

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 DECEMBER 2024



“Give and it will be given to you, a good measure pressed down shaken together running over will be poured into your lap for with the measure you use it will be measured back to you” Luke 6:38

St. Laurence Church, Seale, GU10 1HZ
The Good Shepherd Church, The Sands, GU10 1LJ St.
John the Baptist Church, Puttenham, GU3 1AR St.
St. Bartholomew's Church, Wanborough GU3 2JR

You are invited to
the Annual Meeting of Parishioners (for the election of Wardens and
for the election of Deanery Synod and PCC members)
and the Annual Parochial Church Meeting to review the
work of the PCC for the year ended 31st December 2024

To be held on Thursday 22nd May 2025 at 6.30pm
At The Church of the Good Shepherd, The Sands
All documents required for the meeting can be found within this pack.

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A.

AGENDA

For the APCM meeting to be held on 22 May 2025



A.

Parish of Seale, Puttenham and Wanborough

**Annual Meeting of Parishioners and
Parochial Church Meeting
At The Sands Church**

Wednesday 22 May 2025 at 6.30 pm

AGENDA

- 1.** Opening Prayers
- 2.** Apologies for absence

Annual Meeting of Parishioners *(All residents of Seale, Puttenham and Wanborough Ecclesiastical Parish whose names are entered on the Civil Electoral Roll, together with all members of the SPW Church Electoral Roll, are entitled to speak and vote at this meeting)*

- 3. Minutes of the Annual Meeting of Parishioners 2024** (May 22, 2024) & Matters Arising
- 4. Election of 6 Churchwardens for 2025 two for Seale and Sands, two for Puttenham, two for Wanborough** *(written nominations must be submitted to the Rector by Midnight May 21)*

Annual Parochial Church Meeting *(Only members of the SPW Church Electoral Roll may speak and vote at this meeting)*

- 5. Minutes** of the Annual Parochial Church Meeting 2024 & Matters Arising (not covered by the reports)

6. Reports

- (a) Rector's Report *(page 11 of Annual Report)*
- (b) Meetings of PCC *(page 11 of Annual Report)*
- (c) Safeguarding Report *(page 12 of Annual Report)*
- (d) Electoral Roll (Changes in membership) *(page 12 of Annual Report)*
- (e) Health and Safety *(page 12 of Annual Report)*
- (f) Fabric Report *(pages 12-13 of Annual Report)*
- (g) Parish activities *(pages 13-15 of Annual Report)*
- (h) Deanery Synod Report *(page 16 of Annual Report)*
- (i) Financial Report and Accounts *(pages 16 to the end)*

- 7. Elections** *(written nominations must be submitted to the rectory by Midnight 21 May prior to the meeting)*

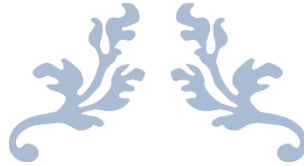
- (a) Election of Representatives to Deanery Synod (1 vacancy)
- (b) Election of PCC members

8. Appointments

- (a) Sidespeople (defer to PCC)
- (b) Independent Examiner for 2025 (defer to PCC)

9. Any Other Relevant Business in the reporting year

10. Closing Prayers



B. MINUTES

Of the APCM meeting held on 22 May 2024



B.

Parish of Seale, Puttenham and Wanborough

Minutes of the Annual Meeting of Parishioners and Annual Parochial Church Meeting The Sands Church Wednesday May 22, 2024 at 6.30 p.m.

In the absence of the Rev'd. Stephen Thatcher, in hospital, the meeting was chaired by the Archdeacon, Canon Robert Jenkins.

1) Opening Prayers

Ann Payne welcomed Canon Robert Jenkins and thanked him for chairing the APCM. She then opened the meetings with a prayer and welcomed all attendees.

2) Apologies for Absence

Rev'd Stephen Thatcher, Bill Biddell, Sally Cooper, Geoff Graham, John Hewitson, Caroline Warburton, David Wilson,

3) Minutes of the Annual Meeting of Parishioners 2023 and Matters Arising

Minutes of the 2023 Annual Parochial Church meeting had been distributed prior to the meeting. There were no comments on the Minutes and Cilla Batters proposed, seconded by Mike Cloughley, that the Minutes be accepted as a true record.

Proposed: Cilla Batters Seconded: Mike Cloughley

4) Election of six Churchwardens for 2024 two for Seale and Sands, two for Puttenham, two for Wanborough.

Canon Jenkins advised the meeting that Bridget Biddell is standing down as Seale & Sands Churchwarden. He thanked Bridget warmly for her contribution as Churchwarden over the past year. Canon Jenkins announced the following nominations as churchwardens for Seale, Puttenham, Wanborough and The Sands. There being no other nominations, these appointments were confirmed.

Parish	Nominee	Proposed (P) / Seconded (S)	
Puttenham	Anne Concanen	P:	Mrs Jenny Proctor
	S: Mrs Cilla Batters		
	Vacancy		
Wanborough	Anne Concanen	P:	Mrs Philippa Tuckwell
	S: Mrs Dee Bramley		
	Vacancy		

Seale & Sands

Ann Payne

P:

Mrs Sally Cooper

S:

Mrs Elaine Whittle

Vacancy

5) Minutes of 2023 Annual Parochial Church Meeting & Matters Arising

There were no comments from the meeting attendees on the 2023 Annual Parochial Church meeting Minutes and these were unanimously accepted.

Proposed: Cilla Batters

Seconded: Mike Cloughley

6) Reports

Anne Concanen had collated all reports into the Annual Report and distributed these throughout the parish in advance of the meeting.

Canon Jenkins referred meeting attendees to the reports and invited questions or comments on any pertinent matters relating to these reports.

Ann Payne expressed her gratitude to the bell ringers in Seale who have done a magnificent job over the last year. She also wished to praise the success of the two cafés in The Sands and Puttenham which have provided a source of income for the parish and venues of social contact for the community. Thanks were also extended to the people of The Sands whose fund-raising efforts for The Sands Church extension were greatly appreciated.

Anne Concanen wished to record the Rector's personal thanks to everyone who has given their time and effort to assist the PCC and the Parish. She referred to the Parish Mission Plan drawn up under the leadership of the Rector and commended by the Diocese. The main focus points of the plan were to attract children and young people into the church; to encourage stewardship programmes; to develop pastoral hubs. Anne continued that there were promising signs of increased attendance by young families as a result of the various initiatives being undertaken by the Rector and Ministry team.

Bridget Biddell highlighted the financial difficulties of the Parish and its continuing inability to pay its Parish share. A substantial legacy will shortly be received and this should ease the financial burden in the short term but the current situation is not sustainable. Bridget recorded her thanks to Jeremy McIlroy, the Parish Independent Examiner of Accounts. Bridget also recorded thanks to Mike Cloughley for his excellent work in collecting gift aid.

Mike Cloughley also reiterated his concerns at the state of the Parish finances. The Parish is currently showing a deficit of £38k compared to last year's deficit of £36k. Significant income has been lost, with voluntary giving down 18% in 2023 and again the Parish is unable to pay its Parish share. Mike emphasised the need to enlarge the church community, to be more welcoming to newcomers to the villages and to encourage more people into the churches. He enquired as to whether follow up contact was made to couples after weddings and baptisms to which Philippa Tuckwell responded that, following the Rector's request, she had been sending out anniversary cards to couples who have been married in the churches or had children baptised.

Canon Jenkins referred the meeting back to the agenda and, whilst acknowledging the severity of the financial situation, suggested that the subject be further discussed by the PCC at a subsequent meeting. He sympathised with the Parish's difficulties, which, he said, were being experienced by many other churches but added that advice on stewardship was already being sought by the Parish from Diocesan specialists.

Canon Jenkins made brief reference to the Electoral Roll which has remained stable, at virtually the same level as 2022. Bob Payne, the current Electoral Roll Officer is retiring due to declining health; Ann Payne had temporarily taken over Bob's work until the APCM and a replacement will now be needed; this will be discussed by the PCC.

Ann Payne summarised the reports by thanking Anne Concanen for all her hard work in the parish and specifically in this instance for compiling the Annual Report. In addition she praised Anne for the considerable time and effort she has devoted to finalising the Accounts in the absence of a Treasurer.

7) Elections

- (a) Election of Representatives to the Deanery Synod. There being no new nominations, Caroline Warburton and Anne Concanen were re-elected as Parish representatives.
- (b) Election of PCC members – no elections due.

8) Appointments

- (a) Sidespeople – to be discussed by PCC members at a PCC meeting following the APCM
- (b) Independent Examiner for 2024 – The Secretary was asked to send a letter of thanks to Jeremy McIlroy for his work as Independent Examiner.

Action: Dee Bramley

9) AOB

Mike Cloughley wished to express his thanks to all contributors to the Annual Report and especially to Anne Concanen who has worked tirelessly to compile the Report

10) Closing Prayers

Canon Robert Jenkins concluded the meeting with The Grace.



C. THE ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2024



C.

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL ANNUAL REPORT AND FINANCIAL STATEMENTS For the year ended 31 DECEMBER 2024

INTRODUCTION

In compliance with the Church Accounting Regulations 2006, the Parochial Church Council (PCC) of Seale, Puttenham & Wanborough have prepared this report and the attached financial statements.

The report summarises the activities and plans of the PCC, who now submit it for review by parishioners at the Annual Parochial Church Meeting (APCM) to be held on Thursday 22 May at 6.30pm at the Church of the Good Shepherd, The Sands.

ADMINISTRATIVE INFORMATION

Parochial Church Council

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is now a registered Charity (Charity No: 1129466). During 2024, the following were members:

Rector: The Revd. Stephen Thatcher

Churchwardens:

- Seale and The Sands Ann Payne (elected May 2023)
Kathleen Smith (elected June 2024}
Bridget Biddell (elected May 2023 – May 2024)
- Puttenham Anne Concanen (elected May 2023)
-
- Wanborough Anne Concanen (Vice Chair/ Deanery Synod Representative
(elected May 2023)

Elected Members:

- Seale and The Sands Bill Biddell (elected October 2020)
Sally Cooper (elected May 2023)
- Puttenham Mary-Claire Cook (elected May 2023)
David Melville (elected October 2020)
- Wanborough Dee Bramley (elected October 2020)
David Wilson (elected October 2020)

Additional ex-officio members:

Chris Tuckwell
Caroline Warburton (Deanery Synod Representative – elected May 2024)

PCC Secretary: Dee Bramley

The appointment of members of the PCC is governed by and set out in the Church Representation Rules.

6a RECTOR'S REPORT

It may surprise you to know that around three thousand churches have closed in the last decade in the UK, 500 of which are Anglican. Every diocese throughout England reported a loss of their Sunday worshippers estimated to be a fifth or a quarter between 2019 and 2022. That is disappointing but the really good news is that 2024 recorded an increase in Sunday attendance that is also true of SPW and in most churches in the deanery, we pray that trend will continue.

Explanations for fluctuating attendances are many and the old chestnuts such as "we don't like the hymns", "we don't like the times of services" "we don't like the vicar" have nothing or little to do with it. The following facts are however important considerations: Geographic location, transport accessibility, demographic make-up and population numbers, state of the church building, welcoming congregations, commercial and economic viability, distances between churches etc.

It is widely recognised that small rural churches do not have the luxuries of churches located in urban or suburban areas, they are often grouped in multiples of 4 or more churches in the parish, sharing one vicar operating on limited resources.

The parish of SPW is a typical example of that, however we can celebrate the fact that we are continuing to hold a service in each of our churches and provide ministerial support to meet the occasional offices and input ministry and pastoral support into our care homes, schools and homes. If we add up the numbers attending three services in the parish each Sunday, we are between 50 and 60. Imagine what that would look like in one church building the psychology would very much reflect a glass half full. Thank you those of you who labour with love to create this success story and to those who prefer to look at the glass half empty we invite you to join the rest of us and see the potential for growing our congregations for yourselves.

I want to comment briefly on our church finances and commend the outstanding work of Anne Concanen who took on the church accounts and spent many hours each week organising and presenting them for our accountant and independent examiner. You will see clearly that we paid the 2024 quota just short by £9,500 this was made possible by a generous gift of Robert Watson who wanted to support the mission of our parish. The historical deficit remains, and it is recommended that we increase our giving and fundraising if we are to continue to function as four churches in the parish. I am conscious that some of you do not always agree with the decisions of the national church to which we belong and have decided to withdraw giving, sadly the consequences that follow over time can impact negatively on the local church and put the parish in a weak position during a vacancy.

Thank you to those who give generously and to all who raise funds for our churches and donate their time talents as well as money.

Finally, thank you for your reports and services to the church, I want to applaud the excellent work of our church wardens particularly during the time of my absence through a serious illness and to include those clergy who stepped into my clerical shoes, thank you for supporting and praying me to good health which I now enjoy,

May God bless our mission and all we do for him in the year ahead.

May those who have departed this life in 2024 rest in peace and rise in glory. Amen.

Rector

6b. MEETINGS

The PCC spent considerable time considering all aspects of parish finance and finding ways to pay the Parish Share. The potential consequences of the Diocese considering us no longer financially viable were very serious

Effective fundraising strategies had to be employed and the PCC were awaiting support from the Diocesan Stewardship team.

The renting of Glebe Cottage was reviewed. Monthly rent played an important part in contributing to the Parish Share and when the cottage was eventually relet in 2024 it was for a smaller rent.

Energy costs were extremely high in 2023 and the PCC planned how energy costs could be reduced in 2024.

All fabric repairs and alterations were discussed and the PCC continued to monitor the progress of the Friends of Puttenham church access project.

The PCC were delighted that the Bishop had invited Chris Tuckwell to remain with the Parish and the PCC as Honorary LLM. They unanimously agreed to support Linda Thatcher in her desire to become ordained and for her commencement of the new training course. The PCC were also pleased to coopt Lianne Maxted onto the PCC in recognition of the work she was doing with children throughout the parish.

Other items discussed and dealt with ranged from safeguarding and Deanery matters to Pastoral Hubs. Thanks to all members of the PCC for their time, hard work and expertise.

6c. SAFEGUARDING *Anne Concanen*

As a PCC we are committed to the support, nurture and protection of everyone in our church community and, under the “Promoting a Safer Church” policy, creating a safe and caring place for all. We are committed to ensure that the safeguarding guidelines are followed in all parish activities and to ensure that any outside organisations hiring church premises comply with the parish safeguarding policy for children, young people and vulnerable adults.

PCC members follow the Diocese safeguarding training and people involved in leadership roles are also regularly DBS cleared as are those working with children for Open the Book.

To date there have been no concerns raised.

6d. THE ELECTORAL ROLE

The Electoral Roll numbers up until December 2024

	Dec 2023	Dec 2024
Total on ER	125	129
Seale total	84	86
Puttenham total	27	27
Wanborough total	14	16

6e. HEALTH & SAFETY

All risk assessments have been carried out in the 4 churches including churchyards and curtilage.

PAT testing is up to date on all electrical equipment and fire extinguisher and alarms are in good working order.

6f. FABRIC MAINTENANCE

Church Architect: Our Inspecting Architect for 2024 was **John Bailey** BA, BArch, RIBA, AABC.

Puttenham - Anne Concanen

The Church of St John the Baptist

All regular maintenance and servicing took place.

During regular maintenance work on the clock, it was discovered that the fixings on the West end clock face needed replacing. The clock company decided that the best way to do this without scaffolding was to abseil down from the roof and replace the original fixings with steel pins. The engineers carried out these repairs, changing the fixings on the other clock face at the same time. In addition, they also did some cleaning and restoration work on both faces.

During 2024 the PCC monitored the progress of the planning, conceived and funded by the Friends, to improve access to the church.

Wanborough - *Anne Concanen*

The Church of St Bartholomew

During 2024 all general maintenance work was done including PAT testing and servicing the fire extinguishers.

During the January storms, a churchyard tree was damaged and a large part was brought down across the churchyard and against the Village Hall. This was removed and the Friends of Wanborough kindly met the costs.

The spotlight bulbs in the sanctuary failed and could not be replaced so new LED units were introduced. These were found to be very satisfactory, benefitting not just the sanctuary area but improving the lighting in the whole church.

The church requires repointing work on the vestry roof and the south wall of the church, and we are awaiting quotes from our local stone mason.

Seale and The Sands - *Ann Payne*

The Church of St Laurence

There have been no significant issues this year; both the church and church yard have been regularly maintained and all appropriate testing carried out.

The Church of the Good Shepherd

A new sound system was installed, financed by SPW and donation.

New chairs were replaced, the floor renovated, a curtain heater and infra heaters were installed. The church and garden are regularly maintained – all of which are financed by the Sands Fabric Fund.

The Church of the Good Shepherd Extension

Work has continued throughout the year to finalise the extension by installing new kitchen equipment, fire door escape, plumbing/ electrical works and additional improvements for the disabled toilet. The shed was moved and the landscaping completed, including ramps for the disabled. All these projects were financed by the fund-raising committee, grants and donations.

The interior painting and decorating of the church is programmed for the new year.

6g. PARISH ACTIVITIES

The Bible Hub - *Rector*

Meets on the last Wednesday of the month at the Sands church. Our bible study has focused on the gospel of John and the mission of the early church in the book of Acts. We have covered each book chapter by chapter using the NIV version of the Bible.

Anyone can join us as we grow together in the inspired word of scripture. Thank you to those who support this opportunity to grow in faith and in the knowledge of the word.

"Open The Book"-Anne Concanen

Throughout 2024 the Open the Book Story tellers successfully delivered a programme of Bible stories in lively, interesting and interactive ways. This varied from individual to group presentations and the story tellers especially enjoyed and valued the participation of the children.

We are really looking to build up our story telling team in 2025. If you would like to join us or just come and see what we do, please don't hesitate to contact us on 01483 811017.

Music in The Parish - Geoff Graham

Choir numbers remain stable, admittedly from a low bar. I would like to express thanks to them all, not forgetting David and Juliana, for their invaluable support.

The newly refurbished organ at St John the Baptist remains in good voice. I feel bound to mention, however, that the organ at Seale is swiftly approaching a stage when a full overhaul ought to be given consideration. A few stops are now either slow to connect, operate intermittently or not at all. I believe that this is the result of lockdown restrictions, causing stop contacts to become oxidized and therefore unreliable. The instrument remains playable, if unpredictable...

Parish Bell Ringing - Andrew Baxter

Following from the successful recruitment and training activity in 2023, our band members have enthusiastically pursued their art and seen continued improvement in 2024. Several new learners have since joined us and are making steady progress towards becoming full members of the parish band. We hold generally well-attended and active weekly practices, regularly supported by outside ringers, where our ringers are able to develop their skills and capabilities. Our Farnham District holds a variety of meetings and practices throughout the year, and our ringers take advantage of these activities where appropriate.

We ring for most main parish services, half-muffled at Remembrance, occasional weddings, and various national events. A parish Quarter Peal day was held in November where each new member was able to achieve this first ringing landmark.

I can only repeat what I said last year, that this is a very gratifying outcome, and we are immensely grateful for all the outside help we have received. Our band is now ringing confidently and enthusiastically within the parish and venturing out to other churches as opportunities arise. We will welcome any others who would like to join this enthusiastic and happy band and can promise help and training to become a competent ringer, in a supportive environment.

The Shepherds Rest Café At The Church Of The Good Shepherd, The Sands - Ann Payne

The café continues to thrive, with joy and satisfaction, not only with the locals, but by clients who come for miles on a regular basis. Now the extension has been completed, more money will be donated to parish funds.

Themed lunches are held regularly with great success and a good financial profit.

The success of the Shepherd's Rest lies with the volunteers who dedicate their services every Tuesday – many thanks.

The Tower Café- At St John The Baptist Church, Puttenham - Jo Brown

The Tower Café opens on the second Wednesday afternoon of the month. It is a time to offer warm hospitality and community conversation to all ages of our lovely residents as well as visitors from near and far. The cakes, cream teas, coffee and tea are always excellent and served in our beautiful church make this such a special occasion.

We aim firstly, to bring people together in this holy place, and secondly, to raise funds for the church. We are particularly grateful to Rev. Stephen for attending.

Many thanks to our amazing Team and Supporters.



Puttenham
Church of England School



Headteacher: Anna De Filippis

News from Puttenham CofE Infant School

Academic Year 2024

We have had a very successful year at Puttenham CofE Infant School. The community have once again come together to ensure our village school provides the very best education and experiences for our children. The children in Year 1 and Year 2 achieved 100% pass mark in their phonic screening assessment. 88% of children in our Early Years achieved a Good Level of Development. Our results remain consistently above Surrey and National Averages.

Enrichment opportunities

We enrich our curriculum through a range of activities. All children will attend church services, experience our Forest School sessions, learn tennis and have the opportunity to attend clubs such as science, football, French, multi-sport, dance and Rocksteady music.

Admissions and transition

We currently have 85 children on roll. We welcomed 28 children into the reception class in September with their families. The majority of our year 2 children went to Waverley Abbey and Aldro Schools last year.

Academisation

We joined The Good Shepherd Trust (GST) in May 2024. The GST is a multi-academy trust serving twenty-four schools across Surrey and Hampshire. In September 2024, I began an executive headship across Puttenham and Bramley Church of England Infant Schools.

Anna De Filippis - Executive Headteacher

Puttenham School House- John Hewitson

The Management Committee was established in 1987 to look after the School House and supervise the letting of this listed building, when not required for the use of the Headteacher of Puttenham Church of England School. At the end of 2024, the Committee reported a cash balance of £29,073. Total expenditure on the upkeep of the house in 2025 is expected to exceed £10,000, following the survey of the house recently conducted by the church architect.

(NB. Funds mentioned here are not reported as part of the Annual Accounts.)

Village News - Dee Bramley (Editor)

The Village News continues to be produced monthly with editors Jane Randell, Dee Bramley, Mary Adkins and Simon Prichard each taking turns to compile the magazine. We continue to print 570 copies a month. We also rely on a team of 30 volunteers to distribute the magazine around the parish.

At the end of 2024 we were able to donate £1000 to SPW PCC, £200 to Phyllis Tuckwell and £100 to each of the village halls in the parish. At the end of 2024, after payment of donations and expenses the balance in the Village News account was approximately £400, with £500 held in a deposit account. We have continued to maintain the annual cost of the magazine at £7 and advertising charges at £55 for 2025.

However with rising print costs, new monthly bank charges and a reduction in advertising we are forecasting a significantly lower balance by the end of 2025.

6h. GODALMING DEANERY SYNOD 2024 Anne Concanen

Godalming Deanery Synod met twice in 2024 in May and November

In May, Synod members were welcomed to Godalming Minster Church Street. The Deanery had been going through some reorganisation and May was the first Deanery Synod meeting since the Parishes of Busbridge, Hambledon, and Godalming (St Peter and St Paul's and St Marks) had joined together to become the single parish of Godalming Minster on 1st January 2024.

The Area Dean commented that the Diocese was doing a great deal of planning regarding where parishes would be in the future, the aim being to strengthen parishes for the long term. The future of the Church of England was dependent on growth. Growth in numbers also meant growth of those who are serving. A presentation on the Foundations in Ministry (FIM) course outlined ways for the laity to be trained to serve their parishes. In November the new Caleb Stream ordination course was also discussed. PCCs were asked to identify and encourage potential participants for these courses. Synod also heard about successful evangelistic projects that had been supported by the Deanery Mission Fund and new applications were welcome.

The Synod also looked at the Church of England data on our parishes. Parishes were asked especially to consider different forms of deprivation, both visible and hidden, and any new parish ministry that might help.

6i REVIEW OF FINANCE SPW Churchwardens

REPORT FOR YEAR ENDED 31/12/2024

Thank You

We would like to thank Mike Cloughley very much for his dedicated work in claiming back tax on gift aided donations. It makes a real difference.

Another thank you is owed to Geoff Graham for managing the electronic giving stations. Donations each month provided welcome extra giving and an alternative way for visitors and the congregation to give.

Finance Review

The PCC are very grateful for the generous support of parishioners who have given of their own resources during the year.

Although there was a drop in GA donations, collections at services and digital giving were similar to 2023.

We are very grateful for donations from Puttenham 100 club and the Parish Magazine. We are also very grateful for money raised at specific venues and events – the Good Shepherd and Tower Cafés, Christmas at Myrtles, a concert, tombola stall, historical talks and sales just to name a few. The PCC wish to thank all the volunteers who have given their time to support the work of the parish by organising and attending these events.

In 2024, the PCC also received a very generous legacy specifically for the maintenance of the Parish.

Expenditure was managed very carefully. There was a decrease in the utilities bill by £4000 but an increase in maintenance, largely due to very large bills for repair work to both Seale and Puttenham boilers. Other bills to mention were for regular clock and organ maintenance and also for clock face repairs on Puttenham Tower. Other bills paid in 2024 were for stonework repair on Puttenham Church and also for the sound system rewiring at the Good Shepherd. Some shares were sold to cover the cost of the Puttenham stonework and the funds will appear in the 2025 accounts.

Parish Share

The Parish share for 2024 was
£ 85,189.90

The generous legacy gave the PCC some breathing space in 2024 but the PCC must prepare substantial and robust plans to meet future Parish Share obligations.

Glebe Cottage

Glebe Cottage was eventually relet in 2024, although at a lower rent. The PCC are grateful to receive rental from Glebe cottage as it makes an important contribution towards the Parish Share.

Reserves Policy

In accordance with Charity Commission rules the PCC is required to state its policy for the management of reserves:

Investment policy: The PCC has selected managed restricted funds into which it invests the money from historic legacies.

Restricted Reserves Policy:

These funds are from historical legacies which are restricted to the upkeep of the churches of St John the Baptist, Puttenham and St Laurence, Seale. They are held in secure investments with the aim of achieving some income and growth; these funds are used for the general maintenance of the churches and churchyards. The investments are held such that should there be a cash requirement it can be readily realised.

Statement of Accounts

The full Statement of Accounts is appended to this report in section D



D. THE AUDITED ACCOUNTS

For the year ended 31 December 2024



**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS
for the year ended
31st DECEMBER 2024**

Bank
Lloyds Bank plc
Castle Street, Farnham

Independent Examiner
Mr Jeremy McIlroy
The Street, Puttenham

Interim Treasurers
The Churchwardens of the Parish of SPW

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2023 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date:



May 20, 2025

Jeremy McIlroy

SEALE, PUTTENHAM AND WANBOROUGH PAROCHIAL CHURCH COUNCIL

Statement of Financial Activities for the year ending 31st December 2024

Description	Note	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
INCOMING RESOURCES						
Voluntary Income	2a	87356			87356	56463
Activities for generating funds	2b	2235			2235	5938
Income from Investments	2c	15260	2164	2238	19662	29812
Church Activities	2d	3597			3597	5813
Other incoming resources	2e	0			0	0
TOTAL INCOMING RESOURCES		108448	2164	2238	112850	98026
RESOURCES EXPENDED						
Church Activities	3a	127242			127242	127821
Major works/repairs to church/ PCC property	3b	0	7996		7996	8400
Generation of Voluntary income	3c	279			279	243
Fund-raising costs	3d	0			0	0
TOTAL RESOURCES EXPENDED		127521	7996	0	135517	136464
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		(19073)	(5832)	2238	(22667)	(38438)
GAINS AND LOSSES ON INVESTMENTS						
Fixed assets	6b		2440	2042	4482	9940
Transfers between funds						
Interest/dividends		1668		(1668)		
Stonework repair shortfall		(92)	92			
NET MOVEMENT IN FUNDS		(17497)	(3299)	2612	(18184)	(28498)
BALANCES BROUGHT FORWARD AT 1st JAN		(59620)	74677	63387	78444	106942
BALANCES CARRIED FORWARD AT 31st DEC		(77117)	71378	65999	60260	78444
Balance Sheet as at 31st December						
FIXED ASSETS						
Investment assets	6b		71378	54683	126061	127318
CURRENT ASSETS						
Debtors	6c	5740			5740	0
Short term deposits						
CBF deposits -upkeep & education fund		583		11316	11900	11300
Schroder Deposit					0	0
Cash at banks		2066			2066	15832
Cash in hand					0	0
LIABILITIES						
Amounts falling due within one year	5	(9500)			(9500)	(40311)
NET CURRENT ASSETS		(1111)	0	11316	10205	(48874)
LONG-TERM LIABILITIES						
Amounts falling due after one year		(76006)			(76006)	(35695)
NET ASSETS		(77117)	71378	65999	60260	78444
FUNDS						
Unrestricted		(77117)			(77117)	(59620)
Puttenham Restricted Funds			71378		71378	74677
Seale Restricted Funds				65999	65999	63387
		(77117)	71378	65999	60260	78444

Notes to the Financial Statements for the year ended 31 December

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. Glebe Cottage is shown at nil cost having been gifted to the PCC as disclosed at note 6 (b). The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds

Restricted funds represent

- (a) income from trusts or endowments which may be expended only on those objects specified in the terms of the trust or bequest and
 - (b) donations or grants received for specific object. The funds may only be expended on the specific object for which they were given.
- Any balance remaining unspent must be carried forward as a balance on that fund.

The PCC accounts disclose restricted funds for St Laurence Church, Seale; St John the Baptist Church, Puttenham; The Church of the Good Shepherd, The Sands

The restricted funds comprise

Ann Mitchell Fund

Seale PCC was left a legacy in 2004 by Ann Mitchell for the upkeep of Seale Church and its churchyard. This money is invested by CCLA and Schroders and is used for the upkeep and maintenance of Seale church and churchyard.

Sands Church Extension Appeal fund

This appeal was started to raise funds to pay for the extension to the Church of the Good Shepherd in The Sands

Sands Fabric Fund

The PCC was given a donation from the family of Alison Ball for the upkeep and maintenance of the Church of the Good Shepherd in the Sands, this brought about the formation of the Sands Fabric fund which is being used to pay for the design and construction of the extension completed in 2022 and all payments made

Seale Education Fund

Part of the capital from the sale of Seale School was put into a charity for educational purposes for Seale Parish; in 2015 due to administration problems the charity was closed and the funds were transferred to a Seale PCC deposit account where it is used to cover Parish educational expenses.

Hugh Morgan Fund

In 1994 a bequest was recieved from Hugh Morgan of one half of his residual estate to be applied for such of the purposes of Section 5 of the PCC (Powers) measure 1956 as are charitable, with a wish (not binding) that it be used for the benefit of choir, organist and promotion of music in Puttenham church. This money is invested by CCLA and Schroders.

Unrestricted funds are available for all ordinary purposes of the PCC.

Incoming Resources

All incoming rsources are accounted for when they are received.

Resources expended.

All expenditure is accounted for when it is incurred and is accounted for gross.

All expenditure is accounted for when it is incurred and is accounted for gross

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory
Consecrated and benefice property is not included in the accounts in accordance with S.96(2)(a) of the Charities Act 1993

Moveable church furnishings

Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statement. Subsequently no individual item has cost more than £1,000 so all expenditure has been written off when incurred.

Investments are valued at market value at 31st December.

2 INCOMING RESOURCES	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
2(a) Voluntary Income					
Planned giving					
Gift Aid Donations	23606			23606	30798
Tax recovered GA & SDS	7659			7659	7806
Other (CAF)	0			0	25
Collections at services & Digital SDS	10737			10737	11063
Other giving / sundry donations	1615			1615	2371
Contribution from Friends FOGL	0			0	1720
Contrib from Putten 100 Club designated	3200			3200	0
GDBF Fuel Support Grant	0			0	1000
Designated income (fees bells, organ etc)	2371			2371	1680
Legacy - Bob Watson	38168			38168	0
Total	87356	0	0	85356	56463
2(b) Activities for generating funds					
Fund-raising -					
Christmas Fundraising Event	650			650	4250
Tombola Stall	85			85	180
Concerts	300			300	540
Other	236			236	221
Cafés Tower & Shepherd's Rest	964			964	747
Total	2235	0	0	2235	5938
2(c) Income from Investments					
Dividends/interest	29	2164	2238	4431	6943
Realised profit/(loss) on sale of shares				0	120
Property Rental income	15231			15231	22749
Total	15260	2164	2238	19662	29812
Income from church activities					
Bookstall/ 00S	0			0	60
Fees wedding/funeral etc	3597			3597	5753
Total	3597	0	0	3597	5813
2(e) Other Incoming Resources Transfers				0	0
Total		0	0	5300	0
TOTAL INCOMING RESOURCES	108448	2164	2238	112850	98026

3 RESOURCES EXPENDED	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
3(a) Church activities					
Missionary and Charitable giving					
Overseas					
Home: Puttenham C of E School					
Others					
Total	0	0	0	0	0
Ministry: Parish Share	85190			85190	84087
Other ministry costs	1923			1923	1537
Diocesan & Clergy Fees	985			985	1575
Church: Utilities	12094			12094	16639
Insurance	5274			5274	5307
Maintenance costs	6058			6058	3343
Service costs/children's work/outreach	552			552	1043
Upkeep of Churchyard	1398			1398	945
Books /website etc	514			514	460
Salaries	9489			9489	9751
Costs related to other church property	255			255	850
Admin, Printing and Stationary	302			302	358
Bank charges & Management Fees	223			223	246
Designated expen/fees,bells, organ etc	2985			2985	1680
Total	127242	0	0	127242	127821
3b Major works / repairs to church & PCC property					
Puttenham		7996		7996	1012
Seale				0	5388
Sands				0	2000
Total	0	7996	0	7996	8400
3c Generation of Voluntary income					
Digital giving phone cards	279			279	243
Total	279	0	0	279	243
3d Fund-raising costs					
Expenses at Fundraising events				0	0
Total	0	0	0	0	0
TOTAL RESOURCES EXPENDED	127521	7996	0	135517	136464

3(a) Overseas Charities

When possible the Parish supports overseas charities, when collections are taken and donated to designated charities working overseas
Support is also given to Puttenham CofE Infant School when possible.

4 No payments were made to members of the PCC apart from the reimbursement of expenses

5 Liabilities

Parish Share for 2024 of £85189.90

	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
Amounts falling due within one year					
Unpaid Parish Share 2024	9500			9500	0
Amounts falling due outside one year					
Unpaid Parish Share 2023	40311			40311	40311
Unpaid Parish Share 2022	16000			16000	16000
Unpaid Parish Share 2020	19695			19695	19695
	<u>85506</u>	<u>0</u>	<u>0</u>	<u>85506</u>	<u>76006</u>

Liabilities falling due outside one year is unpaid Parish Share for 2020, 2022 and 2023.

This has been accounted for in previous years Statements of Financial Activities and is shown here for reference only.

6 Fixed Assets for use by the PCC**(a) Property**

Glebe Cottage was gifted to the parish and was valued in 2020 at £700,000. It is held in trust by the Diocese of Guildford.

Legal advice has been sought, and with approval from Guildford Board of Finance, the PCC has let the property under an assured shorthold tenancy agreement.

(b) Investment Fixed Assets

	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
Market Value as at 1 January 2024	<u>0</u>	<u>74677</u>	<u>52641</u>	<u>127318</u>	<u>122921</u>
Profit/(loss) on sale of investments		(101)		(101)	120
Revaluation		2542	2042	4584	9577
Transfer to general funds		(5740)		(5740)	(5300)
Market Value as at 31 December	<u>0</u>	<u>71378</u>	<u>54683</u>	<u>126061</u>	<u>127318</u>
Holdings as at 31 December					
Restricted Funds					
Hugh Morgan Legacy					
Shares Held					
33930.76- Cazanove Charity Multi Asset Fund Z		19734		19734	24799
5186.75- CBF Church of England Global Equity		16678		16678	15695
1512.19- CBF Church of England Investment Fund		34966		34966	34183
Ann Mitchell Fund					
Shares Held					
34411.87- Cazanove Charity Multi Asset Fund Z			20014	20014	19226
4071.51- CBF Church of England Global Equity			13092	13092	12321
1183.86- CBF Church of England Investment Fund			21577	21577	21094
	<u>0</u>	<u>71378</u>	<u>54683</u>	<u>126061</u>	<u>127318</u>