



Charity Registration No. 1129712

Company Registration No. 06893854 (England and Wales)

WOODHORN CHARITABLE TRUST
CONSOLIDATED
ANNUAL REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022



WOODHORN CHARITABLE TRUST

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	L Allason-Jones M W Orde Dr A Best A Edwards J W Combe B Flux S Martin A C Willey O Knight C Deane	(Appointed 19 November 2021) (Appointed 3 February 2022) (Appointed 19 May 2022) (Appointed 20 July 2022) (Appointed 17 November 2022)
Charity number	1129712	
Company number	06893854	
Principal address	Woodhorn Charitable Trust Woodhorn Museum QEII Country Park Ashington Northumberland NE63 9YF	
Registered office	Woodhorn Museum QEII Country Park Ashington Northumberland NE63 9YF	
Auditor	RMT Accountants & Business Advisors Ltd Gosforth Park Avenue Newcastle upon Tyne NE12 8EG	
Bankers	CafBank PO Box 289 West Malling Kent ME19 4TA The Co-operative Bank PO Box 250 Delf House Southway Skelmersdale WN8 6WT	
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WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

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WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Museums Northumberland is the public name for Woodhorn Charitable Trust.

Objectives and activities

Museums Northumberland exists to deliver public benefit by protecting and preserving Northumberland's heritage and improving people's lives through arts and cultural activities. The Trustees are fully aware of their charitable responsibilities and the need to evidence the public benefit they provide, and the summary of 2021/22 achievements below details both the myriad of opportunities that the Trust has delivered for learning, engagement and enjoyment, as well as its actions in preserving and promoting the county's heritage despite the many challenges of the pandemic throughout the year. The Trust's core purpose is to manage a portfolio of museums and historic sites. The charity's principal focus is to deliver a programme of engaging exhibitions and events to enthuse and inspire the public; to provide educational opportunities for all ages; to increase access to arts and culture; to preserve Northumberland's stories, sites and collections and to deliver off-site engagement opportunities in partnership with communities throughout Northumberland and beyond.

The principal activities of the Trust, as set out in the Memorandum and Articles of Association are:

- "to advance the education for the public benefit in the history, culture and heritage of the Woodhorn Colliery in Northumberland and the surrounding area;
- to advance the education for the public benefit in the history, culture and heritage of the county of Northumberland and surrounding local areas; and
- to provide or assist in the provision of facilities in the interest of social welfare for recreation or other leisure time occupation of individuals who have a need of such facilities by reason of their youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving their condition of life."

The Trust revisited its mission, vision and aims in 2021/22 adopting a simpler, more meaningful set of aspirations.

Our new mission is to:

Connect people with Northumberland's stories, through cultural programming and cocreation

And our vision is to:

Share Northumberland's stories to connect, enrich and inspire

Through the following strategic aims:

- **Put People First**
Collaborate with our communities and stakeholders to cocreate an inclusive service that embraces all people and perspectives.
 - **Champion Northumberland's Stories**
Partner with our communities to share Northumberland's stories, past, present and future.
 - **Enrich our Communities**
Provide a valued service that raises aspirations by supporting placemaking, sustainable living and community wellbeing.
-

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The charity operates a portfolio of museums and historic sites comprising of Hexham Old Gaol Museum; Hexham Moot Hall; Berwick-upon-Tweed Museum and Art Gallery; the Morpeth Chantry Bagpipe Museum; Woodhorn Museum and the House of Correction. In addition, the Trust delivers a number of capital programmes including the high-profile Arts Council England (ACE) funded Creative People & Places Project, *MN: bait*, which has a mission to increase access to and engagement with arts and culture across South East Northumberland; the *Union Chain Bridge: Crossing Borders, Connecting Communities* Project – a £10.6M NLHF project to conserve the world's oldest vehicular chain suspension bridge and embed STEM skills in communities across the south of Scotland and north of England, in partnership with Northumberland County Council and Scottish Borders Council; and *Femmer to Firmer*, an innovative project designed to bring museum collecting practise into the public domain.

Our education activity draws on the themes of the sites, our collections and our temporary exhibition programme. The charity delivers fully taught education workshops to school groups at Woodhorn and Berwick-upon-Tweed and delivers formal and informal adult learning through a programme of talks, workshops and creative opportunities. Community engagement is delivered in response to the needs of particular communities. This work ranges from engaging people with their local heritage to offering support to other groups in developing projects and seeking funding.

In support of these activities the Trust operates small shops at Woodhorn, Berwick and Hexham, a popular café at Woodhorn and function rooms at Woodhorn, Hexham and Morpeth. The function rooms are used for meetings, conferences, weddings, performances and events by a number of organisations and individuals.

The trustees have paid due regard to guidance issued by the Charity Commission, and to the guidance from, and agreements with, our principal funders and stakeholders, Northumberland County Council and Arts Council England, in deciding what activities the charity should undertake in support of our charitable purpose and strategic objectives.

Achievements and performance

Covid-19 continued to provide ample challenge in 2021/22. The pandemic delayed public opening until halfway through quarter 1 and Covid- safe public opening (which finally occurred in late May) had a higher 'run rate' with the requirement for additional staffing and equipment. Our Covid-safe catering restrictions resulted in a pre- made prepacked offer, which made maintaining margins near impossible. We also invested time and resource to ensure the quality of our reopening offer - our front of house teams undertook an extensive 2-week training programme covering in-house Covid-19 security, health & safety, customer service and operational refreshers. To ensure our accessibility, we also partook in courses delivered by Diversity Trust, Purple Tuesday, Vocal Eyes and Access for All UK. All staff also received communications training in order to deliver daily spotlight talks on the Northumberland Folk exhibition, after a two-year hiatus.

To ensure our inclusivity we:

- introduced new line markings at Woodhorn Museum – with more designated spaces
- Registered Woodhorn, Berwick and Hexham Museums to the Sunflower Hidden Disabilities Scheme – providing face mask exempt lanyards
- Opened a new Changing Places Facilities at Woodhorn Museum
- Installed an all-weather queuing canopy at the main entrance.
- Installed automatic doors to the café from the Pit Yard at Woodhorn Museum for easier access

Wider Covid-safe measures included:

- One-way routes across all sites
- New sanitising stations and signage throughout all four Museums
- New (limited number) talks and tours across three Museums
- Digital and blended content
- Increased advertising online & in print

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The changes to infrastructure, and lost earnings suffered in the first two quarters of the year (when footfall dropped to 42% of 2019/20 figures), were mitigated by the generous funding received from Northumberland County Council and through the vital emergency support received from both the National Lottery Heritage Fund and Arts Council England.

We capitalised on our periods of closure and supported our peers, hosting two residencies – Let's Circus and Eliot Smith Dance (in addition to the BBC's Antiques Roadshow). The partnership captured the attention of BBC Look North's Sharuna Sagar, who interviewed the Dancers for a feature <https://www.youtube.com/watch?v=wxDaT88ywBo>. We also applied some of our much-needed funds to changes to our infrastructure, installing new access-friendly automatic doors between the Café and the Pit Yard Play Area, and Northumberland's fifth fully accessible adult changing facility (both at Woodhorn Museum). In Q3, we faced the joint challenges of Storm Arwen and Covid-19, with the former necessitating the five-day closure of Woodhorn Museum and postponing both Santa's start date and the public opening of Mik Critchlow's 'Coal Town' (the latter, particularly disappointing after the unprecedented press engagement with the preview). Thankfully, Northumberland County Council were swift in response, and cleared 143 trees, rendering the Woodhorn site safe. At Berwick Museum & Art Gallery, the entire Ravensdowne Barracks site was compromised with gates broken around the perimeter, thankfully Hexham and Morpeth sites were largely unscathed.

Our Visitor Services and Building Services Teams bravely opted to maintain maximum winter opening hours throughout the Christmas period (in the context of further Covid restrictions and increased case numbers), however, the strain of operating with ever increasing levels of staff sickness absence took its toll. At points throughout Q3, access to the historic colliery complex had to be reduced at short notice because of absence, necessitating a raft of Visitors Services recruitment.

Throughout the year, we have tried to maintain a skeletal staff structure on site to mitigate against rising infection rates. With the Council's support, and the dexterity of our Finance & Admin Team, we've increased organisational home working and online training capabilities. MN:bait has focussed on supporting our community commissioning teams to progress our two final productions, 'Close Knit' and 'Bellwether.' A mix of online workshops, open-air activities and indoor workshops (delivered in a covid safe way) have been enjoyed by participants throughout the year. This hybrid approach has worked well, maintaining momentum on the projects and ensuring communities continue to shape and direct the work, however, it is a much more resource-intensive form of delivery and has necessitated extremely flexible working

One of the benefits of our Covid-enforced agile working has been the development of the Museums Northumberland *Take & Make*. Based on the popular *Make & Takes* of old, the new resource, created by our lead artists and project teams, supported Family visitors in extending their visit at home, and creating their own bespoke artworks. The resources have become popular, with c.7k gifted to date, and new themes have been developed covering STEM and Natural Heritage.

Covid-19 also necessitated the swift acquisition of digital skills, and the creation of new digital content, which in turn, had a dramatic impact in our audience's digital engagement. Over the past 12 months the website received 94k visits.

Given that our museums didn't reopen until 19th of May 2021, it was a fantastic uplift in traffic (pre-pandemic web traffic peaked at 89k). The number of sessions and page views also increased over the year. The investment in the online shop paid dividends, with a significant increase in the volume and value of online sales. From June 2021 to April 2022, it generated £20.3k worth of sales from 459 transactions. Our monthly e-newsletter reached just shy of 10k subscribers (an increase of 14.4% from 2019/20). Open rates remain high (consistently around 38%) and the newsletters have good engagement with high click rates. Our combined number of followers across all museums' social media platforms is now in excess of 31.1k.

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Covid-19 continued to provide a challenge in Q4, stretching staffing levels across all areas of our service, with approximately 10% of the workforce succumbing to the infection on a weekly basis. The alleviation of most restrictions, rise of Covid-19 rates in the County, and end of free testing, (which coincided with our service-wide reopening), necessitated that Museums Northumberland adopted an extremely cautious approach to mitigating Covid-19 impact. We had to restrict site access for all symptomatic staff, invest in Lateral Flow Tests and further reduce office occupation. Fortunately, Woodhorn Museum (the only MN facility open in Q4) enjoyed steadily increasing visitor numbers and got back to within 1% of our 2019/20 Q4 footfall. Visitors stayed longer on site (with an average dwell time of 2 hours+) and, consequently, café income for the quarter exceeded the same period in 2019/20 by 17%, achieved a higher average transaction value of £8.37 (a 19% increase on 2019/20) and increased the conversion rate by 35%. The Venue Hire team were delighted to once again host weddings at Woodhorn Museum and with support from Northumberland Registrars and our fantastic suppliers the team welcomed six couples, from across the region throughout the financial year generating an income of £34k. We hope to see these trends continue throughout 2022/23, as our communities, home and abroad, find new ways to adjust to the pandemic.

Programme Delivery

With the support and guidance of Northumberland County Council, Museums Northumberland was able to open all four Museums to the public on the 19th of May 2021 (in line with the then revised Covid-19 guidance). Programming strategy adopted a blended approach, with complementary physical and digital offers, designed to meet communities' needs and expectations, whilst making the most of our learning and the new assets we've developed over the pandemic. Our much-anticipated summer season offer, the postponed 2020 *Northumberland Folk*, opened simultaneously across Berwick Museum & Art Gallery, Hexham Old Gaol, Woodhorn Museum and Morpeth Chantry Bagpipe Museum. The shows featured new work developed by illustrator, Jonny Hannah, through his 2019/20 busking and pub-quizzing tour of Northumberland, juxtaposed with objects from the collections which represented the 250+ stories Northumbrians, new and old, submitted to the project. Consequently, our sites (virtual and actual) showcased a confident, colourful and multifaceted perspective on all things Northumbrian throughout summer and autumn 2021 and drew audiences in excess of 30k.

Summer 2021 heralded the tentative return of large-scale outdoor events. In addition to welcoming 900+ visitors to Woodhorn's Annual Vintage Vehicle Rally, we supported a Triathlon and hosted Northumberland Pride's *Pride Run*. Covid precautions meant that the Annual Northumberland Miner's Picnic was another virtual cultural offering, this time in partnership with Paul Smith of Maximo Park, (who reached No. 2 in the UK Album Charts in March 2021). The performance featured original material alongside traditional North East songs and attracted excellent feedback:

"Absolutely superb! Moving, brilliant and incredibly powerful. Couldn't have made a better choice here, I felt every note of that. Thank you." Audience Feedback

Due to licensing restrictions, the performance could only be shared online for a fortnight, but the memorial film can still be accessed through Woodhorn's Facebook page <https://www.facebook.com/WoodhornMuseum/videos>.

Our Core Schools Learning Programme resumed in Q3, after a near two-year Covid hiatus and we welcomed 509 individual learners back to Woodhorn Museum over the course of the financial year. The Learning Team also delivered activity with home-schooled children at both Hexham Old Gaol and Woodhorn Museum, plus supported self-led education visits. In November, children from Duke's Academy participated in the annual 'Kids in Museums Takeover Day' creating a large-scale climate change themed mural to share with visitors through displays both online and in the Woodhorn Museum Café. As a legacy project of our 2020 *Digging Deep* exhibition, we were delighted to work with Mac Williams again and take part in BBC Teach.

The series aimed to highlight the experiences of the Black community in the UK. In the film, Mac is interviewed by 11-year-old Iris, and discusses his career as a Ventilation Officer and his passion for the industry. <https://www.bbc.co.uk/teach/class-clips-video/history-ks2-black-british-stories-mac-williams>.

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

In November 2021, we launched a new exhibition at Woodhorn Museum, forty plus years in the making. 'Coal Town' by highly regarded social documentary photographer Mik Critchlow is an extraordinary body of work documenting Mik's hometown of Ashington over several decades. To complement the exhibition, the Collections Team selected artefacts from the collections, many of which were featured in Mik's photographs, and the opening event drew many of Mik's subjects to see themselves represented in the Museum. Mik Critchlow's 6-minute Artist Video – reached over 10k views across all platforms <https://museumsnorthumberland.org.uk/whats-on/coal-town-mik-critchlow/>.

January 2022 saw the installation of our inclusive play area extension at Woodhorn. The equipment is made from Robinia and Mountain Larch which do not require any chemical treatment and can be used naturally as play equipment, reducing the carbon footprint and eliminating children's contact with unnecessary, harmful chemicals. The new features enhance the original play area and create more play opportunities for children of all abilities, including a new flat walkway, rubber mat safe play surface, slide and benches, Ferraphone chimes, Matching Pairs game3 conference callers, a rotating plate and a nest swing. We have had lots of positive feedback from visitors including:

"We took a visit to Woodhorn's new accessible playground. Was amazing for the kids with loads of sensory activities..." Facebook February 2022

"Love the new accessible playground. Lovely to see Woodhorn continue to expand its offering" comment card January 2022

Our Annual Open Exhibition, *A Portrait of Northumberland*, launched on Saturday 19th February for the February Half Term Holidays and attracted 2,322 visitors before the year-end. The show featured 139 artworks by 72 artists, both amateur and professional. Despite the fact that not all submitted works are for sale, 10% of artworks were sold before the financial year end.

Through the *Union Chain Bridge, Crossing Borders, Inspiring Communities* Project, a series of online talks were delivered during the height of the Covid restrictions. Historian Lucy Inglis discussed 'Living like a Georgian' based on her Georgian London blog and her book of the same name which was shortlisted for the History Today Longman Prize. Sue Threader, CEO of The Bridge Trust, presented 'Crossing the River Medway – a story of the Rochester Bridge Trust.' The talk covered the history of the Rochester Bridge Trust and its impressive carbon-neutral refurbishment.

'This is the second talk I've attended and I've found both of them engaging and fascinating. I was worried that I might find them too esoteric, but they are pitched at just the right level so I think you're doing a great job!' Feedback from audience member

Also, through the auspices of UCB, a second digital broadcast was produced in place of the planned whole-school assemblies. This video is the first in a series of 'STEM Encounters' in which pupils are introduced to different STEM careers. Pupils are provided with a presentation on a particular role and invited to submit questions to ask a person in that career. The project team then interview the selected person and the film is provided to the schools <https://youtu.be/586HSU69HcE>. The UCB Community Archaeology project launched in November, with consultants Wessex Archaeology and partners, Historic England, delivering training in archaeological techniques to project volunteers. Skills included non-intrusive earthwork surveys and the use of geophysics and LiDAR surveys. Communities selected Chester Crane Camp and Horncliffe Roman Fortlet for the activity. Both sites are Scheduled Ancient Monuments with little data recorded on the National Heritage List for England and the information gathered will be used to enhance the designations.

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The project has been such a success – improving wellbeing for all project participants (including professional partners) that the Team are putting plans in place to conduct excavations in 2022/23 with added in-kind support from Historic England. The Team also hosted a celebratory Birthday Picnic at Chain Bridge Honey Farm on 26th July. The event was an informal, small-scale celebration of the bridge's 201st anniversary. There was entertainment from musicians Paul Hutchinson and Sophy Ball, who played music inspired by the 1820s, as well as Morris dancing from local group Rag Bag Morris. The event received coverage from ITV local news. Over the course of the year, the total number of UCB volunteers grew to 35 with around half of the volunteers involved in two or more volunteering opportunities.

"For me it's good meeting other people. You also get to go places you otherwise wouldn't go to. There was training in all kinds of things. And it's really nice to be part of something. I'm curious by nature, so getting training and learning new things is brilliant for someone like me. It's also enjoyable and I would recommend it to anyone". Comment from volunteer programme evaluation.

The two new Union Chain Bridge exhibitions developed by Museums Northumberland were installed at partner venues on both sides of the border in November 2021. The exhibitions at the Chain Bridge Honey Farm and Paxton House, feature community research and raise awareness of the bridge's important status as the oldest vehicular chain suspension bridge in the world. Importantly, the exhibitions also employ the Museum Association's new 'Decolonisation Guidance' and challenge the traditional western bias in engineering storytelling by citing global developments in bridge engineering and working with international academics to create the content.

Our North of Tyne Combined Authority funded *Our Past, Your Future* STEM Heritage Map launched in September 2021. The interactive map showcases the region's rich heritage of innovation in the fields of science, industry and technology. The map's content is being co-created alongside individuals, communities, companies and schools over the next 18 months to ensure it highlights the many great and diverse people, places and objects from our region. A virtual tour of Woodhorn Museum has been created with an emphasis on the science, engineering and technology connected to mining, and additional information on caring for museum collections. It includes additional learning resources which demystify modern-day STEM careers and fun family activity education packs. The virtual tour is currently exclusively available to our 32 STEM Learning Programme partner schools. Over the year we have delivered 97 workshops to 2,427 pupils through OPYF and supported schools with a series of assemblies, loans boxes, and learning resources. In addition, we have delivered over 30 teacher CPD sessions to over 300 teachers to help support them in providing impactful and sustainable STEM learning opportunities.

"Thank you so much for the workshop today, the children were all thoroughly engaged throughout.... I hope you enjoyed your day as much as we all did!" Holy Trinity First School

"Thank you so much for passing through with the booklets. They are phenomenal! ... We are so excited about them and just trying to get through as many families at school as possible." St Mary's First School

Our Wellesley Project, delivered over the course of the financial year, has created a new partnership with young people with disabilities. The groups have designed and developed new museum resources for Hexham Old Gaol and Berwick Museum & Art Gallery to encourage new audiences and expand the voices represented through our museums. Through freelancer Mark Macleod, we partnered with 8 young people with disabilities (aged 14-16) in Berwick, and 7 neuro-diverse young adults (aged 18-25), plus 2 trainee support workers (aged 19-25) in Hexham. At the Old Gaol, the young adults helped bring to life one of the darkest days in the town's history – the 1761 Hexham Riot - in a new activity using QR codes which can be accessed as part of a visit to the museum on smartphones or tablets. In Berwick, the team created imagined conversations inspired by L.S. Lowry's *Beach Scene*, *Spittal* and created a tour throughout the museum.

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

As our MN: bait project is in its final phase of delivery, an extensive amount of work has been undertaken to conclude our role in delivering the Creative People and Places National Peer Learning and Communications programme, and to deliver the final two commissions. The MN: bait Project Director played a key role in the planning, development and delivery of the *People Place Power* conference (delivered from the 7th to the 9th of December online). This involved 510 national and international delegates interested in shifting approaches in inclusive arts and cultural engagement and the content is available online as a legacy of the project which will cease in its present form in November 2022.

In addition to progressing the final commissions, MN:bait supported Heart of Hirst (resident's group) to develop *The Ashington Woman*, a new commission with artist Jason Wilsher-Mills. In September, with MN: bait support, the group ran their first 'Party in the Park' event since 2019 and attracted over 400 people. *The Ashington Woman* made her debut, and Jason Wilsher-Mills also attended the event to film a documentary about the commission. With targeted investment from Arts Council England's CPP 'combatting loneliness fund', MN: bait also delivered *As The Days Get Lighter*. The photography and craft project was aimed at people experiencing isolation as a result of the Covid-19 pandemic. Supported online by photographer Lindsay Duncanson, 146 people contributed over 1k images. Lindsay also supported a committee of 10 people to curate 25 of these images for print and digital distribution, reaching an audience of 50k+. Through partnership with 9 groups and organisations in South East Northumberland, we were able to distribute 90 visual arts packs to 30 households without digital access. Participants were invited to gift their artworks to other people, helping to build social connections.

"I've found it really therapeutic looking through my photos from the past year, and seeing all the happiness, not just the tough bits" Programme Participant

We use the Warwick and Edinburgh Mental Wellbeing Scale (WEMWBS) as a quantitative measure of the impact on wellbeing on the MN: bait project. Pre-pandemic this has consistently shown between 72% and 75% of people reporting an increase in sense of wellbeing. The latest analysis in January 2022 showed that 69% reported an increase in sense of wellbeing. Qualitative feedback indicates this slight drop is related to the pandemic and increased isolation. Despite this recent drop, over the entire course of the project our sample size of 522 people demonstrates a 15% increase in sense of wellbeing as a result of taking part in the programme. A recent piece of feedback from gives an indication of the impact our programmes can have on individual's lives:

For me, the Bellwether project has put life in my soul again. Art has always been a big part of who I am but the pandemic seemed to drain me of inspiration. On this project I have found my artistic wings again, its given me the strength to fly high, and look at the beauty around me. It's brought me out of the darkness into the light. Thank you all.

Our *Femmer to Firmer* collections project progress has been greatly augmented by the recruitment of two new part-time members of the curatorial team, and the contribution of in excess of 1k volunteer hours.

With their newly acquired skills and experience, 50% of our collections volunteers have found permanent jobs in arts this financial year through appointments at Palace Green Library, English Heritage, and in the wider creative sector. We were also supported by a placement student from Queens Park Community School Sixth Form in October, for one day working with the Woodhorn collection. Inspired, our student returned in March 2022 to help sort and repackage our collections in Hexham.

As part of our contemporary collecting strategy, Museums Northumberland was delighted to acquire a Jonny Hannah artwork from each of our four exhibitions for the permanent collections, and support more diverse Northumbrian storytelling in the future. For the Morpeth Chantry Bagpipe Museum, we acquired both the *Homage to the Chantry* and the *Homage to Emily Davison*, the latter, already a feature of our online objects in focus. <https://museumsnorthumberland.org.uk/our-collections/object-in-focus-home/object-in-focus-no-47-a-homage-to-emily-wilding-davison/>

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TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

For Hexham Old Gaol, we acquired *Peace & Love Gan with yer Hexham Tan – A Northumberland Folk Totem* and *Lizzie Storey* to enliven the collections of original Hexham Tans and Lizzie Storey's honorary tea service. For Berwick Museum & Art Gallery, we have purchased *Jonny's Busking Jacket* (to tell the story of the unique collaboration), and *Herring Girls*. For the Woodhorn Museum displays, we've acquired *The Miners and Marras Picnic Parade* (which references the stories told across all four exhibitions), plus *Coal Queen* and *Pit Boots*, the latter bearing some recycled deaccessioned museum objects. Further acquisitions from generous public donations included a set of magic lantern slides, an antique set of ivory Northumbrian pipes, a porcelain figurine and a silver cap badge depicting the Charlton lion, 107 technological items including an agricultural medal designed by Reid & Sons, a painting of Bedlington Open Cast by Vincent Evans, a watercolour by James Lindsey Bird A.R.C.A of the dragline excavator dubbed "Big Geordie". Undeniably, the star acquisition of 2021/22 was the early medieval gold cross which contains a runic inscription. Discovered in Ord and awarded through the Treasure Act, the gold pendant cross with a runic inscription was acquired for Berwick Museum & Art Gallery, with help from the V&A Purchase Grant Fund, the Headley Fund and the Friends of Berwick Museum & Record Office. Found in Ord by a metal detectorist, the cross had been declared as Treasure Trove.

Our financial year ended with a real highlight. We put Northumberland firmly on the map, hosting the BBC's Antiques Roadshow for a five-day residency in August, teaching Fiona Bruce Northumberland's Textile Stories and Pitmen Painter Past, and generating two full episodes (the first, screened in Q4), plus a spot on the Christmas Special. Each episode broadcasts to a live audience of c.7million, and Woodhorn achieved the honour of being the show's first coalmine location in its 40+ years. The whole organisation pulled efforts to host the production, and it presented the opportunity to get the Hartley Beam, one of the most important collection items, firmly in to the public domain.

Despite the many challenges of 2020/21, the support of our audiences, partners, funders and communities has rendered it an extraordinarily successful year, with a plethora of bespoke quality programme content delivered across multiple platforms which generated our highest ever sustained 4/5* rating to date – 92%. Our Board, staff and volunteers have been resilient and creative, and worked tirelessly to ensure the quality of our work and the fulfilment of our charitable purpose.

Evaluation:

The second annual report for the Union Chain Bridge project was produced by the project's independent evaluation consultants, Iconic Consulting. The report assesses the Union Chain Bridge project's progress during 2021. It covers the project's capital, learning, interpretation, and community engagement activity over the year. The annual review is overwhelmingly positive about the progress made by the Project Team over the course of the year and includes a number of case studies highlighting particular achievements.

"It is only when you see the girls sitting completely silent, building a bridge and then showing each other what they've done that you realise they enjoy that kind of construction stuff... The whole enthusiasm part of it is important, generating excitement, and getting the girls interested in something they maybe hadn't thought of themselves..."
Comment from report consultee

Our independent evaluators, Wavehill Research, have written a case study about *Measuring the Impact on Wellbeing* by using WEMWBS on MN:bait. This is the first of four evaluation case studies which will be published throughout 2022 <http://www.baittime.to/assets/Case%20Studies/bait-cs-evaluation-mar22.pdf>

Our Green achievements were celebrated through a case study of good practice published jointly by Arts Council England and their Environmental partners, Julie's Bicycle <http://juliesbicycle.com/resource/arts-council-england-environmental-sustainability-report-2020-2021/>

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Awards:

- Museums Northumberland was nominated for two **2021 Journal Culture Awards** for 'A Concert for the Northumberland Miners' Picnic, in collaboration with Paul Smith, and 'A Touch of Colour' in collaboration with Let's Circus
- The Union Chain Bridge Project was awarded a **Local Government Partnership Award (LGC)**.

Media Coverage Highlights:

- **BBC Teach** - Black History <https://www.bbc.co.uk/teach/class-clips-video/history-ks2-black-british-stories-mac-williams>
- **BBC Look North** – Eliot Smith Dance Partnership - <https://www.youtube.com/watch?v=wxDaT88ywBo>
- **BBC Online** - The display of L.S. Lowry's *Beach Scene* at Berwick Museum & Art Gallery <https://www.bbc.co.uk/news/uk-england-tyne-56688402>
- **The Guardian** - Woodhorn Museum was featured in the **Guardian** on the 20th August Blyth spirit: a car-free break along the coast of Northumberland
- **The Washington Post** - Woodhorn Museum was featured in the Fall Travel Issue <https://www.washingtonpost.com/magazine/2021/09/08/britain-nationalism-complicated-joy-vacationing-your-own-country/>
- **Cultured North East** - David Whetstone visited all four Northumberland Folk exhibitions in one day for the **Cultured. North East** <https://www.culturednortheast.co.uk/2021/09/24/four-exhibitions-and-one-roundtrip-daves-northumberland-challenge/>
- **BBC Radio 6** The Keeper of Collections appeared on Lauren Laverne's programme on 16th December, talking about the 17th century *musette de cour* bagpipe in the Morpeth collections.
- **The BBC Antiques Roadshow** broadcast its first Woodhorn episode on Sunday 27th of February to an estimated live audience of 7M <https://www.bbc.co.uk/iplayer/episode/m001503z/antiques-roadshow-series44-woodhorn-1>
- **Michael Portillo's Great Coastal Rail Journeys**, featured the Morpeth Chantry Bagpipe Museum and was broadcast on Wednesday 9th February 2022 on BBC2. <https://www.bbc.co.uk/iplayer/episode/m0014bx4/great-coastal-railway-journeys-series-1-13-morpeth-to-amble>

Museums Northumberland is grateful to all supporters in 2021/22 and to the following partners & collaborators:

Northumberland County Council, Public Health Northumberland, ACE, NLHF, Suez Communities Trust, Ridley Family Charity, the Ecclesiastical Insurance Movement for Good Award, Art Fund, Wolfson Fund, the V&A Purchase Grant Fund, the Headley Fund, Big Cell Local, TWAM, The Society of Antiquaries Newcastle, The 1991 Society, Let's Circus, Northumberland County Council IT, Supanaught, Mik Critchlow, Paul Smith, Eliot Smith Dance Company, The November Club, The Northumberland Gathering, The Northumbria Healthcare Trust, Jonny Hannah, Lindsay Duncanson, Sheila Briggs, Heart of Hirst, Blast, Bacman, The Bedlington Creatives, Northumberland College, The Northumberland CVA, Public Health Northumberland, Queens Hall Arts, Northumberland & Scottish Borders Councils Land Services, Historic England, Historic Environment Scotland, The Friends of the Union Chain Bridge, Headland, Arts & Heritage, Wessex Archaeology, Northumbria University NU STEM, Heriot Watt University, The Ashington Group Trustees, The English Civic Museums Network, The North East Culture Partnership, The Hexham Cultural Partnership, The North East Cultural Venues Partnership, Esmée Fairbairn, The Museums Association, Tharsus, Akzo Nobel, Bethan Maddocks, The Artists' Union, Newcastle University, RMT, The Berwick Civic Society, The Berwickshire Naturalists' Club,

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

The Friends of Berwick District Museum & Archives, The Ashington Town Development Board, Ashington Town Council, The Spencer Group, Action for Children, Jason Thomson, CELL Big Local, Heart of Hirst, the Lions Club of Morpeth, Jason Wilsher-Mills, Mark MacLeod, Anne Fisher and J P Gibson.

Financial review

The statement of financial activities shows total incoming resources to be £2,314,789 (2021 - £2,339,685), with a net surplus of £7,269 (2021 - £246,710). Restricted funds at the end of the period amounted to £456,007 (2021 - £497,302) and designated funds £30,796 (2021 - £28,436).

The Trustees remain grateful for the support of Northumberland County Council which provides a large proportion of the charity's revenue as part of a Service Level Agreement. The Council sets performance measures associated with this funding.

The Trust is delivering a number of externally funded projects which is reflected in the level of restricted funding and expenditure that the Trust has experienced during the year. The largest of these is the Arts Council England funded bait project. The Trust is able to use some of this funding to cover a share of its own administrative and office costs associated with the project.

Fundraising practices

Woodhorn Charitable Trust (operating as Museums Northumberland) does not use a commercial participator to raise funds, nor have we engaged volunteers on our behalf/in aid of our charity, during the period relating to this report; all our fundraising has been conducted by Trust staff, with the support of a freelance consultant under contract with the charity (this arrangement is subject to annual appraisal and renewal). Any monies raised directly from the public follow all guidelines set out by the Charity Commission, the Code of Fundraising Practice and English & Welsh law in every respect. There have been no fundraising compliance issues nor have we received any complaints in relation to our public fundraising during the period relating to this report. We have robust protections in place for vulnerable people, through our Safeguarding Policy and annual training programme, and respect the privacy and contact preferences of donors.

Investment powers

The trustees may invest funds after seeking advice from financial advisors so long as legal requirements and those referred to in the Constitution are followed, and the Trust abides by both the Museums Association Code of Ethics and the Charity Commission's guidelines

Reserves Policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

Risk Management

The Trustees monitor risks via a Risk Register which is tabled at each Board Meeting. Risks and mitigating factors are assessed, and actions regularly reported. The Trustees are satisfied that systems are in place to mitigate exposure to major risks.

Plans for the future

The Trust's relationship with its principal funder, Northumberland County Council is underpinned by a Service Level Agreement. The Trustees are aware that the Council's own financial position remains under pressure, and we are working hard to ensure that we continue to deliver excellent value for money and effective services that align with and support Northumberland County Council's aims and ambitions. The Local Government Partnership Award (described above), received for joint working with Northumberland County and Scottish Borders Councils, and the Friends of the Union Chain Bridge, is an excellent indicator of how we can partner effectively to improve and sustain public assets. The Trust is keen to find new projects, over the course of the next financial year, to deliver public benefit in partnership, and, consequently, the Trustees and Executive are adopting strategic positions on the Council's and the North of Tyne's Town Boards and Cultural Zones across the County.

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

In 2022/23, we shall have the opportunity to build on the work undertaken this financial year, and work intensively as a Board and Executive Team to develop our next Arts Council England National Portfolio Organisation (NPO) application, for the funding period April 2023-2026. This will enable us to test our existing policies and practises and find new ways to work collegially to align with Arts Council's Principles – Dynamism, Ambition & Quality, Environmental Responsibility, and Inclusivity & Relevance. The process will depend on public and stakeholder consultation, to reaffirm partnerships and to help us establish new strategic goals and ambitions. It will also enable us to embed the learning from our capital programmes and ensure their legacy.

Though the pandemic shows no signs of abating, we are hopeful that 2022/23 will permit the return of a more normal pattern of largescale in-person events, and herald increased attendance across our sites. Acts are confirmed for the first in-person Northumberland Miners' Picnic in three years, with the generous support of Ashington Town Council, and a host of events are planned for Hexham, Berwick-upon-Tweed, Hirst, Horncliffe, and Ashington to celebrate the Queen's Platinum Jubilee. We look forward to unveiling Bethan Maddocks's *Northumberland Menagerie* – a vivid kinetic series of installations exploring animal stories, real and imagined, across our four museum sites. We also look forward to more in-person delivery on and offsite through our prestigious capital projects; Museums Northumberland: *bait*; the *Union Chain Bridge: Crossing Borders, Inspiring Communities*; *Our Past Your Future* and *Femmer to Firmer*, (all of which are now extended until April 2023, and some beyond).

We aim to play a meaningful role in helping our communities process what has happened through Covid, and what is emerging from the War in Ukraine, and to support the social and economic recovery of the County. We've learned by collaborative working throughout 2021/22, sharing our assets with communities and creative practitioners, and creating employment opportunities and residencies for 250+ freelancers and creatives. We've also capitalised on the wealth of emergency funds available, utilising the opportunity to facilitate crucial changes to our infrastructure which will improve our accessibility and audience appeal in the next financial year.

Reflecting on the events of the past year and our responsibility to our stakeholders – including our communities, audiences, funders, and staff – we have revisited our strategic ambitions to prioritise our efforts and focus our resources in areas where we can make a real and demonstrable difference to people's lives and to demonstrate strategic alignment with Northumberland County Council & Arts Council England. A clearer focus on our core purpose will also make our charity more resilient and agile in uncertain economic times, providing a basis for the prioritisation of our energies and expenditure to build a solid foundation for post-Covid renewal in 2022/23

Budget projections for the financial year of 2022/23 are predicated on the following key assumptions:

- The likelihood that the next year will continue to face Covid-related disruption, the extent of which remains impossible to predict, but may offer opportunities to reengage with local communities
- The certainty of a steep increase in utility charges, currently estimated in the region of 97% for gas, and 79% for electricity
- The necessity of capitalising on our fundraising success in 2021/22, and building relationships with key partners and stakeholders, to seek further opportunities for funded projects and generating unrestricted income
- The need to mitigate risk by considering significant cost-cutting measures – e.g., seeking alternative suppliers/reducing stock quantities
- Recognition of local price sensitivity and the need to encourage public access through affordability; but also, the opportunity to improve the average yield of admissions income by a data-led re-assessment of the Annual Pass.
- Strict focus on core service delivery on the understanding that the spine of the MN business model is the value it brings to the County, its communities, and their social, economic, and cultural wellbeing.

We are extremely grateful for the support that our funders have afforded us throughout another disrupted year, and we're motivated by the confidence demonstrated in us through the extension of our Northumberland County Council Service Level Agreement and funding for 2022/23, and the extension of our Arts Council England NPO funding agreement. We look forward to continued close working with our principal funders, Northumberland County Council and Arts Council England and to delivering further public benefit for communities and partners.

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

The charity is a company limited by guarantee governed by its Memorandum and Articles of Association incorporated 1 May 2009 as amended on 15 March 2018.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

Dr A Best	
L Crichton-Jones	Resigned 19 May 2022
M L C Mak	Resigned 31 March 2022
L Allason-Jones	
M W Orde	Chair
I Lavery	Resigned 16 December 2021
A Edwards	
J W Combe	
J G Watson	Resigned 14 March 2022
B Flux	Appointed 19 November 2021
S Martin	Appointed 3 February 2022
Dr S Ashley	Appointed 3 February 2022 and resigned 1 December 2022
A Willey	Appointed 19 May 2022
D R Knight	Appointed 19 May 2022 and resigned 1 December 2022
O Knight	Appointed 20 July 2022
C Deane	Appointed 17 November 2022

Chief Executive Officer

R J Brown

Deputy Director

J Raw

Appointment of Trustees

As set out in the Articles of association Northumberland County Council is entitled to nominate up to two Trustees. The Board of Trustees may from time to time by resolution appoint further Trustees. When considering recruitment for the Board, the organisational priorities are considered, and the skills of the Board and the Executive Team are reviewed to prioritise the acquisition of complementary and business-sensitive skillsets.

Trustees are appointed to serve a term of three years and upon completion of a term may be reappointed with the Board's consent to serve a maximum of two further terms. No paid employee may be a Trustee of the charity and no individual who has been deregistered from Companies House may serve on the Board. The Trust has a conflicts of interest policy, and a register of interests is maintained by the Board. At each meeting, Trustees are asked to share potential conflicts so that matters may be dealt with responsibly and managed within the context of the policy.

None of the trustees has any beneficial interest in the company. All of the trustees are members of the company and guarantee to contribute £1 in the event of a winding up.

Organisation

The Board of Trustees has overall responsibility for the management of the charity. The Board meets at least quarterly and has a Finance Committee which meets regularly throughout the year. A Chief Executive Officer is appointed by the Board to manage the day-to-day operations of the charity and the duties and responsibilities are outlined in a Scheme of Delegation which is subject to annual review

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Trustee induction and training

New Trustees undergo an induction meeting with the Chair and CEO to brief them on their legal obligations, the responsibilities of Charity Trustees, the content of the Memorandum and Articles of Association, and the policies and procedures which underpin the charity's day to day operations. New Trustees are given an induction pack containing relevant documents and are required to submit an Appointment Form to Companies House, an Emergency Contact Form, a Declaration of Interests, and a Résumé.

Related parties

The charity's wholly owned subsidiary, Woodhorn Enterprises Limited was established to run the trading arm of the charity comprising the retail, catering and commercial events. Profits from the subsidiary are to be gift aided annually to the charity.

The charity provides a service to Northumberland County Council as defined by the service level agreement. The Council owns five of the sites on which the charity operates (the sixth, the Berwick Barracks which is home to the Berwick-upon-Tweed Museum and Art Gallery is owned by DCMS).

There is no structural connection between the parties.

Statement of trustees' responsibilities

The trustees, who are also the directors of Woodhorn Charitable Trust for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

WOODHORN CHARITABLE TRUST

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

Auditor

RMT Accountants & Business Advisors Ltd were appointed as auditor to the company and a resolution proposing that they be re-appointed will be put at a General Meeting.

Disclosure of information to auditor

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

The trustees' report was approved by the Board of Trustees.

M W Orde
Trustee

Dated: 16 December 2022

WOODHORN CHARITABLE TRUST

INDEPENDENT AUDITOR'S REPORT

TO THE MEMBERS OF WOODHORN CHARITABLE TRUST

Opinion

We have audited the financial statements of Woodhorn Charitable Trust (the 'parent company') and its subsidiary (the 'group') for the year ended 31 March 2022 which comprise the group statement of financial activities, the group balance sheet, the charitable company balance sheet, the group statement of cash flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the trustees' report, which includes the directors' report prepared for the purposes of company law, for the financial year for which the financial statements are prepared is consistent with the financial statements; and
 - the directors' report included within the trustees' report has been prepared in accordance with applicable legal requirements.
-

WOODHORN CHARITABLE TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF WOODHORN CHARITABLE TRUST

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and the parent charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept by the parent charitable company, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees' report and from the requirement to prepare a strategic report.

Responsibilities of trustees

As explained more fully in the statement of trustees' responsibilities, the trustees, who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and the parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

Discussions with and enquiries of management and those charged with governance were held with a view to identifying those laws and regulations that could be expected to have a material impact on the financial statements. During the engagement team briefing, the outcomes of these discussions and enquiries were shared with the team, as well as consideration as to where and how fraud may occur in the entity.

The following laws and regulations were identified as being of significance to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements including UK financial reporting standards, Company Law and Charity Law.
- Those laws and regulations for which non-compliance may be fundamental to the operating aspects of the business and therefore may have a material effect on the financial statements include health and safety legislation.

WOODHORN CHARITABLE TRUST

INDEPENDENT AUDITOR'S REPORT (CONTINUED)

TO THE MEMBERS OF WOODHORN CHARITABLE TRUST

Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and those charged with governance as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence; review of board minutes; testing the appropriateness of journal entries; and the performance of analytical review to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Mr Stephen Slater (Senior Statutory Auditor)
for and on behalf of RMT Accountants & Business Advisors Ltd
Statutory Auditor
Gosforth Park Avenue
Newcastle upon Tyne
NE12 8EG

Date: 22 December 2022

WOODHORN CHARITABLE TRUST

GROUP STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Current financial year

		Unrestricted funds general 2022 £	Unrestricted funds designated 2022 £	Restricted funds 2022 £	Total 2022 £	Total 2021 £
	Notes					
Income and endowments from:						
Donations and legacies	3	691,696	-	1,045,508	1,737,204	1,989,092
Charitable activities	4	26,164	2,360	-	28,524	34,060
Other trading activities	6	156,242	-	-	156,242	12,405
Investments	5	24,472	-	-	24,472	10,525
Other income	7	368,347	-	-	368,347	293,603
Total income		<u>1,266,921</u>	<u>2,360</u>	<u>1,045,508</u>	<u>2,314,789</u>	<u>2,339,685</u>
Expenditure on:						
Trading subsidiary	6	166,152	-	-	166,152	92,341
Charitable activities	8	1,054,565	-	1,079,303	2,133,868	1,832,268
Other expenditure	9	-	-	7,500	7,500	168,366
Total resources expended		<u>1,220,717</u>	<u>-</u>	<u>1,086,803</u>	<u>2,307,520</u>	<u>2,092,975</u>
Net income for the year/ Net movement in funds		46,204	2,360	(41,295)	7,269	246,710
Fund balances at 1 April 2021		<u>346,903</u>	<u>28,436</u>	<u>497,302</u>	<u>872,641</u>	<u>625,931</u>
Fund balances at 31 March 2022		<u>393,107</u>	<u>30,796</u>	<u>456,007</u>	<u>879,910</u>	<u>872,641</u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WOODHORN CHARITABLE TRUST

GROUP STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

Prior financial year

		Unrestricted funds general 2021 £	Unrestricted funds designated 2021 £	Restricted funds 2021 £	Total 2021 £
	Notes				
Income and endowments from:					
Donations and legacies	3	883,997	-	1,105,095	1,989,092
Charitable activities	4	34,060	-	-	34,060
Other trading activities		12,405			12,405
Investments	5	10,525	-	-	10,525
Other income	6	293,603	-	-	293,603
Total income		<u>1,234,590</u>	<u>-</u>	<u>1,105,095</u>	<u>2,339,685</u>
Expenditure on:					
Trading subsidiary		92,341	-	-	92,341
Charitable activities	7	1,068,100	-	764,168	1,832,268
Other expenditure	8	-	-	168,366	168,366
Total resources expended		<u>1,160,441</u>	<u>-</u>	<u>932,534</u>	<u>2,092,975</u>
Net income for the year/ Net movement in funds		74,149	-	172,561	246,710
Fund balances at 1 April 2020		<u>272,754</u>	<u>28,436</u>	<u>324,741</u>	<u>625,931</u>
Fund balances at 31 March 2021		<u><u>346,903</u></u>	<u><u>28,436</u></u>	<u><u>497,302</u></u>	<u><u>872,641</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

WOODHORN CHARITABLE TRUST

GROUP BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	15	201,952		117,148	
Heritage assets	16	175,866		168,366	
			377,818		285,514
Current assets					
Stock		15,069		13,231	
Debtors	19	151,131		217,431	
Cash at bank and in hand		968,638		853,125	
			1,134,838		1,083,787
Creditors: amounts falling due within one year	20	(456,880)		(328,294)	
Net current assets			677,958		755,493
Total assets less current liabilities			1,055,776		1,041,007
Provisions for liabilities	21	(175,866)		(168,366)	
Net assets			879,910		872,641
Income funds					
Restricted funds	23	456,007		497,302	
Designated funds	24	30,796		28,436	
General unrestricted funds		393,107		346,093	
			879,910		872,641

The financial statements were approved by the Trustees on 16 December 2022

M W Orde
Trustee

Company registration number 06893854

WOODHORN CHARITABLE TRUST

CHARITY BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	15		201,952		117,148
Heritage assets	16		175,866		168,366
Investments	17		1		1
			<u>377,819</u>		<u>285,515</u>
Current assets					
Stock					
Debtors	19	276,250		308,091	
Cash at bank and in hand		914,487		834,935	
		<u>1,190,737</u>		<u>1,143,026</u>	
Creditors: amounts falling due within one year	20	(432,812)		(312,347)	
Net current assets			<u>757,925</u>		<u>830,679</u>
Total assets less current liabilities			<u>1,135,744</u>		<u>1,116,194</u>
Provisions for liabilities	21		(175,866)		(168,366)
Net assets			<u><u>959,878</u></u>		<u><u>947,828</u></u>
Income funds					
Restricted funds	23	456,007		497,302	
Designated funds	24	30,796		28,436	
General unrestricted funds		<u>473,075</u>		<u>422,090</u>	
		<u>959,878</u>		<u>947,828</u>	

As permitted by s408 of the Companies Act 2006, the charity has not presented its own income and expenditure account and related notes. The charity's net incoming resources for the year was £12,050 (2021: Net incoming resources £284,908).

The financial statements were approved by the Trustees on 16 December 2022.

M W Orde
Trustee

Company registration number 06893854

WOODHORN CHARITABLE TRUST

GROUP STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Cash flows from operating activities					
Cash generated from operations	27		217,058		548,041
Investing activities					
Purchase of tangible fixed assets		(118,516)		(49,289)	
Investment income received		24,471		10,525	
Purchase of heritage assets		(7,500)		(168,366)	
		<u></u>		<u></u>	
Net cash generated from/(used in) investing activities			(101,545)		(207,130)
Net cash used in financing activities			<u>-</u>		<u>-</u>
Net increase in cash and cash equivalents			115,513		340,911
Cash and cash equivalents at beginning of year			<u>853,125</u>		<u>512,214</u>
Cash and cash equivalents at end of year			<u><u>968,638</u></u>		<u><u>853,125</u></u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Woodhorn Charitable Trust is a private company limited by guarantee incorporated in England and Wales. The registered office is Woodhorn Museum, QEII Country Park, Ashington, Northumberland, NE63 9YF.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

1.2 Going concern

The trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. This includes taking into account the impact of Covid-19 to ensure that cashflow is positively managed and the impact to the charity's operations are mitigated. The trustees have concluded that the going concern assumption is appropriate in preparing these financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives unless the funds have been designated for other purposes.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Incoming resources

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for goods and services provided in the normal course of business, net of discounts, VAT and other sales related taxes.

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (continued)

1.5 Resources expended

All expenditure is accounted for on an accrual basis and has been classified under the headings that aggregate all costs to that category. Charitable activity costs includes expenditure relating to the operation of the charity and includes both direct and support costs relating to those activities. Support costs include central function expenditure and are allocated on the basis of staff allocated to each activity. Governance costs include those incurred in the governance of the charity and its assets, and are primarily associated with constitutional and statutory requirements.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Property improvements	20% reducing balance
Fixtures, fittings and equipment	10-20% straight line and 20% reducing balance
Museum displays	20% reducing balance

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in net income/(expenditure) for the year.

Individual fixed assets in excess of £3,000 are capitalised otherwise items below this amount are charged to revenue.

1.7 Heritage assets

The Trust has a collection of heritage assets which are held in support of the charity's objectives. These assets fall into the following categories:

- Objects on short-term loan
- Objects on long-term loan
- Objects owned by the Trust

It is not possible for these assets to be capitalised as a current value for the items is not readily available and cannot be obtained at a cost commensurate to the benefit of including these items. The Trust has a clear duty of care for these assets and to make them available for the enjoyment and education of the public as far as is possible, commensurate with their long-term care and preservation. The highest possible standards of collection management are applied, and the catalogues are made available as widely as possible to facilitate all enquiries and requests for information, subject to appropriate security and data protection guidelines.

Conservation expenditure incurred on heritage assets is recognised through the Statement of Financial Activities.

The Trust acquired a number of paintings and a pendant, through grant funding, which meet the definition of heritage assets as per section 34 of FRS 102. Following guidance laid down in the provisions of FRS 102, heritage assets are to be initially recognised at cost and then subsequently measured at fair value, however it is the policy of the Trust to take into account cost implications that would be associated with the realisation of value from Heritage Assets and therefore only to attribute a valuation where the Heritage Assets are capable of realising a net value to the Trust upon disposal. Such cost implications include the consequent repayments of grants, including acquisition grants, as shown in Note 16.

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (continued)

1.8 Fixed asset investments

Fixed asset investments are initially measured at cost.

A subsidiary is an entity controlled by the charity. Control is the power to govern the financial and operating policies of the entity so as to obtain benefits from its activities.

1.9 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.10 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.11 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors, are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies (continued)

1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.13 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

1.14 Leases

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds general 2022 £	Restricted funds 2022 £	Total Unrestricted funds general 2022 £	Restricted funds 2021 £	Total 2021 £
Donations and gifts	19,895	13,024	32,919	3,379	5,379
Grants received	671,801	1,032,484	1,704,285	880,618	1,983,713
	<u>691,696</u>	<u>1,045,508</u>	<u>1,737,204</u>	<u>883,997</u>	<u>1,989,092</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

4 Charitable activities

	Public programme 2022 £	Public programme 2021 £
Sales within charitable activities	28,524	34,060
Analysis by fund		
Unrestricted funds	26,164	34,060
Designated funds	2,360	-
Restricted funds	-	-
	<u>28,524</u>	<u>34,060</u>

5 Investments

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Rental income	24,333	10,175
Interest receivable	<u>139</u>	<u>350</u>
	<u>24,472</u>	<u>10,525</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

6 Commercial trading operations and investments in trading subsidiary

The wholly owned subsidiary, Woodhorn Enterprises Limited (company number 07135083), which is incorporated in the United Kingdom pays its taxable profits to the charity by gift aid, when available. Woodhorn Enterprises Limited provides the trading services of the charity. The charity owns the entire issued share capital of 1 ordinary £1 share.

A summary of the trading results is shown below.

	2022	2021
	£	£
Turnover	156,242	12,405
Cost of sales	(57,485)	(8,472)
Gross Profit	<u>98,757</u>	<u>3,933</u>
Administration expenses	(108,667)	(86,619)
Other operating income	<u>5,130</u>	<u>44,488</u>
Loss before taxation	(4,780)	(38,198)
Tax on loss	<u>-</u>	<u>-</u>
Loss for the financial year	<u>(4,780)</u>	<u>(38,198)</u>
The assets and liabilities of the subsidiary were		
Current assets	69,947	34,929
Creditors amounts falling due within one year	(149,913)	(110,115)
Net current liabilities	<u>(79,966)</u>	<u>(75,186)</u>
Aggregate share capital and reserves	<u>(79,966)</u>	<u>(75,186)</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

7 Other income

	Unrestricted funds general 2022 £	Unrestricted funds general 2021 £
Other income	6,717	49,402
Parking fees and Annual Pass	103,208	16,465
Consultancy	131,910	120,188
Archive storage recharge	126,512	107,548
	<u>368,347</u>	<u>293,603</u>

8 Charitable activities

	Public Programme 2022 £	Visitor & building services 2022 £	Total 2022 £	Public programme 2021 £	Visitor & building services 2021 £	Total 2021 £
Staff costs	482,680	139,425	622,105	533,429	204,740	738,169
Depreciation and impairment	19,740	13,972	33,712	2,330	13,971	16,301
Other charitable costs	292,267	487,856	780,123	310,705	158,577	469,282
	<u>794,687</u>	<u>641,253</u>	<u>1,435,940</u>	<u>846,464</u>	<u>377,288</u>	<u>1,223,752</u>
Share of support costs (see note 10)	400,154	288,530	688,684	377,932	208,571	586,503
Share of governance costs (see note 10)	5,413	3,831	9,244	13,344	8,669	22,013
	<u>1,200,254</u>	<u>933,614</u>	<u>2,133,868</u>	<u>1,237,740</u>	<u>594,528</u>	<u>1,832,268</u>
Analysis by fund						
Unrestricted funds – general	661,044	393,521	1,054,565	674,198	393,902	1,068,100
Restricted funds	539,210	540,093	1,079,303	563,542	200,626	764,168
	<u>1,200,254</u>	<u>933,614</u>	<u>2,133,868</u>	<u>1,237,740</u>	<u>594,528</u>	<u>1,832,268</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

9 Other expenditure

	Notes	Total £ 2022	Restricted funds £ 2021
L.S. Lowry funding provision	16	-	168,366
Ord Cross funding provision	16	5,000	-
Jonny Hannah funding provision	16	2,500	-
		<u>7,500</u>	<u>168,366</u>

10 Support costs

	Support costs £	Governance costs £	2022 £	Support costs £	Governance costs £	2021 £
Staff costs	228,853	-	228,853	190,322	-	190,322
Rent, rates, heat and light	98,163	-	98,163	125,620	-	125,620
Repairs and maintenance	113,112	-	113,112	88,287	-	88,287
Insurance	43,953	-	43,953	-	-	-
Computer and software costs	29,709	-	29,709	52,629	-	52,629
Travel and subsistence	341	-	341	110	-	110
Marketing	54,373	-	54,373	6,231	-	6,231
Security	63,886	-	63,886	-	-	-
Other administrative costs	56,295	-	56,295	123,304	-	123,304
Audit fees	-	5,445	5,445	-	7,013	7,013
Legal and professional	-	3,799	3,799	-	15,000	15,000
	<u>688,684</u>	<u>9,244</u>	<u>697,928</u>	<u>586,503</u>	<u>22,013</u>	<u>608,516</u>
Analysed between Charitable activities	<u>688,684</u>	<u>9,244</u>	<u>697,928</u>	<u>586,503</u>	<u>22,013</u>	<u>608,516</u>

Governance costs includes auditors remuneration of £4,000 (2021- £4,000).

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

During the year none of the trustees claimed expenses (2021 - none) in respect of travel costs.

12 Employees

Number of employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Collections	2	2
Audience development	10	10
Visitor and building services	28	26
Administration	6	6
Marketing	1	1
Trading subsidiary	7	7
	<u>54</u>	<u>52</u>

Employment costs

	2022 £	2021 £
Wages and salaries	810,826	865,207
Social security costs	61,493	61,131
Other pension costs	84,958	85,722
	<u>957,277</u>	<u>1,012,000</u>

The total employment costs includes an amount of £105,835 (2021: £83,869), which relates to the activities of the subsidiary.

The number of employees whose annual remuneration was £60,000 or more were:

	2022 Number	2021 Number
£70,000 - £79,999	<u>1</u>	<u>1</u>

Key management personnel remuneration and benefits, including pension contributions amount to £75,767 (2021 - £75,649)

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

13 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent these are applied to its charitable objects.

14 Transfers

The transfer between funds represents income set aside for allocation from/of designated funds, the transfer of capital items to restricted funds are costs allocated against restricted or designated funds as allowed under the terms of the grant project terms.

15 Tangible fixed assets – Group and Charity

	Property improvements	Fixtures, fittings and equipment	Museum displays	Total
	£	£	£	£
Cost				
At 1 April 2021	49,289	409,693	250,000	708,982
Additions	35,018	83,498	-	84,307
At 31 March 2022	84,307	493,191	250,000	827,497
Depreciation and impairment				
At 1 April 2021	1,456	340,378	250,000	591,834
Depreciation charged in the year	15,462	18,250	-	33,712
At 31 March 2022	16,918	358,628	250,000	625,546
Carrying amount				
At 31 March 2022	67,389	134,563	-	201,952
At 31 March 2021	47,833	69,315	-	117,148

16 Heritage assets

	Artwork £
At 1 April 2021	168,366
Purchases (note 9)	7,500
At 31 March 2022	175,866

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

17 Fixed asset investments

	Other investments	
Charity		
Cost or valuation		
At 1 April 2021 & 31 March 2022		1
	2022	2021
	£	£
Other investments comprise:		
Investments in subsidiaries	1	1

18 Financial instruments

	2022	2021
	£	£
Carrying amount of financial assets		
Debt instruments measured at amortised cost	51,823	42,116
Carrying amount of financial liabilities		
Measured at amortised cost	308,402	209,734

19 Debtors

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Amounts falling due within one year:				
Trade debtors	51,823	42,116	51,581	42,116
Amounts owed by group undertakings	-	-	125,844	94,092
Other debtors	11,165	5,778	11,166	5,778
Prepayments and accrued income	88,143	168,537	87,659	166,105
	<u>151,131</u>	<u>217,431</u>	<u>276,250</u>	<u>308,091</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

20 Creditors: amounts falling due within one year	Group 2022 £	2021 £	Charity 2022 £	2021 £
Trade creditors	307,740	170,660	303,527	170,118
Other taxation and social security	663	39,074	-	39,150
Accruals and deferred income	148,477	118,560	129,285	103,079
	<u>456,880</u>	<u>328,294</u>	<u>432,812</u>	<u>312,347</u>

21 Provisions for liabilities	2022 £	2021 £
Heritage asset funding provisions	<u>175,866</u>	<u>168,366</u>
Movements on provisions:		£
At 1 April 2021		168,366
Provision made in the year		<u>7,500</u>
At 31 March 2022		<u>175,866</u>

22 Pension and other post-retirement benefit commitments

Defined benefit schemes

The charity participates in the local government pension scheme, the Northumberland County Council Pension Fund, a statutory, funded, final salary scheme. The scheme is a multi-employer defined benefit scheme and it is not possible in the normal course of events to identify the assets and liabilities of the scheme that are attributable to the charity. Accordingly the scheme is accounted for as if it were a defined contribution scheme. The pension cost charge in the financial statements in relation to the scheme amounted to £39,296 (2021 - £44,022).

Actuarial valuations are made every 3 years and the latest report at 31 March 2019 indicates that the scheme had an overall deficit of £7.1m with a funding ratio of 99%, however this had increased to 100% at 1 April 2020. The charity has been requested to make employer contributions of 19.4% for the 3 years to 31 March 2023, at which point the rate will be revised, based on the 31 March 2022 actuarial valuation.

Defined contribution schemes

The company also operates a defined contribution pension scheme for new staff. The assets of the scheme are held separately from those of the company in an independently administered fund. The pension cost charge represents contributions payable by the company to the fund and amounted to Group and Charity £45,178 (2021 - £39,022).

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

23 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

Current financial year

	Balance at 1 April 2021	Movement in funds		Balance at 31 March 2022
	£	Incoming resources £	Resources expended £	£
Ready to Borrow - Capital assets	16,208	-	-	16,208
MN: bait - Creative People and Places	250,820	249,441	(379,225)	121,036
Bridge funding – Creative People and Places	-	62,000	-	62,000
Collections engagement	40,853	-	(19,398)	21,455
StART Project	6,831	-	-	6,831
L.S. Lowry Acquisition	275	-	(275)	-
Combatting Loneliness	10,533	3,100	(13,633)	-
Conservation materials	1,051	1,000	-	2,051
Playpark phase II	5,000	72,398	(7,385)	70,013
National Portfolio Organisation	-	203,680	(203,680)	-
Young People in Museums	1,500	-	(1,500)	-
Learning and Engagement	4,800	-	(4,800)	-
Our Past, Your Future	11,387	120,165	(126,898)	4,654
Specialist Subject Support	350	-	(350)	-
Respond and Reimagine	36,973	4,180	(28,491)	12,662
Recovery Funding	110,721	324,294	(296,168)	138,847
Ord Cross Acquisition	-	5,250	(5,000)	250
	<u>497,302</u>	<u>1,045,508</u>	<u>(1,086,803)</u>	<u>456,007</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

23 Restricted funds (continued)

Prior financial year

	Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Balance at 31 March 2021
	£	£	£	£
Ready to Borrow - Capital assets	20,464	-	(4,256)	16,208
MN: bait - Creative People and Places	259,037	264,000	(272,217)	250,820
Collections appraisal	35,058	-	(35,058)	-
Collections engagement	-	51,920	(11,067)	40,853
StART Project	5,296	6,250	(4,715)	6,831
L.S. Lowry Acquisition	-	168,641	(168,366)	275
Combatting Loneliness	-	27,900	(17,367)	10,533
Conservation materials	1,051	-	-	1,051
Playpark phase II	-	5,000	-	5,000
National Portfolio Organisation	-	203,680	(203,680)	-
Young People in Museums	-	7,233	(5,733)	1,500
Learning and Engagement	-	4,800	-	4,800
Our Past, Your future	3,195	74,951	(66,759)	11,387
Specialist Subject Support	350	-	-	350
Respond and Reimagine	-	37,620	(647)	36,973
Recovery Funding	-	253,100	(142,379)	110,721
Museum Resilience Fund	290	-	(290)	-
	<u>324,741</u>	<u>1,105,095</u>	<u>(932,534)</u>	<u>497,302</u>

MN:bait - Creative People and Places and the National Peer Learning & Communication Network – These funds relate to grants from Arts Council England, Public Health Services (NCC), Northumberland County Council and several small community grants to deliver a programme of activity to increase arts engagement in South East Northumberland and to delivery and to support, develop and deliver a national peer learning programme for funded Creative People and Places programmes, nationally.

National Portfolio Organisation – This grant is from Arts Council England and is investment to support Museums Northumberland to develop talent, encourage ambition and champion creativity.

Recovery Funding – These funds relate to grants from Northumberland County Council, National Lottery Heritage Fund and Arts Council England to support organisation pandemic recovery.

Respond & Reimagine – These funds relate to grants from Art Fund and Community Foundation to increase the learning and engagement, primarily at Hexham Old Gaol and Berwick Museum & Art Gallery.

Play Park (phase II) – This fund relates to grants from Suez Communities Trust and Ridley Family Charity and will see the expansion of the play park at Woodhorn Museum to improve accessibility.

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

L.S. Lowry Acquisition – Grants received from Art Fund, Arts Council England/V&A Purchase Grant Fund, The Freeman of Berwick-upon-Tweed and Friends of Berwick and District Museum and Archives to support the acquisition of a L.S. Lowry work.

Collections Appraisal and Engagement – Grants received from the John Ellerman Foundation to carry out the first Trust wide appraisal of the collections in its care and Esme Fairbairn Collections Fund to strengthen Collections planning and engagement.

StART Project – A grant from Children and the Arts to develop the arts provision for the cultural sector for the benefit of children and young people.

Our Past, Your Future (Heritage STEM) – This project relates to STEM learning for school aged children, will be delivered in collaboration with AkzoNobel, Historic England and NUSTEM. The project is funded by the North of Tyne Combined Authority and Northumberland County Council.

Open Exhibition Fund – this fund relates to the de-stall costs of the annual open exhibition which is open annually between February and April to the public.

Collections Conservation – This fund relates to income received from the Society of Antiquaries towards the conservation of the WA Cocks Collection at Morpeth Chantry Bagpipe Museum.

Specialist Subject Support Programme – This a grant from Birmingham Museums Trust to provide specialist support to the Berwick Museum autumn exhibition of its Islamic Art Collection.

Ord Cross Acquisition – Grants received from the V&A Purchase Grant Fund, Headley Trust and Friends of Berwick and District Museum and Archives to support the acquisition of the Ord Cross.

Bridge Funding – This fund relates to a grant from Arts Council England to support the continuation of the Creative People & Places programme until 31st March 2023.

Combating Loneliness – This fund relates to a grant from Arts Council England to support the delivery of new activities specifically addressing loneliness and social isolation resulting from the impact of Covid-19.

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

24 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

Current financial year

	Balance at 1 April 2021	Movement in funds		Balance at 31 March 2022
	£	Incoming resources £	Transfers £	£
Open Exhibition Fund	3,436	2,360	-	5,796
Contingency	25,000	-	-	25,000
	<u>28,436</u>	<u>2,360</u>	<u>-</u>	<u>30,796</u>

Prior financial year

	Balance at 1 April 2020	Movement in funds		Balance at 31 March 2021
	£	Incoming resources £	Transfers £	£
Open Exhibition Fund	3,436	-	-	3,436
Contingency	25,000	-	-	25,000
	<u>28,436</u>	<u>-</u>	<u>-</u>	<u>28,436</u>

Open Exhibition Fund – this fund relates to the de-stall costs of the annual open selling exhibition which is open annually between February and April to the public.

Contingency - A contingency of £25,000 (2021: £25,000) is in place to cover unexpected costs incurred by circumstances that are beyond the Trust's control and which may arise during the course of the financial year.

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

25 Analysis of net assets between funds

Current financial year

	Unrestricted funds 2022 £	Designated funds 2022 £	Restricted funds 2022 £	Total 2022 £
Group				
Fund balances at 31 March 2022 are represented by:				
Tangible assets	45,086	-	156,866	201,952
Heritage assets	-	-	175,866	175,866
Current assets/(liabilities)	348,021	30,796	299,141	677,958
Provisions	-	-	(175,866)	(175,866)
	<u>393,107</u>	<u>30,796</u>	<u>456,007</u>	<u>879,910</u>

Charity

Fund balances at 31 March 2022 are represented by:

Tangible assets	45,086	-	156,866	201,952
Heritage assets	-	-	175,866	175,866
Investments	1	-	-	1
Current assets/(liabilities)	427,988	30,796	299,141	757,925
Provisions	-	-	(175,866)	(175,866)
	<u>473,075</u>	<u>30,796</u>	<u>456,007</u>	<u>959,878</u>

Prior financial year

	Unrestricted funds 2021 £	Designated funds 2021 £	Restricted funds 2021 £	Total 2021 £
Group				
Fund balances at 31 March 2021 are represented by:				
Tangible assets	56,015	-	61,133	117,148
Heritage assets	-	-	168,366	168,366
Current assets/(liabilities)	290,088	28,436	436,169	755,493
Provisions	-	-	(168,366)	(168,366)
	<u>346,903</u>	<u>28,436</u>	<u>497,302</u>	<u>872,641</u>

Charity

Fund balances at 31 March 2021 are represented by:

Tangible assets	56,015	-	61,133	117,148
Heritage assets	-	-	168,366	168,366
Investments	1	-	-	1
Current assets/(liabilities)	366,074	28,436	436,169	830,679
Provisions	-	-	(168,366)	(168,366)
	<u>422,090</u>	<u>28,436</u>	<u>497,302</u>	<u>947,828</u>

WOODHORN CHARITABLE TRUST

NOTES TO THE CONSOLIDATED FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

26 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

27 Analysis of changes in net funds

The charity had no debt during the year.

28 Cash generated from operations	2022 £	2021 £
Surplus for the year	7,269	246,710
Adjustments for:		
Investment income recognised in statement of financial activities	(24,471)	(10,525)
Depreciation and impairment of tangible fixed assets	33,712	16,301
Movements in working capital:		
Decrease/ (increase) in stock	(1,838)	1,686
Decrease/(increase) in debtors	66,300	(68,356)
Increase in creditors	128,586	193,859
Increase in provisions	7,500	168,366
Cash generated from operations	217,058	548,041