

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

England & Wales · Charity number 1129567

Details

Other names PCC OF BURWELL WITH REACH

Status Registered

Legal form Previously excepted

Registered 2009-05-13

Register [View on the Charity Commission register](#)

Contact

Address 6 North Street
Burwell
Cambridge
CB25 0BA

Phone 07482 227551

Email llm@stmarysburwell.org.uk

Website stmarysburwell.org.uk

Activities

Objects: PROMOTING IN THE ECCLESIASTICAL PARISH THE WHOLE MISSION OF THE CHURCH.

Activities: Religious Activities

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Cambridgeshire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£137,088	£141,558	-	-
2023-12-31	£130,736	£180,154	-	-
2022-12-31	£113,437	£469,068	-	-
2021-12-31	£118,219	£145,971	-	-
2020-12-31	£105,642	£147,583	-	-

Trustees

Name	Role	Appointed
Rev ELEANOR JANE WILLIAMS	Chair	2011-06-10
Caroline Jane Smith		2018-04-15
Christine Anne Fleming		2021-05-19
Dr Kevin Powell		2025-07-25
Dr Stephen Charles Martin		2017-04-26
Ian Richards		2024-04-07
Joanna Proctor		2014-09-04
Rev PAULA SPALDING		2019-06-29
Robin John Proctor		2019-04-28
Sally Louise Swann		2020-09-30
Sarah Jane Gwynn		2026-04-25
Sarah Jane Wingate		2024-04-07
Wendy Angele Smith		2018-04-15
Ysanne Leadon		2024-04-07

Accounts

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

**Trustees' Report and Accounts
For the year ended 31st December 2024**

Registered Charity No 1129567

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

PCC Members during the year

Ex-officio members

Revd Canon Dr Eleanor Williams Incumbent

Revd Paula Spalding Associate Priest

Revd Virginia Moggridge Curate

Wendy Smith Churchwarden

Deanery Synod Representatives

Joanna Proctor Licensed Lay Minister and PCC Secretary
Christine Fleming

Elected Members

Stephen Martin Churchwarden's Assistant
Caroline Smith Churchwarden's Assistant
Ysanne Leadon
Robin Proctor
Katherine Ogilvie
Simon Ogilvie
Ian Richards
Sally Swann
Susan Reynolds
Sarah Wingate

In attendance when required (not an elected trustee)

Sue Chase Treasurer

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

Vicarage Address: The Vicarage
22 Isaacson Road
Burwell
Cambridge
CB25 0AF

Registered Charity Number: 1129567

Independent Examiner: Mr Simon Rogers
1 Pound Close
Burwell
Cambridge
CB25 0EP

Bankers:	Barclays Bank plc Leicester LE87 2BB	CCLA Investment Management Ltd CBF Church of England Funds 1 Angel Lane London EC4R 3AB
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The parish church of St Mary the Virgin stands in a prominent position in High Street, Burwell, Cambridgeshire, CB25 0HB. It is in the Parish of Burwell with Reach, within the Fordham and Quy Deanery. St Mary's is a very fine Perpendicular building and is Grade 1 listed. St Mary's Church stands on a site previously occupied by an Anglo Saxon church in a conservation area at the south-western end of the village. It is part of a complex of ancient buildings including (the remains of) Burwell Castle, built by King Stephen in the C12th and itself on the site of a substantial Roman building, adjacent to a spring.

The Church of St Etheldreda and The Holy Trinity, Fair Green, Reach, Cambridgeshire CB25 0JD is a Grade II listed Victorian church. It occupies a prominent position on the east side of the green in the centre of the village, alongside the Village Centre and the village pub. Its Victorian architecture is completely in keeping with the overall ambience of the village.

The parishes of Burwell and Reach were combined in April 2004 to form the benefice of Burwell with Reach.

Structure Governance and Management

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2024

The PCC confirm that the annual report and audited accounts comply with the requirements of the Charities Act 2011 and the Charities SORP 2015.

Governing Document

The Parochial Church Council is a corporate body established by the Church of England and the PCC operates under the Parochial Church Council Powers Measure.

Recruitment and Appointment of PCC

The appointment of PCC members is governed by and set out in the Church Representation Rules.

Risk Management

The PCC has carried out a review of the major risks to which the charity is exposed. Where appropriate, policies have been adopted to mitigate the risks the charity faces. These policies are periodically reviewed to ensure they continue to meet the needs of the charity. In financial terms, the main risk appears to be the aging profile of the congregation and donors leading to a risk of a future reduction in income: currently the risk is not high but may rise with time. The PCC is aware of this and looks to increase other income and sets budgets accordingly. In other regulatory areas, the main risk comes from the potential for safeguarding issues: a statement covering the parish's compliance with its statutory duties is given on page 7.

Organisational Structure

In order to carry out its aims and objectives, the PCC sets up sub-committees, which may include other church members. Among these are groups to manage the church shop and the Guildhall.

Related Parties

St Mary's Preservation Trust

The Preservation Trust is an independent charity, set up by the PCC in 1979 with the sole responsibility of conserving the fabric of the building of the church for the benefit of future generations. It is non-denominational and draws funds from both regular supporters and grant-making bodies.

Feoffees

Burwell Church Lands Charity dates back to the 16th century when land was donated for the benefit of the Poor and the maintenance of the Parish Church. It now makes modest grants to assist children and young people living in Burwell to pursue their educational needs and supports the upkeep of the Guildhall and grants the Church use of the building.

Objectives and Aims

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2024

In accordance with The PCC Powers Measure of 1956, the PCC aims to co-operate with the Vicar in promoting in the benefice the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Mission Statement

As the parish churches of Burwell & Reach we gather as people of all ages, seeking to grow together in faith, hope and love, sharing the good news of God's love through

- Our prayer and worship
- Our daily lives
- Our service in our communities & in the world
- Our buildings being warm & welcoming centres of prayer and community life.

Public Benefit

The PCC has paid due regard to the Charity Commission guidance on public benefit. We aim to provide a welcoming building for the use of the whole community, whilst also meeting the expanding needs of the church. Our buildings are open not only as places of worship, but also as venues for cultural events such as concerts and exhibitions, or for smaller community meetings. While recognising our rich heritage, we are moving forward with new facilities to enhance our buildings.

Achievements and Performance

Attendance at Sunday services has been maintained from 2023 to 2024. The number of people now watching the livestream on Facebook has continued at about 4 each service. During 2024, the average number of people attending the monthly Café Church has dropped slightly from 2023 but increased slightly for the 10am Communion Service. Refresh Café (for pre-school children and their carers) and mid-week Communion services have also averaged slightly higher numbers.

With the retirement of the treasurer and administrator, we have developed new ways of working, with a paid part-time treasurer and new volunteer administrator, as well as other volunteers taking on additional roles. Our curate was priested in June 2024, and we have a new Licensed Lay Minister. We have also had an ordinand from Ridley Hall on attachment with us.

Assisted by local volunteers, we continue to manage Pop-Up Pantry, based at Burwell Day Centre, which distributes excess food from the local supermarkets as well as garden produce and donated items. This has provided valuable support to people in need.

Progress has been made towards becoming Carbon Net Zero by 2030, with LED lights being installed in the main body of St Mary's and the Guildhall. A sub group is looking at options for replacing the current heating system in St Mary's.

Regular maintenance checks have been carried out. Sadly, there have been several incidents of vandalism at St Mary's, and a break-in during December caused minor damage to a window and door lock. Security measures have been reviewed and enhanced.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2024

St Etheldreda's church has continued to be used for more services, and also occasional lettings to other organisations for meetings and Quiet Days. Cream teas were served in the church at the annual Reach Fair.

Financial Review

Unrestricted incoming resources were again higher than the previous year, totalling £128,947 (£125,263 in 2023). Voluntary giving rose with a corresponding increase in Gift Aid tax recovered, and three significant donations added over £18,000 to church funds.

Investment income remained stable as did income from CentrePeace and the Guildhall. Income from occasional offices rose slightly. Although there was no Fete this year, other fundraising events came near to matching last year's profit.

Unrestricted resources expended rose from £117,762 in 2023 to £123,036. Within this overall increase in costs there were some significant decreases as well as increases. Power costs fell by over £9,000, the biggest fall being in electricity for St Mary's Church, but all bills were considerably lower than in 2023.

Ministry Share rose by nearly £2,500 and service running costs, including clergy and verger expenses also increased.

Other increases showed in insurances, cleaning and maintenance and the introduction of an outsourced Treasurer added £1,800 to sundry administration costs.

The Pop-Up Pantry received over £4,500 in donations during the year leading to a new Restricted Social Support Fund being set up to record and monitor its finances.

Other Restricted funds, which include the Buildings Fund and the Reach Legacy Fund had incoming resources of £3,005. The interest and dividend income from the Legacy Fund is unrestricted income and can be used where needed.

Final payments were made on the Reach re-ordering project amounting to £15,347; other restoration work was done on the clock (£3,276) and the repair / rebuild of the church walls commenced (costs so far £2,290 with further costs of around £50,000 expected to be incurred in 2025).

A transfer of £6,000 was made from the Reach Legacy Fund to the Reach General Fund to assist with the ongoing running costs.

Overall, there was a net movement in funds of £3,428 having to be taken from reserves. This can be divided into a net surplus for St Mary's of £5,223, a net deficit of £6,198 for St Etheldreda and The Holy Trinity for the running of the church plus £13,801 spent from their Legacy Fund and an unrealised gain on investments of £11,348. Reserves stand at £780,388 but of this only £92,853 is unrestricted. The PCC will continue to monitor their finances closely and endeavour to keep running costs as close to annual income as possible.

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

Safeguarding Statement

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults), as amended by The Safeguarding (Code of Practice) Measure 2021 (Commencement and Transitional Provision) Order 2022. A new Parish Safeguarding Officer was appointed this year.

Principal Funding Sources

The major regular source of income is charitable donations from a generous and committed congregation. Useful additional income is derived from restricted fund dividends and income from Guildhall lettings. The church shop is merely self-supporting.

Investment Policy

The PCC reserves and restricted funds are invested with the CBF Church of England Funds, and in appropriate deposit accounts which are reviewed regularly.

Reserves Policy

The PCC aims to maintain unrestricted reserves at a level of between six months and eighteen months average expenditure. At the end of 2024 unrestricted cash reserves stood at £92,853, with annual unrestricted expenditure of £123,036.

Approved at the Parochial Church Council meeting on 27th March 2025

Signed:

Revd Canon Dr Eleanor Williams (Vicar)

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2024

Independent examiner's report to the PCC of St Mary's Burwell and St Etheldreda's Reach

I report on the accounts of the PCC of Burwell with Reach for the year ended 31st December 2024, which are set out in the annual Financial Statement.

Respective responsibilities of Team Council and Examiner

The Team Council is responsible for the preparation of the accounts, and considers that an audit is not required for this year but that an independent examination is needed.

It is my responsibility to:

- examine the accounts;
- state whether particular matters have come to my attention.

Basis of independent examiner's report

An examination includes a review of the accounting records kept, and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as members of the Team Council concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect the following requirements have not been met:

- to keep accurate accounting records and
- to prepare accounts which accord with the accounting records



Simon Rogers
1 Pound Close
Burwell
CB25 0EP

Date: 14th March 2025

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	89,070	—	1,550	—	90,620	78,087
Activities for generating funds	2,154	—	—	—	2,154	2,910
Investment income	11,497	8,785	1,455	—	21,737	22,137
Other voluntary income	283	—	—	—	283	11,605
Incoming resources from charitable activities	16,390	—	5,136	—	21,526	15,865
Other incoming resources	769	—	—	—	769	131
Total income	120,162	8,785	8,141	—	137,088	130,736
Resources used						
Grants	5,829	—	—	—	5,829	7,174
Charitable activities	112,831	—	28,727	—	141,558	171,154
Charitable activities - support costs	3,749	—	102	—	3,851	1,676
Costs of generating funds	627	—	—	—	627	148
Total expenditure	123,036	—	28,829	—	151,865	180,154
Gains / losses on investment assets	—	—	11,348	—	11,348	42,636
Net income / (expenditure) resources before transfer	(2,874)	8,785	(9,339)	—	(3,428)	(6,780)
Transfers						
Gross transfers between funds - in	6,000	—	452	—	6,452	28,375
Gross transfers between funds - out	(6,452)	—	—	—	(6,452)	(28,375)
Other recognised gains / losses						
Net movement in funds	(3,326)	8,785	(8,888)	—	(3,428)	(6,780)
Total funds brought forward	96,178	24,155	663,483	—	783,815	790,596
Total funds carried forward	92,852	32,940	652,595	—	780,388	783,815
Represented by						
Unrestricted						
General fund	45,278	—	—	—	45,278	52,195
Reach Legacy Fund	47,575	—	—	—	47,575	43,982
Designated						
Capital Expenditure Fund	—	32,940	—	—	32,940	24,155
Restricted						
Bridgeman Trust Fund	—	—	1,480	—	1,480	1,446
Building Work Fund	—	—	49,485	—	49,485	48,673
Burwell Sunday School Fund	—	—	3,757	—	3,757	3,756
Reach Legacy Fund	—	—	270,525	—	270,525	289,846
St Andrew's Church Fund	—	—	323,718	—	323,718	316,474
Youth Work and Sunday School F	—	—	3,498	—	3,498	3,284
Social Fund	—	—	2,132	—	2,132	—

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
	Audio visual equipment	—	260
	Kitchen equipment	120	240
	St Andrew's mission church	—	—
	Bridgeman trust	—	—
	Burwell sunday school	—	—
	Reach Legacy Acc	—	—
	Reach Legacy Inc	181,968	177,896
	St Andrew's mission church	323,718	316,474
	Bridgeman trust	1,480	1,446
	Burwell Sunday school	3,757	3,756
	Total Fixed assets	511,043	500,074
Current assets			
	Barclays current account	75,308	56,186
	Barclays deposit account	20,198	23,847
	CBF deposit account	124,018	154,086
	Barclays current account - Bldg	16,845	17,415
	Floats	260	260
	CBF deposit account - Bldg	32,376	31,156
	Gift aid tax recoverable	3,234	3,000
	Stock - CentrePeace	200	200
	Accounts Receivable	3,309	205
	Total Current assets	275,748	286,356
Liabilities			
	Post Box Account	—	—
	Agency collections	—	—
	Accounts Payable	6,403	2,615
	Total Liabilities	6,403	2,615
	Net Asset surplus(deficit)	780,388	783,815
Reserves			
	Excess / (deficit) to date	(14,776)	(49,417)
	Starting balances	783,815	790,596
	Other gains/(losses)	11,348	42,636
	Total Reserves	780,388	783,815
	Represented by funds		
	Unrestricted	92,853	96,178
	Designated	32,940	24,155
	Restricted	654,595	663,482
	Endowment	—	—
	Total	780,388	783,815

Approved at the Parochial Church Council meeting on 27th March 2025

Signed:



**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

Revd Canon Dr Eleanor Williams (Vicar)

Sue Chase (Treasurer)

Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Incoming resources from generated funds - Voluntary income						
Bank giving - Bldg	—	—	1,320	—	1,320	1,400
Bank giving	42,180	—	—	—	42,180	40,533
Envelope giving	4,924	—	—	—	4,924	4,789
Other planned giving	930	—	—	—	930	1,270
Plate collections	6,106	—	—	—	6,106	6,250
Gift aid tax recoverable - Bldg	—	—	230	—	230	305
Gift aid tax recoverable	13,053	—	—	—	13,053	11,452
Wedding/Funeral collections	6	—	—	—	6	231
Donations	21,871	—	—	—	21,871	11,857
Total	89,070	—	1,550	—	90,620	78,087
Incoming resources from generated funds - Activities for generating funds						
Fete proceeds	—	—	—	—	—	1,605
Other fund raising events	2,154	—	—	—	2,154	1,305
Total	2,154	—	—	—	2,154	2,910
Incoming resources from generated funds - Investment income						
Dividends	4,938	8,785	—	—	13,723	13,513
Dividends - Sunday School	—	—	235	—	235	183
Bank deposit interest - Bldg	—	—	1,220	—	1,220	1,367
Bank deposit interest	6,559	—	—	—	6,559	7,074
Total	11,497	8,785	1,455	—	21,737	22,137
Incoming resources from generated funds - Other voluntary income						
Appeals	108	—	—	—	108	—
Legacies	—	—	—	—	—	10,056
Wall safe	174	—	—	—	174	228
Total	283	—	—	—	283	11,605
Incoming resources from charitable activities						
CentrePeace takings	3,295	—	—	—	3,295	3,485
Guildhall lettings	8,289	—	—	—	8,289	8,170
Wedding / Funeral fees	4,806	—	—	—	4,806	4,209
Youth work and outreach income	—	—	635	—	635	1,319
Social Support	—	—	4,501	—	4,501	—
Total	16,390	—	5,136	—	21,526	15,865
Other incoming resources						
Other income	769	—	—	—	769	131
Total	769	—	—	—	769	131
INCOME TOTAL	120,162	8,785	8,141	—	137,088	130,736

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

EXPENDITURE

Grants

Overseas missions	—	—	—	—	—	1,560
Overseas relief agencies	—	—	—	—	—	2,138
Home missions and Societies	5,829	—	—	—	5,829	3,927
Total	5,829	—	—	—	5,829	7,174

Charitable activities

Ministry Share	62,843	—	—	—	62,843	60,428
Clergy expenses	3,709	—	—	—	3,709	2,367
Verger and services costs	2,296	—	—	—	2,296	1,433
Choir and organ costs	2,203	—	—	—	2,203	1,886
Electricity	5,337	—	—	—	5,337	10,616
Electricity - CentrePeace	895	—	—	—	895	1,705
Electricity - Guildhall	1,694	—	—	—	1,694	2,354
Fuel oil and gas	3,530	—	—	—	3,530	5,389
Gas - Guildhall	2,382	—	—	—	2,382	3,578
Water - CentrePeace	225	—	—	—	225	162
Water - Guildhall	384	—	—	—	384	448
Rent - CentrePeace	4,160	—	—	—	4,160	4,160
General rates - CentrePeace	88	—	—	—	88	91
Insurance	7,364	—	—	—	7,364	5,697
Insurance - Guildhall	1,042	—	—	—	1,042	900
Maintenance and cleaning	5,326	—	1,856	—	7,182	3,080
Maintenance - CentrePeace	36	—	—	—	36	224
Cleaning - Guildhall	1,611	—	—	—	1,611	664
Repairs and renewals	3,883	—	—	—	3,883	7,184
Maintenance - Guildhall	2,922	—	—	—	2,922	1,434
Building to serve project - Bldg	—	—	—	—	—	1,380
Reach Church Re-ordering	—	—	23,393	—	23,393	52,498
Depreciation	380	—	—	—	380	380
Teaching materials	—	—	—	—	—	114
Youth work and outreach expenses	—	—	658	—	658	1,024
Social Support	—	—	2,820	—	2,820	(452)
Stock purchases - CentrePeace	155	—	—	—	155	269
Miscellaneous expenses	307	—	—	—	307	1,680
Sundry expenses - Guildhall	59	—	—	—	59	—
Total	112,831	—	28,727	—	141,558	171,154

Charitable activities - Charitable activities - support costs

Printing and stationery	1,228	—	—	—	1,228	1,632
Books and publications	98	—	—	—	98	43
Sundry administration costs	2,423	—	102	—	2,525	—
Total	3,749	—	102	—	3,851	1,676

Costs of generating funds

Costs of fund raising events	627	—	—	—	627	46
Other fund raising costs - Bldg	—	—	—	—	—	102
Total	627	—	—	—	627	148

EXPENDITURE TOTAL	123,036	—	28,829	—	151,865	180,154
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**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

GRAND TOTAL	(2,874)	8,785	(20,687)	—	(14,776)	(49,417)
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Notes to the Financial Statements for year ended 31st December 2024

STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2015).

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Restricted funds represent amounts given to the PCC where the donor has specified that the funds are spent on a particular purpose.

Incoming Resources

Voluntary income

Collections are recognised when received by the PCC.

Gift Aid donations are administered directly by the Church and the Gift Aid is recognised as income at the same time that the donation is recognised as income, which is when the donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the ultimate receipt is virtually certain, and the monetary value can be measured reliably.

Amounts charged and raised at church events, such as money for food provided, and sale of books and craft items at the church shop, are recognised as income. Associated expenditure is recognised separately under Resources Expended.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value at the time of gift to the PCC, if material and feasible, or else at the amount actually realised from their disposal.

Rental income

Rental income from the letting of church premises is recognised when the rent is due in accordance with the arrangement, lease or licence.

Income from investments

Dividends and interest are accounted for when receivable.

Resources Expended

Liabilities

Liabilities are recognised as soon as the legal or constructive obligation arises.

Grants payable

These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

Activities directly relating to the work of the Church

The diocesan quota or ministry share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance costs

These could include the costs of the preparation and audit of the statutory accounts and the cost of any legal advice to trustees on governance or constitutional matters.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2024

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Tangible fixed assets are capitalised if they will be used for more than one year and cost over £500.

Depreciation of tangible fixed assets

Depreciation is provided on all fixed assets on a straight line basis calculated to write off the cost over their expected useful lives, as follows:

Short-life electrical equipment	4 years
Other fittings and equipment	10 years

No depreciation is provided on buildings due to their high residual value.

Stock

Stock is second hand books and craft items held for sale in the Church shop.

It is valued at the lower of cost and net realisable value, with no value given to second hand books.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents, grants or other income, less provision for amounts that may prove uncollectable, are shown as other debtors.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Taxation

The PCC is a charity and as such is not liable to taxation.

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2024

Accounts

TREASURER'S REPORT AND ACCOUNTS

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2023

Vicarage Address: The Vicarage
22 Isaacson Road
Burwell
Cambridge
CB25 0AF

Registered Charity Number: 1129567

Independent Examiner: Mr Simon Rogers
1 Pound Close
Burwell
Cambridge
CB25 0EP

Bankers:	Barclays Bank plc Leicester LE87 2BB	CCLA Investment Management Ltd CBF Church of England Funds 1 Angel Lane London EC4R 3AB
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The parishes of Burwell and Reach were combined in April 2004 to form the benefice of Burwell with Reach.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

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Structure Governance and Management

The PCC confirm that the annual report and examined accounts comply with the requirements of the Charities Act 2011 and the Charities SORP 2015.

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The PCC has carried out a review of the major risks to which the charity is exposed. Where appropriate policies have been established to mitigate the risks the charity faces. These policies are periodically reviewed to ensure they continue to meet the needs of the charity.

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The Preservation Trust is an independent charity, set up by the PCC in 1979 with the sole responsibility of conserving the fabric of the building of the church for the benefit of future generations. It is non-denominational and draws funds from both regular supporters and grant-making bodies.

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Burwell Church Lands Charity dates back to the 16th century when land was donated for the benefit of the Poor and the maintenance of the Parish Church. It now makes modest grants to assist children and young people living in Burwell to pursue their educational needs, and supports the upkeep of the Guildhall and grants the Church use of the building.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2023

Objectives and Aims

In accordance with The PCC Powers Measure of 1956, the PCC aims to co-operate with the Vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Mission Statement, Achievements and Performance

Our mission statement and the achievements and performance of the parish this year may be found elsewhere in this document.

Financial Review

Unrestricted incoming resources were appreciably higher than last year at £125,263. The bulk of this income derives from the generous giving of Church members, but also benefited from a legacy from the late James Faircliffe. Resources expended of £117,762 showed a considerable increase mainly due to higher energy costs with low price electricity contracts finishing mid-year. The PCC policy of making charitable grants of ten per cent of unrestricted income was confined to regularly supported charities, and £6,375 was transferred to the restricted Mission Giving fund to support this. The net surplus on unrestricted funds was £7,126 compared to the previous year's deficit of £2,578. Unrestricted reserves stood at £120,333 at the end of the year.

Restricted funds recorded total incoming resources including transfers of £5,849. Expenditures on the Reach re-ordering project continued during the early part of the year amounting to £52,498. Full advantage has been taken of the VAT recovery available from the Listed Places of Worship Grant Scheme. Mission giving grants were £7,274. Due to the improved economic situation, investment gains were recorded of £42,637 resulting in closing restricted reserves of £663,483.

Work on St Etheldreda's was essentially finished during the year, and the Church has been used for regular services, demonstrating the large benefits of a warm, light and well insulated building together with new kitchen and toilet facilities all made possible by the funds provided from the generous Whitehead legacy.

In summary, although reserves are strong, it is becoming a challenge to maintain Church income at a level that does not deplete these reserves year on year. This is particularly so now that energy costs are high and we have moved into new fixed price contracts at inflated price levels.

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2023

Safeguarding Statement

The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

Principal Funding Sources

The major regular source of income is charitable donations from a generous and committed congregation. Useful additional income is derived from restricted fund dividends and income from Guildhall lettings. The church shop is merely self-supporting.

Investment Policy

The PCC reserves and restricted funds are invested with the CBF Church of England Funds, and in appropriate deposit accounts which are reviewed regularly.

Reserves Policy

The PCC aims to maintain unrestricted reserves at a level of between six months and eighteen months average expenditure. At the end of 2023 unrestricted cash reserves were approximately £120,000, with annual unrestricted expenditure of £118,000.

Approved at the Parochial Church Council meeting on 20th March 2024

Signed:

Rev Canon Dr Eleanor Williams
(Vicar)

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Independent Examiner's Report on the Accounts

Responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed.

This report on the accounts of the PCC for the year ended 31 December 2023 is in respect of an examination carried out under section 145 of the Charities Act 2011, following procedures laid down in the General Directions given by the Charity Commission. The report will state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

b) to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed and dated:

Mr Simon Rogers
1 Pound Close
Burwell, Cambridge, CB25 0EP

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	75,483	—	2,603	—	78,087	76,205
Activities for generating funds	2,910	—	—	—	2,910	1,646
Investment income	11,936	8,650	1,550	—	22,137	16,569
Other voluntary income	10,285	—	1,319	—	11,605	1,199
Incoming resources from charitable activities	15,865	—	—	—	15,865	17,684
Other incoming resources	131	—	—	—	131	131
Total income	116,612	8,650	5,473	—	130,736	113,436
Resources used						
Grants	(99)	—	7,273	—	7,174	9,186
Charitable activities	116,138	—	55,016	—	171,154	457,574
Charitable activities - support costs	1,676	—	—	—	1,676	2,178
Costs of generating funds	46	—	102	—	148	128
Total expenditure	117,762	—	62,391	—	180,154	469,068
Gains / losses on investment assets	—	—	42,636	—	42,636	(66,585)
Net income / (expenditure) resources before transfer	(1,149)	8,650	(14,281)	—	(6,780)	(422,217)
Transfers						
Gross transfers between funds - in	22,000	—	6,375	—	28,375	32,235
Gross transfers between funds - out	(12,375)	(10,000)	(6,000)	—	(28,375)	(32,235)
Other recognised gains / losses						
Net movement in funds	8,475	(1,349)	(13,906)	—	(6,780)	(422,217)
Total funds brought forward	87,703	25,504	677,388	—	790,596	1,212,814
Total funds carried forward	96,178	24,155	663,482	—	783,815	790,596
Represented by						
Unrestricted						
General fund	52,195	—	—	—	52,195	53,621
Reach Legacy Fund	43,982	—	—	—	43,982	34,081
Designated						
Capital Expenditure Fund	—	24,155	—	—	24,155	25,504
Restricted						
Bridgeman Trust Fund	—	—	1,446	—	1,446	1,322
Building Work Fund	—	—	48,673	—	48,673	47,083
Burwell Sunday School Fund	—	—	3,756	—	3,756	3,756
Reach Legacy Fund	—	—	289,846	—	289,846	333,046
St Andrew's Church Fund	—	—	316,474	—	316,474	289,259
Youth Work and Sunday School F	—	—	3,284	—	3,284	2,919

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
	Audio visual equipment	260	520
	Kitchen equipment	240	360
	Reach Legacy Inc	177,896	162,598
	St Andrew's mission church	316,474	289,259
	Bridgeman trust	1,446	1,322
	Burwell Sunday school	3,756	3,756
	Total Fixed assets	500,074	457,817
Current assets			
	Barclays current account	56,186	111,788
	Barclays deposit account	23,847	22,618
	CBF deposit account	154,086	143,728
	Barclays current account - Bldg	17,415	17,169
	Floats	260	260
	CBF deposit account - Bldg	31,156	29,789
	Gift aid tax recoverable	3,000	3,616
	Stock - CentrePeace	200	200
	Accounts Receivable	205	5,656
	Total Current assets	286,356	334,826
Liabilities			
	Accounts Payable	2,615	2,047
	Total Liabilities	2,615	2,047
	Net Asset surplus(deficit)	783,815	790,596
Reserves			
	Excess / (deficit) to date	(49,417)	(355,631)
	Starting balances	790,596	1,212,814
	Other gains/(losses)	42,636	(66,585)
	Total Reserves	783,815	790,596
	Represented by funds		
	Unrestricted	96,178	87,703
	Designated	24,155	25,504
	Restricted	663,482	677,388
	Total	783,815	790,596

Analysis of income and expenditure

					Total	
Unrestricted	Designated	Restricted	Endowment	This year	Last year	

INCOME AND ENDOWMENTS

Incoming resources from generated funds - Voluntary income

Bank giving – Bldg	—	—	1,400	—	1,400	2,570
Bank giving	40,533	—	—	—	40,533	40,412
Envelope giving	4,789	—	—	—	4,789	4,432
Other planned giving	1,270	—	—	—	1,270	1,110
Plate collections	5,351	—	898	—	6,249	3,875
Gift aid tax recoverable – Bldg	—	—	305	—	305	552
Gift aid tax recoverable	11,451	—	—	—	11,451	11,853

WeddingFuneral collections	231	—	—	—	231	169
Gift day donations	—	—	—	—	—	3,530
Donations	11,857	—	—	—	11,857	7,699
Total	75,483	—	2,603	—	78,087	76,205

Incoming resources from generated funds - Activities for generating funds

Fete proceeds	1,605	—	—	—	1,605	—
Other fund raising events	1,305	—	—	—	1,305	1,646
Total	2,910	—	—	—	2,910	1,646

Incoming resources from generated funds - Investment income

Dividends	4,862	8,650	—	—	13,513	13,438
Dividends - Sunday School	—	—	183	—	183	64
Bank deposit interest – Bldg	—	—	1,367	—	1,367	386
Bank deposit interest	7,073	—	—	—	7,073	2,679
Total	11,936	8,650	1,550	—	22,137	16,569

Incoming resources from generated funds - Other voluntary income

Youth work and outreach income	—	—	1,319	—	1,319	1,102
Legacies	10,056	—	—	—	10,056	—
Wall safe	228	—	—	—	228	97
Total	10,285	—	1,319	—	11,605	1,199

Incoming resources from charitable activities

CentrePeace takings	3,485	—	—	—	3,485	3,214
Guildhall lettings	8,170	—	—	—	8,170	8,056
WeddingFuneral fees	4,209	—	—	—	4,209	6,413
Total	15,865	—	—	—	15,865	17,684

Other incoming resources

Other income	131	—	—	—	131	131
Total	131	—	—	—	131	131
INCOME TOTAL	116,612	8,650	5,473	—	130,736	113,436

EXPENDITURE

Grants

Overseas missions	—	—	1,560	—	1,560	1,500
Overseas relief agencies	—	—	2,138	—	2,138	2,055
Home missions and Societies	352	—	3,575	—	3,927	5,127
Social Support	(451)	—	—	—	(451)	504
Total	(99)	—	7,273	—	7,174	9,186

Charitable activities

Ministry Share	60,428	—	—	—	60,428	58,021
Clergy expenses	2,367	—	—	—	2,367	2,183
Verger and services costs	1,433	—	—	—	1,433	916
Choir and organ costs	1,886	—	—	—	1,886	1,213
Electricity	10,616	—	—	—	10,616	2,634
Electricity – CentrePeace	1,705	—	—	—	1,705	714
Electricity – Guildhall	2,354	—	—	—	2,354	1,810
Fuel oil and gas	5,389	—	—	—	5,389	1,035
Gas – Guildhall	3,578	—	—	—	3,578	1,605
Water – CentrePeace	162	—	—	—	162	178
Water – Guildhall	448	—	—	—	448	426
Rent – CentrePeace	4,160	—	—	—	4,160	4,160

General rates – CentrePeace	91	—	—	—	91	162
Insurance	5,697	—	—	—	5,697	4,941
Insurance – Guildhall	900	—	—	—	900	900
Maintenance and cleaning	3,080	—	—	—	3,080	3,366
Maintenance – CentrePeace	224	—	—	—	224	4,395
Cleaning – Guildhall	664	—	—	—	664	922
Repairs and renewals	7,184	—	—	—	7,184	3,158
Maintenance – Guildhall	1,434	—	—	—	1,434	5,270
Building to serve project – Bldg	—	—	1,380	—	1,380	—
Reach Church Re-ordering	—	—	52,498	—	52,498	356,469
Depreciation	380	—	—	—	380	380
Teaching materials	—	—	114	—	114	—
Youth work and outreach expenses	—	—	1,024	—	1,024	657
Stock purchases – CentrePeace	269	—	—	—	269	151
Miscellaneous expenses	1,680	—	—	—	1,680	1,444
Sundry expenses - CentrePeace	—	—	—	—	—	36
Sundry expenses – Guildhall	—	—	—	—	—	420
Total	116,138	—	55,016	—	171,154	457,574

Charitable activities - Charitable activities - support costs

Printing and stationery	1,632	—	—	—	1,632	1,566
Books and publications	43	—	—	—	43	611
Total	1,676	—	—	—	1,676	2,178

Costs of generating funds

Costs of fund raising events	46	—	—	—	46	26
Other fund raising costs – Bldg	—	—	102	—	102	85
Other fund raising costs	—	—	—	—	—	17
Total	46	—	102	—	148	128
EXPENDITURE TOTAL	117,762	—	62,391	—	180,154	469,068
GRAND TOTAL	(1,149)	8,650	(56,918)	—	(49,417)	(355,631)

Accounts

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

**Trustees' Report and Accounts
For the year ended 31st December 2022**

Registered Charity No 1129567

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2022

PCC Members during the year

Ex-officio members

Rev Canon Dr Eleanor Williams	Incumbent
Rev Paula Spalding	Associate Priest
Stephen Martin	Churchwarden
Wendy Smith	Churchwarden
Janine Stewart	Joint Secretary
Valerie Badcock	Joint Secretary

Deanery Synod Representatives

Joanna Proctor
Christine Fleming

Elected Members

Thomas Elton	Churchwarden's Assistant
Caroline Smith	Churchwarden's Assistant
Robin Proctor	
Simon Ogilvie	
Katherine Ogilvie	
Sally Swann	

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THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

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THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2022

Objectives and Aims

In accordance with The PCC Powers Measure of 1956, the PCC aims to co-operate with the Vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Mission Statement

As the parish churches of Burwell & Reach we gather as people of all ages, seeking to grow together in faith, hope and love, sharing the good news of God's love through

- Our prayer and worship
- Our daily lives
- Our service in our communities & in the world
- Our buildings being warm & welcoming centres of prayer and community life.

Public Benefit

The PCC has paid due regard to the Charity Commission guidance on public benefit. We aim to provide a welcoming building for use of the whole community, whilst also meeting the expanding needs of the church. Our buildings are open not only as places of worship, but also as venues for cultural events such as concerts and exhibitions, for smaller community meetings. While recognising our rich heritage, we are moving forward with new facilities to enhance our buildings.

Achievements and Performance

Our pattern of services in Burwell was restored this year, following the disruption caused by the Covid pandemic and numbers attending have gradually increased. Three regular events which make good use of our refreshment area have also proved popular. The new monthly Café church starts with time for chat, refreshments and craft activities and continues with a short service. The midweek communion service has been developed to include a time for socialising and coffee afterwards and Refresh Café, our weekly group for babies and toddlers with their parents and carers continues to thrive, with more than 50 attending on some occasions.

One of the highlights of the year was the late Queen's Platinum Jubilee. Crafters throughout the village made thousands of butterflies which were hung from the top of the tower as well as festooning the inside of the church. This was a wonderful way for the whole community to come together to create a symbol of peace and hope. Sadly, later in the year, we also marked the Queens funeral, providing space for people to reflect and pay their respects.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2022

Our partnerships within the community have continued to grow and we are involved in the distribution of excess food from the local supermarket and also with provision of assistance to those in need in these difficult times.

The building project in Reach was in progress throughout the year and services were held in the village hall. We are very pleased with the changes and we look forward to developing the use of the building. The Guildhall and CentrePeace both required significant repairs this year, which were all successfully completed.

Financial Review

Unrestricted incoming resources were lower than last year at £107,934. The bulk of this income derives from the generous giving of Church members, but last year also benefited from a substantial legacy. Resources expended of £103,277 showed reductions from pre Covid levels, partly due to less use of Church buildings, but were affected by heavy expenditure on repairs to the Guildhall and CentrePeace shop. The PCC policy of making charitable grants of ten per cent of unrestricted income was maintained, and £7,235 was transferred to the restricted Mission Giving fund to support this. Both our Churches benefited from £600 heating Grant from the Diocese. The net deficit on unrestricted funds was £2,578 compared to the previous year's surplus of £3,941. Unrestricted reserves stood at £113,208 at the end of the year.

Restricted funds recorded total incoming resources including transfers of £12,738. Expenditures on the Reach re-ordering project which continued throughout the year totaled £357,127. Full advantage is being taken of the VAT recovery available from the Listed Places of Worship Grant Scheme. Mission giving grants were £8,562. Due to the uncertain economic situation, significant investment losses were recorded of £66,586 resulting in closing restricted reserves of £677,389.

Work on St Etheldreda's was not quite finished at the end of the year, but the Church has been used for several services, already demonstrating the large benefits of a warm and well insulated building together with new kitchen and toilet facilities all made possible by the funds provided from the generous Whitehead legacy.

In summary, although reserves are strong, it is becoming a challenge to maintain Church income at a level that does not deplete these reserves year on year. This is particularly so now that energy costs are set to rise hugely in 2023 as we move out of low fixed price contracts to today's inflated price levels.

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The PCC has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2022

Principal Funding Sources

The major regular source of income is charitable donations from a generous and committed congregation. Useful additional income is derived from endowment fund dividends and income from Guildhall lettings. The church shop is merely self-supporting.

Investment Policy

The PCC reserves and endowment funds are invested with the CBF Church of England Funds, and in appropriate deposit accounts which are reviewed regularly.

Reserves Policy

The PCC aims to maintain unrestricted reserves at a level of between six months and eighteen months average expenditure. At the end of 2022 unrestricted cash reserves were approximately £113,000, with annual unrestricted expenditure of £104,000.

Future Developments

At St Mary's, we plan to continue developing our links with the community and working with families. We have set up a group to consider potential alternative methods of heating that could be used in future to reduce our carbon footprint.

As the development project at St Etheldreda's is completed, we look forward to using the building for services and events, as well as for the benefit of the wider community. We will also work on landscaping the grounds for biodiversity, with a view to registering under the Quiet Gardens scheme

Approved at the Parochial Church Council meeting on 22nd March 2023

Signed:

Rev Canon Dr Eleanor Williams
(Vicar)

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Independent Examiner's Report on the Accounts

Responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed.

This report on the accounts of the PCC for the year ended 31 December 2022 is in respect of an examination carried out under section 145 of the Charities Act 2011, following procedures laid down in the General Directions given by the Charity Commission. The report will state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

b) to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

11th February 2023

Mr Simon Rogers
1 Pound Close
Burwell, Cambridge, CB25 0EP

Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources					
Incoming resources from generated funds					
Voluntary income	72,256	3,950	—	76,205	73,882
Activities for generating funds	1,647	—	—	1,647	645
Investment income	16,118	451	—	16,570	13,208
Other voluntary income	98	1,102	—	1,200	15,718
Incoming resources from charitable activities	17,684	—	—	17,684	12,716
Other incoming resources	131	—	—	131	2,051
Total income	107,934	5,503	—	113,437	118,220
Resources used					
Grants	625	8,562	—	9,187	7,560
Charitable activities	100,448	357,127	—	457,575	137,114
Charitable activities - support costs	2,179	—	—	2,179	1,214
Governance costs	—	—	—	—	—
Costs of generating funds	26	102	—	128	84
Total expenditure	103,277	365,791	—	469,068	145,972
Gains / losses on investment assets	—	(66,586)	—	(66,586)	109,104
Net income / (expenditure) resources before transfer	4,657	(426,874)	—	(422,217)	81,352
Transfers					
Gross transfers between funds - in	25,000	7,235	—	32,235	24,100
Gross transfers between funds - out	(32,235)	—	—	(32,235)	(24,100)
Other recognised gains / losses					
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—
Net movement in funds	(2,578)	(419,639)	—	(422,217)	81,352
Total funds brought forward	115,786	1,097,028	—	1,212,814	1,131,462
Total funds carried forward	113,208	677,389	—	790,597	1,212,814
Represented by					
Unrestricted					
General fund	53,622	—	—	53,622	46,808
Reach Legacy Fund	34,081	—	—	34,081	32,076
Designated					
Building Work Fund	—	—	—	—	—
Capital Expenditure Fund	25,505	—	—	25,505	36,902
Mission Giving Fund	—	—	—	—	—
Restricted					
Agency collection	—	—	—	—	—
Bridgeman Trust Fund	—	1,322	—	1,322	1,499
Building Work Fund	—	47,084	—	47,084	43,677
Burwell Sunday School Fund	—	3,757	—	3,757	3,757
Capital Expenditure Fund	—	—	—	—	—
Mission Giving Fund	—	—	—	—	500
Reach Legacy Fund	—	333,047	—	333,047	717,332
St Andrew's Church Fund	—	289,260	—	289,260	327,853
Youth Work and Sunday School F	—	2,920	—	2,920	2,411

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
	Audio visual equipment	520	780
	Kitchen equipment	360	480
	Reach Legacy Acc	—	134,843
	Reach Legacy Inc	162,599	184,293
	St Andrew's mission church	289,260	327,853
	Bridgeman trust	1,322	1,499
I	Burwell Sunday school	3,757	3,757
	Total Fixed assets	457,817	653,505
Current assets			
	Barclays current account	111,788	24,575
	Barclays deposit account	22,619	12,598
	CBF deposit account	143,728	467,630
	Barclays current account - Bldg	17,170	14,102
	Floats	260	260
	CBF deposit account - Bldg	29,789	29,403
	Gift aid tax recoverable	3,616	2,707
	Stock - CentrePeace	200	200
	Accounts Receivable	5,656	8,888
	Total Current assets	334,826	560,363
Liabilities			
	Post Box Account	—	—
	Agency collections	—	—
	Accounts Payable	2,047	1,054
	Total Liabilities	2,047	1,054
	Net Asset surplus(deficit)	790,597	1,212,814
Reserves			
	Excess / (deficit) to date	(355,632)	(27,752)
	Starting balances	1,212,814	1,131,462
	Gains/(losses) on investment assets	(66,586)	109,104
	Total Reserves	790,597	1,212,814
	Represented by funds		
	Unrestricted	87,703	78,884
	Designated	25,505	36,902
	Restricted	677,389	1,097,028
	Endowment	—	—
	Total	790,597	1,212,814

Approved at the Parochial Church Council Meeting on 22nd March 2023

Signed:

Rev'd Canon Dr Eleanor Williams
(Vicar)

Terry Chalmers
(Treasurer)

Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Incoming resources from generated funds - Voluntary income						
1101BF - Bank giving - Bldg	—	—	2,570	—	2,570	2,880
1101CH - Bank giving	40,412	—	—	—	40,412	41,408
1102CH - Envelope giving	4,433	—	—	—	4,433	4,508
1103CP - Other planned giving	1,110	—	—	—	1,110	3,627
1104CH - Plate collections	3,049	—	827	—	3,876	1,565
1105BF - Gift aid tax recoverable - Bldg	—	—	553	—	553	630
1105CH - Gift aid tax recoverable	11,853	—	—	—	11,853	11,197
1106CH - WeddingFuneral collections	170	—	—	—	170	10
1107BF - Gift days - Bldg	—	—	—	—	—	—
1107CH - Gift day donations	3,530	—	—	—	3,530	—
1108BF - Donations - Bldg	—	—	—	—	—	—
1108CH - Donations	7,700	—	—	—	7,700	8,057
Total	72,256	—	3,950	—	76,205	73,882
Incoming resources from generated funds - Activities for generating funds						
1401CH - Fete proceeds	—	—	—	—	—	—
1402BF - Fund raising events - Bldg	—	—	—	—	—	—
1402CH - Other fund raising events	1,647	—	—	—	1,647	645
1403CH - Leaflet sales	—	—	—	—	—	—
Total	1,647	—	—	—	1,647	645
Incoming resources from generated funds - Investment income						
1501CH - Dividends	4,836	8,603	—	—	13,439	12,997
1502SS - Dividends - Sunday School	—	—	64	—	64	42
1503BF - Bank deposit interest - Bldg	—	—	387	—	387	15
1503CH - Bank deposit interest	2,680	—	—	—	2,680	153
Total	7,515	8,603	451	—	16,570	13,208
Incoming resources from generated funds - Other voluntary income						
1201BF - Grants received - Bldg	—	—	—	—	—	—
1201EL - Grants received - Youth exchge	—	—	—	—	—	—
1201YW - Youth work and outreach income	—	—	1,102	—	1,102	145
1202CH - Appeals	—	—	—	—	—	—
1203BF - Legacies - Bldg	—	—	—	—	—	—
1203CH - Legacies	—	—	—	—	—	15,500
1204CH - Wall safe	98	—	—	—	98	73
Total	98	—	1,102	—	1,200	15,718
Incoming resources from charitable activities						
1301CP - CentrePeace takings	3,214	—	—	—	3,214	986
1302GH - Guildhall lettings	8,057	—	—	—	8,057	7,221
1303CH - WeddingFuneral fees	6,414	—	—	—	6,414	4,510
Total	17,684	—	—	—	17,684	12,716

Other incoming resources

1601CH - Other income	131	—	—	—	131	2,051
1601EL - Other income - Youth exchge	—	—	—	—	—	—
1601SS - Other income - S/School	—	—	—	—	—	—
1602CH - Insurance claims	—	—	—	—	—	—
Total	131	—	—	—	131	2,051
INCOME TOTAL	99,331	8,603	5,503	—	113,437	118,220

EXPENDITURE

Grants

2101CH - Overseas missions	—	—	1,500	—	1,500	1,200
2102CH - Overseas relief agencies	—	—	2,055	—	2,055	1,850
2103CH - Home missions and Societies	120	—	5,007	—	5,127	4,510
2110CH - Social Support	505	—	—	—	505	—
Total	625	—	8,562	—	9,187	7,560

Charitable activities

2201CH - Ministry Share	58,021	—	—	—	58,021	59,112
2202CH - Clergy expenses	2,184	—	—	—	2,184	1,566
2203CH - Verger and services costs	917	—	—	—	917	946
2204CH - Choir and organ costs	1,213	—	—	—	1,213	1,575
2205CH - Director of Music honorarium	—	—	—	—	—	—
2211CH - Electricity	2,635	—	—	—	2,635	2,014
2211CP - Electricity - CentrePeace	715	—	—	—	715	153
2211GH - Electricity - Guildhall	1,811	—	—	—	1,811	574
2212CH - Fuel oil and gas	1,035	—	—	—	1,035	613
2213GH - Gas - Guildhall	1,605	—	—	—	1,605	1,320
2214CP - Water - CentrePeace	178	—	—	—	178	158
2214GH - Water - Guildhall	426	—	—	—	426	514
2215CP - Rent - CentrePeace	4,160	—	—	—	4,160	4,160
2216CP - General rates - CentrePeace	163	—	—	—	163	61
2217CH - Insurance	4,941	—	—	—	4,941	4,903
2217GH - Insurance - Guildhall	900	—	—	—	900	900
2218CP - Telephone - CentrePeace	—	—	—	—	—	—
2221CH - Maintenance and cleaning	3,366	—	—	—	3,366	3,134
2221CP - Maintenance - CentrePeace	4,395	—	—	—	4,395	36
2221GH - Cleaning - Guildhall	922	—	—	—	922	324
2222CH - Repairs and renewals	3,158	—	—	—	3,158	4,336
2222GH - Maintenance - Guildhall	5,270	—	—	—	5,270	12,872
2223BF - Building to serve project - Bldg	—	—	—	—	—	—
2224CH - Reach Church Re-ordering	—	—	356,470	—	356,470	34,897
2225CH - Depreciation	380	—	—	—	380	655
2231SS - Teaching materials	—	—	—	—	—	104
2231YW - Youth work and outreach expenses	—	—	657	—	657	320
2232YW - Youth worker bursary	—	—	—	—	—	—
2233EL - Exchange visits	—	—	—	—	—	—
2241CP - Stock purchases - CentrePeace	151	—	—	—	151	303
2242CH - Miscellaneous expenses	1,445	—	—	—	1,445	1,564

2242CP - Sundry expenses - CentrePeace	36	—	—	—	36	—
2242GH - Sundry expenses - Guildhall	420	—	—	—	420	—
Total	100,448	—	357,127	—	457,575	137,114

Charitable activities - Charitable activities - support costs

2301CH - Printing and stationery	1,567	—	—	—	1,567	1,100
2302CH - Books and publications	612	—	—	—	612	114
2303CH - Sundry administration costs	—	—	—	—	—	—
Total	2,179	—	—	—	2,179	1,214

Governance costs

2304CH - Audit fee	—	—	—	—	—	—
Total	—	—	—	—	—	—

Costs of generating funds

2401BF - Costs of fund raising events - Bldg	—	—	—	—	—	—
2401CH - Costs of fund raising events	26	—	—	—	26	—
2402BF - Other fund raising costs - Bldg	—	—	85	—	85	84
2402CH - Other fund raising costs	—	—	17	—	17	—
Total	26	—	102	—	128	84
EXPENDITURE TOTAL	103,277	—	365,791	—	469,068	145,972
GRAND TOTAL	(3,946)	8,603	(360,288)	—	(355,632)	(27,752)

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH
Notes to the Financial Statements for year ended 31st December 2022**

STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Restricted funds represent amounts given to the PCC where the donor has specified that the funds are spent on a particular purpose.

Incoming Resources

Voluntary income

Collections are recognised when received by the PCC.

Gift Aid donations are administered directly by the Church and the Gift Aid is recognised as income at the same time that the donation is recognised as income, which is when the donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the ultimate receipt is virtually certain, and the monetary value can be measured reliably. Amounts charged and raised at church events, such as money for food provided, and sale of books and craft items at the church shop, are recognised as income. Associated expenditure is recognised separately under Resources Expended.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value at the time of gift to the PCC, if material and feasible, or else at the amount actually realised from their disposal.

Rental income

Rental income from the letting of church premises is recognised when the rent is due in accordance with the arrangement, lease or licence.

Income from investments

Dividends and interest are accounted for when receivable.

Resources Expended

Liabilities

Liabilities are recognised as soon as the legal or constructive obligation arises.

Grants payable

These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

Activities directly relating to the work of the Church

The diocesan quota or ministry share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance costs

These could include the costs of the preparation and audit of the statutory accounts and the cost of any legal advice to trustees on governance or constitutional matters.

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Capitalisation of tangible fixed assets

Tangible fixed assets are capitalised if they will be used for more than one year and cost over £300.

Depreciation of tangible fixed assets

Depreciation is provided on all fixed assets on a straight line basis calculated to write off the cost over their expected useful lives, as follows:

Short-life electrical equipment	4 years
Other fittings and equipment	10 years

No depreciation is provided on buildings due to their high residual value.

Stock

Stock is second hand books and craft items held for sale in the Church shop.

It is valued at the lower of cost and net realisable value, with no value given to s/hand books.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents, grants or other income, less provision for amounts that may prove uncollectable, are shown as other debtors.

Taxation

The PCC is a charity and as such is not liable to taxation.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Accounts

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

**Trustees' Report and Accounts
For the year ended 31st December 2021**

Registered Charity No 1129567

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2021

PCC Members during the year

Ex-officio members

Rev Canon Dr Eleanor Williams	Incumbent	
Rev Paula Spalding	Associate Priest	
Stephen Martin	Churchwarden	
Jacqueline Portman	Churchwarden	Resigned 5 th November 2021
Janine Stewart	Joint Secretary	
Valerie Badcock	Joint Secretary	
Terry Chalmers	Treasurer	

Deanery Synod Representatives

Joanna Proctor	Licensed Lay Minister
Christine Fleming	

Elected Members

Thomas Elton	Churchwarden's Assistant	
Caroline Smith	Churchwarden's Assistant	
Wendy Smith	Churchwarden's Assistant	
Myrna Leech		
Robin Proctor		
Patricia Chalmers		
Simon Ogilvie		
Katherine Ogilvie		
Simon Portman		Resigned 5 th November 2021
Sally Swann		

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2021

Vicarage Address: The Vicarage
22 Isaacson Road
Burwell
Cambridge
CB25 0AF

Registered Charity Number: 1129567

Independent Examiner: Mr Simon Rogers
1 Pound Close
Burwell
Cambridge
CB25 0EP

Bankers:	Barclays Bank plc 58 High Street Newmarket Suffolk CB8 8NH	CCLA Investment Management Ltd CBF Church of England Funds Senator House 85 Queen Victoria Street London EC4V 4ET
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The parish church of St Mary the Virgin stands in a prominent position in High Street, Burwell, Cambs, CB25 0HB. It is in the Parish of Burwell with Reach, within the Fordham and Quy Deanery. St Mary's is a very fine Perpendicular building and is Grade 1 listed. It also forms part of a conservation area. St Mary's Church stands on a site previously occupied by an Anglo Saxon church in a conservation area at the south-western end of the village. It is part of a complex of ancient buildings including (the remains of) Burwell Castle, built by King Stephen in the C12th and itself on the site of a substantial Roman building, adjacent to a spring.

The Church of St Etheldreda and The Holy Trinity, Fair Green, Reach, Cambridgeshire CB25 0JD is a Grade II listed Victorian church. It occupies a prominent position on the east side of the green in the centre of the village, alongside the Village Centre and the village pub. Its Victorian architecture is completely in keeping with the overall ambience of the village.

The parishes of Burwell and Reach were combined in April 2004 to form the benefice of Burwell with Reach.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2021

Structure Governance and Management

The PCC confirm that the annual report and audited accounts comply with the requirements of the Charities Act 2011 and the Charities SORP 2005.

Governing Document

The Parochial Church Council is a corporate body established by the Church of England and the PCC operates under the Parochial Church Council Powers Measure.

Recruitment and Appointment of PCC

The appointment of PCC members is governed by and set out in the Church Representation Rules.

Risk Management

The PCC has carried out a review of the major risks to which the charity is exposed. Where appropriate policies have been established to mitigate the risks the charity faces. These policies are periodically reviewed to ensure they continue to meet the needs of the charity.

Organisational Structure

In order to carry out its aims and objectives, the PCC sets up sub-committees, which may include other church members. Among these are groups to manage the church shop and the Guildhall.

Related Parties

St Mary's Preservation Trust

The Preservation Trust is an independent charity, set up by the PCC in 1979 with the sole responsibility of conserving the fabric of the building of the church for the benefit of future generations. It is non-denominational and draws funds from both regular supporters and grant-making bodies.

Feoffees

Burwell Church Lands Charity dates back to the 16th century when land was donated for the benefit of the Poor and the maintenance of the Parish Church. It now makes modest grants to assist children and young people living in Burwell to pursue their educational needs, and supports the upkeep of the Guildhall and grants the Church use of the building.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2021

Objectives and Aims

In accordance with The PCC Powers Measure of 1956, the PCC aims to co-operate with the Vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Mission Statement

As the parish churches of Burwell & Reach we gather as people of all ages, seeking to grow together in faith, hope and love, sharing the good news of God's love through

- Our prayer and worship
- Our daily lives
- Our service in our communities & in the world
- Our buildings being warm & welcoming centres of prayer and community life.

Public Benefit

The PCC has paid due regard to the Charity Commission guidance on public benefit. We aim to provide a welcoming building for use of the whole community, whilst also meeting the expanding needs of the church. Our buildings are open not only as places of worship, but also as venues for cultural events such as concerts and exhibitions, for smaller community meetings. While recognising our rich heritage, we are moving forward with new facilities to enhance our buildings.

Achievements and Performance

The effects of the COVID pandemic continued to affect all aspects of church life throughout the year. As the vaccination programme rolled out, many people returned to church, but others remained vulnerable or anxious and preferred to worship at home. Our approach throughout has been to protect each other and respect the needs of the most vulnerable, and we therefore continued to offer worship online and through paper resources as well as in person.

Our Fresh Expression, Messy Church for families and Refresh Café for toddlers and their parents or carers continued to meet throughout the year, sometimes on-line, or in the churchyard and it was encouraging to see these groups thriving.

The pandemic gave us many opportunities to work in partnership with the wider community, an approach encouraged by our Partnership for Missional Church programme. One highlight of this was filling the church and churchyard with various representations of angels made by individuals and groups in the village. This display coincided with the presentation of Community Angel awards to people who go the extra mile to support others in the community.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2021

One highlight of the year was the licensing of Revd Paula Spalding as our Associate Priest by the Archdeacon of Cambridge. Another was a concert by St Martins in the Fields singers, who had supported churches across the country by supplying recordings of hymns to use in on-line and live services. The church was as full as restrictions allowed for both events and the concert raised £500 for church funds.

After many years of delay and planning, a faculty was obtained for the re-ordering of Reach church, using a generous legacy. The scheme will see the installation of a toilet and server, with new electric heating and efficient insulation to improve the comfort of the church in an eco-friendly way. Planning permission was also granted for alterations to the churchyard to provide level access and a pleasant garden area designed with biodiversity in mind. A firm of builders was appointed and the church was cleared ready for building work to start in January 2022.

Financial Review

Unrestricted incoming resources were significantly above last year at £114,167. Although the bulk of this income derives from the generous giving of Church members, this was lifted by a substantial legacy of £15,500 received this year. Resources expended of £103,128 showed reductions from earlier levels, partly due to less use of Church buildings, but were affected by heavy expenditure on repairs to the Guildhall. The PCC policy of making charitable grants of ten per cent of unrestricted income was maintained, and £7,100 was transferred to the restricted Mission Giving fund to support this. The net surplus on unrestricted funds was £3,941 compared to the previous year's surplus of £4,609. Unrestricted reserves stood at £115,785 at the end of the year.

Restricted funds recorded total incoming resources including transfers of £11,151. Expenditures predominantly on the Reach re-ordering project were £35,320 and mission giving grants totaled £7,440. The expenditures were offset by a significant investment gain of £109,104 resulting in closing restricted reserves of £1,097,028.

In summary, many sources of PCC income were adversely affected by the COVID-19 restrictions, but the PCC benefited from the legacy from the late Pauline Rogers generously shared by Fordham PCC. The PCC budget for 2022 shows an expected deficit. It is, however, reassuring that PCC reserves remain in a strong position, and also that the Whitehead investments, necessary to fund the development project, show a further increase in value.

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2021

Principal Funding Sources

The major regular source of income is charitable donations from a generous and committed congregation. Useful additional income is derived from restricted fund dividends and income from Guildhall lettings. The church shop is merely self-supporting.

Investment Policy

The PCC reserves and restricted funds are invested with the CBF Church of England Funds, and in appropriate deposit accounts which are reviewed regularly.

Reserves Policy

The PCC aims to maintain unrestricted reserves at a level of between six months and eighteen months average expenditure. At the end of 2021 unrestricted cash reserves were approximately £115,000, with annual unrestricted expenditure of £103,000.

Future Developments

We are looking forward to the completion of the church development project in Reach and to continuing to develop our relationships with the communities in both Burwell and Reach.

Approved at the Parochial Church Council meeting on 23rd March 2022

Signed:

Rev Canon Dr Eleanor Williams
(Vicar)

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Independent Examiner's Report on the Accounts

Responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed.

This report on the accounts of the PCC for the year ended 31 December 2021 is in respect of an examination carried out under section 145 of the Charities Act 2011, following procedures laid down in the General Directions given by the Charity Commission. The report will state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

b) to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Mr Simon Rogers
1 Pound Close
Burwell, Cambridge, CB25 0EP

6th March 2022

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	70,032	—	3,849	—	73,881	80,567
Activities for generating funds	645	—	—	—	645	718
Investment income	4,827	8,322	57	—	13,207	13,931
Other voluntary income	15,573	—	144	—	15,718	1,279
Incoming resources from charitable activities	12,716	—	—	—	12,716	8,969
Other incoming resources	2,051	—	—	—	2,051	176
Total income	105,845	8,322	4,051	—	118,219	105,642
Resources used						
Grants	120	—	7,439	—	7,559	6,745
Charitable activities	101,793	—	35,320	—	137,114	139,016
Charitable activities - support costs	1,214	—	—	—	1,214	1,741
Costs of generating funds	—	—	84	—	84	79
Total expenditure	103,127	—	42,843	—	145,971	147,583
Net income / (expenditure) resources before transfer	2,717	8,322	(38,792)	—	(27,751)	(41,940)
Transfers						
Gross transfers between funds - in	17,000	—	7,100	—	24,100	32,125
Gross transfers between funds - out	(12,100)	(12,000)	—	—	(24,100)	(32,125)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	109,103	—	109,103	60,388
Net movement in funds	7,617	(3,677)	77,410	—	81,351	18,447
Total funds brought forward	71,266	40,578	1,019,617	—	1,131,462	1,113,015
Total funds carried forward	78,884	36,901	1,097,027	—	1,212,814	1,131,462
Represented by						
Unrestricted						
General fund	46,808	—	—	—	46,808	38,991
Reach Legacy Fund	32,076	—	—	—	32,076	32,274
Designated						
Capital Expenditure Fund	—	36,901	—	—	36,901	40,578
Restricted						
Bridgeman Trust Fund	—	—	1,498	—	1,498	1,311
Building Work Fund	—	—	43,676	—	43,676	40,235
Burwell Sunday School Fund	—	—	3,756	—	3,756	3,756
Mission Giving Fund	—	—	500	—	500	500
Reach Legacy Fund	—	—	717,331	—	717,331	684,344
St Andrew's Church Fund	—	—	327,853	—	327,853	286,822
Youth Work and Sunday School F	—	—	2,410	—	2,410	2,647

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
	Audio visual equipment	780	1,315
	Kitchen equipment	480	600
	Reach Legacy Acc	134,843	340,022
	Reach Legacy Inc	184,292	161,228
	St Andrew's mission church	327,853	286,822
	Bridgeman trust	1,498	1,311
	Burwell Sunday school	3,756	3,756
	Total Fixed assets	653,505	795,056
Current assets			
	Barclays current account	24,575	32,104
	Barclays deposit account	12,598	20,095
	CBF deposit account	467,630	241,482
	Barclays current account - Bldg	14,101	10,675
	Floats	260	260
	CBF deposit account - Bldg	29,402	29,387
	Gift aid tax recoverable	2,707	2,501
	Stock - CentrePeace	200	50
	Accounts Receivable	8,887	1,478
	Total Current assets	560,362	338,034
Liabilities			
	Post Box Account	—	—
	Agency collections	—	—
	Accounts Payable	1,054	1,629
	Total Liabilities	1,054	1,629
	Net Asset surplus(deficit)	1,212,814	1,131,462
Reserves			
	Excess / (deficit) to date	(27,751)	(41,940)
	Starting balances	1,131,462	1,113,015
	Gains/(losses) on investment assets	109,103	60,388
	Total Reserves	1,212,814	1,131,462
	Represented by funds		
	Unrestricted	78,884	71,266
	Designated	36,901	40,578
	Restricted	1,097,027	1,019,617
	Endowment	—	—
	Total	1,212,814	1,131,462

Approved at the Parochial Church Council Meeting on 23rd March 2022

Signed:

Rev'd Canon Dr Eleanor Williams
(Vicar)

Terry Chalmers
(Treasurer)

Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Incoming resources from generated funds - Voluntary income						
1101BF - Bank giving - Bldg	—	—	2,880	—	2,880	2,880
1101CH - Bank giving	41,408	—	—	—	41,408	39,129
1102CH - Envelope giving	4,508	—	—	—	4,508	4,732
1103CP - Other planned giving	3,627	—	—	—	3,627	11,020
1104CH - Plate collections	1,225	—	339	—	1,564	2,393
1105BF - Gift aid tax recoverable - Bldg	—	—	630	—	630	630
1105CH - Gift aid tax recoverable	11,197	—	—	—	11,197	10,598
1106CH - WeddingFuneral collections	9	—	—	—	9	432
1108CH - Donations	8,057	—	—	—	8,057	8,750
Total	70,032	—	3,849	—	73,881	80,567
Incoming resources from generated funds - Activities for generating funds						
1402CH - Other fund raising events	645	—	—	—	645	718
Total	645	—	—	—	645	718
Incoming resources from generated funds - Investment income						
1501CH - Dividends	4,676	8,320	—	—	12,997	12,551
1502SS - Dividends - Sunday School	—	—	41	—	41	57
1503BF - Bank deposit interest - Bldg	—	—	15	—	15	124
1503CH - Bank deposit interest	150	2	—	—	153	1,198
Total	4,827	8,322	57	—	13,207	13,931
Incoming resources from generated funds - Other voluntary income						
1201YW - Youth work and outreach income	—	—	144	—	144	707
1203CH - Legacies	15,500	—	—	—	15,500	500
1204CH - Wall safe	73	—	—	—	73	72
Total	15,573	—	144	—	15,718	1,279
Incoming resources from charitable activities						
1301CP - CentrePeace takings	985	—	—	—	985	1,061
1302GH - Guildhall lettings	7,221	—	—	—	7,221	6,089
1303CH - WeddingFuneral fees	4,509	—	—	—	4,509	1,818
Total	12,716	—	—	—	12,716	8,969
Other incoming resources						
1601CH - Other income	2,051	—	—	—	2,051	176
Total	2,051	—	—	—	2,051	176
INCOME TOTAL	105,845	8,322	4,051	—	118,219	105,642

EXPENDITURE

Grants

2101CH - Overseas missions	—	—	1,200	—	1,200	1,050
2102CH - Overseas relief agencies	—	—	1,850	—	1,850	1,250
2103CH - Home missions and Societies	120	—	4,389	—	4,509	4,445
Total	120	—	7,439	—	7,559	6,745

Charitable activities

2201CH - Ministry Share	59,112	—	—	—	59,112	59,149
2202CH - Clergy expenses	1,566	—	—	—	1,566	1,381
2203CH - Verger and services costs	945	—	—	—	945	407
2204CH - Choir and organ costs	1,574	—	—	—	1,574	2,637
2211CH - Electricity	2,013	—	—	—	2,013	2,042
2211CP - Electricity - CentrePeace	152	—	—	—	152	590
2211GH - Electricity - Guildhall	574	—	—	—	574	981
2212CH - Fuel oil and gas	613	—	—	—	613	1,256
2213GH - Gas - Guildhall	1,320	—	—	—	1,320	956
2214CP - Water - CentrePeace	158	—	—	—	158	104
2214GH - Water - Guildhall	514	—	—	—	514	284
2215CP - Rent - CentrePeace	4,160	—	—	—	4,160	4,160
2216CP - General rates - CentrePeace	61	—	—	—	61	21
2217CH - Insurance	4,903	—	—	—	4,903	4,728
2217GH - Insurance - Guildhall	900	—	—	—	900	888
2221CH - Maintenance and cleaning	3,133	—	—	—	3,133	2,731
2221CP - Maintenance - CentrePeace	36	—	—	—	36	186
2221GH - Cleaning - Guildhall	324	—	—	—	324	828
2222CH - Repairs and renewals	4,335	—	—	—	4,335	4,785
2222GH - Maintenance - Guildhall	12,872	—	—	—	12,872	2,442
2223BF - Building to serve project	—	—	—	—	—	1,241
2224CH - Reach Church Re-ordering	—	—	34,896	—	34,896	43,819
2225CH - Depreciation	655	—	—	—	655	455
2231SS - Teaching materials	—	—	104	—	104	—
2231YW - Youth work and outreach expenses	—	—	319	—	319	1,036
2241CP - Stock purchases - CentrePeace	303	—	—	—	303	115
2242CH - Miscellaneous expenses	1,564	—	—	—	1,564	1,748
2242CP - Sundry expenses - CentrePeace	—	—	—	—	—	39
Total	101,793	—	35,320	—	137,114	139,016

Charitable activities - Charitable activities - support costs

2301CH - Printing and stationery	1,100	—	—	—	1,100	1,600
2302CH - Books and publications	114	—	—	—	114	141
Total	1,214	—	—	—	1,214	1,741

Costs of generating funds

2401CH - Costs of fund raising events	—	—	—	—	—	20
2402BF - Other fund raising costs - Bldg	—	—	84	—	84	59
Total	—	—	84	—	84	79

EXPENDITURE TOTAL	103,127	—	42,843	—	145,971	147,583
GRAND TOTAL	2,717	8,322	(38,792)	—	(27,751)	(41,940)

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH
Notes to the Financial Statements for year ended 31st December 2021**

STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Restricted funds represent amounts given to the PCC where the donor has specified that the funds are spent on a particular purpose.

Incoming Resources

Voluntary income

Collections are recognised when received by the PCC.

Gift Aid donations are administered directly by the Church and the Gift Aid is recognised as income at the same time that the donation is recognised as income, which is when the donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the ultimate receipt is virtually certain, and the monetary value can be measured reliably.

Amounts charged and raised at church events, such as money for food provided, and sale of books and craft items at the church shop, are recognised as income. Associated expenditure is recognised separately under Resources Expended.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value at the time of gift to the PCC, if material and feasible, or else at the amount actually realised from their disposal.

Rental income

Rental income from the letting of church premises is recognised when the rent is due in accordance with the arrangement, lease or licence.

Income from investments

Dividends and interest are accounted for when receivable.

Resources Expended

Liabilities

Liabilities are recognised as soon as the legal or constructive obligation arises.

Grants payable

These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

Activities directly relating to the work of the Church

The diocesan quota or ministry share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance costs

These could include the costs of the preparation and audit of the statutory accounts and the cost of any legal advice to trustees on governance or constitutional matters.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Capitalisation of tangible fixed assets

Tangible fixed assets are capitalised if they will be used for more than one year and cost over £300.

Depreciation of tangible fixed assets

Depreciation is provided on all fixed assets on a straight line basis calculated to write off the cost over their expected useful lives, as follows:

Short-life electrical equipment	4 years
Other fittings and equipment	10 years

No depreciation is provided on buildings due to their high residual value.

Stock

Stock is second hand books and craft items held for sale in the Church shop.

It is valued at the lower of cost and net realisable value, with no value given to s/hand books.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents, grants or other income, less provision for amounts that may prove uncollectable, are shown as other debtors.

Taxation

The PCC is a charity and as such is not liable to taxation.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

Accounts

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

**Trustees' Report and Accounts
For the year ended 31st December 2020**

Registered Charity No 1129567

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2020

PCC Members during the year

Ex-officio members

Rev'd Dr Eleanor Williams	Incumbent
Rev'd Paula Spalding	Assistant Curate
Stephen Martin	Churchwarden
Janine Stewart	Joint PCC Secretary
Valerie Badcock	Joint PCC Secretary
Terry Chalmers	Treasurer

Deanery Synod Representative

Joanna Proctor	Licensed Lay Minister
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Elected Members

Myrna Leech	Churchwarden's Assistant
Thomas Elton	Churchwarden's Assistant
Caroline Smith	Churchwarden's Assistant
Wendy Smith	Churchwarden's Assistant
Robin Proctor	
Pamela King	
Patricia Chalmers	
Simon Ogilvie	
Katherine Ogilvie	
Sally Swann	

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2020

Vicarage Address: The Vicarage
22 Isaacson Road
Burwell
Cambridge
CB25 0AF

Registered Charity Number: 1129567

Independent Examiner: Simon Rogers
1 Pound Close
Burwell
Cambridge
CB25 0EP

Bankers:	Barclays Bank plc 58 High Street Newmarket Suffolk CB8 8NH	CCLA Investment Management Ltd CBF Church of England Funds Senator House 85 Queen Victoria Street London EC4V 4ET
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The parish church of St Mary the Virgin stands in a prominent position in High Street, Burwell, Cambs, CB25 0HB. It is in the Parish of Burwell with Reach, within the Fordham and Quy Deanery. St Mary's is a very fine Perpendicular building and is Grade 1 listed. It also forms part of a conservation area. St Mary's Church stands on a site previously occupied by an Anglo Saxon church in a conservation area at the south-western end of the village. It is part of a complex of ancient buildings including (the remains of) Burwell Castle, built by King Stephen in the C12th and itself on the site of a substantial Roman building, adjacent to a spring.

The Church of St Etheldreda and The Holy Trinity, Fair Green, Reach, Cambridgeshire CB25 0JD is a Grade II listed Victorian church. It occupies a prominent position on the east side of the green in the centre of the village, alongside the Village Centre and the village pub. Its Victorian architecture is completely in keeping with the overall ambience of the village.

The parishes of Burwell and Reach were combined in April 2004 to form the benefice of Burwell with Reach.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2020

Structure Governance and Management

The PCC confirm that the annual report and audited accounts comply with the requirements of the Charities Act 2011 and the Charities SORP 2005.

Governing Document

The Parochial Church Council is a corporate body established by the Church of England and the PCC operates under the Parochial Church Council Powers Measure.

Recruitment and Appointment of PCC

The appointment of PCC members is governed by and set out in the Church Representation Rules.

Risk Management

The PCC has carried out a review of the major risks to which the charity is exposed. Where appropriate policies have been established to mitigate the risks the charity faces. These policies are periodically reviewed to ensure they continue to meet the needs of the charity.

Organisational Structure

In order to carry out its aims and objectives, the PCC sets up sub-committees, which may include other church members. Among these are groups to manage the church shop and the Guildhall.

Related Parties

St Mary's Preservation Trust

The Preservation Trust is an independent charity, set up by the PCC in 1979 with the sole responsibility of conserving the fabric of the building of the church for the benefit of future generations. It is non-denominational and draws funds from both regular supporters and grant-making bodies.

Feoffees

Burwell Church Lands Charity dates back to the 16th century when land was donated for the benefit of the Poor and the maintenance of the Parish Church. It now makes modest grants to assist children and young people living in Burwell to pursue their educational needs, and supports the upkeep of the Guildhall and grants the Church use of the building.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2020

Objectives and Aims

In accordance with The PCC Powers Measure of 1956, the PCC aims to co-operate with the Vicar in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

Mission Statement

As the parish churches of Burwell & Reach we gather as people of all ages, seeking to grow together in faith, hope and love, sharing the good news of God's love through

- Our prayer and worship
- Our daily lives
- Our service in our communities & in the world
- Our buildings being warm & welcoming centres of prayer and community life.

Public Benefit

The PCC has paid due regard to the Charity Commission guidance on public benefit. We aim to provide a welcoming building for use of the whole community, whilst also meeting the expanding needs of the church. Our buildings are open not only as places of worship, but also, in normal circumstances, as venues for cultural events such as concerts and exhibitions, for smaller community meetings. While recognising our rich heritage, we are planning new facilities to enhance our buildings.

Achievements and Performance

Every aspect of church life was severely disrupted and restricted by the COVID-19 pandemic during 2020 and our greatest achievement was the extent to which we continued to engage with most church members as well as those in the wider community, during times when there were significant restrictions on gathering. Having suddenly found in March that church buildings were to be closed, our online capabilities had to expand rapidly and soon many of our services and other activities were continuing, using Facebook and Zoom. They attracted a following that included not only church members, but people who did not regularly attend church services. Our online services were well attended, including most of the main services at Easter, Advent and Christmas. Inevitably, there were no weddings and few baptisms. Because of the restrictions, many families were not able to have funeral services in the church buildings, but were able to hold services at the crematorium or cemetery. As restrictions were lifted, some funerals began to be held in church.

Our Pastoral Team continued to offer support to the housebound and those who were not be able to access the internet, by means of regular telephone calls and prayer resources sent by post. Using COVID-19 precautions, craft materials and other resources were distributed to families. Our weekly news sheet was widely distributed by email to keep everyone in touch and our monthly magazine continued by email where possible or by post to those without internet access.

THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL WITH ST ETHELDREDA AND THE HOLY TRINITY REACH

Trustees Report for the year ended 31st December 2020

The parish continued to participate in the 3-year Partnership for Missional Church Programme, which aims to increase our outward-looking focus and involvement with the local community.

The work to conserve the ruined arch in Reach was able to proceed when restrictions allowed, and was completed in the summer. It was well received in the village and should now be stable enough to withstand the weather for many years to come. The development plans for Reach Church were delayed because of COVID-19 restrictions, but towards the end of the year, progress was made in preparation of the final detailed plans and it is hoped that building work will be able to start in the summer of 2021. Although some essential repairs have been done at Burwell church, no further work on future developments has been possible.

All the Diocesan Policies with regard to Safeguarding have been fully implemented and there have been no matters of concern.

Financial Review

Unrestricted incoming resources were significantly reduced this year at £101,243, the bulk of which derives from the generous giving of Church members. Resources expended of £94,509 were much reduced partly due to closure of Church buildings. The PCC policy of making charitable grants of ten per cent of unrestricted income was maintained, and £7,125 was transferred to the restricted Mission Giving fund to support this. The net surplus on unrestricted funds was £4,609 compared to the previous year's surplus of £1,832. Unrestricted reserves stood at £111,845 at the end of the year.

Restricted funds recorded total incoming resources including transfers of £11,524. Expenditures predominantly on work to repair the ruined arch at Reach were £46,449, and mission giving grants totaled £6,625. The expenditures were offset by a significant investment gain of £60,388 resulting in closing restricted reserves of £1,019,617.

In summary, the PCC benefited from a £10,000 retail grant to support the CentrePeace shop during lockdown, but many sources of PCC income were adversely affected by the COVID-19 restrictions. The PCC budget for 2021 shows an expected deficit. It is, however, reassuring that PCC reserves remain in a strong position, and also that the Whitehead investments, necessary to fund the development project, show a further increase in value.

Principal Funding Sources

The major regular source of income is charitable donations from a generous and committed congregation. Useful additional income is derived from endowment fund dividends and income from Guildhall lettings. The church shop is merely self-supporting.

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Trustees Report for the year ended 31st December 2020

Investment Policy

The PCC reserves and endowment funds are invested with the CBF Church of England Funds, and in appropriate deposit accounts which are reviewed regularly.

Reserves Policy

The PCC aims to maintain unrestricted reserves at a level of between six months and eighteen months average expenditure. At the end of 2020 unrestricted cash reserves were approximately £112,000, with annual unrestricted expenditure of £96,000.

Future Developments

We look forward to fully re-opening our church buildings in the months to come and also to finding ways to continue with some of our online activities and to developing the relationships with new people who have joined us through this new medium. We hope to be able to move forward again with plans to develop both of our buildings, St Mary's and St Etheldreda's, and hope that they will benefit the whole community. We will not however forget that they remain first and foremost places of worship and peace for all.

As we engage further with the Partnership for Missional Church process, we hope to have a better understanding of the needs of both our existing congregations and the wider communities and to discern God's purposes for us at this time.

Approved at the Parochial Church Council Meeting on 14th April 2021

Signed:

Rev'd Canon Dr Eleanor Williams
(Vicar)

**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH**

Independent Examiner's Report on the Accounts

Responsibilities of trustees and examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011, and that an independent examination is needed.

This report on the accounts of the PCC for the year ended 31 December 2020 is in respect of an examination carried out under section 145 of the Charities Act 2011, following procedures laid down in the General Directions given by the Charity Commission. The report will state whether particular matters have come to my attention.

Basis of independent examiner's statement

My examination was carried out in accordance with General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination no matter has come to my attention:

a) which gives me reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 130 of the 2011 Act, and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

b) to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Mr Simon Rogers
1 Pound Close
Burwell, Cambridge, CB25 0EP

April 2021

Statement of Financial Activities

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Incoming resources						
Incoming resources from generated funds						
Voluntary income	77,057	—	3,510	—	80,567	81,703
Activities for generating funds	718	—	—	—	718	3,713
Investment income	5,714	8,034	181	—	13,931	14,659
Other voluntary income	572	—	707	—	1,279	1,691
Incoming resources from charitable activities	8,969	—	—	—	8,969	17,218
Other incoming resources	176	—	—	—	176	680
Total income	93,208	8,034	4,399	—	105,642	119,666
Resources used						
Grants	120	—	6,625	—	6,745	9,804
Charitable activities	92,626	—	46,389	—	139,016	117,358
Charitable activities - support costs	1,741	—	—	—	1,741	2,844
Governance costs	—	—	—	—	—	—
Costs of generating funds	20	—	59	—	79	197
Total expenditure	94,508	—	53,074	—	147,583	130,204
Net income / (expenditure) resources before transfer	(1,300)	8,034	(48,674)	—	(41,940)	(10,538)
Transfers						
Gross transfers between funds - in	25,000	—	7,125	—	32,125	22,025
Gross transfers between funds - out	(7,125)	(20,000)	(5,000)	—	(32,125)	(22,025)
Other recognised gains / losses						
Gains / losses on investment assets	—	—	60,388	—	60,388	122,748
Gains on revaluation, fixed assets, charity's own use	—	—	—	—	—	—
Net movement in funds	16,574	(11,965)	13,838	—	18,447	112,209
Total funds brought forward	54,692	52,544	1,005,778	—	1,113,015	1,000,805
Total funds carried forward	71,266	40,578	1,019,617	—	1,131,462	1,113,015
Represented by						
Unrestricted						
General fund	38,991	—	—	—	38,991	27,894
Reach Legacy Fund	32,274	—	—	—	32,274	26,798
Designated						
Building Work Fund	—	—	—	—	—	—
Capital Expenditure Fund	—	40,578	—	—	40,578	52,544
Mission Giving Fund	—	—	—	—	—	—
Restricted						
Agency collection	—	—	—	—	—	—
Bridgeman Trust Fund	—	—	1,311	—	1,311	1,226
Building Work Fund	—	—	40,235	—	40,235	37,901
Burwell Sunday School Fund	—	—	3,756	—	3,756	3,756
Capital Expenditure Fund	—	—	—	—	—	—
Mission Giving Fund	—	—	500	—	500	—
Reach Legacy Fund	—	—	684,344	—	684,344	691,606
St Andrew's Church Fund	—	—	286,822	—	286,822	268,367
Youth Work and Sunday School F	—	—	2,647	—	2,647	2,919

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
	Audio visual equipment	1,315	1,650
	Kitchen equipment	600	720
	Reach Legacy Acc	340,022	308,547
	Reach Legacy Inc	161,228	150,854
	St Andrew's mission church	286,822	268,367
	Bridgeman trust	1,311	1,226
	Burwell Sunday school	3,756	3,756
	Total Fixed assets	795,056	735,123
Current assets			
	Barclays current account	32,104	12,887
	Barclays deposit account	20,095	5,082
	CBF deposit account	241,482	317,745
	Barclays current account - Bldg	10,675	8,466
	Floats	260	260
	CBF deposit account - Bldg	29,387	29,263
	Gift aid tax recoverable	2,501	3,358
	Stock - CentrePeace	50	50
	Accounts Receivable	1,478	2,309
	Total Current assets	338,034	379,423
Liabilities			
	Post Box Account	—	—
	Agency collections	—	—
	Accounts Payable	1,629	1,532
	Total Liabilities	1,629	1,532
	Net Asset surplus(deficit)	1,131,462	1,113,015
Reserves			
	Excess / (deficit) to date	(41,940)	451,851
	Starting balances	1,113,015	538,415
	Gains/(losses) on investment assets	60,388	122,748
	Total Reserves	1,131,462	1,113,015
	Represented by funds		
	Unrestricted	71,266	54,692
	Designated	40,578	52,544
	Restricted	1,019,617	1,005,778
	Endowment	—	—
	Total	1,131,462	1,113,015

Approved at the Parochial Church Council Meeting on 14th April 2021

Signed:

Rev'd Canon Dr Eleanor Williams
(Vicar)

Terry Chalmers
(Treasurer)

Analysis of income and expenditure

	<u>Unrestricted</u>	<u>Designated</u>	<u>Restricted</u>	<u>Endowment</u>	<u>Total</u> <u>This year</u>	<u>Last year</u>
INCOME AND ENDOWMENTS						
Incoming resources from generated funds - Voluntary income						
Bank giving - Bldg	—	—	2,880	—	2,880	2,880
Bank giving	39,129	—	—	—	39,129	35,124
Envelope giving	4,732	—	—	—	4,732	8,272
Other planned giving	11,020	—	—	—	11,020	1,020
Plate collections	2,393	—	—	—	2,393	12,769
Gift aid tax recoverable - Bldg	—	—	630	—	630	630
Gift aid tax recoverable	10,598	—	—	—	10,598	13,094
WeddingFuneral collections	432	—	—	—	432	150
Gift days - Bldg	—	—	—	—	—	—
Gift day donations	—	—	—	—	—	—
Donations - Bldg	—	—	—	—	—	—
Donations	8,750	—	—	—	8,750	7,764
Total	77,057	—	3,510	—	80,567	81,703
Incoming resources from generated funds - Activities for generating funds						
Fete proceeds	—	—	—	—	—	2,152
Fund raising events - Bldg	—	—	—	—	—	—
Other fund raising events	718	—	—	—	718	1,561
Leaflet sales	—	—	—	—	—	—
Total	718	—	—	—	718	3,713
Incoming resources from generated funds - Investment income						
Dividends	4,516	8,034	—	—	12,551	12,185
Dividends - Sunday School	—	—	57	—	57	63
Bank deposit interest - Bldg	—	—	124	—	124	25
Bank deposit interest	1,198	—	—	—	1,198	2,384
Total	5,714	8,034	181	—	13,931	14,659
Incoming resources from generated funds - Other voluntary income						
Youth work and outreach income	—	—	707	—	707	1,190
Appeals	—	—	—	—	—	—
Legacies - Bldg	—	—	—	—	—	—
Legacies	500	—	—	—	500	—
Wall safe	72	—	—	—	72	501
Total	572	—	707	—	1,279	1,691
Incoming resources from charitable activities						
CentrePeace takings	1,061	—	—	—	1,061	4,953
Guildhall lettings	6,089	—	—	—	6,089	7,733
WeddingFuneral fees	1,818	—	—	—	1,818	4,531
Total	8,969	—	—	—	8,969	17,218
Other incoming resources						
Other income	176	—	—	—	176	680
Other income - S/School	—	—	—	—	—	—
Total	176	—	—	—	176	680
INCOME TOTAL	93,208	8,034	4,399	—	105,642	119,666

EXPENDITURE

Grants

Overseas missions	—	—	1,050	—	1,050	1,650
Overseas relief agencies	—	—	1,250	—	1,250	1,737
Home missions and Societies	120	—	4,325	—	4,445	5,816
Uganda	—	—	—	—	—	600
Total	120	—	6,625	—	6,745	9,804

Charitable activities

Ministry Share	59,149	—	—	—	59,149	57,654
Clergy expenses	1,381	—	—	—	1,381	2,642
Verger and services costs	407	—	—	—	407	574
Choir and organ costs	2,637	—	—	—	2,637	2,573
Director of Music honorarium	—	—	—	—	—	1,720
Electricity	2,042	—	—	—	2,042	2,318
Electricity - CentrePeace	590	—	—	—	590	862
Electricity - Guildhall	981	—	—	—	981	908
Fuel oil and gas	1,256	—	—	—	1,256	1,495
Gas - Guildhall	956	—	—	—	956	1,201
Water - CentrePeace	104	—	—	—	104	168
Water - Guildhall	284	—	—	—	284	416
Rent - CentrePeace	4,160	—	—	—	4,160	4,160
General rates - CentrePeace	21	—	—	—	21	218
Insurance	4,728	—	—	—	4,728	4,641
Insurance - Guildhall	888	—	—	—	888	864
Telephone - CentrePeace	—	—	—	—	—	—
Maintenance and cleaning	2,731	—	—	—	2,731	3,580
Maintenance - CentrePeace	186	—	—	—	186	151
Cleaning - Guildhall	828	—	—	—	828	828
Repairs and renewals	4,492	—	292	—	4,785	8,668
Maintenance - Guildhall	2,442	—	—	—	2,442	1,775
Building to serve project - Bldg	—	—	1,241	—	1,241	—
Reach Church Re-ordering	—	—	43,819	—	43,819	14,901
Depreciation	455	—	—	—	455	655
Teaching materials	—	—	—	—	—	—
Youth work and outreach expenses	—	—	1,036	—	1,036	1,290
Youth worker bursary	—	—	—	—	—	—
Exchange visits	—	—	—	—	—	—
Stock purchases - CentrePeace	115	—	—	—	115	513
Miscellaneous expenses	1,748	—	—	—	1,748	2,438
Sundry expenses - CentrePeace	39	—	—	—	39	136
Sundry expenses - Guildhall	—	—	—	—	—	—
Total	92,626	—	46,389	—	139,016	117,358

Charitable activities - Charitable activities - support costs

Printing and stationery	1,600	—	—	—	1,600	2,620
Books and publications	141	—	—	—	141	223
Sundry administration costs	—	—	—	—	—	—
Total	1,741	—	—	—	1,741	2,844

Costs of generating funds

Costs of fund raising events	20	—	—	—	20	145
Other fund raising costs - Bldg	—	—	59	—	59	52
Other fund raising costs	—	—	—	—	—	—
Total	20	—	59	—	79	197

EXPENDITURE TOTAL	94,508	—	53,074	—	147,583	130,204
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GRAND TOTAL	(1,300)	8,034	(48,674)	—	(41,940)	(10,538)
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**THE PCC OF THE ECCLESIASTICAL PARISH OF ST MARY THE VIRGIN BURWELL
WITH ST ETHELDREDA AND THE HOLY TRINITY REACH
Notes to the Financial Statements for year ended 31st December 2020**

STATEMENT OF ACCOUNTING POLICIES

The financial statements have been prepared under the Charities Act 2011 and in accordance with the Church Accounting Regulations 2006 governing the individual accounts of PCCs, together with applicable accounting standards and the Statement of Recommended Practice, Accounting and Reporting by Charities (SORP 2005).

The financial statements have been prepared under the historical cost convention.

Funds

General funds represent the funds of the PCC that are not subject to any restrictions regarding their use and are available for application on the general purposes of the PCC. Funds designated for a particular purpose by the PCC are also unrestricted.

The accounts include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body nor those that are informal gatherings of Church members.

Restricted funds represent amounts given to the PCC where the donor has specified that the funds are spent on a particular purpose.

Incoming Resources

Voluntary income

Collections are recognised when received by the PCC.

Gift Aid donations are administered directly by the Church and the Gift Aid is recognised as income at the same time that the donation is recognised as income, which is when the donation is received.

Grants and legacies to the PCC are accounted for as soon as the PCC is notified of its legal entitlement, the ultimate receipt is virtually certain, and the monetary value can be measured reliably. Amounts charged and raised at church events, such as money for food provided, and sale of books and craft items at the church shop, are recognised as income. Associated expenditure is recognised separately under Resources Expended.

Gifts in kind

Gifts in kind are accounted for at a reasonable estimate of their value at the time of gift to the PCC, if material and feasible, or else at the amount actually realised from their disposal.

Rental income

Rental income from the letting of church premises is recognised when the rent is due in accordance with the arrangement, lease or licence.

Income from investments

Dividends and interest are accounted for when receivable.

Resources Expended

Liabilities

Liabilities are recognised as soon as the legal or constructive obligation arises.

Grants payable

These are recognised in the accounts when a commitment has been made externally and there are no pre-conditions still to be met for entitlement to the grant which remain within the control of the PCC.

Activities directly relating to the work of the Church

The diocesan quota or ministry share is accounted for when payable. Any quota unpaid at 31 December is provided for in these accounts as an operational (though not a legal) liability and is shown as a creditor in the Balance Sheet.

Governance costs

These could include the costs of the preparation and audit of the statutory accounts and the cost of any legal advice to trustees on governance or constitutional matters.

Fixed Assets

Consecrated land and buildings and movable church furnishings

Consecrated and beneficed property is excluded from the accounts by Section 10(2) (a) and (c) of the Charities Act 2011. No value is placed on moveable church furnishings held by the church wardens on special trust for the PCC and which require a faculty for disposal since the PCC considers this to be inalienable property. All expenditure incurred during the year on consecrated or benefice buildings and moveable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Capitalisation of tangible fixed assets

Tangible fixed assets are capitalised if they will be used for more than one year and cost over £300.

Depreciation of tangible fixed assets

Depreciation is provided on all fixed assets on a straight line basis calculated to write off the cost over their expected useful lives, as follows:

Short-life electrical equipment	4 years
Other fittings and equipment	10 years

No depreciation is provided on buildings due to their high residual value.

Stock

Stock is second hand books and craft items held for sale in the Church shop.

It is valued at the lower of cost and net realisable value, with no value given to s/hand books.

Current Assets

Amounts owing to the PCC at 31 December in respect of fees, rents, grants or other income, less provision for amounts that may prove uncollectable, are shown as other debtors.

Taxation

The PCC is a charity and as such is not liable to taxation.

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.