

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF SEALE, PUTTENHAM & WANBOROUGH

England & Wales · Charity number 1129466

Details

Other names SPW PCC

Status Registered

Legal form Previously excepted

Registered 2009-05-07

Register [View on the Charity Commission register](#)

Contact

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Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Responsibility for the affairs of the churches in a parish of the Church of England

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Surrey

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£112,850	£135,517	-	-
2023-12-31	£98,026	£136,464	-	-
2022-12-31	£112,288	£148,654	-	-
2021-12-31	£118,213	£132,703	-	-
2020-12-31	£107,411	£121,036	-	-

Trustees

Name	Role	Appointed
Rev STEPHEN BERT THATCHER	Chair	2018-02-22
ANN PAYNE SRN		
ANNE CONCANEN		
Caroline Mary Warburton		2022-01-01
Christopher William Biddell		2020-10-20
Dr David Murray Melville		2020-10-20
Dr David Nisbet Wilson MBE		2020-10-20
Edward Christopher Tuckwell		2018-09-01
Jennifer Proctor		2025-05-13
Lisanne Maxted		2025-02-03
Mary Claire Cook		2023-05-24
Sally Anne Cooper		2023-05-24

Accounts

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 DECEMBER 2024



“Give and it will be given to you, a good measure pressed down shaken together running over will be poured into your lap for with the measure you use it will be measured back to you” Luke 6:38

St. Laurence Church, Seale, GU10 1HZ
The Good Shepherd Church, The Sands, GU10 1LJ St.
John the Baptist Church, Puttenham, GU3 1AR St.
St. Bartholomew's Church, Wanborough GU3 2JR

You are invited to
the Annual Meeting of Parishioners (for the election of Wardens and
for the election of Deanery Synod and PCC members)
and the Annual Parochial Church Meeting to review the
work of the PCC for the year ended 31st December 2024

To be held on Thursday 22nd May 2025 at 6.30pm
At The Church of the Good Shepherd, The Sands
All documents required for the meeting can be found within this pack.

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A.

AGENDA

For the APCM meeting to be held on 22 May 2025



A.

Parish of Seale, Puttenham and Wanborough

**Annual Meeting of Parishioners and
Parochial Church Meeting
At The Sands Church**

Wednesday 22 May 2025 at 6.30 pm

AGENDA

- 1.** Opening Prayers
- 2.** Apologies for absence

Annual Meeting of Parishioners *(All residents of Seale, Puttenham and Wanborough Ecclesiastical Parish whose names are entered on the Civil Electoral Roll, together with all members of the SPW Church Electoral Roll, are entitled to speak and vote at this meeting)*

- 3. Minutes of the Annual Meeting of Parishioners 2024** (May 22, 2024) & Matters Arising
- 4. Election of 6 Churchwardens for 2025 two for Seale and Sands, two for Puttenham, two for Wanborough** *(written nominations must be submitted to the Rector by Midnight May 21)*

Annual Parochial Church Meeting *(Only members of the SPW Church Electoral Roll may speak and vote at this meeting)*

- 5. Minutes** of the Annual Parochial Church Meeting 2024 & Matters Arising (not covered by the reports)

6. Reports

- (a) Rector's Report *(page 11 of Annual Report)*
- (b) Meetings of PCC *(page 11 of Annual Report)*
- (c) Safeguarding Report *(page 12 of Annual Report)*
- (d) Electoral Roll (Changes in membership) *(page 12 of Annual Report)*
- (e) Health and Safety *(page 12 of Annual Report)*
- (f) Fabric Report *(pages 12-13 of Annual Report)*
- (g) Parish activities *(pages 13-15 of Annual Report)*
- (h) Deanery Synod Report *(page 16 of Annual Report)*
- (i) Financial Report and Accounts *(pages 16 to the end)*

- 7. Elections** *(written nominations must be submitted to the rectory by Midnight 21 May prior to the meeting)*

- (a) Election of Representatives to Deanery Synod (1 vacancy)
- (b) Election of PCC members

8. Appointments

- (a) Sidespeople (defer to PCC)
- (b) Independent Examiner for 2025 (defer to PCC)

9. Any Other Relevant Business in the reporting year

10. Closing Prayers



B.

MINUTES

Of the APCM meeting held on 22 May 2024



B.

Parish of Seale, Puttenham and Wanborough

Minutes of the Annual Meeting of Parishioners and Annual Parochial Church Meeting The Sands Church Wednesday May 22, 2024 at 6.30 p.m.

In the absence of the Rev'd. Stephen Thatcher, in hospital, the meeting was chaired by the Archdeacon, Canon Robert Jenkins.

1) Opening Prayers

Ann Payne welcomed Canon Robert Jenkins and thanked him for chairing the APCM. She then opened the meetings with a prayer and welcomed all attendees.

2) Apologies for Absence

Rev'd Stephen Thatcher, Bill Biddell, Sally Cooper, Geoff Graham, John Hewitson, Caroline Warburton, David Wilson,

3) Minutes of the Annual Meeting of Parishioners 2023 and Matters Arising

Minutes of the 2023 Annual Parochial Church meeting had been distributed prior to the meeting. There were no comments on the Minutes and Cilla Batters proposed, seconded by Mike Cloughley, that the Minutes be accepted as a true record.

Proposed: Cilla Batters Seconded: Mike Cloughley

4) Election of six Churchwardens for 2024 two for Seale and Sands, two for Puttenham, two for Wanborough.

Canon Jenkins advised the meeting that Bridget Biddell is standing down as Seale & Sands Churchwarden. He thanked Bridget warmly for her contribution as Churchwarden over the past year. Canon Jenkins announced the following nominations as churchwardens for Seale, Puttenham, Wanborough and The Sands. There being no other nominations, these appointments were confirmed.

Parish	Nominee	Proposed (P) / Seconded (S)	
Puttenham	Anne Concanen	P:	Mrs Jenny Proctor
	S: Mrs Cilla Batters		
	Vacancy		
Wanborough	Anne Concanen	P:	Mrs Philippa Tuckwell
	S: Mrs Dee Bramley		
	Vacancy		

Seale & Sands

Ann Payne

P:

Mrs Sally Cooper

S:

Mrs Elaine Whittle

Vacancy

5) Minutes of 2023 Annual Parochial Church Meeting & Matters Arising

There were no comments from the meeting attendees on the 2023 Annual Parochial Church meeting Minutes and these were unanimously accepted.

Proposed: Cilla Batters

Seconded: Mike Cloughley

6) Reports

Anne Concanen had collated all reports into the Annual Report and distributed these throughout the parish in advance of the meeting.

Canon Jenkins referred meeting attendees to the reports and invited questions or comments on any pertinent matters relating to these reports.

Ann Payne expressed her gratitude to the bell ringers in Seale who have done a magnificent job over the last year. She also wished to praise the success of the two cafés in The Sands and Puttenham which have provided a source of income for the parish and venues of social contact for the community. Thanks were also extended to the people of The Sands whose fund-raising efforts for The Sands Church extension were greatly appreciated.

Anne Concanen wished to record the Rector's personal thanks to everyone who has given their time and effort to assist the PCC and the Parish. She referred to the Parish Mission Plan drawn up under the leadership of the Rector and commended by the Diocese. The main focus points of the plan were to attract children and young people into the church; to encourage stewardship programmes; to develop pastoral hubs. Anne continued that there were promising signs of increased attendance by young families as a result of the various initiatives being undertaken by the Rector and Ministry team.

Bridget Biddell highlighted the financial difficulties of the Parish and its continuing inability to pay its Parish share. A substantial legacy will shortly be received and this should ease the financial burden in the short term but the current situation is not sustainable. Bridget recorded her thanks to Jeremy McIlroy, the Parish Independent Examiner of Accounts. Bridget also recorded thanks to Mike Cloughley for his excellent work in collecting gift aid.

Mike Cloughley also reiterated his concerns at the state of the Parish finances. The Parish is currently showing a deficit of £38k compared to last year's deficit of £36k. Significant income has been lost, with voluntary giving down 18% in 2023 and again the Parish is unable to pay its Parish share. Mike emphasised the need to enlarge the church community, to be more welcoming to newcomers to the villages and to encourage more people into the churches. He enquired as to whether follow up contact was made to couples after weddings and baptisms to which Philippa Tuckwell responded that, following the Rector's request, she had been sending out anniversary cards to couples who have been married in the churches or had children baptised.

Canon Jenkins referred the meeting back to the agenda and, whilst acknowledging the severity of the financial situation, suggested that the subject be further discussed by the PCC at a subsequent meeting. He sympathised with the Parish's difficulties, which, he said, were being experienced by many other churches but added that advice on stewardship was already being sought by the Parish from Diocesan specialists.

Canon Jenkins made brief reference to the Electoral Roll which has remained stable, at virtually the same level as 2022. Bob Payne, the current Electoral Roll Officer is retiring due to declining health; Ann Payne had temporarily taken over Bob's work until the APCM and a replacement will now be needed; this will be discussed by the PCC.

Ann Payne summarised the reports by thanking Anne Concanen for all her hard work in the parish and specifically in this instance for compiling the Annual Report. In addition she praised Anne for the considerable time and effort she has devoted to finalising the Accounts in the absence of a Treasurer.

7) Elections

- (a) Election of Representatives to the Deanery Synod. There being no new nominations, Caroline Warburton and Anne Concanen were re-elected as Parish representatives.
- (b) Election of PCC members – no elections due.

8) Appointments

- (a) Sidespeople – to be discussed by PCC members at a PCC meeting following the APCM
- (b) Independent Examiner for 2024 – The Secretary was asked to send a letter of thanks to Jeremy McIlroy for his work as Independent Examiner.

Action: Dee Bramley

9) AOB

Mike Cloughley wished to express his thanks to all contributors to the Annual Report and especially to Anne Concanen who has worked tirelessly to compile the Report

10) Closing Prayers

Canon Robert Jenkins concluded the meeting with The Grace.



C. THE ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2024



C.

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL ANNUAL REPORT AND FINANCIAL STATEMENTS For the year ended 31 DECEMBER 2024

INTRODUCTION

In compliance with the Church Accounting Regulations 2006, the Parochial Church Council (PCC) of Seale, Puttenham & Wanborough have prepared this report and the attached financial statements.

The report summarises the activities and plans of the PCC, who now submit it for review by parishioners at the Annual Parochial Church Meeting (APCM) to be held on Thursday 22 May at 6.30pm at the Church of the Good Shepherd, The Sands.

ADMINISTRATIVE INFORMATION

Parochial Church Council

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is now a registered Charity (Charity No: 1129466). During 2024, the following were members:

Rector: The Revd. Stephen Thatcher

Churchwardens:

- Seale and The Sands Ann Payne (elected May 2023)
Kathleen Smith (elected June 2024}
Bridget Biddell (elected May 2023 – May 2024)
- Puttenham Anne Concanen (elected May 2023)
-
- Wanborough Anne Concanen (Vice Chair/ Deanery Synod Representative
(elected May 2023)

Elected Members:

- Seale and The Sands Bill Biddell (elected October 2020)
Sally Cooper (elected May 2023)
- Puttenham Mary-Claire Cook (elected May 2023)
David Melville (elected October 2020)
- Wanborough Dee Bramley (elected October 2020)
David Wilson (elected October 2020)

Additional ex-officio members:

Chris Tuckwell
Caroline Warburton (Deanery Synod Representative – elected May 2024)

PCC Secretary: Dee Bramley

The appointment of members of the PCC is governed by and set out in the Church Representation Rules.

6a RECTOR'S REPORT

It may surprise you to know that around three thousand churches have closed in the last decade in the UK, 500 of which are Anglican. Every diocese throughout England reported a loss of their Sunday worshippers estimated to be a fifth or a quarter between 2019 and 2022. That is disappointing but the really good news is that 2024 recorded an increase in Sunday attendance that is also true of SPW and in most churches in the deanery, we pray that trend will continue.

Explanations for fluctuating attendances are many and the old chestnuts such as "we don't like the hymns", "we don't like the times of services" "we don't like the vicar" have nothing or little to do with it. The following facts are however important considerations: Geographic location, transport accessibility, demographic make-up and population numbers, state of the church building, welcoming congregations, commercial and economic viability, distances between churches etc.

It is widely recognised that small rural churches do not have the luxuries of churches located in urban or suburban areas, they are often grouped in multiples of 4 or more churches in the parish, sharing one vicar operating on limited resources.

The parish of SPW is a typical example of that, however we can celebrate the fact that we are continuing to hold a service in each of our churches and provide ministerial support to meet the occasional offices and input ministry and pastoral support into our care homes, schools and homes. If we add up the numbers attending three services in the parish each Sunday, we are between 50 and 60. Imagine what that would look like in one church building the psychology would very much reflect a glass half full. Thank you those of you who labour with love to create this success story and to those who prefer to look at the glass half empty we invite you to join the rest of us and see the potential for growing our congregations for yourselves.

I want to comment briefly on our church finances and commend the outstanding work of Anne Concanen who took on the church accounts and spent many hours each week organising and presenting them for our accountant and independent examiner. You will see clearly that we paid the 2024 quota just short by £9,500 this was made possible by a generous gift of Robert Watson who wanted to support the mission of our parish. The historical deficit remains, and it is recommended that we increase our giving and fundraising if we are to continue to function as four churches in the parish. I am conscious that some of you do not always agree with the decisions of the national church to which we belong and have decided to withdraw giving, sadly the consequences that follow over time can impact negatively on the local church and put the parish in a weak position during a vacancy.

Thank you to those who give generously and to all who raise funds for our churches and donate their time talents as well as money.

Finally, thank you for your reports and services to the church, I want to applaud the excellent work of our church wardens particularly during the time of my absence through a serious illness and to include those clergy who stepped into my clerical shoes, thank you for supporting and praying me to good health which I now enjoy,

May God bless our mission and all we do for him in the year ahead.

May those who have departed this life in 2024 rest in peace and rise in glory. Amen.

Rector

6b. MEETINGS

The PCC spent considerable time considering all aspects of parish finance and finding ways to pay the Parish Share. The potential consequences of the Diocese considering us no longer financially viable were very serious

Effective fundraising strategies had to be employed and the PCC were awaiting support from the Diocesan Stewardship team.

The renting of Glebe Cottage was reviewed. Monthly rent played an important part in contributing to the Parish Share and when the cottage was eventually relet in 2024 it was for a smaller rent.

Energy costs were extremely high in 2023 and the PCC planned how energy costs could be reduced in 2024.

All fabric repairs and alterations were discussed and the PCC continued to monitor the progress of the Friends of Puttenham church access project.

The PCC were delighted that the Bishop had invited Chris Tuckwell to remain with the Parish and the PCC as Honorary LLM. They unanimously agreed to support Linda Thatcher in her desire to become ordained and for her commencement of the new training course. The PCC were also pleased to coopt Lianne Maxted onto the PCC in recognition of the work she was doing with children throughout the parish.

Other items discussed and dealt with ranged from safeguarding and Deanery matters to Pastoral Hubs. Thanks to all members of the PCC for their time, hard work and expertise.

6c. SAFEGUARDING *Anne Concanen*

As a PCC we are committed to the support, nurture and protection of everyone in our church community and, under the “Promoting a Safer Church” policy, creating a safe and caring place for all. We are committed to ensure that the safeguarding guidelines are followed in all parish activities and to ensure that any outside organisations hiring church premises comply with the parish safeguarding policy for children, young people and vulnerable adults.

PCC members follow the Diocese safeguarding training and people involved in leadership roles are also regularly DBS cleared as are those working with children for Open the Book.

To date there have been no concerns raised.

6d. THE ELECTORAL ROLE

The Electoral Roll numbers up until December 2024

	Dec 2023	Dec 2024
Total on ER	125	129
Seale total	84	86
Puttenham total	27	27
Wanborough total	14	16

6e. HEALTH & SAFETY

All risk assessments have been carried out in the 4 churches including churchyards and curtilage.

PAT testing is up to date on all electrical equipment and fire extinguisher and alarms are in good working order.

6f. FABRIC MAINTENANCE

Church Architect: Our Inspecting Architect for 2024 was **John Bailey** BA, BArch, RIBA, AABC.

Puttenham - Anne Concanen

The Church of St John the Baptist

All regular maintenance and servicing took place.

During regular maintenance work on the clock, it was discovered that the fixings on the West end clock face needed replacing. The clock company decided that the best way to do this without scaffolding was to abseil down from the roof and replace the original fixings with steel pins. The engineers carried out these repairs, changing the fixings on the other clock face at the same time. In addition, they also did some cleaning and restoration work on both faces.

During 2024 the PCC monitored the progress of the planning, conceived and funded by the Friends, to improve access to the church.

Wanborough - *Anne Concanen*

The Church of St Bartholomew

During 2024 all general maintenance work was done including PAT testing and servicing the fire extinguishers.

During the January storms, a churchyard tree was damaged and a large part was brought down across the churchyard and against the Village Hall. This was removed and the Friends of Wanborough kindly met the costs.

The spotlight bulbs in the sanctuary failed and could not be replaced so new LED units were introduced. These were found to be very satisfactory, benefitting not just the sanctuary area but improving the lighting in the whole church.

The church requires repointing work on the vestry roof and the south wall of the church, and we are awaiting quotes from our local stone mason.

Seale and The Sands - *Ann Payne*

The Church of St Laurence

There have been no significant issues this year; both the church and church yard have been regularly maintained and all appropriate testing carried out.

The Church of the Good Shepherd

A new sound system was installed, financed by SPW and donation.

New chairs were replaced, the floor renovated, a curtain heater and infra heaters were installed. The church and garden are regularly maintained – all of which are financed by the Sands Fabric Fund.

The Church of the Good Shepherd Extension

Work has continued throughout the year to finalise the extension by installing new kitchen equipment, fire door escape, plumbing/ electrical works and additional improvements for the disabled toilet. The shed was moved and the landscaping completed, including ramps for the disabled. All these projects were financed by the fund-raising committee, grants and donations.

The interior painting and decorating of the church is programmed for the new year.

6g. PARISH ACTIVITIES

The Bible Hub - *Rector*

Meets on the last Wednesday of the month at the Sands church. Our bible study has focused on the gospel of John and the mission of the early church in the book of Acts. We have covered each book chapter by chapter using the NIV version of the Bible.

Anyone can join us as we grow together in the inspired word of scripture. Thank you to those who support this opportunity to grow in faith and in the knowledge of the word.

"Open The Book"-Anne Concanen

Throughout 2024 the Open the Book Story tellers successfully delivered a programme of Bible stories in lively, interesting and interactive ways. This varied from individual to group presentations and the story tellers especially enjoyed and valued the participation of the children.

We are really looking to build up our story telling team in 2025. If you would like to join us or just come and see what we do, please don't hesitate to contact us on 01483 811017.

Music in The Parish - Geoff Graham

Choir numbers remain stable, admittedly from a low bar. I would like to express thanks to them all, not forgetting David and Juliana, for their invaluable support.

The newly refurbished organ at St John the Baptist remains in good voice. I feel bound to mention, however, that the organ at Seale is swiftly approaching a stage when a full overhaul ought to be given consideration. A few stops are now either slow to connect, operate intermittently or not at all. I believe that this is the result of lockdown restrictions, causing stop contacts to become oxidized and therefore unreliable. The instrument remains playable, if unpredictable...

Parish Bell Ringing - Andrew Baxter

Following from the successful recruitment and training activity in 2023, our band members have enthusiastically pursued their art and seen continued improvement in 2024. Several new learners have since joined us and are making steady progress towards becoming full members of the parish band. We hold generally well-attended and active weekly practices, regularly supported by outside ringers, where our ringers are able to develop their skills and capabilities. Our Farnham District holds a variety of meetings and practices throughout the year, and our ringers take advantage of these activities where appropriate.

We ring for most main parish services, half-muffled at Remembrance, occasional weddings, and various national events. A parish Quarter Peal day was held in November where each new member was able to achieve this first ringing landmark.

I can only repeat what I said last year, that this is a very gratifying outcome, and we are immensely grateful for all the outside help we have received. Our band is now ringing confidently and enthusiastically within the parish and venturing out to other churches as opportunities arise. We will welcome any others who would like to join this enthusiastic and happy band and can promise help and training to become a competent ringer, in a supportive environment.

The Shepherds Rest Café At The Church Of The Good Shepherd, The Sands - Ann Payne

The café continues to thrive, with joy and satisfaction, not only with the locals, but by clients who come for miles on a regular basis. Now the extension has been completed, more money will be donated to parish funds.

Themed lunches are held regularly with great success and a good financial profit.

The success of the Shepherd's Rest lies with the volunteers who dedicate their services every Tuesday – many thanks.

The Tower Café- At St John The Baptist Church, Puttenham - Jo Brown

The Tower Café opens on the second Wednesday afternoon of the month. It is a time to offer warm hospitality and community conversation to all ages of our lovely residents as well as visitors from near and far. The cakes, cream teas, coffee and tea are always excellent and served in our beautiful church make this such a special occasion.

We aim firstly, to bring people together in this holy place, and secondly, to raise funds for the church. We are particularly grateful to Rev. Stephen for attending.

Many thanks to our amazing Team and Supporters.



Puttenham
Church of England School



Headteacher: Anna De Filippis

News from Puttenham CofE Infant School

Academic Year 2024

We have had a very successful year at Puttenham CofE Infant School. The community have once again come together to ensure our village school provides the very best education and experiences for our children. The children in Year 1 and Year 2 achieved 100% pass mark in their phonic screening assessment. 88% of children in our Early Years achieved a Good Level of Development. Our results remain consistently above Surrey and National Averages.

Enrichment opportunities

We enrich our curriculum through a range of activities. All children will attend church services, experience our Forest School sessions, learn tennis and have the opportunity to attend clubs such as science, football, French, multi-sport, dance and Rocksteady music.

Admissions and transition

We currently have 85 children on roll. We welcomed 28 children into the reception class in September with their families. The majority of our year 2 children went to Waverley Abbey and Aldro Schools last year.

Academisation

We joined The Good Shepherd Trust (GST) in May 2024. The GST is a multi-academy trust serving twenty-four schools across Surrey and Hampshire. In September 2024, I began an executive headship across Puttenham and Bramley Church of England Infant Schools.

Anna De Filippis - Executive Headteacher

Puttenham School House- John Hewitson

The Management Committee was established in 1987 to look after the School House and supervise the letting of this listed building, when not required for the use of the Headteacher of Puttenham Church of England School. At the end of 2024, the Committee reported a cash balance of £29,073. Total expenditure on the upkeep of the house in 2025 is expected to exceed £10,000, following the survey of the house recently conducted by the church architect.

(NB. Funds mentioned here are not reported as part of the Annual Accounts.)

Village News - Dee Bramley (Editor)

The Village News continues to be produced monthly with editors Jane Randell, Dee Bramley, Mary Adkins and Simon Prichard each taking turns to compile the magazine. We continue to print 570 copies a month. We also rely on a team of 30 volunteers to distribute the magazine around the parish.

At the end of 2024 we were able to donate £1000 to SPW PCC, £200 to Phyllis Tuckwell and £100 to each of the village halls in the parish. At the end of 2024, after payment of donations and expenses the balance in the Village News account was approximately £400, with £500 held in a deposit account. We have continued to maintain the annual cost of the magazine at £7 and advertising charges at £55 for 2025.

However with rising print costs, new monthly bank charges and a reduction in advertising we are forecasting a significantly lower balance by the end of 2025.

6h. GODALMING DEANERY SYNOD 2024 Anne Concanen

Godalming Deanery Synod met twice in 2024 in May and November

In May, Synod members were welcomed to Godalming Minster Church Street. The Deanery had been going through some reorganisation and May was the first Deanery Synod meeting since the Parishes of Busbridge, Hambledon, and Godalming (St Peter and St Paul's and St Marks) had joined together to become the single parish of Godalming Minster on 1st January 2024.

The Area Dean commented that the Diocese was doing a great deal of planning regarding where parishes would be in the future, the aim being to strengthen parishes for the long term. The future of the Church of England was dependent on growth. Growth in numbers also meant growth of those who are serving. A presentation on the Foundations in Ministry (FIM) course outlined ways for the laity to be trained to serve their parishes. In November the new Caleb Stream ordination course was also discussed. PCCs were asked to identify and encourage potential participants for these courses. Synod also heard about successful evangelistic projects that had been supported by the Deanery Mission Fund and new applications were welcome.

The Synod also looked at the Church of England data on our parishes. Parishes were asked especially to consider different forms of deprivation, both visible and hidden, and any new parish ministry that might help.

6i REVIEW OF FINANCE SPW Churchwardens

REPORT FOR YEAR ENDED 31/12/2024

Thank You

We would like to thank Mike Cloughley very much for his dedicated work in claiming back tax on gift aided donations. It makes a real difference.

Another thank you is owed to Geoff Graham for managing the electronic giving stations. Donations each month provided welcome extra giving and an alternative way for visitors and the congregation to give.

Finance Review

The PCC are very grateful for the generous support of parishioners who have given of their own resources during the year.

Although there was a drop in GA donations, collections at services and digital giving were similar to 2023.

We are very grateful for donations from Puttenham 100 club and the Parish Magazine. We are also very grateful for money raised at specific venues and events – the Good Shepherd and Tower Cafés, Christmas at Myrtles, a concert, tombola stall, historical talks and sales just to name a few. The PCC wish to thank all the volunteers who have given their time to support the work of the parish by organising and attending these events.

In 2024, the PCC also received a very generous legacy specifically for the maintenance of the Parish.

Expenditure was managed very carefully. There was a decrease in the utilities bill by £4000 but an increase in maintenance, largely due to very large bills for repair work to both Seale and Puttenham boilers. Other bills to mention were for regular clock and organ maintenance and also for clock face repairs on Puttenham Tower. Other bills paid in 2024 were for stonework repair on Puttenham Church and also for the sound system rewiring at the Good Shepherd. Some shares were sold to cover the cost of the Puttenham stonework and the funds will appear in the 2025 accounts.

Parish Share

The Parish share for 2024 was
£ 85,189.90

The generous legacy gave the PCC some breathing space in 2024 but the PCC must prepare substantial and robust plans to meet future Parish Share obligations.

Glebe Cottage

Glebe Cottage was eventually relet in 2024, although at a lower rent. The PCC are grateful to receive rental from Glebe cottage as it makes an important contribution towards the Parish Share.

Reserves Policy

In accordance with Charity Commission rules the PCC is required to state its policy for the management of reserves:

Investment policy: The PCC has selected managed restricted funds into which it invests the money from historic legacies.

Restricted Reserves Policy:

These funds are from historical legacies which are restricted to the upkeep of the churches of St John the Baptist, Puttenham and St Laurence, Seale. They are held in secure investments with the aim of achieving some income and growth; these funds are used for the general maintenance of the churches and churchyards. The investments are held such that should there be a cash requirement it can be readily realised.

Statement of Accounts

The full Statement of Accounts is appended to this report in section D



D. THE AUDITED ACCOUNTS

For the year ended 31 December 2024



**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS
for the year ended
31st DECEMBER 2024**

Bank
Lloyds Bank plc
Castle Street, Farnham

Independent Examiner
Mr Jeremy McIlroy
The Street, Puttenham

Interim Treasurers
The Churchwardens of the Parish of SPW

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2023 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date:



May 20, 2025

Jeremy McIlroy

SEALE, PUTTENHAM AND WANBOROUGH PAROCHIAL CHURCH COUNCIL

Statement of Financial Activities for the year ending 31st December 2024

Description	Note	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
INCOMING RESOURCES						
Voluntary Income	2a	87356			87356	56463
Activities for generating funds	2b	2235			2235	5938
Income from Investments	2c	15260	2164	2238	19662	29812
Church Activities	2d	3597			3597	5813
Other incoming resources	2e	0			0	0
TOTAL INCOMING RESOURCES		108448	2164	2238	112850	98026
RESOURCES EXPENDED						
Church Activities	3a	127242			127242	127821
Major works/repairs to church/ PCC property	3b	0	7996		7996	8400
Generation of Voluntary income	3c	279			279	243
Fund-raising costs	3d	0			0	0
TOTAL RESOURCES EXPENDED		127521	7996	0	135517	136464
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		(19073)	(5832)	2238	(22667)	(38438)
GAINS AND LOSSES ON INVESTMENTS						
Fixed assets	6b		2440	2042	4482	9940
Transfers between funds						
Interest/dividends		1668		(1668)		
Stonework repair shortfall		(92)	92			
NET MOVEMENT IN FUNDS		(17497)	(3299)	2612	(18184)	(28498)
BALANCES BROUGHT FORWARD AT 1st JAN		(59620)	74677	63387	78444	106942
BALANCES CARRIED FORWARD AT 31st DEC		(77117)	71378	65999	60260	78444
Balance Sheet as at 31st December						
FIXED ASSETS						
Investment assets	6b		71378	54683	126061	127318
CURRENT ASSETS						
Debtors	6c	5740			5740	0
Short term deposits						
CBF deposits -upkeep & education fund		583		11316	11900	11300
Schroder Deposit					0	0
Cash at banks		2066			2066	15832
Cash in hand					0	0
LIABILITIES						
Amounts falling due within one year	5	(9500)			(9500)	(40311)
NET CURRENT ASSETS		(1111)	0	11316	10205	(48874)
LONG-TERM LIABILITIES						
Amounts falling due after one year		(76006)			(76006)	(35695)
NET ASSETS		(77117)	71378	65999	60260	78444
FUNDS						
Unrestricted		(77117)			(77117)	(59620)
Puttenham Restricted Funds			71378		71378	74677
Seale Restricted Funds				65999	65999	63387
		(77117)	71378	65999	60260	78444

Notes to the Financial Statements for the year ended 31 December

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. Giebe Cottage is shown at nil cost having been gifted to the PCC as disclosed at note 6 (b). The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds

Restricted funds represent

- (a) income from trusts or endowments which may be expended only on those objects specified in the terms of the trust or bequest and
 - (b) donations or grants received for specific object. The funds may only be expended on the specific object for which they were given.
- Any balance remaining unspent must be carried forward as a balance on that fund.

The PCC accounts disclose restricted funds for St Laurence Church, Seale; St John the Baptist Church, Puttenham; The Church of the Good Shepherd, The Sands

The restricted funds comprise

Ann Mitchell Fund	Seale PCC was left a legacy in 2004 by Ann Mitchell for the upkeep of Seale Church and its churchyard. This money is invested by CCLA and Schroders and is used for the upkeep and maintenance of Seale church and churchyard.
Sands Church Extension Appeal fund	This appeal was started to raise funds to pay for the extension to the Church of the Good Shepherd in The Sands
Sands Fabric Fund	The PCC was given a donation from the family of Alison Ball for the upkeep and maintenance of the Church of the Good Shepherd in the Sands, this brought about the formation of the Sands Fabric fund which is being used to pay for the design and construction of the extension completed in 2022 and all payments made
Seale Education Fund	Part of the capital from the sale of Seale School was put into a charity for educational purposes for Seale Parish; in 2015 due to administration problems the charity was closed and the funds were transferred to a Seale PCC deposit account where it is used to cover Parish educational expenses.
Hugh Morgan Fund	In 1994 a bequest was recieved from Hugh Morgan of one half of his residual estate to be applied for such of the purposes of Section 5 of the PCC (Powers) measure 1956 as are charitable, with a wish (not binding) that it be used for the benefit of choir, organist and promotion of music in Puttenham church. This money is invested by CCLA and Schroders.

Unrestricted funds are available for all ordinary purposes of the PCC.

Incoming Resources

All incoming rsources are accounted for when they are received.

Resources expended.

All expenditure is accounted for when it is incurred and is accounted for gross.

All expenditure is accounted for when it is incurred and is accounted for gross

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993.

Movable church furnishings

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory
Consecrated and benefice property is not included in the accounts in accordance with S.96(2)(a) of the Charities Act 1993

Moveable church furnishings

Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statement. Subsequently no individual item has cost more than £1,000 so all expenditure has been written off when incurred.

Investments are valued at market value at 31st December.

2 INCOMING RESOURCES	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
2(a) Voluntary Income					
Planned giving					
Gift Aid Donations	23606			23606	30798
Tax recovered GA & SDS	7659			7659	7806
Other (CAF)	0			0	25
Collections at services & Digital SDS	10737			10737	11063
Other giving / sundry donations	1615			1615	2371
Contribution from Friends FOGL	0			0	1720
Contrib from Putten 100 Club designated	3200			3200	0
GDBF Fuel Support Grant	0			0	1000
Designated income (fees bells, organ etc)	2371			2371	1680
Legacy - Bob Watson	38168			38168	0
Total	87356	0	0	85356	56463
2(b) Activities for generating funds					
Fund-raising -					
Christmas Fundraising Event	650			650	4250
Tombola Stall	85			85	180
Concerts	300			300	540
Other	236			236	221
Cafés Tower & Shepherd's Rest	964			964	747
Total	2235	0	0	2235	5938
2(c) Income from Investments					
Dividends/interest	29	2164	2238	4431	6943
Realised profit/(loss) on sale of shares				0	120
Property Rental income	15231			15231	22749
Total	15260	2164	2238	19662	29812
Income from church activities					
Bookstall/ OOS	0			0	60
Fees wedding/funeral etc	3597			3597	5753
Total	3597	0	0	3597	5813
2(e) Other Incoming Resources Transfers				0	0
Total		0	0	5300	0
TOTAL INCOMING RESOURCES	108448	2164	2238	112850	98026

3 RESOURCES EXPENDED	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
3(a) Church activities					
Missionary and Charitable giving					
Overseas					
Home: Puttenham C of E School					
Others					
Total	0	0	0	0	0
Ministry: Parish Share	85190			85190	84087
Other ministry costs	1923			1923	1537
Diocesan & Clergy Fees	985			985	1575
Church: Utilities	12094			12094	16639
Insurance	5274			5274	5307
Maintenance costs	6058			6058	3343
Service costs/children's work/outreach	552			552	1043
Upkeep of Churchyard	1398			1398	945
Books /website etc	514			514	460
Salaries	9489			9489	9751
Costs related to other church property	255			255	850
Admin, Printing and Stationary	302			302	358
Bank charges & Management Fees	223			223	246
Designated expen/fees,bells, organ etc	2985			2985	1680
Total	127242	0	0	127242	127821
3b Major works / repairs to church & PCC property					
Puttenham		7996		7996	1012
Seale				0	5388
Sands				0	2000
Total	0	7996	0	7996	8400
3c Generation of Voluntary income					
Digital giving phone cards	279			279	243
Total	279	0	0	279	243
3d Fund-raising costs					
Expenses at Fundraising events				0	0
Total	0	0	0	0	0
TOTAL RESOURCES EXPENDED	127521	7996	0	135517	136464

3(a) Overseas Charities

When possible the Parish supports overseas charities, when collections are taken and donated to designated charities working overseas
Support is also given to Puttenham CofE Infant School when possible.

4 No payments were made to members of the PCC apart from the reimbursement of expenses

5 Liabilities

Parish Share for 2024 of £85189.90

	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
Amounts falling due within one year					
Unpaid Parish Share 2024	9500			9500	0
Amounts falling due outside one year					
Unpaid Parish Share 2023	40311			40311	40311
Unpaid Parish Share 2022	16000			16000	16000
Unpaid Parish Share 2020	19695			19695	19695
	<u>85506</u>	<u>0</u>	<u>0</u>	<u>85506</u>	<u>76006</u>

Liabilities falling due outside one year is unpaid Parish Share for 2020, 2022 and 2023.

This has been accounted for in previous years Statements of Financial Activities and is shown here for reference only.

6 Fixed Assets for use by the PCC**(a) Property**

Glebe Cottage was gifted to the parish and was valued in 2020 at £700,000. It is held in trust by the Diocese of Guildford.

Legal advice has been sought, and with approval from Guildford Board of Finance, the PCC has let the property under an assured shorthold tenancy agreement.

(b) Investment Fixed Assets

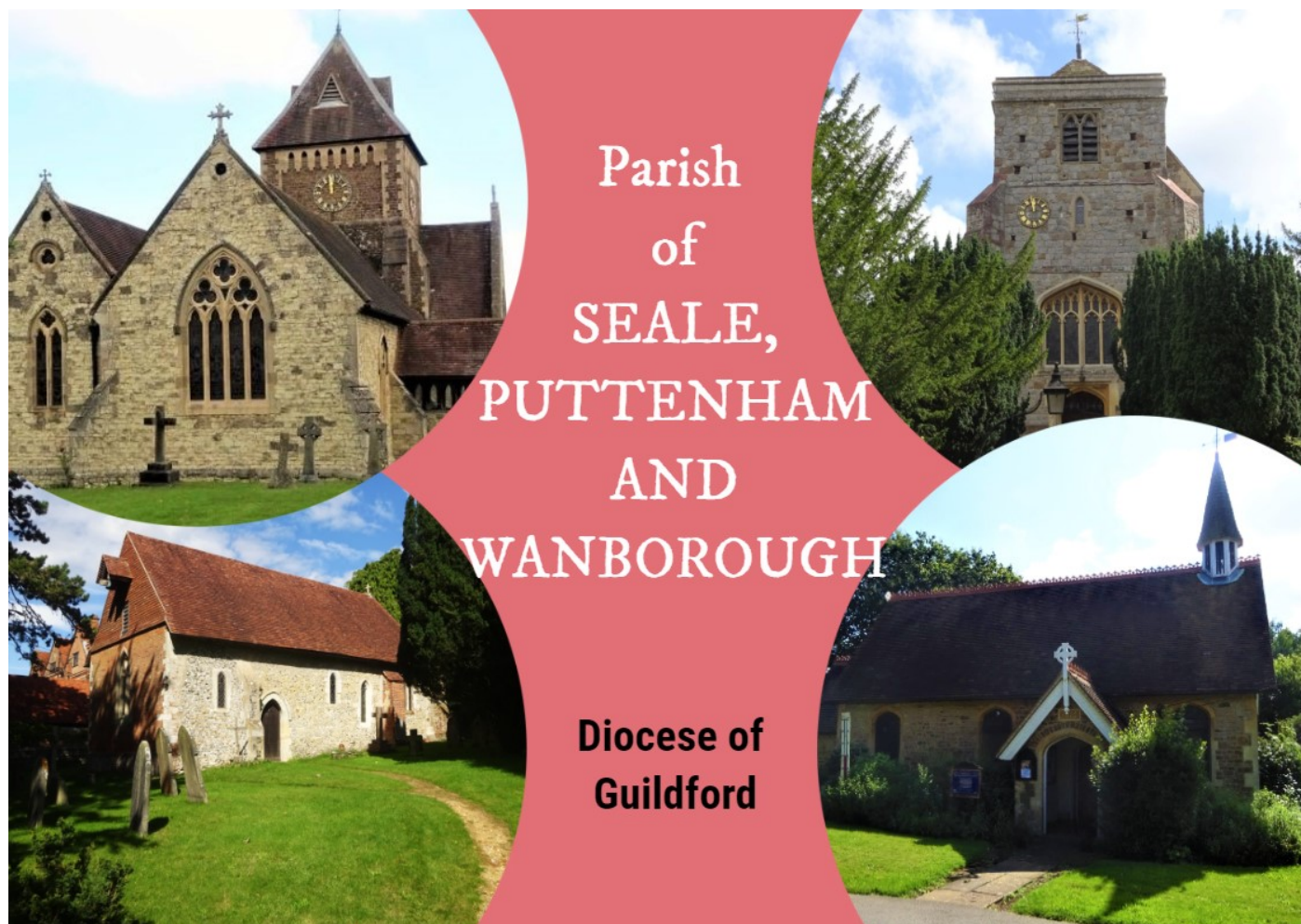
	Unrestricted Funds	Puttenham Restricted	Seale Restricted	TOTAL 2024	TOTAL 2023
Market Value as at 1 January 2024	<u>0</u>	<u>74677</u>	<u>52641</u>	<u>127318</u>	<u>122921</u>
Profit/(loss) on sale of investments		(101)		(101)	120
Revaluation		2542	2042	4584	9577
Transfer to general funds		(5740)		(5740)	(5300)
Market Value as at 31 December	<u>0</u>	<u>71378</u>	<u>54683</u>	<u>126061</u>	<u>127318</u>
Holdings as at 31 December					
Restricted Funds					
Hugh Morgan Legacy					
Shares Held					
33930.76- Cazanove Charity Multi Asset Fund Z		19734		19734	24799
5186.79- CBF Church of England Global Equity		16678		16678	15695
1512.19- CBF Church of England Investment Fund		34966		34966	34183
Ann Mitchell Fund					
Shares Held					
34411.87- Cazanove Charity Multi Asset Fund Z			20014	20014	19226
4071.51- CBF Church of England Global Equity			13092	13092	12321
1183.86- CBF Church of England Investment Fund			21577	21577	21094
	<u>0</u>	<u>71378</u>	<u>54683</u>	<u>126061</u>	<u>127318</u>

Accounts

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL

ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 DECEMBER 2023



"Let the hearts of those rejoice who seek the lord" 1 Chronicles 16:10

St. Laurence Church, Seale, GU10 1HZ
The Good Shepherd Church, The Sands, GU10 1LJ St.
John the Baptist Church, Puttenham, GU3 1AR St.
St. Bartholomew's Church, Wanborough GU3 2JR

**You are invited to
the Annual Meeting of Parishioners (for the election of Wardens and
for the election of Deanery Synod and PCC members)
and the Annual Parochial Church Meeting to review the
work of the PCC for the year ended 31st December 2023**

**To be held on Wednesday 22nd May 2024 at 6.30pm
At The Church of the Good Shepherd, The Sands
All documents required for the meeting can be found within this pack.**

Correspondence address: The Rectory, Elstead Road, Seale, Farnham, Surrey GU10 1JA
E-mail: rector@spw.org.uk

Web Page: www.spw.org.uk

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- B. Minutes of the APCM meeting held on 24 May 2023** **p 5 - 9**
- C. The Annual Report and Financial Statements for the year ended 31 December 2023** **p 10 - 18**
- D. The Audited Accounts for the year ended 31 December 2023** **p 19 to end**



A.

AGENDA

For the APCM meeting to be held on 22 May 2024



A.

Parish of Seale, Puttenham and Wanborough

**Annual Meeting of Parishioners and
Parochial Church Meeting
At The Sands Church**

Wednesday 22 May 2024 at 6.30 pm

AGENDA

- 1.** Opening Prayers
- 2.** Apologies for absence

Annual Meeting of Parishioners *(All residents of Seale, Puttenham and Wanborough Ecclesiastical Parish whose names are entered on the Civil Electoral Roll, together with all members of the SPW Church Electoral Roll, are entitled to speak and vote at this meeting)*

- 3. Minutes of the Annual Meeting of Parishioners 2023** (May 24, 2023) & Matters Arising
- 4. Election of 6 Churchwardens for 2024 two for Seale and Sands, two for Puttenham, two for Wanborough** *(written nominations must be submitted to the Rector by Midnight May 21)*

Annual Parochial Church Meeting *(Only members of the SPW Church Electoral Roll may speak and vote at this meeting)*

- 5. Minutes** of the Annual Parochial Church Meeting 2023 & Matters Arising (not covered by the reports)

6. Reports

- (a) Rector's Report *(page 12 of Annual Report)*
- (b) Meetings of PCC *(page 12 of Annual Report)*
- (c) Safeguarding Report *(page 13 of Annual Report)*
- (d) Electoral Roll (Changes in membership) *(page 13 of Annual Report)*
- (e) Health and Safety *(page 13 of Annual Report)*
- (f) Fabric Report *(pages 13-14 of Annual Report)*
- (g) Parish activities *(pages 14-16 of Annual Report)*
- (h) Deanery Synod Report *(page 16 of Annual Report)*
- (i) Financial Report and Accounts *(pages 17 to the end)*

- 7. Elections** *(written nominations must be submitted to the rectory by Midnight 21 May prior to the meeting)*

- (a) Election of Representatives to Deanery Synod (1 vacancy)
- (b) Election of PCC members (no vacancies)

8. Appointments

- (a) Sidespeople (defer to PCC)
- (b) Independent Examiner for 2024 (defer to PCC)

9. Any Other Relevant Business in the reporting year

10. Closing Prayers



B.

MINUTES

Of the APCM meeting held on 24 May 2023



B.

PARISH OF SEALE, PUTTENHAM & WANBOROUGH

**Minutes of the Annual Meeting of Parishioners and
Annual Parochial Church Meeting
Via Zoom
Wednesday May 24, 2023 at 6.30 p.m.**

1) Opening Prayers

The Revd. Stephen Thatcher opened the meetings with a prayer and welcomed all Zoom attendees.

2) Apologies for Absence

Caroline Warburton, David Wilson, Jo Brown

The Rector briefly apologised to the attendees for the delay in the preparation of the Accounts, which was due to some procedural issues, now resolved.

3) Minutes of the Annual Meeting of Parishioners 2022 and Matters Arising

Minutes of the 2022 Annual Parochial Church meeting had been distributed prior to the meeting. There were no comments on the Minutes and Chris Tuckwell proposed, seconded by Jan de Walden, that the Minutes be accepted as a true record.

Proposed: Chris Tuckwell Seconded: Jan de Walden

4) Election of six Churchwardens for 2023 two for Seale and Sands, two for Puttenham, two for Wanborough.

The Rector advised the meeting that Elaine Whittle has announced her intention to stand down as one of the Seale & Sands Churchwardens. He thanked Elaine warmly for her contribution to the smooth running of the two churches and to the PCC. The Rector announced the following nominations for churchwardens

Parish	Nominee	Proposed (P) / Seconded (S)
Puttenham	Anne Concanen S: Cilla Batters Vacancy	P: Mary-Claire Cook
Wanborough	Anne Concanen S: Dee Bramley Vacancy	P: David Wilson
Seale & Sands	Bridget Biddell S:: Brian Tout	P: Kathleen Smith
Seale & Sands	Ann Payne S: Audrey Bulbeck	P: Marion Thorpe

The above nominations were proposed at the meeting by Linda Thatcher, seconded by Philippa Tuckwell and unanimously agreed by the meeting attendees.

Proposed: Linda Thatcher

Seconded: Philippa Tuckwell

5. Minutes of 2022 Annual Parochial Church Meeting & Matters Arising

There were no comments from the meeting attendees on the 2022 Annual Parochial Church meeting Minutes and these were unanimously accepted.

Proposed: Ann Payne

Seconded: Elaine Whittle

6. Reports

All reports had been collated in the Annual Report which had previously been posted on the SPWPCC website. The Rector made brief reference to individual reports and invited the meeting attendees to ask any questions or make comments if they wished.

(a) Rector's Report – see Annual Report page 12

The Rector praised the fund raising events which had taken place during the year but noted the decline in finances. He also thanked the Village News team for continuing to make an annual donation to the PCC. The Diocese is aware of the United Parish's financial difficulties and the Bishop has offered support in running a stewardship campaign in the autumn to help to alleviate the financial problems. The Rector has requested assistance from the Diocese with introducing initiatives to encourage greater youth attendance at church; to this end a representative from the Diocesan Mission Enabler team will be visiting the United Parish at the end of the month.

The Rector was delighted to report that the Sands extension is virtually complete and huge thanks are due to Ann Payne for making this happen. Unfortunately increased costs have been incurred due to the rising cost of materials. Lunches at the Sands have recommenced and some profits from the Sands café have already contributed towards payment of the quota .

Digital giving has been set up in 3 of the churches and the Rector offered his thanks to Geoff Graham for his professional and timely completion of this project. Thanks also to Marion Thorpe for her running of the bible study course for the last 10 years and to Mike Thorpe for his outstanding work as PCC Treasurer.

The Rector stressed that the Parish should be proud that the church buildings continue to be well maintained and in good order and this is thanks to the dedication of members of the Parish. The same positive approach is needed, going forward, to try to increase the congregation.

The Diocese has commended the close working relationship between Puttenham School and the Parish and has made a representative video involving the Rector and school participants. The Rector also commended the weekly Open the Book sessions at the school and the huge amount of work undertaken by Anne Concanen, Chris & Philippa Tuckwell and Sarah Webster.

Mention was made of the successful bell ringers membership recruitment drive for Puttenham & Seale which has resulted in an additional 6 people joining in 2023.

The Churches are diligent about Health & Safety issues and a recent concern raised about the boundary fence at Puttenham has been resolved following consultation with our insurer, Trinitas Insurance, who have assured SPW PCC that current arrangements with the boundary fence meet necessary Health & Safety requirements.

(b)Electoral Roll – see Annual Report page 13

Very little change from last year.

(c) Annual Report, PCC and Parish activities – see Annual Report pages 13-18

(d)Financial Report – see Annual Report pages 18 - end

Phil Roche offered his thanks to Mike Thorpe for his work as Treasurer and the help he has given to Phil in the transference of accounts. It has been a difficult year especially with the cost of living crisis. The Parish Share continues to be a challenge, with a debt to the Diocese of £19.7k dating from 2020 and a further deficit of £16k in 2022 bringing the total debt to the Diocese of £35.7k. The Parish is grateful to the Diocese for its £2k donation to help with power costs. At the end of last year we transferred to a new church approved accounting system with a dedicated Treasurer laptop and Phil Roche was confident that this would simplify the transfer of the accounts to the next Treasurer when he stands down from the PCC.

Mike Cloughley requested clarification on a couple of points in the financial report , one of which, Phil Roche explained, referred to the transfer of funds from the Puttenham account to SWP account and the other to the resources expended on church activities, which Phil Roche explained related to Diocesan fees for weddings/funerals etc, charged in line with Diocesan guidelines.

(e)Fabric Report – see Annual Report pages 15-16

Quinquennial Inspections – the Rector noted that all three churches are in good repair and offered sincere thanks to the 'Friends' of the Churches who have helped to ensure the that the buildings are kept in good order.

(f) Safeguarding – see Annual Report page 13

(g)Deanery Synod – see Annual Report page 16

There were no further comments on the Annual Report from the meeting participants. Elaine Whittle proposed and Ann Payne seconded that the Annual Report for 2023 be accepted, to which the meeting unanimously agreed.

Proposed: Elaine Whittle Seconded: Ann Payne

7. Elections

(a)Deanery Synod (3 representatives)

Caroline Warburton has confirmed her willingness to continue to represent the Parish on the Deanery Synod. Sarah Webster has now resigned as Deanery Synod representative. Anne Concanen's 3-year tenure is due for renewal and her application was proposed by Susie Felix, seconded by David Wilson.

The meeting was unanimous in accepting the above nominations

Proposed by: Chris Tuckwell Seconded by: Phil Roche

(b) Election of PCC Members (1 vacancy Puttenham, 1 vacancy Seale)

Rhona Conn has indicated that she will be standing down as a PCC member for Puttenham. Mary-Claire Cook has been proposed by Anne Concanen and seconded by Rhona Conn as PCC member for Puttenham

The nomination of Mary-Claire Cook was proposed as follows and agreed unanimously by meeting attendees.

Proposed by: Helen Roche

Seconded by: Sarah Webster

Sally Cooper has indicated that she would like to stand for the PCC as one of the Seale representatives and her nomination was proposed by Elaine Whittle and seconded by Ann Payne.

The nomination was approved unanimously by the meeting attendees.

Proposed by

Chris Tuckwell

Seconded by: Ann Payne

8. Appointments

- (a) Sidespeople – to be discussed by PCC members at meeting following APCM
- (b) Independent Examiner for 2023 - to be discussed by PCC members at meeting following APCM

9. AOB

John Hewitson suggested that future meetings be held in person rather than via Zoom, in view of the technical issues which occurred during the meeting. The Rector viewed this suggestion favourably.

Mike Cloughley voiced his concern about the serious state of the SPW finances and called for some drastic action to remedy the situation.

Sarah Webster wished to thank Anne Concanen and Chris & Philippa Tuckwell for their sterling work with the Open the Book programme

10. Closing Prayers

The Rector concluded the meeting with The Grace.



C. THE ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2023



C.

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL ANNUAL REPORT AND FINANCIAL STATEMENTS For the year ended 31 DECEMBER 2023

INTRODUCTION

In compliance with the Church Accounting Regulations 2006, the Parochial Church Council (PCC) of Seale, Puttenham & Wanborough have prepared this report and the attached financial statements.

The report summarises the activities and plans of the PCC, who now submit it for review by parishioners at the Annual Parochial Church Meeting (APCM) to be held on Wednesday 22 May at 6.30pm at the Church of the Good Shepherd, The Sands.

ADMINISTRATIVE INFORMATION

Parochial Church Council

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is now a registered Charity (Charity No: 1129466). During 2023, the following were members:

Rector: The Revd. Stephen Thatcher

Curate: The Revd. Philip Roche (until July)

Churchwardens:

- Seale and The Sands Ann Payne (elected May 2023)
- Elaine Whittle (until May 2023)
- Bridget Biddell (elected May 2023)
- Puttenham Anne Concanen (elected May 2023)
-
- Wanborough Anne Concanen (Vice Chair/ Deanery Synod Representative (elected May 2023))

Elected Members:

- Seale and The Sands Bill Biddell (elected October 2020)
- Sally Cooper (elected May 2023)
- Puttenham Rhona Conn (elected October 2020 – until May 2023)
- Mary-Claire Cook (elected May 2023)
- David Melville (elected October 2020)
- Wanborough Dee Bramley (elected October 2020)
- David Wilson (elected October 2020)

Additional ex-officio members:

The Rev. Philip Roche
Chris Tuckwell
Sarah Webster (Deanery Synod Representative – until May 2023)
Caroline Warburton (Deanery Synod Representative – elected May 2021)

PCC Secretary: Dee Bramley

The appointment of members of the PCC is governed by and set out in the Church Representation Rules.

6a RECTOR'S REPORT

I am pleased to commend this APCM report given that 2023 was such a challenging year in so many different ways. The Churchwardens and PCC members are to be commended for meeting these challenges with positivity and a determination to plan for changes that will improve the Parish of SPW. Some of these have been mentioned elsewhere in the report such as the Parish Development Plan and the sensible review of worship.

We did not expect Phil and Helen Roche to leave SPW at fairly short notice. We enjoyed the farewell service and were able to express our gratitude for all they gave to the Parish. We wish Phil every success as the Priest in Charge of St Mark's Farnborough and Helen who works alongside him as LLM and candidate for the Diaconate.

The individual reports have indicated the generous support we get from many different people. There are those who provide music, clean the buildings, provide flowers, refreshments after service, sacristan duties and keep our churchyards tidy. There are those who undertake sidespersons' duties including our readers and intercessors, those who open and close our churches, ring bells and help in so many other ways. We thank you for these acts of God's love. I also want to note the excellent work of our Friends and to thank Jeremy McIlroy as our independent examiner.

God Bless you all.
The Rector

6b. MEETINGS

PCC meetings during 2023 covered many different areas of business.

Service patterns were again reviewed because, following the departure of Phil and Helen Roche, current service patterns were unsustainable. After discussion, the PCC unanimously agreed to adopt a new and more manageable service pattern. The PCC also discussed the development of a new children's service. Members of the PCC were delighted to vote to renew Chris Tuckwell's licence. We were also delighted that both Kathleen Smith and Linda Thatcher were commissioned by Archdeacon Paul as pastoral Lay Visitors and given permission to distribute the reserved sacrament at home communion.

The PCC spent a considerable amount of time considering aspects of parish finance and also managing the finances when the Interim Treasurer left. In view of the fact that Rev Phil Roche had moved over to a new digital C of E accounting System, this brought its own challenges which the churchwardens had to take into consideration. They looked at energy costs, robust fundraising ideas and finding ways to reduce the serious debt to the Diocese caused by unpaid Parish Share. The PCC are awaiting a visit from the Diocesan Stewardship team who will share their knowledge of fund raising and effective initiatives.

Other items discussed and dealt with ranged from safeguarding and Deanery matters to building and repair projects around the parish. The PCC voted on plans by the Friends of Puttenham Church to improve disabled access at Puttenham and were in favour of the War Graves commission erecting signs at Wanborough and Seale. They also voted for Puttenham School to change its status and to become part of an Academy Trust.

The PCC presented a Parish Mission Plan which was required by the Diocese and supported and commended by the Archdeacon. This included a mission focus on attracting children to the church, the running of an Alpha course, a focus on stewardship and the development of pastoral hubs.

Thanks to all members of the PCC for their time, hard work and expertise, especially the Churchwardens on their considerable work on the church accounts.

6c. SAFEGUARDING *Anne Concanen*

As a PCC we are committed to the support, nurture and protection of everyone in our church community and, under the “Promoting a Safer Church” policy, creating a safe and caring place for all. We are committed to ensure that the safeguarding guidelines are followed in all parish activities and to ensure that any outside organisations hiring church premises comply with the parish safeguarding policy for children, young people and vulnerable adults.

PCC members follow the Diocese safeguarding training and people involved in leadership roles are also regularly DBS cleared as are those working with children for Open the Book.

To date there have been no concerns raised.

6d.THE ELECTORAL ROLE

The Electoral Roll numbers up until December 2023

	Dec 2022	Dec 2023
Total on ER	126	125
Seale total	85	84
Puttenham total	27	27
Wanborough total	14	14

The electoral roll reflects the death of several staunch church members and few movements out of the United Parish.

6e. HEALTH & SAFETY

All risk assessments have been carried out in the 4 churches including churchyards and curtilage.

PAT testing is up to date on all electrical equipment and fire extinguisher and alarms are in good working order.

6f. FABRIC MAINTENANCE

Church Architect: Our Inspecting Architect for 2023 was **John Bailey** BA, BArch, RIBA, AABC.

Seale and The Sands - *Ann Payne*

The Church of St Laurence

Regular maintenance of the church has been carried out throughout the year and there are no further issues to report. The unstable churchyard wall bordering the churchyard and The Lyttons has now been beautifully repaired.

The Church of the Good Shepherd

The internal works of the extension has now been completed, with the landscaping project to commence in the new year.

Puttenham - *Anne Concanen*

The Church of St John the Baptist

All regular maintenance and servicing took place.

Work from the previous QI inspection was carried out during the year.

Repair to the stone copings at the East end chancel roof took place in May 2023.

In December a considerable amount of raking out and repointing work was done on both sides of the base of the tower and repair was made to loose roof tiles on the lower south west corner roof of the tower. At this time repair was also made to the damaged Chancel Window Tracery

The new Quinquennial Inspection was made in October and no other immediate repairs were required at the time.

During 2023 the PCC passed plans, conceived and funded by the Friends, to improve access to the church.

Wanborough - *Anne Concanen*

The Church of St Bartholomew

During 2023 all general maintenance work was done including PAT testing and servicing the fire extinguishers.

The church requires repointing work on the vestry roof and the south wall of the church and we are awaiting quotes from our local stone mason.

6g. PARISH ACTIVITIES

The Bible Hub-*Bill Bruce*

During the latter part of 2023, the Bible Hub commenced a study of each chapter, verse by verse, of John's Gospel. Held on the last Wednesday of each month it provides an informal, but informative approach and is much appreciated by those who attend.

The group meets at The Good Shepherd, The Sands.

If you have any queries, and/or would like to join the group, please look in the Sunday Supplement for details. New members are most welcome.

"Open The Book"-*Anne Concanen*

Throughout 2023 the Open the Book Story tellers successfully delivered a programme of Bible stories in lively, interesting and interactive ways. This varied from individual to group presentations and the story tellers especially enjoyed and valued the participation of the children.

I would particularly like to thank Chris and Philippa Tuckwell for their dedication to the OTB idea and for their invaluable input and participation, particularly while I was away.

We are really looking to build up our story telling team in 2024. If you would like to join us or just come and see what we do, please don't hesitate to contact us on 01483 811017.

Music in The Parish- Geoff Graham

At long last, we were able to re-dedicate the William Hill organ at St John the Baptist in 2023. Katherine Dienes-Williams gave the instrument a thorough workout, with a splendid recital on the Saturday, while the Sunday service featured some excellent home-grown musical contributions.

The choir numbers have now declined to the point where sadly there is little point in holding regular practices, although a sprinkling of choir members are to be found in Puttenham and Seale churches, on alternate Sundays.

With the reduction in services, we no longer need Juliana and David to deputise; I would however like to thank them both for their support over the last few years.

Parish Bell Ringing- Andrew Baxter

Bell ringing in the parish emphatically turned a corner in 2023, after several years of declining activity and the damage caused by Covid.

With the help of ringers from the Farnham District, of which our two towers are members, a recruitment Open Day was held at Seale in April. This event was successful, and a group of about 12 embarked on an intensive series of training sessions throughout the following months. Several starters dropped out for various reasons, but by year's end we had a creditable band of nine ringers available within the parish, including several existing ringers. Currently we operate jointly in the two towers, and we are supported by other ringers as necessary. We ring for main services roughly alternately at Puttenham and Seale, depending on availability and service pattern.

This is obviously a very gratifying outcome, and we are immensely grateful for all the outside help we have received. As the year has progressed our band has improved steadily and is now ringing confidently and enthusiastically within the parish, and venturing out to other churches as opportunities arise.



Headteacher: Anna De Filippis

News from Puttenham CofE Infant School

Academic Year 2023

We have had a very successful year at Puttenham CofE Infant School. The community have once again come together to ensure our village school provides the very best education and experiences for our children. Our positive Ofsted report was published in January 2023 demonstrating our 'outstanding' status in three areas of the report and the overall 'good' judgement. Our close school and parish links continued with services, assemblies and pastoral support.

Admissions and transition

We currently have 81 children on roll. We welcomed 27 children into the reception class in September with their families. Our current published pupil number is 30 children per year group. The majority of our year 2 children went to Waverley Abbey and Aldro Schools last year.

Academisation

The governing body voted for Puttenham Infants to join an academy to ensure the sustainability and future of the school. The governors made the decision to join the Good Shepherd Trust following extensive due diligence. The Good Shepherd Trust are a network of schools who share common values and goals for our school communities. We aim to complete our transfer by the summer term 2024.

Anna De Filippis Headteacher

Puttenham School House- John Hewitson

The Management Committee was established in 1987 to look after the School House and supervise the letting of this listed building ,when not required for the use of the Headteacher of Puttenham Church of England School . At the end of 2023,the Committee reported a cash balance of £27,621. Total expenditure on the upkeep of the house in 2024 is expected to exceed £10,000.

(NB. Funds mentioned here are not reported as part of the Annual Accounts.)

Village News - Dee Bramley (Editor)

The Village News continues to be produced monthly under the editorship of Mary Adkins, Dee Bramley, Simon Prichard and Jane Randell. The magazine continues to be printed with 48 pages, consisting of local news articles and reports, events and advertisements. In 2023 with slightly less demand for the magazine, we reduced the number of copies printed from 590 copies to 570.

At the end of December 2023 we were still able to donate £1000 to SPW PCC, £200 to Phyllis Tuckwell and £100 each to Seale Village Hall, the Marwick Hall, Wanborough Village Hall and The Sands Room. It was also agreed that there was no reason to increase the cost of the adverts nor the cost of the magazine to subscribers, although we have been monitoring the increasing costs of printing.

At end December 2023, after making the above donations and payment of expenses the Village News accounts balance was £580.

The Shepherds Rest Café At The Church Of The Good Shepherd, The Sands - Ann Payne

The clientele continues to increase, with the 'special theme' lunches being a sell out; it has proved to be a great asset to the community fuelled by volunteer participation.

The Tower Café- At St John The Baptist Church, Puttenham - Jo Brown

The Tower Cafe on the second Wednesday of the month is an event that the Team really look forward to! A time to offer warm hospitality and community conversation to all ages of our lovely Puttenham residents as well as visitors from near and far.

The cakes, cream teas, coffee and tea are always excellent, served in our beautiful Church, making this such a special occasion.

We aim firstly, to bring people together in this holy place, and secondly, to raise funds for the church. We are particularly grateful to Rev. Stephen for attending.

To date, since we restarted the Cafe after the Pandemic, we have raised £1,362.43

This is thanks to our amazing Team and Supporters.

6h. GODALMING DEANERY SYNOD 2023 Anne Concanen

The newly elected Godalming Deanery Synod met first in May and later in November 2023.

At the first meeting, the Area Dean thanked new members for coming and stressed the value of Synod in church life. He gave the example of the changes made to recent marriage legislation which were brought about as a result of our Deanery being pro-active in questioning proposed new rules.

Being a member of Synod was not an onerous job but it was vital that members represented their parishes in Deanery planning and informed their PCC what was going on in Diocesan Synod and above.

Some important issues raised -:

Modern Slavery – a global problem but also present in our area – How we can raise awareness in the parishes?

The Racial Justice Covenant

Parish needs.

6i REVIEW OF FINANCE *SPW Churchwardens*

INTERIM TREASURER'S REPORT FOR YEAR ENDED 31/12/2023

Thank You

Thank you to Phil Roche for his work as Interim Treasurer until he left us in July.

We would also like to thank Mike Cloughley, very much for his dedicated work in claiming back tax on gift aided donations. It makes a real difference.

Another thank you is owed to Geoff Graham for managing the electronic giving stations. Although initially there was rather a slow response to digital giving, in 2023 it certainly come into its own and donations each month provided welcome extra giving.

Finance Review

2023 continued to be a difficult year financially as the Parish of SPW, like many others, continues to redevelop its finances following the events of the last few years. The PCC are very grateful for the generous support of parishioners who have given of their own resources during the year. This giving was only marginally impacted by the cost-of-living increase.

However, the increase in costs for utilities amongst other things was very heavily felt. In 2022 the utility bills for all 4 churches was £6,173 whereas the sum in 2023 rose to £16,639 despite careful usage.

We were therefore very grateful for money raised through specific events such as the Christmas Extravaganza at Myrtles, the Tower Café, concerts, a tombola stall, historical talks and sales to name just a few. The PCC wish to thank all the volunteers who have given their time to support the work of the parish by organising and attending these events.

Parish Share

The PCC entered the financial year with a historical debt of £35,695 of unpaid parish share from 2020 and 2022.

In 2023 the Parish share was £84,087. The PCC were able to pay £43,776 towards this leaving an in-year payment deficit of £40,311.

The PCC is aware that in 2024 a generous legacy is to be received by SPW which will enable payment of the Parish share.

The PCC will need to prepare substantial and robust plans to meet future Parish Share obligations. This has already been mentioned in the Parish Development Plan.

Glebe Cottage

The PCC are grateful receive rental from Glebe cottage, which makes an important contribution to the parish finances

Cost of Living Support

Guildford Diocese Board of Finance reported a surplus for 2022 and offered £1000 back to each parish in 2023.

Reserves Policy

In accordance with Charity Commission rules the PCC is required to state its policy for the management of reserves:

Investment policy: The PCC has selected managed restricted funds into which it invests the money from historic legacies.

Restricted Reserves Policy:

These funds are from historical legacies which are restricted to the upkeep of the churches of St John the Baptist, Puttenham and St Laurence, Seale. They are held in secure investments with the aim of achieving some income and growth; these funds are used for the general maintenance of the churches and churchyards. The investments are held such that should there be a cash requirement it can be readily realised.

Statement of Accounts

The full Statement of Accounts is appended to this report in section D



D. THE AUDITED ACCOUNTS

For the year ended 31 December 2023



**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS
for the year ended
31st DECEMBER 2023**

Bank

Lloyds Bank plc
Castle Street, Farnham

Independent Examiner

Mr Jeremy McIlroy
The Street, Puttenham

Interim Treasurers

The Churchwardens of the Parish of SPW

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2023 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date:

Signed

Date:



May 20, 2024

Jeremy McIlroy

SEALE, PUTTENHAM AND WANBOROUGH PAROCHIAL CHURCH COUNCIL

Statement of Financial Activities for the year ending 31st December 2023

Description	Note	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2023	TOTAL 2022
INCOMING RESOURCES							
Voluntary Income	2a	£56,463				£56,463	£68,648
Activities for generating funds	2b	£5,938				£5,938	£7,663
Income from Investments	2c	£22,749	£2,305	£4,758		£29,812	£27,508
Church Activities	2d	£5,813				£5,813	£5,350
Other incoming resources	2e	£0				£0	3119
TOTAL INCOMING RESOURCES		£90,963	£2,305	£4,758	£0	£98,026	£112,288
RESOURCES EXPENDED							
Church Activities	3a	£127,821				£127,821	£122,333
Major works/repairs to church/ PCC property	3b	£1,012		£5,388	£2,000	£8,400	£41,052
Generation of Voluntary income	3c	£243				£243	£0
Fund-raising costs	3d	£0				£0	£1,269
TOTAL RESOURCES EXPENDED		£129,076	£0	£5,388	£2,000	£136,464	£164,654
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		(-£38,113)	£2,305	(-£630)	(-£2,000)	(-£38,438)	(-£36,366)
GAINS AND LOSSES ON INVESTMENTS							
on revaluation	6b	£17	£5,646	£4,277		£9,940	(-£16,297)
						£0	
Transfers between funds		£2,305	(-£2,305)				
		£5,670		(-£5,670)			
		(-£2,000)			£2,000		
		£377	(-£343)	(-£34)			(-£68,663)
NET MOVEMENT IN FUNDS		(-£31,744)	£5,303	(-£2,057)	£0	(-£28,498)	(-£68,648)
BALANCES BROUGHT FORWARD AT 1st JAN		(-£27,876)	£69,374	£65,444	£0	£106,942	£175,590
BALANCES CARRIED FORWARD AT 31st DEC		(-£59,620)	£74,677	£63,387	£0	£78,444	£106,942
Balance Sheet as at 31st December							
FIXED ASSETS							
Investment assets	6b		£74,677	£52,641	£0	£127,318	£122,921
CURRENT ASSETS							
Debtors							
Short term deposits							
CBF deposits -upkeep & education fund		£554		£10,746		£11,300	£11,938
Schroder Deposit						£0	£154
Cash at banks		£15,832				£15,832	£7,625
Cash in hand						£0	£0
LIABILITIES							
Amounts falling due within one year	5	(-£40,311)				(-£40,311)	(-£16,000)
Amounts falling due after one year		(-£35,695)				(-£35,695)	(-£19,695)
NET CURRENT ASSETS		(-£59,620)	£0	£10,746	£0	(-£48,874)	£106,942
NET ASSETS		(-£59,620)	£74,677	£63,387	£0	£78,444	£106,942
		£0	£0	£0			
FUNDS							
Unrestricted		(-£59,620)				(-£59,620)	(-£27,875)
Puttenham Restricted Funds			£74,677			£74,677	£69,374
Seale Restricted Funds				£63,387		£63,387	£65,444
The Sands Restricted Funds						£0	

		£63,387	£0	£78,444	£106,943
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Notes to the Financial Statements for the year ended 31 December

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and

Funds

Restricted funds represent

(a) income from trusts or endowments which may be expended only on those objects specified in the terms of the trust or bequest and

Ann Mitchell Fund

Seale PCC was left a legacy in 2004 by Ann Mitchell for the upkeep of Seale Church and its churchyard. This money is invested by CCLA and Schroders and is used for the upkeep and maintenance of Seale church and churchyard.

Sands Church Extension Appeal fund

This appeal was started to raise funds to pay for the extension to the Church of the Good Shepherd in The Sands

Sands Fabric Fund

The PCC was given a donation from the family of Alison Ball for the upkeep and maintenance of the Church of the Good Shepherd in the Sands, this brought about the formation of the Sands Fabric fund which is being used to pay for the design and construction of the extension completed in 2022 and all payments made

Seale Education Fund

Part of the capital from the sale of Seale School was put into a charity for educational purposes for Seale Parish; in 2015 due to administration problems the charity was closed and the funds were transferred to a Seale PCC deposit account where it is used to cover Parish educational expenses.

Hugh Morgan Fund

In 1994 a bequest was received from Hugh Morgan of one half of his residual estate to be applied for such of the purposes of Section 5 of the PCC (Powers) measure 1956 as are charitable, with a wish (not binding) that it be used for the benefit of choir, organist and promotion of music in Puttenham church. This money is invested by CCLA and Schroders.

Unrestricted funds are available for all ordinary purposes of the PCC.

Incoming Resources

All incoming resources are accounted for when they are received.

Resources expended.

All expenditure is accounted for when it is incurred and is accounted for gross

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with S.96(2)(a) of the Charities Act 1993

Moveable church furnishings

Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statement. Subsequently no individual item has cost more than £1,000 so all expenditure has been written off when incurred.

Investments are valued at market value at 31st December.

2 INCOMING RESOURCES	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2023	TOTAL 2022
2(a) Voluntary Income						
Planned giving						
Gift Aid Donations	£30,798				£30,798	£37,502
Tax recovered	£7,806				£7,806	£8,203
Other (CAF)	£25				£25	£0
Collections at services & Digital SDS	£11,063				£11,063	£10,297
Other giving / sundry donations	£2,371				£2,371	£6,891
Contribution from Friends FOSL	£1,720				£1,720	£0
GDBF Fuel Support Grant	£1,000				£1,000	£0
Designated income	£1,680				£1,680	£5,755
Total	£56,463	£0	£0	£0	£56,463	£68,648
2(b) Activities for generating funds						
Fund-raising -						
Christmas Fundraising Event	£4,250				£4,250	£1,039
Tombola Stall	£180				£180	£0
Bric a sale brac	£0				£0	£304
Concerts	£540				£540	£1,250
Other	£221				£221	£5,070
Café	£747				£747	£0
Total	£5,938	£0	£0	£0	£5,938	£7,663
2(c) Income from Investments						
CBF Deposits - Ed Fund Withdrawal					£0	£154
Dividends/interest		£2,305	£4,638		£6,943	£2,653
Realised profit on sale of shares			£120		£120	£0
Property Rental income	£22,749				£22,749	£24,701
Total	£22,749	£2,305	£4,758	£0	£29,812	£27,508
Income from church activities						
Bookstall/ OOS	£60				£60	£10
Fees wedding/funeral etc	£5,753				£5,753	£5,340
Total	£5,813	£0	£0	£0	£5,813	£5,350
2(e) Other Incoming Resources Transfers					£0	£3,119
Total	£0	£0	£0	£0	£0	£3,119
TOTAL INCOMING RESOURCES	£90,963	£2,305	£4,758	£0	£98,026	£112,288

3 RESOURCES EXPENDED	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2023	TOTAL 2022
3(a) Church activities						
Missionary and Charitable giving						
Overseas						
Home: Puttenham C of E School						
Others						
Total	£0	£0	£0	£0	£0	£0
Ministry: Parish Share	£84,087				£84,087	£76,059
Other ministry costs	£1,537				£1,537	£1,749
Diocesan & Clergy Fees	£1,575				£1,575	£2,944
Church: Utilities	£16,639				£16,639	£6,173
Insurance	£5,307				£5,307	£6,853
Maintenance costs	£3,343				£3,343	£8,095
Service costs/children's work/outreach	£1,043				£1,043	£1,378
Upkeep of Churchyard	£945				£945	£37
Books etc	£460				£460	£0
Salaries	£9,751				£9,751	£10,584
Costs related to other church property	£850				£850	£3,167
Admin, Printing and Stationary	£358				£358	£789
Bank charges & Management Fees	£246				£246	£309
Designated expenses	£1,680				£1,680	£4,197
Total	£127,821	£0	£0	£0	£127,821	£122,333
3b Major works / repairs to church & PCC property						
Puttenham	£1,012				£1,012	
Seale			£5,388		£5,388	
Sands				£2,000	£2,000	£41,052
Total	£1,012	£0	£5,388	£2,000	£8,400	£41,052
3c Generation of Voluntary income						
Digital giving phone cards	£243				£243	£0
Total	£243	£0	£0	£0	£243	£0
3d Fund-raising costs						
Expenses at Fundraising events					£0	£1,269
Total	£0	£0	£0	£0	£0	£1,269
TOTAL RESOURCES EXPENDED	£129,076	£0	£5,388	£2,000	£136,464	£164,654

3(a) Overseas Charities

When possible the Parish supports overseas charities, when collections are taken and donated to designated charities working overseas

4 No payments were made to members of the PCC apart from the reimbursement of expenses

5 Liabilities

Parish Share for 2023 of £84087

	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2023	TOTAL 2022
Amounts falling due within one year						
Unpaid Parish Share 2023	£40,311				£40,311	
Amounts falling due outside one year						
Unpaid Parish Share 2022	£16,000				£16,000	£16,000
Unpaid Parish Share 2020	£19,695				£19,695	£16,965
	£76,006	£0	£0	£0	£76,006	£35,695

Liabilities falling due outside one year is unpaid Parish Share for 2022 and 2020.

This has been accounted for in previous years Statements of Financial Activities but is shown here for reference only.

6 FIXED ASSETS FOR USE BY THE PCC

(a) Property

Glebe Cottage was gifted to the parish was valued in 2020 at £700,000. It is held in trust by the Diocese of Guildford.

Legal advice has been sought, and with the approval of Guildford Diocese Board of Finance, the PCC has let the property under an assured shorthold tenancy agreement

(b) Investment Fixed Assets

	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2023	TOTAL 2022
Market Value as at 1 January 2023	£0	£69,032	£53,889	£0	£122,921	£139,218
Profit on sale of investments			£120		£120	
Revaluation						
Restricted Shares		£5,645	£3,932		£9,577	(£16,297)
Transfer to general funds			(£5,300)		(£5,300)	
Market Value as at 31 December	£0	£74,677	£52,641	£0	£127,318	£122,921

Holdings as at 31 December

Restricted Funds

Hugh Morgan Legacy

Shares Held

44386.13- Cazanove Charity Multi Asset Fund Z	£24,799	£24,799	£24,128
5186.75- CBF Church of England Global Equity	£15,695	£15,695	£13,659
1512.19- CBF Church of England Investment Fund	£34,183	£34,183	£31,244

Ann Mitchell Fund

Shares Held

34411.87- Cazanove Charity Multi Asset Fund Z	£19,226	£19,226	£18,706
4071.51- CBF Church of England Global Equity	£12,321	£12,321	£10,722
1183.86- CBF Church of England Investment Fund	£21,094	£21,094	£24,461

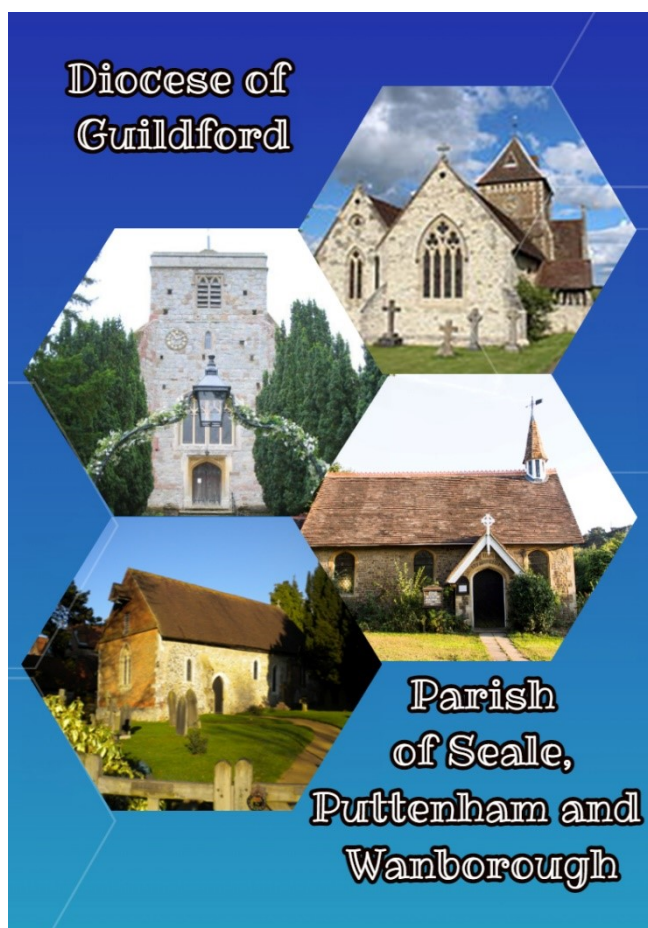
	£0	£74,677	£52,641	£0	£127,318	£122,921
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(d) DEBTORS

Sundry	£0	£0	£0	£0	£0	£0
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Accounts

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 DECEMBER 2022



“Let the hearts of those rejoice who seek the lord” 1 Chronicles 16:10

St. Laurence Church, Seale, GU10 1HZ
The Good Shepherd Church, The Sands, GU10 1LJ St.
John the Baptist Church, Puttenham, GU3 1AR St.
St. Bartholomew's Church, Wanborough GU3 2JR

You are invited to
the Annual Meeting of Parishioners (for the election of Wardens and
for the election of Deanery Synod and PCC members)
and the Annual Parochial Church Meeting to review the
work of the PCC for the year ended 31st December 2022

To be held on Wednesday 24th May 2023 at 6.30pm
This meeting will be conducted online using Zoom
[APCM LINK](#) passcode 2022

All documents required for the meeting can be found within this pack.

Correspondence address: The Rectory, Elstead Road, Seale, Farnham, Surrey GU10 1JA
E-mail: rector@spw.org.uk Web Page: www.spw.org.uk

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A.

AGENDA

For the APCM meeting to be held on 24 May 2023



A.

Parish of Seale, Puttenham and Wanborough

**Annual Meeting of Parishioners and
Parochial Church Meeting
Via ZOOM**

Wednesday 24th May 2023 at 6.30 pm

AGENDA

- 1.** Opening Prayers
- 2.** Apologies for absence

Annual Meeting of Parishioners *(All residents of Seale, Puttenham and Wanborough Ecclesiastical Parish whose names are entered on the Civil Electoral Roll, together with all members of the SPW Church Electoral Roll, are entitled to speak and vote at this meeting)*

- 3. Minutes of the Annual Meeting of Parishioners 2022** (May 20, 2022) & Matters Arising
- 4. Election of 6 Churchwardens for 2023 two for Seale and Sands, two for Puttenham, two for Wanborough** *(written nominations must be submitted to the Rector by May 23rd for two nominations at JTB Church Puttenham)*

Annual Parochial Church Meeting *(Only members of the SPW Church Electoral Roll may speak and vote at this meeting)*

- 5. Minutes** of the Annual Parochial Church Meeting 2022 & Matters Arising (not covered by the reports)

6. Reports

- (a) Rector's Report *(page 12 of Annual Report)*
- (b) Electoral Roll (Changes in membership) *(page 13 of Annual Report)*
- (c) Annual Report, PCC and Parish activities *(pages 13-18 of Annual Report)*
- (d) Financial Report and Accounts *(pages 18 to the end)*
- (e) Fabric Report *(pages 15-16 of Annual Report)*
- (f) Safeguarding Report *(page 13 of Annual Report)*
- (g) Deanery Synod Report *(page 16 of Annual Report)*

- 7. Elections** *(written nominations must be submitted to the rectory by 23rd May prior to the meeting)*

- (a) Election of 3 Representatives to Deanery Synod (every 3 years)
- (b) Election of PCC members (1 vacancy Puttenham, 1 vacancy Seale)

8. Appointments

- (a) Sidespeople (defer to PCC)
- (b) Independent Examiner for 2023 (defer to PCC)

9. Any Other Relevant Business in the reporting year

10. Closing Prayers



B.

MINUTES

Of the APCM meeting held on 20 May 2022



B.

PARISH OF SEALE, PUTTENHAM & WANBOROUGH

**Parish of Seale, Puttenham and Wanborough
Minutes of the Annual Meeting of Parishioners and
Annual Parochial Church Meeting
Via Zoom
Friday May 20, 2022 at 7 p.m.**

1) Opening Prayers

The Revd. Stephen Thatcher opened the meetings with a prayer and welcomed all Zoom attendees.

2) Apologies for Absence

Caroline Warburton, David Wilson, Brian Tout

3) Minutes of the Annual Meeting of Parishioners 2021 and Matters Arising

Minutes of the 2021 Annual Parochial Church meeting had been distributed prior to the meeting. There were no comments on the Minutes and Ann Payne proposed, seconded by Elaine Whittle, that the Minutes be accepted as a true record.

Proposed: Ann Payne Seconded: Elaine Whittle

The Rector advised the meeting that the Minutes of the 2022 Annual Parochial Church meeting would be available within a month of the meeting.

4) Election of six Churchwardens for 2022 two for Seale and Sands, two for Puttenham, two for Wanborough.

The Rector advised the meeting that Andrew Baxter and Mary Claire Cook would be standing down as Churchwardens of Puttenham. He expressed his gratitude to Andrew Baxter for all that he has done for Puttenham over several years and said that a more formal thank you from the PCC would be forthcoming. The Rector also thanked Mary Claire for her work as Deputy Churchwarden over the last year and noted that she is happy to continue to serve the Church as a PCC member.

The Rector announced to the meeting that Anne Concanen has agreed to stand as Deputy Churchwarden in Puttenham for a limited time until a Churchwarden has been nominated. The appointment of Anne Concanen was proposed as follows

Proposed: Chris Tuckwell Seconded: Cilla Batters

The meeting was unanimously in favour of Anne Concanen being appointed Deputy Churchwarden for Puttenham.

Anne Concanen announced she was looking forward to this temporary role and added she was relying on the continuing support from members of the Puttenham community.

Full nomination forms had been submitted of those wishing to be elected to stand as Churchwardens in all churches, as follows:

<u>Parish</u>	<u>Nominee</u>	<u>Proposer/Seconder</u>
Seale and Sands	Ann Payne	P – Marion Thorpe S – Sally Cooper
Seale and Sands	Elaine Whittle	P – Diane Johnson S – Brian Tout
Puttenham	Anne Concanen	P – Chris Tuckwell S – Cilla Batters
	Vacancy	
Wanborough	Anne Concanen	P – Dee Bramley S – David Wilson
Wanborough	(vacancy)	

The Rector advised the meeting that under Church law in a United Parish it is possible to run the entire parish with just two Church Wardens, although this would obviously prove onerous.

5. Minutes of 2021 Annual Parochial Church Meeting

There were no comments from the meeting attendees on the 2021 Annual Parochial Church meeting Minutes and these were therefore accepted.

Proposed: Ann Payne Seconded: Elaine Whittle

6. Reports

All reports had been collated in the Annual Report which had previously been posted on the SPWPCC website. The Rector made brief reference to individual reports and invited the meeting to ask any questions or make comments if they wished.

(a)Rector's Report – see Annual Report

The Rector expressed his thanks to the PCC for the way they have supported the United Parish throughout the COVID pandemic. He enthusiastically applauded the manner in which the team had got through some tough times together.

(b)Electoral Roll – see Annual Report

(c) Annual Report, PCC and Parish activities – see Annual Report

The Rector added that much time and effort had been expended in making important investment decisions.

(d)Financial Report – see Annual Report

Mike Cloughley wished to congratulate the PCC, and particularly Mike Thorpe, on managing Parish income and expenditure so efficiently, with the resulting healthier finances and bank balance.

John Hewitson also wished to echo Mike Cloughley's compliments to Mike Thorpe for all he has done to improve the financial situation.

John Hewitson also referred to Puttenham 100 Club which has raised over £3,000 over the last year and he wanted to congratulate everyone involved in the fund raising. He suggested this scheme could be used in other parishes.

John then queried with Mike Thorpe why in 2020 there was no reference to Puttenham 100 Club. Mike Thorpe explained that the 100 club was not reported in 2020 because of Accounting timings which was reflected in 2021 entries. Going forward Mike added that he had budgeted for £2k per year for the future.

The Rector extended thanks to the organisers of Puttenham 100 Club and said that a letter of thanks would be sent from the PCC to the Puttenham 100 Club.

Action: Dee Bramley

(e) Fabric Report – see Annual Report

The Rector noted that there had been significant maintenance actions during the year, highlighting the churchyard wall at Seale, clock repairs at Seale, repairs and repointing work at Puttenham. All work is now in progress and subject to faculties being obtained.

(f) Deanery Synod – see Annual Report

The Rector made reference to a recent Deanery Synod meeting he had attended with the Deanery Synod team where he was able to report favourably on the building work on the Sands extension and progress on other projects in the United Parish comparing SPW favourably with other parishes who had put work on hold during COVID.

There were no further comments on the Annual Report from the meeting participants and Mike Cloughley proposed and Ann Payne seconded approval of the Annual Report.

Proposed: Mike Cloughley

Seconded: Ann Payne

7. Elections

(a) Deanery Synod (3 representatives)

Anne Concanen, Caroline Warburton and Sarah Webster have all confirmed their willingness to continue to represent the Parish as Deanery Synod members and were duly elected.

(b) Election of PCC Members (1 vacancy)

Mary Claire has indicated her willingness to continue as a member of the PCC; there was overall consent to that but no formal application or nomination had been submitted.

8. Appointments

(a) Sidespeople – to be discussed by PCC members at meeting following APCM

The Rector wished to thank all sidespeople for their contributions to the smooth running of churches, which is much appreciated.

(b) Independent Examiner for 2022 - to be discussed by PCC members at meeting following APCM

9. AOB

Sarah Webster enquired as to the timing of the introduction of 'pop up' children's services. The Rector responded that 5 services are planned between June and Christmas, the first being a 'Blessing of Pets' service. Thereafter plans are in hand for a 'Blessing of Scarecrows; service and a 'Saints and Sinners' service. The idea is to get families into the church in a very relaxed fun way. Services will be in Seale and Puttenham.

The Rector also added that the Parish visiting scheme, already announced, would start in Wanborough.

Kathleen Smith raised a query about music in services and wondered whether the Ministry team would consider more contemporary and better known hymns for services. The Rector acknowledged that decisions on hymns can be challenging and they need to be appropriate to the particular service. It is the Rector's prerogative to choose hymns but he had delegated that to Geoff Graham as Director of Music. In this he is guided by the Royal School of Church Music (RSCM) publication 'Sunday by Sunday'. David Melville gave his opinion that Geoff could still follow the RSCM program but with a more modern addition every week.

The Rector concluded that he will pass on the sentiments of the meeting to Geoff. In respect of children's 'pop up' services, hymns will be decided by the Ministry team.

Mike Cloughley wished to thank David Melville and Juliana Baxter for their time and effort in practising the music and playing in church services, which is an enormous help to Geoff Graham in managing his time.

At the conclusion of the meeting Anne Payne announced she would like to propose a vote of thanks to the Rector for the sterling work he has done in the Parish,.

Proposed: Ann Payne

Seconded: Anne Concanen

10. Closing Prayers

The Rector concluded the meeting with The Grace.



C. THE ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2022



C.

**SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL
ANNUAL REPORT AND FINANCIAL STATEMENTS
For the year ended 31 DECEMBER 2022**

INTRODUCTION

In compliance with the Church Accounting Regulations 2006, the Parochial Church Council (PCC) of Seale, Puttenham & Wanborough have prepared this report and the attached financial statements.

The report summarises the activities and plans of the PCC, who now submit it for review by parishioners at the Annual Parochial Church Meeting (APCM) to be held on Wednesday 24th May at 6.30pm online with Zoom.

ADMINISTRATIVE INFORMATION

Parochial Church Council

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is now a registered Charity (Charity No: 1129466). During 2022, the following were members:

Rector: The Revd. Stephen Thatcher

Curate: The Revd. Philip Roche

Churchwardens:

- Seale and The Sands Ann Payne
Elaine Whittle
- Puttenham Anne Concanen (Deputy Warden)
-
- Wanborough Anne Concanen (Vice Chair/ Deanery Synod Representative
(elected October 2020))

Elected Members:

- Seale and The Sands Bill Biddell (elected October 2020)
Mike Thorpe (elected 2019 - until September 2022)
- Puttenham Rhona Conn (elected October 2020)
David Melville (elected October 2020)
- Wanborough Dee Bramley (elected October 2020)
David Wilson (elected October 2020)

Additional ex-officio members:

The Rev. Philip Roche
Chris Tuckwell
Sarah Webster (Deanery Synod Representative - elected October 2020)
Caroline Warburton (Deanery Synod Representative – elected May 2021)

PCC Secretary: Dee Bramley

The appointment of members of the PCC is governed by and set out in the Church Representation Rules.

RECTOR'S REPORT

In the 12 months of this report, we have celebrated the Queen's Jubilee and mourned her death. We have also said goodbye to old friends who have died or moved out of the parish and we have welcomed some new arrivals to the church communities. Along with the church generally across the UK, our attendances continue in slow decline and our finances reflect that loss of income which adds to our quota debts. The cost of keeping our four churches warm over the winter has been staggeringly expensive and these bills will soon be payable. Despite a good effort at fund raising in 2022 we are still unable to clear the accrued quota debt of 2020. We welcome any ideas for fund raising in a push to balance the church accounts. Fund raising is a vital part of our income as is covenanted giving and giving generally. We also welcome any legacies that may be left to the SPW church funds. Gifts of this kind enable our churches to keep open and guarantee our future mission and ministry and our shared participation in the Anglican National Community.

The PCC supported a new initiative to build in "pop up" services to encourage attendances from children and young families. Whilst these have been successful, they have not added any new regular worshippers to our congregations. This is in keeping with the trend across the deanery and nation. To address this worrying trend, the Diocese of Guildford has announced plans to engage 20 new youth workers to support parishes in raising children and youth attendances. In the united parish, we have invited the diocesan "mission enabler" to focus on a way forward to address this in our rural context. To this end, we shall launch a "Vision Day" in 2023 followed by an "Alpha" course to stimulate church growth amongst the younger parishioners. We shall also be running a stewardship series to explore ways in which we can increase our giving and to expand giving to a wider electorate.

The recent quinquennial inspections on three of our churches have reported no major concerns, this is very good news and largely thanks to all three "Friends" support groups who give generously to essential maintenance projects, John Hewitson, Martin Bramley and Colin Chalker are thanked for the good work they do in organising funding for essential church projects. After some delay work starts in 2023 on the collapsed East wall at Seale Churchyard, The Seale church tower clock and three fabric projects in Puttenham church.

The near completion of The Sands Kitchen extension is exciting news, which will enable us to expand our hospitality in a number of ways, including resuming the Tuesday lunches, adding a coffee hub, pilgrim hub and bible hub. This should go some way to increasing our visitor income. We fully acknowledge that the project has been funded by generous donations from many sources including some major grants and material gifts. Ann Payne has been the driving force behind the project and is to be congratulated along with her team of helpers for indefatigable and unswerving commitment to every stage of the work.

2022 also brought in digital giving facilities in three of the churches, there is a small monthly fee for this provision but already the system has paid for itself with profits. Thanks to Geoff Graham for sorting this challenge out for us and for keeping the technology in good working order. The Church website has been significantly updated and our publicity has also improved. This is down to the creative skills of Anne Concanen. Anne is also thanked for her many other roles which she carries out with great devotion and professionalism. I also wish to acknowledge the good work of Revd. Phil Roche who stepped into the role of treasurer after the Stirling accountancy of Mike Thorpe and Marion Thorpe who has given many years of skilled tuition through her Bible Fellowship Group.

I conclude my report acknowledging all those who keep the church boat sailing in so many different ways: government, leadership, finances, maintenance, hospitality, service, worship, mission pastoral care, to name but a few. Every member ministry is alive and well in SPW and we are blessed by our shared discipleship.

Looking to even greater blessings in 2023.
Rector

MEETINGS

There were 4 meetings of the PCC during 2022 covering many different areas of business. With the country still emerging from the pandemic, the PCC reviewed service patterns and the Rector introduced the idea of trialling children's "Pop Up" services to encourage greater children's attendance. Members of the PCC were delighted to vote to renew Chris Tuckwell's licence and also to agree to both Kathleen Smith and Linda Thatcher going forward for pastoral assistant training.

The PCC continued to look at different ways to increase funds and discussed both QR codes and digital giving along with other fundraising activities. Also under discussion was the cost of energy. Mike Thorpe resigned as treasurer in May and the PCC expressed their gratitude for the outstanding job he has done over the past 2 ½ years. They also expressed their gratitude to Mike Cloughley for his meticulous work as Parish Giving Secretary.

Other items discussed and dealt with ranged from safeguarding and Deanery matters to building and repair projects around the parish and the dedication of the repaired pipe organ in Puttenham Church.

Thanks to all members of the PCC for their time, hard work and expertise.

SAFEGUARDING *Anne Concanen*

As a PCC we are committed to the support, nurture and protection of everyone in our church community and, under the "Promoting a Safer Church" policy, creating a safe and caring place for all. We are committed to ensure that the safeguarding guidelines are followed in all parish activities and to ensure that any outside organisations hiring church premises comply with the parish safeguarding policy for children, young people and vulnerable adults. To date there have been no concerns raised.

Currently every member of the PCC has completed the online Core Basic Awareness Training. This lasts three years. Recent Diocesan changes in safeguarding training will mean that PCC members will also be able to increase their safeguarding knowledge on their next review. People involved in leadership roles are also regularly DBS cleared as are those working with children for Open the Book.

As Safeguarding Officer, I am here to respond to any concerns about children or adults in this parish, to make sure that proper advice is sought and to see that correct referrals are made. Historic or current matters relating to concerns and allegations of abuse by or against church officers are to be reported to me and, in liaison with the incumbent, these will be referred to the Diocesan Safeguarding Advisor.

In January 2022, development of the "Parish Safeguarding Dashboard" was begun by updating the Parish Statement of Safeguarding and by highlighting PCC responsibilities.

THE ELECTORAL ROLL

The Electoral Roll numbers up until December 2022

	Dec 2021	Dec 2022
Total on ER	124	126
Seale total	80	85
Puttenham total	29	27
Wanborough total	15	14

The electoral roll reflects the death of several staunch church members and few movements out of the United Parish.

PARISH BIBLE STUDY *Marion Thorpe*

In 2022 the Parish Bible Study group were again able to meet monthly in The Sands Church and the Bible Reading Fellowship notes were used.

At the end of the summer, Marion Thorpe retired from leading the meetings and the Rector assumed that role, with the meetings moving temporarily to Seale Church.
During 2022 Several new members have joined the group

If you have any queries, and/or would like to join the group, please look in the Sunday Supplement for details New members are most welcome.

"OPEN THE BOOK" *Anne Concanen*

2022 was the year that we gradually started to get back to normal after COVID. During the Spring Term, we used a combination of single costumed storytellers, narrators, special OTB videos and the help of the children to retell stories of Jesus' early life and ministry. It is always great being able to retell the stories with the help of the children and a memorable story was that of Jesus and the Centurion with the children acting out the Centurion's soldiers. During the summer and autumn terms we were joined by more storytellers and expanded our repertoire. The highlight of the year was a nativity with all available story tellers taking part.

We are really looking to build up our story telling team in 2023. If you would like to join us or just come and see what we do, please don't hesitate to contact us on 01483 811017.

MUSIC IN THE PARISH *Geoff Graham*

The clear effect of Covid restrictions on our overall attendance numbers is reflected in both of our choirs. We continue to hold joint Choir Practices every week at Puttenham, but are few in number. Puttenham soldiers on, with a handful of singers most Sundays. Seale can just about manage to field a small choir, once a month.

I'm eternally grateful to Juliana Baxter, David Melville and Stuart Mayes, who generously give their time to practice and play for those services which I cannot attend.

There are a few occasions when it is necessary to have recorded accompaniments for services, when those gallant three aren't available. Please bear with us on those occasions. They are, at least, 'live' recordings by your Director of Music.

Finally, as noted above, we are increasingly short of choir members. I would urge anyone who enjoys singing to consider joining one or other of our choirs. Feel free to call me on 07870 146635 to discuss.

PUTTENHAM AND SEALE BELL TOWERS *Andrew Baxter*

Normal bell ringing at Puttenham was limited to a couple of visiting bands. Bells were tolled for both the death and the funeral of Queen Elizabeth II.

At Seale ringing was similarly limited by lack of ringers. A number of weekly ringing practices including visiting ringers took place towards the end of the year.

Plans are in place to introduce new people to bell ringing in 2023.

HEALTH & SAFETY

All risk assessments have been carried out in the 4 churches including churchyards and curtilage.

PAT testing is up to date on all electrical equipment and fire extinguisher and alarms are in good working order.

FABRIC MAINTENANCE

Church Architect: Our Inspecting Architect for 2022 was **John Bailey** BA, BArch, RIBA, AABC.

Seale and The Sands *Ann Payne*

The Church of St Laurence

Regular maintenance of the church and graveyard have been carried out throughout the year. Thanks to Sue Weir for organising church yard tidy ups. The church floodlights have been renewed, paid for by the Friends of Seale and are in good working order.

A digital giving system has been installed inside the church.

The Quinquennial Inspection took place on the 10th. May without any outstanding items needing priority attention.

The Church of the Good Shepherd

The kitchen extension has made good progress, with the help of the voluntary work from The Sands Community, grants and donations.

Services have been held twice a month, with a good attendance, despite the disruption of the extension works.

The Quinquennial Inspection took place on the 10th. May without any major works needing priority attention.

Puttenham *Andrew Baxter, Anne Concanen*

The Church of St John the Baptist

All regular maintenance and servicing took place. The gas heating boiler, serviced in October, needed no extra repairs this year. A small leak in the bell tower was repaired. A digital giving system has been installed inside the church.

The final completion of the long-extended organ refurbishment was recorded in the first part of the year and we are now looking forward to a celebratory organ dedication service in 2023.

Quotes for the following work have been accepted and passed by the PCC.

- Repointing works at Puttenham Church Tower
- Repair to the Chancel North end window
- Repair to stone copings East end chancel roof

Puttenham Church is due for its Quinquennial Inspection in 2023.

Wanborough *Anne Concanen*

The Church of St Bartholomew

During 2022 all general maintenance work was done including PAT testing and servicing the fire extinguishers. There has been no reappearance of the water leak. A digital giving system has been installed inside the church.

The Church had its Quinquennial inspection last year and some repointing issues were reported on the south wall of the church, the roof and the vestry. It was decided to try to get these repairs done together and we are awaiting quotes from our local stone mason.

This year, the Church was only open for prayer over the Heritage weekend owing to the death of the Queen. However, people expressed their gratitude for finding a haven of peace and contemplation.

In December we tried our first live Carols by Candlelight for some years. Numbers were limited but it gave everyone a chance to enjoy the wonderful ambiance.

PUTTENHAM SCHOOL HOUSE *John Hewitson*

The Management Committee was established in 1987 to look after the School House and supervise the letting of this listed building when not required for the use of the Head Teacher of Puttenham Church of England School. At the end of 2022, the Committee reported a cash balance of £23,463. Total expenditure on the upkeep of the house in 2023 is expected to exceed £8,000 (*NB. Funds mentioned here are not reported as part of the Annual Accounts.*)

GODALMING DEANERY SYNOD 2022 *Anne Concanen*

Deanery Synod met twice in 2022 with Synod encouraging projects that could be set up by the parishes and looking at how parishes in the Deanery could help others with their expertise and knowledge. For example -

- Parishes were invited to submit applications to the Deanery mission fund for expenditure on evangelistic projects that they were developing
- Details of successful church activities within the parishes were heralded
- Specific parish skills that could be shared within the Deanery were documented.

Topics for discussion included parish's Mission Action Plans and the use of volunteers in parish life.

News from Diocesan Synod included changes in the management of Church Schools, changes in the Parish Quota and a new youth strategy.

New Deanery Synod elections will take place in May 2023.

Being a member of Synod is not an onerous job but it is vital that members represent their parish in Deanery plans and tell their PCC what is going on in Diocesan Synod and above. We would be happy to talk to anyone interested in becoming a new Synod representative.



Headteacher: Anna De Filippis

News from Puttenham CofE Infant School

Academic Year 2022-2023

We have had a very successful year at Puttenham CofE Infant School. The community have once again come together to ensure our village school provides the very best education and experiences for our children.

Admissions and transition

We currently have 91 children on roll. We welcomed 28 children into the reception class in September with their families. Our current published pupil number is 30 children per year group. The majority of our year 2 children went to Waverley Abbey and Aldro Schools last year.

Academic achievements

In November we had a two day Ofsted inspection. The inspection framework has changed significantly since our last inspection in 2009. We were delighted by the glowing report in which we received a rating of 'good' overall but outstanding in behaviour and attitudes, personal development and early years provision.

Links with Community

We have been well supported by Puttenham Church with the collective worship led by the Rector and weekly Open the Book assemblies. We thank the members of the Open the Book team for their continuing enthusiasm and dedication in bringing the Bible stories alive for our children. The Church services that have taken place include Harvest, Christingle, Ash Wednesday, St John the Baptist, Easter and our Leavers' Service.

We have continued our collaboration with other local schools in the Farnham Confederation. We focus on writing, reading, maths teaching and providing enrichment activities such as sporting events and theatre trips.

Children in year 2 were delighted to be part of Puttenham and Seale and Sands show by performing two maypole dances.

Gardening Success

Last year we won the 'Guildford in Bloom' School's competition award. We always make excellent use of our environment and this was recognised by the judges of the award. The staff and children grew plants, flowers and vegetables in the allotment and decorated the school in red, white and blue to celebrate the Queen's platinum jubilee.

Events in School

Annual and seasonal events have taken place in school including enrichment learning weeks such as creative and book weeks. The Parish Council kindly provide the site which enables each class to learn in the outdoor area through our Forest School programme. Last year the classes carried out trips to Wisley, Painshill Park, Portsmouth Sea life, Bocketts farm park and Barfield activity camp.

Building Programmes

Last year we replaced our flat roof and replaced lights in two classes.

Anna De Filippis
Headteacher

VILLAGE NEWS *Jane Randell (Lead Editor)*

The Village News continues to be produced monthly under the editorship of Mary Adkins, Dee Bramley, Simon Prichard and Jane Randell. Now that the country is getting back to normal more articles are coming in however it is rare that the magazine can be filled to its original 52 pages. We are still having the same number (590) of copies printed but are considering reducing the number next year.

The financial situation in December 2022 enabled the editors to agree to donate £1,000 to SPW PCC, £200 to Phyllis Tuckwell and £100 each to Seale Village Hall, the Marwick Hall, Wanborough Village Hall and The Sands Room. It was also agreed that there was no reason to increase the cost of the adverts or the magazine. At December 2022 the accounts showed that there would be a surplus of about £200 assuming no advertising income had been received.

FUNDRAISING EVENTS DURING 2022

In 2022 money was raised through the Village News, Concerts, the Christmas Fair, Puttenham 100 Club, a Clay Pigeon Shoot and a Bric-a-Brac and Book sale. The total raised was £7,663

Our grateful thanks to all the organisers and to all those who contributed.

REVIEW OF FINANCE *Phil Roche*

INTERIM TREASURER'S REPORT FOR YEAR ENDED 31/12/2022

Thank You

A big thank you to Mike Thorpe for his sterling work as Acting Treasurer for three years. He worked tirelessly to establish a strong foundation of management for the parish accounts. He has also been of great help during the handover to the Interim Treasurer.

Finance Review

2022 continued to be a difficult year financially as the Parish of SPW, like many others, continues to redevelop its finances following the events of the last few years. The PCC are very grateful for the generous support of parishioners who have given of their own resources during the year. This giving was only marginally impacted by the cost-of-living increase towards the end of 2022.

Fundraising was a particular focus during the year with a number of special events including a clay pigeon shoot, concerts, various sales, and the Christmas Fair at Myrtles to name just a few. The PCC wish to thank all the volunteers who have given their time to support the work of the parish by organising and attending these events.

Parish Share

The PCC entered the financial year with a substantial debt of £19,695 of unpaid parish share from 2020. Guildford Diocesan Board of Finance agreed to the letting of Glebe Cottage as a method of repaying this debt. Unfortunately, no payment has been made against this debt since then.

During 2022 the PCC were unable to make the full parish share payment, with an in-year payment deficit of £16,000.

This means that the total parish share debt liable is £35,695

The PCC will need to prepare a plan for how to repay this.

Cost of Living Support

Guildford Diocese Board of Finance recognised the challenges of the cost of living, in particular the increase in energy costs in the latter part of 2022. GDBF made two payments of £1,000 to all parishes to offset rising energy costs. The PCC have gratefully received and acknowledged this support.

Reserves Policy

In accordance with Charity Commission rules the PCC is required to state its policy for the management of reserves:

Investment policy: The PCC has selected managed funds into which it invests the money from historic legacies. These funds match the risk profile that is felt appropriate and meet the PCC's requirement for ethical investments. The PCC reviews these investments regularly.

General Reserves Policy: The PCC aims to hold general unrestricted funds sufficient to meet six months running costs. It looks to fundraising and donations to meet the majority of normal running costs, however due to increasing costs, general income is insufficient for the day to day expense, so a reserve is required. The PCC were forced to close the general reserve fund due to the sum remaining being too small to be managed economically, and due to the challenging financial circumstance it has not been possible to rebuild this reserve

Restricted Reserves Policy:

These funds are from historical legacies which are restricted to the upkeep of the churches of St John the Baptist, Puttenham and St Laurence, Seale. They are held in secure investments with the aim of achieving some income and growth; these funds are used for the general maintenance of the churches and churchyards. The investments are held such that should there be a cash requirement it can be readily realised.

Statement of Accounts

The full Statement of Accounts is appended to this report in section D



D. THE AUDITED ACCOUNTS

For the year ended 31 December 2022



**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS
for the year ended
31 December 2022**

Bank
Lloyds Bank plc
Castle Street, Farnham

Independent Examiner
Mr Jeremy McIlroy
The Street, Puttenham

Interim Treasurer
Rev Philip Roche
Ockford Rd, Godalming

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31 December 2022 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the management committee concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in a full audit, and consequently I do not express an audit opinion on the accounts.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

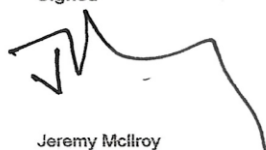
(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed

Date:



Jeremy McIlroy

May 23 2023

SEALE, PUTTENHAM AND WANBOROUGH PAROCHIAL CHURCH COUNCIL

Statement of Financial Activities for the year ending 31 December 2022

Description	Note	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2022	TOTAL 2021
INCOMING RESOURCES							
Voluntary Income	2a	£68,648				£68,648	£82,322
Activities for generating funds	2b	£7,663				£7,663	£9,816
Income from Investments	2c	£24,701	£1,314	£1,493		£27,508	£24,142
Church Activities	2d	£5,350				£5,350	£1,934
Other incoming resources	2e	£3,119				£3,119	
TOTAL INCOMING RESOURCES		£109,481	£1,314	£1,493	£0	£112,288	£118,214
RESOURCES EXPENDED							
Church Activities	3a	£106,333				£106,333	£132,174
Generation of Voluntary income	3b					£0	£529
Fund-raising costs	3c	£1,269				£1,269	
Major Works					£41,052	£41,052	
TOTAL RESOURCES EXPENDED		£107,602	£0	£0	£41,052	£148,654	£132,703
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		£1,879	£1,314	£1,493	(-£41,052)	(-£36,366)	(-£14,490)
GAINS AND LOSSES ON INVESTMENTS							
on disposal							£3,078
on revaluation	6b		(-£9,150)	(-£7,147)		(-£16,297)	£13,276
Increase in Parish Share Debt		(-£16,000)				(-£16,000)	
transfers between funds		£2,807	(-£1,314)	(-£1,493)		£0	
		(-£11,314)	(-£9,150)	(-£7,147)	(-£41,052)	(-£68,663)	
Net Movement in Funds		(-£11,313)	(-£9,149)	(-£7,133)	(-£41,052)	(-£68,648)	£1,864
BALANCES BROUGHT FORWARD AT 1 JAN 2022		(-£16,562)	£78,523	£72,577	£41,052	£175,590	£173,725
BALANCES CARRIED FORWARD AT 31 DEC 2022		(-£27,875)	£69,374	£65,444	£0	£106,942	£175,590
Balance Sheet as at 31 December							
FIXED ASSETS							
Tangible fixed assets							
Investment assets	6b		£69,032	£53,889		£122,921	£139,218
CURRENT ASSETS							
Debtors							£271
Short term deposits				£154		£154	
CBF deposit		£537		£11,401		£11,938	£11,738
Schroder Deposit							
Cash at banks		£7,283	£342			£7,625	£45,471
Cash in hand							£19
LIABILITIES							
Amounts falling due within one year	5	(-£16,000)				(-£16,000)	(-£21,171)
Amounts falling due after one year		(-£19,695)				(-£19,695)	
NET CURRENT ASSETS		(-£27,875)	£69,374	£65,444		£106,942	£36,372
NET ASSETS		(-£27,875)	£69,374	£65,444	£0	£106,942	£175,590
FUNDS							
Unrestricted		(-£27,875)				(-£27,875)	(-£16,562)
Puttenham Restricted Funds			£69,374			£69,374	£78,523
Seale Restricted Funds				£65,444		£65,444	£72,577
The Sands Restricted Funds							£41,052
		(-£27,875)	£69,374	£65,444	£0	£106,942	£175,590

Notes to the Financial Statements for the year ended 31 December

1 ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

Funds

Restricted funds represent

Ann Mitchell Fund

Seale PCC was left a legacy in 2004 by Ann Mitchell for the upkeep of Seale Church and its churchyard. This money is invested by CCLA and Schroders and is used for the upkeep and maintenance of Seale church and churchyard.

Sands Church Extension Appeal fund

This appeal was started to raise funds to pay for the extension to the Church of the Good Shepherd in The Sands. At the start of 2022 this stood at £41,052. This amount has been expended on the works for the extension at The Church of the Good Shepherd

Sands Fabric Fund

The PCC was given a donation from the family of Alison Ball for the upkeep and maintenance of the Church of the Good Shepherd in the Sands, this brought about the formation of the Sands Fabric fund which is being used to pay for the design of the extension.

Seale Education Fund

Hugh Morgan Fund

Part of the capital from the sale of Seale School was put into a charity for educational purposes for Seale Parish; in 2015 In 1994 a bequest was received from Hugh Morgan of one half of his residual estate to be applied for such of the purposes of Section 5 of the PCC (Powers) measure 1956 as are charitable, with a wish (not binding) that it be used for the benefit of choir, organist and promotion of music in Puttenham church. This money is invested by CCLA and Schroders.

Unrestricted funds are available for all ordinary purposes of the PCC.

Incoming Resources

All incoming resources are accounted for when they are received.

Resources expended.

All expenditure is accounted for when it is incurred and is accounted for gross

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with S.96(2)(a) of the Charities Act 1993

Moveable church furnishings

Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statement. Subsequently no individual item has cost more than £1,000 so all expenditure has been written off when incurred.

Investments are valued at market value at 31 December.

2 INCOMING RESOURCES		Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2022	TOTAL 2021
2(a) Voluntary Income							
	Planned giving						
	Gift Aid Donations	£37,502				£37,502	£40,119
	Tax recovered	£8,203				£8,203	£9,790
	Other						£6,370
	Collections at services	£10,297				£10,297	£6,768
	Gift Days & Sundry Donations	£6,891				£6,891	£18,699
	Grants						
	Legacies						£576
	Other Restricted Income	£5,755				£5,755	
	Total	£68,648	£0	£0	£0	£68,648	£82,322
2(b) Activities for generating funds							
	Fund-raising - Jumble sale						£645
	Christmas Fair	£1,039				£1,039	£3,460
	Book Sales						£932
	Bric-a-brac sale	£304				£304	£304
	Concerts	£1,250				£1,250	£1,250
	Other	£5,070				£5,070	£25
	100 Club						£3,200
	Organ Restoration						
	Total	£7,663	£0	£0	£0	£7,663	£9,816
2(c) Income from Investments							
	CBF Deposit			£154		£154	£6
	Other dividend income		£1,314	£1,339		£2,653	£2,749
	Property Rental income	£24,701				£24,701	£21,386
	Total	£24,701	£1,314	£1,493	£0	£27,508	£24,141
2(d) Income from church activities							
	Bookstall	£10				£10	
	Fees	£5,340				£5,340	£1,934
	Total	£5,350	£0	£0	£0	£5,350	£1,934
2(e) Other Incoming Resources							
	Transfers	£3,119				£3,119	
	Total	£3,119	£0	£0	£0	£3,119	£0
TOTAL INCOMING RESOURCES		£109,481	£1,314	£1,493	£0	£112,288	£118,213

3 RESOURCES EXPENDED		Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2022	TOTAL 2021
3(a) Church activities							
Missionary and Charitable giving							
Overseas							
Home: Puttenham CofE Infant School							
Others							
	Total	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>
Ministry:	Parish Share	£60,059				£60,059	£86,914
	Other ministry costs	£1,749				£1,749	£1,508
	Diocesan & Clergy Fees	£2,944				£2,944	
Church:	Utilities	£6,173				£6,173	£7,163
	Other running costs	£6,853				£6,853	£3,373
	Maintenance costs	£8,095				£8,095	£7,370
	Upkeep of services	£1,378				£1,378	£1,098
	Upkeep of Churchyard	£37				£37	£1,342
	Books etc						
	Salaries	£10,584				£10,584	£9,234
	Costs related to other church property	£3,167				£3,167	£834
	Admin, Printing and Stationary	£789				£789	£10
	Bank charges & Management Fees	£309				£309	£456
	Other Restricted Payments	£4,197				£4,197	
	Total	<u>£106,333</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£106,333</u>	<u>£119,302</u>
Major Works							
St John the Baptist							£3,372
St Bartholomew							
St Laurence							
Church of the Good Shepherd					£41,052	£41,052	
	Total	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£41,052</u>	<u>£41,052</u>	<u>£3,372</u>
Fund-raising costs							
	Expenses at Fundraising events	£1,269				£1,269	
Other							
	Repayments from Seale Ed Fund						£529
		<u>£1,269</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£1,269</u>	<u>£529</u>
TOTAL RESOURCES EXPENDED		<u>£107,602</u>	<u>£0</u>	<u>£0</u>	<u>£41,052</u>	<u>£148,654</u>	<u>£123,203</u>

Major works at the Sands is the completion of the kitchen extension

3(a) Overseas Charities

When possible the Parish supports overseas charities, when collections are taken and donated to designated charities working overseas

4 No payments were made to members of the PCC apart from the reimbursement of expenses

5 Liabilities	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2022	TOTAL 2021
Amounts falling due within one year						
Unpaid Parish Share 2022	£16,000				£16,000	
Amounts falling due outside one year						
Unpaid Parish Share 2020	£19,695					£21,171
	<u>£35,695</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£35,695</u>	<u>£21,171</u>

Liabilities falling due outside one year is unpaid Parish Share for 2020.

This has been accounted for in previous years Statements of Financial Activities but is shown here for reference only.

6 FIXED ASSETS FOR USE BY THE PCC

(a) Property

Glebe Cottage was valued in 2020 at £700,000. It is held in trust by the Diocese of Guildford.

Legal advice has been sought, and with the approval of Guildford Diocese Board of Finance, the PCC has let the property under an assured shorthold tenancy agreement

(b) Investment Fixed Assets

	Unrestricted Funds	Puttenham Restricted	Seale Restricted	Sands Restricted	TOTAL 2022	TOTAL 2021
Market Value as at 1 January	<u>£0</u>	<u>£78,182</u>	<u>£61,036</u>		<u>£139,218</u>	<u>£121,495</u>
Purchases at Cost, less disposals at carrying value						
General Fund Purchases						
General Fund Disposals						
Restricted Fund Purchases- Puttenham						£70,942
Restricted Fund Disposals- Puttenham						(£68,113)
Restricted Fund Purchases- Seale						£55,000
Restricted Fund Disposals- Seale						(£53,382)
Revaluation						
General Fund Shares						£7,240
Restricted Shares		(£9,150)	(£7,147)		(£16,297)	£6,036
Market Value as at 31 December	<u>£0</u>	<u>£69,032</u>	<u>£53,889</u>	<u>£0</u>	<u>£122,921</u>	<u>£139,218</u>
Holdings as at 31 December						
Restricted Funds						
Hugh Morgan Legacy						
Share Holding						
44386.13- Cazanove Charity A Income		£24,128			£24,128	£26,880
5186.75- CBF Church of England Global Equity		£13,659			£13,659	£15,889
1512.19- CBF Church of England Investment Fund		£31,244			£31,244	£35,413
Ann Mitchell Fund						
Share Holding						
34411.87- Cazanove Charity A Income			£18,706		£18,706	£20,840
4071.51- CBF Church of England Global Equity			£10,722		£10,722	£12,473
1183.86- CBF Church of England Investment Fund			£24,461		£24,461	£27,724
	<u>£0</u>	<u>£69,032</u>	<u>£53,889</u>	<u>£0</u>	<u>£122,921</u>	<u>£139,219</u>

(c) DEBTORS

Sundry	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£3,179</u>
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Accounts



C. THE ANNUAL REPORT AND FINANCIAL STATEMENTS

For the year ended 31 December 2021



C.

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL ANNUAL REPORT AND FINANCIAL STATEMENTS For the year ended 31 DECEMBER 2021

INTRODUCTION

In compliance with the Church Accounting Regulations 2006, the Parochial Church Council (PCC) of Seale, Puttenham & Wanborough have prepared this report and the attached financial statements.

The report summarises the activities and plans of the PCC, who now submit it for review by parishioners at the Annual Parochial Church Meeting (APCM) to be held on Friday 20th May at 7pm online with Zoom.

ADMINISTRATIVE INFORMATION

Parochial Church Council

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is now a registered Charity (Charity No: 1129466). During 2020, the following were members:

Rector: The Revd. Stephen Thatcher

Curate: The Revd. Philip Roche

Churchwardens:

- Seale and The Sands Ann Payne
Elaine Whittle
- Puttenham Andrew Baxter
- Mary-Claire Cook
- Wanborough Anne Concanen (Vice Chair/ Deanery Synod Representative (elected October 2020))

Elected Members:

- Seale and The Sands Bill Biddell (elected October 2020)
Mike Thorpe (elected 2019)
- Puttenham Rhona Conn (elected October 2020)
David Melville (elected October 2020)
- Wanborough Dee Bramley (elected October 2020)
David Wilson (elected October 2020)

Additional ex-officio members:

The Rev. Philip Roche
Chris Tuckwell
Sarah Webster (Deanery Synod Representative - elected October 2020)
Caroline Warburton (Deanery Synod Representative – elected May 2021)

PCC Secretary: Dee Bramley

The appointment of members of the PCC is governed by and set out in the Church Representation Rules.

RECTOR'S REPORT

The true scale of the impact of Lockdown is now being calculated in the Diocese and across the Church of England. All churches have seen a decline in those attending for worship as much as 50% recorded in some cases, all churches have financially struggled with a huge decline in income and consequently some are now facing "Quota poverty". Two years of dormancy has physically impacted on buildings with damage to bells and clocks and other equipment failure, all of which cost to be repaired. The fabric reports include areas in which our buildings have been physically impacted by lockdown.

SPW has been affected along with others. However thanks to wise PCC leadership in meeting the challenges of lockdown without compromising regular worship, astute financial management when income is restricted, fund-raising initiatives and increased giving we are slowly getting back to a more healthy and viable position within the network of churches that make up the Diocese. This is good news and sets us on a secure footing to implement our exciting mission and ministry plans for the future.

Pastorally, we have conducted several memorial services and the burial of cremated remains, all of which were not possible during lockdown. Weddings have been on hold as well as baptisms but 2021 saw these occasional offices resume. Our collections for FOOD AID resulted in half a ton of vital food being collected in the Parish and sent to the persecuted church in the world. Our two nursing homes continue to isolate and it is hoped services there will soon be possible. A plan to visit every household in the United Parish, street by street, lane by lane, will get underway when it is safe to do so. A welcome card will be made available for every home who wishes to receive one.

Our church website is improving with each passing month and Anne Concanen is doing a great job putting in the content we want and making it visually more eye catching. We have made some progress on getting quotes for digitisation in all four churches to allow for streaming of services etc. but realise there is no cheap way of doing this and unless funds are forthcoming it will take time before we can equip one church with internet and all that follows from that.

I want to thank our Churchwardens, PCC members and focus group members for guiding us through some challenging times and for their support in dealing with so many difficult decisions. The financial team have also been exceptionally busy with outstanding work by Mike Thorpe including Mike Cloughley who keeps our giving scheme buoyant. The Ministry Team have been very flexible in adapting to the changing patterns of worship and I am ever appreciative of all they give in time and ministry.

I commend all the reports in this year-end account with immense gratitude for works completed as a labour of love by so many people in our parish, often unseen, who keep the ecclesiastical wheels turning and our gathered church fellowship possible.

In closing I thank Anne Concanen for her Safeguarding role which has become a major focus in parish life and to which she gives meticulous attention, I wish to congratulate her also for another well organised APCM report along with stunning pictures of the stained-glass Marys in our Parish.

Every Blessing,
Rector

MEETINGS

There were 4 full meetings of the PCC, an additional 6 meetings involving focus groups and three electronic PCC resolutions that required to be passed during 2021, all via Zoom.

The PCC meetings covered many different areas of business but monitoring the development of Covid was vital to protect our church congregations. The PCC therefore regretfully decided to temporarily close the churches at the beginning of February but were pleased to discuss the gradual reopening of churches in the second half of the year.

As a great deal of time in 2020 was spent debating finances and the disposition of Glebe Cottage, members of the PCC were delighted to hear and discuss plans for making this property ready for the rent market. Our thanks go out to our Treasurer and all those involved in this project. Our Treasurer indicated that he was optimistic that the 2021 accounts would present a more favourable position than 2020 largely due to the arrangements over Glebe Cottage. However, we still needed to do some serious fundraising and a standing committee was set up to develop ideas.

Other issues discussed and dealt with ranged from safeguarding, health and safety and church repairs to the Parish Giving Scheme, QR codes and the recall of registers due to changes in wedding regulation. All decisions were made after very careful consideration and with the very best interests of all our parishioners in mind so an application for filming at Wanborough Church was finally rejected because of the questionable content of the production.

Thanks to all members of the PCC for their time, hard work and expertise.

SAFEGUARDING *Anne Concanen*

As a PCC we are committed to the support, nurture and protection of everyone in our church community and, under the "Promoting a Safer Church" policy, creating a safe and caring place for all. We are committed to ensure that the safeguarding guidelines are followed in all parish activities and to ensure that any outside organisations hiring church premises comply with the parish safeguarding policy for children, young people and vulnerable adults. To date there have been no concerns raised.

Currently every member of the PCC has completed the online Core Basic Awareness Training. This lasts three years. Recent Diocesan changes in safeguarding training will mean that PCC members will also be able to increase their safeguarding knowledge on their next review. People involved in leadership roles are also regularly DBS cleared as are those working with children for Open the Book.

As Safeguarding Officer, I am here to respond to any concerns about children or adults in this parish, to make sure that proper advice is sought and to see that correct referrals are made. Historic or current matters relating to concerns and allegations of abuse by or against church officers are to be reported to me and, in liaison with the incumbent, these will be referred to the Diocesan Safeguarding Advisor.

At the end of the year the "Parish Safeguarding Dashboard" was introduced to help parishes coordinate their safeguarding care and we will be developing this in 2022.

THE ELECTORAL ROLL

The Electoral Roll numbers up until December 2021

	Dec 2020	Dec 2021
Total on ER	122	124
Seale total	75	80
Puttenham total	34	29
Wanborough total	16	15

The electoral roll reflects the death of several staunch church members and few movements out of the United Parish.

CHURCH ATTENDANCE IN 2021

The year was very much one of stop and start in respect of Covid and resuming church services. The PCC agreed a pattern of weekly services at Seale and Puttenham with alternate weeks at Sands and Wanborough. It was also agreed to keep the Sunday evening Zoom services so that people could have the choice to remain at home or physically attend church. Attendances increased slowly as people found greater confidence in the vaccine and booster programmes.

Most of the festival services in the first part of 2021 were celebrated on Zoom and later in the year in person with good attendances including an open churches week for parishioners to grieve the death of HRH The Duke of Edinburgh.

YOUNG FAMILIES

Confidence amongst young families to attend church services was diminished as the Omicron virus began to affect children in schools and colleges. The lockdown has created a situation in which many young families have found alternatives to attending church services and this has become a national challenge. It will take time to win back this generation of young worshippers and the trend predicts a pattern of worship that is less frequent but appealing to all-ages.

The local school at Puttenham continued to operate in bubbles with no visits to the Parish and limited assemblies involving the Rector and Open the Book.

PARISH BIBLE STUDY *Marion Thorpe*

Due to the Covid restrictions, the monthly Parish Bible Study group meetings in 2021 were conducted via ZOOM. The lifting of the restrictions has allowed us to resume the regular meetings in the Church of The Good Shepherd, on the 4th Wednesday of every month, between 2.30-3.30.

Whether by ZOOM or in person, each meeting provides the opportunity to discuss the previous month's readings from the Bible Reading fellowship publication New Daylight, and to share which passages and contributors have particularly spoken to us; the aim is to open up the discussions by inviting questions and comments about concepts which each of us may find challenging or less easy to understand.

For those who are interested in the possibility of joining the group, members follow the readings and commentaries on a themed collection of passages in New Daylight, one of the Bible Reading Fellowship publications.

If you have any queries, and/or would like to join the group, please contact Marion Thorpe on 01252 783102. New members are most welcome.

"OPEN THE BOOK" *Anne Concanen*

Under the auspices of the PCC, our Parish "Open the Book" volunteers have very successfully been taking "Open the Book" assemblies in Puttenham School since January 2017. Unfortunately Covid regulations halted most of our normal activities in 2021. We continued to send our animated stories into school with voice overs done by the volunteers and the children could see them on a screen in their classrooms. The children especially loved the winking donkey for the Palm Sunday story. During the Autumn term we tried some simple assemblies in school with 2 story tellers narrating our animated videos but the proposed shadow puppet Nativity had to be abandoned because of the rise in Covid numbers. We are now really looking forward to going back into school again in 2022.

If you would like to join our story teller team please contact - Anne Concanen on 01483 811017.

MUSIC IN THE PARISH *Geoff Graham*

2021 saw the lifting of restrictions on singing and a tentative return to the choir stalls. However, choir numbers are much reduced. We have reinstated weekly choir practices at St John the Baptist only, to which singers from both Puttenham and Seale are invited, since we usually have the same hymns at both churches. For logistical reasons, choir practices at Seale are currently unviable. By popular request, our practices alternate between 2.30 pm and 7.00 pm, each dealing with at least two Sundays in advance.

Our grateful thanks are due to Juliana Baxter and David Melville, who devote much of their time to rehearsing for those services which I am unable to cover. There has, and will continue to be the occasional service when it is necessary to use pre-recorded organ accompaniments. I try to keep these to an absolute minimum and share them evenly between Seale and Puttenham. Please bear with us when this is unavoidable.

Finally, as noted above, we are increasingly short of choir members. I would urge anyone who enjoys singing to consider joining one or other of our choirs. Feel free to call me on 07870 146635 to discuss.

PUTTENHAM AND SEALE BELL TOWERS *Andrew Baxter, Kevin Green*

Very little ringing took place in 2021 because of the various lockdowns and requirement for distancing. There was occasional chiming for a Sunday service.

A single bell was tolled at Puttenham on three occasions during the year:

- on 23 March for the National Day of Reflection;
- half-muffled on 10 April following the death of Prince Philip Duke of Edinburgh;
- half-muffled on Remembrance Sunday.

Seale Tower had fewer opportunities to ring because birds had built a number of nests in the ringing chamber and these could not be cleared out until later in the year.

HEALTH & SAFETY

All risk assessments have been carried out in the 4 churches including churchyards and curtilage.

PAT testing is up to date on all electrical equipment and fire extinguisher and alarms are in good working order.

FABRIC MAINTENANCE

Church Architect: Our new Inspecting Architect for 2021 was **John Bailey** BA, BArch, RIBA, AABC.

Seale and The Sands *Ann Payne*

The Church of St Laurence

Regular worship has taken place with the implementation of all covid rules in place.

Works carried out included boiler service, replacement of faulty flood light and faulty photocell. Also the cleaning and removal of jackdaw nests from the bell tower.

The Church Clock at Seale was investigated by the Cumbria Clock company and a winding mechanism was in need of replacement. Works on this item are on-going.

The bulging wall on the East end of the churchyard is under consideration for repair
Inspection of Glebe Cottage in August 2021 found everything to be in good condition.

The Church of the Good Shepherd

Twice monthly services commenced in August 2021 with implementation of all Covid safety rules in place. The waterproof shell of the Sands extension commenced in December 2021, with the Shepherd's Rest Cafe still being closed.

Both Churches

Both churches have obtained satisfactory electrical reports – PAT testing and fire extinguisher tests. Voluntary churchyard and garden maintenance has been carried out regularly throughout the year and we remain grateful to all those who have contributed to this essential work.

Puttenham *Andrew Baxter*

The Church of St John the Baptist

All regular maintenance and servicing took place. A significant repair to replace the gas valve in the heating boiler was required in October.

Some remaining electrical work on the organ was completed, to finish the restoration started in early 2020.

Most of the roof lights in the church were converted to LED some years ago; most other light fittings were converted this year.

Quotes have been invited for the pointing works needed for the Church Tower and the tracery repairs required for the north nave window.

Wanborough *Anne Concanen*

The Church of St Bartholomew

We were very pleased to open Wanborough for services once again. From August 2021, a twice monthly service was held with all Covid safety rules in place.

This year the building was open for the Heritage weekend and over 370 visitors came to find out more about Wanborough Church and St Bartholomew.

During 2021 general maintenance work was done including PAT testing and servicing the fire extinguishers. The water leak that had appeared in the churchyard near the west end of the church was located and repaired and a rook's nest, that had silenced the bell, was cleared from the bell cote.

The Church had its Quinquennial inspection in March. John Bailey reported that "there are no fundamental or significant repair issues" but that there were some areas that needed attention largely associated with repointing. A programme of work was being considered.



Headteacher: Anna De Filippis

News from Puttenham CofE Infant School

Academic Year 2021-2022

It has been wonderful to return to school with many of the Covid-19 restrictions removed allowing us to welcome parents and visitors back for school events.

Admissions and transition

We currently have 94 children on roll. We welcomed 30 children into the Reception class in September with their families and three children into Year 1. We have now reduced our published admission number to 30 children.

Links with Community

We have continued our collaboration with other local schools in the Farnham Confederation. We focus on writing, reading, maths teaching and enrichment activities such as sporting events and workshops.

We have been well-supported by Puttenham Church with the fortnightly collective worship assemblies led by the Rector and weekly Open the Book assemblies. We thank the members of the Open the Book team for continuing to provide the school with recorded assemblies for the children during lockdown. The Church services that have taken place include Harvest, Christmas, Ash Wednesday, St John the Baptist, Easter and our Leavers' Service.

The school won the Gold Award for the annual Guildford Schools in Bloom competition last year.

Events in School

Annual and seasonal events have taken place in school including enrichment learning weeks such as creative and book weeks. The Parish Council kindly provide the site which enables each class to learn in the outdoor area through our Forest School programme.. We had visits from Susie Darnton, a local author on World Book Day. This year the classes are carrying out trips to Wisley, Watt's gallery, Painshill Park, Portsmouth Sea life, Bocketts farm park and Barfield activity camp.

We will also be part of the Puttenham and Seale and Sands shows this year. The Year 2 children will be performing maypole dances at both events.

Building Programmes

We are currently undergoing extensive roof replacement on our flat roof.

PUTTENHAM SCHOOL HOUSE *John Hewitson*

The Management Committee was established in 1987 by the PCC to look after School House and supervise the letting of this listed building when not required for the use of the Head Teacher of Puttenham Church of England School. It reported a cash balance of £34,468 at the end of 2021. There was a change of tenancy at the turn of the year and this enabled significant repair and maintenance work to be carried out while the property was unoccupied. Total expenditure this year is expected to exceed £10,000.
(NB. Funds mentioned here are not reported as part of the Annual Accounts.)

GODALMING DEANERY SYNOD 2021 *Anne Concanen*

Deanery Synod met 3 times on Zoom during 2021. As it had not met in 2020, the January meeting opened with new members and a change of personnel. A new Lay Chair was still to be found. The meeting considered new standing orders, future uses of Deanery funds and the new Godalming Deanery Strategy. In order to support this strategy, Synod members were asked to discuss with PCCs the question "Where can we offer support or expertise for one off needs?"

At the June meeting Jackie Tickner, the new Lay Chair, was introduced to Synod. The Synod discussed ideas on "support and expertise" that PCCs had offered and considered the "Living in Love and Faith" course. Members of Synod were reminded of the visit of the Archbishop of Canterbury to the Deanery in September and Parishes were encouraged to invite people to attend his talk.

At the November meeting Synod decided it needed to make firm plans on what to do with its funds based on the new Standing Orders. Also under discussion was the health of the parishes and the pilot scheme to explore how to share skills between parishes. Members of Synod were also introduced to the new Parish Safeguarding Dashboard.

VILLAGE NEWS *Jane Randell (Lead Editor)*

The Village News continues to be produced monthly under the editorship of Mary Adkins, Dee Bramley, Simon Prichard and Jane Randell. There has continued to be a reduction in the number of articles due to the restrictions imposed by the pandemic and the result is that usually the size of the magazine has had to be reduced by 4 pages. The number of copies printed has not changed from the 590 of recent years and the indication is that the numbers being delivered is now increasing.

The financial situation in December 2021 enabled the editors to agree to donate £1,000 to SPW PCC, £200 to Phyllis Tuckwell and £100 each to Seale Village Hall, the Marwick Hall, Wanborough Village Hall and The Sands Room. It was also agreed that there was no reason to increase the cost of the adverts or the magazine. At December 2021 the accounts showed that there would be a surplus of about £150 assuming no advertising income had been received.

FUNDRAISING EVENTS DURING 2021

During the second part of 2021 ideas were put forward to be considered in a fund raising plan to be developed over the coming years. In 2021 money was raised through the Puttenham 100 Club, the Christmas Fair, Concerts, the Village News and a Bric-a-Brac sale. The total raised was £7,154. Our grateful thanks to all the organisers and to all those who contributed. More events are planned for 2022.

REVIEW OF FINANCE *Mike Thorpe*

FINANCE COMMENTARY FOR YEAR ENDED 31/12/2021

Expenditure exceeded income in 2021 but we were able to meet the commitments that fell due during the year without selling investments. Our activities were adversely affected by the pandemic quite materially. We still owe a significant part of the 2020 parish share that we were not able to pay during that year. We have explained to the diocese that our first goal has been to meet our commitments in 2021 and that it seems reasonable to believe that we should be able to repay the debt over four or five years.

Several income streams in 2021 were reduced but Glebe Cottage was refurbished and let in February 2021. This was achieved at no cost to the church due to the generosity and leadership of Alan Chandler with invaluable contributions of time and talents from members of the community whom we thank warmly.

Early in the year Investec, our then financial advisor, informed us that the value of our investments managed by them had fallen below the value at which they could offer us a discretionary service. This meant that they could no longer assure the PCC that our investments would meet our requirements for ethical investments. Following several meetings a PCC subcommittee decided to sell the holdings managed by Investec. The proceeds were reinvested in funds managed by Schroders and Churches, Charities and Local Authorities (CCLA) Investment Management which have a very similar risk profile to the previous holdings and meet the Council's requirements for ethical investments.

The pandemic restricted fundraising activities but we were fortunate to be able to hold two very successful concerts, the Christmas Fair and a number of sales.

RESERVES POLICY

In accordance with Charity Commission rules we are required to state our policy for the management of our reserves:

Investment policy: The PCC has selected managed funds into which it invests the money from historic legacies. These funds match the risk profile that is felt appropriate and meet the PCC's requirement for ethical investments. The PCC reviews these investments regularly.

General Reserves Policy: The PCC aims to hold general unrestricted funds sufficient to meet six months running costs. It looks to fundraising and donations to meet the majority of normal running costs, however due to ever increasing running costs our general income is insufficient for the day to day expense, so we need a reserve to fall back on. We were forced to close our general reserve fund due to the sum remaining being too small to be economically managed and due to falling income we have been unable to rebuild this reserve

Restricted Reserves Policy: These funds are from historical legacies which are restricted to the upkeep of Puttenham and Seale churches and are held in secure investments with the aim of achieving some income and growth; these funds are used for the general maintenance of these churches and churchyards. The investments are held such that should there be a cash requirement it can be readily realised.

The Annual Accounts for 2021 follow in section D

**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS for the year ended
31st DECEMBER 2021**

Bank

Lloyds Bank plc
Castle Street, Farnham

Independent Examiner

Mr Jeremy McIlroy
The Street, Puttenham

Acting Treasurer

Mr Michael Thorpe
Delamere House, Runfold

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2021 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the

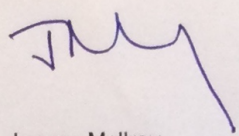
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date: February 8, 2022.

Jeremy McIlroy

SEALE, PUTTENHAM AND WANBOROUGH PAROCHIAL CHURCH COUNCIL

Statement of Financial Activities for the year ending 31st December 2021

Description	Note	Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	The Sands Restricted Funds	2021	TOTAL	2020
INCOMING RESOURCES								
Voluntary Income	2a	£66,515	£581	£110	£15,116	£82,322		£102,435
Activities for generating funds	2b	£5,039	£3,200	-	£1,577	£9,816		£66
Income from Investments	2c	£21,386	£1,638	£1,117	-	£24,142		£2,989
Church Activities	2d	£1,934	-	£0	-	£1,934		£1,921
TOTAL INCOMING RESOURCES		£94,875	£5,419	£1,227	£16,692	£118,213		£107,411
RESOURCES EXPENDED								
Church Activities	3a	£112,255	£7,687	£1,793	£10,439	£132,174		£121,036
Fund-raising costs	3c	£529	-	-	-	£529		-£16
Other outgoing resources		-	-	-	-	-		-
TOTAL RESOURCES EXPENDED		£112,784	£7,687	£1,793	£10,439	£132,703		£121,020
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES		(£17,909)	(£2,268)	(£566)	£6,253	(£14,490)		-£13,608
GAINS AND LOSSES ON INVESTMENTS								
on disposal		-	£1,727	£1,351		£3,078		£3
on revaluation	6c	-	£7,240	£6,036		£13,276		£2,145
NET MOVEMENT IN FUNDS		(£17,909)	£6,699	£6,822	£6,253	£1,865		-£11,460
BALANCES BROUGHT FORWARD AT 1st JAN		£1,347	£71,825	£65,755	£34,798	£173,725		£185,200
BALANCES CARRIED FORWARD AT 31st DEC		(£16,562)	£78,523	£72,577	£41,052	£175,590		£173,725
Balance Sheet as at 31st December								
FIXED ASSETS								
Tangible fixed assets		-	-	-	-	-		-
Investment assets	6c	£0	£78,182	£61,036	£0	£139,218		£121,495
CURRENT ASSETS								
Debtors		£0	£0	£271	£0	£271		£3,179
Short term deposits								
CBF deposit		£530		£11,253		£11,783		£11,907
Investec Deposit			£0	£0		£0		£1,709
Cash at banks		£4,041	£342	£37	£41,052	£45,471		£53,628
Cash in hand		£19				£19		£19
LIABILITIES								
Amounts falling due within one year	5	(£21,152)	£0	(£19)	£0	(£21,171)		-£18,212
NET CURRENT ASSETS		(£16,562)	£342	£11,541	£41,052	£36,372		£52,230
NET ASSETS		(£16,562)	£78,523	£72,577	£41,052	£175,590		£173,725
FUNDS								
Unrestricted		(£16,562)	-	-		(£16,562)		£1,347
Puttenham Restricted Funds		-	£78,523	-		£78,523		£71,825
Seale Restricted Funds		-	-	£72,577		£72,577		£65,755
The Sands Restricted Funds					£41,052	£41,052		£34,798
		(£16,562)	£78,523	£72,577	£41,052	£175,590		£173,725

1 **ACCOUNTING POLICIES**

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. Glebe Cottage is shown at nil cost having been gifted to the PCC as disclosed at note 6 (b). The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those objects specified in the terms of the trust or bequest and (b) donations or grants received for specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund.

The PCC accounts disclose restricted funds for St Laurence Church, Seale; St John the Baptist Church, Puttenham; The Church of the Good Shepherd, The Sands and St John the Baptist Church, Puttenham

The restricted funds comprise

<u>Seale</u>	
Seale Flower Fund	Seale was left a legacy in 2003 to ensure there are always flowers in the church, this fund is included in the Seale PCC account
Fomer Seale Grave Trusts	A number of small trusts, set up to look after specific graves, were wound up in 2008 and the capital transferred to Seale PCC this is included in the investments with CCLA.
Ann Mitchell Fund	Seale PCC was left a legacy in 2004 by Ann Mitchell for the upkeep of Seale Church and its churchyard. This money is invested by CCLA and Schroders and is used for the upkeep and maintenance of Seale church and churchyard.
Sands Church Extension Appeal fund	This appeal was started by Ann Payne to raise funds to pay for the planned extension to the Church of the Good Shepherd in The Sands
Sands Fabric Fund	The PCC was given a donation from the family of Alison Ball for the upkeep and maintenance of the Church of the Good Shepherd in the Sands.
Seale Education Fund	Part of the capital from the sale of Seale School was put into a charity for educational purposes for Seale Parish; in 2015 due to administration problems the charity was closed and the funds of £13,700 were transferred to a Seale PCC deposit account where it is used to cover PCC educational expenses.
<u>Puttenham</u>	
Hugh Morgan Fund	In 1994 Puttenham PCC received a bequest from Hugh Morgan of one half of his residual estate to be applied for such of the purposes of Section 5 of the PCC (Powers) measure 1956 as are charitable, with a wish (not binding) that it be used for the benefit of choir, organist and promotion of music in Puttenham church. This money is invested by CCLA and Schroders and is used for the upkeep and maintenance of Puttenham church.

Unrestricted funds are available for all ordinary purposes of the PCC.

Incoming Resources

All incoming resources are accounted for when they are received.

Resources expended.

All expenditure is accounted for when it is incurred and is accounted for gross

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with S.96(2)(a) of the Charities Act 1993

Moveable church furnishings

Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not value in the financial statement. Subsequently no individual item has cost more than £1,000 so all expenditure has been written off when incurred.

Investments are valued at market value at 31st December.

2 INCOMING RESOURCES		Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	The Sands Restricted Funds	TOTAL	
						2021	2020
2(a) Voluntary Income							
Planned giving							
Gift Aid Donations		£40,119				£40,119	£40,362
Tax recovered		£9,790				£9,790	£10,535
Other		£6,370				£6,370	£4,588
Collections at services		£6,768				£6,768	£2,372
Gift Days & Sundry Donations		£3,468	£5	£110	£15,116	£18,699	£37,412
Grants						£0	£7,167
Legacies			£576			£576	£0
Total		<u>£66,515</u>	<u>£581</u>	<u>£110</u>	<u>£15,116</u>	<u>£82,322</u>	<u>£102,436</u>
2(b) Activities for generating funds							
Fund-raising - Jumble sale					£645	£645	
Christmas Fair		£3,460				£3,460	
Book Sales					£932	£932	
Bric a brac sale		£304				£304	
Concerts		£1,250				£1,250	
Other		£25	£0		£0	£25	£66
100 Club			£3,200			£3,200	
Organ Restoration						£0	
Total		<u>£5,039</u>	<u>£3,200</u>	<u>£0</u>	<u>£1,577</u>	<u>£9,816</u>	<u>£66</u>
2(c) Income from Investments							
CBF Deposit		£0	-	£6		£6	£50
Other dividend income			£1,638	£1,111		£2,749	£2,939
Property Rental income		£21,386				£21,386	
Total		<u>£21,386</u>	<u>£1,638</u>	<u>£1,117</u>	<u>£0</u>	<u>£24,142</u>	<u>£2,989</u>
2(d) Income from church activities							
Bookstall		£0				£0	£10
Fees		£1,934				£1,934	£1,911
Total		<u>£1,934</u>	<u>£0</u>	<u>£0</u>	<u>£0</u>	<u>£1,934</u>	<u>£1,921</u>
TOTAL INCOMING RESOURCES		<u>£94,875</u>	<u>£5,419</u>	<u>£1,227</u>	<u>£16,692</u>	<u>£118,213</u>	<u>£107,412</u>

3 RESOURCES EXPENDED		Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	The Sands Restricted Funds	TOTAL	
						2021	2020
3(a) Church activities							
Missionary and Charitable giving						-	
Overseas: Brazil (see note 3c)						£0	£0
Home: Puttenham C of E School						£0	£0
Others							
Total		£0	£0	£0	£0	£0	£0
Ministry: Parish Share		£86,914				£86,914	£75,638
Other ministry costs		£1,508				£1,508	£1,749
Church: Utilities		£5,847	£450	£410	£457	£7,163	£5,223
other running costs		£2,623	£450	£300		£3,373	£3,912
maintenance costs		£4,424	£2,447	£449	£50	£7,370	£5,276
Upkeep of services		£966	£0	£132		£1,098	£891
Upkeep of Churchyard		£521	£389	£0	£432	£1,342	£2,455
Books etc			£0	£0		£0	£230
Payments for provision of services		£8,384	£450	£400		£9,234	£3,902
Costs related to other church property		£834				£834	£434
Admin, Printing and Stationary		£10				£10	£39
Bank charges & Management Fees		£224	£129	£102		£456	£736
Total		£112,255	£4,315	£1,793	£939	£119,302	£100,485
Major Works							
Puttenham			£3,372			£3,372	£20,551
Wanborough						£0	
Seale						£0	
Sands					£9,500		
Total		£0	£3,372	£0	£9,500	£3,372	£20,551
Fund-raising costs							
3c Expenses at Fundraising events		£529				£529	£0
Other							
Repayments from Seale Ed Fund						£0	£0
		£529	-	£0	£0	£529	£0
TOTAL RESOURCES EXPENDED		£112,784	£7,687	£1,793	£10,439	£123,203	£121,036

3c Overseas Charities

When possible, the Parish supports overseas charities during Lent when the collections taken at the Lent lunches are donated to Water Aid

4 Services Provided

The PCC employs, on a part time basis, a Director of Church Music. The payment for the Director of Music is shared between the restricted funds of Puttenham and Seale to a maximum of £2076 each with the remainder being sourced from the general fund.

No payments were made to members of the PCC apart from the reimbursement of expenses.

5 LIABILITIES

Includes £19,695 Parish Share unpaid from 2020 which was reported erroneously in 2020 accounts as £14,695

	Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	The Sands Restricted Funds	TOTAL	
					2021	2020
Amounts falling due within one year	£21,152	£0	£19	£0	£21,171	£18,212

6 FIXED ASSETS FOR USE BY THE PCC**a Tangible fixed Assets****b Property**

Glebe Cottage, which was built in 1936 on Glebe Land purchased from the Rector, was gifted to the Parish for use by the Parish Clerk or Verger of St Laurence Church, Seale. A valuation of £700,000 for the property was obtained in spring 2020. It is held in trust by the diocese. Having taken legal advice, and with the approval of the diocese, the PCC rents out the property under an assured shorthold tenancy agreement.

c Investment fixed Assets

	Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	The Sands Restricted Funds	TOTAL	
					2021	2020
Movements in the year:						
Market value at 1st January		£68,113	£53,382	£0	£121,495	£130,273
Purchases at cost, less disposals at carrying value						
General Fund						
Purchases						
Disposals						
Restricted Fund - Puttenham						
Purchases		£70,942			£70,942	£11,142
Disposals		(£68,113)			(£68,113)	(£19,592)
Seale			£55,000		£55,000	£3,023
Disposals			(£53,382)		(£53,382)	(£5,496)
Annual revaluation						
General Fund Shares						
Puttenham Restricted Shares		£7,240			£7,240	£568
Seale Restricted Shares			£6,036		£6,036	£1,577
Market value at 31st December	£0	£78,182	£61,036	£0	£139,218	£121,495

Holdings as at 31st December**Puttenham Restricted Funds****Hugh Morgan Legacy Fund**

Shares sold in 2021	-	-	-	-	£68,113
44386.13 Cazenove charity A income	£26,880	-	-	£26,880	-
5186.75 CBF Church of England global equity	£15,889	-	-	£15,889	-
2111.09 CBF Church of England Investment fund	£35,413	-	-	£35,413	-

Seale restricted Funds**Ann Mitchell Fund & Seale Fund**

Shares sold in 2021	-	-	-	-	£53,382
34411.87 Cazenove charity A income	-	£20,840	-	£20,840	-
4071.51 CBF Church of England global equity	-	£12,473	-	£12,473	-
2090.62 CBF Church of England Investment fund	-	£27,724	-	£27,724	-

d DEBTORS

Sundry	£0	£0	£271	£0	£271	£3,179
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**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS for the year ended
31st DECEMBER 2021**

Bank
Lloyds Bank plc
Castle Street, Farnham

Independent Examiner
Mr Jeremy McIlroy
The Street, Puttenham

Acting Treasurer
Mr Michael Thorpe
Delamere House, Runfold

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2021 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the

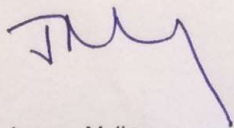
Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date: February 8, 2022.

Jeremy McIlroy

Accounts

C.

SEALE, PUTTENHAM & WANBOROUGH PAROCHIAL CHURCH COUNCIL ANNUAL REPORT AND FINANCIAL STATEMENTS For the year ended 31 DECEMBER 2020

INTRODUCTION

In compliance with the Church Accounting Regulations 2006, the Parochial Church Council (PCC) of Seale, Puttenham & Wanborough have prepared this report and the attached financial statements.

The report summarises the activities and plans of the PCC, who now submit it for review by parishioners at the Annual Parochial Church Meeting (APCM) to be held on Thursday 20th May at 7pm online with Zoom.

ADMINISTRATIVE INFORMATION

Parochial Church Council

The Parochial Church Council is a body corporate established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure (1956). The PCC is now a registered Charity (Charity No: 1129466). During 2020, the following were members:

Rector: The Revd. Stephen Thatcher

Curate: The Revd. Philip Roche

Churchwardens:

- Seale and The Sands Ann Payne
Sue Weir
- Puttenham Andrew Baxter
- Mary-Claire Cook (Assistant Churchwarden)
- Wanborough Anne Concanen (Vice Chair/ Deanery Synod Representative (elected October 2020))

Elected Members:

- Seale and The Sands Bill Biddell (elected October 2020)
Mike Thorpe (elected 2019)
- Puttenham Rhona Conn (elected October 2020)
David Melville (elected October 2020)
- Wanborough Dee Bramley (elected October 2020)
David Wilson (elected October 2020)

Additional ex-officio members:

The Rev. Philip Roche
Chris Tuckwell
Sarah Webster (Deanery Synod Representative (elected October 2020))
Vacancy for one more representative

PCC Secretary: Dee Bramley

The appointment of members of the PCC is governed by and set out in the Church Representation Rules.

RECTOR'S REPORT

The last APCM was extended into October because of the Covid crisis, so this APCM is an account of the year telescoped into six months. Even though we were unable to physically meet in our churches for most of the time, yet we managed to keep our gathered fellowship together electronically through ZOOM. This was a challenge for many of us not least for our congregations less familiar with digital ways however after a little practice we ironed out the snags and worship has been maintained and enjoyed using this medium. I want to thank Marcus Bateman, Phil and Helen Roche for hosting our services and making all our service liturgies available online. We have managed to attract some new people to our digital congregations and some of the festival day services have been particularly creative. Our parish organist has kept us refreshed with hymns and recordings for both the physical and remote church services... thanks Geoff.

We have missed officiating at the occasional offices and our live connections with the care homes, schools etc, though we were able to make some electronic links. It has been a challenging time for them all but we extend our fullest compliments to all the staff for the positive and constructive ways in which they have managed the pandemic lockdowns. We also acknowledge and express a real sense of gratitude for the Covid care groups operating in the parishes who have been an invaluable help to our more vulnerable members of the community. We extended sympathies and remembered in a prayer vigil all those who lost lives to Covid 19 and continue intercessions for all those who continue to suffer the long term effects of the illness.

It is heartening to note that our finances have improved since the last report with several generous donations received along with some increases in regular giving. Most significantly Glebe Cottage was made available for rental income after significant improvements to the building under the charitable goodwill and property expertise of Alan Chandler and his team of helpers. It is reassuring that we are now able to keep this important asset in the inventory of the church and to make purposeful use of the income. Many thanks to The Focus Group headed up by Mike Thorpe who were able to work successfully towards this positive outcome. The outstanding debts on our annual quota are now being reduced and with consistency in giving and a focus on fundraising in the future we should soon be able to get into the black with the diocese.

There are several fabric projects already reported that loom large on the horizon some of which have been inspected and reveal complications and costly procedures for repair. The old wall at the North sector of Seale Churchyard is crumbling in parts but to access it for repair the earth on the churchyard side will require excavating up to a metre and this involves an archaeological survey and specialist civil engineering works. Pointing repairs needed to the church tower and walls including repairs to the tracery at Puttenham church may prove less costly by comparison. We always appreciate the help we receive from the Friends of all three churches in helping us to meet to care for our beautiful churches. The restoration of the church Pipe organ at Puttenham now complete is a joy to report and the generosity of the FOPC and so many generous donations etc have made this possible.

In this paragraph I want to prayerfully record the passing of a number of very loyal church Members: Gabrielle Elizabeth Thornton, Evelyn Gray Gaff, Jean Ford, Mary (Molly) Constance Avenell, Joy Brice, Col.S.G Lorimer and to pray for the repose of their departed souls. Finally, thanks and appreciation are extended to our dedicated Ministry Team, Churchwardens and SPW PCC members, all of whom have worked tirelessly during challenging lockdown and restricted times. A report like this can only capture the tip of the iceberg of the many good things that happen in the parish throughout the year, and we recognise that so much hard work is done below surface which is unseen. To all those faithful and dedicated doers and workers in God's vineyard not named, bless you and thank you. I leave you with the scripture text on the report front cover may it inspire you as we invite you to support our mission and ministry within SPW with confidence, Joy and enthusiasm.

REPORT EDITOR

On behalf of the APCM, I want to commend Anne Concanen and convey our sincere thanks to her for marshalling the Annual Church Report and all contents into a very readable Annual Report booklet.

With My Prayers and Blessings,
Rector

MEETINGS *Anne Concanen*

This has been a difficult year for meetings but the PCC has been very busy acting on behalf of all our parishioners and you can be assured that we have been endeavouring to work in your very best interests. There were 4 full meetings of the PCC during 2020, two in person and two via Zoom. In addition, the members of the PCC have been asked to scrutinize many different documents and have been making electronic resolutions throughout the year. Also the Finance and Focus Group has been working very hard to give the best advice possible on finance and property issues.

A great deal of time was spent considering ideas to relieve the severe financial situation of the Parish and how best to utilise our only real asset, Glebe Cottage (see finance). With the guidance of our Focus Group, the PCC debated over a series of propositions ranging from selling immediately to renting for perpetuity. The result of discussion was that the PCC voted in favour of renting out the property for 12 months and then looking at further options under a review.

The PCC meetings covered many different areas of business but the issue of maintaining church services during Covid restrictions was vital. The PCC were required to follow government and church of England mandates and were left with a mixture of Zoom services, some physical church services and restricted times for opening the churches for private prayer. Other issues discussed and dealt with ranged from safeguarding, health and safety, general church maintenance and appointing a new church architect and most importantly looking at the wonderful ideas in the Mission and Ministry plan and how they can be implemented. Despite all the important decisions and resolutions that had to be passed, The PCC was able to grant a gift of hand bells to Seale Village Pre-School.

The PCC were very sad to hear of the death of Evelyn Gaff, their fellow PCC member, who died in July. She was a stalwart member of the PCC defending the interests of Puttenham, the choir and church music to the very best of her ability. She and her beautiful voice will be greatly missed.

SAFEGUARDING *Sue Weir*

As a United Parish we have a duty of care to ensure the protection of the vulnerable in our community. To this end we will promote a safer church for ALL. To date there have been no concerns raised. Currently every member of the PCC has completed the online Core 0 Basic Awareness Training.

As the Safeguarding Office I am here to respond to any concerns about children or adults in the parish to make sure that proper advice is sought and correct referrals are made. I wish anyone to report all historic or current matters relating to concerns and allegations of abuse by or against church officers to me and in liaison with the incumbent, I will refer to the Diocesan Safeguarding Advisor.

There is also a requirement to ensure that any outside organisation which hire any of the Church premises complies with the parish Safeguarding Policy for children, young people and vulnerable adults unless the organisation has a policy of its own.

THE ELECTORAL ROLL

The Electoral Roll numbers up until December 2020

	Dec 2019	April 2020	Dec 2020
Total on ER	125	130	122
Number outside Parish	32	38	38
Seale/Sands total	75	80	75
Seale/ Sands outside Parish	22	28	28
Puttenham total	34	34	31
Puttenham outside Parish	4	4	4
Wanborough total	16	16	16
Wanborough outside Parish	6	6	6

The electoral roll reflects the death of several staunch church members and few movements out of the United Parish.

CHURCH ATTENDANCE IN 2020

A return was made to the National Church statistics office, which recorded attendances at both physical church and virtual church services. During the peak of church closures, we were able to maintain an average attendance via Zoom of 35-45 worshippers across morning and evening services. This statistic compares favourably with other churches in the diocese and the parish of SPW within the means of its resources was one of the last parishes to physically close churches in the deanery and one of the first to re-open. All weddings and baptisms were postponed to 2021. Funeral services at the crematoriums were particularly busy during the lockdown period.

YOUNG FAMILIES *Helen Roche - Lay Minister*

Christmas Nativity 2020

It was with great joy and community spirit that we held our first online Christmas nativity this year. Circumstances dictated distancing measures but the church family rose to the challenge. Each part of the traditional story was acted out by a different household on zoom, bringing great joy and humour while still carrying the sensitivity of Christ's birth story. It was truly an all age affair from our youngest parish member playing a lamb alongside grandparents playing shepherds. Several roles were read and acted brilliantly by new church members, new friends that we have all enjoyed making welcome during this most difficult of times. It was wonderful to see whole families dressing up and throwing themselves into the roles with great creativity and style.

A huge thankyou to everyone who took part and joined in the carols as we celebrated Jesus birth, as a family together. A special mention must be made of Bill and Bridget's donkeys who made personal appearances via zoom and charmed their way into everyone's hearts!

Although this was not our usual nativity service it was a really happy celebration and has opened the way for new possibilities in the future both online and in person, thanks to the joyous giving of families time and efforts. Thank you to everyone!

PARISH BIBLE STUDY *Marion Thorpe*

We were only able to hold a couple of our regular monthly meetings at the beginning of 2020, and then, due to the regulations concerning Covid 19, our regular meeting place in The Church of The Good Shepherd in Sands was not available. However, we were able to continue individually with our BRF studies (New Daylight), on the understanding that members of the group could contact me with any queries.

We will be meeting via ZOOM from the end of March 2021.

"OPEN THE BOOK" *Anne Concanen*

"Open the Book" was developed by the Bible Society to present Bible stories to children in schools in enjoyable and imaginative ways. Under the auspices of the PCC, our Parish "Open the Book" volunteers have been taking "Open the Book" assemblies in Puttenham School since January 2017. From January 2020 until the middle of March 2020 the 3 different Teams presented a weekly story from the New Testament to the children. However, the advent of Covid regulations from then on stopped these activities.

Later on in the year we did experiment with animated stories with voice overs by the volunteers. These the children could see on a screen in their classrooms. "Jonah the Groaner" was definitely our finest hour and was great fun too. We hope to carry on with the animated stories in 2021 but nothing beats actually being with the children and we are looking forward to a time when the teams can go back into school again.

I would like to thank everyone for their time, efforts, ingenuity and of course sense of humour. I would be very pleased to hear from anyone else who is interested in helping us.

MUSIC IN THE PARISH *Geoff Graham*

Since singing has been virtually outlawed since March 2020, there is little to report. Both our choirs are waiting patiently for some relaxation of the Covid regulations. Hymns are limited to recordings, mainly downloaded from Amazon, and some YouTube videos.

During the year, we lost two of our most committed choir members: Molly Avenell and Evelyn Gaff. Evelyn was undoubtedly the driving force behind Puttenham choir for many years, and – having joined in childhood, Molly's length of service was utterly exceptional. Both are sadly missed.

On a happier note, 2020 saw the completion of the renovation of the Puttenham organ, and we are extremely grateful to the Friends of Puttenham Church, and all who raised and or donated funds to make this venture possible. Thank you.

PUTTENHAM AND SEALE BELL TOWERS *Andrew Baxter, Kevin Green*

Very little ringing took place in 2020 because of the various lockdowns and requirement for distancing. Until March we had continued the system of joint practices with Seale, Puttenham and Compton, which sees at least one joint practice at both Puttenham and Seale in the month.

In mid-March, just before lockdown, the Guildford Guild 6 bell striking competition was held at Puttenham.

For the remainder of the year no bells were rung apart from occasional chiming for a Sunday service.

HEALTH & SAFETY

All risk assessments have been carried out in the 4 churches including churchyards and curtilage.

PAT testing is up to date on all electrical equipment and fire extinguisher and alarms are in good working order.

FABRIC MAINTENANCE

Church Architect: Our Inspecting Architect in 2020 was Adam Hieke, R.I.B.A. of Godalming.

Seale and The Sands *Ann Payne*

The Church of St Laurence

The church was closed from March – December 2020, opening for two funerals, six church services, general maintenance and private prayer once a week.

The grass in the churchyard was maintained regularly during the summer and the contract completed in September 2020.

The Church of the Good Shepherd

The church was shut from March 2020, opening only for private prayer twice weekly, an overnight stay of a coffin in the chancel and general maintenance.

The Shepherd's Rest Café was also closed but fundraising continues.

The grounds continue to be maintained by volunteer workers.

Puttenham *Andrew Baxter*

The Church of St John the Baptist

With the arrival of Covid-19 and the lockdown in March, the church spent much of the rest of the year either fully or partially closed

Organ restoration

The process of cleaning and minor refurbishment of our pipe organ had been agreed and a contract signed with F H Browne & Sons at the end of 2019, with an agreed aim of returning the organ to service by Easter 2020.

The work started in February 2020 and by the time of the lockdown in March the great majority was complete. However, because of closure of the church and working restrictions on the organ builder it took the rest of the year to finish off the remaining items. The organ is now back in use and looking splendid with its new paintwork and pipe gilding, and with improved sound quality and playing experience. There remains even now a small amount of electrical work to finish.

Wanborough *Anne Concanen*

The Church of St Bartholomew

It was with great sadness that, due to the Covid restrictions, we locked the Church at Wanborough in March 2020. It was fully closed for some months but later opened for two hours twice a week for private prayer. Two Zoom services were broadcast from there including Communion and the annual Candlelit Carol Service.

The church was unable to open for the Heritage weekend and so a short video was posted "Take a Walk in the Past" to allow people visiting the Heritage Website to find out more about Wanborough Church and its history.

During 2020 general maintenance work was done including PAT testing, servicing the boiler and the fire extinguishers.

In December a new water leak appeared in the churchyard at the west end. This will be located and mended in the new year. The Church is also due a Quinquennial inspection in 2021.

PUTTENHAM SCHOOL HOUSE *John Hewitson*

The Management Committee was established in 1987 by the PCC to look after School House and supervise the letting of this listed building when not required for the use of the Head Teacher of Puttenham Church of England School. It reported a cash balance of £26,197 in its sinking fund at the end of 2020 and expects to incur significant expenditure on roof repairs and decoration over the coming months. (*N.B. Funds mentioned here are not reported as part of the Annual Accounts*)



**Puttenham
Church of England School**



Headteacher: Anna De Filippis

News from Puttenham CofE Infant School

Academic Year 2020

We currently have 102 children on roll. The school went through a consultation in 2020 to reduce our Published Admission Number (PAN) from 40 to 30 children. This will come into effect from September 2022.

Remote learning

The school needed to set up systems and procedures to ensure children continued to receive education during the lockdown periods. We enrolled onto two on-line communication systems Tapestry and ClassDojo to send lesson plans, resources, learning videos and messages. The children were able to respond by uploading their learning and send messages. The teachers also set up zoom sessions to keep in touch with the families. During this time, the school remained open for the children of critical workers and vulnerable children. The workload for all school staff increased greatly as we ensured that high quality education continued for all at home and at school. The school have been greatly aware of the mental health of children and adults and offered support both during and after lockdown. It has been a very challenging time for schools as we very quickly needed to put in new systems in place, learn new IT skills and work in a very different way.

New academic year – September 2020

In September 2020 the school reopened fully and all the children returned to school. Many preventative measures were put into place. The school continued to operate in a bubble system and a robust cleaning/sanitising regime was put in place, mainly carried out by the school staff.

The children were assessed for any learning gaps from the lockdown and a contingency plan to support learning was put in place.

We were able to carry out some of our usual activities in a Covid-secure way such as Christmas lunch and parties. Wintershall carried out an Advent workshop with the children. The school closed for the Christmas holiday on the 18th December and the country went into another lockdown.

GODALMING DEANERY SYNOD 2019 *Anne Concanen*

Plans were made to hold the first meeting of 2020 in March but this was cancelled due to the Covid "lockdown" regulations. As a result, Godalming Deanery Synod did not meet at all during 2020.

VILLAGE NEWS *Jane Randell (Lead Editor)*

The Village News has continued to be produced and delivered on a monthly basis throughout the pandemic regardless. We were fortunate that the printers continued the monthly print run since many other printers stopped working during the lockdown.

The number of copies has not changed however the spare copies usually left in the churches and Manor Farm teas rooms have not been used. Articles for inclusion have been considerably reduced and quizzes etc have been used to fill up unused space in order to maintain the size of the magazine, which has only been reduced by 4 pages.

Christine Hollingworth has given up as editor after six years and has been replaced by Mary Adkins joining Dee Bramley, Simon Prichard and Jane Randell who take it in turns to produce each magazine.

The financial situation in October 2020 again enabled the editors to agree to donate £1,000 to SPW PCC, £200 to Phyllis Tuckwell and £100 each to Seale Village Hall, the Marwick Hall, Wanborough Village Hall and The Sands Room. It was also agreed that there was no requirement to increase in the cost of the adverts or the cost of the magazine. At December 2020 the accounts showed that there would be a surplus of about £200 assuming no advertising income had been received.

FUNDRAISING EVENTS DURING 2020

Due to the Covid pandemic restrictions, no fundraising events took place after March. However, in February there was a very enjoyable Melville recital. Money raised at this and other donations went towards the Puttenham Organ Fund. There was also a donation to The Sands Church extension.

REVIEW OF FINANCE *Mike Thorpe*

FINANCE COMMENTARY FOR YEAR ENDED 31/12/2020

2020 was a difficult year in financial terms. Due to the covid pandemic, our income from collections at services and fundraising events was significantly reduced. This was mitigated by a very good response to the PCC's appeal to electoral roll members for donations.

In December, work began to prepare Glebe Cottage for the rental market. We are indebted to a group of volunteers who gave generously of their time and talents, under the leadership of Alan Chandler, to refurbish the property at no cost to the parish.

The PCC discussed the need to increase fund raising generally and agreed on a strategy of trying to develop a limited number of significant events that become part of the local calendar, once normal social activities become possible again.

The PCC discussed our financial position with the Diocese who agreed that we could delay the payment of the parish share that was due for the fourth quarter of 2020.

For the first time, The Sands restricted fund is shown in the accounts because, after discussion with our independent examiner, it was felt that it has reached the point where its inclusion is appropriate.

RESERVES POLICY

In accordance with Charity Commission rules we are required to state our policy for the management of our reserves:

Investment policy: The PCC appointed an Adviser from the Guildford branch of Investec Wealth Management to manage our investment assets. Members of the PCC Finance Committee meet him on a regular basis to discuss investment strategy.

General Reserves Policy: The PCC aims to hold general unrestricted funds sufficient to meet six months running costs. It looks to fundraising and donations to meet the majority of normal running costs, however due to ever increasing running costs our general income is insufficient for the day to day expense, so we need a reserve to fall back on. We were forced to close our general reserve fund due to the sum remaining being too small to be economically managed and due to falling income we have been unable to rebuild this reserve

Restricted Reserves Policy: These funds are from historical legacies which are restricted to the upkeep of Puttenham and Seale churches and are held in secure investments with the aim of achieving some income and growth; these funds are used for the general maintenance of these churches and churchyards. The investments are held such that should there be a cash requirement it can be readily realised.

The Annual Accounts for 2020 follow in section D

**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS for the year ended
31st DECEMBER 2020**

Bank

Lloyds Bank plc
Castle Street, Farnham

Financial Adviser

Investec Wealth & Investment
Walnut Tree Close, Guildford

Independent Examiner

Mr Jeremy McIlroy
The Street, Puttenham

Acting Treasurer

Mr Michael Thorpe
Delamere House, Runfold

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2020 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Jeremy McIlroy

Date:

February 10, 2021

SEALE, PUTTENHAM AND WANBOROUGH PAROCHIAL CHURCH COUNCIL

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDING 31ST DECEMBER 2020

Description	Note	Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	Sands Restricted Funds	TOTAL	
						2020	2019
(see accounting policies)							
INCOMING RESOURCES							
Voluntary income	2a	£70,154	£18,790	£4,861	£8,630	£102,435	£78,716
Activities for generating funds	2b	£66	£0	-	-	£66	£11,921
Income from Investments	2c	£2	£1,936	£1,051	-	£2,989	£4,283
Church Activities	2d	£1,900	-	£21	-	£1,921	£5,877
Other incoming resources	2e	£0	-	£0	-	£0	£250
TOTAL INCOMING RESOURCES		£72,122	£20,726	£5,933	£8,630	£107,411	£101,047
RESOURCES EXPENDED							
Church Activities	3a	£80,530	£28,365	£12,008	£133	£121,036	£121,334
Generation of Voluntary income	3b	-	-	-	-	-	-
Fund-raising costs	3c	-	-	-	-	£0	£671
Other outgoing resources		(£16)	-	£16	-	£0	£317
TOTAL RESOURCES EXPENDED		£80,514	£28,365	£12,024	£133	£121,036	£122,322
NET INCOMING RESOURCES BEFORE OTHER RECOGNISED GAINS AND LOSSES							
		(£8,392)	(£7,638)	(£6,091)	£8,497	(£13,624)	-£21,275
GAINS AND LOSSES ON INVESTMENTS							
on disposal		-	(£161)	£164	-	£3	£3,005
on revaluation	6c	-	£568	£1,577	-	£2,145	£15,655
NET MOVEMENT IN FUNDS		(£8,392)	(£7,231)	(£4,350)	£8,497	(£11,476)	-£2,614
BALANCES BROUGHT FORWARD AT 1st JAN		£9,739	£79,056	£70,105	£26,301	£185,200	£161,514
BALANCES CARRIED FORWARD AT 31st DEC		£1,347	£71,825	£65,755	£34,798	£173,725	£158,900
BALANCE SHEET AS AT 31ST DECEMBER							
FIXED ASSETS							
Investment assets	6c	£0	£68,113	£53,382	-	£121,495	£130,273
CURRENT ASSETS							
Debtors		£2,275	£389	£515	-	£3,179	-
Short term deposits							
CBF deposit		£530	-	£11,377	-	£11,907	£12,077
Investec Deposit		-	£1,103	£606	-	£1,709	£2,229
Cash at banks		£14,024	£4,766	£40	£34,798	£53,628	£14,011
Cash in hand		£19	-	-	-	£19	£310
LIABILITIES							
Amounts falling due within one year	5	(£15,501)	(£2,546)	(£165)	-	(£18,212)	-
NET CURRENT ASSETS		£1,347	£3,712	£12,372	£34,798	£52,230	£28,627
NET ASSETS		£1,347	£71,825	£65,755	£34,798	£173,725	£158,900
FUNDS							
Unrestricted		£1,347	-	-	-	£1,347	£9,739
Puttenham Restricted Funds		-	£71,825	-	-	£71,825	£79,056
Seale Restricted Funds		-	-	£65,755	-	£65,755	£70,105
The Sands Restricted Funds		-	-	-	£34,798	£34,798	-
		£1.347	£71,825	£65,755	£34,798	£173,725	£158,900

Notes to the Financial Statements for the year ended 31 December

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are shown at market value. Glebe Cottage is shown at nil cost having been gifted to the PCC as disclosed at note 6(b). The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law.

Funds

Restricted funds represent (a) income from trusts or endowments which may be expended only on those objects specified in the terms of the trust or bequest and (b) donations or grants received for specific object. The funds may only be expended on the specific object for which they were given. Any balance remaining unspent must be carried forward as a balance on that fund.

The PCC accounts disclose restricted funds for St Laurence Church, Seale, The Church of the Good Shepherd, The Sands and St John the Baptist Church, Puttenham.

The restricted funds comprise

Seale & Sands

Seale Flower Fund	Seale was left a legacy in 2003 to ensure there are always flowers in the church, this fund is included in the Seale PCC account
Former Seale Grave Trusts	A number of small trusts, set up to look after specific graves, were wound up in 2008 and the capital transferred to Seale PCC this is included in the investments with Investec.
Ann Mitchell Fund	Seale PCC was left a legacy in 2004 by Ann Mitchell for the upkeep of Seale Church and its churchyard. This money is invested by Investec and is used for the upkeep and maintenance of Seale church and churchyard.
Seale Education Fund	Part of the capital from the sale of Seale School was put into a charity for educational purposes for Seale Parish; in 2015 due to administration problems the charity was closed and the funds of £13,700 were transferred to a Seale PCC deposit account where it is used to cover PCC educational expenses.
Sands Fabric Fund*	The PCC was given a donation from the family of Alison Ball for the upkeep and maintenance of the Church of the Good Shepherd in the Sands.
Sands Church Extension Appeal Fund*	This appeal fund was started by Ann Payne to raise funds to pay for the planned extension to the Church of the Good Shepherd in The Sands. *After discussion with the PCC and the Independent Financial Examiner these two funds are reported within the accounts for the first time. Comparative figures for 2019 have not been adjusted.

Puttenham

Hugh Morgan Fund	In 1994 Puttenham PCC received a bequest from Hugh Morgan of one half of his residual estate to be applied for such of the purposes of Section 5 of the PCC (Powers) measure 1956 as are charitable, with a wish (not binding) that it be used for the benefit of choir, organist and promotion of music in Puttenham church. This money is invested by Investec and is used for the upkeep and maintenance of Puttenham church.
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Unrestricted funds are available for all ordinary purposes of the PCC.

Incoming Resources

All incoming resources are accounted for when they are received

Resources expended.

All expenditure is accounted for when it is incurred and is accounted for gross

Fixed Assets

Consecrated and benefice property is not included in the accounts in accordance with s.96(2)(a) of the Charities Act 1993

Movable church furnishings

Movable church furnishings held by the Rector and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property, listed in the church's inventory which can be inspected at any reasonable time. For anything acquired prior to 2000 there is insufficient cost information available and therefore such assets are not valued in the financial statement. Subsequently no individual item has cost more than £1000 so all such expenditure has been written off when incurred.

Investments are valued at market value at 31st December

2. INCOMING RESOURCES		Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	Sands Restricted Funds	TOTAL 2020 2019	
2(a) Voluntary Income							
	Planned giving						
	Gift Aid Donations	£40,362				£40,362	£46,216
	Tax recovered	£10,535				£10,535	£12,804
	Other	£4,588				£4,588	£4,508
	Collections at services	£2,372				£2,372	£8,349
	Gift Days & Sundry Donations	£12,297	£14,625	£4,861	£5,630	£37,412	£3,190
	Grants		£4,166		£3,000	£7,166	£1,149
	Legacies					£0	£2,500
	Total	£70,154	£18,791	£4,861	£8,630	£102,436	£78,716
2(b) Activities for generating funds							
	Fund-raising - Ride in park					£0	£0
	Christmas Fair					£0	£2,438
	Tower Cafe					£0	£281
	Film Night					£0	£778
	Flower Festival					£0	£2,643
	Other	£66				£66	£107
	Summer Show					£0	£204
	Organ Restoration					£0	£5,470
	Total	£66	£0	£0		£66	£11,921
2(c) Income from Investments							
	Bank Interest	£2	-	£48		£51	£97
	Other Investment Income		£1,936	£1,003		£2,939	£4,187
	Total	£2	£1,936	£1,051		£2,989	£4,284
2(d) Income from church activities							
	Bookstall	£10				£10	£1,041
	Fees	£1,890		£21		£1,911	£4,836
	Total	£1,900	£0	£21		£1,921	£5,877
2(e) Other Incoming Resources							
	Legacy to Seale Ed Fund					£0	£250
	Total	£0	£0	£0		£0	£250
TOTAL INCOMING RESOURCES		£72,122	£20,726	£5,933	£8,630	£107,412	£101,048

3 RESOURCES EXPENDED		Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	Sands Restricted Funds	TOTAL	
						2020	2019
3(a) Church activities							
Missionary and Charitable giving						£0	£100
Others							
Total		£0	£0	£0		£0	£100
Ministry: Parish Share		£75,638	-			£75,638	£82,753
Other ministry costs		£1,749	-			£1,749	£2,322
Church: Utilities		£328	£2,619	£2,276		£5,223	£5,880
other running costs		£0	£1,859	£1,920	£133	£3,912	£4,845
maintenance costs		£1,386	£956	£2,934		£5,276	£4,140
Upkeep of services		£823	£69			£891	£1,952
Upkeep of Churchyard			£175	£2,280		£2,455	£5,584
Books etc			-	£230		£230	£208
Payments for provision of services		£11	£1,865	£2,026		£3,902	£7,112
Costs related to other church property		£434	-			£434	£426
Admin, Printing and Stationary		£39	-			£39	£342
Bank charges & Management Fees		£123	£271	£342		£736	£992
Total		£80,530	£7,814	£12,008	£133	£100,485	£116,556
Major Works							
Puttenham			£20,551			£20,551	£4,678
Total		£0	£20,551	£0		£20,551	£4,678
3b							
Fund-raising costs							
Expenses at Fundraising events						£0	£575
Envelopes						£0	£96
Other							
Repayments from Seale Ed Fund		(£16)		£16		£0	£317
Total		(£16)	-	£16		£0	£988
TOTAL RESOURCES EXPENDED		£80,514	£28,365	£12,024	£133	£121,036	£122,322

4 Services Provided

The PCC employs, on a part time basis, a Director of Church Music. The payment for the Director of Music is shared between the restricted funds of Puttenham and Seale to a maximum of £2076 each with the remainder being sourced from the general fund.

No payments were made to members of the PCC apart from the reimbursement of expenses.

5 LIABILITIES

	Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	Sands Restricted Funds	TOTAL	
					2020	2019
Amounts falling due within one year	£15,501	£2,546	£165		£18,212	-

6 FIXED ASSETS FOR USE BY THE PCC

a Tangible fixed Assets

b Property

Glebe Cottage, which was built in 1936 on Glebe Land purchased from the Rector, was gifted to the Parish for use by the Parish Clerk or Verger of St Laurence Church, Seale. A valuation of £700,000 for the property was obtained in spring 2020. It is held in trust by the diocese. Having taken legal advice, and with the approval of the diocese, the PCC intends to rent out the property under an assured shorthold tenancy agreement and is actively seeking a tenant.

c Investment fixed Assets

	Unrestricted Funds	Puttenham Restricted Funds	Seale Restricted Funds	Sands Restricted Funds	TOTAL	
					2020	2019
Movements in the year:						
Market value at 1st January		£75,995	£54,278		£130,273	£124,855
Purchases at cost, less disposals at carrying value						
General Fund					-	-
Restricted Fund - Puttenham						
Purchases		£11,142			£11,142	£17,338
Disposals		(£19,592)			(£19,592)	(£16,227)
Seale						
Purchases			£3,023		£3,023	£0
Disposals			(£5,496)		(£5,496)	(£11,348)
Annual revaluation						
General Fund Shares						
Puttenham Restricted Shares		£568			£568	£7,392
Seale Restricted Shares			£1,577		£1,577	£8,263
Market value at 31st December	£0	£68,113	£53,382	£0	£121,495	£130,273

Holdings as at 31st December

Puttenham Restricted Funds

Hugh Morgan Legacy Fund

950 shares in CBF Investment Fund inc	£10,015	£10,015	£18,508
5245 shares in COIF Fixed Interest Fund	£7,502	£7,502	£15,308
2500 Schroders Charity Equity Fund	£8,805	£8,805	£10,490
3750 Kames Capital plc Ethical Corp Bond	£4,164	£4,164	£3,965
2255 Greencoat UK Wind plc 0.01p ord	£3,024	£3,024	£6,008
£4000 Canadian Imperial bank	£3,832	£3,832	£3,951
2100 Aberdeen Std Gbl Ethical equity	£5,356	£5,356	£4,695
3100 Target Healthcare	£3,528	£3,528	£3,588
3630 BMO Global Equity	£5,663	£5,663	£4,708
1200 BMO UK Equity	£4,532	£4,532	£4,774
17 I Shares li PLC	£3,035	£3,035	-
2750 Royal London AM Ethical Bond	£3,377	£3,377	-
1015 Henderson Investment Janus Gbl	£5,280	£5,280	-

Seale restricted Funds

5520 BMO Global Equity	£8,611	£8,611	£7,159
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Ann Mitchell Fund

3250 Empiric Student prop	£2,421	£2,421	£3,167
4000 Aviva Investors Funds lcv	£3,296	£3,296	£3,527
2405 BMO UK Equity	£4,209	£4,209	£4,834
6500 Kames Capital Ethical Corp Bond	£7,218	£7,218	£6,873
2250 Kames Capital Ethical Corp Equity	£5,650	£5,650	£5,697
6250 Royal London Ethical Bond	£7,675	£7,675	£7,338
2260 Rlum RL Sustainable	£4,884	£4,884	£4,789
3000 Greencoat UK Wind 0.01pOrd	£2,199	£2,199	£2,463
2255 Henderson Investment Funds Global care	£3,887	£3,887	£8,431
1040 Edentree Investments	£3,332	£3,332	-

d DEBTORS

Sundry	£2,275	£515	£389	-	£3,179	-
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**SEALE, PUTTENHAM and WANBOROUGH
PAROCHIAL CHURCH COUNCIL**

**FINANCIAL STATEMENTS for the year ended
31st DECEMBER 2020**

Bank

Lloyds Bank plc
Castle Street, Farnham

Financial Adviser

Investec Wealth & Investment
Walnut Tree Close, Guildford

Independent Examiner

Mr Jeremy McIlroy
The Street, Puttenham

Acting Treasurer

Mr Michael Thorpe
Delamere House, Runfold

Independent Examiner's report to the PCC of Seale, Puttenham & Wanborough

I report on the accounts for the year ended 31st December 2020 which are set out on pages 2 to 6

Respective responsibilities of the PCC and the Independent Examiner

The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the General Directions given by the Charity Commissioners in section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of this report

My examination was carried out in accordance with the General Directions given by the Charity Commission.

An examination includes a review of the accounting records kept by the charity and a comparison of the

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with s.130 of the 2011 Act; or
- to prepare accounts which accord with these accounting records have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed



Jeremy McIlroy

Date:

February 10, 2021