

PELTON FELL COMMUNITY PARTNERSHIP



Children's Play Area, Brockwell Centre, Pelton Fell

ANNUAL REPORT FOR THE FINANCIAL YEAR 2023/2024



PFCP Annual report for 2023/2024

Chair's Remarks

As usual the year had its ups and downs.

A down was the need to use a substantial proportion of reserves to cover costs not met by unrestricted funding.

Ups were that thanks to the efforts of our Lead Youth Worker, Donna Brown, considerable funding has been received to maintain existing activities and start new ones. Of particular importance was the commitment of 2 funders to provide some medium term grants (3 years from 2023 to 2026) towards the core costs of the Centre (utilities, building maintenance, staff etc.)

In addition usage of the Centre increased substantially (See Section IV)

This report sets out in more detail:

the activities taking place at the Centre; and,

who has provided the grant funding to enable those activities to take place.

Section VI of the report outlines the Directors' view of the situation in the medium term

The separate Independent Examiner's Report and its accompanying Financial Statement and Balance Sheet indicate how the funding that the Partnership has been able to generate has been used.

However, it is of considerable concern that the Partnership is so dependent on considerable external funding for its activities for the benefit of the residents of Pelton Fell. It is becoming clearer that future external funding will become harder to obtain.

As such, the Partnership will need to develop its own independent funds if the services that are available currently are to continue. To that end, it will be seeking the support of residents and others living, working and visiting Pelton Fell to contribute to its charitable aims for the area and so help to continue the development of a successful and vibrant locality.

Linda Marshall

A handwritten signature in blue ink, appearing to read 'L Marshall', written over the printed name and title.

Chair

July 2024



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**Annual report for the Financial year 1st April 2023 to 31st March 2024
on behalf of the Board of Directors**

I Reference and Administrative Details

- I.1 Name of Company/Charity: Pelton Fell Community Partnership,
- I.2 Company Registration Number: 06846269 [13th March 2009]
- I.3 Charity Registration Number: 1129699 [18th May 2009]
- I.4 Registered under the Data Protection Act 1998 {Reg. No. Z3464157}
- I.5 Principal/Registered Address: The Brockwell Centre, Craghead Road, Pelton Fell,
Chester le Street, Co. Durham DH2 2NH.
- I.6 Membership
- I.6.1 Board of Directors/Trustees

Position	01/04/23 to 19/09/23	19/09/23 to 31/03/24	Notes
Chair	Mrs. L. Marshall	<u>Mrs. L. Marshall</u>	Serve till Sept. 2026
Vice chair	<u>Mr. D. Simpson</u>	<u>Mr. A. Dunn</u>	Serve till Sept 2026
Secretary	<u>Mr. C. Revnolds</u>	<u>Mr. C. Revnolds</u>	Serve till Sept. 2026 Treasurer from 17/01/24
Treasurer	<u>Mr. D. Simpson</u>	<u>Mr. D. Simpson</u> to 15/11/ 23	Serve till Sept 2024
Other Directors	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs. S-B Beetham</u>	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs. S-B Beetham</u> <u>Mr. K. Lewis-Brannigan</u>	Serve till Sept. 2024 Serve till Sept 2026 Serve till Sept 2024 Serve till Sept 2026

NOTES:

- (i) The Board comprising the Directors {indicated in Bold above} authorised the signature of the Annual Report at its Meeting held on 14th August 2024
- (ii) Where a name is underlined it shows the Director is a “Community” Director as defined by Article 9.4 of the Articles of Association. Mrs L. Marshall became a “Community” Director on 9th May 2024.
- (iii) Karbon Homes Ltd. and Durham Aged Mineworkers Housing Association can nominate observers to attend Board meetings.

I.6.2 Members

As at 31st March 2024, there were 70 members.

During the year 2 new members were elected and subsequently became Directors at the 2023 Annual General Meeting in September.

I.7 Senior Member of staff: Ms. D Brown, Lead Youth Worker

I.8 Relevant Organisations

Durham County Council, County Hall, Durham DH1 5UL

Durham Aged Mineworkers Housing Association 168 Front Street, Chester le Street, Co. Durham DH3 3YH

Karbon Homes Limited, Number Five, Gosforth Park Avenue,
Gosforth Business Park,
Newcastle upon Tyne NE12 8EG

Bank: Unity Trust Bank,
Nine Brindleyplace, 4 Ouzells Square, Birmingham B1 2HB.

Independent Examiner: B. J. Straughan and Co, Epworth House, 7 Lucy Street,
Chester le Street, Co. Durham DH3 3UP

Solicitor: Muckle LLP, Time Central, 32 Gallowgate,
Newcastle upon Tyne NE1 4 BF

II Structure Governance and Management

II.1 Constitution: Articles of Association and Memorandum of Association
[Adopted 5th March 2009]

The Partnership is a Private Limited Company

II.2 Organisation of Committees and meetings

The Board of Directors met in the months of May, July and November 2023; and, January, March 2024. The Annual General Meeting 2023 took place in September.

II.3 Existing Partnership Administrative Policies and procedures are:

(A) Code of Conduct {Reference A1}; Confidentiality {A2}; Conflict of Interest {A3};
Declaration of Interest {A4}; Reduction in Noise at, and dispersal from, the Brockwell
Centre {A5}; Public Interest Disclosure ("Whistleblower's Policy") {A6}; Complaints
from the Public {A7}.

(B) Financial regulations {Reference B1 revised in May 2023}; Expenses {B2}.

(C) Equal opportunities including Recruitment and Training {Reference C1}; Harassment

{C2}; Volunteers {C3}; Disciplinary and Grievance Procedures {C5}; Director's Code of Conduct {C6}.

- (D) Protection of children in relation to E-safety {D3}.
Revised policy for the Protection of People {Reference D4A approved July 2023} which supercedes policies on Protection of Children {Reference D1} and Protection of Vulnerable Adults {D2}.
- (E) Health and Safety at Work {Reference E1}); Reporting of Injuries, Diseases and Dangerous Occurrences (RIDDOR) {E2}; Risk Assessment {E3}; Risk Assessment Overview for the Partnership's General Management Process {E3(i)}; Risk Assessment overview for Activities at the Brockwell Centre {E3 (ii)}; Manual Handling {E4}; Lone working {E5}; Smoking {E6}; Alcohol/Drug Misuse {E7}; Use of Closed Circuit Television (CCTV){E8}.
- (F) Data protection {Reference F1}.

II.4 Serious Incident Report

In February 2024 a complaint was received and dealt with under the Partnership's relevant Procedures and completed in April. The nature of the complaint was such that it led to a report to the Charity Commission in June 2024. The Commission was satisfied with the way in which the Partnership had dealt with the matter.

II.5 Appointment of Directors

Directors are appointed in accordance with the Articles of Association, numbers 9, 11 & 12. The minimum number is 5 and the maximum 15. The majority of Directors should be "Community Directors".

In accordance with the Partners Agreement ending the Pelton Fell Neighbourhood Partnership both Durham County Council and Bellway Homes have a right to nominate a person as a director on the Board. That agreement can end by mutual consent at any time after June 2011. Bellway Homes decided not to exercise that right with effect from September 2015.

II.4.1 Induction and training of Directors

On appointment, Directors receive a Welcome pack which contains amongst other information, copies of:

Information about the Partnership; Charity Trustee roles and responsibilities;
Details of the role of a Director and Partnership officers with relevant Job Descriptions;
Memorandum and Articles of Association;
Details of some policies and procedures and information on access to the remainder.

Directors are encouraged to undertake training where required.

II.5.1 Staff - Paid

Name	Position	Employment status	External Funding assistance from
Ms. D. Brown	Lead Youth Worker	Part time 22/05/17 ongoing	Various funders
Ms. N. Richardson	Youth Worker	Part time 1/07/17 till 25/03/24	Various Funders
Ms. L. Hunt	Youth Worker	Part time 19/04/22 ongoing	Various Funders
Ms. C Wozencroft	Temporary cleaner Cleaner/ Attendant	Temporary from 12/01/22 Part time 1/06/23 ongoing	UK Youth Fund

Plus 1 Sessional worker – Self-employed.

Since 20th June 2011, the overall supervision of staff has been delegated to the Designated Director, currently the Partnership's Chair.

II.5.2 Staff – Volunteers {See also IV.2C below}

The Partnership is finding it difficult to recruit adult volunteers who could serve in many ways and make valuable contributions to the day to day activities and management of the Partnership. As of 31st March 2024, the Partnership currently has 3 volunteers.

There are 3 Senior Youth Club volunteers, all members of the various youth groups who are known as Youth Club Ambassadors.

III Objectives

III.1 Objects of the Company/Charity

The objects are set out in Clause 3 of the Memorandum of Association, namely:

“3 The Charity's Objects (**Objects**) are:

3.1 to further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community and,

3.2 to develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.”

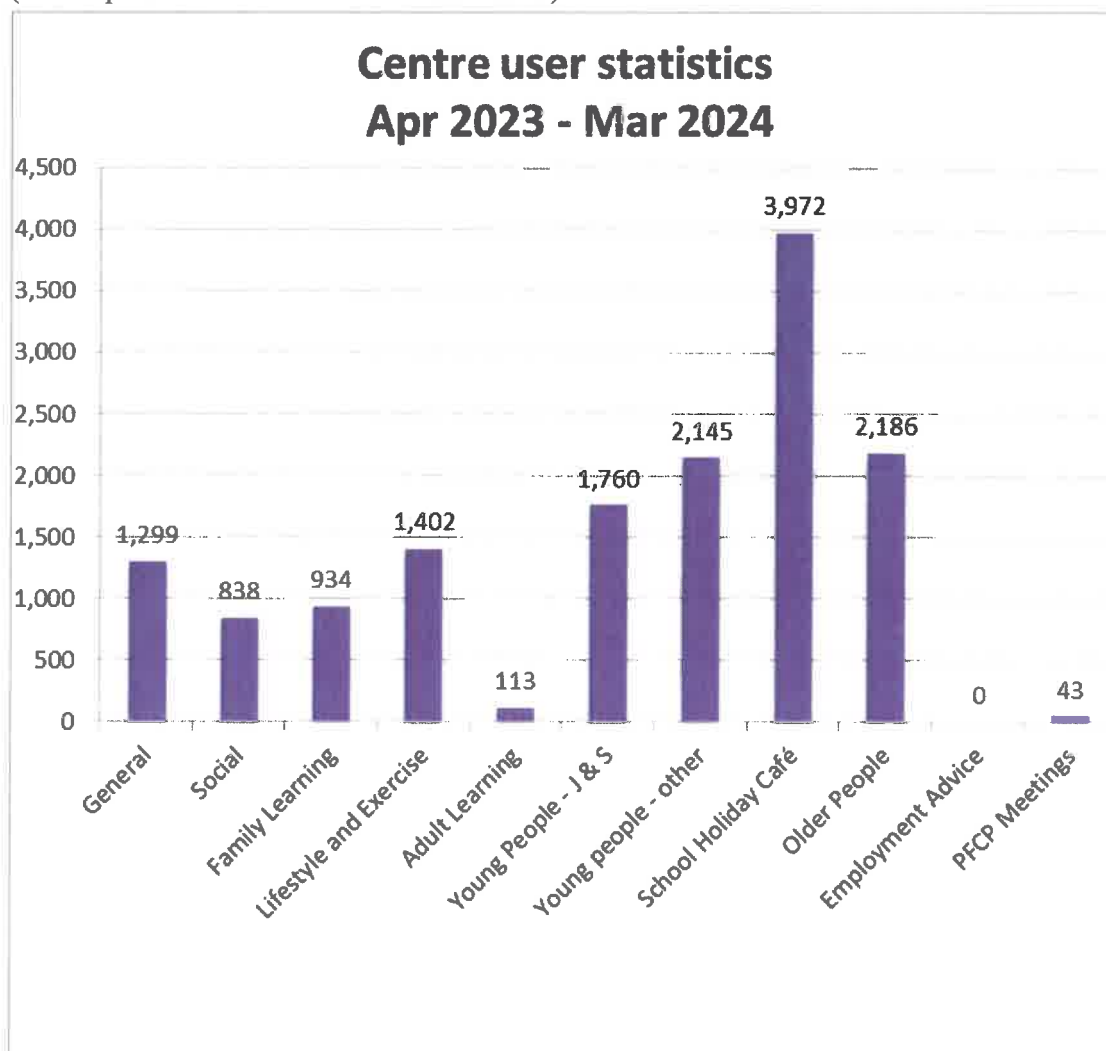
IV Activities, Achievements and Performance

Attendance statistics for the year are given below:

The overall attendance at the Centre was 14,692, an average of 293+ per week based on a 50 week year. It was 35% more than for the previous year (10,861)

The increase was due mainly to improved attendance in young people's activities (6,344 as against 4,274) and the continuation of various activities started the previous year such as Brockwell Buddies (903 cf 463) and Brockwell Brunch (1,923 cf 474).

(See Graph and Section IV.I below for more detail)



General -	Staff, Visitors to the centre;
Social -	Parties, Social events, etc.
Family Learning –	Brockwell Buddies (Toddlers Playgroup) - 903 + Coffee & crafts - 31
Lifestyle and Exercise –	Smile Through Sport - 195, Gentle Circuits - 230, Zumba - 84; Pelton Fell CA – 900+;
Adult learning -	Courses at the Centre “Have a Good Dog”
Young people -	Junior (ages 6 - 12), Senior (13 - 19),
Youth people other -	Wednesdays and Saturdays
School holiday cafe -	Young people and their families during school holidays
Older people -	History group - 263; Brockwell Brunch – 1,923
Employment Advice -	Princes Trust courses,
PFCP meetings -	Attendance at Board, Committees and associated meetings

The statistics above exclude usage of the associated Children's Play area and Multi Use Games Area (MUGA).

IV.1 Achieving the First Charitable Objective

IV.1A The Management of the Brockwell Centre

The Centre is managed under the terms of a 99 year lease from the Durham County Council which was signed on 25th January 2012 and subsequently registered at the Land Registry office in April 2012. Its facilities include:

Internal, within building	External
Public toilets with limited changing facilities;	Car parking for users - 21 spaces;
Main hall - capable of division into 2;	Terrace/patio area for spectators;
Offices to let/rent – 3 Nr.;	Children's play areas with equipment suitable for various age ranges;
Meeting rooms to let/rent – 3 Nr.;	Floodlit Multi Use Games Area with markings for 5 aside football, basketball and tennis;
Kitchen and cafe with provision for bar use.	Landscaped open space.
Audio/Visual Equipment. Hearing loop	
Provision for collection and subsequent disposal of small electrical equipment and batteries	

Other facilities include a basic café service.

The Hire of some of the facilities is an important part of the business plan for the Centre.
The main hirers during the year were: "Smile Through Sport" and "Pelton Fell CA"
{See ANNEX 2 below for details of the relevant activities.}

The Centre is used as a polling station for local and central government elections

Details of Funding are given below (Section V and ANNEX 1)

Details of the usage of the Centre and other activities arranged by or through the Partnership in order to fulfill its Charitable aims are given below:

IV.1B Offer educational, employment and vocational opportunities

IV.1B (i) History Group: Met weekly on Tuesdays (except during school holidays) for sessions of 2 hours with an average attendance of 8.

IV.1C Provide support groups and leisure activities

IV.1C (i) Credit Union: is affiliated to NE First Credit Union and run by trained local volunteers.

IV.1C (ii) Miners' Banner group: In July the banner was paraded and displayed at the Durham Miners' Gala and paraded at the Remembrance Day Service in

- November held at the War Memorial Park. .
- IV.1C (iii) Brockwell Buddies Play group: Is for children under 1 and their parents/carers. Commenced in October 2022. The attendance throughout the year was 903.
- IV.1C (iv) Brockwell Brunch: Provides hot meal at the Centre or as takeaways. Started in January 2023 and is weekly during school terms. 1,923 meals were provided in the year for serving about 75 different people
- IV.1C (v) Coffee and Crafts: Started weekly in January 2024. It provides opportunities for those attending to improve their artistic skills accompanied by light refreshments. Attendance was low totaling 31 over the 3 months
- IV.1C (vi) Pelton Fell CA: see ANNEX 2 for details
Average attendance at the end of the year increased to 25; almost 50% up on that for 2022/23.
- IV.1 (vii) Smile Through Sport: see ANNEX 2 for details
Average attendance is currently 5 with a maximum of 8.

IV.1D Develop ITC facilities for all ages

The IT equipment provided funded through grants received in previous years is used by residents for various activities most notably job searches and seeking information.

The Centre is registered as a UK Online Centre.

IV.1E Provide Health and fitness sessions

- IV.1E (i) Gentle Circuits: Is held on Wednesday mornings during school term time for older people; average attendance is 5 excluding the instructor.
- IV.1E (ii) Zumba: Commenced in February 2024 with an average attendance of 17 excluding the instructor
- IV.1E (iii) Defibrillator - is available at the Centre adjacent to the main entrance
It had been deployed 5 times during the year but never used.

IV.1F Focus for Children and Young people

- IV.1F (i) Children and Youth activities based at The Brockwell Centre aim to improve and develop positive mental well being in the children and young people of Pelton Fell. This is achieved through sessions that cover key areas including physical activity, creativity, outside play and socialising.
- (a) Junior Youth Club (Ages 6 - 12) – Provided young people with opportunity to take part in a wide range of activities that they plan alongside the youth work team.
65 different young people have accessed junior youth club in the last 12 months.
- (b) Senior Youth Club (12 - 19) – The Club met once very week during term time and has a core group of 16 young people attending each week. They enjoy taking part in activities such as cooking, music and having group discussions.
- (c) Girls Group (11- 19) – The Group met on a weekly basis at The Brockwell Centre and on average there are 12 young people attending the session. The session was developed to provide the girls with their own space and opportunity to access support and guidance from the youth work team.
- (d) Outdoor Activity session – This session was developed during COVID and continues to be the session with the highest attendance each week. It provided a number of different opportunities for the young people which included multi sports coaching provided by CNS Sports Stars, social action, art and craft and outside play.
72 different young people have attended these sessions over the past 12 months

- (e) Mini Youth Club (Ages 4-6) – The Club provided the younger members of the village with the opportunity to develop their confidence before they attend Junior Youth Club. The young people take part in a wide range of activities including cooking, outdoor play, games and art and craft.
18 different young people have taken advantage of mini youth club.
- (f) School Holiday Activities (Ages 5 - 16) – The Youth Café continues to be extremely successful and well attended part. Activities include cooking, art & craft, gardening, multi sports, games and nature walks whilst also having access to free food and refreshments. On average there are 35 attending at each session. Over 120 different young people have been supported in the last 12 months.
- (g) Youth drop in (All ages) – Happened on a weekly basis and provided young people with the opportunity to access support and advice from the youth work team, whilst also having the opportunity to take home unsold produce from Greggs.
On average, 20 people accessed this project each week.
- (h) Trips – Trips continue to be the most asked for activity by the young people. In the past 12 months the young people have enjoyed trips to Ford Castle, Winter Wonderland, Jump Giants, Jump 360, Adventure Valley, Go Karting, Planet Leisure, Evolve Youth Inclusion project, South Shields, Clip and Climb, Wake Park and McDonalds
- (i) Assistance to the Bullion Hall Community Centre – Bullion Hall Youth Activity Group has continued to grow in number in the past 12 months. There being two sessions each week with over 40 young people attending each week. Sessions are held on a Wednesday and Friday, the Friday group is a smaller group who prefer a quieter environment. The young people have enjoyed a wide range of offsite activities including trips to Ford Castle, Evolve Youth Inclusion Project, Jump Giants, Jump 360, Paintballing, Whickham Thorns, South Shields, Arcades and McDonalds

IV.2 Achieving the Second Charitable Objective

IV.2A Representing local people

IV2.A (i) Chester le Street Area Action Partnership (AAP)

The Partnership was represented at 2 of the 3 groups, i.e. “Community Support” and “Cost of Living”.

In addition, the Partnership took advantage of funding available from the AAP for various activities. See ANNEX 1 below.

IV2.B Promotion of PFCP and the Brockwell Centre

IV2 B (i) Newsletters – None were published during the year

IV2 B (ii) Website

The Partnership’s website www.peltonfell.org.uk provides the community and visitors with information on PFCP, its projects, community groups and activities, news and events, history of Pelton Fell and an online business directory. Currently its format is under review.

IV2 B (iii) "Facebook"

A Facebook page is: <https://m.facebook.com/The-Brockwell-Centre-606562209415618/> and currently has 615 followers.

Another Facebook page which sets out the Partnership’s youth activities is: Gemma Bird <https://www.facebook.com/profile.php?id=100009927047779> and it has 1,301 friends and 111 followers

A new Facebook page was set up in late November 2021 with the address: The Brockwell Centre Pelton Fell and has 537 followers.

Overall more effort will be needed to maintain these web based facilities which have proved to be of great benefit to the Partnership.

IV.2 B (iv) Other sites

Information on the Centre is also available at County Durham Families Information Service (www.countydurhamfamilies.info) and Durham locate (www.durhamlocate.org.uk/Services/1850)

IV.2C Recruit and manage volunteers {See II.5.2 above}

The Partnership has registered volunteers who support the Credit Union, Youth Sessions, Social Events and the day to day running of the Brockwell Centre.

The Partnership has developed a volunteer induction pack that supports the recruitment and induction of the volunteers in to the organisation.

IV.2D Assist in the employment of local people

IV.2D (i) Sessional activities

Activities organized by the Partnership and others e.g. “Smile Through Sport” and private parties provide employment for local people either as individuals or organisations.

IV.2E Emergency Planning

In late November 2021, Storm “Arwen” resulted in a power cut for part of the village which lasted for approximately 4 days and showed that an Emergency plan should be developed for the area.

Work commenced on such a plan which was intended to be developed in co-operation with the County Council’s Emergency Planning Team and other organisations in the village. Unfortunately due to lack of resources there has been no progress.

IV.2F Fundraising

Specific donations and other income classed as donations raised £ 8,537.20; all of which was for Partnership unrestricted use.

However the bulk of the funding was obtained through being successful with applications to various different organisations for funding projects. See ANNEX 1 below

V Financial review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. See ANNEX 1 below.

V.2 Policy on “The Reserves” {included within “Designated Funds”}

The Partnership has a financial reserves policy in accordance with good practice.

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

(a) Staff redundancy costs as at March 2025 : £ 5,900	Provided: 3.3% = £ 195
(b) Running costs (essential) for Brockwell Centre for up to a maximum of 6 months : £ 27,975	Provided: 0%
(c) Redecoration costs on a 5 year cycle : £ 2,120	Provided: 0%

There is a need for funds to be obtained to increase this provision.

V.3 “Designated Funds”

(i) “The Reserves” from V.2 above	£ 195.00
(ii) Funds deposited by Bingo Club for its own use:	£ 361.72

Thus the overall “Designated funds” available totaled £ 556.72 as at 31st March 2024.

VI Plans for the Future

VI.1 2024/2025

The Partnership's strategic priorities remain as:

- (i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- (ii) The provision of community development activities to give rise to;
 - (a) More engagement and better cohesion; and,
 - (b) Improved capacity and active citizenship; and,
 - (c) Improved health, standard of education, and prospects of employment and so contribute to the local economy.
- (iii)
 - (a) The Clean, Green and Safe Charter and associated matters; and,
 - (b) The development of other projects to provide improvements in the local environment

As regards the future, the UK Youth grant received initially in March 2023 will be provided for a further 2 years (i.e. covering the period March 2024 to February 2026). Subsequently, a Children in Need grant which started in June 2023 and covers some other Centre costs in addition to youth staffing costs continues for a further 2 years (i.e. till May 2026). Funders are more willing to assist with the cost of using the facilities provided.

Further funding for activities is being sought, as will an increase in income from hire costs due in part to an increase in charges and an increase in private hire of facilities at the Centre. As a result it is expected that unrestricted funds will increase over this period and so result in improved viability.

VI.2 2025/2027

As noted immediately above, the financial viability is expected to improve.

However, as stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

In 2025, the Pelton Fell area will be included in the Pelton ward of the County Council for electoral purposes. It appears likely and desirable that it be included into an existing local government parished area in that ward.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors on 14th August 2024

Signed on behalf of the Directors by:


Linda Marshall, Chair


Colin Reynolds, Secretary

ANNEX 1 Grants, Assistance in Kind

A Grants received in Financial Year 2023/2024

Funder	Amount -£	Period	Use
One Youth Chester le Street	14,706.33	04/23 – 03/24	Youth Activities
One Youth Chester le Street	3,500.00	04/23 to 09/24	Youth activities – Easter & summer school holidays
One Youth Chester le Street	2,305.00	04/23 to 03/24	Youth Activities –miscellaneous
One Youth Chester le Street	1,968.00	03/24	Youth activities – Residential
Taylor – Wimpey	200.00	05/23	Coronation party
DCC: KC HENS01-23	300.00	05/23	Coronation party
DCC: 22NB-CHES 013	1,047.00	05/23	Brockwell Brunch
DCC: 23HA- CHES 001	1,231.50	05/23	Youth café May half term
DCC: 23DFE-CHES 003	10,650.00	07 to 08/23	Summer Youth café
DCC: 23HA-CHES 013	1,835.00	10/23	October youth cafe
DCC: 23DFE-CHES 013	2,272.50	12/23	Youth café – Christmas
DCC: 23HA-CHES 017	1,795.00	02/24	Youth café – February half term
DCC: 23DFE-CHES 020	6,121.00	04/24	Youth café- Junior's Easter holiday
DCC: 23DFE-CHES 023	2,172.00	04/24	Youth café- Senior's Easter holiday
DCC: Fun & food	1,095.00	10/23	
Tesco – via Groundwork	1,000.00	07/23	Brockwell Brunch
CDCF: Grant A686587	9,875.00	04/23 to	Poverty hurts
CDCF: Grant 694682	5,042.00	07/23	
CDCF: Grant A700381	11,500.00	07/23	Household support
CDCF: Grant OGA4417250	1,977.50	12/23	Poverty hurts
CDCF: Grant A717306	5,000.00	01/24	Junior & senior youth clubs
CDCF: Grant A718190	5,000.00	1/24 to 12/24	Organisation Sustainability
CDCF: Grant 730310	2,910.00	1/24 to 12/24	Welcome spaces
Karbon Homes	400.00	11/23- 2/24	Winter Warming
UK Youth: Unrestricted 2 nd instalment of 3	15,000.00	03/24 to 02/25	Youth Staff, Utilities & Centre costs
BBC Children in Need 1 st instalment of 3	13,538.00	06/23 to 05/24	Youth Staff, Centre miscellaneous costs
Local giving	500.00	07/03	Donations – unrestricted
OVERALL TOTAL	122,940.83		

For work at Bullion Hall

Funder	Amount -£	Period	Use
One Youth Chester le Street	14,706.33	04/23 to 03/24	Youth Activities
One Youth Chester le Street	3,500.00	04 to 09/24	Youth activities – Easter & summer school holidays
One Youth Chester le Street	2,643.00	04/23 to 03/24	Youth Activities – miscellaneous
GRANT INCOME TOTAL	20,849.33		

Smile Through Sport

Commenced in September 2022 on Thursday evenings during school term times for 1 hour
A weekly sport and physical activity club for children and young people with disabilities or SEND. The club provides peer support for parents and carers as well as providing meaningful activity for the participants.

For more information on the group's activities please contact info@smilethroughsport.com or telephone 01670 457 757. (Website: <https://smilethroughsport.com>)

Cocaine Anonymous Pelton Fell

Meet on Wednesday's 7pm till 8pm. The group started meeting in October 22 for the purpose of helping people with drink and drug abuse issues by using a 12 Step program.

The leader, who lives locally, has been in recovery for over ten years. He has been a part of Cocaine Anonymous since leaving rehabilitation in 2013 and used the twelve steps programme throughout that time elsewhere.

The group is extremely proud of its activities in Pelton Fell with attendance averaging 17. Its members travelling in for meetings from throughout County Durham and Tyneside. The group not only welcome individuals who have a problem with drink and or drugs but also any family members or professionals who would like to know more about recovery.

For more information on the group's activities please contact by telephone a member at 07900 178 999

Partners in the provision of Activities

 Chester-le-Street & District Area Action Partnership Better for everyone	 Durham County Council	 FUN & FOOD Local eating with friends & family Durham County Council
 COUNTY DURHAM COMMUNITY FOUNDATION	 DURHAM & MINERS' HOMES ASSOCIATION	 k
 ONE YOUTH Chester Le Street	 DURHAM CONSTABULARY	 CAF Charities Aid Foundation
 BBC CHILDREN IN NEED	 GREGGS FOUNDATION	 COMMUNITY FUND
 UK YOUTH		

10 SEP 2024

Pelton Fell Community Partnership
Financial Statements for the year to 31st March 2024

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

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Pelton Fell Community Partnership

Management information for the year ended 31st March 2024

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors

Position	01/04/23 to 15/09/23	15/09/23 to 31/03/24	
Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	Serve till Sept 2026
Vice Chair	Mr D Simpson	A Dunn	Serve till Sept 2026
Secretary	Mr C Reynolds	Mr C Reynolds	Serve till Sept 2026
Treasurer	Mr D Simpson	Mr D Simpson to 15/11/2023	Treasurer from 17/01/24
Directors/Trustees	Cllr Mr S A Henig CBE	Cllr Mr S A Henig CBE	Serve till Sept 2024
	Mrs N Armstrong	Mrs N Armstrong	Serve till Sept 2026
	Mrs S-B Beetham	Mrs S-B Beetham	Serve till Sept 2024
		Mr K Lewis Brannigan	Serve till Sept 2026

Notes

1) The Board comprising the Directors (Indicated in bold above) authorised the signature of the Annual Report at its meeting held on 14th August 2024

2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association. Mrs L Marshall became a "Community" Director on 9th May 2024

3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL
Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street
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Independent Examiner B J Straughan
B J Straughan and Co
Epworth House, 7 Lucy Street, Chester le Street, Co Durham DH3 3UP

Bankers Unity Trust Bank
Nine Brindley Place, 4 Ouzells Square, Birmingham B1 2HB

Solicitors Muckle LLP
Time Central, 32 Gallowgate, Newcastle Upon Tyne NE1 4BF

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2024

I Structure Governance and Management

Governing Document

The organisation is a Company Limited by Guarantee incorporated on the 13th March 2009 and registered as a charity on 18th May 2009.

II Objects and Activities

The Objects are set out in Clause 3 of the Memorandum of Association, namely:

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The procedures followed are detailed in the annual report (section II.4.1)

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The Directors have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal Controls have been implemented in respect of transactions authorisation. Procedures are in place to ensure the health and safety of staff, volunteers and visitors to the centre.

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The activities and performance during the period are detailed in the Annual Report.

Responsibilities of The Directors

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

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- make judgements and accounting estimates that are reasonable and prudent;
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The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2024

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V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see Annex 1 to the detailed annual report

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The partnership has a financial reserves policy in accordance with good practice

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

a) Possible staff redundancy costs (3.3% of required as at March 2025)	195
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Sub Total	195
d) Bingo Club contributions	362
Total Designated Funds at 31st March 2024	557

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VI.1 Outlook for 2024/25

The partnership's strategic priorities remain as :

- i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- ii) The provision of community development activities giving rise to :
 - a) More engagement and better cohesion; and,
 - b) Improved capacity and active citizenship; and
 - c) Improved health, standard of education and prospects of employment (and so contribute to the local economy)
- iii)
 - a) The Clean, Green and safe Charter and associated matters; and
 - b) The development of other projects to provide improvements in the local environment

As regards the future, the outlook is brighter as the UK Youth Grant received in March 2023 will be provided for a total of a further 2 years (i.e. covering the period March 2024 to February 2026). Subsequently, a Children In Need grant which started in June 2023 covers some other Centre costs in addition to youth staffing costs for this year and a further 2 years (i.e. until May 2026). Funders are more willing to assist with the cost of using the facilities provided. Further funding for activities is being sought, as will an increase in income from hire costs due in part to an increase in charges and an increase in private hire of facilities at the Centre. As a result it is expected that unrestricted funds will increase over this period and so result in improved viability.

VI.2 2025/2027

As noted immediately above, the financial viability is expected to improve.

However as stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

In 2025 the Pelton Fell area is proposed for inclusion in the Pelton Ward of the County council for electoral purposes. It appears likely and desirable that it be included into an existing local government parished area.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 14th August 2024
Signed on behalf of the Directors by:

Chair

Secretary

Pelton Fell Community Partnership
Independent Examiner's Report
for the year ended 31st March 2024

We report on the unaudited accounts of the charity for the period 1st April 2023 to 31st March 2024 set out on the attached pages.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

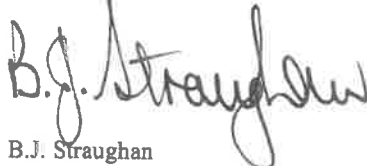
I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

11/9/2024
Date

Pelton Fell Community Partnership
Statement of Financial Activities (including Income Statement)
for the year ended 31st March 2024

	Notes			2024	2023
		Unrestricted Funds	Restricted Funds	Total Funds	Total Funds
	1(g),(h)	£	£	£	£
Incoming Resources	1(b),(c)				
Donations and fund raising		8,608	0	8,608	10,749
Interest receivable		0	0	0	0
Activities to further the charity's objects:					
Grants and contracts for advice, information and support		16,575	127,216	143,791	71,637
CJRS Grants		0	0	0	0
Rent, room hire, catering etc.		12,018	0	12,018	8,733
Total Incoming Resources	2	<u>37,201</u>	<u>127,216</u>	<u>164,417</u>	<u>91,119</u>
Resources Expended					
Wages and salaries	3	16,447	45,456	61,903	49,809
Utilities		9,264	288	9,552	5,537
Rent and room hire		0	6,524	6,524	1,312
Repairs, servicing and cleaning		5,753	988	6,741	5,580
Security		2,825	0	2,825	2,278
Licences and permits		413	35	448	443
Catering		0	0	0	0
Telephone and internet		1,511	514	2,025	3,845
Postage and stationery		447	580	1,027	593
Marketing and promotion		144	0	144	219
Staff travel		224	100	324	0
Youth project costs		0	39,431	39,431	30,950
Volunteer and staff training		0	0	0	0
Bank charges		113	0	113	115
Depreciation	1(f)	498	0	498	1,229
Sessional activities and youth trips		0	29,239	29,239	32,260
Legal and professional		672	1,718	2,390	3,749
Insurance		3,218	0	3,218	3,091
Other		135	0	135	0
Total Resources Expended	2	<u>41,664</u>	<u>124,873</u>	<u>166,537</u>	<u>141,010</u>
Surplus/(Deficit) for the year		(4,463)	2,343	(2,120)	(49,891)
Transfers between funds		0	0	0	0
Balance b/fwd		16,098	52,981	69,079	118,970
Total Funds at 31st March 2024		<u>11,635</u>	<u>55,324</u>	<u>66,959</u>	<u>69,079</u>

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2024

	Notes	£	2024	£	2023	£
Fixed Assets						
Tangible assets	4		857			324
Current Assets						
Debtors	5	134		125		
Cash at bank and in hand		68,998		71,799		
		69,132		71,924		
Creditors: Amounts falling due within one year	6	3,030		3,169		
Net current assets			66,102			68,755
Net assets	7		66,959			69,079
Restricted funds						
Unrestricted funds	2		55,324			52,981
			11,079			10,142
Designated fund Bingo Contributions		361		361		
Designated fund maintenance		0		0		
Designated fund (Decoration, Running costs, Redundancy)		195		5,595		
Total Funds			556			5,956
			66,959			69,079

The Directors are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 24 September and signed on its behalf by
2024

Mr Colin Reynolds
Treasurer

Chaymolds

Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2024

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-

Fixtures and Fittings

20% Straight line

- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2024

2. Analysis of Funds

Restricted Funds

		<u>Opening Balance</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>Transfers between funds (a)</u>	<u>Closing Balance</u>
Youth Programme	1	13,206	92,828	80,833	0	25,101
Bullion Community Centre Activities	2	2,654	20,849	21,290	0	2,213
CAF Covid Assistance	3	5,852	0	1,352	0	4,300
Miners Banner Group	4	879	0	150	0	729
Children in need	5	0	13,538	10,788	0	2,750
Battery path	6	1,206	0	0	0	1,206
National Lottery Community Fund	7	5,065	0	2,816	0	2,249
Dementia Group	8	100	0	0	0	100
Defibrillator	9	472	0	0	0	472
Uk Youth Fund	10	6,284	0	4,284	0	2,000
Pelton Fell bouncing back	11	11,973	0	2,167	0	9,806
Post code neighbourhood trust	12	5,490	0	1,093	0	4,397
		<u>52,981</u>	<u>127,216</u>	<u>124,873</u>	<u>0</u>	<u>55,323</u>

- a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.

The above restricted funds relate to the following charitable activities:-

- 1 Youth projects
- 2 Community centre activities
- 3 Covid Assistance from Charities Aid Foundation
- 4 Miners banner group activities
- 5 Children in need
- 6 Improvements to the "Battery" path
- 7 National Lottery Community Fund Youth programme
- 8 Dementia Group
- 9 Defibrillator
- 10 Youth activities
- 11 Costs of youth worker caretaker and sessional workers
- 12 Youth café and outdoor activity sessions

3. Staff Costs and Numbers

Staff costs were as follows:

	<u>2024</u>	<u>2023</u>
Salaries and wages	61,011	49,141
Employers Pension Contributions	894	668
	<u>61,905</u>	<u>49,809</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

Advice Information and Support	3	3
--------------------------------	---	---

4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	£
At 1st April 2023	63,715
Additions in the year	1,031
At 31st March 2024	<u>64,746</u>
Depreciation	
At 1st April 2023	63,391
Charge for the year	498
At 31st March 2024	<u>63,889</u>
Net book value	
At 31st March 2024	<u>857</u>
At 1st April 2023	<u>324</u>

5. Debtors

	<u>2024</u>	<u>2023</u>
Debtors	0	15
Prepayments	134	110
	<u>134</u>	<u>125</u>

6. Creditors: Amounts falling due within one year

	<u>2024</u>	<u>2023</u>
Accruals	3,030	2,655
PAYE	0	514
	<u>3,030</u>	<u>3,169</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	857	0	857
Current assets	13,808	55,324	69,132
Current liabilities	(3,030)	0	(3,030)
Net assets at 31st March 2023	<u>11,635</u>	<u>55,324</u>	<u>66,959</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.

10 SEP 2024

Pelton Fell Community Partnership
Financial Statements for the year to 31st March 2024

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

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Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes	7-9

Pelton Fell Community Partnership

Management information for the year ended 31st March 2024

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors

Position	01/04/23 to 15/09/23	15/09/23 to 31/03/24	
Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	Serve till Sept 2026
Vice Chair	Mr D Simpson	A Dunn	Serve till Sept 2026
Secretary	Mr C Reynolds	Mr C Reynolds	Serve till Sept 2026
Treasurer	Mr D Simpson	Mr D Simpson to 15/11/2023	Treasurer from 17/01/24
Directors/Trustees	Cllr Mr S A Henig CBE	Cllr Mr S A Henig CBE	Serve till Sept 2024
	Mrs N Armstrong	Mrs N Armstrong	Serve till Sept 2026
	Mrs S-B Beetham	Mrs S-B Beetham	Serve till Sept 2024
		Mr K Lewis Brannigan	Serve till Sept 2026

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1) The Board comprising the Directors (Indicated in bold above) authorised the signature of the Annual Report at its meeting held on 14th August 2024

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Pelton Fell Community Partnership

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However as stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

In 2025 the Pelton Fell area is proposed for inclusion in the Pelton Ward of the County council for electoral purposes. It appears likely and desirable that it be included into an existing local government parished area.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 14th August 2024
Signed on behalf of the Directors by:

Chair

Secretary

Pelton Fell Community Partnership
Independent Examiner's Report
for the year ended 31st March 2024

We report on the unaudited accounts of the charity for the period 1st April 2023 to 31st March 2024 set out on the attached pages.

Respective responsibilities of trustees and examiner

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Basis of independent examiner's report

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Independent examiner's statement

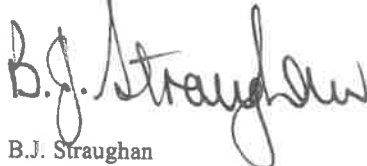
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accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

11/9/2024
Date

Pelton Fell Community Partnership
Statement of Financial Activities (including Income Statement)
for the year ended 31st March 2024

	Notes			2024	2023
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	1(g),(h)	£	£	£	£
Incoming Resources	1(b),(c)				
Donations and fund raising		8,608	0	8,608	10,749
Interest receivable		0	0	0	0
Activities to further the charity's objects:					
Grants and contracts for advice, information and support		16,575	127,216	143,791	71,637
CJRS Grants		0	0	0	0
Rent, room hire, catering etc.		12,018	0	12,018	8,733
Total Incoming Resources	2	<u>37,201</u>	<u>127,216</u>	<u>164,417</u>	<u>91,119</u>
Resources Expended					
Wages and salaries	3	16,447	45,456	61,903	49,809
Utilities		9,264	288	9,552	5,537
Rent and room hire		0	6,524	6,524	1,312
Repairs, servicing and cleaning		5,753	988	6,741	5,580
Security		2,825	0	2,825	2,278
Licences and permits		413	35	448	443
Catering		0	0	0	0
Telephone and internet		1,511	514	2,025	3,845
Postage and stationery		447	580	1,027	593
Marketing and promotion		144	0	144	219
Staff travel		224	100	324	0
Youth project costs		0	39,431	39,431	30,950
Volunteer and staff training		0	0	0	0
Bank charges		113	0	113	115
Depreciation	1(f)	498	0	498	1,229
Sessional activities and youth trips		0	29,239	29,239	32,260
Legal and professional		672	1,718	2,390	3,749
Insurance		3,218	0	3,218	3,091
Other		135	0	135	0
Total Resources Expended	2	<u>41,664</u>	<u>124,873</u>	<u>166,537</u>	<u>141,010</u>
Surplus/(Deficit) for the year		(4,463)	2,343	(2,120)	(49,891)
Transfers between funds		0	0	0	0
Balance b/fwd		16,098	52,981	69,079	118,970
Total Funds at 31st March 2024		<u>11,635</u>	<u>55,324</u>	<u>66,959</u>	<u>69,079</u>

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2024

	Notes	£	2024	£	2023	£
Fixed Assets						
Tangible assets	4		857			324
Current Assets						
Debtors	5	134		125		
Cash at bank and in hand		68,998		71,799		
		69,132		71,924		
Creditors: Amounts falling due within one year	6	3,030		3,169		
Net current assets			66,102			68,755
Net assets	7		66,959			69,079
Restricted funds						
Unrestricted funds	2		55,324			52,981
			11,079			10,142
Designated fund Bingo Contributions		361		361		
Designated fund maintenance		0		0		
Designated fund (Decoration, Running costs, Redundancy)		195		5,595		
Total Funds			556			5,956
			66,959			69,079

The Directors are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 24 September and signed on its behalf by
2024

Mr Colin Reynolds
Treasurer

Chaymolds

Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2024

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-

Fixtures and Fittings

20% Straight line

- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2024

2. Analysis of Funds

Restricted Funds

		<u>Opening Balance</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>Transfers between funds (a)</u>	<u>Closing Balance</u>
Youth Programme	1	13,206	92,828	80,833	0	25,101
Bullion Community Centre Activities	2	2,654	20,849	21,290	0	2,213
CAF Covid Assistance	3	5,852	0	1,352	0	4,300
Miners Banner Group	4	879	0	150	0	729
Children in need	5	0	13,538	10,788	0	2,750
Battery path	6	1,206	0	0	0	1,206
National Lottery Community Fund	7	5,065	0	2,816	0	2,249
Dementia Group	8	100	0	0	0	100
Defibrillator	9	472	0	0	0	472
Uk Youth Fund	10	6,284	0	4,284	0	2,000
Pelton Fell bouncing back	11	11,973	0	2,167	0	9,806
Post code neighbourhood trust	12	5,490	0	1,093	0	4,397
		<u>52,981</u>	<u>127,216</u>	<u>124,873</u>	<u>0</u>	<u>55,323</u>

- a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.

The above restricted funds relate to the following charitable activities:-

- 1 Youth projects
- 2 Community centre activities
- 3 Covid Assistance from Charities Aid Foundation
- 4 Miners banner group activities
- 5 Children in need
- 6 Improvements to the "Battery" path
- 7 National Lottery Community Fund Youth programme
- 8 Dementia Group
- 9 Defibrillator
- 10 Youth activities
- 11 Costs of youth worker caretaker and sessional workers
- 12 Youth café and outdoor activity sessions

3. Staff Costs and Numbers

Staff costs were as follows:

	<u>2024</u>	<u>2023</u>
Salaries and wages	61,011	49,141
Employers Pension Contributions	894	668
	<u>61,905</u>	<u>49,809</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

Advice Information and Support	3	3
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4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	£
At 1st April 2023	63,715
Additions in the year	1,031
At 31st March 2024	<u>64,746</u>
Depreciation	
At 1st April 2023	63,391
Charge for the year	498
At 31st March 2024	<u>63,889</u>
Net book value	
At 31st March 2024	<u>857</u>
At 1st April 2023	<u>324</u>

5. Debtors

	<u>2024</u>	<u>2023</u>
Debtors	0	15
Prepayments	134	110
	<u>134</u>	<u>125</u>

6. Creditors: Amounts falling due within one year

	<u>2024</u>	<u>2023</u>
Accruals	3,030	2,655
PAYE	0	514
	<u>3,030</u>	<u>3,169</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	857	0	857
Current assets	13,808	55,324	69,132
Current liabilities	(3,030)	0	(3,030)
Net assets at 31st March 2023	<u>11,635</u>	<u>55,324</u>	<u>66,959</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.

