

THE PARISH CHURCH  
OF  
SAINT COLUMBA,  
ANFIELD  
ANNUAL REPORTS  
AND ACCOUNTS  
FOR THE YEAR ENDED  
31<sup>ST</sup> DECEMBER 2021

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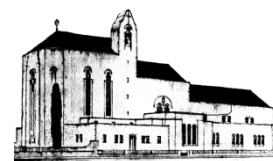
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THE PARISH CHURCH OF  
SAINT COLUMBA, ANFIELD  
'MISSIONARY DISCIPLES:  
POINTING PEOPLE TO JESUS'



THE VICAR

Fr Daniel Howard SSC

St Columba's Vicarage, Pinehurst Avenue, Liverpool, L4 7UQ

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**Chairman's Report for the year ended 2021**

March 2022

Dear Friends,

'Jesus Christ is the same, yesterday, today and forever'.

*Hebrews 13.8*

Dear Friends,

The writer of the letter to the Hebrews captures for us the very nature of the God we worship: he does not change. Like 2020, 2021 was a year of unprecedented change, due largely to the ongoing Covid-19 pandemic. In the early parts of 2021, the pandemic still had much the same feel as those first days in the March of the previous year. The numbers of people catching the virus and sadly dying as a result remained high and so the risk of social interaction was one that many people were unwilling to take.

The Church continued to be shaped by this international crisis, and whilst many parishes closed their doors in the first quarter of the year, I am proud that once again we decided to remain open, albeit on a reduced basis. I know that this was a lifeline to many in our own community as well as outside; several visitors from other parishes found a temporary home with us precisely because we were open. Worship continued, the Mass continued to be celebrated and our sacrifice of thanks and praise was offered. As I recorded in much of my correspondence, I lamented the fact that the way in which we offered the Mass was notably different, aside from the fact that we were unable to sing, we were unable to socialise with each other afterwards. I know that this privation affected the spirituality of many regular worshippers – and yet we were, in my mind at least, still able to convey the truth particularly in Holy Week that Jesus Christ, who offered his life for us sinners, is the same, yesterday, today and forever.

In a changeable, transient and suffering world, the eternal unchangeable love of God remained a constant and that is what, by remaining open, we tried to convey. This message was received by people who have since entered into the life of our church; the truth, Jesus reminds us, sets us free, and I know that that has been the experience shared by people in all places, not least here at St Columba's.

As the year progressed, we were able to move forward as a parish and celebrate our Patronal Festival, before a full lifting of restrictions and the resumption of singing in worship in July which brought joy to many after two years of silence.

The summer months were spent largely dealing with a substantial roof repair which the churchwardens' detail in their report, and of course with trying to readjust to the freedoms restored. In July we were able to reopen Columba's Café and restart much of our 'normal' parish activity, whilst at the same time, employing caution to safeguard all, particularly those who were vulnerable.

The Autumn brought with a sense of urgency to fully engage once again with our primary calling as the Church to 'go', to go into our community and share the Good News. Jeff Brandwood, Adrian Manson and I attended a Leading your Church into growth conference to explore ways in which we can engage more concretely and share the faith that we hold dear, that Jesus Christ is indeed the same, yesterday, today and forever. The few days away were challenging but provided a road map for us to follow, which connected deeply with my own vision for the parish that we truly become Missionary Disciples who point people to Jesus, first by forming relationships, secondly by serving the people in our midst, concluding with a sharing of the gospel in word and deed. In light of this, activity was planned that centred around deliberate evangelisation. With renewed sense of impetus, we held our first Messy Church which attracted a good number of people with little or no Church association, some of whom have become settled into this worshipping community. Please pray that they may come to a deeper understanding of the faith and make that next step in their Christian discipleship.

In addition to Messy Church, there was a desire to set the bar high for Christmas, particularly in terms of evangelism. At each service there was in the invitation to respond to open offer that Christ's birth brings, to know his love, revealed in the flesh. We have, thank God, had people responded to Christ's invitation, but sadly we were hampered once again due to a significant increase in covid cases and the emergence of new variant, this left many people absent from church over Christmas period.

We ended the year as we began it, unsure how the next weeks and months would unfold; there is in life always a sense of uncertainty and we have moved into 2022 deeply aware of this reality. However, as Christians we have hope and that is because, to quote the letter to the Hebrews once again, Jesus Christ is the same, yesterday, today and forever. I have several times since restrictions have eased, asked us all to come afresh to Christ, to pledge to follow and serve him with renewed confidence based on the conviction that he is faithful, for he is eternal and he is love. As we move forward, I repeat that request, can we pledge to return to Christ with all our hearts, to serve him in his church actively, beginning by drawing on his grace in the Blessed Sacrament? I am all too aware that many people are still feeling fragile, many are still apprehensive, but who profess our faith have a firm and eternal foundation, Christ himself and he bids us to come to him through his Church.

The invitation moving forward is clear: to come to him. Perhaps for the first time, perhaps for the first time in a long time, but come to him through worship and service is what we, the baptized, are called to do.

I ended my chairman's report last year with a quotation from one of my favourite theologians, Yves Congar. Given the difficulties we have faced since then, I would like to end with it again, as it remains essential for us today. Fr Congar writes: 'if the Church boldly throws herself open to lay activity, she will experience such as springtime as we cannot imagine'. I am asking you to throw yourself open, so that we as a parish can experience a springtime of faith, a time of growth, a time of renewal and a time of flourishing. Let us pledge to open our hearts and become a community of Missionary Disciples who point to Jesus, who is the same, yesterday, today and forever.

Yours in Christ,

*Fr Daniel*

The Parish of Saint Columba's is a well-established Christian community, located in the suburb of Anfield and Deanery of Walton, within the Diocese of Liverpool.

Since the early incumbencies of Fr Norman Alcock and Fr James Howard Foy the parish has been firmly rooted in the Catholic tradition of the Church of England, and displays all its hallmarks both liturgically and doctrinally. The parish is led by Fr Daniel Howard, who was instituted as Vicar in February 2020. Fr Daniel is supported by two Churchwardens, Mr Jeff Brandwood and Mrs Irene Campbell, and a Reader, Mr Adrian Manson, who holds the Bishop's License.

## **AIMS & PURPOSES**

The Parochial Church Council (PCC) of the Parish of St Columba, Anfield has the responsibility of cooperating with the incumbent, Fr Daniel Howard, in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social. The PCC is also specifically responsible for the maintenance of the Church of St Columba, Anfield.

### **OBJECTIVES & ACTIVITIES**

The PCC is committed to enabling as many people as possible to worship in our church and to become part of our community. Our vision is detailed below (this is not an exhaustive list):

- To be a community of 'Missionary Disciples: Pointing people to Jesus'.
- To allow people to worship God, Father, Son and Holy Spirit, through regular attendance at mass and other public worship, and through daily personal prayer.
- To nurture a strong, welcoming Christian community, whose values are underpinned by the teaching of our Lord Jesus Christ.
- For all members of our church to grow in their Christian discipleship – praying, reading and learning.
- To reach out to the local community.
- To engage with our local school.
- To make a bigger difference in this community – telling, serving and giving.

- To providing pastoral care through baptism, wedding and funeral ministry as well as the visitation of the sick and dying.
- To offering teaching to children and young people and providing opportunity for them to explore matters of faith.
- To deliver catechetical and formational programmes.

## ADMINISTRATIVE INFORMATION

The Parochial Church Council is a body corporate (PCC Powers Measure 1956, Church Representation Rules 2020), and is registered with the Charity Commission, number: 1129512 under the name ‘The Parochial Church Council of the Ecclesiastical Parish of St. Columba, Anfield’.

### **CORRESPONDENCE ADDRESS:**

St Columba’s Vicarage  
Pinehurst Avenue  
Anfield  
Liverpool  
L4 7UQ

### **BANK:**

HSBC  
Lord Street  
Liverpool  
L2 6PG

### **INDEPENDENT EXAMINER:**

Mr Paul Collins  
Collins & Co Chartered Accountants  
13 Hattersley House,  
1 Hattersley Court,  
Ormskirk  
L39 2AY

### **INSURANCE PROVIDER:**

Ecclesiastical Insurance Group  
Beaufort House  
Brunswick Road  
Gloucester  
GL1 1JZ

### **ARCHITECT:**

Mr Andrew Kepczyk  
Kepczyk Pearce Sanderson  
75 Wilmslow Road  
Handforth  
SK9 3EN

## **STRUCTURE, GOVERNANCE & MANAGEMENT**

The structure, governance and management of the parish is determined by the rules of the Church of England, in particular the Church Representation Rules 2020. This sets out the membership of the PCC, which consists of the incumbent (Vicar), other clergy licensed to the parish, and the reader (all *ex-officio*), together with the two churchwardens (elected at the Annual Meeting of Parishioners) and members of the laity elected to serve on the Deanery Synod or Parochial Church Council (both of which are elected by the Annual Parochial Church Meeting).

Governance of the parish is provided by the Vicar, Churchwardens and PCC, whilst day-to-day management is the responsibility of the Vicar, Churchwardens and Officers of the Parochial Church Council. Whether *ex-officio* or elected, together, all PCC members are responsible for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

### **VICAR & CHAIRMAN:**

Fr Daniel Howard SSC BA (Hons), M.St (Oxon)

### **HONORARY ASSISTANT PRIEST:**

Fr Tom Allen



**READER:**

Mr Adrian Manson

**CHURCHWARDENS:**

Mr Jeffery Brandwood & Mrs Irene Campbell

**DEANERY SYNOD REPRESENTATIVES:**

Mr Adrian Manson, Mrs Irene Campbell & Mr Jordan Mercer

**STANDING COMMITTEE:**

Fr Daniel Howard, Jeff Brandwood (Warden), Irene Campbell (Warden),  
Adrian Manson (Secretary), Julie Holland (Treasurer).

The existence of the Standing Committee is required under the Church Representation Rules. It meets prior to PCC meetings to set the agenda for the meeting and transact delegated business.

*The full membership list of the PCC is detailed below in the PCC report.*

**HEALTH & SAFETY OFFICER:**

Mrs Carolyn Swash

**PARISH SAFEGUARDING OFFICER:**

Mrs Dawn Mercer

**ELECTORAL ROLL OFFICER:**

Mrs Marj Allen

**PARISH CENTRE MANAGER:**

Mrs Sharon Oulton

# STATUTORY REPORTS

## REPORT ON THE ELECTORAL ROLL SINCE THE LAST AGM

Throughout the year we have maintained our register of names on the Electoral Roll, though sadly, since the last APCM we have suffered bereavement as a Church family, particularly through the loss of Russell Banks, Sally Hincks and Ken Mousley and Maureen Jervis.

The church has seen a number of new parishioners arrive who are settling in nicely. This year we are adding new names to the roll: Jessica Howard and Amanda Roberts.

The total number on the roll therefore stands at 81, of whom 39 live within the parish and 42 live outside our boundaries.

**Marj Allen**  
**Electoral Roll Officer**

### Report on the Proceedings of the Parochial Church Council (2021)

1. The membership of the PCC since the last APCM in Sunday 30<sup>th</sup> May 2021 comprises of: Father Daniel Howard (Vicar & PCC Chair); Mr Jeff Brandwood (Church Warden & PCC Vice Chair); Mrs Irene Campbell (Church Warden & Deanery Synod Representative); Miss Julie Holland (Treasurer); Fr Tommy Allen (Assistant Priest), Mr Adrian Manson (Reader, Secretary & Deanery Synod Representative); Mrs Dawn Mercer (Parish Safeguarding Officer); Mr Jordan Mercer (Deanery Synod Representative); Mrs Jacqui Hale; Mr Robert Liston; Mrs Joyce Jones, Mrs Lynn Colgan, Mrs Lori Roberts, Ms Patsy Watterson and Mr Malcolm Dorr. It should be noted that Mrs Irene Taylor was co-opted as a member of the PCC by unanimous vote on 30<sup>th</sup> June 2021.
2. In 2021, the PCC met on multiple occasions throughout the year, however it should be noted that for the first half of the year substantial legal Covid 19 restrictions remained in place which prevented social gatherings, meeting and mixing. The daily running of the parish was conducted by the Vicar in light of the continuing health crisis and the PCC met when it was permitted to do so in a 'covid secure' way. The PCC met on several occasions, including 27/01/21, 12/05/21, 30/05/21, 30/06/21, 09/09/21 and 25/11/21.
3. In addition to the regular reports received at each meeting including updates and deanery developments, discussion has also taken place on the following

topics, when the PCC been permitted to meet met due to the including:

- **Safeguarding:** a safeguarding report can be seen below written jointly by the Vicar and the Parish Safeguarding Officer, Mrs Dawn Mercer.
- **Finance:** a financial report can be seen below written jointly by the Vicar and the treasurer, Miss Julie Holland.
- **Services:** The service pattern has shifted somewhat in recent months due to the Covid situation. The Sunday Masses remain unchanged at 9.00 am and 10.30 am. At present, Mass is celebrated midweek on Tuesday and Thursday at 7.00 pm and on Wednesday at 12 noon. It is hoped that the usual pattern will be able to re-established as the situation stabilises and people return to Church.
- **Support:** The PCC recognised the need to continue supporting the local parish community, particularly with food times. Food for the St Andrew's Community Foodbank was collected and remains a key aspect of our giving to people in need. Throughout 2021 in a specific effort to support local families and children attending Pinehurst Primary School, items for the children such as films and snacks have been collected – this was decided in light of the fact that families might not have enough income to spend on such items, but recognised that they would have a significant impact on the mental health of all.
- **Church & Parish Centre Buildings:** please see the fabric and ornaments report compiled by the Churchwardens.
- **Columba's Café:** During the first months of 2021 social interaction was not permitted, and social distancing remained a key discipline in helping to prevent the spread of the virus. At some moments of 2021 outdoor food service was permitted. However, in light of the practicalities involved and more importantly recognising the risk posed to staff and volunteers, the café remained closed during this period. The multiple change in restrictions over the first half of the year made re-opening possible, and then impossible as things developed. At each moment of possible re-opening we were curtailed due to changes in legislation and expectation that would not make service possible, and custom, unlikely. The café was able to re-open fully in July 2021 after the easing of all restrictions and after thorough risk assessments had taken place which provided staff and volunteers with a sense of security. Whilst custom was initially somewhat slow things began to develop and we attracted people back. For some members of the community this was

an essential part of their first steps back into society after long periods of isolation. The café is now open and is welcoming new customers.

- **Church Growth:** Whilst the pandemic has brought with it untold challenges, we have seen some instances of growth over the course of the last twelve months. People have joined the worshipping life of the Church at different points over the last year and have settled into parish life. It was a joy to see fifteen members confirmed in October and support them as they take their step of faith. Our explicit evangelism over the Christmas period has likewise paid off and new people have come back to faith. Whilst growth has not been vast, it has been steady, which is what data seems to suggest is common at this time.

**Adrian Manson**  
**PCC Secretary**

### **Safeguarding of Children and Vulnerable Adults**

Following the Safeguarding Review of the parish last year, 2020, 2021 has seen continued work in this area, ensuring that we are not only compliant with the latest guidelines and guidance, but also that we are promoting a culture of safeguarding that is everyone's responsibility. Safeguarding is a permanent item on the PCC agenda which gives credence to how important it is for us collectively and personally as leaders in the parish. Full safeguarding checks, including confidential declarations, fit and proper persons forms, code of safer working practice and DBS checks are completed for elected PCC members. The Safer Recruitment Process is followed for those working directly with adults and children. It has been necessary to begin this process with the re-structuring of Sunday School which is ongoing. At the last APCM the PCC has adopted the House of Bishops Safeguarding Policy, and this, as well as the contact details for diocesan and local safeguarding advisors feature on the 'Promoting a Safer Church' poster located around the building. Training for those who undertake work with children, as well as for those in positions of leadership (PCC) is ongoing.

**Fr Daniel Howard & Dawn Mercer**

### **Financial Report of the Parochial Church Council**

As was documented in the last financial report, the Covid pandemic caused untold difficulties, in 2021 those difficulties continued, and this was largely due to the imposition and subsequent relaxation of restrictions. The cyclical nature of stop and start as the pandemic shifted made forward financial planning almost

impossible particularly in light of the fact that so much of our fundraising is subject to social interaction and social events; this being the case for the vast majority of churches, the parish was fortunate to receive some credit from the church commissioners which resulted in the parish share being slightly reduced from its normal amount. It should be noted that that parish share remains are largest single expense, and yet we have continued to pay this amount in full throughout the pandemic, and so our thanks must go to you for your continued generosity and support. On the easing of restrictions in the summer of 2021 we were able to re-open for social interaction and slowly begin to build up once again our common life together, Columba's Café re-opened for service and whilst progress initial progress was slow, things began to edge slowly towards normality as the year progressed. As has been detailed above, a usual round of building works and in the summer time, a substantial roof repair, meant that finance was expended, there are, of course, further works to be tackled all of which will have a significant impact. We were blessed at the end of 2021 by donations from St John's Walton, and from the estate of Allen Lomas, and from a member of our own congregation, which enabled us to weather the winter Covid storm and the arrival of the omicron variant which again affected our activities. The financial report below indicates the state of our accounts, but with the increased costs of living, not least the energy price increases facing us all, and uncertainty ahead yet again, at this junction we would describe our financial situation as 'stable' rather than 'secure' and as such will need careful monitoring. A financial overview will be given at the meeting.

### **Fr Daniel Howard & Julie Holland**

*The Accounts and Independent Examiner's Report can be found in the pages following these reports, and are to be read in conjunction with these statements.*

### **Report on the Fabric, Goods and Ornaments of the Churches of the Parish Church & Community Centre**

The overall stewardship of the 'Fabric, Goods and Ornaments' is an ongoing task undertaken by the Churchwardens year by year. This Fabric, Goods and Ornaments report is the process by which the Church of England oversees and ensures good management of all the Church physical assets. In 2021 the following works have been completed or undertaken:

- The smoke detectors, fitted into the ceilings around the parish centre have been tested on a six monthly basis and found to be working correctly, likewise the fire alarm for the parish centre is tested and is in good working order.

- The Church heaters were all serviced in May 2021 and found to be in good working order.
- The current light bulbs throughout the church have been replaced, like for like, with bulbs of higher lumens to try and enhance the brightness of the church.
- The lift in the foyer, leading to the first floor of the parish centre has been fully maintained and the necessary repairs undertaken.
- The gutters were cleared on the Church roof and as far as possible along the roof of the hall to ensure that water could pass through easily and drain through the pipes.
- The fire extinguishers were serviced/replaced as necessary to ensure compliance.
- The heating system located in the boiler room adjacent to the Bishop James room (which serves the whole parish centre) was serviced and found to be in good working order.
- Roof slates by the lift shaft and above the upper room had become damaged and were removed and replaced like for like.
- Major work to the roof was undertaken in the summer months of 2021. A Roofer had been contracted to clear the gutters and make holding repairs in the necessary places along the guttering at the highest levels of the Church building. On carrying out the repairs it was discovered that the base and sides of the bell cote area needed substantial repair. The wooden battens had rotted and were saturated with water which we were advised was having an adverse effect on the plastered walls inside the chancel. In collaboration with the architect and the DAC a schedule of work was agreed upon to strip away the rotten wood, re-adjust the pan tiles and make water tight the surround area with lead. The work lasted approximately three weeks.
- As is detailed in the latest Quinquennial Report in 2019, we recognise that other essential work, namely the plaster erosion in Church, the need for a new roof and the replacement of many of the doors and shutters need to be carried out. These remain priorities that will be undertaken as soon as is possible.

**Jeff Brandwood & Irene Campbell**  
Churchwardens

## Report on the Proceedings of the Deanery Synod

The Deanery Synod met several times over the course of 2021, particularly in the latter half of the year with the easing of restrictions. The initial meetings were largely geared to supporting one another based on the impact of the pandemic and what practical support may be necessary. One substantial issue was covered with a Deanery away day in July. This day was focussed on the future of the deanery and what the future might look like, and whether substantial or small reorganisation needed to take place to enable a workable appointment to be made within the Walton Team. Broadly, the deanery has moved along the line of small reorganisation, but such plans have yet to be finalised. In the latter half of the year we were informed that St John's, Walton had been left a very substantial legacy of over half a million pounds. The trustees involved in the administration of this legacy generously donated two thousand pounds to each church and the PCC of St John's matched the donation.

**Adrian Manson**  
Deanery Synod Representative

# NON-STATUTORY REPORTS

## Discipleship

The vision for our parish is to be a community of 'Missionary Disciples' who point people to Jesus. The key word in some ways is disciples. We cannot be missionary, that is, sharing the good news and pointing people to Jesus, if we are not first his disciples, if we are not first in friendship with him. As such, discipleship was placed at the heart of our common life together. Each of us is called to pray, read (the scriptures) and learn the Christian faith, so in the latter half of the year with the easing of restrictions, we embarked on a number of discipleship course together. We began with the scriptures and the Bible course, exploring the nature of the scriptures and the overarching story of our salvation, delving into the Old and New Testaments. Confirmation classes followed for both adults and children which gave a solid grounding in the Christian faith – exploring the person of Jesus Christ, the Mass, and how we live the Christian life. In Advent, we explored the nature of Jesus Christ through the lens of priest, prophet and king and how we, because we are united to his body by baptism, are also sharers in these three offices. Discipleship is not for the few, but for the many, in fact it is for all. We must grow as disciples if we wish to be missionary, if we truly desire to point people to Jesus Christ our redeemer. Will you do so as we move forward together?

## **Pinehurst Primary School**

The link between the parish and Pinehurst Primary School is a longstanding one and we enjoy a good relationship. The impact of the pandemic on schools has been considerable and this is certainly the case with our local school. As has been detailed above, we have tried to support the children with the provision of more luxury items which stretched parents may not otherwise have been able to provide. The changing guidance issued has meant for a large part of 2021 I was unable to physically be present in school in my capacity as a school governor. Nearly all meetings were held on Zoom but I was able to share the Good News of Good Friday and Easter with the children in the form of a lesson during Holy Week. We have also welcome the children into Church on several occasions, during Christmas and Eastertide to enable them to enrich their understanding. It is hoped that as 2022 progresses we can do more together and further strengthen the relationship we have shared for many years.

### **Messy Church**

As was detailed in my report above, in the Autumn we began Messy Church. The creation of Messy Church for Saint Columba's was high on my list of priorities when I was offered towards the end of 2019 and beginning in 2020 I had looked forward to establishing the group with the sole aim of attracting newcomers to Church and building relationships with the local community. These plans were, like everything else, put on hold due to the nature of the pandemic and the ban on social mixing, rendering it almost impossible to begin children's work. Eighteen months later we were in a position to begin this new venture and people were quick to sign up and volunteer to help. There were a number of sessions in 2021 covering the themes of Harvest, Christ the King and Christmas. Some of which have attracted large numbers of children with a small group of children returning to each session. This method of outreach takes time to embed, and I hope will bear fruit as we enter into 2022 when hopefully life will return to some sense of normality.

### **Food Pantry**

During a meeting of the PCC in the summer we able to consider our vision to point people to Jesus. The idea of a food pantry to serve the local community was one again that I had presented at my interview, grounded in the reality that the catholic tradition in which we stand has food at its heart, the eucharist, and from the eucharist, we are called to be bread for world, giving of ourselves for the sake of others. The food pantry is designed to alleviate some financial pressure on by providing a reasonable quantity of good quality food at a fraction of the price of a normal supermarket shop and so help people who would otherwise struggle.



The pantry is not the same as a food bank which supplies emergency food, it is based on the personal choice and selection of the individual. It is hoped that this project spearheaded by the church will impact our community in a positive way, reducing some of the pressures of daily living. Whilst this initiative has originated with us as a church, community partners such as Plus Dane Housing have offered to provide support and assistance. It is hoped that this project will be underway by the summer of 2022.

**Fr Daniel Howard**

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Trustees' Report for the year ended 31st December 2021**

**Financial Review**

**Results for the year**

The results for the year are set out on page 20.

The PCC has implemented the Parish Giving Scheme as a means of securing a regular, tax efficient revenue stream.

**Reserves policy**

The Church has one employee, a Parish Centre Manager. Our aim is to have sufficient funds to cover redundancy should this occur. In addition, the PCC aim to have an amount equal to six months worth of unrestricted expenditure in reserve. At 31st December 2021, these items would amount to a total of approximately £42,000 (2020: £43,000).

The actual free reserves at 31st December 2021 were £31,952 (2020: £28,042). In calculating reserves, the trustees have excluded from total funds restricted income funds (£7,001) and tangible fixed assets (£550,926). The trustees will continue to monitor the situation.

**Trustees' responsibilities in relation to the financial statements**

Charity law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its surplus or deficit for that year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable Accounting Standards and Statements of Recommended Practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Board of Trustees on 10th May 2022 and signed on its behalf by:

Fr Daniel Howard  
Chairman

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Independent Examiner's Report to the Trustees of  
The Parochial Church Council of the Ecclesiastical Parish of St. Columba, Anfield**

I report to the trustees on my examination of the accounts for the year ended 31st December 2021 which are set out on pages 20 to 29.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent Examiner's Statement**

In connection with my examination, I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act: or
2. the accounts do not accord with the accounting records: or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Mr P J Collins FCA**  
**Collins & Co**  
**Chartered Accountants**  
**Suite 13 Hattersley House**  
**1 Hattersley Court**  
**Ormskirk**  
**L39 2AY**  
**10th May 2022**

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Statement of Financial Activities  
for the year ended 31st December 2021**

	Note	Unrestricted Funds £	Restricted Funds £	<b>TOTAL FUNDS</b>	
				2021 £	2020 £
<b>INCOME FROM:</b>					
Donations and legacies	2	33,337	1,048	34,385	32,358
Other trading activities	3	33,550	0	33,550	30,322
Investments	4	2	0	2	18
Charitable activities	5	1,005	15,530	16,535	16,491
Other income	6	0	0	0	0
<b>TOTAL INCOME</b>		<u>67,894</u>	<u>16,578</u>	<u>84,472</u>	<u>79,189</u>
<b>EXPENDITURE ON:</b>					
Raising funds	7	4,194	800	4,994	2,507
Charitable activities	8	60,406	12,158	72,564	72,512
<b>TOTAL EXPENDITURE</b>		<u>64,600</u>	<u>12,958</u>	<u>77,558</u>	<u>75,019</u>
<b>NET INCOME/(EXPENDITURE)</b>		3,294	3,620	6,914	4,170
<b>TRANSFERS BETWEEN FUNDS</b>		0	0	0	0
<b>NET MOVEMENT IN FUNDS</b>		<u>3,294</u>	<u>3,620</u>	<u>6,914</u>	<u>4,170</u>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward at 1st January 2021		578,968	3,381	582,349	578,179
Total funds carried forward at 31st December 2021		<u>582,262</u>	<u>7,001</u>	<u>589,263</u>	<u>582,349</u>

The notes on pages 22 to 29 form part of these accounts.

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Balance Sheet at 31st December 2021**

	Note	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible fixed assets	11	550,926	550,926
<b>CURRENT ASSETS</b>			
Debtors	12	4,700	5,286
Cash at bank and in hand		36,997	29,308
Total current assets		<u>41,697</u>	<u>34,594</u>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	13	3,360	3,171
<b>NET CURRENT ASSETS</b>		<u>38,337</u>	<u>31,423</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		589,263	582,349
<b>CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR</b>		0	0
<b>TOTAL NET ASSETS</b>		<u><u>589,263</u></u>	<u><u>582,349</u></u>
<b>THE FUNDS OF THE CHARITY</b>	15		
Unrestricted funds		582,262	578,968
Restricted funds		7,001	3,381
Total charity funds		<u><u>589,263</u></u>	<u><u>582,349</u></u>

Approved by the Parochial Church Council on 10th May 2022 and signed on its behalf by:

.....  
Fr Daniel Howard

.....  
Miss Julie Holland

The notes on pages 22 to 29 form part of these accounts.

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021**

**1 Accounting policies**

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets, which are shown at market value. The financial statements have been prepared in accordance with the Church Accounting Regulations together with applicable accounting standards and the with the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2015 FRS 102).

The accounts include transactions, assets and liabilities for which the PCC is held responsible in law. They do not include the accounts of church groups that owe their affiliation to another body nor those that are informal gatherings of church members.

**Funds**

General funds represent the funds of the Parochial Church Council ("charity") that are not subject to any restrictions regarding their use and are available for application on the general purposes of the charity. Funds designated for a particular purpose by the trustees are also unrestricted.

Restricted funds are funds subject to specific conditions imposed by the donors or through the terms of an appeal.

Transfers of funds are made to recognise the release of restricted funds or to meet expenditure not covered by restricted income.

**Income:**

Donations, legacies and other voluntary income

Voluntary income received by way of grants, donations and gifts is included in the Statement of Financial Activities in the year in which it is received by or on behalf of the charity. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity, are recognised when the charity becomes unconditionally entitled to the grant.

Planned giving receivable under Gift Aid is recognised only when received. Income tax recoverable on Gift Aid donations is recognised when the income is recognised. Funds raised by the seasonal fairs, fundraising events and similar events are accounted for gross. Sales of books and magazines from the church bookstall are accounted for gross.

The charity received substantial amounts of voluntary help from its supporters, but no attempt is made to place a financial value on these services and they have not been included.

Grants receivable

Grants are credited to the Statement of Financial Activities in the year in which they are receivable.

Other income

Rental income from the letting of the charity's premises is recognised when the rental is due.

Income from investments

Dividends and interest are accounted for when due and payable. Interest entitlements are accounted for as they accrue. Tax recoverable on such income is recognised in the same accounting period.

Gains and losses on investments

Realised gains or losses are recognised when investments are sold. Unrealised gains or losses are accounted for on revaluation of investments at 31st December.



**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

**1 Accounting policies (cont.)**

**Expenditure**

**Grants**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding obligation on the charity.

**Costs of raising funds.**

All expenses relating to fundraising, publicity, public relations and investment management charges are charged to this heading.

**Charitable activities**

Charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both the costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Diocesan Parish Share is accounted for when payable. Any Parish Share unpaid at 31st December is provided for in these accounts as an operational (though not legal) liability and is shown as a creditor in the Balance Sheet.

**Irrecoverable VAT**

All resources expended are classified under activity headings that aggregate all costs related to the category. Irrecoverable VAT is charged against the category of resources expended for which it was incurred.

**Tangible fixed assets and depreciation**

**Consecrated property and movable church furnishings**

Consecrated and beneficed property of any kind is excluded from the accounts by section 10(2)(a) of the Charities Act 2011.

Moveable church furnishings held by the Vicar and Churchwardens on special trust for the PCC, and which require a faculty for disposal, are accounted for as inalienable property unless consecrated. They are listed in the church's Inventory, which can be inspected (at any reasonable time). For inalienable property acquired prior to 2000 there is insufficient cost information available and, therefore, such assets are not valued in the accounts. Items acquired since 1st January 2000 have been capitalised and depreciated in the accounts over their currently anticipated useful economic life (initially over 20 years) on a straight line basis. All expenditure incurred during the year on consecrated or benefice buildings, whether maintenance or improvement, is written off as expenditure in the SOFA and separately disclosed.

Freehold land and property is not depreciated, as in the view of the PCC they are maintained to a sufficiently high standard which ensures that the market value of the properties is not less than the carrying value shown in the accounts.

**Other fixtures, fittings and office equipment**

All expenditure incurred during the year on individual items of equipment, fixtures and fittings with an original cost under £2000, are written off in the year in which the expenditure was incurred on the basis that due to the nature of the charity's activities, there is no expectation that the cost of the assets will be recovered in the way of future revenues.

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

**1 Accounting policies (cont.)**

Depreciation is provided at rates calculated to write off the cost less residual value of each asset over its expected useful life, as follows:

Short leasehold land and buildings	-	Amortised over the period of the lease
Fixture & fittings	-	20% on cost
ICT equipment, including computers	-	33.33% on cost
Motor vehicles	-	25% reducing balance

**Investments**

Investments are valued at market value at 31st December. The statement of financial activities includes the net gains and losses arising on revaluation and disposals throughout the year.

**Current Assets**

Amounts owing to the charity at 31st December in respect of fees, rents or other income are shown as debtors less provision for amounts that may prove uncollectible.

Short-term deposits include cash held on deposit either with the CBF Church of England Funds or at the bank.

**Contingent Liabilities and Provisions**

In accordance with the SORP, a contingent liability is disclosed for those grants, which do not represent liabilities, where the possible obligation, which arises from past events, will only be confirmed by the occurrence of one or more uncertain future events not wholly within the trustees' control. Provisions are recognised for those grants where there is uncertainty as to the timing or amount, and any uncertainty regarding the amount is more than one of determining a basis for reasonable estimation of the liability arising from that constructive obligation.

**Charitable status and taxation**

As a registered charity, the charity benefits from rates' relief and is generally exempt from income tax and corporation tax. The charity is not registered for value added tax.

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL 2021 £</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL 2020 £</b>
<b>2 Donations and legacies</b>						
Planned Giving:						
Gift Aid donations	10,712	0	10,712	12,645	0	12,645
Income Tax recoverable	4,111	0	4,111	5,308	0	5,308
Other planned giving	885	0	885	4,434	0	4,434
Collections (open plate) at all services	5,259	548	5,807	3,237	1,199	4,436
Donations	12,370	500	12,870	1,685	0	1,685
Legacies and bequests		0	0	3,850	0	3,850
	<u>33,337</u>	<u>1,048</u>	<u>34,385</u>	<u>31,159</u>	<u>1,199</u>	<u>32,358</u>
<b>3 Other trading activities</b>						
Room hire income	17,948	0	17,948	25,180	0	25,180
Café Income	3,534	0	3,534	1,928	0	1,928
Fundraising Income and activities	10,409	0	10,409	2,706	0	2,706
Wedding and funeral fees received	1,659	0	1,659	508	0	508
	<u>33,550</u>	<u>0</u>	<u>33,550</u>	<u>30,322</u>	<u>0</u>	<u>30,322</u>



**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

	Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £
<b>4 Investments</b>						
Dividends and interest (including any reclaimed tax):						
- on cash deposits	2	0	2	18	0	18
	<u>2</u>	<u>0</u>	<u>2</u>	<u>18</u>	<u>0</u>	<u>18</u>
<b>5 Charitable activities</b>						
Bookstall	61	0	61	31	0	31
Grants:						
HMRC - Job Retention Scheme	0	6,030	6,030	0	8,307	8,307
Other grants	0	9,500	9,500	0	0	0
Walton Deanery	0	0	0	8,153	0	8,153
Walsingham trip income	944		944	0	0	0
	<u>1,005</u>	<u>15,530</u>	<u>16,535</u>	<u>8,184</u>	<u>8,307</u>	<u>16,491</u>
<b>6 Other income</b>						
Sale of assets	0	0	0	0	0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
<b>7 Raising funds</b>						
Fundraising Costs and activities	1,411	200	1,611	100	0	100
Cafe and catering costs	2,783	600	3,383	2,407	0	2,407
	<u>4,194</u>	<u>800</u>	<u>4,994</u>	<u>2,507</u>	<u>0</u>	<u>2,507</u>
<b>8 Charitable activities</b>						
Missionary & charitable giving:						
Additional Curates' Society	0	0	0	0	0	0
Children's Society	0	280	280	0	0	0
Leprosy Mission	0	155	155	0	65	65
MacMillan Cancer Care	0	0	0	0	0	0
Walsingham Trust	0	0	0	0	0	0
World Vision	274	0	274	274	0	274
Walton Deanery	0	0	0	0	0	0
c/fwd	<u>274</u>	<u>435</u>	<u>709</u>	<u>274</u>	<u>65</u>	<u>339</u>

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

		Unrestricted Funds £	Restricted Funds £	TOTAL 2021 £	Unrestricted Funds £	Restricted Funds £	TOTAL 2020 £
<b>8 Charitable activities</b>	Continued b/fwd	274	435	709	274	65	339
Ministry:							
Diocesan parish share		21,304	0	21,304	24,329	0	24,329
Vicarage housing costs		2,026	0	2,026	2,903	300	3,203
Vicarage telephone		653	0	653	852	0	852
Vicar's expenses			0	0	65	0	65
Church costs:							
Insurance		3,440	0	3,440	3,485	0	3,485
Heat and light		1,067	0	1,067	760	0	760
Rent and rates		305	0	305	262	0	262
Repairs and maintenance		3,654	4,624	8,278	5,172	0	5,172
Telephone & broadband		602	0	602	576	0	576
Community Centre costs:							
Rent and rates		855	0	855	518	0	518
Heat and light		6,907	0	6,907	6,906	0	6,906
Repairs, maintenance & cleaning		2,533	0	2,533	2,114	0	2,114
Wages - Centre manager		7,267	7,099	14,366	6,501	8,307	14,808
Pension - Centre manager		230	0	230	258	0	258
Organist's salary		1,900	0	1,900	1,900	0	1,900
Costs of services		1,182	0	1,182	1,126	0	1,126
Printing, postage and stationery		464	0	464	708	0	708
Hire of Equipment		817	0	817	1,130	0	1,130
Payroll, pension & grant claim costs		1,090	0	1,090	1,253	0	1,253
Walsingham trip costs		1,560	0	1,560	0	0	0
Walsingham Festival costs		308	0	308	0	0	0
Licences & Subscriptions		158	0	158	206	0	206
Accountancy and independent examination		1,320	0	1,320	1,284	0	1,284
Sundries		490	0	490	124	1,134	1,258
Depreciation on fixtures & fittings		0	0	0	0	0	0
(Profit)/loss on disposal of fixed		0	0	0	0	0	0
		<u>60,406</u>	<u>12,158</u>	<u>72,564</u>	<u>62,706</u>	<u>9,806</u>	<u>72,512</u>

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

<b>9 Net incoming resources</b>	<b>2021 £</b>	<b>2020 £</b>
Net incoming resources is stated after charging:		
Depreciation of tangible fixed assets	0	0
Profit/(loss) on disposal of fixed assets	0	0
Staff costs (see note 10)	16,496	16,966
	<u>16,496</u>	<u>16,966</u>

<b>10 Staff Costs</b>	<b>2021 £</b>	<b>2020 £</b>
Wages and Salaries	16,266	16,708
Social Security Costs	0	0
Pension Costs	230	258
	<u>16,496</u>	<u>16,966</u>

The average number of full-time equivalent employees (including casual and part-time staff) employed by the charity during the year was as follows:

	<b>2021</b>	<b>2020</b>
Administration	0	0
Centre manager	1	1
Organist	0	0
	<u>1</u>	<u>1</u>

During the year the charity employed members of staff as detailed above. None (2020: None) of whom earned more than £60,000 p.a. The trustees received £Nil remuneration (2020: £Nil) during the year. Trustees were reimbursed working expenses of £917 (2020: £756) for the year. There were no other discloseable transactions in respect of trustees, persons closely connected with them or other related parties.

**11 Tangible Fixed Assets**

	<b>Freehold land &amp; buildings £</b>	<b>Fixtures, fittings &amp; equipment £</b>	<b>Total £</b>
<b>COST OR VALUATION</b>			
At 1st January 2021	550,925	12,440	563,365
Additions	0	0	0
Disposals	0	0	0
At 31st December 2021	<u>550,925</u>	<u>12,440</u>	<u>563,365</u>
<b>DEPRECIATION</b>			
At 1st January 2021	0	12,439	12,439
Charge for the year	0	0	0
Depreciation on disposals	0	0	0
At 31st December 2021	<u>0</u>	<u>12,439</u>	<u>12,439</u>
<b>NET BOOK VALUE</b>			
At 31st December 2021	<u>550,925</u>	<u>1</u>	<u>550,926</u>
At 31st December, 2020	<u>550,925</u>	<u>1</u>	<u>550,926</u>

The freehold and leasehold buildings comprises the Community Centre located adjacent to the church. Equipment relates to various computers and a Flat Screen TV

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

<b>12 Debtors</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Income Tax recoverable	4,700	2,800
Prepayments and accrued income	0	2,486
	<u>4,700</u>	<u>5,286</u>

<b>13 Liabilities: Amounts falling due within one year</b>	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Trade creditors	0	854
Accruals and deferred income	3,360	2,317
	<u>3,360</u>	<u>3,171</u>

<b>14 Analysis of Net Assets by Fund</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
Fixed Assets	550,926	0	550,926
Current Assets	34,696	7,001	41,697
Current Liabilities	(3,360)	0	(3,360)
Liabilities after more than one year	0	0	0
<b>Fund Balance</b>	<u>582,262</u>	<u>7,001</u>	<u>589,263</u>

<b>15 Movement on funds</b>	<b>At 1st January 2021</b>	<b>Incoming Resources (inc. gains)</b>	<b>Outgoing Resources</b>	<b>Transfers</b>	<b>At 31st December 2021</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<u>Unrestricted funds</u>					
Capital Asset Fund	550,926	0	0	0	550,926
General fund	28,042	67,894	64,600		31,336
<b>Total unrestricted funds</b>	<u>578,968</u>	<u>67,894</u>	<u>64,600</u>	<u>0</u>	<u>582,262</u>
<u>Restricted funds</u>					
Café Fund	0	8,300	1,868	0	6,432
Charity Funds	0	548	436	0	112
Job Retention Scheme	0	6,030	6,030	0	0
Loop Hearing System	100	0	0	0	100
Roof Fund	0	1,700	4,624	2,924	0
School Mass Fund	357	0	0	0	357
Walsingham Festival	2,924	0	0	(2,924)	0
<b>Total restricted funds</b>	<u>3,381</u>	<u>16,578</u>	<u>12,958</u>	<u>0</u>	<u>7,001</u>
<b>Total funds</b>	<u>582,349</u>	<u>84,472</u>	<u>77,558</u>	<u>0</u>	<u>589,263</u>

**The Parochial Church Council of the Ecclesiastical Parish of  
St. Columba, Anfield**

**Notes to the Financial Statements  
for the year ended 31st December 2021 (continued)**

**16 Fund Details**

Details of the various funds held by the charity are as follows:

<b>Name of fund</b>	<b>Description, nature and purposes of the fund</b>
<u>Unrestricted funds</u>	
Capital Asset Fund	This fund represents the net book value of fixed assets.
General fund	Any monies not included in any other fund.
<u>Restricted funds</u>	
Café Fund	This fund was for monies received towards the costs of running the cafe.
Charity Funds	This fund was set up (as and when required) to collect monies to be given to other Charities.
Job Retention Scheme	These grants are received towards the costs of furloughing staff during the Covid 19 pandemic.
Loop Hearing System	This fund was set up many years ago to provide for a new loop hearing sound
Roof Fund	This fund was set up for monies received towards work on the church roof.
School Mass Fund	This grant was received towards the costs of setting up a mass group to work in schools.
Walsingham Festival	This fund was set up to receive monies towards the costs of attending the Walsingham Festival. Following contact with the charity, funds were allowed to be transferred to the roof fund.

**17 Taxation**

As a charity, the The Parochial Church Council of the Ecclesiastical Parish of St. Columba, Anfield is exempt from tax on income and gains to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

**18 Contingent liabilities**

The charity had no contingent liabilities at 31st December 2021 (2020: None).

**19 Capital commitments**

The charity had no capital commitments at 31st December 2021 (2020: None) either contracted for or authorised by the trustees but not contracted for.

**20 Related parties**

The Parish Centre Manager, who is employed by the charity, is related to one of the trustees.