

Company Registration number
4199124
Charity Registration number
1129455

ReFurnish Devon
(A company limited by guarantee)

Annual Report and Financial Statements
31-Mar-21

ReFurnish Devon
Annual Report and Financial Statements
Contents

	Page
Reference and administration details	1
Trustees' report	2 - 5
Trustee's responsibilities in relation to the financial statements	6
Independent auditors' report	7-8
Statement of financial activities	9
Balance sheet	10
Cash flow statement	11
Notes to the financial statements	12 - 16
The following pages do not form part of the statutory financial statements:	
Statement of financial activities per fund	17 - 18

ReFurnish Devon

Reference and administrative details

Trustees

Jane Bray
Heather Adams
Magnus Proctor
Jane Hopkins

Directors

Jane Bray
Heather Adams
Magnus Proctor
Jane Hopkins

Chief Executive

David Banks

Auditors

Russell & Young Ltd
Acland House
St Leonard's
Exeter
EX2 4NT

Bankers

Bank Unity Trust
Nine Brindleyplace
Birmingham
B1 2HB

Aldermore
Western House
Peterborough
PE2 6FZ

Registered office and operational address

Wrangaton Business Park
Unit 2a
Wrangaton
South Devon
TQ10 9GQ

Charity Registration number

1129455

Company Registration number

4199124

The directors, who are the trustees of the charity for the purposes of the Companies Act 2006 present their report with the financial statements for the year ended 31 March 2021, and confirm that these comply with the Companies Act 2006, the memorandum and articles of association and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2015) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) effective 1 January 2015.

Structure, Governance and Management

Governing document

Refurnish Devon, as a registered charity, takes the form of a limited company governed by its Memorandum and Articles of Association. It was established in October 1998, incorporated on 12 April 2001 and registered as a charity on 7 May 2009. Its Registered Charity Number is 1129455.

Organisational structure

The Trustees are company directors and members of a Refurnish Devon and are akin to shareholders (albeit in this type of company, there are no shares as it is limited by guarantee). The Trustees are permitted by Company Law to make decisions for, and manage the Charity as they see fit, provided their decisions are in the best interests of the Charity. There are currently 4 Trustees who meet together with the senior manager at least every 2 months, either in person or via zoom. All meetings were via zoom during the lockdown period. Trustees give further support to the senior management team as required in accordance with their particular areas of expertise.

Recruitment and appointment of Trustees

Trustees are selected for appointment on the basis that they, as individuals, have a thorough knowledge, empathy or understanding of the Charity's work, and are aware and accepting of the responsibilities that undertaking this role entails. Any new appointments are made on the basis that they will bring new skills, expertise or other attributes to the board. As stated in the Articles of Association, the number of Trustees shall not be less than three but (unless otherwise determined by ordinary resolution) shall not be subject to a maximum. Trustees are elected by the current Trustees and voting members, a third of which retire in rotation annually. A Trustee who retires at an annual general meeting may, if willing to act, be reappointed, provided they have satisfied the conditions set out in the Articles of Association.

Trustee induction and training

New trustees receive induction and training appropriate to their roles and further training is available as required in response to any new legislation or national guidance. The following documents are also made available:

- The obligations of the Trustees to the Charity
- The main documents which set out the operational framework for the Charity including the Memorandum and Articles of Association and the Policy Document
- The current financial position of the Charity as set out in the latest prepared financial statements
- Future plans and objectives.

Key management remuneration

This is set in line with the management of similar sized charities.

Related parties

There are no related parties.

Risk Management

The Trustees, in collaboration with the management team are developing a risk management strategy which comprises:

- An annual review of the risks the Charity may face
- The establishment of systems and procedures to mitigate those risks
- The implementation of procedures designed to minimise any potential impact on the Charity should those risks materialise.

The management are developing a risk register to identify and manage the principle risks faced by the Charity. The potential impact of these key risks are being assessed and appropriate steps to mitigate these risks are being recorded. The Trustees are satisfied that our policies and procedures relating to the management of key operational and financial risks are appropriate and adequately mitigate exposure to major risks which have been identified.

The management regularly report on any incidents that occur which may expose the Charity to a specific risk. If a particular risk is identified, a risk report is prepared at the time of the incident and this is reported to the Trustees at the next scheduled meeting unless more urgent action is required. In addition, the Trustees constantly review the overall risks faced by the growing charity.

The following represent the current principle risks that have been identified by the Trustees, together with an overview of how they are being managed:

- Managing a growing organisation - A strategic review is being undertaken. Our planning process identifies a clear message that we should continue to provide existing, safe, clean, affordable furniture, provide employment for a variety of people including those with support needs, and ensure that this is not put at risk by overstretching our resources.
- Data protection - Procedures have been established to ensure that our documentation and procedures comply with the General Data Protection (GDPR) which came into effect from 25 May 2018. As a charity we are co-ordinating our approach across the organisation, training our staff and continuing to develop our database to aid regulatory compliance.

Objectives and Activities

The Charity's objects (as defined in the Memorandum of Association) are:

- The protection and preservation of the environment for public benefit through the collection, reuse and recycling of household waste and through the provision of support and advice to do the same.
- The relief of financial hardship by the recycling and provision of safe, clean and affordable furniture, clothes and other household items to people on low income in Devon and surrounding areas.
- The relief of unemployment for the benefit of the public in such ways as may be thought fit, including the provision of training, employment, work experience and volunteering opportunities for a variety of people including people who have been long term unemployed and/or have support needs.

The strategies employed to assist the Charity to meet these objectives include the following:

- The provision of 9 furniture and appliance reuse projects in Totnes, Tavistock, Newton Abbot, Crediton, Buckfastleigh, Bideford, Barnstaple, South Molton and our upcycling project in Dartington called 'The ReStore'.
- Daily collection and delivery of reusable household goods in West Devon, South Hams, Teignbridge, Torbay and Plymouth.
- Household reusable goods made available to the general public, with two tier pricing system giving a discount to people on welfare benefits/low income.
- Provision of volunteering, training and employment at all sites across all aspects of the organisation for people of all ages, that are long term unemployed, retired or have need of supported work experience.
- Maintaining an appliance repair facility to ensure there are reusable electrical appliances at affordable prices to meet the needs of our customers.
- Collection of clothing and other textiles for reuse locally at low cost.

We review our aims, objectives and activities at least once each year to look at what we have achieved in the previous 12 months. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular the trustees consider how planned activities will contribute to the aims and objectives they have set.

Longer term objectives include the purchase of property to reduce the charity's lease commitments.

The trustees have had regard to CC/CNIs guidance on public benefit.

Achievements and Performance

Reuse

Over the 12 month period more than 193 tonnes (73% decrease) or 42,595 items of furniture and 20 tonnes (68% decrease) or 1,398 items of electrical appliances were supplied for reuse to more than 27,000 local individuals or families. That is a total of more than 213 tonnes or 43,993 items which have been diverted from the waste stream and supplied at affordable prices to people on low income. There has been a big decrease in the number of reusable items donated and reused due to all shops being closed for more than 7 months of Covid-19 lockdowns. There has been a relatively big increase in the number of smaller household goods reused (partly through better data recording of these items).

Employment, volunteering and training

The average number (WTE) of people employed during the year has remained broadly the same at 32 (2020: 34). Staff costs are down in the year due to the effects of the COVID JRS employment grants. Refurnish continued to pay 100% of staff wages throughout the lockdown period. Refurnish is very grateful for the 3,461 hours of time invested by 41 volunteers throughout the year to support the Charity's work. The number of people volunteering was reduced due to Covid-19 restrictions.

All Volunteers received on the job training and valuable work experience including manual handling training and benefited from the supportive work environment.

Two staff have successfully completed Portable Appliance Testing (PAT) training over the past year.

Financial Review

We received £254k in Council Covid grants which combined with the Job Retention scheme funding for staff furloughed during Lockdown's has allowed the charity to retain all staff on full pay throughout the period. Total income has understandably decreased from £1,098k to £686k. Refurnish has done well to resume normal if not slightly higher trading during the 5 months of operations (when not closed due to lockdowns) and has ended the year with a surplus of ££64k increasing our reserves in line with our reserves strategy. The Trustees have agreed to use £150k of reserves to purchase the freehold of our South Molton shop which will result in an annual cost saving of about £30k whilst repaying the mortgage over a 20-25 year period. The charity has continued to increase income and reserves during the year and has sufficient cash reserves to be able to reduce the instability and cost of short term leases by investing in the purchase of one of its premises in line with its Business Plan. Whilst ensuring the charity continues to achieve a reasonable surplus to maintain adequate reserves and reinvest in replacing essential assets it can also begin to think about developing new services to further meet its aims, especially in creating more training facilities for socially and economically excluded people.

Refurnish will continue to improve its systems and procedures, improve marketing and strengthen its board of trustees and management team to ensure efficient, good quality and safe services are provided.

Refurnish Devon is very grateful for the continued support received from Devon District councils and Devon County Council through Reuse and Recycling Credits and Business Rates relief on our premises. Refurnish is grateful for the support received from local people both from the donation of unwanted reusable household goods and for the time and commitment given by our volunteers.

Investment Policy

Aside from retaining a prudent amount in reserves each year, most of the Charity's funds are spent in the short-term. However in the past few years the charity has built up sufficient reserves to allow it to invest in the purchase of one of its most desirable and financially sustainable properties in South Molton. Trustees believe that there are sufficient reserves remaining after making this purchase in the coming year. Additionally there will be an overall cash saving as the mortgage will be less than the rental outgoings whilst acquiring a significant asset.

Reserves policy

The Trustees, in conjunction with the management team, have agreed it is necessary to increase the level of reserves and will be reviewing its reserves policy over the coming year to ensure the Charity's reserves policy remains realistic and sustainable.

Fundraising

The charity does not carry out significant fundraising activities

Plans for Future Periods

The Charity continues to work towards all the aims and objectives as defined in the business plan. In summary, its future aims and objectives are to:

- Expand our services to offer further areas of Devon the benefits of reuse projects
- Increase the amount of people served by existing reuse projects
- Improve the quality of goods and service provided at all Refurnish projects
- Improve the efficiency of all operations
- Improve the quality and amount of support given to volunteers
- Increase income to ensure the organisation continues to be financially sustainable
- Increase reserves for future investment in services and the planned replacement of assets

Statement as to disclosure to our auditors

In so far as the Trustees are aware at the time of approving our Trustees' annual report:

- there is no relevant information, being information needed by the auditor in connection with preparing their report, of which the Charity's auditor is unaware; and
- the Trustees, having made enquiries of fellow directors and the Charity's auditor that they ought to have individually taken, have each taken all steps that he/she is obliged to take as a director in order to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Approved by the Board on 29/09/2021 and signed on its behalf by:

Magnus Proctor

Trustee - Magnus Proctor

JH

Trustee - Jane Hopkins

**Trustees responsibilities in relation to the financial statements
for the year ended 31 March 2021**

The trustees (who are also directors of ReFurnish Devon for the purposes of company law) are responsible for preparing the Trustees Annual Report and the financial statements in accordance with applicable law and the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including income and expenditure, of the charitable company for that period. In preparing these financial statements the trustees are required to:

select suitable accounting policies and then apply them consistently;

observe the methods and principles in the charities SORP;

make judgements and estimates that are reasonable and prudent;

state whether applicable UK accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

there is no relevant audit information of which the charitable company's auditor is unaware; and

the trustees have taken all steps they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

Opinion

We have audited the financial statements of ReFurnish Devon (the 'Charity') for the year ended 31 March 2021, set out on pages 1 to 17. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102, the Financial Reporting Standard for the purpose of preparing financial statements. In our opinion, the financial statements:

- give a true and fair view of the state of the Charity's affairs as 31 March 2021 and of its income and expenditure for the year;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the Charity in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

We have nothing to report in respect of the following matters in relation to which the ISAs (UK) require us to report to you:

- the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate;
- the Trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the Charity's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of our report.

Other Information

The Trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' report, (which includes the directors' report prepared for the purposes of company law) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report included within the Trustees' report have been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the Charity and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches or divisions;
 - the financial statements are not in agreement with the accounting records and returns; or
 - certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not obtained all the information and explanations necessary for the purposes of our audit.

Responsibilities of the Trustees

As explained more fully in the Statement of Trustees' Responsibilities, the Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the Charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the Charity or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

for the year ended 31 March 2021

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities including fraud is detailed below:

As part of our audit planning we obtained an understanding of the legal and regulatory framework that is applicable to the charity and the sector in which it operates. The key laws and regulations we identified were Charities Act, regulations in relation to data protection (GDPR), health and safety regulations and employment law.

We also considered those laws and regulations that have a direct impact on the preparation of the financial statements, primarily the Companies Act 2006, relevant tax and pensions laws.

We discussed with management how compliance with these laws and regulations is monitored and discussed policies and procedures in place. We also identified individuals who have responsibility for ensuring that the charity complies with laws and regulations and deals with reporting any issues if they arise.

Based on this understanding we designed our audit procedures to identify non-compliance with such laws and regulations. Our procedures involved the following:-

Enquiries of management and those charged with governance regarding their knowledge of any

non-compliance with laws and regulations that could affect the financial statements

Reviewing legal and professional costs to identify any possible non-compliance or legal costs in respect of non-compliance

Reviewing Trustees' meeting minutes

As part of our enquiries we discussed with management whether there have been any known instances, allegations or suspicions of fraud, of which there were none.

We evaluated the risk of fraud through management override including any arising from management incentives. The key risks we identified were management bias in producing an annual profit.

We also evaluated the risk of fraud through misappropriation of income.

In response to the identified risk, as part of our audit work, we:

1. Confirmed on a sample basis that expenditure was properly authorised and made in accordance with the terms of the relevant fund.

2. Tested journal entries throughout the year, for appropriateness

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements. This risk increases the further removed non-compliance with laws and regulations is from the events and transactions reflected in the financial statements as we are less likely to become aware of instances of non-compliance. The risk of not detecting a material misstatement due to fraud is higher than the risk of not detecting one resulting from error, as fraud may involve deliberate concealment, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our Report

This report is made solely to the Charity's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the Charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the Charity's members as a body,

Martin Russell 29/9/21

Martin Russell FCCA

Senior Statutory Auditor for and on behalf of

Russell & Young Ltd

Acland House

21 Victoria Park Road

Exeter

Devon

EX2 4NT

Russell & Young Ltd is eligible to act as an auditor under the terms of section 1212 of the Companies Act 2006.

Statement of Financial Activities (Including Income and Expenditure account)
for the year ended 31 March 2021

		Unrestricted funds	Restricted funds	Total funds 2021	Total funds 2020
	Note	£	£	£	£
Incoming resources					
Voluntary income	3	256,736	-	256,736	31,975
Donations and legacies		-	-	-	-
Charitable activities	5	45,160	-	45,160	81,572
Other trading activities	5	360,041	-	360,041	980,050
Other income	5	24,805	-	24,805	4,637
Investment income		-	-	-	-
Total income		686,742	-	686,742	1,098,234
Expenditure on:					
Raising funds		-	-	-	-
Charitable activities	6	620,166	-	620,166	1,050,260
Governance costs	6	3,150	-	3,150	2,900
Total expenditure		623,316	-	623,316	1,053,160
Net income / (expenditure) before gains / (losses)		63,426		63,426	45,074
Net gains / (losses) on investments		-	-	-	-
Net income / (expenditure)		63,426		63,426	45,074
Transfers between funds		-	-	-	-
Net movements in funds		63,426		63,426	45,074
Reconciliation of funds					
Total funds brought forward		160,944		160,944	115,870
Total funds carried forward		224,370		224,370	160,944

The notes on pages 12 to 16 form an integral part of these financial statements

**ReFurnish Devon
Balance Sheet
as at 31 March 2021**

10

	Notes	2021 £	2020 £
Fixed assets			
Tangible assets	11	<u>41,514</u>	<u>61,601</u>
		41,514	61,601
Current assets			
Stocks		8,267	11,315
Debtors	12	69,408	51,742
Cash at bank and in hand		<u>242,946</u>	<u>89,238</u>
		320,621	152,295
Creditors: amounts falling due within one year	13	(80,344)	(37,187)
Net current assets		<u>240,277</u>	<u>115,108</u>
Total assets less current liabilities		<u>281,791</u>	<u>176,709</u>
Creditors: amounts falling due after more than one year		(57,421)	(15,765)
Net assets		<u>224,370</u>	<u>160,944</u>
The funds of the charity:			
Restricted funds in surplus		-	-
Unrestricted funds			
Unrestricted income funds		<u>224,370</u>	<u>160,944</u>
Total charity funds		<u>224,370</u>	<u>160,944</u>

These financial statements have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

Magnus Proctor

Trustee
Approved by the board on 29/09/2021

The notes on pages 12 to 16 form an integral part of these financial statements

ReFurnish Devon
Statement of cashflows
For the year ended 31 March 2021

11

	2021	2020
Net cash provided by / (used in) operating activities	153,207	35,854
Cashflow from investing activities:		
Dividends and interest from investments	-	481
Purchase of tangible fixed assets	(249)	-
Disposal of tangible fixed assets	-	-
Profit (loss) on disposal of tangible fixed assets	750	-
Net cash provided by (used in) investing activities	501	481
Increase in cash and cash equivalents in the year	153,708	36,335
Cash and cash equivalents at the beginning of the year	89,238	52,903
Cash and cash equivalents at the end of the year	242,946	89,238

ReFurnish Devon
Notes to the Accounts
for the year ended 31 March 2021

1 General information

ReFurnish Devon is a company limited by guarantee and therefore has no share capital.

The Charity was incorporated in England and Wales and details of the registered office can be found in the reference and administration section of the Trustees report

The functional currency of the Charity is considered to be pounds sterling because it is the currency of the primary economic environment in which the charitable company operates.

2 Accounting policies

The principle accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

a) Basis of preparation

The financial statements have been prepared in accordance with 'Accounting and Reporting by Charities: statement of Recommended Practice' applicable to charities preparing their accounts in accordance with the Charities SORP (FRS102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The Charity meets the definition of a public benefit entity under FRS102. Assets and liabilities are initially

The financial statements have been prepared on a going concern basis and the Trustees are not aware of any material uncertainties that would cast doubt on the Charity's ability to continue as a going concern.

b) Funds

General unrestricted funds are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds are unrestricted funds which the Trustees have decided to set aside for a specific purpose.

Restricted funds are funds to be used in accordance with specific restrictions imposed by the donor or which have been raised by the Charity for particular purposes. Expenditure which meets the criteria specified is charged to the fund.

As noted in the reserves policy, the Trustees aim to maintain unrestricted funds within a target range based upon a review of the risks currently faced by the Charity.

c) Resources expended

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with use of the resource.

d) Incoming resources

All incoming resources are included in the SOFA when the Charity is legally entitled to the income, any performance conditions attached to the items of income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grant income is recognised when the Charity becomes unconditionally entitled to receipts and when the amount of the grant can be reliably measured. This is generally when the income is received.

Grants received for a specific purpose are recorded as restricted income

For legacies, entitlement is the earlier of the date on which either: the Charity is aware that probate has been granted, the estate has been finalised and notification has been received from the executors that a distribution will be made, or when a distribution has been received from the estate. Receipt of a legacy, in whole or in part, is only considered probable when the amount can be measured reliably and the Charity has been notified of the executor's intention to make a distribution. Where legacies have been notified to the Charity or the Charity is aware of the granting of probate, and the criteria for income recognition have not been met with a reasonable degree of certainty, then the legacy is treated as a contingent asset and disclosed if material.

Goods donated for resale are included as Income when they are sold.

Registration income received for fundraising events due to take place after the end of the financial year

are deferred and recognised during the period when the event takes place.

e) Pension costs

The Charity's contributes to a defined contribution pension scheme under the auto enrolment scheme for employees who have sufficient earnings and have not opted out.

The assets of the scheme are held separately from those of the Charity. The annual contributions payable are charged to the Statement of Financial Activities (SOFA).

f) Tangible fixed assets and depreciation

Tangible fixed assets costing more than £300 are capitalised, and are stated at cost. For assets brought into use at the balance sheet date, depreciation is calculated to write off cost over their expected useful lives as follows:

Plant and machinery	11 - 33% straight line
Leasehold improvements and other interests in land and buildings	Over term of lease

g) Investments

Fixed asset investments are recognised at market value at the balance sheet date. Realised and unrealised gains / losses on investments are disclosed in the SOFA and in the notes to the financial statements where applicable.

h) Stocks

Stock consists of purchased goods for resale. These stocks are valued at the lower of cost and net realisable value. Items donated for resale are not included in the financial statements until they are sold. No value is attributed to the donated goods held prior to resale as it is considered impractical to reliably measure their fair value and the cost of valuing of these items would outweigh the benefit to the users of the financial statements.

l) Cash balances

Cash at bank and cash in hand represents amounts held to meet short-term cash commitments as they fall due. This includes cash and short term deposits with a maturity of three months or less from the date of acquisition or opening of the amount.

J) Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered.

k) Creditors and provisions

Creditors and provisions are recognised where the Charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably.

l) Operating leases

Rentals paid under operating leases are charged to the SOFA over the period in which the cost is incurred.

m) Grants payable

Grants payable are accounted for when the Charity is committed to making payment.

n) VAT

The Charity is registered for VAT and is able to recover input tax attributable to the relevant taxable supplies.

o) Volunteers

Volunteers are vital to the success of the Charity. We have almost 100 volunteers who give their time at our various locations. In total these volunteers gave over 10,000 hours of their time in the year, which would equate to an additional 7 full time staff. Neither the value of the donated hours nor the equivalent cost of the volunteers is included in the financial statements but their contribution is immense.

p) Financial Instruments

ReFurnish only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. The Charity currently holds:

- Other debtors and trade creditors
- Short term investments

3 Voluntary Income

	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
Donations and legacies				
Other donations	608	-	608	4,114
Gift aid tax reclaimed (written off)	(233)	-	(233)	25,581
	<u>375</u>	<u>-</u>	<u>375</u>	<u>29,695</u>
Grants				
Grants - other agencies	1,910	-	1,910	2,280
	<u>2,285</u>	<u>-</u>	<u>2,285</u>	<u>31,975</u>

4 Grants receivable

	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
M&G Jones Charitable Trust	-	-	-	-
Local Authority Reuse grants	1,910	-	1,910	1,910
South Hams District Council	-	-	-	-
Dartington Parish Council	-	-	-	370
Local Authority bulky waste	-	-	-	-
Devon Community Recycling Network (DCRN)	-	-	-	-
Tudor Trust	-	-	-	-
Council COVID grants	254,451	-	254,451	-
National Lottery funding	-	-	-	-
	<u>256,361</u>	<u>-</u>	<u>256,361</u>	<u>2,280</u>

COVID grants: from the relevant councils to compensate for the loss of trade caused by the COVID 19 lockdown period.

Devon County Council / DASWC (Devon Authorities Strategic Waste Committee) : Local Authority reuse grant funding to support the costs of Refurnish Devon administering Reuse credit schemes on behalf of various groups and projects across Devon and Torbay.

5 Incoming resources from charitable activities

	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
Commercial trading operations				
Other income	24,805	-	24,805	4,637
Primary purpose trading	360,041	-	360,041	980,050
Contractual income from government or public authorities	35,081	-	35,081	45,398
Other - reuse / recycling credits	10,079	-	10,079	35,693
Interest receivable	-	-	-	481
	<u>430,006</u>	<u>-</u>	<u>430,006</u>	<u>1,066,259</u>

The charity's primary objects include the promotion of the reuse and recycling of items and to reduce local financial hardship by the sale of clean, safe (recycled) affordable items. In this way the 'trading' is actually a charitable activity.

6 Total resources expended

	Commercial trading operations £	Governance £	Total 2021 £
Direct costs			
Cost of goods sold	17,850	-	17,850
Employment costs	333,182	-	333,182
Employee & Volunteer expenses	2,086	-	2,086
Artist's Commission	2,672	-	2,672
Sub contracting	8,927	-	8,927
Other direct costs	23,230	-	23,230
Loss / (profit) on sale of tangible fixed assets	(750)	-	(750)
Establishment costs	181,839	-	181,839
Repairs and maintenance	1,588	-	1,588
Office expenses	6,680	-	6,680
Printing, postage and stationery	6,206	-	6,206
Advertising and promotion	847	-	847
Accountancy fees	-	1,250	1,250
Auditors remuneration	-	1,900	1,900
Legal and professional costs	5,401	-	5,401
Bank charges	8,324	-	8,324
HP charges	1,748	-	1,748
Depreciation of tangible fixed assets	20,336	-	20,336
Bad debts	-	-	-
	<u>620,166</u>	<u>3,150</u>	<u>623,316</u>

7 Trustees' remuneration and expenses

No trustees received any remuneration during the year. Expenses, being the reimbursement of costs borne paid to trustees and persons connected with them, totalled under £100.

8 Net movement in funds	2021 £	2020 £
This is stated after charging:		
Auditors remuneration	1,900	1,750
Loss / (profit) on sale of tangible fixed assets	(750)	-
Depreciation of owned fixed assets	<u>20,336</u>	<u>21,990</u>
9 Employee's remuneration	2021 £	2020 £
The aggregate payroll costs of employees were as follows:		
Wages and salaries	300,672	608,911
Social security	<u>32,510</u>	<u>30,299</u>
	<u>333,182</u>	<u>639,210</u>

The salaries for the financial year were netted off by £324,651 of JRS grants.

There were an average of 32 employees in the financial year

No employee earned in excess of £60,000.

Key management remuneration for the year was £49,131

During the year defined contributions pension contributions on behalf of the employees amounted to £20,402 (2020: £19,771).

10 Taxation

The company is a registered charity and therefore is exempt from taxation.

11 Tangible fixed assets

	Land and Buildings £	Plant and machinery etc £	Total £
Cost			
At 1 April 2020	19,234	155,054	174,288
Additions	-	249	249
Disposals		5,800	5,800
At 31 March 2021	19,234	161,103	180,337
Depreciation			
At 1 April 2020	12,142	100,545	112,687
Charge for the year	108	20,228	20,336
On disposals		5,800	5,800
At 31 March 2021	12,250	126,573	138,823
Net book value			
At 31 March 2021	6,984	34,530	41,514
At 1 April 2020	7,092	54,509	61,601

12 Debtors

	2021 £	2020 £
Trade debtors	12,845	27,831
Other taxes and social security	547	6,790
Other debtors	12,228	11,934
Prepayments and accrued income	5,828	5,187
	31,448	51,742

13 Creditors: amounts falling due within one year

	2021 £	2020 £
Obligations under finance lease and hire purchase contracts	7,986	13,726
Trade creditors	47,904	7,192
Other taxes and social security	21,804	13,335
Other creditors	-	-
Accruals and deferred income	2,650	2,934
	80,344	37,187

14 Creditors: amounts falling due after more than one year

	2021 £	2020 £
Loan	50,000	-
Obligations under finance lease and hire purchase contracts	7,421	15,765
	57,421	15,765

15 Members liability

The company is a private company limited by guarantee and consequently does not have share capital. Each of the members is liable to contribute an amount not exceeding £1 towards the assets of the company in the event of liquidation.

16 Operating lease commitments

As at 31 March 2021 the charity had annual commitments under non-cancellable operating leases as follows:

Operating leases which expire:

	2021	2020
Within one year	85,002	60,700
Over one year and under five years	88,768	110,368
Over five years	-	-
	173,770	171,068

Expiry dates include break clauses.

17 Related parties

Controlling party

The charity is controlled by the trustees who are all directors of the company.

Related party transactions

No money belonging to the charity has been used to indemnify the charity from losses arising from the negligence of its trustees, employees or agents, or to indemnify the trustees, employees or agents against any negligence on

18 Analysis of funds

	At 1 April 2020 £	Incoming resources £	Resources expended £	At 31 March 2021 £
General funds				
Unrestricted income fund	115,870	686,742	(623,316)	179,296
Restricted Funds				
National Lottery grant	-	-	-	-
	-	-	-	-
	115,870	686,742	(623,316)	179,296

19 Net assets by fund

	Unrestricted Funds £	Restricted Funds £	Total funds 2021 £	Total funds 2020 £
Tangible assets	41,514	-	41,514	61,601
Current assets	320,621	-	320,621	152,295
Creditors: Amounts falling due within one year	(80,344)	-	(80,344)	(37,187)
Creditors: Amounts falling due after more than one year	(57,421)	-	(57,421)	(15,765)
Net assets	224,370	-	224,370	160,944

20 Reconciliation of net movement in funds to net cashflow from operating activities

	2021	2020
Net movement in funds	63,426	45,074
Adjustments for:		
Depreciation charges	20,336	21,990
(Profit) / Loss on disposal of tangible fixed assets	(750)	-
(Gains) / losses on investments	-	-
Dividends and interest from investments	-	(481)
Decrease / (increase) in stock	3,048	1,191
(Decrease) / increase in creditors	84,813	(19,183)
Decrease / (increase) in debtors	(17,666)	(12,737)
Net cash provided by (used in) operating activities	153,207	35,854

21 Related party transactions

There were no related party transactions during the year

ReFurnish Devon
Statement of Financial Activities by fund
for the year ended 31 March 2021

17

	Unrestricted income fund 2021 £	Unrestricted income fund 2020 £
Incoming resources		
Incoming resources from generated funds		
Voluntary income	256,736	31,975
Incoming resources from charitable activities	45,160	1,066,259
Total incoming resources	301,896	1,098,234
Resources expended		
Charitable activities	617,287	1,050,260
Governance costs	3,150	2,900
Total resources expended	620,437	1,053,160
Net movement in funds	(318,541)	45,074
Reconciliation of funds		
Total funds brought forward	160,944	115,870
Total funds carried forward	(157,597)	160,944

The notes on pages 12 to 16 form an integral part of these financial statements