



# Trustees' Annual Report for the period

	Period start date			Period end date		
	01	September	2021	31	August	2022
<b>From</b>				<b>To</b>		

## Section A Reference and administration details

<b>Charity name</b>	Alton Methodist Church		
<b>Other names charity is known by</b>			
<b>Registered charity number (if any)</b>	1129465.		
<b>Charity's principal address</b>	Draymans Way		
	Alton		
	Hants		
	Postcode GU34 1AU		

### Names of the charity trustees who manage the charity

Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
Rev P Simpkins	Minister		Methodist Church UK
Mrs J. Nicholls	Steward		Annual Church Meeting
Mrs C. Woodruffe	Steward		Annual Church Meeting
Mrs D Bridger	Steward		Annual Church Meeting
Mrs A. Simpkins	Steward		Annual Church Meeting
Mr H. Smith	Steward		Annual Church Meeting
Mrs C. Stovold	Steward	From 8/3/2022	Annual Church Meeting
Mr G Titterington	Treasurer		Church Council
Mrs D Titterington	Church Council Secretary		Church Council
Mr D Allan	Steward and Family Committee representative		Church Council
Mr P White	Property Committee representative		Church Council
Mr N. Hughes	Finance Committee representative		Church Council
Mr L. Sheridan	Lighthouse representative		Church Council
Mrs J. Marlow	Church Family Visitors representative		Church Council
Mrs L. George	Safeguarding		Church Council
Mrs A Hughes	Representative elected by Church Annual Meeting		Annual Church Meeting

Mrs J Meager	Representative elected by Church Annual Meeting		Annual Church Meeting
Mrs D. Wright	Representative elected by Church Annual Meeting		Annual Church Meeting
Mrs N Buck	Representative elected by Church Annual Meeting		Annual Church Meeting
Mrs C Stovold	Representative elected by Church Annual Meeting	Until 8/3/2022	Annual Church Meeting
Mr D Mason	Representative elected by Church Annual Meeting		Annual Church Meeting
Mrs I Jopling	Representative elected by Church Annual Meeting		Annual Church Meeting
Mr M. Morrice	Representative from Circuit Stewards		Circuit Stewards

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year
Trustees for Methodist Church Purposes	
(custodian trustees of our building)	

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Alton Methodist Church is governed by Statutory Instruments 1996 Number 180, as amended by Statutory Instruments 2007 Number 2655.
How the charity is constituted (eg. trust, association, company)	Trust

Trustee selection methods  
(eg. appointed by, elected by)

Election by the Church's Annual Meeting. Vacancies that arise during the year can be filled by election at a Church Council meeting.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Alton Methodist Church is part of The Hants-Surrey Border Circuit (36/1) in the South East District of the Methodist Church, UK.

Alton Methodist Church is managed by the Church Council (Managing Trustees). A number of committees exist responsible for specific facets of the Church's work.

These include:

- The Family Committee
- The Finance Committee
- The Property Committee.

The Church Council meets three times per year or more often if necessary. It receives reports from groups and reviews their work providing guidance and direction and authorises policy and is ultimately responsible for the activities of the groups.

Much of the day to day running of the church is entrusted to a team of stewards elected by the church membership. In addition, there is an annual church meeting where the whole of the church membership is able to meet and review the work of the church over the previous year.

The Church works to manage and limit risk as far as practicable. It reviews its practices against the Charity Commission's "Internal Financial Controls for Charities" document regularly. It only pays for services in cash in exceptional services (and no such occasions occurred in the year under review). (The only exception to this rule is that at events where refreshments are available, food ingredients are often paid for in cash.) All cheque and electronic payments require 2 signatures. All receipts are banked promptly. Operational risk is managed by servicing all fire extinguishers, electrical equipment, and sliding doors regularly. Personal and reputational risk is managed by adopting best practice, as recommended by the Methodist Church nationally, to safeguarding.

## Section C

## Objectives and activities

Summary of the objects of the charity set out in its governing document

The objective of the Church is summed up in our mission statement which states:

**The calling of Alton Methodist Church is to respond to the Gospel of God's Love in Christ and to live out its discipleship in worship and mission.**

This can be summarised in four key areas, i.e. worship, learning and caring, service and evangelism.

Worship:	Increase the awareness of God's presence and celebrate God's love.
Learning and Caring:	Help people to grow and learn as Christians.
Service:	Be a good neighbour to people in need and challenge injustice.
Evangelism:	Make more followers of Jesus Christ.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Church comprises 92 members plus young people and others who have not entered into membership. One service meets each Sunday together with meetings for young people. In addition, there are normally many activities during the week. These include: Girls and Boys Brigades, Monthly Lunch Club, and Child Contact Centre. Many of these groups involve people and young people who are not members of the church. We value and wish to develop our links with the local community and the provision we are able to make, particularly for the elderly, vulnerable and young people with special needs who are welcomed into our various groups. In addition, there are a number of groups from the community who use these premises.

Following the Covid pandemic we have now resumed our normal worship services and activities with attendance now largely back to pre-pandemic figures.

Our paid staff comprises the Minister, and an "Anna Chaplain" (Chaplain to older people in the town and surrounding villages.) During the year the previous Anna Chaplain retired and after a three month gap we are delighted to have appointed a new chaplain as of March 2022. Grant applications and fund raising towards this role in the last year has proved successful and adds a degree of financial security to the post over the next 3 years.

All other activities are undertaken by volunteers. There are over 70 **volunteers** involved in some way in the activities that take place at the church.

For administrative purposes the Methodist Church in the country (the Connexion) is divided into 33 districts. Each district is further divided into Circuits. The Alton Methodist Church is one of eleven churches in the local Circuit. Circuit assessment is a sum paid quarterly to the circuit treasurer to cover Ministers salaries and a contribution towards District and Connexional running costs. Our Minister is employed and paid by the Circuit.

The church signed a covenant with the local Anglican parish in 2009 to work more closely together. The project known as the Greater Alton Project (GAP) currently funds with others a Chaplain to the elderly (particularly those in nursing homes, and known as the "Anna Chaplain") as mentioned above.

The trustees have regard to the guidance issued by the Charity Commission on public benefit, and believe this is illustrated by the Church's service to the welfare of the elderly members of the surrounding community (outside our church) and to the younger members through the youth organisations. Generosity from Church members through a gift day, and ongoing giving have enabled the churches finances to remain sustainable post pandemic.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Restrictions on Activities:**

The regulations governing the Church do not permit the consumption of alcohol, and allow only very limited forms of gambling, on the premises.

**Policy on grant making**

The Church does not make grants to organisations outside the Methodist Church from its own funds, but it does often provide a channel for its members to make contributions to other charitable organisations working in the local community or globally to further objectives that are complementary to our own objectives. This year our chosen charity for particular support was 'Mercy Ships'.

**Investment policy**

The Church does not engage in speculative investment activity and all of our reserves are held in an interest bearing bank account operated by the UK Methodist Church.

**Volunteers**

Most of the work of the Church is performed by volunteers. Currently about 70 volunteers work for the church on a regular basis.

**Section D****Achievements and performance**

**Summary of the main achievements of the charity during the year**

**Worship**

The church offers one worship service per Sunday with an average attendance of 50-70 people each week. Special services have been held including baptisms and funeral/thanksgiving services. We continue to develop strong relationships with the Parish churches through the greater Alton Project (GAP) and have held a number of well attended joint services. We hold "Messy Church" services aimed at family worship once a month. We also provide a recorded online service.

**Learning and Caring:** The minister, along with the Pastoral Secretary and members of the congregation offer strong pastoral support to one another and to the wider community.

**Service:** Members of the church run a weekly coffee morning and a monthly lunch club at the church. These are both well attended by mainly older people some of whom are members of the church but many are not. This helps to reduce the sense of loneliness and isolation that some of these folk tell us that they experience at times. We run successful children's activities in the form of Boys Brigade and Girls Brigade companies, and members lead very successful Duke of Edinburgh groups leading to bronze, silver and gold awards.

**Evangelism:** Members share their faith through friendship and service.

Together with the GAP churches we have employed a chaplain to older people (Anna Chaplain). This ministry has been very much appreciated by individuals and by local care home staff. She has led communion services, funeral services, attended coffee morning and lunch clubs and, where appropriate, has shared her faith as a means of encouragement to those who she spends time with.

We aim to run an Alpha Course in the autumn as a means of outreach. We have also worked with other churches in the town on projects like community carols, lent courses and supporting organisations like Foodbank.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

#### Church Reserves Policy for Alton Methodist Church which is part of the Hants-Surrey Border Circuit 36/1

##### Trustees Annual Report Church Reserves Policy

The Charity's Reserves Policy deals with:

- (a) Our General Fund

Other funds also held which are NOT required to be included in our reserves are:

- (b) Internal organisations (Restricted)
- (c) GAP funds (Restricted)
- (d) Special collections, where the Church collects money on behalf of other charities to facilitate giving by our members (Restricted)
- (e) Benevolent Fund (Restricted).

Our Reserves:

- (a) Our General Fund

We aim to hold in reserve sufficient money in our general funds to cover a minimum of 6 months expenditure i.e. £40,000.

The reason for this is twofold:

- (i) The Church needs a minimum of 3 months average expenditure in reserve as working capital to cover normal running costs.
- (ii) Maintenance of church buildings. Funds need to be available to meet unexpected repair bills.

**This Reserves Policy has been approved by the Church Council (Managing trustees) on 27<sup>th</sup> February 2020.**

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Church derives most of its income from donations of its members. It has been successful in winning external grants to support the provision of an "Anna Chaplain" to support elderly people of all denominations in the Alton area. Currently support is coming from the Complins Trust. A small amount of income is derived from letting out rooms within our building.

Post pandemic regular giving from church members has continued. A very good gift day has reflected the generosity and commitment of our church members and friends.

## Section F



## Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Philip Mark Simpkins	Graham Charles Titterington
Position (eg Secretary, Chair, etc)	Minister	Treasurer
Date	9 <sup>th</sup> October 2022	



## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Alton Methodist</b>	<b>Church</b>
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**FOR THE YEAR ENDED**

**31 August 2022**

<b>Circuit</b>	<b>Circuit no</b>	<b>36/1</b>
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**Registered Charity - Charity Registration number**

1129465

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev Philip Simpkins
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Church Stewards:

Mr David Allan
Mrs Deborah Bridger
Mrs Carol Woodruffe
Mrs Angela Simpkins
Mrs Helen Smith
Miss Judith Nicholls
Mrs Christine Stovold

Treasurer:

Mr Graham Titterington
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SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	<b>RECEIPTS</b>	Note			
a2	Offerings and Tax recovered	66,307	9,044	75,351	71,684
a3	Bank and CFB interest and Investment income	244		244	58
a4	Lettings	1,845		1,845	200
a5	Other receipts	4,252	10,008	14,260	12,069
a6	<b>TOTAL RECEIPTS</b>	<b>72,648</b>	<b>19,052</b>	<b>91,700 (a7)</b>	<b>84,011</b>

SECTION B		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
b1	<b>PAYMENTS</b>				
b2	Circuit Assessment or Share	52,650		52,650	51,963
b3	Donations	1,620	50	1,670	1,620
b4	Repairs and Maintenance	13,978		13,978	2,086
b5	Utilities (Insurances, water charges, heating & lighting)	4,345		4,345	3,616
b6					
b7	Other payments	3,915	13,522	17,437	24,582
b8	<b>TOTAL PAYMENTS</b>	<b>76,508</b>	<b>13,572</b>	<b>90,080 (b9)</b>	<b>83,867</b>

SECTION C		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
c1	<b>NET RECEIPTS/PAYMENTS FOR THE YEAR</b>	(a6-b8)	(3,860) 5,480	1,620	144
c2	Total funds brought forward from last year	64,695	20,332	85,027 (c6)	84,883
c3	<b>Sub total</b>	<b>(c1+c2)</b>	<b>60,835 25,812</b>	<b>86,647</b>	<b>85,027</b>
c4	Transfers and adjustments			(c7)	
c5	<b>TOTAL FUNDS AT END OF YEAR</b>	<b>(c3+c4)</b>	<b>60,835 25,812</b>	<b>86,647 (c8)</b>	<b>85,027 (c6)</b>

SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
d	(these amounts are not to be included in total receipts/payments figures above)		
d1	Balance brought forward from last year	147	144
d2	Offerings/Gifts - received for external organisations	3,492	414
d3	Offerings/Gifts - passed to external organisations	2,838	411
d4	<b>BALANCE STILL TO BE PAID</b>	<b>801</b>	<b>147</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Boys Brigade	4,598	4,895	(297)	(10)	629	322
e2	Girls Brigade	1,602	2,095	(493)	469	1,124	1,100
e3	Duke of Edinburgh Awards	4,598	4,861	(263)		1,171	908
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	10,798	11,851	(1,053)	459	2,924 (e11)	2,330 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	91,700 (e7)	90,080 (b9)	1,620	(c7)	85,027 (c6)	86,647 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>102,498</b>	<b>101,931</b>	<b>567</b>	<b>459</b>	<b>87,951 (x)</b>	<b>88,977 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2019**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	42,827	37,511
f3 Bank Deposit Account		
f4 Central Finance Board	42,347	49,937
f5 Trustees for Methodist Church Purposes		
f6 Other funds	(147)	(801)
f7 <b>SUB TOTAL - Church accounts</b>	<b>85,027 (c6)</b>	<b>86,647 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>2,924 (e11)</b>	<b>2,330 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>87,951 (x)</b>	<b>88,977 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	1,127,926	1,240,722
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

*Mr G. Titterton*

Date

13/2/2023

Name

Mr Graham Titterington

Address

24 Haydock Close, Alton, Hants GU34 2TL

### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on

10.11.22

and were approved.

Signature of the Chair of the meeting

*P. Simpkins*

Name of the Chair of the meeting

Rev Philip Simpkins

Date

10.11.22

### Independent Examiner's Report to the Trustees of the

Alton Methodist

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2022

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

(3) I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

*\* Please circle as appropriate*

Name Mr Jacob George

Signature 

Relevant Professional qualification or body

Address 74 Salisbury Close, Alton, Hants, GU34 2TP

Date 12/2/2023

### Notes on assets

The church building is vested with Trustees for Methodist Church Purposes (TMCP) who are the custodian trustees, while we are the managing trustees of the property.

### Notes on restricted funds

The Boys Brigade, the Duke of Edinburgh Award Scheme and the Girls Brigade maintain their independent bank accounts and have their accounts examined independently.

The Anna Chaplaincy is part of the mission of the Greater Alton Project, and its finances are managed by Alton Methodist Church.

<b>Fund</b>	<b>Opening balance</b>	<b>Income</b>	<b>Transfer from unrestricted funds</b>	<b>Expenditure</b>	<b>Closing balance</b>
Anna Chaplaincy	20107.75	19051.8		13521.7	25637.89
Benevolent Fund	223			49.5	173.5
<b>Total</b>	<b>20330.75</b>	<b>19051.8</b>	<b>0</b>	<b>13571.2</b>	<b>25811.39</b>

The restricted funds reported in sections A, B and C of this return include only the Anna Chaplaincy and Benevolent Fund. Special collections are shown in Section D.

### Special collections

The Church has also been fund raising for its internal organisations. These donations are handled in the same way as collections for external organisations (i.e. money is collected into the main church accounts, gift aid is reclaimed where appropriate, and the aggregated sum is passed to the internal organisation). These donations have therefore been recorded in section D, as well as being recorded as income by the internal organisation in Section E.

The Tuesday Coffee Club collects donations that it uses exclusively to donate to charitable causes.

<b>Fund</b>	<b>Opening balance</b>	<b>Income</b>	<b>Gift Aid added</b>	<b>Expenditure</b>	<b>Closing balance</b>
Tuesday coffee	83.65	1,017.53		500.00	601.18
Alpha course	63.00				63.00
All We Can	0.00	475.00	28.75	251.75	252.00
Mercy Ships	0.00	1,662.22	209.29	1,986.39	-114.88
Other (closed) special collections	0.00	100.00	0.00	100.00	0.00
<b>Total</b>	<b>146.65</b>	<b>3,254.75</b>	<b>238.04</b>	<b>2,838.14</b>	<b>801.30</b>

### Adjustments in internal organisations

The closing balance of the Boys Brigade last year should have been £619, and not as reported £629. This £10 adjustment corrects the balance going forward.

In the previous year, the Girls Brigade had collected £469 towards the cost of activities that had to be cancelled because of Covid regulations. This money was not shown in the accounts for last year because it would have to be repaid. In the current year's accounts this money is included in the opening balance, and its refunding is included in the annual expenditure total.

## **Explanation of "other receipts" and "other payments" in Sections A and B**

### **Other receipts in unrestricted funds**

Feed in Tariff payments	2,761.59
Events	1,490.58
Total	4,252.17

### **Other payments in unrestricted payments**

Consumables	701.58
Copyright payments	904.17
Bank charges	97.00
Website hosting	444.24
Office expenses	789.86
Worship materials	978.33
Total	3,915.18

### **Other receipts in Anna Chaplaincy (restricted payments)**

Grants from:	
The Mercers Company	1008.00
Complins Memorial Trust	3,000.00
The Ainstable Trust	1,000.00
Mercers Company	5000.00
Total	10,008.00

### **Other payments in Anna Chaplaincy (restricted payments)**

Pensions and National Insurance	1,874.12
Expenses	263.31
Job advertisement	279.20
Salary	11,105.07
Total	13,521.70

## THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

<b>Alton Methodist</b>	<b>Church</b>
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**FOR THE YEAR ENDED**

**31 August 2022**

<b>Circuit</b>	<b>Circuit no</b>	<b>36/1</b>
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**Registered Charity - Charity Registration number**

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Mrs Christine Stovold

Treasurer:

Mr Graham Titterington
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SECTION D		£	£
<b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b>			
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d2	Offerings/Gifts - received for external organisations	3,492	414
d3	Offerings/Gifts - passed to external organisations	2,838	411
d4	<b>BALANCE STILL TO BE PAID</b>	<b>801</b>	<b>147</b>

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL****SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2019 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Boys Brigade	4,598	4,895	(297)	(10)	629	322
e2	Girls Brigade	1,602	2,095	(493)	469	1,124	1,100
e3	Duke of Edinburgh Awards	4,598	4,861	(263)		1,171	908
e4							
e5							
e6							
e7							
e8	Sub total of Internal Organisations funds	10,798	11,851	(1,053)	459	2,924 (e11)	2,330 (e12)
e9	Church accounts (totals brought forward from page 2 - totals column)	91,700 (e7)	90,080 (b9)	1,620	(c7)	85,027 (c6)	86,647 (c8)
e10	<b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>102,498</b>	<b>101,931</b>	<b>567</b>	<b>459</b>	<b>87,951 (x)</b>	<b>88,977 (y)</b>
Continue on a separate sheet if necessary and bring the totals forward		<b>TOTAL RECEIPTS</b>	<b>TOTAL PAYMENTS</b>				

**SECTION F****STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2019**

	OPENING BALANCES	CLOSING BALANCES
f1 Cash in hand		
f2 Bank Current Account	42,827	37,511
f3 Bank Deposit Account		
f4 Central Finance Board	42,347	49,937
f5 Trustees for Methodist Church Purposes		
f6 Other funds	(147)	(801)
f7 <b>SUB TOTAL - Church accounts</b>	<b>85,027 (c6)</b>	<b>86,647 (c8)</b>
f8 Total funds held by Internal Organisations (the closing balance total from above) (e12)	<b>2,924 (e11)</b>	<b>2,330 (e12)</b>
f9 <b>TOTAL CASH FUNDS HELD BY CHURCH</b>	<b>87,951 (x)</b>	<b>88,977 (y)</b>

**SECTION G****OTHER ASSETS and LIABILITIES**

	At 1 September 2021	At 31 August 2022
g1 Investments (include Endowments)		
g2 Land & Buildings (see notes re Insurance value)	1,127,926	1,240,722
g3 Other Assets		
g4 Loan(s) - show amount outstanding at year end		
g5 Other Liabilities		

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

## DECLARATIONS

### Treasurer

I confirm that I have prepared the accounts from the records of the Church and that they include all funds under the control of the Church Council

Signature of Treasurer

*Mr G. Titterton*

Date

13/2/2023

Name

Mr Graham Titterington

Address

24 Haydock Close, Alton, Hants GU34 2TL

### Presentation to the \*Church Council for approval.

I confirm that the Accounts have been presented to the Church Council on

10.11.22

and were approved.

Signature of the Chair of the meeting

*Rev Philip Simpkins*

Name of the Chair of the meeting

Rev Philip Simpkins

Date

10.11.22

### Independent Examiner's Report to the Trustees of the

Alton Methodist

Church

This Report is on the Church Accounts for the year ended 31<sup>st</sup> August

2022

### Respective responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under Section 145 of the Charities Act
- to follow the procedures laid down in the general Directions given by the Charity Commission (under Section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

### Basis of Independent Examiner's Report

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention (other than that disclosed below\*):

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 130 of the Charities Act;
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply appropriate*

(3) I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes ("TMCP") or held in other Trusts, Bank balances and Funds at the Central Finance Board of the Methodist Church ("CFB"), which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

*\* Please circle as appropriate*

Name

Mr Jacob George

Signature



Relevant Professional qualification or body

Address

74 Salisbury Close, Alton, Hants, GU34 2TP

Date

12/2/2023

### Notes on assets

The church building is vested with Trustees for Methodist Church Purposes (TMCP) who are the custodian trustees, while we are the managing trustees of the property.

### Notes on restricted funds

The Boys Brigade, the Duke of Edinburgh Award Scheme and the Girls Brigade maintain their independent bank accounts and have their accounts examined independently.

The Anna Chaplaincy is part of the mission of the Greater Alton Project, and its finances are managed by Alton Methodist Church.

<b>Fund</b>	<b>Opening balance</b>	<b>Income</b>	<b>Transfer from unrestricted funds</b>	<b>Expenditure</b>	<b>Closing balance</b>
Anna Chaplaincy	20107.75	19051.8		13521.7	25637.89
Benevolent Fund	223			49.5	173.5
<b>Total</b>	<b>20330.75</b>	<b>19051.8</b>	<b>0</b>	<b>13571.2</b>	<b>25811.39</b>

The restricted funds reported in sections A, B and C of this return include only the Anna Chaplaincy and Benevolent Fund. Special collections are shown in Section D.

### Special collections

The Church has also been fund raising for its internal organisations. These donations are handled in the same way as collections for external organisations (i.e. money is collected into the main church accounts, gift aid is reclaimed where appropriate, and the aggregated sum is passed to the internal organisation). These donations have therefore been recorded in section D, as well as being recorded as income by the internal organisation in Section E.

The Tuesday Coffee Club collects donations that it uses exclusively to donate to charitable causes.

<b>Fund</b>	<b>Opening balance</b>	<b>Income</b>	<b>Gift Aid added</b>	<b>Expenditure</b>	<b>Closing balance</b>
Tuesday coffee	83.65	1,017.53		500.00	601.18
Alpha course	63.00				63.00
All We Can	0.00	475.00	28.75	251.75	252.00
Mercy Ships	0.00	1,662.22	209.29	1,986.39	-114.88
Other (closed) special collections	0.00	100.00	0.00	100.00	0.00
<b>Total</b>	<b>146.65</b>	<b>3,254.75</b>	<b>238.04</b>	<b>2,838.14</b>	<b>801.30</b>

### Adjustments in internal organisations

The closing balance of the Boys Brigade last year should have been £619, and not as reported £629. This £10 adjustment corrects the balance going forward.

In the previous year, the Girls Brigade had collected £469 towards the cost of activities that had to be cancelled because of Covid regulations. This money was not shown in the accounts for last year because it would have to be repaid. In the current year's accounts this money is included in the opening balance, and its refunding is included in the annual expenditure total.

## **Explanation of "other receipts" and "other payments" in Sections A and B**

### **Other receipts in unrestricted funds**

Feed in Tariff payments	2,761.59
Events	1,490.58
Total	4,252.17

### **Other payments in unrestricted payments**

Consumables	701.58
Copyright payments	904.17
Bank charges	97.00
Website hosting	444.24
Office expenses	789.86
Worship materials	978.33
Total	3,915.18

### **Other receipts in Anna Chaplaincy (restricted payments)**

Grants from:	
The Mercers Company	1008.00
Complins Memorial Trust	3,000.00
The Ainstable Trust	1,000.00
Mercers Company	5000.00
Total	10,008.00

### **Other payments in Anna Chaplaincy (restricted payments)**

Pensions and National Insurance	1,874.12
Expenses	263.31
Job advertisement	279.20
Salary	11,105.07
Total	13,521.70