

# KEYNSHAM METHODIST CHURCH

England & Wales · Charity number 1129493

## Details

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Other names	KMC
Status	Registered
Legal form	Previously excepted
Registered	2009-05-08
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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Address	55 Charlton Road Keynsham Bristol BS31 2JQ
Phone	01179862242
Email	<a href="mailto:office@keynshammethodistchurch.co.uk">office@keynshammethodistchurch.co.uk</a>
Website	<a href="http://www.keynshammethodistchurch.co.uk">www.keynshammethodistchurch.co.uk</a>

## Activities

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**Objects:** The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of -(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

**Activities:** An active Methodist Church

## Classification

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- **How:** Provides Buildings/facilities/open Space, Other Charitable Activities
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

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- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bath And North East Somerset

## Finances

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Period end	Income	Expenditure	Assets	Employees
2025-08-31	£265,855	£385,470	-	-
2024-08-31	£418,466	£359,612	-	-
2023-08-31	£394,798	£333,847	-	-
2022-08-31	£149,530	£181,039	-	-
2021-08-31	£127,047	£167,692	-	-
2020-08-31	£187,859	£211,136	-	-

## Trustees

Name	Role	Appointed
<b>Rev Jonathan Hayes</b>	Chair	2022-09-01
DAPHNE PEARL DAWES B.SC		
Elizabeth Julie Amis		2025-09-01
Elizabeth Palfrey		2013-12-02
Elsbeth Mary Rolls		2018-09-01
Freda Carey		2025-09-01
Hazel Lawrence		2017-05-04
Janet Sheila Danson		2013-11-22
Jean Elizabeth Lapham		2011-02-28
Jennifer Margaret Barrow		2011-08-24
Julie Laura Willstead		2021-09-01
Linda Pillinger		2025-09-01
Lorraine Cross		2025-09-01
MARJORIE MONICA CORDY		2011-09-19
MICHAEL ANTHONY LOWE		
MR MIKE BARROW		
Michael Edward Crane		2025-09-01
Michael John Danson		2011-09-05
NEIL QUILTER		2011-08-24
Rev Christine Wendy Coram		2025-09-01
Rev Frederick John Carne		2025-09-01
Rev JOSETTE CRANE		2025-09-01
Rev Simon Topping		2022-09-01
Sandra Elizabeth Spragg		2021-09-01
Shirley Irene hayes		2023-07-20

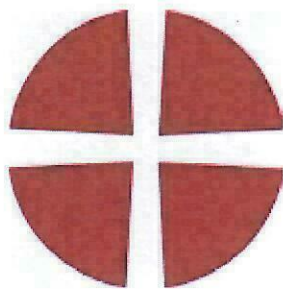
**KEYNSHAM METHODIST CHURCH**

England & Wales - Charity number 1129493

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# Accounts

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**THE METHODIST CHURCH**

**NORTH EAST SOMERSET & BATH METHODIST  
CIRCUIT 7/13**

**KEYNSHAM METHODIST CHURCH**

Registered Charity – Registration Number 1129493

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 August 2025**

**Minister**

Revd. John Hayes

**Church Stewards**

Pete Perrington  
Prof. Michael Danson  
Richard Cordy (until 12<sup>th</sup> June 2025)  
Marjorie Cordy  
Julie Wilstead  
Liz Palfrey

**Treasurer**

Neil Quilter

# Charity Name: Keynsham Methodist Church

## Charity Number 1129493

### Annual Report 2024-5

#### 1. Administrative Information

This report relates to Keynsham Methodist Church (KMC) which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

KMC has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.



All correspondence for the Church should be addressed to the current Minister:

Revd John Hayes

55 Charlton Road

Keynsham

Bristol

BS31 2JQ

Tel: 07341 628932 Email: [revjohn0713@gmail.com](mailto:revjohn0713@gmail.com)

The church website is: [www.keynshammethodistchurch.co.uk](http://www.keynshammethodistchurch.co.uk)

#### Church Trustees

Irene Arnold

Jenny Barrow

Mike Barrow

John Carne

Marjorie Cordy

Richard Cordy

Marjorie Cox

Lorraine Cross

Janet Danson

Michael Danson

Daphne Dawes

Irene Hayes

Revd John Hayes

Danielle Ireland

Mary Joy

Peter Keevill

Jean Lapham

Hazel Lawrence

Michael Lowe

Liz Palfrey

Peter Perrington

Neil Quilter

Elsbeth Rolls

Sandra Spragg

Julie Stiddard

Revd. Simon Topping

Margaret Waring

Julie Willstead

Revd. David Winstanley

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The Church Office Manager retired at the end of February 2025 and restructuring a Facilities Office Manager was appointed from January 2025. These positions are lined managed by the minister.

## **1. Administrative Information (cont)**

### **Bankers**

National Westminster Bank  
290 Wells Road, Knowle, Bristol BS4 9PG

Central Finance Board of the Methodist Church  
9 Bonhill Street, London EC2A 4PF

Trustees for Methodist Church Purposes  
Central Buildings, Oldham Road, Manchester M1 1JQ

### **Independent Examiner**

Mr H G Nash  
75 Manor Road, Keynsham, Bristol BS31 1RE

## **2. Aims and Objectives**

The Leadership Team and the Church Council meet regularly with the minister to review various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the worship life of the church by offering a range of worship styles and experiences, including Messy Church, Thursday Shoppers Service, Praise and Healing services as well as more traditional services.
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Junior church, Compass and other courses.
- Offering pastoral care and support; pastoral care and support for individuals and groups is provided by the Minister and the team of 28 pastoral visitors. Regular training and guidance enables the pastoral team to stay well equipped and informed
- Reaching out to and serving our local community through various activities including Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and weekly prayer meetings, the prayer chain, prayer tables at each centre and prayer-focussed events
- Working towards a fairer greener world by being a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

The Leadership Team continues their support of the churches key Christian values and the Key challenges for focusing work.

## 2. Aims and Objectives (cont)

KMC aspires to reflect God's love in all we do in line with the following seven key Christian values:

Love; faith; caring hospitality; spirituality; commitment; compassion; and fellowship/friendship/sense of belonging

### KMC key challenges

<b>Mission "with"</b>	To develop our mission as part of the local and world-wide community, with a particular focus on working with CTKS
<b>"Two as One"</b>	To review the need and challenge of operating with two buildings, identifying possible options and resources
<b>Pastoral</b>	To identify the priorities for now and the future in our Pastoral Care, in conjunction with the existing Pastoral Visitors
<b>Employment</b>	To identify the need and options for lay employment roles to support the work of the church
<b>Finance</b>	To identify and action short and long term improvements to Income and Expenditure including fundraising
<b>Communications</b>	To develop internal and external communications - especially through the use of current practices and people

## 3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the church's mission in the areas referred to above.

The most significant event of the year for the church community was the closure of the Pre-School. The closure was primarily due to changes in the local under-5 provision, with parents increasingly choosing school provision places. The lower numbers made provision unviable. The Church Council confirmed the decision at a Trustees Meeting on 11<sup>th</sup> June 2025 after: considering all the possible alternative actions; taking employment advice from the District external HR agency; and conducting the relevant consultations. This was a traumatic time for the pre-school staff, parents and children. The closure was managed by a special team drawing on appropriate skills. The team, with the pre-school manager, managed the redundancies, communications and finances. The team were able to use their experience to ensure that the closure was well managed in line with the church's values.

As the year progressed the Church was able to continue to develop the usual variety of face-to-face groups and activities offering spiritual development, fellowship and support for members of the church and local community, which included:

CAMEO	Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
Women's Fellowship groups	Food Bank
Regular daily Coffee Mornings	Short Mat Bowls
House groups and Bible Study groups	Messy Church
Prayer groups & prayer ministry	Shoppers Service
Craft & Banner group	Café Plus
Parent & Toddler groups	Churches Together in Keynsham and
Junior Church	Saltford activities
Men's Curry fellowship	

Both Café Plus and the Ladies Guild held their final meetings this year

### **3. Review of Progress and Achievements (cont)**

Weekly Sunday worship has increased in attendance as the church community meets together in one morning service. The online video services are available via the church website, Facebook page and YouTube channel every week for church members and worshippers who are unable to attend in person.

The church has continued its links with a church in Guatemala and a missionary in Pakistan.

The Church Council has continued to review the risks to which Managing Trustees are exposed and have regularly reviewed procedures to manage them. Volunteers are checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

### **4. Resources Committee**

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Work was underway during the year to respond to Quinquennial actions, in addition to the regular actions necessary for effective maintenance.

The Church implemented ChurchSuite and MyFund Accounting systems to support the administrative, pastoral and finance processes in place.

### **5. Financial Information**

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister who is employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 1 staff.

The accounts show a contribution to the Circuit of **£60,500**. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit.

Lettings income continued to show good growth of **£4,513** (10%) over the prior year as lettings income for both centre's continues its recovery. Increased usage is expected to continue next year which will see a further increase in income.

The redundancy payments for the pre-school were covered by pre-school reserves. The remaining balance of pre-school reserves (**£44,289**) was transferred to church funds, and the trustees will reflect on how best to use this in line with its aims and objectives.

The church remains in a satisfactory position financially with adequate reserves to cover identified maintenance work on the premises. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees

## KEYNSHAM METHODIST CHURCH

### Statement of Financial Activities (SOFA) for the year ended 31 August 2025

	General Fund (Unrestricted) £	Other Funds (Restricted) £	Endowment Funds £	Totals this year £	Totals last year £
<b>Incoming Resources</b>					
1 Offerings and Tax recoverable	89906.33			89906.33	88859.66
2 Interest and Investment Income	208.17	2599.01	1138.20	3945.38	5352.85
3 Lettings	44521.89			44521.89	40008.68
4 Other Income	17391.98			17391.98	97231.85
5 External Organisations		1754.50		1754.50	6318.07
6 Internal Organisations		108334.90		108334.90	180694.51
<b>7 Total Incoming Resources</b>	<b>152028.37</b>	<b>112688.41</b>	<b>1138.20</b>	<b>265854.98</b>	<b>418465.62</b>

<b>Resources Expended</b>					
8 Circuit Assessment or Share	60500.00			60500.00	90000.00
9 Grants and Donations	4981.00			4981.00	4140.00
10 Repairs and Maintenance	42204.87			42204.87	23016.72
11 Insurance, Utilities etc	25515.92			25515.92	25155.65
12 Depreciation	3476.00			3476.00	3476.00
13 Provisions					
14 Other expenditure	59475.35	200.00		59675.35	49196.83
15 External Organisations		841.95		841.95	6220.44
16 Internal Organisations		188274.72		188274.72	161882.47
<b>17 Total Resources Expended</b>	<b>196153.14</b>	<b>189316.67</b>		<b>385469.81</b>	<b>363088.11</b>
<b>18 Net Incoming Resources</b>	<b>-44124.77</b>	<b>-76628.26</b>	<b>1138.20</b>	<b>-119614.83</b>	<b>55377.51</b>
19 Transfers between funds	107900.94	-106762.74	-1138.20		
<b>20 Sub Total</b>	<b>63776.17</b>	<b>-183391.00</b>	<b>0.00</b>	<b>-119614.83</b>	<b>55377.51</b>
21 Gains and losses on investment assets		-102.18	-421.21	-523.39	2614.56
<b>22 Net investment in funds</b>	<b>63776.17</b>	<b>-183493.18</b>	<b>-421.21</b>	<b>-120138.22</b>	<b>61468.07</b>
23 Total funds brought forward	37798.60	216898.88	41912.21	296609.69	236395.42
<b>24 Total funds carried forward at end of year</b>	<b>101574.77</b>	<b>33405.70</b>	<b>41491.00</b>	<b>176471.47</b>	<b>297863.49</b>

#### Collections for and payments to External Organisations

Balance brought forward	9513.81		9416.18
Collections for External Organisations	1754.50		6318.07
Payments to External Organisations	841.95		6220.44
<b>Balance carried forward</b>	<b>10426.36</b>		<b>9513.81</b>

## KEYNSHAM METHODIST CHURCH

### Balance Sheet as at 31 August 2025

General Fund (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Totals this year	Totals last year
£	£	£	£	£

#### Tangible Fixed Assets\*

Furniture and fixtures (see page 10)	18094.00			18094.00	0.00
Investment properties					
Investments		8986.66	35090.56	44077.22	44600.61
<b>Total fixed assets</b>	<b>18094.00</b>	<b>8986.66</b>	<b>35090.56</b>	<b>62171.22</b>	<b>44600.61</b>

#### Current Assets

Debtors and Prepayments	0.00			0.00	
Central Finance Board & Trustees for Methodist Church Purposes deposits etc	28542.95	5653.24	6400.44	40596.63	164092.43
Cash at Bank and in hand	56743.62	18765.80		75509.42	89170.45
<b>Total current assets</b>	<b>85286.57</b>	<b>24419.04</b>	<b>6400.44</b>	<b>116106.05</b>	<b>253262.88</b>

<b>Creditors and Accruals</b>	1805.80			1805.80	1253.80
<b>Net current assets/liabilities</b>	83480.77	24419.04	6400.44	114300.25	252009.08
<b>Total assets less current liabilities</b>	101574.77	33405.70	41491.00	176471.47	296609.69
<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					
<b>Net assets</b>	<b>101574.77</b>	<b>33405.70</b>	<b>41491.00</b>	<b>176471.47</b>	<b>296609.69</b>

#### Funds of the Church

General Fund (Unrestricted)	101574.77			101574.77	37798.60
Other Funds (Restricted)		33405.70		33405.70	216898.88
Endowment Funds			41491.00	41491.00	41912.21
<b>Total Funds</b>	<b>101574.77</b>	<b>33405.70</b>	<b>41491.00</b>	<b>176471.47</b>	<b>296609.69</b>

Summary of the Internal Organisations reporting to the Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

	Opening Balances	Receipts	Payments	Transfer to General Funds	Funds Held by Internal Org.	Funds Held by Church
Victoria Womens Guild	488.28		488.28		0.00	
Queens Road Ladies	411.49	1313.05	1183.06		541.48	
Key Centre Table Tennis	50.99	1114.00	1114.00		50.99	806.06
CAMEO	798.95	5555.10	5351.15		1002.90	
Queens Road Pre School	125671.00	97286.04	177347.53	-44289.55	1319.96	
Short Mat Bowls	2732.41	2309.31	2118.70		2923.02	
Key Ring	56.99	757.40	672.00		142.39	
	<b>130210.11</b>	<b>108334.90</b>	<b>188274.72</b>	<b>-44289.55</b>	<b>5980.74</b>	<b>806.06</b>

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts

### 1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2011. There has been no change to the accounting policies since last year. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the charity which are Unrestricted, Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts on page 7.

### 3 Accounting policies

#### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the church becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. Income from a legacy is included when the distribution from the estate has been received.

#### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

#### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the church to pay out resources.

#### Tangible fixed assets for use by church

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £5000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Church Council may provide a reasonable estimate of cost.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

The main item under this heading would be the monthly assessment paid in advance to the Circuit.

#### Creditors

There were no significant costs to accrue. Creditors does include some small collections unpaid at the year end.

### 4 Trustees' responsibilities in relation to the accounts

The law applicable to charities in England and Wales requires the trustee(s) to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

- \* select suitable accounting policies and apply them consistently
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- \* prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts (cont.)

### 5 Trustees

None of the Trustees, or persons connected with them, receive any remuneration or other benefits from the Church or any connected organisation as a result of their office during the year ended 31st August 2024. One trustee received payment for employment fulfilling administration duties.

**This year    Last year**

£	NIL	NIL

Number of trustees who were paid expenses

	NIL	NIL

Nature of the expenses

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Total amount paid

£	NIL	NIL

### 6 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts

£	NIL	NIL

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

£	NIL	NIL

### 7 Paid employees

**Staff Costs paid during the year were:**

Gross wages, salaries and benefits in kind

£	37,579	28,585

Employer's National Insurance costs

£	1,910	457

Pension costs

£	1,497	1,245

Apprenticeship Levy

	187	143

Total staff costs (4 staff)

£	41,173	30,430

**Average number of employees in the year were:**

	4	2

**Average number of full-time equivalent employees in the year were:**

	0.8	0.8

### 8 Commitments and Contingent Liabilities

At the 31st August 2025 capital commitments amounted to:

£	NIL	NIL

Contingent liabilities amounted to:

£	NIL	NIL

**KEYNSHAM METHODIST CHURCH**

**Tangible Fixed Assets**

**Cost or valuation**

	Church buildings and other property	Other land & buildings	Other fixed assets, including motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	
Balance brought forward				52959.74		52959.74
Additions				21570.00		21570.00
Revaluations						
Disposals				-29822.74		-29822.74
Transfers *						
Balance carried forward				44707.00		44707.00

**Accumulated depreciation**

	**Basis SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	
** Rate				25%SL		
Balance brought forward				52959.74		52959.74
Depreciation charge for year				3476.00		3476.00
Revaluations						
Disposals				-29822.74		-29822.74
Transfers*						
Balance carried forward				26613.00		26613.00

**Net book value**

Brought forward				0.00		0.00
Carried forward				18094.00		18,094.00

\* The "transfers" row is for movements between fixed asset categories.

\*\* Indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also indicate the rate of depreciation: for straight line, depreciation is based on the anticipated life of the asset (in years); for reducing balance, a percentage annual deduction is made each year.

**Investment assets**

	Market value at year end	Income from investments for year
	£	£
<b>Investment properties</b>	NIL	NIL

**Analysis of investments**

Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	44077.22	1572.94
Securities not listed on a recognised Stock Exchange		
Cash held as part of the investment portfolio		
Other investments		
<b>Total</b>	<b>44077.22</b>	<b>1572.94</b>

**Change in investment values**

Carrying (market) value at beginning of year	44600.61
<b>Add:</b> additions to investments at cost	
<b>Less:</b> disposals at carrying value	
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-523.39
Carrying (market) value at end of year	44077.22



**Independent Examiner's Report to the Trustees of the**

**KEYNSHAM METHODIST CHURCH**

**This Report is on the Church Accounts for the year ended 31st August 2025**

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

*H G Nash*

Hilary Gordon Nash, FCA  
75 Manor Road  
Keynsham  
Bristol, BS31 1RE

Date

15th February 2026

**KEYNSHAM METHODIST CHURCH**

England & Wales - Charity number 1129493

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# Accounts

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**THE METHODIST CHURCH**

**NORTH EAST SOMERSET & BATH METHODIST  
CIRCUIT 7/13**

**KEYNSHAM METHODIST CHURCH**

**Registered Charity – Registration Number 1129493**

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 August 2024**

**Minister**

**Revd. John Hayes**

**Church Stewards**

**Pete Perrington  
Prof. Michael Danson  
Richard Cordy  
Marjorie Cordy  
Julie Wilstead  
Liz Palfrey**

**Treasurer**

**Neil Quilter**

# Charity Name: Keynsham Methodist Church

## Charity Number 1129493

### Annual Report 2023-4

#### 1. Administrative Information

This report relates to Keynsham Methodist Church (KMC) which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

KMC has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.



All correspondence for the Church should be addressed to the current Minister:

Revd John Hayes  
55 Charlton Road  
Keynsham  
Bristol  
BS31 2JQ

Tel: 07341 628932 Email: [revjohn0713@gmail.com](mailto:revjohn0713@gmail.com)

The church website is: [www.keynshammethodistchurch.co.uk](http://www.keynshammethodistchurch.co.uk)

The managing trustees are:

Irene Arnold	Jenny Barrow	Mike Barrow	John Carne
Marjorie Cordy	Richard Cordy	Marjorie Cox	Lorraine Cross
Janet Danson	Michael Danson	Daphne Dawes	Irene Hayes
Revd John Hayes	Danielle Ireland	Mary Joy	Peter Keevill
Jean Lapham	Hazel Lawrence	Michael Lowe	Liz Palfrey
Peter Perrington	Neil Quilter	Elsbeth Rolls	Sandra Spragg
Julie Stiddard	Revd. Simon Topping	Margaret Waring	Julie Willstead
Revd. David Winstanley			

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister line manages the Lay Pastoral Worker, the Church Office Manager, and Pre-School Manager who provide support in the different areas of church life and outreach activities.

#### Bankers

National Westminster Bank  
290 Wells Road, Knowle, Bristol BS4 9PG

## **1. Administrative Information (cont)**

### **Bankers (cont)**

National Westminster Bank  
290 Wells Road, Knowle, Bristol BS4 9PG

Central Finance Board of the Methodist Church  
9 Bonhill Street, London EC2A 4PF

Trustees for Methodist Church Purposes  
Central Buildings, Oldham Road, Manchester M1 1JQ

### **Independent Examiner**

Mr H G Nash  
75 Manor Road, Keynsham, Bristol BS31 1RE

## **2. Aims and Objectives**

The Leadership Team and the Church Council meet regularly with the minister to review various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the worship life of the church by offering a range of worship styles and experiences, including Messy Church, Thursday Shoppers Service, Praise and Healing services as well as more traditional services.
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Junior church, Compass and other courses.
- Offering pastoral care and support; Sue Stevens, the Pastoral Lay Worker, works with the minister in reviewing the Pastoral list and pastoral needs. Pastoral care and support for individuals and groups is provided by the Minister, pastoral lay worker and the team of 28 pastoral visitors. Sue Stevens retired in May 2024. The Leadership Team reviewed the most effective way to cover the work undertaken, and in the short term this is being managed by the Minister and the Pastoral team
- Reaching out to and serving our local community through various activities including Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and weekly prayer meetings, the prayer chain, prayer tables at each centre and prayer-focussed events
- Working towards a fairer greener world by being a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

At the General Church Meeting in July 2024 the Leadership Team presented the work that they had undertaken to develop the future life of the church.

The meeting confirmed their support of the churches key Christian values and the Key challenges for focusing work.

## 2. Aims and Objectives (cont)

KMC aspires to reflect God's love in all we do in line with the following seven key Christian values:

- ✿ Love
- ✿ caring hospitality
- ✿ commitment
- ✿ compassion
- ✿ faith
- ✿ spirituality
- ✿ fellowship/friendship/sense of belonging

### KMC key challenges

<b>Mission "with"</b>	To develop our mission as part of the local and world-wide community, with a particular focus on working with CTKS
<b>"Two as One"</b>	To review the need and challenge of operating with two buildings, identifying possible options and resources
<b>Pastoral</b>	To identify the priorities for now and the future in our Pastoral Care, in conjunction with the existing Pastoral Visitors
<b>Employment</b>	To identify the need and options for lay employment roles to support the work of the church
<b>Finance</b>	To identify and action short and long term improvements to Income and Expenditure including fundraising
<b>Communications</b>	To develop internal and external communications - especially through the use of current practices and people

## 3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the church's mission in the areas referred to above. The Minister also meets regularly with the Pastoral Lay Worker, the Office Manager and the Pre-School manager to review and coordinate the different areas of church life and outreach activities.

As the year progressed the Church was able to continue to develop the usual variety of face-to-face groups and activities offering spiritual development, fellowship and support for members of the church and local community, which included:

- |  |                                   |
|--|-----------------------------------|
| CAMEO  | Christian Aid Committee           |
| Women's Fellowship groups  | Food Bank                         |
| Daily Coffee Mornings  | Eco Group                         |
| House groups and Bible Study groups                                | Short Mat Bowls                   |
| Prayer groups & prayer ministry                                    | Messy Church                      |
| Craft & Banner group   | Shoppers Service                  |
| Queens Road Pre School   | Café Plus                         |
| Parent & Toddler groups  | Churches Together in Keynsham and |
| Junior Church  | Salford activities                |
| Men's Curry fellowship   |                                   |
| Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade) |                                   |

Weekly Sunday worship has increased in attendance as the church community meets together in one morning service. The online video services are available via the church website, Facebook page and YouTube channel continued every week for church members and worshippers who were still unable to attend in person.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

### **3. Review of Progress and Achievements (cont)**

Pastoral support of church members and others in our local community continued and telephone and Zoom contact were continued to support the face-to-face contact.

Training for some Pastoral Visitors has supported the expansion of sharing Holy Communion in the homes for those who cannot attend in person.

The Church Council has continued to review the risks to which Managing Trustees are exposed and have regularly reviewed procedures to manage them. Volunteers are checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

### **4. Resources Committee**

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Work was underway during the year to respond to Quinquennial actions, in addition to the regular actions necessary for effective maintenance.

The Church implemented ChurchSuite and MyFund Accounting systems to support the administrative, pastoral and finance processes in place.

### **5. Financial Information**

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and one part time lay worker who are employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 2 staff with a full time equivalent of 1.5 until May 2024. The count from May to August 2024 is now 1.

The accounts show a contribution to the Circuit of £90,000. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit.

The Church benefitted significantly during the year from a bequest of £72,644 in November 2023 and the return of an additional pension scheme contribution of £11,000 in August 2024.

Lettings income continued to show strong growth of £7,382 over the prior year as lettings income for both centres continues its recovery, but there was still a reduced level of income compared to normal. Increased usage is expected to continue next year which will see a further increase in income.

The church remains in a healthy position financially with adequate reserves to cover identified maintenance work on the premises. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees.

**KEYNSHAM METHODIST CHURCH**

**Statement of Financial Activities (SOFA) for the year ended 31 August 2024**

	<b>General Fund (Unrestricted)</b>	<b>Other Funds (Restricted)</b>	<b>Endowment Funds</b>	<b>Totals this year</b>	<b>Totals last year</b>
	£	£	£	£	£
<b>Incoming Resources</b>					
1 Offerings and Tax recoverable	88859.66			88859.66	82891.82
2 Interest and Investment Income	356.33	3523.97	1472.55	5352.85	3411.93
3 Lettings	40008.68			40008.68	32626.30
4 Other Income	13587.38	83644.47		97231.85	24798.17
5 External Organisations		6318.07		6318.07	6404.83
6 Internal Organisations		180694.51		180694.51	244664.78
<b>7 Total Incoming Resources</b>	<b>142812.05</b>	<b>274181.02</b>	<b>1472.55</b>	<b>418465.62</b>	<b>394797.83</b>
<b>Resources Expended</b>					
8 Circuit Assessment or Share	90000.00			90000.00	97500.00
9 Grants and Donations	4140.00			4140.00	4889.00
10 Repairs and Maintenance	23016.72			23016.72	16069.91
11 Insurance, Utilities etc	25155.65			25155.65	18346.64
12 Depreciation					0.00
13 Provisions					0.00
14 Other expenditure	48881.85	314.98		49196.83	49588.58
15 External Organisations		6220.44		6220.44	8381.43
16 Internal Organisations		161882.47		161882.47	139071.92
<b>17 Total Resources Expended</b>	<b>191194.22</b>	<b>168417.89</b>		<b>359612.11</b>	<b>333847.48</b>
<b>18 Net Incoming Resources</b>	<b>-48382.17</b>	<b>105763.13</b>	<b>1472.55</b>	<b>58853.51</b>	<b>60950.35</b>
19 Transfers between funds	44087.74	-42615.19	-1472.55		
<b>20 Sub Total</b>	<b>-4294.43</b>	<b>63147.94</b>	<b>0.00</b>	<b>58853.51</b>	<b>60950.35</b>
21 Gains and losses on investment assets		565.57	2048.99	2614.56	-2594.99
<b>22 Net investment in funds</b>	<b>-4294.43</b>	<b>63713.51</b>	<b>2048.99</b>	<b>61468.07</b>	<b>58355.36</b>
23 Total funds brought forward	43346.83	153185.37	39863.22	236395.42	178040.06
<b>24 Total funds carried forward at end of year</b>	<b>39052.40</b>	<b>216898.88</b>	<b>41912.21</b>	<b>297863.49</b>	<b>236395.42</b>

**Collections for and payments to External Organisations**

<b>Balance brought forward</b>		<b>9416.18</b>		<b>11392.78</b>
Collections for External Organisations		<b>6318.07</b>		<b>6404.83</b>
Allocation from General Fund				<b>0.00</b>
Payments to External Organisations		<b>6220.44</b>		<b>8381.43</b>
<b>Balance carried forward</b>		<b>9513.81</b>		<b>9416.18</b>

## KEYNSHAM METHODIST CHURCH

### Balance Sheet as at 31 August 2024

	General Fund (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Totals this year	Totals last year
	£	£	£	£	£
<b>Tangible Fixed Assets*</b>					
Furniture and fixtures (see page 10)	0.00			0.00	0.00
Investment properties					
Investments		9088.84	35511.77	44600.61	41986.05
<b>Total fixed assets</b>	<b>0.00</b>	<b>9088.84</b>	<b>35511.77</b>	<b>44600.61</b>	<b>41986.05</b>
<b>Current Assets</b>					
Debtors and Prepayments	0.00			0.00	
Central Finance Board & Trustees for Methodist Church Purposes deposits etc	30111.00	127580.99	6400.44	164092.43	55928.11
Cash at Bank and in hand	8941.40	80229.05		89170.45	138481.26
<b>Total current assets</b>	<b>39052.40</b>	<b>207810.04</b>	<b>6400.44</b>	<b>253262.88</b>	<b>194409.37</b>
<b>Creditors and Accruals</b>					
<b>Net current assets/liabilities</b>	<b>39052.40</b>	<b>207810.04</b>	<b>6400.44</b>	<b>253262.88</b>	<b>194409.37</b>
<b>Total assets less current liabilities</b>	<b>39052.40</b>	<b>216898.88</b>	<b>41912.21</b>	<b>297863.49</b>	<b>236395.42</b>
<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					
<b>Net assets</b>	<b>39052.40</b>	<b>216898.88</b>	<b>41912.21</b>	<b>297863.49</b>	<b>236395.42</b>
<b>Funds of the Church</b>					
General Fund (Unrestricted)	39052.40			39052.40	43346.83
Other Funds (Restricted)		216898.88		216898.88	153185.37
Endowment Funds			41912.21	41912.21	39863.22
<b>Total Funds</b>	<b>39052.40</b>	<b>216898.88</b>	<b>41912.21</b>	<b>297863.49</b>	<b>236395.42</b>

Summary of the Internal Organisations reporting to the Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

	Opening Balances	Receipts	Payments	Adjustments	Funds Held by Internal Org.	Funds Held by Church
Victoria Womens Guild	499.40	270.60	281.72		488.28	
Queens Road Ladies	343.41	1229.30	1161.22		411.49	
Key Centre Table Tennis	50.99	904.00	904.00		50.99	806.06
KIDZ Club/Youth Club	133.42		133.42		0.00	
CAMEO	1168.19	5630.97	6000.21		798.95	
Queens Road Pre School	106714.00	169337.00	150380.00		125671.00	
Short Mat Bowls	2419.67	2618.64	2305.90		2732.41	
Key Ring	68.99	704.00	716.00		56.99	
	<b>111398.07</b>	<b>180694.51</b>	<b>161882.47</b>		<b>130210.11</b>	<b>806.06</b>

## KEYNSHAM METHODIST CHURCH

### Notes to the Accounts

#### 1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2011. There has been no change to the accounting policies since last year. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.

#### 2 Funds

The funds held constitute: General Funds held for any purpose of the charity which are Unrestricted, Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts on page 7.

#### 3 Accounting policies

##### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the church becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. Income from a legacy is included when the distribution from the estate has been received.

##### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

##### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the church to pay out resources.

##### Tangible fixed assets for use by church

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Church Council may provide a reasonable estimate of cost.

##### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

##### Debtors and Prepayments

The main item under this heading would be the monthly assessment paid in advance to the Circuit.

##### Creditors

There were no significant costs to accrue.

#### 4 Trustees' responsibilities in relation to the accounts

The law applicable to charities in England and Wales requires the trustee(s) to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

- \* select suitable accounting policies and apply them consistently
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- \* prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

## KEYNSHAM METHODIST CHURCH

### Notes to the Accounts (cont.)

#### 5 Trustees

		This year	Last year
None of the Trustees, or persons connected with them, receive any remuneration or other benefits from the Church or any connected organisation as a result of their office during the year ended 31st August 2024. One trustee received payment for employment fulfilling administration duties.	£	NIL	NIL
Number of trustees who were paid expenses		NIL	NIL
Nature of the expenses			
Total amount paid	£	NIL	NIL

#### 6 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts	£	NIL	NIL
Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor	£	NIL	NIL

#### 7 Paid employees

<b>Staff Costs paid during the year were:</b>			
Gross wages, salaries and benefits in kind	£	28,585	21,722
Employer's National Insurance costs	£	457	392
Pension costs	£	1,245	1,139
Apprenticeship Levy		143	112
Total staff costs (4 staff)	£	30,430	23,365
<b>Average number of employees in the year were:</b>			
		2	2
<b>Average number of full-time equivalent employees in the year were:</b>			
		0.8	0.8

#### 8 Commitments and Contingent Liabilities

At the 31st August 2024 capital commitments amounted to:	£	NIL	NIL
Contingent liabilities amounted to:	£	NIL	NIL

<b>KEYNSHAM METHODIST CHURCH</b>						
<b>Tangible Fixed Assets</b>						
<b>Cost or valuation</b>						
	<b>Church buildings and other property</b>	<b>Other land &amp; buildings</b>	<b>Other fixed assets, including motor vehicles</b>	<b>Fixtures, fittings and equipment</b>	<b>Payments on account and assets under construction</b>	<b>Total</b>
	£	£	£	£	£	
Balance brought forward				52959.74		52959.74
Additions				0.00		0.00
Revaluations						
Disposals						
Transfers *						
Balance carried forward				52959.74		52959.74
<b>Accumulated depreciation</b>						
**Basis	SL or RB	SL or RB	SL or RB	SL or RB	SL or RB	
** Rate				25%SL		
Balance brought forward				52959.74		52959.74
Depreciation charge for year				0.00		0.00
Revaluations						
Disposals						
Transfers*						
Balance carried forward				52959.74		52959.74
<b>Net book value</b>						
Brought forward				0.00		0.00
Carried forward				0.00		-0.00
* The "transfers" row is for movements between fixed asset categories.						
** Indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also indicate the rate of depreciation: for straight line, depreciation is based on the anticipated life of the asset (in years); for reducing balance, a percentage annual deduction is made each year.						
<b>Investment assets</b>				<b>Market value at year end</b>	<b>Income from investments for year</b>	
				£	£	
<b>Investment properties</b>				NIL	NIL	
<b>Analysis of investments</b>						
Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes				44600.61	1572.94	
Securities not listed on a recognised Stock Exchange						
Cash held as part of the investment portfolio						
Other investments						
<b>Total</b>				44600.61	1572.94	
<b>Change in investment values</b>						
Carrying (market) value at beginning of year						41986.05
<b>Add:</b> additions to investments at cost						
<b>Less:</b> disposals at carrying value						
<b>Add/(deduct):</b> net gain/(loss) on revaluation						2614.56
Carrying (market) value at end of year						44600.61

Loans						KEYNSHAM METHODIST CHURCH			
Source	Purpose of loan				Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
				Totals					0
Repayment due by									Totals
Note: the two totals X and Y must agree									0

Endowment Funds					
Endowment Name	How the capital is invested	The current value of the capital		Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund	1400.00		70.01	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund	24829.55		1004.28	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund	15682.66		398.26	Unrestricted General Fund
	Totals	41912.21		1472.55	

Restricted Funds							
Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
Trust 11129 Various Bequests and Gifts	32,371.12	83,644.47	314.98	-39,091.22	565.57	77,174.96	In accordance with the terms of the gifts etc.
External Charities	9,416.18	6,318.07	6,220.44			9,513.81	Awaiting payment to charities
Other Church Organisations	111,398.07	180,694.51	161,882.47			130,210.11	For the use of the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		3,523.97		-3,523.97		0.00	
Totals	153,185.37	274,181.02	168,417.89	-42,615.19	565.57	216,898.88	

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

*N Quilter*

Name

Neil Quilter BSc

Date

30th April 2025

Address

8 Manor Road, Keynsham, Bristol BS31 1RG

### Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Accounts were presented to the Church Council meeting on

Signature of the Chair of the meeting

*S Topping*

Name of the Chair of the meeting

Revd. Simon Topping

Date

**Independent Examiner's Report to the Trustees of the**

**KEYNSHAM METHODIST CHURCH**

**This Report is on the Church Accounts for the year ended 31st August 2024**

**Respective responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of Independent Examiner's Report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
- to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

*H G Nash*

Hilary Gordon Nash, FCA  
75 Manor Road  
Keynsham

Date

30th April 2025

Bristol, BS31 1RE

**KEYNSHAM METHODIST CHURCH**

England & Wales - Charity number 1129493

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# Accounts

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## **THE METHODIST CHURCH**

**NORTH EAST SOMERSET & BATH METHODIST CIRCUIT 7/13**

### **KEYNSHAM METHODIST CHURCH**

**Registered Charity – Registration Number 1129493**

# **ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 August 2023**

**Minister**

**Revd. John Hayes**

**Church Stewards**

**Carol Arnold**

**Marjorie Cordy**

**Richard Cordy**

**Val Marsh**

**Liz Palfrey**

**Peter Perrington**

**Julie Willstead**

**Treasurer**

**Neil Quilter**

**Charity Name: Keynsham Methodist Church**  
**Charity Number 1129493**  
**Annual Report 2022-3**

**1. Administrative Information**

This report relates to the Keynsham Methodist Church which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

Keynsham Methodist Church has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.



All correspondence for the Church should be addressed to the current Minister:

Revd. John Hayes  
55 Charlton Road  
Keynsham  
Bristol  
BS31 2JQ

Tel: 07341 628932 Email: [revjohn0713@gmail.com](mailto:revjohn0713@gmail.com)

The church website is: [www.keynshammethodistchurch.co.uk](http://www.keynshammethodistchurch.co.uk)

**The managing trustees from 1 September 2023 are:**

Irene Arnold	Jenny Barrow	Mike Barrow	Mary Brunt
John Carne	Marjorie Cordy	Richard Cordy	Marjorie Cox
Lorraine Cross	Janet Danson	Michael Danson	Daphne Dawes
Andy Halliday	Irene Hayes	Revd. John Hayes	Danielle Ireland
Mary Joy	Peter Keevill	Jean Lapham	Hazel Lawrence
Michael Lowe	Liz Palfrey	Peter Perrington	Neil Quilter
Elsbeth Rolls	Sandra Spragg	Julie Stiddard	Revd. Simon Topping
Margaret Waring	Julie Willstead	Revd. David Winstanley	

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister line manages the Lay Pastoral Worker, Sue Stevens and the Church Office Manager, Irene Arnold, who provide support in the different areas of church life and outreach activities.

## **1. Administrative Information (cont)**

### **Bankers**

National Westminster Bank  
290 Wells Road, Knowle,  
Bristol BS4 9BG

Central Finance Board of the Methodist Church  
9 Bonhill Street  
London EC2A 4PF

Trustees for Methodist Church Purposes  
Central Buildings, Oldham Street,  
Manchester M1 1JQ

### **Independent Examiner**

Mr H G Nash  
75 Manor Road, Keynsham,  
Bristol BS31 1RE

## **2. Aims and Objectives**

The Leadership Team and the Church Council meet regularly with the minister to review various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the worship life of the church by offering a range of worship styles and experiences, including Messy Church, Thursday Shoppers Service, Praise and Healing services as well as more traditional services.
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Junior church, Compass and other courses.
- Offering pastoral care and support; Sue Stevens, the Pastoral Lay Worker, works with the minister in reviewing the Pastoral list and pastoral needs. Pastoral care and support for individuals and groups is provided by the Minister, pastoral lay worker and the team of pastoral visitors.
- Reaching out to and serving our local community through various activities including Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and weekly prayer meetings, the prayer chain, prayer tables at each centre and prayer-focussed events
- Working towards a fairer greener world by being a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

### **3. Review of Progress and Achievements**

The minister meets regularly with the Leadership team and Church Council to review and assess the church's mission in the areas referred to above. The Minister also meets regularly with the Pastoral Lay Worker to review and coordinate the different areas of church life and outreach activities.

As the year progressed the Church was able to continue to develop the usual variety of face-to-face groups and activities offering spiritual development, fellowship and support for members of the church and local community, which included:

CAMEO	Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
Women's Fellowship groups	Christian Aid Committee
Daily Coffee Mornings	Food Bank
House groups and Bible Study groups	Eco Group
Prayer groups & prayer ministry	Short Mat Bowls
Craft & Banner group	Shoppers Service
Queens Road Pre School	Messy Church
Parent & Toddler groups	Café Plus
Junior Church	
Men's Curry fellowship	

Weekly Sunday worship has increased in attendance as the church community meets together in one morning service. The online video services are available via the church website, Facebook page and YouTube channel continued every week for church members and worshippers who were still unable to attend in person.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

Pastoral support of church members and others in our local community continued and telephone and Zoom contact were continued to support the face-to-face contact. Training for some Pastoral Visitors has supported the expansion of sharing Holy Communion in the homes for those who cannot attend in person.

The Church Council has continued to review the risks to which Managing Trustees are exposed and have regularly reviewed procedures to manage them. Volunteers are checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

### **4. Resources Committee**

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Work was underway during the year to respond to Quinquennial actions, in addition to the regular actions necessary for effective maintenance.

The Church agreed to explore and implement systems to support the administrative, pastoral and finance processes in place.

## 5. Financial Information

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and one part time lay worker who are employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 2 staff with a full time equivalent of 1.5 for the year to 31<sup>st</sup> August 2023.

The accounts show a contribution to the Circuit of £97,500. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit. It included a payment of £7500 for the previous year.

Lettings income continued to show significant growth of approx. £8500 over the prior year as lettings income for both centres continued its recovery, but there was still a reduced level of income compared to normal. Increased usage is expected to continue next year which will see an increase in income.

It was necessary to utilize funds held in a Trustee for Methodist Church purpose account to maintain the monthly pledge payment and replenish the bank account for some specific maintenance and improvements costs. The drawdown of £48805 is the major element of the transfer between funds to general funds. The other elements being interest and the release of some small restricted funds no longer required.

The Internal Organisation summary on page 7 now includes the figures for the Church Pre-School. The adjustment amount was the opening cash at bank balance which is included in the receipts total reported on page 6. Figures had not been reported in recent years.

The church has received notification of a substantial bequest from a former member of over £70,000. Receipt of funds is anticipated early in the following year.

The church remains in a healthy position financially with adequate reserves to cover identified maintenance work on the premises. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees.

Revd. John Hayes .....

Date 8<sup>th</sup> February 2024

Minister

**KEYNSHAM METHODIST CHURCH**

**Statement of Financial Activities (SOFA) for the year ended 31 August 2023**

	General Fund (Unrestricted)	Other Funds (Restricted)	Endowment Funds	Totals this year	Previous year totals
	£	£	£	£	£
<b>Incoming Resources</b>					
1 Offerings and Tax recoverable	82891.82			82891.82	83101.95
2 Interest and Investment Income	574.68	1896.78	940.47	3411.93	828.38
3 Lettings	32626.30			32626.30	24127.07
4 Other Income	24473.17	325.00		24798.17	20010.12
5 External Organisations		6404.83		6404.83	12658.47
6 Internal Organisations		244664.78		244664.78	8804.13
<b>7 Total Incoming Resources</b>	<b>140565.97</b>	<b>253291.39</b>	<b>940.47</b>	<b>394797.83</b>	<b>149530.12</b>

**Resources Expended**

8 Circuit Assessment or Share	97500.00			97500.00	75000.00
9 Grants and Donations	4889.00			4889.00	4698.00
10 Repairs and Maintenance	16069.91			16069.91	9370.34
11 Insurance, Utilities etc	18346.64			18346.64	16272.06
12 Depreciation					
13 Provisions					
14 Other expenditure	49463.58	125.00		49588.58	59899.17
15 External Organisations		8381.43		8381.43	9383.11
16 Internal Organisations		139071.92		139071.92	6415.91
<b>17 Total Resources Expended</b>	<b>186269.13</b>	<b>147578.35</b>		<b>333847.48</b>	<b>181038.59</b>
<b>18 Net Incoming Resources</b>	<b>-45703.16</b>	<b>105713.04</b>	<b>940.47</b>	<b>60950.35</b>	<b>-31508.47</b>
19 Transfers between funds	53210.74	-52270.27	-940.47	0.00	
<b>20 Sub Total</b>	<b>7507.58</b>	<b>53442.77</b>	<b>0.00</b>	<b>60950.35</b>	<b>-31508.47</b>
21 Gains and losses on investment assets		-475.13	-2119.86	-2594.99	-6059.26
<b>22 Net investment in funds</b>	<b>7507.58</b>	<b>52967.64</b>	<b>-2119.86</b>	<b>58355.36</b>	<b>-37567.73</b>
23 Total funds brought forward	35839.25	100217.73	41983.08	178040.06	215607.79
<b>24 Total funds carried forward at end of year</b>	<b>43346.83</b>	<b>153185.37</b>	<b>39863.22</b>	<b>236395.42</b>	<b>178040.06</b>

**Collections for and payments to External Organisations**

Balance brought forward	11392.78	8117.42
Collections for External Organisations	6404.83	12658.47
Allocation from General Fund	0.00	0.00
Payments to External Organisations	8381.43	9383.11
<b>Balance carried forward</b>	<b>9416.18</b>	<b>11392.78</b>

# KEYNSHAM METHODIST CHURCH

## Balance Sheet as at 31 August 2023

General Fund (Unrestrict £	Other Funds (Restricted) £	Endowment Funds £	Totals this year £	Totals last year £
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### Tangible Fixed Assets\*

Furniture and fixtures	0.00			0.00	0.00
Investment properties					
Investments		8523.27	33462.78	41986.05	44581.04
<b>Total fixed assets</b>	<b>0.00</b>	<b>8523.27</b>	<b>33462.78</b>	<b>41986.05</b>	<b>44581.04</b>

### Current Assets

Debtors and Prepayments	0.00			0.00	
Central Finance Board & Trustees for Methodist Church Purposes deposits etc	30111.00	19416.67	6400.44	55928.11	105457.30
Cash at Bank and in hand	13235.83	125245.43		138481.26	28001.72
<b>Total current assets</b>	<b>43346.83</b>	<b>144662.10</b>	<b>6400.44</b>	<b>194409.37</b>	<b>133459.02</b>

### Creditors and Accruals (due in under 1 year)

<b>Net current assets/liabilities</b>	43346.83	144662.10	6400.44	194409.37	133459.02
<b>Total assets less current liabilities</b>	43346.83	153185.37	39863.22	236395.42	178040.06
<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					
<b>Net assets</b>	<b>43346.83</b>	<b>153185.37</b>	<b>39863.22</b>	<b>236395.42</b>	<b>178040.06</b>

### Funds of the Church

General Fund (Unrestricted)	43346.83			43346.83	35839.25
Other Funds (Restricted)		153185.37		153185.37	100217.73
Endowment Funds			39863.22	39863.22	41983.08
<b>Total Funds</b>	<b>43346.83</b>	<b>153185.37</b>	<b>39863.22</b>	<b>236395.42</b>	<b>178040.06</b>

\*Details - see page 10

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	Opening Balances	Receipts	Payments	Adjustments	Funds Held by Internal Org.	Funds Held by Church
Victoria Womens Guild	76.90	908.50	486.00		499.40	
Queens Road Ladies	841.16	1849.20	2346.95		343.41	
Key Centre Table Tennis	50.99	677.00	677.00		50.99	806.06
KIDZ Club/Youth Club	133.42				133.42	
CAMEO	848.37	6913.86	6594.04		1168.19	
Queens Road Pre School		137637.00	125029.00	94106.00	106714.00	
Short Mat Bowls	3810.38	2138.22	3528.93		2419.67	
Key Ring	43.99	435.00	410.00		68.99	
	5805.21	150558.78	139071.92	94106.00	111398.07	806.06

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts

### 1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2011. There has been no change to the accounting policies since last year. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the charity which are Unrestricted, Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts on page 7.

### 3 Accounting policies

#### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the church becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. Income from a legacy is included when the distribution from the estate has been received.

#### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

#### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the church to pay out resources.

#### Tangible fixed assets for use by church

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Church Council may provide a reasonable estimate of cost.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

There were no significant advance payments to prepay in either this or the previous year.

#### Creditors

There were no significant costs to accrue.

### 4 Trustees' responsibilities in relation to the accounts

The law applicable to charities in England and Wales requires the trustee(s) to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

- \* select suitable accounting policies and apply them consistently
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- \* prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts (cont.)

### 5 Trustees

None of the Trustees, or persons connected with them, receive any remuneration or other benefits from the Church or any connected organisation as a result of their office during the year ended 31st August 2022. One trustee received payment for employment fulfilling administration duties. Ten trustees incurred expenses associated with catering, property maintenance and other incidental expenses. These payments did not arise from acting as trustees.

#### This year    Last year

£    NIL	NIL

Number of trustees who were paid expenses

NIL	NIL
-----	-----

Nature of the expenses

--

Total amount paid

£    NIL	NIL
----------	-----

### 6 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts

£    NIL	NIL
----------	-----

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

£    NIL	NIL
----------	-----

### 7 Paid employees

#### Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

£    21,722	18,912
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Employer's National Insurance costs

£    392	300
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Pension costs

£    1,139	1,135
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Apprenticeship Levy

112	94
-----	----

Total staff costs (2 staff)

£    23,365	20,441
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**Average number of employees in the year were:**

2	2
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**Average number of full-time equivalent employees in the year were:**

0.8	0.8
-----	-----

### 8 Commitments and Contingent Liabilities

At the 31st August 2022 capital commitments amounted to:

£    NIL	NIL
----------	-----

Contingent liabilities amounted to:

£    NIL	NIL
----------	-----

**KEYNSHAM METHODIST CHURCH**

**Tangible Fixed Assets**

**Cost or valuation**

	Church buildings and other property	Other land & buildings	Other fixed assets, including motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	
Balance brought forward				52959.74		52959.74
Additions						
Revaluations						
Disposals						
Transfers *						
Balance carried forward				52959.74		52959.74

**Accumulated depreciation**

**Basis	SL or RB	SL or RB	SL or RB	SL	SL or RB
** Rate				25%	

Balance brought forward				52959.74		52959.74
Depreciation charge for year						
Revaluations						
Disposals						
Transfers*						
Balance carried forward				52959.74		52959.74

**Net book value**

Brought forward				0.00		0.00
Carried forward				0.00		0.00

\* The "transfers" row is for movements between fixed asset categories.

**Investment assets**

Market value at year end  
Income from investments for year  
£ £

<b>Investment properties</b>	NIL	NIL
------------------------------	-----	-----

**Analysis of investments**

Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	41986.05	1039.30
Securities not listed on a recognised Stock Exchange		
Cash held as part of the investment portfolio		
Other investments		
<b>Total</b>	41986.05	1039.30

**Change in investment values**

Carrying (market) value at beginning of year	44581.04
<b>Add:</b> additions to investments at cost	
<b>Less:</b> disposals at carrying value	
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-2594.99
Carrying (market) value at end of year	41986.05

**Loans**

<b>KEYNSHAM METHODIST CHURCH</b>

Source	Purpose of loan	Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
Totals						0

Repayment due by	Totals	
Totals		0

**Endowment Funds**

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund	1400.00	41.93	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund	23906.72	493.43	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund	14556.50	405.11	Unrestricted General Fund
Totals		39863.22	940.47	

**Restricted Funds**

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
Trust 11129 Various Bequests and Gifts	83,019.74	325.00	125.00	-50,373.49	-475.13	32,371.12	In accordance with the terms of the gifts etc.
External Charities	11,392.78	6,404.83	8,381.43			9,416.18	Awaiting payment to charities
Other Church Organisations	5,805.21	244,664.78	139,071.92			111,398.07	For use by the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		1,896.78		-1,896.78		0.00	
Totals	100,217.73	253,291.39	147,578.35	-52,270.27	-475.13	153,185.37	

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

17th January 2024

Name

Address

### Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Report and Accounts were presented to the Church Council meeting on 12 March 2024

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

### Independent Examiner's Report to the Trustees of the

### This Report is on the Church Accounts for the year ended 31st August 2023

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

Hilary Gordon Nash, FCA  
75 Manor Road  
Keynsham  
Bristol, BS31 1RE

Date

**KEYNSHAM METHODIST CHURCH**

England & Wales - Charity number 1129493

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# Accounts

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**THE METHODIST CHURCH**

**NORTH EAST SOMERSET & BATH METHODIST CIRCUIT 7/13**

**KEYNSHAM METHODIST CHURCH**

Registered Charity – Registration Number 1129493

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 August 2022**

**Minister**

**Reverend Jane Wilson (to 31<sup>st</sup> August 2022**

**Reverend John Hayes (from 1<sup>st</sup> September 2022)**

**Church Stewards**

**Carol Arnold**

**Marjorie Cordy**

**Richard Cordy**

**Val Marsh**

**Liz Palfrey**

**Peter Perrington**

**Julie Willstead**

**Treasurer**

**Neil Quilter**

**Charity Name: Keynsham Methodist Church**  
**Charity Number 1129493**  
**Annual Report 2021-2**

**1. Administrative Information**

This report relates to the Keynsham Methodist Church which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

Keynsham Methodist Church has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.



All correspondence for the Church should be addressed to the current Minister:

Revd John Hayes  
 55 Charlton Road  
 Keynsham  
 Bristol  
 BS31 2JQ  
 Tel: 07341 628932 Email: revjohn0713@gmail.com  
 The church website is: [www.keynshammethodistchurch.co.uk](http://www.keynshammethodistchurch.co.uk)

**The managing trustees are:**

Carol Arnold	Irene Arnold	Jenny Barrow	Mike Barrow
Mary Brunt	Revd. John Carne	Marjorie Cordy	Richard Cordy
Marjorie Cox	Lorraine Cross	Michael Danson	Daphne Dawes
Jill Earley	Andy Halliday	Revd John Hayes	Danielle Ireland
Mary Joy	Jean Lapham	Hazel Lawrence	Michael Lowe
Val Marsh	Liz Palfrey	Peter Perrington	Neil Quilter
Elsbeth Rolls	Sandra Spragg	Julie Stiddard	Revd. Simon Topping
Margaret Waring	Julie Willstead	Revd. David Winstanley	

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister line manages the Lay Pastoral Worker, Sue Stevens and the Church Office Manager, Irene Arnold, who provide support in the different areas of church life and outreach activities.

## 2. Aims and Objectives

The Leadership Team and the Church Council meet regularly with the minister to review various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the worship life of the church by offering a range of worship styles and experiences, including Messy Church, Taizé, Praise and Healing services as well as more traditional services.
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Junior church, Compass and other courses.
- Offering pastoral care and support; Sue Stevens, the Pastoral Lay Worker, works with the minister in reviewing the Pastoral list and pastoral needs. Pastoral care and support for individuals and groups is provided by the Minister, pastoral lay worker and the team of pastoral visitors .
- Reaching out to and serving our local community through various activities including Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and weekly prayer meetings, the prayer chain, prayer tables at each centre and prayer-focussed events
- Working towards a fairer greener world by being a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

## 3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the church's mission in the areas referred to above. The Minister also meets regularly with the Pastoral Lay Worker to review and coordinate the different areas of church life and outreach activities.

As the year progressed the Church was able to re-engage in the usual variety of face-to-face groups and activities offering spiritual development, fellowship and support for members of the church and local community, which included:

CAMEO	Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
Women's Fellowship groups	Christian Aid Committee
Daily Coffee Mornings	Food Bank
House groups and Bible Study groups	Eco Group
Prayer groups & prayer ministry	Short Mat Bowls
Craft & Banner group	Messy Church
Queens Road Pre School	Shoppers Service
Parent & Toddler groups	Café
Junior Church	
Men's Curry fellowship	

### **3. Review of Progress and Achievements (cont.)**

Weekly Sunday worship re-established after Covid-19 restrictions eased, although a reduced number of services were held. The online video services available via the church website, Facebook page and YouTube channel continued every week for church members and worshippers who were still unable to attend in person.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

Pastoral support of church members and others in our local community continued as restrictions lifted, and telephone and Zoom contact were continued to support the face-to-face contact.

The Church Council has continued to review the risks to which Managing Trustees are exposed and have regularly reviewed procedures to manage them. Volunteers are checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

Covid-19 Risk Assessments have been completed and regularly reviewed to ensure compliance with Government and Methodist Church Covid-19 guidance for both church centres and the Queens Road Pre-School.

### **4. Resources Committee**

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Following the outbreak of the Covid-19 pandemic the special task force group revised Covid-19 Risk Assessments for both centres as restrictions lifted for approval by the Church Council/Managing Trustees. The work of the task force is recognised as an important achievement in ensuring the safety of church members, visitors and hirers.

### **5. Financial Information**

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and 1 part time lay worker who are employed by the North East Somerset & Bath Methodist Circuit. A lay worker left at the end of August 2021 and a replacement has not yet been appointed. The Circuit accounts include a count of 2 staff with a full time equivalent of 1.5 for the year to 31<sup>st</sup> August 2022.

Income other than lettings during the year was similar to the previous year but with no bequests or other exceptional items. Letting income for both Centre's started to recover as COVID -19 restrictions eased. Increased usage is expected to continue however it may take a while to attain pre COVID-19 levels of activity and income.

## 5. Financial Information (cont)

The accounts show a contribution to the Circuit of £75,000. This is a contribution towards the payroll costs and a share of other expenses which are incurred by the Circuit.

Careful consideration has been given to the costs met by the church. Much of the costs relate to essential expenditure headings. Consideration was given to the donations made each year to various Methodist Church funds and some reductions were made this year.

A special appeal was directed to Methodist Districts, Churches and Circuits to make a contribution to the Methodist Ministers Pension Fund. The request was to consider a contribution of up to 15% of available reserves. It was decided by the Church Council to make a contribution of £11000 being the majority of an unexpected receipt included in Restricted Funds Other Income in the previous year.

The church remains in a healthy position financially with reserves to cover identified maintenance work on the premises. With a drain on cash resources over the past few years the Church recognises the need to carefully review the income sources and generate more income. At the same time maintain good control over expenditure. This has become increasingly important.

The on-going challenge with an ageing congregation remains. The need to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to utilise reserves for urgent major work.

This is regularly considered and monitored by the trustees.

This report was approved by the trustees on 21<sup>st</sup> February 2022 and signed on their behalf by:

Rev'd John Hayes .....

Date 21<sup>st</sup> February 2023

Minister

**KEYNSHAM METHODIST CHURCH**

**Statement of Financial Activities (SOFA) for the year ended 31 August 2022**

	<b>General Fund (Unrestricted)</b>	<b>Restricted Funds</b>	<b>Endowment Funds</b>	<b>Totals this year</b>	<b>Previous year totals</b>
	£	£	£	£	£
<b>Incoming Resources</b>					
1 Offerings and Tax recoverable	83101.95			83101.95	84108.32
2 Interest and Investment Income	14.83	325.95	487.60	828.38	595.56
3 Lettings	24127.07			24127.07	10693.00
4 Other Income	14551.12	5459.00		20010.12	25348.06
5 External Organisations		12658.47		12658.47	6181.41
6 Internal Organisations		8804.13		8804.13	120.60
<b>7 Total Incoming Resources</b>	<b>121794.97</b>	<b>27247.55</b>	<b>487.60</b>	<b>149530.12</b>	<b>127046.95</b>
<b>Resources Expended</b>					
8 Circuit Assessment or Share	75000.00			75000.00	90000.00
9 Grants and Donations	4698.00			4698.00	6410.00
10 Repairs and Maintenance	9370.34			9370.34	24970.84
11 Insurance, Utilities etc	16272.06			16272.06	11428.54
12 Depreciation					707.97
13 Provisions					
14 Other expenditure	43211.62	16687.55		59899.17	31379.28
15 External Organisations		9383.11		9383.11	2660.00
16 Internal Organisations		6415.91		6415.91	134.99
<b>17 Total Resources Expended</b>	<b>148552.02</b>	<b>32486.57</b>		<b>181038.59</b>	<b>167691.62</b>
<b>18 Net Incoming Resources</b>	<b>-26757.05</b>	<b>-5239.02</b>	<b>487.60</b>	<b>-31508.47</b>	<b>-40644.67</b>
19 Transfers between funds	3969.43	-3481.83	-487.60		
<b>20 Sub Total</b>	<b>-22787.62</b>	<b>-8720.85</b>	<b>0.00</b>	<b>-31508.47</b>	<b>-40644.67</b>
21 Gains and losses on investment assets		-1,472.70	-4586.56	-6059.26	2334.80
<b>22 Net investment in funds</b>	<b>-22787.62</b>	<b>-10193.55</b>	<b>-4586.56</b>	<b>-37567.73</b>	<b>-38309.87</b>
23 Total funds brought forward	58626.87	110411.28	46569.64	215607.79	253917.66
<b>24 Total funds carried forward at end of year</b>	<b>35839.25</b>	<b>100217.73</b>	<b>41983.08</b>	<b>178040.06</b>	<b>215607.79</b>

**Collections for and payments to External Organisations**

Balance brought forward	8117.42	3596.01
Collections for External Organisations	12658.47	6181.41
Allocation from General Fund	0.00	1000.00
Payments to External Organisations	9383.11	2660.00
<b>Balance carried forward</b>	<b>11392.78</b>	<b>8117.42</b>

# KEYNSHAM METHODIST CHURCH

## Balance Sheet as at 31 August 2022

General Fund (Unrestrict £	Other Funds (Restricted) £	Endowment Funds £	Totals this year £	Totals last year £
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### Tangible Fixed Assets\*

Furniture and fixtures	0.00			0.00	0.00
Investment properties					
Investments		8998.40	35582.64	44581.04	50640.30
<b>Total fixed assets</b>	<b>0.00</b>	<b>8998.40</b>	<b>35582.64</b>	<b>44581.04</b>	<b>50640.30</b>

### Current Assets

Debtors and Prepayments	0.00			0.00	7500.00
Central Finance Board & Trustees for Methodist Church Purposes deposits etc	28542.95	70513.91	6400.44	105457.30	121954.01
Cash at Bank and in hand	7296.30	20705.42		28001.72	35513.48
<b>Total current assets</b>	<b>35839.25</b>	<b>91219.33</b>	<b>6400.44</b>	<b>133459.02</b>	<b>164967.49</b>

### Creditors and Accruals (due in under 1 year)

<b>Net current assets/liabilities</b>	35839.25	91219.33	6400.44	133459.02	164967.49
<b>Total assets less current liabilities</b>	35839.25	100217.73	41983.08	178040.06	215607.79
<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					
<b>Net assets</b>	<b>35839.25</b>	<b>100217.73</b>	<b>41983.08</b>	<b>178040.06</b>	<b>215607.79</b>

### Funds of the Church

General Fund (Unrestricted)	35839.25			35839.25	58626.87
Other Funds (Restricted)		100217.73		100217.73	110411.28
Endowment Funds			41983.08	41983.08	46569.64
<b>Total Funds</b>	<b>35839.25</b>	<b>100217.73</b>	<b>41983.08</b>	<b>178040.06</b>	<b>215607.79</b>

\*Details - see page 10

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	Opening Balances	Receipts	Payments	Adjustments	Funds Held by Internal Org.	Funds Held by Church
Victoria Womens Guild	61.90	205.00	190.00		76.90	
Queens Road Ladies	497.30	2171.10	1827.24		841.16	
Key Centre Table Tennis	50.99	0.00	0.00		50.99	806.06
KIDZ Club/Youth Club	133.42	0.00	0.00		133.42	
CAMEO	95.55	3397.56	2644.74		848.37	
Short Mat Bowls	2505.34	2622.97	1317.93		3810.38	
Key Ring	72.49	407.50	436.00		43.99	
	3416.99	8804.13	6415.91		5805.21	806.06

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts

### 1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2011. There has been no change to the accounting policies since last year. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the charity which are Unrestricted, Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts on page 7.

### 3 Accounting policies

#### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the church becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. Income from a legacy is included when the distribution from the estate has been received.

#### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

#### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the church to pay out resources.

#### Tangible fixed assets for use by church

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Church Council may provide a reasonable estimate of cost.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

The main item under this heading is the monthly assessment paid in advance to the Circuit.

#### Creditors

There were no significant costs to accrue.

### 4 Trustees' responsibilities in relation to the accounts

The law applicable to charities in England and Wales requires the trustee(s) to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

- \* select suitable accounting policies and apply them consistently
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- \* prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts (cont.)

### 5 Trustees

None of the Trustees, or persons connected with them, receive any remuneration or other benefits from the Church or any connected organisation as a result of their office during the year ended 31st August 2022. One trustee received payment for employment fulfilling administration duties. Ten trustees incurred expenses associated with catering, property maintenance and other incidental expenses. These payments did not arise from acting as trustees.

**This year    Last year**

£    NIL	NIL

Number of trustees who were paid expenses

NIL	NIL
-----	-----

Nature of the expenses

--

Total amount paid

£    NIL	NIL
----------	-----

### 6 Fees for examination or audit of the accounts

Independent examiner's or auditors' fees for reporting on the accounts

£    NIL	NIL
----------	-----

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

£    NIL	NIL
----------	-----

### 7 Paid employees

#### Staff Costs paid during the year were:

Gross wages, salaries and benefits in kind

£    18,912	16,541
-------------	--------

Employer's National Insurance costs

£        300	98
--------------	----

Pension costs

£    1,135	992
------------	-----

Apprenticeship Levy

94	82
----	----

Total staff costs (2 staff)

£    20,441	17,713
-------------	--------

**Average number of employees in the year were:**

2	2
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**Average number of full-time equivalent employees in the year were:**

0.8	0.8
-----	-----

### 8 Commitments and Contingent Liabilities

At the 31st August 2022 capital commitments amounted to:

£    NIL	NIL
----------	-----

Contingent liabilities amounted to:

£    NIL	NIL
----------	-----

**KEYNSHAM METHODIST CHURCH**

**Tangible Fixed Assets**  
**Cost or valuation**

	Church buildings and other property	Other land & buildings	Other fixed assets, including motor vehicles	Fixtures, fittings and equipment	Payments on account and assets under construction	Total
	£	£	£	£	£	
Balance brought forward				52959.74		52959.74
Additions						
Revaluations						
Disposals						
Transfers *						
Balance carried forward				52959.74		52959.74

**Accumulated depreciation**

	**Basis	SL or RB	SL or RB	SL or RB	SL	SL or RB
	** Rate				25%	
Balance brought forward					52959.74	52959.74
Depreciation charge for year						
Revaluations						
Disposals						
Transfers*						
Balance carried forward					52959.74	52959.74

**Net book value**

Brought forward				0.00		0.00
Carried forward				0.00		0.00

\* The "transfers" row is for movements between fixed asset categories.

**Investment assets**

	Market value at year end	Income from investments for year
	£	£
<b>Investment properties</b>	NIL	NIL

**Analysis of investments**

Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	44581.04	720.37
Securities not listed on a recognised Stock Exchange		
Cash held as part of the investment portfolio		
Other investments		
<b>Total</b>	44581.04	720.37

**Change in investment values**

Carrying (market) value at beginning of year	50640.30
<b>Add:</b> additions to investments at cost	
<b>Less:</b> disposals at carrying value	
<b>Add/(deduct):</b> net gain/(loss) on revaluation	-6059.26
Carrying (market) value at end of year	44581.04

## Loans

## KEYNSHAM METHODIST CHURCH

Source	Purpose of loan	Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
Totals						
<b>Repayment due by</b>						

## Endowment Funds

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund	1400.00	1.26	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund	25380.99	138.84	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund	15202.09	347.50	Unrestricted General Fund
Totals		41983.08	487.60	

## Restricted Funds

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
Trust 11129 Various Bequests and Gifts	98,876.87	5,459.00	16,687.55	-3,155.88	-1,472.70	83,019.74	In accordance with the terms of the gifts etc.
External Charities	8,117.42	12,658.47	9,383.11			11,392.78	Awaiting payment to charities
Other Church Organisations	3,416.99	8,804.13	6,415.91			5,805.21	For use by the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		325.95		-325.95		0.00	
Totals	110,411.28	27,247.55	32,486.57	-3,481.83	-1,472.70	100,217.73	

Further funds were drawn down from the John White Fund to finance a boiler replacement

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

8th February 2023

Name

Address

### Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Accounts were presented to the Church Council meeting on 21 February 2023

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

### Independent Examiner's Report to the Trustees of the

### This Report is on the Church Accounts for the year ended 31st August 2022

#### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

#### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

Hilary Gordon Nash, FCA  
75 Manor Road  
Keynsham  
Bristol, BS31 1RE

Date

**KEYNSHAM METHODIST CHURCH**

England & Wales - Charity number 1129493

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# Accounts

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**THE METHODIST CHURCH**

**NORTH EAST SOMERSET & BATH METHODIST CIRCUIT 7/13**

**KEYNSHAM METHODIST CHURCH**

Registered Charity – Registration Number 1129493

**ANNUAL REPORT AND ACCOUNTS**

**FOR THE YEAR ENDED 31 August 2021**

**Minister**

**Reverend Jane Wilson**

**Church Stewards**

<b>Michael Danson</b>	<b>to August 2021</b>
<b>Janet Danson</b>	<b>to August 2021</b>
<b>Marjorie Cordy</b>	
<b>Val Marsh</b>	
<b>Liz Palfrey</b>	
<b>Carol Arnold</b>	
<b>Paul Arnold</b>	<b>to May 2021</b>

**Treasurer**

**Neil Quilter**



### **The managing trustees from 1 September 2020 are: (cont)**

Mike Lambern to October 2020  
Jean Lapham  
Hazel Lawrence  
Trixie Lovell to October 2020  
Val Marsh  
Liz Palfrey  
Peter Perrington  
Neil Quilter  
Elspeth Rolls  
Shirley Sheppard to October 2020  
Kevin Shrubsall  
Sandra Spragg  
Julie Stiddard  
Rev. Jan Tate  
Rev. Simon Topping from September 2021  
Margaret Waring  
Julie Willsteed  
Graham Wilson  
Rev. Jane Wilson  
William Wilson to December 2020  
Mike Windsor  
Rev. David Winstanley to August 2021

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister, Jane Wilson, is also Co-Superintendent of the Circuit. The minister line manages the Children and Young People Lay Worker, Sarah Seymour, the Lay Pastoral Worker, Sue Stevens and the Church Office Manager, Irene Arnold who provide support in the different areas of church life and outreach activities.

### **Bankers and Investment Bankers**

National Westminster Bank  
290 Wells Road, Knowle,  
Bristol BS4 9BG

Central Finance Board of the Methodist Church  
9 Bonhill Street,  
London EC2A 4PF

Trustees for Methodist Church Purposes  
Central Buildings, Oldham Street  
Manchester M1 1JQ

## **2. Aims and Objectives**

The Leadership Team and the Church Council meet regularly with the minister to review various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the Worship life of the church by offering a range of worship styles and experiences, including Messy Church, Breakfast Bites, Explore Together, Taizé, Guest services as well as more traditional services.

## 2. Aims and Objectives (cont)

- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Kleidas youth group, Junior church, Alpha, Compass and other courses.
- Offering pastoral care and support; Sue Stevens, the Pastoral Lay Worker, works with the minister in reviewing the Pastoral list and pastoral needs. Pastoral Care and support for individuals and groups is provided by the Minister, pastoral lay worker and the team of pastoral workers.
- Reaching out to and serving our local community through various activities including Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Saltford (CTKS) projects, CAMEO (Come And Meet Each Other), HALO (Have A Lunch Out) and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and weekly prayer meetings, the prayer chain, prayer tables and prayer-focussed events
- Working towards a fairer greener world by becoming a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

## 3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the church's mission in the areas referred to above. She also meets regularly with the Children & Young People Lay Worker and the Pastoral Lay Worker to review and coordinate the different areas of church life and activities. During Covid-19 restriction regular meetings continued virtually by Zoom.

For much of the year the Church was unable to engage in the usual variety of face-to-face groups and activities offering spiritual development, fellowship and support for members of the church and local community, which in pre-Covid times included:

CAMEO	Men's Curry fellowship
HALO	Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
Women's Fellowship groups	Christian Aid Committee
Daily Coffee Mornings	Food Bank
House groups and Bible Study groups	Eco Group
Prayer groups and prayer ministry	Short Mat Bowls
Craft & Banner group	Messy Church
Kleidas Youth Fellowship	Breakfast Bites
Queens Road Pre School	Shoppers Service
Parent & Toddler groups	Café Plus
Junior Church	

Some of these activities and groups continued to meet virtually via Zoom during the Covid-19 pandemic lockdown and pastoral support was provided via telephone calls and outside visits where possible. The Foodbank continued via deliveries.

Weekly worship continued through the Covid-19 pandemic lockdown restriction, mainly via online video services available via the church website, Facebook page and You Tube channel and printed service sheets were distributed every week to church members and worshippers via email and through pastoral visitors.

### **3. Review of Progress and Achievements (cont)**

Monthly Breakfast Bites and Messy Church video services were produced for viewing via the same channels and activity packs were distributed to local families. The Kleidas youth group continued to meet via Zoom and outside when possible.

Other worship activities such as Shoppers service, Guest service etc. were suspended during lockdown for safety.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

Pastoral support of church members and others in our local community has continued throughout the pandemic, e.g. via telephone and Zoom meetings and church members have worked with CTKS and other initiatives including Foodshare, Foodbank and the CTKS Covid-19 Befrienders helpline.

The Church Council has continued to consider the risks to which Managing Trustees are exposed and have regularly reviewed procedures to manage them. Volunteers are checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

Covid-19 Risk Assessments have been completed and regularly reviewed to ensure compliance with Government and Methodist Church Covid-19 guidance for both church centres and the Queens Road Pre-School.

### **4. Resources Committee**

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Following the outbreak of the Covid-19 pandemic a special task force group was set up to prepare Covid-19 Risk Assessments for both centres for approval by the Church Council/Managing Trustees. The work of the task force is recognised as an important achievement in ensuring the safety of church members, visitors and hirers.

### **5. Financial Information**

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and 2 part time lay workers who are employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 3 staff with a full time equivalent of 2.0 for the year to 31<sup>st</sup> August 2021.

The accounts show a contribution to the Circuit of £90,000. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit.

## 5. Financial Information (cont)

The COVID-19 situation has forced a restriction on the use of the premises for worship and mission. This has had a financial impact on income streams which include the temporary cessation of coffee mornings normally held 6 days per week and lettings income for both centres. Sunday worship when reintroduced was with limited numbers and no cash offerings were taken in the year.

More members have switched to contributing by bank standing order during the year. Some other members have contributed by cheque to maintain their giving commitment. Overall income from Offerings and Tax recoverable was some £13000 less than the previous year.

Two bequests were received during the year. Also the accrued balance on a fund held by the Trustees for Methodist Church Purposes which had not previously been identified as being for the benefit of the church. These unexpected receipts came to £22535. The decrease in the overall funds available to the church at the end of the year would have been much more concerning.

During the year essential repair work was undertaken at both worship centres. Extra costs were incurred in covid protection measures and enabling the recording of services for online access to members and the general public.

The church has made progress to gain approval so that the original restrictions on the endowment funds can be relaxed to make those funds available for general purposes.

The church remains in a healthy position financially with adequate reserves to cover currently identified maintenance work on the premises. However funds are being depleted at a fast rate which can only be sustained for several years. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees.

This report was approved by the trustees on XX XXXXXXXX 202? and signed on their behalf by:

Rev'd Jane Wilson .....

J Wilson

Minister

**KEYNSHAM METHODIST CHURCH**

**Statement of Financial Activities (SOFA) for the year ended 31 August 2021**

	General Fund (Unrestricted)	Restricted Funds	Endowment Funds	Totals this year	Previous year totals
	£	£	£	£	£
<b>Incoming Resources</b>					
1 Offerings and Tax recoverable	84108.32			84108.32	97093.61
2 Interest and Investment Income	20.81	228.66	346.09	595.56	1672.60
3 Lettings	10693.00			10693.00	28575.76
4 Other Income	2519.25	22828.81		25348.06	33134.19
5 External Organisations		6181.41		6181.41	8817.23
6 Internal Organisations		120.60		120.60	18565.74
<b>7 Total Incoming Resources</b>	<b>97341.38</b>	<b>29359.48</b>	<b>346.09</b>	<b>127046.95</b>	<b>187859.13</b>

<b>Resources Expended</b>					
8 Circuit Assessment or Share	90000.00			90000.00	99999.96
9 Grants and Donations	6410.00			6410.00	7410.00
10 Repairs and Maintenance	24970.84			24970.84	6210.19
11 Insurance, Utilities etc	11428.54			11428.54	14755.94
12 Depreciation	707.97			707.97	934.20
13 Provisions					
14 Other expenditure	31204.28	175.00		31379.28	56091.41
15 External Organisations		2660.00		2660.00	6650.37
16 Internal Organisations		134.99		134.99	19084.07
<b>17 Total Resources Expended</b>	<b>164721.63</b>	<b>2969.99</b>		<b>167691.62</b>	<b>211136.14</b>
<b>18 Net Incoming Resources</b>	<b>-67380.25</b>	<b>26389.49</b>	<b>346.09</b>	<b>-40644.67</b>	<b>-23277.01</b>
19 Transfers between funds	37202.02	-36855.93	-346.09		
<b>20 Sub Total</b>	<b>-30178.23</b>	<b>-10466.44</b>	<b>0.00</b>	<b>-40644.67</b>	<b>-23277.01</b>
21 Gains and losses on investment assets		280.46	2054.34	2334.80	-119.00
<b>22 Net investment in funds</b>	<b>-30178.23</b>	<b>-10185.98</b>	<b>2054.34</b>	<b>-38309.87</b>	<b>-23396.01</b>
23 Total funds brought forward	88805.10	120597.26	44515.30	253917.66	277313.67
<b>24 Total funds carried forward at end of year</b>	<b>58626.87</b>	<b>110411.28</b>	<b>46569.64</b>	<b>215607.79</b>	<b>253917.66</b>

**Collections for and payments to External Organisations**

Balance brought forward	3596.01	1429.15
Collections for External Organisations	6181.41	8817.23
Allocation from General Fund	1000.00	0.00
Payments to External Organisations	2660.00	6650.37
<b>Balance carried forward</b>	<b>8117.42</b>	<b>3596.01</b>

## KEYNSHAM METHODIST CHURCH

### Balance Sheet as at 31 August 2021

General Fund (Unrestrict £	Other Funds (Restricted) £	Endowment Funds £	Totals this year £	Totals last year £
----------------------------------	----------------------------------	-------------------------	--------------------------	--------------------------

#### Tangible Fixed Assets\*

Furniture and fixtures					707.97
Investment properties					
Investments		10471.10	40169.20	50640.30	48305.50
<b>Total fixed assets</b>		10471.10	40169.20	50640.30	49013.47

#### Current Assets

Debtors and Prepayments	7500.00			7500.00	7500.00
Central Finance Board & Trustees for Methodist Church Purposes deposits etc	27147.80	88405.77	6400.44	121954.01	148823.23
Cash at Bank and in hand	23979.07	11534.41		35513.48	48580.96
<b>Total current assets</b>	58626.87	99940.18	6400.44	164967.49	204904.19

#### Creditors and Accruals (due in under 1 year)

<b>Net current assets/liabilities</b>	58626.87	99940.18	6400.44	164967.49	204904.19
<b>Total assets less current liabilities</b>	58626.87	110411.28	46569.64	215607.79	253917.66
<b>Loans and creditors due after 1 year</b>					
Provisions for liabilities and charges					
<b>Net assets</b>	<b>58626.87</b>	<b>110411.28</b>	<b>46569.64</b>	<b>215607.79</b>	<b>253917.66</b>

#### Funds of the Church

General Fund (Unrestricted)	58626.87			58626.87	88805.10
Other Funds (Restricted)		110411.28		110411.28	120597.26
Endowment Funds			46569.64	46569.64	44515.30
<b>Total Funds</b>	<b>58626.87</b>	<b>110411.28</b>	<b>46569.64</b>	<b>215607.79</b>	<b>253917.66</b>

\*Details - see page 6

Summary of the Internal Organisations reporting to the Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

	Opening Balances	Receipts	Payments	Adjustments	Funds Held by Internal Org.	Funds Held by Church
Victoria Womens Guild	161.90		100.00		61.90	
Queens Road Ladies	426.70	70.60			497.30	
Key Centre Table Tennis	50.99				50.99	806.06
KIDZ Club/Youth Club	133.42				133.42	
CAMEO	45.55	50.00			95.55	
Short Mat Bowls	2505.34				2505.34	
Key Ring	107.48		34.99		72.49	
	3431.38	120.60	134.99		3416.99	806.06

These accounts were approved by the trustees on

and signed on their behalf by:

Rev'd Jane Wilson .....

Neil Quilter .....

Trustee

*J Wilson*

Treasurer

*N Quilter*

# KEYNSHAM METHODIST CHURCH

## Notes to the Accounts

### 1 Basis of accounting

These accounts have been prepared on the basis of historic cost (except that investments are shown at market value) in accordance with Statement of Recommended Practice (SORP 2005) and the Charities Act 2011. There has been no change to the accounting policies since last year. The format of the SOFA and balance sheet takes advantage of the small charity concessions set out in the SORP.

### 2 Funds

The funds held constitute: General Funds held for any purpose of the charity which are Unrestricted, Restricted funds which are held for a narrower purpose and Endowment funds which represent gifts, the capital normally being unavailable for spending, and the income from which is either Restricted or Unrestricted. Details of each material fund are disclosed in the final note to these accounts on page 7.

### 3 Accounting policies

#### Incoming Resources

These are included in the Statement of Financial Activities (SOFA) when the church becomes entitled to the resources; the trustees are virtually certain they will receive the resources and the monetary value can be measured with sufficient reliability. Income from a legacy is included when the distribution from the estate has been received.

#### Resources Expended

Expenditure is recognised when a liability is incurred, or a constructive obligation arises that results in the payment being unavoidable.

#### Liability recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the church to pay out resources.

#### Tangible fixed assets for use by church

Tangible fixed assets are capitalised if they can be used for more than one year, and cost at least £1000. They are valued at cost or a reasonable value on receipt. Where cost is not available, the Church Council may provide a reasonable estimate of cost.

#### Investments

Investments are valued in the balance sheet at market value at the year end. Investment income is included in the accounts when receivable and any gains or losses on revaluation at the year end are shown in the SOFA.

#### Debtors and Prepayments

The main item under this heading is the monthly assessment paid in advance to the Circuit.

#### Creditors

There were no significant costs to accrue.

### 4 Trustees' responsibilities in relation to the accounts

The law applicable to charities in England and Wales requires the trustee(s) to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

- \* select suitable accounting policies and apply them consistently
- \* make judgements and estimates that are reasonable and prudent;
- \* state whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements; and
- \* prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy the financial position of the charity and which enable them to ascertain the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations and the provisions of the trust deed. The trustees are responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention of fraud and other irregularities.

**KEYNSHAM METHODIST CHURCH**

**Notes to the Accounts (cont.)**

**5 Trustees**

None of the Trustees, or persons connected with them, receive any remuneration or other benefits from the Church or any connected organisation as a result of their office during the year ended 31st August 2021. One trustee received payment for employment fulfilling administration duties. Ten trustees incurred expenses associated with catering, property maintenance and other incidental expenses. These payments did not arise from acting as trustees.

**This year Last year**

	NIL	NIL
--	-----	-----

Number of trustees who were paid expenses

	NIL	NIL
--	-----	-----

Nature of the expenses

--

Total amount paid

	NIL	NIL
--	-----	-----

**6 Fees for examination or audit of the accounts**

Independent examiner's or auditors' fees for reporting on the accounts

	NIL	NIL
--	-----	-----

Other fees (eg: advice, accountancy services) paid to the independent examiner or auditor

	NIL	NIL
--	-----	-----

**7 Paid employees**

**Staff Costs paid during the year were:**

Gross wages, salaries and benefits in kind

	£ 16,541	23,249
--	----------	--------

Employer's National Insurance costs

	£ 98	191
--	------	-----

Pension costs

	£ 992	1,005
--	-------	-------

Apprenticeship Levy

	82	24
--	----	----

Total staff costs (4 staff)

	£ 17,713	24,469
--	----------	--------

**Average number of employees in the year were:**

	2.0	3.5
--	-----	-----

**Average number of full-time equivalent employees in the year were:**

	0.8	1.2
--	-----	-----

1

If the Church has any commitments or liabilities these should be disclosed

At the 31st August 2021 capital commitments amounted to:

	£ NIL	NIL
--	-------	-----

Contingent liabilities amounted to:

	£ NIL	NIL
--	-------	-----

**KEYNSHAM METHODIST CHURCH**

**Tangible Fixed Assets**

**Cost or valuation**

	<b>Church buildings and other property</b>	<b>Other land &amp; buildings</b>	<b>Other fixed assets, including motor vehicles</b>	<b>Fixtures, fittings and equipment</b>	<b>Payments on account and assets under construction</b>	<b>Total</b>
	£	£	£	£	£	
Balance brought forward				52959.74		52959.74
Additions						
Revaluations						
Disposals						
Transfers *						
Balance carried forward				52959.74		52959.74

**Accumulated depreciation**

	<b>**Basis</b>	<b>SL or RB</b>	<b>SL or RB</b>	<b>SL or RB</b>	<b>SL or RB</b>	<b>SL or RB</b>
	<b>** Rate</b>			25%SL		
Balance brought forward				52251.77		52251.77
Depreciation charge for year				707.97		707.97
Revaluations						
Disposals						
Transfers*						
Balance carried forward				52959.74		52959.74

**Net book value**

Brought forward				707.97		707.97
Carried forward						

\* The "transfers" row is for movements between fixed asset categories.

\*\* Indicate the method of depreciation by deleting the method not applicable (SL = straight line; RB = reducing balance). Also indicate the rate of depreciation: for straight line, depreciation is based on the anticipated life of the asset (in years); for reducing balance, a percentage annual deduction is made each year.

**Investment assets**

	<b>Market value at year end</b>	<b>Income from investments for year</b>
	£	£
<b>Investment properties</b>	NIL	NIL

**Analysis of investments**

Investments listed on a recognised Stock Exchange or held in common investment funds, open ended investment companies, unit trusts or other collective investment schemes	50640.30	514.90
Securities not listed on a recognised Stock Exchange		
Cash held as part of the investment portfolio		
Other investments		
<b>Total</b>	50640.30	514.90

**Change in investment values**

Carrying (market) value at beginning of year	48305.50
<b>Add:</b> additions to investments at cost	
<b>Less:</b> disposals at carrying value	
<b>Add/(deduct):</b> net gain/(loss) on revaluation	2334.80
Carrying (market) value at end of year	50640.30

**KEYNSHAM METHODIST CHURCH**

**Loans**

Source	Purpose of loan	Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
Totals						0

**Repayment due by**

							Totals
							0

**Endowment Funds**

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund	1400.00	1.71	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund	28948.51	119.05	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund	16221.13	225.33	Unrestricted General Fund
Totals		46569.64	346.09	

**Restricted Funds**

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
Trust 11129 Various Bequests and Gifts	113,569.87	22,828.81	175.00	-37,627.27	280.46	98,876.87	In accordance with the terms of the gifts etc.
External Charities	3,596.01	6,181.41	2,660.00	1,000.00		8,117.42	Awaiting payment to charities
Other Church Organisations	3,431.38	120.60	134.99			3,416.99	For the use of the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		228.66		-228.66		0.00	
Totals	120,597.26	29,359.48	2,969.99	-36,855.93	280.46	110,411.28	

Further funds were drawn down from the John White Fund to finance COVID 19 and other projects

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

13th December 2021

Name

Address

### Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Accounts will be presented to the next Church Council meeting on 1 March 2022

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

### Independent Examiner's Report to the Trustees of the

**This Report is on the Church Accounts for the year ended 31st August 2021**

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

Hilary Gordon Nash, FCA

75 Manor Road

Keynsham

Bristol, BS31 1RE

Date

**KEYNSHAM METHODIST CHURCH**

England & Wales - Charity number 1129493

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# Accounts

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**Charity Name: Keynsham Methodist Church**  
**Charity Number 1129493**  
**Annual Report 2019-2020**

**1. Administrative Information**

This report relates to the Keynsham Methodist Church which is a member church of the North East Somerset and Bath Methodist Circuit. The circuit is part of the Bristol District of the Methodist Church.

Keynsham Methodist Church has two centres for worship and mission, Victoria Centre, High Street, Keynsham and Queens Road, Keynsham.

All correspondence for the Church should be addressed to the Minister of the church:

Rev Jane Wilson  
55 Charlton Road  
Keynsham  
Bristol  
BS31 2JQ

Tel: 0117 9862242 [jane.wilson@methodist.org.uk](mailto:jane.wilson@methodist.org.uk)

The church website is: [www.keynshammethodistchurch.co.uk](http://www.keynshammethodistchurch.co.uk)

**The managing trustees from 1 September 2019 are:**

Carol Arnold  
Irene Arnold  
Paul Arnold  
Thomas Bannerman-Williams to August 2020  
Jenny Barrow  
Mike Barrow  
Derek Bayliss to October 2020  
Mary Brunt  
John Cawley to August 2020  
Marjorie Cordy  
Richard Cordy  
Marjorie Cox  
Janet Danson  
Michael Danson  
Daphne Dawes  
Jill Earley from September 2020  
Adrian Ellis  
Danielle Ireland from October 2019  
Mary Joy  
Carole Lambern  
Mike Lambern to October 2020  
Jean Lapham  
Hazel Lawrence  
Trixie Lovell to October 2020  
Michael Lowe to July 2020  
Val Marsh  
Liz Palfrey  
Peter Perrington from July 2020  
Neil Quilter  
Elsbeth Rolls

Alan Seel	to August 2020
Denise Seel	to August 2020
Shirley Sheppard	to October 2020
Kevin Shrubsall	
Sandra Spragg	from July 2020
Julie Stiddard	
Rev. Jan Tate	
Margaret Waring	
Julie Willstead	
Graham Wilson	
Rev. Jane Wilson	
William Wilson	from October 2019
Mike Windsor	
Rev. David Winstanley	
Ian Withers	to October 2019

Trustees are appointed in accordance with the Constitutional Practice and Discipline of the Methodist Church (CPD) which can be found on the Methodist Church website.

The minister, Jane Wilson, is also a Co-Superintendent of the Circuit. The minister line manages the Children and Youth Worker, Sarah Seymour, the Pastoral Worker, Sue Stevens and until March 2020 the Community Outreach Worker who provide support in coordinating the different areas of church life and outreach activities.

## 2. Aims and Objectives

The Leadership Team and the Church Council meet regularly with the minister to review and consider the various aspects of the life of the church in the context of its ongoing mission to demonstrate the love of God by witnessing and serving the community.

These include:

- Developing the Worship life of the church at both centres by offering a range of worship styles and experiences, including Messy Church, Breakfast Bites, Explore Together, Taizé, Guest services as well as more traditional services
- Offering ways of deepening discipleship through fellowship groups, prayer meetings, house and bible study groups, Kleidas youth group, Junior church, Alpha, Compass and other courses
- Offering pastoral care and support; Sue Stevens, the Pastoral Worker, works closely with the minister in reviewing the Pastoral list and pastoral needs. Care and support to individuals and groups is provided by the pastoral worker and the team of pastoral workers.
- Reaching out to and serving our local community through various activities and groups. These include Pre-School, Toddler groups, Coffee Room, Café Plus, Churches Together in Keynsham & Salford (CTKS) projects, CAMEO (Come And Meet Each Other), HALO (Have A Lunch Out) and other regular fellowship groups.
- Encouraging a deeper prayer life by providing opportunities for prayer in worship and through weekly prayer meetings, the prayer chain, prayer books/tables at both centres and prayer-focussed events
- Working towards a fairer greener world by becoming a Fair-trade church and an Eco congregation, supporting local and national campaigns (e.g. campaigning against the use of single use plastic water bottles)

### 3. Review of Progress and Achievements

The minister meets regularly with the Leadership team and Church Council to review and assess the goals and objectives for the church's mission in the areas referred to above. She also meets regularly with the Children & Young People Worker, the Pastoral Worker and (until March 2020) the Community Outreach Worker, to coordinate the different areas of church life and outreach activities.

For the first part of the year the Church engaged in the usual variety of groups and activities offering spiritual development, fellowship and support for members of the church and local community, including:

CAMEO	Young Adults group
HALO	Men's fellowship
Women's Fellowship groups	Various uniformed groups (Brownie & Rainbow Guides, Girls Brigade)
Daily Coffee Mornings	Christian Aid Committee
House groups and Bible Study groups	Food Bank
Prayer groups, Prayer Breakfast, prayer ministry	Eco Group
Craft & Banner group	Short Mat Bowls
Kleidas Youth Fellowship and youth group	Messy Church
Queens Road Pre School	Breakfast Bites
Parent & Toddler groups	Shoppers Service
Junior Church	Café Plus
Ichthus Puppet ministry	

Worship happened every Sunday at 10am at one/both centres and at 6.30pm at alternate centres. Breakfast Bites met at 8.30am on 4<sup>th</sup> Sundays, Explore Together every 2<sup>nd</sup> Sunday, Messy Church monthly, usually on a Monday at 3.30pm, all at Queens Road, and at Victoria a Shoppers service every Thursdays at 11am and monthly Guest service every 2<sup>nd</sup> Sunday

A Life in the Spirit Experience weekend took place in October 2019 and a follow up prayer group was formed.

In light of the Coronavirus outbreak in March 2020, the Church Council decided to pause recruitment for a new Outreach worker to allow time to re-assess how the role could contribute to the church's future mission in light of Covid-19.

The church has continued its links with a church in Guatemala, a school in India, and a missionary in Pakistan.

For the second part of the year the Covid-19 Government restrictions meant that many of the church's usual activities had to be suspended, but many have continued in a new format, e.g. the provision of online video weekly Sunday worship services, monthly Messy Church and Breakfast Bites via YouTube, Facebook and the church website, which has allowed us to expand our outreach and support to include those who would not normally attend church in person. Weekly worship materials have also been distributed via the pastoral visitors' team.

Pastoral support of church members and others in our local community has continued throughout the pandemic, e.g. via telephone and Zoom meetings and church members have worked with CTKS and other initiatives including Foodshare, Foodbank and the CTKS Covid-19 Befrienders helpline.

The Church Council has considered the major risks to which they as Trustees are exposed and have regularly reviewed those risks and procedures to manage them. Volunteers are

checked (including where appropriate under the DBS legislation) and a policy statement prepared under the Health and Safety at Work 1974 legislation incorporating risk assessments.

The Church Safeguarding Policy is reviewed annually by the Church Council and the Church Safeguarding officer ensures that appropriate Safeguarding training and DBS checks are completed by all relevant church officers and volunteers in accordance with the KMC and Methodist Church Safeguarding Policy.

Covid-19 Risk Assessments have been completed for both church centres and the Queens Road Pre-School were able to reopen in May.

#### **4. Resources Committee**

The Resources committee meets regularly to encourage good stewardship of the church's financial and property resources to further the church's mission activities and ensure that the premises are a safe and secure space.

Following the significant impact of Covid-19 a special task force group was set up to prepare Covid-19 Risk Assessments for both centres for approval by the Church Council/Managing Trustees. The work of the task force is recognised above as an important achievement.

#### **3. Financial Information**

The accounts include the employment costs and statistics of those directly employed by the Church. The Church has a Minister and 3 part time lay workers (2 from 1 April 2020) who are employed by the North East Somerset & Bath Methodist Circuit. The Circuit accounts include a count of 4 staff with a full time equivalent of 2.25 for the year to 31<sup>st</sup> August 2020.

The accounts show a contribution to the Circuit of £100,000. This is a pledged contribution to cover the payroll costs and a share of other expenses which are incurred by the Circuit.

The COVID-19 situation has had a financial impact on income, the most obvious being a reduction in lettings income for both centres during closure of the premises, which is continuing.

Income from Offerings and Tax recoverable shows an increase on the previous year as a result of increased regular and one-off contributions from church members and some who have changed from cash offerings to giving by bank standing order. A bequest was received during the year which has helped to offset the loss in income.

The church remains in a healthy position financially with adequate reserves to cover identified maintenance work on the premises. The on-going challenge with an ageing congregation is to be able to cover annual expenditure with annual income and replenish reserves after it has been necessary to draw on reserves for urgent or major work. This is regularly considered and monitored by the trustees.

This report was approved by the trustees on November 2020 and signed on their behalf by:

Rev'd Jane Wilson .....

*J Wilson*

Minister

Loans

KEYNSHAM METHODIST CHURCH

Source	Purpose of loan		Amount brought forward	New borrowings	Loan interest	Repayable in the year	Balance at year end
Totals							0 x

Repayment due by							Totals
							0 y

Note: the two totals X and Y must agree

Endowment Funds

Endowment Name	How the capital is invested	The current value of the capital	Annual income	What the income was used for
Anonymous Gift (17045)	Trustees Interest Fund	1400.00	9.23	In accordance with the gift
Stickler Gifts (11129A)	Mngd Fixed Int & Trustees Interest Fund	29409.93	185.99	Unrestricted General Fund
Bequest (8168)	Managed Mixed & Trustees Interest Fund	13705.37	247.99	Unrestricted General Fund
Totals		44515.30	443.21	

Restricted Funds

Restricted Fund Name	Opening Balance	Incoming Resources	Resources Expended	Transfers	Gain/Loss	Closing Balance	Purpose of the fund
TMCP Trust - Mrs K Stickler (18768)	39,999.81			-39,999.81		0.00	
Trust 11129 Various Bequests and Gifts	97,123.12	23,395.54	358.02	-6,492.77	-98.00	113,569.87	In accordance with the terms of the gifts etc.
External Charities	1,429.15	8,817.23	6,650.37			3,596.01	Awaiting payment to charities
Other Church Organisations	3,949.71	18,565.74	19,084.07			3,431.38	For the use of the various organisations of Keynsham Methodist Church
Interest and Investment Income from Restricted Funds		1,102.56		-1,102.56		0.00	
Totals	142,501.79	51,881.07	26,092.46	-47,595.14	-98.00	120,597.26	

Further funds were drawn down from the John White Fund and used to meet the final costs incurred during the year on the entrance and foyer work at the Queens Road premises and other projects

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

Date

Name

Address

### Presentation to the Keynsham Methodist Church Council for approval.

I confirm that the Accounts will be presented to the next Church Council meeting on

Signature of the Chair of the meeting

Name of the Chair of the meeting

Date

### Independent Examiner's Report to the Trustees of the

**KEYNSHAM METHODIST CHURCH**

**This Report is on the Church Accounts for the year ended 31st August 2020**

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act;
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met;
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signature

Hilary Gordon Nash, FCA  
75 Manor Road  
Keynsham  
Bristol, BS31 1RE

Date