



THE METHODIST CHURCH

**NORTH EAST SOMERSET & BATH METHODIST
CIRCUIT 7/13**

KEYNSHAM METHODIST CHURCH

Registered Charity – Registration Number 1129493

ANNUAL REPORT AND ACCOUNTS

FOR THE YEAR ENDED 31 August 2024

Minister

Revd. John Hayes

Church Stewards

**Pete Perrington
Prof. Michael Danson
Richard Cordy
Marjorie Cordy
Julie Wilstead
Liz Palfrey**

Treasurer

Neil Quilter

Charity Name: Keynsham Methodist Church

Charity Number 1129493

Annual Report 2023-4

1. Administrative Information

This report relates to Keynsham Methodist Church (KMC) which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

KMC has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.



All correspondence for the Church should be addressed to the current Minister:

Revd John Hayes

55 Charlton Road

Keynsham

Bristol

BS31 2JQ

Tel: 07341 628932 Email: revjohn0713@gmail.com

The church website is: www.keynshammethodistchurch.co.uk

The managing trustees are:

Irene Arnold

Jenny Barrow

Mike Barrow

John Carne

Marjorie Cordy

Richard Cordy

Marjorie Cox

Lorraine Cross

Janet Danson

Michael Danson

Daphne Dawes

Irene Hayes

Revd John Hayes

Danielle Ireland

Mary Joy

Peter Keevill

Jean Lapham

Hazel Lawrence

Michael Lowe

Liz Palfrey

Peter Perrington

Neil Quilter

Elsbeth Rolls

Sandra Spragg

Julie Stiddard

Revd. Simon Topping

Margaret Waring

Julie Willstead

Revd. David Winstanley

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister line manages the Lay Pastoral Worker, the Church Office Manager, and Pre-School Manager who provide support in the different areas of church life and outreach activities.

Bankers

National Westminster Bank

290 Wells Road, Knowle, Bristol BS4 9PG

1. Administrative Information (cont)

Bankers (cont)

National Westminster Bank
290 Wells Road, Knowle, Bristol BS4 9PG

Central Finance Board of the Methodist Church
9 Bonhill Street, London EC2A 4PF

Trustees for Methodist Church Purposes
Central Buildings, Oldham Road, Manchester M1 1JQ

Independent Examiner

Mr H G Nash
75 Manor Road, Keynsham, Bristol BS31 1RE

2. Aims and Objectives

The Leadership Team and the Church Council meet regularly with the minister to review various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the worship life of the church by offering a range of worship styles and experiences, including Messy Church, Thursday Shoppers Service, Praise and Healing services as well as more traditional services.
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Junior church, Compass and other courses.
- Offering pastoral care and support; Sue Stevens, the Pastoral Lay Worker, works with the minister in reviewing the Pastoral list and pastoral needs. Pastoral care and support for individuals and groups is provided by the Minister, pastoral lay worker and the team of 28 pastoral visitors. Sue Stevens retired in May 2024. The Leadership Team reviewed the most effective way to cover the work undertaken, and in the short term this is being managed by the Minister and the Pastoral team
- Reaching out to and serving our local community through various activities including Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and weekly prayer meetings, the prayer chain, prayer tables at each centre and prayer-focussed events
- Working towards a fairer greener world by being a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

At the General Church Meeting in July 2024 the Leadership Team presented the work that they had undertaken to develop the future life of the church.

The meeting confirmed their support of the churches key Christian values and the Key challenges for focusing work.

2. Aims and Objectives (cont)

KMC aspires to reflect God's love in all we do in line with the following seven key Christian values:

- ✿ Love
- ✿ caring hospitality
- ✿ commitment
- ✿ compassion
- ✿ faith
- ✿ spirituality
- ✿ fellowship/friendship/sense of belonging

KMC key challenges

Mission "with"	To develop our mission as part of the local and world-wide community, with a particular focus on working with CTKS
"Two as One"	To review the need and challenge of operating with two buildings, identifying possible options and resources
Pastoral	To identify the priorities for now and the future in our Pastoral Care, in conjunction with the existing Pastoral Visitors
Employment	To identify the need and options for lay employment roles to support the work of the church
Finance	To identify and action short and long term improvements to Income and Expenditure including fundraising
Communications	To develop internal and external communications - especially through the use of current practices and people

3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the church's mission in the areas referred to above. The Minister also meets regularly with the Pastoral Lay Worker, the Office Manager and the Pre-School manager to review and coordinate the different areas of church life and outreach activities.

As the year progressed the Church was able to continue to develop the usual variety of face-to-face groups and activities offering spiritual development, fellowship and support for members of the church and local community, which included:

- CAMEO
- Women's Fellowship groups
- Daily Coffee Mornings
- House groups and Bible Study groups
- Prayer groups & prayer ministry
- Craft & Banner group
- Queens Road Pre School
- Parent & Toddler groups
- Junior Church
- Men's Curry fellowship
- Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
- Christian Aid Committee
- Food Bank
- Eco Group
- Short Mat Bowls
- Messy Church
- Shoppers Service
- Café Plus
- Churches Together in Keynsham and Saltford activities

Weekly Sunday worship has increased in attendance as the church community meets together in one morning service. The online video services are available via the church website, Facebook page and YouTube channel continued every week for church members and worshippers who were still unable to attend in person.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

3. Review of Progress and Achievements (cont)

Pastoral support of church members and others in our local community continued and telephone and Zoom contact were continued to support the face-to-face contact.

Training for some Pastoral Visitors has supported the expansion of sharing Holy Communion in the homes for those who cannot attend in person.

The Church Council has continued to review the risks to which Managing Trustees are exposed and have regularly reviewed procedures to manage them. Volunteers are checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

4. Resources Committee

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Work was underway during the year to respond to Quinquennial actions, in addition to the regular actions necessary for effective maintenance.

The Church implemented ChurchSuite and MyFund Accounting systems to support the administrative, pastoral and finance processes in place.

5. Financial Information

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and one part time lay worker who are employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 2 staff with a full time equivalent of 1.5 until May 2024. The count from May to August 2024 is now 1.

The accounts show a contribution to the Circuit of £90,000. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit.

The Church benefitted significantly during the year from a bequest of £72,644 in November 2023 and the return of an additional pension scheme contribution of £11,000 in August 2024.

Lettings income continued to show strong growth of £7,382 over the prior year as lettings income for both centres continues its recovery, but there was still a reduced level of income compared to normal. Increased usage is expected to continue next year which will see a further increase in income.

The church remains in a healthy position financially with adequate reserves to cover identified maintenance work on the premises. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees.

KEYNSHAM METHODIST CHURCH					
Statement of Financial Activities (SOFA) for the year ended 31 August 2024					
	General Fund (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Totals this year	Totals last year
	£	£	£	£	£
Incoming Resources					
1 Offerings and Tax recoverable	88859.66			88859.66	82891.82
2 Interest and Investment Income	356.33	3523.97	1472.55	5352.85	3411.93
3 Lettings	40008.68			40008.68	32626.30
4 Other Income	13587.38	83644.47		97231.85	24798.17
5 External Organisations		6318.07		6318.07	6404.83
6 Internal Organisations		180694.51		180694.51	244664.78
7 Total Incoming Resources	142812.05	274181.02	1472.55	418465.62	394797.83
Resources Expended					
8 Circuit Assessment or Share	90000.00			90000.00	97500.00
9 Grants and Donations	4140.00			4140.00	4889.00
10 Repairs and Maintenance	23016.72			23016.72	16069.91
11 Insurance, Utilities etc	25155.65			25155.65	18346.64
12 Depreciation					0.00
13 Provisions					0.00
14 Other expenditure	48881.85	314.98		49196.83	49588.58
15 External Organisations		6220.44		6220.44	8381.43
16 Internal Organisations		161882.47		161882.47	139071.92
17 Total Resources Expended	191194.22	168417.89		359612.11	333847.48
18 Net Incoming Resources	-48382.17	105763.13	1472.55	58853.51	60950.35
19 Transfers between funds	44087.74	-42615.19	-1472.55		
20 Sub Total	-4294.43	63147.94	0.00	58853.51	60950.35
21 Gains and losses on investment assets		565.57	2048.99	2614.56	-2594.99
22 Net investment in funds	-4294.43	63713.51	2048.99	61468.07	58355.36
23 Total funds brought forward	43346.83	153185.37	39863.22	236395.42	178040.06
24 Total funds carried forward at end of year	39052.40	216898.88	41912.21	297863.49	236395.42
Collections for and payments to External Organisations					
Balance brought forward		9416.18			11392.78
Collections for External Organisations		6318.07			6404.83
Allocation from General Fund					0.00
Payments to External Organisations		6220.44			8381.43
Balance carried forward		9513.81			9416.18

KEYNSHAM METHODIST CHURCH

Balance Sheet as at 31 August 2024

	General Fund (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Totals this year	Totals last year
	£	£	£	£	£
Tangible Fixed Assets*					
Furniture and fixtures (see page 10)	0.00			0.00	0.00
Investment properties					
Investments		9088.84	35511.77	44600.61	41986.05
Total fixed assets	0.00	9088.84	35511.77	44600.61	41986.05
Current Assets					
Debtors and Prepayments	0.00			0.00	
Central Finance Board & Trustees for Methodist Church Purposes deposits etc	30111.00	127580.99	6400.44	164092.43	55928.11
Cash at Bank and in hand	8941.40	80229.05		89170.45	138481.26
Total current assets	39052.40	207810.04	6400.44	253262.88	194409.37
Creditors and Accruals					
Net current assets/liabilities	39052.40	207810.04	6400.44	253262.88	194409.37
Total assets less current liabilities	39052.40	216898.88	41912.21	297863.49	236395.42
Loans and creditors due after 1 year					
Provisions for liabilities and charges					
Net assets	39052.40	216898.88	41912.21	297863.49	236395.42
Funds of the Church					
General Fund (Unrestricted)	39052.40			39052.40	43346.83
Other Funds (Restricted)		216898.88		216898.88	153185.37
Endowment Funds			41912.21	41912.21	39863.22
Total Funds	39052.40	216898.88	41912.21	297863.49	236395.42

Summary of the Internal Organisations reporting to the Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

	Opening Balances	Receipts	Payments	Adjustments	Funds Held by Internal Org.	Funds Held by Church
Victoria Womens Guild	499.40	270.60	281.72		488.28	
Queens Road Ladies	343.41	1229.30	1161.22		411.49	
Key Centre Table Tennis	50.99	904.00	904.00		50.99	806.06
KIDZ Club/Youth Club	133.42		133.42		0.00	
CAMEO	1168.19	5630.97	6000.21		798.95	
Queens Road Pre School	106714.00	169337.00	150380.00		125671.00	
Short Mat Bowls	2419.67	2618.64	2305.90		2732.41	
Key Ring	68.99	704.00	716.00		56.99	
	111398.07	180694.51	161882.47		130210.11	806.06

KEYNSHAM METHODIST CHURCH			
Notes to the Accounts			
1 Basis of accounting			
	These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2011. There has been no change to the accounting policies since last year. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.		
2 Funds			
	The funds held constitute: General Funds held for any purpose of the charity which are Unrestricted, Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts on page 7.		
3 Accounting policies			
Incoming Resources			
	These are included in the Statement of Financial Activities (SOFA) when the church becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. Income from a legacy is included when the distribution from the estate has been received.		
Resources Expended			
	Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.		
Liability recognition			
	Liabilities are recognised as soon as there is a legal or constructive obligation committing the church to pay out resources.		
Tangible fixed assets for use by church			
	Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Church Council may provide a reasonable estimate of cost.		
Investments			
	Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.		
Debtors and Prepayments			
	The main item under this heading would be the monthly assessment paid in advance to the Circuit.		
Creditors			
	There were no significant costs to accrue.		
4 Trustees' responsibilities in relation to the accounts			
	The law applicable to charities in England and Wales requires the trustee(s) to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:		
	* select suitable accounting policies and apply them consistently		
	* make judgements and estimates that are reasonable and prudent;		
	* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and		
	* prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.		
	The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.		

KEYNSHAM METHODIST CHURCH			
Notes to the Accounts (cont.)			
5 Trustees		This year	Last year
None of the Trustees, or persons connected with them, receive any remuneration or other benefits from the Church or any connected organisation as a result of their office during the year ended 31st August 2024. One trustee received payment for employment fulfilling administration duties.			
	£	NIL	NIL
Number of trustees who were paid expenses			
		NIL	NIL
Nature of the expenses			
Total amount paid			
	£	NIL	NIL
6 Fees for examination or audit of the accounts			
Independent examiner's or auditors' fees for reporting on the accounts			
	£	NIL	NIL
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor			
	£	NIL	NIL
7 Paid employees			
Staff Costs paid during the year were:			
Gross wages, salaries and benefits in kind			
	£	28,585	21,722
Employer's National Insurance costs			
	£	457	392
Pension costs			
	£	1,245	1,139
Apprenticeship Levy			
		143	112
Total staff costs (4 staff)			
	£	30,430	23,365
Average number of employees in the year were:			
		2	2
Average number of full-time equivalent employees in the year were:			
		0.8	0.8
8 Commitments and Contingent Liabilities			
At the 31st August 2024 capital commitments amounted to:			
	£	NIL	NIL
Contingent liabilities amounted to:			
	£	NIL	NIL

KEYNSHAM METHODIST CHURCH						
Tangible Fixed Assets						
Cost or valuation						
	Church buildings and other property	Other land & buildings	Other fixed assets, including motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	
Balance brought forward				52959.74		52959.74
Additions				0.00		0.00
Revaluations						
Disposals						
Transfers *						
Balance carried forward				52959.74		52959.74
Accumulated depreciation						
**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	
** Rate				25%SL		
Balance brought forward				52959.74		52959.74
Depreciation charge for year				0.00		0.00
Revaluations						
Disposals						
Transfers*						
Balance carried forward				52959.74		52959.74
Net book value						
Brought forward				0.00		0.00
Carried forward				0.00		-0.00
* The "transfers" row is for movements between fixed asset categories.						
** Indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also indicate the rate of depreciation: for straight line, depreciation is based on the anticipated life of the asset (in years); for reducing balance, a percentage annual deduction is made each year.						
Investment assets				Market value at year end	Income from investments for year	
				£	£	
Investment properties				NIL	NIL	
Analysis of investments						
Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes				44600.61	1572.94	
Securities not listed on a recognised Stock Exchange						
Cash held as part of the investment portfolio						
Other investments						
Total				44600.61	1572.94	
Change in investment values						
Carrying (market) value at beginning of year					41986.05	
Add: additions to investments at cost						
Less: disposals at carrying value						
Add/(deduct): net gain/(loss) on revaluation					2614.56	
Carrying (market) value at end of year					44600.61	

Loans									KEYNSHAM METHODIST CHURCH
Source	Purpose of loan				Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
				Totals					0
Repayment due by									Totals
Note: the two totals X and Y must agree									0

Endowment Funds					
Endowment Name	How the capital is invested		The current value of the capital	Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund		1400.00	70.01	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund		24829.55	1004.28	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund		15682.66	398.26	Unrestricted General Fund
		Totals	41912.21	1472.55	

Restricted Funds							
Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
Trust 11129 Various Bequests and Gifts	32,371.12	83,644.47	314.98	-39,091.22	565.57	77,174.96	In accordance with the terms of the gifts etc.
External Charities	9,416.18	6,318.07	6,220.44			9,513.81	Awaiting payment to charities
Other Church Organisations	111,398.07	180,694.51	161,882.47			130,210.11	For the use of the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		3,523.97		-3,523.97		0.00	
Totals	153,185.37	274,181.02	168,417.89	-42,615.19	565.57	216,898.88	

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

N Quilter

Name

Neil Quilter BSc

Date

30th April 2025

Address

8 Manor Road, Keynsham, Bristol BS31 1RG

Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Accounts were presented to the Church Council meeting on

Signature of the Chair of the meeting

S Topping

Name of the Chair of the meeting

Revd. Simon Topping

Date

Independent Examiner's Report to the Trustees of the**KEYNSHAM METHODIST CHURCH****This Report is on the Church Accounts for the year ended 31st August 2024****Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

H G Nash

Hilary Gordon Nash, FCA
75 Manor Road
Keynsham

Date

30th April 2025

Bristol, BS31 1RE