

PELTON FELL COMMUNITY PARTNERSHIP

ANNUAL REPORT FOR THE FINANCIAL YEAR 2021/2022



PFCP Annual report for 2021/2022

Chair's Remarks

As in 2020/2021, the activities at the Centre were substantially affected by the Covid 19 Coronavirus epidemic. Funding to maintain the Centre was provided by the Government as part of its financial support in dealing with the epidemic. Staff employment was maintained through use of the "furlough" scheme until September. More details are given in Annex 1 of this report.

The Centre was effectively closed to the public until September 2021. On re-opening to the public, activities at the Centre were restricted in the main to those for young people and their families. They were organized and managed very successfully by the Partnership's Lead Youth Worker, Ms. Donna Brown and her team. Ms. Brown obtained the grants for this provision and other activities. It proved difficult to revive the other previous activities at the Centre but there was increased demand for party bookings at weekends and Princes Trust returned to run two 12 week courses. Section IV and Annex 2 provide more detail.

The separate Independent Examiner's Report and its accompanying Financial Statement and Balance Sheet indicate how the funding that the Partnership has been able to generate has been used.

However, it is of considerable concern that the Partnership is so dependent on considerable external funding for its activities for the benefit of the residents of Pelton Fell

Section VI of the Director's report outlines their view of the situation in the next financial year.

It is becoming clearer that future external funding will become harder to obtain. As such, the Partnership will need to develop its own independent funds if the services that are available currently are to continue. To that end, it will be seeking the support of residents and others living, working and visiting Pelton Fell to contribute to its charitable aims for the area and so help to continue the development of a successful and vibrant locality.

Linda Marshall

Chair
July 2022



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**Annual report for the Financial year 1st April 2021 to 31st March 2022
on behalf of the Board of Directors**

I Reference and Administrative Details

- I.1 Name of Company/Charity: Pelton Fell Community Partnership,
- I.2 Company Registration Number: 06846269 [13th March 2009]
- I.3 Charity Registration Number: 1129699 [18th May 2009]
- I.4 Registered under the Data Protection Act 1998 {Reg. No. Z3464157}
- I.5 Principal/Registered Address: The Brockwell Centre, Craghead Road, Pelton Fell,
Chester le Street, Co. Durham DH2 2NH.
- I.6 Membership
- I.6.1 Board of Directors/Trustees

Position	01/04/20 to 22/09/21	22/09/21 to 31/03/22	Notes
Chair	Cllr. Mrs. L. Marshall	Cllr. Mrs. L. Marshall	Serve till Sept. 2023
Vice chair	<u>Mr. D. Simpson</u>	<u>Mr. D. Simpson</u>	And Treasurer
Secretary	<u>Mr. C. Reynolds</u>	<u>Mr. C. Reynolds</u>	Serve till Sept. 2023
Treasurer	<u>Mr. D. Simpson</u>	<u>Mr. D. Simpson</u>	Serve till Sept. 2024
Other Directors	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs E. A. Hall</u> <u>Mrs. S-B Beetham</u>	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs E. A. Hall</u> <u>Mrs. S-B Beetham</u>	Serve till Sept. 2024 Serve till Sept 2023 Resigned 29/03/2022 Serve till Sept 2024

NOTES:

- (i) The Board comprising the Directors {indicated in Bold above} authorised the signature of the Annual Report at its Meeting held on 20th July 2022
- (ii) Where a name is underlined it shows the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.
- (iii) Karbon Homes Ltd. and Durham Aged Mineworkers Housing Association can nominate observers to attend Board meetings.

I.6.2 Members

As at 31st March 2022, there were 78 members.

I.7 Senior Member of staff: Ms. D Brown, Lead Youth Worker

I.8 Relevant Organisations

Durham County Council,	County Hall, Durham DH1 5UL
Durham Aged Mineworkers Housing Association	168 Front Street, Chester le Street, Co. Durham DH3 3YH
Karbon Homes Limited,	Number Five, Gosforth Park Avenue, Gosforth Business Park, Newcastle upon Tyne NE12 8EG

Bank: Unity Trust Bank,
Nine Brindleyplace, 4 Ouzells Square, Birmingham B1 2HB.

Independent Examiner: B. J. Straughan & Partners, Epworth House, & Lucy Street,
Chester le Street, Co. Durham DH3 3UP

Solicitor: Muckle LLP, Time Central, 32 Gallowgate,
Newcastle upon Tyne NE1 4 BF

II Structure Governance and Management

II.1 Constitution: Articles of Association and Memorandum of Association
[Adopted 5th March 2009]

The Partnership is a Private Limited Company

II.2 Organisation of Committees and meetings

The Board of Directors met in the months of July, September, November 2021; and, February and March 2022. The Annual General Meeting 2021 took place in September.

II.3 Existing Partnership Administrative Policies and procedures are:

- (A) Code of Conduct {Reference A1}; Confidentiality {A2}; Conflict of Interest {A3}; Declaration of Interest {A4}; Reduction in Noise at, and dispersal from, the Brockwell Centre {A5}; Public Interest Disclosure (“Whistleblower’s Policy”) {A6}; Complaints from the Public {A7}.
- (B) Financial regulations {Reference B1}; Expenses {B2}.
- (C) Equal opportunities including Recruitment and Training {Reference C1}; Harassment {C2}; Volunteers {C3}; Disciplinary and Grievance Procedures {C5}; Director’s Code of Conduct {C6}.

- (D) Protection of Children {Reference D1}; Protection of Vulnerable Adults {D2}; protection of children in relation to E-safety {D3}.
- (E) Health and Safety at Work {Reference E1}; Reporting of Injuries, Diseases and Dangerous Occurrences (RIDDOR) {E2}; Risk Assessment {E3}; Risk Assessment Overview for the Partnership's General Management Process {E3(i)}; Risk Assessment overview for Activities at the Brockwell Centre {E3 (ii)}; Manual Handling {E4}; Lone working {E5}; Smoking {E6}; Alcohol/Drug Misuse {E7}; Use of Closed Circuit Television (CCTV){E8}.
- (F) Data protection {Reference F1}.

II.4 Appointment of Directors

Directors are appointed in accordance with the Articles of Association, numbers 9, 11 & 12. The minimum number is 5 and the maximum 15. The majority of Directors should be "Community Directors".

In accordance with the Partners Agreement ending the Pelton Fell Neighbourhood Partnership both Durham County Council and Bellway Homes have a right to nominate a person as a director on the Board. That agreement can end by mutual consent at any time after June 2011. Bellway Homes decided not to exercise that right with effect from September 2015.

II.4.1 Induction and training of Directors

On appointment, Directors receive a Welcome pack which contains amongst other information, copies of:

- Information about the Partnership; Charity Trustee roles and responsibilities;
- Details of the role of a Director and Partnership officers with relevant Job Descriptions;
- Memorandum and Articles of Association;
- Details of some policies and procedures and information on access to the remainder.

Directors are encouraged to undertake training where required.

II.5.1 Staff - Paid

Name	Position	Employment status	External Funding assistance from
Ms. D. Brown	Lead Youth Worker	22/05/17 ongoing	Various funders
Mrs. A. Simpson	Cleaner/Attendant	1/10/13 ongoing	UK Youth Fund
Ms. N. Richardson	Youth Worker	1/07/17 ongoing	Various Funders
Ms. C Wozencroft	Temporary cleaner	Temporary from 12/01/22	UK Youth Fund

Plus 2 Sessional workers – 1 Self-employed, the other on attachment.

Since 20th June 2011, the overall supervision of staff has been delegated to the Designated Director, currently the Partnership's Chair.

II.5.2 Staff – Volunteers {See also IV.2C below}

The Partnership is fortunate in its pool of volunteers who serve in many ways and make valuable contributions to the day to day activities and management of the Partnership.

As of 31st March 2022, the Partnership currently has 4 volunteers.

III Objectives

III.1 Objects of the Company/Charity

The objects are set out in Clause 3 of the Memorandum of Association, namely:

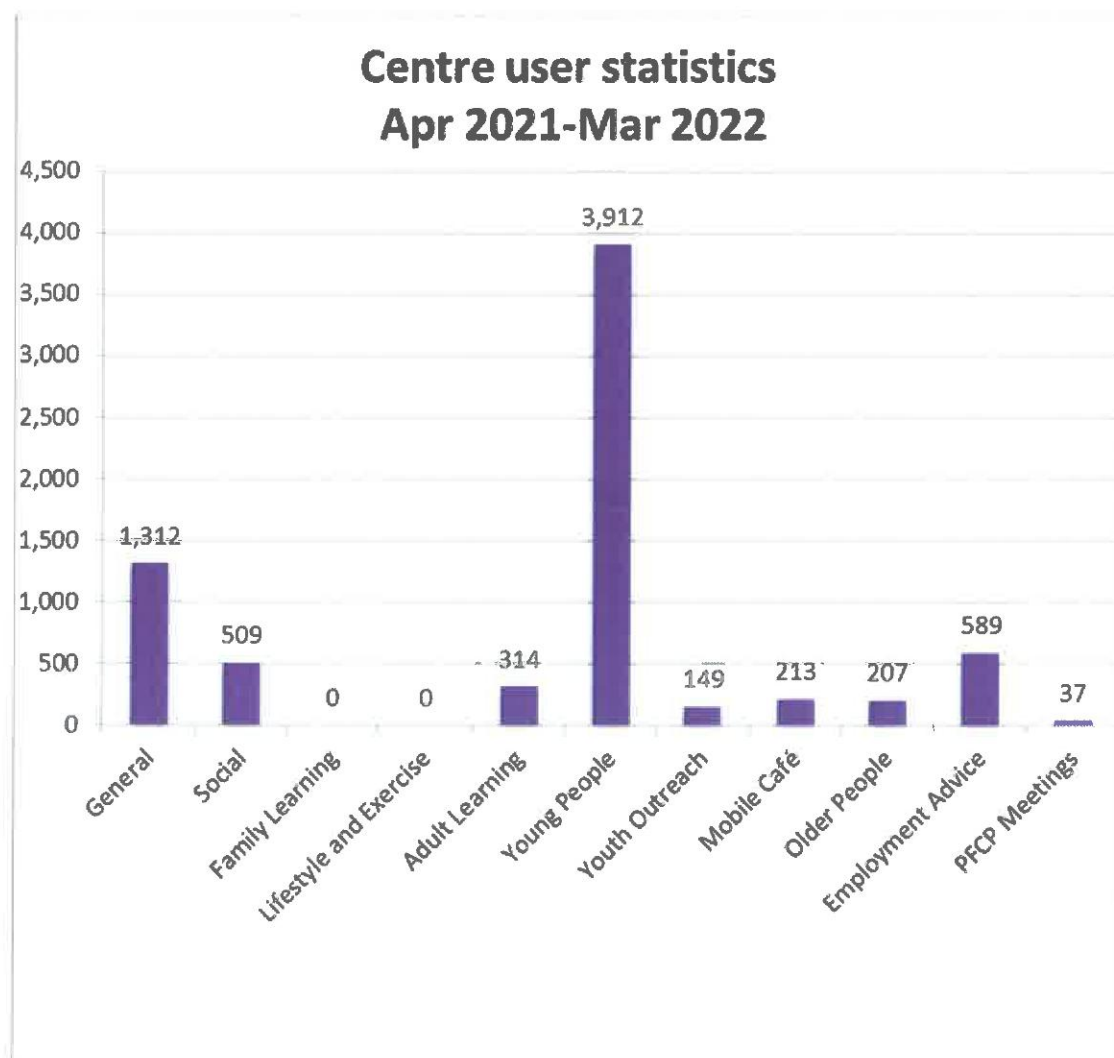
“3 The Charity's Objects (**Objects**) are:

- 3.1 to further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community and,
- 3.2 to develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.”

IV Activities, Achievements and Performance

Overall attendance at the Centre (7,242) was severely affected by the restrictions on opening imposed by Central Government in its management of the Covid-19 Coronavirus outbreak. As a result the Centre was effectively closed to the public for 5 months from April 2021 to August 2021. Much of the general attendance (1,312) at the Centre was due to staff involved either in the general maintenance and upkeep of the Centre or the provision of the activities (4,274) for the young people and their families which proved very successful. (See Graph and Section IV.IF below.)

Otherwise activities in the period when it was open were very limited.



General -	Staff, Visitors to the centre;	Social -	Bingo, Parties
Lifestyle and Exercise -	;	Adult learning -	Courses at the Centre "Have a Good Dog"
Young people -	Junior (ages 6 - 12), Senior (13 - 19), Lads & Dads, youth activities		
Youth Outreach -	Delivery of Activity plus		
Youth Mobile cafe -	Delivery of Packed lunches & activity packs to young people and their families during school holidays		
Older people -	History group;	Employment Advice -	Princes trust courses,
PFCP meetings -	Attendance at Board meetings etc.		

The statistics above exclude usage of the associated Children's Play area and Multi Use Games Area (MUGA) and the use of the Centre as an election station

IV.1 Achieving the First Charitable Objective

IV.1A The Management of the Brockwell Centre

The Centre is managed under the terms of a 99 year lease from the Durham County Council which was signed on 25th January 2012 and subsequently registered at the Land Registry office in April 2012. Its facilities include:

Internal, within building	External
Public toilets with limited changing facilities; Main hall - capable of division into 2; Offices to let/rent – 3 Nr.; Meeting rooms to let/rent – 3 Nr; Kitchen and cafe with provision for bar use. Audio/Visual Equipment. Hearing loop	Car parking for users - 21 spaces; Terrace/patio area for spectators; Children’s play areas with equipment suitable for various age ranges; Floodlit Multi Use Games Area with markings for 5 aside football, basketball and tennis; Landscaped open space.

The Hire of some of the facilities is an important part of the business plan for the Centre.

The main hirer during the year was:

{See ANNEX 2 below for details of the relevant activities.}

Other facilities include a thrift shop, solarium and basic café service.

Details of Funding are given below (Section V and ANNEX 1)

Details of the usage of the Centre and other activities arranged by or through the Partnership in order to fulfill its Charitable aims are given below:

IV.1B Offer educational, employment and vocational opportunities

IV.1B (i) History Group: Met weekly from September on Tuesdays for sessions of 2 hours with an average attendance of 7.

IV.1B (ii) Princes Trust: see ANNEX 2 for details

IV.1C Provide support groups and leisure activities

IV.1C (i) Older Persons’ Forum/Luncheon Club: Did not meet.

IV.1C (ii) Bingo: Met weekly from September and October on Wednesday evenings with an average attendance of 10 each week.

IV.1C (iii) Credit Union: is affiliated to NE First Credit Union and run by trained local volunteers. As at March 31st 2022 there were 10 members.

IV.1C (iv) Miners’ Banner group: The banner was displayed in October at a memorial service at the Centre for the Pit disaster and paraded at the Remembrance Day Service in November held at the War Memorial Park.

IV.1C (v) “Have a Good Dog”: see ANNEX 2 for details

IV.1D Develop ITC facilities for all ages

The IT equipment provided funded through grants received in previous years is used by residents for various activities most notably job searches and seeking information.

The Centre is registered as a UK Online Centre.

IV.1E Provide Health and fitness sessions

IV.1E (i) No sessions were held during the year

IV.1E (ii) Defibrillator - is available at the Centre adjacent to the main entrance
It had been deployed 9 times during the year but never used.

IV.1F Focus for Children and Young people

IV.1F (i) Children and Youth activities based at The Brockwell Centre aim to improve and develop positive mental well being in the children and young people of Pelton Fell this is achieved through sessions that cover key areas including physical activity, creativity, outside play and socialising.

- (a) Junior Youth Club (Ages 6 - 12) – has seen 61 different young people attend sessions in the last 12 months. The young people have enjoyed a wide range of activities in the last 12 months including their annual sleep over in The Brockwell Centre. They have enjoyed other sessions focusing on art and craft, outside play and cooking. Juniors also took part in their annual Sleepover at The Brockwell Centre
- (b) Senior Youth Club (12 - 19) – Senior youth club has a consistent group of 15 young people attending each week, over the course of the last 12 months PFCP have worked with 31 senior young people. The young people have covered issue based topics such as sexual health, bullying, smoking and school issues. They have also taken part in art & craft, cooking and music sessions.
- (c) Girls Group (12 - 19) – Have worked on a number of social action projects in the last 12 months including Super with Santa, Easter egg delivery, Breakfast clubs and litter picks and organized a sponsored walk to raise funds for a memorial bench for Jamie McKitten. The group also delivered a breakfast bingo session at Bullion Hall. There has been a core group of 8 girls who have attended Girls Group.



- (d) Outdoor Activity session – This session was originally set up during COVID 19 pandemic to ensure that young people were still able to access vital support. This session runs every Wednesday night and is open to all young people and their families with

children under the age of 6 needing a parent to be present at all times. This is the most popular session with on average 40 young people attending each week. They have the opportunity to take part in structured sports coaching, outside play, art and craft and environment activities, along with the support of free food.

- (e) Lads and Dads Group – This session has worked with 15 young people and their Dads who have taken part in structured football coaching with the aim to improve men's mental Health.
Money was received from Stamp It Out which is a suicide prevention charity.
- (f) School Holiday Activities (Ages 5 - 16) – The Youth Café is extremely well attended and over the past 12 months has delivered a number of sessions that provide free meals and enriching activities such as art & craft, gardening, cooking, sports coach and fitness. These sessions also provide an opportunity for our Youth Club Ambassadors to volunteer in, where they support the youth works and have also decided on certain activities for other young people to enjoy.
- (i) Trips - During the last 12 months the young people have enjoyed a number of trips and activities to local attractions, many of which have been picked by themselves. As part of the One Youth Chester le Street funding there were trips during the summer school holidays to Clip and Climb, Snow Tubing, Ice Skating, Inflataspace, Flamingo Land and Super Tramp.

Chester le Street one youth also funded an area residential stay at the Carlton Lodge Outdoor Activity Centre in February Half term which provided spaces for 9 young people to enjoy a wide range of activities including axe throwing, zip wire and canoeing.

Junior Youth Club enjoyed a trip to Blackpool during October half term which was funded through Henry Smith. The young people enjoyed an action packed day which included a trip up Blackpool Tower, a visit to the circus and a spending time in the pleasure beach, 14 young people were able to take part in this trip.

Throughout the year there has also been additional trips to Rainton Meadows Winter Wonderland, Odeon Cinema, Durham Gala Theatre, Go Karting, and Houghton Feast.



Funding from Henry Smith provided an action packed day trip to Blackpool in October Half Term for members of Junior Youth Club

(j) Assistance to the Bullion Hall Community Centre

The Activity session at Bullion Hall has grown from 4 young people to 26 attending each week, we have worked with 41 different young people at Bullion Hall and they have enjoyed a number of trips including Miss Elephants, Crazy Golf, Jump Giants, Axe Throwing, Caving, Pantomime and Houghton Feast. There were also 6 member of The Activity Group who took part in the area residential at Carlton Lodge.

We have also delivered a number of outreach sessions around Bullion Hall, Garden Farm and Chester le Street Centre. These sessions have not been as popular as expected with no core group being met on a regular basis and moving forward there will be two centre based sessions at Bullion Hall as the need is greater.

IV.2 Achieving the Second Charitable Objective

IV.2A Representing local people

IV2.A (i) Chester le Street Area Action Partnership (AAP)

The working groups set up by the AAP to develop projects for residents of the area were not active during the year. However the Partnership took advantage of funding available from the AAP for various activities. See ANNEX 1 below.

IV2.B Promotion of PFCP and the Brockwell Centre

IV2 B (i) Newsletters – None were published during the year

IV2 B (ii) Website

The Partnership's website www.peltonfell.org.uk provides the community and visitors with information on PFCP, its projects, community groups and activities, news and events, history of Pelton Fell and an online business directory. Currently its format is under review.

IV2 B (iii) "Facebook"

A Facebook page is: <https://m.facebook.com/The-Brockwell-Centre-606562209415618/> and currently has 515 friends.

Another Facebook page which sets out the Partnership's youth activities is: Gemma Bird <https://www.facebook.com/profile.php?id=100009927047779> and it has 1,079 friends.

A new Facebook page was set up in late November 2021 with the address: The Brockwell Centre Pelton Fell

Overall more effort will be needed to maintain these web based facilities which have proved to be of great benefit to the Partnership.

IV.2C Recruit and manage volunteers {See II5.2 above}

The Partnership has registered volunteers who support the Credit Union, Youth Sessions, Social Events and the day to day running of the Brockwell Centre.

The Partnership has developed a volunteer induction pack that supports the recruitment and induction of the volunteers in to the organisation.

IV.2D Assist in the employment of local people

IV.2D (i) Information Kiosk

In September 2014, the Citizens Advice Bureau provided a kiosk in the reception/café area for ready access by residents to obtain information about matters relevant to their personal circumstances.

IV.2D (ii) Sessional activities

Activities organized by others i.e. Princes Trust, Have a Good Dog and private parties provide employment for local people either as individuals or organisations.

IV.2E Emergency Planning

In late November 2021, Storm “Arwen” resulted in a power cut for part of the village which lasted for approximately 4 days and showed that an Emergency plan should be developed for the area. Work has commenced on such a plan which will be developed in co-operation with the County Council’s Emergency Planning Team and other organisations in the village.

IV.2F Fundraising

Specific donations and other income classed as donations raised a further £ 4,224.08; all of which was for Partnership unrestricted use.

V Financial review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see ANNEX 1 below.

V.2 Policy on “The Reserves” {included within “Designated Funds”}

The Partnership has a financial reserves policy in accordance with good practice.

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

(a)	Possible staff redundancy costs:	100 % of required, as at March 2022	£ 4,595.00
(b)	Running costs for the Brockwell Centre	18.8 % of required, up to a maximum of 6 months:	£ 4,245.64
(c)	Redecoration costs on a 5 year cycle:	0 % of required	£ 0.00

V.3 “Designated Funds”

(i)	“The Reserves” from V.2 above	£ 8,840.64
(ii)	Funds deposited by Bingo Club for its own use:	£ 0,361.72

Thus the overall “Designated funds” available totaled £9,202.36 as at 31st March 2022.

VI Outlook for the Future

VI.1 2022/2023

The Partnership's strategic priorities remain as:

- (i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- (ii) The provision of community development activities to give rise to;
 - (a) More engagement and better cohesion; and,
 - (b) Improved capacity and active citizenship; and,
 - (c) Improved health, standard of education, and prospects of employment and so contribute to the local economy.
- (iii)
 - (a) The Clean, Green and Safe Charter and associated matters; and,
 - (b) The development of other projects to provide improvements in the local environment

In addition;

- (iv) Continuing negotiations with a third party to become involved in the Centre. If they are successful, as is hoped will prove possible in 2023, the result will be the continuation of the Centre as a more viable concern.

VI.2 2023/2025

If the negotiations with the third party fail, then unless community involvement can be increased substantially the continuation of the Partnership is uncertain as its existing Directors are aging and there is considerable difficulty in finding replacements.

As stated in Section II.4 above, “Community Directors” (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

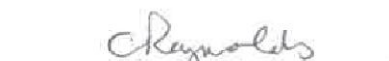
VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors on 21st September 2022

Signed on behalf of the Directors by:


Linda Marshall, Chair


Colin Reynolds, Secretary

ANNEX 1 Grants, Assistance in Kind

A Grants received in Financial Year 2021/2022

Funder	Amount -£	Period	Use
DCC: Restart grant	8,000.00		General running costs
DCC: Covid recovery Grant	3,000.00		General running costs
DCC: Omicron Hospitality & Leisure grant	2,667.00		General running costs
HMRC: JRS grant	2,395.90	04 to 09/21	Staff furlough payments
One Youth Chester le Street	15,608.75	04/21/to 03/22	Youth Activities
One Youth Chester le Street	1,000.00	04/2022	Youth Activities – Easter 2022
Arnold Clark Automotive	1,000.00		Youth Café- school holidays
DCC: 21HA - CHES010	955.00		Youth Café
DCC: 21DFE - CHES	2,415.00		Youth Café
DCC:AAP youth	512.00	10 to 11/21	Youth Café - October
DCC: 21NB – CHES011	1,183.00	12/21	Christmas at Centre – young & old
DCC: 21DFE - CHES008	1,447.22	12/21	Youth Café - Christmas
DCC: 21HA - CYP	411.75	12/21	Youth Trip
DCC: 21HA – CHES019	500.00		Youth Café
DCC: 21NB – CHES059	6,634.10	03/22 to 02/23	Youth & Community Co-ordinator
DCC: 21AB – CHES014	17,550.00	04/22 to 03/23	Pelton Fell Bouncing back –
Friends of Durham Miners	1,000.00	06 to 10/21	Miners' Gala alternative celebration
UK Youth fund	26,826.00	09/21 to 03/22	Youth Activities and Centre core costs
Henry Smith Charitable Trust	2,000.00	10/21 to ?/22	Youth Activities
NE Youth Grant	450.00	10/21 to	
Stamp it out	661.35	10/21 to	Lads & Dads Activities
Coalfields Regeneration	2,500.00	10/21 to	Youth Activities
Scholefield Trust	450.00	11/21 to ?/22	Youth Ambassadors
Fletcher Gamble	200.00	12/21	Support to Centre for emergency and Youth Christmas party
Postcode Lottery	19,921.00	01 to 12/22	Youth Café and outdoor Activities
OVERALL TOTAL	119,288.07		

For work at Bullion Hall

Funder	Amount -£	Period	Use
One Youth Chester le Street	15,117.25	04/21/to 03/22	Youth Activities
One Youth Chester le Street	1000.00	04/22	Youth activities – Easter 2022
GRANT INCOME TOTAL	16,117.25		
Bullion Hall	2,662.0		Youth activities contracted out to PFCP
OVERALL TOTAL	18,799.25		

Princes Trust via Delta – North Consett

2 Princes Trust employment programmes took place during the financial year 2021/2022

The programme is for anyone aged 16 - 25 who is not in full time employment, education or training. Upon its completion, the student will receive a national recognised Level 1 qualification in employment, teamwork and community skills. The course lasts for 12 weeks and consists of a variety of sections to improve and develop skills and positive outcomes leading to possible future training courses, apprenticeships and jobs. Over the years the Princes Trust has helped thousands of young people and has an excellent success rate.

The course breakdown is:

An induction week - to get to know one another and to take part in team building and ice breaker games.

A 4 day residential of outdoor activities and team building.

A community project – some examples include painting and decorating of community centres, refurbishing community gardens and litter picking of a community area.

A 2 week work placement of an interest of career option with possible job offers

A team challenge – some examples include working with the elderly, disabled, homeless or children.

A presentation for friends, family and Princes trust panel to show what the students have achieved over the 12 weeks.

The programme has a positive effect on the local area and inspiring young people to participate.

Have a Good Dog

Have a Good Dog offers puppy training courses on Saturdays at the Brockwell Centre.

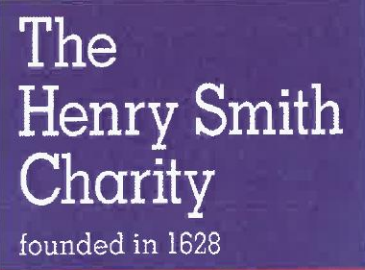
Vicky Welsh, the owner of Have a Good Dog, is a fully qualified and accredited dog trainer and clinical animal behaviourist. She and her team of caring trainers deliver training classes and workshops, are on hand to help you.

The puppy classes are for fully vaccinated pups aged under 24 weeks at the start of a course. The lessons run in blocks of six weeks, and we provide practical demonstrations and coach people in how to teach pups the skills to help them have a rewarding relationship with their owners.

Attendees get the opportunity to practice with their puppies with the trainers at hand to guide them through the methods and appropriate techniques.

Vicky has a BSc (Hons) Degree in Canine Behaviour and Training, and an MSc Degree in Applied Animal Behaviour & Welfare (Dist) at Newcastle University.

In addition: she is a registered animal training instructor with the Animal Behaviour and Training Council and one of over 70 fully trained assistance dog instructors with Dog A.I.D. (Assistance in Disability); and an assessor for Wag & Company (A registered charity enabling visiting dog teams to build meaningful new friendships with older dog lovers across the North East of England).

Pelton Fell Community Partnership

Financial Statements for the year to 31st March 2022

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

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Pelton Fell Community Partnership

Management information for the year ended 31st March 2022

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors	Position	01/04/2021 to 22/09/21	22/06/21 to 31/03/22	
	Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	
	Vice Chair	Mr D Simpson	Mr D Simpson	Serve till Sept 2023
	Secretary	Mr C Reynolds	Mr C Reynolds	And Treasurer
	Treasurer	Mr D Simpson	Mr D Simpson	Serve till Sept 2023
	Directors/Trustees	Cllr Mr S A Henig CBE	Cllr Mr S A Henig CBE	Serve till Sept 2024
		Mrs N Armstrong	Mrs N Armstrong	Serve till Sept 2024
		Mrs E A Hall	Mrs E A Hall	Serve till Sept 2023
		Mrs S-B Beetham	Mrs S-B Beetham	Resigned 29/03/2022
				Serve till Sept 2024

Notes

1) The Board comprising the Directors (indicated in bold above) authorised the signature of the Annual Report at its meeting held on 28th July 2021

2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.

3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL
Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street
Housing Association Co Durham DH3 3YH
Karbon Homes Limited Number Five, Gosforth Park Avenue, Newcastle, NE12 8EG

Independent Examiner B J Straughan
B J Straughan and Co
Epworth House, 7 Lucy Street, Chester le Street, Co Durham DH3 3UP

Bankers Unity Bank
Nine Brindley Place, 4 Ouzells Square, Birmingham B1 2HB

Solicitors Ms J Davison
C/O Muckle LLP
Time Central, 32 Gallowgate, Newcastle Upon Tyne NE1 4BF

Pelton Fell Community Partnership
Directors/Trustees Report for the year ended 31st March 2022

I Structure Governance and Management

Governing Document

The organisation is a Company Limited by Guarantee incorporated on the 13th March 2009 and registered as a charity on 18th May 2009.

II Objects and Activities

The Objects are set out in Clause 3 of the Memorandum of Association, namely:

To further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community; and

To develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.

Recruitment Appointment and Induction

The procedures followed are detailed in the annual report (section II.4.1)

III Risk Management

The Directors have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal Controls have been implemented in respect of transactions authorisation. Procedures are in place to ensure the health and safety of staff, volunteers and visitors to the centre.

IV Achievements and Performance

The activities and performance during the period are detailed in the Annual Report.

Responsibilities of The Directors

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing these financial statements, the directors are required to:

- * select suitable accounting policies and then apply them consistently;
- * make judgements and accounting estimates that are reasonable and prudent;
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2022

V Financial Review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see Annex 1 to the detailed annual report

V.2 Policy on Reserves {included within" Designated Funds"}

The partnership has a financial reserves policy in accordance with good practice

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

a) Possible staff redundancy costs (100% of required as at March 2022)	4595
b) Running costs for the Brockwell Centre up to a maximum of 6 months (18.8% of required)	4245
c) Redecoration costs on a 5 year cycle (0% of required)	0
Sub Total	8840
d) Bingo Club contributions have been redesignated from Unrestricted to Designated funds	362
Total Designated Funds at 31st March 2022	9202

VI Outlook for the Future

VI.1 Outlook for 2022/23

The partnership's strategic priorities remain as :

- i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- ii) The provision of community development activities giving rise to :
 - a) More engagement and better cohesion; and,
 - b) Improved capacity and active citizenship; and
 - c) Improved health, standard of education and prospects of employment (and so contribute to the local economy)
- iii)
 - a) The Clean, Green and safe Charter and associated matters; and
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- iv) Continuing negotiations with a third party to become involved in the centre. If they are successful it is hoped that it will prove possible in 2023 and as a result the continuation of the Centre will become a more viable concern.

VI.2 2023/2025

If the negotiations with the third party fail, then unless community involvement can be increased substantially the continuation of the Partnership is uncertain as its existing Directors are aging and there is considerable difficulty in finding replacements.

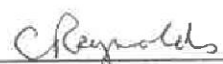
As stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 21st September 2022
Signed on behalf of the Directors by:


Chair


Secretary

Pelton Fell Community Partnership
Independent Examiner's Report
for the year ended 31st March 2022

We report on the unaudited accounts of the charity for the period 1st April 2021 to 31st March 2022 set out on the attached pages.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

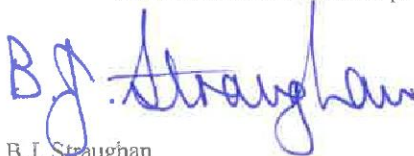
I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

30th September 2022

Date

Pelton Fell Community Partnership
Statement of Financial Activities (including Income Statement)
for the year ended 31st March 2022

	Notes	2022		2021	
	1(g),(h)	Unrestricted Funds £	Restricted Funds £	Total Funds £	Total Funds £
Incoming Resources	1(b),(c)				
Donations and fund raising		4,224	0	4,224	3,470
Interest receivable		0	0	0	0
Activities to further the charity's objects:					
Grants and contracts for advice, information and support		13,667	119,342	133,009	86,169
CJRS Grants		2,396	0	2,396	11,686
Rent, room hire, catering etc		11,313	0	11,313	6,815
Total Incoming Resources	2	<u>31,600</u>	<u>119,342</u>	<u>150,942</u>	<u>108,140</u>
Resources Expended					
Wages and salaries	3	9,955	19,951	29,906	23,381
Utilities		3,351	2,419	5,770	4,043
Rent and room hire		0	2,343	2,343	5,435
Repairs, servicing and cleaning		7,082	641	7,723	6,922
Security		1,902	165	2,067	2,432
Licences and permits		664	50	714	162
Catering		13	41	54	0
Telephone and internet		2,644	0	2,644	2,326
Postage and stationery		355	164	519	360
Marketing and promotion		188	0	188	0
Staff travel		0	187	187	127
Volunteer expenses		0	0	0	0
Volunteer and staff training		0	0	0	190
Bank charges		108	0	108	110
Depreciation	1(f)	1,229	0	1,229	1,229
Facilitator trainer course events		58	22,388	22,446	6,447
Legal and professional		1,849	0	1,849	2,033
Insurance		1,680	1,152	2,832	2,395
Other		516	25,776	26,292	14,478
Total Resources Expended	2	<u>31,594</u>	<u>75,277</u>	<u>106,871</u>	<u>72,070</u>
Surplus/(Deficit) for the year		6	44,065	44,071	36,070
Transfers between funds		0	0	0	0
Balance b/fwd		19,333	55,566	74,899	38,829
Total Funds at 31st March 2022		<u>19,339</u>	<u>99,631</u>	<u>118,970</u>	<u>74,899</u>

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2022

	Notes	2022 £	2021 £
Fixed Assets			
Tangible assets	4	1,553	2782
Current Assets			
Debtors	5	1,231	671
Cash at bank and in hand		119,160	73749
		<u>120,391</u>	<u>74420</u>
Creditors: Amounts falling due within one year	6	<u>2,974</u>	<u>2303</u>
Net current assets		117,417	72117
Net assets	7	<u>118,970</u>	<u>74899</u>
Restricted funds	2	99,631	55,566
Unrestricted funds		10,138	11,733
Designated fund Bingo Contributions		361	333
Designated fund maintenance		0	5,973
Designated fund (Decoration, Running costs, Redundancy)		8,840	1,294
		<u>9,201</u>	<u>7,600</u>
Total Funds		<u>118,970</u>	<u>74,899</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 21st Sept 2022 and signed on its behalf by



David Simpson, Treasurer

Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2022

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-
- | | |
|-----------------------|-------------------|
| Fixtures and Fittings | 20% Straight line |
|-----------------------|-------------------|
- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2022

2. Analysis of Funds

Restricted Funds

		<u>Closing</u> <u>Balance</u>	<u>Incoming</u> <u>Resources¹</u>	<u>Resources</u> <u>Expended</u>	<u>Transfers</u> <u>between</u> <u>funds (a)</u>	<u>Closing</u> <u>Balance</u>
Youth Programme	1	27,260	37,928	31,005	0	34,183
Bullion Community Centre Activities	2	0	16,117	11,712	0	4,405
Covid Assistance	3	13,350	0	7,698	0	5,652
Picnic in the park	4	0	1,000	1,000	0	0
Miners Banner Group	5	879	0	0	0	879
16NB CHE	6	72	0	0	0	72
Battery path	7	1,206	0	0	0	1,206
National Lottery Community Fund	8	12,227	0	7,152	0	5,075
Dementia Group	9	100	0	0	0	100
Defibrillator	10	472	0	0	0	472
Uk Youth Fund	11	0	26,828	16,630	0	10,196
Pelton Fell bouncing back	12	0	17,550	0	0	17,550
Post code neighbourhood trust	13	0	19,921	80	0	19,841
		<u>55,566</u>	<u>119,342</u>	<u>75,277</u>	<u>0</u>	<u>99,531</u>

a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.

b) In accordance with best practice as the purchase of the assets (computer equipment) fulfils the requirements of the restriction imposed but is capital in nature a transfer has been made to general funds and a designated fund created for the future depreciation of the equipment concerned which will be treated as resources expended.

The above restricted funds relate to the following charitable activities:-

- 1 Youth projects
- 2 Community centre activities
- 3 Covid Assistance from Charities Aid Foundation
- 4 Durham miners alternative gala celebrations
- 5 Lottery funding for a replica miners banner
- 6 Maintenance of equipment and photocopier
- 7 Improvements to the "Battery" path
- 8 National Lottery Community Fund Youth programme
- 9 Dementia Group
- 10 Defibrillator
- 11 Youth activities
- 12 Costs of youth worker caretaker and sessional workers
- 13 Youth café and outdoor activity sessions

3. Staff Costs and Numbers

Staff costs were as follows:	<u>2022</u>	<u>2021</u>
Salaries and wages	29,548	23,159
Pensions	358	222
	<u>29906</u>	<u>23381</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

Advice Information and Support	2	2
--------------------------------	---	---

4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	£
At 1st April 2021	63,715
Additions in the year	0
At 31st March 2022	<u>63,715</u>
Depreciation:	
At 1st April 2021	60,933
Charge for the year	<u>1,229</u>
At 31st March 2022	<u>62,162</u>
Net book value	
At 31st March 2022	<u>1,553</u>
At 1st April 2021	<u>2,782</u>

5. Debtors

	<u>2022</u>	<u>2021</u>
Debtors	962	513
Prepayments	269	158
	<u>1,231</u>	<u>671</u>

6. Creditors: Amounts falling due within one year

	<u>2022</u>	<u>2021</u>
Accruals	2,448	2,283
PAYE	526	20
	<u>2,974</u>	<u>2,303</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2022

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	1,553	0	1,553
Current assets	20,760	99,631	120,391
Current liabilities	(2,974)	0	(2,974)
Net assets at 31st March 2022	<u>19,339</u>	<u>99,631</u>	<u>118,970</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.

Pelton Fell Community Partnership

Financial Statements for the year to 31st March 2022

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

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Trustees/Directors Report	2-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes	7-9

Pelton Fell Community Partnership

Management information for the year ended 31st March 2022

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors	Position	01/04/2021 to 22/09/21	22/06/21 to 31/03/22	
	Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	
	Vice Chair	Mr D Simpson	Mr D Simpson	Serve till Sept 2023
	Secretary	Mr C Reynolds	Mr C Reynolds	And Treasurer
	Treasurer	Mr D Simpson	Mr D Simpson	Serve till Sept 2023
	Directors/Trustees	Cllr Mr S A Henig CBE	Cllr Mr S A Henig CBE	Serve till Sept 2024
		Mrs N Armstrong	Mrs N Armstrong	Serve till Sept 2024
		Mrs E A Hall	Mrs E A Hall	Serve till Sept 2023
		Mrs S-B Beetham	Mrs S-B Beetham	Resigned 29/03/2022
				Serve till Sept 2024

Notes

1) The Board comprising the Directors (indicated in bold above) authorised the signature of the Annual Report at its meeting held on 28th July 2021

2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.

3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL
Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street
Housing Association Co Durham DH3 3YH
Karbon Homes Limited Number Five, Gosforth Park Avenue, Newcastle, NE12 8EG

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Pelton Fell Community Partnership

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VI.1 Outlook for 2022/23

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 - a) The Clean, Green and safe Charter and associated matters; and
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VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 21st September 2022
Signed on behalf of the Directors by:


Chair


Secretary

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Basis of independent examiner's report

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).

B.J. Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

30th September 2022

Date

Pelton Fell Community Partnership
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Rent and room hire		0	2,343	2,343	5,435
Repairs, servicing and cleaning		7,082	641	7,723	6,922
Security		1,902	165	2,067	2,432
Licences and permits		664	50	714	162
Catering		13	41	54	0
Telephone and internet		2,644	0	2,644	2,326
Postage and stationery		355	164	519	360
Marketing and promotion		188	0	188	0
Staff travel		0	187	187	127
Volunteer expenses		0	0	0	0
Volunteer and staff training		0	0	0	190
Bank charges		108	0	108	110
Depreciation	1(f)	1,229	0	1,229	1,229
Facilitator trainer course events		58	22,388	22,446	6,447
Legal and professional		1,849	0	1,849	2,033
Insurance		1,680	1,152	2,832	2,395
Other		516	25,776	26,292	14,478
Total Resources Expended	2	<u>31,594</u>	<u>75,277</u>	<u>106,871</u>	<u>72,070</u>
Surplus/(Deficit) for the year		6	44,065	44,071	36,070
Transfers between funds		0	0	0	0
Balance b/fwd		19,333	55,566	74,899	38,829
Total Funds at 31st March 2022		<u>19,339</u>	<u>99,631</u>	<u>118,970</u>	<u>74,899</u>

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2022

	Notes	2022 £	£	2021 £	£
Fixed Assets					
Tangible assets	4		1,553		2782
Current Assets					
Debtors	5	1,231		671	
Cash at bank and in hand		119,160		73749	
		<u>120,391</u>		<u>74420</u>	
Creditors: Amounts falling due within one year	6	<u>2,974</u>		<u>2303</u>	
Net current assets			117,417		72117
Net assets	7		<u>118,970</u>		<u>74899</u>
Restricted funds	2		99,631		55,566
Unrestricted funds			10,138		11,733
Designated fund Bingo Contributions		361		333	
Designated fund maintenance		0		5,973	
Designated fund (Decoration, Running costs, Redundancy)		<u>8,840</u>		<u>1,294</u>	
			9,201		7,600
Total Funds			<u>118,970</u>		<u>74,899</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 21st Sept 2022 and signed on its behalf by



David Simpson, Treasurer

Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2022

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-
- | | |
|-----------------------|-------------------|
| Fixtures and Fittings | 20% Straight line |
|-----------------------|-------------------|
- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2022

2. Analysis of Funds

Restricted Funds

		<u>Closing</u> <u>Balance</u>	<u>Incoming</u> <u>Resources</u> ¹	<u>Resources</u> <u>Expended</u>	<u>Transfers</u> <u>between</u> <u>funds (a)</u>	<u>Closing</u> <u>Balance</u>
Youth Programme	1	27,260	37,928	31,005	0	34,183
Bullion Community Centre Activities	2	0	16,117	11,712	0	4,405
Covid Assistance	3	13,350	0	7,698	0	5,652
Picnic in the park	4	0	1,000	1,000	0	0
Miners Banner Group	5	879	0	0	0	879
16NB CHE	6	72	0	0	0	72
Battery path	7	1,206	0	0	0	1,206
National Lottery Community Fund	8	12,227	0	7,152	0	5,075
Dementia Group	9	100	0	0	0	100
Defibrillator	10	472	0	0	0	472
Uk Youth Fund	11	0	26,828	16,630	0	10,196
Pelton Fell bouncing back	12	0	17,550	0	0	17,550
Post code neighbourhood trust	13	0	19,921	80	0	19,841
		<u>55,566</u>	<u>119,342</u>	<u>75,277</u>	<u>0</u>	<u>99,531</u>

a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.

b) In accordance with best practice as the purchase of the assets (computer equipment) fulfils the requirements of the restriction imposed but is capital in nature a transfer has been made to general funds and a designated fund created for the future depreciation of the equipment concerned which will be treated as resources expended.

The above restricted funds relate to the following charitable activities:-

- 1 Youth projects
- 2 Community centre activities
- 3 Covid Assistance from Charities Aid Foundation
- 4 Durham miners alternative gala celebrations
- 5 Lottery funding for a replica miners banner
- 6 Maintenance of equipment and photocopier
- 7 Improvements to the "Battery" path
- 8 National Lottery Community Fund Youth programme
- 9 Dementia Group
- 10 Defibrillator
- 11 Youth activities
- 12 Costs of youth worker caretaker and sessional workers
- 13 Youth café and outdoor activity sessions

3. Staff Costs and Numbers

Staff costs were as follows:	<u>2022</u>	<u>2021</u>
Salaries and wages	29,548	23,159
Pensions	358	222
	<u>29906</u>	<u>23381</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

Advice Information and Support	2	2
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4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	£
At 1st April 2021	63,715
Additions in the year	0
At 31st March 2022	<u>63,715</u>
Depreciation:	
At 1st April 2021	60,933
Charge for the year	<u>1,229</u>
At 31st March 2022	<u>62,162</u>
Net book value	
At 31st March 2022	<u>1,553</u>
At 1st April 2021	<u>2,782</u>

5. Debtors

	<u>2022</u>	<u>2021</u>
Debtors	962	513
Prepayments	269	158
	<u>1,231</u>	<u>671</u>

6. Creditors: Amounts falling due within one year

	<u>2022</u>	<u>2021</u>
Accruals	2,448	2,283
PAYE	526	20
	<u>2,974</u>	<u>2,303</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2022

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	1,553	0	1,553
Current assets	20,760	99,631	120,391
Current liabilities	(2,974)	0	(2,974)
Net assets at 31st March 2022	<u>19,339</u>	<u>99,631</u>	<u>118,970</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.