



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

Period start date 31/3/2023 To 1/4/2024

Charity name: Ardleigh Green Family Centre Charity

Charity registration number: 1129624

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Centre Supports the Local Community with a variety of activities and services: Police Community Drop In, Pregnancy Advice, Pre and Post Natal Support, Parent and Toddler Groups, Parenting Classes and Support, Community Choir, Bereavement Support, Counselling Wellbeing Hub, EPEC Hub, NPQ Training Centre for teachers and School Leaders.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<ul style="list-style-type: none"><li>• Education/training</li><li>• The Advancement Of Health Or Saving Of Lives</li><li>• Economic/community Development/employment</li><li>• Recreation</li></ul> <p><b>Who the charity helps:</b></p> <ul style="list-style-type: none"><li>• Children/young People</li><li>• The General Public/mankind</li></ul> <p><b>How the charity helps:</b></p> <ul style="list-style-type: none"><li>• Provides Buildings/facilities/open Space</li><li>• Provides Services</li><li>• Provides Advocacy/advice/information</li><li>• Other Charitable Activities</li></ul> <p><b>Where the charity operates:</b></p> <ul style="list-style-type: none"><li>• Havering</li></ul>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees are fully informed and are aware of their responsibilities in relation to controlling the work, management and administration of the charity on behalf of its beneficiaries

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The monthly hub is an integral part of the wider work of the Ardleigh Green Family Centre. Ongoing support for families is provided through a weekly Baby Club with an average attendance of 18 families in attendance weekly, (55 families currently registered), close links with local schools NELFT, Debt Free London and an established network of professional practitioners.</p> <p>The current focus on child and parent mental health is being well received.</p>

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The charity showed an end of year balance of £27264.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Reserves are held for three months to meet the leasing contribution to the London Borough of Havering and anticipated utility costs to run the centre.
Amount of reserves held	Para 1.22	Budget £10K Lease £4151.92 Utilities £5000 Total £9151.92
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	None
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	No on-going concerns

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Charitable Trust
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	By trustees
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any	Para 1.25	Trustees invited from the local community associated with local school (Governors) and with relevant expertise. (Management and Business)

person or body entitled to appoint one or more trustees		
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## Reference and Administrative details

Charity name	Ardleigh Green Family Centre Charity
Other name the charity uses	N/A
Registered charity number	1129624
Charity's principal address	Ardleigh Green Family Centre Ardleigh Green Road Hornchurch Essex RM112LF

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John Morris	Chairman		John Morris
2	Theresa Jordan	Trustee		Theresa Jordan
3	William Jennings	Trustee		
4				
5	New appointments from 1/1/2025			
6	Vicky Higgins	Trustee		
7	Kevin Stephenson	Trustee		
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		
N/A		



## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

		
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Full name(s)

Theresa Jordan	
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Position (eg Secretary,  
Chair, etc)

Trustee	
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Date

30/1/2025
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CHARITY COMMISSION  
FOR ENGLAND AND WALES

Ardleigh Green Familky Centre

No (if any)

## Receipts and payments accounts

CC16a

For the period  
from

Period start date  
31st March 2023

To

Period end date  
1st April 2024

### Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Rent	23,742	-	-	23,742	24,471
Subs from users	285	-	-	285	-
Grants for services - Baby Club & Hub		36,695	-	36,695	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b> (Gross income for AR)	24,027	36,695	-	60,722	24,471
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	24,027	36,695	-	60,722	24,471
<b>A3 Payments</b>					
Family Centre	24,269	-	-	24,269	15,092
Baby Club	-	19,400	-	19,400	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	24,269	19,400	-	43,669	15,092
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	24,269	19,400	-	43,669	15,092
<b>Net of receipts/(payments)</b>	- 242	17,295	-	17,053	9,379
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>					
<b>Cash funds this year end</b>	242	17,295	-	17,053	9,379

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Family Centre Bank Account	9,817	17,295	-
	Petty Cash	152	-	-
		-	-	-
	<b>Total cash funds</b>	<b>9,969</b>	<b>17,295</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
<b>B2 Other monetary assets</b>	Details	to nearest £	to nearest £	to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	





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## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees

Charity Name

ARDLEIGH GREEN FAMILY CENTRE

On accounts for the year  
ended

APRIL 2024

Charity no  
(if any)

1129624

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and  
basis of report

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 30/04/2024

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [ ] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below \*) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

30/1/2025

Name:

ANDREW FRATER

Relevant professional  
qualification(s) or body

ACCA