

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

England & Wales · Charity number 1129554

Details

Other names COMBE DOWN PCC

Status Registered

Legal form Previously excepted

Registered 2009-05-13

Register [View on the Charity Commission register](#)

Contact

Address Church Room
2a Avenue Place
Combe Down
Bath
BA2 5EE

Phone 01225835835

Email office@htcd.church

Website www.htcd.church

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: The running of a local growing Anglican Church with several congregations and buildings.

Classification

- **How:** Makes Grants To Individuals, Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Bath And North East Somerset

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£635,180	£719,005	£622,833	10
2023-12-31	£736,074	£614,834	£697,309	10
2022-12-31	£783,033	£795,869	£558,581	10
2021-12-31	£563,826	£530,372	£582,142	10
2020-12-31	£539,873	£527,565	£531,935	10

Trustees

Name	Role	Appointed
Rev Shawn Douglas Swinney	Chair	2018-09-06
Benjamin Notley		2024-02-18
Dr Christopher Absolon		2021-06-27
Emily Shurmer		2024-05-15
Ian Banks		2024-05-15
James Robin Stafford Swithinbank		2023-05-17
Jonathan Derek Dutton		2025-11-10
Kate Amos		2024-05-15
Keith Anthony Reynolds		2021-05-26
Rachel Boobyer		2025-05-14
Rebecca Iris Clay		2020-10-21
Rev Timothy Mark Philip Lewis		2021-09-09
Richard John Kingsmill Meryon		2020-10-21
SALLY VICTORIA HOGG		2017-04-21
Stephen Peter Charles Machell		2023-05-17
Susan Elizabeth Dewes		2020-10-21
dr Christine Michela Absolon		2023-05-17

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

Administrative office:

Church Office
Church Rooms
The Avenue
Combe Down
BATH
BA2 5EE

Incumbent:

The Rev'd Shawn Swinney
'Lonsdale'
81 Church Road
Combe Down
BATH
BA2 5JJ

Bankers:

National Westminster Bank plc
24-25 Stall Street
BATH
BA1 1QF

Independent examiner:

Matthew Small FCA
Berkeley Hall Marshall Limited
Chartered Accountants
6 Charlotte Street
BATH
BA1 2NE

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
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FOR THE YEAR ENDED 31 DECEMBER 2024**

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**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024**

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity and the PCC members are trustees for the purposes of charity law.

The PCC has the responsibility of co-operating with the incumbent in promoting within this parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 13 May 2009. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from January 2023. PCC meetings were held every two months and a Standing Committee of the PCC meeting in the intervening months. There are 3 sub committees of the PCC to give greater focus; these are Staffing Committee, Buildings Committee and Standing Committee.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be invested and spent.

Buildings

The principal buildings available to the Church Family are:

- Holy Trinity Church, Church Road, Combe Down - consecrated 1835.
- The Church Rooms, The Avenue (dedicated 1926) which is part of a separate trust, Holy Trinity Trust.
- St Andrew's Community Church, Foxhill, which is also part of Holy Trinity Trust. This new Church building was completed in November 2011 as the final part of the 'Rainbow Project'.
- Foxhill Community centre, Foxhill, which is part of the Ecclesiastical charity (part of Holy Trinity Trust) which was purchased at the start of 2023.

Governing document

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended (see <https://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents>) and church representation rules, which were updated in 2000 (see <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules>).

Public benefit

The charity has due regard to the guidance published by the Charity Commission on public benefit.

Risk management

The PCC members have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024 (continued)

Review of the Year

Combe Down PCC is proud to report that services in the Parish of Combe Down continue to flourish, and that new members are joining the church. Our Annual Statistics for Missions return to the Church of England showed our worshipping community has grown from 555(2023) to 588 (2024). The usual Sunday attendance in both Holy Trinity Combe Down and St Andrews Community Church increased to 295 adults and 100 children in 2024. (270 Adults and 82 children in 2023).

Holy Trinity Church

Our services at 9am, 10:45am and 6pm on Sundays and 11am on Thursdays are growing. The addition of a full-time Worship leader has allowed us to expand worship into weekday provision and to outreach events such as services at our local dementia support day centre.

We continue to live-stream the Sunday services for those who cannot attend in person. A sample of our YouTube channel showed services were viewed on average 169 times in February 2024 and in November 2024 the average was 192.

St Andrews Community Church (StACC)

The last year has seen continued growth at St Andrew's. Regular attendance is now up at eighty a week. Particularly pleasing is the growth in children's work in our Sunday groups, although this of course brings challenges to our resources.

The number of groups using both the Church and the Community Centre continues to increase, which is very exciting. We are grateful for the donated food from local stores and do 6 food collections each week. This helped us to serve approximately 5000 meals at St Andrews Toddlers, Foxhill Focus and Men's breakfasts in the year. We have over 40 different regular groups, not counting all the parties and one-off courses, that meet in the buildings. We were thrilled to receive a promise of financial support for Foxhill Focus from the local council going forward.

Holy Trinity Children's Work

This year our Sunday congregation of children has continued to grow, and we have topped 50 children under 11 years of age on a number of Sundays. We are particularly blessed with babies and under 3's, with 25 now registered with us.

School ministry continues to be strong, we regularly welcome Combe Down Primary School to the church, for Open the Book teaching every Wednesday afternoon, as well as for special Christmas, Easter, Harvest and end-of-term services and concerts. Recently Mulberry Park School has been able to attend one or two events. We were excited that our church school was chosen as one location for the Church of England 'Flourish' project which places staff into church schools to support children's knowledge and experience of Christianity.

The Thankful Thursday Service for preschoolers and guardians has doubled in size this year with 16 families being the average attendance.

The new group for Dads and their children has passed the test of being wanted and needed and is beginning to grow, taking place once a month on a Saturday morning in Holy Trinity.

Youth Work at Holy Trinity and St Andrews

Holy Trinity youth met regularly on Sunday mornings and evenings. The introduction of a new evening Service allowed us to encourage young people to take part in both a service and their own youth club that follows. We continued to run youth home group sessions, and this year increased from monthly to weekly sessions in term time.

We plan to start an after-School Club at St Andrews replacing the Foxhill Youth Group which disbanded with the departure of the previous Youth Minister. Going forward we are looking at paying for a detached Youth Work to be a supportive presence on the Foxhill Estate.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024 (continued)

Pastoral

Our Pastoral Team is now supported by volunteer Vanessa who is also reinvigorating the seniors' events after our Mid-week service. Pastoral visiting for church members who are ill or in need remains a high priority.

Teaching

Teaching is a significant part of our church life and during the year the church ran several courses. 'Hope Explored' offered an introduction to Christianity. A 'Mind of their Own' and 'Understanding Autism' courses were aimed at parents. We also ran a Bereavement course which was very successful and which we will run again. All these were open to members of the community as well as church members. We continued to offer 'Preaching Matters' to a Bath wide audience and made these resources publicly available via our website. During the year our Communications Officer began a review of the resources on our website with the aim of supporting other churches. This remains a work-in-progress. Traffic to our website increased in 2024 compared to 2023 with an increase of 9% in site sessions (Total 24,966) and an increase (15%) in the number of unique visitors (Total 10,817).

Following the closure of our CAP debt centre we decided to explore alternative resources to enable money advice to be offered particularly to those on Foxhill. A course was identified although progress in completing and launching the new scheme has been slow.

Thanks to all the staff and volunteers who enabled each course and event to happen.

Church Events

Church members were supported though the year with a mixture of events including four whole church lunches and also men only and women only events including retreat time, worship evenings, crafting and sharing food together. We ran a Newcomers Course to help people who joined our church during the year. Our new members of staff worked hard at supporting and developing a Young Adults group.

We also held our biggest event for the community again, Combe Down Fest, and actions days on the Foxhill estate to assist residents also continued to be a welcome outreach.

Prayer

We provide in-person and online prayer groups to support and encourage people where they are.

Online Prayer groups remained active include:

- Morning Prayer is led by Rev. Chris Absolon on Monday and Friday mornings.
- Mission Prayer allows our Mission partners around the world to be directly involved in our prayers for them.

In Person Prayer

- Weekly at Holy Trinity the '7am Prayer Group'
- Monthly at St Andrews the 7.30pm meeting

Church Members continue to have access to the 'Emergency Prayer Chain' at any time. Whilst new this year we introduced 'The Waiting Room' which offers a space to pray for healing.

Staff Changes

We said goodbye to Youth Minister Stuart as he began Ordination Training and welcomed his replacement Lois into the post. Children's Minister Claire stepped down to a part time role as she also began Ordination Training and took on a role with 'Flourish' see children's work above. We are proud to be a church known for the number of people seeking ordination. Megan joined as Media and Communication Officer and Aine as Worship Leader. Andres took the intern placement, following the departure of Zoe.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024 (continued)

Financial review of the year

Total incoming resources for 2024 were £635k, compared to £736K in 2023. This is made up of £594k unrestricted funds and £41k restricted funds. Total expenditure for 2024 was £719k, up from £615k in 2022. This is made up of unrestricted expenditure of £616k and restricted expenditure of £103k.

The balance in the Unrestricted Funds at the end of 2024 was £569k which is a £13k decrease from £582k in 2023. The Restricted Fund reserve at the end of 2024 was £54k, down from £115k in 2023.

The reserves are higher than planned, partly due to gain on investments and underspend in part due to vacant positions. We have also been utilising the short-term grants held in restricted reserves at the start of the year which have enabled some activity to be funded – but the church will soon need to find some of this from our regular giving. The PCC has prepared forecasts which demonstrate that the excess reserves will be utilised in the short/medium term-during which we trust that we will continue to grow and thus be able to fund expenditure.

Reserves Policy

At the end of the year, the charity had unrestricted cash reserves that represented approximately 11 months' worth of unrestricted expenditure on its activities based on the 2024 figures, although unrestricted expenditure is expected to be higher in 2025. The PCC members consider a target of six months expenditure to be sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income and have budgeted to reduce the reserves to this level over the coming years.

Conclusion

It has been a positive year. God is faithful and we have entered into a new time of development across the different services and ministry of the churches. We praise God for all His provision and look forward to 2025 with expectation. Approved by the membership of the PCC on 6 May 2025 and signed on its behalf by:

Rev Shawn Swinney on behalf of the PCC



THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2024 (continued)

Appendix

Membership of the Parochial Church Council

The following have served as members (Trustees) of the Council from January 2024.

Clergy

Rev Shawn Swinney	Vicar, Licensed September 2018
Rev Tim Lewis	Licensed September 2021
Rev Dr Chris Absolon	Licensed June 2021
Rev Katy Partridge	Licensed July 2021 left May 2024 <i>and replaced by</i>
Rev Ben Notley	Licensed February 2024
Malcolm Morgan	Co-opted 2022

Churchwardens:

Steve Machell	Elected 2023
Sally Hogg	Re-elected 2023

PCC Members:

John Talbot	Treasurer co-opted 2013	
Christine Absolon	First elected 2023	Deanery Synod Rep
Rebecca Clay	First elected 2020	
Sue Dewes	First elected 2020	
Howard Jones	Stood down 2024	Chair of Buildings Committee
Jessica Morris	Stood down 2024	
Keith Reynolds	First elected 2021	Chair of Staffing Committee
Di Stubbs	Stood down 2024	
Richard Meryon	First elected 2020	Deanery and Diocesan Synod Rep
Rose Pattison-Viera	Stood down 2024	
Robin Swithinbank	First elected 2023	
Ian Banks	First elected 2024	Chair of Buildings Committee
Emily Shurmer	First elected 2024	
Kate Amos	First elected 2024	

PCC Secretary: Emily North (non-voting observer) stood down February 2024
Bryony Hitchcock (non-voting observer) elected February 2024

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL MEMBERS OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2024 which are set out on pages 7 to 15.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

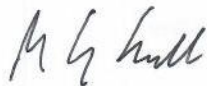
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Small
FCA
Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

Date: 7 May 2025

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2024**

			2024		
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	2023 £
INCOME AND ENDOWMENTS					
FROM:					
Donations and legacies	3	558,716	34,635	593,351	680,019
Charitable activities	4	16,444	6,655	23,099	42,559
Investments	5	18,730	-	18,730	13,496
Total		593,890	41,290	635,180	736,074
EXPENDITURE ON:					
Charitable activities					
Activities relating to the work of the church	6	616,232	102,773	719,005	614,834
Total		616,232	102,773	719,005	614,834
NET INCOME/(EXPENDITURE)		(22,342)	(61,483)	(83,825)	121,240
Transfer between funds		-	-	-	-
Unrealised gain on investments		9,206	143	9,349	17,488
NET MOVEMENT IN FUNDS		(13,136)	(61,340)	(74,476)	138,728
RECONCILIATION OF FUNDS					
Total funds brought forward		581,933	115,376	697,309	558,581
Net movement in funds		(13,136)	(61,340)	(74,476)	138,728
TOTAL FUNDS CARRIED FORWARD		568,797	54,036	622,833	697,309

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

BALANCE SHEET AS AT 31 DECEMBER 2024

	Notes	Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 £
FIXED ASSETS					
Tangible assets	7	-	-	-	-
Investments	8	173,012	6,382	179,394	170,045
		<u>173,012</u>	<u>6,382</u>	<u>179,394</u>	<u>170,045</u>
CURRENT ASSETS					
Debtors	9	25,383	13,583	38,966	10,887
Prepayments		8,495	-	8,495	5,758
Cash at bank and in hand		421,542	41,896	463,438	526,451
		<u>455,420</u>	<u>55,479</u>	<u>510,899</u>	<u>543,096</u>
CURRENT LIABILITIES					
Creditors: amounts falling due within one year	10	59,635	7,825	67,460	15,832
NET CURRENT ASSETS		<u>395,785</u>	<u>47,654</u>	<u>443,439</u>	<u>527,264</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>568,797</u>	<u>54,036</u>	<u>622,833</u>	<u>697,309</u>
NET ASSETS		<u>568,797</u>	<u>54,036</u>	<u>622,833</u>	<u>697,309</u>
FUNDS					
General purpose fund				568,797	581,933
Restricted fund	12			54,036	115,376
TOTAL FUNDS				<u>622,833</u>	<u>697,309</u>

The financial statements were approved by the Parochial Church Council on 6 May 2025 and were signed and authorised for issue on its behalf by:

Rev Shawn Swinney



The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. ACCOUNTING POLICIES

Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Combe Down, Bath is a charity registered in England and Wales. The charity's registered number is 1129554 and its administrative office is Church Office, Church Rooms, The Avenue, Combe Down, Bath BA2 5EE.

Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities and preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable accounting standards.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do those that are informal gatherings of church members.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and no value is placed on these within the accounts. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Functional equipment that is used on a continuing basis for the work of the PCC is included in the balance sheet. Depreciation is provided at the following annual rates in order to write off each assets over its estimated useful life.

Computers and office equipment	- 20% on cost
Furniture and fittings	-10-20% on cost
Minibus	-over 2 years

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. ACCOUNTING POLICIES (continued)

Taxation

The activities of the charity fall within the exemptions afforded by the provisions of the Income Taxes Act 2007. Accordingly, there is no taxation charge in these financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the PCC Members.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Legacies

Income is recognised on a receivable basis when there is sufficient evidence to provide necessary certainty that the legacy will be received and the value of the incoming resources can be measured with sufficient reliability.

Grants receivable

Grants are recognisable upon confirmation of commitment for the relevant financial year.

Investment

Investments are shown at their fair value as at the end of the financial year. Any gain or loss on the investment is showing on the statement of financial activities under unrealised gain/(loss) on investments.

Reserves

At the end of the year, the charity has unrestricted cash reserves that represented approximately eleven months of unrestricted expenditure on its activities and to take into account any possible repairs required to the church. The PCC Members consider a target of at least six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income. The PCC have detailed plans to utilise these additional resources.

2. TRUSTEES' REMUNERATION AND BENEFITS

Malcolm Morgan has been employed as our minister responsible for St Andrews since September 2021. During 2022, on 13 June, Malcolm was co-opted as a trustee. Malcolm received remuneration of £30,257 and the church also provide him with accommodation in line with standard clergy accommodation provision. The terms of his remuneration are broadly in line with the standard Church of England clergy terms. (2023 - £26,785 and accommodation similiary provided).

Trustees' expenses

Trustees' expenses paid for the year ending 31 December 2024 £1,944 (2023 - £2,157).

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Unrestricted funds £	2024 Restricted funds £	Total funds £	2023 £
3. DONATIONS AND LEGACIES				
Vicar's Discretionary Fund	-	-	-	268
Benefice Ministry Allowance	-	-	-	7,861
Planned giving	461,375	-	461,375	430,527
Collections	2,953	-	2,953	2,967
Sundry donations and other income	8,772	-	8,772	29,064
Legacies	434	-	434	-
Growth grant	-	-	-	72,000
CAP Centre Grants	-	-	-	(3,542)
CAP Bath and Churches Together Keynsham and Saltford	-	-	-	(7,205)
Fundraising for Foxhill Community Centre		13,583	13,583	63,820
Tower Appeal	-	15,768	15,768	-
St Andrew's	213	4,534	4,747	4,230
Income tax recoverable	84,969	750	85,719	80,029
	558,716	34,635	593,351	680,019
4. CHARITABLE ACTIVITIES				
Children & Families	1,161	1,703	2,864	2,913
St Andrew's	30	4,952	4,982	17,671
Youth	2,164	-	2,164	9,130
Mission	-	-	-	580
Pastoral	6,797	-	6,797	8,674
Worship Support	6,292	-	6,292	3,591
	16,444	6,655	23,099	42,559
5. INVESTMENTS				
Interest and dividends	18,730	-	18,730	13,496
	18,730	-	18,730	13,496

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

	2024			
	Unrestricted	Restricted	Total	2023
	funds	funds	funds	
	£	£	£	£
6. ACTIVITIES RELATING TO THE WORK OF THE CHURCH				
The Vicar's Discretionary Fund	-	-	-	200
Parish share	188,266	-	188,266	178,990
Salary costs	189,606	38,753	228,359	187,577
Running and Admin Costs	55,732	814	56,546	50,546
Children and Families	4,726	1,768	6,494	5,690
St Andrew's	24,871	7,604	32,475	28,491
Youth	6,347	-	6,347	12,542
Pastoral	43,555	-	43,555	37,126
CAP Centre	456	-	456	3,276
Worship Support	19,111	924	20,035	11,948
Mission expenses	56,653	-	56,653	53,341
Foxhill community centre	5,685	18,985	24,670	33,764
Tower repairs	13,039	33,925	46,964	-
Professional and book-keeping	3,351	-	3,351	6,551
Independent examiner's fee	1,440	-	1,440	1,440
Insurance	3,394	-	3,394	3,352
	616,232	102,773	719,005	614,834
Support costs included within note 6 above:				
Running, admin and misc costs	87,847	-	87,847	82,644
Other support costs	6,716	-	6,716	6,551
	94,563	-	94,563	89,195

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

7. FIXED ASSETS

Tangible fixed assets

	Computers and office equipment £	Total £
Cost as at 1 January 2024	20,391	20,391
Disposal	-	-
Cost as at 31 December 2024	20,391	20,391
Depreciation as at 1 January 2024	20,391	20,391
Depreciation on disposal	-	-
Depreciation as at 31 December 2024	20,391	20,391
Net book value as at 31 December 2023	-	-
Net book value as at 31 December 2024	-	-

8. INVESTMENTS

At the end of 2024, total investments comprise of 276.01 restricted income shares and 2298.87 unrestricted accumulation shares in the CBF Church of England Investment Fund and 39475.77 shares held in the Casenove Charity Sustainable Multi Asset Fund managed by Schroders. At 31 December 2024, in the CBF Church of England Investment Fund, each income share was valued at 2312.27 pence - total value £6,382 (2023 - 276.01 shares total value £6,239) and each accumulation share was valued at 6276.22 pence - total value £144,282 (2023 shares total value - £137,274). The historic cost as at 31 December 2024 was £105,000 with £80,000 acquired in 2020 and a further £25,000 in 2022. At December 2024 in the Casenove Charity sustainable Multi Asset Fund managed by Schroders each share was valued at 72.78p, total value £28,730 (2023 - 39,475.77 shares total value £26,531.67). The historic cost as at 31 December 2024 was £25,000 (purchased in 2023).

9. DEBTORS

	2024 £	2023 £
Gift aid due	13,951	5,577
Other debtors	25,015	5,310
	38,966	10,887

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

10. CREDITORS

	2024	2023
	£	£
Trade creditors	46,835	3,793
Other creditors	11,187	7,712
Accruals and deferred income	9,438	4,327
	67,460	15,832

11. STAFF COSTS

	2024	2023
	£	£
Gross wages	208,345	171,993
Employer's pension contributions	9,301	7,313
Employer's NI	10,713	8,271
	228,359	187,577

No employee received emoluments of more than £60,000 during the year.
The average number of employees in the year was 10 (2023 - 10).

12. RESTRICTED FUNDS

	Balance at 01.01.2024	Incoming resources and revaluations	Resources expended	Transfer	Balance at 31.12.2024
	£	£	£	£	£
Clock fund	801	-	-	-	801
CBF Church of England Investment	6,239	143	-	-	6,382
Albania and other youth trips	3,072	-	-	-	3,072
St Andrew's	600	-	-	-	600
The Vicar's Discretionary Fund	3,663	-	-	-	3,663
Building Repair Fund	10,332	-	10,332	-	-
CAP Bath Centre	920	-	-	-	920
The National Lottery Community fund - RC					
South West Region for CAP Bath	826	-	-	-	826
Growth Fund	60,000	-	39,567	-	20,433
Fundraising for Foxhill Community Centre	11,306	13,583	18,985	-	5,904
Tower Appeal	-	15,768	23,593	-	(7,825)
Other	17,617	11,939	10,296	-	19,260
	115,376	41,433	102,773	-	54,036

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024**

12. RESTRICTED FUNDS (continued)

The CAP Bath Centre fund is for the purpose of supporting the operational costs of running the local Christians Against Poverty Centre. The CAP Bath Centre was closed in the year.

The Building Repair fund is for the purpose of meeting relevant building repair costs, this was fully utilised in the year on the Tower repairs.

The fundraising for Foxhill Community Centre represents donations received by the PCC. The spend represents repair work done.

The Growth Fund represent funds received in 2023 to be used on specific roles which have been recruited.

The Tower Appeal represents funds raised for the repair of the tower at Holy Trinity Combe Down. The negative funds at the year will be covered by donations received in early 2025.

Of the above funds, £6,382 relates to fixed asset investments on the balance sheet (part of the CBF Church of England's Investment), the remainder of £47,654 is included within bank balances, creditors and debtors.

13. STATEMENT OF FINANCIAL ACTIVITIES 2023 COMPARITIVES

Unrestricted income and endowments for 2023 consisted of £561,998 donations and legacies, £18,641 charitable activities and £13,496 investments. Expenditure consisted of £558,472 charitable activities. There was also an unrealised gain on investments £16,947. The unrestricted funds opening value was £529,323 and closed at £581,933.

Restricted income and endowments for 2023 consisted of £118,021 donations and legacies and £23,918 charitable activities. Expenditure consisted of £56,362 charitable activities. There was also an unrealised gain on investments of £541. Restricted funds opening value was £29,258 and closed at £115,376.

14. RELATED PARTY TRANSACTIONS

Katie Machell was employed as an interim Communications officer from October 2023 to March 2024 (paid £1,582 in 2024). She is a related party as the spouse of Steve Machell, a PCC member.

15. CONSECRATED OR BENEFICE BUILDING REPAIRS AND MAINTENANCE

During the year repairs and maintenance on the church totalled £51,906, the majority related to tower repairs.

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

Administrative office:

Church Office
Church Rooms
The Avenue
Combe Down
BATH
BA2 5EE

Incumbent:

The Rev'd Shawn Swinney
'Lonsdale'
81 Church Road
Combe Down
BATH
BA2 5JJ

Bankers:

National Westminster Bank plc
24-25 Stall Street
BATH
BA1 1QF

Independent examiner:

Matthew Small FCA
Berkeley Hall Marshall Limited
Chartered Accountants
6 Charlotte Street
BATH
BA1 2NE

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
INDEX TO THE REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

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1/4	PCC annual report
5	Independent examiner's report
6	Statement of financial activities
7	Balance sheet
8/14	Notes to the financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023**

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity and the PCC members are trustees for the purposes of charity law.

The PCC has the responsibility of co-operating with the incumbent in promoting within this parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 13 May 2009. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from January 2023. PCC meetings were held every two months and a Standing Committee of the PCC meeting in the intervening months. There are 3 sub committees of the PCC to give greater focus; these are Staffing Committee, Buildings Committee and Standing Committee.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be invested and spent.

Buildings

The principal buildings available to the Church Family are:

- Holy Trinity Church, Church Road, Combe Down - consecrated 1835.
- The Church Rooms, The Avenue (dedicated 1926) which is part of a separate trust, Holy Trinity Trust.
- St Andrew's Community Church, Foxhill, which is also part of Holy Trinity Trust. This new Church building was completed in November 2011 as the final part of the 'Rainbow Project'.
- Foxhill Community centre, Foxhill, which is part of the Ecclesiastical charity (part of Holy Trinity Trust) which was purchased at the start of 2023.

Governing document

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended (see <https://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents>) and church representation rules, which were updated in 2000 (see <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules>).

Public benefit

The charity has due regard to the guidance published by the Charity Commission on public benefit.

Risk management

The PCC members have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

Review of the Year

Our services and homegroups across the churches are flourishing, with a good number of new members joining the church. A new service at 6pm on Sundays is planned for 2024. The opening of the Community Centre next to St Andrews in May provides extra space for church events as well as lettings. We celebrated the Coronation in May with a street party outside the church, for both church members and the local community.

Staff Changes

We welcomed Jacqui as Finance Officer in May, but the Media and Communication Officer role remained vacant. We are very grateful to Katie for covering the media role in the interim. Zoe is our new intern, following the departure of Anthony.

Holy Trinity Church

All our services (9am, 10:45am and the Thursday midweek services) are growing, back to pre-pandemic numbers more. We continue to live-stream the Sunday service for those who cannot attend in person.

We regularly welcome Combe Down Primary School to the church, for Open the Book every Wednesday afternoon, as well as for Christmas, Easter, Harvest and end of term services and concerts.

St Andrews Community Church (StACC)

The last year has seen continued growth at St Andrew's. Regular attendance is now up at eighty a week. The children's work has flourished after re-starting last year – up to eighteen children a week are now being taught in our Sunday groups.

The Community Centre re-opened in May and as well as hosting our youth, Sunday children's groups and various 'in house' events, is now being used widely by the community. Parties, Counselling, Council support groups, Family groups, a Refugee support group and an Artist group are all using the facility. Our regular support into the community is growing with Toddlers often at maximum numbers and Focus lunches now catering for over 50 local guests weekly.

Children's Work

This year our Sunday congregation of children has continued to grow and we have topped 50 children under 11 years of age on quite a number of Sundays. We are particularly blessed with babies and under 3's, with 25 now registered with us.

School's ministry continues to be strong: the whole of Combe Down School now come to church weekly for Open the Book and Mulberry Park School have joined us for both the Christmas and Easter Experiences.

Thankful Thursday congregation has doubled this year with 16 families being the average attendance. Last Summer's Connect Holiday club, the first run in the new community centre, was well attended and introduced some new families to STACC. The Light Party and The Nativity Trail were both well attended.

Youth Work

We have lots going on each week for ages 11-18 plus extra dates for camping, trips and monthly meet ups with youth groups across Bath. There was a mission trip to Albania in July.

During 2023 we had older youth home group sessions once a month. Attendance for Foxhill Youth Group was steady and has grown in numbers. Holy Trinity youth met regularly on Sunday mornings and Friday evenings.

Pastoral/Senior/Families

Pastoral

Our Families Support Crew has now joined with the Seniors Pastoral Team to create a mega Pastoral Team which will collate the pastoral needs of our parish and attempt to meet them. Vanessa has stepped up to be pastoral assistant and she is also co-ordinating some of the seniors' events.

Church Family Events

Church lunches, Host a Roast, Combe Down Fest, New Wine etc are really important for us to get to know the whole church family of all generations AND to invite others to hear the good news of Jesus. The Coronation Tea was a real highlight of church and village meeting and many good contacts and relationships were formed over sandwiches and cake! Tuesday Toddlers continues to thrive, with large numbers every week.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

Prayer

We place a high value on Prayer in both the churches in our parish, for personal, local and international needs. Prayer groups include:

- Morning Prayer on zoom on Monday and Friday morning at 8:50 which covers personal needs, Church matters and events, and local and international topics.
- Thursday 7am Prayer Group lifts up the needs of our mission partners both in the UK and abroad.
- Prayer at St Andrews for the needs of the church, held monthly.
- Mission prayers monthly, on Zoom.

There are other prayer meetings supporting particular ministries and initiatives.

CAP Debt Centre

The difficult decision was taken at the start of the year to close the CAP debt centre and the current clients were referred back to CAP head office for continued support. We wish to thank Amanda and all the volunteers who gave their time to support this project.

Financial review of the year

Total incoming resources for 2023 were £736k, down from £783k in 2022. This is made up of £594k unrestricted funds and £142k restricted funds, this included fundraising for Foxhill Community Centre. Total expenditure for 2023 was £614k, down from £796k in 2022. This is made up of unrestricted expenditure of £558k and restricted expenditure of £56k.

The balance in the Unrestricted Funds at the end of 2023 was £581k which is a £52k increase from £529k in 2022. The Restricted Fund reserve at the end of 2023 was £115k, up from £29k in 2022.

The reserves are higher than planned, partly due to the sale of the minibus, gain on investments and underspend in part due to vacant positions. We have also been utilising the short-term grants both received in 2023 and held in restricted reserves at the start of the year which have enabled some activity to be funded – but the church will soon need to find some of this from our regular giving. The PCC has prepared forecasts which demonstrate that the excess reserves will be utilised in the short/medium term-during which we trust that we will continue to grow and thus be able to fund expenditure.

Reserves Policy

At the end of the year, the charity had unrestricted cash reserves that represented approximately 12 months' worth of unrestricted expenditure on its activities based on the 2023 figures, although unrestricted expenditure is expected to be higher in 2024. The PCC members consider a target of six months expenditure to be sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income and have budgeted to reduce the reserves to this level over the coming years.

Conclusion

It has been a positive year. God is faithful and we have entered into a new time of development across the different services and ministry of the churches.

We praise God for all His provision and look forward to 2024 with expectation.

Approved by the membership of the PCC on 14 May 2024 and signed on its behalf by:

Rev Shawn Swinney on behalf of the PCC



THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2023 (continued)

Appendix

Membership of the Parochial Church Council

The following have served as members (Trustees) of the Council from January 2023.

Clergy

Rev Shawn Swinney	Vicar, Licensed September 2018
Rev Tim Lewis	Licensed September 2021
Rev Dr Chris Absolon	Licensed June 2021
Rev Katy Partridge	Licensed July 2021
Malcolm Morgan	Co-opted 2022

Churchwardens:

Nick Alexander	Stood down 2023
Sally Hogg	Elected 2022 (PCC re-elected 2020)
Steve Machell	Elected 2023

PCC Members:

John Talbot	Treasurer co-opted 2013
Rebecca Clay	Elected 2020
Sue Dewes	Elected 2020
Jacob Easaw	Stood down 2023
Howard Jones	Chair of Buildings Committee elected 2021
Jessica Morris	Elected 2021
Keith Reynolds	Chair of Staffing Committee elected 2021
Di Stubbs	Re-elected 2021
Richard Meryon	Deanery Synod Rep elected 2020
Mark Womersley	Deanery Synod Rep stood down 2023
Rose Pattison-Viera	Elected 2022
Christine Absolon	Deanery Synod Rep elected 2023
Robin Swithinbank	Elected 2023

PCC Secretary: Emily North (non-voting observer) stood down February 2024
Bryony Hitchcock (non-voting observer) elected February 2024

INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL MEMBERS OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2023 which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Small
FCA
Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

Date: 14 May 2024

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2023

		2023			
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	2022 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	561,998	118,021	680,019	760,228
Charitable activities	4	18,641	23,918	42,559	19,451
Investments	5	13,496	-	13,496	3,354
Total		594,135	141,939	736,074	783,033
EXPENDITURE ON:					
Charitable activities					
Activities relating to the work of the church	6	558,472	56,362	614,834	795,869
Total		558,472	56,362	614,834	795,869
NET INCOME/(EXPENDITURE)		35,663	85,577	121,240	(12,836)
Transfer between funds		-	-	-	-
Unrealised (loss)/gain on investments		16,947	541	17,488	(10,725)
NET MOVEMENT IN FUNDS		52,610	86,118	138,728	(23,561)
RECONCILIATION OF FUNDS					
Total funds brought forward		529,323	29,258	558,581	582,142
Net movement in funds		52,610	86,118	138,728	(23,561)
TOTAL FUNDS CARRIED FORWARD		581,933	115,376	697,309	558,581

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

BALANCE SHEET AS AT 31 DECEMBER 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	Total funds £	2022 £
FIXED ASSETS					
Tangible assets	7	-	-	-	-
Investments	8	163,806	6,239	170,045	127,557
		<u>163,806</u>	<u>6,239</u>	<u>170,045</u>	<u>127,557</u>
CURRENT ASSETS					
Debtors	9	10,887	-	10,887	47,819
Prepayments		5,758	-	5,758	4,136
Cash at bank and in hand		417,314	109,137	526,451	396,458
		<u>433,959</u>	<u>109,137</u>	<u>543,096</u>	<u>448,413</u>
CURRENT LIABILITIES					
Creditors: amounts falling due within one year	10	15,832	-	15,832	17,389
		<u>418,127</u>	<u>109,137</u>	<u>527,264</u>	<u>431,024</u>
NET CURRENT ASSETS					
TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>581,933</u>	<u>115,376</u>	<u>697,309</u>	<u>558,581</u>
NET ASSETS					
		<u>581,933</u>	<u>115,376</u>	<u>697,309</u>	<u>558,581</u>
FUNDS					
General purpose fund				581,933	529,323
Restricted fund	12			115,376	29,258
				<u>697,309</u>	<u>558,581</u>
TOTAL FUNDS					
				<u>697,309</u>	<u>558,581</u>

The financial statements were approved by the Parochial Church Council on 14 May 2024 and were signed and authorised for issue on its behalf by:

Rev Shawn Swinney



The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1. ACCOUNTING POLICIES

Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Combe Down, Bath is a charity registered in England and Wales. The charity's registered number is 1129554 and its administrative office is Church Office, Church Rooms, The Avenue, Combe Down, Bath BA2 5EE.

Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities and preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)'. Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable accounting standards.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do those that are informal gatherings of church members.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and no value is placed on these within the accounts. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Functional equipment that is used on a continuing basis for the work of the PCC is included in the balance sheet. Depreciation is provided at the following annual rates in order to write off each assets over its estimated useful life.

Computers and office equipment	- 20% on cost
Furniture and fittings	-10-20% on cost
Minibus	-over 2 years

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

1. ACCOUNTING POLICIES (continued)

Taxation

The activities of the charity fall within the exemptions afforded by the provisions of the Income Taxes Act 2007. Accordingly, there is no taxation charge in these financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the PCC Members.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Legacies

Income is recognised on a receivable basis when there is sufficient evidence to provide necessary certainty that the legacy will be received and the value of the incoming resources can be measured with sufficient reliability.

Grants receivable

Grants are recognisable upon confirmation of commitment for the relevant financial year.

Investment

Investments are shown at their fair value as at the end of the financial year. Any gain or loss on the investment is showing on the statement of financial activities under unrealised gain/(loss) on investments.

Reserves

At the end of the year, the charity has unrestricted cash reserves that represented approximately twelve months of unrestricted expenditure on its activities and to take into account any possible repairs required to the church. The PCC Members consider a target of at least six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income. The PCC have detailed plans to utilise these additional resources.

2. TRUSTEES' REMUNERATION AND BENEFITS

Malcolm Morgan has been employed as our minister responsible for St Andrews since September 2021. During 2022, on 13 June, Malcolm was co-opted as a trustee. Malcolm received remuneration of £26,785 and the church also provide him with accomodation in line with standard clergy accomodation provision. The terms of his remuneration are broadly in line with the standard Church of England clergy terms. (2022 - £16,243)

Trustees' expenses

Trustees' expenses paid for the year ending 31 December 2023 £2,157 (2022 - £1,275).

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023			
	Unrestricted funds £	Restricted funds £	Total funds £	2022 £
3. DONATIONS AND LEGACIES				
Vicar's Discretionary Fund	-	268	268	276
Benefice Ministry Allowance	7,861	-	7,861	7,861
Planned giving	430,027	500	430,527	423,897
Collections	2,967	-	2,967	8,383
Sundry donations and other income	29,064	-	29,064	15,647
Growth grant	12,000	60,000	72,000	-
CAP Centre Grants	-	(3,542)	(3,542)	10,223
CAP Bath and Churches Together Keynsham and Saltford	-	(7,205)	(7,205)	7,205
The National Lottery Community Fund - RC South West Region for CAP Bath	-	-	-	9,248
Fundraising for Foxhill Community Centre		63,820	63,820	199,975
St Andrew's	50	4,180	4,230	4,500
Income tax recoverable	80,029	-	80,029	73,013
	561,998	118,021	680,019	760,228
4. CHARITABLE ACTIVITIES				
Children & Families	372	2,541	2,913	1,321
St Andrew's	2,574	15,097	17,671	2,249
Youth	3,834	5,296	9,130	3,045
Mission	520	60	580	1,546
Pastoral	7,750	924	8,674	5,223
Worship Support	3,591	-	3,591	6,067
	18,641	23,918	42,559	19,451
5. INVESTMENTS				
Interest and dividends	13,496	-	13,496	3,354
	13,496	-	13,496	3,354

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023		
	Unrestricted funds	Restricted funds	Total funds
	£	£	£
			2022
			£
6. ACTIVITIES RELATING TO THE WORK OF THE CHURCH			
The Vicar's Discretionary Fund	-	200	200
Parish share	178,990	-	178,990
Salary costs	184,460	3,117	187,577
Running and Admin Costs	50,546	-	50,546
Children and Families	3,824	1,866	5,690
St Andrew's	21,840	6,651	28,491
Youth	6,415	6,127	12,542
Pastoral	37,126	-	37,126
CAP Centre	-	3,276	3,276
Worship Support	11,948	-	11,948
Mission expenses	51,980	1,361	53,341
Foxhill community centre	-	33,764	33,764
Grant for Foxhill community centre	-	-	-
Professional and book-keeping	6,551	-	6,551
Independent examiner's fee	1,440	-	1,440
Non-audit/examination services	-	-	-
Insurance	3,352	-	3,352
	558,472	56,362	614,834
Support costs included within note 6 above:			
Running, admin and misc costs	82,644	-	82,644
Other support costs	6,551	-	6,551
	89,195	-	89,195

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

7. FIXED ASSETS

Tangible fixed assets

	Motor vehicles	Computers and office equipment £	Total £
Cost as at 1 January 2023	10,500	20,391	30,891
Disposal	(10,500)	-	(10,500)
Cost as at 31 December 2023	-	20,391	20,391
Depreciation as at 1 January 2023	10,500	20,391	30,891
Depreciation on disposal	(10,500)	-	(10,500)
Depreciation as at 31 December 2023	-	20,391	20,391
Net book value as at 31 December 2022	-	-	-
Net book value as at 31 December 2023	-	-	-

8. INVESTMENTS

At the end of the 2023, total investments comprise of 276.01 restricted income shares and 2298.87 unrestricted accumulation shares in the CBF Church of England Investment Fund. At 31 December 2023 each income share was valued at 2260.53 pence - total value £6,239 (2022 - 276.01 shares total value £5,698) and each accumulation share was valued at 5971.38 pence - total value £137,274 (2022 shares total value - £121,859). The historic cost as at 31 December 2023 was £105,000 with £80,000 acquired in 2020 and a further £25,000 in 2022. During 2023 a further £25,000 was invested in the Casenove Charity sustainable Multi Asset Fund managed by Schroders which resulted in 39475.77 shares being held. As at 31 December 2023, each share was valued at 67.21p, total value £26,531.67. The historic cost as at 31 December 2023 was £25,000 (purchased in 2023).

9. DEBTORS

	2023 £	2022 £
Gift aid due	5,577	45,694
Other debtors	5,310	2,125
	10,887	47,819

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

10. CREDITORS

	2023	2022
	£	£
Trade creditors	3,793	3,546
Other creditors	7,712	5,410
Accruals and deferred income	4,327	8,433
	15,832	17,389

11. STAFF COSTS

	2023	2022
	£	£
Gross wages	171,993	184,262
Employer's pension contributions	7,313	8,179
Employer's NI	8,271	8,513
	187,577	200,954

No employee received emoluments of more than £60,000 during the year.
The average number of employees in the year was 10 (2022 - 10).

12. RESTRICTED FUNDS

	Balance at 01.01.2023	Incoming resources and revaluations	Resources expended	Transfer:	Balance at 31.12.2023
	£	£	£	£	£
Clock fund	801	-	-		801
CBF Church of England Investment	5,698	541	-		6,239
Albania and other youth trips	3,903	5,296	6,127		3,072
St Andrew's	600	-	-		600
The Vicar's Discretionary Fund	3,595	268	200		3,663
Building Repair Fund	10,332	-	-		10,332
CAP Bath Centre	7,872	(3,542)	3,410		920
CAP Bath Churches Together Keynsham and Saltford	7,205	(7,205)	-		-
The National Lottery Community fund - RC South West Region for CAP Bath	3,809	-	2,983		826
Growth Fund	-	60,000	-		60,000
Fundraising for Foxhill Community Centre	(18,750)	63,820	33,764		11,306
Other	4,193	23,302	9,878		17,617
	29,258	142,480	56,362	-	115,376

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023**

12. RESTRICTED FUNDS (continued)

The CAP Bath Centre fund is for the purpose of supporting the operational costs of running the local Christians Against Poverty Centre. The CAP Bath Centre was closed in the year.

The Building Repair fund is for the purpose of meeting relevant building repair costs.

The fundraising for Foxhill Community Centre represents donations received by the PCC. Before 2022 year end, the PCC receives pledges in excess of the grant given to Firs Field Trust and negative reserve was replenished in 2023. The spend represents repair work done and some running costs of the community centre.

Of the above funds, £6,239 relates to fixed asset investments on the balance sheet (part of the CBF Church of England's Investment), the remainder of £121,137 is included within bank balances and debtors.

The Growth Fund represent funds received to be used on specific roles which have not been recruited for as yet. A total amount of £72,000 however only £60,000 is showing as the rest was provided on an unrestricted basis.

13. STATEMENT OF FINANCIAL ACTIVITIES 2022 COMPARITIVES

Unrestricted income and endowments for 2022 consisted of £527,801 donations and legacies, £15,135 charitable activities and £3,354 investments. Expenditure consisted of £535,229 charitable activities. There was also an unrealised loss on investments £9,968. The unrestricted funds opening value was £528,300 and closed at £529,323.

Restricted income and endowments for 2022 consisted of £232,427 donations and legacies and £4,316 charitable activities. Expenditure consisted of £260,570 charitable activities. There was also an unrealised loss on investments of £757. Restricted funds opening value was £53,842 and closed at £29,258.

14. RELATED PARTY TRANSACTIONS

Holy Trinity Trust is a related party due to PCC member Nick Alexander being a trustee until 17 May 2023.

During the year the following related party transactions took place:

Total office rent costs of £20,100 were paid for by Combe Down PCC to Holy Trinity Trust. These costs were calculated to represent an arm's length value.

Katie Machell was employed as an interim Communications officer from October 2023 (paid £2,051 to December 2023). She is a related party as the spouse of Steve Machell, a PCC member.

15. CONSECRATED OR BENEFICE BUILDING REPAIRS AND MAINTENANCE

During the year repairs and maintenance on the church totalled £4,012.

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

Administrative office:

Church Office
Church Rooms
The Avenue
Combe Down
BATH
BA2 5EE

Incumbent:

The Rev'd Shawn Swinney
'Lonsdale'
81 Church Road
Combe Down
BATH
BA2 5JJ

Bankers:

National Westminster Bank plc
24-25 Stall Street
BATH
BA1 1QF

Independent examiner:

Matthew Small FCA
Berkeley Hall Marshall Limited
Chartered Accountants
6 Charlotte Street
BATH
BA1 2NE

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
INDEX TO THE REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

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1/4	PCC annual report
5	Independent examiner's report
6	Statement of financial activities
7	Balance sheet
8/14	Notes to the financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022**

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity and the PCC members are trustees for the purposes of charity law.

The PCC has the responsibility of co-operating with the incumbent in promoting within this parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 13 May 2009. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from January 2022. PCC meetings were held every two months and a Standing Committee of the PCC meeting in the intervening months. There are 3 sub committees of the PCC to give greater focus; these are Staffing Committee, Buildings Committee and Standing Committee.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be invested and spent.

Buildings

The principal buildings available to the Church Family are:

- Holy Trinity Church, Church Road, Combe Down - consecrated 1835.
- The Church Rooms, The Avenue (dedicated 1926) which is part of a separate trust, Holy Trinity Trust.
- St Andrew's Community Church, Foxhill, which is also part of Holy Trinity Trust. This new Church building was completed in November 2011 as the final part of the 'Rainbow Project'.

Governing document

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended (see <https://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents>) and church representation rules, which were updated in 2000 (see <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules>).

Public benefit

The charity has due regard to the guidance published by the Charity Commission on public benefit.

Risk management

The PCC members have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

Review of the Year

After two years of hybrid services, with both recorded and live elements, services and homegroups across the churches returned mainly to in-person events. A good number of new members have joined the church, and we were able to host both church and community events. We celebrated the Queen's Platinum Jubilee with a large community event on the Firs Field, including an outdoor service in a marquee on the Sunday.

Our giving to church funds continued to increase, which is very encouraging.

Staff Changes

We said goodbye to three members of staff: Charlotte, (Communications officer), Polly (Seniors Minister) and Kate (Centre Manager at St Andrews). We welcomed Sophie as our new Communications Officer and Peter as the new StACC centre manager. The Seniors' minister post remains vacant. We have also been joined by Anthony as an intern.

Holy Trinity Church

The two morning services returned to being largely in-person, but were live-streamed on Youtube for those who weren't able to get to church. Children's and Youth work returned to pre-pandemic levels and the number of newcomers increased.

St Andrews Community Church (StACC)

2022 has been a year of growth at St Andrews. Weekly attendance on Sundays has averaged over 55 adults. The development of the worship teams and the continued service and steadfastness of volunteers to help the marginalised in our community have both been significant factors in this growth. The building is being used daily either by church initiatives such as Toddlers groups; Kids Matter; Focus lunches; Youth work, Bible studies and our Sunday gatherings or by outside agencies booking the venue. Outreaches at Easter and Christmas have been very successful again and a new initiative to reach out to every home in the Foxhill estate started in September and will continue in 2023. The children's work on Sunday was re-started and has helped young families feel more a part of the church.

Children's Work

It has been a really encouraging year with our children. Sunday numbers are back to pre-pandemic levels and above.

Jonah's Crew has welcomed lots new babies and space is again proving to be an issue for all our groups.

Our schools work is flourishing again with Open the book and Mad club every week at Combe Down. Mulberry Park school joined in our Christmas Experience event.

Thankful Thursday numbers are strong and Tuesday Toddlers are very busy again with hot lunches weekly.

Volunteers are thankfully gaining confidence again to commit to teams.

In the summer our Wonderful Family Fridays were well attended and great fun.

It was a joy to welcome the school back for nativity services that parents could come and see again.

Youth Work

We now have a regular once-a-month outreach to the young people of Foxhill called Explore, which has been really successful so far. We also have older youth home group sessions once a month. Attendance for Foxhill Youth Group has been steady and has grown in numbers. Holy Trinity youth has been steady in church on Sundays and on Friday evenings. We also have four young people helping to lead at StACC.

Seniors' Work

Our Seniors' Minister stepped down in August, but the seniors' work was overseen by Tim Lewis and the Seniors' Pastoral Care Team, who kept in touch with our senior members. The Thursday traditional service at Holy Trinity continues to flourish, with increasing numbers and a regular communion service on the first Thursday of the month. A Dementia friendly carol service was held in December in conjunction with the Peggy Dodd centre.

CAP Debt Centre

The work of the debt centre continued throughout the year. We are very grateful to receive funding from the National Lottery Community Fund – RC South West Region.

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

Prayer

We place a high value on Prayer in both the churches in our parish, for personal, local and international needs.

The prayer groups are:

Morning Prayer on zoom on Monday and Friday morning at 8:50 which covers personal needs, Church matters and events, and local and international topics, along with a lot of laughter, before we start praying! About 16 devices join which is about 18 people.

Thursday 7AM Prayer Group lifts up the needs of our mission partners both in the UK and abroad.

Prayer at St Andrews for the needs of the church, held fortnightly with 8-10 attendees.

Worship and Prayer for Revival held at St Andrew's in Lent about 50 attendees.

Prayer for the Persecuted Church which is a zoom meeting held monthly.

Prayer for Revival - a monthly prayer meeting held on zoom with about 10 attendees.

Prayer for work issues held in person.

There are other prayer meetings supporting particular ministries and initiatives and the situation is a dynamic one.

Financial review of the year

Total incoming resources for 2022 were £783k, up from £563k in 2021. This is made up of £546k unrestricted funds and £237k restricted funds, this included fundraising for Foxhill Community Centre. Total expenditure for 2022 was £795k, up from £530k in 2021. This is made up of unrestricted expenditure of £535k and restricted expenditure of £261k, including a grant for the Foxhill Community Centre.

The balance in the Unrestricted Funds at the end of 2022 was £529k which is a £1k increase from £528k in 2021. The Restricted Fund reserves at the end of 2022 was £29k, down from £54k in 2021.

Our reserves are higher than planned, partly due to the income holding up well during these uncertain times but also our expenditure being significantly less than we planned due to our activities not happening in the same way due to Covid. We have also been utilising the short-term grants both received in 2022 and held in restricted reserves at the start of the year which have enabled so much activity to be funded –but the church will soon need to fund some of this from our regular giving. The PCC has prepared forecasts which demonstrate that the excess reserves will be utilised in the short/medium term-during which we trust that we will continue to grow and thus be able to fund our expenditure.

Reserves Policy

At the end of the year, the charity had unrestricted cash reserves that represented approximately 12 months' worth of unrestricted expenditure on its activities based on the 2022 figures, although unrestricted expenditure is expected to be higher in 2023. The PCC members consider a target of six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income and have budgeted to reduce the reserves to this level over the coming years.

Conclusion

Although the pandemic was challenging there are many signs of growth as life returns to normal. God is faithful and we have entered into a new time of development across the different services and ministry of the churches.

This year staff continue to develop in their roles, and we are especially encouraged by the money that was raised by the PCC from the congregation which we donated to enable the Holy Trinity Trust, acting on behalf of the Firs Field Trust, to purchase the Foxhill Community Centre.

We praise God for all His provision and look forward to 2023 with expectation.

Approved by the membership of the PCC on

and signed on its behalf by:

Rev Shawn Swinney on behalf of the PCC

Date:

4 May 2023



THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2022 (continued)

Appendix

Membership of the Parochial Church Council

The following have served as members of the Council from January 2022.

Clergy

Rev Shawn Swinney	Vicar, Licensed September 2018
Rev Tim Lewis	Licensed September 2021
Rev Dr Chris Absolon	Licensed June 2021
Rev Katy Partridge	Licensed July 2021
Malcolm Morgan	Co-opted 2022

Churchwardens:

Christine Absolon	Stood down 2022
Nick Alexander	Elected 2020 (PCC 2019)
Sally Hogg	Elected 2022 (PCC re-elected 2020)

PCC Members:

John Talbot	Treasurer co-opted 2013
Rebecca Clay	Elected 2020
Sue Dewes	Elected 2020
Jacob Easaw	Elected 2020
Howard Jones	Chair of Buildings Committee elected 2021
Jessica Morris	Elected 2021
Keith Reynolds	Chair of Staffing Committee elected 2021
Di Stubbs	Re-elected 2021
Richard Meryon	Deanery Synod Rep elected 2020
Mark Womersley	Deanery Synod Rep elected 2018
Rose Pattison-Viera	Elected 2022

PCC Secretary: Emily North (non-voting observer)

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL MEMBERS OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2022 which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Small
FCA
Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

4 MAY 2023

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2022**

			2022		
	Notes	Unrestricted funds	Restricted funds	Total funds	2021
		£	£	£	£
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	527,801	232,427	760,228	554,178
Charitable activities	4	15,135	4,316	19,451	9,289
Investments	5	3,354	-	3,354	359
Total		546,290	236,743	783,033	563,826
EXPENDITURE ON:					
Charitable activities					
Activities relating to the work of the church	6	535,299	260,570	795,869	530,372
Total		535,299	260,570	795,869	530,372
NET INCOME/(EXPENDITURE)		10,991	(23,827)	(12,836)	33,454
Transfer between funds				-	-
Unrealised (loss)/gain on investments		(9,968)	(757)	(10,725)	16,753
NET MOVEMENT IN FUNDS		1,023	(24,584)	(23,561)	50,207
RECONCILIATION OF FUNDS					
Total funds brought forward		528,300	53,842	582,142	531,935
Net movement in funds		1,023	(24,584)	(23,561)	50,207
TOTAL FUNDS CARRIED FORWARD		529,323	29,258	558,581	582,142

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

BALANCE SHEET AS AT 31 DECEMBER 2022

	Notes	Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 £
FIXED ASSETS					
Tangible assets	7	-	-	-	-
Investments	8	121,859	5,698	127,557	113,283
		<u>121,859</u>	<u>5,698</u>	<u>127,557</u>	<u>113,283</u>
CURRENT ASSETS					
Debtors	9	13,349	34,470	47,819	11,224
Prepayments		4,136	-	4,136	3,913
Cash at bank and in hand		407,368	(10,910)	396,458	482,684
		<u>424,853</u>	<u>23,560</u>	<u>448,413</u>	<u>497,821</u>
CURRENT LIABILITIES					
Creditors: amounts falling due within one year	10	17,389	-	17,389	28,962
NET CURRENT ASSETS		<u>407,464</u>	<u>23,560</u>	<u>431,024</u>	<u>468,859</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>529,323</u>	<u>29,258</u>	<u>558,581</u>	<u>582,142</u>
NET ASSETS		<u>529,323</u>	<u>29,258</u>	<u>558,581</u>	<u>582,142</u>
FUNDS					
General purpose fund				529,323	528,300
Restricted fund	12			29,258	53,842
TOTAL FUNDS				<u>558,581</u>	<u>582,142</u>

The financial statements were approved by the Parochial Church Council on and authorised for issue on its behalf by:

and were signed

4 May 2023

Rev Shawn Swinney



The notes form part of these financial statements
Page 7

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES

Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Combe Down, Bath is a charity registered in England and Wales. The charity's registered number is 1129554 and its administrative office is Church Office, Church Rooms, The Avenue, Combe Down, Bath BA2 5EE.

Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable accounting standards.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do those that are informal gatherings of church members.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and no value is placed on these within the accounts. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Functional equipment that is used on a continuing basis for the work of the PCC is included in the balance sheet. Depreciation is provided at the following annual rates in order to write off each assets over its estimated useful life.

Computers and office equipment	- 20% on cost
Furniture and fittings	-10-20% on cost
Minibus	-over 2 years

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

1. ACCOUNTING POLICIES (continued)

Taxation

The activities of the charity fall within the exemptions afforded by the provisions of the Income Taxes Act 2007. Accordingly, there is no taxation charge in these financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the PCC Members.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Legacies

Income is recognised on a receivable basis when there is sufficient evidence to provide necessary certainty that the legacy will be received and the value of the incoming resources can be measured with sufficient reliability.

Grants receivable

Grants are recognisable upon confirmation of commitment for the relevant financial year.

Investment

Investments are shown at their fair value as at the end of the financial year. Any gain or loss on the investment is showing on the statement of financial activities under unrealised gain/(loss) on investments.

Reserves

At the end of the year, the charity has unrestricted cash reserves that represented approximately twelve months of unrestricted expenditure on its activities and to take into account any possible repairs required to the church. The PCC Members consider a target of at least six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income. The PCC have detailed plans to utilise these additional resources.

2. TRUSTEES' REMUNERATION AND BENEFITS

Malcolm Morgan has been employed as our minister responsible for St Andrews since September 2021. During this year, on 13 June, Malcolm was co-opted as a trustee. Malcolm received remuneration of £16,243 since he has co-opted as a trustee and the church also provide him with accomodation in line with standard clergy accomodation provision. The terms of his remuneration are broadly in line with the standard Church of England clergy terms. (2021 - nil)

Trustees' expenses

Trustees' expenses paid for the year ending 31 December 2022 £1,275 (2021 - £1,568).

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 £
3. DONATIONS AND LEGACIES				
Vicar's Discretionary Fund	-	276	276	11
Benefice Ministry Allowance	7,861	-	7,861	34,996
Planned giving	423,897	-	423,897	397,492
Collections	8,383	-	8,383	2,205
Sundry donations and other income	14,647	1,000	15,647	12,783
Families and Children	-	-	-	1,000
CAP Centre Grants	-	10,223	10,223	1,650
CAP Bath and Churches Together Keynsham and Saltford	-	7,205	7,205	-
The National Lottery Community Fund - RC South West Region for CAP Bath	-	9,248	9,248	22,444
Fundraising for Foxhill Community Centre	-	199,975	199,975	-
St Andrew's	-	4,500	4,500	10,665
Income tax recoverable	73,013	-	73,013	70,932
	527,801	232,427	760,228	554,178
4. CHARITABLE ACTIVITIES				
Children & Families	1,321	-	1,321	388
St Andrew's	-	2,249	2,249	2,246
Youth	2,279	766	3,045	1,841
Mission	245	1,301	1,546	202
Pastoral	5,223	-	5,223	-
Worship Support	6,067	-	6,067	4,612
	15,135	4,316	19,451	9,289
5. INVESTMENTS				
Interest and dividends	3,354	-	3,354	359
	3,354	-	3,354	359

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Unrestricted funds £	2022 Restricted funds £	Total funds £	2021 £
6. ACTIVITIES RELATING TO THE WORK OF THE CHURCH				
The Vicar's Discretionary Fund	-	142	142	100
Parish share	173,808	-	173,808	175,479
Salary costs	180,732	20,222	200,954	182,399
Running and Admin Costs	47,013	1,000	48,013	60,602
Children and Families	9,537	-	9,537	2,447
St Andrew's	23,052	6,749	29,801	28,983
Youth	4,401	-	4,401	3,370
Pastoral	31,043	-	31,043	11,338
CAP Centre	-	8,732	8,732	6,565
Worship Support	11,162	-	11,162	10,676
Mission expenses	46,141	-	46,141	38,035
Depreciation of equipment	-	-	-	2,625
Grant for Foxhill community centre	-	223,725	223,725	
Professional and book-keeping	3,513	-	3,513	3,456
Independent examiner's fee	440	-	440	440
Non-audit/examination services	1,000	-	1,000	1,000
Insurance	3,457	-	3,457	2,857
	535,299	260,570	795,869	530,372
Support costs included within note 6 above:				
Running, admin and misc costs	81,461	-	81,461	80,597
Other support costs	5,002	-	5,002	8,666
	86,463	-	86,463	89,263

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. FIXED ASSETS

Tangible fixed assets

	Motor vehicles	Computers and office equipment £	Total £
Cost as at 1 January 2022	10,500	20,391	30,891
Additions		-	-
Cost as at 31 December 2022	10,500	20,391	30,891
Depreciation as at 1 January 2022	10,500	20,391	30,891
Charge for year	-	-	-
Depreciation as at 31 December 2022	10,500	20,391	30,891
Net book value as at 31 December 2021	-	-	-
Net book value as at 31 December 2022	-	-	-

8. INVESTMENTS

During the year, a further 467.22 of unrestricted accumulation shares in the CBF Church of England Investment Fund were purchased for £25,000, taking the total accumulation shares to 2298.87. At the end of the 2022, total investments comprise of 276.01 restricted income shares and 2298.87 unrestricted accumulation shares in the CBF Church of England Investment Fund. At 31 December 2022 each income share was valued at 2064.59 pence - total value £5,698 (2021 - 276.01 shares total value £6,455) and each accumulation share was valued at 5300.82 pence - total value £121,859 (2021 1831.65 - shares total value - £106,828). The historic cost as at 31 December 2022 was £105,000 with £80,000 acquired in 2020 and a further £25,000 in 2022.

9. DEBTORS

	2022 £	2021 £
Debtors	-	1,455
Gift aid due	45,694	7,411
Other debtors	2,125	2,358
	47,819	11,224

10. CREDITORS

	2022 £	2021 £
Trade creditors	3,546	14,359
Other creditors	5,410	7,732
Accruals and deferred income	8,433	6,871
	17,389	28,962

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

11. STAFF COSTS

	2022 £	2021 £
Gross wages	184,262	166,157
Employer's pension contributions	8,179	8,688
Employer's NI	8,513	7,554
	<u>200,954</u>	<u>182,399</u>

No employee received emoluments of more than £60,000 during the year.
The average number of employees in the year was 10 (2021 - 10).

12. RESTRICTED FUNDS

	Balance at 01.01.2022 £	Incoming resources and revaluations £	Resources expended £	Transfer: £	Balance at 31.12.2022 £
Clock fund	801	-	-	-	801
CBF Church of England Investment	6,455	(757)	-	-	5,698
Albania and other youth trips	3,137	766	-	-	3,903
St Andrew's	600	-	-	-	600
The Vicar's Discretionary Fund	3,461	276	142	-	3,595
Building Repair Fund	10,332	-	-	-	10,332
CAP Bath Centre	9,479	10,223	11,815	(15)	7,872
CAP Bath Churches Together Keynsham and Saltford	-	7,205	15	15	7,205
The National Lottery Community fund - RC					
South West Region for CAP Bath	11,685	9,248	17,124	-	3,809
Fundraising for Foxhill Community Centre	-	199,975	223,725	5,000 (	18,750)
Other	7,892	9,050	7,749	(5,000)	4,193
	<u>53,842</u>	<u>235,986</u>	<u>260,570</u>	<u>-</u>	<u>29,258</u>

The CAP Bath Centre fund is for the purpose of supporting the operational costs of running the local Christians Against Poverty Centre.

The Building Repair fund is for the purpose of meeting relevant building repair costs.

The fundraising for Foxhill Community Centre represents donations received by the PCC with accrued gift aid up to December 2022. Before year end, the PCC receives pledges in excess of the grant given to Firs Field Trust and negative reserve was replenished post year end.

Of the above funds, £5,698 relates to fixed asset investments on the balance sheet (part of the CBF Church of England Investment), the remainder of £23,560 is included within bank balances and debtors.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

13. STATEMENT OF FINANCIAL ACTIVITIES 2021 COMPARITIVES

Unrestricted income and endowments for 2021 consisted of £518,408 donations and legacies, £5,248 charitable activities and £359 investments. Expenditure consisted of £488,297 charitable activities. There was also an unrealised gain on investments £15,941. There was a transfer from unrestricted to restricted funds of £5,000. The unrestricted funds opening value was £481,641 and closed at £528,300.

Restricted income and endowments for 2021 consisted of £35,770 donations and legacies and £4,041 charitable activities. Expenditure consisted of £42,075 charitable activities. There was also an unrealised gain on investments of £812. There was a transfer from unrestricted to restricted funds of £5,000. Restricted funds opening value was £50,294 and closed at £53,842.

14. RELATED PARTY TRANSACTIONS

Holy Trinity Trust is a related party due to PCC member Nick Alexander being a trustee.

During the year the following related party transactions took place:

Total office rent costs of £20,100 were paid for by Combe Down PCC to Holy Trinity Trust. These costs were calculated to represent an arm's length value.

During the year, the PCC raised £200k with gift aid (amount raised by 31.12.22 with a further £35k pledged). On the 19 December the PCC agreed to donate £223,725 to Holy Trinity Trust acting on behalf of The Firs Field Trust, a related party, to fund its acquisition of the community centre next to St Andrews. In turn, the Firs Field Trust is making the property available to St Andrews and Holy Trinity Combe Down, for use as a core part of the churches' activities.

15. CONSECRATED OR BENEFICE BUILDING REPAIRS AND MAINTENANCE

During the year repairs and maintenance on the church totalled £4,673.

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Administrative office:

Church Office
Church Rooms
The Avenue
Combe Down
BATH
BA2 5EE

Incumbent:

The Rev'd Shawn Swinney
'Lonsdale'
81 Church Road
Combe Down
BATH
BA2 5JJ

Bankers:

National Westminster Bank plc
24-25 Stall Street
BATH
BA1 1QF

Independent examiner:

Matthew Small FCA
Berkeley Hall Marshall Limited
Chartered Accountants and
Statutory Auditor
6 Charlotte Street
BATH
BA1 2NE

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
INDEX TO THE REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

Page no

1/4	PCC annual report
5	Independent examiner's report
6	Statement of financial activities
7	Balance sheet
8/14	Notes to the financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021**

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity and the PCC members are trustees for the purposes of charity law.

The PCC has the responsibility of co-operating with the incumbent in promoting within this parish the whole mission of the Church -pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 13 May 2009. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from January 2021. PCC meetings were held every two months and a Standing Committee of the PCC meeting in the intervening months. There are 3 sub committees of the PCC to give greater focus; these are Staffing Committee, Buildings Committee and Standing Committee.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be invested and spent.

Buildings

The principal buildings available to the Church Family are:

- Holy Trinity Church, Church Road, Combe Down - consecrated 1835.
- The Church Rooms, The Avenue (dedicated 1926) which is part of a separate trust, Holy Trinity Trust.
- St Andrew's Community Church, Foxhill, which is also part of Holy Trinity Trust. This new Church building was completed in November 2011 as the final part of the 'Rainbow Project'.

Governing document

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended (see <https://www.legislation.gov.uk/ukcm/Eliz2/4-5/3/contents>) and church representation rules, which were updated in 2000 (see <https://www.churchofengland.org/about/leadership-and-governance/legal-services/church-representation-rules>).

Public benefit

The charity has due regard to the guidance published by the Charity Commission on public benefit.

Risk management

The PCC members have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021 (continued)

Review of the Year

This was the second year of the Covid Pandemic and there were various levels of restrictions through the year, however the work of the churches continued. Services were streamed and placed on YouTube. There was very professional filming and editing of services with a chat function so that those viewing the streamed services could contribute. Most of our home groups used Zoom to connect with their members when the restrictions were at their height. Using these electronic means the congregations remained connected and encouraged.

We were very encouraged that our giving to church funds held up well through the year.

Staff Changes

We were delighted to appoint two senior members to our ministry team, Malcolm Morgan as Minister for St Andrews Community Church, and Rev Tim Lewis as Associate Minister for Growth, a diocesan appointment. We welcomed Katy Partridge as our full time curate, and Chris Absolon our part time non-stipendiary curate was priested.

Holy Trinity Church

The two morning services continued largely as hybrid services with some pre-recorded and some in person pieces. The church was open to a reduced congregational number due to the restrictions, but a good number joined online. We also had some visitors to the online services from other parts of the U.K. We had Children's holiday club online and creative Christmas services outside.

St Andrews Community Church (StACC)

Cath Candish supported St Andrew's congregation during the vacancy between Steve Rogers' death and a new appointment. She moved to her curacy placement in June. We were very pleased to appoint Malcolm Morgan and he took office in September 2021. StACC continued its social supportive work throughout the pandemic with provision of meals to be collected by the Foxhill Focus lunch club for the marginalised, and food parcels for families and individuals in need and door step visiting.

The Christmas trailer with lights and music was well received as it toured around the streets of Foxhill.

Children's Work

During the Pandemic children's activities had to be online. Our Children's minister produced weekly video clips and downloadable sheets. An outdoor area covered with a sail in the church garden was created and muddy church was invented! The numbers of children taking part did fall as a result of the restrictions but are increasing again now.

Youth Work

During the height of the Pandemic youth work had to be outdoors, and via phone calls. When restrictions eased a new Youth home group was started, two small youth camps were enjoyed, the Friday, and Sunday youth gatherings were restarted, and the Thursday Youth Group in StACC was reopened. All the youth activities have a good attendance, enthusiasm, vigour and increasing faith.

Seniors' Work

Our Senior's Minister, with the Senior's Pastoral Care Team, kept in touch with our senior members through the pandemic. As restrictions lessened our other Senior's ministries were able to restart- the Thursday traditional service at Holy Trinity, Dementia friendly services at Peggy Dodd, visiting at other care homes, and bereavement support service and a new 'Thanksgiving and Remembering Service.'

CAP Debt Centre

The work of the debt centre continued throughout the pandemic but connected with their clients electronically. We are very grateful to receive funding from the National Lottery Community Fund – RC South West Region.

Prayer

The Morning Prayer Meeting continued on Zoom with an encouraging attendance of 20, the 7 AM prayer meeting made use of Zoom when restrictions made this necessary and the other church prayer meetings continued where they could, so the prayer life of the churches continued unimpeded and was a great comfort and resource in difficult times.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021 (continued)

Financial review of the year

Total incoming resources for 2021 were £564k, up from £540k in 2020. This is made up of £524k unrestricted funds and £40k restricted funds. Total expenditure for 2021 was £530k, up from £528k in 2020. This is made up of unrestricted expenditure of £488k and restricted expenditure of £42k.

The balance in the Unrestricted Funds at the end of 2021 was £528k which is a £46k increase from £482k in 2020. The Restricted Fund reserves at the end of 2021 was £54k, up from £50k in 2020.

Our reserves are higher than planned, partly due to the income holding up well during these uncertain times but also our expenditure being significantly less than we planned due to our activities not happening in the same way due to Covid. We have also been utilising the short-term grants both received in 2021 and held in restricted reserves at the start of the year which have enabled so much activity to be funded –but the church will soon need to fund some of this from our regular giving. The PCC has prepared forecasts which demonstrate that the excess reserves will be utilised in the short/medium term-during which we trust that we will continue to grow and thus be able to fund our expenditure.

Reserves Policy

At the end of the year, the charity had unrestricted cash reserves that represented approximately 12 months' worth of unrestricted expenditure on its activities based on the 2021 figures, although unrestricted expenditure is expected to be higher in 2022 once activities resume. The PCC members consider a target of six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income and have budgeted to reduce the reserves to this level over the coming years.

Conclusion

To conclude although this second year of the Pandemic has been challenging and has needed inventive, creative solutions to the changing situation, we have seen that God is faithful. The church has many new members, new staff and our giving has been sustained.

We praise God for all his provisions and look forward to 2022 with expectation.

These words from Isaiah 43 are pertinent:

'See, I am doing a new thing!

Now it springs up; do you not perceive it?

I am making a way in the wilderness
and streams in the wasteland.'

Rev Shawn Swinney on behalf of the PCC

Date:

14 April 2022



**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2021 (continued)**

Appendix

Membership of the Parochial Church Council

The following have served as members of the Council from January 2021.

Clergy

Rev Shawn Swinney	Vicar, Licensed September 2018
Rev Tim Lewis	Licensed September 2021
Rev Dr Chris Absolon	Licensed June 2021
Rev Katy Partridge	Licensed July 2021

Churchwardens:

Christine Absolon	Re-elected 2020
Nick Alexander	Elected 2020 (PCC 2019)

PCC Members:

John Talbot	Treasurer co-opted 2013
Rebecca Clay	Elected 2020
Sue Dewes	Elected 2020
Jacob Easaw	Elected 2020
Sally Hogg	Re-elected 2020
Howard Jones	Chair of Buildings Committee elected 2021
Jessica Morris	Elected 2021
Keith Reynolds	Chair of Staffing Committee elected 2021
Di Stubbs	Re-elected 2021
Richard Meryon	Deanery Synod Rep elected 2020
Mark Womersley	Deanery Synod Rep elected 2018
Clive Abbot	Stood down 2021
Lewis Irvine	Stood down 2021
Niall Robertson	Stood down 2021
Simon Winchcombe	Stood down 2021

PCC Secretary: Emily North (non-voting observer)

**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL MEMBERS OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2021 which are set out on pages 6 to 14.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Small
FCA
Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

14 April 2021

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH

STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2021

		2021			
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	2020 £
INCOME AND ENDOWMENTS FROM:					
Donations and legacies	3	518,408	35,770	554,178	529,054
Charitable activities	4	5,248	4,041	9,289	8,708
Investments	5	359	-	359	2,111
Total		524,015	39,811	563,826	539,873
EXPENDITURE ON:					
Charitable activities					
Activities relating to the work of the church	6	488,297	42,075	530,372	527,565
Total		488,297	42,075	530,372	527,565
NET INCOME/(EXPENDITURE)		35,718	(2,264)	33,454	12,308
Transfer between funds		(5,000)	5,000	-	-
Unrealised gain on investments		15,941	812	16,753	11,251
NET MOVEMENT IN FUNDS		46,659	3,548	50,207	23,559
RECONCILIATION OF FUNDS					
Total funds brought forward		481,641	50,294	531,935	508,376
Net movement in funds		46,659	3,548	50,207	23,559
TOTAL FUNDS CARRIED FORWARD		528,300	53,842	582,142	531,935

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

BALANCE SHEET AS AT 31 DECEMBER 2021

	Notes	Unrestricted funds £	2021 Restricted funds £	Total funds £	2020 £
FIXED ASSETS					
Tangible assets	7	-	-	-	2,625
Investments	8	106,828	6,455	113,283	96,529
		<u>106,828</u>	<u>6,455</u>	<u>113,283</u>	<u>99,154</u>
CURRENT ASSETS					
Debtors	9	11,224	-	11,224	16,586
Prepayments		3,913	-	3,913	5,188
Cash at bank and in hand		435,297	47,387	482,684	441,616
		<u>450,434</u>	<u>47,387</u>	<u>497,821</u>	<u>463,390</u>
CURRENT LIABILITIES					
Creditors: amounts falling due within one year	10	28,962	-	28,962	30,609
NET CURRENT ASSETS		<u>421,472</u>	<u>47,387</u>	<u>468,859</u>	<u>432,781</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>528,300</u>	<u>53,842</u>	<u>582,142</u>	<u>531,935</u>
NET ASSETS		<u>528,300</u>	<u>53,842</u>	<u>582,142</u>	<u>531,935</u>
FUNDS					
General purpose fund				528,300	481,641
Restricted fund	12			53,842	50,294
TOTAL FUNDS				<u>582,142</u>	<u>531,935</u>

The financial statements were approved by the Parochial Church Council on
authorised for issue on its behalf by:

and were signed and

Rev Shawn Swinney

 14 April 2022

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES

Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Combe Down, Bath is a charity registered in England and Wales. The charity's registered number is 1129554 and its administrative office is Church Office, Church Rooms, The Avenue, Combe Down, Bath BA2 5EE.

Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable accounting standards.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do those that are informal gatherings of church members.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and no value is placed on these within the accounts. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Functional equipment that is used on a continuing basis for the work of the PCC is included in the balance sheet. Depreciation is provided at the following annual rates in order to write off each assets over its estimated useful life.

Computers and office equipment	- 20% on cost
Furniture and fittings	-10-20% on cost
Minibus	-over 2 years

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

1. ACCOUNTING POLICIES (continued)

Taxation

The activities of the charity fall within the exemptions afforded by the provisions of the Income Taxes Act 2007. Accordingly, there is no taxation charge in these financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the PCC Members.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Legacies

Income is recognised on a receivable basis when there is sufficient evidence to provide necessary certainty that the legacy will be received and the value of the incoming resources can be measured with sufficient reliability.

Grants receivable

Grants are recognisable upon confirmation of commitment for the relevant financial year.

Investment

Investments are shown at their fair value as at the end of the financial year. Any gain or loss on the investment is showing on the statement of financial activities under unrealised gain/(loss) on investments.

Reserves

At the end of the year, the charity has unrestricted cash reserves that represented approximately twelve months of unrestricted expenditure on its activities and to take into account any possible repairs required to the church. The PCC Members consider a target of at least six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income. The PCC have detailed plans to utilise these additional resources.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 (2020 - nil).

Trustees' expenses

Trustees' expenses paid for the year ending 31 December 2021 £1,568 (2020 - £834).

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		
	Unrestricted	Restricted	Total
	funds	funds	funds
	£	£	£
			2020
			£
3. DONATIONS AND LEGACIES			
Vicar's Discretionary Fund	-	11	11
Benefice Ministry Allowance	34,996	-	34,996
Planned giving	397,492	-	397,492
Collections	2,205	-	2,205
Sundry donations and other income	12,783	-	12,783
Legacies	-	-	-
Families and Children	-	1,000	1,000
CAP Centre Grants	-	1,650	1,650
Coronavirus Community Support Fund, distributed by The National Lottery Community Fund for CAP Bath	-	-	-
The National LotteryCommunity Fund - RC South West Region for CAP Bath	-	22,444	22,444
St Andrew's	-	10,665	10,665
Income tax recoverable	70,932	-	70,932
	518,408	35,770	554,178
			529,054
4. CHARITABLE ACTIVITIES			
Children & Families	388	-	388
St Andrew's	-	2,246	2,246
Youth	46	1,795	1,841
Mission	202	-	202
Pastoral	-	-	-
Worship Support	4,612	-	4,612
	5,248	4,041	9,289
			8,708
5. INVESTMENTS			
Interest and dividends	359	-	359
	359	-	359
			2,111

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021		
	Unrestricted	Restricted	Total
	funds	funds	funds
	£	£	£
			2020
			£
6. ACTIVITIES RELATING TO THE WORK OF THE CHURCH			
The Vicar's Discretionary Fund	-	100	100
Parish share	175,479	-	175,479
Salary costs	156,525	25,874	182,399
Running and Admin Costs	60,602	-	60,602
Children and Families	2,447	-	2,447
St Andrew's	20,982	8,001	28,983
Youth	1,835	1,535	3,370
Pastoral	11,338	-	11,338
CAP Centre	-	6,565	6,565
Worship Support	10,676	-	10,676
Mission expenses	38,035	-	38,035
Depreciation of equipment	2,625	-	2,625
Professional and book-keeping	3,456	-	3,456
Independent examiner's fee	440	-	440
Non-audit/examination services	1,000	-	1,000
Insurance	2,857	-	2,857
	488,297	42,075	530,372
Support costs included within note 6 above:			
Running, admin and misc costs	80,597	-	80,597
Other support costs	8,666	-	8,666
	89,263	-	89,263

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. FIXED ASSETS

Tangible fixed assets

	Motor vehicles	Computers and office equipment £	Total £
Cost as at 1 January 2021	10,500	20,391	30,891
Additions		-	-
Cost as at 31 December 2021	10,500	20,391	30,891
Depreciation as at 1 January 2021	7,875	20,391	28,266
Charge for year	2,625	-	2,625
Depreciation as at 31 December 2021	10,500	20,391	30,891
Net book value as at 31 December 2020	2,625	-	2,625
Net book value as at 31 December 2021	-	-	-

8. INVESTMENTS

These comprise of 276.01 restricted income shares and 1831.65 unrestricted accumulation shares in the CBF Church of England Investment Fund. At 31 December 2021 each income share was valued at 2338.67 pence - total value £6,455 (2020 - 276.01 shares total value £5,643) and each accumulation share was valued at 5832.33 pence - total value £106,828 (2020 - 1831.65 shares total value - £90,886). The historic cost as at 31 December 2021 was £80,000 acquired in 2020.

9. DEBTORS

	2021 £	2020 £
Debtors	1,455	1,891
Gift aid due	7,411	13,238
Other debtors	2,358	1,457
	11,224	16,586

10. CREDITORS

	2021 £	2020 £
Trade creditors	14,359	4,530
Other creditors	7,732	5,826
Accruals and deferred income	6,871	20,253
	28,962	30,609

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

11. STAFF COSTS

	2021	2020
	£	£
Gross wages	166,157	172,961
Employer's pension contributions	8,688	8,975
Employer's NI	<u>7,554</u>	<u>7,581</u>
	<u>182,399</u>	<u>189,517</u>

No employee received emoluments of more than £60,000 during the year.
The average number of employees in the year was 10 (2020 - 10).

12. RESTRICTED FUNDS

	Balance at 01.01.2021	Incoming resources and transfers	Resources expended	Transfer:	Balance at 31.12.2021
	£	£	£	£	£
Clock fund	801	-	-	-	801
CBF Church of England Investment	5,643	812	-	-	6,455
Albania and other youth trips	2,877	1,795	1,535	-	3,137
St Andrew's	600	-	-	-	600
St Andrew's Centre	5,832	-	5,832	-	-
The Vicar's Discretionary Fund	3,550	11	100	-	3,461
Building Repair Fund	10,332	-	-	-	10,332
CAP Bath Centre	15,543	1,650	12,714	5,000	9,479
Coronavirus Community Support Fund, distributed by The National Lottery Community Fund for CAP Bath	3,134	-	3,134	-	-
The National Lottery Community fund - RC	-	22,444	10,759	-	11,685
South West Region for CAP Bath	-	-	-	-	-
Other	<u>1,982</u>	<u>13,911</u>	<u>8,001</u>	<u>-</u>	<u>7,892</u>
	<u>50,294</u>	<u>40,623</u>	<u>42,075</u>	<u>5,000</u>	<u>53,842</u>

The CAP Bath Centre fund is for the purpose of supporting the operational costs of running the local Christians Against Poverty Centre. The PCC designated £5,000 to the CAP project which is shown here as a transfer to the restricted CAP centre fund.

The Building Repair fund is for the purpose of meeting relevant building repair costs.

St Andrew's centre is for the purpose of meeting the costs entailed with providing the centre manager and outreach worker post at St Andrew's Church.

Of the above funds, £6,455 relates to fixed asset investments on the balance sheet (part of the CBF Church of England Investment), the remainder of £47,387 is included within bank balances.

Any additional expenditure for St Andrew's Centre was met by unrestricted funds.

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021**

13. STATEMENT OF FINANCIAL ACTIVITIES 2020 COMPARITIVES

Unrestricted income and endowments for 2020 consisted of £509,374 donations and legacies, £4,519 charitable activities and £2,111 investments. Expenditure consisted of £464,408 charitable activities. There was also an unrealised gain on investments £10,886. There was a transfer from unrestricted to restricted funds of £4,998. The unrestricted funds opening value was £424,157 and closed at £481,641.

Restricted income and endowments for 2020 consisted of £19,680 donations and legacies and £4,189 charitable activities. Expenditure consisted of £63,157 charitable activities. There was also an unrealised gain on investments of £365. There was a transfer from unrestricted to restricted funds of £4,998. Restricted funds opening value was £84,219 and closed at £50,294.

14. RELATED PARTY TRANSACTIONS

Holy Trinity Trust is a related party due to PCC members Niall Robertson and Nick Alexander being trust members.

During the year the following related party transactions took place:

Total office rent costs of £20,100 were paid for by Combe Down PCC to Holy Trinity Trust. These costs were calculated to represent an arm's length value.

15. CONSECRATED OR BENEFICE BUILDING REPAIRS AND MAINTENANCE

During the year repairs and maintenance on the church totalled £13,094.

Accounts

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

Administrative office:

Church Office
Church Rooms
The Avenue
Combe Down
BATH
BA2 5EE

Incumbent:

The Rev'd Shawn Swinney
'Lonsdale'
81 Church Road
Combe Down
BATH
BA2 5JJ

Bankers:

National Westminster Bank plc
24-25 Stall Street
BATH
BA1 1QF

Independent examiner:

Matthew Small FCA
Berkeley Hall Marshall Limited
Chartered Accountants and
Statutory Auditor
6 Charlotte Street
BATH
BA1 2NE

**THE PAROCHIAL CHURCH COUNCIL OF THE
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**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH
ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020**

The Parochial Church Council

The Parochial Church Council (PCC) is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity and the PCC members are trustees for the purposes of charity law.

The PCC has the responsibility of co-operating with the incumbent in promoting within this parish the whole mission of the Church - pastoral, evangelistic, social and ecumenical. The PCC registered with the Charity Commission on 13 May 2009. Members of the Council are either ex-officio or elected by the Annual Parochial Church Meeting. The appendix to this report lists those who served as members of the Council from January 2020. PCC Membership increased by 1 to 15 members this year with 3 standing down and 4 new members being elected. PCC meetings were held every two months and a Standing Committee of the PCC meeting in the intervening months. There are 3 sub committees of the PCC to give greater focus; these are Staffing Committee (HR), Buildings Committee and Investments Committee.

PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be invested and spent.

Buildings

The principal buildings available to the Church Family are:

- Holy Trinity Church, Church Road, Combe Down - consecrated 1835.
- The Church Rooms, The Avenue (dedicated 1926) which is part of a separate trust, Holy Trinity Trust.
- St Andrew's Community Church, Foxhill, which is also part of Holy Trinity Trust. This new Church building was completed in November 2011 as the final part of the 'Rainbow Project'.

Governing document

The charity is governed by the Parochial Church Council Powers Measure (1956) as amended and church representation rules.

Public benefit

The charity has due regard to the guidance published by the Charity Commission on public benefit.

Risk management

The PCC members have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Review of the Year

This report covers the period from January to December 2020 and includes the COVID 19 pandemic which resulted in 2 lockdowns and various and variable restrictions.

Our Church Services

Our Churches are flourishing! Pre pandemic we had 2 morning services at Holy Trinity attended by about 200 adults. St Andrew's had a service attended by about 40 adults. There is a large amount of lay involvement in all the services. We have developed closer links with the other churches in the Benefice in year.

From March 2020 we ran streamed services for all four churches in the Benefice with contributions from all four churches. These were also placed on Youtube and were very well received with high numbers of devices joining. Shawn's sermon series chosen before the March lockdown was called 'When the world falls apart', seemed an apt title for our first sermon series in the pandemic!

We are very grateful to Shawn for his foresight and leadership in this time. He was indeed appointed 'for just such a time as this.' And we are grateful for all his technical work in this season in setting up streaming and Youtube services and in editing our services which regularly takes more than a day of his week!

We are very grateful to Dan and Lydia for their leading of our worship before the lockdown and how they stepped up and led our worship through this season. Dan's degree has been invaluable in recording and producing our worship.

Clergy Report:

Three people with a past or present link with our churches were ordained on 27 September 2020: Jo, Andrew and Chris.

We have Chris as our part time curate to assist Bishop John at Southstoke 2 Sundays a month and to work 2 days a week with Shawn at Holy Trinity in a voluntary capacity.

Our dear minister for St Andrew's, Steve, died before he could be ordained and as Bishop Ruth said at the ordination service, 'he had been called to serve a higher calling.'

We have three from our congregations accepted for ordination training from September 2020, Simon, Chris and Matt. Praise the Lord for raising up people to serve our churches.

St Andrew's is being supported by Cath who has postponed her ordination until June 2021 to serve at STACC.

We plan to have a full time curate from July 2021.

Rev Dr Chris writes:

The role for the clergy has been very different this year, with most services held on-line, and those that were in the church buildings being socially distanced with small numbers, no singing etc.

We have been very blessed by the skills of our Vicar, Shawn, who has masterminded the production and streaming of our on-line services.

Christmas was a particular challenge, and we were pleased to have been able to offer a wide range of ways to celebrate and spread the Christmas message that had not been previously considered.

In addition to the initiatives that have been described in later reports, we held three evening **candle lit traditional carol services** in Christmas week, with a small group of singers and musicians, who played, sang and read. These were quiet, reflective services, and were well received. Around 40 people attended each evening.

Shawn recorded a service of Holy Communion for Christmas Eve, and we had a very well-produced service on Christmas Day.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Ministry reports

Our Ministry Leads have written reports in each of their areas providing an overview of the many activities of the churches. We are very grateful for all the work they do and the teams that work with them which have an impact across the generations both within the congregations and in our local community.

Their reports follow:-

Our Worship Leaders, Dan and Lydia, write:

Worship for most of 2020 has been a bit different to previous years. The opportunity to worship together as a unified benefice for most of the lockdown, across the internet has been a unique one that wouldn't have happened in a "normal" world.

We have a great team of musicians who have risen to the challenge of videos and playing together across distance and it's been good to be able to include people from both HT & Stacc where technology allowed. I'll never complain about the time it takes to have a practice again, as assembling, mixing and producing the tracks & videos is a part time job.

As is normal, there have been team members who have stepped down or moved on, but there have been new additions to the team across the period too - people worshipping together who have never met in person.

Being able to record together as a team now is a good step forward, and means we'll be able to get more of the wider team involved, whilst still protecting our more vulnerable members.

A big thank you to Josh & the sound team who are stepping up & learning new live-streaming skills.

One of the big prayer points is for Stacc - for the team there to continue developing when they go back to having a live band.

Another point that requires both prayer & personnel cover is for the beginning 2021, as we will be taking a break as we adjust to having our baby.

If the volume of voices at the last pre COVID service we had back in the mists of history is anything to go by, when we can get back together will be a very special experience.

Big thanks to everyone involved.

Report on Families Ministry 2020, Sharon writes:

The aim of the Families Ministry is to support families to have more fun together and either come to know Jesus or to be able to reach out to others who don't. The activities below are a few of the things we do to fulfil this aim:

Family Work during the Pandemic

Family Support on Foxhill. We are unable to have any sort of Toddler groups at St Andrews due to COVID. So we are missing them very much. Once the 'hard' lockdown was lifted a little I was able to spend a day a week delivering Foodshare food parcels given by big supermarkets once a week to 15 or so families. Another joy was the sharing of toys and educational resources – families from HTCD who had, gave to those who had not and it was a great witness.

These deliveries enabled me to keep in contact with many of the mothers and children. Some have had a bad time during lockdown particularly whilst schools were closed but due to the relationships that have built up over time I have felt privileged to be able to share those woes and pray and give as much support as possible. Many parenting issues, relationship difficulties and neighbourly disputes have cropped up which have been hard for all concerned.

Four of the mums from Toddlers are managing to attend a bible study outside led by ladies from StACC which has been encouraging and we can see small indications of faith growing which is exciting. One of these mums is hoping to come to New Wine with the church financed by generous members of our church family.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Family Events have been nil – no Fest and no hog roast and no other church family get togethers! How I long to relaunch these one day!

Alpha A real moment of joy in the midst of gloom! Despite never having met some of the people in reality it was SO good to have a lively, interested and great group of people on the alpha zoom course from June -August. Some have come to faith for the first time and others have grown significantly in their faith – hallelujah! This has been SO encouraging and it's been lovely to welcome some into church and get to see what their bottom half looks like!! THANK YOU to all those who faithfully prayed for this each week. There must have been at least 50 people praying for this and we could really feel the Lord's presence every week as a result!

Pastoral Support for Families In order to maintain contact between church families during lockdown I set up three Whatsapp groups for parents depending on the age group of their children. This enabled the sharing of much relevant information e.g. good educational resources, good places to walk, suitable music etc etc as well as encouragement.

Relationships with mums and dads in the Foxhill area have grown during this year, which is good. I've been visiting some of them once a week for nearly a year now! I don't even need to take food – they just want the chat!

Lizzie has joined me each week and this is amazing to have her support as we walk, pray, and visit.

Now we are under stricter lockdown and mums are home schooling again I'm going to start phone calling lots of the HT mums again. The Whatsapp groups have had a mixed response – the parents of younger ones making the most of the contact and the others it's quite sporadic.

I'm about to start the Parenting for Faith course which really seems to have struck a chord as I've got nearly 50 parents signed up – with parents of 1 month olds to 21 years old!

Claire writes: On Christmas Eve this year we took the re-telling of the Christmas story to a whole new level. Sharon led a team of 30 volunteers to put on a dramatic interactive experience in the church garden. It was such a moving occasion to guide family bubbles around the story and see the excitement of meeting baby Jesus on the faces of the children. It was also fabulous to feel truly part of a big team. A real antidote to this season of working in isolation from home.

Our Children's Minister, Claire, writes:

The Pandemic has sadly stopped all our face to face work with children under 4 and their parents. We can no-longer go into the school in person or the school visit our church for collective worship. These are great losses to children's ministry.

However thanks to Shawn's knowledge of skills and equipment children's ministry has flourished virtually with Claire discovering her inner Blue Peter presenter and Thankful Thursday, Ruth's Crew, Peter's Crew and some school collective worship all onto Youtube with good viewing figures. Some highlights of the feedback included the chance to bring together families who live overseas – so different generations separated by physical distance could watch and share the same spiritual input and discuss their faith in this difficult season.

Holiday Club went virtual and ecumenical and a group of 12 churches from in and around Bath produced the Unlikely Heroes Club which went out as 6 weekly episodes throughout the summer. We sent out 15 craft packs to families in Foxhill to support them in accessing this and had some great feedback.

Also over the summer we launched **Bible at Bedtime** and intergenerational project enabling our seniors to read the bible to our juniors.

As the new school year begins we have launched **Muddy Church** for our primary school aged children in our church garden during our 10.30 service and we are also piloting a kids club by post initiative to reach those who we haven't seen in a while.

THE PAROCHIAL CHURCH COUNCIL OF THE

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ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

School collective worship is now delivered via teams live into classrooms and we have provided prayer spaces for every classroom in Combe Down encouraging them to pray about their theme of respect this term.

The Unlikely Heroes city wide team of Children's ministers worked together to deliver a virtual Light Party and Christmas Party.

The same team co-ordinated a Christmas Carol window trail bringing together 26 churches across the city of a wide variety of denominations to create displays of Carols for people to guess. Our own window displays at Holy Trinity involved artwork from Combe Down Primary school children and the STACC window had contributions from Mulberry Park School pupils and the wider community.

Muddy Church and Kids club by Post supported by videos has kept our church children growing in faith this autumn.

In November we trialled a Zoom Breakfast Church for Peter's Crew just in time for Lockdown 3!

It has been a very difficult year but we have taken church out of our buildings and seen it reach many in new ways.

Our Youth Minister, Stuart, writes:

Throughout Covid we have been online with Zoom groups, a Wednesday boy's group and also a separate girl's group, running at the same time. We have also had youth church online with weekly videos and youth meet ups. We have a daily blog for youth online. Over summer the young people got together to do a bike ride and picnic, with other meet ups also through summer with games and picnics.

I was able to throughout COVID to support young people through phone calls and mentoring the young people I worked with from Ralph Allen.

Over the Christmas period we were able to take a float around Combe Down, Foxhill and Mulberry Park over two nights then a further night in Twerton. This was a great opportunity to be in the community playing Christmas music, sharing the Gospel and the love of God to people in our community. We then partnered with Twerton where they were able to use the float to bless that community.

Tuesday night Connect group Connect is our new session this year 2021, where it's a time for older young people aged 14-18 years old, to get together to Pray, Worship, seek, and hangout with each other. This will have a depth to growing together in their faith journey and fellowship together.

Thursday night Games night and social Every week we have a Games night and social time together as Youth groups. We meet at 7:30pm each week on Thursday evening. Come along on Zoom and see if you can beat the Games masters.

Sunday night Youth Hangout 12 midday Every Sunday we have Youth Church on Zoom at 12 midday. For the next couple of months, we will be looking through a series of Encounters with Jesus. This is a time to pray worship have a message and respond with challenges through the week.

Our Student Ministers Matt and Megan write:

After the exams in January that the students faced we arranged for us to go out into town for some drinks to help them unwind. Not long after that we went into National Lockdown which resulted in lots of students going home and tuning into their own churches online. I tried to regularly touch base with them to make sure they were ok and supporting them pastorally where I could. I stepped down from this ministry over the Summer but was involved in an online Freshers event for Bath Spa University Christian Union by answering questions they may have.

We are grateful to Matt and Megan for leading the Student work aided by Lewis. Matt and Megan have passed the baton to Charlotte and Ben from September 2020.

THE PAROCHIAL CHURCH COUNCIL OF THE

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ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Women's Ministry Penny writes:

Well it's definitely a case of BC and AC.

In mid October 2019 Dee led a women's day at Combe Grove Hotel. She led us into times of quiet and reflection to help us listen to God. The weather was fabulous and so we could sit outside in the wonderful grounds and enjoy God's presence and time away from the pressures of life.

At the end of November 2019 we hosted another Christmas Craft Evening. As always it was very well attended with about 100 women. Many of these being visitors to the church and in particular a number of younger women. Crafting offers a wonderful, non-threatening opportunity to build relationships and in addition Jo gave a short talk.

On 29th February 2020 we held a **women's breakfast** led by Penelope speaking about Finding God in Difficult Times. She talked very openly about challenging life issues she has faced and how she found God to be faithful through it all. It was an inspiring morning with over 80 women attending including visitors to the church.

Our next event was to be a Clothes Swap in May and I was thrilled to have several of the younger women excited to be part of the planning group. We have a vision of a sustainable and fun event which will appeal to friends outside of the church. We would love to reschedule in the Autumn if possible.

With the advent of Covid I tried to plan activities to get women together but it was felt it would be too risky especially for our older members. I have found it very difficult to plan for events which haven't involved Zoom.

Fortunately Sally has done a wonderful job in keeping the **walking group** going in various guises through all the change of regulations.

Recently Rosalind has re-started the **Monday bible study** on zoom and we have just started studying Genesis.

Men's Ministry, Jon writes:

Jon reports that with regret, the men's activity programme for the year was cancelled and will re-start again when the pandemic is under control.

Mother's Union, Elizabeth, writes:

Although Lockdown meant we could not follow our programme of meetings we have really tried hard to stay in touch with each other by other means! We have had distance coffee mornings, lots of doorstep chats and contact via phone calls, emails, video calls and zoom! It was so good to share our love, support and prayers for and with one another.

When Lockdown eased in summer we met for tea and cake on The Firs to celebrate Mary Sumner Day. MS founded MU in 1876 and therefore so much to give thanks for and celebrate.

We shared Communion service with Liza before she moved on and then had service with Richard to pray for his mission in the Middle East. Sadly the 2nd Lockdown meant we could not have services during the 16 Days of Activism to raise awareness and profile of women and girls affected by Gender Abuse and violent Relationships. Though we could not meet we could and did pray for these issues. Despite not meeting we are still able to raise funds for Women's Refuges, Food Bank and our 'Away from it All' scheme to help families under pressure.

Sadly rain washed out our Carol Sing along on the Firs! To share God's love for us, harbour ongoing love, support and prayers for each other at Christmas, every member received a hyacinth bulb to grow on their window sill! We plan to continue our virtual time together in 2021 and our first session is for each member to take part in Wave of Prayer on Wed to pray for work of MU in Bath and Wells with our links around the world!

Take care and keep safe and keep hopeful!

THE PAROCHIAL CHURCH COUNCIL OF THE

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ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Small Groups, Mark and Rebecca write:

There are 17 Home Groups (Small Groups) (220 members) in the Parish which meet weekly. Group Leaders convene twice a year to encourage each other, to hear of the different activities in which each engage, and for training. The Groups meet for worship, Bible study and prayer. Invariably members support each other through the various vicissitudes of life, and also get together for social activities extending to 'unchurched' members of the their families or the community. They also join together in service (helping with Alpha Suppers, Seniors Ministry etc.). As all the Groups are currently full one of the larger groups is to divide so each "daughter" Group can help fulfil outstanding requests for places. Through the Pandemic home groups have tried to keep in touch through zoom, socially distanced meetings on the Firs and in gardens and by phone.

Report from Senior's Minister, Polly:

Aims and Purpose.

We believe that the fullness of life that Jesus came to give is available to everyone no matter your age or ability.

Seniors Ministry desires to reach, enrich and empower older people with and through the love of God, the hope of Jesus and the power of the Holy Spirit.

To promote and facilitate an inclusive church, allowing everyone to be able to participate, contribute and flourish in church life.

At the beginning of the year, we prayed for ways that we could get to know the Seniors in our church and village better; to deepen our relationships with them.

We have found that through the regular phone calls we make to the Seniors at this time of not seeing them (due to COVID 19) they are talking more openly and honestly, chatting for longer and looking forward to our phone calls. We thank God that he has used this time to answer our prayers! I feel that in some ways Seniors Ministry is in a 'better' place now for having had to rethink the 'what', 'how' and 'why' of ministry.

Inter-Generational - We also prayed for generations to mix and that has happened as we have linked young families with a Senior for phone calls and support and Pen Pal links have been made between pupils at Monkton Combe Prep School and the Seniors

Care Homes and Peggy Dodd Dementia Day Centre - We are still not able to visit or take communal activities/services in The Orchard Extra Care in Combe Down but we have good relationships with residents and staff through increased support and contact. We organised a hamper of chocolate and toiletries and a Christmas hamper of snacks to encourage the staff at The Orchard. Unfortunately, we are yet to resume regular services in either Peggy Dodd Day Centre or Springfield care home (this is partly due to my lack of time to ask them as much as COVID!). My thanks go to David and Hazel, Tim and the team for their involvement with the Peggy Dodd Centre.

Printed Services - Those who were not able or did not want to access the online services were appreciative of an alternative via a written traditional service delivered weekly when the church buildings were/are closed. This increased my contact with and helped me get to know many more Seniors. This also increased my links with the congregations at St James South Stoke and St Michael's Monkton Combe. My thanks go to the church wardens for their encouragement and for inviting me to preach and meet people in person when the 'normal services' resumed. We continue to distribute a weekly sermon and prayers when the church buildings are closed.

Monthly Service and Lunch - We have not been able to meet in this way since February 2020. However, the Thursday weekly traditional service at HTCD is attended by 10, 12 sometimes 20 people who very much appreciate the service. One home group attends this service as a temporary alternative to being able to meet in person in home group. My thanks go to James for his leading and coordination of this service which I know is so appreciated by those who attend.

Seniors Listening Library - Original stories were written and recorded by Mary. Currently only available online which may be restricting listeners.

THE PAROCHIAL CHURCH COUNCIL OF THE

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ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

The Bible at Bedtime - Unfortunately, this Bible listening story project did not get the audience of young children it hoped for, but the Seniors had fun and games reading and recording. I learnt something as I listened and recorded all 42 chapters of the 'Jesus Story Book Bible', and it gave me an excuse to get out of my (home) office and visit Seniors (as restrictions allowed)

Seniors Ministry Prayer Walk - The route passed the home of every Senior known to us and local care homes and the Peggy Dodd Centre. Several team members undertook the walk but found it was quite long and wished they had taken a packed lunch. My prerequisite risk assessment was a great benefit as no one tripped up any kerbs or went missing.

'Seniors Matter' Magazine – We started the publication of 'Seniors Matter' magazine to help us keep in touch, inform, and encourage the Seniors who we know but are not able to see. We started with an edition in November and increased distribution to 95 copies in December. It was well received. One comment was *"What did I think of Seniors Matter? I thought it was absolutely fantastic!"*. The Seniors Pastoral Team contribute content and Seniors themselves are also encouraged to contribute. The 3rd edition is currently being compiled.

Inter church Ministry - When I have time or energy, I meet with the Seniors Pastoral leaders of Weston All Saint and Widcombe Baptist and try to do something small like organise an annual conference to support those ministering to older people (attended by 80 people just before lockdown 1).

And at the risk of sounding like an Academy Award acceptance speech a big thank you to the.....

The Pastoral Seniors Team who are the faithful servants of Seniors Ministry. We have reviewed our role and purpose in this current season, and we aim to:

- Keep in regular contact with the Seniors
- Make and maintain relationships with Seniors
- Offer prayer and support
- Raise the profile of the Seniors and the Seniors ministry in our church
- Encourage and support spiritual growth
- Point people to Jesus
- Help people to navigate these uncertain times
- Manage to get into our monthly zoom meeting
- Unmute

And finally, I am very aware that there is much ministry going on to older people by church members all day every day that I do not know about and nor do I need to know about. Thank you!

Prayer – has continued and expanded during this Pandemic

We have a **7AM** prayer meeting weekly that is inspirationally led and prays in particular for our linked mission partners. This has sometimes used zoom and during the summer was able to meet in the church building.

There are focused prayer meetings about various aspects of the work of the churches for example CAP and Families Ministry

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

We started **Morning Prayer** on zoom during the Pandemic. We have had Morning Prayer on zoom every week day morning for the last 10 months! We pray for individuals and pressing needs. This is attended regularly by 20 to 30 'devices' and has been a huge support, encouragement and inspiration during this season. There has been much laughter on zoom for the 10 minutes before we start praying that has been a tonic. This may be Holy Spirit inspired laughter as a balancer to the very serious needs we lift to the Lord.

There is now also a Whatsapp Group for the Morning Prayer Community of some 30 people which, as well as sharing much hilarity, is also a place for urgent prayer needs and thanksgivings.

A '**Revival Prayer meeting**' has started and meets monthly on zoom with a faithful group of pray-ers.

Our Missions Team Leaders, Richard, and Anne and William and Sue

HTCD allocates 10% of its annual budget for 'mission' work outside the parish. This is managed by the International Mission Team (IMT) and the UK Mission Team (UKMT), who divide this figure 2:1.

Most of that allocated by the IMT is given to our church Partners, our church's members who are now serving overseas. So in 2020 we had three couples abroad (in Albania, Tanzania, and Uganda) and one single person also in Tanzania. In FY20-21 we will be supporting six married and a new single person serving overseas. For most, we are their 'principal' sending church but for at least one we are one of several who support them. The IMT also supports church members, young or older, who go abroad on short term mission trips – anything from 2 weeks to 6 months to say Romania, Tanzania or Albania. We also have a few who are Links, couples with a looser link to HTCD, to whom we give occasional one-off grants for a specific 'mission' project. The church regularly prays for all our Partners and Links which all would say is far more vital than the financial support."

The ZOOM era has seen great benefits for the IMT ministry. Shawn has been great at allowing many of our international Partners to offer an update to be woven into the middle of the Sunday services. Hopefully the church now feels better connected to our Partners, as they surely do to us.

The UKMT, guided by a survey to the congregation, supports a number of Christian charities in the UK, mainly Bath based. These cover a wide variety of projects including work with children with disabilities, nomads, youth and street pastors. We also support an anti-trafficking charity and a previous church member now working for OMF based in Huddersfield. In addition we support a project based in inner city Bradford, Yorkshire working with elderly people and refugees, focused on engaging with, and supporting marginalised, vulnerable and isolated people in the neighbourhood, and improving community wellbeing and integration. The church partners with these projects financially and through vital prayer support.

We were shocked and saddened by the sudden death of Martin who worked with Nomads, his enthusiasm for this work will be greatly missed.

Richard passed the baton of Leading IMT to Rev Canon William, and Anne passed the leading of UKMT to Sue. We are grateful to all the work of Richard and Anne supporting our Mission Partners and Charities over the last years.

CAP Debt Centre

Our CAP Debt Centre Bath is now in its 5th year. Our debt centre manager Amanda has been joined by a new debt coach, Vicki, each working 2 days a week. We are grateful to St John's Foundation for their ongoing support over the years and for enabling the centre to grow.

THE PAROCHIAL CHURCH COUNCIL OF THE

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ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

As with many other service providers, the Debt Centre has had its challenges over the course of the year due to Covid-19. The Debt Centre has had to change its model from face-to-face meetings with clients, to a remote telephone/video conference-based service and increase the amount of support given to vulnerable clients. It has been able to provide food shops, emergency phone and fuel top-ups when needed and an increased number of referrals to foodbanks. We are very grateful for funding from both the Coronavirus Community Support Fund, distributed by The National Lottery Community Fund (thanks to the Government for this support) and the Quartet Community Foundation.

The Debt Centre moved to Manvers Street Baptist Church in 2019, to be more centrally situated and to be closer to other city centre community services. This has been an enormous benefit to the centre and its clients. We are grateful to Manvers Street for providing an office space in support of CAP, and the continued financial support of another 6 local churches, including Bath Abbey.

We are encouraged that Amanda and Vicki have secured much of the funding needed for CAP to run through 2021 and are actively seeking to secure more sustainable, diverse funding for 2022 and beyond.

St Andrew's Community Church 2020 Report written by Cath and Susie

Spring 2020 looked promising. A successful 'cafe church', and a bustling jumble sale took place just before covid restrictions fell. But worse by far was the loss of Steve in May.

Steve was dearly loved by all and his death left the whole church family as well as the Foxhill community heartbroken. At his funeral the roads around the church were lined with people to show their love for Steve and Di. The rest of the year has been spent in grief as well as finding a way through the restrictions imposed by covid.

Cath has joined us as a licensed lay curate to assist the church family to navigate this difficult transitional journey. While it is an extraordinary time, marked with sadness and grief, God continues to surprise us by moving in new ways. The church family have noticed that relationships, both within the church and with the Foxhill community, have grown richer, with more opportunities for prayer.

Foxhill Focus became mobile with Susie making weekly deliveries of Tesco fareshare food to around 20 vulnerable individuals (and Sharon to Foxhill families) in their homes. We now also offer freshly cooked meals for collection from St Andrews, which is proving popular amongst those who attended Foxhill Focus. Other groups have begun to use the building again, including Southside community centre for the serving of meals to vulnerable families.

A Whatsapp group has been established for the StACC church family that has held us together in extraordinary ways during this period. A pastoral team works to ensure that all those on Foxhill estate known to the church who are vulnerable are reached out to. Services are continuing in the building as well as the HT online family service. Groups meet on Zoom both after the Sunday service and on Wednesday evenings.

Autumn is set to be busy as we celebrate the significant markers of the season in creative, covid safe ways. We are also planning a 24 hour prayer event and a community 'StACCtion morning' involving hiring skips for local residents' unwanted items.

Update Oct 20 - Jan 21 Cath writes:

StACC's hallmark of love has not changed during this challenging time. Love has poured out of the church to the wider community. Despite the restrictions the church is still very much alive in the prayerful, thoughtful and practical way we care for one another, and demonstrate Jesus' love in the wider community.

StACC resumed live services in the autumn, using recorded worship from HT. We had a **Harvest Festival** with the church as full as it was safe to be, decorated with harvest goods. It was a joyful celebration which ended a 24/7 prayer time when we had a prayer tent, and a fire pit kept alight all the Saturday night by church members. We interceded for Foxhill, and our church, and some people dropped by for a chat.

Even in lockdown, Stacc continues to meet daily via its family **WhatsApp group** of 42 people. The 'chat' is heady cocktail of worship, scripture, shared life updates, requests for help, offers of all kinds, prayer, testimonies and garnished with plenty of jokes.

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ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Throughout November and Advent, we shared a thought for the day to encourage each other to pray. We have another group of 15 people who prayer walk (alone or in distanced pairs) around the estate regularly.

In January we carried out a 'Jericho Prayer' weekend when, in our households, we prayer walked around the perimeter of the estate many times between us. There will be more 'Jericho Prayer' weekends to come!

A Saturday morning in December saw many paths, pavements and verges cleared of litter thanks to our 'StAction litter pick' volunteers.

For the **Bath Churches Carol Trail** the church windows were covered with a heavenly host of angels made by the community, Mulberry Park School, and the Stacc church family- Hark the Herald was the carol for this display.

One evening a **Christmas float** set off around Foxhill in all its blaring glory, bringing light, music, joy, laughter even dancing. No one will forget Simon's turkey hat, or his and Tom's preaching of the gospel. What a great night! Many volunteers had a chance to talk and pray with those who were deeply moved and encouraged by the sight.

The **Monday Bible study** support group continued through most of 2020 and is a much appreciated source of support, fellowship and bible teaching for those who attend.

Also the Youth Group began to meet again on a Thursday night very successfully until January's lockdown.

Our Wednesday night weekly Stacc family 'zooms' have continued throughout and have brought some of us together for bible study, prayer and social time. Also the Sunday StACC coffee zooms have been enjoyed by many as a way of keeping in touch.

Foxhill Focus has continued in its Covid form through the autumn, with freshly cooked meals given as a takeaway each Tuesday along with a bag of donated groceries (FareShare scheme and church member/food bank donations).

Susie worked hard with some volunteers to prepare a delicious complete Christmas dinner takeaway for the 32 Foxhill Focus members. Everyone received a gift bag, each one decorated personally by a member of the StACC family. This period saw a coming together of two ministries, Sharon and Lizzie's work with young families around the estate in lockdown, and Foxhill Focus. Each Tuesday we work together to distribute food and a friendly greeting to those in need of encouragement and a listening ear. We are currently preparing food bags weekly for 32 vulnerable adults and around 15 young families.

We are grateful to St John's Foundation for their financial support of much of the social outreach activities that have occurred from StACC over the last 3 years and for the centre manager salary, this finished in January 2021.

Financial Review of the Year

Total incoming resources for 2020 were £540k, down from £580k in 2019. This is made up of £516k of Unrestricted Funds and £24k of Restricted Funds.

Expenditure for 2020 was £528k, up from £515k in 2019. This is made up of Unrestricted Expenditure of £465k and Restricted Expenditure of £63k.

The balance in the Unrestricted Funds at the end of 2020 was £482k which is a £57k increase from £424k in 2019. The Restricted Fund reserves at the end of 2020 was £50k, down from £84k in 2019.

Our reserves are higher than planned, partly due to the income holding up well during these uncertain times but also our expenditure being significantly less than we planned due our activities not happening in the same way due to Covid. We have also been utilising the short-term grants both received in 2020 and held in restricted reserves at the start of the year which have enabled so much activity to be funded – but the church will soon need to fund this from our regular giving. The PCC has prepared forecasts which demonstrate that the excess reserves will be utilised in the short/medium term- during which we trust that we will continue to grow and thus be able to fund our expenditure.

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Reserves Policy

At the end of the year, the charity had unrestricted cash reserves that represented approximately 12 months' worth of unrestricted expenditure on its activities based on the 2020 figures, although unrestricted expenditure is expected to be higher in 2021 once activities resume and the restricted grants end. The PCC members consider a target of six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income and have budgeted to reduce the reserves to this level over the coming years.

Conclusion

We are very grateful to the Lord for all he has and is doing amongst us and give him all the glory!

We are also thankful to our staff team and everyone who plays their part in our church families and to Shawn for his leadership in this season.

We end the year trusting in our Lord to lead us on as we seek to be humble before Him, and to hear His voice guiding us into His good purposes for the next season of our church family life.

Approved by the membership of the PCC on _____ and signed on its behalf by:

Rev Shawn Swinney


28 April 2021

THE PAROCHIAL CHURCH COUNCIL OF THE

ECCLESIASTICAL PARISH OF COMBE DOWN, BATH

ANNUAL REPORT FOR THE YEAR ENDED 31 DECEMBER 2020 (continued)

Appendix

Membership of the Parochial Church Council

The following have served as members of the Council from January 2020.

Clergy

The Rev'd Shawn Swinney	Vicar, licensed September 2018
-------------------------	--------------------------------

Churchwardens

Christine Absolon	re-elected 2020
David Purdon	stood down 2020
Nick Alexander	elected to church warden 2020 (PCC 2019)

PCC Members

Clive Abbot	elected 2018
Lewis Irvine	elected 2018
Di Stubbs	elected 2018
Mark Humphriss	stood down 2020
Mark Womersley	elected 2018
John Talbot	Treasurer co-opted 2013
Niall Robertson	co-opted 2018
Duone Hopwood	stood down 2020
Sally Hogg	re-elected 2020
Simon Winchcombe	elected 2019
Jacob Easaw	elected 2020
Rebecca Clay	elected 2020
Sue Dawes	elected 2020
Richard Meyron	elected 2020

PCC Secretary

Elizabeth Sharp	(non-voting observer)
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**INDEPENDENT EXAMINER'S REPORT TO THE PAROCHIAL CHURCH COUNCIL MEMBERS OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN, BATH**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 15 to 23.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

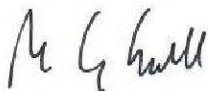
Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the Act. I confirm that I am qualified to undertake the examination because I am a member of The Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Matthew Small
FCA
Berkeley Hall Marshall Limited
6 Charlotte Street
Bath
BA1 2NE

DATE : 28 APRIL 2021

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH

STATEMENT OF FINANCIAL ACTIVITIES
INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 DECEMBER 2020

	Notes	Unrestricted funds £	2020 Restricted funds £	Total funds £	2019 £
INCOME AND ENDOWMENTS					
FROM:					
Donations and legacies	3	509,374	19,680	529,054	547,871
Charitable activities	4	4,519	4,189	8,708	28,705
Investments	5	2,111	-	2,111	3,181
Total		516,004	23,869	539,873	579,757
EXPENDITURE ON:					
Charitable activities					
Activities relating to the work of the church	6	464,408	63,157	527,565	515,161
Total		464,408	63,157	527,565	515,161
NET INCOME/(EXPENDITURE)		51,596	(39,288)	12,308	64,596
Transfer between funds		(4,998)	4,998	-	-
Unrealised gain on investments		10,886	365	11,251	833
NET MOVEMENT IN FUNDS		57,484	(33,925)	23,559	65,429
RECONCILIATION OF FUNDS					
Total funds brought forward		424,157	84,219	508,376	442,947
Net movement in funds		57,484	(33,925)	23,559	65,429
TOTAL FUNDS CARRIED FORWARD		481,641	50,294	531,935	508,376

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH

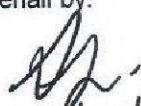
BALANCE SHEET AS AT 31 DECEMBER 2020

		2020			2019
	Notes	Unrestricted funds £	Restricted funds £	Total funds £	£
FIXED ASSETS					
Tangible assets	7	2,625	-	2,625	7,875
Investments	8	90,886	5,643	96,529	5,279
		<u>93,511</u>	<u>5,643</u>	<u>99,154</u>	<u>13,154</u>
CURRENT ASSETS					
Debtors	9	16,586	-	16,586	16,702
Prepayments		5,188	-	5,188	5,500
Cash at bank and in hand		381,176	60,440	441,616	491,799
		<u>402,950</u>	<u>60,440</u>	<u>463,390</u>	<u>514,001</u>
CURRENT LIABILITIES					
Creditors: amounts falling due within one year	10	14,820	15,789	30,609	18,779
NET CURRENT ASSETS		<u>388,130</u>	<u>44,651</u>	<u>432,781</u>	<u>495,222</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>481,641</u>	<u>50,294</u>	<u>531,935</u>	<u>508,376</u>
NET ASSETS		<u>481,641</u>	<u>50,294</u>	<u>531,935</u>	<u>508,376</u>
FUNDS					
General purpose fund				481,641	424,157
Restricted fund	12			50,294	84,219
TOTAL FUNDS				<u>531,935</u>	<u>508,376</u>

The financial statements were approved by the Parochial Church Council on
authorised for issue on its behalf by:

and were signed and

Rev Shawn Swinney


28 April 2021

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES

Statutory information

The Parochial Church Council of the Ecclesiastical Parish of Combe Down, Bath is a charity registered in England and Wales. The charity's registered number is 1129554 and its administrative office is Church Office, Church Rooms, The Avenue, Combe Down, Bath BA2 5EE.

Accounting convention

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, the Charities Act 2011, the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and applicable accounting standards.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at fair value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible by law. They do not include the accounts of church groups that owe their main affiliation to another body, nor do those that are informal gatherings of church members.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Consecrated and benefice property is not included in the accounts in accordance with section 10(2)(c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and no value is placed on these within the accounts. All expenditure incurred during the year on consecrated or benefice buildings and movable church furnishings, whether maintenance or improvement, is written off as expenditure in the Statement of Financial Activities and separately disclosed.

Functional equipment that is used on a continuing basis for the work of the PCC is included in the balance sheet. Depreciation is provided at the following annual rates in order to write off each assets over its estimated useful life.

Computers and office equipment	- 20% on cost
Furniture and fittings	-10-20% on cost
Minibus	-over 2 years

The notes form part of these financial statements

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

1. ACCOUNTING POLICIES (continued)

Taxation

The activities of the charity fall within the exemptions afforded by the provisions of the Income Taxes Act 2007. Accordingly, there is no taxation charge in these financial statements.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the PCC Members.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Legacies

Income is recognised on a receivable basis when there is sufficient evidence to provide necessary certainty that the legacy will be received and the value of the incoming resources can be measured with sufficient reliability.

Grants receivable

Grants are recognisable upon receipt for the relevant financial year.

Investment

Investments are shown at their fair value as at the end of the financial year. Any gain or loss on the investment is shown on the statement of financial activities under unrealised gain/(loss) on investments.

Reserves

At the end of the year, the charity has unrestricted cash reserves that represented approximately twelve months of unrestricted expenditure on its activities and to take into account any possible repairs required to the church. The PCC Members consider a target of at least six months expenditure is sufficient to avoid disruption to the operation of the charity in the event of a downturn in future income. The PCC have detailed plans to utilise these additional resources.

2. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 (2019 - nil).

Trustees' expenses

Trustees' expenses paid for the year ending 31 December 2020 £834 (2019 - £1957).

THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020

	2020		
	Unrestricted funds	Restricted funds	Total funds
	£	£	£
			2019 £
3. DONATIONS AND LEGACIES			
Vicar's Discretionary Fund	-	11	11
Benefice Ministry Allowance	45,333	-	45,333
Planned giving	387,980	-	387,980
Collections	1,044	-	1,044
Sundry donations and other income	1,886	1,000	2,886
Legacies	4,000	-	4,000
Families and Children	-	1,892	1,892
CAP Centre Grants	-	9,886	9,886
Coronavirus Community Support Fund, distributed by The National Lottery Community Fund for CAP	-	6,000	6,000
St Andrew's Outreach	-	891	891
Income tax recoverable	69,131	-	69,131
	509,374	19,680	529,054
			547,871
4. CHARITABLE ACTIVITIES			
Children & Families	223	-	223
St Andrew's	300	-	300
Youth	289	1,804	2,093
Mission	-	2,385	2,385
Pastoral	925	-	925
CAP Centre	-	-	-
Worship Support	2,782	-	2,782
	4,519	4,189	8,708
			28,705
5. INVESTMENTS			
Interest and dividends	2,111	-	2,111
	2,111	-	2,111
			3,181

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Unrestricted funds £	2020 Restricted funds £	Total funds £	2019 £
6. ACTIVITIES RELATING TO THE WORK OF THE CHURCH				
The Vicar's Discretionary Fund	-	-	-	(77)
Parish share	166,020	-	166,020	149,472
Salary costs	153,090	36,427	189,517	197,740
Administration costs	45,341	14,981	60,322	42,822
Children and Families	3,106	-	3,106	5,346
St Andrew's	19,639	2,675	22,314	19,400
Youth	2,493	-	2,493	11,322
Pastoral	8,275	-	8,275	10,894
CAP Centre	-	5,689	5,689	6,072
Worship Support	9,345	1,000	10,345	13,774
Mission expenses	44,373	2,385	46,758	48,352
Depreciation of equipment	5,250	-	5,250	2,625
Professional and book-keeping	3,421	-	3,421	3,385
Independent examiner's fee	440	-	440	440
Non-audit/examination services	1,000	-	1,000	1,000
Insurance	2,615	-	2,615	2,594
	464,408	63,157	527,565	515,161
Support costs included within note 6 above:				
Admin and running costs	87,345	-	87,345	82,523
Other support costs	5,471	-	5,471	6,305
	92,816	-	92,816	88,828

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. FIXED ASSETS

Tangible fixed assets

	Motor vehicles	Computers and office equipment £	Total £
Cost as at 1 January 2020	10,500	20,391	30,891
Additions		-	-
Cost as at 31 December 2020	10,500	20,391	30,891
Depreciation as at 1 January 2020	2,625	20,391	23,016
Charge for year	5,250	-	5,250
Depreciation as at 31 December 2020	7,875	20,391	28,266
Net book value as at 31 December 2019	7,875	-	7,875
Net book value as at 31 December 2020	2,625	-	2,625

8. INVESTMENTS

These comprise 276.01 income shares in the CBF Church of England Investment Fund. At 31 December 2020 each share was valued at 2044.67 pence - total value £5,643 (2019 - 276.01 shares total value £5,279) and new accumulation shares in the CBF Church of England Investments Fund 1831.65 accumulation shares at 31 December 2020 each share was valued at 4,961.99 pence total value £90,886. The historic cost as at 31 December 2020 was £80,000, acquired in this year.

9. DEBTORS

	2020 £	2019 £
Debtors	1,891	6,105
Gift aid due	13,238	10,267
Other debtors	1,457	330
	16,586	16,702

10. CREDITORS

	2020 £	2019 £
Trade creditors	4,530	8,888
Other creditors	5,826	3,402
Accruals and deferred income	20,253	6,489
	30,609	18,779

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. STAFF COSTS

	2020 £
Gross wages	172,961
Employer's pension contributions	8,975
Employer's NI	7,581
	189,517

No employee received emoluments of more than £60,000 during the year.
The average number of employees in the year was 10 (2019 - 10).

12. RESTRICTED FUNDS

	Balance at 01.01.2020	Incoming resources and transfers	Resources expended	Transfer	Balance at 31.12.2020
	£	£	£	£	£
Clock fund	801	-	-	-	801
CBF Church of England Investment	5,280	365	-	(2)	5,643
Albania and other youth trips	1,072	1,805	-	-	2,877
St Andrew's	600	-	-	-	600
St Andrew's Centre	27,842	-	22,010	-	5,832
The Vicar's Discretionary Fund	3,539	11	-	-	3,550
Building Repair Fund	25,313	-	14,981	-	10,332
CAP Centre	19,772	9,886	19,115	5,000	15,543
Coronavirus Community Support Fund, distributed by The National Lottery Community Fund for CAP	-	6,000	2,866	-	3,134
Other	-	6,167	4,185	-	1,982
	84,219	24,234	63,157	4,998	50,294

The CAP Centre fund is for the purpose of supporting the operational costs of running the local Christians Against Poverty Centre. The PCC designated £5,000 to the CAP project which is shown here as a transfer to the restricted CAP centre fund.

The Building Repair fund is for the purpose of meeting relevant building repair costs.

St Andrew's centre is for the purpose of meeting the costs entailed with providing the centre manager and outreach worker post at St Andrew's Church.

Of the above funds, £5,643 relates to fixed asset investments on the balance sheet (part of the CBF Church of England Investment), £15,789 was held in creditors and the remainder of £60,440 is included within bank balances.

Any additional expenditure for St Andrew's Centre was met by unrestricted funds.

**THE PAROCHIAL CHURCH COUNCIL OF THE
ECCLESIASTICAL PARISH OF COMBE DOWN BATH**

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

13. STATEMENT OF FINANCIAL ACTIVITIES 2019 COMPARITIVES

Unrestricted income and endowments for 2019 consisted of £494,223 donations and legacies, £21,620 charitable activities and £3,181 investments. Expenditure consisted of £465,699 charitable activities. There was a transfer from unrestricted to restricted funds of £772. The unrestricted funds opening value was £371,604 and closed at £424,157.

Restricted income and endowments for 2019 consisted of £53,648 donations and legacies and £7,085 charitable activities. Expenditure consisted of £49,462 charitable activities. There was also an unrealised gain on investments of £833. There was a transfer from unrestricted to restricted funds of £772. Restricted funds opening value was £71,343 and closed at £84,219.

14. RELATED PARTY TRANSACTIONS

Holy Trinity Trust is a related party due to PCC members David Purdon, Niall Robertson and Nick Alexander being trust members.

During the year the following related party transactions took place:

Total office rent costs of £20,100 were paid for by Combe Down PCC to Holy Trinity Trust. These costs were calculated to represent an arm's length value.

15. CONSECRATED OR BENEFICE BUILDING REPAIRS AND MAINTENANCE

During the year repairs and maintenance on the church totalled £24,798. £14,981 of this was for a new boiler.