

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS, BROADWAY

MEETING OF THE PARISHIONERS  
FOR THE PURPOSES OF THE ELECTION OF  
CHURCHWARDENS

TO BE HELD ON

SUNDAY 18<sup>th</sup> MAY 2025, 11.45 p.m.  
(following 10.30 a.m. service)

AT ST MICHAEL'S CHURCH

AGENDA

1. Prayers
2. Election of Wardens, including Deputy Wardens.

N.B. Churchwardens Measure 2001 s.3 revoked at the APCM 2017.

To be followed immediately by:

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1. Apologies.
2. Minutes of last meeting on 12th May 2024 and Approval of Minutes.
3. Matters Arising.
4. Election of PCC members – **8 places available.**
5. Electoral Roll Report.
6. Annual Report and Financial Statements for the year to 31<sup>st</sup> December 2024.
7. Appointment of Examiner of the Accounts.
8. Reports.
9. Any matters of Parochial or general church interest.
10. Date of Annual Parochial Church Meeting 2026.
11. The Grace.

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS  
WITH ST EADBURGHAS, BROADWAY

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING HELD ON

SUNDAY 12th MAY 2024, 12.00 p.m. AT ST MICHAEL'S CHURCH

Present: Reverend Michelle Ward (Vicar) (Chairman), Mrs Sarah Beasley (Secretary),  
Mr John Hayes (Churchwarden), Mrs Gill Hammond (Deputy Warden), Rev Jo Williamson,  
Mrs Ruth Davenport and 13 parishioners.

MEETING FOR THE ELECTION OF CHURCHWARDENS  
INCLUDING DEPUTY WARDEN

1. PRAYERS.

2. ELECTION OF CHURCHWARDENS.

Mr John Hayes is retiring as Churchwarden, and he was thanked for his service.

Nominations were received for:

Mr Kevin Beasley - proposed by Mrs Sarah Beasley and seconded by Mrs Gill Hammond;

Mrs Gill Hammond - proposed by Mr Gerry O'Brien and seconded by Mr Barry Parmenter;

Those in favour: 10; against 0; abstentions 2.

ANNUAL PAROCHIAL CHURCH MEETING

1. APOLOGIES were received from Mr Kevin Beasley (Churchwarden/Treasurer), Mrs Helen Rushmore, and Mrs Margaret Pegg.

2. MINUTES OF THE LAST ANNUAL PAROCHIAL CHURCH MEETING HELD ON 14<sup>th</sup> May 2023 AND APPROVAL OF THE MINUTES.

These had been published on the church website and were taken as read.

The minutes were proposed as a correct record of the proceedings by Mr John Hayes, seconded by Mrs Gill Hammond.

Those in agreement that they were a correct record: 12. Against: 0; Abstain: 1

The Minutes were then signed and dated by the Chairman.

3. MATTERS ARISING – NONE

4. ELECTION OF PCC MEMBERS

Mr Peter Grant's term of office has ended, and thanks were expressed to him for his contribution to the PCC.

Mr John Hayes proposed by Mr Kevin Beasley, Seconded by Mrs Gill Hammond,

Agreed: 17; 1 abstention.

5. ELECTORAL ROLL REPORT Mrs Elizabeth Chard, Electoral Roll Officer.

73 on the Roll. 45 females; 28 men and represents 55 households. 68 people reside in the Parish and 5 non-residents.

Mrs Chard is willing to continue as Electoral Roll Officer. Revd Ward thanked Mrs Chard.

6. ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR TO 31<sup>st</sup> DECEMBER 2023

These had been circulated and were taken as read.

The following points were made:

Ministry Share (previously known as Parish Share) – we currently receive a grant towards this from the Diocese but this will not continue forever. Giving has increased per capita but there are now fewer people in the congregation. Since COVID weekly attendance has not risen much above 20. The village seems

packed with people but not reflected in church attendance, is there any reason? Reverend Michelle Ward said that maybe the church isn't providing what they want, maybe they don't believe, or go elsewhere. Figures have been fed back to the Diocese regarding our giving as the amount of Share that we are being asked for is more than our income, which is not fair or practical. There is an open meeting on 21<sup>st</sup> May 2024 with Revd. Andy Todd, Diocesan Secretary, and Ven Mark Badger, the Archdeacon of Worcester, to discuss Ministry Share and the plans the Diocese has going forward. Each benefice has its own Ministry Share which needs to be paid and will have a bearing on Deanery reorganisation.

It was asked what the consequences of not paying the share are. Reverend Michelle Ward said that we may be merged with other parishes, have a joint PCC, and share one priest. The Deanery plan is to reduce the number of clergy from 13 to 10 and at the moment if clergy leave or retire, they will not be replaced. There is a perception that the Church of England is rich, which Reverend Michelle Ward said it technically is, but there is a difference to what happens nationally and locally. Power is with the PCC to send information to the Deanery Synod to forward on to General Synod to make our voice heard. People were encouraged to look at the accounts and Stipend pot on the Diocesan website ahead of the meeting on 21<sup>st</sup> May. Reverend Michelle Ward will email the link out to those interested.

It was mentioned that there is no choir and no organist, and these things brought people into church, without these it feels like the church has lost something. Reverend Michelle Ward said that the choir stopped because of COVID and without someone willing to lead a choir there won't be one. The foodbank came about after need was identified during COVID and is a valuable source of outreach. It doesn't currently bring any extra people into church, but we do not know what will happen in the future. We need time and faith. At Christmas the Carol service was brought back into church and was well attended. The use of the Green for services continues to be popular.

Treasurer's Report in Mr Kevin Beasley's absence, Reverend Michelle Ward read out the Treasurer's Report. The meeting expressed its thanks to Kevin for all he does as Treasurer and Churchwarden.

Mrs Sarah Beasley proposed that the Annual Report and Financial Statements are approved by the meeting.

Mrs Elizabeth Chard seconded. Agreed unanimously.

7. APPOINTMENT OF EXAMINER OF THE ANNUAL ACCOUNTS

Clement Rabjohns Ltd, 111 -113 High Street, Evesham, WR11 4XP were proposed by Mrs Sarah Beasley, seconded by Mrs Gill Hammond, and agreed unanimously by the meeting.

8. REPORTS

The reports of the Vicar, Secretary (the Annual Report), Treasurer, Churchwardens, Safeguarding Officer, Electoral Roll Officer, Evesham Deanery Synod and The Friends of St Eadburgha's Church had been circulated and were taken as read. Thanks were given to those who had submitted these reports. The reports were all unanimously adopted.

The Vicar thanked the Friends of St Eadburgha and the Thursday Team for their continued support.

The Churchwardens thanked Revd Ward and Revd Williamson for their help and support during the past year.

Churchwardens

Reverend Michelle Ward went briefly through the report and highlighted the following:

St Michael's Church:

- The new lift has been installed but there have been a few electrical problems.
- Snowhill Road graveyard has been well maintained by Mr John Taylor. No issues have been raised by the public about its condition.

St Eadburgha's Church:

- Thanks were given to The Friends of St Eadburgha's for all that they do in caring for the church.
- Revd Ward thanked the churchwardens for all they do.

Safeguarding – Dr Joan Reading.

The Diocese is being audited this year and St Michael's has participated in the audit.

Revd Ward thanked Dr Reading for her work as Safeguarding Officer for the Benefice.

Deanery Synod – Benefice report by Sarah Beasley. No questions were raised.

Friends of St Eadburgha's Church – Mr Phil Whatmough.

Mrs Gill Hammond is the PCC representative for Friends, and she keeps them updated.

No questions were raised on the report. Thanks were again expressed to The Friends for their continued support.

The Vicar read her report. The process of joining Childswickham with our benefice has been paused. She emphasized how positive it has been to resume more social activities alongside our worship over the last year. She encouraged us to reflect on what might need to stop or change in order that new things can grow, and to continue to reflect on how we invite and welcome people to join us in worship, in discipleship, and in fellowship.

9. ANY MATTERS OF PAROCHIAL OR GENERAL CHURCH INTEREST – None.

10. DATE OF ANNUAL PAROCHIAL CHURCH MEETING 2025

It was agreed that the PCC would agree a date for the annual meeting 2025.

11. THE GRACE. The meeting closed at 12.52 p.m. with all saying The Grace.

**THE PARISH CHURCH OF ST MICHAEL & ALL ANGELS**  
**WITH ST EADBURGH'S CHURCH. BROADWAY**  
**ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL**  
**FOR THE YEAR ENDED 31<sup>st</sup> DECEMBER 2024**

**Administrative information.**

St Michael and All Angels' Church is situated in Church Street, Broadway, WR12 4AE.  
It is in the Deanery of Evesham in the Diocese of Worcester within the Church of England.  
Correspondence address: The Vicarage, Church Street, Broadway, Worcestershire, WR12 7AE.  
Charity Registration Number 1129380.

Parochial Church Council (PCC) members who have served from 1<sup>st</sup> January 2024 until the date this report was approved are:

<i>Incumbent:</i>	Revd Michelle Ward	Chairman and Priest-in-Charge
	Revd Josephine Williamson	Retired Clergy with Permission to Officiate
<i>Wardens:</i>	Mr Kevin Beasley	
	Mrs Gill Hammond	
<i>Representatives on the Deanery Synod:</i>	Mrs Sarah Beasley (also PCC Secretary)	
<i>Elected members:</i>	Mrs Ruth Davenport	
	Mr John Hayes	From APCM 2024

Dr Joan Reading continues as Safeguarding Officer and reports to the PCC accordingly.

### **Aims and Purposes.**

The object of the Parochial Church Council is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Parochial Church Council supported The Royal British Legion.

### **Structure, Governance and Management.**

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.

The method of appointment of PCC members is governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible, as Trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC has reviewed the following policies: Health & Safety; Parish Safeguarding; Benefice Privacy (Data protection); Recruitment of Ex-Offenders and Safer Recruitment; Disclosure & Barring DBS; Conflict of Interest; Complaints, and Reserves. Job descriptions are in place for roles in the church.

The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Annual reviews are carried out for our Authorised Lay Ministers.

The PCC meets on a regular basis and the Standing Committee has the power to transact the business of the PCC between PCC meetings subject to directions given by the PCC.

### **Objects and Activities**

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.

The main objectives for 2024 were to increase income by fundraising; increase presence in the community; encourage use of the church building for community events. We have continued to help our community by being a Christian and prayerful presence with the development of the foodbank.

### **Achievements and Performance**

Communion at Brompton House and Parsons Gardens, visits and home communion, pastoral visits, visits to the school, and coffee club at No.32 on Wednesdays continued.

The Foodbank has developed with a core of volunteers and has its own insurance.

One of our parishioners hosted a Bible Study group on Wednesday afternoons.

School assemblies were attended at the First School and the school Nativity play was held in St Michael's Church. There is a weekly invitation to drop in to the Vicarage Office on Thursdays between 10 a.m. and 12 noon.

There were various concerts throughout the year at St Michael's and St Eadburgha's by The Alcester Male Voice Choir, The Avon Singers, Millie Hesketh, Andrew Horton, Cantamus a capella Choir, and The North Cotswold Singers.

At Easter there was the Maundy Thursday Service at St John's, and Good Friday Meditations on the Cross at St Eadburgha's. The Churches Together Good Friday Walk of Witness took place ending with a service on The Green and there was the Easter Day sunrise service at Broadway Tower.

In June, on the Green, there was a Churches Together Service of Remembrance with the Lamp of Peace for the 80<sup>th</sup> Anniversary of D Day; there was also a picnic on the Green with family crafts, and fish & chips. St Eadburgha's bells rang out for peace.

There was an open PCC meeting in May with Archdeacon Mark Badger and Diocesan Secretary Revd Andy Todd, to discuss and address concerns about the Ministry Share and the potential sale of the Glebe Land. Fundraising quizzes were held in May and October (Harvest.)

An excellent Strawberry Cream Tea was kindly hosted at the home of one of our parishioners in July.

A Pet Service was held on 1<sup>st</sup> September on the Green.

Members of the social committee ran the tea tent at the Horticultural Show in September.

Bishop Martin Gorick came and blessed the lift in October .

The Tree of Light and All Souls Service, with Village Voices, took place on 3<sup>rd</sup> November on the Village Green. Remembrance Day services were held at the War Memorial and churches in the benefice. There was an Advent Carol Service at St Eadburgha's. Midnight Communion was held at St Michael's on Christmas Eve and Communion on Christmas Day.

We held a Grand Christmas Draw which helped to raise much needed funds.

Revd Ward is a member of the Parish Council New Events Committee and Visitor Management Committee.

At Wickhamford they continue to face serious issues with the roof of St John's Church may have to close if the roof becomes unsafe. They continue to fund raise and hold a coffee morning on the first Saturday of the month.

The Vicar's & Churchwardens' fund, set up in 2016, has been used to provide help for the poor, homeless and needy individuals in the village and provide food bank parcels at Christmas. This fund also helped families in need throughout the year.

### **Review of the Year**

The PCC met 6 times during the year and dealt with various matters. Meetings were held at The Vicarage. Attendance at meetings was good. The number of vacancies on the PCC is 8 and it would be good to get have elected lay members to give greater representation for church members. The PCC also received reports from the sub-committees: Standing; Finance; Fabric; Social, Fundraising and Mission. Reports were also received from the Deanery Synod and Diocesan Synod.

During the year the PCC also discussed the following (not in chronological order):

- ❖ Finance and budget issues. Payment of Ministry Share. Insurance. Charitable Giving. Parish Giving Scheme;
- ❖ Harvest;
- ❖ Health & Safety;
- ❖ Lift replacement and fundraising;
- ❖ Repairs to the steps and wall at St Michael's;
- ❖ Glebe Land;
- ❖ Organ repairs;
- ❖ Complaints;
- ❖ Concerts;
- ❖ Safeguarding audit;
- ❖ Churchyard maintenance and gardening maintenance at St Michael's;
- ❖ Stipends and Ministry Share;

- ❖ Electrical inspections;
- ❖ St Eadburgha's Roof;
- ❖ Services;
- ❖ Childswickham joined the Benefice on 1<sup>st</sup> October 2024. A welcome service was held for them at St Mary's Church., Childswickham, led by Archdeacon Mark on 22 December 2024;
- ❖ Simplifying the Parish – Joint PCCs;
- ❖ Defibrillator installation at St Michael's;
- ❖ Retirement of Bishop John;
- ❖ Review of criteria that PCC members need to meet along with the PCC Codes of Conduct. The review was being undertaken by the Electoral Review Group, and they had sent questions for the PCC to respond.
- ❖ Access to the clock, bell, and roof at St Michael's Church;
- ❖ Cleaning of the Tower at St Michael's;
- ❖ Treatment of woodworm in St Michael's tower;
- ❖ Review of Baptism fees;
- ❖ Toilet repairs;
- ❖ The resignation of The Archbishop of Canterbury;
- ❖ Purchase of new Advent Candle ring;
- ❖ Poppy curtain;
- ❖ Clergy wellbeing;
- ❖ Church cleaning
- ❖ Social activities;
- ❖ Food bank.

The clock, appliances and fire extinguishers have been serviced / tested.

### **Deanery Synod**

During the year, the Synod met and discussed varied topics and reports were submitted to the PCC.

### **Financial Review**

The total income of ordinary unrestricted funds was **£61,414** as detailed in the financial statements. The total expenditure of ordinary unrestricted funds was **£61,037**. A **£15,000** contribution was made towards the 2024 Ministry Share of £84,905. We were awarded a grant of £50,408 which left £34,101 to pay.

The net result for the year was an excess of income over expenditure of **£377.39** on unrestricted funds.

### **Reserves Policy**

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments.

The balance of restricted funds at the end of the year was **£5,655** and is comprised of the Parish Building Fund and the Lift Appeal Fund. The Building Fund is used to fund the upkeep of St Michael & All Angels' Church fabric and St Eadburgha's fabric.

Where income permits it is PCC policy to transfer funds into the Parish Building Fund, the Heating Fund, the Organ Fund, and the Mission Fund. In the past year this has not been possible as there have been no surplus funds.

It is our policy to invest funds with the CCLA Church of England Deposit Fund. There are no funds currently invested.

The PCC has proposed to set aside sufficient funds, income permitting, to build up a more adequate amount of reserves in all funds through a Stewardship Campaign and fundraising events. It will also make every effort to pay the Ministry Share in full.

### **Risk Management**

The PCC receives Regular Financial updates from the Treasurer.

Interest rates on the savings account have increased which has helped increase the restricted funds.

The PCC is aware of the necessity to increase income and plans to continue to encourage people to give and support church events in 2025.

The PCC considered the regulations regarding data protection – the General Data Protection Regulation (GDPR) which came into force on 25<sup>th</sup> May 2018. Contact preferences have been recorded, secure storage has been purchased and a GDPR Policy is now in place.

## **Broadway PCC - Treasurer's Report for the year ending 31<sup>st</sup> December 2024**

The unrestricted income for 2024 was £65,497 and the restricted income was £7,002. Unrestricted expenditure for 2024 was £62,188 and the restricted expenditure was £27,478. The cash in the Bank at the end of 2024 was £9,780 of which £5,658 was restricted funds. The Church, therefore, has available funds of £4,122 of which £3,480 is within the organ fund.

The Ministry Share paid in 2024 was £15,000, which was approx. half of the amount requested by the Diocese, even after the grant awarded towards Ministry Share. Broadway PCC agreed to set up a monthly standing order of £1,000 to help, but unfortunately it was unable to meet the requested amount.

I would like to thank everyone who contributes towards the funding of both of our churches, especially those who contribute through the Parish Giving Scheme and have agreed to have their contributions increased in line with inflation – this helps greatly as we therefore should see an automatic increase in giving each year.

If anyone would like to set up a payment plan, in whatever form – Parish Giving Scheme, or Standing Order– please contact me on the number/email below. The card reader installed in St Michael's allows people to make contactless card donations, and it is hoped this will continue to encourage giving. Please also remember that all donations placed in the collection plate at services are eligible for the Gift Aid Small Donation Scheme (GASDS) which allows the church to claim 25% on all cash donations of £30 or less. Other ways to support the church include supporting fund-raising events or joining the 200 Club. If you are interested, please contact me for further information.

**PLEASE SUPPORT YOUR TWO BEAUTIFUL CHURCHES SO THAT THEY ARE THERE FOR EVERYONE, NOT JUST REGULAR ATTENDEES, BUT ALSO FOR CHRISTMAS, EASTER, FUNERALS, WEDDINGS AND BAPTISMS – WE ALL NEED THE CHURCH AT SOME TIME IN OUR LIVES – MAKE SURE IT IS STILL THERE!**

If anyone wishes to discuss any of the matters raised above, please contact me on 01386 858672 or Mobile 07741 456700 or by email: [kbkbeasley@googlemail.com](mailto:kbkbeasley@googlemail.com)

Kevin Beasley  
PCC Treasurer.

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS  
WITH ST EADBURGHAS, BROADWAY

ELECTORAL ROLL REPORT 2025

REPORT as at 14<sup>th</sup> April 2025

Every six years we have to prepare a totally New Roll. 2025 is the year for this to take place. Every person who wishes to have his or her name entered on the new Roll, whether it was entered on the previous Roll or not, is required to apply for enrolment and complete an application form.

Since the last year's revision there have been a number of deaths and a few people have moved away from the area but some 'new' people have joined and we warmly welcome them.

There are a total of 68 persons now on the Electoral Roll (compared to 73 in 2024). This figure of 68 is made up of 39 women and 29 men and represents 49 households. There are 60 people resident in the parish and 8 people are non-resident.

Elizabeth M. Chard  
Electoral Roll Officer

## Safeguarding Report 2023-2024

The Church of England is committed to the safeguarding, care and nurture of everyone within the church community. The Benefice Safeguarding Officer is Joan Reading and she is responsible to the PCCs of Broadway with St Eadburgha's, and the Bishop of Worcester.

St Michael's with St Eadburgha's PCC follow and are committed to the Church of England's House of Bishops' Safeguarding Policies and the relevant statutory legislation and guidance "Working together" to ensure the welfare of children, young people and vulnerable adults is paramount. The Worcester Diocese has noted the need to change the structure of safeguarding within the Church of England in order to create a Safer Church and on 1<sup>st</sup> – 5<sup>th</sup> July last year participated in an independent external audit. The audit was preceded by evidence gathering in which we participated. The focus was on the new safeguarding standards which were published last year. These standards are:

- Culture, leadership and capacity
- Prevention
- Recognising, assessing and managing risk
- Victims and survivors
- Learning, supervision and support.
- The parish dashboards will be aligned with the new standards.

As required by the diocese, St Michael and All Angels with St Eadburgha's have adopted and implemented a safeguarding policy and safeguarding procedures which follow legislation, guidance and recognised good practice. This policy, together with Diocesan policies on Recruitment of Ex-offenders and Safer Recruitment was reviewed by the PCC at its July meeting and accepted unanimously.

Whilst St Michael's with St Eadburgha's does not have approved work with children and vulnerable adults, we do have children attending church with parents and home visits to adults considered as vulnerable. Any pastoral volunteers must be approved (have an enhanced criminal record (DBS) check) and undergo safeguarding training. All except one member of the PCC have already completed the basic safeguarding programme and our churchwardens and Readers have completed a new Leadership course.

All PCCs are required to report any Serious Incidents to the Charity Commission in accordance with the new arrangements set out in 'Guidance for PCCs and Religious Communities : Identifying and Reporting Safeguarding Serious Incidents to the Charity Commission'. The PCC has passed a resolution to delegate the responsibility for preparing and submitting Safeguarding Serious Incident reports and non-safeguarding Serious Incident reports to the Diocesan Safeguarding Advisor (DSA) and for submitting them to the Diocesan Secretary, in line with advice from the above document.

A log of appointments to posts within the parish and DBS applications for disclosure is currently up to date.

The diocese is currently undertaking a safeguarding audit, as part of the national Church of England Safeguarding, and St Michael's has participated in the audit by completing a questionnaire on practices within the parish.

Joan M Reading

Deanery Synod Report 2024/25  
To the Annual Parochial Church Meeting 2025

**From the Deanery Synod Meeting, Tuesday 23rd July 2024.**

Kim Brown – the new Diocesan New Worshipping Communities Enabler gave a presentation encouraging engaging with more people and growing worshipping communities.

Rous Lench Solar Panels Project - Lloyd Wing gave the Synod a taster of the project taking place at St Peter's, Rous Lench. The church is a Grade 1 listed church, and despite this has successfully obtained planning permission to install solar panels on its south facing roof – a decision approved by the Diocese, English Heritage and Wychavon planning office. This is part of a large project which includes roof repairs, refurbishment of the Victorian vestry including adding insulation, installing new underfloor heating, low energy boosting radiators, an air source heat pump, a battery for heat boosts, a glass panel by the door, and upgrading the electrics. In total it is expected to cost £300,000. A key factor in obtaining approval was the fortunate situation in Rous Lench which meant that the visual impact of the solar panels and cabling was minimal and was not out of character with the setting.

Synod Representatives/Appointments. Mike Gordon of Wick was appointed as Deanery Treasurer. Rev Ian Perry was appointed to the Deanery Leadership Team. Jason El'habid of Pershore was the new lay member of the Diocesan Synod representing this deanery, alongside existing member, Robin Lunn.

The meeting received an update on clergy vacancies: Rev Andrew Spurr is moving on from All Saints, Evesham & Norton & Lenchwick after 18 years in post. Thanks were given for his ministry, friendship and support to the area and wished him well. Andrew's final service was held at All Saints, Evesham on the 29th September. Rev Mark Binney's retirement leaves a vacancy in Hampton, Hinton & Sedgeberrow. The two neighbouring vacancies provide an opportunity to rethink ministry in that area. Thanks was also given for the ministry and service of Bishop John to the Diocese, nationally and internationally.

General Synod Report: A report of the recent July General Synod by Robin Lunn. Robin drew synod attention to a point made that all clergy must have a continuous period of 36 hours of rest and recuperation during the course of a week and the General Synod were keen that this is taken on board as a right. This means that they are not contactable. This is to prevent clergy from getting burnt out. Rev Sarah stressed that it is important that clergy look after themselves but also that the laity also need to look after their well-being, as many have multiples duties and roles.

**From the Deanery Synod Meeting, Tuesday 18th March 2025.**

Debbie Harrison – the Deanery Eco-Champion made a presentation on Eco Church. Debbie spoke of her experience at Offenham church which has achieved the Silver Eco Church award. The CofE has an overall target to reach net zero by 2030 and in this deanery we have 3 churches reaching the Silver Award, 3 the Bronze Award and 17 registered on the Eco church scheme and 41 yet to register. Those churches yet to register are encouraged to do so and once registered to start the process of working towards achieving an award. Eco church presents an opportunity for mission and community outreach. In answer to a question, it was confirmed

that the Church Commissioners disinvested from fossil fuels some years ago. It was reported that Mark Carter of the Diocesan Buildings Team has confirmed that solar panels may be possible, if they are not visible from the ground.

Mapping children's & young people's ministry. It is one of the Diocesan priorities to double the number of children & young people attending worship since 2019. It was accepted that not everyone has the resources or opportunities to offer children & young people's worship, but we can signpost to neighbouring churches where this is taking place.

There was an update from General Synod, on an excellent presentation by Harriet Chimani who gave a powerful & insightful talk on racial justice, an update on the transformation strategy, and mission & ministry to new housing developments. On this topic the Diocese is considering funding a mobile unit to provide a moveable opportunity for hospitality and chat to building teams and later for use as a community hub.

General Synod Report. Robin Lunn thanked parishes for their contributions about Safeguarding in response to his email. Over 60 replies were received which overwhelming wanted 100% independent oversight on the matter. However, the General Synod voted for an alternative motion which is working towards 100% independence on Safeguarding, but not 100% immediately.

Retirement: Rev Canon Richard Thornily is retiring after 23 years in post and the synod wished him a long and happy retirement. He has been a rural dean of Evesham, as well as serving in the ARCH Benefice.

Future Deanery Synod meetings: • Tuesday 22nd July 2025, 7pm at St Peter's church, Inkberrow • Tuesday 25th November 2025, 7pm online via Zoom

Sarah Beasley  
Deanery Synod Representative  
St Michael's, Broadway

### **Tower Captain Report for St Eadburgha's**

This is the first full year since Chris Povey has retired as Tower Captain of St Eadburgha's and I want to thank him for his sterling work as Tower Captain for over 20 years, the bells of St Eadburgha's have been well cared for.

With the support of Alison & Graham Lee of St Mary's, Childswickham we have managed to raise a team of ringers for every service at St Eadburgha's over the last year. We have been supported by a band of local ringers from other neighbouring towers and I wish to thank them too.

Alongside a number of weddings, we have rung two quarter peals and also for a few special occasions such as the D-Day 'Ringing for Peace' and also the Feast of St Thomas, a local tradition marking the beginning of preparations for Christmas – being a day when alms were distributed to the poor of the parish.

St Eadburgha's now has its own tower ringing log-book, I keep this up to date with all significant ringing as well as posting this on the Ringing World website – Bellboard.

Coming to 2025-2026 we hope to ring for all services and a couple of special occasions such as VE Day & VJ Day commemorations, the Feast of St Eadburgha's – for the Friends of St Eadburgha's, Railway 200 commemorations as well as the Feast of St Thomas and all weddings who opt for ringing.

The bells continue to be in good working order and I will be giving them a thorough inspection on the 7<sup>th</sup> June with the bell maintenance team of the Southern Branch of Worcester Diocesan Guild of Bell Ringers and will report back with any recommendations.

Matthew Turvey – Tower Captain, St Eadburgha's, Broadway

## **200 Club Report 2025**

Henrietta Cooke relinquished her role as administrator of the St Michael's 200 Club in December 2024 after 5 years sterling service.

She handed over all computer based and physical banking materials, outlined the role of administrator and provided a short training course in January 2025.

As a result, I am confident that I can fulfil the role of administrator as her replacement going forward.

There are currently 118 members of the club so while there is room for new members to join we continue to raise useful income for the church whilst paying attractive prizes. The prize fund represents approximately 50% of money received as per the club's rules.

For Q1 2025 there were 3 new members whilst 3 members dropped out so membership is currently stable.

Payment is currently accepted by cash, cheque, bank transfer or standing order.

Payment by electronic means is to be encouraged for simplicity's sake but payment by cash or cheque must always be an option given the members' demographic.

However, in the past Henrietta has taken payment mandates into banks on behalf of new members as a courtesy.

This is no longer feasible given the scarcity of bank branches locally and shouldn't be necessary as folks will tend to use online electronic means to set up payments themselves.

I shall modify the application forms we use to onboard new members to introduce this in due course.

Mike Davenport

## APCM Bible Study Report 2024-2025

Bible Study started in October 2022. The first series ran on a Tuesday evening 7-8pm but it quickly became clear the majority would prefer an afternoon session so we moved to Wednesdays 3-4pm. We began by looking at Barry Cooper's "Can I really trust the Bible?". In 2023 we looked at Mark's Gospel, Acts, Vaughan Robert's "God's Big Picture", 1 Peter, and finished with excerpts from Luke's Nativity. In 2024 we started the year with Genesis. Following Genesis we worked our way through Bishop Robert Paterson's "Making Christ Visible" and finished with John's Gospel.

We are looking at excerpts from Isaiah for the start of 2025, specifically where Isaiah is quoted in the New Testament. This is challenging our knowledge of Old Testament history and proving very relevant to world issues today! Possibilities for the rest of the year are Exodus and Luke's Gospel.

Group numbers fluctuate and we work on a come if you can, no problem if you can't basis, all welcome. There are notes sent out after each session so anyone who has missed a week can keep up to date. Currently there are 11 of us.

Looking at God's word and helping each other to understand what we are reading builds our confidence to read more. We can apply what we are reading to the world and our own lives. It is always relevant. Sharing study time together encourages fellowship and helps us support each other through life's ups and downs.

If interested in joining us please contact Ruth Davenport.

Charity registration number: 1129380

# Broadway Parochial Church Council

Annual Report and Financial Statements  
for the Year Ended 31 December 2024

Broadway Parochial Church Council

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## Broadway Parochial Church Council

### Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2024.

#### Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
S R Nolan FCCA

Clement Rabjohns Ltd  
111-113 High Street  
Evesham  
Worcestershire  
WR11 4XP

Date:.....

# Broadway Parochial Church Council

## Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
<b>Income and Endowments from:</b>				
Donations and legacies		44,773	5,016	49,789
Charitable activities		16,190	-	16,190
Other trading activities		4,515	1,777	6,292
Investment income	5	<u>19</u>	<u>209</u>	<u>228</u>
Total income		<u>65,497</u>	<u>7,002</u>	<u>72,499</u>
<b>Expenditure on:</b>				
Raising funds		(1,224)	(190)	(1,414)
Charitable activities		<u>(60,964)</u>	<u>(27,288)</u>	<u>(88,252)</u>
Total expenditure		<u>(62,188)</u>	<u>(27,478)</u>	<u>(89,666)</u>
Net income/(expenditure)		3,309	(20,476)	(17,167)
Gross transfers between funds		<u>(1,346)</u>	<u>1,346</u>	<u>-</u>
Net movement in funds		1,963	(19,130)	(17,167)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,795</u>	<u>24,788</u>	<u>26,583</u>
Total funds carried forward	15	<u><u>3,758</u></u>	<u><u>5,658</u></u>	<u><u>9,416</u></u>

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies		50,165	13,499	63,664
Charitable activities		13,897	-	13,897
Other trading activities		3,845	-	3,845
Investment income	5	15	229	244
Other income		-	14,966	14,966
Total income		<u>67,922</u>	<u>28,694</u>	<u>96,616</u>
<b>Expenditure on:</b>				
Raising funds		(1,381)	-	(1,381)
Charitable activities		<u>(69,559)</u>	<u>(15,246)</u>	<u>(84,805)</u>
Total expenditure		<u>(70,940)</u>	<u>(15,246)</u>	<u>(86,186)</u>
Net (expenditure)/income		<u>(3,018)</u>	<u>13,448</u>	<u>10,430</u>
Net movement in funds		(3,018)	13,448	10,430
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>4,815</u>	<u>11,340</u>	<u>16,155</u>
Total funds carried forward	15	<u><u>1,797</u></u>	<u><u>24,788</u></u>	<u><u>26,585</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 and 2024 is shown in note 15.

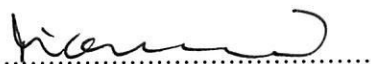
The notes on pages 5 to 13 form an integral part of these financial statements.

# Broadway Parochial Church Council

(Registration number: 1129380)  
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	12	407	452
<b>Current assets</b>			
Cash at bank and in hand	13	9,780	26,903
Creditors: Amounts falling due within one year	14	<u>(771)</u>	<u>(770)</u>
<b>Net current assets</b>		<u>9,009</u>	<u>26,133</u>
<b>Net assets</b>		<u>9,416</u>	<u>26,585</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		5,658	24,788
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>3,758</u>	<u>1,797</u>
<b>Total funds</b>	15	<u>9,416</u>	<u>26,585</u>

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:



Reverend Michelle Ward  
Chief executive officer and trustee

## **Broadway Parochial Church Council**

### **Notes to the Financial Statements for the Year Ended 31 December 2024**

#### **1 Accounting policies**

##### **Statement of compliance**

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

##### **Going concern**

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

##### **Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

##### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

## Broadway Parochial Church Council

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

Broadway Parochial Church Council

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

2 Income from donations and legacies

	Unrestricted		Total 2024	Total 2023
	General £	Restricted £	£	£
Donations and legacies;				
Planned giving - Gift Aid donations	13,963	-	13,963	17,072
Planned giving - income tax recoverable	6,221	133	6,354	7,692
Collections	9,160	638	9,798	9,959
Sundry donations and other giving	5,915	-	5,915	6,016
Grants	6,165	3,096	9,261	2,150
Donations, appeals etc	3,349	1,149	4,498	10,775
Legacies and bequests	-	-	-	10,000
	<u>44,773</u>	<u>5,016</u>	<u>49,789</u>	<u>63,664</u>

3 Income from charitable activities

	Unrestricted	Total 2024	Total 2023
	General £	£	£
Fees paid to PCC for weddings, funerals and monuments	7,389	7,389	6,342
Expenses paid to PCC for weddings, funerals and monuments	<u>8,801</u>	<u>8,801</u>	<u>7,555</u>
	<u>16,190</u>	<u>16,190</u>	<u>13,897</u>

4 Income from other trading activities

	Unrestricted	Total 2024	Total 2023
	General £	£	£
Fundraising events	<u>4,515</u>	<u>6,292</u>	<u>3,845</u>
	<u>4,515</u>	<u>6,292</u>	<u>3,845</u>

Broadway Parochial Church Council

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	<u>19</u>	<u>209</u>	<u>228</u>	<u>244</u>

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Cost of fundraising		<u>1,224</u>	<u>190</u>	<u>1,414</u>	<u>1,381</u>
		<u>1,224</u>	<u>190</u>	<u>1,414</u>	<u>1,381</u>

# Broadway Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

### 7 Expenditure on charitable activities

		Unrestricted		Total	Total
	Note	General	Restricted	2024	2023
		£	£	£	£
Missionary and charitable giving		305	-	305	671
Ministry - diocesan parish share		16,500	-	16,500	22,500
Other ministry costs - clergy fees		3,052	-	3,052	1,899
Other ministry costs - ministry/ clergy expenses		1,258	-	1,258	758
Church - running expenses		17,343	-	17,343	18,786
Building maintenance		3,532	27,288	30,820	22,997
Upkeep of churchyard		11,335	-	11,335	10,152
Professional fees re repairs and inspection		1,045	-	1,045	-
Sundries		2,388	-	2,388	2,879
Depreciation		45	-	45	430
Staff costs		3,210	-	3,210	2,795
Governance costs		951	-	951	938
		<u>60,964</u>	<u>27,288</u>	<u>88,252</u>	<u>84,805</u>

Together the employees of the charity equate to less than one full time equivalent employee.

## Broadway Parochial Church Council

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	<u>183</u>	<u>183</u>	<u>170</u>
	<u>951</u>	<u>951</u>	<u>938</u>

#### 9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>45</u>	<u>430</u>

#### 10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

##### Reverend Michelle Ward

£3,554 (2023: £3,065) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £1,058 (2023 £588) travel, £185 (2023 £170) hospitality/retreat and £2,311 (2023 - £2,307) general costs.

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Broadway Parochial Church Council

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

12 Tangible fixed assets

	Furniture and equipment £	Total £
<b>Cost</b>		
At 1 January 2024	<u>4,469</u>	<u>4,469</u>
At 31 December 2024	<u>4,469</u>	<u>4,469</u>
<b>Depreciation</b>		
At 1 January 2024	4,017	4,017
Charge for the year	<u>45</u>	<u>45</u>
At 31 December 2024	<u>4,062</u>	<u>4,062</u>
<b>Net book value</b>		
At 31 December 2024	<u>407</u>	<u>407</u>
At 31 December 2023	<u>452</u>	<u>452</u>

13 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	<u>9,780</u>	<u>26,903</u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	<u>772</u>	<u>772</u>

15 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
<b>Unrestricted</b>					
General	1,795	65,497	(62,188)	(1,346)	3,758
<b>Restricted</b>	<u>24,788</u>	<u>7,002</u>	<u>(27,478)</u>	<u>1,346</u>	<u>5,658</u>
<b>Total funds</b>	<u>26,583</u>	<u>72,499</u>	<u>(89,666)</u>	<u>-</u>	<u>9,416</u>

# Broadway Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
<b>Unrestricted</b>				
General	4,815	67,922	(70,940)	1,797
<b>Restricted</b>	<u>11,340</u>	<u>28,694</u>	<u>(15,246)</u>	<u>24,788</u>
<b>Total funds</b>	<u>16,155</u>	<u>96,616</u>	<u>(86,186)</u>	<u>26,585</u>

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

### 16 Related party transactions

#### 17 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	<u>3,210</u>	<u>2,795</u>

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

#### PCC member and Verger, G Hammond

The PCC member and Verger, G Hammond received remuneration of £850 (2023: £550)

#### PCC member, Treasurer and Verger, K Beasley

The PCC member, Treasurer and Verger, K Beasley received remuneration of £125 (2023: £75)

#### PCC member and Verger, J Hayes

The PCC member and Verger, J Hayes received remuneration of £50 (2023: £50)

Broadway Parochial Church Council

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	407	-	407
Current assets	4,122	5,658	9,780
Current liabilities	(771)	-	(771)
Total net assets	<u>3,758</u>	<u>5,658</u>	<u>9,416</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	452	-	452
Current assets	2,115	24,788	26,903
Current liabilities	(770)	-	(770)
Total net assets	<u>1,797</u>	<u>24,788</u>	<u>26,585</u>

Charity registration number: 1129380

# Broadway Parochial Church Council

Annual Report and Financial Statements  
for the Year Ended 31 December 2024

Broadway Parochial Church Council

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## Broadway Parochial Church Council

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I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2024.

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Date:.....

# Broadway Parochial Church Council

## Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
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Donations and legacies		44,773	5,016	49,789
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Total income		<u>65,497</u>	<u>7,002</u>	<u>72,499</u>
<b>Expenditure on:</b>				
Raising funds		(1,224)	(190)	(1,414)
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Net income/(expenditure)		3,309	(20,476)	(17,167)
Gross transfers between funds		<u>(1,346)</u>	<u>1,346</u>	<u>-</u>
Net movement in funds		1,963	(19,130)	(17,167)
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>1,795</u>	<u>24,788</u>	<u>26,583</u>
Total funds carried forward	15	<u><u>3,758</u></u>	<u><u>5,658</u></u>	<u><u>9,416</u></u>

# Broadway Parochial Church Council

## Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies		50,165	13,499	63,664
Charitable activities		13,897	-	13,897
Other trading activities		3,845	-	3,845
Investment income	5	15	229	244
Other income		-	14,966	14,966
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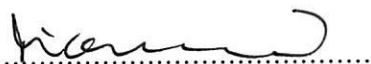
The notes on pages 5 to 13 form an integral part of these financial statements.

Broadway Parochial Church Council

(Registration number: 1129380)  
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
<b>Fixed assets</b>			
Tangible assets	12	407	452
<b>Current assets</b>			
Cash at bank and in hand	13	9,780	26,903
Creditors: Amounts falling due within one year	14	<u>(771)</u>	<u>(770)</u>
<b>Net current assets</b>		<u>9,009</u>	<u>26,133</u>
<b>Net assets</b>		<u>9,416</u>	<u>26,585</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds		5,658	24,788
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>3,758</u>	<u>1,797</u>
<b>Total funds</b>	15	<u>9,416</u>	<u>26,585</u>

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:



Reverend Michelle Ward  
Chief executive officer and trustee

## **Broadway Parochial Church Council**

### **Notes to the Financial Statements for the Year Ended 31 December 2024**

#### **1 Accounting policies**

##### **Statement of compliance**

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##### **Basis of preparation**

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

##### **Going concern**

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

##### **Income and endowments**

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

##### **Expenditure**

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

##### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

## Broadway Parochial Church Council

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

#### Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

Broadway Parochial Church Council

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

2 Income from donations and legacies

	Unrestricted		Total 2024	Total 2023
	General £	Restricted £	£	£
Donations and legacies;				
Planned giving - Gift Aid donations	13,963	-	13,963	17,072
Planned giving - income tax recoverable	6,221	133	6,354	7,692
Collections	9,160	638	9,798	9,959
Sundry donations and other giving	5,915	-	5,915	6,016
Grants	6,165	3,096	9,261	2,150
Donations, appeals etc	3,349	1,149	4,498	10,775
Legacies and bequests	-	-	-	10,000
	<u>44,773</u>	<u>5,016</u>	<u>49,789</u>	<u>63,664</u>

3 Income from charitable activities

	Unrestricted	Total 2024	Total 2023
	General £	£	£
Fees paid to PCC for weddings, funerals and monuments	7,389	7,389	6,342
Expenses paid to PCC for weddings, funerals and monuments	<u>8,801</u>	<u>8,801</u>	<u>7,555</u>
	<u>16,190</u>	<u>16,190</u>	<u>13,897</u>

4 Income from other trading activities

	Unrestricted	Total 2024	Total 2023
	General £	Restricted £	£
Fundraising events	<u>4,515</u>	<u>1,777</u>	<u>6,292</u>
	<u>4,515</u>	<u>1,777</u>	<u>6,292</u>
			<u>3,845</u>

# Broadway Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

### 5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	<u>19</u>	<u>209</u>	<u>228</u>	<u>244</u>

### 6 Expenditure on raising funds

#### a) Costs of trading activities

	Note	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Cost of fundraising		<u>1,224</u>	<u>190</u>	<u>1,414</u>	<u>1,381</u>
		<u>1,224</u>	<u>190</u>	<u>1,414</u>	<u>1,381</u>

# Broadway Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

### 7 Expenditure on charitable activities

		Unrestricted		Total	Total
	Note	General	Restricted	2024	2023
		£	£	£	£
Missionary and charitable giving		305	-	305	671
Ministry - diocesan parish share		16,500	-	16,500	22,500
Other ministry costs - clergy fees		3,052	-	3,052	1,899
Other ministry costs - ministry/ clergy expenses		1,258	-	1,258	758
Church - running expenses		17,343	-	17,343	18,786
Building maintenance		3,532	27,288	30,820	22,997
Upkeep of churchyard		11,335	-	11,335	10,152
Professional fees re repairs and inspection		1,045	-	1,045	-
Sundries		2,388	-	2,388	2,879
Depreciation		45	-	45	430
Staff costs		3,210	-	3,210	2,795
Governance costs		951	-	951	938
		<u>60,964</u>	<u>27,288</u>	<u>88,252</u>	<u>84,805</u>

Together the employees of the charity equate to less than one full time equivalent employee.

## Broadway Parochial Church Council

### Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

#### 8 Analysis of governance and support costs

##### Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	<u>183</u>	<u>183</u>	<u>170</u>
	<u>951</u>	<u>951</u>	<u>938</u>

#### 9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>45</u>	<u>430</u>

#### 10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

##### Reverend Michelle Ward

£3,554 (2023: £3,065) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £1,058 (2023 £588) travel, £185 (2023 £170) hospitality/retreat and £2,311 (2023 - £2,307) general costs.

#### 11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Broadway Parochial Church Council

Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

12 Tangible fixed assets

	Furniture and equipment £	Total £
<b>Cost</b>		
At 1 January 2024	<u>4,469</u>	<u>4,469</u>
At 31 December 2024	<u>4,469</u>	<u>4,469</u>
<b>Depreciation</b>		
At 1 January 2024	4,017	4,017
Charge for the year	<u>45</u>	<u>45</u>
At 31 December 2024	<u>4,062</u>	<u>4,062</u>
<b>Net book value</b>		
At 31 December 2024	<u>407</u>	<u>407</u>
At 31 December 2023	<u>452</u>	<u>452</u>

13 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	<u>9,780</u>	<u>26,903</u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	<u>772</u>	<u>772</u>

15 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
<b>Unrestricted</b>					
General	1,795	65,497	(62,188)	(1,346)	3,758
<b>Restricted</b>	<u>24,788</u>	<u>7,002</u>	<u>(27,478)</u>	<u>1,346</u>	<u>5,658</u>
<b>Total funds</b>	<u>26,583</u>	<u>72,499</u>	<u>(89,666)</u>	<u>-</u>	<u>9,416</u>

# Broadway Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
<b>Unrestricted</b>				
General	4,815	67,922	(70,940)	1,797
<b>Restricted</b>	<u>11,340</u>	<u>28,694</u>	<u>(15,246)</u>	<u>24,788</u>
<b>Total funds</b>	<u>16,155</u>	<u>96,616</u>	<u>(86,186)</u>	<u>26,585</u>

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

### 16 Related party transactions

### 17 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
<b>Staff costs during the year were:</b>		
Wages and salaries	<u>3,210</u>	<u>2,795</u>

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

#### **PCC member and Verger, G Hammond**

The PCC member and Verger, G Hammond received remuneration of £850 (2023: £550)

#### **PCC member, Treasurer and Verger, K Beasley**

The PCC member, Treasurer and Verger, K Beasley received remuneration of £125 (2023: £75)

#### **PCC member and Verger, J Hayes**

The PCC member and Verger, J Hayes received remuneration of £50 (2023: £50)

# Broadway Parochial Church Council

## Notes to the Financial Statements for the Year Ended 31 December 2024 (continued)

### 18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	407	-	407
Current assets	4,122	5,658	9,780
Current liabilities	(771)	-	(771)
Total net assets	<u>3,758</u>	<u>5,658</u>	<u>9,416</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	452	-	452
Current assets	2,115	24,788	26,903
Current liabilities	(770)	-	(770)
Total net assets	<u>1,797</u>	<u>24,788</u>	<u>26,585</u>