

## **Parish of St Augustine's with St Luke's Bromley Common**

### **Annual Report 2020**

*Incumbent: Reverend Steve Spencer (from February 2019)*

*Curate: Reverend Rachel Winn (from September 2020)*

*Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX*

#### **Aim and purposes**

St. Augustine's with St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church and rooms of St. Augustine, Southborough Lane, Bromley BR2 8AT and the Church hall of St Luke, Bromley Common BR2 9RN. The Church building of St Luke's is shared with Hope Church.

#### **Objectives and Activities**

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Augustine with St Luke. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Augustine, including its Church rooms and facilities as well as the Church hall of St Luke's.

#### **Achievements and Performance**

##### *Worship and Prayer*

The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our main Sunday morning services have been held online using Zoom technology, with many in the congregation having the opportunity to contribute through scripture reading, prayers and music. We have been blessed by the members of our music group recording our popular songs and hymns, as well as many new to us. The technology to assemble recordings made in many different homes and uploading to Youtube has been grasped and used to much advantage. During March 2021 we have celebrated our 50<sup>th</sup> such service.

From September 2020 to early January 2021 we were able to open our Church to a limited number of worshippers for a Sunday morning Communion service, which was held under strict Covid-19 rules.

The Christmas Eve Communion service in Church was also appreciated. We have also continued our Wednesday morning meditation service using zoom technology.

All are welcome to log in to our Sunday service, and are held in a waiting room until admitted by the host – a role undertaken by several members of the congregation as well as the ministry staff. This year we have welcomed a number of new people into our church family and attendance at the Sunday morning zoom service averages around 70 people. At the date of this report there were 117 parishioners on the St. Augustine's with St Luke's Church Electoral Roll, a decrease of 6 from the 2019 APCM. Due to the Covid-19 restrictions, our Easter Experience and Christmas Journey, held in the Church for pupils at our local schools, have been cancelled. We were able to hold an online Christingle service just before Christmas, giving a Christingle pack to all who could collect it.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. At St. Augustine's with St Luke's Church we have been unable to celebrate baptisms and weddings this year, although we have held 16 funerals in our church or elsewhere.

### *Deanery Synod*

At the January 2020 meeting, there was a presentation on Social Action: a theological introduction by Revd Andrew McClellan, St John Bromley. Always a work in progress, with some examples of the church working with communities – community cafes, places of welcome, debt advice centres, homeless shelters, lunches, foodbank, befriending etc. There was lots to do with limited resources; how high was social action on the list of priorities for Churches and what was the inclination for social action?

There was also a presentation from Caroline Clark, diocesan community engagement and social responsibility advisor; part of her work is to help churches look at wider issues, and help them to engage with other agencies, the public, councils and congregations. Rochester and the Mothers' Union nationally are in partnership with the Clewer Initiative to provide training to spot the signs of modern slavery. Other examples of initiatives in the diocese were given, including community cafes and providing meals for children eligible for free school meals over Christmas.

No further meetings were attended during the lockdown period.

At the 26<sup>th</sup> November meeting, members reflected on the challenges Covid-19 and lockdown have brought to our parishes.

Steve Spencer and Nigel Pope represented St Augustine's with St Luke's.

### *The Church and Church Rooms*

We want our church to be open to our community for private prayer, and to this end the Church was opened every morning of the week until the middle of March when covid-19 restrictions were applied. The Church rooms are hired out to clubs and charities as well as individuals and families for the celebration of their important events, although again this was limited to the very beginning of 2020. The regular users of the rooms, such as the Orpington Video and Film Club, Sing and Sign for babies and the ballet school, Studio88, have stayed with us for many years. In past years we have hosted concerts in aid of various charities, and we are pleased that Bromley Well (Mencap) used the Barnard room regularly for their Carers' Lunch club and for Cookery classes.

When we have been able to open, room use has been at almost at full capacity, but Church groups remain a priority and Wednesday daytimes and evenings in both rooms have been reserved for their use. Church users include the Toddler group, Bible study and Sally Morris's Fitness group, as well as Messy Church every month. These, of course, have all been cancelled from the middle of March 2020.

Regular repairs continue to be made to the premises, with Health and Safety requirements taking a high priority. The rooms are in need of decoration, and it is hoped this will be carried out in 2021.



St Luke's hall is a very significant Victorian building, and as such we are aware of the need for continuing maintenance. To this end we have taken advice on the needs and priorities involved. The building is partly occupied by a commercial business and a preschool. When able to open, it is also used for classes in Taekwondo, Dog Training, Dance, Badminton, Fitness Training together with children's parties on Saturday and Sunday afternoons.

### *Pastoral Care*

During the week the Church rooms are used by our Parent and Toddlers Club, with up to 100 adults and children in attendance most weeks. We have a volunteer team who work ceaselessly to maintain order and provide a welcoming experience, and we note the majority of adults bringing children are either childminders or grandparents.

Our 3 Cs group meets each Tuesday morning and provides tea and cakes for those in our community looking for some social interaction. Our friends at the Astley Centre come regularly.

The 23<sup>rd</sup> Bromley (St Augustine) Scout Group continues to thrive, along with the Brownies and Rainbows. All uniformed sections combine for Church Parade services every quarter.

Sadly all of these activities were unable to operate after the middle of March 2020.

During and following this period of lockdown, we have instigated a communication system whereby all members of our congregation have been contacted on a weekly basis to enquire on their health and to manage any needs that they may have.

### *Mission and Evangelism*

Helping those in need is a demonstration of our faith. As a Church, we give 10% of our income to local Charities and Overseas missions, our 'Away Giving', which amounted to £15,500 in the year.

Prominent among these were £1,500 to the Church Army, £1,350 to Bromley Welcare, £2,250 to the Church Mission Society, and £1,000 to 2MakeIT. We also gave £2,000 to support Bishop Given and Kondoa Diocese in Tanzania.

We are represented on the Bromley Appeals committee for the Children's Society, where representatives from various churches within the borough meet to arrange fundraising events. All activities have been cancelled for 2020. Many of our congregation have collection boxes at home which have not been collected this year. Our regular Christingle Service collection was cancelled with this service happening online.

St Augustine's with St Luke's has a link with the parish of St Mark's Mwaikisabe in the Diocese of Kondoa in central Tanzania. We pray regularly for each other and we have assisted with funding to build a new pastor's house in Mwaikisabe, which was completed in the summer of 2019. Two parishioners visited in August 2019 and attended the celebration of the opening of the house. We were hoping to send parishioners to visit Kondoa and Mwaikisabe in 2020, this was postponed and further visits have not yet been planned.

Mothers' Union members continue to play an active role in Church life, although most activities have been curtailed this year. We have been busy knitting hats for seafarers and blanket squares for Lewisham Refuge, and also supporting Bromley Foodbank.

It is good that these efforts on behalf of others can be combined with opportunities for fellowship.

Our parish magazine, Roundabout, is published in ten months of each year, readership is mainly online although a limited number of copies are printed for those without internet access. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus.

As previously mentioned, our Easter Experience and Christmas Journey for children at the local schools had to be cancelled, along with Carol services and quarterly parade services for the uniformed organisations attached to our Church.

We did however film a condensed version of Christmas Journey to send to local schools to play in their classrooms and featured it on our YouTube channel.



The work of our Youth and Schools Minister has been difficult but technology has allowed some things to continue and enabled relationships to continue. She expected to manage and lead corporate worship in Southborough Primary School, building relationships with the young people in that school where she is a Governor. This of course was made difficult when schools stopped allowing visitors and eventually closed. She did maintain contact throughout the year, offering virtual assembly videos and attending Zoom Governor meetings. She was also hoping to join other Youth Ministers in the area to support the chaplaincy work at Bishop Justus Secondary School and St George's Academy, Bickley. Bromley High School for Girls (GDST) also maintains close links with the Church as part of their PHSE programme. Messy Church, an adult craft group and a youth house group were other activities that have been suspended in the Church building but through using technology, these were able to keep going. A new venture called the Daily Doodle was presented on Facebook and was eagerly followed by all ages. Our Summer Holiday Club moved online and was well received by all who watched and participated.

Our website ([www.st-augustines.org.uk](http://www.st-augustines.org.uk)) is comprehensive and provides information about all aspects of the life of St Augustine's with St Luke's which we hope will continue.

### *Ecumenical Relationships*

The church is a member of Churches Together in Bromley Common. (CTiBC)

The clergy liaise regularly to support one another in prayer and fellowship. Joint activities as well outreach events have been cancelled. Wherever possible we share resources and expertise.

### *Volunteers*

We would like to thank all the members of our Church who contribute so much to make our Church the community that it is. From the visible jobs such as Churchwarden, to the less noticed jobs such as cleaners, it seems that almost all of the congregation is involved in something. We have approximately 100 such volunteers, for which we are grateful.

## **Financial Review**

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

Overall in 2020 there was an operating deficit of £11,031. To this was added unrealised gains of £29,831 on the investments. This operating deficit is compared to a budgeted deficit of £36,950. The most significant variances from this budget were lower than expected maintenance and running costs (cleaning etc) and exceptional expenditure of nearly £14,000 on our buildings which was postponed. We have budgeted a deficit of £8,200 in 2021 before this building expenditure, which is currently being progressed.

## **Reserves Policy**

The PCC have established a policy whereby unrestricted funds not invested in tangible fixed assets ('the free reserves') held by the PCC are targeted to be at least 3 months of the resources expended, which equates to £44k (£52k in 2019). At this level, the PCC feels that they would be able to continue the current activities of St Augustine's with St Luke's in the event of a significant drop in funding. At present, the free reserves amount to £100k, although these do not all represent readily accessible funds.

## **Safeguarding**

Building on its Risk Assessment programme, which includes child and vulnerable adult protection, the PCC has encompassed all elements of safeguarding. These now include:

- (a) Adopted and signed the House of Bishops 'Promoting a safer Church' safeguarding policy statement.
- (b) Appointed a Safeguarding officer.
- (c) Agreed a document outlining safeguarding roles within the Church.
- (d) Agreed the creation of a risk register, which includes governance, operational, financial, environmental and regulatory risks, and
- (e) Discussed a draft Health and Safety policy document which included general policy, responsibilities and monitoring procedure. This safety Inspection procedure is continuing in process.

### **Structure, governance and management**

The PCC operates through the following committees:

#### *Standing and Finance*

The Standing Committee is the only one required by law. It has power to transact urgent parochial business between the main PCC meetings, subject to particular directions given by the main Council. The Churchwardens and Officers of the PCC make up its membership and the Incumbent may invite members of its other committees if these are not Officers themselves.

#### *Worship and Pastoral care Group*

The Incumbent chairs this committee which considers the pattern of worship and pastoral care.

#### *Property Management Committee*

This committee oversees the day-to-day care of church premises and ancillary areas, together with the church room and hall lettings.

#### *Outreach and Mission*

This committee considers outreach and mission in our parish and further afield.

#### *Administration, Communications and Technology (ACT)*

This group considers all aspects of support, training and research in our Church life.

#### *Review of the year*

The usual business of the Parochial Church Council of St Augustine with St Luke, Bromley Common was considerably impacted by the coronavirus pandemic and subsequent lockdown which happened in March 2020. The APCM which should have taken place on 26th April 2020 had to be postponed until 17th October 2020 with the consequence that the Council elected in 2019 had to carry on for an additional six months.

At the January 2020 meeting, there were reports from the new mission groups on their objectives for the coming months. A sub-group of the PCC was created to have oversight of the Called to Grow initiative. A Next Steps document setting out a programme of events for 2020 was presented and accepted. The treasurer's report raised concerns about a fall in voluntary income and in parochial fees.

The PCC meeting which was due to take place on 25th March 2020 had to be cancelled. In line with guidance issued by the Diocese of Rochester, it was decided that essential PCC business should be agreed via email. In this way, the annual accounts for 2019 and the annual report for 2019 were approved. Following further advice from the Diocese, it was then decided to hold PCC meetings on Zoom.

The first PCC meeting on Zoom took place in May. Coronavirus continuity planning was reviewed. It was agreed that the Standing and Finance committee would continue to work on this planning and bring a summary statement to each PCC meeting. The Standing and Finance committee and the Property committee would both look at checks to be made before reopening church premises. Church finances



and the budget were reviewed given the changed circumstances. Other changes made in the life of the church in response to the coronavirus pandemic were also reviewed including: the network of telephone callers that had been set up to keep in contact with the congregation; the church services on Zoom; plans for possible reopening of the church in July and possible livestreaming of services.

At the July meeting, Revd Canon Chris Dench gave a presentation concerning the shared responsibility between Steve Spencer, the PCC and the Diocese in training Rachel Winn who would arrive as curate in September. There was discussion of coronavirus continuity planning to address the hire of church premises going forwards. The 2020 budget and an updated Lone Worker policy were approved. It was agreed to suspend church services in July due to the coronavirus pandemic.

At the September meeting the PCC welcomed our new curate, Rachel Winn. There was discussion of continuity planning and risk assessments in relation to the imminent reopening of the church for services and of the church rooms and hall for hire. Responses to the survey concerning the use of technology in worship were reviewed and discussed. A draft parish governance document was agreed in principle.

At the APCM on 17th October 2020, two new churchwardens were elected and three new PCC members.

At the November meeting the new parish governance diagram was presented. This diagram came out of the Diocesan initiative 'Called to Grow'. The aim is to enable the PCC to plan priorities which can be reviewed and evaluated so that we can work together effectively to achieve our mission. There will be four groups reporting to the PCC: administration/communications/technology; worship and pastoral; outreach and mission; property. There was further discussion of the membership of these groups and how they would work together. It was agreed to appoint Nigel Pope as our Deanery Synod representative. Covid-secure Advent and Christmas outreach activities were discussed and agreed. The PCC adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". Following the new national lockdown introduced on 5 November, church services were again suspended and the church hire facilities closed.

At the December meeting it was reported that the 9 am communion services would resume and that the church rooms and hall would be reopened for hire. The Treasurer presented a provisional budget for 2021 which was discussed and approved. The continuing decrease in voluntary giving and the need to address our budgetary deficit were also discussed. The PCC agreed the indicative offer which will be paid to the Diocese. Quotes for expenditure on a CCTV system at St Augustine's church were discussed.

At the meeting in January 2021 the away giving for 2020 was approved. It was agreed to support a fundraising initiative to support a building project in our link parish of Mwaikisabe in Tanzania. The national lockdown resulted in the suspension of church services and the closure of the church rooms and hall for hire once more. There was discussion of plans for a Lent course on Zoom and prayer walks around the parish. Following another flood of the kitchen at St Luke's hall, it was agreed to commission a specialist survey of the foundations.

### **Administrative Information**

St Augustine's church and St Luke's church are situated in Bromley Common and are part of the Diocese of Rochester. The correspondence address is: Southborough Lane, Bromley BR2 8AT.

The PCC is a body corporate (PCC Powers Measure 1956, Church representation Rules 2006) and a charity registered with the Charity Commission No. 1129375.

During the year 2020 and the period from the APCM in October 2020 to date, the following served as members of the PCC:

Clergy: Revd Steve Spencer (Chairman)  
Revd Rachel Winn (from 01/09/20)

Licensed Lay Minister: Alan Mitchell (from 18/10/20)  
Youth and Schools Minister: Helen Baker

Wardens: Vivienne Emery (until 18/10/20), Pamela Poynter (until 18/10/20)  
Hilary Chittock (from 18/10/20), Andrew Gurney (from 18/10/20)

Treasurer: David Wardley

Secretary: Johanna Gurney

Representatives on Deanery Synod: Liz Carter, Ann Hanrahan (both until 18/10/20)  
Nigel Pope (from 09/11/20)

Elected Members: Lucy Adcock (elected 2018), Helen Baker (elected 2019)  
Hilary Chittock (until 18/10/20), Alan Fyfield (elected 18/10/20)  
Alan Gorman (elected 2018), Andrew Gurney (until 18/10/20)  
Alan Mitchell (until 18/10/20), Karen Palmer (elected 18/10/20)  
Keith Pinnock (elected 18/10/20, resigned 23/11/20)  
Nigel Pope (elected 2018)

Approved by the PCC and signed on their behalf



Rev'd Steve Spencer

21 April 2021

## ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

**STATEMENT OF FINANCIAL ACTIVITIES**

For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2020 £	2019 £
<b>INCOME</b>					
Voluntary income	2a	86,877	8	<b>86,885</b>	98,596
Activities for generating funds	2b	6,900	-	<b>6,900</b>	6,960
Income from investments	2c	18,948	-	<b>18,948</b>	10,202
Church Activities	2d	48,596	-	<b>48,596</b>	78,284
Other income	2e	201	-	<b>201</b>	240
<b>Total Income</b>		<b>161,522</b>	<b>8</b>	<b>161,530</b>	194,282
<b>EXPENDITURE</b>					
Church activities	3a	172,541	-	<b>172,541</b>	206,692
Raising funds	3b	20	-	<b>20</b>	2,867
Other costs	3c	-	-	-	213
<b>Total Expenditure</b>		<b>172,561</b>	<b>-</b>	<b>172,561</b>	209,772
<b>Net Income/Expenditure</b>		<b>(11,039)</b>	<b>8</b>	<b>(11,031)</b>	(15,490)
Net Gains on Investments & Fixed Assets	7	29,831	-	<b>29,831</b>	376,859
Transfers between funds	8	-	-	-	-
<b>Net movement in funds</b>		<b>18,792</b>	<b>8</b>	<b>18,800</b>	361,369
Total brought forward at 1 January	8	2,042,188	391	<b>2,042,579</b>	1,681,210
<b>Total carried forward at 31 December</b>	<b>9</b>	<b>2,060,980</b>	<b>399</b>	<b>2,061,379</b>	2,042,579

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.



# ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

## BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020	2019
		£	£
<b>Fixed assets</b>			
Tangible fixed assets	7a	1,250,000	1,250,000
Investments	7b	711,033	181,202
<b>Total fixed assets</b>		<b>1,961,033</b>	<b>1,431,202</b>
<b>Current assets</b>			
Debtors	4	24,845	23,995
General Deposit Account		47,416	499,213
Repair Fund Deposit Accounts		28,538	31,993
Cash at bank and in hand		25,672	71,559
		<b>126,471</b>	<b>626,760</b>
Creditors: due within one year	5a	(26,125)	(15,383)
<b>Net current assets</b>		<b>100,346</b>	<b>611,377</b>
<b>Total assets less current liabilities</b>		<b>2,061,379</b>	<b>2,042,579</b>
Creditors: due after one year	5b	-	-
<b>NET ASSETS</b>		<b>2,061,379</b>	<b>2,042,579</b>
<b>Parish Funds</b>			
<b>Unrestricted</b>	8	<b>2,060,980</b>	<b>2,042,188</b>
<b>Restricted</b>	8	<b>399</b>	<b>391</b>
		<b>2,061,379</b>	<b>2,042,579</b>

Approved by the Parochial Church Council on 17th March 2021 and signed on its behalf

*Rev'd Steve Spencer*

*D. P. Wardley*

Chairman (Reverend Steve Spencer)

Treasurer (David Wardley)

The accompanying notes form a part of these financial statements.

## 1. ACCOUNTING STATEMENTS

### Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

### Fund accounting

*Endowment Funds* are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

*Restricted Funds* comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

*Unrestricted Funds* are income funds which are to be spent on the PCC's general purposes.

*Designated funds* are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

### Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

### Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

### Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.



## ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2020	2019
	£	£	£	£
<b>a Voluntary income</b>				
Planned Giving - Gift Aid Reclaimable	43,053	-	<b>43,053</b>	46,924
Planned Giving - Gift Aid Not Reclaimable	21,943	-	<b>21,943</b>	18,637
Collections and Giving eligible for GASDS	1,522	-	<b>1,522</b>	7,953
Charitable Appeals	-	8	<b>8</b>	4,042
Flower Appeal	662	-	<b>662</b>	1,205
Other Donations	7,128	-	<b>7,128</b>	203
Legacies	1,300	-	<b>1,300</b>	5,000
Tax Recoverable (Gift Aid and GASDS)	11,269	-	<b>11,269</b>	14,632
	<b>86,877</b>	<b>8</b>	<b>86,885</b>	<b>98,596</b>
<b>b Activities for generating funds</b>				
Tower Rental (Mobile Aerial)	6,300	-	<b>6,300</b>	6,340
Parish Magazine - Advertising	600	-	<b>600</b>	620
	<b>6,900</b>	<b>-</b>	<b>6,900</b>	<b>6,960</b>
<b>c Investments</b>				
Interest on Bank Deposit	200	-	<b>200</b>	551
Interest from HMRC	6	-	<b>6</b>	40
Interest on Repair Funds	81	-	<b>81</b>	91
Investment Fund Dividends	17,703	-	<b>17,703</b>	1,620
Rent from 40 Rolleston Avenue *	958	-	<b>958</b>	7,900
	<b>18,948</b>	<b>-</b>	<b>18,948</b>	<b>10,202</b>
<b>d Income from Church Activities</b>				
Parochial Fees	1,128	-	<b>1,128</b>	2,199
Community Activities	774	-	<b>774</b>	3,091
Parish Magazine - Sales	466	-	<b>466</b>	880
Social Events	635	-	<b>635</b>	1,155
Room Hire and Office Rents	45,593	-	<b>45,593</b>	70,959
	<b>48,596</b>	<b>-</b>	<b>48,596</b>	<b>78,284</b>
<b>e Other incoming resources</b>				
Copier	3	-	<b>3</b>	26
Sundry Income	198	-	<b>198</b>	214
	<b>201</b>	<b>-</b>	<b>201</b>	<b>240</b>
<b>Total Income</b>	<b>161,522</b>	<b>8</b>	<b>161,530</b>	<b>194,282</b>

\* £958 is for reclaimed council tax for 40 Rolleston Avenue, the property we sold in December 2019

# ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2020	2019
	£	£	£	£
<b>a Church Activities</b>				
Missionary and Charitable Giving (See Note 10)	15,560	-	<b>15,560</b>	19,141
Diocesan Offer	81,180	-	<b>81,180</b>	81,180
Other Ministry Costs	4,516	-	<b>4,516</b>	6,035
Salaries (Y&S Minister and Parish Administrator)	33,753	-	<b>33,753</b>	40,148
Facilities Running Costs	25,385	-	<b>25,385</b>	40,611
Facilities Improvements	4,450	-	<b>4,450</b>	4,026
Equipment Depreciation	-	-	-	-
Community Activities	309	-	<b>309</b>	2,178
Office Services	4,493	-	<b>4,493</b>	5,001
Worship	955	-	<b>955</b>	4,592
Outreach and Communications	1,366	-	<b>1,366</b>	2,328
Other Expenses	574	-	<b>574</b>	1,452
	<b>172,541</b>	-	<b>172,541</b>	206,692
<b>b Raising Funds</b>				
Stewardship	20	-	<b>20</b>	-
40 Rolleston Avenue	-	-	-	2,867
	<b>20</b>	-	<b>20</b>	2,867
<b>c Other Costs</b>				
Governance	-	-	-	213
Exceptional Items	-	-	-	-
	-	-	-	213
<b>Total Expenditure</b>	<b>172,561</b>	-	<b>172,561</b>	209,772

4 DEBTORS	2020	2019
	£	£
Accrued Tax Recoverable	<b>11,269</b>	14,632
Other Debtors and Prepayments	<b>13,576</b>	9,363
	<b>24,845</b>	23,995

5 LIABILITIES	2020	2019
	£	£
<b>a Creditors: due within one year</b>		
Accrued Expenses/Deferred Income	<b>26,125</b>	15,383
<b>b Creditors: due after one year</b>	-	-



# ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

## 8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2020 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2020 £
<b>Unrestricted Funds</b>					
a General Reserves	185,546	160,005	(172,192)	(112,009)	61,350
b 40 Rolleston	565,657	-	-	(565,657)	-
c Raglan Road	1,250,000	-	-	-	1,250,000
d Investment Fund	-	-	-	711,033	711,033
ae Repair Funds	31,993	81	-	(3,536)	28,538
f Other Designated	8,992	1,436	(369)	-	10,059
	<u>2,042,188</u>	<u>161,522</u>	<u>(172,561)</u>	<u>29,831</u>	<u>2,060,980</u>
<b>Restricted Funds</b>					
g Charitable Giving	20	8	-	-	28
h Stain Glass Window	371	-	-	-	371
	<u>391</u>	<u>8</u>	<u>-</u>	<u>-</u>	<u>399</u>
<b>Total funds</b>	<u>2,042,579</u>	<u>161,530</u>	<u>(172,561)</u>	<u>29,831</u>	<u>2,061,379</u>

### Fund Notes

- a The closing balances of General Reserves and Repair Funds were incorrectly stated in the 2019 accounts by £76 and -£76 respectively. The 2020 opening balances have been adjusted accordingly.
- b The '40 Rolleston' opening balance represents the amount received from the sale of the property 40 Rolleston Avenue in 2019 and is split between £180,000 of investments and £385,657 of cash. In 2020 the '40 Rolleston Fund' fund was closed by the PCC, with the cash and investments transferred into the Investment Fund.
- c The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts
- d The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- e The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable. Following the sale of 40 Rolleston Avenue, the repair fund for this property was closed and £6,236 transferred to General Reserves.
- f The 'Other Designated' fund represents ring fenced amounts for 3Cs, Parent and Toddler, Flower Guild and Forget-Me-Not.
- g The 'Charitable Giving' Fund represents amounts donated to Kondoa Diocese or associated projects.
- h The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

### Analysis of transfer between funds

The 40 Rolleston Repair Fund was closed and £6,236 was transferred to General Reserves.  
 St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month.  
 An unrealised gain of £1,193 held in General Reserves was moved to the Investment Fund.  
 The 40 Rolleston fund was closed and £565,657 transferred to the Investment Fund.  
 Legacy gifts of £115,545 previously held in General Reserves were transferred to the Investment Fund.  
 There were no transfers between Unrestricted and Restricted Funds

# ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

## 9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2020	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	1,250,000	-	<b>1,250,000</b>
Investments (CBF COE Investment Fund)	711,033	-	<b>711,033</b>
Current assets	126,072	399	<b>126,471</b>
Current Liabilities: due within one year	(26,125)	-	<b>(26,125)</b>
Long Term Liabilities: due after one year	-	-	-
	<b>2,060,980</b>	<b>399</b>	<b>2,061,379</b>

## 10 CHARITABLE GIVING

St Augustine's donated £15,560 to the following charitable organisations in 2020 (£19,356 in 2019)

### **10% Away Giving**

2MakeIT	1,000
Barnabus Trust	500
Bible Reading Fellowship	750
Biblica	600
Bromley Foodbank	500
Bromley Relief in Need	500
Bromley Welcare	1,350
CAP Bromley	360
Church Army	1,500
Church Mission Society	2,250
Cry in the Dark	500
Kondoa Diocese	2,640
Latch Project	600
Nsumbi Trust	600
SAMS Ireland	600
Scargill Movement	750
Spinnaker Trust	500
	<b>£15,500</b>

### **Collections and Appeals**

Bromley Foodbank	60
	<b>£60</b>



**11 STATEMENT OF FINANCIAL ACTIVITIES****For the year ended 31 December 2019**

	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>TOTAL FUNDS 2019 £</b>	<b>2018 £</b>
<b>INCOME</b>				
Voluntary income	94,111	4,485	<b>98,596</b>	110,340
Activities for generating funds	6,960	-	<b>6,960</b>	7,050
Income from investments	10,202	-	<b>10,202</b>	19,364
Church Activities	78,284	-	<b>78,284</b>	55,750
Other income	240	-	<b>240</b>	225
<b>Total Income</b>	<b>189,797</b>	<b>4,485</b>	<b>194,282</b>	<b>192,729</b>
<b>EXPENDITURE</b>				
Church activities	201,942	4,750	<b>206,692</b>	214,484
Raising funds	2,867	-	<b>2,867</b>	1,566
Other costs	213	-	<b>213</b>	158
<b>Total Expenditure</b>	<b>205,022</b>	<b>4,750</b>	<b>209,772</b>	<b>216,208</b>
<b>Net Income/Expenditure</b>	<b>(15,225)</b>	<b>(265)</b>	<b>(15,490)</b>	<b>(23,479)</b>
Net Gains on Investments & Fixed Assets	376,859	-	<b>376,859</b>	-
Transfers between funds	0	-	0	-
<b>Net movement in funds</b>	<b>361,634</b>	<b>(265)</b>	<b>361,369</b>	<b>(23,479)</b>
Total brought forward at 1 January	1,680,554	656	<b>1,681,210</b>	1,704,689
<b>Total carried forward at 31 December</b>	<b>2,042,188</b>	<b>391</b>	<b>2,042,579</b>	<b>1,681,210</b>

*St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.*

## **Independent Examiner's Report to the PCC of St Augustine's, Bromley Common**

I report on the accounts of the church for the year ending 31 December 2020 which are set out on pages 1 to 8

### **Respective responsibilities of the Trustees and the Examiner**

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **INDEPENDENT EXAMINER'S STATEMENT**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christine Case  
Snaefell, Highfield Road  
Biggin Hill  
TN16 3UX  
17th March 2021