# RAYNERS LANE BAPTIST CHURCH

England & Wales · Charity number 1129399

## Details

| | |
|---|---|
| **Status** | Registered |
| **Legal form** | Previously excepted |
| **Registered** | 2009-05-05 |
| **Register** | View on the Charity Commission register |

## Contact

| | |
|---|---|
| **Address** | Rayners Lane Baptist Church<br>139 Imperial Drive<br>Harrow<br>Middlesex<br>HA2 7HW |
| **Phone** | 02088686772 |
| **Email** | churchoffice@rlbc.org.uk |
| **Website** | www.rlbc.org.uk |

## Activities

**Objects:** The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world.

**Activities:** The Church is evangelical and accepts the Holy Scriptures as its sole authority. It exists for the worship of Almighty God to advance the Gospel of Jesus Christ in whatever way it can.

## Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

## Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Harrow

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## Finances

| Period end | Income | Expenditure | Assets | Employees |
|---|---|---|---|---|
| 2024-12-31 | £265,643 | £254,664 | - | - |
| 2023-12-31 | £257,646 | £313,814 | - | - |
| 2022-12-31 | £302,537 | £303,172 | - | - |
| 2021-12-31 | £247,858 | £342,423 | - | - |
| 2020-12-31 | £261,218 | £295,510 | - | - |

## Trustees

| Name | Role | Appointed |
|---|---|---|
| ALCUS RAYMOND DUNN | | 2016-03-21 |
| Abraham Louis Joseph | | 2024-07-07 |
| Adegboyega Rob OGUNDERE | | 2024-07-07 |
| Bernice Phillips | | 2023-03-26 |
| Gail Connor | | 2024-07-07 |
| Jermaine George Francis | | 2017-03-27 |
| Louise Helen Ogundere | | 2018-03-25 |
| PATRICIA ANN ENDERBY | | 2014-03-31 |
| Persia Sharmila Mangayarkarasi | | 2022-03-20 |

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**RAYNERS LANE BAPTIST CHURCH**

England & Wales - Charity number 1129399

# Accounts

raynerslane baptistchurch

# ACCOUNTS FOR THE YEAR ENDED

# 31 DECEMBER 2024

*A Charity Registered in England and Wales Number 1129399*

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# RAYNERS LANE BAPTIST CHURCH

## ANNUAL ACCOUNTS AND UNAUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2024

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## Legal and Administrative Information

| | |
|---|---|
| Trustees | Mrs S Barker<br>Miss G Connor (appointed 7 July 2024)<br>Mr A Dunn<br>Mrs P Enderby<br>Mr J Francis<br>Mr A Joseph (appointed 7 July 2024)<br>Mrs PS Mangayarkarasi<br>Mr I McNulty (resigned 7 July 2024)<br>Mrs L Ogundere<br>Mr R Ogundere (appointed 7 July 2024)<br>Mrs B Phillips |
| Charity number | 1129399 |
| Principal address | Rayners Lane Baptist Church<br>139 Imperial Drive<br>Harrow<br>Middlesex<br>HA2 7HW |
| Independent examiner | Bright Grahame Murray<br>Emperor's Gate<br>114a Cromwell Road<br>Kensington<br>London<br>SW7 4AG |



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The trustees present their annual report and financial statements for the year ended 31 December 2024.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the financial statements and comply with the Church's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Objectives and activities**
The principal purpose of the Church, as per its Constitution (governing document) is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world. The Church is Evangelical and accepts the Holy Scriptures as its sole authority and exists for the worship of Almighty God. It operates primarily in the London Borough of Harrow.

The Church's mission statement is: At Rayners Lane we seek to be a family of committed followers of Jesus Christ, of all ages and from all nations, as we share the good news of Jesus where we live and work and around the world.

The Church's activities include:
- regular public worship, prayer, Bible study, preaching and teaching;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptist and other Christians.

**Public Benefit**
All are welcome to attend the services and activities at the church and our membership comprises people from a wide range of ethnic and socio-economic backgrounds.

The church undertakes a number of activities which are open to the community, and this includes a weekly parent and toddlers group, a Saturday morning café and an annual Holiday Bible Club. The church also wishes to reach out to the community of Rayners Lane and supports the local council by allowing the use of the church premises as a polling station. The 2nd Rayners Lane Scout Group, a Pilates gold group, a Knit and Stitch Group and Craft Card Club all use the premises. We continue to act as a collection point for Harrow Food-bank and operate a weekly foodbank from the church premises. The church also operates a CAP Debt Centre from our premises and the CAP Debt Centre Manager is a member of the staff.

Our objectives and activities fully reflect the purposes that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and when planning for future activities. The Trustees have given due consideration to the Charity Commission published guidance on the Public Benefit requirement under the Charities Act 2011.

**Review of activities**
Rayners Lane Baptist Church is an Evangelical Christian community located in the London Borough of Harrow. Its current Membership reflects the increasing multi-cultural diversity of North West London and every Sunday each continent is represented in the congregation.



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Members of the Church met regularly, in person and by teleconferencing, to teach and study the Holy Scriptures, to pray, to spread the Gospel, to build up Christians in their faith, and to show the love of Christ to the local community.

During 2024 the Church has had three members of staff; the Senior Pastor and Associate Pastor having moved on at the end of 2023. The Children and Families Lead, Church Administrator and CAP Debt Centre Manager continued in post. Steps were taken to begin the procedure to appoint a new Senior Pastor with the support of a Moderator.

At the end of the year there were 152 members of the church and 75 Affiliates.

## Achievements and Performance

RLBC continued many of its programs to improve the prayer and evangelistic efforts which are at the core of our beliefs. The majority of groups and events now meet in person on the church premises or at members' homes. The Sunday morning service continued to be streamed on Facebook whilst some meetings continued to be held on zoom for those unable to attend in person.

Karen Sanders, our Children and Families Lead, continued to oversee the work with children and families in the church and community. She successfully completed her studies in Children and Youth Mission at Cliff College, Derbyshire gaining an MA Mission (Children and Youth) in October 2024. During 2024 Karen oversaw various ministries such as: Lighthouse, Sunday Club, Play and Pray, Toddlers club and The Holiday Bible Club. The Sunday Club continues to give financial support to a child from Indonesia. A twice yearly forum for parents, grandparents and others was held to look at how we can encourage our church children in their walk of faith. Training for children, youth leaders and parents was offered in conjunction with Growing Young Disciples. She continued to reach out to our local primary schools and the weekly assembly for years 2 and 3 was reestablished in January. She continued her outreach to schools in conjunction with the charity re:gen. Karen also arranged for herself and four volunteers to support a week long residential Bible study event for children with one of the children from the church taking part.

Sharon Jacques, the CAP Debt Centre Manager continued to support clients who were experiencing money and debt problems. Many of the clients of CAP took advantage of the RLBC Foodbank and Refresh Cafe and some attend the services on a Sunday as well as other activities at the church.

During 2024 there were various ministries such as Prayer Gatherings, the monthly Youth Gathering, a fortnightly Bible Study group for men and Thirst on Thursday, an online bible study group for women. Once a month there were social gatherings for lunch, for ladies and for men at separate venues. Home groups met fortnightly to discuss questions on the current series being preached, the questions being supplied by a member of the church. A celebration followed the service marking the 90-year anniversary of the church. Soul Sisters was relaunched and put on outreach events for women in the local community including afternoon tea, a film and a Christmas event. One of the home groups organised a quiz night and board games nights for all to attend as part of our fellowship with one another. A pancake event was held and was open to the whole community.

The Tamil Fellowship held their annual Christmas event which was enjoyed by everyone who attended. A group of singers were able to sing carols outside Rayners Lane Station and a Christmas outreach event took place in November focusing on crafts related to the time of year. The Carols by Candlelight service took place as did the Night watch service which welcomes in the new year. The children of the Sunday Club put on a Nativity in church which was very well received.

There were training sessions on the importance of Safeguarding. Level one involved the whole congregation, whilst Levels two and three were aimed at the appropriate members of the church who were involved with children and adults at risk.



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RLBC continues to develop and sustain an interest in both local and World Mission through the encouragement and support of members and friends in training for ministry and the ongoing support and pastoral care of both serving and retired missionaries. We support a missionary family in Australia and a placement of a student from the London School of Theology.

We supported other Baptist Churches through giving to the Home Mission Fund and the BMS World Mission and continued our support of Joseph Pandian, one of our members, who is a missionary to South Asians in West London as part of London City Mission.

We thank our ministry team, the leadership team, staff, volunteers, and the congregation, for their faithful, servant hearted service. We also thank the church members and fellowship for their financial gifts and the loving support they have given to the services of RLBC for the glory of God.

Trustees who served during the reporting period and who are Trustees at the date of the approval of the accounts can be noted within the charity information section on page 1.

## Financial review

Income for the year was £265,643 (2023: £257,646). The main reason for the increase was from other income and high interest levels.

Giving to the General Fund decreased slightly in the year and total General Fund income was £199,013 (2023: £206,819).

Expenditure for the year was £254,664 (2023: £313,814). The main reason for the decrease is due to having two staff vacancies within the general fund and also 2023 noted a significant spend in the HND Fund, which was a one off. Grants totaling £3,173 (2023: £13,674) were paid from the Mission Support Fund in 2024. There was also a transfer of £12,753 from the Mission Support Fund to support the CAP Debt Centre, offset by the transfer of £408 from the community kitchen fund.

General fund expenditure was £139,038 (2023: £183,932). The main reason for the decrease noted is due to having two staff vacancies throughout 2024 and the associated staff costs such as housing.

At the end of the year the reserves balance on the General Fund was £163,425 (2023: £90,184). The reserves balance will comfortably cover over four months of 2025 budgeted expenditure, and therefore meets the four months of budgeted expenditure as set out in the reserves policy.

The Mission Support Fund has a balance at the end of the year of £52,813 (2023: £68,330), and grants are made at least annually to UK and/or overseas mission projects. The church general fund continued to support UK and overseas mission through regular donations to Home Mission and BMS World Mission through the Thank Offering. In addition other organisations serving in the UK have been supported and specifically the church has committed to support one family in overseas mission. The annual Thank Offering raised £16,575 (2023: £15,690) and enabled grants to be made to missionaries and mission organisations.

## Grant making policy

The Church seeks to glorify God in supporting Christian missionary activity in this country and overseas by prayer, practical help and financial giving. We aim to be a local church with a global vision.

The Church supports a number of organisations and the extent of this support can be seen in Note 5 to the accounts.



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**Reserves policy**
It is policy to maintain unrestricted funds, which are free reserves of the Church, at a level which takes into account variable general giving, future repair needs of the Church buildings / manses and the need to support a team of staff. The Church seeks to maintain general reserves equivalent to four months budgeted expenditure.

In regards to designated funds, the policy is to maintain a balance of £10,000 for the HND I&E Fund for fixed asset improvements which are not unable be met by that Fund's income. The Fabric Fund maintains a balance of £20,000 to support any unexpected maintenance costs which is unable to be met by the General Fund's income. The Legacy Fund has been set aside for a one-off project and the Mission Support Fund is being actively deployed each year, subject to the grant applications received and approved.

Within restricted funds, the Specific Fund, Thank Offering Fund and Sundry Missionaries Fund do not have reserves. This is on the basis that when the funds are received, they are passed on in a timely manner for their specific intended purpose. In regards to the Fellowship Fund, this is spent as and when required. The Sundry Club Collections Fund maintains a modest balance in order to commit to its monthly contributions. The CAP Centre aims to maintain a level of reserves equivalent to three months budgeted expenditure. Currently this is not the case, therefore the Trustees are actively looking at ways to increase donations and funding to increase the reserve level of the CAP Centre specifically.

**Investment policy**
The Diaconate has powers to invest surplus funds at its absolute discretion and annually reviews its finance and investment policies.

**Structure, governance and management**
The Church was created by a trust deed dated 27th February 1937 and is an unincorporated charity registered in England and Wales, registration number 1129399. The Church is a Public Benefit Entity. The principal address of the reporting entity is 139 Imperial Drive, Rayners Lane, Harrow HA2 7HW. The Custodian Trustee for its land and buildings are The London Baptist Property Board, Unit C2, 15 Dock Street, London, England, E1 8JN.
The appointment of Charity Trustees is a process that is public, clear and open so that all Church Members are enabled to consider prayerfully who should be appointed as Charity Trustees. The process ensures that notice is given of any forthcoming election so that Church Members may freely nominate prospective Charity Trustees whose names shall be submitted (after they have indicated a willingness to be appointed) for decision to the Church Meeting with the intention of ensuring that those appointed have a sufficient level of support from them. Charity Trustees must already be members of Rayners Lane Baptist Church.

**Church organisation**
The Church Meeting is scheduled to take place five times per year and has responsibility for the overall policy of the Church. The day to day running of the Church's work and witness, and the financial and legal aspects of the Charity, are the responsibility of the Diaconate. Under the Constitution this body consists of up to twelve Deacons, together with the Minister, and two Officers: Church Secretary and Treasurer, all of whom are appointed by the Members.

The election of Officers and Deacons takes place at the AGM, and any vacancies may be filled at any Church Meeting where appropriate notice has been given for nomination and election. Officers and Deacons are appointed from the membership. Nominations for each post are made in writing with the supporting signature of two other Church Members and the consent of the candidate. Deacons are appointed for a term of three years and then must seek re-election. Officers are appointed for one year and may be re-appointed in subsequent years. The Church seeks to appoint a Diaconate with a variety of gifts and skills so that individual Deacons may have responsibility for a specific area of ministry. The Church seeks to appoint a Diaconate that represents the age and cultural diversity of the church.



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All Members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Diaconate for guidance and approval, or may be raised by Members in the Church Meeting for further consideration by the Diaconate. Though the Constitution permits decisions to be made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

**Risk assessment**

The Diaconate continues to review the major strategic, financial and operational risks faced by the Church and considers that systems have been established to monitor them so that the necessary steps can be taken to mitigate them.



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**Statement of trustees' responsibilities**
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

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**Mr J Francis**
**Secretary**

Date: 06/08/25



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REPORT OF THE INDEPENDENT EXAMINER
TO THE DIACONATE OF
**RAYNERS LANE BAPTIST CHURCH**

I report to the trustees on my examination of the financial statements of Rayners Lane Baptist Church (the Church) for the year ended 31 December 2024.

**Responsibilities and basis of report**
As the charity trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**
Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Since the charity's gross income exceeded £250,000, I am required to state whether I am qualified to undertake the examination. I confirm that I am qualified to undertake the examination by being a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies under section 145(3) of the Act.

Robert Moore

Robert Moore FCA (Independent Examiner)
**Bright Grahame Murray**
Emperor's Gate
114a Cromwell Road
Kensington
London
SW7 4AG
Dated: 11/08/2025



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**RAYNERS LANE BAPTIST CHURCH**

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2024

| Income and Expenditure | *Unrestricted funds* | | *Restricted* | *Total* | | |
|---|---|---|---|---|---|---|
| | *General* | *Designated* | *funds* | *funds* | *2023* | *Notes* |
| **Income and endowments from:** | £ | £ | £ | £ | £ | |
| Donations and legacies | 185,138 | 2,201 | 35,829 | 223,168 | 234,483 | |
| Investment income | 8,155 | 28,600 | - | 36,755 | 21,203 | 3 |
| Other income | 5,720 | - | - | 5,720 | 1,960 | |
| **Total Income** | 199,013 | 30,801 | 35,829 | 265,643 | 257,646 | |
| **Expenditure on:** | | | | | | |
| *Charitable activities:* | | | | | | |
| Ministry Costs | 76,421 | 2,818 | 28,341 | 107,580 | 163,609 | 4 |
| Mission Costs | 24,016 | 2,515 | 21,842 | 48,373 | 48,098 | 5 |
| Establishment costs | 38,601 | 59,361 | 749 | 98,711 | 102,107 | 6 |
| **Total charitable expenditure** | 139,038 | 64,694 | 50,932 | 254,664 | 313,814 | |
| **Net income/(expenditure) before transfers** | 59,975 | (33,893) | (15,103) | 10,979 | (56,168) | |
| **Gross transfers between funds** | 13,266 | (23,644) | 10,378 | - | - | 13/14 |
| **Net movement in funds** | 73,241 | (57,537) | (4,725) | 10,979 | (56,168) | |
| **Reconciliation of funds:** | | | | | | |
| Total funds brought forward At 1 January 2024 | 90,184 | 1,627,325 | 11,189 | 1,728,698 | 1,784,866 | |
| **Total funds carried forward** At 31 December 2024 | **163,425** | **1,569,788** | **6,464** | **1,739,677** | **1,728,698** | |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.



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## STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2023

| Income and Expenditure | *Unrestricted funds* | | *Restricted funds* | *Total funds* |
|---|---|---|---|---|
| **Income and endowments from:** | *General* £ | *Designated* £ | £ | £ |
| Donations and legacies | 199,631 | 3,946 | 30,906 | 234,483 |
| Investment Income | 5,228 | 15,975 | - | 21,203 |
| Other income | 1,960 | - | - | 1,960 |
| **Total** | 206,819 | 19,921 | 30,906 | 257,646 |
| **Expenditure on:** | | | | |
| *Charitable activities:* | | | | |
| Ministry costs | 135,220 | 3,865 | 24,524 | 163,609 |
| Mission costs | 15,331 | 13,500 | 19,267 | 48,098 |
| Establishment costs | 33,381 | 68,673 | 53 | 102,107 |
| **Total** | 183,932 | 86,038 | 43,844 | 313,814 |
| **Net income/(expenditure)** | 22,887 | (66,117) | (12,938) | (56,168) |
| **Transfers between funds** | (4,386) | (7,641) | 12,027 | - |
| **Net movement in funds** | 18,501 | (73,758) | (911) | (56,168) |
| **Reconciliation of funds:** | | | | |
| Total funds brought forward At 1 January 2023 | 71,683 | 1,701,083 | 12,100 | 1,784,866 |
| Total funds carried forward At 31 December 2023 | 90,184 | 1,627,325 | 11,189 | 1,728,698 |

Movements on reserves and all recognised gains and losses are shown above.



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## RAYNERS LANE BAPTIST CHURCH

### BALANCE SHEET

### AS AT 31 DECEMBER 2024

| | | *31.12.2024* £ | *31.12.2023* £ | *Notes* |
|---|---|---|---|---|
| **Fixed assets** | | | | |
| Tangible fixed assets | | 1,457,241 | 1,492,577 | 10 |
| | *Total fixed assets* | 1,457,241 | 1,492,577 | |
| **Current assets** | | | | |
| Debtors | | 28,066 | 21,316 | 11 |
| Cash at bank and in hand | | 262,402 | 228,965 | |
| | *Total current assets* | 290,468 | 250,281 | |
| **Liabilities:** | | | | |
| Creditors: Amounts falling due within one year | | (8,032) | (14,160) | 12 |
| | *Net current assets* | 282,436 | 236,121 | |
| | **Total assets less current liabilities** | **1,739,677** | **1,728,698** | |
| **Income funds:** | | | | |
| Restricted funds | | 6,464 | 11,189 | 14 |
| Unrestricted funds - General | | 163,425 | 90,184 | 13 |
| Unrestricted funds - Designated | | 1,569,788 | 1,627,325 | 13 |
| | **Total charity funds** | **1,739,677** | **1,728,698** | |

The financial statements were approved by the Trustees on 07-07-25

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**Mr J Francis**
**Secretary**



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## 1 ACCOUNTING POLICIES

**Charity information**
Rayners Lane Baptist Church is an unincorporated registered charity (No. 1129399) established by a trust deed in England and Wales. The primary address is 139 Imperial Drive, Harrow, Middlesex, HA2 7HW. The Church is a Public Benefit Entity.

### 1.2 Accounting convention

The financial statements have been prepared in accordance with the Church's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. General unrestricted funds represent donations and other income received or generated for the objects of the Church without further specified purpose and are available as general funds.

Designated unrestricted funds are those which have been allocated by the Diaconate for identifiable future expenditure.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets appropriate criteria is identified to the relevant fund.

### 1.4 Income

Voluntary income received by way of donations and gifts is included in full in the Statement of Financial Activities when received, including gifts in kind that are capable of valuation.

Rental income is recognised when the charity is entitled to the income.



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## 1 ACCOUNTING POLICIES (continued)

Donations under Gift Aid, together with the tax recoverable thereon, are accounted for when received. Provision is made for unclaimed tax at the year-end.

Pecuniary legacies are recognised as they are received. Residuary legacies are recognised at the earlier of receipt or agreement of the estate accounts.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are charged in the accounts in the period in which they are incurred. These are allocated to the following headings and include attributable VAT which cannot be recovered:

(i) Ministry costs are those relating to the direct purposes of the church;
(ii) Mission: Grants are made to missionaries and other charitable organisations. These are recognised as a liability when the Church is under an obligation to make payments, or when the grant is paid over whichever arises first;
(iii) Establishment costs include all costs in support of the Church's main objectives; and
(iv) Governance costs represent expenditure on compliance with statutory and legal requirements.

Ministry, establishment, governance and other support costs are activities undertaken directly by the Church. Mission costs are grant funded activities of the Church.

Support costs are allocated by level of activity, and as the Church's principal purpose is the advancement of the Christian faith, ministry is allocated 80% of the support costs, and mission and establishment each being allocated 10% of support costs.

The Church relies heavily on volunteers and it is impossible to quantify the financial value of their work. Volunteers help within children, youth, young adults and older people's groups as well as home groups. Other events organised by the Church are also run by or supported by volunteers, and the largest event each year supported by volunteers is the Holiday Bible Club. Volunteers also help in the Sunday services and this includes music, sound and projector, stewarding and refreshments.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---|---|
| Freehold buildings | Straight line over 10 - 50 years |
| Furniture and fittings | Straight line over 4 years |



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| | |
|---|---|
| Computers | Straight line over 4 years |

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.8 Financial instruments**

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

**1.9 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.



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## 2 CRITICAL ACCOUNTING ESTIMATES

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 INVESTMENT INCOME

| | *Unrestricted* | | | | |
|---|---|---|---|---|---|
| | *General* | *Designated* | *Restricted* | *Total 2024* | *Total 2023* |
| | £ | £ | £ | £ | £ |
| Rental Income | - | 28,600 | - | 28,600 | 15,975 |
| Interest Receivable | 8,155 | - | - | 8,155 | 5,228 |
| | 8,155 | 28,600 | - | 36,755 | 21,203 |

## 4 MINISTRY COSTS

| | *Unrestricted* | | | | |
|---|---|---|---|---|---|
| **Activities undertaken directly** | *General* | *Designated* | *Restricted* | *Total 2024* | *Total 2023* |
| | £ | £ | £ | £ | £ |
| Staff costs | 36,641 | - | 19,880 | 56,521 | 119,100 |
| Visiting preachers' fees | 3,188 | - | - | 3,188 | 611 |
| Children and youth work resources | 2,157 | - | - | 2,157 | 1,454 |
| Evangelism | 3,669 | - | - | 3,669 | 3,388 |
| Training | 2,674 | - | - | 2,674 | 1,481 |
| Subscriptions & donations | 3,863 | - | - | 3,863 | 3,916 |
| CAP Debt Centre | - | - | 7,734 | 7,734 | 7,566 |
| Other | 4,161 | 2,818 | 500 | 7,479 | 6,505 |
| | 56,353 | 2,818 | 28,114 | 87,285 | 144,021 |
| Support costs (Note 7) | 18,244 | - | 227 | 18,471 | 17,889 |
| Governance costs (Note 7) | 1,824 | - | - | 1,824 | 1,699 |
| | 76,421 | 2,818 | 28,341 | 107,580 | 163,609 |



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## 5 MISSION COSTS

| Grant funding of activities | Unrestricted General | Unrestricted Designated | Restricted | Total 2024 |
|---|---|---|---|---|
| Total institutional grants | 13,250 | - | 16,042 | 29,292 |
| Grants to individuals | 8,258 | 2,515 | 5,800 | 16,573 |
| | 21,508 | 2,515 | 21,842 | 45,865 |
| Support costs (Note 7) | 2,280 | - | - | 2,280 |
| Governance costs (Note 7) | 228 | - | - | 228 |
| | 24,016 | 2,515 | 21,842 | 48,373 |

| Grant funding of activities | Total 2024 £ | Total 2023 £ |
|---|---|---|
| AIM International | 969 | 688 |
| BMS World Mission | 2,304 | 1,175 |
| ECM | - | 2,487 |
| ICMDA | - | 2,500 |
| London Baptist (Home Mission) | 7,650 | 5,619 |
| London City Mission | 8,106 | 6,875 |
| Potters Village | - | 4,500 |
| Regeneration Schools Work | 1,563 | 4,063 |
| SGM Lifewords | 1,669 | 2,225 |
| SIM International | 3,281 | 937 |
| Tearfund | 1,608 | 825 |
| Other institutional grants | 2,142 | 1,223 |
| Total institutional grants | 29,292 | 33,117 |
| Grants to individuals | 16,573 | 12,650 |
| | 45,865 | 45,767 |
| Support costs (Note 7) | 2,280 | 2,119 |
| Governance costs (Note 7) | 228 | 212 |
| | 48,373 | 48,098 |



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## 6 ESTABLISHMENT COSTS

| Activities undertaken directly | Unrestricted General | Designated | Restricted | Total 2024 | Total 2023 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Light & heat | 6,962 | 84 | - | 7,046 | 5,417 |
| Rent, council tax & water | 353 | 139 | - | 492 | 6,088 |
| Insurance | 5,677 | 1,508 | - | 7,185 | 4,656 |
| Letting fees | - | 2,634 | - | 2,634 | - |
| Depreciation | - | 53,123 | - | 53,123 | 50,329 |
| Repairs & maintenance | 10,360 | 1,873 | - | 12,233 | 20,743 |
| Cleaning expenses | 11,203 | - | - | 11,203 | 9,730 |
| Gardening | 1,080 | - | - | 1,080 | 900 |
| Other | 458 | - | 749 | 1,207 | 1,913 |
| | 36,093 | 59,361 | 749 | 96,203 | 99,776 |
| Support costs (Note 7) | 2,280 | - | - | 2,280 | 2,119 |
| Governance costs (Note 7) | 228 | - | - | 228 | 212 |
| | 38,601 | 59,361 | 749 | 98,711 | 102,107 |

## 7 SUPPORT COSTS

| | Support costs | Governance costs | 2024 Total | 2023 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Support costs** | | | | |
| Staff costs | 15,358 | - | 15,358 | 13,646 |
| Telephone & internet | 1,024 | - | 1,024 | 2,724 |
| Printing & stationery | 4,109 | - | 4,109 | 4,380 |
| Bank charges | 167 | - | 167 | 148 |
| Sundry | 2,172 | - | 2,172 | 1,000 |
| Office expenses | 201 | - | 201 | 227 |
| Independent Examiner's Fee | - | 2,280 | 2,280 | 2,124 |
| **Total** | 23,031 | 2,280 | 25,311 | 24,249 |



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| Support cost allocation | Unrestricted General £ | Designated £ | Restricted £ | Total 2024 £ |
|---|---|---|---|---|
| ***Ministry (80%)*** | | | | |
| Support costs | 18,244 | - | 227 | 18,471 |
| Governance costs | 1,824 | - | | 1,824 |
| ***Mission (10%)*** | | | | |
| Support costs | 2,280 | - | - | 2,280 |
| Governance costs | 228 | - | - | 228 |
| ***Establishment (10%)*** | | | | |
| Admin and management costs | 2,280 | - | - | 2,280 |
| Governance costs | 228 | - | - | 228 |
| **Total** | 25,084 | - | 227 | 25,311 |

## 8 TRUSTEES

Total aggregate remuneration paid to key management personnel during the year was £50,740 (2023: £98,255).

No Trustee expenses incurred during the year (2023: £Nil). No sums were reimbursed to the Trustees for their work as Trustees (2023: £Nil).

## 9 STAFF COSTS

| | 2024 £ | 2023 £ |
|---|---|---|
| Gross wages and salaries | 67,306 | 118,326 |
| Social security costs | 2,554 | 5,262 |
| Employer's pension contributions | 1,269 | 8,209 |
| Employer's deficit contribution to defined benefit pension schemes | - | - |
| Cessation cost from Pension Scheme | - | 1,000 |
| | 71,129 | 132,797 |

The average monthly number of employees during the year was 3 (2023: 5).

No employees (2023: Nil) received emoluments in excess of £60,000 during the year.



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## 10 TANGIBLE FIXED ASSETS

| | *Freehold buildings* | *Fixtures and fittings* | *Computers and Equipment* | *Total* |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost or valuation** | | | | |
| At 1 January 2024 | 2,452,267 | 124,608 | 25,027 | 2,601,902 |
| Additions | 3,743 | 12,368 | 1,676 | 17,787 |
| Disposals | (3,744) | (3,012) | (768) | (7,524) |
| ***At 31 December 2024*** | 2,452,266 | 133,964 | 25,935 | 2,612,165 |
| **Depreciation and impairments** | | | | |
| At 1 January 2024 | 971,301 | 117,065 | 20,959 | 1,109,325 |
| Depreciation charged in the year | 48,658 | 2,799 | 1,666 | 53,123 |
| Depreciation on disposal | (3,744) | (3,012) | (768) | (7,524) |
| ***At 31 December 2024*** | 1,016,215 | 116,852 | 21,857 | 1,154,924 |
| **Net book value at 31 December 2024** | 1,436,051 | 17,112 | 4,078 | 1,457,241 |
| **Net book value at 31 December 2023** | 1,480,966 | 7,543 | 4,068 | 1,492,577 |

Freehold land and buildings comprises the Church premises, Manse at 1 Vicarage Way & Manse at 137 Imperial Drive. The gross book value of the Church premises and Manse at 1 Vicarage Way is based on an estimate by the Diaconate on 1 January 1997, as increased by the cost of subsequent building work and refurbishment. The Manse at 137 Imperial Drive is valued at cost.

As at 31 December 2024 the cost and net book value were as follows:

| | Cost | NBV |
|---|---|---|
| | £ | £ |
| Church Premises: | 1,780,899 | 892,522 |
| 1 Vicarage Way: | 259,227 | 196,045 |
| 137 Imperial Drive: | 412,140 | 347,484 |
| | 2,452,266 | 1,436,051 |

In accordance with FRS 102 Section 16.7 and the Charities SORP (FRS 102), the charity continues to account for certain properties that would otherwise meet the definition of investment property as property, plant and equipment (PPE). This treatment is applied because the fair value of these properties cannot be measured reliably without undue cost or effort.
The decision to apply the cost model reflects the following considerations:

- Engaging external valuers to obtain fair values would involve disproportionate cost relative to the benefit t0 users of the financial statements.

These properties are therefore measured using the cost model under Section 17 of FRS 102, and are depreciated over their estimated useful lives.



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## 11 DEBTORS

| Amounts falling due within one year: | 2024<br>£ | 2023<br>£ |
|---|---|---|
| Other debtors | 21,005 | 14,541 |
| Prepayments and accrued income | 7,061 | 6,775 |
| | 28,066 | 21,316 |

## 12 CREDITORS

| Amounts falling due within one year | 2024<br>£ | 2023<br>£ |
|---|---|---|
| Other taxation and social security | 2,758 | 1,729 |
| Other creditors | 662 | 395 |
| Accruals and deferred income | 4,612 | 12,036 |
| | 8,032 | 14,160 |



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## 13 UNRESTRICTED FUND

| | *Balance at 1 January 2024* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2024* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General Fund | 90,184 | 199,013 | (139,038) | 13,266 | 163,425 |
| *Designated funds:* | | | | | |
| Community Kitchen | 408 | - | - | (408) | - |
| Fixed Asset Fund | 1,492,577 | - | (53,123) | 17,787 | 1,457,241 |
| HND I&E | 9,948 | 28,600 | (5,088) | (23,457) | 10,003 |
| Fabric Fund | 20,002 | - | - | - | 20,002 |
| Legacy Fund | 32,094 | - | (1,150) | (4,820) | 26,124 |
| Training Fund | 805 | - | (805) | - | - |
| Mission Support Fund | 68,330 | - | (3,172) | (12,346) | 52,812 |
| Tamil Fellowship | 3,161 | 2,201 | (1,356) | (400) | 3,606 |
| | 1,627,325 | 30,801 | (64,694) | (23,644) | 1,569,788 |

| | *Balance at 1 January 2023* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2023* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General Fund | 71,683 | 206,819 | (183,932) | (4,386) | 90,184 |
| *Designated funds:* | | | | | |
| Community Kitchen | 1,309 | - | (901) | - | 408 |
| Fixed Asset Fund | 1,510,482 | - | (50,329) | 32,424 | 1,492,577 |
| HND I&E | 29,797 | 15,975 | (16,954) | (18,870) | 9,948 |
| Equipment Fund | 5,582 | - | (1,247) | (4,335) | - |
| Fabric Fund | 10,165 | - | - | 9,837 | 20,002 |
| Foodbank | 382 | - | (382) | - | - |
| Legacy Fund | 44,094 | - | - | (12,000) | 32,094 |
| Training Fund | 2,435 | - | (86) | (1,544) | 805 |
| Mission Support Fund | 94,757 | - | (13,674) | (12,753) | 68,330 |
| Tamil Fellowship | 2,080 | 3,946 | (2,465) | (400) | 3,161 |
| | 1,701,083 | 19,921 | (86,038) | (7,641) | 1,627,325 |



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The income funds of the charity include the above designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes, according to the fund description.

The Fixed Asset Fund represents the net book value of all tangible fixed assets.

The HND I&E Fund represents rental income received from letting 137 Imperial Drive and expenditure on letting fees, buildings insurance and repairs and renewals.

The Mission Support Fund is used to support UK and overseas mission. A committee has been set up to consider requests for grants and grants are made at least once a year. There were transfers totalling £12,753 from the Mission Support Fund to the CAP Debt Centre.

The main purpose of the Legacy Fund is to be spent on one off projects, which overall support Rayners Lane Baptist Church.

## 14 RESTRICTED FUNDS

| | *Balance at 1 January 2024* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2024* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| CAP Debt Centre | 5,739 | 11,095 | (27,815) | 13,378 | 2,397 |
| Specific Fund | - | 3,125 | (749) | (2,376) | - |
| Fellowship Fund | 3,587 | - | - | 63 | 3,650 |
| Sunday Club Collections | 458 | 297 | (338) | - | 417 |
| Thank Offering | - | 16,575 | (15,888) | (687) | - |
| Sundry Missionaries | 1,405 | 4,737 | (6,142) | - | - |
| | 11,189 | 35,829 | (50,932) | 10,378 | 6,464 |

| | *Balance at 1 January 2023* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2023* |
|---|---|---|---|---|---|
| | £ | £ | £ | | £ |
| CAP Debt Centre | 6,853 | 9,578 | (23,608) | 12,916 | 5,739 |
| Fellowship Fund | 4,375 | - | (850) | 62 | 3,587 |
| Specific Donation | 655 | - | (54) | (601) | - |
| Sunday Club Collections | 217 | 592 | (351) | - | 458 |
| Thank Offering | - | 15,690 | (15,340) | (350) | - |
| Sundry Missionaries | - | 5,046 | (3,641) | - | 1,405 |
| | 12,100 | 30,906 | (43,844) | 12,027 | 11,189 |

The CAP Debt Centre Fund is used to pay the salary of the Debt Centre Manager and other expenditure incurred in the running of the centre. From 1 July 2022 the church agreed to help fund the debt centre for two years, at £17,000 per year, from the Mission Support Fund. At the 1 January 2024 there was £12,753 remaining, due to a pause in 2023 when there was a role vacancy, which was then used during 2024. It's own reserves supported the remaining costs till the end of the year.



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The Fellowship Fund is used for making payments to people facing financial hardship. Payments are made solely at the discretion of the minister.

The Thank Offering represents monies collected on the Church anniversary. This is allocated to mission or Church activities according to the donor's wish.

The Specific Donation Fund was used for a specific donation toward replacement of the Church Red Chairs.

Other restricted funds represent amounts collected in the year for specific missions, charitable work or individuals and paid thereto.

## 15 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| **Balance at 31 December 2024** | ***Tangible Fixed Assets*** | ***Net Current Assets/(Liabilities)*** | ***Total*** |
|---|---|---|---|
| | **£** | **£** | **£** |
| Restricted funds | - | 6,464 | 6,464 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,457,241 | 112,547 | 1,569,788 |
| General fund | - | 163,425 | 163,425 |
| | 1,457,241 | 282,436 | 1,739,677 |

| **Balance at 31 December 2023** | ***Tangible Fixed Assets*** | ***Net Current Assets/(Liabilities)*** | ***Total*** |
|---|---|---|---|
| | **£** | **£** | **£** |
| Restricted funds | - | 11,189 | 11,189 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,492,577 | 134,748 | 1,627,325 |
| General fund | - | 90,184 | 90,184 |
| | 1,492,577 | 236,121 | 1,728,698 |

## 16 OPERATING LEASE COMMITMENTS

At the reporting end date the Church had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which full due as follows:

| **Equipment** | **2024** | **2023** |
|---|---|---|
| | **£** | **£** |
| Leases which expire: | | |
| Within one year | 207 | 1,797 |
| Between two to five years | - | 207 |
| | 207 | 2,004 |
| Lease payments charged to expenditure in the year | 1,783 | 1,606 |



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## 17 OTHER COMMITMENTS

**Mission Support**
The Church is committed to supporting one missionary family for the next year in the sum of £5,700 from the General Fund.

**CAP Debt Centre**
The Church is committed to making a payment of £600 a month to Christians Against Poverty in Bradford, whilst running the CAP Debt Centre.

## 18 PENSIONS

Rayners Lane Baptist Church participates in a defined contribution scheme run by The People's Pension. The pension costs charged to the SoFA in the year are £2,554 (2023: £4,109).

## 19 RELATED PARTY TRANSACTIONS

The custodian Trustee of the Church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the London Baptist Association.

The Church made a donation to the Baptist Union Home Mission Scheme as set out in Note 5.

The Church makes a monthly payment to Christians Against Poverty (CAP) charity registration number 1097217, for the supply of services for the running of the debt centre.

There was an outstanding balance owed by a Trustee of £150 due to an issue with an expense overpayment.

The aggregate total of donations received from trustees and related parties is £29,497 (2023: £37,143)

Mission Costs set out in Note 5 include grants totalling £12,538 made to Mr Matthew and Mrs Rachel McNulty to assist their training and work. They are son and daughter-in-law of Mr Ian McNulty (Deacon until 7 July 2024). In addition, grants totalling £5,856 were made to London City Mission to assist in funding the training and future work of Mr Joseph Pandian, husband of Mrs PS Mangayarkarasi (Deacon) and parent of Mr A Joseph (Deacon from 7 July 2024). An honorarium of £255 was given to Mr Joseph Pandian for preaching at a services during the year.



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**RAYNERS LANE BAPTIST CHURCH**

England & Wales - Charity number 1129399

# Accounts

raynerslane baptistchurch

# ACCOUNTS FOR THE YEAR ENDED

# 31 DECEMBER 2023

*A Charity Registered in England and Wales Number 1129399*

# RAYNERS LANE BAPTIST CHURCH

## ANNUAL ACCOUNTS AND UNAUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2023

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**RAYNERS LANE BAPTIST CHURCH**

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2023

## Legal and Administrative Information

| | |
|---|---|
| Trustees | Mrs S Barker<br>Miss R Cox (Resigned 26th March 2023)<br>Mr A Dunn<br>Mrs P Enderby<br>Mr J Francis<br>Mrs PS Mangayarkarasi<br>Mr I McNulty<br>Mrs L Ogundere<br>Mrs B Phillips (Appointed 26th March 2023)<br>Rev J Smuts (Resigned 24th December 2023) |
| Charity number | 1129399 |
| Principal address | Rayners Lane Baptist Church<br>139 Imperial Drive<br>Harrow<br>Middlesex<br>HA2 7HW |
| Independent examiner | Bright Grahame Murray<br>Emperor's Gate<br>114a Cromwell Road<br>Kensington<br>London<br>SW7 4AG |

The trustees present their annual report and financial statements for the year ended 31 December 2023.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the financial statements and comply with the Church's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Objectives and activities**
The principal purpose of the Church, as per its Constitution (governing document) is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world. The Church is Evangelical and accepts the Holy Scriptures as its sole authority and exists for the worship of Almighty God. It operates primarily in the London Borough of Harrow.

The Church's mission statement is: At Rayners Lane we seek to be a family of committed followers of Jesus Christ, of all ages and from all nations, as we share the good news of Jesus where we live and work and around the world.

The Church's activities include:
- regular public worship, prayer, Bible study, preaching and teaching;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptist and other Christians.

**Public Benefit**
All are welcome to attend the services and activities at the church and our membership comprises people from a wide range of ethnic and socio-economic backgrounds.

The church undertakes a number of activities which are open to the community, and this includes a weekly parent and toddlers group, a monthly Community Kitchen, a Saturday morning café and an annual Holiday Bible Club. The church also wishes to reach out to the community of Rayners Lane and supports the local council by allowing the use of the church premises as a polling station. The 2nd Rayners Lane Scout Group, a Pilates gold group and Crossroads Crisis Pregnancy all use the premises. We continue to act as a collection point for Harrow Food-bank and operate a weekly foodbank from the church premises. The church also operates a CAP Debt Centre from our premises and the CAP Debt Centre Manager is a member of the staff.

Our objectives and activities fully reflect the purposes that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and when planning for future activities. The Trustees have given due consideration to the Charity Commission published guidance on the Public Benefit requirement under the Charities Act 2011.

**Review of activities**
Rayners Lane Baptist Church is an Evangelical Christian community located in the London Borough of Harrow. Its current Membership reflects the increasing multi-cultural diversity of North West London and every Sunday each continent is represented in the congregation.

Members of the Church met regularly, in person and by teleconferencing, to teach and study the Holy Scriptures, to pray, to spread the Gospel, to build up Christians in their faith, and to show the love of Christ to the local community.

During most of 2023 the Church has had five members of staff; Senior Pastor, Associate Pastor, Children and Families Lead, Church Administrator and CAP Debt Centre Manager. The Associate Pastor, was called to a post in Dublin at the end of November and the Senior Pastor was called to a post in Leicester at the end of December. During the year there was 1 baptism. At the end of the year there were 169 members of the church and 75 Affiliates.

## Achievements and Performance

RLBC continued many of its programs and started new initiatives to improve the prayer and evangelistic efforts which are at the core of our beliefs. The majority of groups and events now met in person on the church premises or at members' homes. The Sunday morning service continued to be streamed on Facebook whilst some meetings continued to be held on zoom for those unable to attend in person.

Our Senior Pastor Rev John Smuts continued to lead the ministry at RLBC. As Senior Pastor he chaired many groups within the church including the Mission Support Fund and continued his role as a trustee of the mission organisation Interserve. He left the church at the end of December.

Karen Sanders, our Children and Families Lead, continued to oversee the work with children and families in the church and community and her MA studies in Children and Youth Mission at Cliff College, Derbyshire. During 2023 Karen oversaw the various ministries such as: Lighthouse, Sunday Club, Play and Pray, Toddlers club and The Holiday Bible Club. The Sunday Club continues to give financial support to a child called Miser from Indonesia. A twice yearly forum for parents, grandparents and others was held to look at how we can encourage our church children in their walk of faith. She continued to reach out to our local primary schools and the weekly assembly for years 2 and 3 was reestablished in January. She continued her outreach to schools in conjunction with the charity re:gen.

Alan Neely, our Associate Pastor, has had the responsibility for the youth and young adults who attend the church. During 2023 Alan was involved in various ministries such as Prayer Gatherings, Door-to-door evangelism, the monthly Youth Gathering and Youth and Children's Ministry Forum. Alan also lead a series of evening services looking at the world of work, leadership and gender as seen through scripture. Alan left the church in November.

Debie Stoute, the CAP Debt Centre Manager continued to support clients who were experiencing money and debt problem. She resigned in May. Sharon Jaques was interviewed and appointed as the new Debt Centre Manager. She took up her post in September and completed her training, organized by CAP, in December. Many of the clients of CAP took advantage of the RLBC Foodbank and Refresh Cafe and some attend the services on a Sunday as well as other activities at the church. RLBC continued a project in conjunction with the Foodbank to establish a Community Kitchen which serves a hearty meal to community residents, free of any charges on the second Saturday each month at the church.

The Tamil Fellowship held their annual Christmas event which was enjoyed by everyone who attended. A group of singers were able to sing carols outside Rayners Lane Station and a Christmas outreach event took place in December focusing on crafts related to the time of year. The Carols by Candlelight service took place as did the Night watch service which welcomes in the new year. The children of the Sunday Club put on a Nativity in church which was very well received.

The church celebrated the coronation of King Charles with invitations going out to the local community to join the congregation to watch the ceremony on the big screen, to play games and to do quizzes and crafts. Refreshments were provided. In July the church celebrated the fact that the senior pastor had been in post

for ten years.

There were training sessions on the importance of Safeguarding. Level one involved the whole congregation, whilst Levels two and three were aimed at the appropriate members of the church who were involved with children and adults at risk. A two-day course including a lunch was held in April and May for new members who had been unable to meet in person because of restrictions. A Hope Explored was held in January at which there were eight attendees.

RLBC continues to develop and sustain an interest in both local and World Mission by of the encouragement and support of members and friends in training for ministry and the ongoing support and pastoral care of both serving and retired missionaries. We support a missionary family in Australia and a placement of a student from the London School of Theology.

We supported other Baptist Churches through giving to the Home Mission Fund and the BMS World Mission and continued our support of Joseph Pandian, one of our members, who is a missionary to South Asians in West London by the London City Mission.

We thank our ministry team, the leadership team, staff, volunteers, and the congregation, for their faithful, servant hearted service. We also thank the church members and fellowship for their financial gifts and the loving support they have given to the services of RLBC for the glory of God.

## Financial review

Income for the year was £257,646 (2022: £302,537). The main reason for the increase was from an increase in donations and offerings.

Giving to the General Fund increased in the year and total General Fund income was £206,819 (2022: £189,342).

Expenditure for the year was £313,814 (2022: £303,172). The increase in expenditure was partly due to the refurbishment of the 137 Imperial Drive between tenancies and within the General Fund, noted below. Grants totalling £13,674 (2022: £8,000) were paid from the Mission Support Fund in 2023. There was also a transfer of £12,753 from the Mission Support Fund to support the CAP Debt Centre.

General fund expenditure was £183,932 (2022: £167,425) this is mainly due to the impact of inflation on certain costs and also a movement away from fund transfers. Previously certain types of expenditure such as fabric spend occurred within designated funds, but this is now within the general fund expenditure.

At the end of the year the reserves balance on the General Fund was £90,184 (2022: £71,683). The reserves balance will cover just over four months of 2024 budgeted expenditure, and therefore meets the four months of budgeted expenditure as set out in the reserves policy.

The Mission Support Fund has a balance at the end of the year of £68,330 (2022: £94,757), and grants are made at least annually to UK and/or overseas mission projects. The church general fund continued to support UK and overseas mission through regular donations to Home Mission and BMS World Mission through the Christmas Offering. In addition other organisations serving in the UK have been supported and specifically the church has committed to support one family in overseas mission. The annual Thank Offering raised £15,690 (2022: £15,380) and enabled grants to be made to missionaries and mission organisations.

### Grant making policy

The Church seeks to glorify God in supporting Christian missionary activity in this country and overseas by prayer, practical help and financial giving. We aim to be a local church with a global vision.

The Church supports a number of organisations and the extent of this support can be seen in Note 6 to the accounts.

**Reserves policy**
It is policy to maintain unrestricted funds, which are free reserves of the Church, at a level which takes into account variable general giving, future repair needs of the Church buildings and manses and the need to support a team of staff. The Church seeks to maintain reserves equivalent to four months budgeted expenditure.

**Investment policy**
The Diaconate has powers to invest surplus funds at its absolute discretion. Its current policy is to invest surplus funds in a Shawbrook Bank deposit account.

**Structure, governance and management**
The Church was created by a trust deed dated 27th February 1937 and is a charity registered in England and Wales, registration number 1129399. The Church is a Public Benefit Entity. The principal address of the reporting entity is 139 Imperial Drive, Rayners Lane, Harrow HA2 7HW. The Custodian Trustees for its land and buildings are The London Baptist Property Board, Unit C2, 15 Dock Street, London, England, E1 8JN.

**Church organisation**
The Church Meeting is scheduled to take place five times per year and has responsibility for the overall policy of the Church. The day to day running of the Church's work and witness, and the financial and legal aspects of the Charity, are the responsibility of the Diaconate. Under the Constitution this body consists of up to twelve Deacons, together with the Minister, and two Officers: Church Secretary and Treasurer, all of whom are appointed by the Members.

The election of Officers and Deacons takes place at the AGM, and any vacancies may be filled at any Church Meeting where appropriate notice has been given for nomination and election. Officers and Deacons are appointed from the membership. Nominations for each post are made in writing with the supporting signature of two other Church Members and the consent of the candidate. Deacons are appointed for a term of three years and then must seek re-election. Officers are appointed for one year and may be re-appointed in subsequent years. The Church seeks to appoint a Diaconate with a variety of gifts and skills so that individual Deacons may have responsibility for a specific area of ministry. The Church seeks to appoint a Diaconate that represents the age and cultural diversity of the church.

All Members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Diaconate for guidance and approval, or may be raised by Members in the Church Meeting for further consideration by the Diaconate. Though the Constitution permits decisions to be made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

**Risk assessment**
The Diaconate continues to review the major strategic, financial and operational risks faced by the Church and considers that systems have been established to monitor them so that the necessary steps can be taken to mitigate them.

**Statement of trustees' responsibilities**
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

J Francis .....

**Mr J Francis**
**Secretary**

S Barker .....

**Mrs S Barker**
**Treasurer**

Date: 10 June 2024

REPORT OF THE INDEPENDENT EXAMINER

TO THE DIACONATE OF

**RAYNERS LANE BAPTIST CHURCH**

I report to the trustees on my examination of the financial statements of Rayners Lane Baptist Church (the Church) for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Robert Moore

Robert Moore FCA (Independent Examiner)
**Bright Grahame Murray**
Emperor's Gate
114a Cromwell Road
Kensington
London
SW7 4AG
Dated: 20/6/24

**RAYNERS LANE BAPTIST CHURCH**

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2023

| Income and Expenditure | *Unrestricted funds* | | *Restricted* | *Total* | | |
|---|---|---|---|---|---|---|
| | *General* | *Designated* | *funds* | *funds* | *2022* | *Notes* |
| **Income and endowments from:** | £ | £ | £ | £ | £ | |
| Donations and legacies | 199,631 | 3,946 | 30,906 | 234,483 | 277,570 | |
| Charitable activities | - | 15,975 | - | 15,975 | 21,135 | 3 |
| Other trading activities | - | - | - | - | - | 4 |
| Other income | 7,188 | - | - | 7,188 | 3,832 | |
| **Total Income** | 206,819 | 19,921 | 30,906 | 257,646 | 302,537 | |
| **Expenditure on:** | | | | | | |
| *Charitable activities:* | | | | | | |
| Ministry Costs | 135,220 | 3,865 | 24,524 | 163,609 | 165,983 | 5 |
| Mission Costs | 15,331 | 13,500 | 19,267 | 48,098 | 53,263 | 6 |
| Establishment costs | 33,381 | 68,673 | 53 | 102,107 | 83,926 | 7 |
| **Total charitable expenditure** | 183,932 | 86,038 | 43,844 | 313,814 | 303,172 | |
| **Net income/(expenditure) before transfers** | 22,887 | (66,117) | (12,938) | (56,168) | (635) | |
| **Gross transfers between funds** | (4,386) | (7,641) | 12,027 | - | - | 14/15 |
| **Net movement in funds** | 18,501 | (73,758) | (911) | (56,168) | (635) | |
| **Reconciliation of funds:** | | | | | | |
| Total funds brought forward | | | | | | |
| At 1 January 2023 | 71,683 | 1,701,083 | 12,100 | 1,784,866 | 1,785,501 | |
| **Total funds carried forward** | | | | | | |
| At 31 December 2023 | 90,184 | 1,627,325 | 11,189 | 1,728,698 | 1,784,866 | |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Details of prior period data can be found at note 21.

## RAYNERS LANE BAPTIST CHURCH

BALANCE SHEET

AS AT 31 DECEMBER 2023

| | *31.12.2023* £ | *31.12.2022* £ | *Notes* |
|---|---|---|---|
| **Fixed assets** | | | |
| Tangible fixed assets | 1,492,577 | 1,510,481 | 11 |
| *Total fixed assets* | 1,492,577 | 1,510,481 | |
| **Current assets** | | | |
| Debtors | 21,316 | 14,414 | 12 |
| Cash at bank and in hand | 228,965 | 292,765 | |
| *Total current assets* | 250,281 | 307,179 | |
| **Liabilities:** | | | |
| Creditors: Amounts falling due within one year | (14,160) | (32,794) | 13 |
| *Net current assets* | 236,121 | 274,385 | |
| **Total assets less current liabilities** | **1,728,698** | **1,784,866** | |
| **Income funds:** | | | |
| Restricted funds | 11,189 | 12,100 | 15 |
| Unrestricted funds - General | 90,184 | 71,683 | 14 |
| Unrestricted funds - Designated | 1,627,325 | 1,701,083 | 14 |
| **Total charity funds** | **1,728,698** | **1,784,866** | |

The financial statements were approved by the Trustees on 10 June 2024

S Barker

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**Mrs S Barker**
**Trustee**

## 1 ACCOUNTING POLICIES

### Charity information

Rayners Lane Baptist Church is a registered charity (No. 1129399) established by a trust deed in England and Wales. The primary address is 139 Imperial Drive, Harrow, Middlesex, HA2 7HW. The Church is a Public Benefit Entity.

### 1.2 Accounting convention

The financial statements have been prepared in accordance with the Church's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. General unrestricted funds represent donations and other income received or generated for the objects of the Church without further specified purpose and are available as general funds.

Designated unrestricted funds are those which have been allocated by the Diaconate for identifiable future expenditure.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets appropriate criteria is identified to the relevant fund.

### 1.4 Income

Voluntary income received by way of donations and gifts is included in full in the Statement of Financial Activities when received, including gifts in kind that are capable of valuation.

## 1 ACCOUNTING POLICIES (continued)

Donations under Gift Aid, together with the tax recoverable thereon, are accounted for when received. Provision is made for unclaimed tax at the year-end.

Pecuniary legacies are recognised as they are received. Residuary legacies are recognised at the earlier of receipt or agreement of the estate accounts.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are charged in the accounts in the period in which they are incurred. These are allocated to the following headings and include attributable VAT which cannot be recovered:

(i) Ministry costs are those relating to the direct purposes of the church;
(ii) Mission: Grants are made to missionaries and other charitable organisations. These are recognised as a liability when the Church is under an obligation to make payments, or when the grant is paid over whichever arises first;
(iii) Establishment costs include all costs in support of the Church's main objectives; and
(iv) Governance costs represent expenditure on compliance with statutory and legal requirements.

Ministry, establishment, governance and other support costs are activities undertaken directly by the Church. Mission costs are grant funded activities of the Church.

Support costs are allocated by level of activity, and as the Church's principal purpose is the advancement of the Christian faith, ministry is allocated 80% of the support costs, and mission and establishment each being allocated 10% of support costs.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---|---|
| Freehold buildings | Straight line over 10 - 50 years |
| Furniture and fittings | Straight line over 4 years |
| Computers | Straight line over 4 years |

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.8 Financial instruments**

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

**1.9 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

## 2 CRITICAL ACCOUNTING ESTIMATES

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these

estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 CHARITABLE ACTIVITIES

| | Unrestricted | | | | Note 22 |
|---|---|---|---|---|---|
| | General | Designated | Restricted | Total 2023 | Total 2022 |
| | £ | £ | £ | £ | £ |
| Charitable rental income | - | 15,975 | - | 15,975 | 21,100 |
| Other income | - | - | - | - | 135 |
| | - | 15,975 | - | 15,975 | 21,235 |

## 4 OTHER TRADING ACTIVITIES

| | Unrestricted | | | | Note 23 |
|---|---|---|---|---|---|
| | General | Designated | Restricted | Total 2023 | Total 2022 |
| | £ | £ | £ | £ | £ |
| Trading activity income | - | - | - | - | - |
| | - | - | - | - | - |

## 5 MINISTRY COSTS

| | Unrestricted | | | | Note 24 |
|---|---|---|---|---|---|
| Activities undertaken directly | General | Designated | Restricted | Total 2023 | Total 2022 |
| | £ | £ | £ | £ | £ |
| Staff costs | 103,285 | - | 15,815 | 119,100 | 116,758 |
| Visiting preachers' fees | 611 | - | - | 611 | 736 |
| Children and youth work resources | 1,454 | - | - | 1,454 | 1,081 |
| Evangelism | 3,388 | - | - | 3,388 | 2,367 |
| Training | 1,481 | - | - | 1,481 | 6,196 |
| Subscriptions & donations | 3,916 | - | - | 3,916 | 4,708 |
| CAP Debt Centre | - | - | 7,566 | 7,566 | 8,429 |
| Other | 2,433 | 3,206 | 866 | 6,505 | 8,876 |
| | 116,568 | 3,206 | 24,247 | 144,021 | 149,151 |
| Support costs (Note 8) | 16,953 | 659 | 277 | 17,889 | 15,130 |
| Governance costs (Note 8) | 1,699 | - | - | 1,699 | 1,702 |
| | 135,220 | 3,865 | 24,524 | 163,609 | 165,983 |

## 6 MISSION COSTS

| Grant funding of activities | Unrestricted General | Unrestricted Designated | Restricted | Total 2023 |
|---|---|---|---|---|
| Total institutional grants | 8,500 | 10,000 | 14,617 | 33,117 |
| Grants to individuals | 4,500 | 3,500 | 4,650 | 12,650 |
| | 13,000 | 13,500 | 19,267 | 45,767 |
| Support costs (Note 8) | 2,119 | - | - | 2,119 |
| Governance costs (Note 8) | 212 | - | - | 212 |
| | 15,331 | 13,500 | 19,267 | 48,098 |

| Grant funding of activities | Total 2023 £ | Note 25 Total 2022 £ |
|---|---|---|
| AIM International | 688 | 1,108 |
| BMS World Mission | 1,175 | 1,088 |
| ECM | 2,487 | 2,158 |
| ICMDA | 2,500 | - |
| Interserve | - | 7,500 |
| London Baptist (Home Mission) | 5,619 | 7,550 |
| London City Mission | 6,875 | 3,720 |
| Potters Village | 4,500 | - |
| Regeneration Schools Work | 4,063 | 3,768 |
| SGM Lifewords | 2,225 | 1,927 |
| SIM International | 937 | 1,508 |
| Tearfund | 825 | 1,931 |
| Other institutional grants | 1,223 | 2,457 |
| Total institutional grants | 33,117 | 34,715 |
| Grants to individuals | 12,650 | 16,488 |
| | 45,767 | 51,203 |
| Support costs (Note 8) | 2,119 | 1,847 |
| Governance costs (Note 8) | 212 | 213 |
| | 48,098 | 53,263 |

Grants totalling £10,290 were made to Mr Matthew and Mrs Rachel McNulty to assist their training and work. They are son and daughter-in-law of Mr Ian McNulty (Deacon). An honorarium of £75 was given to Mr Matthew McNulty for preaching at a service during the year.

Grants totalling £5,375 were made to London City Mission to assist in funding the training and future work of Mr Joseph Pandian, husband of Mrs PS Mangayarkarasi (Deacon). An honorarium of £75 was given to Mr Joseph Pandian for preaching at a service during the year.

## 7 ESTABLISHMENT COSTS

| Activities undertaken directly | Unrestricted General | Unrestricted Designated | Restricted | Total 2023 | Note 26 Total 2022 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Light & heat | 5,017 | 400 | - | 5,417 | 4,524 |
| Rent, council tax & water | 5,338 | 750 | - | 6,088 | 5,974 |
| Insurance | 4,065 | 591 | - | 4,656 | 4,175 |
| Letting fees | - | - | - | - | 228 |
| Depreciation | - | 50,329 | - | 50,329 | 49,654 |
| Repairs & maintenance | 5,753 | 14,990 | - | 20,743 | 4,480 |
| Cleaning expenses | 9,730 | - | - | 9,730 | 7,946 |
| Gardening | 900 | - | - | 900 | 1,080 |
| Other | 247 | 1,613 | 53 | 1,913 | 3,805 |
| | 31,050 | 68,673 | 53 | 99,776 | 81,866 |
| Support costs (Note 8) | 2,119 | - | - | 2,119 | 1,847 |
| Governance costs (Note 8) | 212 | - | - | 212 | 213 |
| | 33,381 | 68,673 | 53 | 102,107 | 83,926 |

## 8 SUPPORT COSTS

| | Support costs | Governance costs | 2023 Total | Note 27 2022 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Support costs** | | | | |
| Staff costs | 13,646 | - | 13,646 | 12,661 |
| Telephone & internet | 2,724 | - | 2,724 | 2,281 |
| Printing & stationery | 4,380 | - | 4,380 | 3,269 |
| Bank charges | 148 | - | 148 | 94 |
| Sundry | 1,000 | - | 1,000 | 167 |
| Office expenses | 227 | - | 227 | 350 |
| Independent Examiner's Fee | - | 2,124 | 2,124 | 2,128 |
| **Total** | 22,125 | 2,124 | 24,249 | 20,950 |

| Support cost allocation | Unrestricted General £ | Designated £ | Restricted £ | Total 2023 £ |
|---|---|---|---|---|
| ***Ministry (80%)*** | | | | |
| Support costs | 16,953 | 659 | 277 | 17,889 |
| Governance costs | 1,699 | - | | 1,699 |
| ***Mission (10%)*** | | | | |
| Support costs | - | 2,119 | - | 2,119 |
| Governance costs | - | 212 | - | 212 |
| ***Establishment (10%)*** | | | | |
| Admin and management costs | 2,119 | - | - | 2,119 |
| Governance costs | 212 | - | - | 212 |
| **Total** | 20,983 | 2,990 | 277 | 24,250 |

## 9 TRUSTEES

Rev John Smuts acted as one of the church's trustees and was remunerated in his capacity as Senior Pastor of the Church until his resignation on 24 December 2023. This amounted to £36,770 (2022: £36,675) together with £4,100 (2022: £4,160) in respect of pension contributions. He was reimbursed £104 for expenses incurred in 2023 (2022: £130). Rev John Smuts and his family lived in housing provided for by the church.

The Church paid pension contributions for its Minister to the Baptist Pension Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the Church. In accordance with FRS102 therefore, the defined benefit element of the scheme is accounted for as a defined contribution scheme. See further at note 19.

The Church also pays pension contributions of 4% of gross salary to The People's Pension for all other employees.

Total aggregate remuneration paid to key management personnel during the year was £98,255 (2022: £98,325).

The Church relies heavily on volunteers and it is impossible to quantify the financial value of their work. Volunteers help within children, youth, young adults and older people's groups as well as home groups. Other events organised by the Church are also run by or supported by volunteers, and the largest event each year supported by volunteers is the Holiday Bible Club. Volunteers also help in the Sunday services and this includes music, sound and projector, stewarding and refreshments.

No Trustee expenses were paid to any trustee during the year (2022: £Nil) or to any person connected to them, other than as stated in note 6. No sums were reimbursed to the Trustees for their work as Trustees (2022: £Nil).

## 10 STAFF COSTS

| | 2023 | 2022 |
|---|---|---|
| | £ | £ |
| Gross wages and salaries | 118,326 | 117,834 |
| Social security costs | 5,262 | 4,532 |
| Employer's pension contributions | 8,209 | 8,301 |
| Employer's deficit contribution to defined benefit pension schemes | - | 2,895 |
| Cessation cost from Pension Scheme | 1,000 | - |
| | 132,797 | 133,562 |

The average monthly number of employees during the year was 5 (2022: 5).

No employees (2022: Nil) received emoluments in excess of £60,000 during the year.

## 11 TANGIBLE FIXED ASSETS

| | Freehold buildings | Fixtures and fittings | Computers and Equipment | Total |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost or valuation** | | | | |
| At 1 January 2023 | 2,426,329 | 124,558 | 24,922 | 2,575,809 |
| Additions | 28,600 | 2,270 | 1,554 | 32,424 |
| Disposals | (2,662) | (2,220) | (1,449) | (6,331) |
| ***At 31 December 2023*** | 2,452,267 | 124,608 | 25,027 | 2,601,902 |
| **Depreciation and impairments** | | | | |
| At 1 January 2023 | 927,368 | 118,199 | 19,760 | 1,065,327 |
| Depreciation charged in the year | 46,595 | 1,086 | 2,648 | 50,329 |
| Depreciation on disposal | (2,662) | (2,220) | (1,449) | (6,331) |
| ***At 31 December 2023*** | 971,301 | 117,065 | 20,959 | 1,109,325 |
| **Net book value at 31 December 2023** | 1,480,966 | 7,543 | 4,068 | 1,492,577 |
| **Net book value at 31 December 2022** | 1,498,961 | 6,359 | 5,162 | 1,510,481 |

All of the fixed assets are used for direct charitable purposes.

Freehold land and buildings comprises the Church premises, Manse at 1 Vicarage Way & Manse at 137 Imperial Drive. The gross book value of the Church premises and Manse at 1 Vicarage Way is based on an estimate by the Diaconate on 1 January 1997, as increased by the cost of subsequent building work and refurbishment. The Manse at 137 Imperial Drive is valued at cost.

As at 31 December 2023 the cost and net book value were as follows:

| | Cost | NBV |
|---|---|---|
| | £ | £ |
| Church Premises: | 1,780,899 | 928,811 |
| 1 Vicarage Way: | 247,227 | 202,768 |
| 137 Imperial Drive: | 398,203 | 349,386 |
| | 2,426,329 | 1,480,965 |

The Charity Trustees recognise that the value of land and buildings may have changed during the year. Nevertheless they consider that the total value of land and buildings held by the Church is not less than the values included in the accounts, and because no disposals are planned in the foreseeable future, consider that a professional valuation would incur significant costs which would be onerous compared with the additional benefit gained by the user of the accounts.

## 12 DEBTORS

| **Amounts falling due within one year:** | ***2023*** | ***2022*** |
|---|---|---|
| | **£** | **£** |
| Other debtors | 14,541 | 9,859 |
| Prepayments and accrued income | 6,775 | 4,555 |
| | 21,316 | 14,414 |

## 13 CREDITORS

**Amounts falling due within one year**

| | ***2023*** | ***2022*** |
|---|---|---|
| | **£** | **£** |
| Other taxation and social security | 1,729 | 4,453 |
| Other creditors | 395 | 598 |
| Accruals and deferred income | 12,036 | 27,743 |
| | 14,160 | 32,794 |

## 14 UNRESTRICTED FUND

| | *Balance at 1 January 2023* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2023* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General Fund | 71,683 | 206,819 | (183,932) | (4,386) | 90,184 |
| *Designated funds:* | | | | | |
| Community Kitchen | 1,309 | - | (901) | - | 408 |
| Fixed Asset Fund | 1,510,482 | - | (50,329) | 32,424 | 1,492,577 |
| HND I&E | 29,797 | 15,975 | (16,954) | (18,870) | 9,948 |
| Equipment Fund | 5,582 | - | (1,247) | (4,335) | - |
| Fabric Fund | 10,165 | - | - | 9,837 | 20,002 |
| Foodbank | 382 | - | (382) | - | - |
| Legacy Fund | 44,094 | - | - | (12,000) | 32,094 |
| Training Fund | 2,435 | - | (86) | (1,544) | 805 |
| Mission Support Fund | 94,757 | - | (13,674) | (12,753) | 68,330 |
| Tamil Fellowship | 2,080 | 3,946 | (2,465) | (400) | 3,161 |
| | 1,701,083 | 19,921 | (86,038) | (7,641) | 1,627,325 |

| | *Balance at 1 January 2022* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2022* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| General Fund | 68,161 | 189,342 | (167,425) | (18,395) | 71,683 |
| *Designated funds:* | | | | | |
| Community Kitchen | - | - | (691) | 2,000 | 1,309 |
| Fixed Asset Fund | 1,555,347 | - | (49,654) | 4,788 | 1,510,482 |
| HND I&E | 9,830 | 21,000 | (1,033) | - | 29,797 |
| Equipment Fund | 4,740 | 669 | (1,707) | 2,549 | 5,582 |
| Fabric Fund | 2,130 | - | (3,681) | 11,717 | 10,165 |
| Foodbank | 546 | 25 | (189) | - | 382 |
| IT Fund | 692 | - | - | (692) | - |
| Legacy Fund | - | 44,094 | - | - | 44,094 |
| Music Fund | 2,309 | - | (377) | (1,932) | - |
| Training Fund | 5,529 | - | (6,396) | 3,302 | 2,435 |
| Manse ext (Lewis) | 1,033 | - | - | (1,033) | - |
| Mission Support Fund | 114,925 | - | (8,000) | (12,168) | 94,757 |
| Luncheon Club | 1,114 | - | - | (1,114) | - |
| Tamil Fellowship | 854 | 3,454 | (1,828) | (400) | 2,080 |
| Toddler Group | 72 | 489 | (500) | (61) | - |
| | 1,699,121 | 69,731 | (74,056) | 6,956 | 1,701,083 |

The income funds of the charity include the above designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes, according to the fund description.

The Fixed Asset Fund represents the net book value of all tangible fixed assets.

The HND I&E Fund represents rental income received from letting 137 Imperial Drive and expenditure on letting fees, buildings insurance and repairs and renewals.

The Mission Support Fund is used to support UK and overseas mission. A committee has been set up to consider requests for grants and grants are made at least once a year. There were transfers totalling £12,753 from the Mission Support Fund to the CAP Debt Centre.

The main purpose of the Legacy Fund is to be spent on one off projects, which overall support Rayners Lane Baptist Church.

## 15 RESTRICTED FUNDS

| | *Balance at 1 January 2023* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2023* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| CAP Debt Centre | 6,853 | 9,578 | (23,608) | 12,916 | 5,739 |
| Fellowship Fund | 4,375 | - | (850) | 62 | 3,587 |
| Specific Donation | 655 | - | (54) | (601) | - |
| Sunday Club Collections | 217 | 592 | (351) | - | 458 |
| Thank Offering | - | 15,690 | (15,340) | (350) | - |
| Sundry Missionaries | - | 5,046 | (3,641) | - | 1,405 |
| | 12,100 | 30,906 | (43,844) | 12,027 | 11,189 |

| | *Balance at 1 January 2022* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2022* |
|---|---|---|---|---|---|
| | £ | £ | £ | | £ |
| CAP Debt Centre | 8,608 | 11,300 | (24,430) | 11,375 | 6,853 |
| Acts435 | - | 270 | (270) | - | - |
| Fellowship Fund | 6,836 | 6 | (2,597) | 130 | 4,375 |
| Specific Donation | - | 4,000 | (857) | (2,488) | 655 |
| Baptist Home Mission | - | 2,550 | (7,550) | 5,000 | - |
| BMS World Mission | - | 950 | (1,088) | 138 | - |
| Lily of the Valley | - | 342 | (603) | 260 | - |
| Sunday Club Collections | 586 | 329 | (698) | - | 217 |
| Thank Offering | - | 15,380 | (12,715) | (2,664) | - |
| Sundry Missionaries | 2,189 | 9,006 | (10,883) | (312) | - |
| | 18,219 | 44,133 | (61,691) | 11,439 | 12,100 |

The CAP Debt Centre Fund is used to pay the salary of the Debt Centre Manager and other expenditure incurred in the running of the centre. From 1 July 2022 the church agreed to help fund the debt centre for two years, at £17,000 per year, from the Mission Support Fund. At the end on 31 December 2023 there was £12,753 remaining.

The Fellowship Fund is used for making payments to people facing financial hardship. Payments are made solely at the discretion of the minister.

The Thank Offering represents monies collected on the Church anniversary. This is allocated to mission or Church activities according to the donor's wish.

Other restricted funds represent amounts collected in the year for specific missions, charitable work or individuals and paid thereto.

## 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| **Balance at 31 December 2023** | ***Tangible Fixed Assets*** | ***Net Current Assets/(Liabilities)*** | ***Total*** |
|---|---|---|---|
| | **£** | **£** | **£** |
| Restricted funds | - | 11,189 | 11,189 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,492,214 | 134,748 | 1,626,962 |
| General fund | - | 90,184 | 90,184 |
| | 1,492,214 | 236,121 | 1,728,335 |

| **Balance at 31 December 2022** | ***Tangible Fixed Assets*** | ***Net Current Assets/(Liabilities)*** | ***Total*** |
|---|---|---|---|
| | **£** | **£** | **£** |
| Restricted funds | - | 12,100 | 12,100 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,510,481 | 190,602 | 1,701,083 |
| General fund | - | 71,683 | 71,683 |
| | 1,510,481 | 274,385 | 1,784,866 |

## 17 OPERATING LEASE COMMITMENTS

At the reporting end date the Church had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which full due as follows:

| **Equipment** | **2023** | **2022** |
|---|---|---|
| | **£** | **£** |
| Leases which expire: | | |
| Within one year | 1,797 | 1,522 |
| Between two to five years | 207 | 1,439 |
| | 2,004 | 2,961 |

## 18 OTHER COMMITMENTS

**Mission Support**
The Church is committed to supporting one missionary family for the next year in the sum of £5,500 from the General Fund.

**CAP Debt Centre**
The Church is committed to making a payment of £600 a month to Christians Against Poverty in Bradford, whilst running the CAP Debt Centre.

## 19 PENSIONS

The Church ceased to be a participating employer the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited) on 24th December 2023. There were cessation costs of £1,000 paid in 2023. The assets of the Scheme are held separately from those of the Employer and the other participating employers.

## 20 RELATED PARTY TRANSACTIONS

The custodian Trustee of the Church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the London Baptist Association.

The Church made a donation to the Baptist Union Home Mission Scheme as set out in Note 6.

Revd John Smuts (Trustee) was a trustee of International Service Fellowship Trust (Interserve), an organisation previously supported by Rayners Lane Baptist Church (Note 6).

The Church makes a monthly payment to Christians Against Poverty (CAP) charity registration number 1097217, for the supply of services for the running of the debt centre.

The aggregate total of donations received from trustees and related parties is £37,143 (2022: £42,856)

**In the following tables more information can be obtained on the last year figures as shown in the tables in the main body of the accounts.**

## 21 STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2022

| Income and Expenditure | *Unrestricted funds* | | *Restricted* | *Total* | *Further* |
|---|---|---|---|---|---|
| | *General* | *Designated* | *funds* | *funds* | *details* |
| **Income and endowments from:** | £ | £ | £ | £ | |
| Donations and legacies | 185,510 | 48,062 | 43,998 | 277,570 | |
| Charitable activities | - | 21,000 | 135 | 21,135 | 22 |
| Other trading activities | - | - | - | - | |
| Other income | 3,832 | - | - | 3,832 | |
| **Total** | 189,342 | 69,062 | 44,133 | 302,537 | |
| **Expenditure on:** | | | | | |
| *Charitable activities:* | | | | | |
| Ministry costs | 129,740 | 9,215 | 27,028 | 165,983 | 23 |
| Mission costs | 11,257 | 8,200 | 33,806 | 53,263 | 24 |
| Establishment costs | 26,428 | 56,641 | 857 | 83,926 | 25 |
| **Total** | 167,425 | 74,056 | 61,691 | 303,172 | |
| **Net income/(expenditure)** | 21,917 | (4,994) | (17,558) | (635) | |
| **Transfers between funds** | (18,395) | 6,956 | 11,439 | - | |
| **Net movement in funds** | 3,522 | 1,962 | (6,119) | (635) | |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward | | | | | |
| At 1 January 2022 | 68,161 | 1,699,121 | 18,219 | 1,785,501 | |
| **Total funds carried forward** | | | | | |
| At 31 December 2022 | 71,683 | 1,701,083 | 12,100 | 1,784,866 | |

Movements on reserves and all recognised gains and losses are shown above.

## 22 CHARITABLE ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2022

| | *Unrestricted* | | | |
|---|---|---|---|---|
| | *General* | *Designated* | *Restricted* | *Total 2022* |
| | £ | £ | £ | £ |
| Charitable rental income | - | 21,000 | - | 21,000 |
| Other income | - | - | 135 | 135 |
| | - | 21,000 | 135 | 21,135 |

## 23 MINISTRY COSTS FOR YEAR ENDED 31 DECEMBER 2022

| Activities undertaken directly | Unrestricted General | Unrestricted Designated | Restricted | Total 2022 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Staff costs | 101,221 | - | 15,537 | 116,758 |
| Visiting preachers' fees | 736 | - | - | 736 |
| Children and youth work resources | 1,081 | - | - | 1,081 |
| Evangelism | 2,367 | - | - | 2,367 |
| Training | - | 6,196 | - | 6,196 |
| Subscriptions & donations | 4,708 | - | - | 4,708 |
| CAP Debt Centre | - | - | 8,429 | 8,429 |
| Other | 3,145 | 3,019 | 2,712 | 8,876 |
| | 113,258 | 9,215 | 26,678 | 149,151 |
| Support costs | 14,780 | - | 350 | 15,130 |
| Governance costs | 1,702 | - | - | 1,702 |
| | 129,740 | 9,215 | 27,028 | 165,983 |

## 24 MISSION COSTS FOR YEAR ENDED 31 DECEMBER 2022

| Grant funding of activities | Unrestricted General | Unrestricted Designated | Restricted | Total 2022 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Total institutional grants | 4,697 | 3,000 | 27,018 | 34,715 |
| Grants to individuals | 4,500 | 5,200 | 6,788 | 16,488 |
| | 9,197 | 8,200 | 33,806 | 51,203 |
| Support costs | 1,847 | - | - | 1,847 |
| Governance costs | 213 | - | - | 213 |
| | 11,257 | 8,200 | 33,806 | 53,263 |

## 25 ESTABLISHMENT COSTS FOR YEAR ENDED 31 DECEMBER 2022

| Activities undertaken directly | Unrestricted General | Unrestricted Designated | Restricted | Total 2022 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| Light & heat | 4,524 | - | - | 4,524 |
| Rent, council tax & water | 5,974 | - | - | 5,974 |
| Insurance | 3,792 | 383 | - | 4,175 |
| Letting fees | - | 228 | - | 228 |
| Depreciation | - | 49,654 | - | 49,654 |
| Repairs & renewals | - | 4,480 | - | 4,480 |
| Cleaning expenses | 7,946 | - | - | 7,946 |
| Gardening | 1,080 | - | - | 1,080 |
| Other | 1,052 | 1,896 | 857 | 3,805 |
| | 24,368 | 56,641 | - | 81,866 |
| Support costs | 1,847 | - | - | 1,847 |
| Governance costs | 213 | - | - | 213 |
| | 26,428 | 56,641 | 857 | 83,926 |

## 26 SUPPORT COSTS FOR YEAR ENDED 31 DECEMBER 2022

| | Support costs | Governance costs | 2022 |
|---|---|---|---|
| | £ | £ | £ |
| **Support costs** | | | |
| Staff costs | 12,661 | - | 12,661 |
| Telephone & internet | 2,281 | - | 2,281 |
| Printing & stationery | 3,269 | - | 3,269 |
| Bank charges | 94 | - | 94 |
| Sundry | 167 | - | 167 |
| Office expenses | 350 | - | 350 |
| Independent Examiner's Fee | - | 2,128 | 2,128 |
| **Total** | 18,822 | 2,128 | 20,950 |

**RAYNERS LANE BAPTIST CHURCH**

England & Wales - Charity number 1129399

# Accounts

raynerslane baptistchurch

# ACCOUNTS FOR THE YEAR ENDED

# 31 DECEMBER 2022

*A Charity Registered in England and Wales Number 1129399*

# RAYNERS LANE BAPTIST CHURCH

## ANNUAL ACCOUNTS AND UNAUDITED FINANCIAL STATEMENTS

## FOR THE YEAR ENDED 31 DECEMBER 2022

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**RAYNERS LANE BAPTIST CHURCH**

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2022

## Legal and Administrative Information

| | |
|---|---|
| Trustees | Mrs S Barker (Appointed 12 June 2022)<br>Mr C Carlescu (Resigned 11 April 2022)<br>Mrs C Clark (Resigned 20 March 2022)<br>Miss R Cox<br>Mr A Dunn<br>Mrs P Enderby<br>Mr J Francis<br>Mr W Goh (Resigned 24 July 2022)<br>Mr R Hawke (Resigned 20 March 2022)<br>Mrs PS Mangayarkarasi (Appointed 20 March 2022)<br>Mr I McNulty<br>Mrs L Ogundere<br>Rev J Smuts<br>Mr G Stonestreet (Resigned 8 July 2022)<br>Miss L Thayalanayagam (Resigned 20 March 2022)<br>Mr P Webb (Resigned 20 March 2022) |
| Charity number | 1129399 |
| Principal address | Rayners Lane Baptist Church<br>139 Imperial Drive<br>Harrow<br>Middlesex<br>HA2 7HW |
| Independent examiner | Bright Grahame Murray<br>Emperor's Gate<br>114a Cromwell Road<br>Kensington<br>London<br>SW7 4AG |

The trustees present their annual report and financial statements for the year ended 31 December 2022.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the financial statements and comply with the Church's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Objectives and activities**
The principal purpose of the Church, as per its Constitution (governing document) is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world. The Church is Evangelical and accepts the Holy Scriptures as its sole authority and exists for the worship of Almighty God. It operates primarily in the London Borough of Harrow.

The Church's mission statement is: At Rayners Lane we seek to be a family of committed followers of Jesus Christ, of all ages and from all nations, as we share the good news of Jesus where we live and work and around the world.

The Church's activities include:
- regular public worship, prayer, Bible study, preaching and teaching;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptist and other Christians.

**Public Benefit**
All are welcome to attend the services and activities at the church and our membership comprises people from a wide range of ethnic and socio-economic backgrounds.

The church undertakes a number of activities which are open to the community, and this includes a weekly parent and toddlers group, a monthly Community Kitchen, a Saturday morning café and an annual Holiday Bible Club. The church also wishes to reach out to the community of Rayners Lane and supports the local council by allowing the use of the church premises as a polling station, and resident and traders association meetings. The 2nd Rayners Lane Scout Group, a Pilates gold group and Crossroads Crisis Pregnancy all use the premises. We continue to act as a collection point for Harrow Food-bank and operate a weekly foodbank from the church premises. The church also operates a CAP Debt Centre and the CAP Debt Centre Manager is a member of the church staff operates from our premises.

Our objectives and activities fully reflect the purposes that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and when planning for future activities. The Trustees have given due consideration to the Charity Commission published guidance on the Public Benefit requirement under the Charities Act 2011.

**Review of activities**
Rayners Lane Baptist Church is an Evangelical Christian community located in the London Borough of Harrow. Its current Membership reflects the increasing multi-cultural diversity of North West London and every Sunday each continent is represented in the congregation.

A large number of Church organisations, aimed at different interest groups, met regularly, in person and by teleconferencing, to teach and study the Holy Scriptures, to pray, to spread the Gospel, to build up Christians in their faith, and to show the love of Christ to the local community.

During 2022 the Church has had five members of staff; Senior Pastor, Associate Pastor, Children and Families Lead, Church Administrator and CAP Debt Centre Manager. During the year there was 1 baptism and 13 people were welcomed into membership. At the end of the year there were 178 members of the church and 75 Affiliates

## Achievements and Performance

RLBC has expanded many of its programs and started new initiatives to improve the prayer and evangelistic efforts which are at the core of our beliefs. As we moved further away from the time of restrictions, this meant that many of the groups and events normally held in person on the church premises began to meet again.

Our Senior Pastor Rev John Smuts continued to lead the ministry at RLBC. As Senior Pastor he chaired many groups within the church including the Mission Support Fund and continued his role as a trustee of the mission organisation Interserve.

Karen Sanders, our Children and Families Lead, continued to oversee the work with children and families in the church and community and her MA studies in Children and Youth Mission at Cliff College, Derbyshire. During 2022 Karen oversaw the various ministries such as: Lighthouse, Sunday Club, Play and Pray, Toddlers club and The Holiday Bible Club. The Sunday Club continues to give financial support to a child called Miser from Indonesia.

Alan Neely, our Associate Pastor, has had the responsibility for the youth and young adults who attend the church. During 2022 Alan was involved in various ministries such as Prayer Gatherings, Door-to-door evangelism, Youth Gathering for prayer and Youth and Children's Ministry Forum.

Debie Stoute, the CAP Debt Centre Manager continued to support clients who are experiencing money and debt problems. Hampers of food and gifts for Christmas were delivered. Many of her clients took advantage of the RLBC Foodbank and Refresh Cafe and some attend the services on a Sunday as well as other activities at the church. RLBC started a pilot project in conjunction with the Foodbank to establish a Community Kitchen which serves a hearty meal to community residents, free of any charges on the second Saturday each month at the church.

The Tamil Fellowship were able to hold their usual Christmas event which was enjoyed by everyone who attended. A group of singers were able to sing carols outside Rayners Lane Station and a Christmas outreach event took place in December focusing on crafts related to the time of year followed by the Carols by Candlelight service. The children of the Sunday Club put on a Nativity in church which was very well received.

Following on from a successful Christianity Explored, a Discipleship Explored Course was held in April.

RLBC continues to develop and sustain an interest in both local and World Mission by the encouragement and support of members and friends in training for ministry and the ongoing support and pastoral care of both serving and retired missionaries. The family we have supported in Cambodia returned home and are now enjoying their new work here in the UK. We also support a missionary family in Australia and a placement of a student from the London School of Theology.

We supported other Baptist Churches through giving to the Home Mission Fund and the BMS World Mission and continued our support of Joseph Pandian, one of our members, who is a missionary to South Asians in

West London by the London City Mission.

We thank our ministry team, the leadership team, staff, volunteers, and the congregation, for their faithful, servant hearted service. We also thank the church members and fellowship for their financial gifts and the loving support they have given to the services of RLBC for the glory of God.

## Financial review

Income for the year was £302,537 (2021: £247,858). The main reason for the increase was from an increase in donations and offerings and a one off legacy received during the year within Designated Funds.

Giving to the General Fund increased in the year and total General Fund income was £189,342 (2021: £172,308).

Expenditure for the year was £303,172 (2021: £342,423). The decrease in expenditure was mainly due to the refurbishment and statutory work that took place at the church in 2021. Grants totalling £8,000 (2021: £22,203) were paid from the Mission Support Fund in 2022. There was also a transfer of £10,167 from the Mission Support Fund to support the CAP Debt Centre.

General fund expenditure was £167,425 (2021: £148,393) partly due to having the benefit of an Assistant Pastor for a full year.

At the end of the year the reserves balance on the General Fund was £71,683 (2021: £68,161). The reserves balance will cover just over four months of 2023 budgeted expenditure, and therefore meets the four months of budgeted expenditure as set out in the reserves policy.

The Mission Support Fund has a balance at the end of the year of £94,757 (2021: £114,925), and grants will be made at least annually to UK and overseas mission projects. The church continued to support UK and overseas mission through regular donations to Home Mission and BMS World Mission and also to other individuals and organisations serving in the UK and overseas. The annual Thank Offering raised £15,380 (2021: £21,456) and enabled grants to be made to missionaries and mission organisations. The church has committed to support one family in overseas mission.

### Grant making policy

The Church seeks to glorify God in supporting Christian missionary activity in this country and overseas by prayer, practical help and financial giving. We aim to be a local church with a global vision.

The Church supports a number of organisations and the extent of this support can be seen in Note 6 to the accounts.

### Reserves policy

It is policy to maintain unrestricted funds, which are free reserves of the Church, at a level which takes into account variable general giving, future repair needs of the Church buildings and manses and the need to support a team of staff. The Church seeks to maintain reserves equivalent to four months budgeted expenditure.

### Investment policy

The Diaconate has powers to invest surplus funds at its absolute discretion. Its current policy is to invest surplus funds in a Shawbrook Bank deposit account.

**Structure, governance and management**
The Church was created by a trust deed dated 27th February 1937 and is a charity registered in England and Wales, registration number 1129399. The Church is a Public Benefit Entity. The principal address of the reporting entity is 139 Imperial Drive, Rayners Lane, Harrow HA2 7HW. The Custodian Trustees for its land and buildings are The London Baptist Property Board, Unit C2, 15 Dock Street, London, England, E1 8JN.

**Church organisation**
The Church Meeting is scheduled to take place five times per year and has responsibility for the overall policy of the Church. The day to day running of the Church's work and witness, and the financial and legal aspects of the Charity, are the responsibility of the Diaconate. Under the Constitution this body consists of up to twelve Deacons, together with the Minister, and two Officers: Church Secretary and Treasurer, all of whom are appointed by the Members.

The election of Officers and Deacons takes place at the AGM, and any vacancies may be filled at any Church Meeting where appropriate notice has been given for nomination and election. Officers and Deacons are appointed from the membership. Nominations for each post are made in writing with the supporting signature of two other Church Members and the consent of the candidate. Deacons are appointed for a term of three years and then must seek re-election. Officers are appointed for one year and may be re-appointed in subsequent years. The Church seeks to appoint a Diaconate with a variety of gifts and skills so that individual Deacons may have responsibility for a specific area of ministry. The Church seeks to appoint a Diaconate that represents the age and cultural diversity of the church.

All Members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Diaconate for guidance and approval, or may be raised by Members in the Church Meeting for further consideration by the Diaconate. Though the Constitution permits decisions to be made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

**Risk assessment**
The Diaconate continues to review the major strategic, financial and operational risks faced by the Church and considers that systems have been established to monitor them so that the necessary steps can be taken to mitigate them.

**Statement of trustees' responsibilities**
The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

J. Smuts
.....

**Rev J Smuts**
**Trustee**

J. Francis
.....

**Mr J Francis**
**Secretary**

Date:.....10 July 2023.....

REPORT OF THE INDEPENDENT EXAMINER

TO THE DIACONATE OF

**RAYNERS LANE BAPTIST CHURCH**

I report to the trustees on my examination of the financial statements of Rayners Lane Baptist Church (the Church) for the year ended 31 December 2022.

**Responsibilities and basis of report**

As the charity trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or
2. the financial statements do not accord with those records; or
3. the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Robert Moore FCA (Independent Examiner)
**Bright Grahame Murray**
Emperor's Gate
114a Cromwell Road
Kensington
London
SW7 4AG
Dated: 24/7/2023

## RAYNERS LANE BAPTIST CHURCH

STATEMENT OF FINANCIAL ACTIVITIES
INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 DECEMBER 2022

| Income and Expenditure | *Unrestricted funds* | | *Restricted* | *Total* | | |
|---|---|---|---|---|---|---|
| | *General* | *Designated* | *funds* | *funds* | *2021* | *Notes* |
| **Income and endowments from:** | £ | £ | £ | £ | £ | |
| Donations and legacies | 185,510 | 48,062 | 43,998 | 277,570 | 222,249 | |
| Charitable activities | - | 21,000 | 135 | 21,135 | 22,607 | 3 |
| Other trading activities | - | - | - | - | 1,225 | 4 |
| Other income | 3,832 | - | - | 3,832 | 1,777 | |
| **Total Income** | 189,342 | 69,062 | 44,133 | 302,537 | 247,858 | |
| **Expenditure on:** | | | | | | |
| *Charitable activities:* | | | | | | |
| Ministry Costs | 129,740 | 9,215 | 27,028 | 165,983 | 141,372 | 5 |
| Mission Costs | 11,257 | 8,200 | 33,806 | 53,263 | 74,506 | 6 |
| Establishment costs | 26,428 | 56,641 | 857 | 83,926 | 126,545 | 7 |
| **Total charitable expenditure** | 167,425 | 74,056 | 61,691 | 303,172 | 342,423 | |
| **Net income/(expenditure) before transfers** | 21,917 | (4,994) | (17,558) | (635) | (94,565) | |
| **Gross transfers between funds** | (18,395) | 6,956 | 11,439 | - | - | 14/15 |
| **Net movement in funds** | 3,522 | 1,962 | (6,119) | (635) | (94,565) | |
| **Reconciliation of funds:** | | | | | | |
| Total funds brought forward At 1 January 2022 | 68,161 | 1,699,121 | 18,219 | 1,785,501 | 1,880,066 | |
| **Total funds carried forward** At 31 December 2022 | 71,683 | 1,701,083 | 12,100 | 1,784,866 | 1,785,501 | |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

Details of prior period data can be found at note 21.

## RAYNERS LANE BAPTIST CHURCH

BALANCE SHEET

AS AT 31 DECEMBER 2022

| | *31.12.2022* £ | *31.12.2021* £ | *Notes* |
|---|---|---|---|
| **Fixed assets** | | | |
| Tangible fixed assets | 1,510,481 | 1,555,348 | 11 |
| *Total fixed assets* | 1,510,481 | 1,555,348 | |
| **Current assets** | | | |
| Debtors | 14,414 | 7,683 | 12 |
| Cash at bank and in hand | 292,765 | 230,418 | |
| *Total current assets* | 307,179 | 238,101 | |
| **Liabilities:** | | | |
| Creditors: Amounts falling due within one year | (32,794) | (7,948) | 13 |
| *Net current assets* | 274,385 | 230,153 | |
| **Total assets less current liabilities** | **1,784,866** | **1,785,501** | |
| **Income funds:** | | | |
| Restricted funds | 12,100 | 18,219 | 15 |
| Unrestricted funds - General | 71,683 | 68,161 | 14 |
| Unrestricted funds - Designated | 1,701,083 | 1,699,121 | 14 |
| **Total charity funds** | **1,784,866** | **1,785,501** | |

The financial statements were approved by the Trustees on... 10 July 2023.....

S. Barker

.....

**Mrs S Barker**
**Trustee**

## 1 ACCOUNTING POLICIES

### Charity information

Rayners Lane Baptist Church is a registered charity (No. 1129399) established by a trust deed in England and Wales. The primary address is 139 Imperial Drive, Harrow, Middlesex, HA2 7HW. The Church is a Public Benefit Entity.

### 1.2 Accounting convention

The financial statements have been prepared in accordance with the Church's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations, but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. General unrestricted funds represent donations and other income received or generated for the objects of the Church without further specified purpose and are available as general funds.

Designated unrestricted funds are those which have been allocated by the Diaconate for identifiable future expenditure.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets appropriate criteria is identified to the relevant fund.

### 1.4 Income

Voluntary income received by way of donations and gifts is included in full in the Statement of Financial Activities when received, including gifts in kind that are capable of valuation.

## 1 ACCOUNTING POLICIES (continued)

Donations under Gift Aid, together with the tax recoverable thereon, are accounted for when received. Provision is made for unclaimed tax at the year-end.

Pecuniary legacies are recognised as they are received. Residuary legacies are recognised at the earlier of receipt or agreement of the estate accounts.

### 1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are charged in the accounts in the period in which they are incurred. These are allocated to the following headings and include attributable VAT which cannot be recovered:

(i) Ministry costs are those relating to the direct purposes of the church;
(ii) Mission: Grants are made to missionaries and other charitable organisations. These are recognised as a liability when the Church is under an obligation to make payments, or when the grant is paid over whichever arises first;
(iii) Establishment costs include all costs in support of the Church's main objectives; and
(iv) Governance costs represent expenditure on compliance with statutory and legal requirements.

Ministry, establishment, governance and other support costs are activities undertaken directly by the Church. Mission costs are grant funded activities of the Church.

Support costs are allocated by level of activity, and as the Church's principal purpose is the advancement of the Christian faith, ministry is allocated 80% of the support costs, and mission and establishment each being allocated 10% of support costs.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### 1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---|---|
| Freehold buildings | Straight line over 10 - 50 years |
| Furniture and fittings | Straight line over 4 years |
| Computers | Straight line over 4 years |

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1.8 Financial instruments**

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

**1.9 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

## 2 CRITICAL ACCOUNTING ESTIMATES

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these

estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 CHARITABLE ACTIVITIES

| | Unrestricted | | | | Note 22 |
|---|---|---|---|---|---|
| | General | Designated | Restricted | Total 2022 | Total 2021 |
| | £ | £ | £ | £ | £ |
| Charitable rental income | - | 21,000 | - | 21,000 | 21,800 |
| Other income | - | - | 135 | 135 | 807 |
| | - | 21,000 | 135 | 21,135 | 22,607 |

## 4 OTHER TRADING ACTIVITIES

| | Unrestricted | | | | Note 23 |
|---|---|---|---|---|---|
| | General | Designated | Restricted | Total 2022 | Total 2021 |
| | £ | £ | £ | £ | £ |
| Trading activity income | - | - | - | - | 1,225 |
| | - | - | - | - | 1,225 |

## 5 MINISTRY COSTS

| | Unrestricted | | | | Note 24 |
|---|---|---|---|---|---|
| Activities undertaken directly | General | Designated | Restricted | Total 2022 | Total 2021 |
| | £ | £ | £ | £ | £ |
| Staff costs | 101,221 | - | 15,537 | 116,758 | 95,112 |
| Visiting preachers' fees | 736 | - | - | 736 | 947 |
| Children and youth work resources | 1,081 | - | - | 1,081 | 1,504 |
| Evangelism | 2,367 | - | - | 2,367 | 2,550 |
| Training | - | 6,196 | - | 6,196 | 1,741 |
| Subscriptions & donations | 4,708 | - | - | 4,708 | 4,314 |
| CAP Debt Centre | - | - | 8,429 | 8,429 | 8,690 |
| Other | 3,145 | 3,019 | 2,712 | 8,876 | 9,552 |
| | 113,258 | 9,215 | 26,678 | 149,151 | 124,410 |
| Support costs (Note 8) | 14,780 | - | 350 | 15,130 | 14,432 |
| Governance costs (Note 8) | 1,702 | - | - | 1,702 | 2,530 |
| | 129,740 | 9,215 | 27,028 | 165,983 | 141,372 |

## 6 MISSION COSTS

| | Unrestricted | | | |
|---|---|---|---|---|
| **Grant funding of activities** | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2022*** |
| Total institutional grants | 4,697 | 3,000 | 27,018 | 34,715 |
| Grants to individuals | 4,500 | 5,200 | 6,788 | 16,488 |
| | 9,197 | 8,200 | 33,806 | 51,203 |
| Support costs (Note 8) | 1,847 | - | - | 1,847 |
| Governance costs (Note 8) | 213 | - | - | 213 |
| | 11,257 | 8,200 | 33,806 | 53,263 |

| **Grant funding of activities** | ***Total 2022*** | *Note 25* ***Total 2021*** |
|---|---|---|
| | £ | £ |
| AIM International | 1,108 | 1,500 |
| BMS World Mission | 1,088 | 1,600 |
| ECM | 2,158 | 2,700 |
| Interserve | 7,500 | 15,138 |
| London Baptist (Home Mission) | 7,550 | 7,800 |
| London City Mission | 3,720 | 1,825 |
| Regeneration Schools Work | 3,768 | 500 |
| SGM Lifewords | 1,927 | 1,500 |
| SIM International | 1,508 | 1,625 |
| Tearfund | 1,931 | 1,700 |
| WEC International | - | 10,191 |
| Other institutional grants | 2,457 | 21,754 |
| Total institutional grants | 34,715 | 67,833 |
| Grants to individuals | 16,488 | 4,590 |
| | 51,203 | 72,423 |
| Support costs (Note 8) | 1,847 | 1,767 |
| Governance costs (Note 8) | 213 | 316 |
| | 53,263 | 74,506 |

Grants totalling £13,155 were made to Mr Matthew and Mrs Rachel McNulty to assist their training and work. They are son and daughter-in-law of Mr Ian McNulty (Deacon).

Grants totalling £7,500 were made to Interserve to assist in funding the training and work of Mr Alexander and Mrs Ellie Hawke. An honorarium of £75 was given to Mr Alexander Hawke for preaching at a service during the year. They are the son and daughter-in-law of Mr Roger Hawke (Deacon until 20 March 2022).

Grants totalling £3,720 were made to London City Mission to assist in funding the training and future work of Mr Joseph Pandian, husband of Mrs PS Mangayarkarasi (Deacon).

## 7 ESTABLISHMENT COSTS

| Activities undertaken directly | Unrestricted General | Unrestricted Designated | Restricted | Total 2022 | Note 26 Total 2021 |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| Light & heat | 4,524 | - | - | 4,524 | 4,704 |
| Rent, council tax & water | 5,974 | - | - | 5,974 | 4,665 |
| Insurance | 3,792 | 383 | - | 4,175 | 3,860 |
| Letting fees | - | 228 | - | 228 | 64 |
| Depreciation | - | 49,654 | - | 49,654 | 55,806 |
| Repairs & renewals | - | 4,480 | - | 4,480 | 43,368 |
| Cleaning expenses | 7,946 | - | - | 7,946 | 7,145 |
| Gardening | 1,080 | - | - | 1,080 | 980 |
| Other | 1,052 | 1,896 | 857 | 3,805 | 3,870 |
| | 24,368 | 56,641 | 857 | 81,866 | 124,462 |
| Support costs (Note 8) | 1,847 | - | - | 1,847 | 1,767 |
| Governance costs (Note 8) | 213 | - | - | 213 | 316 |
| | 26,428 | 56,641 | 857 | 83,926 | 126,545 |

## 8 SUPPORT COSTS

| | Support costs | Governance costs | 2022 Total | Note 27 2021 |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Support costs** | | | | |
| Staff costs | 12,661 | - | 12,661 | 12,400 |
| Telephone & internet | 2,281 | - | 2,281 | 1,998 |
| Printing & stationery | 3,269 | - | 3,269 | 3,091 |
| Bank charges | 94 | - | 94 | 121 |
| Sundry | 167 | - | 167 | 56 |
| Office expenses | 350 | - | 350 | 300 |
| Independent Examiner's Fee | - | 2,128 | 2,128 | 3,162 |
| **Total** | 18,824 | 2,128 | 20,952 | 21,128 |

| Support cost allocation | Unrestricted General £ | Designated £ | Restricted £ | Total 2022 £ |
|---|---|---|---|---|
| ***Ministry (80%)*** | | | | |
| Support costs | 14,780 | - | 350 | 15,130 |
| Governance costs | 1,702 | - | | 1,702 |
| ***Mission (10%)*** | | | | |
| Support costs | - | 1,847 | - | 1,847 |
| Governance costs | - | 213 | - | 213 |
| ***Establishment (10%)*** | | | | |
| Admin and management costs | 1,847 | - | - | 1,847 |
| Governance costs | 213 | - | - | 213 |
| **Total** | 18,542 | 2,060 | 350 | 20,952 |

## 9 TRUSTEES

Rev John Smuts acts as one of the church's trustees and was remunerated in his capacity as Senior Pastor of the Church. This amounted to £36,675 (2021: £34,485) together with £4,160 (2021: £4,076) in respect of pension contributions. He was reimbursed £130 for expenses incurred in 2022 (2021: £277). Rev John Smuts and his family lived in housing provided for by the church.

The Church pays pension contributions for its Minister to the Baptist Pension Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the Church. In accordance with FRS102 therefore, the defined benefit element of the scheme is accounted for as a defined contribution scheme. See further at note 19.

The Church also pays pension contributions of 4% of gross salary to The People's Pension for all other employees.

Total aggregate remuneration paid to key management personnel during the year was £98,325 (2021: £75,311).

The Church relies heavily on volunteers and it is impossible to quantify the financial value of their work. Volunteers help within children, youth, young adults and older people's groups as well as home groups. Other events organised by the Church are also run by or supported by volunteers, and the largest event each year supported by volunteers is the Holiday Bible Club. Volunteers also help in the Sunday services and this includes music, sound and projector, stewarding and refreshments.

No Trustee expenses were paid to any trustee during the year (2021: £Nil) or to any person connected to them, other than as stated in note 6. No sums were reimbursed to the Trustees for their work as Trustees (2021: £Nil).

## 10 STAFF COSTS

| | *2022* | *2021* |
|---|---|---|
| | £ | £ |
| Gross wages and salaries | 117,834 | 92,562 |
| Social security costs | 4,532 | 3,322 |
| Employer's pension contributions | 8,301 | 6,726 |
| Employer's deficit contribution to defined benefit pension schemes | 2,895 | 4,903 |
| | 133,562 | 107,513 |

The average monthly number of employees during the year was 5 (2021: 4).

No employees (2021: Nil) received emoluments in excess of £60,000 during the year.

## 11 TANGIBLE FIXED ASSETS

| | *Freehold buildings* | *Fixtures and fittings* | *Computers and Equipment* | *Total* |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost or valuation** | | | | |
| At 1 January 2022 | 2,427,799 | 123,041 | 21,651 | 2,572,491 |
| Additions | - | 1,517 | 3,271 | 4,788 |
| Disposals | (1,470) | - | - | (1,470) |
| ***At 31 December 2022*** | 2,426,329 | 124,558 | 24,922 | 2,575,808 |
| **Depreciation and impairments** | | | | |
| At 1 January 2022 | 882,424 | 116,562 | 18,157 | 1,017,143 |
| Depreciation charged in the year | 46,414 | 1,637 | 1,603 | 49,654 |
| Depreciation on disposal | (1,470) | - | - | (1,470) |
| ***At 31 December 2022*** | 927,368 | 118,199 | 19,760 | 1,065,327 |
| **Net book value at 31 December 2022** | 1,498,961 | 6,359 | 5,162 | 1,510,481 |
| **Net book value at 31 December 2021** | 1,545,375 | 6,479 | 3,494 | 1,555,348 |

All of the fixed assets are used for direct charitable purposes.

Freehold land and buildings comprises the Church premises, Manse at 1 Vicarage Way & Manse at 137 Imperial Drive. The gross book value of the Church premises and Manse at 1 Vicarage Way is based on an estimate by the Diaconate on 1 January 1997, as increased by the cost of subsequent building work and refurbishment. The Manse at 137 Imperial Drive is valued at cost.

As at 31 December 2022 the cost and net book value were as follows:

| | Cost | NBV |
|---|---|---|
| | £ | £ |
| Church Premises: | 1,780,899 | 965,100 |
| 1 Vicarage Way: | 247,227 | 197,431 |
| 137 Imperial Drive: | 398,203 | 336,429 |
| | 2,426,329 | 1,498,960 |

The Charity Trustees recognise that the value of land and buildings may have changed during the year. Nevertheless they consider that the total value of land and buildings held by the Church is not less than the values included in the accounts, and because no disposals are planned in the foreseeable future, consider that a professional valuation would incur significant costs which would be onerous compared with the additional benefit gained by the user of the accounts.

## 12 DEBTORS

| **Amounts falling due within one year:** | ***2022*** | ***2021*** |
|---|---|---|
| | **£** | **£** |
| Other debtors | 9,859 | 4,928 |
| Prepayments and accrued income | 4,555 | 2,755 |
| | 14,414 | 7,683 |

## 13 CREDITORS

**Amounts falling due within one year**

| | ***2022*** | ***2021*** |
|---|---|---|
| | **£** | **£** |
| Other taxation and social security | 4,453 | 2,069 |
| Other creditors | 598 | 547 |
| Accruals and deferred income | 27,743 | 5,332 |
| | 32,794 | 7,948 |

## 14 UNRESTRICTED FUND

| | *Balance at 1 January 2022* £ | *Incoming Resources* £ | *Resources Expanded* £ | *Transfers* £ | *Balance at 31 December 2022* £ |
|---|---|---|---|---|---|
| General Fund | 68,161 | 189,342 | (167,425) | (18,395) | 71,683 |
| *Designated funds:* | | | | | |
| Community Kitchen | - | - | (691) | 2,000 | 1,309 |
| Fixed Asset Fund | 1,555,347 | - | (49,654) | 4,788 | 1,510,481 |
| HND I&E | 9,830 | 21,000 | (1,033) | - | 29,797 |
| Equipment Fund | 4,740 | - | (1,707) | 2,549 | 5,582 |
| Fabric Fund | 2,130 | - | (3,681) | 11,717 | 10,165 |
| Foodbank | 546 | 25 | (189) | - | 382 |
| IT Fund | 692 | - | - | (692) | - |
| Legacy Fund | - | 44,094 | - | - | 44,094 |
| Music Fund | 2,309 | - | (377) | (1,932) | - |
| Training Fund | 5,529 | - | (6,396) | 3,302 | 2,435 |
| Manse ext (Lewis) | 1,033 | - | - | (1,033) | - |
| Mission Support Fund | 114,925 | - | (8,000) | (12,168) | 94,757 |
| Luncheon Club | 1,114 | - | - | (1,114) | - |
| Tamil Fellowship | 854 | 3,454 | (1,828) | (400) | 2,080 |
| Toddler Group | 72 | 489 | (500) | (61) | - |
| | 1,699,121 | 69,062 | (74,056) | 6,956 | 1,701,083 |

| | *Balance at 1 January 2021* £ | *Incoming Resources* £ | *Resources Expanded* £ | *Transfers* £ | *Balance at 31 December 2021* £ |
|---|---|---|---|---|---|
| General Fund | 67,546 | 172,308 | (148,393) | (23,300) | 68,161 |
| *Designated funds:* | | | | | |
| Fixed Asset Fund | 1,443,733 | - | (55,807) | 167,421 | 1,555,347 |
| HND I&E | 10,599 | 20,700 | (3,469) | (18,000) | 9,830 |
| Equipment Fund | 7,353 | 669 | (1,272) | (2,010) | 4,740 |
| Fabric Fund | 14,289 | - | (38,975) | 26,816 | 2,130 |
| Foodbank | - | 264 | (718) | 1,000 | 546 |
| IT Fund | 600 | - | (508) | 600 | 692 |
| Music Fund | 2,868 | - | (559) | - | 2,309 |
| Training Fund | 1,145 | 125 | (1,941) | 6,200 | 5,529 |
| Manse ext (Lewis) | 160,000 | - | (1,340) | (157,627) | 1,033 |
| Mission Support Fund | 147,128 | - | (17,003) | (15,200) | 114,925 |
| Luncheon Club | 1,501 | - | (387) | - | 1,114 |
| Tamil Fellowship | 459 | 1,922 | (1,127) | (400) | 854 |
| Toddler Group | 6 | 116 | (50) | - | 72 |
| | 1,789,681 | 23,796 | (123,156) | 8,800 | 1,699,121 |

The income funds of the charity include the above designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes, according to the fund description.

The Fixed Asset Fund represents the net book value of all tangible fixed assets.

The HND I&E Fund represents rental income received from letting 137 Imperial Drive and expenditure on letting fees, buildings insurance and repairs and renewals.

The Mission Support Fund is used to support UK and overseas mission. A committee has been set up to consider requests for grants and grants are made at least once a year. There were transfers totalling £10,167 from the Mission Support Fund to the CAP Debt Centre.

The main purpose of the Legacy Fund is to be spent on one off projects, which overall support Rayners Lane Baptist Church.

## 15 RESTRICTED FUNDS

| | *Balance at 1 January 2022* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2022* |
|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ |
| CAP Debt Centre | 8,608 | 11,300 | (24,430) | 11,375 | 6,853 |
| Acts435 | - | 270 | (270) | - | - |
| Fellowship Fund | 6,836 | 6 | (2,597) | 130 | 4,375 |
| Specific Donation | - | 4,000 | (857) | (2,488) | 655 |
| Baptist Home Mission | - | 2,550 | (7,550) | 5,000 | - |
| BMS World Mission | - | 950 | (1,088) | 138 | - |
| Lilly of the Valley | - | 342 | (603) | 260 | - |
| Sunday Club Collections | 586 | 329 | (698) | - | 217 |
| Thank Offering | - | 15,380 | (12,715) | (2,664) | - |
| Sundry Missionaries | 2,189 | 9,006 | (10,883) | (312) | - |
| | 18,219 | 44,133 | (61,691) | 11,439 | 12,100 |

| | *Balance at 1 January 2021* | *Incoming Resources* | *Resources Expanded* | *Transfers* | *Balance at 31 December 2021* |
|---|---|---|---|---|---|
| | £ | £ | £ | | £ |
| CAP Debt Centre | 7,986 | 11,178 | (20,900) | 10,344 | 8,608 |
| Acts435 | - | - | - | - | - |
| Fellowship Fund | 10,731 | 234 | (4,235) | 106 | 6,836 |
| Specific Donation | 19 | - | (19) | - | - |
| Baptist Home Mission | - | 2,550 | (7,800) | 5,250 | - |
| BMS World Mission | - | 825 | (1,600) | 775 | - |
| Lily of the Valley | - | 438 | (2,500) | 2,062 | - |
| Sunday Club Collections | 567 | 470 | (451) | - | 586 |
| Thank Offering | - | 21,456 | (18,475) | (2,981) | - |
| Sundry Missionaries | 3,536 | 14,603 | (14,894) | (1,056) | 2,189 |
| | 22,839 | 51,754 | (70,874) | 14,500 | 18,219 |

The CAP Debt Centre Fund is used to pay the salary of the Debt Centre Manager and other expenditure incurred in the running of the centre. From 1 July 2023 the church agreed to fund the debt centre for two years, at £17,000 per year, from the Mission Support Fund.

The Fellowship Fund is used for making payments to people facing financial hardship. Payments are made solely at the discretion of the minister.

The Thank Offering represents monies collected on the Church anniversary. This is allocated to mission or Church activities according to the donor's wish.

Other restricted funds represent amounts collected in the year for specific missions, charitable work or individuals and paid thereto.

## 16 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| **Balance at 31 December 2022** | ***Tangible Fixed Assets*** | ***Net Current Assets/(Liabilities)*** | ***Total*** |
|---|---|---|---|
| | £ | £ | £ |
| Restricted funds | - | 12,100 | 12,100 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,510,481 | 190,602 | 1,701,083 |
| General fund | - | 71,683 | 71,683 |
| | 1,510,481 | 274,385 | 1,784,866 |

| **Balance at 31 December 2021** | ***Tangible Fixed Assets*** | ***Net Current Assets/(Liabilities)*** | ***Total*** |
|---|---|---|---|
| | £ | £ | £ |
| Restricted funds | - | 18,219 | 18,219 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,555,348 | 143,773 | 1,699,121 |
| General fund | - | 68,161 | 68,161 |
| | 1,555,348 | 230,153 | 1,785,501 |

## 17 OPERATING LEASE COMMITMENTS

At the reporting end date the Church had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which full due as follows:

| **Equipment** | **2022** | **2021** |
|---|---|---|
| | £ | £ |
| Leases which expire: | | |
| Within one year | 1,522 | 1,501 |
| Between two to five years | 1,439 | 2,961 |
| | 2,961 | 4,462 |

## 18 OTHER COMMITMENTS

**Mission Support**
The Church is committed to supporting one missionary family for the next year in the sum of £4,500 from the General Fund. There is also a pledge of £4,500 to Potter's Village from the Mission Support Fund which was paid in February 2023.

**CAP Debt Centre**
The Church is committed to making a payment of £600 a month to Christians Against Poverty in Bradford, whilst running the CAP Debt Centre.

## 19 PENSIONS

The Church is a participating employer the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income.

From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general, members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Broadstone Corporate Benefits Ltd. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members if they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva Limited.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Scheme's assets and liabilities to specific employers and means that the scheme is accounted for as if the Scheme were a defined contribution scheme.

The Minister is eligible to join the Scheme.

**Actuarial valuation as at 31 December 2019**

A formal valuation of the DB Plan as at 31 December 2019 was carried out by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit.

The key financial assumptions underlying the valuation were as follows:

| Type of assumption | % pa |
|---|---|
| RPI price inflation assumption | 3.20 |
| CPI price inflation assumption | 2.70 |
| Minimum Pensionable Income Increase Adjustment (above CPI) | 0.50 |

| | |
|---|---|
| Pre-retirement assumed investment returns (gilt yield plus 1.75% pa) | 2.95 |
| Post retirement assumed investments returns (including benefits matched by the insurance policy) (gilt yield plus 0.5% pa) | 1.70 |
| Minimum Pensionable Income increases (CPI plus 0.5%) | 3.20 |
| Deferred pension increases (based on RPI) | |
| Pre April 2009 | 3.20 |
| Post April 2009 | 2.50 |
| Pension increases | |
| Based on RPI with an annual floor of 0% and annual cap of 5% | 2.70 |

Mortality is assumed in accordance with 80% of the S3NA standard mortality table. Future improvements projected from 2013 in line with the "CMI 2019" projection with a long-term rate of improvement of 1.75% p.a. for males and 1.5% p.a. for females with the core smoothing parameter and with additional initial mortality improvement factor A=0.5%.

The next actuarial valuation of the DB Plan within the Scheme will commence in 2023 to reflect the position as at 31 December 2022.

**Recovery Plan**

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan. Following the 2019 valuation a Recovery Plan was signed in September 2020 under which deficiency contributions are payable until June 2026. These contributions were broadly based on each employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules.

On 30th June 2022 the Baptist Pension Scheme signed an agreement with the insurance company Just Group ("Just") to secure DB Plan members' pension benefits. Just are now providing financial backing for all pensions provided through the Scheme's DB Plan and following this transaction, the Scheme no longer has a shortfall. An updated Recovery plan was then signed in August 2022 under which recovery contributions from each participating employer in the DB Plan reduced to £1 per month from August 2022.

## 20 RELATED PARTY TRANSACTIONS

The custodian Trustee of the Church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the London Baptist Association.

The Church made a donation to the Baptist Union Home Mission Scheme as set out in Note 6.

Revd John Smuts (Trustee) is a trustee of International Service Fellowship Trust (Interserve), an organisation supported by Rayners Lane Baptist Church (Note 6).

The Church will be a making a monthly payment to Christians Against Poverty (CAP) charity registration number 1097217, for the supply of services for the running of the debt centre.

The aggregate total of donations received from trustees and related parties is £42,856 (2021: £32,472)

**In the following tables more information can be obtained on the last year figures as shown in the tables in the main body of the accounts.**

## 21 STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2021

| Income and Expenditure | *Unrestricted funds* | | *Restricted* | *Total* | *Further* |
|---|---|---|---|---|---|
| | *General* | *Designated* | *funds* | *funds* | *details* |
| **Income and endowments from:** | £ | £ | £ | £ | |
| Donations and legacies | 168,204 | 3,096 | 50,949 | 222,249 | |
| Charitable activities | 1,227 | 20,700 | 680 | 22,607 | 22 |
| Other trading activities | 1,100 | - | 125 | 1,225 | 23 |
| Other income | 1,777 | - | - | 1,777 | |
| **Total** | 172,308 | 23,796 | 51,754 | 247,858 | |
| **Expenditure on:** | | | | | |
| *Charitable activities:* | | | | | |
| Ministry costs | 112,637 | 3,581 | 25,154 | 141,372 | 24 |
| Mission costs | 11,583 | 17,203 | 45,720 | 74,506 | 25 |
| Establishment costs | 24,173 | 102,372 | - | 126,545 | 26 |
| **Total** | 148,393 | 123,156 | 70,874 | 342,423 | |
| **Net income/(expenditure)** | 23,915 | (99,360) | (19,120) | (94,565) | |
| **Transfers between funds** | (23,300) | 8,800 | 14,500 | - | |
| **Net movement in funds** | 615 | (90,560) | (4,620) | (94,565) | |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward | | | | | |
| At 1 January 2021 | 67,546 | 1,789,681 | 22,839 | 1,880,066 | |
| **Total funds carried forward** | | | | | |
| At 31 December 2021 | 68,161 | 1,699,121 | 18,219 | 1,785,501 | |

Movements on reserves and all recognised gains and losses are shown above.

## 22 CHARITABLE ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2021

| | *Unrestricted* | | | |
|---|---|---|---|---|
| | *General* | *Designated* | *Restricted* | *Total 2021* |
| | £ | £ | £ | £ |
| Charitable rental income | 1,100 | 20,700 | - | 21,800 |
| Other income | 127 | - | 680 | 807 |
| | 1,227 | 20,700 | 680 | 22,607 |

## 23 OTHER TRADING ACTIVITIES FOR YEAR ENDED 31 DECEMBER 2021

| | *Unrestricted* | | | |
|---|---|---|---|---|
| | *General* | *Designated* | *Restricted* | *Total 2021* |
| | £ | £ | £ | £ |
| Trading activity income | 1,100 | - | 125 | 1,225 |
| | 1,100 | - | 125 | 1,225 |

## 24 MINISTRY COSTS FOR YEAR ENDED 31 DECEMBER 2021

| | *Unrestricted* | | | |
|---|---|---|---|---|
| **Activities undertaken directly** | *General* | *Designated* | *Restricted* | *Total 2021* |
| | £ | £ | £ | £ |
| Staff costs | 83,202 | - | 11,910 | 95,112 |
| Visiting preachers' fees | 947 | - | - | 947 |
| Children and youth work resources | 1,504 | - | - | 1,504 |
| Evangelism | 2,550 | - | - | 2,550 |
| Training | - | 1,741 | - | 1,741 |
| Subscriptions & donations | 4,314 | - | - | 4,314 |
| CAP Debt Centre | - | - | 8,690 | 8,690 |
| Other | 3,458 | 1,840 | 4,254 | 9,552 |
| | 95,975 | 3,581 | 24,854 | 124,410 |
| Support costs | 14,132 | - | 300 | 14,432 |
| Governance costs | 2,530 | - | - | 2,530 |
| | 112,637 | 3,581 | 25,154 | 141,372 |

## 25 MISSION COSTS FOR YEAR ENDED 31 DECEMBER 2021

| | *Unrestricted* | | | |
|---|---|---|---|---|
| **Grant funding of activities** | *General* | *Designated* | *Restricted* | *Total 2021* |
| | £ | £ | £ | £ |
| Total institutional grants | 9,500 | 15,853 | 42,480 | 67,833 |
| Grants to individuals | - | 1,350 | 3,240 | 4,590 |
| | 9,500 | 17,203 | 45,720 | 72,423 |
| Support costs | 1,767 | - | - | 1,767 |
| Governance costs | 316 | - | - | 316 |
| | 11,583 | 17,203 | 42,720 | 74,506 |

## 26 ESTABLISHMENT COSTS FOR YEAR ENDED 31 DECEMBER 2021

| | *Unrestricted* | | | |
|---|---|---|---|---|
| **Activities undertaken directly** | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2021*** |
| | £ | £ | £ | £ |
| Light & heat | 4,704 | - | - | 4,704 |
| Rent, council tax & water | 4,665 | - | - | 4,665 |
| Insurance | 3,508 | 352 | - | 3,860 |
| Letting fees | - | 64 | - | 64 |
| Depreciation | - | 55,806 | - | 55,806 |
| Repairs & renewals | - | 43,368 | - | 43,368 |
| Cleaning expenses | 7,145 | - | - | 7,145 |
| Gardening | 980 | - | - | 980 |
| Other | 1,088 | 2,782 | - | 3,870 |
| | 22,090 | 102,372 | - | 124,462 |
| Support costs | 1,767 | - | - | 1,767 |
| Governance costs | 316 | - | - | 316 |
| | 24,173 | 102,372 | - | 126,554 |

## 27 SUPPORT COSTS FOR YEAR ENDED 31 DECEMBER 2021

| | ***Support costs*** | ***Governance costs*** | ***2021*** |
|---|---|---|---|
| | £ | £ | £ |
| **Support costs** | | | |
| Staff costs | 12,400 | - | 12,400 |
| Telephone & internet | 1,998 | - | 1,998 |
| Printing & stationery | 3,091 | - | 3,091 |
| Bank charges | 121 | - | 121 |
| Sundry | 56 | - | 56 |
| Office expenses | 300 | - | 300 |
| Independent Examiner's Fee | - | 3,162 | 3,162 |
| **Total** | 17,966 | 3,162 | 21,128 |

**RAYNERS LANE BAPTIST CHURCH**

England & Wales - Charity number 1129399

# Accounts

Charity registration number 1129399

# RAYNERS LANE BAPTIST CHURCH

# ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS

# FOR THE YEAR ENDED 31 DECEMBER 2021

# RAYNERS LANE BAPTIST CHURCH

## LEGAL AND ADMINISTRATIVE INFORMATION

| | | |
|---|---|---|
| **Trustees** | Mrs L Ogundere | |
| | Mr J Francis | |
| | Mr A Dunn | |
| | Mrs P Enderby | |
| | Rev J Smuts | |
| | Miss R Cox | |
| | Mr I McNulty | |
| | Mr G Stonestreet | (Appointed 13 June 2021) |
| | Mrs S Barker | (Appointed 12 June 2022) |
| | Mrs PS Mangayarkarasi | (Appointed 20 March 2022) |
| **Charity number** | 1129399 | |
| **Principal address** | Rayners Lane Baptist Church<br>139 Imperial Drive<br>Harrow<br>Middlesex<br>HA2 7HW | |
| **Independent examiner** | Bright Grahame Murray<br>Emperor's Gate<br>114a Cromwell Road<br>Kensington<br>London<br>SW7 4AG | |

# RAYNERS LANE BAPTIST CHURCH

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# RAYNERS LANE BAPTIST CHURCH

## TRUSTEES' REPORT

## *FOR THE YEAR ENDED 31 DECEMBER 2021*

The trustees present their annual report and financial statements for the year ended 31 December 2021.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the financial statements and comply with the Church's constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

**Objectives and activities**

The principal purpose of the Church, as per its Constitution (governing document) is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world. The Church is Evangelical and accepts the Holy Scriptures as its sole authority and exists for the worship of Almighty God. It operates primarily in the London Borough of Harrow.

The Church's mission statement is: At Rayners Lane we seek to be a family of committed followers of Jesus Christ, of all ages and from all nations, as we share the good news of Jesus where we live and work and around the world.

The Church's activities include:

- regular public worship, prayer, Bible study, preaching and teaching;
- evangelism and mission, locally, regionally, nationally and internationally;
- the teaching, encouragement, welcome and inclusion of young people;
- nurture and growth of Christian disciples;
- education and training for Christian and community service;
- giving and encouraging pastoral care;
- supporting and encouraging charitable social action in the United Kingdom and abroad;
- encouraging relationships with and supporting Baptist and other Christians.

**Public Benefit**

All are welcome to attend the services and activities at the church and our membership comprises people from a wide range of ethnic and socio-economic backgrounds.

During the coronavirus pandemic the way in which activities have been run have changed, so as to abide by government restrictions. The following activities are part of our usual church programme and some of these activities have taken place for only part of the year or have been held online.

The church undertakes a number of activities which are open to the community and this includes a weekly parents and toddlers group, Pilates gold group and a Saturday morning café. The church also wishes to reach out to the community of Rayners Lane and supports the local council by allowing the use of the church premises as a polling station, and resident and traders association meetings.

As part of the Church's vision to reach out to the locality, community events are held which may include fun days for the family. The Children and Families Worker (now Children and Families Lead) is involved in visiting local schools and also supported the Harrow Schools Worker in giving talks to Year 6 children as they transition to High School. The 2nd Rayners Lane Scout Group meets on the premises.

We continue to act as a collection point for Harrow Food-bank and now operate a weekly foodbank from the church premises. The church also operates a CAP Debt Centre from the premises and the CAP Debt Centre Manager is a member of the church staff. Crossroads Crisis Pregnancy operates from our premises.

Our objectives and activities fully reflect the purposes that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and when planning for future activities. The Trustees have given due consideration to the Charity Commission published guidance on the Public Benefit requirement under the Charities Act 2011.

**Review of activities**
Rayners Lane Baptist Church is an Evangelical Christian community located in the London Borough of Harrow. Its current Membership reflects the increasing multi-cultural diversity of North West London and every Sunday each continent is represented in the congregation.

A large number of Church organisations, aimed at different interest groups, met regularly, in person and by teleconferencing, to teach and study the Holy Scriptures, to pray, to spread the Gospel, to build up Christians in their faith, and to show the love of Christ to the local community.

As the year began we were again in a lockdown situation because of the COVID-19 pandemic. The majority of the services and meetings were conducted remotely by a combination of teleconferencing and live streaming. Despite the restrictions, leaders of groups kept in touch with members informally and pastoral care continued on a one to one basis.

The Church started the year 2021 with four members of staff; Senior Pastor, Children and Families Lead, Church Administrator and CAP Debt Centre Manager. An Associate Pastor joined the team in September. During the year there were three baptisms and one person was welcomed into membership. At the end of the year there were 195 members of the church and 68 Affiliates.

**Achievements and performance**
We had started the year hopeful that we would be able to open up the church building as there had been some lifting of restrictions at the end of the previous year but it was not to be. The year started with the announcement of further lockdown restrictions until at least March 2021 and the church remained closed.

The imposition of restrictions the previous year had brought forward many innovative ways of reaching out to the membership and the community and these continued. Services were live streamed and the leadership team, home groups, Tamil Fellowship and Pilates classes, amongst others, continued to meet on Zoom. The church office remained open to take phone calls and issue notices to keep everyone informed as to what was happening and how others were faring.

As restrictions were lifted we opened the church for services on Sunday 28th March, Palm Sunday. The service was held at 11am.The number who could attend was limited by those wishing to attend having to inform the office via internet and being on a first come first served basis. There was social distancing, masks having to be worn and no singing. The service was live streamed for those wishing to watch but either unable to get a ticket or isolating. Gradually during the course of the year, as restrictions were eased, we were able to allow more people into the church in person but still with social distancing and wearing masks. The restriction on singing was lifted in July although still with a mask.

The booking system to attend church in person ceased in October and the Bibles, which had been removed to reduce the risk of passing on the infection were returned to the pews. Other restrictions which had been in place such as a one-way system for entering and leaving the church were lifted, all the toilets re-opened and the distance between seats was reduced, allowing more people to attend, should they wish.

The lifting of restrictions also meant that many of the groups and events normally held in person on the church premise began to meet again, albeit with safety precautions in place to limit the spread of the virus. The leadership team had prepared risk assessment templates to help the group leaders consider their activities and how best to hold them managing and mitigating risk to anyone involved.

Our Senior Pastor Rev John Smuts continued to lead the ministry at RLBC. During 2020 John had adapted quickly to online church. In 2021 he continued to encourage and nurture us as both he and the church congregation responded to the various government guidelines as to how to keep ourselves safe during the pandemic. As Senior Pastor he chaired many groups within the church including the Mission Support Fund Committee. As part of his wider local ministry he was one of the district ministers for North West London and has supported local churches during the pandemic. He is a trustee of the mission organisation Interserve.

Karen Sanders, our Children and Families Lead, continued to oversee the work with children and families in the church and community. Having completed her studies at Oakhill, Karen had been encouraged to consider further development and started a part time MA in Children and Youth Mission at Cliff College, Derbyshire. This is a three year course most of which will be carried out on line although she will need to be in residence twice a year. With the relaxation of restrictions Karen was able to start up some of the ministries involving the children and families. Sunday Club began again in May although there was still an opportunity for those unable to attend to have time on zoom with the leaders. Play and pray and Toddlers began at the same time. The Holiday Bible Club outreach took place in July. The numbers were limited and the children divided into two groups, each group attending for just two days. The usual BBQ was not held. The re-opening of Crèche during the morning service was delayed because their room was not ready but was able to go ahead in September. The Sunday Club continues to give financial support to a child called Miser from Indonesia.

Alan Neely was appointed Associate Pastor in September following interviews both on line and in person. He would have responsibility for the youth and young adults who attend the church as well taking part in all other aspects of serving as part of the ministerial team. His induction was held on 18th September followed by a gathering on the lawn for a celebratory tea, the first such meeting many we had been able to enjoy since lockdowns had started. Volunteers had come forward to continue the work with youth and young people whilst we waited for Alan to start and we were very grateful to them. Much of this work was carried out on line until April when the youth groups began to meet in person.

Debie Stoute, the CAP Debt Centre Manager continued supporting clients despite the restrictions placed on them by the pandemic. Hampers of food and gifts for Christmas were delivered. Many of her clients take advantage of the food bank and Refresh coffee morning and some attend the services on a Sunday as well as other activities. Twenty two people had their first appointments in this year, four of them going on to become debt free.

As the church gradually re-opened for services and other activities some of the initiatives that had started to help people keep in touch came to an end. Refresh stopped meeting on zoom and in July opened its doors on a Saturday morning to offer coffee and cakes to passers-by using café style service with small tables to which the refreshments were delivered. The Foodbank was still open and continued to offer provisions for residents of Rayners Lane. Many partook of the services Refresh offered whilst waiting for their parcel of food to be prepared.

Home groups met in a mixture of ways as the restrictions were lifted. Some continued to meet on zoom, some used the facilities at the church and others began to use their own homes. The Thursday evening prayer meeting continued on zoom but in September a prayer meeting held in person on a Friday morning at the church was started. A Sunday evening service with an evangelical focus began in October meeting twice monthly. The Church Members Meeting was held in person at the church on 28 November. Those of our number who were still isolating were able to join on line although they were unable to cast a vote on decisions.

The Pastoral Support Group met in May on Zoom to discuss the various activities that had taken place to ensure that nobody felt left out and lost. These included the delivery of Easter eggs and Christmas gifts to regular attenders at the Luncheon Club, Tea@3 and Pilates. A further meeting was held in October, this time in person at the church. Members of the church who had had a bereavement during the year were visited with the gift of a plant.

The person running Luncheon Club had stepped down after many years of faithful service. A Community Kitchen project was suggested for a wide range of people to attend.

The Tamil Fellowship began meeting again in June and were able to hold their usual Christmas event which was enjoyed by everyone who attended. A group of singers were able to sing carols outside Rayners Lane Station. For the first time in two years a Christmas outreach took place in mid–December focusing on crafts related to the time of year. The lifting of restrictions on offering refreshments meant we were able to provide mince pies and drinks after the Carols by Candlelight service. The children of the Sunday Club put on a Nativity in church which was very well received.

Being able to let people enjoy some refreshments after the Sunday service encouraged people to stay and talk to each other, much needed following so much isolation. The young adults had received a care package in April. They were now able to join together in November to enjoy a time of fellowship over a lunch. As from June, the band were able to meet during the week to practice. In October, the musicians and those who helped with the worship at church enjoyed an evening meal together.

Following on from a successful Christianity Explored gathering on Zoom, a Discipleship Explored Course was held in April, again on Zoom.

The Church seeks to develop and sustain an interest in both local and World Mission by the encouragement and support of members and friends in training for ministry and the ongoing support and pastoral care of both serving and retired missionaries. The family we support in Cambodia returned home for a time of rest and relaxation in June before returning to their ministry. We also support a couple in Australia. We continue to enjoy the placement of a student from the London School of Theology. We supported other Baptist Churches through giving to the Home Mission Fund and the BMS World Mission. Joseph Pandian, one of our members was appointed as a missionary to South Asians in West London by the London City Mission.

The proposed Manse extension was agreed with the architects and planning permission granted. The Senior Pastor and his family moved into the flat attached to the church whilst the work was carried out. It was completed in September, in time for the family to return to their own home. This freed up the flat in order for it to be cleaned ready for the new Associate Pastor to move in. One or two teething problems with the manse remained to be sorted. However, this was achieved by the end of the year.

During lockdown the opportunity was taken to refurbish and repaint many areas of the building. This was done, in the main, by two volunteers although paid services were needed in some areas such as the refurbishment of the toilets and the manse bathroom, which had not been part of the extension work. The church car park and drive way had new tarmac put down. There was a five-year electrical survey as well as a five-year insurance review which included an asbestos survey and improved fire alarm monitoring. This resulted in a new fire alarm panel being installed. The kitchen, which had been out of operation for the lockdown was deep cleaned as per the insurance requirements. The person who had given freely of his time to live stream the services suggested updating the church Wi-Fi and this was done. Rooms which had been refurbished received TVs and furniture. The Associate Pastor was provided with a laptop to enable him to carry out his duties.

We thank our ministry team (John, Karen and Alan) for guiding us through the many decisions the leadership team needed to make. We thank them too for their faithful, servant hearted service. We also thank Rebecca and Debie, and the leadership team for their commitment to serve under unusual and sometimes trying circumstances. We thank the church members and fellowship for their financial gifts and the loving support they have given to each other. But most of all we thank God for sustaining us during these unprecedented times.

**Financial review**

Income for the year was £247,858 (2020: £261,218), and the decrease in income for 2021 reflects the additional gifts which were given in 2020 in particular to the Fellowship Fund, Thank Offering and CAP Debt Centre.

Giving to the General Fund increased slightly in the year and total General Fund income was £172,308 (2020: £171,845). Despite the church being closed for part of the year, offerings increased and this helped offset the fall in other income for example bank interest.

Rental income was also received from the second manse and some of this income has been transferred to the Fabric Fund. The remaining balance will be used for refurbishment of the property.

Expenditure for the year was £342,423 (2020: £295,510). The increase in expenditure was due to the refurbishment and statutory work that has taken place at the church in 2021. As well as the redecoration and refurbishment of some rooms along with external improvements to the premises, there was also the five yearly insurance review which resulted in some additional surveys and upgrades taking place. Grants totalling £22,203 (2020: £20,800) were paid from the Mission Support Fund in 2021. There was also a transfer of £10,000 from the Mission Support Fund to support the CAP Debt Centre.

General fund expenditure was £148,393 (2020: £147,518), and expenditure across the various budget centres was similar to 2020.

At the end of the year the reserves balance on the General Fund was £68,161 (2020: £67,546). The surplus for the year of £615 includes transfers of £2,000 from both the Equipment and Training funds. The reserves balance will cover 3.8 months of 2022 budgeted expenditure, and when designated funds are taken into account will more than meet the four months of budgeted expenditure as set out in the reserves policy.

The Mission Support Fund has a balance at the end of the year of £114,925, and grants will be made at least annually to UK and overseas mission projects. The church continues to support UK and overseas mission through regular donations to Home Mission and BMS World Mission and also to other individuals and organisations serving in the UK and overseas. The annual Thank Offering raised £21,456 and enabled grants to be made to missionaries and mission organisations. The church has committed to support one couple and one family in overseas mission. The Church has committed to give financial support, from the General Fund, to the family for a further year and to the couple for a further three years, at the rate of £4,500 each per annum.

**Grant making policy**

The Church seeks to glorify God in supporting Christian missionary activity in this country and overseas by prayer, practical help and financial giving. We aim to be a local church with a global vision.

The Church supports a number of organisations and the extent of this support can be seen in Note 6 to the accounts.

**Reserves policy**

It is policy to maintain unrestricted funds, which are free reserves of the Church, at a level which takes into account variable general giving, future repair needs of the Church buildings and manses and the need to support a team of staff. The Church seeks to maintain reserves equivalent to four months budgeted expenditure.

**Investment policy**

The Diaconate has powers to invest surplus funds at its absolute discretion. Its current policy is to invest surplus funds in a Stewardship Services and Shawbrook Bank deposit accounts.

**Volunteers**

The church employed three full-time (one full time member of staff started employment in September so was employed for 3 months) and two part-time paid staff in 2021. The remaining support to the work is given through volunteers. It is one of the aims of the Church to advance the Gospel of Jesus Christ and in fulfilling this aim the Church operates through a number of different organisations which are, in the main, run by volunteers. This includes children, youth, young adults and older people's groups as well as home groups. Other events organised by the Church are also run by or supported by volunteers, and the largest event each year supported by volunteers is the Holiday Bible Club. Volunteers also help in the Sunday services and this includes music, sound and projector, stewarding and refreshments. There is also a finance committee made up of volunteers, and the co-ordination of fabric and repairs of the Church buildings is overseen by a volunteer. Over the year it is thought that the majority of Church Members are involved in one or more of these activities.

**Structure, governance and management**
The Church was created by a trust deed dated 27th February 1937 and is a charity registered in England and Wales, registration number 1129399. The Church is a Public Benefit Entity. The principal address of the reporting entity is 139 Imperial Drive, Rayners Lane, Harrow HA2 7HW. The Custodian Trustees for its land and buildings are The London Baptist Property Board, Unit C2, 15 Dock Street, London, England, E1 8JN.

**Church organisation**
The Church Meeting is scheduled to take place five times per year and has responsibility for the overall policy of the Church. The day to day running of the Church's work and witness, and the financial and legal aspects of the Charity, are the responsibility of the Diaconate. Under the Constitution this body consists of up to twelve Deacons, together with the Minister, and two Officers: Church Secretary and Treasurer, all of whom are appointed by the Members.

The election of Officers and Deacons takes place at the AGM, and any vacancies may be filled at any Church Meeting where appropriate notice has been given for nomination and election. Officers and Deacons are appointed from the membership. Nominations for each post are made in writing with the supporting signature of two other Church Members and the consent of the candidate. Deacons are appointed for a term of three years and then must seek re-election. Officers are appointed for one year and may be re-appointed in subsequent years. The Church seeks to appoint a Diaconate with a variety of gifts and skills so that individual Deacons may have responsibility for a specific area of ministry. The Church seeks to appoint a Diaconate that represents the age and cultural diversity of the church.

All Members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Diaconate for guidance and approval, or may be raised by Members in the Church Meeting for further consideration by the Diaconate. Though the Constitution permits decisions to be made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

**Risk assessment**
The Diaconate continues to review the major strategic, financial and operational risks faced by the Church and considers that systems have been established to monitor them so that the necessary steps can be taken to mitigate them.

The trustees who served during the year and up to the date of signature of the financial statements were:

| | |
|---|---|
| Mrs L Ogundere | |
| Mr J Francis | |
| Mr A Dunn | |
| Mrs P Enderby | |
| Rev J Smuts | |
| Miss R Cox | |
| Mr I McNulty | |
| Mr G Stonestreet | (Appointed 13 June 2021) |
| Mr W Goh | (Appointed 21 March 2021 and resigned 24 July 2022) |
| Mrs S Barker | (Appointed 12 June 2022) |
| Mrs PS Mangayarkarasi | (Appointed 20 March 2022) |
| Mrs C Clark | (Resigned 20 March 2022) |
| Mrs G Amegatcher | (Resigned 20 March 2022) |
| Mr J Chandrasekaran | (Resigned 21 March 2021) |
| Mr C Carlescu | (Resigned 11 April 2022) |
| Mr R Hawke | (Resigned 20 March 2022) |
| Mr E Knotwell | (Resigned 21 March 2021) |
| Miss L Thayalanayagam | (Resigned 20 March 2022) |
| Mr P Webb | (Resigned 20 March 2022) |

**Statement of trustees' responsibilities**

The trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Church and of the incoming resources and application of resources of the Church for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgements and estimates that are reasonable and prudent;

- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and

- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Church and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Church and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees' report was approved by the Board of Trustees.

.....
Mr J Francis
**Trustee**

Date: 12/9/22

.....
Rev J Smuts
**Trustee**

# RAYNERS LANE BAPTIST CHURCH

## INDEPENDENT EXAMINER'S REPORT

## TO THE TRUSTEES OF RAYNERS LANE BAPTIST CHURCH

I report to the trustees on my examination of the financial statements of Rayners Lane Baptist Church (the Church) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the trustees of the Church you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the Church's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1 accounting records were not kept in respect of the Church as required by section 130 of the 2011 Act; or

2 the financial statements do not accord with those records; or

3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.

Robert Moore

Rober Moore FCA (Independent Examiner)
**Bright Grahame Murray**

Emperor's Gate
114a Cromwell Road
Kensington
London
SW7 4AG

Dated: 20/9/2022

# RAYNERS LANE BAPTIST CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 31 DECEMBER 2021*

| | Notes | Unrestricted funds General 2021 £ | Unrestricted funds Designated 2021 £ | Restricted funds 2021 £ | Total 2021 £ | Unrestricted funds general 2020 £ | Unrestricted funds designated 2020 £ | Restricted funds 2020 £ | Total 2020 £ |
|---|---|---|---|---|---|---|---|---|---|
| Income and endowments from: | | | | | | | | | |
| Donations and legacies | | 168,204 | 3,096 | 50,949 | 222,249 | 164,398 | 1,912 | 66,076 | 232,386 |
| Charitable activities | 3 | 1,227 | 20,700 | 680 | 22,607 | 4,018 | 20,965 | 145 | 25,128 |
| Other trading activities | 4 | 1,100 | - | 125 | 1,225 | 950 | - | 275 | 1,225 |
| Other income | | 1,777 | - | - | 1,777 | 2,479 | - | - | 2,479 |
| **Total income** | | 172,308 | 23,796 | 51,754 | 247,858 | 171,845 | 22,877 | 66,496 | 261,218 |
| Expenditure on: | | | | | | | | | |
| Charitable activities | | | | | | | | | |
| Ministry Costs | 5 | 112,637 | 3,581 | 25,154 | 141,372 | 113,162 | 4,044 | 26,711 | 143,917 |
| Mission Costs | 5 | 11,583 | 17,203 | 45,720 | 74,506 | 11,514 | 13,750 | 44,337 | 69,601 |
| Establishment Costs | 5 | 24,173 | 102,372 | - | 126,545 | 22,842 | 59,150 | - | 81,992 |
| **Total charitable expenditure** | | 148,393 | 123,156 | 70,874 | 342,423 | 147,518 | 76,944 | 71,048 | 295,510 |
| **Net incoming/(outgoing) resources before transfers** | | 23,915 | (99,360) | (19,120) | (94,565) | 24,327 | (54,067) | (4,552) | (34,292) |

# RAYNERS LANE BAPTIST CHURCH

## STATEMENT OF FINANCIAL ACTIVITIES (CONTINUED) INCLUDING INCOME AND EXPENDITURE ACCOUNT

### *FOR THE YEAR ENDED 31 DECEMBER 2021*

| | Notes | Unrestricted funds General 2021 £ | Unrestricted funds Designated 2021 £ | Restricted funds 2021 £ | Total 2021 £ | Unrestricted funds general 2020 £ | Unrestricted funds designated 2020 £ | Restricted funds 2020 £ | Total 2020 £ |
|---|---|---|---|---|---|---|---|---|---|
| **Net incoming/(outgoing) resources before transfers** | | 23,915 | (99,360) | (19,120) | (94,565) | 24,327 | (54,067) | (4,552) | (34,292) |
| Gross transfers between funds | | (23,300) | 8,800 | 14,500 | - | (24,782) | 7,700 | 17,082 | - |
| **Net income/(expenditure) for the year/ Net movement in funds** | | 615 | (90,560) | (4,620) | (94,565) | (455) | (46,367) | 12,530 | (34,292) |
| Fund balances at 1 January 2021 | | 67,546 | 1,789,681 | 22,839 | 1,880,066 | 68,001 | 1,836,048 | 10,309 | 1,914,358 |
| **Fund balances at 31 December 2021** | | 68,161 | 1,699,121 | 18,219 | 1,785,501 | 67,546 | 1,789,681 | 22,839 | 1,880,066 |

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

# RAYNERS LANE BAPTIST CHURCH

## BALANCE SHEET

### *AS AT 31 DECEMBER 2021*

| | Notes | 2021 £ | 2021 £ | 2020 £ | 2020 £ |
|---|---|---|---|---|---|
| **Fixed assets** | | | | | |
| Tangible assets | 11 | | 1,555,348 | | 1,443,733 |
| **Current assets** | | | | | |
| Debtors | 12 | 7,683 | | 10,203 | |
| Cash at bank and in hand | | 230,418 | | 434,018 | |
| | | 238,101 | | 444,221 | |
| **Creditors: amounts falling due within one year** | 13 | (7,948) | | (7,888) | |
| Net current assets | | | 230,153 | | 436,333 |
| **Total assets less current liabilities** | | | 1,785,501 | | 1,880,066 |
| **Income funds** | | | | | |
| Restricted funds | 14 | | 18,219 | | 22,839 |
| Unrestricted funds - general | 15 | | 68,161 | | 67,546 |
| Unrestricted funds - designated | 16 | | 1,699,121 | | 1,789,681 |
| | | | 1,785,501 | | 1,880,066 |

The financial statements were approved by the Trustees on 12-9-22

.....

Mr J Francis
**Trustee**

## 1 Accounting policies

**Charity information**

Rayners Lane Baptist Church is a registered charity (No. 1129399) established by a trust deed in England and Wales. The primary address is 139 Imperial Drive, Harrow, Middlesex, HA2 7HW. The Church is a Public Benefit Entity.

### 1.1 Accounting convention

The financial statements have been prepared in accordance with the Church's constitution, the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The Church is a Public Benefit Entity as defined by FRS 102.

The Church has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the Church. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention, [modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value]. The principal accounting policies adopted are set out below.

### 1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the Church has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

### 1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives. General unrestricted funds represent donations and other income received or generated for the objects of the Church without further specified purpose and are available as general funds.

Designated unrestricted funds are those which have been allocated by the Diaconate for identifiable future expenditure.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets appropriate criteria is identified to the relevant fund.

### 1.4 Income

Voluntary income received by way of donations and gifts is included in full in the Statement of Financial Activities when received, including gifts in kind that are capable of valuation.

Donations under Gift Aid, together with the tax recoverable thereon, are accounted for when received. Provision is made for unclaimed tax at the year-end.

Pecuniary legacies are recognised as they are received. Residuary legacies are recognised at the earlier of receipt or agreement of the estate accounts.

**1 Accounting policies** **(Continued)**

**1.5 Expenditure**

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Resources expended are charged in the accounts in the period in which they are incurred. These are allocated to the following headings and include attributable VAT which cannot be recovered:

i. Ministry costs are those relating to the direct purposes of the church;
ii. Mission: Grants are made to missionaries and other charitable organisations. These are recognised as a liability when the Church is under an obligation to make payments, or when the grant is paid over whichever arises first;
iii. Establishment costs include all costs in support of the Church's main objectives; and
iv. Governance costs represent expenditure on compliance with statutory and legal requirements.

Ministry, establishment, governance and other support costs are activities undertaken directly by the Church. Mission costs are grant funded activities of the Church.

Support costs are allocated by level of activity, and as the Church's principal purpose is the advancement of the Christian faith, ministry is allocated 80% of the support costs, and mission and establishment each being allocated 10% of support costs.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

**1.6 Tangible fixed assets**

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

| | |
|---|---|
| Freehold buildings | Straight line over 10-50 years |
| Fixtures and fittings | Straight line over 4 years |
| Computers | Straight line over 4 years |

Freehold land is not depreciated.

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

**1.7 Cash and cash equivalents**

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

**1 Accounting policies** **(Continued)**

**1.8 Financial instruments**

The Church has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the Church's balance sheet when the Church becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

***Basic financial assets***

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

***Basic financial liabilities***

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

***Derecognition of financial liabilities***

Financial liabilities are derecognised when the Church's contractual obligations expire or are discharged or cancelled.

**1.9 Employee benefits**

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the Church is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

**2 Critical accounting estimates and judgements**

In the application of the Church's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

### 3 Charitable activities

| | 2021 £ | 2020 £ |
|---|---|---|
| Charitable rental income | 21,800 | 24,550 |
| Other income | 807 | 578 |
| | 22,607 | 25,128 |
| Analysis by fund | | |
| Unrestricted funds - general | 1,227 | 4,018 |
| Unrestricted funds - designated | 20,700 | 20,965 |
| Restricted funds | 680 | 145 |
| | 22,607 | 25,128 |

### 4 Other trading activities

| | Unrestricted funds general 2021 £ | Restricted funds 2021 £ | Total 2021 £ | Unrestricted funds general 2020 £ | Restricted funds 2020 £ | Total 2020 £ |
|---|---|---|---|---|---|---|
| Fundraising events | - | - | - | - | 275 | 275 |
| Trading activity income: other | 1,100 | 125 | 1,225 | 950 | - | 950 |
| Other trading activities | 1,100 | 125 | 1,225 | 950 | 275 | 1,225 |

## 5 Charitable activities

| | Ministry Costs 2021 £ | Mission Costs 2021 £ | Establishment Costs 2021 £ | Total 2021 £ | Ministry Costs 2020 £ | Mission Costs 2020 £ | Establishment Costs 2020 £ | Total 2020 £ |
|---|---|---|---|---|---|---|---|---|
| Unrestricted funds - general | 95,974 | - | 22,090 | 118,064 | 97,047 | - | 20,828 | 117,875 |
| Unrestricted funds - designated | 3,581 | - | 102,372 | 105,953 | 4,044 | - | - | 4,044 |
| Restricted funds | 24,855 | - | - | 24,855 | 26,457 | - | 59,150 | 85,607 |
| | 124,410 | - | 124,462 | 248,872 | 127,548 | - | 79,978 | 207,526 |
| Grant funding of activities (see note 6) | - | 72,423 | - | 72,423 | - | 67,587 | - | 67,587 |
| Share of support costs (see note 7) | 14,432 | 1,767 | 1,767 | 17,966 | 14,799 | 1,818 | 1,818 | 18,435 |
| Share of governance costs (see note 7) | 2,530 | 316 | 316 | 3,162 | 1,570 | 196 | 196 | 1,962 |
| | 141,372 | 74,506 | 126,545 | 342,423 | 143,917 | 69,601 | 81,992 | 295,510 |
| **Analysis by fund** | | | | | | | | |
| Unrestricted funds - general | 112,637 | 11,583 | 24,173 | 148,393 | 113,162 | 11,514 | 22,842 | 147,518 |
| Unrestricted funds - designated | 3,581 | 17,203 | 102,372 | 123,156 | 4,044 | 13,750 | 59,150 | 76,944 |
| Restricted funds | 25,154 | 45,720 | - | 70,874 | 26,711 | 44,337 | - | 71,048 |
| | 141,372 | 74,506 | 126,545 | 342,423 | 143,917 | 69,601 | 81,992 | 295,510 |

5 **Charitable activities** **(Continued)**

| Ministry Costs<br>Activities undertaken directly | Unrestricted General<br>£ | Unrestricted Designated<br>£ | Restricted<br>£ | Total 2021<br>£ | Total 2020<br>£ |
|---|---|---|---|---|---|
| Staff costs | 83,202 | - | 11,910 | 95,112 | 95,010 |
| Visiting preachers' fees | 947 | - | - | 947 | 1,225 |
| Children and youth work resources | 1,504 | - | - | 1,504 | 4,769 |
| Evangelism | 2,550 | - | - | 2,550 | 1,851 |
| Training | - | 1,741 | - | 1,741 | 3,663 |
| Subscriptions & donations | 4,314 | - | - | 4,314 | 4,063 |
| CAP Debt Centre | - | - | 8,690 | 8,690 | 8,595 |
| Other | 3,458 | 1,840 | 4,254 | 9,552 | 8,372 |
| | 95,975 | 3,581 | 24,854 | 124,410 | 127,548 |
| Support costs (see note 7) | 14,132 | - | 300 | 14,432 | 14,799 |
| Governance costs (see note 7) | 2,530 | - | - | 2,530 | 1,570 |
| | 112,637 | 3,581 | 25,154 | 141,372 | 143,917 |

5 **Charitable activities** **(Continued)**

| **Mission Costs** | **Unrestricted General** | **Unrestricted Designated** | **Restricted** | **Total 2021** | **Total 2020** |
|---|---|---|---|---|---|
| ***Grant funding of activities*** | **£** | **£** | **£** | **£** | **£** |
| Total institutional grants (see note 6) | 9,500 | 15,853 | 42,480 | 67,833 | 57,377 |
| Total individual grants (see note 6) | - | 1,350 | 3,240 | 4,590 | 10,210 |
| | 9,500 | 17,203 | 45,720 | 72,423 | 67,587 |
| Support costs (see note 7) | 1,767 | - | - | 1,767 | 1,818 |
| Governance costs (see note 7) | 316 | - | - | 316 | 196 |
| | 11,583 | 17,203 | 45,720 | 74,506 | 69,601 |

5 **Charitable activities** **(Continued)**

| **Establishment Costs** *Activities undertaken directly* | **Unrestricted General** £ | **Unrestricted Designated** £ | **Restricted** £ | **Total 2021** £ | **Total 2020** £ |
|---|---|---|---|---|---|
| Light & heat | 4,704 | - | - | 4,704 | 4,518 |
| Rent, council tax & water | 4,665 | - | - | 4,665 | 5,219 |
| Insurance | 3,508 | 352 | - | 3,860 | 3,995 |
| Letting fees | - | 64 | - | 64 | 476 |
| Depreciation | - | 55,806 | - | 55,806 | 48,064 |
| Repairs & renewals | - | 43,368 | - | 43,368 | 8,762 |
| Cleaning expenses | 7,145 | - | - | 7,145 | 6,665 |
| Gardening | 980 | - | - | 980 | 510 |
| Other | 1,088 | 2,782 | - | 3,870 | 1,769 |
| | 22,090 | 102,372 | - | 124,462 | 79,978 |
| Support costs (see note 7) | 1,767 | - | - | 1,767 | 1,818 |
| Governance costs (see note 7) | 316 | - | - | 316 | 196 |
| | 24,173 | 102,372 | - | 126,545 | 81,992 |

### 6 Grants payable

| | Mission Costs 2021 £ | Mission Costs 2020 £ |
|---|---|---|
| **Grants to Institutions** | | |
| BMS | 1,600 | 2,800 |
| BRAZIL | - | 300 |
| J PANDIAN - LCM | 1,750 | - |
| COMPASSION SUNDAY CLUB | 451 | 352 |
| CROSSROADS | 650 | 1,700 |
| DOS SANTOS/SGM LIFEWORDS | 1,500 | 2,700 |
| ECM DELAMEILLEURE | 2,700 | 2,050 |
| EMBRACE | 350 | 900 |
| FAITH IN KIDS | - | 1,000 |
| FIRMFOUNDATION | 1,450 | 1,000 |
| GLOBAL CARE | - | 2,450 |
| GROWING YOUNG DISCIPLES | - | 1,000 |
| HAWKE INTERSERVE | 14,988 | 12,562 |
| HOME MISSION | 7,800 | 7,800 |
| INTERSERVE | 150 | - |
| KISIIZI HOSPITAL | 900 | - |
| LBA | 650 | - |
| LCM | 75 | - |
| LILY | 2,500 | 1,900 |
| LISKEARD PCC - CAP | 1,000 | - |
| LST | 2,000 | - |
| MCNULTY WEC | 10,191 | 12,663 |
| MOYSEY | 1,625 | 1,500 |
| OAK HILL | 2,000 | - |
| POTTER'S VILLAGE | 3,753 | - |
| PROCLAMATION ZAMBIA | 3,500 | - |
| REGENERATION SCHOOLS WORK | 500 | 1,800 |
| SCRIPTURE UNION | 250 | - |
| SOUTH ASIAN CONCERN | 1,000 | - |
| SWANSON AIM | 1,500 | 1,900 |
| TEARFUND | 1,700 | - |
| URBAN SAINTS | 1,000 | 500 |
| VIDEO BIBLE TALKS | - | 500 |
| WORDS OF LIFE MINISTRY | 300 | - |
| | 67,833 | 57,377 |
| Grants to individuals | 4,590 | 10,210 |
| Total grants | 72,423 | 67,587 |

Grants totalling £10,191 were made to WEC International to assist in funding the training and future work of Mr Matthew and Mrs Rachel McNulty, son and daughter-in-law of Mr Ian McNulty (Deacon).

**6 Grants payable**

**(Continued)**

Grants totalling £14,988 were made to Interserve to assist in funding the training and future work of Mr Alexander and Mrs Ellie Hawke, son and daughter-in-law of Mr Roger Hawke (Deacon). A grant of £1,150 was also made directly to Mr Alexander and Mrs Ellie Hawke.

Grants totalling £650 were made to the Crossroads Crisis Pregnancy Centre, of which Mrs Glossyna Amegatcher (Deacon) is the sole director.

Grants totalling £1,750 were made to London City Mission to assist in funding the training and future work of Mr Joseph Pandian, husband of Mrs PS Mangayarkarasi (Deacon).

## 7 Support costs

| | Support costs | Governance costs | 2021 | Support costs | Governance costs | 2020 | Basis of allocation |
|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | |
| Staff costs | 12,400 | - | 12,400 | 12,677 | - | 12,677 | |
| Telephone & internet | 1,998 | - | 1,998 | 1,986 | - | 1,986 | |
| Printing & stationery | 3,091 | - | 3,091 | 3,417 | - | 3,417 | |
| Bank charges | 121 | - | 121 | 83 | - | 83 | |
| Sundry | 56 | - | 56 | 18 | - | 18 | |
| Office expenses | 300 | - | 300 | 254 | - | 254 | |
| Accountancy & Independent examination fees | - | 3,162 | 3,162 | - | 1,962 | 1,962 | Governance |
| | 17,966 | 3,162 | 21,128 | 18,435 | 1,962 | 20,397 | |
| Analysed between | | | | | | | |
| Charitable activities | 17,966 | 3,162 | 21,128 | 18,435 | 1,962 | 20,397 | |

Governance costs includes payments to independent examiners of £3,162 (2020: £1,962). This amount comprises the independent examination fee (£2,022) plus £1,140 fee for the accounts preparation.

7 **Support costs** **(Continued)**

| Support cost allocation | Unrestricted £ | Designated £ | Restricted £ | Total £ |
|---|---|---|---|---|
| ***Ministry (80%)*** | | | | |
| Support costs | 14,132 | - | 300 | 14,432 |
| Governance costs | 2,530 | - | - | 2,530 |
| **Mission (10%)** | | | | |
| Support costs | - | 1,767 | - | 1,767 |
| Governance costs | - | 316 | - | 316 |
| **Establishment (10%)** | | | | |
| Support costs | 1,767 | - | - | 1,767 |
| Governance costs | 316 | - | - | 316 |
| **Total** | 18,745 | 2,083 | 300 | 21,128 |

### 8 Trustees

The average number of staff engaged during the year was 2 full time and 2 part time employees for the full year and one additional full time employee for 4 months of the year (2020: 2 full time, 2 part time). No employees (2020: Nil) received emoluments in excess of £60,000 during the year.

Rev John Smuts acts as one of the church's trustees and was remunerated in his capacity as Senior Pastor of the Church. This amounted to £34,485 (2020: £34,530) together with £4,076 (2020: £4,075) in respect of pension contributions. He was reimbursed £277 for expenses incurred in 2021 (2020: £171) relating to travel and subsistence, as permitted by Church's constitution. Rev John Smuts and his family lived in housing provided by the church.

The Church pays pension contributions for its Minister to the Baptist Pension Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the Church. In accordance with FRS102 therefore, the defined benefit element of the scheme is accounted for as a defined contribution scheme. See further at note 20.

The Church also pays pension contributions of 4% of gross salary to The People's Pension for all other employees.

Total aggregate remuneration paid to key management personnel during the year was £75,311 (2020: £76,073).

The Church relies heavily on volunteers, as mentioned in the Trustees' Report. It is impossible to quantify the financial value of their work.

No other payments were made to any trustee during the year (2020: £Nil) or to any person connected to them, other than as stated in note 6. No sums were reimbursed to the Trustees for their work as Trustees (2020: £Nil).

### 9 Employees

The average monthly number of employees during the year was:

| | 2021<br>Number | 2020<br>Number |
|---|---|---|
| | 4 | 4 |

There were no employees whose annual remuneration was more than £60,000.

### 10 Staff Costs

| | 2021 | 2020 |
|---|---|---|
| | £ | £ |
| Gross wages & salaries | 92,562 | 94,105 |
| Social security costs | 3,322 | 3,540 |
| Employer's pension contributions | 6,726 | 6,429 |
| Employer's deficit contribution to defined benefit pension scheme | 4,903 | 3,613 |
| | 107,513 | 107,687 |

### 11 Tangible fixed assets

| | Freehold buildings | Fixtures and fittings | Computers | Total |
|---|---|---|---|---|
| | £ | £ | £ | £ |
| **Cost** | | | | |
| At 1 January 2021 | 2,282,648 | 120,019 | 21,918 | 2,424,585 |
| Additions | 160,787 | 5,496 | 1,138 | 167,421 |
| Disposals | (15,636) | (2,474) | (1,405) | (19,515) |
| At 31 December 2021 | 2,427,799 | 123,041 | 21,651 | 2,572,491 |
| **Depreciation and impairment** | | | | |
| At 1 January 2021 | 845,173 | 117,720 | 17,959 | 980,852 |
| Depreciation charged in the year | 52,887 | 1,316 | 1,603 | 55,806 |
| Eliminated in respect of disposals | (15,636) | (2,474) | (1,405) | (19,515) |
| At 31 December 2021 | 882,424 | 116,562 | 18,157 | 1,017,143 |
| **Carrying amount** | | | | |
| At 31 December 2021 | 1,545,375 | 6,479 | 3,494 | 1,555,348 |
| At 31 December 2020 | 1,437,475 | 2,299 | 3,959 | 1,443,733 |

### 11 Tangible fixed assets (Continued)

All of the fixed assets are used for direct charitable purposes.

Freehold land and buildings comprises the Church premises, Manse at 1 Vicarage Way & Manse at 137 Imperial Drive. The gross book value of the Church premises and Manse at 1 Vicarage Way is based on an estimate by the Diaconate on 1 January 1997, as increased by the cost of subsequent building work and refurbishment. The Manse at 137 Imperial Drive is valued at cost.

As at 31 December 2021 the cost and net book value were as follows:

| | Cost<br>£ | NBV<br>£ |
|---|---|---|
| Church Premises: | 1,782,369 | 1,001,389 |
| 1 Vicarage Way: | 247,227 | 203,914 |
| 137 Imperial Drive: | 398,203 | 340,071 |
| Total | 2,427,799 | 1,545,375 |

The Charity Trustees recognise that the value of land and buildings may have changed during the year. Nevertheless they consider that the total value of land and buildings held by the Church is not less than the values included in the accounts, and because no disposals are planned in the foreseeable future, consider that a professional valuation would incur significant costs which would be onerous compared with the additional benefit gained by the user of the accounts.

### 12 Debtors

| **Amounts falling due within one year:** | **2021**<br>**£** | **2020**<br>**£** |
|---|---|---|
| Other debtors | 2,755 | 4,684 |
| Prepayments and accrued income | 4,928 | 5,519 |
| | 7,683 | 10,203 |

### 13 Creditors: amounts falling due within one year

| | **2021**<br>**£** | **2020**<br>**£** |
|---|---|---|
| Other taxation and social security | 2,069 | 2,292 |
| Other creditors | 547 | 1,394 |
| Accruals and deferred income | 5,332 | 4,202 |
| | 7,948 | 7,888 |

### 14 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

| | | Movement in funds | | | | Movement in funds | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Balance at 1 January 2020 | Incoming resources | Resources expended | Transfers | Balance at 1 January 2021 | Incoming resources | Resources expended | Transfers | Balance at 31 December 2021 |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| CAP Debt Centre | 3,973 | 14,080 | (21,042) | 10,975 | 7,986 | 11,178 | (20,900) | 10,344 | 8,608 |
| Acts435 | - | 450 | (450) | - | - | - | - | - | - |
| Fellowship Fund | 2,914 | 6,779 | (1,940) | 2,978 | 10,731 | 234 | (4,235) | 106 | 6,836 |
| Specific Donation | 436 | 2,782 | (3,279) | 80 | 19 | - | (19) | - | - |
| Baptist Home Mision | - | 2,563 | (7,800) | 5,237 | - | 2,550 | (7,800) | 5,250 | - |
| BMS World Mission | - | 850 | (2,800) | 1,950 | - | 825 | (1,600) | 775 | - |
| Lily of the Valley | - | 446 | (1,900) | 1,454 | - | 438 | (2,500) | 2,062 | - |
| Sunday Club Collections | 574 | 345 | (352) | - | 567 | 470 | (451) | - | 586 |
| Thank Offering | - | 25,904 | (18,825) | (7,079) | - | 21,456 | (18,475) | (2,981) | - |
| Sundry Missionaries | 2,412 | 12,297 | (12,660) | 1,487 | 3,536 | 14,603 | (14,894) | (1,056) | 2,189 |
| | 10,309 | 66,496 | (71,048) | 17,082 | 22,839 | 51,754 | (70,874) | 14,500 | 18,219 |

The CAP Debt Centre Fund is used to pay the salary of the Debt Centre Manager and other expenditure incurred in the running of the centre. The church agreed to fund the debt centre for three years, at £10,000 per year, from the Mission Support Fund. The centre was opened on 1 March 2019.

The Fellowship Fund is used for making payments to people facing financial hardship. Payments are made solely at the discretion of the minister.

The Thank Offering represents monies collected on the Church anniversary. This is allocated to mission or Church activities according to the donor's wish.

Other restricted funds represent amounts collected in the year for specific missions, charitable work or individuals and paid thereto.

## 15 Unrestricted funds - general

These are unrestricted funds which are material to the Church's activities made up as follows:

| | | | | Movement in funds | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Balance at 1 January 2020 | Incoming resources | Resources expended | Transfers | Balance at 1 January 2021 | Incoming resources | Resources expended | Transfers | Balance at 31 December 2021 |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| General Fund | 68,001 | 171,845 | (147,518) | (24,782) | 67,546 | 172,308 | (148,393) | (23,300) | 68,161 |

## 16 Designated funds

The income funds of the charity include the following designated funds which have been set aside out of unrestricted funds by the trustees for specific purposes:

| | | Movement in funds | | | | Movement in funds | | | |
|---|---|---|---|---|---|---|---|---|---|
| | Balance at 1 January 2020 | Incoming resources | Resources expended | Transfers | Balance at 1 January 2021 | Incoming resources | Resources expended | Transfers | Balance at 31 December 2021 |
| | £ | £ | £ | £ | £ | £ | £ | £ | £ |
| Fixed Asset Fund | 1,483,069 | - | (48,064) | 8,728 | 1,443,733 | - | (55,807) | 167,421 | 1,555,347 |
| HND I&E | 4,109 | 20,700 | (1,178) | (13,032) | 10,599 | 20,700 | (3,469) | (18,000) | 9,830 |
| Equipment Fund | 4,496 | 1,250 | (515) | 2,122 | 7,353 | 669 | (1,272) | (2,010) | 4,740 |
| Fabric Fund | 6,347 | - | (8,258) | 16,200 | 14,289 | - | (38,975) | 26,816 | 2,130 |
| Foodbank Fund | - | - | - | - | - | 264 | (718) | 1,000 | 546 |
| IT/Computer | - | - | - | 600 | 600 | - | (508) | 600 | 692 |
| Music Fund | 3,903 | - | (1,035) | - | 2,868 | - | (559) | - | 2,309 |
| Training Fund | 796 | - | (3,801) | 4,150 | 1,145 | 125 | (1,941) | 6,200 | 5,529 |
| Manse ext (Lewis) | 153,518 | - | (100) | 6,582 | 160,000 | - | (1,340) | (157,627) | 1,033 |
| Missions Support Fund | 177,928 | - | (13,150) | (17,650) | 147,128 | - | (17,003) | (15,200) | 114,925 |
| Luncheon Club | 1,829 | 265 | (593) | - | 1,501 | - | (387) | - | 1,114 |
| Tamil Fellowship | 8 | 481 | (30) | - | 459 | 1,922 | (1,127) | (400) | 854 |
| Toddler Group | 45 | 181 | (220) | - | 6 | 116 | (50) | - | 72 |
| | 1,836,048 | 22,877 | 76,944 | 7,700 | 1,789,681 | 23,796 | 123,156 | 8,800 | 1,699,121 |

**16 Designated funds** **(Continued)**

The Fixed Asset Fund represents the net book value of all tangible fixed assets.

The HND I&E Fund represents rental income received from letting 137 Imperial Drive and expenditure on letting fees, buildings insurance and repairs and renewals.

The Manse extension fund is funded from by a legacy received from Mr David Lewis and has been set aside to pay for the extension of the Manse.

The Mission Support Fund is used to support UK and overseas mission. A committee has been set up to consider requests for grants and grants are made at least once a year.

Other designated funds represent amounts set aside for expenditure according to the fund description.

It is the practice of the Diaconate to make transfers from the General Fund to the Equipment, Fabric, IT/computer, Music and Training Funds during each financial year to maintain these fund balances, as required.

Fixed Asset additions of £2,410 were financed from the Equipment Fund, £7,384 from the Fabric Fund and £157,627 from the Manse extension fund (Lewis legacy).

There was a transfer of £18,000 from the HND I&E Fund to the Fabric Fund.

There were transfers totalling £10,000 from the Mission Support Fund to the CAP Debt Centre.

**17 Analysis of net assets between funds**

| | **Unrestricted funds 2021** | **Designated funds 2021** | **Restricted funds 2021** | **Total 2021** | Unrestricted funds 2020 | Designated funds 2020 | Restricted funds 2020 | Total 2020 |
|---|---|---|---|---|---|---|---|---|
| | **£** | **£** | **£** | **£** | £ | £ | £ | £ |
| Fund balances at 31 December 2021 are represented by: | | | | | | | | |
| Tangible assets | | 1,555,348 | - | 1,555,348 | | 1,443,733 | - | 1,443,733 |
| Current assets/(liabilities) | 68,161 | 143,773 | 18,219 | 230,153 | 67,546 | 345,948 | 22,839 | 436,333 |
| | 68,161 | 1,699,121 | 18,219 | 1,785,501 | 67,546 | 1,789,681 | 22,839 | 1,880,066 |

### 18 Operating lease commitments

At the reporting end date the Church had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which fall due as follows:

| | 2021<br>£ | 2020<br>£ |
|---|---|---|
| Within one year | 1,501 | 1,453 |
| Between two and five years | 2,961 | 4,524 |
| | 4,462 | 5,977 |

### 19 Other commitments

**Mission Support**
The Church is committed to supporting two missionary families for the next year in the sum of £4,500 per family, while they are still in service with their mission agencies. These monies will be paid from the General Fund.

**CAP Debt Centre**
The Church is committed to making a payment of £600 a month to Christians Against Poverty in Bradford, whilst running the CAP Debt Centre.

### 20 Pensions

The Church is a participating employer of the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income.

From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general, members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members if they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva Limited.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Scheme's assets and liabilities to specific employers and means that the scheme is accounted for as if the Scheme were a defined contribution scheme.

The Minister is eligible to join the Scheme.

**20 Pensions** **(Continued)**

**Actuarial valuation as at 31 December 2019**

A formal valuation of the DB Plan as at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit.

| Type of assumption | % pa |
|---|---|
| RPI price inflation assumption | 3.20 |
| CPI price inflation assumption | 2.70 |
| Minimum Pensionable Income Increase Adjustment (above CPI) | 0.50 |
| Pre-retirement assumed investment returns (gilt yield plus 1.75% pa) | 2.95 |
| Post retirement assumed investments returns (including benefits matched by the insurance policy) (gilt yield plus 0.5% pa) | 1.70 |
| Minimum Pensionable Income increases (CPI plus 0.5%) | 3.20 |
| Deferred pension increases based on RPI | |
| Pre April 2009 | 3.50 |
| Post April 2009 | 2.50 |
| Pension increases | |
| Based on RPI with an annual floor of 0% and annual cap of 5% | 2.70 |

Mortality is assumed in accordance with 80% of the S3NA standard mortality table. Future improvements projected from 2013 in line with the "CMI 2019" projection with a long-term rate of improvement of 1.75% p.a. for males and 1.5% p.a. for females with the core smoothing parameter and with additional initial mortality improvement factor A=0.5%.

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

The church has been advised that the cost for the church to buyout their Pension Scheme liabilities at 31 December 2021 was approximately £43,500.

**Recovery Plan**

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan.

Under the current Recovery Plan agreed signed in September 2020, deficiency contributions are payable until June 2026. These contributions are broadly based on the employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules.

### 21 Related party transactions

The custodian Trustee of the Church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the London Baptist Association.

The Church made a donation to the Baptist Union Home Mission Scheme (BMS) as set out in note 6

Revd John Smuts (Trustee) is a trustee of International Service Fellowship Trust (Interserve), an organisation supported by Rayners Lane Baptist Church (note 6).

The Church will be a making a monthly payment to Christians Against Poverty (CAP) charity registration number 1097217, for the supply of services for the running of the debt centre.

The aggregate total of donations received from trustees and related parties is £32,472 (2020: £38,239).

**RAYNERS LANE BAPTIST CHURCH**

England & Wales - Charity number 1129399

# Accounts

raynerslane baptistchurch

# ACCOUNTS FOR THE YEAR ENDED

# 31ST DECEMBER 2020

*A Charity Registered in England and Wales Number 1129399*

**RAYNERS LANE BAPTIST CHURCH**

**ACCOUNTS FOR THE YEAR ENDED**

**31ST DECEMBER 2020**

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**RAYNERS LANE BAPTIST CHURCH**

REPORT OF THE DIACONATE

FOR THE YEAR ENDED 31st DECEMBER 2020

The Diaconate has pleasure in submitting its report together with the financial statements for the Church for the year ended 31st December 2020. These financial statements have been prepared in accordance with statutory requirements, the trust deed, the Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) (as amended for accounting periods commencing from 1 January 2016) and the Charities Act 2011.

## Reference and Administrative Information

The Church was registered as a charity in England and Wales on 5 May 2009, and its registered charity number is 1129399.

The Church's address is 139 Imperial Drive, Rayners Lane, Harrow HA2 7HW.

The Custodian Trustees for its land and buildings are The London Baptist Property Board, Unit C2, 15 Dock Street, London, England, E1 8JN.

**The Diaconate :**

**Officers**

| | |
|---|---|
| Rev John Smuts | Senior Pastor |
| Mr Victor Devendrarajah | Secretary (Resigned 12 July 2020) |
| Mr Jermaine Francis | Secretary (Former Deacon appointed Secretary 12 July 2020) |
| Mrs Celia Clark | Treasurer |

**Deacons**

Mrs Glossyna Amegatcher (Resigned 21 March 2021)
Mr Joseph Chandrasekaran (Resigned 21 March 2021)
Miss Rosemary Cox
Mr Cristian Carlescu (Appointed 22 November 2020)
Mr Alcus Dunn
Mrs Pat Enderby
Mr Jermaine Francis (Resigned as Deacon and appointed Secretary 12 July 2020)
Mr William Goh (Appointed 21 March 2021)
Mr Roger Hawke
Mr Edward Knotwell (Resigned 21 March 2021)
Mr Ian McNulty
Mrs Louise Ogundere
Mr Graham Stonestreet (Appointed 13 June 2021)
Miss Leeann Thayalanayagam
Mr Paul Webb

## Professional advisers

**Bankers**

National Westminster Bank Plc
315 Station Road
Harrow
HA1 2AD

CAF Bank Limited
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Stewardship Services
1 Lamb's Passage
London
EC1Y 8AB

Shawbrook Bank Limited
Lutea House
Warley Hill Business Park
The Drive
Great Warley
Brentwood
Essex
CM13 3BE

**Independent Examiner**

Mr Robert Moore FCA
Independent Examiner
Bright Grahame Murray
Emperor's Gate
114a Cromwell Road
Kensington
London
SW7 4AG

## Structure, Governance and Management

### Constitution of the charity and status

Rayners Lane Baptist Church was created by a trust deed dated 27th February 1937. The Church is a charity registered in England and Wales, registration number 1129399. The Church is a Public Benefit Entity.

### Church organisation

The Church Meeting is scheduled to take place five times per year and has responsibility for the overall policy of the Church. Due to the coronavirus pandemic, there were only four Church Meetings held in 2020. The day to day running of the Church's work and witness, and the financial and legal aspects of the Charity, are the responsibility of the Diaconate. Under the Constitution this body consists of up to twelve Deacons, together with the Minister, and two Officers: Church Secretary and Treasurer, all of whom are appointed by the Members.

The election of Officers and Deacons takes place at the AGM, and any vacancies may be filled at any Church Meeting where appropriate notice has been given for nomination and election. Officers and Deacons are appointed from the membership. Nominations for each post are made in writing with the supporting signature of two other Church Members and the consent of the candidate. Deacons are appointed for a term of three years and then must seek re-election. Officers are appointed for one year and may be re-appointed in subsequent years. The Church seeks to appoint a Diaconate with a variety of gifts and skills so that individual Deacons may have responsibility for a specific area of ministry. The Church seeks to appoint a Diaconate that represents the age and cultural diversity of the church.

All Members are encouraged to take an appropriate part in the spiritual and practical tasks involved in the furtherance of the charitable objective.

Relevant matters may be submitted to the Church Meeting by the Diaconate for guidance and approval, or may be raised by Members in the Church Meeting for further consideration by the Diaconate. Though the Constitution permits decisions to be made at Church Meetings by appropriate majorities, the Church seeks to work by consensus wherever possible.

### Risk assessment

The Diaconate continues to review the major strategic, financial and operational risks faced by the Church and considers that systems have been established to monitor them so that the necessary steps can be taken to mitigate them.

## Objectives and Activities

### Aims and organisation

The principal purpose of the Church is the advancement of the Christian faith according to the principles of the Baptist denomination. The Church may also advance education and carry out other charitable purposes in the United Kingdom and/or other parts of the world. The Church is Evangelical and accepts the Holy Scriptures as its sole authority and exists for the worship of Almighty God. It operates primarily in the London Borough of Harrow.

The Church's mission statement is: At Rayners Lane we seek to be a family of committed followers of Jesus Christ, of all ages and from all nations, as we share the good news of Jesus where we live and work and around the world.

The Church's activities include:
regular public worship, prayer, Bible study, preaching and teaching;
evangelism and mission, locally, regionally, nationally and internationally;
the teaching, encouragement, welcome and inclusion of young people;

nuture and growth of Christian disciples;
education and training for Christian and community service;
giving and encouraging pastoral care;
supporting and encouraging charitable social action in the United Kingdom and abroad;
encouraging relationships with and supporting Baptist and other Christians.

**Public Benefit**
All are welcome to attend the services and activities at the church and our membership comprises people from a wide range of ethnic and socio-economic backgrounds.

During the coronavirus pandemic the way in which activities have been run have changed, so as to abide by government restrictions. The following activities are part of our usual church programme and some of these activities have taken place for only part of the year or have been held online.

The church undertakes a number of activities which are open to the community and this includes a monthly lunch club, weekly parents and toddlers group, Pilates gold group, a monthly afternoon tea for those who are lonely or socially isolated and a Saturday morning café. The church also wishes to reach out to the community of Rayners Lane and supports the local council by allowing the use of the church premises as a polling station, and resident and traders association meetings.

As part of the Church's vision to reach out to the locality, community events are held which may include fun days for the family. The Children and Families Worker visits local schools and speaks at assemblies and also supports the Harrow Schools Worker in giving talks to Year 6 children as they transition to High School. The 2nd Rayners Lane Scout Group meets on the premises.

We continue to act as a collection point for Harrow Food-bank and now operate a weekly foodbank from the church premises. The church also operates a CAP Debt Centre from the premises and the CAP Debt Centre Manager is a member of the church staff. Crossroads Crisis Pregnancy operates from our premises.

Our objectives and activities fully reflect the purposes that the charity was set up to further. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our objectives and activities and when planning for future activities. The Trustees have given due consideration to the Charity Commission published guidance on the Public Benefit requirement under the Charities Act 2011.

**Review of activities**
Rayners Lane Baptist Church is an Evangelical Christian community located in the London Borough of Harrow. Its current Membership reflects the increasing multi-cultural diversity of North West London and every Sunday each continent is represented in the congregation.

A large number of Church organisations, aimed at different interest groups, met regularly, in person and by teleconferencing, to teach and study the Holy Scriptures, to pray, to spread the Gospel, to build up Christians in their faith, and to show the love of Christ to the local community.

For most of the year however, from late March onwards, due to the Covid-19 pandemic, the majority of services and meetings were conducted remotely by a combination of teleconferencing and live streaming. Despite the restrictions, leaders of groups kept in touch with members informally and pastoral care continued on a one to one basis.

The Church started the year 2020 with five members of staff: Senior Pastor, Assistant Minister, Children and Families Worker, Church Administrator and CAP Debt Centre Manager. The Assistant Minister had accepted a new post in January and left the church at the end of April. During the year one person was welcomed into membership and at the end of the year there were 195 members of the church and 68 Affiliates.

## Achievements and Performance

**Review of operations during the year**
We started the year, looking ahead to the Sunday services and events planned for the year. In February we held the family pancake event at church and also a Walk through the Bible day, which was attended by people from other churches. As coronavirus social distancing measures were put in place in the middle of March some members of the church began to self-isolate and the last service held physically in the church building for many months was on Mothering Sunday.

Once lockdown was announced on 23 March we began a process of finding new ways to be church in Rayners Lane, and how we could continue to support one another as well as the community around us. The church office remained open to take phone calls and Sunday services were held online.

Many of the group and events normally held in person on the church premises had to stop but there were many inventive ways that these events and groups continued, either online or by socially distanced visits. With government coronavirus guidance constantly changing, we were always adapting and changing plans. During the summer and autumn, when some restrictions had lifted we were able to meet in church for Sunday services, although numbers were limited due to social distancing. Some groups were also held outside on the church lawn or on the church premises, again within the government guidelines.

Our Senior Pastor Rev John Smuts continued to lead the ministry at RLBC. During 2020 John adapted very quickly to online church and also encouraging and nurturing us as we navigated this new world we were all living in. As Senior Pastor he chaired many groups with the church, including the Mission Support Fund Committee, and facilitated the move to online meetings. As part of his wider local ministry he was one of the district ministers for North West London and has supported local churches during the pandemic. He is a trustee of the mission organisation Interserve.

James Findlow, our Assistant Minister with Responsibility for Youth preached regularly, shared in the pastoral care of the church and organised a number of events for the youth. This included a youth weekend away in February and a Youth Alpha Course, both held jointly with Elmfield Church. Following James' departure at the end of April, the youth leaders continued with youth activities at church and online.

Karen Sanders, our Children and Families Worker, continued to oversee the work with children and families in the church and community. Karen was to be on sabbatical in 2020, and deferred part of her sabbatical when lockdown was announced. Karen completed her sabbatical training course in Biblical studies at Oakhill Theological College, which was online. During the year Karen has been very imaginative in finding ways to hold the regular families and children's events in new ways within the coronavirus guidelines. The Sunday Club continues to give financial support to a child called Miser from Indonesia.

Following the departure of the Assistant Minister with Responsibility for Youth, the church looked to recruit an Associate Pastor in 2020, but this was deferred to 2021.

Up to March 2020 there were 3 church services each Sunday at 9.30am, 11am and 6.30pm. Due to the Covid-19 pandemic this was curtailed in March to leave just the 11am service and this was presented both by live streaming and socially distancing live during periods when the pandemic had abated in the period August to October. This followed the extensive work by Deacons and volunteers in conducting detailed risk assessments. We were also able to conduct socially distancing services at 11am from 6th December ending on Christmas Day. We have been blessed as a church by one member who has given his time voluntarily to enable online streaming of services.

A further initiative came in the form of three separate Zoom teleconferencing sessions following the 11am service promoting separate online discussions between members, youth group members and the 20s and 30s age groups. During the pandemic people have really missed social contact and this went some way to enabling people to keep in touch with each other.

One of the new initiatives that came out of the pandemic was devotions on Facebook. During lockdown one the devotions were held daily and many members, along with friends and others in the community were encouraged by this short sessions together. The devotions restarted in the autumn and were held twice weekly. The fortnightly meetings of Home groups, as well as fortnightly Prayer meetings were also held online.

We continued with the important work of reaching out to the diverse community around us. Our annual Holiday Bible Club was well supported, but this year by teleconferencing. The Children and Families Worker also arranged children's events remotely including the Light Party (an alternative to Halloween). The weekly Toddler's Group continued to be popular and also reverted to teleconferencing during the year as did the Sunday Club activities.

Refresh drop-in coffee morning has been running now for several years, and is held each Saturday morning, latterly remotely via Zoom. The Luncheon Club continued to offer a cooked meal once a month up to March 2020 but was put on hold thereafter due to Covid-19, although a gift bags were distributed to regular attendees during the year, and to the Pilates Gold group. The Pilates Gold group started to meet again online in the autumn. The Tamil Fellowship met on Fridays to enjoy a time of worship and fellowship, and moved to online meetings, including their much enjoyed Christmas event.

One of new ministries that the church became involved during the year was the establishment of a foodbank on the church premises. The CAP Debt Centre Manager continued supporting clients and was also able to extend support by giving household items to those in need.

Deacons meetings were held twice a month in person up to March then by Zoom thereafter. The format was to meet together to discuss general issues then divide into two groups covering Administration and Ministry, thus giving more time for in depth discussions. Deacons have been allocated an area of responsibility and this enabled more involvement by deacons and sharing of ministry.

With the church building being closed for a large part of the year, the church did suffer a fall in income. To keep the church members informed of the financial position, a monthly finance report and forecast was distributed to all members. This was in addition to the finance reports submitted to the monthly leadership team meetings and the finance reports for church meetings.

The Church seeks to develop and sustain an interest in both local and World Mission by the encouragement and support of members and friends in training for ministry and the ongoing support and pastoral care of both serving and retired missionaries. This includes the family we support in Cambodia and the couple who are in Australia. We continue to enjoy the placement of a student from the London School of Theology. We supported other Baptist Churches through giving to the Home Mission Fund and the BMS World Mission.

Progress was made on the proposed Manse extension and it is planned to complete the project during 2021. Regular maintenance and repair of the church buildings was undertaken, and this included interior painting of church rooms, painting of the church flat, refurbishment of the toilet facilities as well as various sundry repairs and renewals. Regular maintenance of the fire alarm and fire safety equipment was carried out. We were thankful for the support of volunteers in carrying out some of this work. In order to deal with the teleconferencing and live streaming capability new equipment was sourced. The installation of the online address book was completed on Church Suite which enabled easier access to members contact details. We are registered as a Sight Loss Friendly Church which means that we can include people with sight loss in church life, services and activities.

We thank our ministry team (John, Karen and James) for guiding us through the many decisions the leadership team needed to make. We thank them too for their faithful, servant hearted service. We also thank Rebecca and Debie, and the leadership team for their commitment to serve under unusual and sometimes trying circumstances. We thank the church members and fellowship for their financial gifts and

the loving support they have given to each other. But most of all we thank God for sustaining us during these unprecedented times.

## Financial review

Income for the year was £261,218 (2019: £284,932), and the decrease is income reflects the fall in giving to the General Fund during the year. Donations received for the running of the CAP Debt Centre increased and the level of mission giving also increased during the year.

Giving to the General Fund fell in the year and total General Fund income was £171,845 (2019: £199,728). The fall in income reflects the impact of coronavirus, with the church building being closed for most of the year. Not being able to hold Sunday church services in person meant that offerings fell during the year and this had a knock on effect with the amount of gift aid we were able to claim. The majority of donations from church members are received as standing orders, and to enable further online gifts a giving page was set up on the church website. Giving was also impacted by the fall in income from groups using the church premises. The church continued to receive rental income from the letting of the flat for part of the year.

Rental income was also received from the second manse and some of this income has been transferred to Manse extension fund and the General Fund. The remaining balance will be used for refurbishment of the property.

Expenditure for the year was £295,510 (2019: £322,202). The decrease in expenditure was due to the staff vacancy and the reduction in activities at the church. No staff were furloughed during the year. Grants totalling £20,800 (2019: £14,200) were paid from the Mission Support Fund in 2020. There was also a transfer of £10,000 from the Mission Support Fund to support the CAP Debt Centre.

General fund expenditure was £147,518 (2019: £168,536), and the decrease reflects the reduction in staff costs due to the staff vacancy and the reduction of events and groups held at church. Some streams of expenditure did not decrease, and this included the fixed property costs, and there was also an increase in costs related to providing online ministry at the church.

At the end of the year the reserves balance on the General Fund was £67,546 (2019: £68,001). The shortfall for the year of £455 includes a transfer of rental income of £3,000. The reserves balance will cover four months of 2021 budgeted expenditure, as set out in the reserves policy.

The Mission Support Fund has a balance at the end of the year of £147,128, and grants will be made at least annually to UK and overseas mission projects. The church continues to support UK and overseas mission through regular donations to Home Mission and BMS World Mission and also to other individuals and organisations serving in the UK and overseas. The annual Thank Offering raised £25,904 and enabled grants to be made to the Fellowship Fund, missionaries and mission organisations. The church has committed to support one couple and one family in overseas mission. The Church has committed to give financial support, from the General Fund, to the couple and family for a further year at the rate of £4,500 each per annum.

### Grant making policy

The Church seeks to glorify God in supporting Christian missionary activity in this country and overseas by prayer, practical help and financial giving. We aim to be a local church with a global vision.

The Church supports a number of organisations and the extent of this support can be seen in Note 8 to the accounts.

### Reserves policy

It is policy to maintain unrestricted funds, which are free reserves of the Church, at a level which takes into account variable general giving, future repair needs of the Church buildings and manses and the need to

support a team of staff. The Church seeks to maintain reserves equivalent to four months budgeted expenditure.

**Investment policy**
The Diaconate has powers to invest surplus funds at its absolute discretion. Its current policy is to invest surplus funds in a Stewardship Services and Shawbrook Bank deposit accounts.

**Volunteers**
The church employed two full-time and two part-time paid staff in 2020, and one full time member of staff from January to April. The remaining support to the work is given through volunteers. It is one of the aims of the Church to advance the Gospel of Jesus Christ and in fulfilling this aim the Church operates through a number of different organisations which are, in the main, run by volunteers. This includes children, youth, young adults (20's & 30's) and older people's groups as well as home groups. Other events organised by the Church are also run by or supported by volunteers, and the largest event each year supported by volunteers is the Holiday Bible Club. Volunteers also help in the Sunday services and this includes music, sound and projector, stewarding and refreshments. There is also a finance committee made up of volunteers, and the co-ordination of fabric and repairs of the Church buildings is overseen by a volunteer. Over the year it is thought that the majority of Church Members are involved in one or more of these activities.

**Plans for the Future**
It is hoped that the extension at the manse will be completed in 2021, and also that an Associate Pastor will be appointed.

**Impact of Covid-19**
We started 2021 with the church closed to Sunday services and all groups and meetings being held online. The last service held in church was on Christmas Day, and as the coronavirus infection rate was rising, it was decided not to re-open after Christmas. Lockdown was announced and we went back to operating in the way we had in the spring of 2020. It is difficult to keep quickly adapting and changing what we are doing, and also giving clear messages to church members on what activities are being held and in what way.

As the church was closed again for Sunday services, we have felt the impact of a lower level of giving. The large majority of members make their gifts by standing order, so we have received a steady income. At the end of the first quarter of 2021 we have a small shortfall, and it is hoped that once church re-opens we will see an increase in giving and therefore income.

The AGM was held via zoom in March, and Easter craft bags for families and children and also Easter bags for older people in the community were delivered before Easter. With the lifting of restrictions the church reopened for Sunday services at the end of March, on Palm Sunday. The church was closed on Easter Sunday 2020 but we have been able to hold a service in church on Easter Sunday 2021, although numbers able to attend in person were limited due to social distancing.

With the gradual lifting of restrictions, and not knowing what future restrictions may come into force, it is difficult to make any firm future plans for resuming groups and activities in person. Therefore it is likely we will hold a mix of online and in person groups and activities during year.

The Church has determined that these events are non-adjusting subsequent events. Accordingly, the financial position and results of operations as of and for the year ended 31 December 2020 have not been adjusted to reflect their impact. The duration and impact of the COVID-19 pandemic, as well as the effectiveness of government and central bank responses, remains unclear at this time. It is not possible to reliably estimate the duration and severity of these consequences, as well as their impact on the financial position and results of the Church for future periods.

**Diaconate responsibilities**

The Diaconate is responsible for preparing the Report of the Diaconate and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Charity law requires the Diaconate to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of its incoming resources and application of resources for the year.

In preparing these financial statements, the Diaconate is required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue in existence.

The Diaconate is responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and which enable it to ensure that the financial statements comply with applicable Accounting Standards and Statements of Recommended Practice (FRS102), and the Accounting Regulations set out under the Charities Act 2011. It is also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Diaconate on 13 September 2021 and signed on its behalf by

John Smuts
.....

**Senior Pastor**

Jermaine Francis
.....

**Secretary**

REPORT OF THE INDEPENDENT EXAMINER

TO THE DIACONATE OF

**RAYNERS LANE BAPTIST CHURCH**

**Independent Examiner's Report to the Trustees of Rayners Lane Baptist Church**

I report to the trustees on my examination of the accounts of Rayners Lane Baptist Church (the Charity) for the year ended 31 December 2020, which are set out on pages 11 to 30.

**Responsibilities and basis of report**

As the charity trustees of the Charity you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('The Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or

(2) the accounts do not accord with those records; or

(3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Robert Moore

---

Mr Robert Moore FCA
Independent Examiner
Bright Grahame Murray
Emperor's Gate
114a Cromwell Road
Kensington
London
SW7 4AG

Date 17 September 2021

**RAYNERS LANE BAPTIST CHURCH**

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31st DECEMBER 2020

| **Income and Expenditure** | ***Unrestricted funds*** | | ***Restricted funds*** | ***Total funds*** | ***Prior Period total funds*** | ***Further details*** |
|---|---|---|---|---|---|---|
| **Income and endowments from:** | ***General*** **£** | ***Designated*** **£** | **£** | **£** | **£** | |
| Donations and legacies | 164,398 | 1,912 | 66,076 | 232,386 | 247,654 | 3 |
| Charitable activities | 4,018 | 20,965 | 145 | 25,128 | 29,039 | 4 |
| Other trading activities | 950 | - | 275 | 1,225 | 2,934 | 5 |
| Investments | 1,537 | - | - | 1,537 | 2,187 | |
| Other | 942 | - | - | 942 | 3,118 | |
| **Total** | 171,845 | 22,877 | 66,496 | 261,218 | 284,932 | |
| **Expenditure on:** | | | | | | |
| Raising funds | - | - | - | - | 58 | |
| *Charitable activities:* | | | | | | |
| Ministry | 113,162 | 4,044 | 26,711 | 143,917 | 159,122 | 6 |
| Mission | 11,514 | 13,750 | 44,337 | 69,601 | 62,881 | 7 |
| Establishment costs | 22,842 | 59,150 | - | 81,992 | 100,141 | 8 |
| **Total** | 147,518 | 76,944 | 71,048 | 295,510 | 322,202 | |
| **Net income/(expenditure)** | 24,327 | (54,067) | (4,552) | (34,292) | (37,270) | |
| **Transfers between funds** | (24,782) | 7,700 | 17,082 | - | - | 15/16 |
| **Net movement in funds** | (455) | (46,367) | 12,530 | (34,292) | (37,270) | |
| **Reconciliation of funds:** | | | | | | |
| Total funds brought forward At 1st January 2020 | 68,001 | 1,836,048 | 10,309 | 1,914,358 | 1,951,628 | |
| **Total funds carried forward** At 31st December 2020 | 67,546 | 1,789,681 | 22,839 | 1,880,066 | 1,914,358 | |

Movements on reserves and all recognised gains and losses are shown above.

The notes on pages 14 to 30 form part of these accounts.

Details of prior period data can be found at note 22.

**RAYNERS LANE BAPTIST CHURCH**

BALANCE SHEET

AS AT 31ST DECEMBER 2020

| *Note Ref.* | | *Total Funds £* | *Prior Year Funds £* | *Further Details* |
|---|---|---|---|---|
| 1f | **Fixed assets** | | | |
| | Tangible fixed assets | 1,443,733 | 1,483,069 | 11 |
| | *Total fixed assets* | 1,443,733 | 1,483,069 | |
| | **Current assets** | | | |
| | Debtors | 10,203 | 12,609 | 12 |
| | Cash at bank and in hand | 434,018 | 426,349 | 13 |
| | *Total current assets* | 444,221 | 438,958 | |
| | **Liabilities:** | | | |
| | Creditors: Amounts falling due within one year | 7,888 | 7,669 | 14 |
| | *Net current assets* | 436,333 | 431,289 | |
| | *Total assets less current liabilities* | 1,880,066 | 1,914,358 | |
| | ***Total net assets*** | 1,880,066 | 1,914,358 | |
| | **The funds of the charity:** | | | |
| | Restricted income funds | 22,839 | 10,309 | 16 |
| | Unrestricted Funds - General | 67,546 | 68,001 | 15 |
| | - Designated | 1,789,681 | 1,836,048 | 15 |
| | *Total unrestricted funds* | 1,857,227 | 1,904,049 | |
| | ***Total charity funds*** | 1,880,066 | 1,914,358 | |

Approved by the Diaconate on 13 September 2021 and signed on their behalf by:

Jermaine Francis
.....
**Secretary**

Celia Clark
.....
**Treasurer**

The notes on pages 14 to 30 form part of these accounts.

**RAYNERS LANE BAPTIST CHURCH**

STATEMENT OF CASH FLOWS

AS AT 31ST DECEMBER 2020

| | Total Funds £ | Prior year Funds £ |
|---|---|---|
| **Cash flows from operating activities:** | | |
| ***Net cash provided by/(used) in operating activities*** | 14,860 | 7,379 |
| **Cash flows from investing activities:** | | |
| Interest | 1,537 | 2,187 |
| Purchase of fixed assets | (8,728) | (9,202) |
| ***Net cash provided by/(used in) investing activities*** | (7,191) | (7,015) |
| ***Changes in cash and cash equivalents in the reporting period*** | 7,669 | 364 |
| **Cash and cash equivalents at the beginning of the reporting period** | 426,349 | 425,985 |
| ***Cash and cash equivalents at the end of the reporting period*** | 434,018 | 426,349 |

**Reconciliation of net income/(expenditure) to net cash flow from operating activities**

| | Current year £ | Prior Year £ |
|---|---|---|
| ***Net income/(expenditure) for the reporting period (as per the statement of financial activities)*** | (34,292) | (37,270) |
| **Adjustments for:** | | |
| Depreciation charges | 48,064 | 47,257 |
| Interest | (1,537) | (2,187) |
| (Increase)/decrease in stocks | - | 72 |
| (Increase)/decrease in debtors | 2,406 | (1,627) |
| Increase/(decrease) in creditors | 219 | 1,134 |
| ***Net cash provided by /(used in) operating activities*** | 14,860 | 7,379 |

**Analysis of cash and cash equivalents**

| | Current Year £ | Prior Year £ |
|---|---|---|
| **Analysis of cash and cash equivalents** | | |
| Notice deposits | 255,240 | 253,937 |
| Short term deposits | 178,778 | 172,412 |
| **Total cash and cash equivalents** | 434,018 | 426,349 |

## 1 ACCOUNTING POLICIES

### (a) Basis of preparation

The accounts have been prepared under the historic cost convention with items recognised at cost or transaction value unless stated in the relevant notes to the accounts. The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK (FRS 102) and the Charities Act 2011.

Rayners Lane Baptist Church is a registered charity, no 1129399, and meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

### (b) Going concern

As set out in the Report of the Diaconate during the early part of 2020 the international community was impacted by the COVID-19 pandemic, which caused significant disruption to UK businesses and charities. The trustees have assessed the risk that the Church is not a going concern, with reference to its financial position and performance as discussed in the Report of the Diaconate. The Church forecasts that it is able to continue to meet all of its obligations without recourse either to additional third party capital. The trustees are not aware of any significant impact from the COVID-19 pandemic on the Church operations. However, the trustees continue to assess its impact on an ongoing basis. The trustees have therefore concluded that the going concern assumption is appropriate and continue to prepare the annual report and the financial statements on that basis.

### (c) Income

Voluntary income received by way of donations and gifts is included in full in the Statement of Financial Activities when received, including gifts in kind that are capable of valuation.

Donations under Gift Aid, together with the tax recoverable thereon, are accounted for when received. Provision is made for unclaimed tax at the year-end.

Pecuniary legacies are recognised as they are received. Residuary legacies are recognised at the earlier of receipt or agreement of the estate accounts.

### (d) Expenditure

Resources expended are charged in the accounts in the period in which they are incurred. These are allocated to the following headings and include attributable VAT which cannot be recovered:

(i) Ministry costs are those relating to the direct purposes of the church;
(ii) Mission: Grants are made to missionaries and other charitable organisations. These are recognised as a liability when the Church is under an obligation to make payments, or when the grant is paid over whichever arises first;
(iii) Establishment costs include all costs in support of the Church's main objectives; and
(iv) Governance costs represent expenditure on compliance with statutory and legal requirements.

Ministry, establishment, governance and other support costs are activities undertaken directly by the Church. Mission costs are grant funded activities of the Church.

## 1 ACCOUNTING POLICIES (continued)

Support costs are allocated by level of activity, and as the Church's principal purpose is the advancement of the Christian faith, ministry is allocated 80% of the support costs, and mission and establishment each being allocated 10% of support costs.

Irrecoverable VAT is charged against the expenditure heading for which it was incurred.

### (e) Funds

General unrestricted funds represent donations and other income received or generated for the objects of the Church without further specified purpose and are available as general funds.

Designated unrestricted funds are those which have been allocated by the Diaconate for identifiable future expenditure.

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets appropriate criteria is identified to the relevant fund.

The accounts include all transactions, assets and liabilities for which the Church is responsible in law. The accounts do not include the accounts of Church groups that owe their main affiliation to another body nor those that are informal gatherings of Church Members.

### (f) Fixed assets

Fixed assets are for the use of the Church in fulfilling its objects and are capitalised and depreciated.

Depreciation on fixed assets is provided at rates considered appropriate to reduce book values to estimated residual values over the useful lives of the assets concerned:

| | |
|---|---|
| Premises | - Straight line over 10 - 50 years |
| Furniture and fittings | - Straight line over 4 years |
| Computers and equipment | - Straight line over 4 years |

Assets in the course of construction are not depreciated until they are completed.
Items of equipment with low initial cost are written off on purchase.
Freehold land is not depreciated.

### (g) Pension Scheme

The charity operates a defined contribution plan for its employees. A defined contribution plan is a pension plan under which the charity pays fixed contributions into a separate entity. Once the contributions have been paid the charity has no further payments obligations. The contributions are recognised as an expense when they are due. Amounts not paid are shown in accruals in the balance sheet. The assets of the plan are held separately from the charity in an independently administered fund.

### (h) Recognition of liabilities

Liabilities are recognised where it is more likely than not there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

## 1 ACCOUNTING POLICIES (continued)

### (i) Recognition of Basic Financial Assets

Debtors are measured on initial recognition at settlement amount after any discounts or amount advanced by the charity. Subsequently, they are measured at cash or other consideration expected to be received.

## 2 CRITICAL ACCOUNTING ESTIMATES

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised, where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

## 3 DONATIONS AND LEGACIES

| | *Unrestricted* | | | | *Note 23* |
|---|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | **£** | **£** | **£** | **£** | **£** |
| Offerings | 139,384 | 1,662 | 55,443 | 196,489 | 209,350 |
| Gift Aid | 25,014 | 250 | 10,356 | 35,620 | 38,304 |
| Gifts in kind | - | - | 277 | 277 | - |
| | 164,398 | 1,912 | 66,076 | 232,386 | 247,654 |

The aggregate total of donations received from trustees and related parties is £38,239 (2019: £37,620)
Gifts in kind were received from The Department for Digital, Culture, Media and Sport for the CAP Centre Debt Centre.

## 4 CHARITABLE ACTIVITIES

| | *Unrestricted* | | | | *Note 24* |
|---|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | **£** | **£** | **£** | **£** | **£** |
| Rental income | 3,850 | 20,700 | - | 24,550 | 27,900 |
| Other | 168 | 265 | 145 | 578 | 1,139 |
| | 4,018 | 20,965 | 145 | 25,128 | 29,039 |

## 5 OTHER TRADING ACTIVITIES

| | *Unrestricted* | | | | *Note 25* |
|---|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | **£** | **£** | **£** | **£** | **£** |
| Donations for use of premises | 950 | - | - | 950 | 2,115 |
| Fundraising | - | - | 275 | 275 | 819 |
| | 950 | - | 275 | 1,225 | 2,934 |

2019 Other income includes receipt from insurance claim of £1,921.

## 6 MINISTRY COSTS

| | | *Unrestricted* | | | | *Note 26* |
|---|---|---|---|---|---|---|
| **Activities undertaken directly** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** | **£** |
| Staff costs | | 82,817 | - | 12,193 | 95,010 | 108,065 |
| Visiting preachers' fees | | 1,225 | - | - | 1,225 | 1,340 |
| Children and youth work resources | | 2,152 | - | 2,617 | 4,769 | 6,765 |
| Evangelism | | 1,851 | - | - | 1,851 | 3,680 |
| Training | | - | 3,201 | 462 | 3,663 | 3,222 |
| Subscriptions & donations | | 4,063 | - | - | 4,063 | 4,020 |
| Missionary booklets | | - | - | - | - | 209 |
| CAP Debt Centre | | - | - | 8,595 | 8,595 | 6,569 |
| Other | | 4,939 | 843 | 2,590 | 8,372 | 8,943 |
| | | 97,047 | 4,044 | 26,457 | 127,548 | 142,813 |
| Support costs | (note 9) | 16,115 | - | 254 | 16,369 | 16,309 |
| | | 113,162 | 4,044 | 26,711 | 143,917 | 159,122 |

## 7 MISSION COSTS

| | | *Unrestricted* | | | | *Note 27* |
|---|---|---|---|---|---|---|
| **Grant funding of activities** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** | **£** |
| AIM International | | - | 500 | 1,400 | 1,900 | 1,150 |
| BMS World Mission | | - | - | 2,800 | 2,800 | 2,218 |
| Crossroads Crisis Pregnancy Centre | | - | 500 | 1,200 | 1,700 | 1,000 |
| ECM | | - | 500 | 1,550 | 2,050 | 7,300 |
| Global Care | | - | - | 2,450 | 2,450 | - |
| Interserve | | 4,500 | - | 8,062 | 12,562 | 11,875 |
| Lily of the Valley | | - | - | 1,900 | 1,900 | 1,100 |
| London Baptist (Home Mission) | | - | - | 7,800 | 7,800 | 7,531 |
| SGM Lifewords | | - | 1,000 | 1,700 | 2,700 | 1,500 |
| WEC International | | 4,500 | 2,000 | 6,163 | 12,663 | 9,162 |
| Other institutional grants | | 500 | 3,650 | 4,702 | 8,852 | 10,410 |
| Total institutional grants | | 9,500 | 8,150 | 39,727 | 57,377 | 53,246 |
| Individual grants | | - | 5,600 | 4,610 | 10,210 | 7,650 |
| | | 9,500 | 13,750 | 44,337 | 67,587 | 60,896 |
| Support costs | (note 9) | 2,014 | - | - | 2,014 | 1,985 |
| | | 11,514 | 13,750 | 44,337 | 69,601 | 62,881 |

Grants totalling £12,663 were made to WEC International to assist in funding the training and future work of Mr Matthew and Mrs Rachel McNulty, son and daughter-in-law of Mr Ian McNulty (Deacon).

Grants totalling £12,562 were made to Interserve to assist in funding the training and future work of Mr Alexander and Mrs Ellie Hawke, son and daughter-in-law of Mr Roger Hawke (Deacon). A grant of £2,050 was also made directly to Mr Alexander and Mrs Ellie Hawke.

Grants totalling £1,700 were made to the Crossroads Crisis Pregnancy Centre, of which Mrs Glossyna Amegatcher (Deacon) is the sole director.

## 8 ESTABLISHMENT COSTS

| | | *Unrestricted* | | | | *Note 28* |
|---|---|---|---|---|---|---|
| **Activities undertaken directly** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** | **£** |
| Light & heat | | 4,518 | - | - | 4,518 | 6,098 |
| Rent, council tax & water | | 5,219 | - | - | 5,219 | 4,237 |
| Insurance | | 3,697 | 298 | - | 3,995 | 3,744 |
| Letting fees | | - | 476 | - | 476 | 994 |
| Depreciation | | - | 48,064 | - | 48,064 | 47,257 |
| Repairs & renewals | | - | 8,762 | - | 8,762 | 25,181 |
| Cleaning expenses | | 6,665 | - | - | 6,665 | 8,887 |
| Gardening | | 510 | - | - | 510 | 630 |
| Other | | 219 | 1,550 | - | 1,769 | 1,128 |
| | | 20,828 | 59,150 | - | 79,978 | 98,156 |
| Support costs | (note 9) | 2,014 | - | - | 2,014 | 1,985 |
| | | 22,842 | 59,150 | - | 81,992 | 100,141 |

## 9 SUPPORT COSTS

| | | *Unrestricted* | | | | *Note 29* |
|---|---|---|---|---|---|---|
| **Activities undertaken directly** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2020*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** | **£** |
| **Admin and managements costs** | | | | | | |
| Staff costs (administration) | | 12,677 | - | - | 12,677 | 12,037 |
| Telephone & internet | | 1,986 | - | 60 | 2,046 | 2,280 |
| Printing & stationery | | 3,417 | - | 65 | 3,482 | 3,182 |
| Bank charges and interest | | 83 | - | - | 83 | 120 |
| Other | | 18 | - | 129 | 147 | 752 |
| | | 18,181 | - | 254 | 18,435 | 18,371 |
| **Governance costs** | | | | | | |
| Independent Examiner's Fee | | 1,962 | - | - | 1,962 | 1,908 |
| **Total** | | 20,143 | - | 254 | 20,397 | 20,279 |
| **Basis of allocation:** | | | | | | |
| Admin and management costs | | 14,545 | - | 254 | 14,799 | 14,781 |
| Governance costs | | 1,570 | - | - | 1,570 | 1,528 |
| **Ministry** – Activity 80% | (note 6) | 16,115 | - | 254 | 16,369 | 16,309 |
| Admin and management costs | | 1,818 | - | - | 1,818 | 1,795 |
| Governance costs | | 196 | - | - | 196 | 190 |
| **Mission** – Activity 10% | (note 7) | 2,014 | - | - | 2,014 | 1,985 |
| Admin and management costs | | 1,818 | - | - | 1,818 | 1,795 |
| Governance costs | | 196 | - | - | 196 | 190 |
| **Establishment** – Activity 10% | (note 8) | 2,014 | - | - | 2,014 | 1,985 |
| **Total** | | 20,143 | - | 254 | 20,397 | 20,279 |

## 10 STAFF COSTS

| | *2020* | *2019* |
|---|---|---|
| | **£** | **£** |
| Gross wages and salaries | 94,105 | 103,473 |
| Social security costs | 3,540 | 5,431 |
| Employer's pension contributions | 6,429 | 6,482 |
| Employer's deficit contribution to defined benefit pension schemes | 3,613 | 4,714 |
| | 107,687 | 120,100 |

The average number of staff engaged during the year was 2 full time and 2 part time employees for the full year and one full time employee for 4 months of the year (2019: 3 full time, 2 part time). No employees (2019: Nil) received emoluments in excess of £60,000 during the year.

Rev John Smuts acts as one of the church's trustees and was remunerated in his capacity as Senior Pastor of the Church. This amounted to £34,530 (2019: £33,000) together with £4,075 (2019: £3,914) in respect of pension contributions. He was reimbursed £171 for expenses incurred in 2020 (2019: £410). Rev John Smuts and his family lived in housing provided for by the church.

The Church pays pension contributions for its Minister to the Baptist Pension Scheme, which is not contracted out of the State second pension. The scheme is a multi-employer scheme and it is not possible to identify the assets and liabilities of the scheme which are attributable to the Church. In accordance with FRS102 therefore, the defined benefit element of the scheme is accounted for as a defined contribution scheme. See further at note 18.

The Church also pays pension contributions of 4% of gross salary to The People's Pension for all other employees.

Total aggregate remuneration paid to key management personnel during the year was £76,073 (2019: £88,803).

The Church relies heavily on volunteers, as mentioned in the Trustees' Report. It is impossible to quantify the financial value of their work.

No other payments were made to any trustee during the year (2019: £Nil) or to any person connected to them, other than as stated in note 7. No sums were reimbursed to the Trustees for their work as Trustees (2019: £Nil).

## 11 TANGIBLE FIXED ASSETS

| | *Freehold land and buildings* | | | | |
|---|---|---|---|---|---|
| | ***Church premises*** | ***Manse 1 Vicarage Way*** | ***Manse 137 Imperial Drive*** | ***Fixtures, fittings And equipment*** | ***Total*** |
| | **£** | **£** | **£** | **£** | **£** |
| **Cost or valuation** | | | | | |
| At beginning of the year | 1,782,369 | 98,626 | 398,203 | 137,838 | 2,417,036 |
| Additions | - | 3,450 | - | 5,278 | 8,728 |
| Disposal | - | - | - | (1,179) | (1,179) |
| ***At end of the year*** | 1,782,369 | 102,076 | 398,203 | 141,937 | 2,424,585 |
| **Depreciation and impairments** | | | | | |
| At beginning of the year | 708,075 | 43,204 | 50,208 | 132,480 | 933,967 |
| Depreciation | 36,616 | 2,787 | 4,283 | 4,378 | 48,064 |
| Depreciation on disposal | - | - | - | (1,179) | (1,179) |
| ***At end of the year*** | 744,691 | 45,991 | 54,491 | 135,679 | 980,852 |
| **Net book value at beginning of the year** | 1,074,294 | 55,422 | 347,995 | 5,358 | 1,483,069 |
| **Net book value at end of the year** | 1,037,678 | 56,085 | 343,712 | 6,258 | 1,443,733 |

All of the fixed assets are used for direct charitable purposes. The gross book value of the Church premises and Manse at 1 Vicarage Way is based on an estimate by the Diaconate on 1 January 1997, as increased by the cost of subsequent building work and refurbishment. The Manse at 137 Imperial Drive is valued at cost. The Charity Trustees recognise that the value of land and buildings may have changed during the year. Nevertheless they consider that the total value of land and buildings held by the Church is not less than the values included in the accounts, and because no disposals are planned in the foreseeable future, consider that a professional valuation would incur significant costs which would be onerous compared with the additional benefit gained by the user of the accounts.

## 12 DEBTORS

| | *2020* | *2019* |
|---|---|---|
| | *£* | *£* |
| Gift Aid tax recoverable | 4,684 | 5,233 |
| Other debtors and prepayments | 5,519 | 7,376 |
| | 10,203 | 12,609 |

## 13 CASH AT BANK & IN HAND

| | *2020* | *2019* |
|---|---|---|
| | *£* | *£* |
| National Westminster Bank Plc | 54,335 | 88,095 |
| CAF Bank Ltd | 77,737 | 37,697 |
| London Baptist Property Board | 45,870 | 45,740 |
| Stewardship Services | 179,134 | 178,437 |
| Shawbrook Bank Ltd | 76,106 | 75,500 |
| Bookstall accounts (Barclays Bank plc) | 780 | 780 |
| Cash and sundry accounts | 56 | 100 |
| | 434,018 | 426,349 |

## 14 CREDITORS: Amounts falling due within one year

| | *2020* | *2019* |
|---|---|---|
| | *£* | *£* |
| PAYE Creditor | 2,292 | 2,102 |
| Pension Contributions | 385 | 435 |
| Accruals | 4,202 | 5,132 |
| Other creditors | 1,009 | - |
| | 7,888 | 7,669 |

## 15 UNRESTRICTED FUNDS

| *Fund Name* | *Fund balances brought forward* | *Income* | *Expenditure* | *Transfers* | | *Movement* | *Fund balances carried forward* |
|---|---|---|---|---|---|---|---|
| | | | | *Designated* | *Restricted* | | |
| | £ | £ | £ | £ | £ | £ | £ |
| General Fund | 68,001 | 171,845 | (147,518) | (20,200) | (4,582) | (455) | 67,546 |
| *Designated funds:* | | | | | | | |
| Fixed Asset Fund | 1,483,069 | - | (48,064) | 8,728 | - | (39,336) | 1,443,733 |
| HND I&E | 4,109 | 20,700 | (1,178) | (13,032) | - | 6,490 | 10,599 |
| Equipment Fund | 4,496 | 1,250 | (515) | 2,122 | - | 2,857 | 7,353 |
| Fabric Fund | 6,347 | - | (8,258) | 16,200 | - | 7,942 | 14,289 |
| IT/computer | - | - | - | 600 | - | 600 | 600 |
| Music Fund | 3,903 | - | (1,035) | - | - | (1,035) | 2,868 |
| Training Fund | 796 | - | (3,801) | 4,150 | - | 349 | 1,145 |
| Manse ext (Lewis) | 153,518 | - | (100) | 6,582 | - | 6,482 | 160,000 |
| Mission Support Fund | 177,928 | - | (13,150) | (5,150) | (12,500) | (30,800) | 147,128 |
| Luncheon Club | 1,829 | 265 | (593) | - | - | (328) | 1,501 |
| Tamil Fellowship | 8 | 481 | (30) | - | - | 451 | 459 |
| Toddler Group | 45 | 181 | (220) | - | - | (39) | 6 |
| | 1,836,048 | 22,877 | (76,944) | 20,200 | (12,500) | (46,367) | 1,789,681 |

The Fixed Asset Fund represents the net book value of all tangible fixed assets.

The HND I&E Fund represents rental income received from letting 137 Imperial Drive and expenditure on letting fees, buildings insurance and repairs and renewals.

The Manse extension fund is funded from by a legacy received from Mr David Lewis and has been set aside to pay for the extension of the Manse. There was also a transfer of £10,032 from the HND I&E fund made during the year.

The Mission Support Fund is used to support UK and overseas mission. A committee has been set up to consider requests for grants and grants are made at least once a year.

Other designated funds represent amounts set aside for expenditure according to the fund description.

Luncheon Club expenditure of £593 includes £285 of expenditure for holding the Luncheon Club and £308 for providing Easter gifts and Christmas gift bags.

It is the practice of the Diaconate to make transfers from the General Fund to the Equipment, Fabric, IT/computer, Music and Training Funds during each financial year to maintain these fund balances, as required.

Fixed Asset additions of £5,278 were financed from the Equipment Fund and £3,450 from the Manse extension fund (Lewis legacy).

There were transfers totalling £13,032 from the HND I&E Fund to the General Fund (£3,000) and The Manse Ext Fund (£10,032).

There were transfers totalling £10,000 from the Mission Support Fund to the CAP Debt Centre.

## 16 RESTRICTED FUNDS

| *Fund name* | *Fund balances brought forward* | *Income* | *Expenditure* | *Restricted Fund Transfers* | *Unrestricted Fund Transfers* | *Movement* | *Fund balances carried forward* |
|---|---|---|---|---|---|---|---|
| | £ | £ | £ | £ | £ | £ | £ |
| CAP Debt Centre | 3,973 | 14,080 | (21,042) | 975 | 10,000 | 4,013 | 7,986 |
| Acts435 | - | 450 | (450) | - | - | - | - |
| Fellowship Fund | 2,914 | 6,779 | (1,940) | 2,978 | - | 7,817 | 10,731 |
| Specific donation | 436 | 2,782 | (3,279) | (40) | 120 | (417) | 19 |
| Baptist Home Mission | - | 2,563 | (7,800) | 237 | 5,000 | - | - |
| BMS World Mission | - | 850 | (2,800) | 450 | 1,500 | - | - |
| Lily of the Valley | - | 446 | (1,900) | 954 | 500 | - | - |
| Sunday Club collections | 574 | 345 | (352) | - | - | (7) | 567 |
| Thank Offering | - | 25,904 | (18,825) | (7,041) | (38) | - | - |
| Sundry missionaries | 2,412 | 12,297 | (12,660) | 1,487 | - | 1,124 | 3,536 |
| | 10,309 | 66,496 | (71,048) | - | 17,082 | 12,530 | 22,839 |

The CAP Debt Centre Fund is used to pay the salary of the Debt Centre Manager and other expenditure incurred in the running of the centre. The church agreed to fund the debt centre for three years, at £10,000 per year, from the Mission Support Fund. The centre was opened on 1 March 2019.

The Fellowship Fund is used for making payments to people facing financial hardship. Payments are made solely at the discretion of the minister.

The Thank Offering represents monies collected on the Church anniversary. This is allocated to mission or Church activities according to the donor's wish.

Other restricted funds represent amounts collected in the year for specific missions, charitable work or individuals and paid thereto.

## 17 ANALYSIS OF NET ASSETS BETWEEN FUNDS

| | *Tangible Fixed Assets* | *Net Current Assets/ Liabilities* | *Total* |
|---|---|---|---|
| | £ | £ | £ |
| Restricted funds | - | 22,839 | 22,839 |
| *Unrestricted funds:* | | | |
| Designated funds | 1,443,733 | 345,948 | 1,789,681 |
| General fund | - | 67,546 | 67,546 |
| | 1,443,733 | 436,333 | 1,880,066 |

## 18 PENSIONS

The Church is a participating employer the Baptist Pension Scheme ("the Scheme"), which is a separate legal entity administered by the Pension Trustee (Baptist Pension Trust Limited). The assets of the Scheme are held separately from those of the Employer and the other participating employers.

The Scheme, previously known as the Baptist Ministers' Pension Fund, started in 1925, but was closed to future accrual of defined benefits on 31 December 2011. Prior to this date the main benefit provided through the Defined Benefit (DB) Plan was a pension of one eightieth of final minimum pensionable income for each year of pensionable service together with additional pension in respect of premiums paid on Pensionable Income in excess of Minimum Pensionable Income.

From January 2012, pension provision is being made through the Defined Contribution (DC) Plan within the Scheme. In general, members pay 8% of their Pensionable Income and employers pay 6% of members' Pensionable Income into individual pension accounts, which are operated and managed on behalf of the Pension Trustee by Legal and General Life Assurance Society Limited. In addition, the employer pays a further 4% of Pensionable Income to cover Death in Service Benefits, administration costs, and an associated insurance policy which provides income protection for Scheme members if they are unable to work due to long-term incapacity. This income protection policy has been insured by the Baptist Union of Great Britain with Aviva Limited.

The Scheme is considered to be a multi-employer scheme as described in Section 28 of FRS 102. This is because it is not possible to attribute the Scheme's assets and liabilities to specific employers and means that the scheme is accounted for as if the Scheme were a defined contribution scheme.

The Minister is eligible to join the Scheme.

### Actuarial valuation as at 31 December 2019

A formal valuation of the DB Plan as at 31 December 2019 by a professionally qualified Actuary using the Projected Unit Method. At the valuation date the market value of the DB Plan assets was £298 million, whilst the level of assets needed to pay benefits was £316m, giving a deficit of £18m (equivalent to a past service funding level of 94%). The Church and the other participating employers in the DB Plan are collectively responsible for funding this deficit.

The key financial assumptions underlying the valuation were as follows:

| **Type of assumption** | **% pa** |
|---|---|
| RPI price inflation assumption | 3.20 |
| CPI price inflation assumption | 2.70 |
| Minimum Pensionable Income Increase Adjustment (above CPI) | 0.50 |
| Pre-retirement assumed investment returns (gilt yield plus 1.75% pa) | 2.95 |
| Post retirement assumed investments returns (including benefits matched by the insurance policy) (gilt yield plus 0.5% pa) | 1.70 |
| Minimum Pensionable Income increases (CPI plus 0.5%) | 3.20 |
| Deferred pension increases based on RPI | |
| Pre April 2009 | 3.50 |
| Post April 2009 | 2.50 |
| Pension increases | |
| Based on RPI with an annual floor of 0% and annual cap of 5% | 2.70 |

Mortality is assumed in accordance with 80% of the S3NA standard mortality table. Future improvements projected from 2013 in line with the "CMI 2019" projection with a long-term rate of improvement of 1.75% p.a. for males and 1.5% p.a. for females with the core smoothing parameter and with additional initial mortality improvement factor A=0.5%.

The next actuarial valuation of the DB Plan within the Scheme is due to take place not later than as at 31 December 2022.

The church has been advised that the cost for the church to buyout their Pension Scheme liabilities at 31 December 2020 was approximately £73,500.

**Recovery Plan**

In addition to the contributions to the DC Plan set out above, where a valuation of the DB Plan reveals a deficit the Trustee and the Council agree to a rate of deficiency contributions from churches and other employers involved in the DB Plan.

Under the current Recovery Plan agreed signed in September 2020, deficiency contributions are payable until June 2026. These contributions are broadly based on the employer's membership at 31 December 2014 and increase annually in line with increases to Minimum Pensionable Income as defined in the Rules.

## 19 RELATED CHARITIES

The custodian Trustee of the Church is the Baptist Union Corporation Limited which is charity number 249635, and which is controlled by the Baptist Union Council. The church is also a member of the Baptist Union of Great Britain, and the London Baptist Association.

The Church made a donation to the Baptist Union Home Mission Scheme as set out in note 7.

Revd John Smuts (Trustee) is a trustee of International Service Fellowship Trust (Interserve), an organisation supported by Rayners Lane Baptist Church (note 7).

The Church will be a making a monthly payment to Christians Against Poverty (CAP) charity registration number 1097217, for the supply of services for the running of the debt centre.

## 20 FINANCIAL COMMITMENTS

At 31 December the charity had outstanding commitments for future minimum lease payments under non-cancellable operating leases, which full due as follows:-

**Equipment**

| | £ |
|---|---|
| Leases which expire: | |
| One year | 1,453 |
| Two to five years | 4,524 |
| | 5,977 |

**Mission Support**

The Church is committed to supporting two missionary families for the next year in the sum of £4,500 per family, while they are still in service with their mission agencies. These monies will be paid from the General Fund.

**CAP Debt Centre**

The Church is committed to making a payment of £600 a month to Christians Against Poverty in Bradford, whilst running the CAP Debt Centre.

**21 POST BALANCE SHEET EVENTS**

At the Special Church Meeting on 29th April 2021, the church invited Mr Alan Neely to take on the role of Associate Pastor, which was accepted. Alan Neely will commence in this role in the autumn of 2021.

In the following tables more information can be obtained on the last year figures as shown in the tables in the main body of the accounts.

## 22 STATEMENT OF FINANCIAL ACTIVITIES FOR YEAR ENDED 31ST DECEMBER 2019

| **Income and Expenditure** | ***Unrestricted funds*** | | ***Restricted*** | ***Total*** | ***Further*** |
|---|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***funds*** | ***funds*** | ***details*** |
| **Income and endowments from:** | **£** | **£** | **£** | **£** | |
| Donations and legacies | 184,917 | 7,511 | 55,226 | 247,654 | 23 |
| Charitable activities | 7,391 | 21,352 | 296 | 29,039 | 24 |
| Other trading activities | 2,115 | - | 819 | 2,934 | 25 |
| Investments | 2,187 | - | - | 2,187 | |
| Other | 3,118 | - | - | 3,118 | |
| **Total** | 199,728 | 28,863 | 56,341 | 284,932 | |
| **Expenditure on:** | | | | | |
| Raising funds | - | - | 58 | 58 | |
| *Charitable activities:* | | | | | |
| Ministry | 131,600 | 5,773 | 21,749 | 159,122 | 26 |
| Mission | 11,485 | 14,950 | 36,446 | 62,881 | 27 |
| Establishment costs | 25,451 | 74,690 | - | 100,141 | 28 |
| **Total** | 168,536 | 95,413 | 58,253 | 322,202 | |
| **Net income/(expenditure)** | 31,192 | (66,550) | (1,912) | (37,270) | |
| **Transfers between funds** | (27,535) | (4,216) | 31,751 | - | |
| **Net movement in funds** | 3,657 | (70,766) | 29,839 | (37,270) | |
| **Reconciliation of funds:** | | | | | |
| Total funds brought forward At 1st January 2019 | 64,344 | 1,906,814 | (19,530) | 1,951,628 | |
| **Total funds carried forward** At 31st December 2019 | 68,001 | 1,836,048 | 10,309 | 1,914,358 | |

Movements on reserves and all recognised gains and losses are shown above.

## 23 DONATIONS AND LEGACIES FOR YEAR ENDED 31ST DECEMBER 2019

| | *Unrestricted* | | | |
|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | **£** | **£** | **£** | **£** |
| Offerings | 155,639 | 6,536 | 47,175 | 209,350 |
| Gift Aid | 29,278 | 975 | 8,051 | 38,304 |
| Legacies | - | - | - | - |
| | 184,917 | 7,511 | 55,226 | 247,654 |

The aggregate total of donations received from trustees and related parties is £37,620 (2018: £34,285)

## 24 CHARITABLE ACTIVITIES FOR YEAR ENDED 31ST DECEMBER 2019

| | *Unrestricted* | | | |
|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | **£** | **£** | **£** | **£** |
| Rental income | 7,200 | 20,700 | - | 27,900 |
| Other | 191 | 652 | 296 | 1,139 |
| | 7,391 | 21,352 | 296 | 29,039 |

## 25 OTHER TRADING ACTIVITIES FOR YEAR ENDED 31ST DECEMBER 2019

| | *Unrestricted* | | | |
|---|---|---|---|---|
| | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | **£** | **£** | **£** | **£** |
| Donations for use of premises | 2,115 | - | - | 2,115 |
| Fundraising | - | - | 819 | 819 |
| | 2,115 | - | 819 | 2,934 |

## 26 MINISTRY COSTS FOR YEAR ENDED 31ST DECEMBER 2019

| | | *Unrestricted* | | | |
|---|---|---|---|---|---|
| **Activities undertaken directly** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** |
| Staff costs | | 98,544 | - | 9,521 | 108,065 |
| Visiting preachers' fees | | 1,340 | - | - | 1,340 |
| Children and youth work resources | | 2,645 | - | 4,120 | 6,765 |
| Evangelism | | 3,341 | - | 339 | 3,680 |
| Training | | - | 3,222 | - | 3,222 |
| Subscriptions & donations | | 4,020 | - | - | 4,020 |
| Missionary booklets | | 209 | - | - | 209 |
| CAP Debt Centre | | - | - | 6,569 | 6,569 |
| Other | | 5,611 | 2,551 | 781 | 8,943 |
| | | 115,710 | 5,773 | 21,330 | 142,813 |
| Support costs | (note 29) | 15,890 | - | 419 | 16,309 |
| | | 131,600 | 5,773 | 21,749 | 159,122 |

## 27 MISSION COSTS FOR YEAR ENDED 31ST DECEMBER 2019

| | | *Unrestricted* | | | |
|---|---|---|---|---|---|
| **Grant funding of activities** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** |
| AIM International | | - | - | 1,150 | 1,150 |
| BMS World Mission | | - | - | 2,218 | 2,218 |
| Brazilian project | | - | - | 300 | 300 |
| Crossroads Crisis Pregnancy Centre | | - | - | 1,000 | 1,000 |
| WEC International | | 4,500 | - | 4,662 | 9,162 |
| Interserve | | 4,500 | 1,000 | 6,375 | 11,875 |
| ECM | | - | 5,000 | 2,300 | 7,300 |
| London Baptist Association (Home Mission) | | - | - | 7,531 | 7,531 |
| Lily of the Valley | | - | - | 1,100 | 1,100 |
| SGM Lifewords | | - | - | 1,500 | 1,500 |
| Proclamation Zambia | | - | 3,000 | - | 3,000 |
| Other institutional grants | | 500 | 1,850 | 4,760 | 7,110 |
| Total institutional grants | | 9,500 | 10,850 | 32,896 | 53,246 |
| Individual grants | | - | 4,100 | 3,550 | 7,650 |
| | | 9,500 | 14,950 | 36,446 | 60,896 |
| Support costs | (note 29) | 1,985 | - | - | 1,985 |
| | | 11,485 | 14,950 | 36,446 | 62,881 |

Grants totalling £9,162 were made to WEC International to assist in funding the training and future work of Mr Matthew and Mrs Rachel McNulty, son and daughter-in-law of Mr Ian McNulty (Deacon), along with £200 of preaching fees.

Grants totalling £11,875 were made to Interserve to assist in funding the training and future work of Mr Alexander and Mrs Ellie Hawke, son and daughter-in-law of Mr Roger Hawke (Deacon). A grant of £3,000 was also made directly to Mr Alexander and Mrs Ellie Hawke.

Grants totalling £1,000 were made to the Crossroads Crisis Pregnancy Centre, of which Mrs Glossyna Amegatcher (Deacon) is the sole director.

## 28 ESTABLISHMENT COSTS FOR YEAR ENDED 31ST DECEMBER 2019

| | | *Unrestricted* | | | |
|---|---|---|---|---|---|
| **Activities undertaken directly** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** |
| Light & heat | | 6,098 | - | - | 6,098 |
| Rent, council tax & water | | 4,237 | - | - | 4,237 |
| Insurance | | 3,388 | 356 | - | 3,744 |
| Letting fees | | - | 994 | - | 994 |
| Depreciation | | - | 47,257 | - | 47,257 |
| Repairs & renewals | | - | 25,181 | - | 25,181 |
| Cleaning expenses | | 8,887 | - | - | 8,887 |
| Gardening | | 630 | - | - | 630 |
| Other | | 226 | 902 | - | 1,128 |
| | | 23,466 | 74,690 | - | 98,156 |
| Support costs | (note 29) | 1,985 | - | - | 1,985 |
| | | 25,451 | 74,690 | - | 100,141 |

## 29 SUPPORT COSTS FOR YEAR ENDED 31ST DECEMBER 2019

| | | *Unrestricted* | | | |
|---|---|---|---|---|---|
| **Activities undertaken directly** | | ***General*** | ***Designated*** | ***Restricted*** | ***Total 2019*** |
| | | **£** | **£** | **£** | **£** |
| **Admin and managements costs** | | | | | |
| Staff costs (administration) | | 12,037 | - | - | 12,037 |
| Telephone & internet | | 2,239 | - | 41 | 2,280 |
| Printing & stationery | | 2,846 | - | 336 | 3,182 |
| Bank charges and interest | | 120 | - | - | 120 |
| Other | | 710 | - | 42 | 752 |
| | | 17,952 | - | 419 | 18,371 |
| **Governance costs** | | | | | |
| Independent Examiner's Fee | | 1,908 | - | - | 1,908 |
| **Total** | | 19,860 | - | 419 | 20,279 |
| **Basis of allocation:** | | | | | |
| Admin and management costs | | 14,362 | - | 419 | 14,781 |
| Governance costs | | 1,528 | - | - | 1,528 |
| **Ministry** – Activity 80% | (note 26) | 15,890 | - | 419 | 16,309 |
| Admin and management costs | | 1,795 | - | - | 1,795 |
| Governance costs | | 190 | - | - | 190 |
| **Mission** – Activity 10% | (note 27) | 1,985 | - | - | 1,985 |
| Admin and management costs | | 1,795 | - | - | 1,795 |
| Governance costs | | 190 | - | - | 190 |
| **Establishment** – Activity 10% | (note 28) | 1,985 | - | - | 1,985 |
| **Total** | | 19,860 | - | 419 | 20,279 |