

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

England & Wales · Charity number 1129694

Details

Other names LWOOSA

Status Registered

Legal form Other

Registered 2009-05-18

Register [View on the Charity Commission register](#)

Contact

Address Lwoosa
Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
ENGLAND

Phone 07379520005

Email admin.soosa@lwoosa.co.uk

Website www.lwoosa.co.uk

Activities

Objects: A) TO ADVANCE THE EDUCATION AND PROVIDE FOR THE RECREATION OF CHILDREN AGED 4 YRS 6 MONTHS TO 12 YEARS BY MAKING FACILITIES AND SERVICES AVAILABLE TO THEM OUT OF SCHOOL HOURS AND SCHOOL HOLIDAYS.B) TO ADVANCE EDUCATION AND TRAINING OF THE PERSONS INVOLVED IN THE PROVISION OF SUCH SERVICES AND FACILITIES.

Activities: Providing after school service for children in this part of Bristol in two locations : one based at The Rock Community Centre in Lawrence Weston and one based at Shirehampton Primary School.Providing holiday playschemes for the children of the area, currently based at Shirehampton Primary School.

Classification

- **How:** Provides Services
- **What:** Other Charitable Purposes
- **Who:** Children/young People

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE LOCAL
- Bristol City

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£149,936	£135,390	-	-
2024-03-31	£123,685	£121,499	-	-
2023-03-31	£117,310	£103,257	-	-
2022-03-31	£95,992	£92,377	-	-
2021-03-31	£77,844	£77,890	-	-

Trustees

Name	Role	Appointed
Annemarie Hoskins		2022-03-22
Christopher Grahame		2023-10-16
Karlie Phillips		2022-03-25
Lucy Greening		2023-11-13
Moraid Warren		2022-04-05

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

England & Wales - Charity number 1129694

Accounts

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

ACCOUNTS

Year ended 31st March 2025

Charity Number 1129694

**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2025**

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LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

Legal and administrative information

YEAR ENDED 31 MARCH 2025

Status

Lawrence Weston Out Of School Activities is a registered charity governed by its Constitution. Charity number: 1129694.

Trustees

Karlie Phillips	Joint Chair
Christopher Grahame	Joint Chair
Moraid Warren	Treasurer
Christine Walkett	Trustee
Annemarie Hoskins	Trustee
Hannah Lenik	Trustee
Lucy Greening	Trustee

Registered Office

The Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
BS11 0QF

Independent Examiners

Joanne Trowbridge MAAT
Bristol Community Accountants CIC
The Park,
Davenry Road,
Knowle
Bristol BS4 1DQ

Bankers

National Westminster Bank
PO Box 227
3 Parade
High Street
Shirehampton
Bristol
BS99 5AS

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2025

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2025.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, Governance and Management

Organisation

The Trustees are appointed or re-appointed annually at the AGM.

Public Benefit

The Trustees have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission and this is reflected in the objectives below.

The Charity is also registered with Ofsted and all staff and volunteers undertake full DBS checks and Paediatric First Aid training.

Summary of the objectives and main activities undertaken for the public benefit

- To provide afterschool facilities for the children of the area. The Charity runs two after school clubs, one based at The Rock Community Centre in Lawrence Weston and one based at Shirehampton Primary School.
- To provide holiday play scheme facilities for the children of the area, currently based at Shirehampton Primary School.
- To advance the education and training of the staff in the provision of such care, education and recreational facilities.

Summary of main achievements of the Charity during the year

Chair's Report

A Look Back at the Year

It's been a genuinely busy and positive year for the clubs, with lots of progress, some challenges, and plenty to be proud of.

The addition of new trustees was positive, to increase the range of knowledge and expertise to support the direction going forward.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2025

Events like the Summer Fayre were a real highlight, raising funds and building relationships. With staff enthusiasm and trustee support, there's appetite for more community-based fundraising and parent engagement sessions in the coming year.

Playschemes & Holiday Clubs

Our after school club and holiday clubs have continued to thrive. We delivered positive and popular programmes throughout the year, with children enjoying a wide range of activities and trips.

Holiday club saw the introduction of hot meals being provided, which has proved extremely popular with the children and families, with hundreds of meals being served. We also introduced dedicated playscheme packs to help planning run more smoothly, and trialled new ideas such as sensory areas, continuous provision and better equipment rotation. These changes came directly out of the summer review where we learned that younger children loved the activities, but older ones wanted more variety — so involving them more in future planning will be key.

This gave the children the opportunities to play with the new toys and equipment which had been purchased through the external funding secured from grant applications.

Staffing & Training

Staffing has had its ups and downs — we saw several bank and permanent staff leave, but we recruited new members successfully and continued to invest in qualifications. This included first-aid courses, mandatory training charts, and opportunities for Level 2 and Level 3 apprenticeships, with trustees agreeing to funding top-ups where needed.

There has been some changes in staff, however they have all worked together to support each other and ensure the children receive the best care and opportunities.

Molly the Operations Manager, went on maternity leave and this gave opportunities for a couple of existing staff to step up their responsibilities and take on new roles and they both did this in a very positive and enthusiastic way.

The online training programme has been a positive addition for both staff to participate in required training courses but also give them the opportunity to continue to develop themselves with the range of training available.

The system has also made the monitoring of staff training easier, with it all being online. Staff feedback was positive and showed growing confidence with the new systems and working together.

Finances & Funding

Financially, we've remained stable. Reserves increased through the year thanks to careful financial management and successful grant applications, including BYCA funding, Foyle Foundation contributions, and Holiday Hub (HAF) payments.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2025

The main sources of funding this year has been Nisbets Catering Company, which directly supports the Operations Manager role, this key position is vital to the day to day management of the club and staffing. Successful funding applications from Quartet Foundation, BAND and HAF has enabled holiday club to offer free spaces to those children most in need. This is a vital part of the services offered from the trust and something everyone is most proud of.

We also moved £30k into reserves mid-year to grow interest and strengthen our long-term position. Fees and ongoing costs were discussed throughout the year, with the emerging increase in National Insurance costs causing concerns going forward. However the trustees were positive in their approach to increase fees by a minimal level to help cover costs, whilst also remaining affordable.

We would like to thank those local organisations who continue to support us financially, their support plays a key role in enabling the ongoing delivery of high quality childcare opportunities to those local families who need it most.

Branding, Engagement & Communication

A big step forward this year was updating our branding, selecting a new logo, and modernising how we present ourselves. We refreshed the Facebook page with a clearer name. Moving forward, more regular updates are needed to share the exciting and interesting activities that take place.

We also began discussions about an improved website, with plans for clearer communication, improved booking pathways, and better digital security.

This work needs to continue into next year to ensure all files are kept in a secure place with access to those who require it and reduce reliance on individuals.

Venues & Wraparound Care

Venue discussions were a recurring theme. We explored alternatives to The Rock, the new Lawrence Weston Centre, and considered storage, safety and outdoor play needs. It was agreed that for now, staying put is the practical choice, although trustees remain open to future opportunities should they arise.

On wraparound care, we engaged with several local schools in light of government expectations, with some promising conversations — though progress has been slow and depends heavily on responses from schools and funding routes.

This is an area for opportunity going forward, however communication from schools can be challenging.

Looking to the Future

Strengthening Staff Development

We've already begun setting clearer expectations around training — mandatory vs desirable, repayment terms, appraisal follow-up, and better monitoring through Breathe HR. A full training framework is planned for the year ahead.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2025

Holiday Club Improvements

Holiday clubs will continue to evolve, with:

- better trip timing and transport planning,
- clearer continuous provision,
- stronger inclusion for older children in activity design,
- more consistent outdoor play and equipment use.

We've also agreed to rebrand "playscheme" as "holiday club", which should help attract older children.

Finances & Sustainability

Our focus next year includes:

- securing ongoing funding for the Operations Manager role
- exploring support for snacks via Fairshare or Ambition LW,
- reviewing fee structures annually but keeping afterschool club rates affordable.
- Increasing external funding to support the future changes with NI increases.

Digital & Communication Improvements

We will:

- continue the website development project
- utilise social media and post regular updates
- aim to relaunch the newsletter once digital systems are aligned,
- expand the use of Breathe HR for staff management,
- improve IT resilience and storage systems.

Venues & Capacity

Venue decisions will stay on the watchlist, especially as numbers at both Shirehampton and The Rock numbers grow We'll also continue nurturing relationships with schools to ensure we're part of wraparound-care planning.

Final Thoughts

It's been a year of growth, consolidation and learning. Staff have stepped up, trustees have stayed committed through ever-changing demands, and most importantly children across Lawrence Weston and Shirehampton have had safe, fun, enriching childcare.

Thank you to everyone who has given their time, energy and enthusiasm. Here's to another year of providing brilliant opportunities for local children.

Approved by the trustees and signed on their behalf by:

Signed by:  Chairperson Date 21/1/2026

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DocuSigned by:  Trustee Date 21/1/2026

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**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
INDEPENDENT EXAMINER’S REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2025**

I report on the accounts of the Charity for the Year ended 31st March 2025 which are set out on pages 8-15.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (‘the Act’).

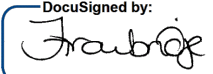
I report in respect of my examination of the Trust’s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner’s statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a ‘true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

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Joanne Trowbridge MAAT

Date 22/1/2026

Bristol Community Accountants CIC
The Park
Daventry Road,
Knowle
Bristol
BS4 1DQ

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2025

		Unrestricted Funds	Restricted Funds	Total Funds 2025	Total Funds 2024
		£	£	£	£
Income and Endowments from:					
Donations and legacies	3	8,031	48,491	56,522	33,910
Charitable activities	4	92,642	-	92,642	89,175
Investment income	5	772	-	772	600
Total Income		<u>101,445</u>	<u>48,491</u>	<u>149,936</u>	<u>123,685</u>
Expenditure On:					
Charitable activities	7	75,712	54,481	130,193	117,204
Other	8	5,197	-	5,197	4,295
Total expenditure		<u>80,909</u>	<u>54,481</u>	<u>135,390</u>	<u>121,499</u>
Net income/(expenditure)		20,536	(5,990)	14,546	2,186
Total funds brought forward		53,572	21,945	75,517	73,331
Gross transfers between funds		(4,416)	4,416	-	-
Total funds Carried Forward	14	<u>69,692</u>	<u>20,371</u>	<u>90,063</u>	<u>75,517</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing

The notes on pages 10 to 15 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

BALANCE SHEET

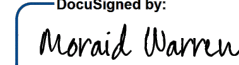
YEAR ENDED 31 MARCH 2025

	Note	2025 £	£	2024 £
Current assets				
Debtors	12	3,314		-
Cash at bank		88,675		77,366
Cash in hand		25		25
		<u>92,014</u>		<u>77,391</u>
Creditors : Amounts falling due within one year				
	13	(1,951)		(1,874)
Net current assets or liabilities			90,063	75,517
Total net assets or liabilities			<u>90,063</u>	<u>75,517</u>
The Funds of the Charity				
Restricted funds	14	20,371		21,945
Unrestricted funds	14	39,692		23,572
Designated funds	14	30,000		30,000
			<u>90,063</u>	<u>75,517</u>

These financial statements were approved by the trustees on 21/1/2026 and are signed on their behalf by:

Signed by:

 FC76DA0C4E684CF...
 Karlie Phillips

DocuSigned by:

 A15F87BAF3CE450...
 Moraid Warren

The notes on pages 10 to 15 form part of these financial statements

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2019) - (Charities SORP(FRS 102)) and with the Charities Act 2011.

- b) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- c) The charity constitutes a public benefit entity as defined by FRS 102.

2 Accounting Policies

- a) Income from donations is included in income and endowments when these are receivable, except as follows:
- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
 - ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.
- b) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- c) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.
- d) Depreciation is calculated so as to write off the cost of an asset in equal instalments over their estimated useful economic lives as follows:
Office Equipment - 4 Years
Fixtures & Fittings - 4 Years
- e) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- f) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- g) The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.
- h) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.
- i) The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

Income and Endowments From:

3 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Donations & Grants	8,031	48,491	56,522	33,910
	<u>8,031</u>	<u>48,491</u>	<u>56,522</u>	<u>33,910</u>

Donations and Legacies

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2024 £</i>
<i>Donations & Grants</i>	<i>500</i>	<i>33,410</i>	<i>33,910</i>
	<u><i>500</i></u>	<u><i>33,410</i></u>	<u><i>33,910</i></u>

4 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Fees	92,642	-	92,642	89,175
	<u>92,642</u>	<u>-</u>	<u>92,642</u>	<u>89,175</u>

Charitable Activities prior year - all unrestricted

5 Investment Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Bank Interest	772	-	772	600
	<u>772</u>	<u>-</u>	<u>772</u>	<u>600</u>

Investment Income prior year - all unrestricted

6 Government Grants

The charity receives government grants, defined as funding from Bristol City Council to fund charitable activities. The total value of such grants in the period ending 31 March 2025 was £28,891 (2024: £22,410). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2025.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

Expenditure on:

7 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Salaries	70,966	37,484	108,450	93,886
Transport and activities	587	6,021	6,608	4,505
Refreshments	291	4,811	5,102	3,413
Equipment & Materials	12	1,360	1,372	2,888
Postage/Stationery/Printing	286	92	378	320
Ofsted	440	-	440	440
Telephone & Internet	1,688	80	1,768	1,688
Miscellaneous	548	133	681	348
Bank Charges	104	-	104	103
Rent	-	4,500	4,500	5,000
Training	563	-	563	2,555
Recruitment	15	-	15	1,372
Payroll	212	-	212	686
	<u>75,712</u>	<u>54,481</u>	<u>130,193</u>	<u>117,204</u>

Charitable Activities prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
<i>Salaries</i>	71,807	22,079	93,886
<i>Transport and activities</i>	10	4,495	4,505
<i>Refreshments</i>	1,841	1,572	3,413
<i>Equipment & Materials</i>	423	2,465	2,888
<i>Postage/Stationery/Printing</i>	314	6	320
<i>Ofsted</i>	440	-	440
<i>Telephone & Internet</i>	1,688	-	1,688
<i>Miscellaneous</i>	346	2	348
<i>Bank Charges</i>	103	-	103
<i>Training</i>	2,555	-	2,555
<i>Recruitment</i>	1,372	-	1,372
<i>Payroll</i>	686	-	686
	<u>81,585</u>	<u>35,619</u>	<u>117,204</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

8 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2025 £	Total Funds 2024 £
Independent Examination	989	-	989	899
Insurance	1,025	-	1,025	1,701
Professional Fees	448	-	448	996
Membership fees	2,735	-	2,735	699
	<u>5,197</u>	<u>-</u>	<u>5,197</u>	<u>4,295</u>

Other prior year - all unrestricted

9 Net incoming resources for the year

This is stated after charging:

	2025 £	2024 £
Independent Examiners Fee	<u>989</u>	<u>899</u>

10 Staff costs and numbers

The aggregate payroll costs were:

	2025 £	2024 £
Wages and salaries	111,293	93,193
Social security costs	3,539	2,351
Less:		
Employment allowance	(3,539)	(2,351)
SMP reclaim	(3,932)	-
Pension	1,089	693
	<u>108,450</u>	<u>93,886</u>

No employee received emoluments of more than £60,000.

The average monthly head count was 21 staff (2024: 17 staff)

11 Trustee reimbursement

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2024: £nil). One trustee was reimbursed expenses during the year £411 (2024: £2,710). No charity trustee received payment for professional or other services supplied to the charity (2024: £nil).

The key management personnel of the charity are the board of trustees. The total benefits of key management personnel, during the year, total £Nil (2024: £Nil).

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

12 Debtors

	2025	2024
	£	£
SMP Reclaim held with HMRC	3,314	-
	<u>3,314</u>	<u>-</u>

13 Creditors: amounts falling due within one year

	2025	2024
	£	£
<u>Accruals:</u>		
Holiday pay	962	975
Independent Examination	989	899
	<u>1,951</u>	<u>1,874</u>

14 Analysis of charitable funds

	At 01-Apr 2024	Incoming resources	Outgoing resources	Transfers	At 31-Mar 2025
	£	£	£	£	£
Restricted funds					
Nisbets Trust	7,553	11,000	(14,000)	-	4,553
John James Foundation	1,520	-	(226)	-	1,294
Co-op Local Community Fund	249	-	(249)	-	-
Quartet	5,366	8,600	(12,894)	4,529	5,601
Bristol City Council	7,097	28,891	(26,952)	(113)	8,923
Ambition Lawrence Weston	160	-	(160)	-	-
	<u>21,945</u>	<u>48,491</u>	<u>(54,481)</u>	<u>4,416</u>	<u>20,371</u>
Unrestricted funds					
General funds	23,572	101,445	(80,909)	(4,416)	39,692
Designated funds	30,000	-	-	-	30,000
	<u>75,517</u>	<u>149,936</u>	<u>(135,390)</u>	<u>-</u>	<u>90,063</u>

Transfer between funds

Contribution from unrestricted funds towards project costs

Purpose of restricted funds

Nisbets Trust	Operations Manager Role
John James Foundation	Play equipment renewal
Co-op Local Community Fund	Playscheme trips and activities
Quartet	Rent and resilience Fund for digital admin
Bristol City Council	Holiday Hub provision and kitchen equipment
Ambition Lawrence Weston	Big Local Fund for food/snacks

Purpose of designated funds

Funds ring fenced to cover potential statutory liabilities such as redundancy costs and 3 months salary costs in the event of closure

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2025

15 Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Cash at Bank and In Hand	41,643	30,000	20,371	92,014
Other Net Current Assets/Liabilities	1,363	-	-	1,363
Total	<u>43,006</u>	<u>30,000</u>	<u>20,371</u>	<u>93,377</u>

16 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £
Income and Endowments from:			
Donations and legacies	500	33,410	33,910
Charitable activities	89,175		89,175
Investment income	600		600
Total	<u>90,275</u>	<u>33,410</u>	<u>123,685</u>
Expenditure On:			
Charitable activities	81,585	35,619	117,204
Other	3,936	359	4,295
Total	<u>85,521</u>	<u>35,978</u>	<u>121,499</u>
Net incoming resources	4,754	(2,568)	2,186
Net movement in funds	<u>4,754</u>	<u>(2,568)</u>	<u>2,186</u>
Total funds brought forward	49,257	24,074	73,331
Total funds carried forward	<u>54,011</u>	<u>21,506</u>	<u>75,517</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

England & Wales - Charity number 1129694

Accounts

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

ACCOUNTS

Year ended 31st March 2024

Charity Number 1129694

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
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Legal and administrative information

YEAR ENDED 31 MARCH 2024

Status

Lawrence Weston Out Of School Activities is a registered charity governed by its Constitution. Charity number: 1129694.

Trustees

Moraid Warren	Chair	appointed as Chair 5 April 2022
Christine Walkett	Trustee	appointed 22 January 2020
Karlie Phillips	Trustee	appointed 25 March 2022
Hanna Chambers	Trustee	resigned 12 March 2024
Annemarie Emrys-Jones	Trustee	appointed 22 March 2022
Hannah Lenik	Trustee	appointed 19 September 2023
Lucy Greening	Trustee	appointed 13 November 2023
Christopher Grahame	Trustee	appointed 16 October 2023

Registered Office

The Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
BS11 0QF

Independent Examiners

Jacob Trowbridge MAAT
Bristol Community Accountants CIC
The Park,
Daventry Road,
Knowle
Bristol BS4 1DQ

Bankers

National Westminster Bank
PO Box 227
3 Parade
High Street
Shirehampton
Bristol
BS99 5AS

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2024

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2024.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, Governance and Management

Organisation

The Trustees are appointed or re-appointed annually at the AGM.

Public Benefit

The Trustees have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission and this is reflected in the objectives below.

The Charity is also registered with Ofsted and all staff and volunteers undertake full DBS checks and Paediatric First Aid training.

Summary of the objectives and main activities undertaken for the public benefit

- To provide afterschool facilities for the children of the area. The Charity runs two after school clubs, one based at The Rock Community Centre in Lawrence Weston and one based at Shirehampton Primary School.
- To provide holiday play scheme facilities for the children of the area, currently based at Shirehampton Primary School.
- To advance the education and training of the staff in the provision of such care, education and recreational facilities.

Summary of main achievements of the Charity during the year

Chair's Report

2023-2024 was another excellent year for the club. It was a year of transformation as we welcomed our new Operations Manager, Molly Lockyer, and several new permanent staff members, Lucinda, Amy and Grace, whilst also seeing the departure of 3 of our longstanding employees.

Molly joined us in May 2023 and quickly set about updating methods/processes to optimise back-office efficiency, whilst also strengthening the skills, knowledge, and expertise of the Operations team through formal training. This ensured the club continued to offer high quality childcare.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2024

The addition of new Trustees ensured the club was better supported and operating within the legal parameters of both the Charity Commission and Ofsted. We look to recruit more Trustees to further strengthen our commitment to improving and growing the club.

We fully appreciate the ongoing support we have received this year from both the public and private sector, without which we would not be in the stable financial position we find ourselves. We recognise that further grants and funding is required to ensure we remain viable.

Funding this year came primarily from Nisbet Catering Equipment, the Port of Bristol and Quartet. These grants were essential to our continued growth and our ability to serve the community. We were also fortunate to secure funding from Bristol City Council, which enabled us to offer young children places at our Playschemes during the school holidays, when we provided them with more than 900 meals. These proved really successful and we will continue to support these children in the coming year.

Using the Digital Improvement Grant we received in 2022 we continued with our plans to digitise our processes and achieve our goal to become paperless by the end of 2024. Having sourced an HR software programme in early 2023, we launched this in April of that year and can now accurately schedule shifts, manage leave, monitor absences as well as tracking performance. We can also securely store club policies and other sensitive data. The final step of our digitisation programme was achieved in February 2024 when we purchased an accounts package, to be rolled out in the new financial year, which will enable us to more accurately record income and expenditure, as well as simplify the tracking of grants and funding.

We would like to thank all our staff for their continued commitment to supporting children and their families during the year, demonstrating great flexibility during what was a period of significant change.

Looking to the Future

This year the club has continued to thrive, with increased numbers of children attending both After School Club and Playschemes. Also a new energy was injected into the organisation, with the arrival of the new Operations Manager and some key staff changes, which has enabled us to flourish and cement our position as a vital resource within the local community.

Nonetheless we cannot afford to be complacent - we do recognise the challenges we face if we are to remain a viable entity. Essentially, we need to:

- secure sufficient additional funding to cover the basic operational requirements, eg rent and staff salaries.
- secure funding to retain the Operations Manager in the key role of the business.
- continue our recruitment of key staff (both permanent and bank) to ensure staff to child ratios are achieved in line with Ofsted's guidance.
- continue to strengthen the Club's management team with the recruitment of new Trustees.
- ensure the relationships we have built with families we have been supporting over the years

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2024

are maintained, whilst also recognising the needs of those who have recently joined us.

- ensure that, despite the big increase in numbers, all children continue to be treated equally and fairly.

Approved by the trustees and signed on their behalf by:

DocuSigned by:
Moraid Warren
A15F87BAF3CB450...

21/1/2025
Date

Chairperson

Signed by:
[Signature]
1CD76A0110884EC...

21/1/2025
Date

Trustee

**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2024**

I report on the accounts of the Charity for the Year ended 31st March 2024 which are set out on pages 7-14.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

.....D70803CDD8D7427.....

Jacob Trowbridge MAAT

21/1/2025
Date

Bristol Community Accountants CIC
The Park
Davenry Road,
Knowle
Bristol
BS4 1DQ

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)****YEAR ENDED 31 MARCH 2024**

		Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
Income and Endowments from:					
Donations and legacies	3	500	33,410	33,910	45,777
Charitable activities	4	89,175	-	89,175	71,359
Investment income	5	600	-	600	174
Total Income		<u>90,275</u>	<u>33,410</u>	<u>123,685</u>	<u>117,310</u>
Expenditure On:					
Charitable activities	7	81,585	35,619	117,204	100,030
Other	8	3,936	359	4,295	3,227
Total expenditure		<u>85,521</u>	<u>35,978</u>	<u>121,499</u>	<u>103,257</u>
Net income/(expenditure)		4,754	(2,568)	2,186	14,053
Total funds brought forward		49,257	24,074	73,331	59,278
Total funds Carried Forward	14	<u>54,011</u>	<u>21,506</u>	<u>75,517</u>	<u>73,331</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing

The notes on pages 9 to 14 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES


BALANCE SHEET

YEAR ENDED 31 MARCH 2024

	Note	2024 £	£	2023 £
Current assets				
Cash at bank		77,366		76,079
Cash in hand		25		20
		<u>77,391</u>		<u>76,099</u>
Creditors : Amounts falling due within one year				
	13	(1,874)		(2,768)
Net current assets or liabilities			75,517	73,331
Total net assets or liabilities			<u>75,517</u>	<u>73,331</u>
The Funds of the Charity				
Restricted funds	14	21,945		24,074
Unrestricted funds	14	23,572		19,257
Designated funds	14	30,000		30,000
			<u>75,517</u>	<u>73,331</u>

21/1/2025

These financial statements were approved by the trustees on and are signed on their behalf by:

DocuSigned by:

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 Moraid Warren

21/1/2025

The notes on pages 9 to 14 form part of these financial statements

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2019) - (Charities SORP(FRS 102)) and with the Charities Act 2011.

- b) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- c) The charity constitutes a public benefit entity as defined by FRS 102.

2 Accounting Policies

- a) Income from donations is included in income and endowments when these are receivable, except as follows:

i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

- b) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- c) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.

- d) Depreciation is calculated so as to write off the cost of an asset in equal instalments over their estimated useful economic lives as follows:
Office Equipment - 4 Years
Fixtures & Fittings - 4 Years

- e) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.

- f) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

- g) The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

- h) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

- i) The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****Income and Endowments From:****3 Donations and Legacies**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations & Grants	500	33,410	33,910	45,777
	<u>500</u>	<u>33,410</u>	<u>33,910</u>	<u>45,777</u>

Donations and Legacies

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2023 £</i>
<i>Donations & Grants</i>	-	45,777	45,777
	<u>-</u>	<u>45,777</u>	<u>45,777</u>

4 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Fees	89,175	-	89,175	71,359
	<u>89,175</u>	<u>-</u>	<u>89,175</u>	<u>71,359</u>

*Charitable Activities prior year - all unrestricted***5 Investment Income**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank Interest	600	-	600	174
	<u>600</u>	<u>-</u>	<u>600</u>	<u>174</u>

*Investment Income prior year - all unrestricted***6 Government Grants**

The charity receives government grants, defined as funding from Bristol City Council to fund charitable activities. The total value of such grants in the period ending 31 March 2024 was £22,410 (2023: £23,193). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2024.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****Expenditure on:****7 Charitable Activities**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Salaries	71,807	22,079	93,886	83,633
Transport and activities	10	4,495	4,505	1,337
Refreshments	1,841	1,572	3,413	853
Equipment & Materials	423	2,465	2,888	6,100
Postage/Stationery/Printing	314	6	320	465
Ofsted	440	-	440	440
Telephone & Internet	1,688	-	1,688	688
Miscellaneous	346	2	348	1,116
Bank Charges	103	-	103	96
Rent	-	5,000	5,000	4,521
Training	2,555	-	2,555	54
Recruitment	1,372	-	1,372	-
Payroll	686	-	686	727
	<u>81,585</u>	<u>35,619</u>	<u>117,204</u>	<u>100,030</u>

Charitable Activities prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
<i>Salaries</i>	<i>51,649</i>	<i>31,984</i>	<i>83,633</i>
<i>Transport</i>	<i>-</i>	<i>1,337</i>	<i>1,337</i>
<i>Refreshments</i>	<i>8</i>	<i>845</i>	<i>853</i>
<i>Equipment & Materials</i>	<i>261</i>	<i>5,839</i>	<i>6,100</i>
<i>Postage/Stationery/Printing</i>	<i>465</i>	<i>-</i>	<i>465</i>
<i>Ofsted</i>	<i>440</i>	<i>-</i>	<i>440</i>
<i>Telephone & Internet</i>	<i>688</i>	<i>-</i>	<i>688</i>
<i>Miscellaneous</i>	<i>469</i>	<i>647</i>	<i>1,116</i>
<i>Bank Charges</i>	<i>96</i>	<i>-</i>	<i>96</i>
<i>Rent</i>	<i>1,694</i>	<i>2,827</i>	<i>4,521</i>
<i>Training</i>	<i>-</i>	<i>54</i>	<i>54</i>
<i>Payroll</i>	<i>727</i>	<i>-</i>	<i>727</i>
	<u><i>56,497</i></u>	<u><i>43,533</i></u>	<u><i>100,030</i></u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

8 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Independent Examination	899	-	899	817
Insurance	1,701	-	1,701	1,186
Professional Fees	637	359	996	376
Membership fees	699	-	699	848
	<u>3,936</u>	<u>359</u>	<u>4,295</u>	<u>3,227</u>

Other prior year - all unrestricted

9 Net incoming resources for the year

This is stated after charging:

	2024 £	2023 £
Independent Examiners Fee	<u>899</u>	<u>817</u>

10 Staff costs and numbers

The aggregate payroll costs were:

	2024 £	2023 £
Wages and salaries	93,193	82,999
Pension	693	634
	<u>93,886</u>	<u>83,633</u>

No employee received emoluments of more than £60,000.

The average monthly head count was 17 staff (2023: 18 staff)

- 11** The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023: £nil). One trustee was reimbursed expenses during the year £2,710 (2023: £927). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

The key management personnel of the charity are the board of trustees. The total benefits of key management personnel, during the year, total £Nil (2023: £Nil).

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****13 Creditors: amounts falling due within one year**

	2024 £	2023 £
Creditors	-	934
<u>Accruals:</u>		
Holiday pay	975	1,017
Independent Examination	899	817
	<u>1,874</u>	<u>2,768</u>

14 Analysis of charitable funds

	At 01-Apr 2023 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2024 £
Restricted funds					
Nisbets Trust	4,553	11,000	(8,000)	-	7,553
John James Foundation	1,676	-	(156)	-	1,520
Co-op Local Community Fund	645	-	(396)	-	249
Quartet	11,851	-	(6,812)	327	5,366
Bristol City Council	5,189	22,410	(20,614)	112	7,097
Ambition Lawrence Weston	160	-	-	-	160
	<u>24,074</u>	<u>33,410</u>	<u>(35,978)</u>	<u>439</u>	<u>21,945</u>
Unrestricted funds					
General funds	19,257	90,275	(85,521)	(439)	23,572
Designated funds	30,000	-	-	-	30,000
Total funds	<u>73,331</u>	<u>123,685</u>	<u>(121,499)</u>	<u>-</u>	<u>75,517</u>

Transfer between funds

Contribution from unrestricted funds towards project costs

Purpose of restricted funds

Nisbets Trust	Project Manager Role
John James Foundation	Play equipment renewal
Co-op Local Community Fund	Playscheme trips and activities
Quartet	Rent and resilience Fund for digital admin
Bristol City Council	Holiday Hub provision and kitchen equipment
Ambition Lawrence Weston	Big Local Fund for food/snacks
City of Bristol College	Apprentice payment
BAND	Access to childcare support

Purpose of designated funds

Funds ring fenced to cover potential statutory liabilities such as redundancy costs and 3 months salary costs in the event of closure

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****15 Analysis of net assets between funds**

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Cash at Bank and In Hand	25,446	30,000	21,945	77,391
Other Net Current Assets/Liabilities	(1,874)	-	-	(1,874)
Total	<u>23,572</u>	<u>30,000</u>	<u>21,945</u>	<u>75,517</u>

16 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Income and Endowments from:			
Donations and legacies	-	45,777	45,777
Charitable activities	71,359	-	71,359
Investment income	174	-	174
Total	<u>71,533</u>	<u>45,777</u>	<u>117,310</u>
Expenditure On:			
Charitable activities	56,497	43,533	100,030
Other	2,488	739	3,227
Total	<u>58,985</u>	<u>44,272</u>	<u>103,257</u>
Net incoming resources	12,548	1,505	14,053
Net movement in funds	<u>12,548</u>	<u>1,505</u>	<u>14,053</u>
Total funds brought forward	36,709	22,569	59,278
Total funds carried forward	<u>49,257</u>	<u>24,074</u>	<u>73,331</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

England & Wales - Charity number 1129694

Accounts

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

ACCOUNTS

Year ended 31st March 2024

Charity Number 1129694

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2024

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Independent Examiner's Report	6
Statement of financial activities	7
Balance sheet	8
Notes to the Accounts	9 to 14

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

Legal and administrative information

YEAR ENDED 31 MARCH 2024

Status

Lawrence Weston Out Of School Activities is a registered charity governed by its Constitution. Charity number: 1129694.

Trustees

Moraid Warren	Chair	appointed as Chair 5 April 2022
Christine Walkett	Trustee	appointed 22 January 2020
Karlie Phillips	Trustee	appointed 25 March 2022
Hanna Chambers	Trustee	resigned 12 March 2024
Annemarie Emrys-Jones	Trustee	appointed 22 March 2022
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Ridingleaze
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Independent Examiners

Jacob Trowbridge MAAT
Bristol Community Accountants CIC
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Bankers

National Westminster Bank
PO Box 227
3 Parade
High Street
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LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2024

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Structure, Governance and Management

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The Trustees are appointed or re-appointed annually at the AGM.

Public Benefit

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- To provide afterschool facilities for the children of the area. The Charity runs two after school clubs, one based at The Rock Community Centre in Lawrence Weston and one based at Shirehampton Primary School.
- To provide holiday play scheme facilities for the children of the area, currently based at Shirehampton Primary School.
- To advance the education and training of the staff in the provision of such care, education and recreational facilities.

Summary of main achievements of the Charity during the year

Chair's Report

2023-2024 was another excellent year for the club. It was a year of transformation as we welcomed our new Operations Manager, Molly Lockyer, and several new permanent staff members, Lucinda, Amy and Grace, whilst also seeing the departure of 3 of our longstanding employees.

Molly joined us in May 2023 and quickly set about updating methods/processes to optimise back-office efficiency, whilst also strengthening the skills, knowledge, and expertise of the Operations team through formal training. This ensured the club continued to offer high quality childcare.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2024

The addition of new Trustees ensured the club was better supported and operating within the legal parameters of both the Charity Commission and Ofsted. We look to recruit more Trustees to further strengthen our commitment to improving and growing the club.

We fully appreciate the ongoing support we have received this year from both the public and private sector, without which we would not be in the stable financial position we find ourselves. We recognise that further grants and funding is required to ensure we remain viable.

Funding this year came primarily from Nisbet Catering Equipment, the Port of Bristol and Quartet. These grants were essential to our continued growth and our ability to serve the community. We were also fortunate to secure funding from Bristol City Council, which enabled us to offer young children places at our Playschemes during the school holidays, when we provided them with more than 900 meals. These proved really successful and we will continue to support these children in the coming year.

Using the Digital Improvement Grant we received in 2022 we continued with our plans to digitise our processes and achieve our goal to become paperless by the end of 2024. Having sourced an HR software programme in early 2023, we launched this in April of that year and can now accurately schedule shifts, manage leave, monitor absences as well as tracking performance. We can also securely store club policies and other sensitive data. The final step of our digitisation programme was achieved in February 2024 when we purchased an accounts package, to be rolled out in the new financial year, which will enable us to more accurately record income and expenditure, as well as simplify the tracking of grants and funding.

We would like to thank all our staff for their continued commitment to supporting children and their families during the year, demonstrating great flexibility during what was a period of significant change.

Looking to the Future

This year the club has continued to thrive, with increased numbers of children attending both After School Club and Playschemes. Also a new energy was injected into the organisation, with the arrival of the new Operations Manager and some key staff changes, which has enabled us to flourish and cement our position as a vital resource within the local community.

Nonetheless we cannot afford to be complacent - we do recognise the challenges we face if we are to remain a viable entity. Essentially, we need to:

- secure sufficient additional funding to cover the basic operational requirements, eg rent and staff salaries.
- secure funding to retain the Operations Manager in the key role of the business.
- continue our recruitment of key staff (both permanent and bank) to ensure staff to child ratios are achieved in line with Ofsted's guidance.
- continue to strengthen the Club's management team with the recruitment of new Trustees.
- ensure the relationships we have built with families we have been supporting over the years

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2024

are maintained, whilst also recognising the needs of those who have recently joined us.

- ensure that, despite the big increase in numbers, all children continue to be treated equally and fairly.

Approved by the trustees and signed on their behalf by:

DocuSigned by:
Moraid Warren
A15F87BAF3CB450...

21/1/2025
Date

Chairperson

Signed by:
[Signature]
1CD76A0110884EC...

21/1/2025
Date

Trustee

**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2024**

I report on the accounts of the Charity for the Year ended 31st March 2024 which are set out on pages 7-14.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').


I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

DocuSigned by:

D70803CDD8D7427.....

Jacob Trowbridge MAAT

21/1/2025
Date

Bristol Community Accountants CIC
The Park
Daventry Road,
Knowle
Bristol
BS4 1DQ

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)****YEAR ENDED 31 MARCH 2024**

		Unrestricted Funds	Restricted Funds	Total Funds 2024	Total Funds 2023
		£	£	£	£
Income and Endowments from:					
Donations and legacies	3	500	33,410	33,910	45,777
Charitable activities	4	89,175	-	89,175	71,359
Investment income	5	600	-	600	174
Total Income		<u>90,275</u>	<u>33,410</u>	<u>123,685</u>	<u>117,310</u>
Expenditure On:					
Charitable activities	7	81,585	35,619	117,204	100,030
Other	8	3,936	359	4,295	3,227
Total expenditure		<u>85,521</u>	<u>35,978</u>	<u>121,499</u>	<u>103,257</u>
Net income/(expenditure)		4,754	(2,568)	2,186	14,053
Total funds brought forward		49,257	24,074	73,331	59,278
Total funds Carried Forward	14	<u>54,011</u>	<u>21,506</u>	<u>75,517</u>	<u>73,331</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing

The notes on pages 9 to 14 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES


BALANCE SHEET

YEAR ENDED 31 MARCH 2024

	Note	2024 £	£	2023 £
Current assets				
Cash at bank		77,366		76,079
Cash in hand		25		20
		<u>77,391</u>		<u>76,099</u>
Creditors : Amounts falling due within one year				
	13	(1,874)		(2,768)
Net current assets or liabilities			75,517	73,331
Total net assets or liabilities			<u>75,517</u>	<u>73,331</u>
The Funds of the Charity				
Restricted funds	14	21,945		24,074
Unrestricted funds	14	23,572		19,257
Designated funds	14	30,000		30,000
			<u>75,517</u>	<u>73,331</u>

21/1/2025

These financial statements were approved by the trustees on and are signed on their behalf by:

DocuSigned by:

A15F87BAF3CB450...
 Moraid Warren

21/1/2025

The notes on pages 9 to 14 form part of these financial statements

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2019) - (Charities SORP(FRS 102)) and with the Charities Act 2011.

- b) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- c) The charity constitutes a public benefit entity as defined by FRS 102.

2 Accounting Policies

- a) Income from donations is included in income and endowments when these are receivable, except as follows:

i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.

ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.

- b) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- c) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.
- d) Depreciation is calculated so as to write off the cost of an asset in equal instalments over their estimated useful economic lives as follows:
Office Equipment - 4 Years
Fixtures & Fittings - 4 Years
- e) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- f) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- g) The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.
- h) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.
- i) The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****Income and Endowments From:****3 Donations and Legacies**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Donations & Grants	500	33,410	33,910	45,777
	<u>500</u>	<u>33,410</u>	<u>33,910</u>	<u>45,777</u>

Donations and Legacies

	<i>Unrestricted Funds £</i>	<i>Restricted Funds £</i>	<i>Total Funds 2023 £</i>
<i>Donations & Grants</i>	-	45,777	45,777
	<u>-</u>	<u>45,777</u>	<u>45,777</u>

4 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Fees	89,175	-	89,175	71,359
	<u>89,175</u>	<u>-</u>	<u>89,175</u>	<u>71,359</u>

*Charitable Activities prior year - all unrestricted***5 Investment Income**

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Bank Interest	600	-	600	174
	<u>600</u>	<u>-</u>	<u>600</u>	<u>174</u>

*Investment Income prior year - all unrestricted***6 Government Grants**

The charity receives government grants, defined as funding from Bristol City Council to fund charitable activities. The total value of such grants in the period ending 31 March 2024 was £22,410 (2023: £23,193). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2024.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

Expenditure on:

7 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Salaries	71,807	22,079	93,886	83,633
Transport and activities	10	4,495	4,505	1,337
Refreshments	1,841	1,572	3,413	853
Equipment & Materials	423	2,465	2,888	6,100
Postage/Stationery/Printing	314	6	320	465
Ofsted	440	-	440	440
Telephone & Internet	1,688	-	1,688	688
Miscellaneous	346	2	348	1,116
Bank Charges	103	-	103	96
Rent	-	5,000	5,000	4,521
Training	2,555	-	2,555	54
Recruitment	1,372	-	1,372	-
Payroll	686	-	686	727
	<u>81,585</u>	<u>35,619</u>	<u>117,204</u>	<u>100,030</u>

Charitable Activities prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2023 £
Salaries	51,649	31,984	83,633
Transport	-	1,337	1,337
Refreshments	8	845	853
Equipment & Materials	261	5,839	6,100
Postage/Stationery/Printing	465	-	465
Ofsted	440	-	440
Telephone & Internet	688	-	688
Miscellaneous	469	647	1,116
Bank Charges	96	-	96
Rent	1,694	2,827	4,521
Training	-	54	54
Payroll	727	-	727
	<u>56,497</u>	<u>43,533</u>	<u>100,030</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2024

8 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2024 £	Total Funds 2023 £
Independent Examination	899	-	899	817
Insurance	1,701	-	1,701	1,186
Professional Fees	637	359	996	376
Membership fees	699	-	699	848
	<u>3,936</u>	<u>359</u>	<u>4,295</u>	<u>3,227</u>

Other prior year - all unrestricted

9 Net incoming resources for the year

This is stated after charging:

	2024 £	2023 £
Independent Examiners Fee	<u>899</u>	<u>817</u>

10 Staff costs and numbers

The aggregate payroll costs were:

	2024 £	2023 £
Wages and salaries	93,193	82,999
Pension	693	634
	<u>93,886</u>	<u>83,633</u>

No employee received emoluments of more than £60,000.

The average monthly head count was 17 staff (2023: 18 staff)

- 11** The charity trustees were not paid or received any other benefits from employment with the charity in the year (2023: £nil). One trustee was reimbursed expenses during the year £2,710 (2023: £927). No charity trustee received payment for professional or other services supplied to the charity (2023: £nil).

The key management personnel of the charity are the board of trustees. The total benefits of key management personnel, during the year, total £Nil (2023: £Nil).

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****13 Creditors: amounts falling due within one year**

	2024 £	2023 £
Creditors	-	934
<u>Accruals:</u>		
Holiday pay	975	1,017
Independent Examination	899	817
	<u>1,874</u>	<u>2,768</u>

14 Analysis of charitable funds

	At 01-Apr 2023 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2024 £
Restricted funds					
Nisbets Trust	4,553	11,000	(8,000)	-	7,553
John James Foundation	1,676	-	(156)	-	1,520
Co-op Local Community Fund	645	-	(396)	-	249
Quartet	11,851	-	(6,812)	327	5,366
Bristol City Council	5,189	22,410	(20,614)	112	7,097
Ambition Lawrence Weston	160	-	-	-	160
	<u>24,074</u>	<u>33,410</u>	<u>(35,978)</u>	<u>439</u>	<u>21,945</u>
Unrestricted funds					
General funds	19,257	90,275	(85,521)	(439)	23,572
Designated funds	30,000	-	-	-	30,000
Total funds	<u>73,331</u>	<u>123,685</u>	<u>(121,499)</u>	<u>-</u>	<u>75,517</u>

Transfer between funds

Contribution from unrestricted funds towards project costs

Purpose of restricted funds

Nisbets Trust	Project Manager Role
John James Foundation	Play equipment renewal
Co-op Local Community Fund	Playscheme trips and activities
Quartet	Rent and resilience Fund for digital admin
Bristol City Council	Holiday Hub provision and kitchen equipment
Ambition Lawrence Weston	Big Local Fund for food/snacks
City of Bristol College	Apprentice payment
BAND	Access to childcare support

Purpose of designated funds

Funds ring fenced to cover potential statutory liabilities such as redundancy costs and 3 months salary costs in the event of closure

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES**NOTES TO THE FINANCIAL STATEMENTS****YEAR ENDED 31 MARCH 2024****15 Analysis of net assets between funds**

	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Cash at Bank and In Hand	25,446	30,000	21,945	77,391
Other Net Current Assets/Liabilities	(1,874)	-	-	(1,874)
Total	<u>23,572</u>	<u>30,000</u>	<u>21,945</u>	<u>75,517</u>

16 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP

	Unrestricted Funds	Restricted Funds	Total Funds 2023
	£	£	£
Income and Endowments from:			
Donations and legacies	-	45,777	45,777
Charitable activities	71,359	-	71,359
Investment income	174	-	174
Total	<u>71,533</u>	<u>45,777</u>	<u>117,310</u>
Expenditure On:			
Charitable activities	56,497	43,533	100,030
Other	2,488	739	3,227
Total	<u>58,985</u>	<u>44,272</u>	<u>103,257</u>
Net incoming resources	12,548	1,505	14,053
Net movement in funds	<u>12,548</u>	<u>1,505</u>	<u>14,053</u>
Total funds brought forward	36,709	22,569	59,278
Total funds carried forward	<u>49,257</u>	<u>24,074</u>	<u>73,331</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

England & Wales - Charity number 1129694

Accounts

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

ACCOUNTS

Year ended 31st March 2022

Charity Number 1129694

**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2022**

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Independent Examiner's Report	6
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Balance sheet	8
Notes to the Accounts	9 to 14

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

Legal and administrative information

YEAR ENDED 31 MARCH 2022

Status

Lawrence Weston Out Of School Activities is a registered charity governed by its Constitution. Charity number: 1129694.

Trustees

Karen Price	Chair	resigned as Chair 5 April 2022
Moraid Warren	Chair	appointed as Chair 5 April 2022
Christine Walkett	Trustee	
Alexia Graveney	Treasurer	resigned 6 December 2021
Tanya Williams	Trustee	resigned 6 December 2021
Karlie Phillips	Trustee	appointed 25 March 2022
Hanna Chambers	Trustee	appointed 24 March 2022
Annemarie Emrys-Jones	Trustees	appointed 22 March 2022

Registered Office

The Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
BS11 0QF

Independent Examiners

Joanne Trowbridge MAAT
Bristol Community Accountants CIC
The Park,
Daventry Road,
Knowle
Bristol BS4 1DQ

Bankers

National Westminster Bank
PO Box 227
3 Parade
High Street
Shirehampton
Bristol
BS99 5AS

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2022.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, Governance and Management

Organisation

The Trustees are appointed or re-appointed annually at the AGM.

Public Benefit

The Trustees have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission and this is reflected in the objectives below.

The Charity is also registered with Ofsted and all staff and volunteers undertake full DBS checks and also Paediatric First Aid training.

Summary of the objectives and main activities undertaken for the public benefit

- To provide afterschool facilities for the children of the area. The Charity runs two after school clubs, one based at The Rock Community Centre in Lawrence Weston and one based at Shirehampton Primary School.
- To provide holiday play scheme facilities for the children of the area, currently based at Shirehampton Primary School.
- To advance the education and training of the staff in the provision of such care, education and recreational facilities.

Summary of main achievements of the Charity during the year

The Charity continues to provide high quality and affordable after school childcare between 3pm and 6pm weekdays during term time to meet the requirements of the local communities of Lawrence Weston and Shirehampton.

Also, a range of exciting and varied holiday play schemes are provided during the school holidays, running from 8.30 am to 5:30 pm on weekdays.

The post of Project Manager funded by the Nisbet Trust has led to improvements both physical and in quality of service promoting children's active choice, improved resources, and equipment at both settings.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

Throughout the year the settings have been working in line with Government guidelines in relation to Covid-19 re-opening in March 2021. Due to reduced use of settings some staff were part furloughed in line with the Government scheme until September 2021. During this year all guidance has been followed, including reducing social mixing and enhanced hygiene routines to reduce the risk of outbreaks. However, despite these restrictions the organisation has been able to become engaged and deliver services for Bristol City Council's Holiday Hub programme. This is a new service for children on free school meals in need of stimulating play activities during the school holidays and we have initially run well-received projects in the Summer and Christmas.

The Charity has received great on-going support from voluntary and maintained sector organisations, the local authority, local business and community trusts and community supporters. It is important to note the difference the HMRC furlough scheme made to the charity's survival. The Trustees would also like to thank all funders for their continued assistance. In 2021-2022 fee income has started to recover and the Charity aims to further develop to meet community need.

The Trustees would like to thank all the staff for their continued commitment to supporting children and their families during the past year. It has been a particularly stressful time for all staff, trustees and volunteers working in a constantly changing environment.

Reserves Policy and Risk Management

The charity is financially sound and, in line with the Charity Commissions 'best practice' guidelines, implemented in 2016 a Reserves Policy whereby a financial provision of £30,000 has been set aside in a ring-fenced bank account to cover, in the event of difficulties, all future statutory obligations, including three months' salary/running costs. This is reviewed annually in March and revised, when required, to ensure that the charity continues to be covered against future contingencies and any fluctuations in receipts. Throughout the pandemic, the trustees prioritised regular reports of the reserves and overall financial position. In so doing, necessary steps – such as sourcing additional funding – were implemented to lessen risks.

Strong financial control continues with a dual authorisation payment process, use of electronic banking and an annual independent review.

All strategies are periodically reviewed to ensure that they still meet the needs of the Charity and that clear staff policies, including covering child safeguarding, are in place.

The Charity also continues to meet its statutory obligations to its staff:

- National Living Wage - implemented for all staff.

Plans for the future

- To secure funding to support the overall running of out of school services throughout the pandemic, as fee income has fallen and recovery will take time.
- To secure funding to retain the Project Manager to further improve and develop the Clubs and staff through this time of change in order to meet the community's future needs and to ensure the continued success of the Charity.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2022

- To adapt ways of working both in terms of service delivery and trustee governance to ensure pandemic secure standards are met.
- To increase the number of Trustees in order to expand the levels of expertise, skills and knowledge available to the benefit of the Charity.
- To build up a bank of staff and volunteers that can be utilised, when required, in order to ensure a high level of service is constantly maintained.

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- * Select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the governing document.

The trustees are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

..... Date

Chairperson

..... Date

Trustee

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2022

I report on the accounts of the Charity for the Year ended 31st March 2022 which are set out on pages 7-14.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act;
or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Joanne Trowbridge MAAT

Date

Bristol Community Accountants CIC
The Park
Davenry Road,
Knowle
Bristol
BS4 1DQ

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2022

		Unrestricted Funds	Restricted Funds	Total Funds 2022	Total Funds 2021
		£	£	£	£
Income and Endowments from:					
Donations and legacies	3	10,509	34,976	45,485	58,548
Charitable activities	4	50,503	-	50,503	19,282
Investment income	5	4	-	4	14
Total Income		61,016	34,976	95,992	77,844
Expenditure On:					
Charitable activities	7	60,017	30,174	90,191	76,196
Other	8	2,186	-	2,186	1,694
Total expenditure		62,203	30,174	92,377	77,890
Net income/(expenditure)		(1,187)	4,802	3,615	(46)
Total funds brought forward		33,637	22,026	55,663	55,709
Gross transfers between funds		4,259	(4,259)	-	-
Total funds Carried Forward	14	36,709	22,569	59,278	55,663

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing

The notes on pages 9 to 14 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

* Details of the allocation of 2021 total funds between unrestricted and restricted are shown in note 16

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

BALANCE SHEET

YEAR ENDED 31 MARCH 2022

	Note	2022 £	£	2021 £
Current assets				
Debtors	12	1,000		-
Cash at bank		59,694		58,521
Cash in hand		134		339
		<u>60,828</u>		<u>58,860</u>
Creditors : Amounts falling due within one year				
	13	(1,550)		(3,197)
Net current assets or liabilities			59,278	55,663
Total net assets or liabilities			<u>59,278</u>	<u>55,663</u>
The Funds of the Charity				
Restricted funds	14	22,569		22,026
Unrestricted funds	14	6,709		3,637
Designated funds	14	30,000		30,000
			<u>59,278</u>	<u>55,663</u>

These financial statements were approved by the trustees on and are signed
on their behalf by:

.....
Moraid Warren

.....
Hanna Chambers

The notes on pages 9 to 14 form part of these financial statements

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective from 1 January 2019) - (Charities SORP(FRS 102)) and with the Charities Act 2011.

- b) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- c) The charity constitutes a public benefit entity as defined by FRS 102.

2 Accounting Policies

- a) Income from donations is included in income and endowments when these are receivable, except as follows:
- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
 - ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.
- b) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- c) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.
- d) Depreciation is calculated so as to write off the cost of an asset in equal instalments over their estimated useful economic lives as follows:
Office Equipment - 4 Years
Fixtures & Fittings - 4 Years
- e) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- f) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- g) The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.
- h) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.
- i) The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Income and Endowments From:

3 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Donations & Grants	5,293	34,976	40,269	14,936
JRS & SSP grant	5,216	-	5,216	38,882
HMRC maternity funding	-	-	-	4,730
	<u>10,509</u>	<u>34,976</u>	<u>45,485</u>	<u>58,548</u>

Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
<i>Donations & Grants</i>	<i>6,000</i>	<i>8,936</i>	<i>14,936</i>
<i>JRS grant</i>	<i>38,882</i>	<i>-</i>	<i>38,882</i>
<i>HMRC maternity funding</i>	<i>4,730</i>	<i>-</i>	<i>4,730</i>
	<u><i>49,612</i></u>	<u><i>8,936</i></u>	<u><i>58,548</i></u>

4 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Fees	50,503	-	50,503	19,282
	<u>50,503</u>	<u>-</u>	<u>50,503</u>	<u>19,282</u>

Charitable Activities prior year - all unrestricted

5 Investment Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Bank Interest	4	-	4	14
	<u>4</u>	<u>-</u>	<u>4</u>	<u>14</u>

Investment Income prior year - all unrestricted

6 Government Grants

The charity receives government grants, defined as funding from HMRC £5,216 and Bristol City Council £10,782 to fund charitable activities. The total value of such grants in the period ending 31 March 2022 was £15,998 (2021: £47,549). There are no unfulfilled conditions or contingencies attaching to these grants in the year ended 31 March 2022.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

Expenditure on:

7 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Salaries	57,356	19,670	77,026	66,110
Transport	42	830	872	300
Refreshments	242	503	745	8
Equipment & Materials	295	1,284	1,579	3,350
Postage/Stationery/Printing	341	136	477	360
Ofsted	440	-	440	440
Telephone & Internet	224	-	224	60
Miscellaneous	45	1,465	1,510	438
Bank Charges	71	-	71	64
Building refurbishment	-	1,012	1,012	514
Rent	500	4,500	5,000	3,000
Training	-	774	774	990
Payroll	461	-	461	562
	<u>60,017</u>	<u>30,174</u>	<u>90,191</u>	<u>76,196</u>

Charitable Activities prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Salaries	65,264	846	66,110
Transport	300	-	300
Refreshments	8	-	8
Equipment & Materials	1,007	2,343	3,350
Postage/Stationery/Printing	360	-	360
Ofsted	440	-	440
Telephone & Internet	60	-	60
Miscellaneous	21	417	438
Bank Charges	64	-	64
Building refurbishment	-	514	514
Rent	500	2,500	3,000
Training	450	540	990
Payroll	562	-	562
	<u>69,036</u>	<u>7,160</u>	<u>76,196</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

8 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Independent Examination	743	-	743	707
Insurance	1,052	-	1,052	987
Professional Fees	208	-	208	-
Membership fees	183	-	183	-
	<u>2,186</u>	<u>-</u>	<u>2,186</u>	<u>1,694</u>

Other prior year - all unrestricted

9 Net incoming resources for the year

This is stated after charging:

	2022 £	2021 £
Independent Examiners Fee	<u>743</u>	<u>707</u>

10 Staff costs and numbers

The aggregate payroll costs were:

	2022 £	2021 £
Wages and salaries	76,392	76,099
Pension	634	723
	<u>77,026</u>	<u>76,822</u>

No employee received emoluments of more than £60,000.

The average monthly head count was 13 staff (2021: 8 staff)

- 11 The charity trustees were not paid or received any other benefits from employment with the charity in the year (2021: £nil) neither were they reimbursed expenses during the year (2021: £nil). No charity trustee received payment for professional or other services supplied to the charity (2021: £nil).

The key management personnel of the charity are the board of trustees. The total benefits of key management personnel, during the year, total £Nil (2021: £Nil).

12 Debtors

	2022 £	2021 £
Fees due	1,000	-
	<u>1,000</u>	<u>-</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

13 Creditors: amounts falling due within one year

	2022 £	2021 £
Creditors	514	2,490
Accruals:		
Holiday pay	293	
Independent Examination	743	707
	<u>1,550</u>	<u>3,197</u>

14 Analysis of charitable funds

	At 01-Apr 2021 £	Incoming resources £	Outgoing resources £	Transfers £	At 31-Mar 2022 £
Restricted funds					
Awards For All	7,001	-	(4,550)	-	2,451
Nisbets Trust	3,333	10,000	(6,384)	-	6,949
John James Foundation	2,325	-	(2,325)	-	-
Co-op Local Community Fund	5,431	-	(4,473)	-	958
Quartet	-	14,162	(4,500)	-	9,662
Bristol City Council	3,936	9,315	(6,992)	(4,259)	2,000
Ambition Lawrence Weston	-	999	(450)	-	549
City of Bristol College	-	500	(500)	-	-
	<u>22,026</u>	<u>34,976</u>	<u>(30,174)</u>	<u>(4,259)</u>	<u>22,569</u>
Unrestricted funds					
General funds	3,637	61,016	(62,203)	4,259	6,709
Designated funds	30,000	-	-	-	30,000
	<u>55,663</u>	<u>95,992</u>	<u>(92,377)</u>	<u>-</u>	<u>59,278</u>

Transfer between funds

Contribution from restricted funds towards core running costs

Purpose of restricted funds

Awards For All	Staff training and development
Nisbets Trust	Project Manager Role
John James Foundation	Refurbish SOOSA storage and resources / Home play area
Co-op Local Community Fund	Playscheme trips and activities
Quartet	Rent & running costs, resilience Fund for digital admin
Bristol City Council	Additional restriction grant for running costs & Holiday Hubs
Ambition Lawrence Weston	Food/snacks
City of Bristol College	Apprentice wage

Purpose of designated funds

Funds ring fenced to cover potential statutory liabilities such as redundancy costs and 3 months salary costs in the event of closure

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2022

15 Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Cash at Bank and In Hand	7,259	30,000	22,569	59,828
Other Net Current Assets/Liabilities	(550)	-	-	(550)
Total	<u>6,709</u>	<u>30,000</u>	<u>22,569</u>	<u>59,278</u>

16 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £
Income and Endowments from:			
Donations and legacies	49,612	8,936	58,548
Charitable activities	19,282	-	19,282
Investment income	14	-	14
Total	<u>68,908</u>	<u>8,936</u>	<u>77,844</u>
Expenditure On:			
Charitable activities	69,036	7,160	76,196
Other	1,694	-	1,694
Total	<u>70,730</u>	<u>7,160</u>	<u>77,890</u>
Net incoming resources	(1,822)	1,776	(46)
Gross transfers between funds	-	-	-
Net movement in funds	(1,822)	1,776	(46)
Total funds brought forward	35,459	20,250	55,709
Total funds carried forward	<u>33,637</u>	<u>22,026</u>	<u>55,663</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

England & Wales - Charity number 1129694

Accounts

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

ACCOUNTS

Year ended 31st March 2021

Charity Number 1129694

**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
FINANCIAL STATEMENTS
YEAR ENDED 31 MARCH 2021**

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LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

Legal and administrative information

YEAR ENDED 31 MARCH 2021

Status

Lawrence Weston Out Of School Activities is a registered charity governed by its Constitution. Charity number: 1129694.

Trustees

Karen Price	Chair	Appointed 16.07.15
Christine Walkett	Trustee	Appointed 23.10.19
Alexia Graveney	Treasurer	Appointed 23.10.19
Tanya Williams	Trustee	Appointed 26.11.19

Registered Office

The Rock Community Centre
Ridingleaze
Lawrence Weston
Bristol
BS11 0QF

Independent Examiners

Joanne Trowbridge MAAT
Bristol Community Accountants CIC
The Park,
Daventry Road,
Knowle
Bristol BS4 1DQ

Bankers

National Westminster Bank
PO Box 227
3 Parade
High Street
Shirehampton
Bristol
BS99 5AS

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

The Trustees present their report and the unaudited financial statements of the charity for the year ended 31 March 2021.

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Structure, Governance and Management

Organisation

The Trustees are appointed or re-appointed annually at the AGM.

Public Benefit

The Trustees have complied with their duty under Section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the Charity Commission and this is reflected in the objectives below.

The Charity is also registered with Ofsted and all staff and volunteers undertake full DBS checks and also Paediatric First Aid training.

Summary of the objectives and main activities undertaken for the public benefit

- To provide afterschool facilities for the children of the area. The Charity runs two after school clubs, one based at The Rock Community Centre in Lawrence Weston and one based at Shirehampton Primary School.
- To provide holiday play scheme facilities for the children of the area, currently based at Shirehampton Primary School.
- To advance the education and training of the staff in the provision of such care, education and recreational facilities.

Summary of main achievements of the Charity during the year

The Charity continues to provide high quality and affordable after school childcare between 3pm and 6pm weekdays during term time in order to meet the requirements of the local communities of Lawrence Weston and Shirehampton.

Also, a range of exciting and varied holiday play schemes are provided during the school holidays, running from 8.30 am to 5:30 pm on weekdays.

The post of Project Manager funded by the Nisbet Trust has led to improvements both physical and in quality of service. Improvements have included improved storage facilities at Shirehampton so that children can actively choose resources, alongside improved children's equipment, and resources

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

at both settings.

The Charity has continued to invest during the year in an increased range of educational equipment and activities in order to assist in the children's learning and development along with improvements to the premises used to make the clubs as interesting and varied as possible for the children.

In 2020 the Charity was affected by the COVID-19 pandemic and temporarily suspended operations on the 20th March. Staff members were furloughed in line with the Government scheme. Afterschool clubs running to government guidance re-opened in September 2020 until December 2020. Lockdown forced services to close again in January 2021, re-opening on the 8th March 2021. Throughout this period holiday play schemes have remained closed due to restrictions on social mixing in line with government guidance. As the organisation usually works with children from at least 6 schools during the holidays, meeting the social mixing standards proved impossible. The charity aims to reinstate holiday play schemes as soon as possible. During this time period the rigorous measures implemented have ensured no outbreaks have been associated with the clubs.

The Trustees would like to thank all the staff for their continued commitment to supporting children and their families during the past year. It has been a particularly stressful time for all staff, trustees and volunteers working in a constantly changing environment. In addition the Trustees are particularly grateful to volunteers who drove the improvements to both venues during closedown periods.

The Charity has received great on-going support from voluntary and maintained sector organisations, local business trusts and community supporters. In particular it is important to note the difference the HMRC furlough scheme made to the charities survival. The Trustees would also like to thank all funders for their continued assistance. In 2021-2022 the Charity aims to recover and further develop to meet emerging needs in the community.

Reserves Policy and Risk Management

The charity is financially sound and, in line with the Charity Commissions 'best practice' guidelines, implemented in 2016 a Reserves Policy where by a financial provision has been set aside in a ring-fenced bank account to cover, in the event of difficulties, all future statutory obligations, including three months' salary/running costs. This is reviewed annually in March and revised, when required, to ensure that the charity continues to be covered against future contingencies and any fluctuations in receipts. Throughout the pandemic, the trustees prioritised regular reports of the reserves and overall financial position. In so doing, necessary steps – such as sourcing additional funding – were implemented to lessen risks.

Strong financial control continues with a dual authorisation payment process, use of electronic banking and an annual independent review.

All strategies are periodically reviewed to ensure that they still meet the needs of the Charity and that clear staff policies, including covering child safeguarding, are in place.

The Charity also continues to meet its statutory obligations to its staff:

- National Living Wage - implemented for all staff.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

TRUSTEES REPORT

YEAR ENDED 31 MARCH 2021

Plans for the future

- To secure funding to support the overall running of out of school services throughout the pandemic, as fee income has fallen and recovery will take time.
- To secure funding to retain the Project Manager to further improve and develop the Clubs and staff through this time of change in order to meet the community's future needs and to ensure the continued success of the Charity.
- To adapt ways of working both in terms of service delivery and trustee governance to ensure pandemic secure standards are met.
- To increase the number of Trustees in order to expand the levels of expertise, skills and knowledge available to the benefit of the Charity.
- To build up a bank of staff and volunteers that can be utilised, when required, in order to ensure a high level of service is constantly maintained.

Trustees' responsibilities in relation to the financial statements

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- * Select suitable accounting policies and then apply them consistently;
- * make judgements and estimates that are reasonable and prudent;
- * state whether applicable accounting standards and statements of recommended practice have been followed subject to any departures disclosed and explained in the financial statements; and
- * prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the governing document.

The trustees are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

.....
Chairperson

.....
Trustee

Date2021

**LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES
INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES
YEAR ENDED 31 MARCH 2021**

I report on the accounts of the Charity for the Year ended 31st March 2021 which are set out on pages 7-14.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....

Joanne Trowbridge MAAT

Date2021

Bristol Community Accountants CIC
The Park
Daventry Road,
Knowle
Bristol
BS4 1DQ

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

STATEMENT OF FINANCIAL ACTIVITIES (including Income and Expenditure Account)

YEAR ENDED 31 MARCH 2021

		Unrestricted Funds	Restricted Funds	Total Funds 2021	Total Funds 2020
		£	£	£	£
Income and Endowments from:					
Donations and legacies	3	49,612	8,936	58,548	21,914
Charitable activities	4	19,282	-	19,282	68,343
Investment income	5	14	-	14	87
Total Income		<u>68,908</u>	<u>8,936</u>	<u>77,844</u>	<u>90,344</u>
Expenditure On:					
Charitable activities	6	69,036	7,160	76,196	94,019
Other	7	1,694	-	1,694	2,267
Total expenditure		<u>70,730</u>	<u>7,160</u>	<u>77,890</u>	<u>96,286</u>
Net income/(expenditure)		(1,822)	1,776	(46)	(5,942)
Total funds brought forward		35,459	20,250	55,709	61,651
Gross transfers between funds		-	-	-	-
Total funds Carried Forward	12	<u>33,637</u>	<u>22,026</u>	<u>55,663</u>	<u>55,709</u>

The charity has no recognised gains or losses other than the results for the year as set out above.

All of the activities of the charity are classed as continuing

The notes on pages 9 to 14 form part of these financial statements

As required by paragraph 4.67 of the SORP, the brought forward and carried forward funds above have been agreed to the Balance Sheet.

* Details of the allocation of 2020 total funds between unrestricted and restricted are shown in note 14

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

BALANCE SHEET

YEAR ENDED 31 MARCH 2021

	Note	2021 £	£	2020 £
Current assets				
Cash at bank		58,521		55,981
Cash in hand		339		436
		<u>58,860</u>		<u>56,417</u>
Creditors : Amounts falling due within one year				
	11	(3,197)		(708)
Net current assets or liabilities		<u>55,663</u>	55,663	<u>55,709</u>
Total net assets or liabilities			<u>55,663</u>	<u>55,709</u>
The Funds of the Charity				
Restricted funds	12	22,026		20,250
Unrestricted funds	12	3,637		5,459
Designated funds	12	30,000		30,000
			<u>55,663</u>	<u>55,709</u>

These financial statements were approved by the trustees on and are signed on their behalf by:

.....
Trustee

.....
Treasurer

The notes on pages 9 to 14 form part of these financial statements

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

1 Basis of Preparation

- a) These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective from 1 January 2015, as amended by Update Bulletin 2 published in October 2018, effective for accounting periods beginning on or after 1 January 2019 and with the Charities Act 2011.

- b) The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.
- c) The charity constitutes a public benefit entity as defined by FRS 102.

2 Accounting Policies

- a) Income from donations is included in income and endowments when these are receivable, except as follows:
- i) When donors specify that donations given to the charity must be used in future accounting periods, the income is deferred until those periods.
 - ii) When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred until the pre-conditions have been met.
- b) Expenditure is recognised in the period in which it is incurred. Expenditure includes attributable VAT which cannot be recovered.
- c) Most expenditure is directly attributable to specific activities, and have been included in those cost categories. Support cost have been allocated 100% towards the charitable activities of the charity.
- d) Depreciation is calculated so as to write off the cost of an asset in equal instalments over their estimated useful economic lives as follows:
Office Equipment - 4 Years
Fixtures & Fittings - 4 Years
- e) Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees.
- f) Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.
- g) The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.
- h) The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.
- i) The charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the charity to the fund in respect of the period.

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Income and Endowments From:

3 Donations and Legacies

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Donations & Grants	6,000	8,936	14,936	21,914
JRS grant	38,882	-	38,882	-
HMRC maternity funding	4,730	-	4,730	-
	<u>49,612</u>	<u>8,936</u>	<u>58,548</u>	<u>21,914</u>

Donations and Legacies prior year - all restricted

4 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Fees	19,282	-	19,282	68,343
	<u>19,282</u>	<u>-</u>	<u>19,282</u>	<u>68,343</u>

Charitable Activities prior year - all unrestricted

5 Investment Income

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Bank Interest	14	-	14	87
	<u>14</u>	<u>-</u>	<u>14</u>	<u>87</u>

Investment Income prior year - all unrestricted

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

Expenditure on:

6 Charitable Activities

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Salaries	65,264	846	66,110	76,822
Outings & Activities	-	-	-	315
Transport	300	-	300	4,100
Refreshments	8	-	8	971
Equipment & Materials	1,007	2,343	3,350	626
Postage/Stationery/Printing	360	-	360	229
Ofsted	440	-	440	440
Telephone & Internet	60	-	60	110
Miscellaneous	21	417	438	1,565
Bank Charges	64	-	64	63
Building refurbishment	-	514	514	3,295
Rent	500	2,500	3,000	5,000
Training	450	540	990	-
Payroll	562	-	562	483
	<u>69,036</u>	<u>7,160</u>	<u>76,196</u>	<u>94,019</u>

Charitable Activities prior year

	Unrestricted Funds £	Restricted Funds £	Total Funds 2020 £
Salaries	60,032	16,790	76,822
Outings & Activities	110	205	315
Transport	2,464	1,636	4,100
Refreshments	971	-	971
Equipment & Materials	626	-	626
Postage/Stationery/Printing	229	-	229
Ofsted	440	-	440
Telephone & Internet	110	-	110
Miscellaneous	807	758	1,565
Bank Charges	63	-	63
Building refurbishment	1,020	2,275	3,295
Rent	5,000	-	5,000
Payroll	483	-	483
	<u>72,355</u>	<u>21,664</u>	<u>94,019</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

7 Other

	Unrestricted Funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
Independent Examination	707	-	707	683
Insurance	987	-	987	986
Professional Fees	-	-	-	324
Membership fees	-	-	-	274
	<u>1,694</u>	<u>-</u>	<u>1,694</u>	<u>2,267</u>

Other prior year - all unrestricted

8 Net incoming resources for the year

This is stated after charging:

	2021 £	2020 £
Independent Examiners Fee	<u>707</u>	<u>683</u>

9 Staff costs and numbers

The aggregate payroll costs were:

	2021 £	2020 £
Wages and salaries	65,387	75,934
Pension	723	888
	<u>66,110</u>	<u>76,822</u>

No employee received emoluments of more than £60,000.

The average monthly head count was 8 staff (2020: 8 staff)

- 10 The charity trustees were not paid or received any other benefits from employment with the charity in the year (2020: £nil) neither were they reimbursed expenses during the year (2020: £nil). No charity trustee received payment for professional or other services supplied to the charity (2020: £nil).

The key management personnel of the charity are the board of trustees. The total benefits of key management personnel, during the year, total £Nil (2020: £Nil).

11 Creditors: amounts falling due within one year

	2021 £	2020 £
Salaries	-	25
Creditors	2,490	-
Accruals:		
Independent Examination	707	683
	<u>3,197</u>	<u>708</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

12 Analysis of charitable funds

	At 01-Apr 2020	Incoming resources	Outgoing resources	Transfers	At 31-Mar 2021
	£	£	£	£	£
Restricted funds					
Awards For All	9,050	-	(2,049)	-	7,001
Nisbets Trust	3,333	-	-	-	3,333
John James Foundation	1,744	2,500	(1,919)	-	2,325
Co-op Local Community Fund	6,123	-	(692)	-	5,431
Quartet	-	2,500	(2,500)	-	-
Bristol City Council	-	3,936	-	-	3,936
	<u>20,250</u>	<u>8,936</u>	<u>(7,160)</u>	<u>-</u>	<u>22,026</u>
Unrestricted funds					
General funds	5,459	68,908	(70,730)	-	3,637
Designated funds	30,000	-	-	-	30,000
Total funds	<u>55,709</u>	<u>77,844</u>	<u>(77,890)</u>	<u>-</u>	<u>55,663</u>

Purpose of restricted funds

Awards For All	Staff training and development
Nisbets Trust	Project Manager Role
John James Foundation	Refurbish SOOSA storage and resources / Home play area
Co-op Local Community Fund	Playscheme trips and activities
Quartet	Rent costs for out of school activities during Coronavirus outbreak.
Bristol City Council	Running costs

Purpose of designated funds

Funds ring fenced to cover potential statutory liabilities and future running costs.

13 Analysis of net assets between funds

	General Funds £	Designated Funds £	Restricted Funds £	Total Funds £
Cash at Bank and In Hand	5,834	30,000	23,026	58,860
Other Net Current Assets/Liabilities	(2,197)	-	(1,000)	(3,197)
Total	<u>3,637</u>	<u>30,000</u>	<u>22,026</u>	<u>55,663</u>

LAWRENCE WESTON OUT OF SCHOOL ACTIVITIES

NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 MARCH 2021

14 Analysis of charitable funds - previous year, as required by paragraph 4.2. of the SORP

	Unrestricted Funds	Restricted Funds	Total Funds 2020
	£	£	£
Income and Endowments from:			
Donations and legacies	-	21,914	21,914
Charitable activities	68,343	-	68,343
Investment income	87	-	87
Total	68,430	21,914	90,344
Expenditure On:			
Charitable activities	72,355	21,664	94,019
Other	2,267	-	2,267
Total	74,622	21,664	96,286
Net incoming resources	(6,192)	250	(5,942)
Gross transfers between funds	-	-	-
Net movement in funds	(6,192)	250	(5,942)
Total funds brought forward	41,651	20,000	61,651
Total funds carried forward	35,459	20,250	55,709