

PELTON FELL COMMUNITY PARTNERSHIP

**ANNUAL REPORT FOR THE FINANCIAL YEAR
2020/2021**



PFCP Annual report for 2020/2021

Chair's Remarks

The activities at the Centre were substantially affected by the Covid 19 Coronavirus epidemic. The Centre was closed to the public for most of the year and activities restricted in the main to those made possible by "outreach services" to young people and their families which were organized and managed very successfully by the Partnership's Lead Youth Worker, Ms. Donna Brown and her team.

Ms. Brown obtained the grants for this provision and other activities.

Funding to maintain the Centre was provided by the Government as part of its financial support in dealing with the epidemic. Staff employment was maintained through use of the "furlough scheme throughout the year. More details are given in Annex 1 of this report. The separate Independent Examiner's Report and its accompanying Financial Statement and Balance Sheet indicate how the funding that the Partnership has been able to generate has been used.

However, it is of considerable concern that the Partnership is so dependent on considerable external funding for its activities for the benefit of the residents of Pelton Fell

Section VI of the Director's report outlines their view of the situation in the next financial year.

It is becoming clearer that future external funding will become harder to obtain.

As such, the Partnership will need to develop its own independent funds if the services that are available currently are to continue. To that end, it will be seeking the support of residents and others living, working and visiting Pelton Fell to contribute to its charitable aims for the area and so help to continue the development of a successful and vibrant locality.

Linda Marshall

Chair

July 2021



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**Annual report for the Financial year 1st April 2020 to 31st March 2021
on behalf of the Board of Directors**

I Reference and Administrative Details

- I.1 Name of Company/Charity: Pelton Fell Community Partnership,
- I.2 Company Registration Number: 06846269 [13th March 2009]
- I.3 Charity Registration Number: 1129699 [18th May 2009]
- I.4 Registered under the Data Protection Act 1998 {Reg. No. Z3464157}
- I.5 Principal/Registered Address: The Brockwell Centre, Craghead Road, Pelton Fell,
Chester le Street, Co. Durham DH2 2NH.

I.6 Membership

I.6.1 Board of Directors/Trustees

Position	01/04/20 to 15/10/20	15/10/20 to 31/03/21	Notes
Chair	Cllr. Mrs. L. Marshall	Cllr. Mrs. L. Marshall	Serve till Sept. 2021
Vice chair		<u>Mr. D. Simpson</u>	And Treasurer
Secretary	<u>Mr. C. Reynolds</u>	<u>Mr. C. Reynolds</u>	Serve till Sept. 2021
Treasurer	<u>Mr. D. Simpson</u>	<u>Mr. D. Simpson</u>	Serve till Sept. 2021
Other Directors	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u>	Cllr. Mr. S. A. Henig CBE <u>Mrs. N. Armstrong</u> <u>Mrs E. A. Hall</u> <u>Mrs. S-B Beetham</u> Mrs. A. Hall	Serve till Sept. 2021 From 03/04/20, till 09/2023 From 15/09/20, till Sept 2021 From 15/09/20, till Sept 2021 From 15/09/20, till 03/03/2021

NOTES:

- (i) The Board comprising the Directors {indicated in Bold above} authorised the signature of the Annual Report at its Meeting held on 28th July 2021
- (ii) Where a name is underlined it shows the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.
- (iii) Karbon Homes Ltd. and Durham Aged Mineworkers Housing Association can nominate observers to attend Board meetings.

I.6.2 Members

As at 31st March 2021, there were 68 members.

I.7 Senior Member of staff: Ms. D Brown, Lead Youth Worker

I.8 Relevant Organisations

Durham County Council,	County Hall, Durham DH1 5UL
Durham Aged Mineworkers Housing Association	168 Front Street, Chester le Street, Co. Durham DH3 3YH
Karbon Homes Limited,	Number Five, Gosforth Park Avenue, Gosforth Business Park, Newcastle upon Tyne NE12 8EG

Bank: Unity Trust Bank,
Nine Brindleyplace, 4 Ouzells Square, Birmingham B1 2HB.

Independent Examiner: B. J. Straughan & Partners, Epworth House, & Lucy Street,
Chester le Street, Co. Durham DH3 3UP

Solicitor: Ms. J. Davison
C/o Muckle LLP, Time Central, 32 Gallowgate,
Newcastle upon Tyne NE1 4 BF

II Structure Governance and Management

II.1 Constitution: Articles of Association and Memorandum of Association
[Adopted 5th March 2009]

The Partnership is a Private Limited Company

II.2 Organisation of Committees and meetings

The Board of Directors met on the 3rd Wednesday in the months of September and October.
Consultations by e-mail took place in July and January.

The Annual General Meeting 2020 in September was inquorate and reconvened subsequently in October.

II.3 Existing Partnership Administrative Policies and procedures are:

- (A) Code of Conduct {Reference A1}; Confidentiality {A2}; Conflict of Interest {A3}; Declaration of Interest {A4}; Reduction in Noise at, and dispersal from, the Brockwell Centre {A5}; Public Interest Disclosure (“Whistleblower’s Policy”) {A6}; Complaints from the Public {A7}.
- (B) Financial regulations {Reference B1}; Expenses {B2}.
- (C) Equal opportunities including Recruitment and Training {Reference C1}; Harassment {C2}; Volunteers {C3}; Disciplinary and Grievance Procedures {C5}; Director’s Code of Conduct {C6}.
- (D) Protection of Children {Reference D1}; Protection of Vulnerable Adults {D2}; protection of children in relation to E-safety {D3}.
- (E) Health and Safety at Work {Reference E1}; Reporting of Injuries, Diseases and

Dangerous Occurrences (RIDDOR) {E2}; Risk Assessment {E3}; Risk Assessment Overview for the Partnership's General Management Process {E3(i)}; Risk Assessment overview for Activities at the Brockwell Centre {E3 (ii)}; Manual Handling {E4}; Lone working {E5}; Smoking {E6}; Alcohol/Drug Misuse {E7}; Use of Closed Circuit Television (CCTV){E8}.

(F) Data protection {Reference F1}.

II.4 Appointment of Directors

Directors are appointed in accordance with the Articles of Association, numbers 9, 11 & 12.

The minimum number is 5 and the maximum 15. The majority of Directors should be "Community Directors".

In accordance with the Partners Agreement ending the Pelton Fell Neighbourhood Partnership both Durham County Council and Bellway Homes have a right to nominate a person as a director on the Board. That agreement can end by mutual consent at any time after June 2011.

Bellway Homes decided not to exercise that right with effect from September 2015.

II.4.1 Induction and training of Directors

On appointment, Directors receive a Welcome pack which contains amongst other information, copies of:

Information about the Partnership; Charity Trustee roles and responsibilities;

Details of the role of a Director and Partnership officers with relevant Job Descriptions;

Memorandum and Articles of Association;

Details of some policies and procedures and information on access to the remainder.

Directors are encouraged to undertake training where required.

II.5.1 Staff - Paid

Name	Position	Employment status	External Funding assistance from
Ms. D. Brown	Lead Youth Worker	22/05/17 to 31/03/18 01/04/18 to 30/09/21	Awards for All & Various funders
Mrs. A. Simpson	Cleaner/Attendant	1/10/13 to 30/09/21	Durham County Council
Ms. N. Richardson	Youth Worker	1/07/17 to 30/09/21	Various Funders

Plus 2 Sessional worker – Self-employed.

Since 20th June 2011, the overall supervision of staff has been delegated to the Designated Director, currently the Partnership's Chair.

II.5.2 Staff – Volunteers {See also IV.2C below}

The Partnership is fortunate in its pool of volunteers who serve in many ways and make valuable contributions to the day to day activities and management of the Partnership.

As of 31st March 2021, the Partnership currently has 4 volunteers.

III Objectives

III.1 Objects of the Company/Charity

The objects are set out in Clause 3 of the Memorandum of Association, namely:

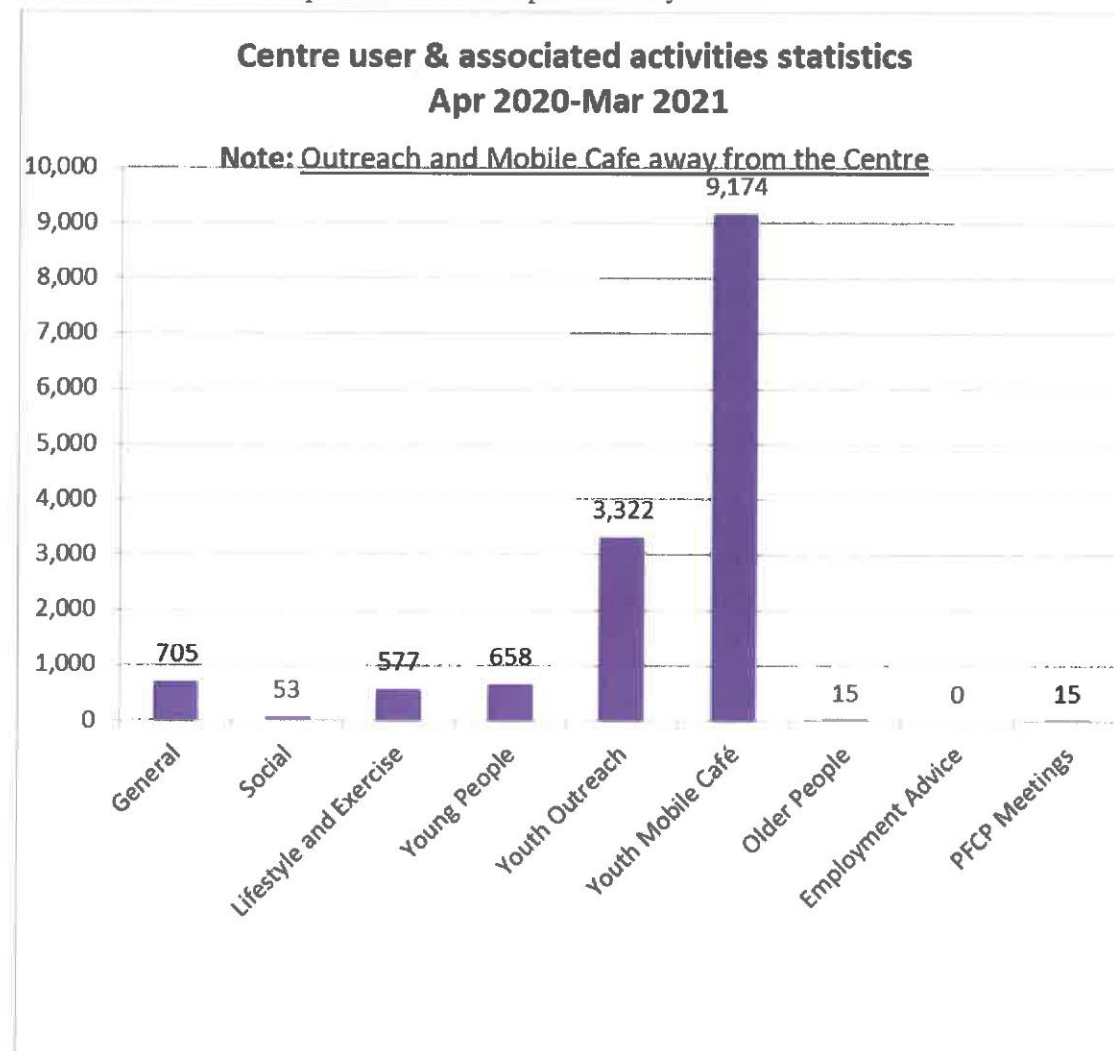
“3 The Charity's Objects (**Objects**) are:

- 3.1 to further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community and,
- 3.2 to develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.”

IV Activities, Achievements and Performance

Overall attendance at the Centre (2,023) was severely affected by the restrictions on opening imposed by Central Government in its management of the Covid-19 Coronavirus outbreak. As a result the Centre was effectively closed to the public for 10 months from April 2020 to August 2020 and November 2020 to March 2021. Much of the general attendance (705) at the Centre was due to staff involved either in the general maintenance and upkeep of the Centre or the provision of the Outreach activities (12,496) for the for young people and their families which proved very successful. (See Graph and commentary below.)

Otherwise activities in the period when it was open were very limited.



- General - Staff Visitors to the centre; Social - Bingo, Social Events
 Lifestyle and Exercise - Confidence UK
 Young people - Junior (ages 6 to 12) and Senior (ages 13 to 19) groups at the Centre
 Youth Outreach - Delivery of Activity and Snack packs to young people and their families during school term times includes 360 contacts for internet bingo
 Youth Mobile cafe - Delivery of Packed lunches & activity packs to young people and their families during school holidays
 Older people - History group; PFCP meetings - Attendance at Board meetings etc.

The statistics above exclude usage of the associated Children's Play area and Multi Use Games Area (MUGA) and the use of the Centre as an election station

IV.1 Achieving the First Charitable Objective

IV.1A The Management of the Brockwell Centre

The Centre is managed under the terms of a 99 year lease from the Durham County Council which was signed on 25th January 2012 and subsequently registered at the Land Registry office in April 2012. Its facilities include:

Internal, within building	External
Public toilets with limited changing facilities; Main hall - capable of division into 2; Offices to let/rent – 3 Nr.; Meeting rooms to let/rent – 3 Nr; Kitchen and cafe with provision for bar use. Audio/Visual Equipment. Hearing loop	Car parking for users - 21 spaces; Terrace/patio area for spectators; Children's play areas with equipment suitable for various age ranges; Floodlit Multi Use Games Area with markings for 5 aside football, basketball and tennis; Landscaped open space.

The Hire of some of the facilities is an important part of the business plan for the Centre. The main hirer during the year was: Confidance UK {See ANNEX 2 below for details of the relevant activities.}

Other facilities include a thrift shop, solarium and basic café service.

Details of Funding are given below (Section V and ANNEX 1)

Details of the usage of the Centre and other activities arranged by or through the Partnership in order to fulfill its Charitable aims are given below:

IV.1B Offer educational, employment and vocational opportunities

IV.1B (i) History Group: Met weekly only twice in September for 2 sessions of 2 hours with an average attendance of 7.

IV.1C Provide support groups and leisure activities

IV.1C (i) Older Persons' Forum/Luncheon Club: Did not meet.

IV.1C (ii) Bingo: Met in September and October on Wednesday evenings with an average attendance of 10 each week.

IV.1C (iii) Credit Union: is affiliated to NE First Credit Union and run by trained local volunteers. As at March 31st 2021 there were 10 members.

IV.1C (iv) Miners' Banner group:
The banner was paraded at the Remembrance Day Service in November.

IV.1D Develop ITC facilities for all ages

The IT equipment provided by "peoples' millions" funding is used by residents for various activities most notably job searches and seeking information. Further laptops were obtained during the year with Funding from Durham County Council

The Centre is registered as a UK Online Centre.

IV.1E Provide Health and fitness sessions

IV.1E (i) "Confidance UK" - provided dance classes in September and October for youngsters aged 6 to 18 over six hours on Saturdays in the themes of stage, disco and hip hop. {See ANNEX 2 below for further details.}

IV.1E (ii) Defibrillator - is available at the Centre adjacent to the main entrance

IV.1F Focus for Children and Young people

IV.1F (i) Children and Youth activities

(a) Junior Youth Club (Ages 6 - 13) - met when restrictions allowed with 12 sessions each of 2 hours which covered in arts and crafts, cookery and fund raising. Out of 45 young people registered, 30 can be considered as regular attendees and over the year the total attendance was

This is seen as a high priority for 2021/22

(b) Senior Youth Club (12 - 19) - met when restrictions allowed with 10 sessions each of 2 hours which covered topics such as cookery, music and items of particular importance to them. Out of 20 young people registered, 8 can be considered as regular attendees and over the year the total attendance was 85

This is seen as a high priority for 2021/22.

(c) Girls Group (12 - 19) - met when restrictions allowed with 10 session of 2 hours which dealt with personal relationships, and activities in arts, craft and cookery. Out of 15 young people registered, 10 can be considered as regular attendees and over the year the total attendance was 210.

(d) Outreach –took place on Wednesday evenings to contact youngsters and others in the village. 150 different people were met with a total of 3322 contacts in the year. Matters discussed included personal and community issues.

(e) Lads group (Ages 10-19) - dealt in a weekly session when restrictions allowed with community issues concerning drugs, alcohol, sexual health and anti-social behavior. Average attendance was 8 with a total of 20 registered and total attendances of 78.

(f) School Holiday Activities (Ages 5 - 16) - Were unable to take place due to the CoviD-19 epidemic. The mobile Youth Cafe worked with 100 different families, the activity packs provided equipment and resources for art and craft, family cooking and sport.

(i) Trips- Because of the Covid-19 epidemic no trips were possible

IV.2 Achieving the Second Charitable Objective

IV.2A Representing local people

IV2.A (i) Chester 1e Street Area Action Partnership (AAP)

The working groups set up by the AAP to develop projects for residents of the area were not active during the year. However the Partnership took advantage of funding available from the AAP for various activities. See ANNEX 1 below.

IV2.B Promotion of PFCP and the Brockwell Centre

IV2 B (i) Newsletters – None were published during the year

IV2 B (ii) Website

The Partnership's website www.peltonfell.org.uk provides the community and visitors with information on PFCP, its projects, community groups and activities, news and events, history of Pelton Fell and an online business directory. Currently it format is under review.

IV2 B (iii) "Facebook"

A Facebook page is: <https://m.facebook.com/The-Brockwell-Centre-606562209415618/> and currently has 515 friends.

Another Facebook page which sets out the Partnership's youth activities is: Gemma Bird <https://www.facebook.com/profile.php?id=100009927047779> and it has 942 friends.

Overall more effort will be needed to maintain these web based facilities which have proved to be of great benefit to the Partnership.

IV.2C Recruit and manage volunteers {See II5.2 above}

The Partnership has registered volunteers who support the Credit Union, Youth Sessions, Older Person's Forum, Social Events and the day to day running of the Brockwell Centre. The Partnership has developed a volunteer induction pack that supports the recruitment and induction of the volunteers in to the organisation.

IV.2D Assist in the employment of local people

IV.2D (i) Information Kiosk

In September 2014, the Citizens Advice Bureau provided a kiosk in the reception/café area for ready access by residents to obtain information about matters relevant to their personal circumstances.

IV.2E Fundraising

Specific donations and other income classed as donations raised a further £3,469.50, all of which was for Partnership unrestricted use.

V Financial review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see ANNEX 1 below.

V.2 Policy on "The Reserves" {included within "Designated Funds"}

The Partnership has a financial reserves policy in accordance with good practice.

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

(a)	Running costs for the Brockwell Centre up to a maximum of 6 months:	0.3 % of required,	£ 0,070.59
(b)	Redecoration costs on a 5 year cycle:	0 % of required	£ 0
(c)	Possible staff redundancy costs:	31.6 % of required, as at March 2020	£ 1,223.17

V.3	“Designated Funds”	
(i)	“The Reserves” from V.2 above	£ 1,293.76
(ii)	A sinking fund has been created for the future maintenance of the Multi Use Games Area:	£ 5,973.74
(iii)	Funds deposited by Bingo Club for its own use:	£ 0,332.72

Thus the overall “Designated funds” available totaled £ 7,600.22 as at 31st March 2021.

VI Outlook for the Future

VI.1 2021/2022

Based on Government pronouncements, the effects of the Coronavirus epidemic restrictions will continue until July 2021 at the earliest. It is hoped that normal activities will be possible thereafter but there is no certainty.

The Partnership's strategic priorities remain as:

- (i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- (ii) The provision of community development activities to give rise to;
 - (a) More engagement and better cohesion; and,
 - (b) Improved capacity and active citizenship; and,
 - (c) Improved health, standard of education, and prospects of employment and so contribute to the local economy.
- (iii) (a) The Clean, Green and Safe Charter and associated matters; and,
- (b) The development of other projects to provide improvements in the local environment

In addition;

- (iv) Continuing negotiations with a third party to become involved in the Centre. If they are successful it is hoped that it will prove possible in 2022 and as a result the continuation of the Centre will become a more viable concern.

VI.2 2023/2025

If the negotiations with the third party fail, then unless community involvement can be increased substantially the continuation of the Partnership is uncertain as its existing Directors are aging and there is considerable difficulty in finding replacements.

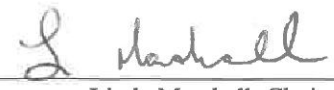
As stated in Section II.4 above, “Community Directors” (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

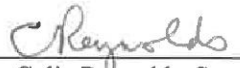
VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors on 28th July 2021

Signed on behalf of the Directors by:


Linda Marshall, Chair


Colin Reynolds, Secretary

ANNEX 1 Grants, Assistance in Kind

A Grants received in Financial Year 2020/2021

Funder	Amount -£	Period	Use
DCC: Retail, Hospitality & Leisure	10,000.00	04/20	Contribution to running costs of Centre due to restrictions imposed by Government
DCC: Local Restrictions Support	12,237.71	09/20 to 03/21	Contribution to running costs of Centre due to restrictions imposed by Government
DCC: Project 19NB-CHES051	1,500.00	07/20	Provision of Laptops
DCC: Project 20ABCV19-CHES10	2,272.00	07/20	Mobile Youth Cafe
DCC: Project HENS01-20	450.00	09/20	Youth Activities: mobile Youth cafe
DCC: Project 19A- CHES015	785.00	10/20	Youth Activities: Mobile Youth café
DCC: Project 19HA- CHES018	975.00	02/21	Youth Activities: mobile Youth cafe
DCC: Project 21HA-CHES001	1,710.00	03/21	Youth Activities
HMRC – JRS	11,686.09	03/20 to 03/21	Contribution to furloughing of Staff
Karbon Homes 4 th Instalment of 4	1,928.75	07/20	Youth activities
Tesco –Bags of Help	500.00	07/20	Youth activities
National Lottery Community Fund	9,820.00	09/20	Youth Activities
Echo Simplified	500.00	10/20	Youth Activities
Coalfields Regeneration	8,192.00	10/20	Youth Activities: The On your doorstep project
CDCF: Community Safety Fund	7,175.00	12/20	Youth Activities: Fit Futures promoting Community Cohesion
CDCF: Covid-19 Assistance	4,948.00	12/20	Youth Activities: Staff 7 PPE costs, Outreach programme
CDCF: #iwill Youth Social Action Fund	9,825.00	03/21	Youth Activities: Staff & room hire for Community Rangers project
CAF Resilience fund	13,350.00	02/21	Youth Activities: Staff & project costs
Overall Total	97,854.55		

Confidance UK

Is a Dance school run by Mrs. C. Elder, B.A. Hons, on most Saturdays throughout the year. It is aimed at teaching children and young adults to become confident in their dancing abilities. As such they take part in examinations for UKA dance qualifications and those who do so have maintained a pass rate of 100% for 10 years in a row.

Currently there are 60+ dancers from the ages of 18 months to 18 years. The younger members are accompanied often by their parents/guardians. Training is provided to students to enable them to become dance teachers.

In addition to the dance classes, separate functions are organized and run for fundraiser days/evenings for charity, dance competitions and shows.

Classes at the Centre on Saturdays are:

Cheerleading from:	10.00 to 11.00 a.m. for Ages: 4 to 8 years;
Contemporary from:	11.00 to Noon for Ages: 5.5 to 16 years;
Uniteds from:	12.30 to 1.30 p.m. for Ages: 18 months to 5 years;
Musical Theatre from:	1.30 to 2.30 p.m. for Ages: 5.5 to 16 years;
Freestyle from:	2.30 to 3.30 p.m. for Ages: 5.5 to 16 years;
Hip Hop from:	3.30 to 4.30 p.m. for Ages 5.5 to 16 years.

ANNEX 3

Partners in the provision of Activities

		 Chester-le-Street & District Area Action Partnership
		
		
		

Pelton Fell Community Partnership
Financial Statements for the year to 31st March 2021

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

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Pelton Fell Community Partnership

Management information for the year ended 31st March 2021

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors

Position	01/04/2020 to 15/10/2020	15/10/2020 to 31/03/2021	
Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	
Vice Chair		<u>Mr D Simpson</u>	Serve till Sept 2021
Secretary	<u>Mr C Reynolds</u>	<u>Mr C Reynolds</u>	And Treasurer
Treasurer	<u>Mr D Simpson</u>	<u>Mr D Simpson</u>	Serve till Sept 2021
Directors/Trustees	Cllr Mr S A Henig CBE <u>Mrs N Armstrong</u>	Cllr Mr S A Henig CBE <u>Mrs N Armstrong</u> <u>Mrs E A Hall</u> <u>Mrs S-B Beetham</u> <u>Mrs A Hall</u>	Serve till Sept 2021 From 03/04/20 till 09/2023 From 15/09/20 till Sept 2021 From 15/09/20 till Sept 2021 From 15/09/20 till 03/03/2021

Notes

1) The Board comprising the Directors (indicated in bold above) authorised the signature of the Annual Report at its meeting held on 28th July 2021

2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.

3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL
Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street
Housing Association Co Durham DH3 3YH
Karbon Homes Limited Number Five, Gosforth Park Avenue, Newcastle, NE12 8EG

Independent Examiner B J Straughan
B J Straughan and Co
Epworth House, 7 Lucy Street, Chester le Street, Co Durham DH3 3UP

Bankers Unity Bank
Nine Brindley Place, 4 Ouzells Square, Birmingham B1 2HB

Solicitors Ms J Davison
C/O Muckie LLP
Time Central, 32 Gallowgate, Newcastle Upon Tyne NE1 4BF

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2021

I Structure Governance and Management

Governing Document

The organisation is a Company Limited by Guarantee incorporated on the 13th March 2009 and registered as a charity on 18th May 2009.

II Objects and Activities

The Objects are set out in Clause 3 of the Memorandum of Association, namely:

To further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community; and

To develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.

Recruitment Appointment and Induction

The procedures followed are detailed in the annual report (section II.4.1)

III Risk Management

The Directors have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal Controls have been implemented in respect of transactions authorisation. Procedures are in place to ensure the health and safety of staff, volunteers and visitors to the centre.

IV Achievements and Performance

The activities and performance during the period are detailed in the Annual Report.

Responsibilities of The Directors

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2021

V Financial Review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see Annex 1 to the detailed annual report

V.2 Policy on Reserves

The partnership has a financial reserves policy in accordance with good practice

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

a) Running costs for the Brockwell Centre up to a maximum of 6 months (0% of required)	71
b) Redecoration costs on a 5 year cycle (0% of required)	0
c) Possible staff redundancy costs (100% of required as at March 2019)	1223
Sub Total	1294
d) A sinking fund has been created from Section 106 Planning provision for the future maintenance of the Multi Use Games Area	
e) Bingo Club contributions have been redesignated from Unrestricted to Designated funds	5973
Total Designated Funds	333
	7600

VI Outlook for the Future

VI.1 Outlook for 2021/22

Based on government pronouncements, the effects of the Coronavirus epidemic restrictions will continue until July 2021 at the earliest. It is hoped that normal activities will be possible thereafter but there is no certainty.

The partnership's strategic priorities for the period to 2021/22 are:

- i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- ii) The provision of community development activities giving rise to :
 - a) More engagement and better cohesion; and,
 - b) Improved capacity and active citizenship; and
 - c) Improved health, standard of education and prospects of employment (and so contribute to the local economy)
- iii) a) The Clean, Green and safe Charter and associated matters; and
b) The development of other projects to provide improvements in the local environment
- iv) Continuing negotiations with a third party to become involved in the centre. If they are successful it is hoped that it will prove possible in 2022 and as a result the continuation of the Centre will become a more viable concern.

VI.2 2023/2025

If the negotiations with the third party fail, then unless community involvement can be increased substantially the continuation of the Partnership is uncertain as its existing Directors are aging and there is considerable difficulty in finding replacements.

As stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 28/07/2021

Signed on behalf of the Directors by:


Chair


Secretary

Pelton Fell Community Partnership
Independent Examiner's Report
for the year ended 31st March 2021

We report on the unaudited accounts of the charity for the period 1st April 2020 to 31st March 2021 set out on the attached pages.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

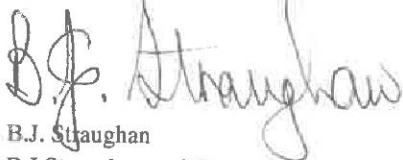
I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
Chartered Accountants

Epworth House
7 Lucy Street
Chester le Street
Co Durham
DH3 3UP

14th August 2021
Date

Pelton Fell Community Partnership
Statement of Financial Activities (including Income Statement)
for the year ended 31st March 2021

	Notes		2021	2020
		Unrestricted Funds £	Restricted Funds £	Total Funds £
	1 (g),(h)			Total Funds £
Incoming Resources	1 (b),(c)			
Donations and fund raising		3,470	0	3,470
Interest receivable		0	0	0
Activities to further the charity's objects:				
Grants and contracts for advice, information and support		22,238	63,931	86,169
CJRS Grants		11,686	0	11,686
Rent, room hire, catering etc		6,815	0	6,815
Total Incoming Resources	2	44,209	63,931	108,140
Resources Expended				
Wages and salaries	1 (d),(e).3	16,253	7,128	23,381
Utilities		4,043	0	4,043
Rent and room hire		0	5,435	5,435
Repairs, servicing and cleaning		6,342	580	6,922
Security		2,432	0	2,432
Licences and permits		162	0	162
Catering		0	0	0
Telephone and internet		2,326	0	2,326
Postage and stationery		360	0	360
Marketing and promotion		0	0	0
Staff travel		0	127	127
Volunteer expenses		0	0	0
Volunteer and staff training		0	190	190
Bank charges		110	0	110
Depreciation	1 (f)	1,229	0	1,229
Facilitator trainer course events		0	6,447	6,447
Legal and professional		2,033	0	2,033
Insurance		2,395	0	2,395
Other		93	14,385	14,478
Total Resources Expended		37,778	34,292	72,070
Surplus/(Deficit) for the year		6,431	29,639	36,070
Transfers between funds		1,500	(1,500)	0
Balance b/fwd		11,402	27,427	38,829
Net Incoming Resources/Total Funds at 31st March 2021		19,333	55,566	74,899

(Note: As the gross income of the entity is less than £500,000, resources expended have been analysed by natural classification (i.e. salaries, wages etc.) rather than by activity.)

Pelton Fell Community Partnership
Statement of financial position as at 31st March 2021

	Notes	2021 £	£	2020 £	£
Fixed Assets					
Tangible assets	4		2,782		2437
Current Assets					
Debtors	5	671		1269	
Cash at bank and in hand		<u>73,749</u>		<u>37966</u>	
		74,420		39235	
Creditors: Amounts falling due within one year	6	<u>2,303</u>		<u>2843</u>	
Net current assets			72,117		36392
Net assets	7		<u>74,899</u>		<u>38829</u>
Restricted funds	2		55,566		27,427
Unrestricted funds			11,733		1,912
Designated fund Bingo Contributions		333		306	
Designated fund maintenance		5,973		7,523	
Designated fund (Decoration, Running costs, Redundancy)		<u>1,294</u>		<u>1,661</u>	
			7,600		9,490
Total Funds			<u>74,899</u>		<u>38,829</u>

The trustees are satisfied that the charity is entitled to exemption from the provisions of the Companies Act 2006 (the Act) relating to the audit of the accounts for the year by virtue of section 477, and that no member or members have requested an audit pursuant to section 476 of the Act.

The trustees acknowledge their responsibilities for:

- (i) ensuring that the charity keeps proper accounting records which comply with section 386 of the Act, and
- (ii) preparing accounts which give a true and fair view of the state of affairs of the charity as at the end of the financial year and of its profit or loss for the financial year in accordance with the requirements of sections 395 and 396 and which otherwise comply with the requirements of the Act relating to financial statements, in so far as these are applicable to the charity.

These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 28/07/2021 and signed on its behalf by



Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2021

1. Accounting policies

- a) The financial statements have been prepared under the historical cost convention, and in accordance with the Companies Act 2006, and follow recommendations in Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS102) issued July 2014.

The charity constitutes a public benefit entity as defined by FRS102.

There was no adjustment necessary on the first adoption of FRS102.

- b) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included. Donated fixed assets are capitalised at estimated market value.
- c) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Financial Activities for the year to which they relate.
- d) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- e) Resources expended are allocated to the restricted fund where the costs relate directly to the funded charitable activity.
- f) Tangible fixed assets costing £200 or more are capitalised and included at cost including any incidental expenses of acquisition. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows :-

Fixtures and Fittings	20% Straight line
-----------------------	-------------------

- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2021

2. Analysis of Funds

Restricted Funds

		<u>Opening</u> <u>Balance</u>	<u>Incoming</u> <u>Resources</u>	<u>Resources</u> <u>Expended</u>	<u>Transfers</u> <u>between</u> <u>funds (a)</u>	<u>Closing</u> <u>Balance</u>
Youth Programme	1	21,212	39,261	33,213	0	27,260
Laptops (b)	2	0	1,500	0	-1,500	0
Covid Assistance	3	0	13,350	0	0	13,350
DCC HENS08-18 Ch med Cele	4	0	0	0	0	0
Miners Banner Group	5	879	0	0	0	879
16NB CHE	6	72	0	0	0	72
Battery path	7	1,206	0	0	0	1,206
National Lottery Community Fund	8	3,486	9,820	1,079	0	12,227
Dementia Group	9	100	0	0	0	100
Defibrillator	10	472	0	0	0	472
		<u>27,427</u>	<u>63,931</u>	<u>34,292</u>	<u>-1,500</u>	<u>55,566</u>

- a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.
- b) In accordance with best practice as the purchase of the assets (computer equipment) fulfils the requirements of the restriction imposed but is capital in nature a transfer has been made to general funds and a designated fund created for the future depreciation of the equipment concerned which will be treated as resources expended.

The above restricted funds relate to the following charitable activities:-

- 1 Youth projects
- 2 Laptops funded by Durham County Council
- 3 Covid Assistance from Charities Aid Foundation
- 4 Celebration re award of Chairmens Medal
- 5 Lottery funding for a replica miners banner
- 6 Maintenance of equipment and photocopier
- 7 improvements to the "Battery" path
- 8 National Lottery Community Fund Youth programme
- 9 Dementia Group
- 10 Defibrillator

3. Staff Costs and Numbers

Staff costs were as follows:

	<u>2021</u>	<u>2020</u>
Salaries and wages	23,159	29,706
Pensions	222	354
	<u>23381</u>	<u>30060</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

Advice Information and Support	2	2
--------------------------------	---	---

4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	<u>£</u>
At 1st April 2020	62,140
Additions in the year	1,575
At 31st March 2021	<u>63,715</u>
Depreciation	
At 1st April 2020	59,704
Charge for the year	1,229
At 31st March 2021	<u>60,933</u>
Net book value	
At 31st March 2021	<u>2,782</u>
At 1st April 2020	<u>2,436</u>

5. Debtors

	<u>2021</u>	<u>2020</u>
Debtors	513	703
Prepayments	158	566
	<u>671</u>	<u>1,269</u>

6. Creditors: Amounts falling due within one year

	<u>2021</u>	<u>2020</u>
Accruals	2,283	2,783
PAYE	20	60
	<u>2,303</u>	<u>2,843</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2021

7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	2,782	0	2,782
Current assets	18,854	55,566	74,420
Current liabilities	(2,303)	0	(2,303)
Net assets at 31st March 2020	<u>19,333</u>	<u>55,566</u>	<u>74,899</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.

Pelton Fell Community Partnership
Financial Statements for the year to 31st March 2021

Charity No 1129699

Company No 6846269

Pelton Fell Community Partnership

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Trustees/Directors Report	2-3
Independent Examiners Report	4
Statement of Financial Activities	5
Balance Sheet	6
Notes	7-9

Pelton Fell Community Partnership

Management information for the year ended 31st March 2021

Charity Name Pelton Fell Community Partnership

Address The Brockwell Centre
Craghead Road
Pelton Fell
Chester le Street
DH2 2NH

Charity Number 1129699

Company Number 06846269

Registered Under the data protection Act 1998 no Z3464157

Trustees/Directors

Position	01/04/2020 to 15/10/2020	15/10/2020 to 31/03/2021	
Chair	Cllr. Mrs L Marshall	Cllr. Mrs L Marshall	
Vice Chair		<u>Mr D Simpson</u>	Serve till Sept 2021
Secretary	<u>Mr C Reynolds</u>	<u>Mr C Reynolds</u>	And Treasurer
Treasurer	<u>Mr D Simpson</u>	<u>Mr D Simpson</u>	Serve till Sept 2021
Directors/Trustees	Cllr Mr S A Henig CBE <u>Mrs N Armstrong</u>	Cllr Mr S A Henig CBE <u>Mrs N Armstrong</u> <u>Mrs E A Hall</u> <u>Mrs S-B Beetham</u> <u>Mrs A Hall</u>	Serve till Sept 2021 From 03/04/20 till 09/2023 From 15/09/20 till Sept 2021 From 15/09/20 till Sept 2021 From 15/09/20 till 03/03/2021

Notes

1) The Board comprising the Directors (indicated in bold above) authorised the signature of the Annual Report at its meeting held on 28th July 2021

2) Where a name is underlined it shows that the Director is a "Community" Director as defined by Article 9.4 of the Articles of Association.

3) Karbon Homes Limited, Durham Aged Miners' Housing Association can nominate observers to attend Board meetings.

Durham County Council County Hall, Durham DH1 5UL
Durham Aged Mineworks PO Box 31 The Grove, Homes Association, Chester le Street
Housing Association Co Durham DH3 3YH
Karbon Homes Limited Number Five, Gosforth Park Avenue, Newcastle, NE12 8EG

Independent Examiner B J Straughan
B J Straughan and Co
Epworth House, 7 Lucy Street, Chester le Street, Co Durham DH3 3UP

Bankers Unity Bank
Nine Brindley Place, 4 Ouzells Square, Birmingham B1 2HB

Solicitors Ms J Davison
C/O Muckie LLP
Time Central, 32 Gallowgate, Newcastle Upon Tyne NE1 4BF

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2021

I Structure Governance and Management

Governing Document

The organisation is a Company Limited by Guarantee incorporated on the 13th March 2009 and registered as a charity on 18th May 2009.

II Objects and Activities

The Objects are set out in Clause 3 of the Memorandum of Association, namely:

To further or benefit the community of Pelton Fell in a fully inclusive manner by associating together the said community and statutory authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation leisure time occupation with the objective of improving conditions of life for the community; and

To develop the capacity and skills of the community of Pelton Fell in such a way that local residents are better able to identify and deal with matters that affect them and so that such residents can participate more fully in society.

Recruitment Appointment and Induction

The procedures followed are detailed in the annual report (section II.4.1)

III Risk Management

The Directors have conducted a review of the major risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks the charity faces. Internal Controls have been implemented in respect of transactions authorisation. Procedures are in place to ensure the health and safety of staff, volunteers and visitors to the centre.

IV Achievements and Performance

The activities and performance during the period are detailed in the Annual Report.

Responsibilities of The Directors

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that year.

In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Pelton Fell Community Partnership

Directors/Trustees Report for the year ended 31st March 2021

V Financial Review

V.1 Funding

There has been success in obtaining grant funding for activities to benefit the area. For details see Annex 1 to the detailed annual report

V.2 Policy on Reserves

The partnership has a financial reserves policy in accordance with good practice

In March 2012 it was agreed that the reserve fund should eventually provide for the costs of:

a) Running costs for the Brockwell Centre up to a maximum of 6 months (0% of required)	71
b) Redecoration costs on a 5 year cycle (0% of required)	0
c) Possible staff redundancy costs (100% of required as at March 2019)	1223
Sub Total	1294
d) A sinking fund has been created from Section 106 Planning provision for the future maintenance of the Multi Use Games Area	
e) Bingo Club contributions have been redesignated from Unrestricted to Designated funds	5973
Total Designated Funds	333
	7600

VI Outlook for the Future

VI.1 Outlook for 2021/22

Based on government pronouncements, the effects of the Coronavirus epidemic restrictions will continue until July 2021 at the earliest. It is hoped that normal activities will be possible thereafter but there is no certainty.

The partnership's strategic priorities for the period to 2021/22 are:

- i) The development of a funding strategy to ensure funds to enable the running of the Brockwell Centre and work on community engagement and development.
- ii) The provision of community development activities giving rise to :
 - a) More engagement and better cohesion; and,
 - b) Improved capacity and active citizenship; and
 - c) Improved health, standard of education and prospects of employment (and so contribute to the local economy)
- iii) a) The Clean, Green and safe Charter and associated matters; and
b) The development of other projects to provide improvements in the local environment
- iv) Continuing negotiations with a third party to become involved in the centre. If they are successful it is hoped that it will prove possible in 2022 and as a result the continuation of the Centre will become a more viable concern.

VI.2 2023/2025

If the negotiations with the third party fail, then unless community involvement can be increased substantially the continuation of the Partnership is uncertain as its existing Directors are aging and there is considerable difficulty in finding replacements.

As stated in Section II.4 above, "Community Directors" (effectively local residents) have to be in a majority. It may well prove necessary to modify the current Articles/Memorandum of Association to ensure the continuation of the Partnership and the operation of the Centre.

VII Statement of Public Benefit

The Directors consider that they have complied with their duty as Charity Trustees to have due regard to the guidance on public benefit published by the Charity Commission in exercising their powers and duties.

Approved by the Board of Directors at its meeting on 28/07/2021

Signed on behalf of the Directors by:


Chair


Secretary

Pelton Fell Community Partnership
Independent Examiner's Report
for the year ended 31st March 2021

We report on the unaudited accounts of the charity for the period 1st April 2020 to 31st March 2021 set out on the attached pages.

Respective responsibilities of trustees and examiner

As the charity's trustees (who are also the directors of the company for the purposes of company law), you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ("the 2006 Act").

Having satisfied myself that the accounts of the Company are not required to be audited for this year under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ("the 2011 Act"). In carrying out my examination, I have followed the Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act).

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

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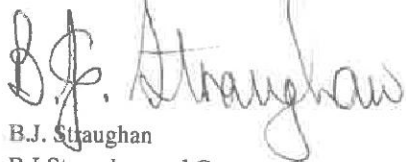
I have completed my examination. I confirm that no material matters have come to my attention which give me cause to believe that:

accounting records were not kept in accordance with section 386 of the Companies Act 2006; or

the accounts do not accord with such records; or

the accounts do not comply with relevant accounting requirements under section 396 of the Companies Act 2006 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or

the accounts have not been prepared in accordance with the Charities SORP (FRS102).



B.J. Straughan
B J Straughan and Co
Chartered Accountants

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14th August 2021
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Pelton Fell Community Partnership
Statement of Financial Activities (including Income Statement)
for the year ended 31st March 2021

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These accounts are prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small entities.

Approved by the trustees on 28/07/2021 and signed on its behalf by



Signature
Company Registration Number: 06846269

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2021

1. Accounting policies

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Fixtures and Fittings	20% Straight line
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- g) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further specified purpose and are available as general funds.
- h) Restricted funds are to be used for the specific purpose as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.
- i) The Charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the statement of financial activities.

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
for the year ended 31st March 2021

2. Analysis of Funds

Restricted Funds

		<u>Opening</u> <u>Balance</u>	<u>Incoming</u> <u>Resources</u>	<u>Resources</u> <u>Expended</u>	<u>Transfers</u> <u>between</u> <u>funds (a)</u>	<u>Closing</u> <u>Balance</u>
Youth Programme	1	21,212	39,261	33,213	0	27,260
Laptops (b)	2	0	1,500	0	-1,500	0
Covid Assistance	3	0	13,350	0	0	13,350
DCC HENS08-18 Ch med Cele	4	0	0	0	0	0
Miners Banner Group	5	879	0	0	0	879
16NB CHE	6	72	0	0	0	72
Battery path	7	1,206	0	0	0	1,206
National Lottery Community Fund	8	3,486	9,820	1,079	0	12,227
Dementia Group	9	100	0	0	0	100
Defibrillator	10	472	0	0	0	472
		<u>27,427</u>	<u>63,931</u>	<u>34,292</u>	<u>-1,500</u>	<u>55,566</u>

- a) Where the expenditure relating to a particular fund exceeded the amounts received from the funder, a transfer from general funds is then arranged to cover the deficit/matched funding requirements. Small fund balances have been transferred to general funds to recognise admin costs of the fund.
- b) In accordance with best practice as the purchase of the assets (computer equipment) fulfils the requirements of the restriction imposed but is capital in nature a transfer has been made to general funds and a designated fund created for the future depreciation of the equipment concerned which will be treated as resources expended.

The above restricted funds relate to the following charitable activities:-

- 1 Youth projects
- 2 Laptops funded by Durham County Council
- 3 Covid Assistance from Charities Aid Foundation
- 4 Celebration re award of Chairmens Medal
- 5 Lottery funding for a replica miners banner
- 6 Maintenance of equipment and photocopier
- 7 improvements to the "Battery" path
- 8 National Lottery Community Fund Youth programme
- 9 Dementia Group
- 10 Defibrillator

3. Staff Costs and Numbers

Staff costs were as follows:

	<u>2021</u>	<u>2020</u>
Salaries and wages	23,159	29,706
Pensions	222	354
	<u>23381</u>	<u>30060</u>

No employee received emoluments of more than £50,000.
The average weekly number of employees during the year, calculated on the basis of full time equivalents, was as follows:

Advice Information and Support	2	2
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4. Tangible Fixed Assets

	<u>Office Equipment</u>
Cost	£
At 1st April 2020	62,140
Additions in the year	1,575
At 31st March 2021	<u>63,715</u>
Depreciation	
At 1st April 2020	59,704
Charge for the year	1,229
At 31st March 2021	<u>60,933</u>
Net book value	
At 31st March 2021	<u>2,782</u>
At 1st April 2020	<u>2,436</u>

5. Debtors

	<u>2021</u>	<u>2020</u>
Debtors	513	703
Prepayments	158	566
	<u>671</u>	<u>1,269</u>

6. Creditors: Amounts falling due within one year

	<u>2021</u>	<u>2020</u>
Accruals	2,283	2,783
PAYE	20	60
	<u>2,303</u>	<u>2,843</u>

Pelton Fell Community Partnership
Notes forming part of the Financial Statements
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7. Analysis of Net Assets between Funds

	<u>General Including Designated</u>	<u>Restricted</u>	<u>Total</u>
Tangible fixed assets	2,782	0	2,782
Current assets	18,854	55,566	74,420
Current liabilities	(2,303)	0	(2,303)
Net assets at 31st March 2020	<u>19,333</u>	<u>55,566</u>	<u>74,899</u>

8. Taxation

This charitable company is exempt from corporation tax on its charitable activities.