THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ALL ANGELS, BROADWAY,WORCESTER

England & Wales · Charity number 1129380

Details

Other names	BROADWAY PCC
Status	Registered
Legal form	Previously excepted
Registered	2009-05-01
Register	View on the Charity Commission register

Contact

Address	The Vicarage Church Street Broadway WR12 7AE
Phone	01386 852352
Email	broadwaycofe@gmail.com
Website	www.stmichaelsbroadway.org

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: To promote the whole mission of the Church in the parish and beyond

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

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Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL
- Worcestershire

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£72,499	£89,666	-	-
2023-12-31	£67,922	£70,940	-	-
2022-12-31	£63,840	£71,764	-	-
2021-12-31	£74,104	£67,410	-	-
2020-12-31	£55,351	£48,495	-	-

Trustees

Name	Role	Appointed
Rev MICHELLE ELAINE WARD	Chair	2012-07-26
Alison Mary Haines BA RGN		2025-05-18
Diane Pamela Stacey BSc Hons		2025-05-18
Gillian Mary Hammond		
KEVIN BEASLEY		
Ruth Elizabeth Davenport BA		2023-05-14
SARAH MAY BEASLEY		2020-10-04
Valerie Mary Charlton		2025-05-18

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ALL AN

England & Wales - Charity number 1129380

Accounts

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS, BROADWAY

MEETING OF THE PARISHIONERS FOR THE PURPOSES OF THE ELECTION OF CHURCHWARDENS

TO BE HELD ON

SUNDAY 18th MAY 2025, 11.45 p.m.

(following 10.30 a.m. service)

AT ST MICHAEL'S CHURCH

AGENDA

1. Prayers
2. Election of Wardens, including Deputy Wardens.

N.B. Churchwardens Measure 2001 s.3 revoked at the APCM 2017.

To be followed immediately by:

ANNUAL PAROCHIAL CHURCH MEETING

AGENDA

1. Apologies.
2. Minutes of last meeting on 12th May 2024 and Approval of Minutes.
3. Matters Arising.
4. Election of PCC members – **8 places available.**
5. Electoral Roll Report.
6. Annual Report and Financial Statements for the year to 31st December 2024.
7. Appointment of Examiner of the Accounts.
8. Reports.
9. Any matters of Parochial or general church interest.
10. Date of Annual Parochial Church Meeting 2026.
11. The Grace.

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS
WITH ST EADBURGHA'S, BROADWAY

MINUTES OF THE ANNUAL PAROCHIAL CHURCH MEETING HELD ON

SUNDAY 12th MAY 2024, 12.00 p.m. AT ST MICHAEL'S CHURCH

Present: Reverend Michelle Ward (Vicar) (Chairman), Mrs Sarah Beasley (Secretary), Mr John Hayes (Churchwarden), Mrs Gill Hammond (Deputy Warden), Rev Jo Williamson, Mrs Ruth Davenport and 13 parishioners.

MEETING FOR THE ELECTION OF CHURCHWARDENS
INCLUDING DEPUTY WARDEN

1. PRAYERS.

2. ELECTION OF CHURCHWARDENS.
Mr John Hayes is retiring as Churchwarden, and he was thanked for his service.

Nominations were received for:
Mr Kevin Beasley - proposed by Mrs Sarah Beasley and seconded by Mrs Gill Hammond;
Mrs Gill Hammond - proposed by Mr Gerry O'Brien and seconded by Mr Barry Parmenter;
Those in favour: 10; against 0; abstentions 2.

ANNUAL PAROCHIAL CHURCH MEETING

1. APOLOGIES were received from Mr Kevin Beasley (Churchwarden/Treasurer), Mrs Helen Rushmore, and Mrs Margaret Pegg.

2. MINUTES OF THE LAST ANNUAL PAROCHIAL CHURCH MEETING HELD ON 14th May 2023 AND APPROVAL OF THE MINUTES.
These had been published on the church website and were taken as read.

The minutes were proposed as a correct record of the proceedings by Mr John Hayes, seconded by Mrs Gill Hammond.
Those in agreement that they were a correct record: 12. Against: 0; Abstain: 1
The Minutes were then signed and dated by the Chairman.

3. MATTERS ARISING – NONE

4. ELECTION OF PCC MEMBERS
Mr Peter Grant's term of office has ended, and thanks were expressed to him for his contribution to the PCC.
Mr John Hayes proposed by Mr Kevin Beasley, Seconded by Mrs Gill Hammond,
Agreed: 17; 1 abstention.

5. ELECTORAL ROLL REPORT Mrs Elizabeth Chard, Electoral Roll Officer.
73 on the Roll. 45 females; 28 men and represents 55 households. 68 people reside in the Parish and 5 non-residents.

Mrs Chard is willing to continue as Electoral Roll Officer. Revd Ward thanked Mrs Chard.

6. ANNUAL REPORT AND FINANCIAL STATEMENTS FOR THE YEAR TO 31st DECEMBER 2023
These had been circulated and were taken as read.
The following points were made:
Ministry Share (previously known as Parish Share) – we currently receive a grant towards this from the Diocese but this will not continue forever. Giving has increased per capita but there are now fewer people in the congregation. Since COVID weekly attendance has not risen much above 20. The village seems

packed with people but not reflected in church attendance, is there any reason? Reverend Michelle Ward said that maybe the church isn't providing what they want, maybe they don't believe, or go elsewhere. Figures have been fed back to the Diocese regarding our giving as the amount of Share that we are being asked for is more than our income, which is not fair or practical. There is an open meeting on 21st May 2024 with Revd. Andy Todd, Diocesan Secretary, and Ven Mark Badger, the Archdeacon of Worcester, to discuss Ministry Share and the plans the Diocese has going forward. Each benefice has its own Ministry Share which needs to be paid and will have a bearing on Deanery reorganisation.

It was asked what the consequences of not paying the share are. Reverend Michelle Ward said that we may be merged with other parishes, have a joint PCC, and share one priest. The Deanery plan is to reduce the number of clergy from 13 to10 and at the moment if clergy leave or retire, they will not be replaced. There is a perception that the Church of England is rich, which Reverend Michelle Ward said it technically is, but there is a difference to what happens nationally and locally. Power is with the PCC to send information to the Deanery Synod to forward on to General Synod to make our voice heard.
People were encouraged to look at the accounts and Stipend pot on the Diocesan website ahead of the meeting on 21st May. Reverend Michelle Ward will email the link out to those interested.

It was mentioned that there is no choir and no organist, and these things brought people into church, without these it feels like the church has lost something. Reverend Michelle Ward said that the choir stopped because of COVID and without someone willing to lead a choir there won't be one.
The foodbank came about after need was identified during COVID and is a valuable source of outreach. It doesn't currently bring any extra people into church, but we do not know what will happen in the future. We need time and faith.
At Christmas the Carol service was brought back into church and was well attended. The use of the Green for services continues to be popular.

Treasurer's Report in Mr Kevin Beasley's absence, Reverend Michelle Ward read out the Treasurer's Report. The meeting expressed its thanks to Kevin for all he does as Treasurer and Churchwarden.

Mrs Sarah Beasley proposed that the Annual Report and Financial Statements are approved by the meeting.
Mrs Elizabeth Chard seconded. Agreed unanimously.

7. APPOINTMENT OF EXAMINER OF THE ANNUAL ACCOUNTS

Clement Rabjohns Ltd, 111 -113 High Street, Evesham, WR11 4XP were proposed by Mrs Sarah Beasley, seconded by Mrs Gill Hammond, and agreed unanimously by the meeting.

8. REPORTS

The reports of the Vicar, Secretary (the Annual Report), Treasurer, Churchwardens, Safeguarding Officer, Electoral Roll Officer, Evesham Deanery Synod and The Friends of St Eadburgha's Church had been circulated and were taken as read. Thanks were given to those who had submitted these reports. The reports were all unanimously adopted.
The Vicar thanked the Friends of St Eadburgha and the Thursday Team for their continued support.
The Churchwardens thanked Revd Ward and Revd Williamson for their help and support during the past year.

Churchwardens
Reverend Michelle Ward went briefly through the report and highlighted the following:
St Michael's Church:
- The new lift has been installed but there have been a few electrical problems.
- Snowshill Road graveyard has been well maintained by Mr John Taylor. No issues have been raised by the public about its condition.

St Eadburgha's Church:
- Thanks were given to The Friends of St Eadburgha's for all that they do in caring for the church.

Revd Ward thanked the churchwardens for all they do.

Safeguarding – Dr Joan Reading.
The Diocese is being audited this year and St Michael's has participated in the audit.

Revd Ward thanked Dr Reading for her work as Safeguarding Officer for the Benefice.

Deanery Synod – Benefice report by Sarah Beasley. No questions were raised.

Friends of St Eadburgha's Church – Mr Phil Whatmough.
Mrs Gill Hammond is the PCC representative for Friends, and she keeps them updated.
No questions were raised on the report. Thanks were again expressed to The Friends for their continued support.

The Vicar read her report. The process of joining Childswickham with our benefice has been paused. She emphasized how positive it has been to resume more social activities alongside our worship over the last year. She encouraged us to reflect on what might need to stop or change in order that new things can grow, and to continue to reflect on how we invite and welcome people to join us in worship, in discipleship, and in fellowship.

9. ANY MATTERS OF PAROCHIAL OR GENERAL CHURCH INTEREST – None.

10. DATE OF ANNUAL PAROCHIAL CHURCH MEETING 2025

It was agreed that the PCC would agree a date for the annual meeting 2025.

11. THE GRACE. The meeting closed at 12.52 p.m. with all saying The Grace.

THE PARISH CHURCH OF ST MICHAEL & ALL ANGELS WITH ST EADBURGHA'S CHURCH. BROADWAY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2024

Administrative information.

St Michael and All Angels' Church is situated in Church Street, Broadway, WR12 4AE.
It is in the Deanery of Evesham in the Diocese of Worcester within the Church of England.
Correspondence address: The Vicarage, Church Street, Broadway, Worcestershire, WR12 7AE.
Charity Registration Number 1129380.

Parochial Church Council (PCC) members who have served from 1st January 2024 until the date this report was approved are:

Incumbent:	Revd Michelle Ward	Chairman and Priest-in-Charge
	Revd Josephine Williamson	Retired Clergy with Permission to Officiate
Wardens:	Mr Kevin Beasley Mrs Gill Hammond	
Representatives on the Deanery Synod:	Mrs Sarah Beasley (also PCC Secretary)	
Elected members:	Mrs Ruth Davenport Mr John Hayes	From APCM 2024

Dr Joan Reading continues as Safeguarding Officer and reports to the PCC accordingly.

Aims and Purposes.

The object of the Parochial Church Council is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical. The Parochial Church Council supported The Royal British Legion.

Structure, Governance and Management.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.
The method of appointment of PCC members is governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible, as Trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC has reviewed the following policies: Health & Safety; Parish Safeguarding; Benefice Privacy (Data protection); Recruitment of Ex-Offenders and Safer Recruitment; Disclosure & Barring DBS; Conflict of Interest; Complaints, and Reserves. Job descriptions are in place for roles in the church.

The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Annual reviews are carried out for our Authorised Lay Ministers.
The PCC meets on a regular basis and the Standing Committee has the power to transact the business of the PCC between PCC meetings subject to directions given by the PCC.

Objects and Activities

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The main objectives for 2024 were to increase income by fundraising; increase presence in the community; encourage use of the church building for community events. We have continued to help our community by being a Christian and prayerful presence with the development of the foodbank.

Achievements and Performance

Communion at Brompton House and Parsons Gardens, visits and home communion, pastoral visits, visits to the school, and coffee club at No.32 on Wednesdays continued.
The Foodbank has developed with a core of volunteers and has its own insurance.
One of our parishioners hosted a Bible Study group on Wednesday afternoons.
School assemblies were attended at the First School and the school Nativity play was held in St Michael's Church. There is a weekly invitation to drop in to the Vicarage Office on Thursdays between 10 a.m. and 12 noon.
There were various concerts throughout the year at St Michael's and St Eadburgha's by The Alcester Male Voice Choir, The Avon Singers, Millie Hesketh, Andrew Horton, Cantamus a capella Choir, and The North Cotswold Singers.

At Easter there was the Maundy Thursday Service at St John's, and Good Friday Meditations on the Cross at St Eadburgha's. The Churches Together Good Friday Walk of Witness took place ending with a service on The Green and there was the Easter Day sunrise service at Broadway Tower.
In June, on the Green, there was a Churches Together Service of Remembrance with the Lamp of Peace for the 80th Anniversary of D Day; there was also a picnic on the Green with family crafts, and fish & chips. St Eadburgha's bells rang out for peace.
There was an open PCC meeting in May with Archdeacon Mark Badger and Diocesan Secretary Revd Andy Todd, to discuss and address concerns about the Ministry Share and the potential sale of the Glebe Land.
Fundraising quizzes were held in May and October (Harvest.)
An excellent Strawberry Cream Tea was kindly hosted at the home of one of our parishioners in July.
A Pet Service was held on 1st September on the Green.
Members of the social committee ran the tea tent at the Horticultural Show in September.
Bishop Martin Gorick came and blessed the lift in October .
The Tree of Light and All Souls Service, with Village Voices, took place on 3rd November on the Village Green. Remembrance Day services were held at the War Memorial and churches in the benefice. There was an Advent Carol Service at St Eadburgha's. Midnight Communion was held at St Michael's on Christmas Eve and Communion on Christmas Day.
We held a Grand Christmas Draw which helped to raise much needed funds.

Revd Ward is a member of the Parish Council New Events Committee and Visitor Management Committee.

At Wickhamford they continue to face serious issues with the roof of St John's Church may have to close if the roof becomes unsafe. They continue to fund raise and hold a coffee morning on the first Saturday of the month.

The Vicar's & Churchwardens' fund, set up in 2016, has been used to provide help for the poor, homeless and needy individuals in the village and provide food bank parcels at Christmas. This fund also helped families in need throughout the year.

Review of the Year

The PCC met 6 times during the year and dealt with various matters. Meetings were held at The Vicarage. Attendance at meetings was good. The number of vacancies on the PCC is 8 and it would be good to get have elected lay members to give greater representation for church members. The PCC also received reports from the sub-committees: Standing; Finance; Fabric; Social, Fundraising and Mission. Reports were also received from the Deanery Synod and Diocesan Synod.

During the year the PCC also discussed the following (not in chronological order):

- Finance and budget issues. Payment of Ministry Share. Insurance. Charitable Giving. Parish Giving Scheme;
- Harvest;
- Health & Safety;
- Lift replacement and fundraising;
- Repairs to the steps and wall at St Michael's;
- Glebe Land;
- Organ repairs;
- Complaints;
- Concerts;
- Safeguarding audit;
- Churchyard maintenance and gardening maintenance at St Michael's;
- Stipends and Ministry Share;

- Electrical inspections;
- St Eadburgha's Roof;
- Services;
- Childswickham joined the Benefice on 1st October 2024. A welcome service was held for them at St Mary's Church., Childswickham, led by Archdeacon Mark on 22 December 2024;
- Simplifying the Parish – Joint PCCs;
- Defibrillator installation at St Michael's;
- Retirement of Bishop John;
- Review of criteria that PCC members need to meet along with the PCC Codes of Conduct. The review was being undertaken by the Electoral Review Group, and they had sent questions for the PCC to respond.
- Access to the clock, bell, and roof at St Michael's Church;
- Cleaning of the Tower at St Michael's;
- Treatment of woodworm in St Michael's tower;
- Review of Baptism fees;
- Toilet repairs;
- The resignation of The Archbishop of Canterbury;
- Purchase of new Advent Candle ring;
- Poppy curtain;
- Clergy wellbeing;
- Church cleaning
- Social activities;
- Food bank.

The clock, appliances and fire extinguishers have been serviced / tested.

Deanery Synod

During the year, the Synod met and discussed varied topics and reports were submitted to the PCC.

Financial Review

The total income of ordinary unrestricted funds was **£61,414** as detailed in the financial statements. The total expenditure of ordinary unrestricted funds was **£61,037. A £15,000** contribution was made towards the 2024 Ministry Share of £84,905. We were awarded a grant of £50,408 which left £34,101 to pay.

The net result for the year was an excess of income over expenditure of **£377.39** on unrestricted funds.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments.

The balance of restricted funds at the end of the year was **£5,655** and is comprised of the Parish Building Fund and the Lift Appeal Fund. The Building Fund is used to fund the upkeep of St Michael & All Angels' Church fabric and St Eadburgha's fabric.

Where income permits it is PCC policy to transfer funds into the Parish Building Fund, the Heating Fund, the Organ Fund, and the Mission Fund. In the past year this has not been possible as there have been no surplus funds.

It is our policy to invest funds with the CCLA Church of England Deposit Fund. There are no funds currently invested.

The PCC has proposed to set aside sufficient funds, income permitting, to build up a more adequate amount of reserves in <u>all funds</u> through a Stewardship Campaign and fundraising events. It will also make every effort to pay the Ministry Share in full.

Risk Management

The PCC receives Regular Financial updates from the Treasurer.

Interest rates on the savings account have increased which has helped increase the restricted funds.

The PCC is aware of the necessity to increase income and plans to continue to encourage people to give and support church events in 2025.

The PCC considered the regulations regarding data protection – the General Data Protection Regulation (GDPR) which came into force on 25th May 2018. Contact preferences have been recorded, secure storage has been purchased and a GDPR Policy is now in place.

Broadway PCC - Treasurer's Report for the year ending 31st December 2024

The unrestricted income for 2024 was £65,497 and the restricted income was £7,002. Unrestricted expenditure for 2024 was £62,188 and the restricted expenditure was £27,478. The cash in the Bank at the end of 2024 was £9,780 of which £5,658 was restricted funds. The Church, therefore, has available funds of £4,122 of which £3,480 is within the organ fund.

The Ministry Share paid in 2024 was £15,000, which was approx. half of the amount requested by the Diocese, even after the grant awarded towards Ministry Share. Broadway PCC agreed to set up a monthly standing order of £1,000 to help, but unfortunately it was unable to meet the requested amount.

I would like to thank everyone who contributes towards the funding of both of our churches, especially those who contribute through the Parish Giving Scheme and have agreed to have their contributions increased in line with inflation – this helps greatly as we therefore should see an automatic increase in giving each year.

If anyone would like to set up a payment plan, in whatever form – Parish Giving Scheme, or Standing Order– please contact me on the number/email below. The card reader installed in St Michael's allows people to make contactless card donations, and it is hoped this will continue to encourage giving. Please also remember that all donations placed in the collection plate at services are eligible for the Gift Aid Small Donation Scheme (GASDS) which allows the church to claim 25% on all cash donations of £30 or less. Other ways to support the church include supporting fund-raising events or joining the 200 Club. If you are interested, please contact me for further information.

PLEASE SUPPORT YOUR TWO BEAUTIFUL CHURCHES SO THAT THEY ARE THERE FOR EVERYONE, NOT JUST REGULAR ATTENDEES, BUT ALSO FOR CHRISTMAS, EASTER, FUNERALS, WEDDINGS AND BAPTISMS – WE ALL NEED THE CHURCH AT SOME TIME IN OUR LIVES – MAKE SURE IT IS STILL THERE!

If anyone wishes to discuss any of the matters raised above, please contact me on 01386 858672 or Mobile 07741 456700 or by email: kbkbeasley@googlemail.com

Kevin Beasley
PCC Treasurer.

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS WITH ST EADBURGHA'S, BROADWAY

ELECTORAL ROLL REPORT 2025

REPORT as at 14th April 2025

Every six years we have to prepare a totally New Roll. 2025 is the year for this to take place. Every person who wishes to have his or her name entered on the new Roll, whether it was entered on the previous Roll or not, is required to apply for enrolment and complete an application form.

Since the last year's revision there have been a number of deaths and a few people have moved away from the area but some 'new' people have joined and we warmly welcome them.

There are a total of 68 persons now on the Electoral Roll (compared to 73 in 2024). This figure of 68 is made up of 39 women and 29 men and represents 49 households. There are 60 people resident in the parish and 8 people are non-resident.

Elizabeth M. Chard
Electoral Roll Officer

Safeguarding Report 2023-2024

The Church of England is committed to the safeguarding, care and nurture of everyone within the church community The Benefice Safeguarding Officer is Joan Reading and she is responsible to the PCCs of Broadway with St Eadburgha's, and the Bishop of Worcester.

St Michael's with St Eadburgha's PCC follow and are committed to the Church of England's House of Bishops' Safeguarding Policies and the relevant statutory legislation and guidance "Working together" to ensure the welfare of children, young people and vulnerable adults is paramount. The Worcester Diocese has noted the need to change the structure of safeguarding within the Church of England in order to create a Safer Church and on 1st – 5th July last year participated in an independent external audit internal audit. The audit was preceded by evidence gathering in which we participated. The focus was on the new safeguarding standards which were published last year. These standards are:

- Culture, leadership and capacity
- Prevention
- Recognising, assessing and managing risk
- Victims and survivors
- Learning, supervision and support.
- The parish dashboards will be aligned with the new standards.

As required by the diocese, St Michael and All Angels with St Eadburgha's have adopted and implemented a safeguarding policy and safeguarding procedures which follow legislation, guidance and recognised good practice. This policy, together with Diocesan policies on Recruitment of Ex-offenders and Safer Recruitment was reviewed by the PCC at its July meeting and accepted unanimously.

Whilst St Michael's with St Eadburgha's does not have approved work with children and vulnerable adults, we do have children attending church with parents and home visits to adults considered as vulnerable. Any pastoral volunteers must be approved (have an enhanced criminal record (DBS) check) and undergo safeguarding training. All except one member of the PCC have already completed the basic safeguarding programme and our churchwardens and Readers have completed a new Leadership course.

All PCCs are required to report any Serious Incidents to the Charity Commission in accordance with the new arrangements set out in 'Guidance for PCCs and Religious Communities : Identifying and Reporting Safeguarding Serious Incidents to the Charity Commission' The PCC has passed a resolution to delegate the responsibility for preparing and submitting Safeguarding Serious Incident reports and non-safeguarding Serious Incident reports to the Diocesan Safeguarding Advisor (DSA) and for submitting them to the Diocesan Secretary, in line with advice from the above document.

A log of appointments to posts within the parish and DBS applications for disclosure is currently up to date.

The diocese is currently undertaking a safeguarding audit, as part of the national Church of England Safeguarding, and St Michael's has participated in the audit by completing a questionnaire on practices within the parish.

Joan M Reading

Deanery Synod Report 2024/25
To the Annual Parochial Church Meeting 2025

From the Deanery Synod Meeting, Tuesday 23rd July 2024.

Kim Brown – the new Diocesan New Worshipping Communities Enabler gave a presentation encouraging engaging with more people and growing worshipping communities.

Rous Lench Solar Panels Project - Lloyd Wing gave the Synod a taster of the project taking place at St Peter's, Rous Lench. The church is a Grade 1 listed church, and despite this has successfully obtained planning permission to install solar panels on its south facing roof – a decision approved by the Diocese, English Heritage and Wychavon planning office. This is part of a large project which includes roof repairs, refurbishment of the Victorian vestry including adding insulation, installing new underfloor heating, low energy boosting radiators, an air source heat pump, a battery for heat boosts, a glass panel by the door, and upgrading the electrics. In total it is expected to cost £300,000. A key factor in obtaining approval was the fortunate situation in Rous Lench which meant that the visual impact of the solar panels and cabling was minimal and was not out of character with the setting.

Synod Representatives/Appointments. Mike Gordon of Wick was appointed as Deanery Treasurer. Rev Ian Perry was appointed to the Deanery Leadership Team. Jason El'habid of Pershore was the new lay member of the Diocesan Synod representing this deanery, alongside existing member, Robin Lunn.

The meeting received an update on clergy vacancies: Rev Andrew Spurr is moving on from All Saints, Evesham & Norton & Lenchwick after 18 years in post. Thanks were given for his ministry, friendship and support to the area and wished him well. Andrew's final service was held at All Saints, Evesham on the 29th September. Rev Mark Binney's retirement leaves a vacancy in Hampton, Hinton & Sedgeberrow. The two neighbouring vacancies provide an opportunity to rethink ministry in that area. Thanks was also given for the ministry and service of Bishop John to the Diocese, nationally and internationally.

General Synod Report: A report of the recent July General Synod by Robin Lunn. Robin drew synod attention to a point made that all clergy must have a continuous period of 36 hours of rest and recuperation during the course of a week and the General Synod were keen that this is taken on board as a right. This means that they are not contactable. This is to prevent clergy from getting burnt out. Rev Sarah stressed that it is important that clergy look after themselves but also that the laity also need to look after their well-being, as many have multiples duties and roles.

From the Deanery Synod Meeting, Tuesday 18th March 2025.

Debbie Harrison – the Deanery Eco-Champion made a presentation on Eco Church. Debbie spoke of her experience at Offenham church which has achieved the Silver Eco Church award. The CofE has an overall target to reach net zero by 2030 and in this deanery we have 3 churches reaching the Silver Award, 3 the Bronze Award and 17 registered on the Eco church scheme and 41 yet to register. Those churches yet to register are encouraged to do so and once registered to start the process of working towards achieving an award. Eco church presents an opportunity for mission and community outreach. In answer to a question, it was confirmed

that the Church Commissioners disinvested from fossil fuels some years ago. It was reported that Mark Carter of the Diocesan Buildings Team has confirmed that solar panels may be possible, if they are not visible from the ground.

Mapping children's & young people's ministry. It is one of the Diocesan priorities to double the number of children & young people attending worship since 2019. It was accepted that not everyone has the resources or opportunities to offer children & young people's worship, but we can signpost to neighbouring churches where this is taking place.

There was an update from General Synod, on an excellent presentation by Harriet Chimani who gave a powerful & insightful talk on racial justice, an update on the transformation strategy, and mission & ministry to new housing developments. On this topic the Diocese is considering funding a mobile unit to provide a moveable opportunity for hospitality and chat to building teams and later for use as a community hub.

General Synod Report. Robin Lunn thanked parishes for their contributions about Safeguarding in response to his email. Over 60 replies were received which overwhelming wanted 100% independent oversight on the matter. However, the General Synod voted for an alternative motion which is working towards 100% independence on Safeguarding, but not 100% immediately.

Retirement: Rev Canon Richard Thornily is retiring after 23 years in post and the synod wished him a long and happy retirement. He has been a rural dean of Evesham, as well as serving in the ARCH Benefice.

Future Deanery Synod meetings: • Tuesday 22nd July 2025, 7pm at St Peter's church, Inkberrow • Tuesday 25th November 2025, 7pm online via Zoom

Sarah Beasley
Deanery Synod Representative
St Michael's, Broadway

Tower Captain Report for St Eadburgha's

This is the first full year since Chris Povey has retired as Tower Captain of St Eadburgha's and I want to thank him for his sterling work as Tower Captain for over 20 years, the bells of St Eadburgha's have been well cared for.

With the support of Alison & Graham Lee of St Mary's, Childswickham we have managed to raise a team of ringers for every service at St Eadburgha's over the last year. We have been supported by a band of local ringers from other neighbouring towers and I wish to thank them too.

Alongside a number of weddings, we have rung two quarter peals and also for a few special occasions such as the D-Day 'Ringing for Peace' and also the Feast of St Thomas, a local tradition marking the beginning of preparations for Christmas – being a day when alms were distributed to the poor of the parish.

St Eadburgha's now has its own tower ringing log-book, I keep this up to date with all significant ringing as well as posting this on the Ringing World website – Bellboard.

Coming to 2025-2026 we hope to ring for all services and a couple of special occasions such as VE Day & VJ Day commemorations, the Feast of St Eadburgha's – for the Friends of St Eadburgha's, Railway 200 commemorations as well as the Feast of St Thomas and all weddings who opt for ringing.

The bells continue to be in good working order and I will be giving them a thorough inspection on the 7th June with the bell maintenance team of the Southern Branch of Worcester Diocesan Guild of Bell Ringers and will report back with any recommendations.

Matthew Turvey – Tower Captain, St Eadburgha's, Broadway

200 Club Report 2025

Henrietta Cooke relinquished her role as administrator of the St Michael's 200 Club in December 2024 after 5 years sterling service.

She handed over all computer based and physical banking materials, outlined the role of administrator and provided a short training course in January 2025.

As a result, I am confident that I can fulfil the role of administrator as her replacement going forward.

There are currently 118 members of the club so while there is room for new members to join we continue to raise useful income for the church whilst paying attractive prizes.
The prize fund represents approximately 50% of money received as per the club's rules.

For Q1 2025 there were 3 new members whilst 3 members dropped out so membership is currently stable.

Payment is currently accepted by cash, cheque, bank transfer or standing order.

Payment by electronic means is to be encouraged for simplicity's sake but payment by cash or cheque must always be an option given the members' demographic.

However, in the past Henrietta has taken payment mandates into banks on behalf of new members as a courtesy.

This is no longer feasible given the scarcity of bank branches locally and shouldn't be necessary as folks will tend to use online electronic means to set up payments themselves.

I shall modify the application forms we use to onboard new members to introduce this in due course.

Mike Davenport

APCM Bible Study Report 2024-2025

Bible Study started in October 2022. The first series ran on a Tuesday evening 7-8pm but it quickly became clear the majority would prefer an afternoon session so we moved to Wednesdays 3-4pm. We began by looking at Barry Cooper's "Can I really trust the Bible ?". In 2023 we looked at Mark's Gospel, Acts, Vaughan Robert's "God's Big Picture", 1 Peter, and finished with excerpts from Luke's Nativity. In 2024 we started the year with Genesis. Following Genesis we worked our way through Bishop Robert Paterson's "Making Christ Visible" and finished with John's Gospel.

We are looking at excerpts from Isaiah for the start of 2025, specifically where Isaiah is quoted in the New Testament. This is challenging our knowledge of Old Testament history and proving very relevant to world issues today ! Possibilities for the rest of the year are Exodus and Luke's Gospel.

Group numbers fluctuate and we work on a come if you can, no problem if you can't basis, all welcome. There are notes sent out after each session so anyone who has missed a week can keep up to date. Currently there are 11 of us.

Looking at God's word and helping each other to understand what we are reading builds our confidence to read more. We can apply what we are reading to the world and our own lives. It is always relevant. Sharing study time together encourages fellowship and helps us support each other through life's ups and downs.

If interested in joining us please contact Ruth Davenport.

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2024

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

Date:.....

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies		44,773	5,016	49,789
Charitable activities		16,190	-	16,190
Other trading activities		4,515	1,777	6,292
Investment income	5	19	209	228
Total income		65,497	7,002	72,499
Expenditure on:				
Raising funds		(1,224)	(190)	(1,414)
Charitable activities		(60,964)	(27,288)	(88,252)
Total expenditure		(62,188)	(27,478)	(89,666)
Net income/(expenditure)		3,309	(20,476)	(17,167)
Gross transfers between funds		(1,346)	1,346	-
Net movement in funds		1,963	(19,130)	(17,167)
Reconciliation of funds				
Total funds brought forward		1,795	24,788	26,583
Total funds carried forward	15	3,758	5,658	9,416

The notes on pages 5 to 13 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies		50,165	13,499	63,664
Charitable activities		13,897	-	13,897
Other trading activities		3,845	-	3,845
Investment income	5	15	229	244
Other income		-	14,966	14,966
Total income		67,922	28,694	96,616
Expenditure on:				
Raising funds		(1,381)	-	(1,381)
Charitable activities		(69,559)	(15,246)	(84,805)
Total expenditure		(70,940)	(15,246)	(86,186)
Net (expenditure)/income		(3,018)	13,448	10,430
Net movement in funds		(3,018)	13,448	10,430
Reconciliation of funds				
Total funds brought forward		4,815	11,340	16,155
Total funds carried forward	15	1,797	24,788	26,585

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 and 2024 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	407	452
Current assets			
Cash at bank and in hand	13	9,780	26,903
Creditors: Amounts falling due within one year	14	(771)	(770)
Net current assets		9,009	26,133
Net assets		9,416	26,585
Funds of the charity:			
Restricted income funds			
Restricted funds		5,658	24,788
Unrestricted income funds			
Unrestricted funds		3,758	1,797
Total funds	15	9,416	26,585

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Donations and legacies;				
Planned giving - Gift Aid donations	13,963	-	13,963	17,072
Planned giving - income tax recoverable	6,221	133	6,354	7,692
Collections	9,160	638	9,798	9,959
Sundry donations and other giving	5,915	-	5,915	6,016
Grants	6,165	3,096	9,261	2,150
Donations, appeals etc	3,349	1,149	4,498	10,775
Legacies and bequests	-	-	-	10,000
	44,773	5,016	49,789	63,664

3 Income from charitable activities

	Unrestricted General £	Total 2024 £	Total 2023 £
Fees paid to PCC for weddings, funerals and monuments	7,389	7,389	6,342
Expenses paid to PCC for weddings, funerals and monuments	8,801	8,801	7,555
	16,190	16,190	13,897

4 Income from other trading activities

	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Fundraising events	4,515	1,777	6,292	3,845
	4,515	1,777	6,292	3,845

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	19	209	228	244

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Cost of fundraising		1,224	190	1,414	1,381
		1,224	190	1,414	1,381

7 Expenditure on charitable activities

	Note	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Missionary and charitable giving		305	-	305	671
Ministry - diocesan parish share		16,500	-	16,500	22,500
Other ministry costs - clergy fees		3,052	-	3,052	1,899
Other ministry costs - ministry/ clergy expenses		1,258	-	1,258	758
Church - running expenses		17,343	-	17,343	18,786
Building maintenance		3,532	27,288	30,820	22,997
Upkeep of churchyard		11,335	-	11,335	10,152
Professional fees re repairs and inspection		1,045	-	1,045	-
Sundries		2,388	-	2,388	2,879
Depreciation		45	-	45	430
Staff costs		3,210	-	3,210	2,795
Governance costs		951	-	951	938
		60,964	27,288	88,252	84,805

Together the employees of the charity equate to less than one full time equivalent employee.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	183	183	170
	951	951	938

9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	45	430

10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

Reverend Michelle Ward
£3,554 (2023: £3,065) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £1,058 (2023 £588) travel, £185 (2023 £170) hospitality/retreat and £2,311 (2023 - £2,307) general costs.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2024	4,469	4,469
At 31 December 2024	4,469	4,469
Depreciation		
At 1 January 2024	4,017	4,017
Charge for the year	45	45
At 31 December 2024	4,062	4,062
Net book value		
At 31 December 2024	407	407
At 31 December 2023	452	452

13 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	9,780	26,903

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	772	772

15 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted					
General	1,795	65,497	(62,188)	(1,346)	3,758
Restricted	24,788	7,002	(27,478)	1,346	5,658
Total funds	26,583	72,499	(89,666)	-	9,416

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted				
General	4,815	67,922	(70,940)	1,797
Restricted	11,340	28,694	(15,246)	24,788
Total funds	16,155	96,616	(86,186)	26,585

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

16 Related party transactions

17 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	3,210	2,795

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

PCC member and Verger, G Hammond
The PCC member and Verger, G Hammond received remuneration of £850 (2023: £550)

PCC member, Treasurer and Verger, K Beasley
The PCC member, Treasurer and Verger, K Beasley received remuneration of £125 (2023: £75)

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £50 (2023: £50)

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	407	-	407
Current assets	4,122	5,658	9,780
Current liabilities	(771)	-	(771)
Total net assets	3,758	5,658	9,416

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	452	-	452
Current assets	2,115	24,788	26,903
Current liabilities	(770)	-	(770)
Total net assets	1,797	24,788	26,585

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2024

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

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Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

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Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

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S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

Date:.....

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies		44,773	5,016	49,789
Charitable activities		16,190	-	16,190
Other trading activities		4,515	1,777	6,292
Investment income	5	19	209	228
Total income		65,497	7,002	72,499
Expenditure on:				
Raising funds		(1,224)	(190)	(1,414)
Charitable activities		(60,964)	(27,288)	(88,252)
Total expenditure		(62,188)	(27,478)	(89,666)
Net income/(expenditure)		3,309	(20,476)	(17,167)
Gross transfers between funds		(1,346)	1,346	-
Net movement in funds		1,963	(19,130)	(17,167)
Reconciliation of funds				
Total funds brought forward		1,795	24,788	26,583
Total funds carried forward	15	3,758	5,658	9,416

The notes on pages 5 to 13 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2024 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies		50,165	13,499	63,664
Charitable activities		13,897	-	13,897
Other trading activities		3,845	-	3,845
Investment income	5	15	229	244
Other income		-	14,966	14,966
Total income		67,922	28,694	96,616
Expenditure on:				
Raising funds		(1,381)	-	(1,381)
Charitable activities		(69,559)	(15,246)	(84,805)
Total expenditure		(70,940)	(15,246)	(86,186)
Net (expenditure)/income		(3,018)	13,448	10,430
Net movement in funds		(3,018)	13,448	10,430
Reconciliation of funds				
Total funds brought forward		4,815	11,340	16,155
Total funds carried forward	15	1,797	24,788	26,585

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 and 2024 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	12	407	452
Current assets			
Cash at bank and in hand	13	9,780	26,903
Creditors: Amounts falling due within one year	14	(771)	(770)
Net current assets		9,009	26,133
Net assets		9,416	26,585
Funds of the charity:			
Restricted income funds			
Restricted funds		5,658	24,788
Unrestricted income funds			
Unrestricted funds		3,758	1,797
Total funds	15	9,416	26,585

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

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Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Donations and legacies;				
Planned giving - Gift Aid donations	13,963	-	13,963	17,072
Planned giving - income tax recoverable	6,221	133	6,354	7,692
Collections	9,160	638	9,798	9,959
Sundry donations and other giving	5,915	-	5,915	6,016
Grants	6,165	3,096	9,261	2,150
Donations, appeals etc	3,349	1,149	4,498	10,775
Legacies and bequests	-	-	-	10,000
	44,773	5,016	49,789	63,664

3 Income from charitable activities

	Unrestricted General £	Total 2024 £	Total 2023 £
Fees paid to PCC for weddings, funerals and monuments	7,389	7,389	6,342
Expenses paid to PCC for weddings, funerals and monuments	8,801	8,801	7,555
	16,190	16,190	13,897

4 Income from other trading activities

	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Fundraising events	4,515	1,777	6,292	3,845
	4,515	1,777	6,292	3,845

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Interest receivable and similar income;				
Interest receivable on bank deposits	19	209	228	244

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Cost of fundraising		1,224	190	1,414	1,381
		1,224	190	1,414	1,381

7 Expenditure on charitable activities

	Note	Unrestricted General £	Restricted £	Total 2024 £	Total 2023 £
Missionary and charitable giving		305	-	305	671
Ministry - diocesan parish share		16,500	-	16,500	22,500
Other ministry costs - clergy fees		3,052	-	3,052	1,899
Other ministry costs - ministry/ clergy expenses		1,258	-	1,258	758
Church - running expenses		17,343	-	17,343	18,786
Building maintenance		3,532	27,288	30,820	22,997
Upkeep of churchyard		11,335	-	11,335	10,152
Professional fees re repairs and inspection		1,045	-	1,045	-
Sundries		2,388	-	2,388	2,879
Depreciation		45	-	45	430
Staff costs		3,210	-	3,210	2,795
Governance costs		951	-	951	938
		60,964	27,288	88,252	84,805

Together the employees of the charity equate to less than one full time equivalent employee.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	183	183	170
	951	951	938

9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	45	430

10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

Reverend Michelle Ward
£3,554 (2023: £3,065) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £1,058 (2023 £588) travel, £185 (2023 £170) hospitality/retreat and £2,311 (2023 - £2,307) general costs.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2024	4,469	4,469
At 31 December 2024	4,469	4,469
Depreciation		
At 1 January 2024	4,017	4,017
Charge for the year	45	45
At 31 December 2024	4,062	4,062
Net book value		
At 31 December 2024	407	407
At 31 December 2023	452	452

13 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	9,780	26,903

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Accruals	772	772

15 Funds

	Balance at 1 January 2024 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 December 2024 £
Unrestricted					
General	1,795	65,497	(62,188)	(1,346)	3,758
Restricted	24,788	7,002	(27,478)	1,346	5,658
Total funds	26,583	72,499	(89,666)	-	9,416

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted				
General	4,815	67,922	(70,940)	1,797
Restricted	11,340	28,694	(15,246)	24,788
Total funds	16,155	96,616	(86,186)	26,585

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

16 Related party transactions

17 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	3,210	2,795

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

PCC member and Verger, G Hammond
The PCC member and Verger, G Hammond received remuneration of £850 (2023: £550)

PCC member, Treasurer and Verger, K Beasley
The PCC member, Treasurer and Verger, K Beasley received remuneration of £125 (2023: £75)

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £50 (2023: £50)

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2024 £
Tangible fixed assets	407	-	407
Current assets	4,122	5,658	9,780
Current liabilities	(771)	-	(771)
Total net assets	3,758	5,658	9,416

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	452	-	452
Current assets	2,115	24,788	26,903
Current liabilities	(770)	-	(770)
Total net assets	1,797	24,788	26,585

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ALL AN

England & Wales - Charity number 1129380

Accounts

THE PARISH CHURCH OF ST MICHAEL & ALL ANGELS WITH ST EADBURGHA'S CHURCH. BROADWAY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2023

Administrative information.

St Michael and All Angels' Church is situated in Church Street, Broadway, WR12 4AE.
It is in the Deanery of Evesham in the Diocese of Worcester within the Church of England.
Correspondence address: The Vicarage, Church Street, Broadway, Worcestershire, WR12 7AE.
Charity Registration Number 1129380.

Parochial Church Council (PCC) members who have served from 1st January 2023 until the date this report was approved are:

Incumbent:	Revd Michelle Ward	Chairman and Priest-in-Charge	
	Revd Josephine Williamson	Retired Clergy with Permission to Officiate	
Wardens:	Mr Kevin Beasley		
	Mr John Hayes	Until APCM 2023	
	Mrs Gill Hammond	From APCM 2023	
Representatives on the Deanery Synod:	Dr Joan Reading	until APCM 2023	
	Mrs Sarah Beasley (also PCC Secretary)	from APCM 2023	
Elected members:	Mrs Ruth Davenport	from APCM 2023	
	Mr Peter Grant		
	Mrs Helen Rushmore	until 20/06/2023	(resigned)
	Mrs Marilyn Walker	until 11/07/2023	(resigned)
	Dr Joan Reading	until 12/09/2023	(resigned)

John Hayes co-opted on from PCC meeting after APCM.
Dr Joan Reading continues as Safeguarding Officer and reports to the PCC accordingly.

Aims and Purposes.

The object of the Parochial Church Council is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The Parochial Church Council supported The Royal British Legion.

Structure, Governance and Management.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.
The method of appointment of PCC members is governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible, as Trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC has reviewed the polices on: Health & Safety; Safeguarding and have completed the parish Safeguarding reviews as required by the Diocese; Graveyard; Conflict/Declaration of Interest; Reserves; Risk; Data Protection; Complaints.
The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Annual reviews are carried out for our Authorised Lay Ministers.
The PCC meets on a regular basis and the Standing Committee has the power to transact the business of the PCC between PCC meetings subject to directions given by the PCC.

Objects and Activities

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The main objectives for 2023 were to increase income by fundraising; increase presence in the community; encourage use of the church building for community events. We have continued to help our community by being a Christian and prayerful presence with the development of the foodbank.

Achievements and Performance

Communion at Brompton House and Parsons Gardens, visits and home communion, pastoral visits, visits to the school, coffee club at No.32 on Wednesdays, and Tea at 3 continued.
The Tree of Light service took place in November on the Village Green by the Tree of Light. There was a Christmas Service on The Green and a Carol Service week before Christmas. Both were well attended and appreciated. Midnight Communion was held at St Michael's on Christmas Eve and Communion on Christmas Day.

The Foodbank has developed with a core of volunteers, and has its own insurance.
One of our parishioners hosted a Bible Study group on Wednesday afternoons.
School assemblies were attended at the First School and the school Nativity play was held in St Michael's Church.
We held a Grand Christmas Draw which helped to raise much needed funds.

Bishop Martin Gorick came for the Mothering Sunday service which was also attended by the Brownies and Rainbows.
We hosted the Parish Council - Celebrating the Village Service which we hope to hold again, joined by the Brownies and Rainbows.
Godparents Sunday was celebrated at St Michael's Church.
At Easter there was the Maundy Thursday Service at St John's and Meditations on the Cross at St Eadburgha's. The Churches Together Good Friday Walk of Witness took place ending with a service on The Green and there was the Easter Day sunrise service at Broadway Tower.
The church took part in the celebrations for the Coronation of King Charles III.
RAF remembrance yearly service took please on the 2nd June at Broadway Tower.
There was a large wedding at St Michael's with many flowers which enabled us to distribute flowers to a lot of the village.
Revd Jo Williamson and Bishop Robert Paterson led the Remembrance Sunday Service. Revd Williamson took the Churches Together All Souls service. Parishioners also brought memory baubles to hang on the Christmas Tree.

Revd Jo Williamson, Kevin Beasley (ALM & Churchwarden), Gill Hammond (Churchwarden) with Revd Alma Organ and Bishop Robert Paterson did an amazing job organising and taking the services whilst Revd Michelle ward was signed off from 19th July - 1st December when she began a phased returned.

Revd Ward is a member of the Parish Council New Events Committee and Visitor Management Committee.

At Wickhamford they face serious issues with the roof of St John's Church and continue to fund raise with quizzes and spring & winter Fayres. They also hold a coffee morning on the first Saturday of the month.

The Vicar's & Churchwardens' fund, set up in 2016, has been used to provide help for the poor, homeless and needy individuals in the village and provide food bank parcels at Christmas. This fund also helped families in need throughout the year.

The Friends of St Eadburgha's have continued to support the parish with funds for the maintenance of St Eadburgha's Church and all their support is greatly appreciated.

Review of the Year

The PCC met 8 times during the year and dealt with various matters. One meeting was postponed due to unforeseen circumstances. Meetings were held at St Michael's Church, a PCC member's home, and The Vicarage. Attendance at meetings has been good. The PCC also received reports from the sub-committees: Standing; Finance; Fabric; Social, Fundraising and Mission. Reports were also received from the Deanery Synod and Diocesan Synod.

During the year the PCC also discussed the following:

- Finance and budget issues. Payment of Benefice Share*. Insurance. Charitable Giving. Parish Giving Scheme;
- Choir vestry decoration;
- Coronation of King Charles III;
- Harvest;
- Health & Safety;
- Lift replacement and fundraising;
- Community Service for the Village;
- Organ repairs;

- Complaints;
- Concerts;
- Safeguarding;
- Churchyard maintenance;
- Stipends and Ministry Share;
- Electrical inspections;
- St Eadburgha's Roof;
- Card reader for contactless card donations for St Michael's;
- Services;
- Childswickham;
- Access to the clock, bell, and roof at St Michael's Church;
- Clergy wellbeing;
- Social activities;
- Food bank;
- Shed for storage of village Christmas lights;

The clock, appliances and fire extinguishers have been serviced / tested.

Deanery Synod

During the year, the Synod met and discussed varied topics and reports were submitted to the PCC.

Financial Review

Total income of ordinary unrestricted funds was **£67,922** as detailed in the financial statements. Total expenditure of ordinary unrestricted funds was **£70,940. A £22,500** contribution was made towards the 2023 Benefice Share.

The net result for the year was an excess of expenditure over income of **£3,018** on unrestricted funds.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the end of the year was **£1,797** which is lower than this target.

The balance of restricted funds at the end of the year was **£24,788** and is comprised of the Parish Building Fund and the Lift Appeal Fund. The Building Fund is used to fund the upkeep of St Michael & All Angels' Church fabric and St Eadburgha's fabric.

Where income permits it is PCC policy to transfer funds into the Parish Building Fund, the Heating Fund, the Organ Fund, and the Mission Fund. In the past year this has not been possible as there have been no surplus funds.

It is our policy to invest funds with the CCLA Church of England Deposit Fund. There are no funds currently invested.

The PCC has proposed to set aside sufficient funds, income permitting, to build up a more adequate amount of reserves in all funds through a Stewardship Campaign and fundraising events. It will also make every effort to pay the Benefice Share in full.

Risk Management

The PCC receives Regular Financial updates from the Treasurer.

Interest rates on the savings account have increased which has helped increase the restricted funds.

The PCC is aware of the necessity to increase income and plans to continue to encourage people to give and support church events in 2024.

The PCC considered the regulations regarding data protection – the General Data Protection Regulation (GDPR) which came into force on 25th May 2018. Contact preferences have been recorded, secure storage has been purchased and a GDPR Policy is now in place.

* Benefice Share - previously known as Parish Share.

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2023

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

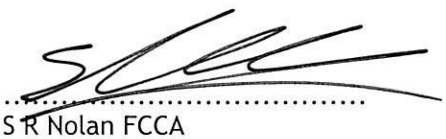
I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

12 May 2024

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies		50,165	13,499	63,664
Charitable activities		13,897	-	13,897
Other trading activities		3,845	-	3,845
Investment income	5	15	229	244
Other income		-	14,966	14,966
Total income		67,922	28,694	96,616
Expenditure on:				
Raising funds		(1,381)	-	(1,381)
Charitable activities		(69,559)	(15,246)	(84,805)
Total expenditure		(70,940)	(15,246)	(86,186)
Net (expenditure)/income		(3,018)	13,448	10,430
Net movement in funds		(3,018)	13,448	10,430
Reconciliation of funds				
Total funds brought forward		4,815	11,340	16,155
Total funds carried forward	15	1,797	24,788	26,585

The notes on pages 5 to 13 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2023 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies		43,745	-	43,745
Charitable activities		15,962	-	15,962
Other trading activities		3,199	-	3,199
Investment income	5	2	21	23
Other income		-	911	911
Total income		62,908	932	63,840
Expenditure on:				
Raising funds		(1,310)	-	(1,310)
Charitable activities		(69,824)	(630)	(70,454)
Total expenditure		(71,134)	(630)	(71,764)
Net (expenditure)/income		(8,226)	302	(7,924)
Net movement in funds		(8,226)	302	(7,924)
Reconciliation of funds				
Total funds brought forward		13,042	11,038	24,080
Total funds carried forward	15	4,816	11,340	16,156

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 and 2023 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	452	882
Current assets			
Cash at bank and in hand	13	26,903	16,045
Creditors: Amounts falling due within one year	14	(770)	(771)
Net current assets		26,133	15,274
Net assets		26,585	16,156
Funds of the charity:			
Restricted income funds			
Restricted funds		24,788	11,340
Unrestricted income funds			
Unrestricted funds		1,797	4,816
Total funds	15	26,585	16,156

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on 12 May 2024 and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Restricted £	Total 2023 £	Total 2022 £
Donations and legacies;				
Planned giving - Gift Aid donations	17,072	-	17,072	21,129
Planned giving - income tax recoverable	6,512	1,180	7,692	6,826
Collections	9,959	-	9,959	5,854
Sundry donations and other giving	6,016	-	6,016	4,556
Grants	1,150	1,000	2,150	3,054
Donations, appeals etc	4,456	6,319	10,775	2,326
Legacies and bequests	5,000	5,000	10,000	-
	50,165	13,499	63,664	43,745

3 Income from charitable activities

	Unrestricted General £	Total 2023 £	Total 2022 £
Fees paid to PCC for weddings, funerals and monuments	6,342	6,342	8,125
Expenses paid to PCC for weddings, funerals and monuments	7,555	7,555	7,837
	13,897	13,897	15,962

4 Income from other trading activities

	Unrestricted General £	Total 2023 £	Total 2022 £
Fundraising events	3,845	3,845	3,199
	3,845	3,845	3,199

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Interest receivable and similar income;				
Interest receivable on bank deposits	15	229	244	23

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Total 2023 £	Total 2022 £
Cost of fundraising		1,381	1,381	1,310
		1,381	1,381	1,310

7 Expenditure on charitable activities

	Note	Unrestricted General £	Restricted £	Total 2023 £	Total 2022 £
Missionary and charitable giving		671	-	671	120
Ministry - diocesan parish share		22,500	-	22,500	20,000
Other ministry costs - clergy fees		1,899	-	1,899	4,048
Other ministry costs - ministry/ clergy expenses		758	-	758	1,219
Church - running expenses		18,786	-	18,786	17,287
Building maintenance		7,751	15,246	22,997	5,691
Upkeep of churchyard		10,152	-	10,152	15,639
Professional fees re repairs and inspection		-	-	-	940
Sundries		2,879	-	2,879	2,181
Depreciation		430	-	430	435
Staff costs		2,795	-	2,795	1,945
Governance costs		938	-	938	949
		69,559	15,246	84,805	70,454

Together the employees of the charity equate to less than one full time equivalent employee.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	170	170	181
	938	938	949

9 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2023 £	2022 £
Depreciation of fixed assets	430	435

10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

Reverend Michelle Ward
£3,065 (2022: £1,219) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £588 (2022 £1,029) travel, £170 (2022 £190) hospitality/retreat and £2,307 general costs.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2023	4,469	4,469
At 31 December 2023	4,469	4,469
Depreciation		
At 1 January 2023	3,587	3,587
Charge for the year	430	430
At 31 December 2023	4,017	4,017
Net book value		
At 31 December 2023	452	452
At 31 December 2022	882	882

13 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	26,903	16,045

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	772	772

15 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted				
General	4,815	67,922	(70,940)	1,797
Restricted	11,340	28,694	(15,246)	24,788
Total funds	16,155	96,616	(86,186)	26,585

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted				
General	13,042	62,908	(71,134)	4,816
Restricted	11,038	932	(630)	11,340
Total funds	24,080	63,840	(71,764)	16,156

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

16 Related party transactions

17 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	2,795	1,945

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

PCC member and Verger, G Hammond
The PCC member and Verger, G Hammond received remuneration of £550 (2022: £315)

PCC member, Treasurer and Verger, K Beasley
The PCC member, Treasurer and Verger, K Beasley received remuneration of £75 (2022: £300)

PCC Member and Verger, M Ling
The PCC Member and Verger, M Ling received remuneration of £Nil (2022: £150)

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £50 (2022: £100)

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	452	-	452
Current assets	2,115	24,788	26,903
Current liabilities	(770)	-	(770)
Total net assets	1,797	24,788	26,585

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2022 £
Tangible fixed assets	882	-	882
Current assets	4,705	11,340	16,045
Current liabilities	(771)	-	(771)
Total net assets	4,816	11,340	16,156

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2023

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

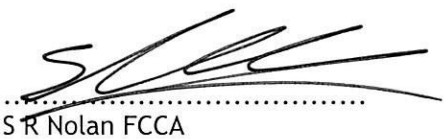
I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....

S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

12 May 2024

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2023

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies		50,165	13,499	63,664
Charitable activities		13,897	-	13,897
Other trading activities		3,845	-	3,845
Investment income	5	15	229	244
Other income		-	14,966	14,966
Total income		67,922	28,694	96,616
Expenditure on:				
Raising funds		(1,381)	-	(1,381)
Charitable activities		(69,559)	(15,246)	(84,805)
Total expenditure		(70,940)	(15,246)	(86,186)
Net (expenditure)/income		(3,018)	13,448	10,430
Net movement in funds		(3,018)	13,448	10,430
Reconciliation of funds				
Total funds brought forward		4,815	11,340	16,155
Total funds carried forward	15	1,797	24,788	26,585

The notes on pages 5 to 13 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2023 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies		43,745	-	43,745
Charitable activities		15,962	-	15,962
Other trading activities		3,199	-	3,199
Investment income	5	2	21	23
Other income		-	911	911
Total income		62,908	932	63,840
Expenditure on:				
Raising funds		(1,310)	-	(1,310)
Charitable activities		(69,824)	(630)	(70,454)
Total expenditure		(71,134)	(630)	(71,764)
Net (expenditure)/income		(8,226)	302	(7,924)
Net movement in funds		(8,226)	302	(7,924)
Reconciliation of funds				
Total funds brought forward		13,042	11,038	24,080
Total funds carried forward	15	4,816	11,340	16,156

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2022 and 2023 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	12	452	882
Current assets			
Cash at bank and in hand	13	26,903	16,045
Creditors: Amounts falling due within one year	14	(770)	(771)
Net current assets		26,133	15,274
Net assets		26,585	16,156
Funds of the charity:			
Restricted income funds			
Restricted funds		24,788	11,340
Unrestricted income funds			
Unrestricted funds		1,797	4,816
Total funds	15	26,585	16,156

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on 12 May 2024 and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Restricted £	Total 2023 £	Total 2022 £
Donations and legacies;				
Planned giving - Gift Aid donations	17,072	-	17,072	21,129
Planned giving - income tax recoverable	6,512	1,180	7,692	6,826
Collections	9,959	-	9,959	5,854
Sundry donations and other giving	6,016	-	6,016	4,556
Grants	1,150	1,000	2,150	3,054
Donations, appeals etc	4,456	6,319	10,775	2,326
Legacies and bequests	5,000	5,000	10,000	-
	50,165	13,499	63,664	43,745

3 Income from charitable activities

	Unrestricted General £	Total 2023 £	Total 2022 £
Fees paid to PCC for weddings, funerals and monuments	6,342	6,342	8,125
Expenses paid to PCC for weddings, funerals and monuments	7,555	7,555	7,837
	13,897	13,897	15,962

4 Income from other trading activities

	Unrestricted General £	Total 2023 £	Total 2022 £
Fundraising events	3,845	3,845	3,199
	3,845	3,845	3,199

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Interest receivable and similar income;				
Interest receivable on bank deposits	15	229	244	23

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Total 2023 £	Total 2022 £
Cost of fundraising		1,381	1,381	1,310
		1,381	1,381	1,310

7 Expenditure on charitable activities

	Note	Unrestricted General £	Restricted £	Total 2023 £	Total 2022 £
Missionary and charitable giving		671	-	671	120
Ministry - diocesan parish share		22,500	-	22,500	20,000
Other ministry costs - clergy fees		1,899	-	1,899	4,048
Other ministry costs - ministry/ clergy expenses		758	-	758	1,219
Church - running expenses		18,786	-	18,786	17,287
Building maintenance		7,751	15,246	22,997	5,691
Upkeep of churchyard		10,152	-	10,152	15,639
Professional fees re repairs and inspection		-	-	-	940
Sundries		2,879	-	2,879	2,181
Depreciation		430	-	430	435
Staff costs		2,795	-	2,795	1,945
Governance costs		938	-	938	949
		69,559	15,246	84,805	70,454

Together the employees of the charity equate to less than one full time equivalent employee.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	170	170	181
	938	938	949

9 Net incoming/outgoing resources

Net incoming/(outgoing) resources for the year include:

	2023 £	2022 £
Depreciation of fixed assets	430	435

10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

Reverend Michelle Ward
£3,065 (2022: £1,219) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £588 (2022 £1,029) travel, £170 (2022 £190) hospitality/retreat and £2,307 general costs.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2023	4,469	4,469
At 31 December 2023	4,469	4,469
Depreciation		
At 1 January 2023	3,587	3,587
Charge for the year	430	430
At 31 December 2023	4,017	4,017
Net book value		
At 31 December 2023	452	452
At 31 December 2022	882	882

13 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	26,903	16,045

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Accruals	772	772

15 Funds

	Balance at 1 January 2023 £	Incoming resources £	Resources expended £	Balance at 31 December 2023 £
Unrestricted				
General	4,815	67,922	(70,940)	1,797
Restricted	11,340	28,694	(15,246)	24,788
Total funds	16,155	96,616	(86,186)	26,585

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted				
General	13,042	62,908	(71,134)	4,816
Restricted	11,038	932	(630)	11,340
Total funds	24,080	63,840	(71,764)	16,156

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

16 Related party transactions

17 Staff costs

The aggregate payroll costs were as follows:

	2023 £	2022 £
Staff costs during the year were:		
Wages and salaries	2,795	1,945

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

PCC member and Verger, G Hammond
The PCC member and Verger, G Hammond received remuneration of £550 (2022: £315)

PCC member, Treasurer and Verger, K Beasley
The PCC member, Treasurer and Verger, K Beasley received remuneration of £75 (2022: £300)

PCC Member and Verger, M Ling
The PCC Member and Verger, M Ling received remuneration of £Nil (2022: £150)

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £50 (2022: £100)

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2023 £
Tangible fixed assets	452	-	452
Current assets	2,115	24,788	26,903
Current liabilities	(770)	-	(770)
Total net assets	1,797	24,788	26,585

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2022 £
Tangible fixed assets	882	-	882
Current assets	4,705	11,340	16,045
Current liabilities	(771)	-	(771)
Total net assets	4,816	11,340	16,156

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ALL AN

England & Wales - Charity number 1129380

Accounts

THE PARISH CHURCH OF ST MICHAEL & ALL ANGELS WITH ST EADBURGHA'S CHURCH. BROADWAY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2022

Administrative information.

St Michael and All Angels' Church is situated in Church Street, Broadway, WR12 4AE.
It is in the Deanery of Evesham in the Diocese of Worcester within the Church of England. Correspondence address is The Vicarage, Church Street, Broadway, Worcestershire, WR12 7AE.
Charity Registration Number 1129380.

Parochial Church Council (PCC) members who have served from 1st January 2022 until the date this report was approved are:

Incumbent:	Revd Michelle Ward	Chairman and Priest-in-Charge
Curate:	Revd Josephine Williamson	
Wardens:	Mr Kevin Beasley Mr John Hayes	
Representatives on the Deanery Synod:	Dr Joan Reading	(also Safeguarding Officer)
Elected members:	Mr Kevin Beasley	Treasurer
	Mrs Sarah Beasley	Secretary
	Mrs Gill Hammond	Deputy Churchwarden
	Mrs Marilyn Walker	
	Mrs Helen Rushmore	

Aims and Purposes.

The object of the Parochial Church Council is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The Parochial Church Council supported the following charities in 2022: Helping Hands in the Vale, The Royal British Legion and Water Aid.

Structure, Governance and Management.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.
The method of appointment of PCC members is governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible, as Trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC has reviewed the polices on: Health & Safety; Safeguarding and have completed the parish Safeguarding Toolkit as required by the Diocese; Graveyard; Conflict/Declaration of Interest; Reserves; Risk; Data Protection; Complaints.
The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Annual reviews are carried out for our Lay Readers and Authorized Lay Ministers. Pay reviews are undertaken for the organist, the office administrator and the people who maintain the graveyard and churchyard.
The PCC meets on a regular basis and the standing committee has the power to transact the business of the PCC between PCC meetings subject to directions given by the PCC.

Objects and Activities

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The main objectives for 2022 were to increase income by fundraising; increase presence in the community; encourage use of the church building for community events. Building on our community work which was started during the Covid-19 pandemic, we have continued to help our community by being a Christian and prayerful presence with the development of the foodbank.

Achievements and Performance

There was a Zoom Evening Prayer each Sunday at 6.00 p.m. and funding has been received to allow this to continue for another year.
Visits to Brompton House, home communion, pastoral visits, visits to the school, coffee club at No.32 and Tea at 3 were able to restart in 2022.
All Souls and the Tree of Light was a combined service in November on the Village Green by the Tree of Light. People were invited to bring along a memory bauble, as last year.

The Vicar's & Churchwardens' fund, set up in 2016, has been used to provide help for the poor, homeless and needy individuals in the village and provide food bank parcels at Christmas. This fund also helped

families in need throughout the year.

The Friends of St Eadburgha's have continued to support the parish with funds for the maintenance of St Eadburgha's Church and all their support is greatly appreciated.

On Christmas Eve we held a Carol Service on the Green – which was well attended and appreciated. Midnight Communion was held at St Michael's on Christmas Eve and Communion on Christmas Day.

Review of the Year

The PCC met 7 times during the year and dealt with various matters. One meeting took place via Zoom as Revd Ward had COVID-19. The meeting scheduled for September was postponed as it was not quorate. Other meetings were held at St Michael's Church and a PCC member's home. Attendance at meetings has been good. The PCC also received reports from the sub-committees: Standing; Finance; Fabric; Social, Fundraising and Mission. Reports were also received from the Deanery Synod and Diocesan Synod.

During the year the PCC also discussed the following:

- Finance and budget issues. Government furlough scheme; Payment of Parish Share. Insurance. Charitable Giving. Parish Giving Scheme;
- Concerts;
- Safeguarding;
- Churchyard maintenance – trees;
- Childswickham;
- Covid-19;
- Quinquennial Surveys for St Michael's Church and St Eadburgha's Church – beginning work required;
- Access to the clock, bell, and roof at St Michael's Church;
- Installation of a flagpole and flag on St Michael's tower;
- Clergy wellbeing;
- Laying up of the Royal British Legion Standard;
- Social activities;
- Advent Calendar windows;
- Food bank;
- Planting of a tree in memory of HRH Prince Philip; Consideration of a report on the state of the trees in the churchyard following bad storms.
- Shed for storage of village Christmas lights;
- Eco Church;
- Re-suspension of the Parish – Bishop John;
- Retirement of Revd Jo Williamson;
- Decoration of the choir vestry at St Michael's;
- Restoration of the King Charles I panel at St Eadburgha's;
- Photocopier;
- Hymn CDs;
- Planting of cherry tree for HM Queen Elizabeth II Platinum Jubilee;
- Job descriptions;
- Services during the mourning period following the death of HM Queen Elizabeth II;
- Open Conversations;
- Advent study.

The clock, appliances and fire extinguishers have been serviced / tested.

Deanery Synod

During the year, the Synod met and discussed varied topics and reports were submitted to the PCC.

Financial Review

Total income of ordinary unrestricted funds was **£62,909** as detailed in the financial statements. Total expenditure of ordinary unrestricted funds was **£70,700. £20,000** contribution was made towards the 2022 Parish Share.

The net result for the year was an excess of expenditure over income of **£7,791** on unrestricted funds.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the end of the year was **£4703** which is lower than this target.

The balance of restricted funds at the end of the year was **£11,338** and is comprised of the Parish Building Fund. This is used to fund the upkeep of St Michael & All Angels' Church fabric and St Eadburgha's fabric.

Where income permits it is PCC policy to transfer funds into the Parish Building Fund, the Heating Fund, the Organ Fund, and the Mission Fund. In the past year this has not been possible as there have been no surplus funds.

It is our policy to invest funds with the CCLA Church of England Deposit Fund. There are no funds currently invested.

The PCC has proposed to set aside sufficient funds, income permitting, to build up a more adequate amount of reserves in all funds through a Stewardship Campaign and fundraising events. It will also make every effort to pay the Parish Share in full.

Risk Management

The PCC receives Regular Financial updates from the Treasurer. Income increased slightly but not up to pre-pandemic levels.

Interest rates on the savings account have increased which has helped increase the restricted funds.

The PCC is aware of the necessity to increase income and plans to hold a stewardship campaign in 2023.

The PCC considered the regulations regarding data protection – the General Data Protection Regulation (GDPR) which came into force on 25th May 2018. Contact preferences have been recorded, secure storage has been purchased and a GDPR Policy is now in place.

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2022

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

Date:.....

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies		43,745	-	43,745
Charitable activities		15,962	-	15,962
Other trading activities		3,199	-	3,199
Investment income	5	2	21	23
Other income		-	911	911
Total income		62,908	932	63,840
Expenditure on:				
Raising funds		(1,310)	-	(1,310)
Charitable activities		(69,824)	(630)	(70,454)
Total expenditure		(71,134)	(630)	(71,764)
Net (expenditure)/income		(8,226)	302	(7,924)
Net movement in funds		(8,226)	302	(7,924)
Reconciliation of funds				
Total funds brought forward		13,042	11,038	24,080
Total funds carried forward	15	4,816	11,340	16,156

The notes on pages 5 to 13 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2022 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		43,594	800	44,394
Charitable activities		19,539	-	19,539
Other trading activities		10,170	-	10,170
Investment income	5	-	1	1
Total income		73,303	801	74,104
Expenditure on:				
Raising funds		(1,221)	-	(1,221)
Charitable activities		(66,189)	-	(66,189)
Total expenditure		(67,410)	-	(67,410)
Net income		5,893	801	6,694
Net movement in funds		5,893	801	6,694
Reconciliation of funds				
Total funds brought forward		7,150	10,237	17,387
Total funds carried forward	15	13,043	11,038	24,081

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 and 2020 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	882	1,318
Current assets			
Cash at bank and in hand	13	16,045	23,534
Creditors: Amounts falling due within one year	14	(771)	(771)
Net current assets		15,274	22,763
Net assets		16,156	24,081
Funds of the charity:			
Restricted income funds			
Restricted funds		11,340	11,038
Unrestricted income funds			
Unrestricted funds		4,816	13,043
Total funds	15	16,156	24,081

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

1 Accounting policies

Statement of compliance

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The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Planned giving - Gift Aid donations	21,129	21,129	23,280
Planned giving - income tax recoverable	6,826	6,826	6,643
Collections	5,854	5,854	3,763
Sundry donations and other giving	4,556	4,556	4,292
Grants	3,054	3,054	5,346
Donations, appeals etc	2,326	2,326	1,070
	43,745	43,745	44,394

3 Income from charitable activities

	Unrestricted General £	Total 2022 £	Total 2021 £
Parish magazine sales	-	-	12
Fees paid to PCC for weddings, funerals and monuments	8,125	8,125	10,259
Expenses paid to PCC for weddings, funerals and monuments	7,837	7,837	9,268
	15,962	15,962	19,539

4 Income from other trading activities

	Unrestricted General £	Total 2022 £	Total 2021 £
Fundraising events	3,199	3,199	3,920
Other	-	-	6,250
	3,199	3,199	10,170

5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Interest receivable and similar income;				
Interest receivable on bank deposits	2	21	23	1

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Total 2022 £	Total 2021 £
Cost of fundraising		1,310	1,310	1,221
		1,310	1,310	1,221

7 Expenditure on charitable activities

	Note	Unrestricted General £	Restricted £	Total 2022 £	Total 2021 £
Missionary and charitable giving		120	-	120	165
Ministry - diocesan parish share		20,000	-	20,000	10,000
Other ministry costs - clergy fees		4,048	-	4,048	4,271
Other ministry costs - ministry/ clergy expenses		1,219	-	1,219	963
Church - running expenses		17,287	-	17,287	16,545
Building maintenance		5,061	630	5,691	7,056
Upkeep of churchyard		15,639	-	15,639	9,618
Professional fees re repairs and inspection		940	-	940	1,560
Sundries		2,181	-	2,181	4,455
Depreciation		435	-	435	442
Staff costs		1,945	-	1,945	10,315
Governance costs		949	-	949	799
		69,824	630	70,454	66,189

Together the employees of the charity equate to less than one full time equivalent employee.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	181	181	31
	949	949	799

9 Net incoming/outgoing resources

Net (outgoing)/incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	435	442

10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

Reverend Michelle Ward
£1,219 (2021: £914) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £1,029 (2021 £769) travel and £190 (2021 £145) hospitality/retreat.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2022	4,469	4,469
At 31 December 2022	4,469	4,469
Depreciation		
At 1 January 2022	3,151	3,151
Charge for the year	436	436
At 31 December 2022	3,587	3,587
Net book value		
At 31 December 2022	882	882
At 31 December 2021	1,318	1,318

13 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	16,045	23,534

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals	772	772

15 Funds

	Balance at 1 January 2022 £	Incoming resources £	Resources expended £	Balance at 31 December 2022 £
Unrestricted				
General	13,042	62,908	(71,134)	4,816
Restricted	11,038	932	(630)	11,340
Total funds	24,080	63,840	(71,764)	16,156

	Balance at 1 January 2021 £	Incoming resources £	Resources expended £	Balance at 31 December 2021 £
Unrestricted				
General	7,150	73,303	(67,410)	13,043
Restricted	10,237	801	-	11,038
Total funds	17,387	74,104	(67,410)	24,081

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

16 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
Staff costs during the year were:		
Wages and salaries	1,945	10,315

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

PCC member and Verger, G Hammond
The PCC member and Verger, G Hammond received remuneration of £315 (2021: £400)

PCC member, Treasurer and Verger, K Beasley
The PCC member, Treasurer and Verger, K Beasley received remuneration of £300 (2021: £200) and £Nil (2021: £50) of expenses were reimbursed during the year.

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £100 (2021: £700)

PCC Member and Verger, M Ling
The PCC Member and Verger, M Ling received remuneration of £150 (2021: £Nil)

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2022 £
Tangible fixed assets	882	-	882
Current assets	4,705	11,340	16,045
Current liabilities	(771)	-	(771)
Total net assets	4,816	11,340	16,156

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2021 £
Tangible fixed assets	1,318	-	1,318
Current assets	12,496	11,038	23,534
Current liabilities	(771)	-	(771)
Total net assets	13,043	11,038	24,081

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2022

Broadway Parochial Church Council

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Statement of Financial Activities	2 to 3
Balance Sheet	4
Notes to the Financial Statements	5 to 13

Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

Date:.....

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2022

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies		43,745	-	43,745
Charitable activities		15,962	-	15,962
Other trading activities		3,199	-	3,199
Investment income	5	2	21	23
Other income		-	911	911
Total income		62,908	932	63,840
Expenditure on:				
Raising funds		(1,310)	-	(1,310)
Charitable activities		(69,824)	(630)	(70,454)
Total expenditure		(71,134)	(630)	(71,764)
Net (expenditure)/income		(8,226)	302	(7,924)
Net movement in funds		(8,226)	302	(7,924)
Reconciliation of funds				
Total funds brought forward		13,042	11,038	24,080
Total funds carried forward	15	4,816	11,340	16,156

The notes on pages 5 to 13 form an integral part of these financial statements.

Statement of Financial Activities for the Year Ended 31 December 2022 (continued)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		43,594	800	44,394
Charitable activities		19,539	-	19,539
Other trading activities		10,170	-	10,170
Investment income	5	-	1	1
Total income		73,303	801	74,104
Expenditure on:				
Raising funds		(1,221)	-	(1,221)
Charitable activities		(66,189)	-	(66,189)
Total expenditure		(67,410)	-	(67,410)
Net income		5,893	801	6,694
Net movement in funds		5,893	801	6,694
Reconciliation of funds				
Total funds brought forward		7,150	10,237	17,387
Total funds carried forward	15	13,043	11,038	24,081

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2021 and 2020 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	12	882	1,318
Current assets			
Cash at bank and in hand	13	16,045	23,534
Creditors: Amounts falling due within one year	14	(771)	(771)
Net current assets		15,274	22,763
Net assets		16,156	24,081
Funds of the charity:			
Restricted income funds			
Restricted funds		11,340	11,038
Unrestricted income funds			
Unrestricted funds		4,816	13,043
Total funds	15	16,156	24,081

The financial statements on pages 2 to 13 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

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Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

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Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
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Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

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	Unrestricted General £	Total 2022 £	Total 2021 £
Donations and legacies;			
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Planned giving - income tax recoverable	6,826	6,826	6,643
Collections	5,854	5,854	3,763
Sundry donations and other giving	4,556	4,556	4,292
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Donations, appeals etc	2,326	2,326	1,070
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	Unrestricted General £	Total 2022 £	Total 2021 £
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	Unrestricted General £	Total 2022 £	Total 2021 £
Fundraising events	3,199	3,199	3,920
Other	-	-	6,250
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5 Investment income

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Interest receivable and similar income;				
Interest receivable on bank deposits	2	21	23	1

6 Expenditure on raising funds

a) Costs of trading activities

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Cost of fundraising		1,310	1,310	1,221
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	Note	Unrestricted General £	Restricted £	Total 2022 £	Total 2021 £
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Other ministry costs - clergy fees		4,048	-	4,048	4,271
Other ministry costs - ministry/ clergy expenses		1,219	-	1,219	963
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Governance costs

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The charity is a registered charity and is therefore exempt from taxation.

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	Furniture and equipment £	Total £
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At 31 December 2022	4,469	4,469
Depreciation		
At 1 January 2022	3,151	3,151
Charge for the year	436	436
At 31 December 2022	3,587	3,587
Net book value		
At 31 December 2022	882	882
At 31 December 2021	1,318	1,318

13 Cash and cash equivalents

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Cash at bank	16,045	23,534

14 Creditors: amounts falling due within one year

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General	7,150	73,303	(67,410)	13,043
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The aggregate payroll costs were as follows:

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Wages and salaries	1,945	10,315

No employee received emoluments of more than £60,000 during the year

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The PCC member and Verger, G Hammond received remuneration of £315 (2021: £400)

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The PCC member, Treasurer and Verger, K Beasley received remuneration of £300 (2021: £200) and £Nil (2021: £50) of expenses were reimbursed during the year.

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £100 (2021: £700)

PCC Member and Verger, M Ling
The PCC Member and Verger, M Ling received remuneration of £150 (2021: £Nil)

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2022 £
Tangible fixed assets	882	-	882
Current assets	4,705	11,340	16,045
Current liabilities	(771)	-	(771)
Total net assets	4,816	11,340	16,156

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2021 £
Tangible fixed assets	1,318	-	1,318
Current assets	12,496	11,038	23,534
Current liabilities	(771)	-	(771)
Total net assets	13,043	11,038	24,081

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ALL AN

England & Wales - Charity number 1129380

Accounts

The Parish of Broadway

(in the United Benefice of Broadway with Wickhamford)

Charity Registration Number: 1129380

Annual Report and Financial Statements of the Parochial Church Council

Year ending 31st December 2021

Priest in Charge – Reverend Michelle Ward

Bank

HSBC UK Bank plc,
32 Bridge Street, Evesham, Worcs. WR11 4RU

Treasurer

Mr Kevin Beasley,
59 Morris Road, Broadway, Worcs., WR12 7RD

Independent Examiner

Clement Rabjohns Ltd
111 – 113 High Street, Evesham, Worcs., WR11 4XP

THE PARISH CHURCH OF ST MICHAEL & ALL ANGELS WITH ST EADBURGHA'S CHURCH. BROADWAY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2021

Administrative information.

St Michael and All Angels' Church is situated in Church Street, Broadway, WR12 4AE. It is in the Deanery of Evesham in the Diocese of Worcester within the Church of England. Correspondenc address is The Vicarage, Church Street, Broadway, Worcestershire, WR12 7AE. Charity Registration Number 1129380.

Parochial Church Council (PCC) members who have served from 1st January 2021 until the date this report was approved are:

Incumbent:	Revd Michelle Ward	Chairman and Priest-in-Charge
Curate:	Revd Josephine Williamson	
Wardens:	Mr Kevin Beasley	
	Mr John Hayes	
Representatives on the Deanery Synod:	Dr Joan Reading	(also Safeguarding Officer)
Elected members:	Mr Kevin Beasley	Treasurer
	Mrs Sarah Beasley	Secretary
	Mr Stuart Bates	Until APCM 2021
	Mrs Gill Hammond	Deputy Churchwarden
	Mrs Marilyn Walker	
	Mr Peter Grant	

Aims and Purposes.

The object of the Parochial Church Council is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The Parochial Church Council supported the following charities in 2021: Helping Hands in the Vale, The Royal British Legion and Water Aid.

Structure, Governance and Management.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.
The method of appointment of PCC members is governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible, as Trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC has reviewed the polices on: Health & Safety; Safeguarding and have completed the parish Safeguarding Toolkit as required by the Diocese; Graveyard; Conflict/Declaration of Interest; Reserves; Risk; Data Protection; Complaints.
The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Annual reviews are carried out for our Lay Readers and Authorized Lay Ministers. Pay reviews are undertaken for the organist, the office administrator and the people who maintain the graveyard and churchyard.
The PCC meets on a regular basis and the standing committee has the power to transact the business of the PCC between PCC meetings subject to directions given by the PCC.

Objects and Activities

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social, and ecumenical.
The main objectives for 2021 were to increase income by fundraising; increase presence in the community; encourage use of the church building for community events. However due to Covid-19 our aims changed to help our community by being a Christian and prayerful presence and hope during the pandemic.

Achievements and Performance

Services were held via Zoom for Morning Prayer until April 2021. There was a Zoom Evening Prayer each Sunday at 6.00 p.m. The Church WhatsApp group continued for daily Morning and Evening Prayer and general support.
Visits to Brompton House, home communion, pastoral visits, visits to the school, coffee club at No.32 and Tea at 3 were not able to restart in 2021.
We held a zoom Valentines event where people came and shared poems and favourite songs.
Zoom services were held for Mothering Sunday (Churches Together in Broadway), and a Zoom Lent Series based on talks from a BBC series.
Churches were opened for a limited time to allow people to pray privately for HRH Prince Philip who died in April.

From October there were two Communion Services each month at St Michael's on the 2nd and 4th Sundays (Communion in one kind only – bread.) From November there was a said BCP Communion at 9.00 a.m. on the first Sunday.

All Souls and the Tree of Light was a combined service in November on the Village Green by the Tree of Light. People were invited to bring along a memory bauble, as last year.
We also sold lavender, candles, and cakes and held a Christmas Draw.

The Vicar's & Churchwardens' fund, set up in 2016, has been used to provide help for the poor, homeless and needy individuals in the village and provide food bank parcels at Christmas. This fund also helped families in need throughout the year.

The Friends of St Eadburgha's have continued to support the parish with funds for the maintenance of St Eadburgha's Church and all their support is greatly appreciated.

On Christmas Eve we held a Carol Service on the Green – which was well attended and appreciated. We also held a Zoom Carol Service for those still shielding. Midnight Communion was held at St Michael's on Christmas Eve and Communion on Christmas Day. On Boxing Day, a Service of Readings and Carols was held.

Shellie continued to work with the Broadway Coronavirus Support Group and helped coordinate the volunteers through lockdown with the help of the church and village volunteers.

Review of the Year

The PCC met 10 times during the year and dealt with various matters. Meetings held during the first 6 months took place via Zoom and once the COVID-19 restrictions had been lifted in July meetings resumed in St Michael's Church. Attendance at meetings has been good. The PCC also received reports from the sub-committees: Standing; Finance; Fabric; Social, Fundraising and Mission. Reports were also received from the Deanery Synod and Diocesan Synod.

The PCC had passed a Resolution, at its May 2020 meeting, that "as per rule M29 of the Church Representation Rules 2020, to meet as a PCC on Zoom and ratify decisions subject to those not being able to meet on Zoom being given ample opportunity to add their views via email beforehand and then fill them in after via conversation."

During the year the PCC also discussed the following:

- The Grapevine Magazine;
- Finance and budget issues. Government furlough scheme; Payment of Parish Share. Insurance. Charitable Giving. Parish Giving Scheme;
- Concerts;
- Redundancies and resignations;
- Safeguarding Action Plan;
- Valentine's Day Zoom service;
- COVID-19 guidelines and risk assessments;
- Churchyard maintenance – at Snowshill Road and St Eadburgha's
- Growing as Kingdom People;
- Childswickham;
- Damage to St Michael's ceiling;
- Appeal letter to the members of the Electoral Roll and the village community;
- Quinquennial Surveys for St Michael's Church and St Eadburgha's Church – completed in April 2021;

- Access to the clock, bell, and roof at St Michael's Church;
- Installation of a flagpole and flag on St Michael's tower;
- Clergy wellbeing;
- Services after COVID – including Harvest, Remembrance and Christmas;
- Broadway United Charities;
- Laying up of the Royal British Legion Standard;
- Social activities including the Christmas Draw;
- Advent Calendar windows;
- Food bank;
- Tree and bench in churchyard; Planting of a tree in memory of HRH Prince Philip; Consideration of a report on the state of the trees in the churchyard following bad storms.

The clock and fire extinguishers have been serviced / tested.

Deanery Synod

During the year, the Synod met (also via Zoom) and discussed varied topics and reports were submitted to the PCC.

Financial Review

Total income on ordinary unrestricted funds was **£73,303** as detailed in the financial statements. Total expenditure on ordinary unrestricted funds was **£67,410. £10,000** contribution was made towards the 2021 Parish Share.

The net result for the year was a surplus of income over expenditure of **£5,893** on unrestricted funds.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the end of the year was **£13,043** which is lower than this target.

The balance of restricted funds at the end of the year was **£11,038** and is comprised of the Parish Building Fund. This is used to fund the upkeep of St Michael & All Angels' Church fabric and St Eadburgha's fabric.

Where income permits it is PCC policy to transfer funds into the Parish Building Fund, the Heating Fund, the Organ Fund, and the Mission Fund. In the past year this has not been possible as there have been no surplus funds.

It is our policy to invest funds with the CCLA Church of England Deposit Fund. There are no funds currently invested.

The PCC has proposed to set aside sufficient funds, income permitting, to build up a more adequate amount of reserves in all funds through a Stewardship Campaign and fundraising events. It will also make every effort to pay the Parish Share in full.

Risk Management

The PCC receives Regular Financial updates from the Treasurer. Income remained lower due to the COVID-19 pandemic.

Due to the economic climate less interest has been received on savings.

The PCC is aware of the necessity to increase income and plans to hold a stewardship campaign in 2022.

The PCC considered the regulations regarding data protection – the General Data Protection Regulation (GDPR) which came into force on 25th May 2018. Contact preferences have been recorded, secure storage has been purchased and a GDPR Policy is now in place.

Broadway PCC - Treasurer's Report for the year 2021

Compared to 2020 this report was a little easier to write but is still not good read from the financial point of view overall. The unrestricted income for 2021 was £73,3 compared to £54,159 in 2020. This was mainly due to the increase in income from funer weddings, and monuments of £19,527 in 2021 compared to £7,828 in 2020. The act giving/donations for 2021 was £32,405 compared to £28,632 in 2020 (a 13% increase), thank you to all those who gave during this past year. It is hoped that as more people retu to church, giving will also increase.

Unrestricted expenditure for 2021 was £67,410 which includes payments totali £10,000 towards Parish Share, compared to £48,310 in 2020 when we paid no Parish Sha and £88,835 in 2019 when we paid £30,000 towards Parish Share. The cash in the Bank at t end of 2020 was £16,399 of which £10,237 was restricted funds and at the end 2021 the to was £23,534 of which £11,038 is restricted funds. The Church, therefore, has available fun of £12,496. However, the PCC agreed that, because of the approx. costs of the tree felli required in the graveyard (£4/5,000) and Quinquennial Report repairs at both church (£12/13,000) prior to any grants/donations being sought, it was not possible to pay any furth Parish Share for 2021.

In 2022 the Parish Share has been re-titled 'Benefice Share' and Broadway ar Wickhamford have been asked to pay £78,906 between them. We have, however, applied fo and been granted, a payment towards this of £56,906 from the 2022 Ministry Share Fun meaning that Broadway and Wickhamford will now have to pay £22,000. Broadway PC have agreed to set up a monthly standing order of £1,000 towards this and will make ever effort to pay its share of £20,000. This takes a great deal of pressure off us, but we must mak sure that we pay at least the amount requested to show the Diocese that we are financiall viable and that we can do it!

I would like to thank everyone who contributes towards the funding of both of ou churches, especially those who contribute through the Parish Giving Scheme and have agree to have their contributions increased in line with inflation – this helps greatly as we therefor see an automatic increase in giving each year. We will be having a Stewardship Campaign i 2022 and if anyone would like to set up a payment plan, in whatever form – Parish Giving Scheme, Standing Order or Envelope Scheme – please contact me on the number/email below Giving can also be done in other ways – through supporting fund-raising events, joining the 200 Club are just two examples, if you are interested, please contact me.

PLEASE SUPPORT YOUR TWO BEAUTIFUL CHURCHES SO THAT THEY ARE THERE FOR EVERYONE, NOT JUST REGULAR ATTENDEES, BUT ALSO FOR CHRISTMAS, EASTER, FUNERALS, WEDDINGS AND BAPTISMS – WE ALL NEED THE CHURCH AT SOME TIME IN OUR LIVES – MAKE SURE IT'S THERE!

If anyone wishes to discuss any of the matters raised above, please contact me on 01386 858672 or by email: kbkbeasley@googlemail.com

Kevin Beasley
PCC Treasurer.

The Parish of St. Michael and All Angels' with St. Eadburgha's, Broadway
Annual Churchwardens Report for the year 2021

St. Michael's Church:

- The Church overall is in a good state of repair. The delayed Quinquennial Report has now been undertaken, and no major issues have been raised. There is a need to address a slight drop in the levels of the stone area outside the front entrance, and the wall between the church and the vicarage needs re-pointing. Quotations for both these items are being sought. The gutters/drainpipes required cleaning/clearing and the lightning conductor tests are due. Both these matters have been undertaken and the necessary issues raised from the lightning conductor tests have been addressed.
- The gutters/drainage cleaning/clearing is undertaken twice a year in spring and late autumn.
- Unfortunately, at the start of the year a section of plaster fell from the ceiling at the west end of the north aisle. An insurance claim was made, and the required repair work was undertaken.
- The building is fully insured by Ecclesiastical Insurance.
- Regular services, together with funeral and weddings, commenced again and attendance figures have increased slightly, not to the numbers pre-pandemic which is understandable, but we hope that this will steadily increase as people get more confident of coming back to Church.
- Due to the ongoing financial situation the PCC took the very difficult decision to make the organist, secretary, and church cleaner redundant.
- We would like to thank the monthly cleaning party who ensure that the Church is looking as clean and tidy as possible. We would also like to thank Mr. Simon Williamson for ensuring that the clock keeps good time.
- We continue to ensure that the organ, clock, and fire extinguishers are serviced each year.
- A group of people have put forward a proposal to erect a flagpole on the tower roof, and the PCC are working with this group and the church architect to hopefully move this project forward.

St. Eadburgha's Church:

The Church is maintained in a good state of repair. The Quinquennial Report was undertaken in 2021, and again no major issues were raised. Some work is required to remove moss from the chancel roof on the north side, and quotations are being obtained for this work. The gutters/drainpipes require clearing and the lightning conductor tests are due. Both these matters have been undertaken and the necessary issues raised from the lightning conductor tests have been addressed.

- The building is fully insured by Ecclesiastical Insurance.
- The gutters/drainage cleaning/clearing is undertaken twice a year in spring and late autumn.
- We continue to ensure that the fire extinguishers are serviced each year.
- We would like to thank the Friends of St. Eadburgha's for its support throughout the year, both financially and the Thursday cleaning party for keeping the church so clean and tidy inside and outside.
- Our thanks also go to Mr. John Taylor for keeping the churchyard so well maintained.
- The Tree Report has highlighted some matters which are in need of attention, and these will be addressed in the coming months.

Other Matters:

- The graveyard, along Snowshill Road, is well maintained, with thanks to Mr. John Taylor.
- The Tree Report highlighted the immediate need to fell three large ash trees in the graveyard which are dead. There was a need to cordon off the area while a faculty was obtained along with the co-operation of the owners of the neighbouring property. We are pleased to report that the trees have now been safely removed and no damage was caused to any stonework within the graveyard.

As Churchwardens we welcome any feedback or concerns from all who attend and visit both churches, both positive and negative. We will attempt to resolve all issues raised and will pass on praise where deserved but will also try to put right matters/issued as required.

We would especially like to thank both Revd Michelle Ward and Revd Jo Williamson for all their hard work and commitment during this difficult year. We were saddened to hear that Revd Jo Williamson has announced that she has decided to retire in July 2022, but we will continue to see her and wish her well.

We were all very shocked to hear of the sudden death of our former organist, Colin Harper, after a short illness, and all our condolences go to his wife and young family.

We also very much appreciate the support of fellow members of the PCC during the year and look forward to working with them to take the church forward in these most difficult times. We must ensure that we all encourage and welcome everyone, both new and old friends, to our two beautiful churches in Broadway.

Churchwardens: Mr. Kevin Beasley Mr. John Hayes

Vicar's Report to the APCM – 2022

'For just as each of us has one body with many members, and these members do not all have the same function, s
Christ we, though many, form one body, and each member belongs to all the others.
We have different gifts, according to the grace given to each of us. Romans 12: 4-6

Thanks be to God..

- For all that we learned and were blest by during lockdown.
- That we are now able to worship, gather, sing, pray, socialize, and serve without restriction.
- For all those who used their time, talents, ingenuity, and resources in the service of God and his ch during these difficult times.
- For new people having joined us – online and in person
- For all of you - your support, resilience, faithfulness, and good humour - all of which have been such blessing!

Where are we now?

- Getting ready for the challenges ahead.
- Leaner! There are fewer of us, and many are exhausted and in need of refreshment.
  Blest with huge opportunities to serve God and his people!
- The world is different 'Post Covid' and we must adapt what we do to suit that new world and embrac the opportunities that lie before us.
- At a Crossroads – waiting for Childswickham to join our benefice.
  Shall we go forward together into God's new future?

What do we need?

- To work together more than ever before.
  We are one benefice, 2 parishes, 3 churches, led by one ministry team, serving two communities of Broadway and Wickhamford. In future we need to share our resources across the parishes where th are most needed. We are also including Childswickham who will hopefully be joining us.
- To get our Coffee Club and Tea at Three back to full strength.
  These are tools in in our work of mission and outreach and have been greatly missed. Fortunately Coffee Club has started back since Easter and has moved to Wednesdays 10.30-11.30am in Numbe 32.
- To pray constantly!
  Together and alone – this is the engine room of all we do and our most important responsibility

New Opportunities

- Jubilee
  A Service of Thanksgiving on the Green for HRH Queen Elizabeth II
- Foodbank
  Reaching out to those who need help and using St Michael's to do this – with churches together.

I would like to say a huge 'thank you' to all who volunteer to keep our churches open and running smoothly. is greatly appreciated those things seen and unseen and I thank you for coming back following the pandemic and still offering your time – which I know is precious.
I would also like to thank Jo for all she has given in her ministry and wish her well on retiring as our Associate Priest from July. It has been wonderful working with her and seeing her through her curacy and I know she isn't disappearing – just maybe not popping up at as many meetings as she has in the past.

May the God of endurance and encouragement grant you to live in such harmony with one another,
in accord with Christ Jesus, that together you may with one voice
glorify the God and Father of our Lord Jesus Christ.
Therefore welcome one another as Christ has welcomed you, for the glory of God. Romans 15: 5-7

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS WITH ST EADBURGHA'S, BROADWAY

ELECTORAL ROLL REPORT 2022

REPORT as at 8th May 2022

During the course of the past year three people have died and one has moved away. One additional parishioner has been added to the Roll.

There are a total of 82 persons now on the Electoral Roll. This figure is made up of 47 women and 35 men and represents 61 households. There are 78 people resident in the parish and 4 people are non-resident.

Elizabeth M. Chard
Electoral Roll Officer

Safeguarding Report 2020-2021

The Church of England is committed to the safeguarding, care and nurture of everyone within the church community The Benefice Safeguarding Officer is Joan Reading and she is responsible to the PCCs of Broadway with St Eadburgha's, St John's and the Bishop of Worcester.

St Michael's with St Eadburgha's PCCand the PCC of St John's Wickhamford follow and are committed to the Church of England's House of Bishops' Safeguarding Policies and the relevant statutory legislation and guidance "Working together" to ensure the welfare of children, young people and vulnerable adults is paramount. The diocese has noted the need to change the structure of safeguarding within the Church of England in order to create a Safer Church and from 1st January 2022, the Church of England's new Safeguarding guidance for Safer Recruitment and People Management came into force, supported by a nationwide video, part of which was filmed in St Michaels church. In line with this,

As required by the diocese, St Michael and All Angels with St Eadburgha's and St John's have adopted and implemented a safeguarding policy and safeguarding procedures which follow legislation, guidance and recognised good practice. This policy, together with Diocesan policies on Recruitment of Ex-offenders and Safer Recruitment was reviewed by the PCC at its July meeting and accepted unanimously.

Whilst St Michael's with St Eadburgha's does not have approved work with children and vulnerable adults, we do have children attending church with parents and home visits to adults considered as vulnerable. Any pastoral volunteers must be approved (have an enhanced criminal record (DBS) check) and undergo safeguarding training. All except one member of the PCC have already completed the basic safeguarding programme and our churchwardens and Readers have completed a new Leadership course.

All PCCs are required to report any Serious Incidents to the Charity Commission in accordance with the new arrangements set out in 'Guidance for PCCs and Religious Communities : Identifying and Reporting Safeguarding Serious Incidents to the Charity Commission' The PCC has passed a resolution to delegate the responsibility for preparing and submitting Safeguarding Serious Incident reports and non-safeguarding Serious Incident reports to the Diocesan Safeguarding Advisor (DSA) and for submitting them to the Diocesan Secretary, in line with advice from the above document.

A log of appointments to posts within the parish and DBS applications for disclosure is currently up to date.

Joan M Reading

Deanery Synod Report 2021

2021 saw the restructuring of the Deanery Synods. The benefice of Broadway and Wickhamford is now part of the Pershore and Evesham Deanery.

The Deanery Synod representative for St John the Baptist Church attended the following meetings in 2021:

9th March 2021 by Zoom – this was the inaugural meeting of the Pershore and Evesham Deanery Synod with Sarah Dangerfield who was commissioned as Dean for a 3 year term by Bishop Martin.

Sarah spoke about the purpose of the Deaneries – to provide mutually supportive relationships; to conduct effective mission planning; to serve and transform communities.

A film was shown, followed by virtual group discussions to consider the future aims of the church.

20th July 2021 at All Saints Church, Evesham – the main aim of the meeting was to reflect on the way ahead through group discussions and plenary sessions. The main conclusions were:

- It was a mistake to close churches during lockdown.
- We need less bureaucracy in the CofE.
- We need a better, faster way to cascade information down through the Synods, and, by extension, back up from grass roots.
- Community support and contact is essential.
- The church needs to go out to people, not expect them to come to us.
- Local congregations should be encouraged to visit other churches to worship.
- The offer of services should widen, not narrow, including the pattern of services.
- We should make full use of social media/ electronic resources.

12th October 2021 – by Zoom.
Judy Dale from Pershore Abbey gave a presentation on the concept of Eco Church or 'caring for God's earth'. Using the guidance of the Christian charity A Rocha and under the principle of 'every little helps' Pershore achieved a Bronze Award by working in the following areas:

- *Worship and Teaching*: used events such as the Harvest Festival to promote Eco subjects; spread the word by giving presentations like this one.
- *Buildings:* examined heating to identify a more sustainable system; solar panels on roof.
- *Land:* growing insect encouraging plants; growing courgettes and tomatoes on church ground; planting bulbs; putting up nesting boxes.
- *Community & Global*: litter picks; church twinning; toilet twinning with 3rd world; using Fair Trade.
- *Lifestyle*: encouraging congregation to eat less meat and more veg; using water butts.

In November the Benefice welcomed Bishop Martin on a pilgrimage of prayer to the Deanery. Bishop Martin visited St Michael's in Broadway, blessed the doorway and conducted a short service.

In conclusion, it has been agreed that meeting in person, rather than by Zoom, is a much more valuable experience and promotes more dialogue. It is hoped that this will be possible for future Synod meetings.

Jackie Knight



THE FRIENDS OF ST EADBURGHA'S

Registered Charity No. 502369

Chairman's Report for the 2022 Annual Parochial Church Meeting

The Friends of St Eadburgha's main objective is to assist the PCC, physically a financially, with the maintenance and preservation of our precious heritage – the only Grade 1 listed building in Broadway. At the time of writing, we are awaiting the financial implications of the Architect's Quinquennial Report and, although w are not aware of any major work being necessary, we continue our policy of reserving funds in case any additional urgent repairs are identified.

Membership now stands at 110, up from 91 last year, after a focussed distributio of a new 'flyer' within the village. We do not require an annual subscription and, as a non-denominational charity, we are always delighted to hear from everyone who wishes to support our cause.

Despite the Covid restrictions, we have continued to maintain the old churchyard every Thursday morning at 10.30 and, of course, keep the inside areas clean for our many visitors. The wild flower corner is continuing to improve with the results of last year's sowing and scattering already in bloom. This project is one of the ways we support the Rocha Eco Churches project.

Whilst mentioning volunteers, following a couple of retirements, the flower rota urgently needs a few more helpers. Just one vase or small arrangement per year is all that we ask and our Treasurer is always happy to reimburse any reasonable expense.

The Trustees have continued to meet twice per year and have been represented on the PCC by Gill Hammond who keeps us briefed on any matters relevant to the 'The Old Church'.

Our close relationship with St Michael's is of course vital and we are grateful to The Rev'd. Shellie Ward, the wardens and the PCC for continuing to work with us in achieving our aim of maintaining our much-loved and appreciated building and churchyard.

Phil Whatmough, Chairman, 11th March 2022
01386 852120 philwhatmough1@talktalk.net

'BROADWAY UNITED CHARITIES (BUC)
Registered Charity No. 227676

The charity was established in 1965 after ten local charities with similar aims were amalgamated.

It owns and, through its 6 local Trustees, manages three Broadway cottages known as Almshouses. Income is derived from the Maintenance Contributions paid by the residents.

The charities all had similar worthy objectives, broadly to help needy people living in the Parish of Broadway. The amalgamated charity also helps recognised village causes.

During the past year, BUC has assisted a number of individuals as well as some local organisations including St Michael's Christmas Hamper Appeal.

We are always happy to consider requests for assistance from needy individuals and groups. Recently, we have joined with Signpost and Citizen's Advice Bureau to provide a discreet forum for discussion and advice.

Phil Whatmough
Clerk to the Trustees.'

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2021

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

Date:.....

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		43,594	800	44,394
Charitable activities		19,539	-	19,539
Other trading activities		10,170	-	10,170
Investment income	5	-	1	1
Total income		73,303	801	74,104
Expenditure on:				
Raising funds		(1,221)	-	(1,221)
Charitable activities		(66,189)	-	(66,189)
Total expenditure		(67,410)	-	(67,410)
Net income		5,893	801	6,694
Net movement in funds		5,893	801	6,694
Reconciliation of funds				
Total funds brought forward		7,150	10,237	17,387
Total funds carried forward	15	13,043	11,038	24,081

The notes on pages 5 to 12 form an integral part of these financial statements.

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies		41,841	1,185	43,026
Charitable activities		8,763	-	8,763
Other trading activities		3,555	-	3,555
Investment income	5	-	7	7
Total income		54,159	1,192	55,351
Expenditure on:				
Raising funds		(3,877)	-	(3,877)
Charitable activities		(44,433)	(185)	(44,618)
Total expenditure		(48,310)	(185)	(48,495)
Net income		5,849	1,007	6,856
Gross transfers between funds		1,000	(1,000)	-
Net movement in funds		6,849	7	6,856
Reconciliation of funds				
Total funds brought forward		300	10,230	10,530
Total funds carried forward	15	7,149	10,237	17,386

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 and 2020 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	1,318	1,759
Current assets			
Cash at bank and in hand	13	23,534	16,399
Creditors: Amounts falling due within one year	14	(771)	(772)
Net current assets		22,763	15,627
Net assets		24,081	17,386
Funds of the charity:			
Restricted income funds			
Restricted funds		11,038	10,237
Unrestricted income funds			
Unrestricted funds		13,043	7,149
Total funds	15	24,081	17,386

The financial statements on pages 2 to 12 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

The notes on pages 5 to 12 form an integral part of these financial statements.

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Restricted £	Total 2021 £	Total 2020 £
Donations and legacies;				
Planned giving - Gift Aid donations	23,280	-	23,280	19,598
Planned giving - income tax recoverable	6,643	-	6,643	6,429
Collections	3,763	-	3,763	1,632
Sundry donations and other giving	4,292	-	4,292	6,182
Grants	5,346	-	5,346	6,965
Donations, appeals etc	270	800	1,070	1,220
Legacies and bequests	-	-	-	1,000
	43,594	800	44,394	43,026

3 Income from charitable activities

	Unrestricted General £	Total 2021 £	Total 2020 £
Parish magazine sales	12	12	935
Fees paid to PCC for weddings, funerals and monuments	10,259	10,259	3,127
Expenses paid to PCC for weddings, funerals and monuments	9,268	9,268	4,701
	19,539	19,539	8,763

4 Income from other trading activities

	Unrestricted General £	Total 2021 £	Total 2020 £
Parish magazine advertising	-	-	50
Fundraising events	3,920	3,920	3,260
Other	6,250	6,250	245
	10,170	10,170	3,555

5 Investment income

	Restricted funds £	Total 2021 £	Total 2020 £
Interest receivable and similar income;			
Interest receivable on bank deposits	1	1	7

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Total 2021 £	Total 2020 £
Cost of magazine		-	-	2,717
Cost of fundraising		1,221	1,221	1,160
		1,221	1,221	3,877

7 Expenditure on charitable activities

	Note	Unrestricted General £	Total 2021 £	Total 2020 £
Missionary and charitable giving		165	165	474
Ministry - diocesan parish share		10,000	10,000	-
Other ministry costs - clergy fees		4,271	4,271	3,007
Other ministry costs - ministry/ clergy expenses		963	963	833
Church - running expenses		16,545	16,545	15,217
Building maintenance		7,056	7,056	4,053
Upkeep of services		-	-	33
Upkeep of churchyard		9,618	9,618	10,045
Professional fees re repairs and inspection		1,560	1,560	-
Sundries		4,455	4,455	1,912
Depreciation		442	442	449
Staff costs		10,315	10,315	7,827
Governance costs		799	799	768
		66,189	66,189	44,618

Together the employees of the charity equate to less than one full time equivalent employee.

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2021 £	Total 2020 £
Independent examiner fees			
Examination of the financial statements	768	768	768
Other governance costs	31	31	-
	799	799	768

9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2021 £	2020 £
Depreciation of fixed assets	442	449

10 Trustee remuneration and expenses

During the year the charity made the following transactions with trustee:

Reverend Michelle Ward
£914 (2020: £772) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £769 (2020 £631) travel and £145 (2020 £141) hospitality/retreat.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2021	4,469	4,469
At 31 December 2021	4,469	4,469
Depreciation		
At 1 January 2021	2,710	2,710
Charge for the year	441	441
At 31 December 2021	3,151	3,151
Net book value		
At 31 December 2021	1,318	1,318
At 31 December 2020	1,759	1,759

13 Cash and cash equivalents

	2021 £	2020 £
Cash at bank	23,534	16,399

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2021

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the trustee on my examination of the accounts of Broadway Parochial Church Council for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustee of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

Date:.....

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies		43,594	800	44,394
Charitable activities		19,539	-	19,539
Other trading activities		10,170	-	10,170
Investment income	5	-	1	1
Total income		73,303	801	74,104
Expenditure on:				
Raising funds		(1,221)	-	(1,221)
Charitable activities		(66,189)	-	(66,189)
Total expenditure		(67,410)	-	(67,410)
Net income		5,893	801	6,694
Net movement in funds		5,893	801	6,694
Reconciliation of funds				
Total funds brought forward		7,150	10,237	17,387
Total funds carried forward	15	13,043	11,038	24,081

The notes on pages 5 to 12 form an integral part of these financial statements.

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2021

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies		41,841	1,185	43,026
Charitable activities		8,763	-	8,763
Other trading activities		3,555	-	3,555
Investment income	5	-	7	7
Total income		54,159	1,192	55,351
Expenditure on:				
Raising funds		(3,877)	-	(3,877)
Charitable activities		(44,433)	(185)	(44,618)
Total expenditure		(48,310)	(185)	(48,495)
Net income		5,849	1,007	6,856
Gross transfers between funds		1,000	(1,000)	-
Net movement in funds		6,849	7	6,856
Reconciliation of funds				
Total funds brought forward		300	10,230	10,530
Total funds carried forward	15	7,149	10,237	17,386

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2020 and 2020 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	12	1,318	1,759
Current assets			
Cash at bank and in hand	13	23,534	16,399
Creditors: Amounts falling due within one year	14	(771)	(772)
Net current assets		22,763	15,627
Net assets		24,081	17,386
Funds of the charity:			
Restricted income funds			
Restricted funds		11,038	10,237
Unrestricted income funds			
Unrestricted funds		13,043	7,149
Total funds	15	24,081	17,386

The financial statements on pages 2 to 12 were approved by the trustee, and authorised for issue on ..... and signed on their behalf by:

.....
Reverend Michelle Ward
Chief executive officer and trustee

The notes on pages 5 to 12 form an integral part of these financial statements.

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustee consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustee's discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted General £	Restricted £	Total 2021 £	Total 2020 £
Donations and legacies;				
Planned giving - Gift Aid donations	23,280	-	23,280	19,598
Planned giving - income tax recoverable	6,643	-	6,643	6,429
Collections	3,763	-	3,763	1,632
Sundry donations and other giving	4,292	-	4,292	6,182
Grants	5,346	-	5,346	6,965
Donations, appeals etc	270	800	1,070	1,220
Legacies and bequests	-	-	-	1,000
	43,594	800	44,394	43,026

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THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST MICHAEL AND ALL AN

England & Wales - Charity number 1129380

Accounts

THE PARISH CHURCH OF ST MICHAEL & ALL ANGELS WITH ST EADBURGHA'S CHURCH. BROADWAY

ANNUAL REPORT OF THE PAROCHIAL CHURCH COUNCIL

FOR THE YEAR ENDED 31st DECEMBER 2020

Administrative information.

St Michael and All Angels' Church is situated in Church Street, Broadway, WR12 4AE. It is in the Deanery of Evesham in the Diocese of Worcester within the Church of England. Correspondence address is The Vicarage, Church Street, Broadway, Worcestershire, WR12 7AE. Charity Registration Number 1129380.

Parochial Church Council (PCC) members who have served from 1st January 2020 until the date this report was approved are:

Incumbent:	Revd Michelle Ward	Chairman and Priest-in-Charge	
Curate:	Revd Josephine Williamson		
Wardens:	Mr Kevin Beasley Mr John Hayes		
Representatives on the Deanery Synod:	Dr Joan Reading		
Elected members:	Mr Kevin Beasley	Treasurer	
	Mrs Sarah Beasley	Secretary	From APCM 2020
	Mr Stuart Bates		
	Mrs Gill Hammond	Deputy Churchwarden	
	Mr Colin Harper	Until APCM 2020	
	Mrs Marilyn Walker		
	Mr Peter Grant		

Aims and Purposes

The object of the Parochial Church Council is the promotion of the gospel of our Lord Jesus Christ according to the doctrines and practices of the Church of England. The PCC co-operates with the minister in promoting in the parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.
The Parochial Church Council supported the following charities in 2020: Helping Hands in the Vale, The Royal British Legion and Water Aid.

Structure, Governance and Management.

The Parochial Church Council is a corporate body established by the Church of England. The PCC operates under the Parochial Church Council Powers Measure. The PCC is a Registered Charity.
The method of appointment of PCC members is governed by and set out in the Church Representation Rules. All Church attendees are encouraged to register on the Electoral Roll and stand for election to the PCC.

The PCC members are responsible, as Trustees, for making decisions on all matters of general concern and importance to the parish, including deciding on how the funds of the PCC are to be spent.

The PCC has reviewed the polices on: Health & Safety; Safeguarding and have completed the parish Safeguarding Toolkit as required by the Diocese; Graveyard; Conflict/Declaration of Interest; Reserves; Risk; Data Protection; Complaints.
The Parochial Church Council has complied with the duty under section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults.)

Annual reviews are carried out for our Lay Readers and Authorized Lay Ministers. Pay reviews are undertaken for the organist, the office administrator and the people who maintain the graveyard and churchyard.
The PCC meets on a regular basis and the standing committee has the power to transact the business of the PCC between PCC meetings subject to directions given by the PCC.

Objects and Activities

The PCC has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish the whole mission of the Church, pastoral, evangelistic, social and ecumenical.
The main objectives for 2020 were to increase income by fundraising; increase presence in the community; encourage use of the church building for community events. However due to Covid-19 our aims changed to help our community by being a Christian and prayerful presence and hope during the pandemic.

Achievements and Performance

Services were held every Sunday at St Michael's Church during January and February. The outbreak of the pandemic COVID-19 meant that from March 2020 there was a national lockdown and all churches were closed. It was wonderful to join in singing 'Jesus Christ is Risen Today' in the street for Easter, Services were arranged via Zoom from June for Evening Worship. A Church WhatsApp group was formed for daily Morning and Evening Prayer and general support. We were able to produce a prayer book before we had to close the church for people to pray at home which was shared by our diocese and others. We also produced a 'Vicar's and Curates Musings' to bring together up to date information. We also sent bookmarks and a card to our wedding couples who were affected by the pandemic and had to postpone their weddings to 2021.
Due to Government restrictions, visits to Brompton House, home communion, pastoral visits, visits to the school, coffee club at No.32 and Tea at 3 were not able to carry on.

During the first easing of lockdown the St Michael's was able to open for private prayer for an hour on a Sunday. Risk assessments were carried out and sanitizing guidelines were followed. Bunting was put in plae to help with social distancing. A Test & Trace QR code was generated for those attending and a list of names was recorded for those who did not have a mobile phone with the NHS app on.

At a meeting in July the Priest in Charge and the PCC Resolved, for Broadway and Wickhamford acting jointly, to dispense with the reading of Morning and Evening Prayer as required by Canon B 11 and the celebration of the Holy Communion as required by Canon B 14 on the following occasions:
From Sunday 5th July 2020 until Sunday 6th September 2020.

The reason for the dispensation was that in the light of the Government's guidance on preventing the spread of Coronavirus, there was no church in the benefice which can be used safely for public worship on those occasions. If some services were able go ahead but others cannot, the resolution would be edited accordingly.

St Eadburgha's was open for private prayer only.

No concerts or events have taken place.

For All Soul's we asked people to bring a 'decorated bauble' and our Christmas Tree kindly donated by The Lygon Arms, was decorated as a memory tree and looked stunning. We invited families to come for individual prayer 13th Dec 2020 to see their loved one's bauble in place. We also sold lavender, jams and cakes at this event and drew the Christmas Draw – our only fundraising in 2020.

The Vicar's & Churchwardens' fund (initially called 'Petty Cash fund') set up in 2016 has been used to provide help for the poor, homeless and needy individuals in the village and provide food bank parcels at Christmas. This fund also enabled 30 x £50 vouchers for Tesco's to go to families in need at Easter due to an appeal for help at Christmas for the Christmas Hamper from Churches Together.

The Friends of St Eadburgha's have continued to support the parish with funds for the maintenance of St Eadburgha's Church, but fundraising has not been possible.

At Christmas we sent a card to everyone on our Electoral Roll and also a letter about our financial situation which 2 members of the electoral roll responded to. We also put an article in the new village Broadway News 'Save our Churches' with a website appeal to which 5 people responded re our financial situation and the crisis point we are at as a church. We also held a Carol Service on the Green – which was well attended and people would like to continue this next year. We also held a Zoom Carol's for those shielding as a churches together event.

We held a zoom valentines event where people came and shared poems and favourite songs.

Shellie worked with the Broadway Coronavirus Support Group and helped coordinate the volunteers through lockdown with the help of the church and village volunteers. This also caught the attention of the BBC News Alex Forsyth and ended up on the 10pm news!

4 services were offered around the benefice this past Easter one a day due to the pandemic and weekly morning worship continued in St Michael's from then on. We hope to keep opening our churches for services from Pentecost 23rd May for our other churches.

Review of the Year

The PCC met 9 times during the year and dealt with various matters. Attendance at meetings has been good. The PCC also received reports from the sub-committees: Standing; Finance; Fabric; Social, Fundraising and Mission. Reports were also received from the Deanery Synod.

January and February 2020 PCC Meetings were held in St Michael's. Due to the outbreak of the COVID-19 pandemic, May, June, July, September, November and December meetings were held via ZOOM meeting. There were no meetings in March or April.
The PCC passed a Resolution at the May meeting that "as per rule M29 of the Church Representation Rules 2020, to meet as a PCC on Zoom and ratify decisions subject to those not being able to meet on Zoom being given ample opportunity to add their views via email beforehand and then fill them in after via conversation."
The time frame for holding the Annual Meeting was extended by the Church of England and therefore took place on Sunday October 4th 2020. It was held in St Michael's during a temporary lift in the lockdown restrictions.

During the year the PCC also discussed the following:

- Stewardship and Stewardship Campaign;
- Finance and budget issues. Government furlough scheme; Payment of Parish Share. Insurance. Charitable Giving. Parish Giving Scheme;
- Purchase of Parish computer;
- Lift repair / replacement;
- COVID-19 guidelines and risk assessments;
- Safeguarding;
- Childswickham;
- Church life after COVID-19 survey;
- Deanery Consultation on Deanery Simplification;
- Structure of Deanery Synods;
- Parish photocopier;
- Open Conversations;
- Social activities;
- Maintenance of the Churchyards;
- Quinquennial Surveys for St Michael's Church and St Eadburgha's Church
- Food bank;
- Blue tooth addition to the sound system;
- Redundancies and resignations;
- Tree and bench in churchyard;
- Lights in external wall at St Eadburgha's;
- Appeal letter to the members of the Electoral Roll and the village community.

The clock and portable electrical equipment have been serviced / tested.

Deanery Synod

During the year, the Synod met and discussed varied topics and reports were submitted to the PCC.

Financial Review

Total income on ordinary unrestricted funds was **£54,149** as detailed in the financial statements. Total expenditure on ordinary unrestricted funds was **£ 48,310.** No contribution was made towards the 2020 Parish Share.

The net result for the year was a surplus of income over expenditure of **£5,849** on unrestricted funds.

Reserves Policy

It is PCC policy to try to maintain a balance on free reserves (net current assets) which equates to at least three months' unrestricted payments. This is equivalent to £20,000. It is held to smooth out fluctuations in cash flow and to meet emergencies. The balance of the free reserves at the end of the year was **£7,149** which is significantly lower than this target.

The balance of restricted funds at the end of the year was **£10,237** and is comprised of the Parish Building Fund. This is used to fund the upkeep of St Michael & All Angels' Church fabric and St Eadburgha's fabric.

Where income permits it is PCC policy to transfer funds into the Parish Building Fund, the Heating Fund, the Organ Fund, and the Mission Fund. In the past year this has not been possible as there have been no surplus funds.

It is our policy to invest funds with the CCLA Church of England Deposit Fund. There are no funds currently invested.

The PCC has proposed to set aside sufficient funds, income permitting, to build up a more adequate amount of reserves in all funds through a Stewardship Campaign and fundraising events. It will also make every effort to pay the Parish Share in full.

Risk Management

The PCC receives Regular Financial updates from the Treasurer. Income has been lower due to the COVID-19 pandemic.

Due to the economic climate less interest has been received on savings.

The PCC is aware of the necessity to increase income and plans to hold a stewardship campaign in 2021.

The PCC considered the regulations regarding data protection – the General Data Protection Regulation (GDPR) which came into force on 25th May 2018. Contact preferences have been recorded, secure storage has been purchased and a GDPR Policy is now in place.

Vicar's Report Annual Meeting 2021 for Broadway and Wickhamford

It goes without saying that this has been a strange year. We only had our last APCM's in October but already that feels a lifetime ago. We have had several different sets of regulations / guidelines / systems to work our way around and without all your help and support we couldn't have done it.

Many thanks to our Churchwardens who have done a grand job helping to make sure everything has been safe for people, whatever they are doing and supporting Jo and myself as we try to offer all we can to our villages.

Many thanks to those of you who have created connections to ensure that those who have been unable to attend worship have not been forgotten.

Thanks to those who have joined the Broadway Coronavirus Support Group or the Sports Club Support Group to make deliveries to those in need / shielding.

Thank you to all those who have found or joined in with new and imaginative ways of being church to one another and the community. To all of you who have learned to Zoom and those who have discovered new communication channels via WhatsApp, Facebook and You Tube.

We've all pulled together as a village whilst shielding, zooming, supporting, phoning people as the Archbishop of Canterbury has said 'we may not have got everything right but we've done our best in challenging times'. We offered private prayer, carols on the green, carols in the churchyard, a service in each of our churches and Childswickham at Easter. We're starting to open more for services and I hope and pray there are less restrictions from 21st June. We've asked people to make baubles at All Souls for Memory Christmas Tree's in both parishes, Prayer booklets, Vicar and Curate's Musings. We held a Christmas Draw and sold some Christmas Cakes, Jams, Candles and Lavender. We sent cards to our electoral rolls at Christmas and also to our wedding couples.

Unfortunately, the only blip throughout is the Broadway PCC financial situation of which we have tried to keep you appraised. As a PCC we've had to make some hard decisions this year due to our finances. This isn't, if we are honest, new, but COVID-19 has exacerbated the issue. These decisions include making our organist, cleaner and admin redundant. This will have a huge impact on our worship in both of our churches but also our church building at St Michael's and what we can realistically do with the admin, I either must pick up what isn't now being done or can't be done unless someone would like to volunteer to help.

Although it has been hard work at times, I believe that we have learned much during this time. We have learned how much community matters. How much reaching out to each other and to those in need makes a difference. How important human contact is. We have learned how different life can feel when we look outwards and not just inwards.

And we need to take those lessons forward. We can't just expect everything to go back to 'normal', we have to reflect on what we have discovered and what else we can do and move forwards to discover a new normal.

We need to look forwards for example and decide what services serve not just us, but our community. We are immensely blessed to have Jo, Kevin and John prepared to help with our worship, to whom I express my huge thanks, but yes also need time being with God and with their families. We can't just expect more and more of people, just because we want something. So, we are challenged. Are there people amongst us who God is calling to come forward for training so that they can start sharing God's word in new ways.

We are three churches, one benefice so we are richly blessed, to be able to have such variety.

This year we have to respond to 'Living in Love and Faith' which is about identity, relationships, sexuality and marriage. The Church of England has produced material to help us walk forward. We have to be prepared to put aside some of our embedded thinking and explore and learn together, to journey together and respond together as a Parish. Maybe our positions won't change much but our language and how we treat people could. We want all people to feel open to come and worship God, to feel God's love and not feel excluded or discriminated against. We also want people to find church a safe space to worship.

The Wedding regulations changed this year on 4th May which will give all clergy that take weddings and the admin a headache as we get round the changes but we are making progress with that and have signed our parishes up to the Church of England Life Events Calendar which Jo and I can access and produce the marriage document. We will no longer be issuing wedding certificates when people get married in church. How to we encourage and make it easy for people to approach God as they make their vows to each other, in a world that seems to make the church a greater and greater irrelevance to the process.

Encouraging, going and being part of community activities doesn't take away from the church, but it adds to it. As we open up to people and join them in what they do, they discover why we do things. A recent survey of under 30s suggested that their view of the church is that we are irrelevant, bigoted, homophobic, sexist, hypocrites! What a challenge!

I'm sure what we want people to discover is that we are people who live radically different lives with Jesus at the centre, who seek to be community and change community, who care about the environment, are authentic in what we say and do and live in the 21st century not some much earlier one and are filled with grace. That we treat people with kindness, love and respect even if we and when we disagree with them. If we want to grow as we come out of lockdown we need to reflect on these things or else our churches will slowly fade and die, especially if our only aim is to go back to what we were.

We need to take the opportunity the virus has given to us and use it to be radical and look outward and upward.

We need to do good governance, have good conversations, be honest and open to make things change, so let's grab that opportunity with both hands and move forwards together.

The Parish of St. Michael and All Angels' with St. Eadburgha's, Broadway
Annual Churchwardens Report for the year 2020

St. Michael's Church:

- The Church is maintained in a good state of repair. Our Quinquennial Report was due in 2020, but due to the Pandemic this has been delayed until 2021.
- The building is fully insured by Ecclesiastical Insurance.
- Due to the Pandemic the Church was closed during lockdown periods. When Government rules allowed us to re-open, the PCC had to undertake a risk assessment and we initially opened for private prayer on Sunday mornings and then from September onwards for morning worship until the lockdown in November. We did, however, have a Communion Service at Christmas. Guidelines have limited the number of people allowed in for each service to thirty, with restricted use of the pews to comply with social distancing.

St. Eadburgha's Church:

- The Church is maintained in a good state of repair. Our Quinquennial Report was also due in 2020, but due to the Pandemic this has been delayed until 2021.
- The building is fully insured by Ecclesiastical Insurance.
- St. Eadburgha's has unfortunately been closed for most of the year due to Covid restrictions.
- Mr. Greg Bamford, who maintained the Churchyard, retired at the end of 2020, and we thank him for maintaining the Churchyard in such a wonderful condition over the past years. Mr. John Taylor, who maintains the graveyard, has agreed to undertake the work in addition to the maintaining the graveyard.

Other Matters:

- The graveyard, along Snowshill Road, is well maintained, with thanks to Mr. John Taylor.

As Churchwardens we welcome any feedback or concerns from all who attend and visit both churches, both positive and negative. We will attempt to resolve all issues raised and will pass on praise where deserved but will also try to put right matters/issued as required.

We would especially like to thank Revd Michelle Ward for all her hard work and commitment during this difficult of years, especially in setting up on-line services and the 'Whats-App' group during the pandemic, which has allowed villagers to

partake in both services of worship on Sunday evenings and special occasions, such as Christmas etc. and morning and evening prayer from the safety of their homes. This has been particularly of use to those who had to shield themselves and could not leave their homes, or simply wanted to know someone else was there to chat to when needed. Thanks also to Revd Jo Williamson for all her help and support.

We also very much appreciate the support of fellow members of the PCC during the year, during which we have continued to meet via 'Zoom' meetings to ensure everything continued as normal – as 'normal' as possible could be!!

As we now gradually start to come out of restrictions it is particularly important that, as both of our Churches start to reopen, we welcome back everyone, and we should all play our part in encouraging people back to church and inviting new people too.

Churchwardens: Mr. Kevin Beasley
Mr. John Hayes

Broadway PCC - Treasurer's Report for the year 2020

This year has been an exceedingly difficult one for which to write a report as for much of the year our churches have been closed due to the Covid 19 Pandemic.

From the start of the year, it became apparent that our income was going to be substantially lower than in previous years. Our unrestricted income for the year was £54,159 compared to £92,093 in 2019. Some of the major differences were (a) collections from regular services, funerals and weddings - £1,632 in 2020, compared to £12,861 in 2019, (b) funeral and wedding fees - £7,828 in 2020, compared to £25,134 in 2019, (c) sales and advertising from the Grapevine magazine- £985 in 2020 compared to £4,621 in 2019, and (d) fundraising events – amount raised less costs were £2,100 in 2020, compared to £4,891 in 2019. Due to Government restrictions, we were unable to print and deliver the church magazine after the March issue, so the PCC decided to produce an on-line version in which there was no advertising. I must however thank all the regular givers for their continued support through the Parish Giving Scheme, standing orders and regular donations, without whom we really would have very little income at all. The PCC had contacted the Diocese to advise them of our current financial problems and our plan to have a stewardship campaign in 2020, but of course this was not possible due to the pandemic. The PCC therefore decided, with help from the Diocese, to produce a letter detailing the situation, and placed a similar article in the Broadway Newsletter, asking for the help from both those on the electoral role and residents in general – the response was very disappointing to say the least!

Our unrestricted expenditure for 2020 was £44,433, but we paid no Parish Share, compared to £88,835 in 2019 when we paid £30,000 towards the Parish Share. To put it in plain language if we don't raise enough funds to pay our Parish Share in 2021, we could see less services, our benefice may be joined with another one, and this may result in Broadway not having a resident vicar.

In early 2021, it became clear that the PCC would have to make some very hard decisions regarding expenditure. Many cost-cutting measures were taken in 2020, as per the notes in my 2019 report. These, however, were not sufficient when faced with the challenges of the pandemic. Further cuts have been made and unfortunately, as a result, we have made some redundancies.

If anyone wishes to discuss any of the matters raised above, please contact me on 01386 858672 or by email: kbkbeasley@googlemail.com

Kevin Beasley
PCC Treasurer.

Safeguarding Report 2020-2021

The Church of England is committed to the safeguarding, care and nurture of everyone within the church community The Benefice Safeguarding Officer is Joan Reading and she is responsible to the PCCs of Broadway with St Eadburgha's, St John's and the Bishop of Worcester

As required by the diocese, St Michael and All Angels with St Eadburgha's have adopted and implemented a safeguarding policy and safeguarding procedures which follow legislation, guidance and recognised good practice. This policy, together with Diocesan policies on Recruitment of Ex-offenders and Safer Recruitment was reviewed by the PCC at its July meeting and accepted unanimously.

Whilst St Michael's with St Eadburgha's does not have approved work with children and vulnerable adults, we do have children attending church with parents and home visits to adults considered as vulnerable. Any pastoral volunteers must be approved (have an enhanced criminal record (DBS) check) and undergo safeguarding training. The diocese has noted the need to change the structure of safeguarding within the Church of England in order to create a Safer Church and a new Healthy Christian Structure. There is now a new training and development framework with this in mind. PCC members have already completed the basic safeguarding module and our churchwardens are completing the management safeguarding module C2 which should be completed by the time of their next training renewal.

From 1st January 2019 PCCs are required to report any Serious Incidents to the Charity Commission in accordance with the new arrangements set out in 'Guidance for PCCs and Religious Communities : Identifying and Reporting Safeguarding Serious Incidents to the Charity Commission' The PCC has passed a resolution to delegate the responsibility for preparing and submitting Safeguarding Serious Incident reports and non-safeguarding Serious Incident reports to the Diocesan Safeguarding Advisor (DSA) and for submitting them to the Diocesan Secretary, in line with advice from the above document.

A log of appointments to posts within the parish and DBS applications for disclosure is currently up to date.

Joan M Reading

THE PARISH CHURCH OF ST MICHAEL AND ALL ANGELS WITH ST EADBURGHA'S, BROADWAY

ELECTORAL ROLL REPORT 2021

REPORT as at 9th May 2021

The 2020 Electoral Roll was revised in March last year and, because the APCM did not take place in April as scheduled due to COVID-19, it was updated in September 2020 to take account two deaths that occurred since April.

There are a total of 85 persons now on the Electoral Roll. This figure is made up of 48 women and 37 men and represents 63 households. There are 79 people resident in the parish and 6 people are non-resident.

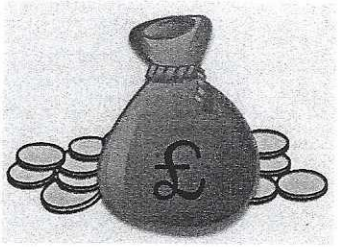
Elizabeth M. Chard
Electoral Roll Officer

Deanery Synod - Annual Report 2020

Deanery Synod meetings having been held by Zoom this year, there has been a lack of the informal, personal contact and exchange of news for which Synod has usually been valuable. It has been striking that each meeting has been overshadowed by the difficulties being experienced through the pandemic, the efforts people have made to maintain contact, develop on-line services etc., and the alarming financial situation in which many churches find themselves.

'Evesham Deanery' no longer exists, as such. With the aim of efficiency and simplification, the number of deaneries in the Diocese has been reduced from 13 to 7; so in February 2021, Evesham was merged into the new Pershore and Evesham Deanery, under the Area Dean, Revd. Sarah Dangerfield, Priest-in-Charge of the Five Alive Parish (Cropthorne, Fladbury etc.).

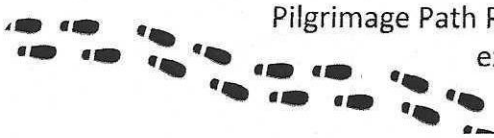
John Preston, the Diocesan Secretary, was the speaker at the May 2020 meeting and acknowledged the difficulties many parishes were facing, as usual income streams (loose collection, envelopes, social gatherings which accounted on average for 40%) had stopped. He stressed that it wasn't the PCC Treasurers' responsibility alone to manage things: the Diocese would help and parishioners had to do their share, such as by joining the Parish Giving Scheme.



The Rev'd Sally Welch, Area Dean from Charlbury church in Oxfordshire, addressed the October meeting. Her impression, on arriving in her post, was of isolation (of families and individuals), poverty (west Oxfordshire being among the poorest in the nation), very expensive housing, poor transport and unsupported communities. Sunday morning was for sport – not coming to church!

What was good and positive? Faith that God was working his purpose out. There are lovely rural churches, owned by the whole community - places to pray in, to reflect and offer hospitality – unbeatable countryside and wonderful Christians with a story to tell.

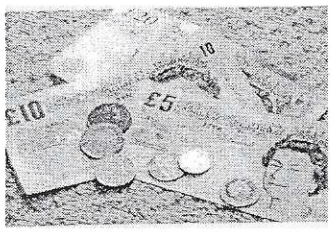
Starting with a couple of people who liked walking, from each church in her Deanery, she started the Pilgrimage Path Project. They began with footpaths between churches, using existing signed footpaths, and have now added their own Pilgrim Path signs along the way. People can become involved in many different ways. All sorts of different conversations arise and pastoral and administrative matters discussed in a relaxed way. It's discipleship in a new, rural way.



The March 2021 meeting of the new Pershore and Evesham Synod consisted largely of the commissioning of the Area Dean and blessing of the new Lay Chair (Robin Lunn, a General Synod member from Inkberrow) by Bishop Martin. The Deanery Purposes were outlined:
Mutually Supportive Relationships among churches – including different worship styles, different denominations, different expertise;
Effective Mission Planning – encouraging local initiatives, new worship communities and partnerships;
Serving and Transforming Communities – addressing social issues eg. through foodbanks, debt services and dementia support; offering training and enabling partnerships with local councils and other agencies.

Jo Williamson

Diocesan Synod – Annual Report 2020



At the **Synod's June 2020 meeting**, the new chairman of the Diocesan Board of Finance (Revd. Andy Todd, Priest-in-Charge of St Stephen's Worcester) explained that though the Diocese's balance sheet shows total funds of £72.6m, only £833,000 was available in cash at the end of 2019. This seems a lot, but the DBF's monthly outlay is £725,000 of which £500,000 goes on stipends, wages, NI and pensions.
Diocesan Secretary John Preston said that 40% of income in the average parish had dried up, owing to pandemic restrictions. £2m overdraft had been agreed; the national church was giving support; 23 staff were furloughed; clergy appointments from outside current staff had been paused and the earlier plan to reduce stipendiary clergy numbers by 15 by 2024 would probably be accelerated.

Archdeacon Nikki Groarke had been charged with chairing the **Diocesan Restructuring Group**. Two of its aims are to enable leaders of churches with 50+ members to grow those churches, while other churches will be re-designated, moved to occasional use or under voluntary leaders; and to reduce operational costs by £1m by 2025 – restructuring more quickly if finances dictate. Deanery structure is to be simplified and as a result, we in Broadway are now part of the new Deanery of Pershore and Evesham.

The November 2020 meeting was updated on the enormous **Review of Diocesan Governance** which was happening, to make the Diocese more effective and efficient. 20 recommendations were made, about simplified governance, the appointment and training of those serving on committees, and arrangements for more effective meetings. There is to be a single Finance and Resources Committee which will lead on investments, glebe and parsonages, with skilled advice. The Investment and Glebe Committee and the Parsonages Committee will disappear. There will be 3 new local Pastoral Committees, taking over the work of the present Diocesan Mission and Pastoral Committee.

The meeting also heard recommendations about clergy wellbeing contained in a new booklet 'Flourishing in Ministry.' Archdeacon Nikki reported that 12 clergy posts will have gone by 2022, through retirements and natural vacancies.

The March 2021 meeting had a presentation by Dr Eeva John, the National Enabling Officer, on **'Living in Love and Faith'** an important project which has resulted in a book and course for everyone to participate in. It is about listening to each other, learning to understand and be honest about differences in attitudes about race, sexuality etc.

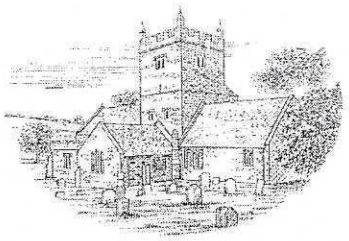


The second presentation was on **Net Zero Carbon**. 'Care of Creation' is one of the Anglican Church's 5 Marks of Mission and the CofE has signed up to having net zero carbon by 2030. Most people agree we're in a climate emergency, but so far it hasn't resulted in changes of behaviour. We were challenged to register as eco-churches ***(We have done that!)*** and use the Energy Footprint Tool; sign up for a renewable energy tariff; plant trees where possible; include creation care in prayers; and be climate-aware, in all we do, of the effects of leaving lights on, using heating when unnecessary, using un-recyclable goods etc.

- Diocesan Office is to move out of The Old Palace into offices in Worcester University, saving £150-200,000 p.a.
- A new Parish Share system is to be proposed in 2022. Archdeacon Nikki said 'principled pragmatism' was the Parish Share Review Group's watchword and they will start using the language of 'cost-based ministry'.

Each benefice will be provided with an explanation of how the amount requested relates to the cost of ministry received.

Jo Williamson



THE FRIENDS OF ST EADBURGHA'S

Registered Charity No. 502369

Chairman's 2021 Report for the Annual Parochial Church Meeting

The Friends of St Eadburgha's main objective is to assist the PCC, physically and financially, with the maintenance and preservation of our precious heritage – the only Grade 1 listed building in Broadway. At the time of writing, we are awaiting the Covid-delayed Architect's Quinquennial Report and, although we are not aware of any major work being necessary, we continue our policy of reserving funds in case the Architect identifies any urgent repairs.

Although we have sadly lost some Friends during the past 12 months, membership remains at 91 after some new applications. We do not require an annual subscription and, as a charity for all faiths or none, we are always delighted to hear from everyone, church attenders or not.

During lockdown, as part of daily exercise, we have been able to visually inspect the building and, more recently, have continued to maintain the old churchyard every Thursday morning at 10.30 – more volunteers always welcome please. The wild flower corner is continuing to improve with the results of last year's sowing and scattering already in bloom.

Whilst mentioning volunteers, our flower rota urgently needs a few more helpers. Just one vase or small arrangement per year is all that we ask and our Treasurer is always happy to reimburse any reasonable expense.

After many years' unstinting service as our Secretary, Sara Ayshford Sanford decided to stand down earlier this year but I am very pleased to advise that Simon Williamson has kindly stepped into the breach, initially in an Acting role, his appointment to be confirmed at our AGM. We were not able to hold a physical annual meeting during the year but we do anticipate being able to do so in August or September. We met as Trustees, courtesy of Zoom, last September and our next 'normal'meeting has been arranged for July.

Our close relationship with St Michael's is vital and we are grateful to The Rev'd. Shellie Ward, the wardens and the PCC for continuing to work with us in achieving our aim of maintaining our much-loved and appreciated building and churchyard.

Phil Whatmough, Chairman, 3rd May 2021
01386 852120 philwhatmough1@talktalk.net

Charity registration number: 1129380

Broadway Parochial Church Council

Annual Report and Financial Statements

for the Year Ended 31 December 2020

Broadway Parochial Church Council

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Broadway Parochial Church Council

Independent Examiner's Report to the trustees of Broadway Parochial Church Council

I report to the charity trustees on my examination of the accounts of the charity for the year ended 31 December 2020 which are set out on pages 2 to 12.

Respective responsibilities of trustees and examiner

As the charity's trustees of Broadway Parochial Church Council you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Broadway Parochial Church Council's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Broadway Parochial Church Council as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....
S R Nolan FCCA

Clement Rabjohns Ltd
111-113 High Street
Evesham
Worcestershire
WR11 4XP

26 April 2021

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies		41,841	1,185	43,026
Charitable activities		8,763	-	8,763
Other trading activities		3,555	-	3,555
Investment income	5	-	7	7
Total income		54,159	1,192	55,351
Expenditure on:				
Raising funds		(3,877)	-	(3,877)
Charitable activities		(44,433)	(185)	(44,618)
Total expenditure		(48,310)	(185)	(48,495)
Net income		5,849	1,007	6,856
Gross transfers between funds		1,000	(1,000)	-
Net movement in funds		6,849	7	6,856
Reconciliation of funds				
Total funds brought forward		300	10,230	10,530
Total funds carried forward	15	7,149	10,237	17,386

The notes on pages 5 to 12 form an integral part of these financial statements.

Broadway Parochial Church Council

Statement of Financial Activities for the Year Ended 31 December 2020

	Note	Unrestricted funds £	Restricted funds £	Total 2019 £
Income and Endowments from:				
Donations and legacies		55,031	26,313	81,344
Charitable activities		27,317	-	27,317
Other trading activities		9,729	-	9,729
Investment income	5	16	-	16
Total income		92,093	26,313	118,406
Expenditure on:				
Raising funds		(5,143)	-	(5,143)
Charitable activities		(88,835)	(19,026)	(107,861)
Total expenditure		(93,978)	(19,026)	(113,004)
Net (expenditure)/income		(1,885)	7,287	5,402
Net movement in funds		(1,885)	7,287	5,402
Reconciliation of funds				
Total funds brought forward		2,186	2,942	5,128
Total funds carried forward	15	301	10,229	10,530

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2019 and 2020 is shown in note 15.

Broadway Parochial Church Council

(Registration number: 1129380)
Balance Sheet as at 31 December 2020

	Note	2020 £	2019 £
Fixed assets			
Tangible assets	12	1,759	690
Current assets			
Cash at bank and in hand	13	16,399	10,612
Creditors: Amounts falling due within one year	14	(772)	(772)
Net current assets		15,627	9,840
Net assets		17,386	10,530
Funds of the charity:			
Restricted income funds			
Restricted funds		10,237	10,229
Unrestricted income funds			
Unrestricted funds		7,149	301
Total funds	15	17,386	10,530

The financial statements on pages 2 to 12 were approved by the trustees, and authorised for issue on 26 April 2021 and signed on their behalf by:

.....
Reverend Michelle Ward
Chief Executive Officer and Trustee

1 Accounting policies

Statement of compliance

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Broadway Parochial Church Council meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

The financial statements have been prepared under the historical cost convention. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their affiliation to another body, nor those that are informal gatherings of church members.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

Income and endowments

Planned giving, collections and donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is legally entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. All other income is recognised when it is receivable. All incoming resources are accounted for gross.

Expenditure

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share is accounted for when due. Amounts received specifically for mission are dealt with as restricted funds. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Consecrated and benefice property is not included in the accounts in accordance with s10(2)(a) and (c) of the Charities Act 2011.

Moveable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal, are inalienable property, listed in the church's inventory, which can be inspected (at any reasonable time). For anything acquired prior to 2004, there is insufficient cost information available and therefore such assets are not valued in the financial statements. All such expenditure has been written off when incurred.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Furniture and equipment	10% reducing balance
Office equipment	25% straight line

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted funds represent (a) income from endowments which may be expended only on restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investments is apportioned to the individual funds on an average balance basis.

2 Income from donations and legacies

	Unrestricted			
	General £	Restricted £	Total 2020 £	Total 2019 £
Donations and legacies;				
Planned giving - Gift Aid donations	19,598	-	19,598	25,905
Planned giving - income tax recoverable	6,429	-	6,429	9,549
Collections	1,632	-	1,632	12,861
Sundry donations and other giving	6,182	-	6,182	4,826
Grants	6,780	185	6,965	100
Donations, appeals etc	1,220	-	1,220	18,103
Legacies and bequests	-	1,000	1,000	10,000
	41,841	1,185	43,026	81,344

3 Income from charitable activities

	Unrestricted		
	General £	Total 2020 £	Total 2019 £
Parish magazine sales	935	935	2,183
Fees paid to PCC for weddings, funerals and monuments	3,127	3,127	11,392
Expenses paid to PCC for weddings, funerals and monuments	4,701	4,701	13,742
	8,763	8,763	27,317

4 Income from other trading activities

	Unrestricted		
	General £	Total 2020 £	Total 2019 £
Parish magazine advertising	50	50	2,438
Fundraising events	3,260	3,260	6,546
Other	245	245	745
	3,555	3,555	9,729

5 Investment income

	Restricted funds £	Total 2020 £	Total 2019 £
Interest receivable and similar income;			
Interest receivable on bank deposits	7	7	16

6 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted General £	Total 2020 £	Total 2019 £
Cost of magazine		2,717	2,717	3,389
Cost of fundraising		1,160	1,160	1,655
Stewardship		-	-	99
		3,877	3,877	5,143

7 Expenditure on charitable activities

	Note	Unrestricted General £	Restricted £	Total 2020 £	Total 2019 £
Missionary and charitable giving		474	-	474	2,020
Ministry - diocesan parish share		-	-	-	30,000
Other ministry costs - clergy fees		3,007	-	3,007	5,223
Other ministry costs - ministry/ clergy expenses		833	-	833	3,017
Church - running expenses		15,217	-	15,217	15,401
Building maintenance		3,868	185	4,053	12,202
Upkeep of services		33	-	33	616
Upkeep of churchyard		10,045	-	10,045	10,135
Major structural work		-	-	-	13,465
Sundries		1,912	-	1,912	2,347
Depreciation		449	-	449	77
Staff costs		7,827	-	7,827	12,590
Governance costs		768	-	768	768
		44,433	185	44,618	107,861

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total 2020 £	Total 2019 £
Independent examiner fees			
Examination of the financial statements	768	768	768
	768	768	768

9 Net incoming/outgoing resources

Net incoming resources for the year include:

	2020 £	2019 £
Depreciation of fixed assets	449	77

10 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Reverend Michelle Ward

£772 (2019: £1,543) of expenses were reimbursed to Reverend Michelle Ward during the year.

Reverend Michelle Ward was reimbursed expenses comprising £631 (2019 £1,188) travel and £141 (2019 £355) hospitality/retreat.

Together the employees of the charity equate to less than one full time equivalent employee.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

12 Tangible fixed assets

	Furniture and equipment £	Total £
Cost		
At 1 January 2020	2,951	2,951
Additions	1,518	1,518
At 31 December 2020	4,469	4,469
Depreciation		
At 1 January 2020	2,261	2,261
Charge for the year	449	449
At 31 December 2020	2,710	2,710
Net book value		
At 31 December 2020	1,759	1,759
At 31 December 2019	690	690

13 Cash and cash equivalents

	2020 £	2019 £
Cash at bank	16,399	10,612

14 Creditors: amounts falling due within one year

	2020	2019
	£	£
Accruals	772	772

15 Funds

	Balance at 1 January 2020	Incoming resources	Resources expended	Transfers	Balance at 31 December 2020
	£	£	£	£	£
Unrestricted					
General	300	54,159	(48,310)	1,000	7,149
Restricted	10,230	1,192	(185)	(1,000)	10,237
Total funds	10,530	55,351	(48,495)	-	17,386

	Balance at 1 January 2019	Incoming resources	Resources expended	Balance at 31 December 2019
	£	£	£	£
Unrestricted				
General	2,186	92,093	(93,978)	301
Restricted	2,942	26,313	(19,026)	10,229
Total funds	5,128	118,406	(113,004)	10,530

The specific purposes for which the funds are to be applied are as follows:

The Restricted Funds comprise the Parish Building Fund. This fund relates to the church buildings.

16 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2020 £
Tangible fixed assets	1,759	-	1,759
Current assets	6,162	10,237	16,399
Current liabilities	(772)	-	(772)
Total net assets	7,149	10,237	17,386

	Unrestricted funds General £	Restricted funds £	Total funds at 31 December 2019 £
Tangible fixed assets	690	-	690
Current assets	383	10,229	10,612
Current liabilities	(772)	-	(772)
Total net assets	301	10,229	10,530

17 Staff costs

The aggregate payroll costs were as follows:

	2020 £	2019 £
Staff costs during the year were:		
Wages and salaries	7,827	12,590

No employee received emoluments of more than £60,000 during the year

During the year the charity made the following transactions with key management personnel:

PCC member and Verger, G Hammond
The PCC member and Verger, G Hammond received remuneration of £25 (2019: £500)

PCC member, Treasurer and Verger, K Beasley
The PCC member, Treasurer and Verger, K Beasley received remuneration of £75 (2019: £325) and £61 (2019: £230) of expenses were reimbursed during the year.

PCC member and Verger, J Hayes
The PCC member and Verger, J Hayes received remuneration of £50 (2019: £325)