



Brighouse Central Methodist Church

Trustees' Annual Report and Financial Statements

31st August 2021

**Commercial Street
Brighouse
West Yorkshire
HD6 1AQ**

Registered Charity No. 1129462

Contents

Our Calling	2
Our Work	3
Review of Activities 2020-21	5
Our Plans for the Future	7
Financial Review	8
Governance Information	10
Organisational Policies	11
Declarations	12
Independent Examiner's Report	13
Statement of Financial Activities	14
Balance Sheet	15
Notes to the Financial Statements	16 - 26

Our Calling

Our statement of call is based upon Central's core belief from Mark 12: 28-31

*"Love the Lord your God with your passion, prayer, intelligence and energy –
and love others as you love yourself".*

A Church which gathers to worship and scatters for mission, where Christ is central.

Who are we?

Central is a Methodist Church that welcomes all, worships passionately, challenges the status quo, and seeks to transform the world through God's love. Central is innovative and pioneering in its efforts to be a place of positive change within ourselves, within our community, and within our denomination. Central is a Christian community whose members are motivated by their faith to use their resources, including time and premises, to apply the values of the gospel through worship and service.

Our Mission

Central's mission is based on its statement of call to deepen faith through worship and challenging study, to create an engaged community through inclusiveness and caring, and to transform the world through active service and prophetic leadership.

Our Vision

The vision of Central is to reach more people, touch more lives locally and globally, and continue growing and building our resources in order to be a catalyst for change and possibility by responding to God's call.

Our Worship Objective

Central's objective in worship is to be welcoming to all; to provide spiritual guidance, acceptance, inspiration and support to all; to be a place where we can tell our stories and listen to God; and to offer uplifting and intelligent worship.

We seek to develop and broaden our worshipping experience using the talents, gifts and skills of God's people in this place.

Our Outreach Strategy:

- To welcome ALL regardless of race, colour, national origin, gender, sexual orientation, marital or economic status, age, physical or mental condition
- To reach the non-church goers (through sharing community events and offering non-traditional worship at untraditional times)
- To reach the spiritually hungry, regardless of background
- To carry on mission-focused ministries to serve our neighbourhood and the global community
- To help our own members and regular attendees grow in their faith and involvement at Central

Our Work

It is our sincere hope that as we emerge from the COVID-19 Pandemic, that hit the world with force, we can once again take up the challenge of establishing ourselves within the community of Brighouse, serving those who seek help, hope and encouragement by offering a place of welcome, love and support.

For a large part of 2020 our building was closed, as we felt a duty of care towards our church community and the wider community was necessary. Their safety and well-being were our priority, so we had to find other ways of reaching out and sharing our Christian beliefs and values. These are identified later in the report.

The Worship Centre opened again for public worship on 23rd May 2021 after a thorough Risk Assessment had been carried out and visible one-way signage put in place. In order to assess how many people were likely to attend for worship a booking system was put in place. Two external organisations also planned on returning to use the building.

For Families

Some families found it very difficult to cope during lockdown so online support groups were set up. Children coloured in rainbows and displayed them in their windows at home. Through the work of our Children & Families worker, children were encouraged to write letters and draw pictures for older members who were finding isolation and loneliness difficult. Although initially the idea was for children and older members of our congregation to become buddies, it also extended to other vulnerable people within our wider community and became known as 'Operation Smile'. This continued for many months. Our young people had weekly sessions on Zoom, coming together to share concerns or have discussions and just be there for each other. By inviting other friends to join in, the opportunity was there to extend beyond the church community.

For Music

Brighouse Central was beginning to build a reputation as a music hub within the town. Unfortunately the Music Academy was not able to continue building on its ever growing popularity of providing excellent music lessons and the 'after school club' provision had to be halted. The beautiful sounds that resonate in our Worship Centre during concerts, both by bands and choirs, had been sadly missed but we were delighted when Brighouse & Rastrick Band were able to put on a concert in June 2021, the first one in a long time. Although numbers were restricted it was a very popular concert. We look forward to re-establishing that vibrant link of sharing wonderful music experiences with the people of the town and surrounding areas.

For Community

The excellent links we had built up alongside partners, specialised in their particular areas, have been put 'on hold' until a time when we feel it is safe to offer our building again to support the most vulnerable with issues concerning social justice, isolation, addiction, family support, debt management, integration and housing. It is our hope to be able to once again reach out to those needing continued support, particularly after the additional pressures of lockdown.

For Support

Recognising how our Social Justice Ministry is a powerful component of Brighouse Central's life, as a congregation we started cooking lunches for the homeless, hungry or lonely. Numbers were increasing and we had become an accepted and comfortable venue where good food and hospitality were served. Once again due to Covid rules and in the interest of keeping people safe these Friday Lunches have been suspended until a time when we can operate again safely.

The Food Bank has become the hub of the Lower Valley and continues to support families in need. Throughout the Pandemic it has been a lifeline to many, providing food parcels and also backpack meals for school children in need during school holidays.

Brighthouse Central is positive it can once more gain a reputation for its active listening and action to help those in need.

For Outdoors

Brighthouse Central has established itself as a community church and the site it sits on makes it an ideal location for outreach into the community. The area surrounding the building has hosted many activities linked to community events organised by the town and with which the church has been keen to get involved. Although our building plans have had to be modified we still look to improve access for all and enhance the frontage of our building so making it attractive to visitors. We look forward to the time when we can once again share in Community weekends with the town.

Review of 2020-21

Church Life:

Lockdown gave our church opportunities to be creative in our communications with all. Below are some examples of how we have engaged with members, adherents and the wider community.

- Sunday morning services were live on Facebook at 10.30 am in the form of a thirty minute service, led either by Rev Mark or Rev Graham Smith. Music was provided each week by regular members of the Worship Band.
- Time for God which used to be held at church on Friday mornings is now on Facebook, available from 9.30 am on Friday mornings. This is a short meditative service, led either by a minister or local preacher.
- Weekly Moments is a short inclusive Christian reflection from our Children and Families worker on Facebook with a Christian based activity for the whole church family to engage with, including music from the Worship Band.
- Teen church is a weekly virtual church with our Children and Families worker and volunteers. Discussions centre around Christianity in a way that is relevant to the young people and include, world topics, where God comes in, the challenges being a young adult brings and how to meet those challenges as a Christian.
- Our Junior Church volunteer has been putting together a weekly Junior Church offering available on Facebook for children and families to engage with Bible stories, prayers and art work.

All services are available via social media for people to watch at their leisure.

Communication has been through

- Newsletters - weekly via email
- Virtual coffee - coffee mornings held Wednesday and Sunday mornings via 'Zoom'
- Prayer Groups continued to meet regularly via 'Zoom'
- House Groups continued to meet regularly via 'Zoom'

- Pastoral Visitors - our pastoral system is a real strength of the church. All members and adherents have an assigned Pastoral Visitor (PV). Each PV, under normal circumstances would visit each member of their group on a regular basis. Due to lockdown this was not possible so PV's made regular phone calls to their members. In addition a number of PV's print out the weekly notices for members who cannot access email, and there are lots of PV's who are very creative in maintaining contact in different ways. Our older members in particular are most grateful for this pastoral care.
- Project Smile, coordinated by our Children's Worker and Pastoral Secretary, began in March 2020 and has developed since then with both new families and older people from the community getting involved. It has proved to be a huge missionary success in supporting the mental health and well-being of both young and old.
- Our Children and Families worker has regularly checked in with all local schools, in a pastoral role, offering compassionate support and a listening ear. She has also provided practical support to schools in how to break down barriers and engage with families who may need Food Bank support and how this could be set up in school so those using such a service for the first time felt comfortable
- One of our young people, a university student studying music, has been working on assembling audio from our Worship Band musicians and singers. The music is available to our congregation through Facebook and also on DVDs for those who don't have computer access. These are delivered via our PV's
- A virtual holiday club based on looking after God's World was organised by our Pastoral Intern, our Children's Worker and our Junior Church Leader. Along with several volunteers the club ran daily for one week with goody bags for children to collect and daily Facebook posts with activities for the children to engage with. Our usual holiday club intake is around 30 per day but due to being virtual we were not limited to the number of children we can engage with and so by promoting it through social media it was open to our whole community.
- All our children and families work is coordinated with care, ensuring the safety and well-being of the children is our primary focus. Risk assessments are routinely undertaken. With careful planning in place the work during lockdown has been hugely successful in maintaining and developing our connection to church families and families in our community.
- On a more somber note we reflect on those we knew and loved and who have sadly passed away, leaving their earthly life and those they loved behind. We remember them with affection and gratitude for the influence they had on our lives. We rejoice that they are now at rest in their heavenly abode.
- When churches were allowed to open again we had a small number of people returning to 'in person' worship. People were very cautious and of course things very different. No singing allowed, socially distanced and the wearing of masks became the 'norm'.

People:

- Brighouse Central is very fortunate to have Rev Mark Cheetham as our Minister. He has worked tirelessly to move Central on in terms of building and Mission. Rev Mark will move circuits in 2022 when we shall welcome a new Presbyterian to the Calderdale Circuit of which we are part.
- Our Children and Families worker Jodi Paige-Hirst was appointed in 2018 on a three year contract to work with children and families within our church community and to build up relationships within the wider community. Jodi has been pivotal in setting up community projects and liaising with local schools as well as working with teens, encouraging them to explore their faith.

- Rebecca Snow is our dedicated and very committed Food Bank Manager. She organises rotas, liaises with community food providers and seeks funding through grants and fundraising activities for this important work. Along with her many helpers she has been extremely busy throughout the pandemic in providing food parcels for the most vulnerable.
- Our two interns Joe Roughton and Pippa Lupton completed their course in January 2021. Joe is moving to Skipton after his marriage in September 2021 but will hopefully carry on writing Christian songs. Pippa will continue to worship at Central as she continues her BA course in Mission & Ministries through Cliffe College and her student church planting in Leeds.
- It is hoped that two new interns will be appointed to start in September 2021.

Stewards & Leadership Teams:

- We have a team of eight stewards plus one Junior Steward. This team of church stewards have continued to support Rev Mark and the church. The group have been particularly active in tackling important and often difficult decisions in our response to Covid. Stewards meetings have had to be through the Zoom platform instead of being 'in person'.
- The stewards are part of the Leadership Team which consists of
 - Minister
 - Appointed Stewards
 - Worship Consultation Representative
 - Junior Church Team Representative
 - Former Senior Steward
 - Associate Pastor Children & Families
 - Treasurers Team Representative
 - Pastoral Secretary
 - Property Steward
 - Interns
- Leadership Team meetings are held every alternate month to Stewards meetings.

Church Premises:

- Unfortunately the pandemic had a significant effect on our plans for upgrading our premises. Rising costs of raw materials alongside a rise in fees has meant that our original plan has had to be modified.
- The Quinquennial survey undertaken in 2018 identified a significant number of maintenance issues with the premises. Although some roof work has been completed there are still some outstanding issues to be looked at and dealt with. This work is ongoing.
- The church trustees are kept up to date with changing plans and situations and have to give approval for any decisions necessary to move forward.
- Under the guidance of Rev Mark the Build Team have worked hard to secure funding and external grants to enable us to move forward with the repair work/building work at Central. Our thanks go to those involved for their time and dedication in this area.

Our Future Plans

- We have had lots of twists and turns over the last two years. During the last year the trustees of the church have had to adapt to the current financial climate and face reality that the original plans for the exciting development of our premises would have to be scaled down. This is disappointing but necessary.
- In April 2021 the Trustees voted to proceed with amended property proposals 'Option 2'. The work for this scheme is to include a new entrance between the lower room and toilet block, including many of the Upper Ground Floor alterations as already agreed and designated but omitting the Mezzanine and therefore excluding the need of a second internal lift.
- Faced with the difficulties that have affected many organisations we have had to re-assess our ways of working. We have drawn on the expertise of some of our younger members as we have turned more to technology and have been trying to improve our online services.
- The Worship Band continue to lead our services and play an important role in providing music for worship.
- Three of our young people have been identified to enrol in the ONE Opportunity Programme run by the Yorkshire West District of the Methodist Church. The scheme is designed to encourage, recognise and reward participation of young people within the District in the Church's life and Mission. We pray for them and hope they will be ready to take up that challenge in September 2022.

Susan Yates Senior Church Steward

Rev Mark Cheetham Chair of Trustees

Financial Review

The summary financial figures below are taken from the full independently examined financial statements which follow on pages 14 to 26.

Extracted from Statement of Financial Activities:-

Total Church Funds: Surplus of £1,551 (Surplus of £73,342 in 2019-20)

General Church Funds: Deficit of £559 (Surplus of £4,171 in 2019-20)

Extracted from Balance Sheet:-

	At 31/8/21	at 31/8/20
Fund Balances:	£	£
General Church Funds:	25,714	26,273
Model Trust Bequests:	-	-
Church Development Fund	-	4,653
Facilities Manager	9,397	-
Major Building Project Fund:	228,716	217,496
Foodbank:	39,904	53,477
Other funds:	24,046	24,327
Total Church Funds:	327,777	326,226 (excluding value of fixed assets)
Cash in Bank:	£	£
Central Finance Board:	227,179	244,091
Virgin Money – church	46,239	67,485
Virgin Money – foodbank	23,024	26,273

As was expected and reported last year, 2020-21 has continued to prove challenging for the church in its struggle against the effects of the on-going Covid-19 pandemic. Although there has been a slight increase in room lettings with two regular external weekly bookings now back on track, overall, the diary has been empty. With regard to the premises, there has not been full refurbishment we had hoped for, but we have made some improvements to the kitchen, and this has given us confidence to re-instate the Open-Door Lunch Service. High building costs in terms of materials and shortage of labour have meant we have had to curtail our plans for the major building project – this has led to an increase in costs relating to professional fees as plans were revamped

This report will focus on the main charitable funds and their respective activities during the last year.

General Church Fund:

This unrestricted fund covers the day-to-day operations of the Worshipping Church and its premises. Total income was £105,598 and expenditure was £111,004; after net transfers in of £4,847, this gave a deficit of £559 for the year.

The initial budget for 2020-21 projected a deficit of circa £6,648, this included a grant of up to £35,000 from the Calderdale Methodist Circuit. Fortunately, the financial position over the year was better than expected and the Circuit grant needed was reduced to £23,500. We carried forward funds of £25,714, just £559 lower than in 2020. The reduced grant requested was indicative that as a church we were taking steps to improve our financial position, in line with the Circuit's condition of continuing financial support. This has not been easy given that Covid continued to have a negative impact not only on lettings but also our fundraising

activities and events planned for the summer were thwarted by last minute Covid restrictions. This was offset to some extent by external grants, furlough and utility credits, along with the consistent giving of church members - donations and regular giving again exceeding budget. In addition, many of our internal groups have chosen to donate their activity funds direct into the General Fund as opposed to their own restricted fund. Without these sources of income our cash flow would have been seriously affected and it is doubtful that we would have been able to pay the full Circuit assessment of £74,214.

Major Building Project Fund:

This restricted fund holds the funds for our planned major building project. At the year-end it held £228,716, an increase of £11,220 over the year. £47,164 was received from donation, grants and gift aid, whilst £35,944 was spent on professional fees. The fall in deposit interest rates reduced our income on this fund, reducing from £140 per month in September 2020 to just £2 in August 2021.

Central Foodbank:

Funds and stock for the foodbank are shown in a restricted fund, ensuring they are used solely for this purpose. At 31st Aug 2021, the Foodbank held food stock both purchased and donated to the value of £16,456 along with cash and other assets of £23,448 bringing the total held in this Restricted Fund to £39,904. The Foodbank has continued to operate throughout the Covid Pandemic and has seen an increase in demand, as the community tries to cope with loss of income coupled with inflation. It has been fortunate in that grants and donations have been forthcoming.

The Future – Financially:

Looking ahead it is vital that the church improves its room hire appeal and can therefore increase its income through lettings if it is to become financially sustainable again. The church is taking a two-tier approach to achieving this. Firstly, by planning to start work on the curtailed building project as soon as possible and secondly, in planning to employ a Facilities Manager to oversee the running of the building.

The Circuit grants which have supported Central over the last two years have effectively covered the lost lettings income during the Covid pandemic, but fortunately we've still been able to reduce the funding requested from the Circuit this year. This offer from the Circuit was for up to five years. It is imperative therefore that the Church continues to move in a positive financial direction, so as not to be reliant on Circuit support and to be able to maintain its presence and Christian witness in Brighouse.

Governance Information

Church Address: Central Methodist Church, Commercial Street, Brighouse, HD6 1AQ

Governance:

Act of Parliament - The Methodist Church Act 1976. Brighouse Central Methodist Church operates under the Constitutional Practice and Discipline of the Methodist Church (CPD).

Our Objectives:

As a member church of The Methodist Church of Great Britain our objectives are:-

- The advancement of the Christian faith in accordance with the doctrinal standards and discipline of the Methodist Church.

- Any charitable purpose for the time being of any connexional, district, circuit, local or other organisation of the Methodist Church.

- Any charitable purpose for the time being of any society or institution being a society or institution subsidiary or ancillary to the Methodist Church.

- Any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Recruitment of Trustees:

The Church Council is the Trustee body for the Church. All members of the Church Council are therefore Trustees of the Charity. The constitution of the Church Council is set out in CPD which outlines a range of ex-officio members of Church Council to ensure that all areas of the Church's life are represented on the Council. CPD also details the processes for appointing and electing other persons as members of the Church Council.

Trustees as at 1st November 2021:

Rev Dr Mark Cheetham (chair), Cathy Philips (secretary)

Jennifer Blackburn, Peter Blackburn, Laura Braime, Martin Brook, Lee Carnley, David Carter, Val Clarkson, Helen Clayton, Christine Cliffe, Val Eggleton, Linda Freeman, Sheila Hoodlass, John Holmes, David Ingram, Pippa Lupton, Val McLeod, Jodi Paige-Hirst, Rachel Rae, Janet Ratcliffe, Jill Roughton, Mary Samuel, Carolyn Stafford, Lucy Yates, Susan Yates.

The following also served as trustees during the period 1st Sept 2020 to 31st August 2021:-

David Brackenridge, Geoff Butler, Jon Harris, Richard Holmes, Chris Tolson,

Independent Examiners: Sleight & Story, Thornhill Brigg Mills, Thornhill Beck Lane, Brighouse, HD6 4AH

Bankers: Virgin Money, 12 Bradford Road, Cleckheaton, BD19 3RJ

Central Finance Board of the Methodist Church, 9 Bonhill St, London, EC2A 4PE

Organisational Policies

Pay Policy:

Central follows The Methodist Church of Great Britain's pay policies and guidance for all posts. Rates of pay are reviewed annually, and all staff are paid at least the Living Wage as issued by the Living Wage Foundation.

Investments:

Central invests any cash funds which are surplus for day-to-day cashflow requirements into a deposit fund held by the Central Finance Board of the Methodist Church.

The funds that support the Model Trust Bequests and Golden Wedding funds are held by the Trustees for Methodist Church Purposes in Trustees Interest Funds on which interest is credited to the accounts each month. The Armitage Bequest is held in the CFB Managed Mixed Fund. These are regarded as medium and long-term investments.

Reserves:

Central's reserves policy is reviewed annually and was last reviewed in October 2021. The current policy is to hold unrestricted free reserves within an ideal range of £40,000 to £60,000, and a minimum target level of £30,000. The minimum figure was calculated with reference to the monthly and annual cash-flow cycles to ensure cash balances in the General Church Fund remain positive throughout the year, specifically in relation to the quarterly payment of the Circuit Assessment. The ideal range was agreed as being suitable when considering loss of income contingency planning. In light of the Church's experience in the recent pandemic the ideal range has been reduced to reflect that giving and donations continued, and that the largest risk to income related to room lettings and event income.

As at 31st August 2021 the unrestricted free reserves totalled £25,773 (2020: £26,332). These reserves are below the ideal range. It is part of Central's long-term financial strategy to increase reserves through increasing unrestricted income and moving back to annual surpluses rather than deficits.

Central also held £9,397 (2020: £0) of freely accessible funds in a designated fund for future expenditure on the proposed Facilities Manager post. It is planned for this balance to be fully utilised in the 2021-22 financial year.

Funds held in restricted funds are by nature held for specific purposes or projects within the church and are not included with the reserves policy. As at 31st August 2021 restricted funds included the Major Project Fund (£228,716), Central Foodbank (£39,904), and other restricted funds (£23,987).

Fundraising activities:

Central does not use any professional fundraiser or commercial participator to carry out activities on the charity's behalf.

Due to the low level of fundraising the charity undertakes, the charity is not a participant of a voluntary scheme for regulating fundraising, or any voluntary standard of fundraising for the activities carried out on behalf of the charity. Should the charity at some point in the future undertake a specific fundraising campaign or start to generate more income through fundraising, the trustees will look to sign up to a voluntary fundraising code.

Public Benefit Statement:

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2006 to have due regard to the Charity Commission's general guidance on public benefit 'Charities and Public Benefit'. This Trustees' report clearly sets out Central's charitable objects, our current activities and how they benefit the public.

Tangible fixed assets for use by the charity:

Details of movements in fixed assets are set out in note 12 to the accounts.

Recognition of Liabilities:

Liabilities are recognised when there is a legal or constructive obligation committing the organisation to the expenditure.

Declarations

I confirm that these accruals-based accounts for the year to 31st August 2021 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.



Treasurer, Val Clarkson

Date: 1st November 2021

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31st August 2021 were presented to the meeting of the Church trustees held on 1st November 2021



Chair of the meeting, Rev Dr Mark Cheetham

Date: 1st November 2021

Independent Examiner's Report

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the Brighouse Central Methodist Church for the year ended 31 August 2021 set out on pages 14 to 26. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records; or
- the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view, which is not a matter considered as part of an independent examination
- the trustees' annual report is not consistent with the accounts

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have not obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner:



Name of independent examiner: Jonathan Stead

Relevant professional qualification of independent examiner: Chartered Certified Accountant

Name of firm: Sleight & Story, Thornhill Brigg Mills, Thornhill Beck Lane, Brighouse, HD6 4AH

Date: 9/6/22

Statement of Financial Activities for the year ended 31st August 2021

(Incorporating the income and expenditure account)

	Notes	General Fund Unrestricted funds	Designated funds	Restricted Funds	Total 2021
Income		£	£	£	£
Offerings	4	52,619	-	-	52,619
Donated Goods and Services	4	21	-	18,963	18,984
Donations	4	8,462	2,400	38,135	48,997
Grants	4	27,426	7,000	61,089	95,515
Gift Aid	4	11,434	-	5,510	16,944
Interest and investment income	5	-	-	397	397
Internal organisations	6	-	-	2,254	2,254
Other charitable income	7	5,636	-	2,535	8,171
Total income		105,598	9,400	128,883	243,881
Expenditure					
Circuit assessment		74,221	-	-	74,221
Grants and donations		1,150	-	2,596	3,746
Property maintenance		3,018	4,653	33,841	41,512
Insurance, utilities etc		12,577	-	-	12,577
Office expenses		1,024	-	-	1,024
Other expenditure		19,014	3	89,133	108,150
Internal organisations		-	-	1,735	1,735
Total expenditure		111,004	4,656	127,305	242,965
Net income / (expenditure) before transfers		(5,406)	4,744	1,578	916
Gains/(losses) on monetary investments		-	-	635	635
Gross transfers between funds		4,847	-	(4,847)	-
Other gains/(losses)		-	-	-	-
Net movement in funds for the year		(559)	4,744	(2,634)	1,551
Total funds brought forward at 1 st Sept		5,854,259	4,653	295,241	6,154,153
Total funds carried forward at 31st Aug		5,853,700	9,397	292,607	6,155,704

Balance Sheet as at 31st August 2021

	Notes	Unrestricted Funds £	Designated Funds £	Restricted Funds £	Totals 2021 £	Totals 2020 £
Fixed assets						
Church building and other property 12		5,827,927	-	-	5,827,927	5,827,927
Current assets						
Stock in hand	13	-	-	16,456	16,456	24,500
Debtors and prepayments		40,198	-	-	40,198	1,707
Investments with TMCP	14	59	-	4,096	4,155	3,520
CFB deposits	15	-	9,397	217,782	227,179	244,091
Cash at bank and in hand	16	(12,298)	-	59,883	47,585	67,875
		27,959	9,397	298,217	335,573	341,693
Liabilities						
Creditors: amounts falling due within one year	17	(2,186)	-	(5,610)	(7,796)	(15,467)
Net current assets		25,773	9,397	292,607	327,777	326,226
Total assets less current liabilities		5,853,700	9,397	292,607	6,155,704	6,154,153
Creditors: amounts falling due after more than one year		-	-	-	-	-
Loans to the Church		-	-	-	-	-
Net assets		5,853,700	9,397	292,607	6,155,704	6,154,153

Funds

24, 25 & 26

Unrestricted funds

General funds	5,853,700	5,854,259
Designated funds	9,397	5,653

Restricted funds	292,607	295,241
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Total funds carried forward at 31st August	6,155,704	6,154,153
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The financial statements were approved Church Council on 1st November 2021 and signed on their behalf by:



Rev Dr Mark Cheetham
Chair of Trustees



Val Clarkson
Treasurer

The notes on pages 16 to 26 form part of these financial statements.

Notes to the Financial Statements for the year ended 31st August 2021

1. Accounting framework and policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a, Accounting framework

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

b, Public benefit entity

Brighthouse Central Methodist Church meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

c, Preparation of the accounts on a going concern basis.

Based on the monetary assets and human resources available at 31st August 2021 the trustees believe that the Church is a going concern.

d, Fund accounting

Unrestricted funds are available for the use at the discretion of the Trustees in furtherance of the charitable objectives of Central

Designated funds comprise unrestricted funds that have been put aside at the discretion of the trustees for particular purposes (see note 25).

Restricted income funds are funds subject to specific restrictions imposed by the donors, funders, or by the purpose of the appeal. The purpose and use of the restricted funds are set out in the notes to the financial statements. Expenditure which meets these criteria is charged to the fund, including where appropriate a fair allocation of overheads and support costs.

e, Income

Income is recognised when Central has entitlement to the funds, any performance conditions attached to the item(s) of income have been met, it is probable that the income will be received, and the amount can be measured reliably.

f, Deferred income

Any income received in this accounting period which relates to activities to be undertaken in future accounting periods is deferred.

g, Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the Bank.

h, Donated services

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102) the general time of volunteers is not recognised.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

i, Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

j, Operating leases

Rentals applicable to operating leases are charged to the Statement of Financial Activities on a straight line basis over the term of the lease.

Notes to the Financial Statements for the year ended 31st August 2021

k, Tangible fixed assets -

Freehold property is shown in the accounts at the insured value as calculated by Methodist Insurance PLC.

Individual fixed assets costing £1,000 or more are capitalised over their estimated useful economic lives on a straight line basis as follows:-

Category	Annual Rate
Major structural improvements	10%
Other premises improvements	20%
Computers and other equipment	33.3%

One full year's depreciation is charged in the year of purchase.

l, Stock

Stock is included at the lower of cost or net realisable value. Donated items of stock are recognised at fair value which is the amount the charity would have been willing to pay for the items on the open market.

m, Investments

Current asset investments include any deposit funds which are not readily accessible within one week.

n, Cash at bank and in hand

Cash at bank and in hand includes cash and short term highly liquid investments which are accessible within one week.

o, Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

p, Pension contributions

Central operates a pension scheme in compliance with the workplace pension requirements. In line with the regulations employees are auto-enrolled into a workplace pension when the necessary requirements are met. At present no employees meet the necessary requirements.

Contributions due to employees' pensions are charged to the Statement of Financial Activities in the period to which they relate. Details of the contributions in this financial year can be seen in the notes to the financial statements.

q, Taxation

Central is exempt from payment of income and corporation tax on its charitable activities.

Central's activities are exempt under VAT regulations; therefore it is not VAT registered. All irrecoverable input VAT incurred is included on the relevant cost line.

r, Capital commitments

Central had no capital commitments on the date the accounts were approved.

2 Glossary of terms

CFB: Central Finance Board of the Methodist Church manages a Common Deposit Fund and a series of pooled investment funds for Methodist entities in Great Britain and provides investment advice to those entities

Church: a group of members from fewer than 10 to more than 300

Circuit: a group of Methodist Churches near each other, typically between 10 and 30

Connexion: The Methodist Church in GB which includes the Head Office at Methodist Church House, all Methodist Districts, Circuits and Churches in Great Britain

District: a group of contiguous Circuits, usually between 15 and 30

FRS: Financial Reporting Standard

SOFA: Statement of Financial Activities

SORP: Statement of Recommended Practice

TMCP: Trustees for Methodist Church Purposes, the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds

Notes to the Financial Statements for the year ended 31st August 2021

3 Statement of Financial Activities for previous year

	Notes	General Fund Unrestricted funds	Designated funds	Restricted Funds	Total 2020
		£	£	£	£
Income					
Offerings	4	60,267	-	-	60,267
Donated Goods and Services	4	-	-	43,930	43,930
Donations	4	9,039	-	46,911	55,950
Grants	4	38,004	50,963	135,660	224,627
Gift Aid	4	12,183	-	-	12,183
Interest and investment income	5	106	1,175	69	1,350
Internal organisations	6	-	-	14,743	14,743
Other charitable income	7	15,591	-	8,719	24,310
Total income		135,190	52,138	250,032	437,360
Expenditure					
Circuit assessment		82,460	-	-	82,460
Grants and donations		1,260	-	2,026	3,286
Property maintenance		4,083	143,919	396	148,398
Insurance, utilities etc		15,661	-	-	15,661
Office expenses		935	-	-	935
Other expenditure		24,862	-	76,182	101,044
Internal organisations		-	-	12,172	12,172
Total expenditure		129,261	143,919	90,776	363,956
Net income / (expenditure) before transfers		5,929	(91,781)	159,256	73,404
Gains/(losses) on monetary investments		-	-	(62)	(62)
Gross transfers between funds		(27,380)	25,666	1,714	-
Other gains/(losses)		-	-	-	-
Net movement in funds for the year		(21,451)	(66,115)	160,908	73,342
Total funds brought forward at 1 st Sept		5,875,710	70,768	134,333	6,080,811
Total funds carried forward at 31st Aug		5,854,259	4,653	295,241	6,154,153

Notes to the Financial Statements for the year ended 31st August 2021

4. Donated income

	Unrestricted funds	Designated funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£	£
Offerings	52,619	-	-	52,619	60,267
Donated services and goods					
Equipment	21	-	-	21	-
Food for foodbank	-	-	18,963	18,963	43,500
Storage for foodbank	-	-	-	-	430
	21	-	18,963	18,984	43,930
Donations					
Donations	7,462	2,400	38,135	47,997	54,950
Legacies	1,000	-	-	1,000	1,000
	8,462	2,400	38,135	48,997	55,950
Grants					
British Food and Allied Workers Union	-	-	200	200	-
Calderdale Circuit	23,500	-	14,200	37,700	96,573
Calderdale MDC	1,000	7,000	20,600	28,600	-
Charities Aid Foundation	-	-	-	-	3,000
Community Foundation for Calderdale	1,000	-	3,680	4,680	15,300
HMRC – CJRS	1,926	-	-	1,926	2,004
Listed Places of Worship Grant Scheme	-	-	-	-	12,563
Methodist Insurance	-	-	-	-	90,000
Sainsburys Carrier Bag Charge	-	-	11,272	11,272	-
Sir George Martin Trust	-	-	3,000	3,000	-
Triangle Wholefoods	-	-	200	200	-
Yorkshire West Methodist District	-	-	7,937	7,937	5,187
	27,426	7,000	61,089	95,515	224,627
Gift Aid	11,434	-	5,510	16,944	12,183
Total	99,962	9,400	123,697	233,059	396,957

5. Interest and investment income

	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
Central Finance Board	-	-	333	333	1,175
TMCP	-	-	64	64	175
Total	-	-	397	397	1,350

Notes to the Financial Statements for the year ended 31st August 2021

6. Internal organisations income

	Unrestricted funds	Designated funds	Restricted funds	Total 2021	Total 2020
	£	£	£	£	£
Centralpedes	-	-	-	-	895
Flower fund	-	-	828	828	1,044
Founders Music	-	-	1,426	1,426	-
Ladies Evening Fellowship	-	-	-	-	182
Outreach Events	-	-	-	-	4,259
Scarborough Weekend	-	-	-	-	8,152
Tappers/Old Time Dancing	-	-	-	-	211
Total	-	-	2,254	2,254	14,743

7. Income from other charitable activities

	Unrestricted funds	Designated funds	Restricted Funds	Total 2021	Total 2020
	£	£	£	£	£
Church room lettings	3,292	-	-	3,292	8,320
Wesley House lettings	-	-	-	-	2,328
Coffee mornings and lunches	-	-	-	-	918
Weddings and funeral	2,017	-	-	2,017	915
Events and activities	327	-	2,535	2,862	11,847
Total	5,636	-	2,535	8,171	24,310

8. Staff costs, staff numbers, and trustee remuneration and expenses.

Employee costs during the year were:

	2021	2020
	£	£
Gross wages and salaries	40,134	44,360
Social security costs	1,057	751
Pension contribution	720	615
	41,911	45,826

The charity does not hold or administer any pension fund or defined benefit pension scheme for employees, it does operate a defined contribution pension scheme. The charity makes defined contributions of 6% of a qualifying employee's gross salary into a workplace pension scheme held and administered by The Pension's Trust.

No employees received employee benefits that totalled more than £60,000

The average monthly head count was 7 staff (2020: 7 staff).

Payments made to trustees for additional services provided to the Church by agreement with the Church Council Meeting:-

	2021	2020
	£	£
Carolyn Stafford – organist wages and music tuition fees	78	2,667
Jodi Paige-Hirst – Associate Pastor	11,996	11,669
Pamela Hales – Associate Pastor	149	1,798
Pippa Lupton – Associate Pastor	2,902	5,274

No expenses were paid for reimbursing travel costs for attending meetings (2020: nil).

Notes to the Financial Statements for the year ended 31st August 2021

9. Volunteer contributions

The value of volunteers' time is not included in the accounts, however it should be noted that Central can only undertake its work due to the many hours of volunteering that our Church members and many others from our community contribute on a daily basis.

10. Net income / (expenditure)

These are stated after charging:

	2021	2020
	£	£
Independent examiners fees	594	576

11. Valuation of donated goods and services

Central Foodbank relies upon the donations of food and other items from members of the public, local businesses and supermarkets. The amount of food distributed during the year was valued at £27,007. At 31st August 2021, the value of food held in stock was estimated at £16,456. For 10 months of the year the foodbank used off-site storage which was provided free of charge by a local business, and a value has been included to reflect this donation.

	2021	2020
	£	£
Food and other items distributed through the foodbank	27,007	27,000
Facilities donated for use by the foodbank	-	430
Total	16,45	27,430

12. Tangible fixed assets

	Church (non investment) land and buildings	Other non investment land and buildings	Investment properties	Other fixed assets including vehicles	Fixtures, fittings and equipment	Total
	£	£	£	£	£	£
Cost						
At 1st Sept 2020	5,597,368	-	-	-	230,559	5,827,927
Additions	-	-	-	-	-	-
At 31st Aug 2021	5,597,368	-	-	-	230,559	5,827,927
Depreciation						
At 1st Sept 2020	-	-	-	-	-	-
Charge for year	-	-	-	-	-	-
At 31st Aug 2021	-	-	-	-	-	-
Net Book Value						
At 31st Aug 2021	5,597,368	-	-	-	230,559	5,827,927
At 31st Aug 2020	5,597,368	-	-	-	230,559	5,827,927

The freehold property consists of the Church premises on Parsonage Lane, Brighouse, including Wesley House. The properties and fixtures are shown at their insurance replacement valuation, as advised by The Methodist Church for Great Britain.

Notes to the Financial Statements for the year ended 31st August 2021

13. Stock

	2021	2020
	£	£
Donated food	16,456	24,500

14. Debtors: amounts falling due within one year

	2021	2020
	£	£
Trade debtors	-	-
Prepaid Circuit Assessment	16,698	-
Other prepayments	-	1,157
Accrued income	23,500	550
	40,198	1,707

15. Investments held with TMCP

The funds that support the Model Trust Bequests and Golden Wedding funds are held by TMCP in Trustees Interest Funds on which interest is credited to the accounts each month. The Armitage Bequest is held in the CFB Managed Mixed Fund. These are regarded as medium and long term investments.

TMCP is the legal owner and Custodian Trustee of all Methodist Model Trust property, including Legacies, Endowments and Accumulated Funds. Trust property is held for and on behalf of local Managing Trustees who are responsible for the day to day management of trust property. TMCP ensure that, through providing guidance and acting under their direction, the Managing Trustees comply with charity law and Methodist law and policy as determined by the Methodist Conference.

	2021	2020
	£	£
19014 - Model Trust Bequests	-	-
1585- Golden Wedding	59	59
1479 – Armitage Bequest	4,096	3,461
	4,155	3,520

16. Investment management

During the year the Church paid £7 (2020 £58) to TMCP, the custodians of the Church's investment, as management fees.

17. Change in investment values

	2021	2020
	£	£
Carrying (market) value at beginning of year	3,460	3,522
Additions to investments at cost	-	-
Disposals at carrying value	-	-
Net gain/(loss) on revaluation	636	(62)
Carrying (market) value at end of year	4,096	3,460

Notes to the Financial Statements for the year ended 31st August 2021

18. Cash at bank and in hand

	2021	2020
	£	£
Petty cash	-	129
Nochex donation account	1,346	362
Virgin Money – church	23,215	38,664
Virgin Money – foodbank	23,024	28,720
Central Finance Board	227,179	244,091
Total	274,764	311,966

19. Creditors: amounts falling due within one year

	2021	2020
	£	£
Bank loan and overdrafts	-	-
Trade creditors	-	-
Taxation and social security	376	(9)
Other creditors	-	-
Accruals	7,420	15,231
Deferred income	-	245
	7,796	15,467

20. Contingent liabilities

No contingent liabilities were identified at 31st August 2021

21. Capital Commitments

There were no capital commitments at 31st August 2021 (2020: £nil).

22. Operating leases

At 31st August the Church had commitments under non-cancellable operating leases as set out below.

	2021		2020	
	Land & buildings	Plant & Machinery	Land & buildings	Plant & Machinery
	£	£	£	£
Operating leases which expire:				
Less than 1 year	-	386	-	-
Between 1 to 5 years	-	-	-	902
	-	386	-	902

Notes to the Financial Statements for the year ended 31st August 2021

23. Purposes of funds

Fixed Assets: This holds the value of the premises, equipment and all other fixed assets.

General Church Fund: These are the free reserves available to the charity for use without any restriction.

Model Trust Bequests & TMCP 1585: These are free reserves managed by TMCP, but available to the Church for use without any restriction

Designated Funds: These are unrestricted funds specifically designated for a purpose by the Trustees.

Church Development Fund: Holds funds allocated for mission of the church and development of the premises.

Facilities Manager: Holds funds allocated for the development of a new post managing the premises.

Restricted Funds: These are funds which have clearly defined conditions for their specific use stated in either a grant agreement, contract, or when the funds were donated.

Associate Pastors: Funds received from the General Church Fund, Calderdale Methodist Circuit, and Yorkshire West Methodist District, to fund the associate pastors working at Central.

Benevolence Fund: Funds to be spent on individuals in need of support due to personal financial hardship.

Central Foodbank: Funds received and held for the work of the Central Foodbank

Major Building Project: Funds specifically raised for the planned major redevelopment of Central's premises.

Music Academy: Funds, income and grants, received for the work of Brighouse Central Music Academy

TMCP 1479 – Armitage Bequest: Funds held to support the work of Methodist local preachers in Brighouse.

Internal Organisations: This holds funds raised by specific groups or activities within Central to fund the ongoing work of these groups. The individual groups are:- Centralpedes; Choir; Flower Committee; Ladies Evening Fellowship; Outreach events; Toddlers; Worship Band. At the end of each financial year these groups review their future financial needs and transfer surplus funds to the General Church Fund.

Funds raised for other charities: This holds monies raised by Central, mainly through coffee mornings and retiring collections for other Methodist causes and external charities. This money is transferred to the other organisations on an ongoing basis, the balance at 31st August reflects recently raised funds due to be transferred.

Notes to the Financial Statements for the year ended 31st August 2021

24. Movement in funds – current year

	Opening balance 1 st Sept 20	Income	Expenditure	Transfers	Revaluations	Closing balance 31 st Aug 21
	£	£	£	£	£	£
Unrestricted funds						
Fixed Asset Fund	5,827,927	-	-	-	-	5,827,927
General Church Fund	26,273	105,597	(111,003)	4,847	-	25,714
Model Trust Bequests	-	-	-	-	-	-
TMCP – 1585 – Golden Wedding	59	-	-	-	-	59
	5,854,259	105,597	(111,003)	4,847	-	5,853,700
Designated funds						
Church Development Fund	4,653	0	(4,653)	-	-	-
Facilities Manager	-	9,400	(3)	-	-	9,397
	4,653	9,400	(4,656)	-	-	9,397
Restricted funds						
Associate Pastors	2,251	18,537	(18,512)	2,750	-	5,026
Benevolence Fund	872	-	-	-	-	872
Central Foodbank	53,477	53,401	(65,774)	(1,200)	-	39,904
Major Building Project	217,496	47,164	(35,944)	-	-	228,716
Music Academy	6,364	6,636	(2,739)	-	-	10,261
TMCP – 1479 – Armitage Bequest	3,622	64	(7)	-	635	4,314
Internal Organisations	9,392	2,254	(1,735)	(6,397)	-	3,514
Funds raised for other charities	1,767	828	(2,595)	-	-	-
	295,241	128,884	(127,306)	(4,847)	635	292,607
Totals	6,154,153	243,881	(242,965)	-	635	6,155,704

Transfers between funds:

The £4,847 of net transfers to the General Church Fund consists of the following; £2,750 transferred to the Associate Pastors fund as Central's contribution to these posts; £1,200 from Central Foodbank for premises costs; £6,397 of surplus funds transferred from the Internal Organisations.

Notes to the Financial Statements for the year ended 31st August 2021

25. Movement in funds – previous year

	Opening balance 1 st Sept 19	Income	Expenditure	Transfers	Revaluations	Closing balance 31 st Aug 20
	£	£	£	£	£	£
Unrestricted funds						
Fixed Asset Fund	5,827,927	-	-	-	-	5,827,927
General Church Fund	22,102	135,094	(129,210)	(1,714)	-	26,273
Model Trust Bequests	25,622	96	(52)	(25,666)	-	-
TMCP – 1585 – Golden Wedding	59	-	-	-	-	59
	5,875,710	135,151	(129,261)	(27,380)	-	5,854,259
Designated funds						
Church Development Fund	70,768	52,138	(143,919)	25,666	-	4,653
Restricted funds						
Associate Pastors	1,684	24,260	(26,443)	2,750	-	2,251
Benevolence Fund	882	-	(10)	-	-	872
Central Foodbank	23,411	71,204	(41,138)	-	-	53,477
Major Building Project	92,246	125,646	(396)	-	-	217,496
Music Academy	3,324	11,624	(8,584)	-	-	6,364
TMCP – 1479 – Armitage Bequest	3,621	70	(7)	-	(62)	3,622
Internal Organisations	7,857	14,743	(12,172)	(1,036)	-	9,392
Funds raised for other charities	1,308	2,485	(2,026)	-	-	1,767
	134,333	205,102	(63,346)	1,714	(62)	295,241
Total funds	6,080,811	437,360	(363,956)	-	(62)	6,154,153

26 Connected organisations and related parties

Connected organisations include The Methodist Church of Great Britain, Yorkshire West Methodist District; Calderdale Methodist Circuit and other Methodist charities and funds within the Connexion.

Connected Organisations	Receipts £	Payments £
The Methodist Church of Great Britain		(1,150)
Yorkshire West Methodist District	7,937	
Calderdale Methodist Circuit	28,600	(74,221)

Related Party Transactions:-

There were no other related party transactions, other than the payments to trustees for services detailed in Note 8.

27 Post Balance Sheet Event

There are no post balance sheet events to report.