

# **The Methodist Church**

## **Littleover Methodist Church (Circuit No: 2206 – Derby)**

Registered Charity: 1129507

### **Church Report and Accounts (Accruals Basis) for year ended 31 August 2021.**

|                   |   |
|-------------------|---|
| Minister:         | Rev Colin Emerson   |
| Church Stewards:  | Bo Aakerstrom<br>Doug Brown<br>Nana Forson<br>Susannah Simpson<br>Angelina Tuyi<br>Michael Williams |
| Church Treasurer: | Jeffrey Green   |

# Trustees' Annual Report

## Introduction

I am pleased to introduce readers to the annual report of Littleover Methodist Church. We are a vibrant Christ-centred church at the heart of our community and this report about the scope and shape of the church's work and ministry goes to reinforce this.

## Aims and Organisation

Our church vision is 'To live like Jesus, reaching out with God's hope and love.' We seek to achieve this through our three key purposes of Encouraging Maturity, Equipping for Ministry and Enabling Mission, all of this, in and through the power of Jesus Christ.

The church is led by the Minister and Leadership Team and governed by the Church Council and together we are working to make a difference to people's lives in and around our locality.

## Review of the year

As the latter months of 2019/20 saw huge impacts on life and church life with the arrival of the Covid pandemic and the first lockdown, so too was 2020/21 affected like never before with the emergence of new variants resulting in two further national lockdowns and three periods of lifting restrictions as many millions of citizens received their vaccine 'jabs'.

Thanks to the wonders of modern technology Church services and smaller group meetings could take place remotely through the Zoom video conferencing platform and later also by YouTube streaming service. We are grateful for the skill of technically minded members and to everyone working in the background to enable this to happen. Each time restrictions eased the Risk Assessment team considered the implications and made recommendations to the Leadership team regarding whether Church should be opened or not.

We quickly found that we missed joining in actual corporate worship to our Lord, we missed the fellowship. When restrictions eased and we were able to meet for Indoor Worship – we found we had to book a seat in advance; there were "track & trace" obligations; hand sanitizer; mask wearing; NO congregational singing; doors & windows open for ventilation; a one way system for entry & exit and no socialising (limited socially distanced outside only). It was great to be back but things fell short for us! That was until the day arrived in July 2021 when, still wearing masks, we could worship aloud again ... and what an outpouring of Praise to our God it was, to He who is worthy!

Covid was on the loose but God is omnipotent and within the varying restrictions life went on.

Our Minister Rev Dr Gary Watt accepted a commission to train as a Chaplain within the British Army, part way through the year. Gary and his family would be missed. Rev Colin Emerson (Circuit Superintendent) was placed in temporary oversight of LMC until the end of the year, during which time a Review into the church's life would be carried out by Rev Dr Martyn Atkins. (It was subsequently announced that Rev Chris Briggs would be appointed for the new year in a temporary part time role).

In November 2020 the General Church Meeting 2019/20 was finally able to be held, albeit over Zoom and voting for Stewards and Church Representatives ensued.

Two new employees were taken on in part time roles. Jessie Alexander as the Children & Youth Pastor and Suzie Modie as the Digital & Social Media Designer.

There were the frustrations of groups and activities just about starting up before new restrictions closed them down again, though creative ways of reaching out were often found. 'Christmas in a bag' for members on their own at Christmas, 'Carols on the Doorstep' initiative broadcast by Premier Radio, (book a table) Christingle, Nativity, in preparation for Easter an outdoor "Labyrinth" a single winding path as an aid to meditation and prayer for all ages and a number of initiatives by the Café to reach out to regulars & members with encouraging scripture verses and cake throughout the year.

Efforts were made to continue to care for folk pastorally with phone calls and doorstep visits with food and some groups continued to connect via zoom or in gardens when permitted. There was a continued connection with the youth and children through zoom activities and online resources, while the uniformed groups remained connected with imaginative remote activities. Some of the community groups that normally use the premises also took up remote activities until they could return in person.

At the younger end Play Ark (Toddler group) and Messy Church have been closed for most of the year as with other groups but attempts were made to support new mums and dads with practical support, encouragement and prayer as they cope with the joys and challenges of raising young children. Attempts were also made to keep in contact with Messy Church families by email and social media providing home activities and offering prayer support.

You can read more detail about all the different aspects of church life at [www.lmclife.org.uk](http://www.lmclife.org.uk)

## **Income, Expenditure and Fund Balances**

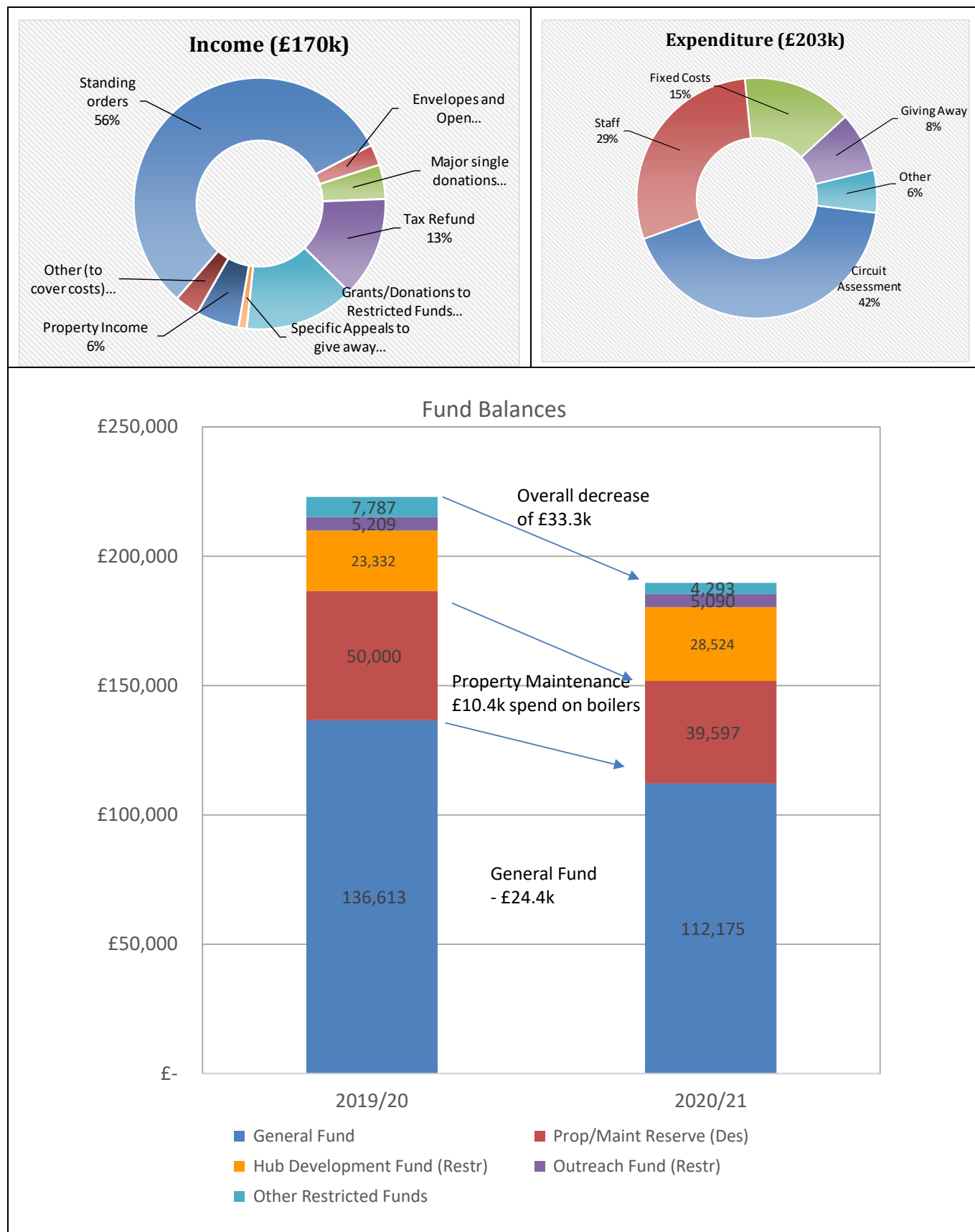
The graphs on the following page give an overview of the church's financial position.

A budget had been prepared assuming that the effects COVID-19 pandemic would be negligible and it was approved at the Church Council on 20<sup>th</sup> July 2020.

As we now know, the impact of the pandemic continued throughout the year. Income for the year was £170k which is £49k less than the previous year. The main reduction of income was from a decrease in donations and associated gift aid and property income lettings, but some were offset by a reduction in associated costs.

The expenditure for the year was up by £6k compared to the previous year, but this was still £27.4k below budget. Savings were made because of the reduced charitable activities due to COVID-19 and delay on recruitment of a replacement Youth Hub Developer role. However, the total expenditure did include the purchase of computer equipment to allow live streaming of services (£3.5k) and replacement of heating boilers (£10.4k). The latter has the effect of reducing the Building Maintenance Reserve below the £50k level on Page 7 and it is intended to be restored from General Funds when affordable.

## Financial Overview



## Trustee's Annual Report on Finance and Governance

### Basis of preparation and legal framework

The Charity's annual report and accounts for the year ended 31 August 2021 have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014

|                                |   |
|--------------------------------|---|
| Full Name of Charity / Church: | LITTLEOVER METHODIST CHURCH                 |
| Registration Charity Number:   | 1129507                                     |
| Date of registration:          | 8 May 2009                                  |
| Main communication address:    | Constable Drive, Littleover, Derby DE23 6EP |

### Trustees

The members of the Littleover Methodist Church Council are the Charity Trustees, membership being made up of church office holders, Minister and representatives appointed by the church at the Annual General Meeting.

Full membership of Church Council is shown as Appendix A to this report.

### Financial Oversight

Dr Jeffrey Green acted as the principal officer overseeing the day-to-day financial management and accounting for the church during the year.

|                       |  |
|-----------------------|--|
| Treasurer:            | Dr Jeffrey Green (outgoing)<br>Mr Graham Martin (incoming)                               |
| Independent Examiner: | Mr M Saunders<br>6 Kings Drive, Littleover, Derby  |
| Investment Bankers    | Central Finance Board of the Methodist Church,<br>Trustees for Methodist Church Purposes |

## Aims and Organisation

We are part of the Methodist Church of Great Britain whose objectives are found in the *Our Calling* document of 2000. The Church has four foci, namely worship, learning & caring, service and evangelism. Littleover Methodist Church's specific vision and priorities remain in keeping with this theme.

The purposes of the Methodist Church are and shall be deemed to have been since the Date of Union the advancement of:

- a) The Christian faith in accordance with the doctrinal standards and discipline of The Methodist Church;
- b) Any charitable purpose for the time being of any Connexional, District, Circuit, local or other organisation of The Methodist Church;
- c) Any charitable purpose for the time being of any society or institution subsidiary or ancillary to The Methodist Church;
- d) Any purpose for the time being of any charity being a charity subsidiary or ancillary to The Methodist Church

Worshiping God through prayer, song and other acts of worship.

The organisation and resourcing of regular public acts of worship open to members of the church and non-members alike.

The teaching of Christianity through sermons, courses and small groups.

The resourcing of pastoral work including visiting the sick and bereaved.

Taking religious assemblies in local schools.

Promotion of Christianity through the staging of events and services.

Provision of chaplaincy services to local schools, care homes and other institutions as appropriate and when able.

## Public Benefit

We confirm that the charity constitutes a public benefit entity as defined by the Charities Act 2011 and FRS102.

## Structure, Governance and Management

The governing document for the church is the Deed of Union (1932) and Methodist Church Act (1976)

Detailed governance arrangements are outlined within the Constitutional Practice and Discipline of the Methodist Church by order of the annual conference (CPD).

Day to day management of the church is undertaken by the Church Leadership team along with the Minister.

The Trustees are appointed at the AGM of the church which took place in person during July 2021

## Trustee Training

A range of guidance produced by Methodist Connexion to support the effective running of the church and the role of Trustees is given to the Church Trustees at various meetings and/or training sessions. Trustees receive bi-annual training on the role of charity trustees within the Methodist Church, this includes input and discussion on constitutional matters, the responsibilities of trustees in governance and holding church officers to account for decisions made. Following the AGM in November 2020, a training session was held on zoom in January 2021 for new trustees who had been voted in.

## Related Parties

The Church is part of the Derby Circuit (Charity # 1142341) which is part of the Nottingham and Derby District and is also accountable to the Methodist Conference. Funds transferred to support the work of the Circuit are known as the Circuit Assessment and are listed individually in the Statement of Financial Activities.

## Risk Management

The major risks have been identified and recorded by the Trustees with professional advice taken as required. Part of the annual cycle of agendas of the Trustees Meeting is to review the risk register and record any findings.

Income and Expenditure is being monitored in total and is compared with the approved annual budget on a half yearly basis to detect trends as part of the risk management process to avoid unforeseen calls on reserves.

A 5-year financial projection is also reviewed annually to provide early warning of financial trends.

## Reserves Policy

The Reserves Policy for the Church is to hold a general reserve amounting to a minimum sum equivalent to 3 months' average expenditure and a separate Building Maintenance Reserve of £50k. The general reserve should be sufficient to allow the church to continue to fund planned activities, in the short term, in the event of any inability to raise the full expenses including the assessment payable to the Circuit. The Building Maintenance Reserve to fund any unexpected items of building maintenance and £50k is considered appropriate considering the size and age of the building.

The total expenditure of £203k for the 2020-2021 financial year is artificially low due to COVID-19, and therefore a more typical expenditure of £240k has been used as the basis for the reserves policy. Therefore, the reserves policy states that at least £60k is required in the general fund.

As at 31 August 2021, the balance of the church general fund was £112,175, which is a reduction of £24.4k from the previous year (2019-20). The Church Council had previously decided to be cautious about spend during the COVID-19 pandemic, but given a reasonable level of confidence in income and having funds in excess of the reserves policy a Youth Worker was appointed.

## Safeguarding

Every person has a value and dignity which comes directly from the creation of male and female in God's own image and likeness. Christians see this potential as fulfilled by God's re-creation of us in Christ. Among other things this implies a duty to value all people as bearing the image of God and therefore to protect them from harm.

Methodist Connexional practice outlines commitment to the following principles:

- the care and nurture of, and respectful pastoral ministry with, all children, young people and adults.
- the safeguarding and protection of all children, young people and adults when they are vulnerable.
- the establishing of safe, caring communities which provide a loving environment where there is informed vigilance as to the dangers of abuse.
- We will carefully select and train all those with any responsibility within the Church, in line with Safer Recruitment principles, including the use of criminal records disclosures and registration with the relevant vetting and barring schemes.
- We will respond without delay to every complaint made which suggests that an adult, child or young person may have been harmed, cooperating with the police and local authority in any investigation.
- We will seek to work with anyone who has suffered abuse, developing with them an appropriate ministry of informed pastoral care.
- We will seek to challenge any abuse of power, especially by anyone in a position of trust.
- We will seek to offer pastoral care and support, including supervision and referral to the proper authorities, to any member of our church community known to have offended against a child, young person or vulnerable adult.
- In all these principles we will follow legislation, guidance and recognised good practice.

Littleover Methodist Church commits itself to ensuring the implementation of Connexional Safeguarding Policy; government legislation, guidance and safe practice in the circuit and in the churches.

Littleover Methodist Church commits itself to the provision of support, advice and training for lay and ordained people that will ensure people are clear and confident about their roles and responsibilities in safeguarding and promoting the welfare of children and adults who may be vulnerable.



## Statement of Financial Activities

Statement of Financial Activities (SOFA) for the year ended 31 August 2021

|   | Notes | General funds   | Property Maintenance Reserve | Restricted Funds | Total 2020-21   | Total 2019-20  |
|---|-------|-----------------|------------------------------|------------------|-----------------|----------------|
|   | 3     | Unrestricted    | Designated                   | Restricted       |                 |                |
| <b>Income and Endowments from:</b>        |       |                 |                              |                  |                 |                |
| Donations and legacies                    | 4     |                 |                              |                  |                 |                |
| - Regular Donations                       |       | 99,528          |                              |                  | 99,528          | 114,643        |
| - One-off Donations                       |       | 3,259           |                              | 33               | 3,292           | 14,855         |
| - Grants                                  |       | 4,218           |                              | 24,132           | 28,350          | 30,526         |
| - Tax credit                              |       | 22,216          |                              |                  | 22,216          | 27,027         |
| Collection for External Appeals           | 5     | 1,815           |                              |                  | 1,815           | 4,167          |
| Charitable activities                     |       |                 |                              |                  |                 |                |
| - Café                                    |       | 3,394           |                              |                  | 3,394           | 6,632          |
| - Church Events                           |       | 50              |                              |                  | 50              | -              |
| Lettings                                  | 6     | 9,393           |                              |                  | 9,393           | 15,958         |
| Investment Income                         | 7     | 216             |                              |                  | 216             | 1,110          |
| Other                                     |       |                 |                              |                  |                 |                |
| - Internal organisations                  |       | 422             |                              |                  | 422             | 1,881          |
| - Miscellaneous                           |       | 1,250           |                              |                  | 1,250           | 1,837          |
| <b>Total Income</b>                       |       | <b>145,761</b>  |                              | <b>24,165</b>    | <b>169,926</b>  | <b>218,636</b> |
| <b>Expenditure on:</b>                    | 8     |                 |                              |                  |                 |                |
| Salaries, NIC & Pension costs             | 10    | 37,536          |                              | 21,475           | 59,011          | 52,949         |
| Circuit Assessment                        |       | 86,488          |                              |                  | 86,488          | 82,747         |
| Maintenance on Church building(s)         |       | 2,980           | 10,403                       |                  | 13,383          | 6,057          |
| Utilities (insurance, gas, electric, etc) |       | 16,166          |                              |                  | 16,166          | 15,081         |
| Cleaning Services & Caretaking            |       | 446             |                              |                  | 446             | 2,153          |
| Youth & Childrens Work                    |       | 264             |                              |                  | 264             | 600            |
| Outreach / Evangelism                     |       |                 |                              | 152              | 152             | 1,502          |
| Café costs                                |       | 1,733           |                              |                  | 1,733           | 2,608          |
| Church Events                             |       | 126             |                              |                  | 126             | 380            |
| Grants and Donations                      | 11    | 15,914          |                              | 959              | 16,873          | 19,347         |
| Administration                            |       | 2,817           |                              |                  | 2,817           | 4,246          |
| Other expenditure                         |       | 5,729           |                              | -                | 5,729           | 9,816          |
| <b>Total Expenditure</b>                  |       | <b>170,199</b>  | <b>10,403</b>                | <b>22,586</b>    | <b>203,188</b>  | <b>197,486</b> |
| <b>Net income/(expenditure)</b>           |       | <b>(24,438)</b> | <b>(10,403)</b>              | <b>1,579</b>     | <b>(33,262)</b> | <b>21,150</b>  |
| <b>Transfers between funds</b>            |       |                 |                              |                  |                 |                |
| <b>Other recognised gains / (losses):</b> |       |                 |                              |                  |                 |                |
| Net movement in funds                     |       | (24,438)        | (10,403)                     | 1,579            | (33,262)        | 21,150         |
| Total funds brought forward               |       | 136,612         | 50,000                       | 36,329           | 222,941         | 201,791        |
| Total funds carried forward               |       | 112,174         | 39,597                       | 37,908           | 189,679         | 222,941        |

## Balance Sheet

Balance Sheet as at 31 August 2021

|   |              | Unrestricted<br>£ | Designated<br>(Unrestricted) | Restricted<br>£ | Church<br>Building<br>Value<br>£ | Totals this<br>year<br>(2020-21)<br>£ | Totals last year<br>(2019-20)<br>£ |
|---|--------------|-------------------|------------------------------|-----------------|----------------------------------|---------------------------------------|------------------------------------|
| <b>Tangible Fixed Assets*</b>                     | <b>Notes</b> |                   |                              |                 |                                  |                                       |                                    |
| Land & Buildings                                  | 12           |                   |                              |                 | 1,500,000                        | 1,500,000                             | 1,500,000                          |
| Equipment   |              |                   |                              |                 |                                  |                                       |                                    |
| Investment properties                             |              |                   |                              |                 |                                  |                                       |                                    |
| Investments                                       |              |                   |                              |                 |                                  |                                       |                                    |
| <b>Total fixed assets</b>                         |              |                   |                              |                 | 1,500,000                        | 1,500,000                             | 1,500,000                          |
| <b>Current Assets</b>                             |              |                   |                              |                 |                                  |                                       |                                    |
| Debtors and Prepayments                           | 13           | 10,828            |                              |                 |                                  | 10,828                                | 14,748                             |
| Cash at Bank and in hand                          |              | 44,626            |                              |                 |                                  | 44,626                                | 69,415                             |
| Trustees for Methodist Church Purposes deposits   |              |                   |                              |                 |                                  |                                       |                                    |
| Central Finance Board Deposits                    |              | 70,545            | 39,597                       | 37,907          |                                  | 148,049                               | 148,254                            |
| Other   |              |                   |                              |                 |                                  |                                       |                                    |
| <b>Total current assets</b>                       |              | 125,999           | 39,597                       | 37,907          |                                  | 203,503                               | 232,417                            |
| <b>Creditors and Accruals (due in under 1 yr)</b> | 13           | 13,824            |                              |                 |                                  | 13,824                                | 9,476                              |
| <b>Net current assets (liabilities)</b>           |              | 112,175           | 39,597                       | 37,907          |                                  | 189,679                               | 222,941                            |
| <b>Total assets less current liabilities</b>      |              | 112,175           | 39,597                       | 37,907          | 1,500,000                        | 1,689,679                             | 1,722,941                          |
| <b>Loans and creditors due after 1 year</b>       |              |                   |                              |                 |                                  |                                       |                                    |
| Provisions for liabilities and charges            | 14           |                   |                              |                 |                                  |                                       |                                    |
| <b>Net assets</b>                                 |              | 112,175           | 39,597                       | 37,907          | 1,500,000                        | 1,689,679                             | 1,722,941                          |
| <b>Funds of the Church</b>                        | <b>3</b>     |                   |                              |                 |                                  |                                       |                                    |
| Unrestricted funds                                |              | 112,175           | 39,597                       |                 |                                  | 151,772                               | 186,613                            |
| Restricted funds                                  |              |                   |                              | 37,907          |                                  | 37,907                                | 36,328                             |
| Building Value                                    |              |                   |                              |                 | 1,500,000                        | 1,500,000                             | 1,500,000                          |
| <b>Total Funds</b>                                | 15           | 112,175           | 39,597                       | 37,907          | 1,500,000                        | 1,689,679                             | 1,722,941                          |

## Notes to the Accounts

### [1] **Basis of accounting**

The financial statements have been prepared in accordance with

- the Charities Act 2011
- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)

### [2] **Accounting policies**

#### **Basis**

These accounts have been prepared on the basis of historical cost unless otherwise stated in the relevant notes to these accounts. The accruals basis has been used to show a true and fair view of the Church's financial position and activities.

#### **Income**

Income is included in the Statement of Financial Activities (SOFA) when the Church becomes entitled to the resources, and the trustees are reasonably certain they will receive the resources; and the monetary value can be measured with sufficient reliability.

#### **Expenditure**

This is recognised when a liability is incurred, or a constructive obligation arises, that results in the payment being unavoidable. Liabilities are recognised as soon as an outflow of economic benefit is considered more likely than not under the legal or constructive obligation committing the Church to pay out resources.

#### **Grants**

Grants made by the Church from its own funds are recognised in full at the time of agreement or when the Church accepts that there is a legal or operational obligation to make the payment.

#### **VAT**

Since the Church is not VAT registered, all input VAT is charged with the expenses to which it refers.

#### **Tangible fixed assets for use by the Church**

No items have been capitalised during the reported period. The freehold property is shown at value.

#### **Investment Properties**

Investment properties - no property is currently deemed to not be held for the long-term purposes of the charity.

#### **Investments**

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year-end are shown in the SOFA.

### [3] Description of Funds

The names and purposes of the various church funds are given below. See Note [15] for a summary of income, expenditure and fund balances.

#### **Unrestricted**

|              |                              |
|--------------|------------------------------|
| General Fund | Used for day-to-day expenses |
|--------------|------------------------------|

#### **Designated**

|                              |   |
|------------------------------|---|
| Property Maintenance Reserve | An unrestricted funded to provide a reserve for significant items of building maintenance or improvement. |
|------------------------------|---|

#### **Restricted**

|                                |  |
|--------------------------------|--|
| Community Hub Development Fund | Set up to provide a fund to support the staff related to running the church hub. Grants were received from the Derby Circuit and the Nottingham and Derby District of the Methodist Church |
| Outreach Fund                  | To provide funds for any outreach work, such as running the Alpha Course, Messy Church etc.  |
| Benevolent Fund                | For the relief of financial hardship   |
| Internship Fund                | Grant from a Charitable Trust to fund an Intern to support activities to inform and connect people within the church including those with disabilities                                     |
| New Places for New People      | Grant from Nottingham and Derby District to support the formation of new Christian communities for those not yet part of an existing church.   |

#### **Endowments**

|      |  |
|------|--|
| None |  |
|------|--|

### [4] Breakdown of Donations

The table below shows the breakdown of donations.

| <b>Regular Donations</b> | <b>Unrestricted</b> | <b>Restricted</b> | <b>2020-21<br/>Total</b> | <b>2019-20<br/>Total</b> |
|--------------------------|---------------------|-------------------|--------------------------|--------------------------|
| Standing Orders          | 89,919              | -                 | 89,919                   | 98,181                   |
| CAF & Payroll Giving     | 5,040               | -                 | 5,040                    | 6,945                    |
| Envelopes                | 2,900               | -                 | 2,900                    | 3,300                    |
| Cash Collected           | 1,669               | -                 | 1,669                    | 6,217                    |
| <b>Total</b>             | <b>99,528</b>       | <b>-</b>          | <b>99,528</b>            | <b>114,643</b>           |

| <b>One-off Donations</b> | <b>Unrestricted</b> | <b>Restricted</b> | <b>2020-21<br/>Total</b> | <b>2019-20<br/>Total</b> |
|--------------------------|---------------------|-------------------|--------------------------|--------------------------|
| Donations from members   | 3,259               | 33                | 3,292                    | 14,855                   |
| <b>Total</b>             | <b>3,259</b>        | <b>33</b>         | <b>3,292</b>             | <b>14,855</b>            |

| Grants                            | Unrestricted | Restricted    | 2020-21<br>Total | 2019-20<br>Total |
|-----------------------------------|--------------|---------------|------------------|------------------|
| Job Retention Scheme (Furlough)   | 4,218        | -             | 4,218            | 6,194            |
| Community Hub Dev't – Circuit     | -            | 12,066        | 12,066           | 11,666           |
| Community Hub Dev't – District    | -            | 12,066        | 12,066           | 11,666           |
| New Places for New People - Grant | -            | -             | -                | 1,000            |
| <b>Total</b>                      | <b>4,218</b> | <b>24,132</b> | <b>28,350</b>    | <b>30,526</b>    |

**[5] Donations to external Appeals**

The church normally holds regular “Giving Away Days” on which the work of another charity is showcased, and any cash donations are used to support the work of the highlighted charity. In 2020-21 only one “Giving Away Day” was held due to COVID-19. The funds were split equally between the charities is shown in the table below.

| <u>Name</u>        | <u>Charity Number</u> |
|--------------------|-----------------------|
| Tear Fund          | 265464                |
| Foundation Matters | 1107662               |

**[6] Lettings**

Lettings related to the hiring of rooms within the church building on a regular or ad-hoc basis.

**[7] Investment Income**

|                                 | Unrestricted | Restricted | 2020-21<br>Total | 2019-20<br>Total |
|---------------------------------|--------------|------------|------------------|------------------|
| Methodist Central Finance Board | 216          | -          | 216              | 1,110            |
| Interest on current account     | -            | -          | -                | -                |
| <b>Total</b>                    | <b>216</b>   | <b>-</b>   | <b>216</b>       | <b>1,110</b>     |

**[8] Payments to Trustees**

|  | 2020-21<br>Total | 2019-20<br>Total |
|--|------------------|------------------|
| Payments made to Trustees for additional services provided to the Church by agreement with the Church Council Meeting. | 0                | £300             |
| Number of Trustees who were paid expenses to act as Trustees   | 0                | 0                |
| Number of Trustees who were paid employees*  | 4                | 3                |

\* Staff are invited to join the Church Council because they are an integral part of the life of the church and have an important input to the direction and work of the church. The church's Conflict of Interest Policy ensures that neither the staff, nor any other conflicted person is present during discussion and decisions regarding staff. See note [10] for all staff pay.

**[9] Fees for Examination of the Accounts**

|                            | <b>2020-21<br/>Total</b> | <b>2019-20<br/>Total</b> |
|----------------------------|--------------------------|--------------------------|
| Independent Examiners Fees | £320                     | £320                     |

**[10] Paid Employees**

|   | <b>2020-21<br/>Total</b> | <b>2019-20<br/>Total</b> |
|---|--------------------------|--------------------------|
| Gross wages, salaries and benefits in kind*                     | 54,942                   | 49,013                   |
| Employer's National Insurance costs (incl. Apprenticeship Levy) | 1,995                    | 1,986                    |
| Pension costs   | 1,793                    | 1,776                    |
| Other Employment Costs (e.g. training, transport etc)           | 281                      | 174                      |
| <b>Total staff costs</b>  | <b>59,011</b>            | <b>52,949</b>            |

|   |          |          |
|---|----------|----------|
| <b>Number of staff employed during the year were:</b> | <b>7</b> | <b>5</b> |
|---|----------|----------|

**[11] Grants and donations**

The church has a policy of giving away 10% of the regular donations to the work of other charities. This is in addition to the Collection for External Appeals referred to in note [5].

In 2020-21, donations were made to the following organisations

|  |   |   |
|--|---|---|
| All We Can<br>Barnabas Fund<br>Bible Society<br>Bulgarian Support Fund<br>Care for the Family<br>Central Eurasian Partners<br>Christian Aid<br>Compassion UK | Derby City Mission<br>Evangelical Alliance†<br>Foundation Matters<br>Medic Assist International<br>Mosaic Middle East<br>Premier Christian Media Trust<br>Release International | Restore (Jacobs Well)<br>Scripture Union<br>St Martins Methodist Church<br>Tear Fund<br>United Christian Broadcasters<br>YMCA Derby<br>Youth With A mission |
|--|---|---|

†These organisations are classed as affiliations

**[12] Tangible Fixed Assets**

Prior to 2015-16 the value of the building was recorded as the rebuild cost for insurance purposes. An independent valuation was completed by Gadsby Nichols (of 21 Iron Gate, Derby) stating that the value of the building was £1,500,000 including the underlying value of the land of £750,000.

**[13] Analysis of Current Assets and Liabilities**

Debtors consists mainly of £9,174 Gift Aid claim that was not received in the financial year, the remainder being cash banked after year end.

Creditors mainly consists of (a) an invoice for £10,400 for the replacement heating boilers and (ii) £3,100 in gifts to other charities which are committed but not paid within the financial year.

**[14] Capital commitments and contingent liabilities**

At the 31<sup>st</sup> August 2021 the Church has no capital commitments. No contingent liabilities were identified at 31<sup>st</sup> August 2021.

**[15] Detailed Analysis of Individual Fund movements**

See note [3] for description of the funds

|                                   | <b>Opening<br/>Balance</b> | <b>Income</b> | <b>Payments</b> | <b>Transfers</b> | <b>Closing<br/>Balance</b> |
|-----------------------------------|----------------------------|---------------|-----------------|------------------|----------------------------|
| General Fund                      | <b>136,613</b>             | 145,761       | (170,199)       | -                | <b>112,175</b>             |
| Prop/Maint Reserve (Des)          | <b>50,000</b>              | -             | (10,403)        | -                | <b>39,597</b>              |
| Community Hub Dev't Fund (Restr)  | <b>23,332</b>              | 24,132        | (18,940)        | -                | <b>28,524</b>              |
| Outreach Fund (Restr)             | <b>5,209</b>               | 33            | (152)           | -                | <b>5,090</b>               |
| Benevolent Fund (Restr)           | <b>2,858</b>               | -             | (959)           | -                | <b>1,899</b>               |
| Media / Inclusion Fund (Restr)    | <b>3,929</b>               | -             | (2,535)         | -                | <b>1,394</b>               |
| New Places for New People (Restr) | <b>1,000</b>               | -             | -               | -                | <b>1,000</b>               |
| <b>TOTALS</b>                     | <b>222,941</b>             | 169,926       | (203,188)       | -                | <b>189,679</b>             |


**[16] Related Party Transactions**

| <b>Related Party</b>              | <b>Nature of Relationship</b>  | <b>Payments made</b> |
|-----------------------------------|--|----------------------|
| Derby Circuit (Charity # 1142341) | Littleover Methodist Church is part of the broader Methodist Church and contributes to its work via the "Circuit Assessment" | £86,488              |

## DECLARATIONS

### Treasurer

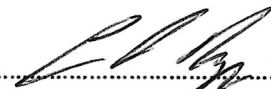
I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council.

Signed: .....  ..... Date: 23/03/22  
Name: ..... E. MARTIN .....  
Address: 37 MANERBANK AVENUE  
.....  
LITTLEOVER  
.....  
DERBY  
.....  
DE93 4BL  
.....

### Presentation to the Church Council Meeting for approval.

I confirm that the Accounts were presented to the Church Council Meeting on .....  
and were approved

Signature of Chair of the meeting:

Signed: .....  ..... Date: 23.03.2022  
Name: ..... C.P. BRIGGS .....

### Respective responsibilities of Trustees and Examiner

The Church's trustees are responsible for the preparation of the accounts. The Church's Trustees consider that an audit is not required for this year under Section 144 of the Charities Act 2011 (the Charities Act) but that an independent examination is needed.



### Basis of Independent Examiner's Report

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act 2011;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 145(5)(b) of the Charities act; and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.


### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with Section 130 of the Charities Act 2011.
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 18 March 2022

Relevant Professional Qualification or Body: FCA

Name: M. SAUNDERS

Address: 6 KINGS DRIVE  
LITTLEOVER  
DERBY  
DE 23 6EU

## Appendix A – Membership of Church Council (Trustees)

The following table describes the people who were members of Church Council on 31<sup>st</sup> August 2021.

|                             |                                    |                                   |
|-----------------------------|------------------------------------|-----------------------------------|
| Ex-officio [610(1)(i)]      | Superintendent Minister            | Rev Colin Emerson DT              |
|                             | Presbyter                          | Vacant                            |
|                             | Circuit Presbyter                  |                                   |
|                             |                                    |                                   |
| Elected GCM [610(1)(vi)]    | Steward                            | Bo Aakerstrom (2021 - 26) DT      |
| - ditto -                   | - ditto -                          | Douglas Brown (2021 - 26) DT      |
| - ditto -                   | - ditto -                          | Nana Forson (2019 - 25) DT        |
| - ditto -                   | - ditto -                          | Susannah Simpson (2021 – 26) DT   |
| - ditto -                   | - ditto -                          | Angelina Tuyi (2021 – 26) DT      |
| - ditto -                   | - ditto -                          | Michael Williams (2021 – 26) DT   |
| - ditto -                   | - ditto -                          |                                   |
| - ditto -                   | - ditto -                          |                                   |
|                             |                                    |                                   |
| Employees [610(4)(vii)]     | Outreach Worker                    | Jacqueline Berry DT               |
| - ditto -                   | LMC Café                           | Martha White DT                   |
| - ditto -                   | Centre Manager                     | Jane Goodfellow DT                |
| - ditto -                   | Youth Worker                       | Vacant                            |
|                             |                                    |                                   |
| Circuit Rep [610(1)(xii)]   | Circuit Steward                    | Peter Nelson DT                   |
|                             |                                    |                                   |
| Elected by CC [610(1)(vii)] | Treasurer                          | Jeffrey Green (2015 – 2021) DT    |
| - ditto - [610(1)(ix)]      | CC Secretary                       | Colin Young (2021 - 27) DT        |
| - ditto - [610(1)(viii)]    | Pastoral Secretary                 | Vacant                            |
| - ditto - [610(1)(xi)]      | Maintenance Team Leader            | Stephen Alcock (2017-23) DT       |
| - ditto - [610(1)(xi)]      | Safeguarding:<br>Designated Person | Jacqueline Berry DT               |
|                             |                                    |                                   |
| Elected by GCM [610(1)(x)]  | Church Rep                         | David Bell (2021 - 26) DT         |
| 2 - ditto -                 | - ditto -                          | Timothy Berry (2018 -24) DT       |
| 3 - ditto -                 | - ditto -                          | Mark Davies (2019 – 25) DT        |
| 4 - ditto -                 | - ditto -                          | Stephen Goodfellow (2021 - 26) DT |

|                             |            |                              |
|-----------------------------|------------|------------------------------|
| 5 - ditto -                 | - ditto -  | Rachel Hilton (2021 – 26) DT |
| 6 - ditto -                 | - ditto -  | Brian Miller (2015 – 21) DT  |
| 7 - ditto -                 | - ditto -  | Waru Modi (2021 - 26) DT     |
| 8 - ditto -                 | - ditto -  | Jack Newsham (2018-24) DT    |
| 9 - ditto -                 | - ditto -  | Graham Penny (2021 – 26) DT  |
| 10 - ditto -                | - ditto -  | Vacancy                      |
| 11 - ditto -                | - ditto -  | Vacancy                      |
| 12 - ditto -                | - ditto -  | Vacancy                      |
| 13 - ditto -                | - ditto -  | Vacancy                      |
| 14 - ditto -                | - ditto -  | Vacancy                      |
| 15 - ditto -                | - ditto -  | Vacancy                      |
|                             |            |                              |
| Co-opted by CC [610(1)(xi)] | Ex-steward |                              |
| - ditto -                   | - ditto -  |                              |
| - ditto -                   | - ditto -  |                              |
| - ditto -                   | - ditto -  |                              |