

Charity Name: Keynsham Methodist Church
Charity Number 1129493
Annual Report 2019-2020

1. Administrative Information

This report relates to the Keynsham Methodist Church which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

Keynsham Methodist Church has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.

All correspondence for the Church should be addressed to the Minister of the church:

Rev Jane Wilson
55 Charlton Road
Keynsham
Bristol
BS31 2JQ

Tel: 0117 9862242 jane.wilson@methodist.org.uk

The church website is: www.keynshammethodistchurch.co.uk

The managing trustees from 1 September 2019 are:

Carol Arnold	
Irene Arnold	
Paul Arnold	
Thomas Bannerman-Williams	to August 2020
Jenny Barrow	
Mike Barrow	
Derek Bayliss	to October 2020
Mary Brunt	
John Cawley	to August 2020
Marjorie Cordy	
Richard Cordy	
Marjorie Cox	
Janet Danson	
Michael Danson	
Daphne Dawes	
Jill Earley	from September 2020
Adrian Ellis	
Danielle Ireland	from October 2019
Mary Joy	
Carole Lambern	
Mike Lambern	to October 2020
Jean Lapham	
Hazel Lawrence	
Trixie Lovell	to October 2020
Michael Lowe	to July 2020
Val Marsh	
Liz Palfrey	
Peter Perrington	from July 2020
Neil Quilter	
Elspeth Rolls	

Alan Seel	to August 2020
Denise Seel	to August 2020
Shirley Sheppard	to October 2020
Kevin Shrubsall	
Sandra Spragg	from July 2020
Julie Stiddard	
Rev. Jan Tate	
Margaret Waring	
Julie Willsteed	
Graham Wilson	
Rev. Jane Wilson	
William Wilson	from October 2019
Mike Windsor	
Rev. David Winstanley	
Ian Withers	to October 2019

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister, Jane Wilson, is also a Co-Superintendent of the Circuit. The minister line manages the Children and Youth Worker, Sarah Seymour, the Pastoral Worker, Sue Stevens and until March 2020 the Community Outreach Worker who provide support in coordinating the different areas of church life and outreach activities.

2. Aims and Objectives

The Leadership Team and the Church Council meet regularly with the minister to review and consider the various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the Worship life of the church at both centres by offering a range of worship styles and experiences, including Messy Church, Breakfast Bites, Explore Together, Taizé, Guest services as well as more traditional services
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Kleidas youth group, Junior church, Alpha, Compass and other courses
- Offering pastoral care and support; Sue Stevens, the Pastoral Worker, works closely with the minister in reviewing the Pastoral list and pastoral needs. Care and support to individuals and groups is provided by the pastoral worker and the team of pastoral workers.
- Reaching out to and serving our local community through various activities and groups. These include Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), HALO (Have A Lunch Out) and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and through weekly prayer meetings, the prayer chain, prayer books/tables at both centres and prayer-focussed events
- Working towards a fairer greener world by becoming a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the goals and objectives for the church's mission in the areas referred to above. She also meets regularly with the Children & Young People Worker, the Pastoral Worker and (until March 2020) the Community Outreach Worker, to coordinate the different areas of church life and outreach activities.

For the first part of the year the Church engaged in the usual variety of groups and activities offering spiritual development, fellowship and support for members of the church and local community, including:

CAMEO	Young Adults group
HALO	Men's fellowship
Women's Fellowship groups	Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
Daily Coffee Mornings	Christian Aid Committee
House groups and Bible Study groups	Food Bank
Prayer groups, Prayer Breakfast, prayer ministry	Eco Group
Craft & Banner group	Short Mat Bowls
Kleidas Youth Fellowship and youth group	Messy Church
Queens Road Pre School	Breakfast Bites
Parent & Toddler groups	Shoppers Service
Junior Church	Café Plus
Ichthus Puppet ministry	

Worship happened every Sunday at 10am at one/both centres and at 6.30pm at alternate centres. Breakfast Bites met at 8.30am on 4th Sundays, Explore Together every 2nd Sunday, Messy Church monthly, usually on a Monday at 3.30pm, all at Queens Road, and at Victoria a Shoppers service every Thursdays at 11am and monthly Guest service every 2nd Sunday

A Life in the Spirit Experience weekend took place in October 2019 and a follow up prayer group was formed.

In light of the Coronavirus outbreak in March 2020, the Church Council decided to pause recruitment for a new Outreach worker to allow time to re-assess how the role could contribute to the church's future mission in light of Covid-19.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

For the second part of the year the Covid-19 Government restrictions meant that many of the church's usual activities had to be suspended, but many have continued in a new format, e.g. the provision of online video weekly Sunday worship services, monthly Messy Church and Breakfast Bites via YouTube, Facebook and the church website, which has allowed us to expand our outreach and support to include those who would not normally attend church in person. Weekly worship materials have also been distributed via the pastoral visitors' team.

Pastoral support of church members and others in our local community has continued throughout the pandemic, e.g. via telephone and Zoom meetings and church members have worked with CTKS and other initiatives including Foodshare, Foodbank and the CTKS Covid-19 Befrienders helpline.

The Church Council has considered the major risks to which they as Trustees are exposed and have regularly reviewed those risks and procedures to manage them. Volunteers are

checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

Covid-19 Risk Assessments have been completed for both church centres and the Queens Road Pre-School were able to reopen in May.

4. Resources Committee

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Following the significant impact of Covid-19 a special task force group was set up to prepare Covid-19 Risk Assessments for both centres for approval by the Church Council/Managing Trustees. The work of the task force is recognised above as an important achievement.

3. Financial Information

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and 3 part time lay workers (2 from 1 April 2020) who are employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 4 staff with a full time equivalent of 2.25 for the year to 31st August 2020.

The accounts show a contribution to the Circuit of £100,000. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit.

The COVID-19 situation has had a financial impact on income, the most obvious being a reduction in lettings income for both centres during closure of the premises, which is continuing.

Income from Offerings and Tax recoverable shows an increase on the previous year as a result of increased regular and one-off contributions from church members and some who have changed from cash offerings to giving by bank standing order. A bequest was received during the year which has helped to offset the loss in income.

The church remains in a healthy position financially with adequate reserves to cover identified maintenance work on the premises. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees.

This report was approved by the trustees on November 2020 and signed on their behalf by:

Rev'd Jane Wilson

J Wilson

Minister

Loans

KEYNSHAM METHODIST CHURCH

Source	Purpose of loan		Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
Totals							0 x

Repayment due by

								Totals
								0 y

Note: the two totals X and Y must agree

Endowment Funds

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund	1400.00	9.23	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund	29409.93	185.99	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund	13705.37	247.99	Unrestricted General Fund
Totals		44515.30	443.21	

Restricted Funds

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
TMCP Trust - Mrs K Stickler (18768)	39,999.81			-39,999.81		0.00	
Trust 11129 Various Bequests and Gifts	97,123.12	23,395.54	358.02	-6,492.77	-98.00	113,569.87	In accordance with the terms of the gifts etc.
External Charities	1,429.15	8,817.23	6,650.37			3,596.01	Awaiting payment to charities
Other Church Organisations	3,949.71	18,565.74	19,084.07			3,431.38	For the use of the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		1,102.56		-1,102.56		0.00	
Totals	142,501.79	51,881.07	26,092.46	-47,595.14	-98.00	120,597.26	

Further funds were drawn down from the John White Fund and used to meet the final costs incurred during the year on the entrance and foyer work at the Queens Road premises and other projects

DECLARATIONS

Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

Name

Address

Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Accounts will be presented to the next Church Council meeting on

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

Independent Examiner's Report to the Trustees of the

This Report is on the Church Accounts for the year ended 31st August 2020

Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act;
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

Hilary Gordon Nash, FCA
75 Manor Road
Keynsham
Bristol, BS31 1RE

Date