

PELTON FELL COMMUNITY PARTNERSHIP

**ANNUAL REPORT FOR THE FINANCIAL YEAR
2022/2023**



PFCP Annual report for 2022/2023

Chair's Remarks

As usual the year had its ups and downs. A down was the ending by a third party of negotiations for its involvement at the Centre.

Ups were that thanks to the efforts of our Lead Youth Worker, Donna Brown, considerable funding has been received to maintain existing activities and start new ones. Of particular importance is the commitment of funders to providing some medium term grants (3 years from 2023 to 2026) towards the core costs of the Centre (utilities, building maintenance, staff etc.)

This report sets out in more detail the activities taking place at the Centre and who has provided the grant funding to enable the bulk of the activities to take place. Section VI of the report outlines the Directors view of the situation in the medium term.

The separate Independent Examiner's Report and its accompanying Financial Statement and Balance Sheet indicate how the funding that the Partnership has been able to generate has been used.

However, it is of considerable concern that the Partnership is so dependent on considerable external funding for its activities for the benefit of the residents of Pelton Fell. It is becoming clearer that future external funding will become harder to obtain.

As such, the Partnership will need to develop its own independent funds if the services that are available currently are to continue. To that end, it will be seeking the support of residents and others living, working and visiting Pelton Fell to contribute to its charitable aims for the area and so help to continue the development of a successful and vibrant locality.

Linda Marshall

Chair
July 2023



INDEX		Page
	Chair's Remarks	2
I	Reference and Administrative Details	4
II	Structure, Governance and Management	5
III	Objectives	7
IV	Activities, Achievements and Performance	8
IV.1	Achieving the First Charitable Objective	9
	IV.1A The Management of the Brockwell Centre	9
	IV.1B Offer Educational, Employment and Vocational opportunities	9
	IV.1C Provide Support Groups and Leisure Activities	9
	IV.1D Develop ICT Facilities for all ages	10
	IV.1E Provide Health and Fitness Sessions	10
	IV.1F Focus for Children and Young people	10
IV.2	Achieving the Second Charitable Objective	12
	IV.2A Representing local people	12
	IV.2B Promotion of PCFP and the Brockwell Centre	12
	IV.2C Recruit and Manage Volunteers	12
	IV.2D Assist in the Employment of Local People	12
	IV.2E Emergency Planning	13
	IV.2F Fundraising	13
V	Financial Review	13
VI	Outlook for the Future	13
VII	Statement of Public Benefit	14
ANNEX 1	Grants, Assistance in Kind	15
ANNEX 2	Activities of the main Hirers of the facilities of the Brockwell Centre	16
ANNEX 3	Partners in the Provision of Activities	17



Annual report for the Financial year 1st April 2021 to 31st March 2022
on behalf of the Board of Directors

I Reference and Administrative Details

- I.1 Name of Company/Charity: Pelton Fell Community Partnership,
- I.2 Company Registration Number: 06846269 [13th March 2009]
- I.3 Charity Registration Number: 1129699 [18th May 2009]
- I.4 Registered under the Data Protection Act 1998 {Reg. No. Z3464157}
- I.5 Principal/Registered Address: The Brockwell Centre, Craghead Road, Pelton Fell,
Chester le Street, Co. Durham DH2 2NH.
- I.6 Membership
- I.6.1 Board of Directors/Trustees

Position	01/04/22 to 15/11/22	15/11/22 to 31/03/23	Notes
Chair	Cllr. Mrs. L. Marshall	Cllr. Mrs. L. Marshall	Serve till Sept. 2023
Vice chair	<u>Mr. D. Simpson</u>	<u>Mr. D. Simpson</u>	And Treasurer
Secretary	<u>Mr. C. Reynolds</u>	<u>Mr. C. Reynolds</u>	Serve till Sept. 2023
Treasurer	<u>Mr. D. Simpson</u>	<u>Mr. D. Simpson</u>	Serve till Sept. 2024
Other Directors	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs. S-B Beetham</u>	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs. S-B Beetham</u>	Serve till Sept. 2024 Serve till Sept 2023 Serve till Sept 2024

NOTES:

- (i) The Board comprising the Directors {indicated in Bold above} authorised the signature of the Annual Report at its Meeting held on 19th July 2023
- (ii) Where a name is underlined it shows the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.
- (iii) Karbon Homes Ltd. and Durham Aged Mineworkers Housing Association can nominate observers to attend Board meetings.

I.6.2 Members

As at 31st March 2023, there were 72 members.

I.7 Senior Member of staff: Ms. D Brown, Lead Youth Worker

I.8 Relevant Organisations

Durham County Council,	County Hall, Durham DH1 5UL
Durham Aged Mineworkers Housing Association	168 Front Street, Chester le Street, Co. Durham DH3 3YH
Karbon Homes Limited,	Number Five, Gosforth Park Avenue, Gosforth Business Park, Newcastle upon Tyne NE12 8EG

Bank: Unity Trust Bank,
Nine Brindleyplace, 4 Ouzells Square, Birmingham B1 2HB.

Independent Examiner: B. J. Straughan & Partners, Epworth House, & Lucy Street,
Chester le Street, Co. Durham DH3 3UP

Solicitor: Muckle LLP, Time Central, 32 Gallowgate,
Newcastle upon Tyne NE1 4 BF

II Structure Governance and Management

II.1 Constitution: Articles of Association and Memorandum of Association
[Adopted 5th March 2009]

The Partnership is a Private Limited Company

II.2 Organisation of Committees and meetings

The Board of Directors met in the months of May, September 2022; and, January, March 2023.
The Annual General Meeting 2022 took place in November.

II.3 Existing Partnership Administrative Policies and procedures are:

- (A) Code of Conduct {Reference A1}; Confidentiality {A2}; Conflict of Interest {A3}; Declaration of Interest {A4}; Reduction in Noise at, and dispersal from, the Brockwell Centre {A5}; Public Interest Disclosure ("Whistleblower's Policy") {A6}; Complaints from the Public {A7}.
- (B) Financial regulations {Reference B1}; Expenses {B2}.
- (C) Equal opportunities including Recruitment and Training {Reference C1}; Harassment {C2}; Volunteers {C3}; Disciplinary and Grievance Procedures {C5}; Director's Code of Conduct {C6}.

- (D) Protection of Children {Reference D1}; Protection of Vulnerable Adults {D2}; protection of children in relation to E-safety {D3}.
- (E) Health and Safety at Work {Reference E1}; Reporting of Injuries, Diseases and Dangerous Occurrences (RIDDOR) {E2}; Risk Assessment {E3}; Risk Assessment Overview for the Partnership's General Management Process {E3(i)}; Risk Assessment overview for Activities at the Brockwell Centre {E3 (ii)}; Manual Handling {E4}; Lone working {E5}; Smoking {E6}; Alcohol/Drug Misuse {E7}; Use of Closed Circuit Television (CCTV){E8}.
- (F) Data protection {Reference F1}.

II.4 Appointment of Directors

Directors are appointed in accordance with the Articles of Association, numbers 9, 11 & 12. The minimum number is 5 and the maximum 15. The majority of Directors should be "Community Directors".

In accordance with the Partners Agreement ending the Pelton Fell Neighbourhood Partnership both Durham County Council and Bellway Homes have a right to nominate a person as a director on the Board. That agreement can end by mutual consent at any time after June 2011.

Bellway Homes decided not to exercise that right with effect from September 2015.

II.4.1 Induction and training of Directors

On appointment, Directors receive a Welcome pack which contains amongst other information, copies of:

Information about the Partnership; Charity Trustee roles and responsibilities;

Details of the role of a Director and Partnership officers with relevant Job Descriptions;

Memorandum and Articles of Association;

Details of some policies and procedures and information on access to the remainder.

Directors are encouraged to undertake training where required.

II.5.1 Staff - Paid

Name	Position	Employment status	External Funding assistance from
Ms. D. Brown	Lead Youth Worker	Part time 22/05/17 ongoing	Various funders
Ms. N. Richardson	Youth Worker	Part time 1/07/17 ongoing	Various Funders
Ms. L. Hunt	Youth Worker	Part time 19/04/22 ongoing	Various Funders
Ms. C Wozencroft	Temporary cleaner Cleaner/ Attendant	Temporary from 12/01/22 Part time 1/06/23 ongoing	UK Youth Fund
Mrs. A Simpson	Cleaner Attendant	Resigned 31/05/22	

Plus 1 Sessional worker – Self-employed.

Since 20th June 2011, the overall supervision of staff has been delegated to the Designated Director, currently the Partnership's Chair.

II.5.2 Staff – Volunteers {See also IV.2C below}

The Partnership is finding it difficult to recruit adult volunteers who could serve in many ways and make valuable contributions to the day to day activities and management of the Partnership. As of 31st March 2023, the Partnership currently has 3 volunteers.

There are 8 Junior volunteers, all members of the various youth groups who are known as Youth Club Ambassadors.

III Objectives

III.1 Objects of the Company/Charity

The objects are set out in Clause 3 of the Memorandum of Association, namely:

“3 The Charity's Objects (**Objects**) are:

- 3.1 to further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community and,
- 3.2 to develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.”

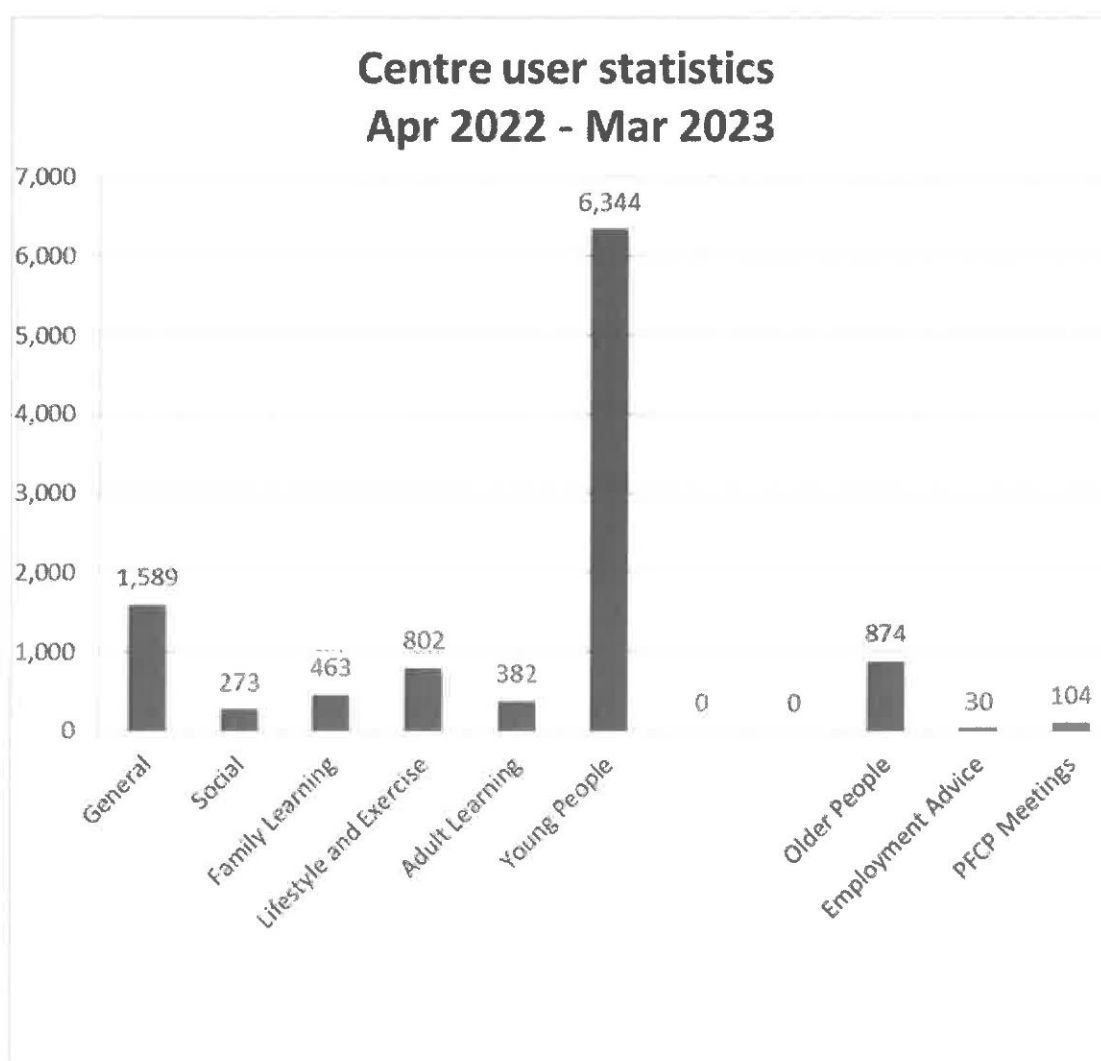
IV Activities, Achievements and Performance

Attendance statistics for the year are given below:

The overall attendance at the Centre was 10,861, an average of 217+ per week based on a 50 week year. It was almost 50% more than for the previous year (7,242) which had been severely affected by the restrictions on opening imposed by Central Government in its management of the Covid-19 Coronavirus outbreak.

The increase was due mainly to improved attendance in young people's activities (6,344 as against 4,274) and the start of various new activities such as Brockwell Buddies (463) and Brockwell Brunch (474).

(See Graph and Section IV.I below for more detail)



General -	Staff, Visitors to the centre;		
Social -	Parties Social events etc.	Family Learning -	Brockwell Buddies
Lifestyle and Exercise -	Gentle Circuits, Smile Through Sport, Pelton Fell CA;		
Adult learning -	Courses at the Centre "Have a Good Dog"		
Young people -	Junior (ages 6 - 12), Senior (13 - 19), Lads & Dads, youth activities		
Youth Outreach -	Delivery of Activity plus		
Youth Mobile cafe -	Delivery of Packed lunches & activity packs to young people and their		

	families during school holidays
Older people -	History group; Brockwell Brunch
Employment Advice -	Princes Trust courses,
PFCP meetings -	Attendance at Board, Committees and associated meetings

The statistics above exclude usage of the associated Children's Play area and Multi Use Games Area (MUGA).

IV.1 Achieving the First Charitable Objective

IV.1A The Management of the Brockwell Centre

The Centre is managed under the terms of a 99 year lease from the Durham County Council which was signed on 25th January 2012 and subsequently registered at the Land Registry office in April 2012. Its facilities include:

Internal, within building	External
Public toilets with limited changing facilities; Main hall - capable of division into 2;	Car parking for users - 21 spaces; Terrace/patio area for spectators;
Offices to let/rent – 3 Nr.; Meeting rooms to let/rent – 3 Nr;	Children's play areas with equipment suitable for various age ranges;
Kitchen and cafe with provision for bar use.	Floodlit Multi Use Games Area with markings for 5 aside football, basketball and tennis;
Audio/Visual Equipment. Hearing loop	Landscaped open space.

The Hire of some of the facilities is an important part of the business plan for the Centre.

The main hirers during the year were:

{See ANNEX 2 below for details of the relevant activities.}

Other facilities include a thrift shop and basic café service. The use of a solarium was discontinued in September 2022

Details of Funding are given below (Section V and ANNEX 1)

Details of the usage of the Centre and other activities arranged by or through the Partnership in order to fulfill its Charitable aims are given below:

IV.1B Offer educational, employment and vocational opportunities

IV.1B (i) History Group: Met weekly on Tuesdays for sessions of 2 hours with an average attendance of 7.

IV.1B (ii)

IV.1C Provide support groups and leisure activities

IV.1C (i) Credit Union: is affiliated to NE First Credit Union and run by trained local volunteers.

IV.1C (ii) Miners' Banner group: In July the banner was paraded and displayed at the

Durham Miners' Gala and at a commemoration event for the opening of the War Memorial Park in 1922 and paraded at the Remembrance Day Service in November held at the War Memorial Park. It was also displayed at an event in Stanley.

- IV.1C(iii) Brockwell buddies Play group: Is for children under 1 and their parents/carers. Commenced in October 2022. There were 22 sessions with an attendance of 463 and involvement of 53 families.
- IV.1C(iv) Brockwell Brunch: Provides hot meal at the Centre or as takeaways. Started in January and is weekly. 12 sessions provided 474 meals for about 70 different people
- IV.1C (v) "Have a Good Dog": see ANNEX 2 for details
- IV.1C(vi) Pelton Fell CA: see ANNEX 2 for details
Average attendance is 17.
- IV.1(vii) Smile Through Sport: see ANNEX 2 for details
Average attendance is currently 11.

IV.1D Develop ITC facilities for all ages

The IT equipment provided funded through grants received in previous years is used by residents for various activities most notably job searches and seeking information.

The Centre is registered as a UK Online Centre.

IV.1E Provide Health and fitness sessions

- IV.1E (i) Gentle Circuits: Is held on Wednesday mornings during school term time for older people; average attendance is 5
- IV.1E (iii) Defibrillator - is available at the Centre adjacent to the main entrance
It had been deployed 8 times during the year but never used.

IV.1F Focus for Children and Young people

IV.1F (i) Children and Youth activities based at The Brockwell Centre aim to improve and develop positive mental well being in the children and young people of Pelton Fell this is achieved through sessions that cover key areas including physical activity, creativity, outside play and socialising.

- (a) Junior Youth Club (Ages 6 - 12) – Provides young people with opportunity to take part in a wide range of activities that they plan alongside the youth work team. 65 different young people have accessed junior youth club in the last 12 months.
- (b) Senior Youth Club (12 - 19) – Senior Youth Club meet once very week during term time and has a core group of 16 young people attending each week. The young people enjoy taking part in activities such as cooking, music and having group discussions.
- (c) Girls Group (11- 19) – Girls Group meet on a weekly basis at The Brockwell Centre and on average there is 12 young people attending the session. The session was developed to provide the girls with their own space and opportunity to access support and guidance from the youth work team.
- (d) Outdoor Activity session – This session was developed during COVID and continues to be the session with the highest attendance each week. The provides a number of different opportunities for the young people this includes multi sports coaching provided by CNS

Sports Stars, social action, art and craft and outside play. 72 different young people have attended this session over the past 12 months

- (e) Mini Youth Club (Ages 4-6) – Mini Youth Club provides the younger members of the village with the opportunity to develop their confidence before they attend Junior Youth Club. The young people take part in a wide range of activities including cooking, outdoor play, games and art and craft. 18 different young people have taken advantage of mini youth club.
- (f) School Holiday Activities (Ages 5 - 16) – The Youth Café continues to extremely successful and well attended part of the youth provision at The Brockwell Centre, activities include cooking, art & craft, gardening, multi sports, games and nature walks while also having access to free food and refreshments. On average there is 35 attendances to each session. Over 120 different young people have been supported by The Youth Café in the last 12 months.
- (g) Youth drop in (All ages) – Happens on a weekly basis and provides young people the opportunity to access support and advice from the youth work team, while also having opportunity to take home unsold produce from Greggs. On average 20 people access this project each week.
- (i) Trips – Trips continue to be the most asked for activity by the young people, in the past 12 months the young people have enjoyed trips to Edinburgh, Christmas Pantomime, Inflataspace, Inflatanation, Adventure Valley, Go Karting, Air Trail, Evolve Youth Inclusion project, South Shields, Clip and Climb, Surfing, Cinema, Winter Wonderland and Blackpool
- (j) Assistance to the Bullion Hall Community Centre – Bullion Hall Youth Activity Group has continued to grow in number in the past 12 months with there being two sessions each week. Sessions are held on a Wednesday and Friday, the Friday group is a smaller group who prefer a quieter environment. The young people have enjoyed a wide range of offsite activities including Miss Elephants, South Shields, Edinburgh, Blackpool, Christmas Pantomime, Bowling, Clip and Climb, Go Karting, Crazy Golf, Lazer quest, Jump Giants, Air Trail and Evolve Youth Inclusion Project.

IV.2 Achieving the Second Charitable Objective

IV.2A Representing local people

IV2.A (i) Chester le Street Area Action Partnership (AAP)

The task groups set up by the AAP to develop projects for residents of the area started meeting during the year. The Partnership was represented at 2 of the 3 groups, i.e. "Community Support" and "Cost of Living" but not "Town and Villages".

In addition, the Partnership took advantage of funding available from the AAP for various activities. See ANNEX 1 below.

IV2.B Promotion of PFCP and the Brockwell Centre

IV2 B (i) Newsletters – None were published during the year

IV2 B (ii) Website

The Partnership's website www.peltonfell.org.uk provides the community and visitors with information on PFCP, its projects, community groups and activities, news and events, history of Pelton Fell and an online business directory. Currently its format is under review.

IV2 B (iii) "Facebook"

A Facebook page is: <https://m.facebook.com/The-Brockwell-Centre-606562209415618/> and currently has 1202 friends.

Another Facebook page which sets out the Partnership's youth activities is: Gemma Bird <https://www.facebook.com/profile.php?id=100009927047779> and it has 1202 friends

A new Facebook page was set up in late November 2021 with the address: The Brockwell Centre Pelton Fell and has 276 followers.

Overall more effort will be needed to maintain these web based facilities which have proved to be of great benefit to the Partnership.

IV2 B(iv) Other sites

Information on the Centre is also available at County Durham Families Information Service (www.countydurhamfamilies.info) and Durham locate (www.durhamlocate.org.uk/Services/1850)

IV.2C Recruit and manage volunteers {See II5.2 above}

The Partnership has registered volunteers who support the Credit Union, Youth Sessions, Social Events and the day to day running of the Brockwell Centre.

The Partnership has developed a volunteer induction pack that supports the recruitment and induction of the volunteers in to the organisation.

IV.2D Assist in the employment of local people

IV.2D (i) Information Kiosk

In September 2014, the Citizens Advice Bureau provided a kiosk in the reception/café area for ready access by residents to obtain information about matters relevant to their personal circumstances.

IV.2D (ii) Sessional activities

Activities organized by others i.e. Have a Good Dog, Smile Through Sport and private parties provide employment for local people either as individuals or organisations.

IV.2E Emergency Planning

In late November 2021, Storm "Arwen" resulted in a power cut for part of the village which lasted for approximately 4 days and showed that an Emergency plan should be developed for the area. Work has commenced on such a plan which will be developed in co-operation with the County Council's Emergency Planning Team and other organisations in the village.

IV.2F Fundraising

Specific donations and other income classed as donations raised a further £ 10,748.50; all of which was for Partnership unrestricted use.

V Financial review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see ANNEX 1 below.

V.2 Policy on "The Reserves" {included within "Designated Funds"}

The Partnership has a financial reserves policy in accordance with good practice.

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

(a)	Possible staff redundancy costs:	101.8 % of required, as at March 2023	£ 4,595.00
(b)	Running costs for the Brockwell Centre	3.0 % of required,	£ 1,000.64
	up to a maximum of 6 months:		
(c)	Redecoration costs on a 5 year cycle:	0.0 % of required	£ 0,000.00

V.3 "Designated Funds"

(i)	"The Reserves" from V.2 above	£ 5,595.64
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- (ii) Funds deposited by Bingo Club for its own use: £ 0,361.72

Thus the overall "Designated funds" available totaled £5,957.36 as at 31st March 2023.

VI Outlook for the Future

VI.1 2023/2024

The Partnership's strategic priorities remain as:

- (i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- (ii) The provision of community development activities to give rise to;
 - (a) More engagement and better cohesion; and,
 - (b) Improved capacity and active citizenship; and,
 - (c) Improved health, standard of education, and prospects of employment and so contribute to the local economy.
- (iii)
 - (a) The Clean, Green and Safe Charter and associated matters; and,
 - (b) The development of other projects to provide improvements in the local environment

As regards the future, the outlook is brighter as the UK Youth grant received in March 2023 will be provided for a total of 3 years (i.e. covering the period March 2023 to February 2026). Subsequently, a Children in Need grant which started in June 2023 covers some other Centre costs in addition to youth staffing costs for this year and a further 2 years (i.e. till May 2026). Further funding for activities will be sought, as will be an increase in income from hire costs due in part to an increase in charges and an increase in private hire of facilities at the Centre. As a result it is expected that unrestricted funds will increase over this period and so result in improved viability.

VI.2 2024/2026

As noted immediately above, the financial viability is expected to improve.

However, as stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

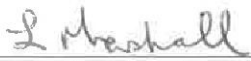
In 2025, the Pelton Fell area is proposed for inclusion in the Pelton ward of the County Council for electoral purposes. It appears likely and desirable that it be included into an existing local government parished area.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors on 19th July 2023

Signed on behalf of the Directors by:


Linda Marshall, Chair


Colin Reynolds, Secretary

ANNEX 1 Grants, Assistance in Kind

A Grants received in Financial Year 2022/2023

Funder	Amount -£	Period	Use
One Youth Chester le Street	12,713.28	04/22 to 03/23	Youth Activities
One Youth Chester le Street	2,000.00	07 to 09/22	Youth activities – Summer 2022
One Youth Chester le Street	1,703.89	08/22?	Youth Activities – Edinburgh trip
DCC: 21DFE-CHES020	1,245.00		Youth café
DCC: Food and transport	651.00		
DCC: Fun & Food	1,196.25	05/22	Youth café May half term
DCC: 22DFE-CHES005	4,780.00	07 to 09/22	Summer Youth café
DCC: Food & Transport	705.00		Additional expenses
DCC: Fun & Food	845.00		
DCC: Party in the Park	1,850.00	07/22	Celebration in War memorial park
DCC: 22HA-CHES001	922.50		Youth café
DCC: 22DFE-CHES005 & 22DFE-CHES 003	2,767.50	12/22 to 01/23	Youth café – Christmas
DCC: 22HA-CHES008	1,440.00		Youth café
DCC: 22DFE-CHES012	3,261.00		Youth café
TESCO via Groundworks	500.00		Youth café
Karbon Homes	1000.00		
Karbon Homes	1,500.00	01 to 03/23	Winter Wellbeing
CDCF: Grant 669742	1,500.00	01 to 03/23	Warm Spaces
UK Youth: Unrestricted	15,000.00	03/23 to 02/24	Youth Staff, utilities & Centre costs
OVERALL TOTAL	55,580.42		

For work at Bullion Hall

Funder	Amount -£	Period	Use
One Youth Chester le Street	12,713.28	04/22 to 03/23	Youth Activities
One Youth Chester le Street	2,000.00	07 to 09/22	Youth activities – Summer 2022
One Youth Chester le Street	1,343.09	08/22?	Youth Activities – Edinburgh trip
GRANT INCOME TOTAL	16,056.37		

Have a Good Dog

Have a Good Dog offers puppy training courses on Saturdays at the Brockwell Centre.

Vicky Welsh, the owner of Have a Good Dog, is a fully qualified and accredited dog trainer and clinical animal behaviourist. She and her team of caring trainers deliver training classes and workshops, are on hand to help you.

The puppy classes are for fully vaccinated pups aged under 24 weeks at the start of a course. The lessons run in blocks of six weeks, and we provide practical demonstrations and coach people in how to teach pups the skills to help them have a rewarding relationship with their owners.

Attendees get the opportunity to practice with their puppies with the trainers at hand to guide them through the methods and appropriate techniques.

Vicky has a BSc (Hons) Degree in Canine Behaviour and Training, and an MSc Degree in Applied Animal Behaviour & Welfare (Dist) at Newcastle University.

In addition: she is a registered animal training instructor with the Animal Behaviour and Training Council and one of over 70 fully trained assistance dog instructors with Dog A.I.D. (Assistance in Disability); and an assessor for Wag & Company (A registered charity enabling visiting dog teams to build meaningful new friendships with older dog lovers across the North East of England).

Cocaine Anonymous Pelton Fell

Meet on Wednesday's 7pm till 8pm. The group started meeting in October 22 for the purpose of helping people with drink and drug abuse issues by using a 12 Step program.

The leader, who lives locally, has been in recovery for over ten years. He has been a part of Cocaine Anonymous since leaving rehabilitation in 2013 and used the twelve steps programme throughout that time elsewhere.

The group is extremely proud of its activities in Pelton Fell with attendance averaging 17. Its members travelling in for meetings from throughout County Durham and Tyneside. The group not only welcome individuals who have a problem with drink and or drugs but also any family members or professionals who would like to know more about recovery.

For more information on the group's activities please contact by telephone a member at 07900 178 999

Smile Through Sport

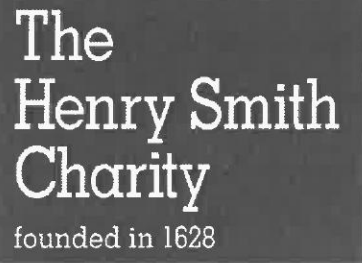
Commenced in September 2022 on Thursday evenings during school term times for 1 hour

A weekly sport and physical activity club for children and young people with disabilities or SEND. The club provides peer support for parents and carers as well as providing meaningful activity for the participants.

For more information on the group's activities please contact info@smilethroughsport.com or telephone 01670 457 757. (Website: <https://smilethroughsport.com>)

ANNEX 3

Partners in the provision of Activities

Pelton Fell Community Partnership
Financial Statements for the year to 31st March 2023

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

	Page
Company Information	1
Trustees/Directors Report	2-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes	7-9

Pelton Fell Community Partnership

Management information for the year ended 31st March 2023

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors

Position	01/04/22 to 15/11/22	15/11/22 to 31/03/23	
Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	Serve till Sept 2023
Vice Chair	<u>Mr D Simpson</u>	<u>Mr D Simpson</u>	And Treasurer
Secretary	<u>Mr C Reynolds</u>	<u>Mr C Reynolds</u>	Serve till Sept 2023
Treasurer	<u>Mr D Simpson</u>	<u>Mr D Simpson</u>	Serve till Sept 2024
Directors/Trustees	Cllr Mr S A Henig CBE Mrs N Armstrong Mrs S-B Beetham	Cllr Mr S A Henig CBE Mrs N Armstrong Mrs S-B Beetham	Serve till Sept 2024 Serve till Sept 2023 Serve till Sept 2024

Notes

1) The Board comprising the Directors (indicated in bold above) authorised the signature of the Annual Report at its meeting held on 19th July 2023

2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.

3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL
Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street
Housing Association Co Durham DH3 3YH
Karbon Homes Limited Number Five, Gosforth Park Avenue, Newcastle, NE12 8EG

Independent Examiner B J Straughan
B J Straughan and Co
Epworth House, 7 Lucy Street, Chester le Street, Co Durham DH3 3UP

Bankers Unity Trust Bank
Nine Brindley Place, 4 Ouzells Square, Birmingham B1 2HB

Solicitors Muckle LLP
Time Central, 32 Gallowgate, Newcastle Upon Tyne NE1 4BF

Pelton Fell Community Partnership
Directors/Trustees Report for the year ended 31st March 2023

I Structure Governance and Management

Governing Document

The organisation is a Company Limited by Guarantee incorporated on the 13th March 2009 and registered as a charity on 18th May 2009.

II Objects and Activities

The Objects are set out in Clause 3 of the Memorandum of Association, namely:

To further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community; and

To develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.

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The procedures followed are detailed in the annual report (section II.4.1)

III Risk Management

The Directors have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal Controls have been implemented in respect of transactions authorisation. Procedures are in place to ensure the health and safety of staff, volunteers and visitors to the centre.

IV Achievements and Performance

The activities and performance during the period are detailed in the Annual Report.

Responsibilities of The Directors

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2023

V Financial Review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see Annex 1 to the detailed annual report

V.2 Policy on Reserves (included within " Designated Funds")

The partnership has a financial reserves policy in accordance with good practice
In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

- a) Possible staff redundancy costs (101.8% of required as at March 2023)
 - b) Running costs for the Brockwell Centre up to a maximum of 6 months (3% of required)
 - c) Redecoration costs on a 5 year cycle (0% of required)
- Sub Total

- d) Bingo Club contributions have been redesignated from Unrestricted to Designated funds

Total Designated Funds at 31st March 2023

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1000
0
5595
362
5957

VI Outlook for the Future

VI.1 Outlook for 2023/24

The partnership's strategic priorities remain as :

- i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- ii) The provision of community development activities giving rise to :
 - a) More engagement and better cohesion; and
 - b) Improved capacity and active citizenship; and
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- iii)
 - a) The Clean, Green and safe Charter and associated matters; and
 - b) The development of other projects to provide improvements in the local environment

As regards the future, the outlook is brighter as the UK Youth Grant received in March 2023 will be provided for a total of 3 years (i.e. covering the period March 2023 to February 2026). Subsequently, a Children In Need grant which started in June 2023 covers some other Centre costs in addition to youth staffing costs for this year and a further 2 years (i.e. until May 2026).

Further funding for activities will be sought, as will be an increase in income from hire costs due in part to an increase in charges and an increase in private hire of facilities at the Centre. As a result it is expected that unrestricted funds will increase over this period and so result in improved viability.

VI.2 2024/2026

As noted immediately above, the financial viability is expected to improve.

As stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

In 2025 the Pelton Fell area is proposed for inclusion in the Pelton Ward of the County council for electoral purposes. It appears likely and desirable that it be included into an existing local government parished area.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 19th July 2023
Signed on behalf of the Directors by:

L Marshall
Chair

Chaynolds
Secretary

Pelton Fell Community Partnership
Independent Examiner's Report
for the year ended 31st March 2023

We report on the unaudited accounts of the charity for the period 1st April 2021 to 31st March 2023 set out on the attached pages.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

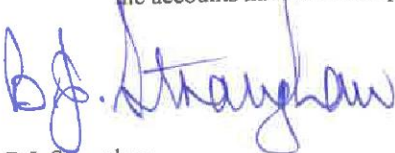
I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

8th August 2023
.....
Date

Pelton Fell Community Partnership
Statement of Financial Activities (including Income Statement)
for the year ended 31st March 2023

	Notes	<u>2023</u>		<u>2022</u>	
		<u>Unrestricted Funds</u>	<u>Restricted Funds</u>	<u>Total Funds</u>	<u>Total Funds</u>
		£	£	£	£
Incoming Resources	1 (b),(c)				
Donations and fund raising		10,749	0	10,749	4,224
Interest receivable		0	0	0	0
Activities to further the charity's objects:					
Grants and contracts for advice, information and support		15,135	56,502	71,637	133,009
CJRS Grants		0	0	0	2,396
Rent, room hire, catering etc.		8,733	0	8,733	11,313
Total Incoming Resources	2	<u>34,617</u>	<u>56,502</u>	<u>91,119</u>	<u>150,942</u>
Resources Expended					
Wages and salaries	3	7,708	42,101	49,809	29,906
Utilities		5,537	0	5,537	5,770
Rent and room hire		0	1,312	1,312	2,343
Repairs, servicing and cleaning		5,480	100	5,580	7,723
Security		2,278	0	2,278	2,067
Licences and permits		443	0	443	714
Catering		0	0	0	54
Telephone and internet		3,845	0	3,845	2,644
Postage and stationery		593	0	593	519
Marketing and promotion		219	0	219	188
Staff travel		0	0	0	187
Volunteer expenses		0	0	0	0
Volunteer and staff training		0	0	0	0
Bank charges		115	0	115	108
Depreciation	1 (f)	1,229	0	1,229	1,229
Facilitator trainer course events		0	32,260	32,260	22,446
Legal and professional		3,749	0	3,749	1,849
Insurance		3,091	0	3,091	2,832
Other		981	29,969	30,950	26,292
Total Resources Expended	2	<u>35,268</u>	<u>105,742</u>	<u>141,010</u>	<u>106,871</u>
Surplus/(Deficit) for the year		(651)	(49,240)	(49,891)	44,071
Transfers between funds		72	(72)	0	0
Balance b/fwd		16,677	102,293	118,970	74,899
Total Funds at 31st March 2023		<u>16,098</u>	<u>52,981</u>	<u>69,079</u>	<u>118,970</u>

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2023

	Notes	£	2023	£	2022	£
Fixed Assets						
Tangible assets	4			324		1,553
Current Assets						
Debtors	5	125			1,231	
Cash at bank and in hand		71,799			119,160	
		<u>71,924</u>			<u>120,391</u>	
Creditors: Amounts falling due within one year	6	3,169			2,974	
Net current assets				68,755		117,417
Net assets	7			<u>69,079</u>		<u>118,970</u>
Restricted funds	2			52,981		102,293
Unrestricted funds				10,142		7,476
Designated fund Bingo Contributions		361			361	
Designated fund maintenance		0			-	
Designated fund (Decoration, Running costs, Redundancy)		<u>5,595</u>			<u>8,840</u>	
				5,956		9,201
Total Funds				<u>69,079</u>		<u>118,970</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 19th July 2023 and signed on its behalf by

Mr O. Simpson, Treasurer

Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-

Fixtures and Fittings

20% Straight line

- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

2. Analysis of Funds
Restricted Funds

		<u>Opening Balance</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>Transfers between funds (a)</u>	<u>Closing Balance</u>
Youth Programme	1	34,183	38,596	59,573		13,206
Bullion Community Centre Activities	2	7,067	16,056	20,469		2,654
CAF Covid Assistance	3	5,652				5,652
Picnic in the park	4	0	1,850	1,850		0
Miners Banner Group	5	879			-72	879
16NB CHE	6	72				0
Battery path	7	1,206				1,206
National Lottery Community Fund	8	5,075		10		5,065
Dementia Group	9	100				100
Defibrillator	10	472				472
Uk Youth Fund	11	10,196		3,912		6,284
Pelton Fell bouncing back	12	17,550		5,577		11,973
Post code neighbourhood trust	13	19,841		14,351		5,490
		<u>102,293</u>	<u>56,502</u>	<u>105,742</u>	<u>-72</u>	<u>52,991</u>

- a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.
- b) In accordance with best practice as the purchase of the assets (computer equipment) fulfils the requirements of the restriction imposed but is capital in nature a transfer has been made to general funds and a designated fund created for the future depreciation of the equipment concerned which will be treated as resources expended.

The above restricted funds relate to the following charitable activities:-

- Youth projects
- Community centre activities
- Covid Assistance from Charities Aid Foundation
- Durham miners alternative gala celebrations
- Lottery funding for a replica miners banner
- Maintenance of equipment and photocopier
- Improvements to the "Battery" path
- National Lottery Community Fund Youth programme
- Dementia Group
- Defibrillator
- Youth activities
- Costs of youth worker caretaker and sessional workers
- Youth café and outdoor activity sessions

3. Staff Costs and Numbers

Staff costs were as follows:

	<u>2023</u>	<u>2022</u>
Salaries and wages	49,141	29,548
Pensions	668	358
	<u>49,809</u>	<u>29,906</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>3</u>	<u>2</u>
Advice Information and Support		

4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	<u>£</u>
At 1st April 2022	63,715
Additions in the year	0
At 31st March 2023	<u>63,715</u>
Depreciation	62,162
At 1st April 2022	1,229
Charge for the year	<u>63,391</u>
At 31st March 2023	

Net book value	<u>324</u>
At 31st March 2023	
At 1st April 2022	<u>1,553</u>

5. Debtors

	<u>2023</u>	<u>2022</u>
Debtors	15	962
Prepayments	110	269
	<u>125</u>	<u>1,231</u>

6. Creditors: Amounts falling due within one year

	<u>2023</u>	<u>2022</u>
Accruals	2,655	2,448
PAYE	514	526
	<u>3,169</u>	<u>2,974</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	324	0	324
Current assets	18,943	52,981	71,924
Current liabilities	(3,169)	0	(3,169)
Net assets at 31st March 2023	<u>16,098</u>	<u>52,981</u>	<u>69,079</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.

Pelton Fell Community Partnership
Financial Statements for the year to 31st March 2023

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

	Page
Company Information	1
Trustees/Directors Report	2-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes	7-9

Pelton Fell Community Partnership

Management information for the year ended 31st March 2023

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors

Position	01/04/22 to 15/11/22	15/11/22 to 31/03/23	
Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	Serve till Sept 2023
Vice Chair	<u>Mr D Simpson</u>	<u>Mr D Simpson</u>	And Treasurer
Secretary	<u>Mr C Reynolds</u>	<u>Mr C Reynolds</u>	Serve till Sept 2023
Treasurer	<u>Mr D Simpson</u>	<u>Mr D Simpson</u>	Serve till Sept 2024
Directors/Trustees	Cllr Mr S A Henig CBE Mrs N Armstrong Mrs S-B Beetham	Cllr Mr S A Henig CBE Mrs N Armstrong Mrs S-B Beetham	Serve till Sept 2024 Serve till Sept 2023 Serve till Sept 2024

Notes

- 1) The Board comprising the Directors (indicated in bold above) authorised the signature of the Annual Report at its meeting held on 19th July 2023
- 2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.
- 3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL

Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street

Housing Association Co Durham DH3 3YH

Karbon Homes Limited Number Five, Gosforth Park Avenue, Newcastle, NE12 8EG

Independent Examiner B J Straughan
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Pelton Fell Community Partnership

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 - a) The Clean, Green and safe Charter and associated matters; and
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As regards the future, the outlook is brighter as the UK Youth Grant received in March 2023 will be provided for a total of 3 years (i.e. covering the period March 2023 to February 2026). Subsequently, a Children In Need grant which started in June 2023 covers some other Centre costs in addition to youth staffing costs for this year and a further 2 years (i.e. until May 2026).

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VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 19th July 2023
Signed on behalf of the Directors by:

L Marshall
Chair

Chaynolds
Secretary

Pelton Fell Community Partnership
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for the year ended 31st March 2023

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Basis of independent examiner's report

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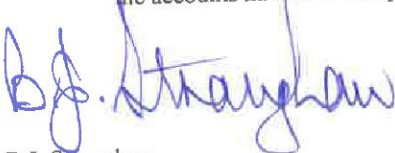
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the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
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Epworth House
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8th August 2023
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for the year ended 31st March 2023

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Interest receivable		0	0	0	0
Activities to further the charity's objects:					
Grants and contracts for advice, information and support		15,135	56,502	71,637	133,009
CJRS Grants		0	0	0	2,396
Rent, room hire, catering etc.		8,733	0	8,733	11,313
Total Incoming Resources	2	<u>34,617</u>	<u>56,502</u>	<u>91,119</u>	<u>150,942</u>
Resources Expended					
Wages and salaries	3	7,708	42,101	49,809	29,906
Utilities		5,537	0	5,537	5,770
Rent and room hire		0	1,312	1,312	2,343
Repairs, servicing and cleaning		5,480	100	5,580	7,723
Security		2,278	0	2,278	2,067
Licences and permits		443	0	443	714
Catering		0	0	0	54
Telephone and internet		3,845	0	3,845	2,644
Postage and stationery		593	0	593	519
Marketing and promotion		219	0	219	188
Staff travel		0	0	0	187
Volunteer expenses		0	0	0	0
Volunteer and staff training		0	0	0	0
Bank charges		115	0	115	108
Depreciation	1 (f)	1,229	0	1,229	1,229
Facilitator trainer course events		0	32,260	32,260	22,446
Legal and professional		3,749	0	3,749	1,849
Insurance		3,091	0	3,091	2,832
Other		981	29,969	30,950	26,292
Total Resources Expended	2	<u>35,268</u>	<u>105,742</u>	<u>141,010</u>	<u>106,871</u>
Surplus/(Deficit) for the year		(651)	(49,240)	(49,891)	44,071
Transfers between funds		72	(72)	0	0
Balance b/fwd		16,677	102,293	118,970	74,899
Total Funds at 31st March 2023		<u>16,098</u>	<u>52,981</u>	<u>69,079</u>	<u>118,970</u>

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2023

	Notes	£	2023	£	2022	£
Fixed Assets						
Tangible assets	4			324		1,553
Current Assets						
Debtors	5	125			1,231	
Cash at bank and in hand		71,799			119,160	
		<u>71,924</u>			<u>120,391</u>	
Creditors: Amounts falling due within one year	6	3,169			2,974	
Net current assets				68,755		117,417
Net assets	7			<u>69,079</u>		<u>118,970</u>
Restricted funds	2			52,981		102,293
Unrestricted funds				10,142		7,476
Designated fund Bingo Contributions		361			361	
Designated fund maintenance		0			-	
Designated fund (Decoration, Running costs, Redundancy)		<u>5,595</u>			<u>8,840</u>	
				5,956		9,201
Total Funds				<u>69,079</u>		<u>118,970</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 19th July 2023 and signed on its behalf by

Mr O. Simpson, Treasurer

Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-

Fixtures and Fittings

20% Straight line

- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

2. Analysis of Funds
Restricted Funds

		<u>Opening Balance</u>	<u>Incoming Resources</u>	<u>Resources Expended</u>	<u>Transfers between funds (a)</u>	<u>Closing Balance</u>
Youth Programme	1	34,183	38,596	59,573		13,206
Bullion Community Centre Activities	2	7,067	16,056	20,469		2,654
CAF Covid Assistance	3	5,652				5,652
Picnic in the park	4	0	1,850	1,850		0
Miners Banner Group	5	879			-72	879
16NB CHE	6	72				0
Battery path	7	1,206				1,206
National Lottery Community Fund	8	5,075		10		5,065
Dementia Group	9	100				100
Defibrillator	10	472				472
Uk Youth Fund	11	10,196		3,912		6,284
Pelton Fell bouncing back	12	17,550		5,577		11,973
Post code neighbourhood trust	13	19,841		14,351		5,490
		<u>102,293</u>	<u>56,502</u>	<u>105,742</u>	<u>-72</u>	<u>52,991</u>

- a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.
- b) In accordance with best practice as the purchase of the assets (computer equipment) fulfils the requirements of the restriction imposed but is capital in nature a transfer has been made to general funds and a designated fund created for the future depreciation of the equipment concerned which will be treated as resources expended.

The above restricted funds relate to the following charitable activities:-

- Youth projects
- Community centre activities
- Covid Assistance from Charities Aid Foundation
- Durham miners alternative gala celebrations
- Lottery funding for a replica miners banner
- Maintenance of equipment and photocopier
- Improvements to the "Battery" path
- National Lottery Community Fund Youth programme
- Dementia Group
- Defibrillator
- Youth activities
- Costs of youth worker caretaker and sessional workers
- Youth café and outdoor activity sessions

3. Staff Costs and Numbers

Staff costs were as follows:

	<u>2023</u>	<u>2022</u>
Salaries and wages	49,141	29,548
Pensions	668	358
	<u>49,809</u>	<u>29,906</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

	<u>3</u>	<u>2</u>
Advice Information and Support		

4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	<u>£</u>
At 1st April 2022	63,715
Additions in the year	0
At 31st March 2023	<u>63,715</u>
Depreciation	62,162
At 1st April 2022	1,229
Charge for the year	63,391
At 31st March 2023	<u>63,391</u>

Net book value	<u>324</u>
At 31st March 2023	<u>1,553</u>
At 1st April 2022	

5. Debtors

	<u>2023</u>	<u>2022</u>
Debtors	15	962
Prepayments	110	269
	<u>125</u>	<u>1,231</u>

6. Creditors: Amounts falling due within one year

	<u>2023</u>	<u>2022</u>
Accruals	2,655	2,448
PAYE	514	526
	<u>3,169</u>	<u>2,974</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2023

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	324	0	324
Current assets	18,943	52,981	71,924
Current liabilities	(3,169)	0	(3,169)
Net assets at 31st March 2023	<u>16,098</u>	<u>52,981</u>	<u>69,079</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.