

# Parish of St Augustine's with St Luke's Bromley Common

## Annual Report 2024

Incumbent: Reverend Steve Spencer  
Curate: Reverend Becky Willoughby

Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX

## Aim and Purposes

St. Augustine's with St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church and rooms of St. Augustine, Southborough Lane, Bromley BR2 8AT and of the Church hall of St Luke, Bromley Common BR2 9RN. The Church building of St Luke's is currently leased to Hope Church, with a provision for Anglican worship on occasions.

## Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Augustine with St Luke. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through sacrament, prayer, scripture, and music.

When planning our activities, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to encourage all people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish;
- Outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Augustine, including its Church rooms and facilities as well as the Church hall of St Luke's.

## Achievements and Performance

### Worship and Prayer

The PCC aim to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our main Sunday morning services have been held in person and streamed online throughout the year, with many in the congregation having the opportunity to contribute through scripture reading, prayers and music. We have been blessed by the members of our music group who sing and play the songs and hymns at our services.

All are welcome to attend or stream our Sunday service. We have welcomed a number of new people into our church family this year. Attendance at the Sunday morning service averaged 96 people. Once a month we have a café style Sunday morning service, which has been well attended by existing and new members of the congregation.

Our Christingle service was held just before Christmas and raised £267 for The Children's Society.

We hold a monthly evening service at St Luke's church, that has a range of different forms of worship and an average attendance of 18 people. The Christmas Eve Mass service at St. Luke's attracted 28 people.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, give thanks for the life which is now complete in this world, and commend the person into God's keeping. At St. Augustine's with St Luke's Church, we celebrated 1 baptism in 2024 and held 11 funeral services in the Church or elsewhere.

As of 31 December 2024, there were 129 parishioners on the St. Augustine's with St Luke's Church Electoral Roll, unchanged from April 2024

The Reverend Rachel Winn completed her curacy in June 2024, moving to become vicar of St. Paul's Beckenham in July. Members of St. Augustine's with St. Luke's very much appreciated Rachel's ministry during the four years she served as curate in the parish. In September, Reverend Becky Willoughby became the new curate.

## Deanery Synod

Rev'd Steve Spencer, Rev'd Rachel Winn, Rev'd Becky Willoughby and Nigel Pope represented St Augustine's with St Luke's at the Deanery Synod during 2024.

There were three meetings in March, July and November.

At the March meeting there was a presentation from Claire Boxall, Diocesan Called Together Manager, who provided an update on Diocesan strategy using the themes Change, Serve and Grow. At the July meeting, Rev'd Canon Pamela Ive, Diocesan Director of Ordinands and Vocations for Rochester Diocese gave a talk on vocations. At the November meeting, Rev'd Andrew McClellan, Vicar of St John the Evangelist, Bromley was commissioned as Area Dean of Bromley Deanery by the Ven Allie Kerr, Archdeacon for Bromley and Bexley. Allie also presented an update on Diocesan strategy.

## The Church and Church Rooms

The Church rooms are a blessing for our Church and for the community and we welcome their responsible use by groups and individuals. The rooms were open every day including Sunday afternoons (since September 2024). The rooms are reserved for Church use on Wednesdays.

The Church rooms are hired out to clubs and charities as well as individuals and families for the celebration of their important events, such as funeral receptions and parties. The Monday Pilates class meets in the Garden room. Bromley Well booked their cookery club for adults with learning disabilities three times each term, as they did for their lunch club for carers. Five Elms clinic use both rooms for exercises and clinics once a month on Fridays throughout the year.

Regular users have been joined by Baby Ballet classes on Thursday mornings, Jazzworks and a short-lived language club. There were some interesting one-off bookings in 2024 too, including an Antiques valuation day, a Hustings event for people who would normally have difficulty accessing the information about voting and a concert.

Last year, the Monday Karate class closed due to low numbers. The Orpington Video and Film club also closed, partly due to the age of its membership and falling numbers attending. The club had been using the Barnard room since it opened, so it was sad to see them go.

We have many requests for information about booking parties from the enquiry form on our website; however very few enquiries result in bookings. There were 4 children's parties in 2024. We also hosted one funeral reception. The Scouts took over a lot of the space as dressing rooms for their annual pantomime in January.

The Church itself made good use of the rooms, for ARK, CAMEO, Warm Space and Forget-me-not cafe, as well as Deanery meetings, Youth Connect and Mothers' Union.

St Luke's Hall is a hybrid facility housing two permanent tenants, namely a pre-school and a care company, as well as offering a large hall for hire. The hall is open for hire by regular users such as organisations offering services to the local community and for one-off hires.

Regular maintenance has been undertaken and plans developed to create a longer-term plan for the asset. We are grateful to Richard Coughtrie for his volunteer service; we value all the organisations that offer important services to the community through St Luke's Hall. The hire income makes a valuable contribution to our charitable funds which support the operational objectives of the church.

## Pastoral Care

The pastoral care team have continued to widen their outreach during 2024. We have offered regular befriending support to a number of people, some because they can no longer travel to church. We have visited people in hospital as well as at home and there are a number of people to whom we make regular phone calls. We have also offered practical support such as shopping and lifts where we can. Over the year we have connected with 50 people and each month we make around 30 contacts.

The pastoral care team have developed their safeguarding knowledge, written a 'job profile' for the roles and updated risk assessment forms. John Murray our safeguarding officer has been very supportive with safeguarding training and Jeff Blyth ran a training session for us. Three of the group have also attended an excellent loneliness training session run by Bromley Council.

## Mission and Evangelism

Throughout the year we have continued to offer activities, opportunities that reach out not only to our church members and their families, but also the wider community in our large parish.

Our Family, children and young people's work continued to flourish in 2024. The year opened with the main operational activities being led by the leadership team with much valued support from a loyal group

of volunteers. This enabled us to deliver Club JC, ARK and Youth Connect to meet the needs of our children and young people.

Every week during term time the church is used for ARK (Augustine's Reaches Out to Kids) (our Parent and Toddler group) with up to 40 children and accompanying parents and carers in attendance most weeks. Our team of volunteers provide a wide variety of play stations, craft activities, bible stories and singing, offering a welcoming Christian experience, to both parents/carers and the children.

"Youth Connect" continued to flourish during 2024. This group for secondary school age young people met twice monthly on Saturday evening. One of the monthly meetings has a movie theme with appropriate snacks and the other meeting has a main activity and a variety of informal activities including table tennis and board games and a meal. The activities have included pancakes, Lego, cookie baking and an Easter egg hunt. The group often had ten or more members and is supported by a team of eight volunteers who shared the responsibility. Our 'After School Hot Chocolate' and 'Summer Ice Creams' events were held monthly outside St Augustine's Church with many children and adults stopping on their way home from school.

A successful recruitment exercise brought Catherine Lord into the role of Family, Children and Young People Worker at the end of August. After a period of induction and familiarisation, Catherine has taken the lead on our main activities and started to enrich and develop them further. In addition, Catherine introduced Messy Church with two highly successful sessions in October and December with more sessions planned. There are several other ideas in the pipeline including, an after school drop in, Pit Stop, for primary age children and their adults and a new weekly youth club.

We have continued to offer immersive activities for local primary schools at Christmas and Easter through the efforts of our wider church community. Our annual, Easter Experience and Christmas Journey was attended by around 250 year 2 children from five local primary schools. Christmas Journey and Easter Experience offer the chance to discover more about these major festivals through drama and craft.

The popular Advent Trails were set up once again this year. The Green trail, around St Augustine's church, was put up on the 23<sup>rd</sup> November to coincide with the Scout Christmas Fair and the Gold Trail around St Luke's was put up in early December. There were small prizes for those who visited the 24 posts for each trail.

Our main summer outreach event Fun on The Green was held in June. Unfortunately, it was a rainy day, and the decision was made to hold the event in the Church rather than on The Green. This worked well, even the inflatable fitted! Families & friends enjoyed the cream teas, taking part in the quiz and other indoor activities.

On a rather cold, dreary Saturday in December a small group of singers from the church gathered on the green outside Budgens to sing carols to passing shoppers, between 10.30 & 11.30am. Sadly this was not well attended due to the inclement weather; however the annual, "Churches together in Bromley Common" Christmas event on Chatterton road, was well attended, offering mulled wine, mince pies, Christmas crafts for children, carol singing for all accompanied by guitars and a nativity scene. Over 140 local people stopped and took part in some way.

Messy Christmas took place on Saturday 14<sup>th</sup> December from 4pm to 6pm in St Augustine's Church and was well attended by local families. The Nativity Scene competition submissions were on display at the back of the church and were judged by the Vicar during the Christingle service.

The leadership team have delivered and supported assemblies in local schools and strengthened bonds with uniformed organisations and schools with much more planned for the future.

We welcome Catherine and give thanks for her work and that of all those who contribute to God's mission for our church to reach and nurture children, young people and families

The Cameo and Warm Space social groups, now in their 5<sup>th</sup> year, have gone from strength to strength, meeting weekly in the Garden room, offering friendship, support, homemade soup and rolls at lunch time, and tea and homemade cakes in the afternoon; a number of folk now stay all day! We continue throughout the year and always have at least 16 folks round the table. A real joy! This would not be possible without our loyal band of volunteers; soup makers, cake makers and the teams who lead the events week by week.

St. Augustine's and St. Luke's participated in a number of events co-ordinated by Churches Together in Bromley Common. These included an Advent Service hosted by Hope Church at St. Luke's, a Pentecost service at St. Augustine's, and a Christmas event on Chatterton Road. All these events were well attended.

We have developed a good relationship with "Bromley Well" who are committed to helping people improve and maintain health and well-being. They often encourage folk to attend Warm Space, and our "Hope into Action" tenants are now joining us.

We are involved in 'Hope into Action', a nationwide initiative that provides help to homeless people.

## Enriching Faith Vision

At the start of 2024 a large group of church members headed to Ashburnham in Sussex for a very successful Parish Weekend. Steve and Linda secured the accommodation at a favourable rate and it coincided with the time to refresh our thinking about what God is calling us to do as a church. The focus of the weekend was vision in the widest sense and mission activities for the next three years and beyond.

Hundreds of contributions were gathered from church members through prayer, reflection, focussed workshops and discussion, both at the Parish Weekend and through interactive sessions at church. Expert guidance was offered by Magali from the diocese and other external sources. Steve and the leadership team were determined that the emerging vision would be owned by the whole community and form a foundation for many years to come.

A Vision Working Group was formed to process the raw data, establish priorities and discern what might be possible with the resources available. The seven members of the group met regularly, offered interface opportunities for the church community, prayed hard and gradually a way forward emerged.

**"Enriching Faith"** is the output of the efforts of the wider church community. It is a mission initiative with four components, **Growing Disciples, Community Engagement, Serving and Family, Children and Young People Work**. From this mission initiative an aspirational vision will have objectives to create a church that reaches more people, that is more representative, offers more opportunities for people to be nurtured on their faith journey and enhance their faith through service. The work has begun and we are excited to see where God's vision for the parish will lead us.

The **"Enriching Faith"** mission initiative will be delivered operationally by the church leadership team and an army of volunteers and will be under the governance of the PCC through a mixture of existing committees and new working groups.

Our website (<https://www.st-augustines.org.uk>) provides information about all aspects of the life of St Augustine's with St Luke's.

Helping those in need is a demonstration of our faith. As a Church, we give 10% of our income to local Charities and Overseas missions, our 'Away Giving', which amounted to £17,500 in the year. Prominent

among these were £1,800 to the Church Army, £1,400 to Bromley Welcare, £3,000 to the Church Mission Society, and £1,500 to 2MakeIT. We gave £1,000 to support our link parish of Mwaikisabe and £1,750 to the Bible College in Kondoa Diocese in Tanzania and gave £1,000 to Poverty & Hope who address justice for the poor internationally.

Our Children's Society representative, Valerie Gorman, is stepping down after 8 years in which she has co-ordinated collections for the Society. Valerie noted that the decreased use of cash, has meant that people no longer have much change to put in the home collection box. The collection boxes raised £161,34 in 2024/25, down from £615 in the previous year. A further £267 was raised from donations made at the Christingle Service. Valerie encourages Church members to support the Children's Society either by donating online or by sending them a cheque. Thank you, Valerie, for the work you have done over the years.

St Augustine's with St Luke's has a link with the parish of St Mark's Mwaikisabe in the Diocese of Kondoa in central Tanzania. In Autumn 2024, Alan and Verity Mitchell and Ann and Nigel Pope visited Kondoa and Mwaikisabe. The trip went well, enabling old friendships to be developed and new ones to be made; they met Canon Andrea Mwaluko and his wife Anna. Canon Andrea moved to be the pastor at the parish of Mwaikisabe in October 2024 and Canon John Sinda, who had been the Pastor at Mwaikisabe since our parish link was established in 2016, has now moved to be Diocesan Secretary in Kondoa. The generosity and hospitality of the people of Kondoa and Mwaikisabe and their focus on prayer continues to be inspirational.

Mothers' Union members continue to play an active role in Church life, although many of the members are elderly and some find it difficult to attend meetings. Membership of the Mothers' Union is not necessarily about meetings, but about supporting the work of the Mothers' Union world-wide and in Great Britain and Ireland. We do this in our branch through fundraising and craft work – knitting squares for blankets and hats for premature babies and donating to the food bank. Meditations were led for members and visitors during Lent and Advent led by Steve and Becky respectively. We also held a meeting to discuss the vision for the parish and submitted our views to the Wardens. Phil Emery gave a very entertaining talk on his work with 2Makeit which led to a lively discussion.

The 23<sup>rd</sup> Bromley (St Augustine) Scout Group continues to thrive, along with the Brownies and Rainbows.

Our parish magazine, Roundabout, is published in ten months of each year and readership is mainly online although a limited number of copies are printed for those without internet access. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. Our editors welcome contributions or letters from our readers.

## Ecumenical Relationships

The church is a member of Churches Together in Bromley Common. (CTiBC). The clergy liaise regularly to support one another in prayer and fellowship. Wherever possible we share resources and expertise.

## Volunteers

We would like to thank all the members of our Church who contribute so much to make our Church the community that it is. From the visible jobs such as Churchwarden, to the less noticed jobs such as ARK helpers, we have approximately 50 volunteers, for which we are grateful.

## Financial Review

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS 102.

Overall in 2024 there was a total restricted and unrestricted net income of £11,774. To this was added unrealised gains of £17,993 on the investments. The net income is compared to a budgeted deficit of £41,641 and the previous year's deficit of £3,195. The most significant variances from the 2024 budget were the unbudgeted capitalisation of new chairs into fixed assets (£21,601) which increased net income, the receipt of a legacy of £11,136 and Catherine Lord starting as young people's worker a couple of months' later than budgeted. We have budgeted an operating deficit of £765 in 2025. Adding budgeted depreciation of £6,044 and exceptional building and project expenditure budgeted for 2025 of £28,000, the overall 2025 deficit is projected to be £34,809.

Alan Gorman served as treasurer until 1 November 2024 and Jan Fox has taken over from that date. We are grateful to both Alan and Jan for their hard work and expertise.

## Reserves Policy

The PCC have reviewed their reserves policy during 2024 and in January 2025, guided by a paper from the organisation Stewardship on 'How to set a church reserves policy', and have established a revised reserves policy as follows:

Unrestricted funds not invested in tangible fixed assets ('the Free Reserves') held by the PCC are targeted as follows:

Firstly 'running reserves' (ongoing church costs in the event of a loss of income or an increase in running expenses). Under this heading the PCC included holding 6 months' running costs, funds to pay a Families worker for 5 years and funds to cover the giving of the top 5 givers for 2 years, should they leave the parish. This reserve totals £388,000.

Secondly 'project reserves' (specific future projects). Under this heading the PCC include holding property repair reserves, a reserve for building a porch at St Augustine's and a reserve for building a new church in Mwaikisabe. This reserve would total £430,000.

Thirdly, 'unforeseen event reserves'. The reserve here was agreed as £100,000.

Total Free Reserves are therefore targeted at £918,000 compared to Free Reserves of £847,000 at 31.12.2024.

So on this basis the PCC's reserves are sufficient but not excessive. It was agreed this policy would be reviewed every 3 years or if significant income such as a legacy were received.

## Safeguarding

There has been significant progress in the development and the on-going management of safeguarding at St Augustine's with St Luke's Bromley Common in 2024.

This is against a background of Safeguarding Changes escalated down from the Church of England and the Rochester Diocese Safeguarding Team including:

- The requirement for Parishes to implement 5 new Safeguarding Standards over the next 3 years;
- The impact on Parish Training requirements by Church of England's Practice Guidance Safeguarding Training and Framework document updated in 2024. This document advises that St A's with St L's should develop and plan a three-year Safeguarding and Learning Strategy.
- The Rochester Diocese Safeguarding team has published a Matrix of Training Courses that increases the numbers of volunteers / helpers needing Basic Awareness, and Domestic Training either in-house or on-line.
- The impact of failures of senior CofE clerics to properly report incidents of abuse.

The Parish Safeguarding Dashboard has been a vital tool for recording this progress and providing a data driven action plan in the 9 Key Areas of Safeguarding. It also highlights the dates for appropriate approval by the PCC of actions and safeguarding documents.

Key Documents approved by the PCC in 2024 included:

- a) Generic Risk Assessment;
- b) Lone Worker Policy;
- c) Health and Safety Policy;
- d) Procedure for the Reporting and Recording of Safeguarding Concerns or Allegations.

31 members of St A's with St L's have current Church of England Safeguarding Training.

The risk register 2023, which includes governance, operational, financial, environmental and regulatory risks, requires update and review.

## Structure, governance and management

The PCC operates through the following committees:

### Standing Committee

The Standing Committee is the only one required by law. It has power to transact urgent parochial business between the main PCC meetings, subject to particular directions given by the main Council. The Churchwardens and Officers of the PCC make up its membership and the Incumbent may invite members of its other committees if these are not Officers themselves.

### Finance Committee

This committee considers the budget and accounts of the PCC and other financial matters.

### Worship and Pastoral Care Group.

The Incumbent chairs this committee which considers the pattern of worship and pastoral care.

### Property Management Committee



This committee oversees the day-to-day care of church premises and ancillary areas, together with the church room and hall lettings.

#### Outreach and Mission

This committee considers outreach and mission in our parish and further afield.

#### Administration, Communications and Technology (ACT)

This group considers all aspects of support, training and research in our Church life.

### Review of the year

At the PCC meeting in January 2024, thanks were given to those who had organised the parish weekend at Ashburnham at the beginning of the month. It was agreed that this had been a very encouraging weekend. Plans to enable members of the congregation who did not attend the weekend to contribute to the process of creating our vision were outlined. Away Giving for 2023 and a Safeguarding Action Plan were agreed. There was a training 'bite' on Diversity, Equality and Inclusion.

At the April meeting, the PCC approved the accounts for 2023 and the budget for 2024. It was reported that the main projects in the budget for 2024 would be installing a ramp to the Garden Room and new chairs at St Augustine's. The PCC approved the PSO's Safeguarding Report for the APCM.

The APCM took place on 28<sup>th</sup> April 2024, following by a PCC meeting in May. Anthony Hammil from the Diocese came to give a presentation concerning PCC responsibility for our new curate. The PCC welcomed two new members, Ann Pope and Christine Regas. The PCC agreed the adoption of the House of Bishops' Safeguarding Policy Statement. After a presentation from the Parish Administrator, the PCC agreed in principle to the purchase of a new photocopier, delegating to Jeff and Nigel the due diligence required. Rachel was thanked for her commitment to the PCC and for all her input.

At the July meeting, it was reported that Catherine Lord had accepted the post of Family, Children and Young People Worker, starting on 27<sup>th</sup> August 2024. The PCC approved the Standing Committee Terms of Reference. The PCC agreed in principle to take on the administrative aspects of the role of employer for the Empowerment Worker at Hope into Action Bromley. The PCC agreed to spend £20,161.20 on the purchase of 200 new chairs and 4 storage dollies at St Augustine's. The plan is to raise £10,000 of this in donations. The PCC agreed to petition for faculty for a disabled ramp leading to the Garden Room at St Augustine's. The PCC approved a trip to Tanzania by Nigel and Ann Pope, Alan and Verity Mitchell from 20<sup>th</sup> September to 4<sup>th</sup> October 2024. The PCC approved the Safeguarding Communications Strategy.

On 4<sup>th</sup> August 2024 there was an extra PCC meeting to approve a proposal that Hope Church at St Luke's be given permission to erect scaffolding at St Luke's to carry out a detailed specification for maintenance and repair work for the Church roof. It will also enable a further inspection of the spire so that a faculty from the DAC can be obtained and works completed.

At the September meeting, it was reported that the PCC had agreed by email to accept the Statement of Need prepared by Lisa Brooks so that essential works can proceed in order to prevent the church fabric from deteriorating any further before the winter period. In response to ongoing problems at St Luke's Hall concerning inconsiderate one-off hirers and unhappy neighbours, the PCC agreed to delegate authority to Jeff and Christian to draw up new terms and conditions of hire for St Luke's Hall. The PCC approved a number of important safeguarding documents. Following the recommendation of the Finance Committee, the PCC accepted Janet Fox's offer to stand for the position of Treasurer when Alan Gorman moves out of the parish in October. The PCC agreed to delegate responsibility to Jeff to go ahead with taking on the role of employer for the Hope into Action Bromley Empowerment worker (line management actions to rest with Hope into Action Bromley).

At the November meeting, the PCC agreed Becky's membership of the PCC and Steve welcomed her to the meeting. The PCC approved the amended document 'Responding to a Safeguarding Concern or Allegation'. The PCC approved the formal appointment of Jan Fox as our new Treasurer. The PCC agreed to offer the Diocese £87,675, which is a 5% increase on what we gave in 2024 and 6.6% above the 2025 Indicative offer. The PCC approved the Away Giving for 2024. Jeff updated the PCC concerning our work on vision. It was reported that the PCC had approved three resolutions by email since the last meeting: the Pre-school rent review; expenditure on upgrades to the sound system at St Augustine's; expenditure on the disabled ramp to the Garden Room.

In addition to these approvals and discussions, the PCC reviewed reports from the Parish Safeguarding Officer, the Treasurer and the operating groups (Outreach and Mission, Worship and Pastoral Care, Property, Communications) at each meeting.

## St. Augustine's with St Luke's Flower Guild

*'Thank you, Lord, for the gift of our senses so that we may enjoy nature's gifts. From the first snowdrops of spring through summer's glory to autumn's harvest of fruits, we thank you Lord. Help us Lord to draw strength from nature's continuing beauty so that we may be enriched and thereby able to enrich the lives of others. Amen'* (by Caroline Lee from 'Favourite Prayers').

In working closely with the Ministry team, the very purpose of our flower arrangements is always to reflect and enhance the worship services held within the church and to welcome our many visitors.

Our congregation provides the budget for our flowers in memory of loved ones and this year our appeal raised a very generous £1,206 for which we are very grateful to everyone who contributed.

Mindful of the increased cost of flowers, members of the guild have again been creative in the use of artificial flowers and craft materials. The new wall hangings made by the guild for Harvest were inspired by the words from the hymn 'We plough the fields and Scatter' and those for Christmas came from the hymn 'O Holy night! The stars are brightly shining'.

Our main flower festivals since last April have been, Easter, Harvest festival, Memorial Service, Remembrance Sunday, and Christmas.

For Mothering Sunday this year, we are going to be making cones of chocolate 'Celebration' treats instead of daffodil posies. These will be distributed to the congregation attending the 10am Mothering Day service.

In June 2025 St Augustine's will be hosting the summer meeting of the Guild of Church Flower Arrangers when we will be welcoming church flower arrangers from across the borough of Bromley to an evening of floral demonstrations and fellowship. The evening is also open to anyone with an interest in flower arranging for a small entrance fee.

In the last 12 months, both Val Gorman and Helen Smith have moved away from the parish. We are very grateful for all the help and support they gave over the years.

Thankfully, Anne Bond, John Blunden, Alan Fyfield Johanna Gurney and Jane-Anne Riley continue to give of their time and talents, and we are delighted this year to welcome Maureen Joyce to our team.

Our thanks to Cathy Fyfield for co-ordinating the flower arranging team

## St. Augustine's with St Luke's Bellringers

The tower and spire of St Luke's Church have been a significant landmark on Bromley Common since 1910. The ringing of bells has been part of the local soundscape over the same period. The bellringers have continued to ring before the monthly services at St. Lukes, led by Chris Lawrance and with the support of bellringers from other local churches. On Sunday 13th April, they rang a quarter peal before the joint service with Churches Together in Bromley Common celebrating Palm Sunday.

On 27th April 2024 members of the group joined with other ringers at Otford, Shoreham and Eynsford. Two members attended another outing on 8th June to ring at four City of London churches.

Looking ahead, the bellringers plan to celebrate the 80th anniversary of VE Day by ringing the bells on Thursday 8th May along with churches nationwide.

## Administrative Information

St Augustine's church and St Luke's church are situated in Bromley Common and are part of the Diocese of Rochester. The correspondence address is: Southborough Lane, Bromley BR2 8AT.

The PCC is a body corporate (PCC Powers Measure 1956, Church representation Rules 2006) and a charity registered with the Charity Commission No. 1129375.

## PCC Membership 2024

Clergy:	Revd Steve Spencer (Chairman) Revd Rachel Winn (until 02.06.2024) Revd Becky Willoughby (from 28.09.2024)
Licensed Lay Ministers:	Alan Mitchell Verity Mitchell
Wardens:	Jeff Blyth (elected 2023) Hilary Chittock (elected 2023)
Parish Safeguarding Officer:	John Murray
Treasurer:	Alan Gorman (until 1 November 2024) Jan Fox (from 1 November 2024)
Secretary:	Johanna Gurney
Representatives on Deanery Synod:	Nigel Pope (elected 2023)
Elected Members:	Marvia Downie (elected 2023) Alan Fyfield (elected 2023) Richard Jones (elected 2022) Christian Major (elected 2022) John Murray (elected 2024) Karen Palmer (elected 2023, stepped down 28.04.2024) Ann Pope (elected 2024) Christine Regas (elected 2024)

Approved by the PCC and signed on their behalf



Rev'd Steve Spencer

26 March 2025

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2024**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
<b>INCOME</b>					
Voluntary income	2a	142,267	2,244	<b>144,511</b>	110,659
Activities for generating funds	2b	7,650	-	<b>7,650</b>	7,730
Income from investments	2c	22,478	-	<b>22,478</b>	22,106
Church Activities	2d	75,452	-	<b>75,452</b>	75,293
Other income	2e	66	-	<b>66</b>	106
<b>Total Income</b>		<b>247,913</b>	<b>2,244</b>	<b>250,157</b>	<b>215,894</b>
<b>EXPENDITURE</b>					
Church activities	3a	237,433	950	<b>238,383</b>	218,989
Raising funds	3b	-	-	-	-
Other costs	3c	-	-	-	200
<b>Total Expenditure</b>		<b>237,433</b>	<b>950</b>	<b>238,383</b>	<b>219,189</b>
<b>Net Income/Expenditure</b>		<b>10,480</b>	<b>1,294</b>	<b>11,774</b>	<b>(3,295)</b>
Net Gains on Investments & Fixed Assets	7	17,993	-	<b>17,993</b>	68,138
Transfers between funds	8	-	-	-	-
<b>Net movement in funds</b>		<b>28,473</b>	<b>1,294</b>	<b>29,767</b>	<b>64,843</b>
Total brought forward at 1 January	8	2,103,568	2,822	<b>2,106,390</b>	2,041,547
<b>Total carried forward at 31 December</b>	<b>9</b>	<b>2,132,041</b>	<b>4,116</b>	<b>2,136,157</b>	<b>2,106,390</b>

*St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.*

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

**BALANCE SHEET AT 31 DECEMBER 2024**

	Notes	2024	2023
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	7a	1,283,303	1,252,050
Investments	7b	804,091	786,098
<b>Total fixed assets</b>		<b>2,087,394</b>	<b>2,038,148</b>
<b>Current assets</b>			
Debtors	4	20,415	37,929
General Deposit Account		-	-
Repair Fund Deposit Accounts		8,831	5,929
Cash at bank and in hand		30,162	46,249
		<b>59,408</b>	<b>90,107</b>
Creditors: due within one year	5a	(10,645)	(21,865)
<b>Net current assets</b>		<b>48,763</b>	<b>68,242</b>
<b>Total assets less current liabilities</b>		<b>2,136,157</b>	<b>2,106,390</b>
Creditors: due after one year	5b	-	-
<b>NET ASSETS</b>		<b>2,136,157</b>	<b>2,106,390</b>
<b>Parish Funds</b>			
Unrestricted	8	2,132,041	2,103,568
Restricted	8	4,116	2,822
		<b>2,136,157</b>	<b>2,106,390</b>

Approved by the Parochial Church Council on 26 March 2025 and signed on its behalf



Chairman (Reverend Steve Spencer)



Chair of Finance Committee (Nigel Pope)

The accompanying notes form a part of these financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

**2 INCOME**

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2024 £	2023 £
<b>a Voluntary income</b>				
Planned Giving - Gift Aid Reclaimable	60,942	-	<b>60,942</b>	53,840
Planned Giving - Gift Aid Not Reclaimable	38,150	-	<b>38,150</b>	35,390
Collections and Giving eligible for GASDS	3,760	-	<b>3,760</b>	3,213
Charitable Appeals	9,759	1,625	<b>11,384</b>	1,332
Flower Appeal	1,070	-	<b>1,070</b>	635
Other Donations	760	-	<b>760</b>	1,623
Legacies	11,136	-	<b>11,136</b>	-
Tax Recoverable (Gift Aid and GASDS)	16,690	619	<b>17,309</b>	14,626
	<b>142,267</b>	<b>2,244</b>	<b>144,511</b>	<b>110,659</b>
<b>b Activities for generating funds</b>				
Tower Rental (Mobile Aerial)	7,100	-	<b>7,100</b>	7,100
Parish Magazine - Advertising	550	-	<b>550</b>	630
	<b>7,650</b>	<b>-</b>	<b>7,650</b>	<b>7,730</b>
<b>c Income from Investments</b>				
Interest on Bank Deposit	-	-	<b>-</b>	62
Interest from HMRC	308	-	<b>308</b>	269
Interest on Repair Funds	252	-	<b>252</b>	288
Investment Fund Dividends	21,918	-	<b>21,918</b>	21,487
	<b>22,478</b>	<b>-</b>	<b>22,478</b>	<b>22,106</b>
<b>d Income from Church Activities</b>				
Parochial Fees (net of Diocese Fees)	1,291	-	<b>1,291</b>	788
Community Activities	3,124	-	<b>3,124</b>	3,174
Parish Magazine Sales	-	-	<b>-</b>	-
Fundraising and Outreach Events	869	-	<b>869</b>	1,808
Room Hire and Office Rents	70,168	-	<b>70,168</b>	69,523
	<b>75,452</b>	<b>-</b>	<b>75,452</b>	<b>75,293</b>
Grants	-	-	<b>-</b>	-
Sundry Income	66	-	<b>66</b>	106
	<b>66</b>	<b>-</b>	<b>66</b>	<b>106</b>
<b>Total Income</b>	<b>247,913</b>	<b>2,244</b>	<b>250,157</b>	<b>215,894</b>

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2024	2023
	£	£	£	£
<b>a Church Activities</b>				
Missionary and Charitable Giving (See Note 10)	17,500	950	<b>18,450</b>	14,857
Diocesan Offer	83,500	-	<b>83,500</b>	75,907
Other Ministry Costs	7,039	-	<b>7,039</b>	5,548
Staff Salaries and Pension Costs	33,357	-	<b>33,357</b>	45,603
Facilities Running Costs	78,494	-	<b>78,494</b>	62,416
Facilities Improvements	-	-	-	281
Equipment Depreciation	1,785	-	<b>1,785</b>	1,025
Community Activities	1,370	-	<b>1,370</b>	747
Back Office (Administration and Technology)	4,203	-	<b>4,203</b>	3,262
Worship	4,634	-	<b>4,634</b>	4,104
Outreach	2,658	-	<b>2,658</b>	2,997
Other Expenses	2,893	-	<b>2,893</b>	2,242
	<b>237,433</b>	<b>950</b>	<b>238,383</b>	<b>218,989</b>
<b>b Raising Funds</b>				
Stewardship	-	-	-	-
	-	-	-	-
<b>c Other Costs</b>				
Governance	-	-	-	200
Bad Debts	-	-	-	-
Exceptional Items	-	-	-	-
	-	-	-	<b>200</b>
<b>Total Expenditure</b>	<b>237,433</b>	<b>950</b>	<b>238,383</b>	<b>219,189</b>

4 DEBTORS	2024	2023
	£	£
Accrued tax recoverable	<b>8,076</b>	12,188
Other accounts receivable	<b>12,339</b>	25,741
	<b>20,415</b>	<b>37,929</b>

5 LIABILITIES	2024	2023
	£	£
<b>a Creditors: due within one year</b>		
Accounts Payable & Other Liabilities	<b>10,645</b>	21,865
<b>b Creditors: due after one year</b>	-	-



## 1. ACCOUNTING STATEMENTS

### Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### Fund accounting

*Endowment Funds* are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

*Restricted Funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

*Unrestricted Funds* are income funds which are to be spent on the PCC's general purposes.

*Designated funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

### Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over between four and ten years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

# ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

<b>6 STAFF COSTS</b>	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>a Wages and salaries</b>	<b>32,795</b>	<b>44,953</b>
Employer Defined Contribution pension scheme	<b>557</b>	<b>698</b>
Average number of employees	<b>2</b>	<b>3</b>

During 2024, the PCC employed two part-time parish administrators.

The PCC employed a Family, young people and children worker in August 2024. During the year the PCC also employed an empowerment worker who worked entirely for Hope Into Action and whose costs were entirely recharged to Hope Into Action. No costs are shown in these accounts in respect of this employee.

In addition, the PCC contributed towards the Diocesan costs of employing the Reverend Steve Spencer and Reverend Rachel Winn and Reverend Becky Willoughby which is included under the "Diocesan Offer" in Note 3.

## b Related Party Transactions

A small immaterial portion of the expenses paid to the incumbent may relate to services as Chairman of the PCC.

Linda Spencer, the wife of Reverend Steve Spencer, received payments of £5,895 during the year (2023 £8,253) working as part-time Parish Administrator. Adam Winn, the husband of Reverend Rachel Winn received payment of £250 for Hedge Maintenance in 2023. No other payments were paid to any PCC member, persons closely connected to them or related parties.

Donations received from PCC members and related parties were £49,361 (2023:£43,927) (excluding gift aid).

## 7 FIXED ASSETS & INVESTMENTS

<b>a Tangible fixed assets</b>	<b>St Luke's Hall Raglan Road £</b>	<b>Other Tangible Fixed Assets £</b>	<b>Total £</b>
ACTUAL / DEEMED COST			
At 1 January 2024	1,250,000	4,100	1,254,100
Additions	-	33,038	33,038
Disposals	-	-	-
<b>At 31 December 2024</b>	<b>1,250,000</b>	<b>37,138</b>	<b>1,287,138</b>
DEPRECIATION			
At 1 January 2024	-	2,050	2,050
Charge for the year	-	1,785	1,785
Disposals	-	-	-
<b>At 31 December 2024</b>	<b>-</b>	<b>3,835</b>	<b>3,835</b>
NET BOOK VALUE			
<b>At 31 December 2024</b>	<b>1,250,000</b>	<b>33,303</b>	<b>1,283,303</b>
<b>At 31 December 2023</b>	<b>1,250,000</b>	<b>2,050</b>	<b>1,252,050</b>

The freehold land and buildings comprising of the St Luke's Church Hall, Raglan Road is owned solely by the PCC. The value shown in the accounts is the insurance value as at 1st January 2015. This represents the deemed cost under FRS15 transitional provisions.

## b Investments

	<b>£</b>	<b>By Fund Type</b>	<b>£</b>
Market Value at 1st January 2024	<b>786,098</b>	Unrestricted	804,091
Purchases at Cost	-	Restricted	-
Disposals	-	Endowments	-
Unrealised Gains or Losses	17,993		
<b>Market Value at 31st December 2024</b>	<b>804,091</b>	<b>Total</b>	<b>804,091</b>

represented by 34,775 units of the CBF Church of England Investment Fund (Income)

**8 SUMMARY OF FUND MOVEMENTS**

	Balance B/Fwd 1 Jan 2024 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2024 £
<b>Unrestricted Funds</b>					
General Reserves	57,416	246,843	(234,693)	(35,940)	33,626
a Raglan Road	1,250,000	-	-	-	1,250,000
b Investment Fund	786,098	-	-	17,993	804,091
c Repair Funds	5,929	-	-	2,902	8,831
d Other Fixed Tangible Assets	2,050	-	(1,785)	33,038	33,303
e Other Designated	2,075	1,070	(955)	-	2,190
	<b>2,103,568</b>	<b>247,913</b>	<b>(237,433)</b>	<b>17,993</b>	<b>2,132,041</b>
f Kondoa Charitable Giving	860	2,244	(950)	-	2,154
g Hope into Action Charitable Giving	1,500	-	-	-	1,500
h Defibrillator Fund	91	-	-	-	91
j Stained Glass Window	371	-	-	-	371
	<b>2,822</b>	<b>2,244</b>	<b>(950)</b>	<b>-</b>	<b>4,116</b>
<b>Total funds</b>	<b>2,106,390</b>	<b>250,157</b>	<b>(238,383)</b>	<b>17,992.60</b>	<b>2,136,157</b>

**Fund Notes**

- a The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts.
- b The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue, with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- c The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable.
- d The 'Other Fixed Tangible Assets' Fund represents Cameras (£4,100) purchased in 2021, photocopier (£4,770), microphones and audio equipment (£6,667) purchased in 2024 all being depreciated over 4 years and Church chairs purchased in 2024 costing £21,601 being depreciated over 10 years.
- e The 'Other Designated' fund represents ring fenced amounts for the Flower Guild and Forget-Me-Not.
- f The 'Kondoa Charitable Giving' Fund represents amounts received and donated to Kondoa Diocese or associated projects.
- g The 'Hope into Action Charitable Giving' Fund represents amounts received to be donated to Hope into Action.
- h The Defibrillator Fund represents amounts received and monies spent on a Defibrillator at St Augustine's Church.
- j The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

**Analysis of transfer between funds**

- c St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month.

There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2024	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous Year £
Tangible Fixed Assets	1,283,303	-	<b>1,283,303</b>	1,252,050
Investments (CBF COE Investment Fund)	804,091	-	<b>804,091</b>	786,098
Current assets	55,292	4,116	<b>59,408</b>	90,107
Current Liabilities: due within one year	(10,645)	-	<b>(10,645)</b>	(21,865)
Long Term Liabilities: due after one year	-	-	-	-
	<b>2,132,041</b>	<b>4,116</b>	<b>2,136,157</b>	<b>2,106,390</b>

10 CHARITABLE GIVING

St Augustine's with St Luke's donated the £17,500 to the following organisations in 2024 (2023 £14,

	2024 £	2023 £
<b>10% Away Giving</b>		
2MakeIT	1,500	1,200
Barnabas Trust	-	400
Bible Reading Fellowship	1,000	750
Biblica	-	300
Bromley Foodbank	250	250
Bromley Relief in Need	250	250
Bromley Welcare	1,400	1,200
CAP Bromley	480	420
The Church Army	1,800	1,500
Church Mission Society	3,000	2,500
Cry in the Dark	1,000	750
Kondoa Diocese	2,750	2,000
Bromley Homeless Centre	250	250
Nsumbi Trust	570	500
SAMS Ireland	600	400
Scargill Movement	850	650
Spinnaker Trust	800	600
Poverty & Hope	1,000	-
	<b>£17,500</b>	<b>£13,920</b>
Grants		
<b>Collections and Appeals</b>		
UKRAINE Relief via DEC	-	937
Kondoa Diocese	-	-
	<b>-</b>	<b>£937</b>
<b>Total Giving</b>	<b>£17,500</b>	<b>£14,857</b>

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

**STATEMENT OF FINANCIAL ACTIVITIES**

**For the year ended 31 December 2023**

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
<b>INCOME</b>					
Voluntary income	2a	109,946	713	<b>110,659</b>	105,376
Activities for generating funds	2b	7,730	-	<b>7,730</b>	7,220
Income from investments	2c	22,106	-	<b>22,106</b>	21,642
Church Activities	2d	75,293	-	<b>75,293</b>	56,130
Other income	2e	106	-	<b>106</b>	3,791
<b>Total Income</b>		<b>215,181</b>	<b>713</b>	<b>215,894</b>	<b>194,159</b>
<b>EXPENDITURE</b>					
Church activities	3a	218,989	-	<b>218,989</b>	233,719
Raising funds	3b	-	-	<b>-</b>	119
Other costs	3c	200	-	<b>200</b>	854
<b>Total Expenditure</b>		<b>219,189</b>	<b>-</b>	<b>219,189</b>	<b>234,692</b>
<b>Net Income/Expenditure</b>		<b>(4,008)</b>	<b>713</b>	<b>(3,295)</b>	<b>(40,533)</b>
Net Gains on Investments & Fixed Assets	7	68,138	-	<b>68,138</b>	(95,311)
Transfers between funds	8	-	-	<b>-</b>	-
<b>Net movement in funds</b>		<b>64,130</b>	<b>713</b>	<b>64,843</b>	<b>(135,844)</b>
Total brought forward at 1 January	8	2,039,438	2,109	<b>2,041,547</b>	2,177,391
<b>Total carried forward at 31 December</b>	<b>9</b>	<b>2,103,568</b>	<b>2,822</b>	<b>2,106,390</b>	<b>2,041,547</b>

*St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.*

**Independent Examiner's Report to the PCC of St Augustine's, Bromley Common**

I report on the accounts of the church for the year ending 31 December 2024 which are set out on pages 1 to 8

**Respective responsibilities of the Trustees and the Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention;

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christine Case  
Snaefell, Highfield Road  
Biggin Hill  
TN16 3UX  
26 March 2025