

TRUSTEES' REPORT 2021/22

The trustees present their report and financial statements for the year ended 31 August 2022.

1. OBJECTIVES AND ACTIVITIES

In 1968 the congregation of Parchmore Road Methodist Church began to explore the interrelated development of community and church, committing Parchmore Road Methodist Church to working *with* as well as *for* people in a non-directive approach, enacting the calling of the Methodist Church to be a good neighbour to people in need and to challenge injustice. Projects are delivered wherever possible in partnership with local people and other agencies and voluntary groups. In taking this approach, the Managing Trustees have due regard for the Charity Commission's guidance on public benefit when exercising any powers or duties to which the guidance is relevant.

(1) Key Aim

To work with the community to enhance the quality of life of the people in Thornton Heath and the surrounding area, regardless of race, colour, nationality, ethnic or national origins, culture, gender, age, religious belief, disabilities, sexual orientation and marital status.

(2) Objectives

To work with others to:

- offer support and care to enable the development of groups and individuals
- enable individuals to develop their own sense of wholeness and wellbeing
- assist individuals, enabling them to maintain dignity and independence • offer advocacy
- offer the high quality and accessible services required of third sector voluntary organisations
- challenge inequalities and reduce social exclusion
- encourage and develop a sense of community
- offer a resource of buildings and people to the local community
- offer opportunities for volunteering
- disseminate information from statutory and voluntary networks to local people

2. ACHIEVEMENTS AND PERFORMANCE

This has been a year in which Parchmore Road Methodist Church and Community Centre (PMCCC) has sought to rebuild following the impact of the Covid pandemic. PMCCC's finances were significantly affected by the closure of the premises due to public health guidance relating to Covid. This impact was exacerbated by Croydon Council experiencing significant financial challenges following the issue of a Section 114 notice. Sadly, these financial constraints led to the closure of Parchmore Food

Stop and the Parchmore Lunch Club. Croydon Council's outreach work through the Gateway services also ceased. Regrettably, PMCCC needed to make the roles of three members of staff redundant; these redundancies took effect from 24 September 2021. PMCCC now employs one person, the cleaner.

Members of Parchmore Road Methodist Church have been deeply saddened by the need to cease the many forms of community engagement which have formed the foundation of its life for so many years. The Church Council has supported community groups which have returned to use the premises regularly and sought new lettings, both for one-off and regular bookings. The use of PMCCC as community space for local community groups helps to maintain its role at the heart of the local community.

The Covid pandemic had a significant impact on PMCCC's finances. The resumption of lettings has helped to stabilise the finances. However, the number of volunteers from within the church to help facilitate lettings has decreased and necessitated discussion about how letting are managed in the longer term. Freewill offerings from members of Parchmore Road Methodist Church has increased during this year and made a valuable contribution in improving the financial situation. It was also possible to claim Gift Aid back on many donations to the church for several years.

PMCCC looks to the next year with optimism as we seek to build on the work of this year in consolidating our role in the local community. The Church Council is committed to exploring the future role of PMCCC within the local community and adapting to the new context, especially in light of the impact of the Covid pandemic and the cost of living crisis.

3. FINANCIAL REVIEW

The total income of £109,976 and expenditure of £91,736 gives an operational surplus for the charity for the year of £18,240.

The cost of the maintenance and management of the property was principally covered by contributions from the activities using the building and rent from the flat at 55 Parchmore Road.

The managing trustees are grateful for all the grants and donations given to Parchmore Road Methodist Church which have enabled the work of PMCCC to continue, despite the challenges we are facing.

(1) Reserves Policy

It is the policy of Parchmore Road Methodist Church to maintain a balance of unrestricted funds (if possible) which equates to three to six months' expenditure. The Managing Trustees consider that reserves at that level will ensure that, in the event of a significant drop in funding, the charity's current activities can continue whilst ways in which additional funds may be raised are considered. With professional guidance, grant applications are being submitted to new and more diverse sources of public and private sector funding to support both the delivery of community services and management and development of the property.

(2) **Risks**

The Managing Trustees have assessed the major risks to which Parchmore Road Methodist Church is exposed and are satisfied that systems are in place to mitigate exposure to these risks.

4. STRUCTURE, GOVERNANCE AND MANAGEMENT

- (1) Parchmore Road Methodist Church is a registered charity (number 1129382). Parchmore Road Methodist Church is part of the Croydon Circuit of the Methodist Church in Britain. Parchmore Road Methodist Church is subject to *The Constitutional Practice and Discipline of the Methodist Church* which is published annually by the Methodist Church and sets out the legal and formal framework within which it carries out its life and mission. Parchmore Road Methodist Church holds an annual General Church Meeting according to the requirements of *The Constitutional Practice and Discipline of the Methodist Church*.
- (2) According to the requirements of *The Constitutional Practice and Discipline of the Methodist Church*, Parchmore Road Methodist Church is required to appoint Managing Trustees, known as the Church Council. The Church Council of Parchmore Road Methodist Church meets quarterly at least, and additionally as the need arises.
- (3) Parchmore Road Methodist Church is an unincorporated association which undertakes church and community activities as Parchmore Methodist Church and Community Centre. This is sometimes shortened to 'The Parchmore Centre' for purposes of brevity.
- (4) The Church Council is authorised to appoint committees which will have authority in their own areas of responsibility to initiate action, to advise the Church Council and to report to it, being subject to its authority and oversight. The Managing Trustees of Parchmore Road Methodist Church remain ultimately responsible in law for the oversight and management of Parchmore Methodist Church and Community Centre.
- (5) The varied and changing nature of both the work of Parchmore Road Methodist Church and its social and economic context requires well-resourced, effective management of changing financial and human resources, and the provision of specialist advice to the Managing Trustees and staff of Parchmore Road Methodist Church. This support and advice is provided by the Parchmore Community Centre Management Committee and the Parchmore Employment Management Committee.
- (6) **Training**

The Managing Trustees of Parchmore Road Methodist Church review the training offered to new and existing members of the Church Council and other officeholders and volunteers. They continue to identify new training resources and opportunities.

5. ADMINISTRATIVE INFORMATION

The trustees who served during the period were:

Mr Hope Chitauru
Miss Maria Dilys Amuah
Mrs Doris Appiah Ewusi
Mr George Brew
Mr Joseph Danquah (resigned 31 January 2022)
Mrs Dunstana Davies
Mrs Gloria Delopp
Mrs Linnett Desporte
Miss Gaynor Fraser (Safeguarding Officer)
Mr Daniel Nartey
Mrs Gertrude Nartey
Ms Lucy Njomo
Mrs Collis Rochester-Peart
Miss Lovelilly Odei-Bosompem
Mr Davies Okyere
Revd Dr Stephen Day (Superintendent Minister of the Croydon Circuit of the Methodist Church in Britain)
Mr Mike McCallum (On behalf of the Croydon Circuit of the Methodist Church in Britain)

This Trustees' Report was approved by the Church Council on Tuesday 3 October 2023.

THE METHODIST CHURCH STANDARD FORM OF ACCOUNTS

Parchmore Methodist Church

FOR THE YEAR ENDED

31 August 2022

Croydon Circuit	Circuit no.	35/41
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Registered Charity - Charity Registration number

1129382

If not a registered charity **Her Majesty's Revenue and
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

Revd. Dr. Stephen Day

Church Stewards:

Monica Addai	Doris Appiah-Ewusi
Maria Dilys-Amuah	Linda Kwesie
Emma Laryea	Davies Okyere
Collis Rochester-Peart	

Treasurer:

Alan Frederick Mills

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year	Totals last year
		Note	£	£	£	£
a1	RECEIPTS					
a2	Offerings and Tax recovered		48,368		48,368	23,004
a3	Bank and CFB interest		27		27	
a4	Lettings		36,031		36,031	27,987
a5	Other receipts		25,549		25,549	98,280
a6	TOTAL RECEIPTS		109,976		109,976 (a7)	149,271

SECTION B						
b1	PAYMENTS					
b2	Circuit Assessment or Share		30,013		30,013	30,016
b3	Local expenses		15,345		15,345	43,661
b4	Repairs and Maintenance		16,753		16,753	50,698
b5	Utilities (Insurances, water charges, heating & lighting)		16,327		16,327	20,861
b6	Cleaner - salary		11,625		11,625	
b7	Accountancy fees / bank charges		1,674		1,674	8,926
b8	TOTAL PAYMENTS		91,736		91,736 (b9)	154,162

SECTION C						
c1	NET RECEIPTS / PAYMENTS FOR THE YEAR	(a6-b8)	18,240		18,240	(4,891)
c2	Total funds brought forward from last year		1,485,902	35,933	1,521,835 (c6)	1,526,726
c3	Sub total	(c1+c2)	1,504,142	35,933	1,540,075	1,521,835
c4	Transfers and adjustments					(c7)
c5	TOTAL FUNDS AT END OF YEAR	(c3+c4)	1,504,142	35,933	1,540,075 (c8)	1,521,835 (c6)

SECTION D					
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS					
d	(these amounts are not to be included in total receipts/payments figures)				
			£		£
d1	Balance brought forward from last year				
d2	Offerings/Gifts - received for external organisations				
d3	Offerings/Gifts - passed to external organisations				
d4	BALANCE STILL TO BE PAID	(d1+d2-d3)			

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL
SECTION E

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2023 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

INTERNAL ORGANISATIONS	Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1						
e2						
e3						
e4						
e5						
e6						
e7						
e8	Sub total of Internal Organisations funds				(e11)	(e12)
e9	Church accounts (totals brought forward from page 2 - totals column)					
	109,976 (a7)	91,736 (b9)	18,240	(c7)	1,521,835 (c6)	1,540,075 (c8)
e10	TOTAL CASH FUNDS HELD BY CHURCH					
	109,976	91,736	18,240		1,521,835 (x)	1,540,075 (y)
Continue on a separate sheet if necessary and bring the totals forward		TOTAL RECEIPTS	TOTAL PAYMENTS			

SECTION F
STATEMENT OF ASSETS AND LIABILITIES
CHURCH - CASH FUNDS HELD at 31 August 2022

	OPENING BALANCES	CLOSING BALANCES
f1		
f2		
f3		
f4		
f5		
f6		
f7		
	(c6)	(c8)
f8		
	(e11)	(e12)
f9		
	(x)	(y)

SECTION G
OTHER ASSETS and LIABILITIES

	At 1 September 2021	At 31 August 2022
g1		
g2		
g3		
g4		
g5		


f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2022 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer  Date..... 15th September 2023
Name and address of treasurer ALAN FREDERICK MILLS
..... 2 Buckingham Gardens, Thornton Heath Post Code..... CR7 8AT

Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2022 will be presented to the meeting of the Church trustees held on ..3. OCTOBER 2023

Signature of the Chair of the meeting 
Name of the Chair of the meeting ..REV. STEPHEN DAY..... Date ..03/10/2023..

Independent Examiner's Report to the Trustees of the Parchmore Methodist Church

Charity Number - 1129382

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of Parchmore Methodist Church.....
Church for the year ended 31 August 2022 set out on pages 2 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent Examiner's Statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner - Mr. Adrian Beckett.

Relevant professional qualification of independent examiner

Name of firm (where appropriate)

Address 24 Stanhope Avenue, Bromley, Kent

Post Code BR2 7JR

Date