

Parchmore Methodist Church TRUSTEES' REPORT 2023/24

The Trustees present their report and financial statements for the year ended 31 August 2024.

Trustees

Rev. Guyla Fiak (appointed September 2023)
Hope Chitauro (July 2024)
Lucy Njomo (September 2018)
Davies Okyere (September 2018)
Collis Rochester-Pearl (September 2017)
Gloria Delopp (September 2017)
Gaynor Fraser (September 2017)
Lovellily Bosompem (September 2017)
Maria Dilys-Amuah (May 2017)
Gertrude Narley (October 2011)
Dunstana Davies (May 2022)
Linette Desporte (July 2014)
Alan Mills (May 2022)
Daniel Narley (July 2014)
Vida Agyei (May 2024)
Phillippe Davies (May 2022)
Linda Kwesie (May 2023)
Eunice Ntim (2023)
Desmond Williams (2023)
Mildred Williams (May 2022)

1. OBJECTIVES AND ACTIVITIES

In 1968 the congregation of Parchmore Road Methodist Church began to explore the interrelated development of community and church, committing Parchmore Road Methodist Church to working *with* as well as *for* people in a non-directive approach, enacting the calling of the Methodist Church to be a good neighbour to people in need and to challenge injustice. Projects are delivered wherever possible in partnership with local people and other agencies and voluntary groups. In taking this approach, the Managing Trustees have due regard for the Charity Commission's guidance on public benefit when exercising any powers or duties to which the guidance is relevant.

(1.1) Key Aim

To work with the community to enhance the quality of life of the people in Thornton Heath and the surrounding area, regardless of race, colour, nationality, ethnic or national origins, culture, gender, age, religious belief, disabilities, sexual orientation and marital status.

(1.2) Objectives

To work with others to:

- offer support and care to enable the development of groups and individuals.
- enable individuals to develop their own sense of wholeness and wellbeing.
- assist individuals, enabling them to maintain dignity and independence.
- offer advocacy.
- offer the high quality and accessible services required of third sector voluntary organisations.
- challenge inequalities and reduce social exclusion.
- encourage and develop a sense of community.
- offer a resource of buildings and people to the local community.
- offer opportunities for volunteering.
- disseminate information from statutory and voluntary networks to local people.

2. ACHIEVEMENTS AND PERFORMANCE

This year has been one of stabilising and rebuilding after the challenges of the Covid pandemic and withdrawal of funding by London Borough of Croydon. This is our second year of operating as a Church in isolation with the support of the Croydon Circuit.

2023/4 was a year of relative stability. The trustees reviewed and amended the lettings charges for all spaces within the premises to aid our financial sustainability; the charges were reviewed after information had been gathered about the lettings charges of other community spaces in the surrounding area. The premises are now in regular use by a variety of community groups with the addition of one Church on a Sunday morning: an addition since last year.

PMCCC's finances have stabilised and improved in the past two years, an improvement that is due to the generosity of church members in making their freewill offering to support PMCCC and the increase in lettings income. The Finance & Property Committee meets regularly to oversee PMCCC finances and the needs to maintain and develop the premises. We budget annually to outline the financial projects we are able to support during the coming year.

The Parchmore Lunch Club was a part of the Parchmore Community Centre providing a significant means of supporting local older people pre-Covid and whilst support was still in place from London Borough of Croydon. This activity ceased but in August 2023, several trustees and volunteers, previously involved in the lunch club, met to discuss the possibility of re-opening. It was agreed this would be of benefit to the local community and there were several offers of help to enable the re-opening.

The lunch club now meets regularly once per month for a selected few guests; the uptake in custom has not been as great as first envisaged.

Parchmore Road Methodist Church runs a coffee morning on the second Tuesday of each month. The coffee morning provides a valuable opportunity for church members to meet over refreshments to chat and play games. It is open to the wider community, although it is not currently being advertised locally other than through church members talking with their neighbours.

The Croydon Methodist Circuit are seeking the appointment of a diaconal minister from 1 September 2024. Deacons within the Methodist Church in Britain are members of the Methodist Diaconal Order whose ministry is focused outward on the needs of the local community. The deacon will offer pastoral support to three churches alongside a presbyter and also be a Circuit Mission Enabler, supporting local churches to engage missionally with their local community. PMCCC is grateful to the members of Parchmore Road Methodist Church and others for their commitment in supporting our ongoing work, especially with the significant challenges we have faced in the recent past.

3. FINANCIAL REVIEW

Our total income of £87163.73 and expenditure of £87837.44 gives an operational deficit for the charity for the year of £673.71.

The cost of the maintenance and management of the property was covered by contributions from congregational giving, gift aid claims, activities using the building and rent from the flat at 55 Parchmore Road. Repairs and maintenance this year amounted to £14469.54, which is the third largest expense heading, the second largest being utility expenses at £26430.20 and the most expensive being our assessment, paid to the Croydon Circuit, of £27056.00.

3.1 Reserves Policy

In keeping with the guidance of the Methodist Church of Britain, it is the policy of Parchmore Road Methodist Church to maintain a balance, if possible, of unrestricted funds which equates to between three- and six-months' expenditure. The Managing Trustees consider that reserves at that level will ensure that, in the event of a significant drop in funding, the charity's current activities can continue whilst ways in which additional funds may be raised are considered. Currently our reserves are £34654.54 which equates to just over four months expenditure at current levels.

3.2 Risks

The Managing Trustees have assessed the major risks to which Parchmore Road Methodist Church is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

4. STRUCTURE, GOVERNANCE AND MANAGEMENT

4.1 Parchmore Road Methodist Church is a registered charity number 1129382 and is part of the Croydon Circuit of the Methodist Church in Britain. Parchmore Road Methodist Church is subject to *The Constitutional Practice and Discipline of the Methodist Church* which is published annually by the Methodist Church and sets out the legal and formal framework within which it carries out its life and mission. Parchmore Road Methodist Church holds an annual General Church Meeting according to the requirements of *The Constitutional Practice and Discipline of the Methodist Church*. Despite income falling below the £100,000 threshold which requires us to register separately as a Charity with the Charity Commission, Church Council feel it is prudent to maintain our registration.

4.2 According to the requirements of *The Constitutional Practice and Discipline of the Methodist Church*, Parchmore Road Methodist Church is required to appoint Managing Trustees, known as the Church Council. The Church Council of Parchmore Road Methodist Church meets every six months at least, and additionally as the need arises to meet specific problems.

4.3 Parchmore Road Methodist Church is an unincorporated association which undertakes church and community activities as Parchmore Methodist Church and Community Centre. This is sometimes shortened to 'The Parchmore Centre' for purposes of brevity.

4.4 The Church Council is authorised to appoint committees which will have authority in their own areas of responsibility to initiate action, to advise the Church Council and to report to it, being subject to its authority and oversight. The Managing Trustees of Parchmore Road Methodist Church remain ultimately responsible in law for the oversight and management of Parchmore Methodist Church and Community Centre.

4.5 The varied and changing nature of both the work of Parchmore Road Methodist Church and its social and economic context requires well-resourced, effective management of changing financial and human resources, and the provision of specialist advice to the Managing Trustees and staff of Parchmore Road Methodist Church. This support and advice is provided by the Parchmore Methodist Church Council.

4.6 Training

The Managing Trustees of Parchmore Road Methodist Church review the training offered to new and existing members of the Church Council and

other officeholders and volunteers. They continue to identify new training resources and opportunities.

5. ADMINISTRATIVE INFORMATION

The trustees who served during the period are listed at the head of this report along with their dates of appointment.

This Trustees' Report was approved by the Church Council on 22 June 2025 and signed by Rev. Juliet Ushewokunze, acting Chair of Trustees at the time of signing.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Parchmore Methodist Church

FOR THE YEAR ENDED

31 August 2024

Croydon Circuit	Circuit no.	41
------------------------	--------------------	-----------

Registered Charity - Charity Registration number

1129382

**If not a registered charity His Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Juliet Ushewokunze (appointed September 2024)

Church Stewards:

Rev. Guyla Fiak	Hope Chitauo
Davies Okyere	Gloria Delopp
Lovellily Bosompem	Gertrude Narthey
Linette Desporte	Daniel Narthey
Phillippe Davies	Gaynor Fraser
Eunice Ntim	Mildred Williams
Lucy Njomo	Collis Rochester-Peart
Maria Dilys-Amuah	Dunstana Davies
Vida Agyei	Linda Kwesie
Desmond Williams	

Treasurer:

Alan Mills

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	39,799.05		39,799.05	42,953.58
a3	Bank and CFB interest and Investment income	88.87		88.87	136.62
a4	Lettings	45,737.25		45,737.25	45,235.41
a5	Other receipts	1,538.56		1,538.56	6,588.47
a6	TOTAL RECEIPTS	87,163.73		87,163.73 (a7)	94,914.08

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment	27,056.00		27,056.00	20,354.72
b3	Donations	229.99		229.99	130.00
b4	Repairs and Maintenance	14,469.54		14,469.54	32,742.13
b5	Utilities (Insurances, water charges, heating & lighting)	32,387.80		32,387.80	30,082.21
b6	Cleaner, Waste removal, Agents fees	11,485.55		11,485.55	10,379.72
b7	Other payments	2,208.56		2,208.56	3,078.08
b8	TOTAL PAYMENTS	87,837.44		87,837.44 (b9)	96,766.86

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	-673.71	-673.71	-1,852.78
c2	Total funds brought forward from last year		35,328.25	35,328.25 (c6)	37,181.03
c3	Sub total	(c1+c2)	34,654.54	34,654.54	35,328.25
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	34,654.54	34,654.54 (c8)	35,328.25 (c6)

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations			
d3	Offerings/Gifts - passed to external organisations			
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL
SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds					
e9	Church accounts (totals b/fwd. from page 2 - totals column)	87163.73 (a7)	87837.44 (b9)	-673.71	35328.25 (c6)	34654.54 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	87163.73	87837.44	-673.71	35328.25 (x)	34654.54 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS			

SECTION F
STATEMENT OF ASSETS AND LIABILITIES
CHURCH - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	32,988.49
f3	Bank Deposit Account	
f4	Central Finance Board	375.01
f5	Trustees for Methodist Church Purposes	
f6	Other funds	1,964.75
f7	SUB TOTAL - Church accounts	35,328.25 (c6)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	
f9	TOTAL CASH FUNDS HELD BY CHURCH	35,328.25 (x)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2023	At 31 August 2024
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	1,502,895
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church - Parchmore Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer

Date

28/02/2025

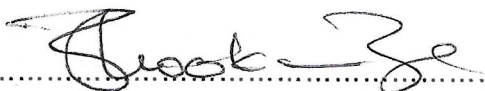
Name and address of treasurer - Alan Frederick Mills

2 Buckingham Gardens, Thornton Heath, CR7 6AT

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 will be presented to the meeting of the Church trustees held on Sunday 30th June 2025.

Signature of the Chair of the meeting



Name of the Chair of the meeting - Rev. Juliet Ushewokunze

Date

24-06-2025

Independent Examiner's Report to the Trustees of the

Parchmore Road Methodist Church

Charity Number - 1129382

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Parchmore Road Methodist Church for the year ended 31 August 2024 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church - Parchmore Methodist Church

Circuit No. 35/41

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner Mr. Adrian Beckett.

Relevant professional qualification of independent examiner 40 years finance

Name of firm (where appropriate)

Address 24 STANHOPE AVENUE

..... BROMLEY Post Code B22 7JR

Date 28/02/2025.

* delete or circle as appropriate

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Parchmore Methodist Church

FOR THE YEAR ENDED

31 August 2024

Croydon Circuit	Circuit no.	41
------------------------	--------------------	-----------

Registered Charity - Charity Registration number

1129382

**If not a registered charity His Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Rev. Juliet Ushewokunze (appointed September 2024)

Church Stewards:

Rev. Guyla Fiak	Hope Chitauo
Davies Okyere	Gloria Delopp
Lovellily Bosompem	Gertrude Narthey
Linette Desporte	Daniel Narthey
Phillippe Davies	Gaynor Fraser
Eunice Ntim	Mildred Williams
Lucy Njomo	Collis Rochester-Peart
Maria Dilys-Amuah	Dunstana Davies
Vida Agyei	Linda Kwesie
Desmond Williams	

Treasurer:

Alan Mills

SECTION A		Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		£	£	£	£
a1	RECEIPTS	Note			
a2	Offerings and Tax recovered	39,799.05		39,799.05	42,953.58
a3	Bank and CFB interest and Investment income	88.87		88.87	136.62
a4	Lettings	45,737.25		45,737.25	45,235.41
a5	Other receipts	1,538.56		1,538.56	6,588.47
a6	TOTAL RECEIPTS	87,163.73		87,163.73 (a7)	94,914.08

SECTION B					
b1	PAYMENTS				
b2	Circuit Assessment	27,056.00		27,056.00	20,354.72
b3	Donations	229.99		229.99	130.00
b4	Repairs and Maintenance	14,469.54		14,469.54	32,742.13
b5	Utilities (Insurances, water charges, heating & lighting)	32,387.80		32,387.80	30,082.21
b6	Cleaner, Waste removal, Agents fees	11,485.55		11,485.55	10,379.72
b7	Other payments	2,208.56		2,208.56	3,078.08
b8	TOTAL PAYMENTS	87,837.44		87,837.44 (b9)	96,766.86

SECTION C					
c1	NET RECEIPTS/PAYMENTS FOR THE YEAR	(a6-b8)	-673.71	-673.71	-1,852.78
c2	Total funds brought forward from last year		35,328.25	35,328.25 (c6)	37,181.03
c3	Sub total	(c1+c2)	34,654.54	34,654.54	35,328.25
c4	Transfers and adjustments				(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	34,654.54	34,654.54 (c8)	35,328.25 (c6)

SECTION D				
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS				
d	(these amounts are not to be included in total receipts/payments figures above)		£	£
d1	Balance brought forward from last year			
d2	Offerings/Gifts - received for external organisations			
d3	Offerings/Gifts - passed to external organisations			
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)		

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL
SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2024 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Church accounts (totals b/fwd. from page 2 - totals column)	87163.73 (a7)	87837.44 (b9)	-673.71	35328.25 (c6)	34654.54 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH	87163.73	87837.44	-673.71	35328.25 (x)	34654.54 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS			

SECTION F
STATEMENT OF ASSETS AND LIABILITIES
CHURCH - CASH FUNDS HELD at 31 August 2024

	OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	
f2	Bank Current Account	32,988.49
f3	Bank Deposit Account	
f4	Central Finance Board	375.01
f5	Trustees for Methodist Church Purposes	
f6	Other funds	1,964.75
f7	SUB TOTAL - Church accounts	35,328.25 (c6)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	(e11)
f9	TOTAL CASH FUNDS HELD BY CHURCH	35,328.25 (x)
		34,654.54 (y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2023	At 31 August 2024
g1	Investments (include Endowments)	
g2	Land & Buildings (see notes re Insurance value)	1,502,895
g3	Other Assets	
g4	Loan(s) - show amount outstanding at year end	
g5	Other Liabilities	

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church - Parchmore Methodist Church

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2024 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer

Date

28/02/2025

Name and address of treasurer - Alan Frederick Mills

2 Buckingham Gardens, Thornton Heath, CR7 6AT

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2024 will be presented to the meeting of the Church trustees held on Sunday 30th June 2025.

Signature of the Chair of the meeting



Name of the Chair of the meeting - Rev. Juliet Ushewokunze

Date

24-06-2025

Independent Examiner's Report to the Trustees of the

Parchmore Road Methodist Church

Charity Number - 1129382

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Parchmore Road Methodist Church for the year ended 31 August 2024 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Name of Church - Parchmore Methodist Church

Circuit No. 35/41

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner Mr. Adrian Beckett.

Relevant professional qualification of independent examiner 40 years finance

Name of firm (where appropriate)

Address 24 STANHOPE AVENUE

..... BROMLEY Post Code B22 7JR

Date 28/02/2025.

* delete or circle as appropriate