C Willey	(Appointed 19 May 2022)
	O Knight	(Appointed 14 September 2022)
	C Deane	(Appointed 16 December 2022)
	Cllr C Seymour	(Appointed 2 September 2023)
Charlty number	1129712	
Company number	06893854	
Principal address	Woodhorn Charitable Trust Woodhorn Museum QEII Country Park Ashington Northumberland NE63 9YF	
Registered office	Woodhorn Museum QEII Country Park Ashington Northumberland NE63 9YF	
Auditor	Sumer Auditco Limited The Beehive Beehive Ring Road London Gatwick Airport Gatwick United Kingdom RH6 0PA	
Bankers	CafBank PO Box 289 West Malling Kent ME19 4TA	
	The Co-operative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT	
Solicitors	Ward Hadaway Sandgate House 102 Quayside Newcastle upon Tyne, NE1 3DX	

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# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2022

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# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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The trustees present their report and financial statements for the year ended 31 March 2023.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019).

Museums Northumberland is the public name for Woodhorn Charitable Trust.

#### **Objectives and activities**

Museums Northumberland exists to deliver public benefit by protecting and preserving Northumberland's heritage and improving people's lives through arts, education, and cultural activities. The Trustees are fully aware of their charitable responsibilities and the need to evidence the public benefit they provide, and the summary of 2022/23 achievements below details both the myriad of opportunities that the Trust has delivered for learning, engagement, and enjoyment, as well as its actions in preserving and promoting the county's heritage. The charity manages a portfolio of museums and historic sites, and our principal focus is to deliver a programme of engaging exhibitions and events to enthuse and inspire the public; to provide educational opportunities for all ages; to increase access to arts and culture; to preserve Northumberland's stories, sites, and collections and to deliver off-site engagement opportunities in partnership with communities throughout Northumberland and beyond.

The principal activities of the Trust, as set out in the Memorandum and Articles of Association are:

- to advance the education for the public benefit in the history, culture and heritage of the Woodhorn Colliery in Northumberland and the surrounding area;
- to advance the education for the public benefit in the history, culture and heritage of the county of Northumberland and surrounding local areas;
- to provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of individuals who have a need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their condition of life."

The Trust's mission is to:

***Connect people with Northumberland's stories, through cultural programming and cocreation***

And our vision is to:

***Share Northumberland's stories to connect, enrich and inspire***

Through the following strategic aims:

- **People First** Collaborate with our communities and stakeholders to cocreate an inclusive service that embraces all people and perspectives.
- **Champion Northumberland's Stories** Partner with our communities to share Northumberland's stories, past, present, and future.
- **Enrich our Communities** Provide a valued service that raises aspirations by supporting placemaking, sustainable living and community wellbeing.

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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The charity's portfolio comprises of Hexham Old Gaol Museum; Hexham Moot Hall; Berwick-upon-Tweed Museum and Art Gallery; the Morpeth Chantry Bagpipe Museum; Woodhorn Museum and the House of Correction. In addition, the Trust delivers a number of capital programmes including the high-profile Union Chain Bridge: Crossing Borders, Inspiring Communities Project – a £10.6M NLHF project to conserve the world's oldest vehicular chain suspension bridge and embed STEM skills in communities across the south of Scotland and north of England (the project is delivered in partnership with Northumberland County Council, Scottish Borders Council and the Friends of the Union Chain Bridge); Femmer to Firmer, an innovative project designed to bring museum collecting practise into the public domain, Our Past Your Future, our project to embed STEM skills and acumen across the North East, and our Arts Council England NPO grant which facilitates community creativity in partnership with a plethora of creative practitioners.

Our education activity draws on the themes of the sites, our collections, and our temporary exhibition programme. The charity delivers fully taught education workshops to school groups at Woodhorn and Berwick-upon-Tweed and delivers formal and informal adult learning through a programme of talks, workshops, and creative opportunities. Community engagement is delivered in response to the interests and passion of our local communities. This work ranges from creating new community assets, co-authoring stories and supporting groups to pursue and fund their own projects.

In support of these activities the Trust raises funds through Trusts and Foundations, and operates small shops at Woodhorn, Berwick and Hexham, a popular café at Woodhorn and function rooms at Woodhorn, Hexham and Morpeth. The function rooms are used for meetings, conferences, weddings, performances, and events by a number of organisations and individuals. Though it should be noted that Woodhorn Museum's outstanding repairs have relegated the Winding House (which includes the education spaces, staff offices, a suite of public toilets, a lift, a collections open store and a function suite) inoperable, and have necessitated the conversion of a temporary exhibition gallery to a short-term education space, restricting both programme and commercial opportunities.

The Trustees have paid due regard to guidance issued by the Charity Commission, and to the guidance from, and agreements with, our principal funders and stakeholders, Northumberland County Council and Arts Council England, in deciding what activities the charity should undertake in support of our charitable purpose and strategic objectives.

#### Achievements and performance

The Trust was delighted to achieve a **73%** uplift in Arts Council England National Portfolio Organisation funding for 2023-26, securing **£1,040,040**, an uplift of **£429k** on our 2018-22 NPO grant. In addition, Museums Northumberland have been offered £150,410 from Arts Council England's MEND fund for urgent plant and equipment replacement for two buildings vital to our everyday activity and sustainability: Workshop Galleries; and Winding House One, at Woodhorn Museum.

Pleasingly, Museums Northumberland is returning to pre-pandemic numbers, welcoming in excess of **70k** people to our four museum sites this year. The Morpeth Chantry Bagpipe Museum welcomed **9,116** visitors, whilst Hexham Old Gaol received **9,383** visitors, exceeding the **7,459** footfall achieved in 2021-22. Berwick Museum & Art Gallery and Woodhorn Museum both exceeded 2019/20 footfall, with Berwick receiving **10,841** visitors (**17%** up on our target), and Woodhorn welcoming **41,573** visitors against a target of **35,000** (up **19%**).

Our overall admissions income and secondary spend performed extremely well achieving a monumental **22%** increase on our 2019/20 year-end figure. Both Gift Aid and Donations have struggled this year – a pattern that is being repeated across the museum sector as a consequence of the cost-of-living crisis. More positively, across the entire service, footfall was up **5%** on 2019/20, and paid-for admissions increased by **18%** against our 2019/20 performance. These results have been achieved despite operational challenges such as unplanned closures for emergency site repairs and compare very favourably to national and regional benchmarks.

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

*excl. School learning & Venue Hire visits	2018/19	2019/20	2021/22	2022/23		
Overview as at 31.03.2023	Achieved	Achieved	Achieved	Achieved	Target	% vs target
Annual Pass income	£ 133,834	£ 116,490	£ 104,138	£ 141,979	£ 132,414	7%
Gift Aid	£ 12,276	£ 8,684	£ 13,241	£ 15,558	£ 23,465	-34%
Café income (Woodhorn Museum only)	£ 92,188	£ 86,804	£ 66,582	£ 96,941	£ 95,900	1%
Retail income	£ 45,973	£ 39,591	£ 36,530	£ 49,322	£ 47,147	5%
Donations	£ 3,452	£ 3,412	£ 4,002	£ 4,797	£ 8,313	-42%
<b>Total admission &amp; secondary income</b>	<b>£ 287,723</b>	<b>£ 254,981</b>	<b>£ 224,493</b>	<b>£ 308,597</b>	<b>£ 307,239</b>	<b>0.4%</b>
Visitors*	45,883	55,228	39,794	58,016	51,300	13%
Paid for admissions	22,788	19,755	17,733	23,257	22,898	2%

Retail income performed extremely well over the year, with new bespoke product lines added across sites and online. Income was **5%** above the 2022/23 target and a phenomenal **19%** up against the 2019/20 year-end actual, raising **£49,322**. Our retail conversion rate maintained **8%** across the group, and our average visitor transaction ended the year at **£8.42**. Two Museums Northumberland-branded products are now part of our top five bestsellers, with Confectionary and Pitmen Painter Products proving the strongest categories throughout the year. Our online shop was updated to include new products and introduce in situ photographs to provide potential buyers with better products images.

Over the financial year, a total of **98,406** people used the website, representing a **10%** increase on the previous year. Our email database currently has **10,867** subscribers which is an increase of **8.75%** in the past year. All of our social media channels have grown their number of followers over the past year. The growth reflects the additional resource applied to creating content across all platforms.

To improve our website accessibility information and comply with the guidance set out in the Heritage Access Report 2022, we embarked on a partnership project over 15 weeks last year with VocalEyes, Autism in Museums, Stage TEXT and the Centre for Accessible Environments. The project involved **61** volunteers checking **2,258** heritage venues for accessibility via their website information and online resources. Woodhorn Museum ranked as the **fifth** highest scoring organisation for accessibility of the **2,258** heritage venues checked across the UK.

#### Woodhorn Museum on Audience Finder

According to our Audience Finder Data, the majority of visitors to Woodhorn are coming from family segmentations (Trips & Treats, Dormitory Dependables and Home and Heritage) with traditionally medium levels of cultural engagement. Interesting to note that in 2022/23 Woodhorn has seen an increase in visitors from Frontline Families profile, who traditionally have very low levels of arts and cultural engagement. Our Audience Finder visitor surveys suggest **57%** of responders visited the museum with other adults, **34%** came with children, **9%** visited alone. This demonstrates a slight increase in visits with children. In quarter 4 we collected **1,993** visitor postcodes at Woodhorn through our annual pass scheme. **89.2%** of Q4 visitors came from within the North East region, **52.3%** from Northumberland and **45.3%** from South East Northumberland. Highest visitor footfall regions outside the North East are Yorkshire and Humberside and the Northwest. According to the survey data, our top 3 visit motivations for Woodhorn Museum are 'To Learn Something' (**21%**), and 'To spend time with friends and families' (**16%**) and 'Because museums and heritage are an important part of who I am' (**12%**). The balance between these three motivations has changed over the last 3 years quite significantly.

#### Woodhorn Museum Online Reviews

Woodhorn Museum received reviews from TripAdvisor, Google, and Facebook, of which, **88%** were **5\* excellent** and **11%** were **4\* Very Good**. This is an **32%** increase on our 2022/23 target of 75% 4\* and above visitor reviews, a **2%** increase on 2021/22, and a **6%** increase on 2019/20. Review examples below:

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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*'Fabulous few hr visit. 4 adult 2 young children. Plenty to do, free stuff for children excellent play park area. Cafe with plenty options for all ages. Entry fee also includes 12 months free admission for future free visits.'* Google Feb 23

*'A fascinating, quirky museum showing the history of the local mine and much more. Staff are super helpful and friendly and there are plenty of interactive displays.'* Google Mar 23

#### Hexham Old Gaol on Audience Finder and Online

Our Audience Finder visitor surveys suggest **62%** of responders visited Hexham Old Gaol with other adults, **20%** came with other adults and children, **11%** visited alone and **7%** visited with children only. We collected a sample **1,936** visitor postcodes at Hexham Old Gaol through our annual pass scheme which revealed that **40%** of visitors were from the North East, **15%** from Northumberland and **12%** of visitors from Tyndale. **60%** of visitors came from outside of North East region, **12%** of visitors came from Yorkshire and the Humber. Of **384** visitor surveys collected through Audience Finder **90%** rated the museum as good or very good value for money, **97%** rated our exhibition quality good or very good and **93%** rated their overall experience good to very good.

*"What a little gem, informative and lovely friendly staff, £5 each but if more than one adult is going in, it £4.50 each. Located right in the centre of Hexham so we visited after going round the Abbey so nice to see the history of both. Well worth a visit, nice little interactive activities for children as well."*  
Google Oct 22

*"A gem of a find. Lots of information boards to tell you about the history of the gaol & a creepy skull trail (for a small donation of a pound) that gave the children something to do whilst mummy & daddy read the information. It took us about an hour & a half in total but was a very diverting interlude."*  
Google Oct 22

#### Berwick Museum & Art Gallery on Audience Finder and Online

Overall, for the year Berwick Museum & Art Gallery has welcomed **10,841** visitors **17%** up on our target of **9,300** and exceeding our 2019/20 numbers (**10,211**). Annual pass sales this year have raised **£2,676** at the Museum, exceeding target by **2%**. **21%** of visits to the museum were children and young people and **69%** of visitors to the museum in 2022/23 visited for free – primarily through English Heritage Membership. Our Audience Finder visitor surveys suggest **64%** of responders came with other adults, **18%** came with other adults and children, **15%** visited alone and **4%** visited with children only.

We collected a sample of **446** visitor postcodes through our annual pass scheme in Berwick, of those **62%** were from the North East region, **52%** from Northumberland, **13%** from the Scottish Borders. **19%** were from outside England. In online reviews (TripAdvisor, Google, and Facebook) **71%** were 5\* excellent and **23%** were 4\* Very Good. Through the **725** visitor surveys collected on Audience finder **91%** rated the museum as good or very good value for money, **98%** rated our exhibition quality good or very good and **97%** rated their overall experience good to very good.

*"Truly excellent, informative and entertaining guided tour of Burrell linked with the Lit fest. We do hope a suitable venue for the collection will be found within the town centre. This has inspired us to make sure we return!"* Comment card Oct 22

*"The tour was excellent - our guide was very knowledgeable, and he gave a lively and enjoyable presentation"* Comment card Oct 22

#### Media Coverage

Museums Northumberland achieved record results with media traction in 2022/23. Bethan Maddocks's *Northumberland Menagerie* attracted special coverage in The Crack Magazine, Evening Chronicle, Living North Magazine, Northumberland Gazette, Berwick Advertiser, and News Post Leader, and was featured in a BBC Radio Newcastle Broadcast, with a combined reach of **c.6 million** across all channels. The Annual Northumberland Miners' Picnic and *The Illuminated Sheep* picked up coverage through the Evening Chronicle, News Post Leader, and The Times. Whilst *Coal & Ice* appeared in the Newcastle Chronicle, Northumberland

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# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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Gazette and News Post Leader and achieved special features on both BBC Radio Newcastle and BBC Look North.

The airing of our second BBC Antiques Roadshow episode, hosted at Woodhorn Museum, reached close to **c.3million** in print and **c.5million** through the broadcast. Though the unexpected highlight of the year was a live broadcast for both the BBC One Show and BBC Radio 2. We hosted both branches of the BBC as part of their *21<sup>st</sup> Century Folk* project which was aired in the first week of January 2023.

#### Programme Delivery

##### **Coal Town by Mik Critchlow**

Mik Critchlow's *Coal Town*, concluded on the 24<sup>th</sup> of April 2022, having attracted in excess of **11k** visitors to Woodhorn Museum. The exhibition was the largest showing of work to date by Ashington-based social documentary photographer Mik Critchlow and received both public and critical acclaim. The works on display were drawn from Mik's extraordinary archive of photography documenting Ashington from the late 1970's to the present day. Over **200** visitors took part in free, daily spotlight tours of the exhibition and **50+** people attended an online artist talk programmed to commemorate the anniversary of the closure of Woodhorn Colliery. A digital exhibition guide was produced <https://museumsnorthumberland.org.uk/whats-on/coal-town-mik-critchlow/> and later re-released by the BBC upon the sad occasion of Mik's death on 7<sup>th</sup> March 2023.

*"Social history/documentary photography at its best. Mik's recording of Ashington will be used for many years as the benchmark for this type of photography"*

*"Really enjoyed this exhibition. There is such energy and truth to Mik's images of Northumberland. Thank you to the museum and staff at Woodhorn for making the visit such a positive experience."*

##### **The Northumberland Open 2022: A Portrait of Northumberland**

Our annual Open Exhibition also concluded in Q1 of 2022. The exhibition was themed *A Portrait of Northumberland* and was on display at Woodhorn Museum from the 19<sup>th</sup> of February to the 24<sup>th</sup> of April 2022. Returning after a two-year absence due to Covid, the open call attracted submissions from **77** artists from across Northumberland, as well as the Scottish Borders in the North to Middleton in Teesdale in the South and Hayden Bridge in the West. **139** artworks were selected for display from the **158** submitted. The 2022 selection panel comprised painter and Ashington Group Trustee Narbi Price, portrait painter Leanne Pearce and Programme Manager Liz Ritson. The Open attracted **7,222** visitors and a record **2k** visitors voted for the 'People's Choice' award.

*"Brilliant exhibition. Reflects everything Northumberland has to offer- Nature, life, work, beauty"*

*"Really enjoyed seeing the variety of artworks on display this year. Very much showcased some of the key places I think about when I picture Northumberland"*

##### **A Northumberland Menagerie by Bethan Maddocks**

Our major summer season commission, *A Northumberland Menagerie*, launched in April 2022 across all four of our museum sites. Up and coming North East Artist, Bethan Maddocks's magical, large-scale paper-cut installations explored contemporary human concerns through the lens of Northumberland's animal stories; past and present, real, and imagined. The commissioned artwork was supported by a multi-layered engagement strategy including text, video, in-person tours and talks, and free 'make and take' art packs.

At Berwick Museum & Art Gallery, *Of the Sea and Of the Sky* shone a spotlight on the rich diversity of Berwick-upon-Tweed's borderland coast and explored connected themes of migration, national identity, and natural resources. Representing the journeys of migratory birds through an evolving installation of national flags and depicting the 'oddest consignment from Berwick Quayside'. A spectacular, spot-lit centrepiece encircled visitors within a swirling mass of birds, fish and mammals which underpin Berwick's fishing and tourism industries.

At Woodhorn Museum, the historic colliery Tanky Engine Shed was transformed into a giant beehive by *Bees, Bees, Hark to Your Bees!* Continuing the folkloric tradition of 'telling the bees' important news, visitors were immersed in stories from the Bee-keeping community and invited to share their own. Inside the museum, *Putting*



# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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*Out to Pasture* shared the stories of pit ponies, and drew parallels with human colliery communities, through a surreal paper installation.

*Over Familiars* at Hexham Old Gaol shared animal stories connected to witchcraft, trials, and incarceration in Northumberland. In the depths of the oldest gaol in England, shadowy creatures lurked within the dungeon. Upstairs in the museum, a curious collection of elevated spinning wooden plates – inspired by the story of the Witch of Seaton Sluice – invited visitors to consider gender and class inequality within the historic witch trials and within the walls of the Old Gaol itself.

A stunning school of papercut fish swept through Morpeth Chantry Bagpipe Museum as a playful reference to the Chantry building's former use as a school on the banks of the River Wansbeck. *Thou shalt have a fishie, When the boat comes in* explored Northumberland's fishing and folk traditions through local songs and lyrics recorded in the Northumbrian Minstrelsy.

Across the full run of the project **51,887** visitors saw the exhibitions, **563** visitors participated in exhibition tours and **4.5k** free, artist-made 'take and make' art packs were shared with children and young people. Bethan Maddocks was shortlisted for the 'Visual Artist of the Year' in the North East Culture Awards for her work on the Museums Northumberland commission.

Northumberland Menagerie Feedback Examples:

***"Beautiful animals and creation. The artwork in the dungeon was very effective, especially with the shadows on the wall. The stories behind the artwork were very interesting. It is always interesting to find out about each area's myths and folklore. Thank you."*** Visitor Feedback, 'Over Familiars' at Hexham Old Gaol

***"Entering the room felt very spiritual. the drapes (colour and fabric) gave a cathedral ambience. Artwork on the windows spectacular and made one focus and concentrate on the subject. Beautiful harmonies. Feel very relaxed but thoughtful after this visit. Thank you."*** Visitor Feedback 'Bees, Bees, Hark to your Bees' at Woodhorn Museum

#### **The Close Knit Premiere**

Developed over two years in partnership with diverse groups from across South East Northumberland, Museums Northumberland: bait presented *Close Knit* to invited audiences at the Phoenix Theatre, Blyth, on the 10<sup>th</sup> of June. The animated documentary film was one of Museums Northumberland: bait's final two commissions, and shared people's stories and experiences of life in South East Northumberland, highlighting their hopes and ambitions for the future. Inspired by the Aardman Animation's stop motion animation series 'Creature Comforts', and the creativity of Bedlington resident Carole Fife, *Close Knit* utilised animation, film, sculpture, modelling, and music to reflect the diverse community who call South East Northumberland home. After an opening set from Jayess Newbiggin Brass (who feature on the film soundtrack), Andy Symanowski from Aardman animations (lead animator on the next Chicken Run film) discussed the art of animation, sharing some behind-the-scenes photographs of their famous films in production, as well as *Creature Comforts: The Beach*. Before screening *Close Knit* there was a short Q&A with five people who had been part of the project, including students from Northumberland College. One of the students said *"Close Knit has really pushed me out of my comfort zone. I've tried new things and learnt new skills. I feel so proud to have been involved"*. The event feedback was extremely positive:

***"It was good to have glimpses of the future and the coming together of many diverse communities"***

***"Where to start! Quality, local, important, relevant, nostalgic and so well executed from content to music & sound"***

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### **The Queen's Platinum Jubilee**

Museums Northumberland celebrated Queen Elizabeth II's Platinum Jubilee across the county in June 2022. At Berwick Museum & Art Gallery, our Union Chain Bridge Team helped families recreate bridges named in honour of Queen Elizabeth II, as well as make coronets for Jubilee parties. In Hexham, the Moot Hall hosted one of the Jubilee Beacons. At Woodhorn Museum, we decorated *Coal Town* with a special installation of facts and figures about Queen Elizabeth II's reign. We also partnered with AGE UK to host a very special tea party which brought the county's isolated elderly residents and their phone-based pandemic carers together in-person for the first time. The event was such a success that we are now in discussions with AGE UK about future partnership opportunities including pop-up outdoor yoga, and volunteer-run allotments.

#### **The Northumberland Miners' Picnic**

Following two years of pandemic enforced virtual Miners' Picnics, the in-person event returned to Woodhorn Museum in June 2022 and welcomed **1.5k** visitors. The family-friendly programme included a diverse array of professional musicians, performance artists and participatory arts including The Baghdaddies, Ladies of Midnight Blue, Dennis, The Bread & Butter Theatre Company, and Let's Circus. Curious Arts provided a mini-Pride Tent, encouraging younger visitors to create Pride and environmental themed flags and our Collections Team provided object handling and conservation tips. The event also featured performances and pop-ups from members of our local communities including a main stage performance from our four local brass bands and the screening of our community created film, *Close Knit*.

#### **The NECPWA Classic & Vintage Car Rally**

The annual North of England Classic and Pre-War Automobile Club Classic and Vintage Car Rally at Woodhorn Museum returned to its regular July date in 2022. The event performed well against 2021 and remains the largest single income generating event of the year across the Trust. In 2022 the event attracted **849** visitors, over **£2k** in admission income, over **£1k** in café income and **£500** in retail income.

#### **The Bellwether Exhibition**

For the past two years, **26** community artists from across South East Northumberland have joined together to be part of 'The Bellwether Project'. Working collaboratively with INSTAR artists Trish Evans and Nick Humphreys, the groups have formed close friendships through shared passions for art, creativity, and nature. Through a series of creative workshops and field trips in locations across South East Northumberland, the diverse groups of community artists have discovered fresh insights into the wildlife where they live, as well as new artistic techniques and creative skills, inspired by habitats within our communities. Their multi-media exhibition celebrated the beauty of the natural world around us and was complemented by a series of workshops and artist-led talks.

#### **Seasonal Halloween Programme, October 2022**

Our seasonal Halloween programme returned with aplomb, and comprised Woodhorn Museum's popular Pumpkin Trail, which attracted **1,254** children and young people over the school half-term holidays; Hexham Old Gaol's Skull Trail, which attracted **312** children and young people; and Berwick Museum & Art Gallery's Bat Trail which drew **140** young participants. The ever-popular Halloween Birds of Prey Display Day returned to Woodhorn Museum for the first time since Covid-19, and attracted **1,200** visitors in a day, breaking all half-term Woodhorn attendance records since the Poppies Exhibit in 2015/16.

#### **Illuminated Sheep, October 2022**

*Illuminated Sheep*, created by Deepa Mann-Kler, was an output of the Hexham Cultural Network, working on behalf of the Hexham High Street Heritage Action Zone Cultural Programme (HSHAZ). Inspired by the return of the Lindisfarne Gospels to the North East, the commission resulted in a flock of life-sized sheep lit up in bright colours at some of the county's most iconic locations, positioning Woodhorn Museum alongside Bamburgh Castle and Vindolanda. Museums Northumberland's Assistant Director plays a key role in the network, and as such, we were ideally positioned to host Mann-Kler's touring exhibit.

The exhibition at Woodhorn was a runaway success, with visitor numbers vastly exceeding those at the other venues in Northumberland. Over the two days, we welcomed **1,500** visitors including **1,200** visitors during the extended evening opening hours alone. The event generated income of **£5k** through Annual Pass purchases, **£2k** in Café income, and **£1k** Retail income. The project spend (which included a £1.5k flock hire fee, and significant additional core and contracted staff time) was funded from both the Arts Council England NPO Programme and Core Budgets. Despite the inclement weather, Visitor Feedback was fantastic:

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# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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*"It was so lovely seeing the sheep this evening, the rain didn't stop us. It was so busy, it was lovely seeing everyone there xx"*

*"It was great. Staff were really friendly and helpful. Thank you Woodhorn"*

*"We had a fab-owe-lous time, Woodhorn looks amazing all lit up"*

#### **Festive Tales with Father Christmas**

The programme concluded in 2022 with the ever-popular *Festive Tales with Father Christmas*. The charged-for event, which offered 'Relaxed' sessions, and sold out for the second consecutive year, welcomed **628** young visitors. The feedback was overwhelmingly positive, despite the boiler failure in Santa's Grotto:

*"What a wonderful experience with Santa & the Elves. 3rd year and still amazes us how magical this is! Thanks so much"*

*"Magical- Santa experience is so special for both children and parents"*

#### **Coal and Ice**

We delivered *Coal & Ice*, our major winter 2022/23 commission for Woodhorn Museum in early January 2023. *Coal and Ice* was a climate themed ice-trail event which took place over two days of the Northumberland School Christmas Holidays. The animal themed ice sculptures shone a spotlight on the impact of climate change, with Woodhorn's Colliery Heritage site creating a particularly poignant setting. The endangered species included in the ice trail were selected by children from local schools, visitors to Woodhorn Museum, the Woodhorn Museum Facebook community, and Museums Northumberland staff. The event also featured a large-scale ice bridge with over **200** climate pledges embedded in the ice, also contributed by local school children and museum visitors. **2,040** visitors attended the Coal & Ice event (which was free but ticketed for crowd and parking control), with postcode data showing **60%** of visitors were local to museum from South East Northumberland. Visitors to the event followed the stunning ice trail around the museum, saw live ice carvings, took part in creative mask-making activities, and were inspired to make their own climate pledges for the New Year. The event received fantastic media coverage as it coincided with a review of global Net Zero progress, as well as phenomenal visitor feedback:

*"Absolutely amazing, my 20yr old daughter and I really enjoyed it! Everyone so friendly and lots of information when we were asking questions! Well organised as always at Woodhorn! Thank you!"*

**Visitor Feedback**

*"Visited today to see the ice sculptures. Wow, absolutely amazing. We were totally blown away by the talent. The sculptures were fantastic. All staff at the museum were extremely welcoming, friendly and helpful. What a lovely day. Thank you." Visitor Feedback*

#### **February Half Term Family Learning**

February 2023 saw the welcome return of daily, facilitated family learning activities for the first time since the start of the pandemic. The activities are devised and developed by the Programme Team and delivered jointly by the Visitor Services and Learning Teams. For February half term we delivered a bug mask-making activity inspired by the 'Wild Northumberland' Open Exhibition. The sessions were attended by **757** visitors over 9 days.

#### **STEM Family Challenges**

Through the auspices of the *Union Chain Bridge: Crossing Borders, Inspiring Communities* Project, STEM-themed family activities were held during the Scottish and English school holidays throughout the year at Berwick Museum & Art Gallery, Paxton House, the Chain Bridge Honey Farm, Duns Library and Berwick Library. A series of hour-long, fun, and hands-on sessions were available for families over Easter, targeted at children aged 7+ and designed to delight new audiences with our region's STEM heritage. In total, **16** workshops were delivered to **98** adults and **151** children. The UCB team also partnered with Northumberland County Council's Berwick Holiday Activities and Food (HAF) programme <https://www.northumberland.gov.uk/News/2021/Jul/Northumberland-steps-up-its-summer-activity-progra.aspx> to offer bespoke visits to Berwick Museum & Gallery where groups participated in bridge-building and nature exploration. Over the summer period, **110** adults and **198** children took part in Shadow Puppet and Lightning Art activities, and in October half-term, a total of **78** children and young people, and **49** adults enjoyed making a Sun Catcher, undertaking poetry-inspired Lego

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# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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challenges, experiencing the Eclipse with a Solar Telescope, and making light-up greetings cards to learn about circuits. Selected feedback from the STEM Family Challenges:

**"Thank you so much for a fantastic workshop. Two mums, six children aged 1-10 all had great fun. The children were engaged for over an hour with engineering activities. It was great to have activities offered in the school holidays." *Brilliant Bridges workshop***

**"We enjoyed being engineers and are looking forward to the Chain Bridge opening. Thank you for today's Bridge Workshop. It was very enjoyable learning. Thanks." *Brilliant Bridges workshop***

**"I enjoyed working together with my daughter and granddaughter, experimenting and laughing!"  
*Cacao Chemistry***

#### UCB Participatory Art Project

Throughout the year, artist, Claire Beattie has been delivering our Union Chain Bridge Participatory Art Project. Working with **111** service users, and **27** staff from the Grove Special School (Berwick), Linkim Court (Eyemouth), Abbeyfield (Bankhill), Berwickshire Youth Group, Berwickshire Association of Voluntary Services, Seashells Nursery (Eyemouth), Eyemouth Primary Early Years Centre, and Hillside Lodge Care Home (Berwick), Claire has used art produced by one group to inspire the next and brought the groups together for the final large-scale production. The groups have created a collaborative multimedia artwork featuring the bridge and are due to meet at a celebration event at the bridge in April 2023.

#### Music in Morpeth

At the Morpeth Chantry Bagpipe Museum, new audiences are being engaged through live music. The 'Chantry Lasses' performed throughout the year, and the playing group 'Robson's Choice' have agreed a new partnership which resulted in a performance on the 1<sup>st</sup> Saturday afternoon of each month throughout Q3 and Q4. We celebrated the Northumbrian Language Society's annual "Yool Meet" on 10<sup>th</sup> of December and the Northumbrian Pipers' Society Christmas Performance on the 17<sup>th</sup> of December and reintroduced the popular 10-week absolute beginners' piping tuition course delivered by Ednie Wilson.

#### Femmer to Firmer

Our Esmée Fairbairn Collections Fund project, *Femmer to Firmer*, continues to go from strength to strength. The project has three main objectives – supporting community curatorial skills development, improving our standards of collection care and documentation, and co-authoring our collections development policy with our communities. Through the project, our Collections Team are being assisted by **11** regular volunteers, developing skills and experience in collections auditing, photography, re-boxing, preventative conservation, social media, and co-curating displays for Ashington Leisure Centre and Berwick's Main Guard, in addition to Museums Northumberland's venues. Volunteers are developing a wide range of curatorial skills, and several have secured fulltime employment within the sector. A further **17** people, ranging in age from **8-80**, have taken part specifically in our Community Advisory Panel this year, engaging in a thorough review of all of our collection holdings and loans, to facilitate the rewriting of our Collections Development Policy. We are delighted to be working with volunteers of all abilities. One of our volunteers has severe autism, but accompanied by their carer, is enjoying helping with museum cataloguing most weeks. Another volunteer has serious mobility problems due to MS and is helping with desk-based research. This year, our Collections Volunteers have developed new skills and confidence, and delivered an incredible **2,170.8** hours of volunteer support.

#### STEM Skills Development

Our work on developing STEM skills and diversifying the STEM sector, continued apace throughout the year. With STEM skills a focus of both our *Union Chain Bridge* and *Our Past Your Future* funded projects, Museums Northumberland is developing significant in-house expertise. Our interactive STEM workshops and story time sessions have been delivered to **1,586** pupils in Berwick and the Scottish Borders, and a further **1,299** pupils in the North of Tyne region. A total of **99** teachers have benefitted from STEM-focussed CPD events. On OPYF, CPD was delivered in partnership with Sarah Zaman from *Computing at School / STEM Learning*, and sessions focussed on improving skills and confidence in the use of data loggers, adding content to our online interactive map, and basic circuitry.

An impressive **191** pupils from Ford First School, Prior Park First School, and Tweedmouth Middle School achieved their full Heritage Hero Award through visits to Berwick Museum & Art Gallery, whilst a total of **576** pupils from **16** schools enjoyed funded visits to Woodhorn Museum.

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# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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Our STEM person of the week assemblies, and resources, created by both our UCB and OPYF Teams have been used by a staggering **34,320** pupils, across the south of Scotland and North of Tyne Region.

#### **Community Archaeology**

To celebrate Archaeology Week in September, a week-long archaeological dig took place in Horncliffe Parish. In partnership with Wessex Archaeology, and with funding from the Union Chain Bridge Project, **20** volunteers learned new archaeological skills, investigating a little-known Roman Fortlet. The event culminated in an open day at Horncliffe Memorial Hall, where volunteers presented their finds and enhanced local knowledge to **70** adult visitors and **32** children.

***"I got a really good insight into archaeology with my first dig. I will use the experience to keep building my knowledge and skills in future opportunities."***

#### **STEM Summer Club**

Our pilot **four-week** STEM Summer Club, designed to alleviate cost-of-living holiday pressures for local families, and to enthuse the next generation of STEM professionals, took place in August. Fully funded by the North of Tyne Combined Authority, and Northumberland County Council (through the 'Our Past Your Future Project'), our **40** young participants got to meet STEM Ambassadors, participate in engineering challenges, undertake robotics activities, and complete archaeological and citizen science experiments. All participants received nutritious snacks and a meal throughout each day and celebrated their 'graduation' with a funded trip to the Centre for Life in Newcastle and a pizza party. The programme supported participants with much needed social opportunities, following the pandemic, and helped young people in finding the joy in learning. The feedback has been incredible:

***"Ben had an absolutely wonderful time over the last 2 weeks, he said it was 'like school but fun!' It's been lovely seeing him happy to learn again after he lost all his confidence at school due to the lockdowns causing him to fall behind in class. He made new friends which I know made him feel good too as he always talks about how he doesn't know how to make friends. It's been the best thing he's ever done and I'm sure he will talk about all the activities for years!"***

The post-event evaluation recorded that participants' parents and carers would be willing to pay up to £80 per day, per participant, for such opportunities in the future. Planning is underway to discern how we might deliver a part-subsidised scheme for summer 2023.

#### **International Men's Day**

To mark International Men's Day in November, we invited a participant in *The Bellwether Project* and support worker with the Northumberland Recovery Partnership, to share how taking part in Museums Northumberland: bait has supported his wellbeing. In the piece he talks powerfully about the positive impact of taking part in creative activities.

***"Something must have gone well as I began the project as a volunteer for NRP and ended it as a paid up Community Development and Recovery Worker, in which role I hope to continue to help develop projects as simply life changing as Bait was for me, with any willing partners! I know that projects like this can have an absolutely invaluable effect, enriching the lives of all manner of people and are also simply enormous fun!"***

Other members of *The Bellwether Project*, our final Museums Northumberland: bait commission, have shared how taking part in the project has helped them manage anxiety and led to increased confidence to take part in groups and volunteering.

***"New skills include sewing skills, what was involved in a photo shoot, curation of an exhibition and what public engagement is. I now volunteer at Woodhorn because of this project."***

Throughout the ten years of Museums Northumberland: bait, WEMWBS (the Warwick Edinburgh Mental Wellbeing Scale) has been used to build a quantitative evidence base of the impact on wellbeing of taking part in the programme. Our independent evaluators (Wavehill Research) have written a case study summarising the learning to date, and the evidence base from WEMWBS has helped to bring in external funding for some of our

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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partners across South East Northumberland, including Northumberland Recovery Partnership, Action for Children, Heart of the Hirst and Carers Northumberland, making their projects more sustainable in the long term. Analysis of the data gathered across the three phases of the programme revealed that in each year of delivery, between **72- 75%** of participants reported improvements in wellbeing via WEMWBS. A drop to **69%** in analysis completed in January 2022 is judged to be related to the impact of COVID-19 and the increase in social isolation. Participants engaging in a range of creative activities recorded a **15%** overall increase in wellbeing scores and the proportion of participants with scores equivalent to low levels of wellbeing decreased from **35%** to **16%**. As a legacy of the Museums Northumberland: bait programme, our Collections Team have adopted WEMWBS to track uplifts in wellbeing achieved through participation in our *Femmer to Firmer* project (described above).

#### **Cultural Collaboration**

Museums Northumberland has engaged in a range of activities supporting organisations large and small. In addition to our partnership working on the steering groups of the English Civic Museums Network, Ashington Town Board, Hexham Culture Partnership and Berwick Creative & Culture Zone, we've hosted and presented at the Northumberland Culture Network, and supported Berwick Film & Media's Arts Council England NPO application. Throughout the year, activities have been delivered with a vast array of partners, across our museum sites and in our communities. Museums Northumberland has appeared at a plethora of community festivals from the Hirst's 'Party in the Park' in the south, to the Kelso Folk Festival north of the border, and supported partners' events such as the Berwick Food Festival and Cramlington Summer trail. From replicating Lord Collingwood's Coat as part of the Morpeth Gathering, to building bridges and kaleidoscopes at the Chain Bridge Honey Farm, there has been a host of locally inspired family-friendly activities. Particular highlights include the unveiling of the newest panel on the popular Lowry Trail in Spittal, in partnership with the Berwick Preservation Trust (which includes an image of our newly acquired L. S Lowry 'Beach Scene') and delivering coordinated 'Heritage Open Days' events across our museums including a sold-out programme of tours at Hexham's House of Correction.

Through prestigious exhibitions and partnerships, our collections have been supporting capacity in the wider sector. The Degas pastel 'Russian Dancers' was lent to National Galleries Scotland for their summer exhibition 'A Taste for Impressionism' held at the Royal Scottish Academy (30<sup>th</sup> July – 13<sup>th</sup> November 2022). Whilst several artefacts have been loaned to the Burrell Collection, in Glasgow, following its £65M refurbishment. Japanese porcelain bowls and bronze mirrors, and seascapes by Charles Daubigny and Eugene Boudin are displayed in a section exploring Sir William and Lady Constance Burrells' love for Berwick-upon-Tweed. 'The Burrells' Legacy: A Great Gift to Glasgow runs from the 15<sup>th</sup> of August 2022 to the 28<sup>th</sup> of August 2023. More locally, a highlight of the year was a collaboration with filmmaker, Kathryn Elkin, and the Berwick Youth Project. The young participants explored filmmaking techniques, and composed their own music, poetry, and animations to feature in a short film inspired by the Union Chain Bridge. The final film was showcased at a VIP Family & Friends Preview in the Youth Centre in February and was officially launched to a sold-out audience in excess of **100** at the 2023 Berwick Film & Media Festival. The young collaborators took part in the Artist Q&A at the screening, with most attending the long-standing local event for the first time. To foster a continued culture of creativity, the Berwick Youth Project have been supplied with a stop frame animation camera courtesy of the project. <https://vimeo.com/812711833>.

The Trust was delighted to have two case studies of best practice published in the Local Government Association's Cornerstones of Culture Report. The Report, published in December 2022 features **50** case studies on the impact culture can have on our national prosperity and wellbeing. The Trust submitted evidence on both Museums Northumberland: bait and the Union Chain Bridge projects <https://www.local.gov.uk/topics/culture-tourism-leisure-and-sport/cornerstones-culture>. Our work on Environmental Responsibility was published in a further case study of good practise in Julie's Bicycle's Culture, Climate and Environmental Responsibility Annual Report [https://www.kulturklima.at/wp-content/uploads/2022/11/Environment-Responsibility-2020-21-REPORT\\_JB.pdf](https://www.kulturklima.at/wp-content/uploads/2022/11/Environment-Responsibility-2020-21-REPORT_JB.pdf).

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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#### Financial review

The statement of financial activities shows total incoming resources to be £1,972,072 (2022: £2,314,789), with a net deficit of £311,745 (2022: surplus £7,269). Restricted funds at the end of the period amounted to £246,893 (2022: £456,007) and designated funds £6,550 (2022: £30,796).

The Trustees remain grateful for the support of Northumberland County Council which provides a large proportion of the charity's revenue as part of a Service Level Agreement. The Council sets performance measures associated with this funding.

The Trust is delivering a number of externally funded projects which is reflected in the level of restricted funding and expenditure that the Trust has experienced during the year. The largest of these is the Arts Council England funded bait project. The Trust is able to use some of this funding to cover a share of its own administrative and office costs associated with the project.

#### Fundraising practices

Woodhorn Charitable Trust (operating as Museums Northumberland) does not use a commercial participator to raise funds, nor have we engaged volunteers on our behalf/in aid of our charity, during the period relating to this report; all our fundraising has been conducted by Trust staff, with the support of a freelance consultant under contract with the charity (this arrangement is subject to annual appraisal and renewal). Any monies raised directly from the public follow all guidelines set out by the Charity Commission, the Code of Fundraising Practice and English & Welsh law in every respect. There have been no fundraising compliance issues nor have we received any complaints in relation to our public fundraising during the period relating to this report. We have robust protections in place for vulnerable people, through our Safeguarding Policy and annual training programme, and respect the privacy and contact preferences of donors.

#### Investment powers

The trustees may invest funds after seeking advice from financial advisors so long as legal requirements and those referred to in the Constitution are followed, and the Trust abides by both the Museums Association Code of Ethics and the Charity Commission's guidelines

#### Reserves Policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

#### Risk Management

The Trustees monitor risks via a Risk Register which is tabled at each Board Meeting. Risks and mitigating factors are assessed, and actions regularly reported. The Trustees are satisfied that systems are in place to mitigate exposure to major risks.

#### Plans for the future

The Trust's relationship with its principal funder, Northumberland County Council is underpinned by a Service Level Agreement and Property Leases. The Trustees are aware that the Council's own financial position remains under pressure, and we are working hard to ensure that we continue to deliver excellent value for money and effective services that align with and support Northumberland County Council's aims and ambitions. The Local Government Partnership Award (described above), received for joint working with Northumberland County and Scottish Borders Councils, and the Friends of the Union Chain Bridge, is an excellent indicator of how we can partner effectively to improve and sustain public assets. The Trust is keen to find new projects, over the course of the next financial year, to deliver public benefit in partnership, and, consequently, the Trustees and Executive are occupying strategic positions on the Council's and the North of Tyne's Town Boards and Cultural Zones across the county.

In 2023/24, we shall have the opportunity to build on the work undertaken this financial year and work intensively as a Board and Executive Team to deliver our next Arts Council England National Portfolio Organisation (NPO) contract, for the funding period April 2023-2026. This will enable us to test our existing policies and practises and find new ways to work collegiately to align with Arts Council's Principles – Dynamism, Ambition & Quality, Environmental Responsibility, and Inclusivity & Relevance. The process will depend on public and stakeholder

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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consultation, to reaffirm partnerships and to help us establish new strategic goals and ambitions. It will also enable us to embed the learning from our capital programmes and ensure their legacy.

We aim to play a meaningful role in helping our communities process what has happened through Covid, and what is emerging from the Wars in Ukraine and Gaza, and to support the social and economic recovery of the county. We've learned by collaborative working throughout 2022/23, sharing our assets with communities and creative practitioners, and creating employment opportunities and residencies for 250+ freelancers and creatives. We've also capitalised on the wealth of emergency funds available, utilising the opportunity to facilitate crucial changes to our infrastructure which will improve our accessibility and audience appeal in the next financial year.

Reflecting on the events of the past year and our responsibility to our stakeholders – including our communities, audiences, funders, and staff – we have revisited our strategic ambitions to prioritise our efforts and focus our resources in areas where we can make a real and demonstrable difference to people's lives and to demonstrate strategic alignment with Northumberland County Council & Arts Council England. A clearer focus on our core purpose, and a concerted effort to build family audiences will make our charity more resilient and agile in uncertain economic times, providing a basis for the prioritisation of our energies and expenditure to build a solid foundation for post-Covid renewal in 2023/24.

Budget projections for the financial year of 2023/24 are predicated on the following key assumptions:

- The certainty of a steep increase in utility charges compared with 2021-22, currently estimated in the region of 149% for gas, and 87% for electricity
- The certainty of ongoing impacts for communities, stakeholders and staff of the cost-of-living crisis
- The necessity of capitalising on our fundraising success in 2022/23, and building relationships with key partners and stakeholders, to seek further opportunities for funded projects and generating unrestricted income
- The need to mitigate risk by considering significant cost-cutting measures – e.g., seeking alternative suppliers/reducing stock quantities
- Recognition of local price sensitivity and the need to encourage public access through affordability; but also, the opportunity to improve the average yield of admissions through a new admission model
- Strict focus on core service delivery on the understanding that the spine of the MN business model is the value it brings to the county, its communities, and their social, economic, and cultural wellbeing.
- The implementation of our new Staff Structure, designed to align with the ambitions of our audience Development Plan.

We are extremely grateful for the support that our funders have afforded us throughout another disrupted year, and we're motivated by the confidence demonstrated in us through the extension of our Northumberland County Council Service Level Agreement and funding for 2023/24 and the renewal of our Arts Council England NPO funding agreement. We look forward to working with our principal funders, Northumberland County Council and Arts Council England, with support from Counterculture (cultural sector consultancy appointed by NCC to advise on the terms for negotiating a new SLA between MN and NCC), to agree new fit for purpose arrangements, through a Business & Finance review, to enable continued close working and the delivery of further public benefit for communities and stakeholders, at home, online, and abroad.

**Museums Northumberland is grateful to the following partners & collaborators:** Northumberland County Council, NCC Public Health, ACE, NLHF, Ashington Town Council, The Society of Antiquaries Newcastle, The 1991 Society, The Friends of Berwick Museum & Record Office, Northumberland County Council IT, Supanaught, Eliot Smith Dance Company, The Northumbria Healthcare Trust, Sheila Briggs, Heart of Hirst, Blast, The Bedlington Creatives, Northumberland College, The Northumberland CVA, The Bridge, MIND Active, Public Health Northumberland, Queens Hall Arts, Escape Family Support, Northumberland & Scottish Borders Councils Land Services, Historic England, Historic Environment Scotland, The Friends of the Union Chain Bridge, Headland, Arts & Heritage, Wessex Archaeology, Northumbria University NU STEM, Heriot Watt University, The Ashington Group Trustees, The English Civic Museums Network, The North East Cultural Partnership, The Hexham Cultural Partnership, The North East Cultural Venues Partnership,



# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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The Museums Association, Tharsus, Akzo Nobel, Bethan Maddocks, NECPWA, The Artists' Union, Newcastle University, The Berwick Civic Society, The Berwickshire Naturalists' Club, The Ashington Town Development Board, The Spencer Group, Horncliffe Parish, Grove Special School (Berwick), Linkim Court (Eyemouth), Abbeyfield (Bankhill), Berwickshire Youth Group, Berwickshire Association of Voluntary Services, Seashells Nursery (Eyemouth), Eyemouth Primary Early Years Centre, and Hillside Lodge Care Home (Berwick), The Art Fund, Action for Children, CELL Big Local, Heart of Hirst, Bethan Maddocks, Age UK, Bacmans (4 Villages Photography), NCC Hirst Development Team, Cramlington Heritage Partnership Network, Barnardo's, The Bridge Project, NCC Resettlement Team, Robson's Choice, JIB, Katherine Elkin, Claire Beattie, Kielder Observatory, The Berwick Preservation Trust, Glasgow Life, National Galleries Scotland, Sand in Your Eye Productions.

#### **Structure, governance and management**

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association incorporated 19th April 2009 as amended on 15 March 2018.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

L Allason-Jones	
L Crichton-Jones	Resigned 19 May 2022
M W Orde	
Dr A Best	
A Edwards	
J W Combe	
B Flux	Resigned 1 September 2023
Dr S Ashley	Resigned 1 December 2022
D R Knight	Appointed 19 May 2022 and resigned 1 December 2022
S Martin	
A C Willey	Appointed 19 May 2022
O Knight	Appointed 14 September 2022
C Deane	Appointed 16 December 2022
Cllr C Seymour	Appointed 2 September 2022

#### **Chief Executive Officer**

R J Brown

#### **Deputy Director**

J Raw

#### **Appointment of Trustees**

As set out in the Articles of association Northumberland County Council is entitled to nominate up to two Trustees. The Board of Trustees may from time to time by resolution appoint further Trustees. When considering recruitment for the Board, the organisational priorities are considered, and the skills of the Board and the Executive Team are reviewed to prioritise the acquisition of complementary and business-sensitive skillsets.

Trustees are appointed to serve a term of three years and upon completion of a term may be reappointed with the Board's consent to serve a maximum of two further terms. No paid employee may be a Trustee of the charity and no individual who has been deregistered from Companies House may serve on the Board. The Trust has a conflicts of interest policy, and a register of interests is maintained by the Board. At each meeting, Trustees are asked to share potential conflicts so that matters may be dealt with responsibly and managed within the context of the policy. Scheme of Delegation which is subject to annual review.

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# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

### FOR THE YEAR ENDED 31 MARCH 2023

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None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

#### **Organisation**

The Board of Trustees has overall responsibility for the management of the charity. The Board meets at least quarterly and has a Finance Committee which meets regularly throughout the year. A Chief Executive Officer is appointed by the Board to manage the day-to-day operations of the charity and the duties and responsibilities are outlined in a

#### **Trustee Induction and training**

New Trustees undergo an induction meeting with the Chair and CEO to brief them on their legal obligations, the responsibilities of Charity Trustees, the content of the Memorandum and Articles of Association, and the policies and procedures which underpin the charity's day to day operations. New Trustees are given an induction pack containing relevant documents and are required to submit an Appointment Form to Companies House, an Emergency Contact Form, a Declaration of Interests, and a Résumé.

#### **Related parties**

The charity's wholly owned subsidiary, Woodhorn Enterprises Limited was established to run the trading arm of the charity comprising the retail, catering and commercial events. Profits from the subsidiary are to be gift aided annually to the charity.

The charity provides a service to Northumberland County Council as defined by the service level agreement. The Council owns five of the sites on which the charity operates (the sixth, the Berwick Barracks which is home to the Berwick-upon-Tweed Museum and Art Gallery is owned by DCMS).

There is no structural connection between the parties.

#### **Statement of trustees' responsibilities**

The trustees, who are also the directors of Woodhorn Charitable Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

# WOODHORN CHARITABLE TRUST

## TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

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### Auditor

In accordance with the company's articles, a resolution proposing that Sumer Auditco Limited be reappointed as auditor of the company will be put at a General Meeting.

### Disclosure of Information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.



M W Orde  
Trustee

Dated: 18 December 2023

# WOODHORN CHARITABLE TRUST

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF WOODHORN CHARITABLE TRUST

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#### Opinion

We have audited the financial statements of Woodhorn Charitable Trust (the 'parent company') and its subsidiary (the 'group') for the year ended 31 March 2023 which comprise the group statement of financial activities, the group balance sheet, the charitable company balance sheet, the group statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
  - the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.
-

# WOODHORN CHARITABLE TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF WOODHORN CHARITABLE TRUST

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#### **Matters on which we are required to report by exception**

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **Capability of the audit in detecting irregularities, including fraud**

Discussions with and enquiries of management and those charged with governance were held with a view to identifying those laws and regulations that could be expected to have a material impact on the financial statements. During the engagement team briefing, the outcomes of these discussions and enquiries were shared with the team, as well as consideration as to where and how fraud may occur in the entity.

The following laws and regulations were identified as being of significance to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements including UK financial reporting standards, Company Law and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the business and therefore may have a material effect on the financial statements include health and safety legislation.

# WOODHORN CHARITABLE TRUST

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF WOODHORN CHARITABLE TRUST

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Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and those charged with governance as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence; review of board minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.



**Mr Stephen Slater (Senior Statutory Auditor)**  
**for and on behalf of Sumer Auditco Limited**  
**Statutory Auditor**  
**The Beehive Ring Road**  
**Gatwick**  
**RH6 0PA**

Date: 20/12/2023

# WOODHORN CHARITABLE TRUST

## GROUP STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

### Current financial year

		Unrestricted funds general 2023 £	Unrestricted funds designated 2023 £	Restricted funds 2023 £	Total 2023 £	Total 2022 £
	Notes					
<b>Income and endowments from:</b>						
Donations and legacies	3	690,904	-	529,508	1,220,412	1,737,204
Charitable activities	4	25,679	2,520	-	28,199	28,524
Investments	5	15,724	-	-	15,724	24,472
Other trading activities	6	196,373	-	-	196,373	156,242
Other income	7	511,364	-	-	511,364	368,347
<b>Total Income</b>		<b>1,440,044</b>	<b>2,520</b>	<b>529,508</b>	<b>1,972,072</b>	<b>2,314,789</b>
<b>Expenditure on:</b>						
Trading subsidiary	6	204,534	-	-	204,534	166,152
Charitable activities	8	1,313,895	26,766	738,622	2,079,283	2,133,868
Other expenditure	9	-	-	-	-	7,500
<b>Total resources expended</b>		<b>1,518,429</b>	<b>26,766</b>	<b>738,622</b>	<b>2,283,817</b>	<b>2,307,520</b>
<b>Net Income for the year/ Net movement in funds</b>		<b>(78,385)</b>	<b>(24,246)</b>	<b>(209,114)</b>	<b>(311,745)</b>	<b>7,269</b>
Fund balances at 1 April 2022		393,107	30,796	456,007	879,910	872,641
<b>Fund balances at 31 March 2023</b>		<b>314,722</b>	<b>6,550</b>	<b>246,893</b>	<b>568,165</b>	<b>879,910</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

# WOODHORN CHARITABLE TRUST

## GROUP STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

Prior financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes				
<b>Income and endowments from:</b>					
Donations and legacies	3	691,696	-	1,045,508	1,737,204
Charitable activities	4	26,164	2,360	-	28,524
Investments	5	24,472	-	-	24,472
Other trading activities	6	156,242	-	-	156,242
Other income	7	368,347	-	-	368,347
<b>Total Income</b>		<b>1,266,921</b>	<b>2,360</b>	<b>1,045,508</b>	<b>2,314,789</b>
<b>Expenditure on:</b>					
Trading subsidiary	6	166,152	-	-	166,152
Charitable activities	8	1,054,565	-	1,079,303	2,133,868
Other expenditure	9	-	-	7,500	7,500
<b>Total resources expended</b>		<b>1,220,717</b>	<b>-</b>	<b>1,086,803</b>	<b>2,307,520</b>
<b>Net Income for the year/ Net movement in funds</b>		<b>46,204</b>	<b>2,360</b>	<b>(41,295)</b>	<b>7,269</b>
Fund balances at 1 April 2021		346,903	28,436	497,302	872,641
<b>Fund balances at 31 March 2022</b>		<b>393,107</b>	<b>30,796</b>	<b>456,007</b>	<b>879,910</b>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.



# WOODHORN CHARITABLE TRUST

## GROUP BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	15	160,124		201,952	
Heritage assets	16	175,866		175,866	
			335,990		377,818
<b>Current assets</b>					
Stock		30,668		15,069	
Debtors	19	268,186		151,131	
Cash at bank and in hand		477,803		968,638	
			776,657		1,134,838
<b>Creditors: amounts falling due within one year</b>	20	(368,616)		(456,880)	
Net current assets			408,041		677,958
<b>Total assets less current liabilities</b>			744,031		1,055,776
<b>Provisions for liabilities</b>	21	(175,866)		(175,866)	
<b>Net assets</b>			568,165		879,910
<b>Income funds</b>					
Restricted funds	23	246,893		456,007	
Designated funds	24	6,550		30,796	
General unrestricted funds		314,722		393,107	
			568,165		879,910

The financial statements were approved by the Trustees on 18 December 2023



M W Orde  
Trustee

Company registration number 06893854

# WOODHORN CHARITABLE TRUST

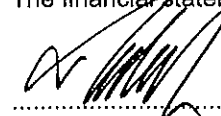
## CHARITY BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Fixed assets</b>					
Tangible assets	15	160,124		201,952	
Heritage assets	16	175,866		175,866	
Investments	17	1		1	
		<u>335,991</u>		<u>377,819</u>	
<b>Current assets</b>					
Debtors	19	383,693		276,250	
Cash at bank and in hand		465,237		914,487	
		<u>848,930</u>		<u>1,190,737</u>	
<b>Creditors: amounts falling due within one year</b>	20	<u>(352,761)</u>		<u>(432,812)</u>	
Net current assets		496,169		757,925	
<b>Total assets less current liabilities</b>		832,160		1,135,744	
<b>Provisions for liabilities</b>	21	<u>(175,866)</u>		<u>(175,866)</u>	
<b>Net assets</b>		<u>656,294</u>		<u>959,878</u>	
<b>Income funds</b>					
Restricted funds	23	246,893		456,007	
Designated funds	24	6,550		30,796	
General unrestricted funds		<u>402,851</u>		<u>473,075</u>	
		<u>656,294</u>		<u>959,878</u>	

As permitted by s408 of the Companies Act 2006, the charity has not presented its own income and expenditure account and related notes. The charity's net outgoing resources for the year was £303,584 (2022: Net incoming resources £12,050).

The financial statements were approved by the Trustees on 18 December 2023



M W Orde  
Trustee

Company registration number 06893854

# WOODHORN CHARITABLE TRUST

## GROUP STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
<b>Cash flows from operating activities</b>					
Cash generated from operations	27	(506,559)		217,058	
<b>Investing activities</b>					
Purchase of tangible fixed assets		-	(118,516)		
Investment income received		15,724	24,471		
Purchase of heritage assets		-	(7,500)		
<b>Net cash generated from/(used in) investing activities</b>		15,724		(101,545)	
<b>Net Increase in cash and cash equivalents</b>		(490,835)		115,513	
Cash and cash equivalents at beginning of year		968,638		853,125	
<b>Cash and cash equivalents at end of year</b>		477,803		968,638	

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies

##### Charity Information

Woodhorn Charitable Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Woodhorn Museum, QEII Country Park, Ashington, Northumberland, NE63 9YF.

#### 1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

These financial statements are prepared on a going concern basis. The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. The trustees have concluded that the going concern assumption is appropriate in preparing these financial statements.

#### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

#### 1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

Grants receivable are recognised in the Statement of Financial Activities in full in the year which they become receivable, that is when the conditions for receipt have been met.

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies (continued)

##### 1.5 Resources expended

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

All expenditure is accounted for on an accrual basis and has been classified under the headings that aggregate all costs to that category. Charitable activity costs includes expenditure relating to the operation of the charity and includes both direct and support costs relating to those activities. Support costs include central function expenditure and are allocated on the basis of staff allocated to each activity. Governance costs include those incurred in the governance of the charity and its assets, and are primarily associated with constitutional and statutory requirements.

##### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Property improvements	20% reducing balance
Fixtures, fittings and equipment	10-20% straight line and 20% reducing balance
Museum displays	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

Individual fixed assets in excess of £3,000 are capitalised otherwise items below this amount are charged to revenue.

##### 1.7 Heritage assets

The Trust has a collection of heritage assets which are held in support of the charity's objectives. These assets fall into the following categories:

- Objects on short-term loan
- Objects on long-term loan
- Objects owned by the Trust

It is not possible for these assets to be capitalised as a current value for the items is not readily available and cannot be obtained at a cost commensurate to the benefit of including these items..

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies (continued)

The Trust acquired a number of paintings and a pendant, through grant funding, which meet the definition of heritage assets as per section 34 of FRS 102. Following guidance laid down in the provisions of FRS 102, heritage assets are to be initially recognised at cost and then subsequently measured at fair value, however it is the policy of the Trust to take into account cost implications that would be associated with the realisation of value from Heritage Assets and therefore only to attribute a valuation where the Heritage Assets are capable of realising a net value to the Trust upon disposal. Such cost implications include the consequent repayments of grants, including acquisition grants, as shown in Note 16.

The Trust has a clear duty of care for these assets and to make them available for the enjoyment and education of the public as far as is possible, commensurate with their long-term care and preservation. The highest possible standards of collection management are applied, and the catalogues are made available as widely as possible to facilitate all enquiries and requests for information, subject to appropriate security and data protection guidelines

Conservation expenditure incurred on heritage assets is recognised through the Statement of Financial Activities.

#### 1.8 Fixed asset Investments

Fixed asset investments are initially measured at cost.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

#### 1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.11 Financial Instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

#### *Basic financial assets*

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 1 Accounting policies (continued)

##### ***Basic financial liabilities***

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less.

##### ***Derecognition of financial liabilities***

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### 1.14 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

#### 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

##### **Critical judgements**

##### **Assessing indicators of impairment**

In assessing whether there have been any indicators of impairment of assets, the trustees have considered both external and internal sources of information such as market conditions and experience of recoverability.

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 2 Critical accounting estimates and judgements (continued)

##### Determining residual values and useful economic lives of tangible fixed assets

The charity depreciates tangible fixed assets over their estimated useful lives. The estimation of the useful lives of assets is based on historic performance as well as expectations about future use and therefore requires estimates and assumptions to be applied by management. The actual lives of these assets can vary depending on a variety of factors, including technological innovation, product life cycles and maintenance programmes.

Judgement is applied by trustees when determining the residual values for tangible fixed assets. When determining the residual value trustees aim to assess the amount that the company would currently obtain for the disposal of the asset, if it were already of the condition expected at the end of its useful economic life. Where possible this is done with reference to external market prices.

#### 3 Donations and legacies

	Unrestricted funds general 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total 2022 £
Donations and gifts	35,719	-	35,719	19,895	13,024	32,919
Grants received	655,185	529,508	1,184,693	671,801	1,032,484	1,704,285
	<u>690,904</u>	<u>529,508</u>	<u>1,220,412</u>	<u>691,696</u>	<u>1,045,508</u>	<u>1,737,204</u>

#### 4 Charitable activities

	Public programme 2023 £	Public programme 2022 £
Sales within charitable activities	<u>28,199</u>	<u>28,524</u>
<b>Analysis by fund</b>		
Unrestricted funds	25,679	26,164
Designated funds	2,520	2,360
Restricted funds	-	-
	<u>28,199</u>	<u>28,524</u>



# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 5 Investments

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Rental income	13,718	24,333
Interest receivable	2,006	139
	<u>15,724</u>	<u>24,472</u>

#### 6 Commercial trading operations and investments in trading subsidiary

The wholly owned subsidiary, Woodhorn Enterprises Limited (company number 07135083), which is incorporated in the United Kingdom pays its taxable profits to the charity by gift aid, when available. Woodhorn Enterprises Limited provides the trading services of the charity. The charity owns the entire issued share capital of 1 ordinary £1 share.

A summary of the trading results is shown below.

	2023 £	2022 £
Turnover	196,373	156,242
Cost of sales	<u>(80,194)</u>	<u>(57,485)</u>
Gross Profit	<u>116,179</u>	<u>98,757</u>
Administration expenses	(124,340)	(108,667)
Other operating income	<u>-</u>	<u>5,130</u>
Loss before taxation	(8,161)	(4,780)
Tax on loss	<u>-</u>	<u>-</u>
Loss for the financial year	<u>(8,161)</u>	<u>(4,780)</u>
<b>The assets and liabilities of the subsidiary were</b>		
Current assets	49,989	69,947
Creditors amounts falling due within one year	<u>(138,116)</u>	<u>(149,913)</u>
Net current liabilities	<u>(88,127)</u>	<u>(79,966)</u>
Aggregate share capital and reserves	<u>(88,127)</u>	<u>(79,966)</u>

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 7 Other Income

	Unrestricted funds general 2023 £	Unrestricted funds general 2022 £
Other income	76,073	6,717
Parking fees and Annual Pass	138,366	103,208
Consultancy	133,382	131,910
Archive storage recharge	163,543	126,512
	<u>511,364</u>	<u>368,347</u>

#### 8 Charitable activities

	Public Programme 2023 £	Visitor & building services 2023 £	Total 2023 £	Public programme 2022 £	Visitor & building services 2022 £	Total 2022 £
Staff costs	605,864	241,329	847,193	482,680	139,425	622,105
Depreciation and impairment	23,856	17,972	41,828	19,740	13,972	33,712
Other charitable costs	347,779	39,316	387,095	292,267	487,856	780,123
	<u>977,499</u>	<u>298,617</u>	<u>1,276,116</u>	<u>794,687</u>	<u>641,253</u>	<u>1,435,940</u>
Share of support costs (see note 10)	454,314	341,440	795,754	400,154	288,530	688,684
Share of governance costs (see note 10)	4,233	3,180	7,413	5,413	3,831	9,244
	<u>1,436,046</u>	<u>643,237</u>	<u>2,079,283</u>	<u>1,200,254</u>	<u>933,614</u>	<u>2,133,868</u>
<b>Analysis by fund</b>						
Unrestricted funds – general	786,738	527,157	1,313,895	661,044	393,521	1,054,565
Unrestricted funds - designated	26,766	-	26,766			
Restricted funds	622,542	116,080	738,622	539,210	540,093	1,079,303
	<u>1,436,046</u>	<u>643,237</u>	<u>2,079,283</u>	<u>1,200,254</u>	<u>933,614</u>	<u>2,133,868</u>

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 9 Other expenditure

	Restricted funds £ 2023	Restricted funds £ 2022
Ord Cross funding provision	-	5,000
Jonny Hannah funding provision	-	2,500
	<u>-</u>	<u>7,500</u>

#### 10 Support costs

	Support costs £	Governance costs £	2023 £	Support costs £	Governance costs £	2022 £
Staff costs	172,670	-	172,670	228,853	-	228,853
Rent, rates, heat and light	204,717	-	204,717	98,163	-	98,163
Repairs and maintenance	110,338	-	110,338	113,112	-	113,112
Insurance	41,735	-	41,735	43,953	-	43,953
Computer and software costs	44,881	-	44,881	29,709	-	29,709
Travel and subsistence	1,797	-	1,797	341	-	341
Marketing	68,204	-	68,204	54,373	-	54,373
Security	72,381	-	72,381	63,886	-	63,886
Other administrative costs	79,031	-	79,031	56,295	-	56,295
Audit fees	-	7,413	7,413	-	5,445	5,445
Legal and professional	-	-	-	-	3,799	3,799
	<u>795,754</u>	<u>7,413</u>	<u>803,167</u>	<u>688,684</u>	<u>9,244</u>	<u>697,928</u>
Analysed between Charitable activities	<u>795,754</u>	<u>7,413</u>	<u>803,167</u>	<u>688,684</u>	<u>9,244</u>	<u>697,928</u>

Governance costs includes auditors remuneration of £4,000 (2022: £4,000).

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year none of the trustees claimed expenses (2022: none) in respect of travel costs.

#### 12 Employees

##### Number of employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Collections	2	2
Audience development	11	10
Visitor and building services	37	28
Administration	5	6
Marketing	1	1
Trading subsidiary	10	7
	<u>66</u>	<u>54</u>

##### Employment costs

	2023 £	2022 £
Wages and salaries	988,515	810,826
Social security costs	63,579	61,493
Other pension costs	85,826	84,958
	<u>1,137,920</u>	<u>957,277</u>

The total employment costs includes an amount of £118,057 (2022: £105,835), which relates to the activities of the subsidiary.

The number of employees whose annual remuneration was £60,000 or more were:

	2023 Number	2022 Number
£70,000 - £79,999	<u>1</u>	<u>1</u>

Key management personnel remuneration and benefits, including pension contributions amount to £76,356 (2022: £75,767).

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent these are applied to its charitable objects.

#### 14 Transfers

The transfer between funds represents income set aside for allocation from/of designated funds, the transfer of capital items to restricted funds are costs allocated against restricted or designated funds as allowed under the terms of the grant project terms.

#### 15 Tangible fixed assets – Group and Charity

	Property Improvements	Fixtures, fittings and equipment	Museum displays	Total
	£	£	£	£
<b>Cost</b>				
At 1 April 2022	84,307	493,191	250,000	827,498
Additions	-	-	-	-
At 31 March 2023	84,307	493,191	250,000	827,498
<b>Depreciation and Impairment</b>				
At 1 April 2022	16,918	358,628	250,000	625,546
Depreciation charged in the year	13,478	28,350	-	41,828
At 31 March 2023	30,396	386,978	250,000	667,374
<b>Carrying amount</b>				
At 31 March 2023	53,911	106,213	-	160,124
At 31 March 2022	67,389	134,563	-	201,952

#### 16 Heritage assets

	Artwork £
At 1 April 2022 and 31 March 2023	175,866

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 17 Fixed asset investments

Charity	Other Investments
<b>Cost or valuation</b>	
At 1 April 2022 & 31 March 2023	1

	2023 £	2022 £
Other investments comprise:		
Investments in subsidiaries	1	1

#### 18 Financial Instruments

	2023 £	2022 £
<b>Carrying amount of financial assets</b>		
Debt instruments measured at amortised cost	63,679	51,823
<b>Carrying amount of financial liabilities</b>		
Measured at amortised cost	157,340	308,403

#### 19 Debtors

	Group 2023 £	2022 £	Charity 2023 £	2022 £
<b>Amounts falling due within one year:</b>				
Trade debtors	63,679	51,823	59,747	51,581
Amounts owed by group undertakings	-	-	122,262	125,844
Other debtors	6,012	11,165	6,012	11,166
Prepayments and accrued income	198,495	88,143	195,672	87,659
	<u>268,186</u>	<u>151,131</u>	<u>383,693</u>	<u>276,250</u>

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 20 Creditors: amounts falling due within one

	Group 2023	2022	Charity 2023	2022
	£	£	£	£
<b>Amounts falling due within one year:</b>				
Trade Creditors	125,637	307,740	119,221	303,527
Other taxation and social security	31,703	663	32,090	-
Accruals and deferred Income	211,276	148,477	202,450	129,285
	<u>368,616</u>	<u>456,880</u>	<u>352,761</u>	<u>432,812</u>

#### 21 Provisions for liabilities

	2023 £	2022 £
Heritage asset funding provisions	<u>175,866</u>	<u>175,866</u>
Movements on provisions:		£
At 1 April 2022		175,866
Provision made in the year		-
At 31 March 2023		<u>175,866</u>

#### 22 Pension and other post-retirement benefit commitments

##### Defined benefit schemes

The charity participates in the local government pension scheme, the Northumberland County Council Pension Fund, a statutory, funded, final salary scheme. The scheme is a multi-employer defined benefit scheme and it is not possible in the normal course of events to identify the assets and liabilities of the scheme that are attributable to the charity. Accordingly the scheme is accounted for as if it were a defined contribution scheme. The pension cost charge in the financial statements in relation to the scheme amounted to £43,408 (2022: £39,296).

Actuarial valuations are made every 3 years and the latest report at 31 March 2019 indicates that the scheme had an overall deficit of £1.2m with a funding ratio of 110%. The charity has been requested to make employer contributions of 9.7% for the 3 years to 31 March 2025, at which point the rate will be revised, based on the 31 March 2023 actuarial valuation.

##### Defined contribution schemes

The company also operates a defined contribution pension scheme for new staff. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to Group and Charity £38,477 (2022: £45,178).

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 23 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

##### Current financial year

	Balance at 1 April 2022	Movement in funds		Balance at 31 March 2023
	£	Incoming resources	Resources expended	£
Ready to Borrow - Capital assets	16,208	-	(5,312)	10,896
MN: bait - Creative People and Places	121,036	100,064	(189,431)	31,669
Bridge funding – Creative People and Places	62,000	74,000	(120,370)	15,630
Collections engagement	21,455	51,640	(36,209)	36,886
StART Project	6,831	-	(539)	6,292
Conservation materials	2,051	1,000	(1,491)	1,560
Playpark phase II	70,013	-	(12,895)	57,118
National Portfolio Organisation	-	203,680	(203,680)	-
Our Past, Your Future	4,654	97,424	(102,078)	-
Respond and Reimagine	12,662	-	(7,693)	4,969
Recovery Funding	138,847	-	(57,841)	81,006
Ord Cross Acquisition	250	1,700	(1,083)	867
	<u>456,007</u>	<u>529,508</u>	<u>(738,622)</u>	<u>246,893</u>



# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 23 Restricted funds (continued)

##### Prior financial year

	Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Balance at 31 March 2022
	£	£	£	£
Ready to Borrow - Capital assets	16,208	-	-	16,208
MN: bait - Creative People and Places	250,820	249,441	(379,225)	121,036
Bridge funding – Creative People and Places	-	62,000	-	62,000
Collections engagement	40,853	-	(19,398)	21,455
StART Project	6,831	-	-	6,831
L.S. Lowry Acquisition	275	-	(275)	-
Combatting Loneliness	10,533	3,100	(13,633)	-
Conservation materials	1,051	1,000	-	2,051
Playpark phase II	5,000	72,398	(7,385)	70,013
National Portfolio Organisation	-	203,680	(203,680)	-
Young People in Museums	1,500	-	(1,500)	-
Learning and Engagement	4,800	-	(4,800)	-
Our Past, Your Future	11,387	120,165	(126,898)	4,654
Specialist Subject Support	350	-	(350)	-
Respond and Reimagine	36,973	4,180	(28,491)	12,662
Recovery Funding	110,721	324,294	(296,168)	138,847
Ord Cross Acquisition	-	5,250	(5,000)	250
	<u>497,302</u>	<u>1,045,508</u>	<u>(1,086,803)</u>	<u>456,007</u>

**Ready to borrow fund** – This relates to two grants from Tyne and Wear Museums to upgrade the security and monitoring systems at Berwick and Woodhorn Museum, providing enhanced protection for valuable artworks housed or on loan.

**MN:bait - Creative People and Places, National Peer Learning & Communication Network and bait Legacy Funds** – These funds relate to grants from Arts Council England, Public Health Services (NCC), Northumberland County Council and several small community grants to deliver a programme of activity to increase arts engagement in South East Northumberland and to delivery and to support, develop and deliver a national peer learning programme for funded Creative People and Places programmes, nationally.

**National Portfolio Organisation (extension year 2022/23)** – This grant is from Arts Council England and is investment to support Museums Northumberland to develop talent, encourage ambition and champion creativity.

**National Portfolio Organisation 2023 to 2026** – This award is a National Portfolio grant from Arts Council England, supporting Museums Northumberland to deliver Arts Council England's Let's Create programme.

**Recovery Funding** – These funds relate to grants from Art Fund to increase the learning and engagement, primarily at Hexham Old Gaol and Berwick Museum & Art Gallery.

**Respond & Reimagine** – These funds relate to grants from Art Fund and Community Foundation to increase the learning and engagement, primarily at Hexham Old Gaol and Berwick Museum & Art Gallery.

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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**Play Park (phase II)** – This fund relates to grants from Suez Communities Trust and Ridley Family Charity and will see the expansion of the play park at Woodhorn Museum to improve accessibility.

**L.S. Lowry Acquisition** – Grants received from Art Fund, Arts Council England/V&A Purchase Grant Fund, The Freeman of Berwick-upon-Tweed and Friends of Berwick and District Museum and Archives to support the acquisition of a L.S. Lowry work.

**Collections Appraisal and Engagement** – Grants received from Esmée Fairbairn Collections Fund to strengthen Collections planning and engagement.

**StART Project** – A grant from Children and the Arts to develop the arts provision for the cultural sector for the benefit of children and young people.

**Collections Conservation** – This fund relates to income received from the Society of Antiquaries towards the conservation of the Museums Northumberland collections.

**Specialist Subject Support Programme** – This a grant from Birmingham Museums Trust to provide specialist support to the Berwick Museum autumn exhibition of its Islamic Art Collection.

**Ord Cross Acquisition** – Grants received from Berwick and District Museum and Archives to support the exhibition of the Ord Cross at Berwick Museum & Art Gallery.

**Bridge Funding** – This fund relates to a grant from Arts Council England to support the continuation of the Creative People & Places programme until 31st March 2023.

**Combatting Loneliness** – This fund relates to a grant from Arts Council England to support the delivery of new activities specifically addressing loneliness and social isolation resulting from the impact of Covid-19.

**Our Past, Your Future (Heritage STEM)** – This project relates to STEM learning for school aged children, will be delivered in collaboration with AkzoNobel, Historic England and NUSTEM. The project is funded by the North of Tyne Combined Authority and Northumberland County Council.

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 24 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

##### Current financial year

	Balance at 1 April 2022	Movement in funds		Balance at 31 March 2023
	£	Incoming resources	Resources expended	£
Open Exhibition Fund	5,796	2,520	(1,766)	6,550
Contingency	25,000	-	(25,000)	-
	<u>30,796</u>	<u>2,520</u>	<u>(26,766)</u>	<u>6,550</u>

##### Prior financial year

	Balance at 1 April 2021	Movement in funds		Balance at 31 March 2022
	£	Incoming resources	Resources expended	£
Open Exhibition Fund	3,436	2,360	-	5,796
Contingency	25,000	-	-	25,000
	<u>28,436</u>	<u>2,360</u>	<u>-</u>	<u>30,796</u>

**Open Exhibition Fund** – this fund relates to the de-stall costs of the annual open selling exhibition which is open annually between February and April to the public.

**Contingency** - A contingency of £nil (2022: £25,000) was in place to cover unexpected costs incurred by circumstances that are beyond the Trust's control and which may arise during the course of the financial year.

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

#### 25 Analysis of net assets between funds

##### Current financial year

	Unrestricted funds 2023 £	Designated funds 2023 £	Restricted funds 2023 £	Total 2023 £
<b>Group</b>				
Fund balances at 31 March 2023 are represented by:				
Tangible assets	34,630	-	125,494	160,124
Heritage assets	-	-	175,866	175,866
Current assets/(liabilities)	280,092	6,550	121,399	408,041
Provisions	-	-	(175,866)	(175,866)
	<u>314,722</u>	<u>6,550</u>	<u>246,893</u>	<u>568,165</u>

##### Charity

Fund balances at 31 March 2023 are represented by:

Tangible assets	34,630	-	125,494	160,124
Heritage assets	-	-	175,866	175,866
Investments	1	-	-	1
Current assets/(liabilities)	368,220	6,550	121,399	496,196
Provisions	-	-	(175,866)	(175,866)
	<u>402,851</u>	<u>6,550</u>	<u>246,893</u>	<u>656,294</u>

##### Prior financial year

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
<b>Group</b>				
Fund balances at 31 March 2022 are represented by:				
Tangible assets	46,086	-	156,866	201,952
Heritage assets	-	-	175,866	175,866
Current assets/(liabilities)	348,021	30,796	299,141	677,958
Provisions	-	-	(175,866)	(175,866)
	<u>393,107</u>	<u>30,796</u>	<u>456,007</u>	<u>879,910</u>

##### Charity

Fund balances at 31 March 2022 are represented by:

Tangible assets	45,086	-	156,866	201,952
Heritage assets	-	-	175,866	175,866
Investments	1	-	-	1
Current assets/(liabilities)	427,988	30,796	299,141	757,925
Provisions	-	-	(175,866)	(175,866)
	<u>473,075</u>	<u>30,796</u>	<u>456,007</u>	<u>959,878</u>

# WOODHORN CHARITABLE TRUST

## NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

### FOR THE YEAR ENDED 31 MARCH 2023

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#### 26 Related party transactions

There were no disclosable related party transactions during the year (2022 - none).

#### 27 Analysis of changes in net funds

The charity had no debt during the year.

28 Cash generated from operations	2023 £	2022 £
(Deficit)/Surplus for the year	(311,745)	7,269
Adjustments for:		
Investment income recognised in statement of financial activities	(15,724)	(24,471)
Depreciation and impairment of tangible fixed assets	41,828	33,712
Movements in working capital:		
Decrease/ (increase) in stock	(15,599)	(1,838)
Decrease/(increase) in debtors	(117,055)	66,300
Increase/(decrease) in creditors	(88,264)	128,586
Increase in provisions	-	7,500
<b>Cash (absorbed)/generated from operations</b>	<b>(506,559)</b>	<b>217,058</b>