

ANNUAL REPORT FOR 2020
THE PAROCHIAL CHURCH COUNCIL OF
ST JOHN'S CHURCH, STANSTED MOUNTFITCHET

Aims, purposes and objectives of the PCC

St John's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical. The PCC is also responsible for the maintenance of the church building and grounds and the church hall.

St John's is part of a United Benefice with the parishes of Birchanger and Farnham. Stansted parish is part of the Dunmow and Stansted Deanery. The Schools and Communities Missioner post is currently vacant, and the future of Connect 120 is under consideration.

In the past, St John's has had strong links with St Mary's Church of England School, Magna Carta School and Bentfield County Primary School. However, during the exceptional year of 2020 visits to these schools could not take place.

The following activities/services usually enjoyed by many people did not take place after March 2020 because of Government restrictions relating to the Covid 19 pandemic.

Communion services at Care Homes
Coffee Pot
Tots service
Wednesday morning communion
Harvest Supper
Christmas Market

Report on activities during 2020

Our services and activities were operating as usual until 15th March when, because of the Covid 19 pandemic they came to a halt during the first national Lockdown. The last service in church was held on 15th March after which services were streamed through the Zoom platform. Our first Zoom service was on 22nd March. We continued with Zoom services from the Rectory until 16th August, when the Rector began to broadcast from church. We returned to services in church from 6th September (continuing to Zoom for those who did not wish to attend in person). The choir "socially distanced" were permitted to sing. The last service before Lockdown No. 2 was on 1st November. Services on Zoom took place throughout November, with Rector Paul Wilkin's last Sunday on 29th November. Services took place in church for the remainder of December - socially distanced, face masks being worn and no singing. Lockdown was lifted on 2nd December, and therefore we were able to have our Christmas Midnight Service in St John's.

During some of the time of lockdown the church was open for private prayer.

On 1st March 2020, two weeks before the first lockdown, a new sound system was dedicated to the memory of Barry West, a former member of our congregation.

The PCC met three times in 2020 – on 20th January (in the church hall), 13th July (by Zoom), 28th September 2020 (by Zoom). An additional "meeting" was held by email on 30th December to formally accept a resolution concerning a legacy.

Finances

Our Treasurer Philip Everett stood down at APCM 2019 and the roles he undertook were distributed between other PCC members. We are grateful to him for agreeing to produce the 2020 accounts. Our main fund-raising event, the Christmas Market, did not take place. Money from the proceeds of the sale of former's curate's house in Gilbey Crescent was invested at the beginning of the year, and a sizeable legacy was received towards the end of 2020.

Incumbent

After Paul's retirement at the end of November, the Archdeacon invited us to interview Rev'd Dr Colin Fairweather. He has now been appointed and will be inducted on 13th April 2021 as Priest-in-Charge of our Benefice, with the addition of the Parish of Takeley and Little Canfield.

Administrative Information

Rector : Rev'd Paul Wilkin (until official retirement date of 31st October 2020)

Assistant Curate : Rev'd Helen Flack

Pastoral Assistant : Kathryn West

Administrator/Hall Bookings Administrator : Mrs Barbora Dragoskova

Organist/Director of Music : Anne Brooks

PCC members who have served at any time from 1st January 2020 until the date of this report was approved are :

Ex Officio members

Incumbent : The Rev'd Paul Wilkin (until 31.10.20)

Assistant Curate : Rev'd Helen Flack

Churchwardens : Mr Gary West (Vice Chairman) and Mrs Cheryl McGreal

Elected Deanery Synod Representatives

Mr Alan Corbishley

Mr Michael Howes

Mr Ray Smith

Elected members

Mr Stuart Ayres

Mrs Ann Conroy

Mrs Katy Dockerill

Mr John Elliott

Mr Philip Everett (until APCM 28.9.20)

Mrs Julie Lenton

Mr Peter Jones

Mr Malcolm Lloyd

Mrs Jean Newson

Mrs Kathryn West

Child protection nominated person is Mr Michael Howes

Vulnerable Adult nominated person is Mrs Cheryl McGreal

Electoral Roll Officer is Mrs Ann Conroy

Secretary is Mrs Kathryn West

Treasurer position is currently vacant

The Standing Committee comprises the Clergy, Churchwardens, Secretary and Treasurer.

Annual Accounts

St John's Church, Stansted

Year ended

31st December 2020

Stansted Mountfitchet PCC
Statement of Assets and Liabilities (by code)
As at: 31 December 2020

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Fixed assets - Investments						
6440 : CCLA 001S (Property)	1,188.48	312,273.36	—	—	313,461.84	1,188.48
6442 : CCLA 002S (Holland)	—	—	—	39,425.56	39,425.56	36,888.82
6450 : CBIFS 108001103S (Livesey)	—	—	5,531.57	—	5,531.57	5,175.66
6451 : CBIFS Units 108001216S (Tithe Chancel)	—	—	—	8,183.24	8,183.24	7,433.97
Total	1,188.48	312,273.36	5,531.57	47,608.80	366,602.21	50,686.93
Fixed assets - Tangible assets						
6430 : Church Hall	—	73,985.00	—	—	73,985.00	73,985.00
6431 : Gilbey Crescent	—	—	—	—	—	37,535.00
6432 : Land at St Mary's	—	1.00	—	—	1.00	1.00
Total	—	73,986.00	—	—	73,986.00	111,521.00
Current assets - Cash at bank and in hand						
6501 : Barclays current account 9922	22,235.73	(5,922.06)	(3,077.70)	—	13,235.97	18,836.88
6502 : Barclays Hall Current account 8714	(1,131.03)	2,540.04	—	—	1,409.01	5,062.99
6503 : Barclays Benefice account 0593	—	974.24	442.57	—	1,416.81	1,442.51
6510 : CCLA deposit account 8001D	15,043.62	4,585.45	20,000.00	—	39,629.07	11,015.69
6511 : CCLA deposit 1752D (RE Fund)	—	—	—	21,888.50	21,888.50	21,795.95
6590 : Cash in hand	25.60	—	—	—	25.60	27.05
Total	36,173.92	2,177.67	17,364.87	21,888.50	77,604.96	58,181.07
Liabilities - Agency accounts						
6699 : Agency collections	—	—	993.12	—	993.12	663.32
Total	—	—	993.12	—	993.12	663.32
Net total assets	37,362.40	388,437.03	21,903.32	69,497.30	517,200.05	219,725.68
Represented by						
Unrestricted - General	37,362.40	—	—	—	37,362.40	32,103.31
Designated - Benefice	—	1,022.69	—	—	1,022.69	789.48
Designated - CraftsSale	—	630.00	—	—	630.00	—

Class and nominal code	General	Designated	Restricted	Endowment	Total	Last year
Designated - Fabric	—	8,207.73	—	—	8,207.73	8,207.73
Designated - FlagReplmt	—	330.00	—	—	330.00	—
Designated - Hall	—	(8,012.75)	—	—	(8,012.75)	(1,548.66)
Designated - Property	—	386,259.36	—	—	386,259.36	111,521.00
Restricted - HallRestor	—	—	15,259.61	—	15,259.61	(3,598.77)
Restricted - Livesey	—	—	6,643.71	—	6,643.71	6,132.85
Endowment - Holland	—	—	—	39,425.56	39,425.56	36,888.82
Endowment - RETRust	—	—	—	21,888.50	21,888.50	21,795.95
Endowment - Tithe	—	—	—	8,183.24	8,183.24	7,433.97
Total	37,362.40	388,437.03	21,903.32	69,497.30	517,200.05	219,725.68

Stansted Mountfitchet PCC

Analysis of receipts and payments

Selected period: 01 January 2020 to 31 December 2020

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Receipts						
<i>Donations and legacies</i>						
Donations and legacies						
0110 - Gift Aid - Envelopes	3,029	—	—	—	3,029	10,037
0111 - Envelopes GASDS	660	—	—	—	660	—
0201 - Standing Orders, Gift aided	33,351	—	—	—	33,351	31,819
0202 - Standing Orders, not gift aided	150	—	—	—	150	—
0301 - Loose plate collections	1,045	—	—	—	1,045	3,720
0302 - Loose cash other than plate collections	—	—	—	—	—	164
0304 - Giving Machine	15	—	—	—	15	15
0305 - Goodbox	328	—	—	—	328	130
0306 - St John's Tots	704	—	—	—	704	1,691
0501 - One-off Gift Aid gifts	3,871	—	—	—	3,871	5,666
0550 - Donations appeals etc	150	—	—	—	150	590
0553 - Flag replacement	—	330	—	—	330	—
0601 - Tax recoverable on Gift Aid	11,789	—	—	—	11,789	10,342
08A1 - Non-recurring one-off grants	—	—	—	—	—	3,212
0906 - Commonwealth War Graves	6	—	—	—	6	6
Donations and legacies Sub-totals	55,101	330	—	—	55,431	67,396
<i>Donations and legacies Totals</i>	55,101	330	—	—	55,431	67,396
<i>Income from charitable activities</i>						
Income from charitable activities						
1004 - Interest on Investments	6,667	—	—	—	6,667	—
1101 - Fees for weddings and funerals	2,659	—	—	—	2,659	4,812
1222 - Crafts	—	800	—	—	800	1,270
1230 - Church hall lettings - objectives	—	2,804	—	—	2,804	9,521
1231 - Church lettings	160	—	—	—	160	1,010
Income from charitable activities Sub-totals	9,486	3,604	—	—	13,090	16,613
<i>Income from charitable activities Totals</i>	9,486	3,604	—	—	13,090	16,613
<i>Other trading activities</i>						
Other trading activities						
0907 - 300 Club	2,706	—	—	—	2,706	1,723
0911 - Christmas Market	—	—	—	—	—	3,185
1221 - Traidcraft	419	—	—	—	419	965

There may be minor discrepancies in the totals if the pence are not being shown

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
Other trading activities Sub-totals	3,125	—	—	—	3,125	5,873
<i>Other trading activities Totals</i>	3,125	—	—	—	3,125	5,873
<i>Investments</i>						
Investments						
1001 - Dividends	—	—	—	—	—	197
1002 - Dividends, Holland trust	1,104	—	—	—	1,104	1,072
1003 - Dividends, Livesey trust (1103S)	—	—	154	—	154	150
1020 - Bank and building society interest	155	2	—	92	250	130
1030 - Rent from former Curate's House	—	—	—	—	—	11,700
Investments Sub-totals	1,259	2	154	92	1,509	13,250
<i>Investments Totals</i>	1,259	2	154	92	1,509	13,250
<i>Other income</i>						
Other income						
0904 - Birchanger PCC Contribution	—	1,200	—	—	1,200	1,200
0905 - Farnham PCC Contribution	—	1,500	—	—	1,500	1,500
1320 - Surplus - sales of fixed assets	—	291,121	—	—	291,121	—
Other income Sub-totals	—	293,821	—	—	293,821	2,700
<i>Other income Totals</i>	—	293,821	—	—	293,821	2,700
Receipts Grand totals	68,972	297,758	154	92	366,978	105,834

Payments

Raising funds

Raising funds

1720 - Costs of stewardship campaign	—	—	—	—	—	348
2511 - Traidcraft	379	—	—	—	379	850
Raising funds Sub-totals	379	—	—	—	379	1,199
<i>Raising funds Totals</i>	379	—	—	—	379	1,199

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	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Expenditure on charitable activities</i>						
Expenditure on charitable activities						
1705 - Reimbursed expenditure (candle stand)	—	—	—	—	—	458
1706 - Connect 120	—	—	—	—	—	1,137
1750 - Costs of Rented House	864	626	—	—	1,491	2,476
1901 - Parish Share	55,906	—	—	—	55,906	54,529
2050 - Salary of parish administrator	—	5,633	—	—	5,633	5,199
2101 - Working expenses of incumbent	—	663	—	—	663	1,854
2102 - Rev Helen Flack's expenses	—	69	—	—	69	517
2103 - Service leader's expenses	—	20	—	—	20	—
2210 - St John's tots	—	—	—	—	—	81
2301 - Church running - insurance	—	—	—	—	—	3,414
2310 - Church office - telephone	—	660	—	—	660	666
2311 - Broadcast of Services	43	—	—	—	43	—
2312 - Church office heating (gas)	—	255	—	—	255	—
2313 - Church office electricity	—	202	—	—	202	—
2314 - Church office maintenance	—	882	—	—	882	—
2330 - Church maintenance	1,436	—	—	—	1,436	2,474
2331 - Church Cleaning	1,131	—	—	—	1,131	—
2334 - Church alarm servicing and maintenance	1,328	—	—	—	1,328	—
2335 - Church Fire extinguishers	618	—	—	—	618	—
2340 - Upkeep of services	206	—	—	—	206	422
2341 - Church Choir and Junior Choir	83	—	—	—	83	189
2342 - Organist's expenses	500	—	—	—	500	1,500
2344 - PCC expenses	—	—	—	—	—	75
2345 - Music and Copyright Subscriptions and Fe	303	—	—	—	303	296
2360 - Administration	—	380	—	—	380	892
2401 - Church running - electric	507	—	—	—	507	589
2410 - Church running - gas	3,592	—	—	—	3,592	6,191
2420 - Church running - water	86	—	—	—	86	81
2450 - Church running insurance	3,457	—	—	—	3,457	—
2512 - Craft 'fund' expenditure	—	—	—	—	—	179
2530 - Hall running - electricity	—	612	—	—	612	964
2540 - Hall running - gas	—	1,275	—	—	1,275	—
2550 - Hall running - insurance	—	1,198	—	—	1,198	1,183
2560 - Hall running - maintenance	—	1,086	—	—	1,086	628
2561 - Hall Cleaning	—	2,212	—	—	2,212	3,773
2562 - Hall Lettings Management	—	1,255	—	—	1,255	1,340
2563 - Hall Break-in costs	—	—	—	—	—	600
2564 - Hall Covid Supplies	—	322	—	—	322	—
2565 - Hall Fire Extinguishers	—	316	—	—	316	—
2570 - Hall running - telephone	—	141	—	—	141	279
2580 - Hall running - water	—	389	—	—	389	329
2591 - Hall Waste removal	—	309	—	—	309	246
2592 - Hall Associations' Subscriptions	—	72	—	—	72	—
2801 - Hall + major repairs - structure	—	—	1,848	—	1,848	—
2821 - Hall Heating Repairs	—	—	334	—	334	12,367
2822 - Hall Restoration	—	—	3,959	—	3,959	—
2830 - Hall + interior and exterior decorating	—	—	—	—	—	2,882
2840 - Other PCC property upkeep	—	170	—	—	170	785
Expenditure on charitable activities Sub-totals	70,065	18,753	6,141	—	94,960	108,607

There may be minor discrepancies in the totals if the pence are not being shown

5

	Unrestricted	Designated	Restricted	Endowment	This year	Total Last year
<i>Expenditure on charitable activities Totals</i>	70,065	18,753	6,141	—	94,960	108,607
<i>Other expenditure</i>						
Other expenditure						
1704 - Refund of hall booking deposit	—	80	—	—	80	—
Other expenditure Sub-totals	—	80	—	—	80	—
<i>Other expenditure Totals</i>	—	80	—	—	80	—
Payments	70,444	18,833	6,141	—	95,419	109,806
Grand totals						

There may be minor discrepancies in the totals if the pence are not being shown

Stansted Mountfitchet PCC
Receipts and Payments Account

For the period from 01 January 2020 to 31 December 2020

	Unrestricted funds	Designated funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
<i>Receipts</i>						
Donations and legacies	55,101	330	—	—	55,431	67,396
Income from charitable activities	9,486	3,604	—	—	13,090	16,613
Other trading activities	3,125	—	—	—	3,125	5,873
Investments	1,259	2	154	92	1,509	13,250
Other income	—	293,821	—	—	293,821	2,700
Total receipts	68,972	297,758	154	92	366,978	105,834
<i>Payments</i>						
Raising funds	379	—	—	—	379	1,199
Expenditure on charitable activities	70,065	18,753	6,141	—	94,960	108,607
Other expenditure	—	80	—	—	80	—
Total payments	70,444	18,833	6,141	—	95,419	109,806
Excess of receipts over payments before transfer	(1,471)	278,924	(5,986)	92	271,559	(3,972)
<i>Transfers</i>						
Gross transfers between funds - in	41,533	6,303	28,500	—	76,337	11,972
Gross transfers between funds - out	(34,803)	(38,033)	(3,500)	—	(76,337)	(11,972)
Excess of receipts over payments before other gains	5,259	247,194	19,013	92	271,559	(3,972)
Net movement in funds	5,259	269,467	19,369	3,378	297,474	4,203
<i>Reconciliation of funds</i>						
All assets at 01 January 2020	32,103	118,969	2,534	66,118	219,725	215,522
All assets at 31 December 2020	37,362	388,437	21,903	69,497	517,200	219,725
<i>Represented by</i>						
Unrestricted						
General fund	37,362	—	—	—	37,362	32,103
Designated						
Benefice Fund	—	1,022	—	—	1,022	789
Crafts Sales Fund	—	630	—	—	630	—
Fabric Fund	—	8,207	—	—	8,207	8,207
Flag Replacement	—	330	—	—	330	—
Hall Fund	—	(8,012)	—	—	(8,012)	(1,548)
Property Fund	—	386,259	—	—	386,259	111,521
Restricted						
Hall Restoration	—	—	15,259	—	15,259	(3,598)
Livesey Trust (St Mary's)	—	—	6,643	—	6,643	6,132
Endowment						
Nigel Holland Legacy	—	—	—	39,425	39,425	36,888
Religious Education Trust	—	—	—	21,888	21,888	21,795
Tithe Chancel Trust	—	—	—	8,183	8,183	7,433

There may be minor discrepancies in the totals if the pence are not being shown

ST JOHN'S PARISH CHURCH, STANSTED MOUNTFITCHET.

Independent Examiner's Report to the members of the Parochial Church Council.

I report on my examination of the accounts for the year ended 31st December 2020.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

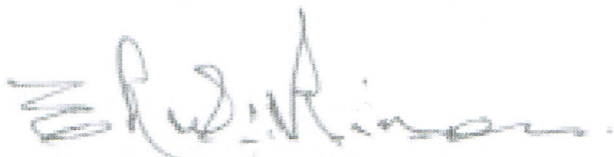
I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Edmund R Wilkinson ACIB

24 Brewery Lane, Stansted.

16th March 2021

Independent Examiner's Report to the members of the Parochial Church Council.

I report on my examination of the accounts for the year ended 31st December 2020.

Responsibilities and basis of report

As members of the PCC you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

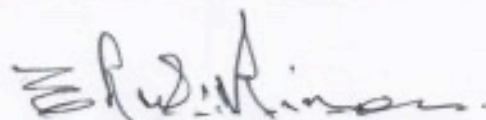
I report in respect of my examination of the accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
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