

THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE'S WITH ST LUKE'S , BROMLEY COMMON

England & Wales · Charity number 1129375

Details

Other names	THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF ST AUGUSTINE, BROMLEY COMMON, ST AUGUSTINE'S PCC, BROMLEY COMMON
Status	Registered
Legal form	Previously excepted
Registered	2009-05-01
Register	View on the Charity Commission register

Contact

Address	St. Augustines Parish Church Southborough Lane Bromley BR2 8AT
Phone	020 8295 1550
Email	office@st-augustines.org.uk
Website	www.st-augustines.org.uk

Activities

Objects: Promoting in the ecclesiastical parish the whole mission of the Church.

Activities: Regular public worship open to all and the provision of sacred space. Pastoral work, including visiting the sick and the bereaved. Teaching of Christianity through sermons, courses and small groups. Taking of religious assemblies in schools, provision of a youth club. Promoting the whole mission of the Church with activities for senior citizens, toddlers etc. Supporting other charities.

Classification

- **How:** Makes Grants To Organisations, Provides Buildings/facilities/open Space, Provides Services
- **What:** Religious Activities
- **Who:** The General Public/mankind

Geography

- **Area of benefit:** UNDEFINED. IN PRACTICE, LOCAL.
- Bromley

Finances

Period end	Income	Expenditure	Assets	Employees
2025-12-31	£258,720	£245,876	-	-
2024-12-31	£250,157	£238,383	-	-
2023-12-31	£215,894	£219,189	-	-
2022-12-31	£194,159	£234,692	-	-
2021-12-31	£197,103	£183,329	-	-
2020-12-31	£161,530	£172,561	-	-

Trustees

Name	Role	Appointed
Alan Bryce Mitchell		2017-04-23
Alan Edward Fyfield		2021-06-01
Ann Pope		2024-04-28
Christian Major		2022-05-08
Christine Ruth Regas		2024-04-28
Frances Hilary Chittock		2018-04-22
Gillian Verity Mitchell		2021-05-15
Jeffery Blyth		2023-04-23
John Murray		2023-04-23
NIGEL HOWARD POPE		2018-04-22
Rev Rebecca Charlotte Emma Willoughby		2024-11-27
Rev Stephen Spencer		2019-02-02

Accounts

Trustees' Annual Report

Parish of St Augustine's with St Luke's, Bromley Common

For the year ended 31 December 2025

1. Administrative Information

St Augustine's Church and St Luke's Church are situated in Bromley Common in the Diocese of Rochester. The correspondence address is Southborough Lane, Bromley BR2 8AT.

The Parochial Church Council (PCC) is a body corporate (PCC Powers Measure 1956; Church Representation Rules 2006) and a charity registered with the Charity Commission (No. 1129375).

Incumbent (Chair): Revd Steve Spencer

Curate: Revd Becky Willoughby

Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX

A list of PCC members and officers is set out in Section 9.

2. Aims and Purposes

The PCC of St Augustine's with St Luke's has responsibility for co-operating with the incumbent in promoting, within the parish, the whole mission of the Church: pastoral, evangelistic, social and ecumenical.

The PCC is also responsible for the care and maintenance of St Augustine's Church and Church Rooms, and St Luke's Hall. The church building at St Luke's is leased to Hope Church, with provision for Anglican worship on agreed occasions.

3. Public Benefit

In planning its activities, the PCC has had due regard to the Charity Commission's guidance on public benefit and, in particular, the guidance on charities for the advancement of religion. The PCC seeks to enable people of all ages and backgrounds to explore the Christian faith, to participate in worship, and to benefit from pastoral care, community activities and outreach.

4. Activities and Achievements

Worship and Ministry

Regular Sunday and midweek worship continued throughout the year at St Augustine's and St Luke's, with services also streamed online. Average attendance at the main Sunday service was [96]. Monthly café -style services and evening services at St Luke's were well attended.

The parish marked key life events through baptisms, funerals and other pastoral offices. As at 31 December 2025 the Electoral Roll stood at 110.

Mission, Outreach and Community Engagement

The parish delivered a range of mission and outreach activities serving children, young people, families and older members of the community. Regular, weekly groups included ARK (parent and toddler group), Youth Club, CAMEO (Come & Meet Each Other) and Welcome Space, monthly Men in Church social. Seasonal outreach included Messy Church on the Green, school engagement at Christmas and Easter, and participation in Churches Together in Bromley Common events.

A Family, Children and Young People Worker was appointed in 2024 and has continued in 2025 the strengthening and developing of this area of ministry.

Buildings and Facilities

The PCC maintained and managed St Augustine's Church and rooms and St Luke's Hall for church and community use. The buildings were used by local groups, charities and hirers, providing community benefit and generating income to support the parish's charitable objectives. Regular maintenance was undertaken and longer-term- planning progressed.

Giving and Support for Others

The PCC gave approximately 10% of income to local, national and overseas charities and mission partners ("Away Giving"), totalling £18,250. This included support for diocesan and national organisations and the parish link with Mwaikisabe in the Diocese of Kondoa, Tanzania.

Volunteers

The PCC is grateful for the contribution of around 60 volunteers who serve the parish in a wide range of roles and enable worship, pastoral care, outreach and the running of parish facilities.

5. Financial Review

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006, FRS 102 and the Charities SORP.

For the year, the PCC recorded a net deficit of £19,302. This outcome included the receipt of a £37,442 legacy and unrealised losses of £32,146 were recognised on investments.

The PCC has budgeted for a modest operating deficit in 2026, and some exceptional project expenditure.

6. Reserves Policy

The PCC's reserves policy targets free reserves of £918,000 to cover:

- ongoing running costs,
- planned future projects, and
- unforeseen events.

At 31 December 2025, free reserves stood at £836,000. The PCC considers reserves to be sufficient but not excessive and will review the policy at least every three years.

7. Safeguarding

The PCC has adopted and complies with the House of Bishops' Safeguarding Policy and Practice Guidance. Safeguarding is a standing item at PCC meetings. Policies, procedures and risk assessments were reviewed during the year, and safeguarding training is undertaken in line with diocesan requirements. The PCC is committed to promoting a safe church for children, young people and vulnerable adults.

8. Structure, Governance and Management

The PCC is responsible for the governance of the parish and operates through standing and sub-committees covering finance, worship and property. The PCC met regularly during the year and received reports from officers and committees.

Trustees' Responsibilities

The members of the PCC are the charity trustees. They are responsible for preparing the Trustees' Annual Report and financial statements in accordance with applicable law and regulations, and for safeguarding the assets of the charity and taking reasonable steps to prevent and detect fraud and other irregularities.

Risk Management

The PCC has reviewed the major risks to which the charity is exposed, including governance, financial, operational, safeguarding and property risks. Systems and procedures are in place to manage and mitigate these risks, and a risk register is maintained and reviewed.

9. PCC Membership

Clergy:	Revd Steve Spencer (Chairman) Revd Becky Willoughby
Licensed Lay Ministers:	Alan Mitchell Verity Mitchell
Wardens:	Jeff Blyth (elected 2023) Hilary Chittock (elected 2020))
Parish Safeguarding Officer:	John Murray until 1 November 2025, Rev Steve Spencer from 1 November 2025 until 9 th January 2026 then Andrew Gurney
Treasurer:	Jan Fox
Secretary:	Johanna Gurney
Representatives on Deanery Synod:	Nigel Pope (elected 2020, re-elected 2023)

Elected Members:

Alan Fyfield (elected 2020, re-elected 2023)
Richard Jones (until APCM 2025)
Christian Major (elected 2022, re-elected 2025)
John Murray (elected 2024)
Ann Pope (elected 2024)
Christine Regas (elected 2024)
Andrew Rutherford (elected 2025)

10. Approval

Approved by the PCC and signed on its behalf:

A handwritten signature in black ink that reads "Revd Steve Spencer". The signature is written in a cursive style with a large initial 'R'.

Revd Steve Spencer
Chair of the PCC
25 March 2026

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2025

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2025 £	2024 £
INCOME					
Voluntary income	2a	147,490	913	148,403	144,511
Activities for generating funds	2b	4,050	-	4,050	7,650
Income from investments	2c	23,075	-	23,075	22,478
Church Activities	2d	83,160	-	83,160	75,452
Other income	2e	32	-	32	66
Total Income		257,807	913	258,720	250,157
EXPENDITURE					
Church activities	3a	243,376	2,500	245,876	238,383
Raising funds	3b	-	-	-	-
Other costs	3c	-	-	-	-
Total Expenditure		243,376	2,500	245,876	238,383
Net Income/Expenditure		14,431	(1,587)	12,844	11,774
Net Gains on Investments & Fixed Assets	7	(32,146)	-	(32,146)	17,993
Transfers between funds	8	-	-	-	-
Net movement in funds		(17,715)	(1,587)	(19,302)	29,767
Total brought forward at 1 January	8	2,132,041	4,116	2,136,157	2,106,390
Total carried forward at 31 December	9	2,114,326	2,529	2,116,855	2,136,157

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

BALANCE SHEET AT 31 DECEMBER 2025

	Notes	2025	2024
		£	£
Fixed assets			
Tangible fixed assets	7a	1,277,259	1,283,303
Investments	7b	771,945	804,091
Total fixed assets		2,049,204	2,087,394
Current assets			
Debtors	4	12,396	20,415
General Deposit Account		45,000	-
Repair Fund Deposit Accounts		11,774	8,831
Cash at bank and in hand		17,506	30,162
		86,676	59,408
Creditors: due within one year	5a	(19,025)	(10,645)
Net current assets		67,651	48,763
Total assets less current liabilities		2,116,855	2,136,157
Creditors: due after one year	5b	-	-
NET ASSETS		2,116,855	2,136,157
Parish Funds			
Unrestricted	8	2,114,326	2,132,041
Restricted	8	2,529	4,116
		2,116,855	2,136,157

Approved by the Parochial Church Council on 25 March 2026 and signed on its behalf

Rev) Steve Spences

Chairman (Reverend Steve Spencer)

NWP

Chair of Finance Committee (Nigel Pope)

The accompanying notes form a part of these financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2025	2024
	£	£	£	£
a <i>Voluntary income</i>				
Planned Giving - Gift Aid Reclaimable	55,782	-	55,782	60,942
Planned Giving - Gift Aid Not Reclaimable	39,135	-	39,135	38,150
Collections and Giving eligible for GASDS	1,787	-	1,787	3,760
Charitable Appeals	-	900	900	11,384
Flower Appeal	621	-	621	1,070
Other Donations	368	-	368	760
Legacies	37,422	-	37,422	11,136
Tax Recoverable (Gift Aid and GASDS)	12,375	13	12,388	17,309
	147,490	913	148,403	144,511
b <i>Activities for generating funds</i>				
Tower Rental (Mobile Aerial)	3,550	-	3,550	7,100
Parish Magazine - Advertising	500	-	500	550
	4,050	-	4,050	7,650
c <i>Income from Investments</i>				
Interest on Bank Deposit	-	-	-	-
Interest from HMRC	209	-	209	308
Interest on Repair Funds	293	-	293	252
Investment Fund Dividends	22,573	-	22,573	21,918
	23,075	-	23,075	22,478
d <i>Income from Church Activities</i>				
Parochial Fees (net of Diocese Fees)	1,118	-	1,118	1,291
Community Activities	3,073	-	3,073	3,124
Parish Magazine Sales	-	-	-	-
Fundraising and Outreach Events	534	-	534	869
Room Hire and Office Rents	78,435	-	78,435	70,168
	83,160	-	83,160	75,452
Grants	-	-	-	-
Sundry Income	32	-	32	66
	32	-	32	66
Total Income	257,807	913	258,720	250,157

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2025	2024
	£	£	£	£
a Church Activities				
Missionary and Charitable Giving (See Note 10)	18,250	2,500	20,750	18,450
Diocesan Offer	87,675	-	87,675	83,500
Other Ministry Costs	6,828	-	6,828	7,039
Staff Salaries and Pension Costs	48,617	-	48,617	33,357
Facilities Running Costs	58,088	-	58,088	78,494
Facilities Improvements	-	-	-	-
Equipment Depreciation	6,044	-	6,044	1,785
Community Activities	1,777	-	1,777	1,370
Back Office (Administration and Technology)	5,157	-	5,157	4,203
Worship	7,631	-	7,631	4,634
Outreach	1,277	-	1,277	2,658
Other Expenses	2,032	-	2,032	2,893
	243,376	2,500	245,876	238,383
b Raising Funds				
Stewardship	-	-	-	-
	-	-	-	-
c Other Costs				
Governance	-	-	-	-
Bad Debts	-	-	-	-
Exceptional Items	-	-	-	-
	-	-	-	-
Total Expenditure	243,376	2,500	245,876	238,383

4 DEBTORS	2025	2024
	£	£
Accrued tax recoverable	5,087	8,076
Other accounts receivable	7,309	12,339
	12,396	20,415

5 LIABILITIES	2025	2024
	£	£
a Creditors: due within one year		
Accounts Payable & Other Liabilities	19,025	10,645
b Creditors: due after one year	-	-

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

1. ACCOUNTING STATEMENTS

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment Funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over between four and ten years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

6 STAFF COSTS	2025	2024
	£	£
a Wages and salaries	47,564	32,795
Employer Defined Contribution pension scheme	1,053	557
Average number of employees	2	2

During 2025, the PCC employed a part-time parish administrator and a Family, young people and children worker. During the year the PCC also employed an empowerment worker who worked entirely for Hope Into Action and whose costs were entirely recharged to Hope Into Action. No costs are shown in these accounts in respect of this employee.

In addition, the PCC contributed towards the Diocesan costs of employing the Reverend Steve Spencer and Reverend Becky Willoughby which is included under the "Diocesan Offer" in Note 3.

b Related Party Transactions

A small immaterial portion of the expenses paid to the incumbent may relate to services as Chairman of the PCC.

Linda Spencer, the wife of Reverend Steve Spencer, received payments in 2024 of £5,895, working as part-time Parish Administrator. No payments were paid to any PCC member, persons closely connected to them or related parties.

Donations received from PCC members and related parties were £44,493 (2024:£49,361) (excluding gift aid).

7 FIXED ASSETS & INVESTMENTS

a Tangible fixed assets	St Luke's Hall Raglan Road £	Other Tangible Fixed Assets £	Total £
ACTUAL / DEEMED COST			
At 1 January 2025	1,250,000	37,138	1,287,138
Additions	-	-	-
Disposals	-	-	-
At 31 December 2025	1,250,000	37,138	1,287,138
DEPRECIATION			
At 1 January 2025	-	3,835	3,835
Charge for the year	-	6,044	6,044
Disposals	-	-	-
At 31 December 2025	-	9,879	9,879
NET BOOK VALUE			
At 31 December 2025	1,250,000	27,259	1,277,259
At 31 December 2024	1,250,000	33,303	1,283,303

The freehold land and buildings comprising of the St Luke's Church Hall, Raglan Road is owned solely by the PCC. The value shown in the accounts is the insurance value as at 1st January 2015. This represents the deemed cost under FRS15 transitional provisions.

b Investments

	£	By Fund Type	£
Market Value at 1st January 2025	804,091	Unrestricted	771,945
Purchases at Cost	-	Restricted	-
Disposals	-	Endowments	-
Unrealised Gains or Losses	(32,146)		
Market Value at 31st December 2025	771,945	Total	771,945

represented by 34,775 units of the CBF Church of England Investment Fund (Income)

8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2025 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2025 £
Unrestricted Funds					
General Reserves	33,626	257,186	(236,265)	(2,943)	51,604
a Raglan Road	1,250,000	-	-	-	1,250,000
b Investment Fund	804,091	-	-	(32,146)	771,945
c Repair Funds	8,831	-	-	2,943	11,774
d Other Fixed Tangible Assets	33,303	-	(6,044)	-	27,259
e Other Designated	2,190	621	(1,067)	-	1,744
	2,132,041	257,807	(243,376)	(32,146)	2,114,326
Restricted Funds					
f Kondoa Charitable Giving	2,154	913	(1,000)	-	2,067
g Hope into Action Charitable Giving	1,500	-	(1,500)	-	-
h Defibrillator Fund	91	-	-	-	91
j Stained Glass Window	371	-	-	-	371
	4,116	913	-	2,500	-
	2,136,157	258,720	(245,876)	(32,146)	2,116,855

Fund Notes

- a The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts.
- b The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue, with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- c The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable.
- d The 'Other Fixed Tangible Assets' Fund represents Cameras (£4,100) purchased in 2021, photocopier (£4,770), microphones and audio equipment (£6,667) purchased in 2024 all being depreciated over 4 years and Church chairs purchased in 2024 costing £21,601 being depreciated over 10 years.
- e The 'Other Designated' fund represents ring fenced amounts for the Flower Guild and Forget-Me-Not.
- f The 'Kondoa Charitable Giving' Fund represents amounts received and donated to Kondoa Diocese or associated projects.
- g The 'Hope into Action Charitable Giving' Fund represents amounts received and donated to Hope into Action.
- h The Defibrillator Fund represents amounts received and monies spent on a Defibrillator at St Augustine's Church.
- j The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

Analysis of transfer between funds

- c St Augustine's with St Luke's repair funds were funded from General Reserves at a rate of £265 a month for 10 months plus interest.

There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

At 31 Dec 2025	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous Year £
Tangible Fixed Assets	1,277,259	-	1,277,259	1,283,303
Investments (CBF COE Investment Fund)	771,945	-	771,945	804,091
Current assets	84,147	2,529	86,676	59,408
Current Liabilities: due within one year	(19,025)	-	(19,025)	(10,645)
	<u>2,114,326</u>	<u>2,529</u>	<u>2,116,855</u>	<u>2,136,157</u>

10 CHARITABLE GIVING

St Augustine's with St Luke's donated £20,750 to the following organisations in 2025 (2024 £18,450)

	2025 £	2024 £
10% Away Giving - unrestricted		
2MakelT	1,600	1,500
Bible Reading Fellowship	1,050	1,000
Bromley Foodbank	250	250
Bromley Relief in Need	250	250
Bromley Welcare	1,500	1,400
CAP Bromley	600	480
The Church Army	1,600	1,800
Church Mission Society	3,200	3,000
Cry in the Dark	1,100	1,000
Kondoa Diocese	2,750	2,750
Bromley Homeless Centre	250	250
Nsumbi Trust	-	570
SAMS Ireland	600	600
Scargill Movement	850	850
Spinnaker Trust	800	800
Poverty & Hope	1,250	1,000
Rock UK	600	-
Total unrestricted giving	<u>18,250</u>	<u>17,500</u>
Restricted giving		
Kondoa	1,000	950
Hope Into Action	1,500	-
	<u>2,500</u>	<u>950</u>
Total Charitable Giving	<u>20,750</u>	<u>18,450</u>

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2024 £	2023 £
INCOME					
Voluntary income	2a	142,267	2,244	144,511	110,659
Activities for generating funds	2b	7,650	-	7,650	7,730
Income from investments	2c	22,478	-	22,478	22,106
Church Activities	2d	75,452	-	75,452	75,293
Other income	2e	66	-	66	106
Total Income		247,913	2,244	250,157	215,894
EXPENDITURE					
Church activities	3a	237,433	950	238,383	218,989
Raising funds	3b	-	-	-	-
Other costs	3c	-	-	-	200
Total Expenditure		237,433	950	238,383	219,189
Net Income/Expenditure		10,480	1,294	11,774	(3,295)
Net Gains on Investments & Fixed Assets	7	17,993	-	17,993	68,138
Transfers between funds	8	-	-	-	-
Net movement in funds		28,473	1,294	29,767	64,843
Total brought forward at 1 January	8	2,103,568	2,822	2,106,390	2,041,547
Total carried forward at 31 December	9	2,132,041	4,116	2,136,157	2,106,390

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

Independent Examiner's Report to the PCC of St Augustine's, Bromley Common

I report on the accounts of the church for the year ended 31 December 2025 which are set out on pages 1 to 9

Respective responsibilities of the Trustees and the Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christine Case
Snaefell, Highfield Road
Biggin Hill
TN16 3UX
25 March 2026

Accounts

Parish of St Augustine's with St Luke's Bromley Common

Annual Report 2024

Incumbent: Reverend Steve Spencer
Curate: Reverend Becky Willoughby

Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX

Aim and Purposes

St. Augustine's with St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church and rooms of St. Augustine, Southborough Lane, Bromley BR2 8AT and of the Church hall of St Luke, Bromley Common BR2 9RN. The Church building of St Luke's is currently leased to Hope Church, with a provision for Anglican worship on occasions.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Augustine with St Luke. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through sacrament, prayer, scripture, and music.

When planning our activities, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to encourage all people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish;
- Outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Augustine, including its Church rooms and facilities as well as the Church hall of St Luke's.

Achievements and Performance

Worship and Prayer

The PCC aim to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our main Sunday morning services have been held in person and streamed online throughout the year, with many in the congregation having the opportunity to contribute through scripture reading, prayers and music. We have been blessed by the members of our music group who sing and play the songs and hymns at our services.

All are welcome to attend or stream our Sunday service. We have welcomed a number of new people into our church family this year. Attendance at the Sunday morning service averaged 96 people. Once a month we have a café style Sunday morning service, which has been well attended by existing and new members of the congregation.

Our Christingle service was held just before Christmas and raised £267 for The Children's Society.

We hold a monthly evening service at St Luke's church, that has a range of different forms of worship and an average attendance of 18 people. The Christmas Eve Mass service at St. Luke's attracted 28 people.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, give thanks for the life which is now complete in this world, and commend the person into God's keeping. At St. Augustine's with St Luke's Church, we celebrated 1 baptism in 2024 and held 11 funeral services in the Church or elsewhere.

As of 31 December 2024, there were 129 parishioners on the St. Augustine's with St Luke's Church Electoral Roll, unchanged from April 2024

The Reverend Rachel Winn completed her curacy in June 2024, moving to become vicar of St. Paul's Beckenham in July. Members of St. Augustine's with St. Luke's very much appreciated Rachel's ministry during the four years she served as curate in the parish. In September, Reverend Becky Willoughby became the new curate.

Deanery Synod

Rev'd Steve Spencer, Rev'd Rachel Winn, Rev'd Becky Willoughby and Nigel Pope represented St Augustine's with St Luke's at the Deanery Synod during 2024.

There were three meetings in March, July and November.

At the March meeting there was a presentation from Claire Boxall, Diocesan Called Together Manager, who provided an update on Diocesan strategy using the themes Change, Serve and Grow. At the July meeting, Rev'd Canon Pamela Ive, Diocesan Director of Ordinands and Vocations for Rochester Diocese gave a talk on vocations. At the November meeting, Rev'd Andrew McClellan, Vicar of St John the Evangelist, Bromley was commissioned as Area Dean of Bromley Deanery by the Ven Allie Kerr, Archdeacon for Bromley and Bexley. Allie also presented an update on Diocesan strategy.

The Church and Church Rooms

The Church rooms are a blessing for our Church and for the community and we welcome their responsible use by groups and individuals. The rooms were open every day including Sunday afternoons (since September 2024). The rooms are reserved for Church use on Wednesdays.

The Church rooms are hired out to clubs and charities as well as individuals and families for the celebration of their important events, such as funeral receptions and parties. The Monday Pilates class meets in the Garden room. Bromley Well booked their cookery club for adults with learning disabilities three times each term, as they did for their lunch club for carers. Five Elms clinic use both rooms for exercises and clinics once a month on Fridays throughout the year.

Regular users have been joined by Baby Ballet classes on Thursday mornings, Jazzworks and a short-lived language club. There were some interesting one-off bookings in 2024 too, including an Antiques valuation day, a Hustings event for people who would normally have difficulty accessing the information about voting and a concert.

Last year, the Monday Karate class closed due to low numbers. The Orpington Video and Film club also closed, partly due to the age of its membership and falling numbers attending. The club had been using the Barnard room since it opened, so it was sad to see them go.

We have many requests for information about booking parties from the enquiry form on our website; however very few enquiries result in bookings. There were 4 children's parties in 2024. We also hosted one funeral reception. The Scouts took over a lot of the space as dressing rooms for their annual pantomime in January.

The Church itself made good use of the rooms, for ARK, CAMEO, Warm Space and Forget-me-not cafe, as well as Deanery meetings, Youth Connect and Mothers' Union.

St Luke's Hall is a hybrid facility housing two permanent tenants, namely a pre-school and a care company, as well as offering a large hall for hire. The hall is open for hire by regular users such as organisations offering services to the local community and for one-off hires.

Regular maintenance has been undertaken and plans developed to create a longer-term plan for the asset. We are grateful to Richard Coughtrie for his volunteer service; we value all the organisations that offer important services to the community through St Luke's Hall. The hire income makes a valuable contribution to our charitable funds which support the operational objectives of the church.

Pastoral Care

The pastoral care team have continued to widen their outreach during 2024. We have offered regular befriending support to a number of people, some because they can no longer travel to church. We have visited people in hospital as well as at home and there are a number of people to whom we make regular phone calls. We have also offered practical support such as shopping and lifts where we can. Over the year we have connected with 50 people and each month we make around 30 contacts.

The pastoral care team have developed their safeguarding knowledge, written a 'job profile' for the roles and updated risk assessment forms. John Murray our safeguarding officer has been very supportive with safeguarding training and Jeff Blyth ran a training session for us. Three of the group have also attended an excellent loneliness training session run by Bromley Council.

Mission and Evangelism

Throughout the year we have continued to offer activities, opportunities that reach out not only to our church members and their families, but also the wider community in our large parish.

Our Family, children and young people's work continued to flourish in 2024. The year opened with the main operational activities being led by the leadership team with much valued support from a loyal group

of volunteers. This enabled us to deliver Club JC, ARK and Youth Connect to meet the needs of our children and young people.

Every week during term time the church is used for ARK (Augustine's Reaches Out to Kids) (our Parent and Toddler group) with up to 40 children and accompanying parents and carers in attendance most weeks. Our team of volunteers provide a wide variety of play stations, craft activities, bible stories and singing, offering a welcoming Christian experience, to both parents/carers and the children.

"Youth Connect" continued to flourish during 2024. This group for secondary school age young people met twice monthly on Saturday evening. One of the monthly meetings has a movie theme with appropriate snacks and the other meeting has a main activity and a variety of informal activities including table tennis and board games and a meal. The activities have included pancakes, Lego, cookie baking and an Easter egg hunt. The group often had ten or more members and is supported by a team of eight volunteers who shared the responsibility. Our 'After School Hot Chocolate' and 'Summer Ice Creams' events were held monthly outside St Augustine's Church with many children and adults stopping on their way home from school.

A successful recruitment exercise brought Catherine Lord into the role of Family, Children and Young People Worker at the end of August. After a period of induction and familiarisation, Catherine has taken the lead on our main activities and started to enrich and develop them further. In addition, Catherine introduced Messy Church with two highly successful sessions in October and December with more sessions planned. There are several other ideas in the pipeline including, an after school drop in, Pit Stop, for primary age children and their adults and a new weekly youth club.

We have continued to offer immersive activities for local primary schools at Christmas and Easter through the efforts of our wider church community. Our annual, Easter Experience and Christmas Journey was attended by around 250 year 2 children from five local primary schools. Christmas Journey and Easter Experience offer the chance to discover more about these major festivals through drama and craft.

The popular Advent Trails were set up once again this year. The Green trail, around St Augustine's church, was put up on the 23rd November to coincide with the Scout Christmas Fair and the Gold Trail around St Luke's was put up in early December. There were small prizes for those who visited the 24 posts for each trail.

Our main summer outreach event Fun on The Green was held in June. Unfortunately, it was a rainy day, and the decision was made to hold the event in the Church rather than on The Green. This worked well, even the inflatable fitted! Families & friends enjoyed the cream teas, taking part in the quiz and other indoor activities.

On a rather cold, dreary Saturday in December a small group of singers from the church gathered on the green outside Budgens to sing carols to passing shoppers, between 10.30 & 11.30am. Sadly this was not well attended due to the inclement weather; however the annual, "Churches together in Bromley Common" Christmas event on Chatterton road, was well attended, offering mulled wine, mince pies, Christmas crafts for children, carol singing for all accompanied by guitars and a nativity scene. Over 140 local people stopped and took part in some way.

Messy Christmas took place on Saturday 14th December from 4pm to 6pm in St Augustine's Church and was well attended by local families. The Nativity Scene competition submissions were on display at the back of the church and were judged by the Vicar during the Christingle service.

The leadership team have delivered and supported assemblies in local schools and strengthened bonds with uniformed organisations and schools with much more planned for the future.

We welcome Catherine and give thanks for her work and that of all those who contribute to God's mission for our church to reach and nurture children, young people and families

The Cameo and Warm Space social groups, now in their 5th year, have gone from strength to strength, meeting weekly in the Garden room, offering friendship, support, homemade soup and rolls at lunch time, and tea and homemade cakes in the afternoon; a number of folk now stay all day! We continue throughout the year and always have at least 16 folks round the table. A real joy! This would not be possible without our loyal band of volunteers; soup makers, cake makers and the teams who lead the events week by week.

St. Augustine's and St. Luke's participated in a number of events co-ordinated by Churches Together in Bromley Common. These included an Advent Service hosted by Hope Church at St. Luke's, a Pentecost service at St. Augustine's, and a Christmas event on Chatterton Road. All these events were well attended.

We have developed a good relationship with "Bromley Well" who are committed to helping people improve and maintain health and well-being. They often encourage folk to attend Warm Space, and our "Hope into Action" tenants are now joining us.

We are involved in 'Hope into Action', a nationwide initiative that provides help to homeless people.

Enriching Faith Vision

At the start of 2024 a large group of church members headed to Ashburnham in Sussex for a very successful Parish Weekend. Steve and Linda secured the accommodation at a favourable rate and it coincided with the time to refresh our thinking about what God is calling us to do as a church. The focus of the weekend was vision in the widest sense and mission activities for the next three years and beyond.

Hundreds of contributions were gathered from church members through prayer, reflection, focussed workshops and discussion, both at the Parish Weekend and through interactive sessions at church. Expert guidance was offered by Magali from the diocese and other external sources. Steve and the leadership team were determined that that the emerging vision would be owned by the whole community and form a foundation for many years to come.

A Vision Working Group was formed to process the raw data, establish priorities and discern what might be possible with the resources available. The seven members of the group met regularly, offered interface opportunities for the church community, prayed hard and gradually a way forward emerged.

"Enriching Faith" is the output of the efforts of the wider church community. It is a mission initiative with four components, **Growing Disciples, Community Engagement, Serving and Family, Children and Young People Work**. From this mission initiative an aspirational vision will have objectives to create a church that reaches more people, that is more representative, offers more opportunities for people to be nurtured on their faith journey and enhance their faith through service. The work has begun and we are excited to see where God's vision for the parish will lead us.

The **"Enriching Faith"** mission initiative will be delivered operationally by the church leadership team and an army of volunteers and will be under the governance of the PCC through a mixture of existing committees and new working groups.

Our website (<https://www.st-augustines.org.uk>) provides information about all aspects of the life of St Augustine's with St Luke's.

Helping those in need is a demonstration of our faith. As a Church, we give 10% of our income to local Charities and Overseas missions, our 'Away Giving', which amounted to £17,500 in the year. Prominent

among these were £1,800 to the Church Army, £1,400 to Bromley Welcare, £3,000 to the Church Mission Society, and £1,500 to 2MakeIT. We gave £1,000 to support our link parish of Mwaikisabe and £1,750 to the Bible College in Kondoa Diocese in Tanzania and gave £1,000 to Poverty & Hope who address justice for the poor internationally.

Our Children's Society representative, Valerie Gorman, is stepping down after 8 years in which she has co-ordinated collections for the Society. Valerie noted that the decreased use of cash, has meant that people no longer have much change to put in the home collection box. The collection boxes raised £161,34 in 2024/25, down from £615 in the previous year. A further £267 was raised from donations made at the Christingle Service. Valerie encourages Church members to support the Children's Society either by donating online or by sending them a cheque. Thank you, Valerie, for the work you have done over the years.

St Augustine's with St Luke's has a link with the parish of St Mark's Mwaikisabe in the Diocese of Kondoa in central Tanzania. In Autumn 2024, Alan and Verity Mitchell and Ann and Nigel Pope visited Kondoa and Mwaikisabe. The trip went well, enabling old friendships to be developed and new ones to be made; they met Canon Andrea Mwaluko and his wife Anna. Canon Andrea moved to be the pastor at the parish of Mwaikisabe in October 2024 and Canon John Sinda, who had been the Pastor at Mwaikisabe since our parish link was established in 2016, has now moved to be Diocesan Secretary in Kondoa. The generosity and hospitality of the people of Kondoa and Mwaikisabe and their focus on prayer continues to be inspirational.

Mothers' Union members continue to play an active role in Church life, although many of the members are elderly and some find it difficult to attend meetings. Membership of the Mothers' Union is not necessarily about meetings, but about supporting the work of the Mothers' Union world-wide and in Great Britain and Ireland. We do this in our branch through fundraising and craft work – knitting squares for blankets and hats for premature babies and donating to the food bank. Meditations were led for members and visitors during Lent and Advent led by Steve and Becky respectively. We also held a meeting to discuss the vision for the parish and submitted our views to the Wardens. Phil Emery gave a very entertaining talk on his work with 2Makeit which led to a lively discussion.

The 23rd Bromley (St Augustine) Scout Group continues to thrive, along with the Brownies and Rainbows.

Our parish magazine, Roundabout, is published in ten months of each year and readership is mainly online although a limited number of copies are printed for those without internet access. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. Our editors welcome contributions or letters from our readers.

Ecumenical Relationships

The church is a member of Churches Together in Bromley Common. (CTiBC). The clergy liaise regularly to support one another in prayer and fellowship. Wherever possible we share resources and expertise.

Volunteers

We would like to thank all the members of our Church who contribute so much to make our Church the community that it is. From the visible jobs such as Churchwarden, to the less noticed jobs such as ARK helpers, we have approximately 50 volunteers, for which we are grateful.

Financial Review

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS 102.

Overall in 2024 there was a total restricted and unrestricted net income of £11,774. To this was added unrealised gains of £17,993 on the investments. The net income is compared to a budgeted deficit of £41,641 and the previous year's deficit of £3,195. The most significant variances from the 2024 budget were the unbudgeted capitalisation of new chairs into fixed assets (£21,601) which increased net income, the receipt of a legacy of £11,136 and Catherine Lord starting as young people's worker a couple of months' later than budgeted. We have budgeted an operating deficit of £765 in 2025. Adding budgeted depreciation of £6,044 and exceptional building and project expenditure budgeted for 2025 of £28,000, the overall 2025 deficit is projected to be £34,809.

Alan Gorman served as treasurer until 1 November 2024 and Jan Fox has taken over from that date. We are grateful to both Alan and Jan for their hard work and expertise.

Reserves Policy

The PCC have reviewed their reserves policy during 2024 and in January 2025, guided by a paper from the organisation Stewardship on 'How to set a church reserves policy', and have established a revised reserves policy as follows:

Unrestricted funds not invested in tangible fixed assets ('the Free Reserves') held by the PCC are targeted as follows:

Firstly 'running reserves' (ongoing church costs in the event of a loss of income or an increase in running expenses). Under this heading the PCC included holding 6 months' running costs, funds to pay a Families worker for 5 years and funds to cover the giving of the top 5 givers for 2 years, should they leave the parish. This reserve totals £388,000.

Secondly 'project reserves' (specific future projects). Under this heading the PCC include holding property repair reserves, a reserve for building a porch at St Augustine's and a reserve for building a new church in Mwaikisabe. This reserve would total £430,000.

Thirdly, 'unforeseen event reserves'. The reserve here was agreed as £100,000.

Total Free Reserves are therefore targeted at £918,000 compared to Free Reserves of £847,000 at 31.12.2024.

So on this basis the PCC's reserves are sufficient but not excessive. It was agreed this policy would be reviewed every 3 years or if significant income such as a legacy were received.

Safeguarding

There has been significant progress in the development and the on-going management of safeguarding at St Augustine's with St Luke's Bromley Common in 2024.

This is against a background of Safeguarding Changes escalated down from the Church of England and the Rochester Diocese Safeguarding Team including:

- The requirement for Parishes to implement 5 new Safeguarding Standards over the next 3 years;
- The impact on Parish Training requirements by Church of England's Practice Guidance Safeguarding Training and Framework document updated in 2024. This document advises that St A's with St L's should develop and plan a three-year Safeguarding and Learning Strategy.
- The Rochester Diocese Safeguarding team has published a Matrix of Training Courses that increases the numbers of volunteers / helpers needing Basic Awareness, and Domestic Training either in-house or on-line.
- The impact of failures of senior CofE clerics to properly report incidents of abuse.

The Parish Safeguarding Dashboard has been a vital tool for recording this progress and providing a data driven action plan in the 9 Key Areas of Safeguarding. It also highlights the dates for appropriate approval by the PCC of actions and safeguarding documents.

Key Documents approved by the PCC in 2024 included:

- a) Generic Risk Assessment;
- b) Lone Worker Policy;
- c) Health and Safety Policy;
- d) Procedure for the Reporting and Recording of Safeguarding Concerns or Allegations.

31 members of St A's with St L's have current Church of England Safeguarding Training.

The risk register 2023, which includes governance, operational, financial, environmental and regulatory risks, requires update and review.

Structure, governance and management

The PCC operates through the following committees:

Standing Committee

The Standing Committee is the only one required by law. It has power to transact urgent parochial business between the main PCC meetings, subject to particular directions given by the main Council. The Churchwardens and Officers of the PCC make up its membership and the Incumbent may invite members of its other committees if these are not Officers themselves.

Finance Committee

This committee considers the budget and accounts of the PCC and other financial matters.

Worship and Pastoral Care Group.

The Incumbent chairs this committee which considers the pattern of worship and pastoral care.

Property Management Committee

This committee oversees the day-to-day care of church premises and ancillary areas, together with the church room and hall lettings.

Outreach and Mission

This committee considers outreach and mission in our parish and further afield.

Administration, Communications and Technology (ACT)

This group considers all aspects of support, training and research in our Church life.

Review of the year

At the PCC meeting in January 2024, thanks were given to those who had organised the parish weekend at Ashburnham at the beginning of the month. It was agreed that this had been a very encouraging weekend. Plans to enable members of the congregation who did not attend the weekend to contribute to the process of creating our vision were outlined. Away Giving for 2023 and a Safeguarding Action Plan were agreed. There was a training 'bite' on Diversity, Equality and Inclusion.

At the April meeting, the PCC approved the accounts for 2023 and the budget for 2024. It was reported that the main projects in the budget for 2024 would be installing a ramp to the Garden Room and new chairs at St Augustine's. The PCC approved the PSO's Safeguarding Report for the APCM.

The APCM took place on 28th April 2024, following by a PCC meeting in May. Anthony Hammil from the Diocese came to give a presentation concerning PCC responsibility for our new curate. The PCC welcomed two new members, Ann Pope and Christine Regas. The PCC agreed the adoption of the House of Bishops' Safeguarding Policy Statement. After a presentation from the Parish Administrator, the PCC agreed in principle to the purchase of a new photocopier, delegating to Jeff and Nigel the due diligence required. Rachel was thanked for her commitment to the PCC and for all her input.

At the July meeting, it was reported that Catherine Lord had accepted the post of Family, Children and Young People Worker, starting on 27th August 2024. The PCC approved the Standing Committee Terms of Reference. The PCC agreed in principle to take on the administrative aspects of the role of employer for the Empowerment Worker at Hope into Action Bromley. The PCC agreed to spend £20,161.20 on the purchase of 200 new chairs and 4 storage dolleys at St Augustine's. The plan is to raise £10,000 of this in donations. The PCC agreed to petition for faculty for a disabled ramp leading to the Garden Room at St Augustine's. The PCC approved a trip to Tanzania by Nigel and Ann Pope, Alan and Verity Mitchell from 20th September to 4th October 2024. The PCC approved the Safeguarding Communications Strategy.

On 4th August 2024 there was an extra PCC meeting to approve a proposal that Hope Church at St Luke's be given permission to erect scaffolding at St Luke's to carry out a detailed specification for maintenance and repair work for the Church roof. It will also enable a further inspection of the spire so that a faculty from the DAC can be obtained and works completed.

At the September meeting, it was reported that the PCC had agreed by email to accept the Statement of Need prepared by Lisa Brooks so that essential works can proceed in order to prevent the church fabric from deteriorating any further before the winter period. In response to ongoing problems at St Luke's Hall concerning inconsiderate one-off hirers and unhappy neighbours, the PCC agreed to delegate authority to Jeff and Christian to draw up new terms and conditions of hire for St Luke's Hall. The PCC approved a number of important safeguarding documents. Following the recommendation of the Finance Committee, the PCC accepted Janet Fox's offer to stand for the position of Treasurer when Alan Gorman moves out of the parish in October. The PCC agreed to delegate responsibility to Jeff to go ahead with taking on the role of employer for the Hope into Action Bromley Empowerment worker (line management actions to rest with Hope into Action Bromley).

At the November meeting, the PCC agreed Becky's membership of the PCC and Steve welcomed her to the meeting. The PCC approved the amended document 'Responding to a Safeguarding Concern or Allegation'. The PCC approved the formal appointment of Jan Fox as our new Treasurer. The PCC agreed to offer the Diocese £87,675, which is a 5% increase on what we gave in 2024 and 6.6% above the 2025 Indicative offer. The PCC approved the Away Giving for 2024. Jeff updated the PCC concerning our work on vision. It was reported that the PCC had approved three resolutions by email since the last meeting: the Pre-school rent review; expenditure on upgrades to the sound system at St Augustine's; expenditure on the disabled ramp to the Garden Room.

In addition to these approvals and discussions, the PCC reviewed reports from the Parish Safeguarding Officer, the Treasurer and the operating groups (Outreach and Mission, Worship and Pastoral Care, Property, Communications) at each meeting.

St. Augustine's with St Luke's Flower Guild

'Thank you, Lord, for the gift of our senses so that we may enjoy nature's gifts. From the first snowdrops of spring through summer's glory to autumn's harvest of fruits, we thank you Lord. Help us Lord to draw strength from nature's continuing beauty so that we may be enriched and thereby able to enrich the lives of others. Amen' (by Caroline Lee from 'Favourite Prayers').

In working closely with the Ministry team, the very purpose of our flower arrangements is always to reflect and enhance the worship services held within the church and to welcome our many visitors.

Our congregation provides the budget for our flowers in memory of loved ones and this year our appeal raised a very generous £1,206 for which we are very grateful to everyone who contributed.

Mindful of the increased cost of flowers, members of the guild have again been creative in the use of artificial flowers and craft materials. The new wall hangings made by the guild for Harvest were inspired by the words from the hymn 'We plough the fields and Scatter' and those for Christmas came from the hymn 'O Holy night! The stars are brightly shining'.

Our main flower festivals since last April have been, Easter, Harvest festival, Memorial Service, Remembrance Sunday, and Christmas.

For Mothering Sunday this year, we are going to be making cones of chocolate 'Celebration' treats instead of daffodil posies. These will be distributed to the congregation attending the 10am Mothering Day service.

In June 2025 St Augustine's will be hosting the summer meeting of the Guild of Church Flower Arrangers when we will be welcoming church flower arrangers from across the borough of Bromley to an evening of floral demonstrations and fellowship. The evening is also open to anyone with an interest in flower arranging for a small entrance fee.

In the last 12 months, both Val Gorman and Helen Smith have moved away from the parish. We are very grateful for all the help and support they gave over the years.

Thankfully, Anne Bond, John Blunden, Alan Fyfield Johanna Gurney and Jane-Anne Riley continue to give of their time and talents, and we are delighted this year to welcome Maureen Joyce to our team.

Our thanks to Cathy Fyfield for co-ordinating the flower arranging team

St. Augustine's with St Luke's Bellringers

The tower and spire of St Luke's Church have been a significant landmark on Bromley Common since 1910. The ringing of bells has been part of the local soundscape over the same period. The bellringers have continued to ring before the monthly services at St. Lukes, led by Chris Lawrance and with the support of bellringers from other local churches. On Sunday 13th April, they rang a quarter peal before the joint service with Churches Together in Bromley Common celebrating Palm Sunday.

On 27th April 2024 members of the group joined with other ringers at Otford, Shoreham and Eynsford. Two members attended another outing on 8th June to ring at four City of London churches.

Looking ahead, the bellringers plan to celebrate the 80th anniversary of VE Day by ringing the bells on Thursday 8th May along with churches nationwide.

Administrative Information

St Augustine's church and St Luke's church are situated in Bromley Common and are part of the Diocese of Rochester. The correspondence address is: Southborough Lane, Bromley BR2 8AT.

The PCC is a body corporate (PCC Powers Measure 1956, Church representation Rules 2006) and a charity registered with the Charity Commission No. 1129375.

PCC Membership 2024

Clergy: Revd Steve Spencer (Chairman)
Revd Rachel Winn (until 02.06.2024)
Revd Becky Willoughby (from 28.09.2024)

Licensed Lay Ministers: Alan Mitchell
Verity Mitchell

Wardens: Jeff Blyth (elected 2023)
Hilary Chittock (elected 2023)

Parish Safeguarding Officer: John Murray

Treasurer: Alan Gorman (until 1 November 2024)
Jan Fox (from 1 November 2024)

Secretary: Johanna Gurney

Representatives on Deanery Synod: Nigel Pope (elected 2023)

Elected Members: Marvia Downie (elected 2023)
Alan Fyfield (elected 2023)
Richard Jones (elected 2022)
Christian Major (elected 2022)
John Murray (elected 2024)
Karen Palmer (elected 2023, stepped down 28.04.2024)
Ann Pope (elected 2024)
Christine Regas (elected 2024)

Approved by the PCC and signed on their behalf



Rev'd Steve Spencer

26 March 2025

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2024

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2024 £	2023 £
INCOME					
Voluntary income	2a	142,267	2,244	144,511	110,659
Activities for generating funds	2b	7,650	-	7,650	7,730
Income from investments	2c	22,478	-	22,478	22,106
Church Activities	2d	75,452	-	75,452	75,293
Other income	2e	66	-	66	106
Total Income		247,913	2,244	250,157	215,894
EXPENDITURE					
Church activities	3a	237,433	950	238,383	218,989
Raising funds	3b	-	-	-	-
Other costs	3c	-	-	-	200
Total Expenditure		237,433	950	238,383	219,189
Net Income/Expenditure		10,480	1,294	11,774	(3,295)
Net Gains on Investments & Fixed Assets	7	17,993	-	17,993	68,138
Transfers between funds	8	-	-	-	-
Net movement in funds		28,473	1,294	29,767	64,843
Total brought forward at 1 January	8	2,103,568	2,822	2,106,390	2,041,547
Total carried forward at 31 December	9	2,132,041	4,116	2,136,157	2,106,390

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

BALANCE SHEET AT 31 DECEMBER 2024

	Notes	2024	2023
		£	£
Fixed assets			
Tangible fixed assets	7a	1,283,303	1,252,050
Investments	7b	804,091	786,098
Total fixed assets		2,087,394	2,038,148
Current assets			
Debtors	4	20,415	37,929
General Deposit Account		-	-
Repair Fund Deposit Accounts		8,831	5,929
Cash at bank and in hand		30,162	46,249
		59,408	90,107
Creditors: due within one year	5a	(10,645)	(21,865)
Net current assets		48,763	68,242
Total assets less current liabilities		2,136,157	2,106,390
Creditors: due after one year	5b	-	-
NET ASSETS		2,136,157	2,106,390
Parish Funds			
Unrestricted	8	2,132,041	2,103,568
Restricted	8	4,116	2,822
		2,136,157	2,106,390

Approved by the Parochial Church Council on 26 March 2025 and signed on its behalf



Chairman (Reverend Steve Spencer)



Chair of Finance Committee (Nigel Pope)

The accompanying notes form a part of these financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2024	2023
	£	£	£	£
a <i>Voluntary income</i>				
Planned Giving - Gift Aid Reclaimable	60,942	-	60,942	53,840
Planned Giving - Gift Aid Not Reclaimable	38,150	-	38,150	35,390
Collections and Giving eligible for GASDS	3,760	-	3,760	3,213
Charitable Appeals	9,759	1,625	11,384	1,332
Flower Appeal	1,070	-	1,070	635
Other Donations	760	-	760	1,623
Legacies	11,136	-	11,136	-
Tax Recoverable (Gift Aid and GASDS)	16,690	619	17,309	14,626
	142,267	2,244	144,511	110,659
b <i>Activities for generating funds</i>				
Tower Rental (Mobile Aerial)	7,100	-	7,100	7,100
Parish Magazine - Advertising	550	-	550	630
	7,650	-	7,650	7,730
c <i>Income from Investments</i>				
Interest on Bank Deposit	-	-	-	62
Interest from HMRC	308	-	308	269
Interest on Repair Funds	252	-	252	288
Investment Fund Dividends	21,918	-	21,918	21,487
	22,478	-	22,478	22,106
d <i>Income from Church Activities</i>				
Parochial Fees (net of Diocese Fees)	1,291	-	1,291	788
Community Activities	3,124	-	3,124	3,174
Parish Magazine Sales	-	-	-	-
Fundraising and Outreach Events	869	-	869	1,808
Room Hire and Office Rents	70,168	-	70,168	69,523
	75,452	-	75,452	75,293
Grants	-	-	-	-
Sundry Income	66	-	66	106
	66	-	66	106
Total Income	247,913	2,244	250,157	215,894

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2024	2023
	£	£	£	£
a Church Activities				
Missionary and Charitable Giving (See Note 10)	17,500	950	18,450	14,857
Diocesan Offer	83,500	-	83,500	75,907
Other Ministry Costs	7,039	-	7,039	5,548
Staff Salaries and Pension Costs	33,357	-	33,357	45,603
Facilities Running Costs	78,494	-	78,494	62,416
Facilities Improvements	-	-	-	281
Equipment Depreciation	1,785	-	1,785	1,025
Community Activities	1,370	-	1,370	747
Back Office (Administration and Technology)	4,203	-	4,203	3,262
Worship	4,634	-	4,634	4,104
Outreach	2,658	-	2,658	2,997
Other Expenses	2,893	-	2,893	2,242
	237,433	950	238,383	218,989
b Raising Funds				
Stewardship	-	-	-	-
	-	-	-	-
c Other Costs				
Governance	-	-	-	200
Bad Debts	-	-	-	-
Exceptional Items	-	-	-	-
	-	-	-	200
Total Expenditure	237,433	950	238,383	219,189

4 DEBTORS	2024	2023
	£	£
Accrued tax recoverable	8,076	12,188
Other accounts receivable	12,339	25,741
	20,415	37,929

5 LIABILITIES	2024	2023
	£	£
a Creditors: due within one year		
Accounts Payable & Other Liabilities	10,645	21,865
b Creditors: due after one year	-	-

1. ACCOUNTING STATEMENTS

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment Funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over between four and ten years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

6 STAFF COSTS	2024	2023
	£	£
a Wages and salaries	32,795	44,953
Employer Defined Contribution pension scheme	557	698
Average number of employees	2	3

During 2024, the PCC employed two part-time parish administrators.

The PCC employed a Family, young people and children worker in August 2024. During the year the PCC also employed an empowerment worker who worked entirely for Hope Into Action and whose costs were entirely recharged to Hope Into Action. No costs are shown in these accounts in respect of this employee.

In addition, the PCC contributed towards the Diocesan costs of employing the Reverend Steve Spencer and Reverend Rachel Winn and Reverend Becky Willoughby which is included under the "Diocesan Offer" in Note 3.

b Related Party Transactions

A small immaterial portion of the expenses paid to the incumbent may relate to services as Chairman of the PCC.

Linda Spencer, the wife of Reverend Steve Spencer, received payments of £5,895 during the year (2023 £8,253) working as part-time Parish Administrator. Adam Winn, the husband of Reverend Rachel Winn received payment of £250 for Hedge Maintenance in 2023. No other payments were paid to any PCC member, persons closely connected to them or related parties.

Donations received from PCC members and related parties were £49,361 (2023:£43,927) (excluding gift aid).

7 FIXED ASSETS & INVESTMENTS

a Tangible fixed assets	St Luke's Hall Raglan Road £	Other Tangible Fixed Assets £	Total £
ACTUAL / DEEMED COST			
At 1 January 2024	1,250,000	4,100	1,254,100
Additions	-	33,038	33,038
Disposals	-	-	-
At 31 December 2024	1,250,000	37,138	1,287,138
DEPRECIATION			
At 1 January 2024	-	2,050	2,050
Charge for the year	-	1,785	1,785
Disposals	-	-	-
At 31 December 2024	-	3,835	3,835
NET BOOK VALUE			
At 31 December 2024	1,250,000	33,303	1,283,303
At 31 December 2023	1,250,000	2,050	1,252,050

The freehold land and buildings comprising of the St Luke's Church Hall, Raglan Road is owned solely by the PCC. The value shown in the accounts is the insurance value as at 1st January 2015. This represents the deemed cost under FRS15 transitional provisions.

b Investments

	£	By Fund Type	£
Market Value at 1st January 2024	786,098	Unrestricted	804,091
Purchases at Cost	-	Restricted	-
Disposals	-	Endowments	-
Unrealised Gains or Losses	17,993		
Market Value at 31st December 2024	804,091	Total	804,091

represented by 34,775 units of the CBF Church of England Investment Fund (Income)

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2024 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2024 £
Unrestricted Funds					
General Reserves	57,416	246,843	(234,693)	(35,940)	33,626
a Raglan Road	1,250,000	-	-	-	1,250,000
b Investment Fund	786,098	-	-	17,993	804,091
c Repair Funds	5,929	-	-	2,902	8,831
d Other Fixed Tangible Assets	2,050	-	(1,785)	33,038	33,303
e Other Designated	2,075	1,070	(955)	-	2,190
	2,103,568	247,913	(237,433)	17,993	2,132,041
f Kondoa Charitable Giving	860	2,244	(950)	-	2,154
g Hope into Action Charitable Giving	1,500	-	-	-	1,500
h Defibrillator Fund	91	-	-	-	91
j Stained Glass Window	371	-	-	-	371
	2,822	2,244	(950)	-	4,116
Total funds	2,106,390	250,157	(238,383)	17,992.60	2,136,157

Fund Notes

- a The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts.
- b The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue, with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- c The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable.
- d The 'Other Fixed Tangible Assets' Fund represents Cameras (£4,100) purchased in 2021, photocopier (£4,770), microphones and audio equipment (£6,667) purchased in 2024 all being depreciated over 4 years and Church chairs purchased in 2024 costing £21,601 being depreciated over 10 years.
- e The 'Other Designated' fund represents ring fenced amounts for the Flower Guild and Forget-Me-Not.
- f The 'Kondoa Charitable Giving' Fund represents amounts received and donated to Kondoa Diocese or associated projects.
- g The 'Hope into Action Charitable Giving' Fund represents amounts received to be donated to Hope into Action.
- h The Defibrillator Fund represents amounts received and monies spent on a Defibrillator at St Augustine's Church.
- j The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

Analysis of transfer between funds

- c St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month.

There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2024	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous Year £
Tangible Fixed Assets	1,283,303	-	1,283,303	1,252,050
Investments (CBF COE Investment Fund)	804,091	-	804,091	786,098
Current assets	55,292	4,116	59,408	90,107
Current Liabilities: due within one year	(10,645)	-	(10,645)	(21,865)
Long Term Liabilities: due after one year	-	-	-	-
	<u>2,132,041</u>	<u>4,116</u>	<u>2,136,157</u>	<u>2,106,390</u>

10 CHARITABLE GIVING

St Augustine's with St Luke's donated the £17,500 to the following organisations in 2024 (2023 £14,

	2024 £	2023 £
10% Away Giving		
2MakeIT	1,500	1,200
Barnabas Trust	-	400
Bible Reading Fellowship	1,000	750
Biblica	-	300
Bromley Foodbank	250	250
Bromley Relief in Need	250	250
Bromley Welcare	1,400	1,200
CAP Bromley	480	420
The Church Army	1,800	1,500
Church Mission Society	3,000	2,500
Cry in the Dark	1,000	750
Kondoa Diocese	2,750	2,000
Bromley Homeless Centre	250	250
Nsumbi Trust	570	500
SAMS Ireland	600	400
Scargill Movement	850	650
Spinnaker Trust	800	600
Poverty & Hope	1,000	-
	<u>£17,500</u>	<u>£13,920</u>
Grants		
Collections and Appeals		
UKRAINE Relief via DEC	-	937
Kondoa Diocese	-	-
	<u>-</u>	<u>£937</u>
Total Giving	£17,500	£14,857

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2023 £	2022 £
INCOME					
Voluntary income	2a	109,946	713	110,659	105,376
Activities for generating funds	2b	7,730	-	7,730	7,220
Income from investments	2c	22,106	-	22,106	21,642
Church Activities	2d	75,293	-	75,293	56,130
Other income	2e	106	-	106	3,791
Total Income		215,181	713	215,894	194,159
EXPENDITURE					
Church activities	3a	218,989	-	218,989	233,719
Raising funds	3b	-	-	-	119
Other costs	3c	200	-	200	854
Total Expenditure		219,189	-	219,189	234,692
Net Income/Expenditure		(4,008)	713	(3,295)	(40,533)
Net Gains on Investments & Fixed Assets	7	68,138	-	68,138	(95,311)
Transfers between funds	8	-	-	-	-
Net movement in funds		64,130	713	64,843	(135,844)
Total brought forward at 1 January	8	2,039,438	2,109	2,041,547	2,177,391
Total carried forward at 31 December	9	2,103,568	2,822	2,106,390	2,041,547

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

Independent Examiner's Report to the PCC of St Augustine's, Bromley Common

I report on the accounts of the church for the year ending 31 December 2024 which are set out on pages 1 to 8

Respective responsibilities of the Trustees and the Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christine Case
Snaefell, Highfield Road
Biggin Hill
TN16 3UX
26 March 2025

Accounts

Parish of St Augustine's with St Luke's Bromley Common

Annual Report 2023

Incumbent: Reverend Steve Spencer

Curate: Reverend Rachel Winn

Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX

Aim and Purposes

St. Augustine's with St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church: pastoral, evangelistic, social, and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church and rooms of St. Augustine, Southborough Lane, Bromley BR2 8AT and of the Church hall of St Luke, Bromley Common BR2 9RN. The Church building of St Luke's is currently leased to Hope Church, with a provision for Anglican worship on occasions.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Augustine with St Luke. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within the parish. Our services and worship put faith into practice through sacrament, prayer, scripture, and music.

When planning our activities, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. We try to encourage all people to live out their faith as part of our parish community through:

- Worship and prayer, learning about the Gospel, and developing their knowledge and trust in Jesus;
- Provision of pastoral care for people living in the parish;
- Outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Augustine, including its Church rooms and facilities as well as the Church hall of St Luke's.

Achievements and Performance

Worship and Prayer

The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our main Sunday morning services have been held in person and streamed online throughout the year, with many in the congregation having the opportunity to contribute through scripture reading, prayers and music. We have been blessed by the members of our music group who sing and record our popular songs and hymns, as well as many new to us.

All are welcome to attend or stream our Sunday service. We have welcomed a number of new people into our church family this year. Attendance at the Sunday morning service averages around 80 people. Once a month we have a café style Sunday morning service, which has been well attended by existing and new members of the congregation.

Our Christingle service was held just before Christmas and raised £308 for The Children's Society,

We hold a monthly evening service at St Luke's church, that has a range of different forms of worship and an average attendance of around 23 people. The Christmas Eve Mass service at St. Luke's attracted 53 people.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life; in marriage public vows are exchanged with God's blessing; and through funeral services friends and family express their grief, give thanks for the life which is now complete in this world, and commend the person into God's keeping. At St. Augustine's with St Luke's Church we celebrated 3 baptisms in 2023 and held 11 funeral services in the Church or elsewhere.

As of 10 April 2024 there were 129 parishioners on the St. Augustine's with St Luke's Church Electoral Roll, an increase of 3 from May 2023.

Deanery Synod

There were three meetings in 2023, in March, July and November.

At the March meeting there was a presentation from Laura Webster, Diocesan Children and Young People Mission and Ministry Advisor Bromley and Bexley. Laura talked about helping churches to attract more children and young people. At the July meeting, Rev'd Andrew McClellan, Vicar of St John the Evangelist, Bromley and inter-faith advisor for Bromley and Bexley, gave a talk on inter-faith relations. At the November meeting, Mike Harrowing, CEO of Spinnaker Trust, gave a presentation on the work of Spinnaker and the importance of connecting with local schools.

Rev'd Steve Spencer, Rev'd Rachel Winn and Nigel Pope represented St Augustine's with St Luke's.

The Church and Church Rooms

The Church rooms are a blessing for our Church and for the community and we welcome their responsible use by groups and individuals. The rooms were open every day except Sundays when they are reserved for Church use.

The Church rooms are hired out to clubs and charities as well as individuals and families for the celebration of their important events, such as funeral receptions and parties. The Monday Pilates class meets in the Garden room. An established karate class moved into the Barnard room on Monday evenings in August. The Orpington Video and Film club carried on their twice monthly meetings through the year. Sally Morris held occasional 'Friends Reunited' meetings on Monday during term time. Bromley Well booked their cookery club for adults with learning disabilities three times each term, as they did for their lunch club for carers. Five Elms clinic use both rooms for exercises and clinics once a month on Fridays throughout the year.

As well as our regular users, there have been some one-off bookings too, including the Friends of Jubilee Park, Trefoil Guild, and training for Girlguiding UK,

We have many requests for information about booking parties from the enquiry form on our website; however very few enquiries result in bookings. There were five children's parties in 2023. We also hosted five funeral receptions. The Scouts took over a lot of the space as dressing rooms for their annual pantomime in January.

The Church itself made good use of the rooms, for ARK, CAMEO, Warm Space and Forget-me-not café, as well as Deanery meetings, Youth Connect and Mothers' Union.

The income from St Augustine's Church room rents in 2023 was £14,397.

Pastoral Care

The Pastoral Care team has flourished with 18 members, all with the required safeguarding qualifications. Regular gatherings have been held for the team, offering prayer, support and further training. Throughout the year many local people have been supported; either on a short-term basis, due to incapacity or bereavement, or for longer periods: helping with shopping, arranging transport to church services /events.

Mission and Evangelism

We have reached out to the surrounding community, including by providing activities both within and away from the church.

During every week in term time the church is used for ARK (our Parent and Toddlers group, with up to 50 children and accompanying parents and carers in attendance most weeks. We have a volunteer team who provide a wide variety of play stations, craft activities, bible stories and singing, offering a welcoming Christian experience, to both parents/carers and the children. We host the 'Forget me not' café for those suffering from dementia and their friends and carers,

Helen Baker, our Youth and Schools Minister led our young people's activities (Youth Connect, Club JC, and ARK) until she left her post in August 2023. These activities continued for the remainder of the year, run by a dedicated team of volunteers and the clergy. She was a Governor at Southborough Primary School, and managed and led corporate worship there. We would like to thank Helen for the huge contribution she made as Youth and Schools Minister over the past 8 years.

Youth Connect has expanded and flourished during 2023. The group for secondary school age young people meets twice monthly on Saturday evenings. One of the monthly meetings has a movie theme with appropriate snacks and the other meeting has a main activity and a variety of informal activities including table tennis and board games and a meal. The activities have included pancakes, morse code, Lego, cookie baking and an Easter egg hunt.

The group often has ten or more members and is supported by a team of eight volunteers who share the responsibility.

The Warm Space initiative has attracted between 16 and 20 people every week offering friendship and support over lunch of homemade soup and rolls. It continued through the summer months as Welcome Space.

We are involved in 'Hope into Action', a nationwide example of help for the homeless as mentioned below.

Our Easter Experience was attended by around 265 children from the local schools, and our Christmas journey in the Church by pupils from, five local primary schools. We also held regular parade services for the local uniformed organisations.

Our 'After School Hot Chocolate' and 'Summer Ice Cream's event was held monthly outside St Augustine's Church with many children and adults passing by. Additional Outreach events were held during December, including two Advent trails and pictures displayed in the houses and shops between St Luke's and St Augustine's churches. Christmas Together on the Green attracted a few faithful people, in the cold and wet, who sang carols and enjoyed the warming mulled wine and mince pies.

Our website (<https://www.st-augustines.org.uk>) is comprehensive and provides information about all aspects of the life of St Augustine's with St Luke's.

Helping those in need is a demonstration of our faith. As a Church, we give 10% of our income to local Charities and Overseas missions, our 'Away Giving', which amounted to £13,920 in the year. Prominent among these were £1,500 to the Church Army, £1,200 to Bromley Welcare, £2,500 to the Church Mission Society, and £1,200 to 2MakeIT. We gave £2,000 to support our link parish of Mwaikisabe and the Bible College in Kondoa Diocese in Tanzania. We also raised £937 for Ukraine relief via the DEC.

We meet with other churches within the Bromley borough to arrange fundraising events for The Children's Society. Some of our congregation also have collection boxes at home, which raised £615 this year. We raised £308 for The Childrens Society at our Christingle Service in December.

St Augustine's with St Luke's has a link with the parish of St Mark's Mwaikisabe in the Diocese of Kondoa in central Tanzania. In August, a group of six people, including Rev Steve Spencer and Linda Spencer, visited Kondoa and Mwaikisabe. The trip went very well, enabling old friendships to be developed and new ones to be made. The generosity and hospitality of the people of Kondoa and Mwaikisabe and their focus on prayer was inspirational. The visit ended with a service at the new Cathedral in Kondoa where two of the group, Ann and Nigel Pope, were made honorary Canons of the Cathedral which was an unexpected honour.

Mothers' Union members continue to play an active role in Church life, although many of the members are elderly and some find it difficult to attend meetings. Membership of the Mothers' Union is not necessarily about meetings, but about supporting the work of the Mothers' Union world-wide and in Great Britain and Ireland. We do this in our branch through fundraising and craft work – knitting squares for blankets and hats for premature babies, and donating to the food bank.

2023 was a busy year for the Mother's Union at St Augustine's with St Luke's. The February meeting was a very enjoyable and enlightening talk by Jenny Beaney (Diocesan Vice President), assisted by her husband Chris, about her work in Rochester Prison. We had some meetings in the evening, including a successful Cheese and Wine evening when members and visitors heard about Away From It All (AFIA) holiday scheme from Rochester Diocesan AFIA Project Manager, Jocelyn Wright and Mothers' Union work more generally from Mary Margaret Yates, Diocesan President. We joined in Wednesday Holy Communion in April, followed by soup and rolls and in July we had a very small number of members at the Bring and Share lunch. The hot lunch in October, raising funds for AFIA was more successful with some visitors joining members. Our two meditations in Lent and Advent led by Rachel Winn and Verity Mitchell were well-attended and although very different, were very thought-provoking.

Some St Augustine's with St Luke's members attended the Spring Members' meeting in Bexleyheath and the Autumn Members' Meeting near Sevenoaks, meeting members from around the diocese and to

hearing news of the wider MU. Members also joined other members from the Archdeaconry at an Archdeaconry service at St Paulinus, Crayford, and at Rochester Cathedral for Evensong on Mary Summer Day on 9th August.

The 23rd Bromley (St Augustine) Scout Group continues to thrive, along with the Brownies and Rainbows.

Our parish magazine, Roundabout, is published in ten months of each year and readership is mainly online although a limited number of copies are printed for those without internet access. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. Our editors welcome contributions or letters from our readers.

Ecumenical Relationships

The church is a member of Churches Together in Bromley Common. (CTiBC). The clergy liaise regularly to support one another in prayer and fellowship. Wherever possible we share resources and expertise.

During the year St Augustine's with St Luke's have been involved, along with other local Churches, the 'Hope into Action' initiative. Bromley Town Church leads this initiative which aims to provide homes for those in need. The use of one property has been secured, charitable status has been given for and a paid Empowerment worker position is being advertised. Befriender training and work on safeguarding and policies is ongoing, and a local man recently has returned to the area and is now living in the property

Volunteers

We would like to thank all the members of our Church who contribute so much to make our Church the community that it is. From the visible jobs such as Churchwarden, to the less noticed jobs such as ARK helpers, we have approximately 50 volunteers, for which we are grateful.

Financial Review

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS 102.

Overall in 2023 there was a total restricted and unrestricted operating deficit of £3,295. To this was added unrealised gains of £68,138 on the investments. (2022 unrealised losses of £95,311). The operating deficit is compared to a budgeted deficit of £90,350 and the previous year's deficit of £40,533. The most significant variances from the 2023 budget were £44,133 less than budgeted exceptional building and other project expenditure; some of this expenditure has been carried over into the 2024 budget. There was also an increase in stewardship and a reduction in staff costs.

We have budgeted an operating deficit of £760 in 2024. With depreciation of £1,775 and exceptional building and project expenditure of £40,881, the overall deficit is projected to be £43,416.

David Wardley stepped down as Treasurer in April. Many thanks to David for all he did in his many years in that post.

Reserves Policy

The PCC have established a policy whereby unrestricted funds not invested in tangible fixed assets ('the free reserves') held by the PCC are targeted to be at least 3 months of the resources expended, which equates to £55k (£56k in 2022). At this level, the PCC feels that they would be able to continue the current activities of St Augustine's with St Luke's in the event of a significant drop in funding. At present, the free reserves amount to £849k, which includes £786k held in the Church of England Investment fund.

Safeguarding

Building on its Risk Assessment programme, which includes protection of children, young people and vulnerable adults, the PCC has encompassed all elements of safeguarding. These now include:

- (a) Adopted and signed the House of Bishops 'Promoting a safer Church' safeguarding policy statement.
- (b) Appointed a Safeguarding officer.
- (c) Agreed a document outlining safeguarding roles within the Church.
- (d) Adopted Church of England Safeguarding Dashboard to monitor safeguarding progress.
- (e) Agreed the creation of a risk register, which includes governance, operational, financial, environmental and regulatory risks, and
- (f) Discussed a draft Health and Safety policy document which included general policy, responsibilities and monitoring procedure. This safety Inspection procedure is continuing in process.

Structure, governance and management

The PCC operates through the following committees:

Standing Committee

The Standing Committee is the only one required by law. It has power to transact urgent parochial business between the main PCC meetings, subject to particular directions given by the main Council. The Churchwardens and Officers of the PCC make up its membership and the Incumbent may invite members of its other committees if these are not Officers themselves.

Finance Committee

This committee considers the budget and accounts of the PCC and other financial matters.

Worship and Pastoral Care Group

The Incumbent chairs this committee which considers the pattern of worship and pastoral care.

Property Management Committee

This committee oversees the day-to-day care of church premises and ancillary areas, together with the church room and hall lettings.

Outreach and Mission

This committee considers outreach and mission in our parish and further afield.

Administration, Communications and Technology (ACT)

This group considers all aspects of support, training and research in our Church life.

Review of the year

At the PCC meeting in January 2023, Liz Mullins, Diocesan Generous Giving Adviser, gave a presentation on the Parish Giving Scheme. After questions from members and discussion, the PCC agreed to work with Liz to launch the Parish Giving Scheme (PGS) in the parish with a provisional launch date of June 2023. The PCC approved Away Giving for 2022 and a proposal to spend up to £2,000 on a new printer for the church office. The PCC approved a proposal from the Treasurer to move £30,000 from the PCC Reserves Fund to General Reserves. The PCC approved a proposal to engage the architects, Inkpen Downie to carry out a feasibility study for a project to upgrade the porch and office areas at St Augustine's with a budget of up to £5,000.

At the March meeting, the management accounts for 2022 were presented and accepted by the PCC. The PCC agreed expenditure on a schedule of building projects for 2023 prepared by the Property Committee, with certain provisos: £17,000 at St Luke's; £12,000 at St Augustine's plus £15,000 for replacement chairs. The budget for 2023 and the Annual Report for 2022 were accepted by the PCC. The Outreach and Mission report updated the PCC on plans for the Coronation on the Green event on 8th May. The Worship and Pastoral Care report highlighted that the Pastoral Care team is going well and that Warm Space is well attended and appreciated.

The APCM took place on 23rd April 2023, following by a PCC meeting on 23rd May. The PCC welcomed a second churchwarden, Jeff Blyth, and a new member, Marvia Downie. The PCC agreed the adoption of the House of Bishops' Safeguarding Policy Statement and expenditure of £729 on repairs to the clock at St Luke's. It was reported that Helen Scothern has stood down as Parish Safeguarding Officer (PSO). Recruitment of a new PSO and interim arrangements were discussed. The PCC reviewed draft materials for the PGS presentation on 9th July. The drawings produced by Inkpen Downie were presented to the PCC and members were asked for feedback. The PCC discussed a period of prayer, reflection and consultation on our mission as a church. The PCC approved a trip to Tanzania from 27th July to 10th August 2023 by six members of the church.

On 25th June 2023 there was a short PCC meeting to update members about the division of churchwarden duties between Jeff Blyth and Hilary Chittock. Helen Baker announced that she would be leaving her role as Youth and Schools' minister on 13th August. Helen was thanked for all that she has given to the parish over the last eight years.

At the July meeting, the new PSO, John Murray updated the PCC on safeguarding in the parish, the steps he has taken since his appointment on 26th June and a list of actions for August to September. It was reported that the Standing and Finance Committee will be split into two committees, the Standing Committee and the Finance Committee. Following a request from Bishop Given, the PCC agreed to send £1,000 of our 2023 Away Giving to Kondoa now to enable them to buy food before prices go up further. The PCC were updated about the setting up of a new finance team and about plans to create a centralised system for room bookings and invoicing. Following receipt of a revised estimate of £1,032.60 for repair of the clock at St Luke's, the PCC approved this expenditure. It was reported that there will be a new Communications Group chaired by Marvia Downie.

At the September meeting, there was discussion of increasing the hours of one of the parish administrators in order to handle all the invoicing. It was reported that the response to Generosity Sunday on 9th July has been very encouraging; planned giving has increased by close to 20% going forward. It was reported that the first meeting of the new Finance Committee took place on 5th October, chaired by Nigel Pope. Hilary Chittock is standing down as Chair of the Property Committee after five

years of service; Christian Major will be the new Chair. The PCC agreed to fund a dedicated safeguarding mobile phone for the PSO.

At the November meeting, the PCC approved a three-part motion concerning the recruitment of a Family, Children and Young People Worker and received an update on covering the role of the former Youth and Schools' Minister. It was reported that Liz Carter will oversee room bookings for both St Augustine's and St Luke's and that our parish administrator will be responsible for managing the invoicing. The PCC approved work on the Scout Hall, subject to a review of the lease by Christian Major. It was reported that there had been issues with our invoicing system over a period of years; steps are now being taken to rectify this situation and no blame is attached to any individual. The PCC approved Alan Gorman as Treasurer. The PCC approved a proposal to offer a 10% increase on the 2023 Diocesan indicative offer, a total of £83,500. We reached a significant Safeguarding milestone at the November PCC meeting because the PCC signed off three Parish Dashboard Safeguarding requirements that enabled us to move from Level 1 Safer Foundations to Level 2 Safer Activities. The PCC agreed 'Guidelines for Responding to a Person Disclosing Abuse', taken from the Parish Safeguarding Manual. Jeff Blyth presented a training 'bite' on the Charity Commission. It was reported that there has been positive feedback on the PCC Away Day which took place on 28th October; this provides a starting point in planning for the Parish Weekend which will take place from 5-7th January 2024.

In addition to these approvals and discussions, the PCC reviewed safeguarding and reports from the Treasurer and from the operating groups (Outreach and Mission, Worship and Pastoral Care, Property, Communications) at each meeting.

Administrative Information

St Augustine's church and St Luke's church are situated in Bromley Common and are part of the Diocese of Rochester. The correspondence address is: Southborough Lane, Bromley BR2 8AT.

The PCC is a body corporate (PCC Powers Measure 1956, Church representation Rules 2006) and a charity registered with the Charity Commission No. 1129375.

During the year 2022 and the period from the APCM in May 2023 to date, the following served as members of the PCC,

PCC Membership 2023

Clergy:	Revd Steve Spencer (Chairman) Revd Rachel Winn
Licensed Lay Minister:	Helen Baker (until 13 th August 2023) Alan Mitchell Verity Mitchell
Wardens:	Jeff Blyth (elected 2023) Hilary Chittock (elected 2023)
Parish Safeguarding Officer:	John Murray (from 26 th June 2023)
Treasurer:	David Wardley (until 23 rd April 2023) Alan Gorman (from 22 nd November 2023)
Secretary:	Johanna Gurney

Representatives on Deanery Synod: Nigel Pope (elected 2023)

Elected Members: Quinton Bower (until 22nd March 2023)
 Marvia Downie (elected 2023)
 Alan Fyfield (elected 2023)
 Alan Gorman (elected 2021)
 Richard Jones (elected 2022)
 Christian Major (elected 2022)
 Karen Palmer (elected 2023)

Approved by the PCC and signed on their behalf



Rev'd Steve Spencer

22nd April 2024

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2023 £	2022 £
INCOME					
Voluntary income	2a	109,946	713	110,659	105,376
Activities for generating funds	2b	7,730	-	7,730	7,220
Income from investments	2c	22,106	-	22,106	21,642
Church Activities	2d	75,293	-	75,293	56,130
Other income	2e	106	-	106	3,791
Total Income		215,181	713	215,894	194,159
EXPENDITURE					
Church activities	3a	218,989	-	218,989	233,719
Raising funds	3b	-	-	-	119
Other costs	3c	200	-	200	854
Total Expenditure		219,189	-	219,189	234,692
Net Income/Expenditure		(4,008)	713	(3,295)	(40,533)
Net Gains on Investments & Fixed Assets	7	68,138	-	68,138	(95,311)
Transfers between funds	8	-	-	-	-
Net movement in funds		64,130	713	64,843	(135,844)
Total brought forward at 1 January	8	2,039,438	2,109	2,041,547	2,177,391
Total carried forward at 31 December	9	2,103,568	2,822	2,106,390	2,041,547

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
		£	£
Fixed assets			
Tangible fixed assets	7a	1,252,050	1,253,075
Investments	7b	786,098	717,960
Total fixed assets		2,038,148	1,971,035
Current assets			
Debtors	4	37,929	25,764
General Deposit Account		-	43,464
Repair Fund Deposit Accounts		5,929	17,990
Cash at bank and in hand		46,249	12,177
		90,107	99,395
Creditors: due within one year	5a	(21,865)	(28,883)
Net current assets		68,242	70,512
Total assets less current liabilities		2,106,390	2,041,547
Creditors: due after one year	5b	-	-
NET ASSETS		2,106,390	2,041,547
Parish Funds			
Unrestricted	8	2,103,568	2,039,438
Restricted	8	2,822	2,109
		2,106,390	2,041,547

Approved by the Parochial Church Council on 3 April 2024 and signed on its behalf

Chairman (Reverend Steve Spencer)

Treasurer (Alan Gorman)

The accompanying notes form a part of these financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2023	2022
	£	£	£	£
a <i>Voluntary income</i>				
Planned Giving - Gift Aid Reclaimable	53,840	-	53,840	45,726
Planned Giving - Gift Aid Not Reclaimable	35,390	-	35,390	32,274
Collections and Giving eligible for GASDS	3,213	-	3,213	1,795
Charitable Appeals	749	583	1,332	4,585
Flower Appeal	635	-	635	1,205
Other Donations	1,623	-	1,623	3,578
Legacies	-	-	-	3,082
Tax Recoverable (Gift Aid and GASDS)	14,496	130	14,626	13,131
	109,946	713	110,659	105,376
b <i>Activities for generating funds</i>				
Tower Rental (Mobile Aerial)	7,100	-	7,100	6,525
Parish Magazine - Advertising	630	-	630	695
	7,730	-	7,730	7,220
c <i>Income from Investments</i>				
Interest on Bank Deposit	62	-	62	13
Interest from HMRC	269	-	269	42
Interest on Repair Funds	288	-	288	100
Investment Fund Dividends	21,487	-	21,487	21,487
	22,106	-	22,106	21,642
d <i>Income from Church Activities</i>				
Parochial Fees (net of Diocese Fees)	788	-	788	712
Community Activities	3,174	-	3,174	1,735
Parish Magazine Sales	-	-	-	117
Fundraising and Outreach Events	1,808	-	1,808	1,861
Room Hire and Office Rents *	69,523	-	69,523	51,705
	75,293	-	75,293	56,130
e <i>Other incoming resources</i>				
Grants **	-	-	-	3,476
Sundry Income	106	-	106	315
	106	-	106	3,791
Total Income	215,181	713	215,894	194,159

* Includes some 2020-22 Hall Hire fees from Hope Church

** Received from the Diocese of Rochester "Energy Costs Support Fund".

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2023	2022
	£	£	£	£
a Church Activities				
Missionary and Charitable Giving (See Note 10)	14,857	-	14,857	22,669
Diocesan Offer	75,907	-	75,907	75,040
Other Ministry Costs	5,548	-	5,548	5,429
Staff Salaries and Pension Costs	45,603	-	45,603	51,894
Facilities Running Costs	62,416	-	62,416	50,756
Facilities Improvements	281	-	281	13,280
Equipment Depreciation	1,025	-	1,025	1,025
Community Activities	747	-	747	999
Back Office (Administration and Technology)	3,262	-	3,262	3,284
Worship	4,104	-	4,104	4,472
Outreach	2,997	-	2,997	3,199
Other Expenses	2,242	-	2,242	1,672
	<u>218,989</u>	<u>-</u>	<u>218,989</u>	<u>233,719</u>
b Raising Funds				
Stewardship	-	-	-	119
	<u>-</u>	<u>-</u>	<u>-</u>	<u>119</u>
c Other Costs				
Governance	200	-	200	-
Bad Debts *	-	-	-	854
Exceptional Items	-	-	-	-
	<u>200</u>	<u>-</u>	<u>200</u>	<u>854</u>
Total Expenditure	<u>219,189</u>	<u>-</u>	<u>219,189</u>	<u>234,692</u>

* 2020 St Luke's Hall Bookings - Bexfit (£215) and Little Kickers (£639)

4 DEBTORS	2023	2022
	£	£
Accrued Tax Recoverable	12,188	13,131
Other Accounts Receivable	25,741	12,633
	<u>37,929</u>	<u>25,764</u>
5 LIABILITIES	2023	2022
	£	£
a Creditors: due within one year		
Accounts Payable & Other Liabilities	21,865	28,883
b Creditors: due after one year	-	-

1. ACCOUNTING STATEMENTS

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment Funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

6 STAFF COSTS	2023	2022
	£	£
a Wages and salaries	44,953	51,087
Employer Defined Contribution pension scheme	698	732
Average number of employees	3	4

The PCC employs two part-time parish administrators.

The PCC employed a Youth and Schools Minister and a part-time cleaner until August 2023.

In addition, the PCC contributed towards the Diocesan costs of employing the Reverend Steve Spencer and Reverend Rachel Winn which is included under the "Diocesan Offer" in Note 3.

b Related Party Transactions

A small immaterial portion of the expenses paid to the incumbent may relate to services as Chairman of the PCC.

Linda Spencer, the wife of Reverend Steve Spencer received payments of £8,253 working as part-time Parish Administrator. Adam Winn, the husband of Reverend Rachel Winn received payment of £250 for Hedge Maintenance. No other payments were paid to any PCC member, persons closely connected to them or related parties.

Donations received from PCC members and related parties were £43,927 (excluding Gift Aid).

7 FIXED ASSETS & INVESTMENTS

a <i>Tangible fixed assets</i>	St Luke's Hall Raglan Road £	Other Tangible Fixed Assets £	Total £
ACTUAL / DEEMED COST			
At 1 January 2023	1,250,000	4,100	1,254,100
Additions	-	-	-
Disposals	-	-	-
At 31 December 2023	1,250,000	4,100	1,254,100
DEPRECIATION			
At 1 January 2023	-	1,025	1,025
Charge for the year	-	1,025	1,025
Disposals	-	-	-
At 31 December 2023	-	2,050	2,050
NET BOOK VALUE			
At 31 December 2023	1,250,000	2,050	1,252,050
At 31 December 2022	1,250,000	3,075	1,253,075

The freehold land and buildings comprising of the St Luke's Church Hall, Raglan Road is owned solely by the PCC. The value shown in the accounts is the insurance value as at 1st January 2015. This represents the deemed cost under FRS15 transitional provisions.

b Investments

	£	By Fund Type	£
Market Value at 1st January 2023	717,960	Unrestricted	786,098
Purchases at Cost	-	Restricted	-
Disposals	-	Endowments	-
Unrealised Gains or Losses	68,138		
Market Value at 31st December 2023	786,098	Total	786,098

represented by 34,775 units of the CBF Church of England Investment Fund (Income)

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2023 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2023 £
Unrestricted Funds					
General Reserves	47,811	214,546	(217,002)	12,061	57,416
a Raglan Road	1,250,000	-	-	-	1,250,000
b Investment Fund	717,960	-	-	68,138	786,098
c Repair Funds	17,990	-	-	(12,061)	5,929
d Other Fixed Tangible Assets	3,075	-	(1,025)	-	2,050
e Other Designated	2,602	635	(1,162)	-	2,075
	2,039,438	215,181	(219,189)	68,138	2,103,568
Restricted Funds					
f Kondoa Charitable Giving	147	713	-	-	860
g Hope into Action Charitable Giving	1,500	-	-	-	1,500
h Defibrillator Fund	91	-	-	-	91
j Stained Glass Window	371	-	-	-	371
	2,109	713	-	-	2,822
Total funds	2,041,547	215,894	(219,189)	68,138.00	2,106,390

Fund Notes

- a The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts
- b The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue, with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- c The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable.
- d The 'Other Fixed Tangible Assets' Fund represents Cameras (£4,100) purchased in Dec 2021 and depreciated over 4 years starting 1 January 2022..
- e The 'Other Designated' fund represents ring fenced amounts for the Flower Guild and Forget-Me-Not.
- f The 'Kondoa Charitable Giving' Fund represents amounts received and donated to Kondoa Diocese or associated projects.
- g The 'Hope into Action Charitable Giving' Fund represents amounts received and donated to Hope into Action.
- h The Defibrillator Fund represents amounts received and monies spent on a Defibrillator at St Augustine's Church.
- j The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

Analysis of transfer between funds

- c St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month. £12,061 was transferred from our repair funds to pay for maintenance to our buildings and interiors.

There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2023	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous Year £
Tangible Fixed Assets	1,252,050	-	1,252,050	1,253,075
Investments (CBF COE Investment Fund)	786,098	-	786,098	717,960
Current assets	87,285	2,822	90,107	99,395
Current Liabilities: due within one year	(21,865)	-	(21,865)	(28,883)
Long Term Liabilities: due after one year	-	-	-	
	<u>2,103,568</u>	<u>2,822</u>	<u>2,106,390</u>	<u>2,041,547</u>

10 CHARITABLE GIVING

St Augustine's donated £14,857 to the following charitable organisations in 2023 (£22,669 in 2022)

10% Away Giving

2MakeIT	1,200
Barnabas Trust	400
Bible Reading Fellowship	750
Biblica	300
Bromley Foodbank	250
Bromley Relief in Need	250
Bromley Welcare	1,200
CAP Bromley	420
The Church Army	1,500
Church Mission Society	2,500
Cry in the Dark	750
Konoda Diocese	2,000
Bromley Homeless Centre	250
Nsumbi Trust	500
SAMS Ireland	400
Scargill Movement	650
Spinnaker Trust	600
	<u>£13,920</u>

Collections and Appeals

UKRAINE Relief via DEC	937
Konoda Diocese	-
	<u>£937</u>

Total Giving **£14,857**

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2022 £	2021 £
INCOME					
Voluntary income	2a	101,255	4,121	105,376	111,966
Activities for generating funds	2b	7,220	-	7,220	12,756
Income from investments	2c	21,642	-	21,642	21,645
Church Activities	2d	56,130	-	56,130	50,497
Other income	2e	3,791	-	3,791	239
Total Income		190,038	4,121	194,159	197,103
EXPENDITURE					
Church activities	3a	227,480	6,239	233,719	183,329
Raising funds	3b	119	-	119	-
Other costs	3c	854	-	854	-
Total Expenditure		228,453	6,239	234,692	183,329
Net Income/Expenditure		(38,415)	(2,118)	(40,533)	13,774
Net Gains on Investments & Fixed Assets	7	(95,311)	-	(95,311)	102,238
Transfers between funds	8	-	-	-	-
Net movement in funds		(133,726)	(2,118)	(135,844)	116,012
Total brought forward at 1 January	8	2,173,164	4,227	2,177,391	2,061,379
Total carried forward at 31 December	9	2,039,438	2,109	2,041,547	2,177,391

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

Independent Examiner's Report to the PCC of St Augustine's, Bromley Common

I report on the accounts of the church for the year ending 31 December 2023 which are set out on pages 1 to 8

Respective responsibilities of the Trustees and the Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Christine Case
Snaefell, Highfield Road
Biggin Hill
TN16 3UX
3 April 2024

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2023

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2023 £	2022 £
INCOME					
Voluntary income	2a	109,946	713	110,659	105,376
Activities for generating funds	2b	7,730	-	7,730	7,220
Income from investments	2c	22,106	-	22,106	21,642
Church Activities	2d	75,293	-	75,293	56,130
Other income	2e	106	-	106	3,791
Total Income		215,181	713	215,894	194,159
EXPENDITURE					
Church activities	3a	218,989	-	218,989	233,719
Raising funds	3b	-	-	-	119
Other costs	3c	200	-	200	854
Total Expenditure		219,189	-	219,189	234,692
Net Income/Expenditure		(4,008)	713	(3,295)	(40,533)
Net Gains on Investments & Fixed Assets	7	68,138	-	68,138	(95,311)
Transfers between funds	8	-	-	-	-
Net movement in funds		64,130	713	64,843	(135,844)
Total brought forward at 1 January	8	2,039,438	2,109	2,041,547	2,177,391
Total carried forward at 31 December	9	2,103,568	2,822	2,106,390	2,041,547

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

BALANCE SHEET AT 31 DECEMBER 2023

	Notes	2023	2022
		£	£
Fixed assets			
Tangible fixed assets	7a	1,252,050	1,253,075
Investments	7b	786,098	717,960
Total fixed assets		2,038,148	1,971,035
Current assets			
Debtors	4	37,929	25,764
General Deposit Account		-	43,464
Repair Fund Deposit Accounts		5,929	17,990
Cash at bank and in hand		46,249	12,177
		90,107	99,395
Creditors: due within one year	5a	(21,865)	(28,883)
Net current assets		68,242	70,512
Total assets less current liabilities		2,106,390	2,041,547
Creditors: due after one year	5b	-	-
NET ASSETS		2,106,390	2,041,547
Parish Funds			
Unrestricted	8	2,103,568	2,039,438
Restricted	8	2,822	2,109
		2,106,390	2,041,547

Approved by the Parochial Church Council on 3 April 2024 and signed on its behalf

Chairman (Reverend Steve Spencer)

Treasurer (Alan Gorman)

The accompanying notes form a part of these financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2023	2022
	£	£	£	£
a Voluntary income				
Planned Giving - Gift Aid Reclaimable	53,840	-	53,840	45,726
Planned Giving - Gift Aid Not Reclaimable	35,390	-	35,390	32,274
Collections and Giving eligible for GASDS	3,213	-	3,213	1,795
Charitable Appeals	749	583	1,332	4,585
Flower Appeal	635	-	635	1,205
Other Donations	1,623	-	1,623	3,578
Legacies	-	-	-	3,082
Tax Recoverable (Gift Aid and GASDS)	14,496	130	14,626	13,131
	109,946	713	110,659	105,376
b Activities for generating funds				
Tower Rental (Mobile Aerial)	7,100	-	7,100	6,525
Parish Magazine - Advertising	630	-	630	695
	7,730	-	7,730	7,220
c Income from Investments				
Interest on Bank Deposit	62	-	62	13
Interest from HMRC	269	-	269	42
Interest on Repair Funds	288	-	288	100
Investment Fund Dividends	21,487	-	21,487	21,487
	22,106	-	22,106	21,642
d Income from Church Activities				
Parochial Fees (net of Diocese Fees)	788	-	788	712
Community Activities	3,174	-	3,174	1,735
Parish Magazine Sales	-	-	-	117
Fundraising and Outreach Events	1,808	-	1,808	1,861
Room Hire and Office Rents *	69,523	-	69,523	51,705
	75,293	-	75,293	56,130
e Other incoming resources				
Grants **	-	-	-	3,476
Sundry Income	106	-	106	315
	106	-	106	3,791
Total Income	215,181	713	215,894	194,159

* Includes some 2020-22 Hall Hire fees from Hope Church

** Received from the Diocese of Rochester "Energy Costs Support Fund".

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2023	2022
	£	£	£	£
a Church Activities				
Missionary and Charitable Giving (See Note 10)	14,857	-	14,857	22,669
Diocesan Offer	75,907	-	75,907	75,040
Other Ministry Costs	5,548	-	5,548	5,429
Staff Salaries and Pension Costs	45,603	-	45,603	51,894
Facilities Running Costs	62,416	-	62,416	50,756
Facilities Improvements	281	-	281	13,280
Equipment Depreciation	1,025	-	1,025	1,025
Community Activities	747	-	747	999
Back Office (Administration and Technology)	3,262	-	3,262	3,284
Worship	4,104	-	4,104	4,472
Outreach	2,997	-	2,997	3,199
Other Expenses	2,242	-	2,242	1,672
	<u>218,989</u>	<u>-</u>	<u>218,989</u>	<u>233,719</u>
b Raising Funds				
Stewardship	-	-	-	119
	<u>-</u>	<u>-</u>	<u>-</u>	<u>119</u>
c Other Costs				
Governance	200	-	200	-
Bad Debts *	-	-	-	854
Exceptional Items	-	-	-	-
	<u>200</u>	<u>-</u>	<u>200</u>	<u>854</u>
Total Expenditure	<u>219,189</u>	<u>-</u>	<u>219,189</u>	<u>234,692</u>

* 2020 St Luke's Hall Bookings - Bexfit (£215) and Little Kickers (£639)

4 DEBTORS	2023	2022
	£	£
Accrued Tax Recoverable	12,188	13,131
Other Accounts Receivable	25,741	12,633
	<u>37,929</u>	<u>25,764</u>
5 LIABILITIES	2023	2022
	£	£
a Creditors: due within one year		
Accounts Payable & Other Liabilities	21,865	28,883
b Creditors: due after one year	-	-

1. ACCOUNTING STATEMENTS

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment Funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

6 STAFF COSTS	2023	2022
	£	£
a Wages and salaries	44,953	51,087
Employer Defined Contribution pension scheme	698	732
Average number of employees	3	4

The PCC employs two part-time parish administrators.

The PCC employed a Youth and Schools Minister and a part-time cleaner until August 2023.

In addition, the PCC contributed towards the Diocesan costs of employing the Reverend Steve Spencer and Reverend Rachel Winn which is included under the "Diocesan Offer" in Note 3.

b Related Party Transactions

A small immaterial portion of the expenses paid to the incumbent may relate to services as Chairman of the PCC.

Linda Spencer, the wife of Reverend Steve Spencer received payments of £8,253 working as part-time Parish Administrator. Adam Winn, the husband of Reverend Rachel Winn received payment of £250 for Hedge Maintenance. No other payments were paid to any PCC member, persons closely connected to them or related parties.

Donations received from PCC members and related parties were £43,927 (excluding Gift Aid).

7 FIXED ASSETS & INVESTMENTS

a Tangible fixed assets	St Luke's Hall Raglan Road £	Other Tangible Fixed Assets £	Total £
ACTUAL / DEEMED COST			
At 1 January 2023	1,250,000	4,100	1,254,100
Additions	-	-	-
Disposals	-	-	-
At 31 December 2023	1,250,000	4,100	1,254,100
DEPRECIATION			
At 1 January 2023	-	1,025	1,025
Charge for the year	-	1,025	1,025
Disposals	-	-	-
At 31 December 2023	-	2,050	2,050
NET BOOK VALUE			
At 31 December 2023	1,250,000	2,050	1,252,050
At 31 December 2022	1,250,000	3,075	1,253,075

The freehold land and buildings comprising of the St Luke's Church Hall, Raglan Road is owned solely by the PCC. The value shown in the accounts is the insurance value as at 1st January 2015. This represents the deemed cost under FRS15 transitional provisions.

b Investments

	£	By Fund Type	£
Market Value at 1st January 2023	717,960	Unrestricted	786,098
Purchases at Cost	-	Restricted	-
Disposals	-	Endowments	-
Unrealised Gains or Losses	68,138		
Market Value at 31st December 2023	786,098	Total	786,098

represented by 34,775 units of the CBF Church of England Investment Fund (Income)

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2023 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2023 £
Unrestricted Funds					
General Reserves	47,811	214,546	(217,002)	12,061	57,416
a Raglan Road	1,250,000	-	-	-	1,250,000
b Investment Fund	717,960	-	-	68,138	786,098
c Repair Funds	17,990	-	-	(12,061)	5,929
d Other Fixed Tangible Assets	3,075	-	(1,025)	-	2,050
e Other Designated	2,602	635	(1,162)	-	2,075
	2,039,438	215,181	(219,189)	68,138	2,103,568
Restricted Funds					
f Kondoa Charitable Giving	147	713	-	-	860
g Hope into Action Charitable Giving	1,500	-	-	-	1,500
h Defibrillator Fund	91	-	-	-	91
j Stained Glass Window	371	-	-	-	371
	2,109	713	-	-	2,822
Total funds	2,041,547	215,894	(219,189)	68,138.00	2,106,390

Fund Notes

- a The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts
- b The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue, with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- c The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable.
- d The 'Other Fixed Tangible Assets' Fund represents Cameras (£4,100) purchased in Dec 2021 and depreciated over 4 years starting 1 January 2022..
- e The 'Other Designated' fund represents ring fenced amounts for the Flower Guild and Forget-Me-Not.
- f The 'Kondoa Charitable Giving' Fund represents amounts received and donated to Kondoa Diocese or associated projects.
- g The 'Hope into Action Charitable Giving' Fund represents amounts received and donated to Hope into Action.
- h The Defibrillator Fund represents amounts received and monies spent on a Defibrillator at St Augustine's Church.
- j The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

Analysis of transfer between funds

- c St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month. £12,061 was transferred from our repair funds to pay for maintenance to our buildings and interiors.

There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2023	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous Year £
Tangible Fixed Assets	1,252,050	-	1,252,050	1,253,075
Investments (CBF COE Investment Fund)	786,098	-	786,098	717,960
Current assets	87,285	2,822	90,107	99,395
Current Liabilities: due within one year	(21,865)	-	(21,865)	(28,883)
Long Term Liabilities: due after one year	-	-	-	
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Konoda Diocese	-
	<u>£937</u>

Total Giving **£14,857**

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2022 £	2021 £
INCOME					
Voluntary income	2a	101,255	4,121	105,376	111,966
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Basis of independent examiner's report

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Christine Case
Snaefell, Highfield Road
Biggin Hill
TN16 3UX
3 April 2024

Accounts

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2022

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ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

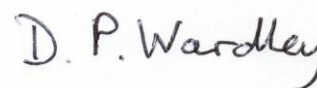
BALANCE SHEET AT 31 DECEMBER 2022

	Notes	2022	2021
		£	£
Fixed assets			
Tangible fixed assets	7a	1,253,075	1,254,100
Investments	7b	717,960	813,271
Total fixed assets		1,971,035	2,067,371
Current assets			
Debtors	4	25,764	25,201
General Deposit Account		43,464	47,421
Repair Fund Deposit Accounts		17,990	31,240
Cash at bank and in hand		12,177	31,581
		99,395	135,443
Creditors: due within one year	5a	(28,883)	(25,423)
Net current assets		70,512	110,020
Total assets less current liabilities		2,041,547	2,177,391
Creditors: due after one year	5b	-	-
NET ASSETS		2,041,547	2,177,391
Parish Funds			
Unrestricted	8	2,039,438	2,173,164
Restricted	8	2,109	4,227
		2,041,547	2,177,391

Approved by the Parochial Church Council on 22 March 2023 and signed on its behalf



Chairman (Reverend Steve Spencer)



Treasurer (David Wardley)

The accompanying notes form a part of these financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2022	2021
	£	£	£	£
a Voluntary income				
Planned Giving - Gift Aid Reclaimable	45,726	-	45,726	47,875
Planned Giving - Gift Aid Not Reclaimable	32,274	-	32,274	21,873
Collections and Giving eligible for GASDS	1,795	-	1,795	242
Charitable Appeals	829	3,756	4,585	9,650
Flower Appeal	1,205	-	1,205	1,020
Other Donations	3,578	-	3,578	10,440
Legacies	3,082	-	3,082	7,005
Tax Recoverable (Gift Aid and GASDS)	12,766	365	13,131	13,861
	101,255	4,121	105,376	111,966
b Activities for generating funds				
Tower Rental (Mobile Aerial)	6,525	-	6,525	12,436
Parish Magazine - Advertising	695	-	695	320
	7,220	-	7,220	12,756
c Income from Investments				
Interest on Bank Deposit	13	-	13	4
Interest from HMRC	42	-	42	7
Interest on Repair Funds	100	-	100	52
Investment Fund Dividends	21,487	-	21,487	21,582
	21,642	-	21,642	21,645
d Income from Church Activities				
Parochial Fees (net of Diocese Fees)	712	-	712	1,784
Community Activates	1,735	-	1,735	578
Parish Magazine Sales	117	-	117	253
Fundraising and Outreach Events	1,861	-	1,861	600
Room Hire and Office Rents	51,705	-	51,705	47,282
	56,130	-	56,130	50,497
e Other incoming resources				
Grants **	3,476	-	3,476	-
Sundry Income	315	-	315	239
	3,791	-	3,791	239
Total Income	190,038	4,121	194,159	197,103

** Received from the Diocese of Rochester "Energy Costs Support Fund".

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2022	2021
	£	£	£	£
a Church Activities				
Missionary and Charitable Giving (See Note 10)	16,430	6,239	22,669	21,570
Diocesan Offer	75,040	-	75,040	81,180
Other Ministry Costs	5,429	-	5,429	4,729
Staff Salaries and Pension Costs *	51,894	-	51,894	30,274
Facilities Running Costs *	50,756	-	50,756	27,038
Facilities Improvements	13,280	-	13,280	9,373
Equipment Depreciation	1,025	-	1,025	-
Community Activities	999	-	999	978
Back Office (Administration and Technology)	3,284	-	3,284	2,945
Worship	4,472	-	4,472	2,822
Outreach	3,199	-	3,199	1,395
Other Expenses	1,672	-	1,672	1,025
	<u>227,480</u>	<u>6,239</u>	<u>233,719</u>	<u>183,329</u>
b Raising Funds				
Stewardship	119	-	119	-
	<u>119</u>	<u>-</u>	<u>119</u>	<u>-</u>
c Other Costs				
Governance	-	-	-	-
Bad Debts **	854	-	854	-
Exceptional Items	-	-	-	-
	<u>854</u>	<u>-</u>	<u>854</u>	<u>-</u>
Total Expenditure	<u>228,453</u>	<u>6,239</u>	<u>234,692</u>	<u>183,329</u>

* Following the introduction of a new payroll system, the costs of our employed cleaner are now included in "Staff Salaries and Pension Costs". Previously these costs were in "Facilities Running Costs". The 2021 figures have been re-stated to ensure a "Like for Like" comparison.

** 2020 St Luke's Hall Bookings - Bexfit (£215) and Little Kickers (£639)

4 DEBTORS	2022	2021
	£	£
Accrued Tax Recoverable	13,131	13,861
Other Accounts Receivable	12,633	11,340
	<u>25,764</u>	<u>25,201</u>

5 LIABILITIES	2022	2021
	£	£
a Creditors: due within one year		
Accounts Payable	28,883	25,423
b Creditors: due after one year		
	-	-

1. ACCOUNTING STATEMENTS

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment Funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

6 STAFF COSTS	2022	2021
	£	£
a Wages and salaries	51,087	30,274
Employer Defined Contribution pension scheme	732	709
Average number of employees	4	2

The PCC employs a Youth and Schools Minister, two part-time parish administrators and a part-time Cleaner.

In addition, the PCC contributed towards the Diocesan costs of employing the Reverend Steve Spencer which is included under the "Diocesan Offer" in Note 3.

b Related Party Transactions

A small immaterial portion of the expenses paid to the incumbent may relate to services as Chairman of the PCC.

Linda Spencer, the wife of Reverend Steve Spencer and Victoria Bouwer, wife of PCC member Quinton Bouwer received payments of £16,869 working as part-time Parish Administrators. No other payments were paid to any PCC member, persons closely connected to them or related parties.

Donations received from PCC members and related parties were £40,246 (excluding Gift Aid).

7 FIXED ASSETS & INVESTMENTS

a Tangible fixed assets	St Luke's Hall Raglan Road	Other Tangible Fixed Assets	Total
	£	£	£
ACTUAL / DEEMED COST			
At 1 January 2022	1,250,000	4,100	1,254,100
Additions	-	-	-
Disposals	-	-	-
At 31 December 2022	1,250,000	4,100	1,254,100
DEPRECIATION			
At 1 January 2022	-	-	-
Charge for the year	-	1,025	1,025
Disposals	-	-	-
At 31 December 2022	-	1,025	1,025
NET BOOK VALUE			
At 31 December 2022	1,250,000	3,075	1,253,075
At 31 December 2021	1,250,000	4,100	1,254,100

The freehold land and buildings comprising of the St Luke's Church Hall, Raglan Road is owned solely by the PCC. The value shown in the accounts is the insurance value as at 1st January 2015. This represents the deemed cost under FRS15 transitional provisions.

b Investments

	£	By Fund Type	£
Market Value at 1st January 2022	813,271	Unrestricted	717,960
Purchases at Cost	-	Restricted	-
Disposals	-	Endowments	-
Unrealised Gains or Losses	(95,311)		
Market Value at 31st December 2022	717,960	Total	717,960

represented by 34,775 units of the CBF Church of England Investment Fund (Income)

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2022 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2022 £
Unrestricted Funds					
General Reserves	72,156	188,833	(226,427)	13,249	47,811
a Raglan Road	1,250,000	-	-	-	1,250,000
b Investment Fund	813,271	-	-	(95,311)	717,960
c Repair Funds	31,239	-	-	(13,249)	17,990
d Other Fixed Tangible Assets	4,100	-	(1,025)	-	3,075
e Other Designated	2,398	1,205	(1,001)	-	2,602
	2,173,164	190,038	(228,453)	(95,311)	2,039,438
Restricted Funds					
f Kondoa Charitable Giving	3,856	1,091	(4,800)	-	147
g Hope into Action Charitable Giving	-	1,500	-	-	1,500
h Defibrillator Fund	-	1,530	(1,439)	-	91
j Stained Glass Window	371	-	-	-	371
	4,227	4,121	(6,239)	-	2,109
Total funds	2,177,391	194,159	(234,692)	(95,311)	2,041,547

Fund Notes

- a The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts.
- b The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue, with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- c The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable.
- d The 'Other Fixed Tangible Assets' Fund represents Cameras (£4,100) purchased in Dec 2021 and depreciated over 4 years starting 1 January 2022..
- e The 'Other Designated' fund represents ring fenced amounts for the Flower Guild and Forget-Me-Not.
- f The 'Kondoa Charitable Giving' Fund represents amounts received and donated to Kondoa Diocese or associated projects.
- g The 'Hope into Action Charitable Giving' Fund represents amounts received and donated to Hope into Action.
- h The Defibrillator Fund represents amounts received and monies spent on a Defibrillator at St Augustine's Church.
- j The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

Analysis of transfer between funds

- c St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month. £16,000 was transferred from our repair funds to pay for maintenance to our buildings and interiors.

There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2022	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous Year £
Tangible Fixed Assets	1,253,075	-	1,253,075	1,254,100
Investments (CBF COE Investment Fund)	717,960	-	717,960	813,271
Current assets	97,286	2,109	99,395	135,443
Current Liabilities: due within one year	(28,883)	-	(28,883)	(25,423)
Long Term Liabilities: due after one year	-	-	-	
	<u>2,039,438</u>	<u>2,109</u>	<u>2,041,547</u>	<u>2,177,391</u>

10 CHARITABLE GIVING

St Augustine's donated £22,669 to the following charitable organisations in 2022 (£21,570 in 2021)

10% Away Giving

2MakeIT	1,200
Barnabus Trust	500
Bible Reading Fellowship	750
Biblica	600
Bromley Foodbank	300
Bromley Relief in Need	500
Bromley Welcare	1,300
CAP Bromley	400
The Church Army	1,750
Church Mission Society	2,500
Cry in the Dark	750
Konoda Diocese	2,000
Bromley Homeless Centre	500
Nsumbi Trust	600
SAMS Ireland	500
Scargill Movement	750
Spinnaker Trust	500
	<u>£15,400</u>

Collections and Appeals

UKRAINE Relief via DEC	1,030
Defibrillator	1,439
Konoda Diocese	4,800
	<u>£7,269</u>

Total Giving **£22,669**

ST AUGUSTINE'S with ST LUKE'S CHURCH, BROMLEY COMMON

11 STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2021

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2021 £	2020 £
INCOME					
Voluntary income	2a	100,778	11,188	111,966	86,885
Activities for generating funds	2b	12,756	-	12,756	6,900
Income from investments	2c	21,645	-	21,645	18,948
Church Activities	2d	50,497	-	50,497	48,596
Other income	2e	239	-	239	201
Total Income		185,915	11,188	197,103	161,530
EXPENDITURE					
Church activities	3a	175,969	7,360	183,329	172,541
Raising funds	3b	-	-	-	20
Other costs	3c	-	-	-	-
Total Expenditure		175,969	7,360	183,329	172,561
Net Income/Expenditure		9,946	3,828	13,774	(11,031)
Net Gains on Investments & Fixed Assets	7	102,238	-	102,238	29,831
Transfers between funds	8	-	-	-	-
Net movement in funds		112,184	3,828	116,012	18,800
Total brought forward at 1 January	8	2,060,980	399	2,061,379	2,042,579
Total carried forward at 31 December	9	2,173,164	4,227	2,177,391	2,061,379

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

12 2021 INDEPENDENT EXAMINER'S REPORT

The following was brought to the attention of PCC in a letter dated 17 March 2022
Inadequacies in the area of Payroll processing.

In April 2022 a new payroll system was implemented.
After 3 months of bedding in, payments to staff have matched Net Pay on Payslips.

Independent Examiner's Report to the PCC of St Augustine's, Bromley Common

I report on the accounts of the church for the year ending 31 December which are set out on pages 1 to 8

Respective responsibilities of the Trustees and the Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Snaefell, Highfield Road
Biggin Hill
TN16 3UX
22 March 2023

Parish of St Augustine's with St Luke's Bromley Common

Annual Report 2021

Incumbent: Reverend Steve Spencer
Curate: Reverend Rachel Winn (from September 2020)

Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX

Aim and purposes

St. Augustine's with St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church and rooms of St. Augustine, Southborough Lane, Bromley BR2 8AT and the Church hall of St Luke, Bromley Common BR2 9RN. The Church building of St Luke's is shared with Hope Church.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Augustine with St Luke. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

- Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.
- Provision of pastoral care for people living in the parish.
- Outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Augustine, including its Church rooms and facilities as well as the Church hall of St Luke's.

Achievements and Performance

Worship and Prayer

The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our main Sunday morning services have been held in person from spring 2021 (under Covid-19 restrictions) and online throughout the year, with many in the congregation having the opportunity to contribute through scripture reading, prayers and music. We have been blessed by the members of our music group who sing and record our popular songs and hymns, as well as many new to us. The technology to live stream our services to Youtube has been grasped and used to much advantage. During March 2021 we have celebrated our 50th online service.

During the year we have also continued our Wednesday morning meditation service using Zoom technology, along with many house group gatherings and Church meetings.

All are welcome to attend or log in to our Sunday service, this year we have welcomed a number of new people into our church family and attendance at the Sunday morning service averages around 70 people. At the date of this report there were **123** parishioners on the St. Augustine's with St Luke's Church Electoral Roll, a increase of 6 from the May 2021 APCM. Due to the Covid-19 restrictions, our Easter Experience, held in the Church for pupils at our local schools, was cancelled. We were able to hold an online Christingle service just before Christmas, giving a Christingle pack to all who could collect it.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. At St. Augustine's with St Luke's Church we have been able to celebrate 2 weddings this year and we have held 5 funeral services.

Deanery Synod

There were three meetings in 2021 – April, July and November.

At the April meeting, representatives of Churches shared what they were looking forward to doing on return from lockdown and what changes had been made in lockdown that they were looking to maintain.

At the July meeting, there was discussion about how the Called to Grow initiative at church level would need to evolve in the light of changes to the Called Together Diocese strategy to incorporate the 5 marks of mission:

1. To proclaim the Good News of the Kingdom
2. To teach, baptize and nurture new believers
3. To respond to human need by loving service
4. To seek to transform unjust structures of society
5. To strive to safeguard the integrity of creation and sustain and renew the life of the earth.

At the November meeting, Liz Mullins, Generous Giving Adviser for Rochester Diocese, gave a presentation covering the Anglican Giving Survey and the top 10 findings and recommendations from this. She also encouraged individual PCCs to review giving in their own parishes and described some of the digital ways to receive gifts. The presentation also explained the Parish Giving Scheme which has already been adopted by many Dioceses and will be introduced to Rochester Diocese over the next 12 months or so.

Rev'd Steve Spencer, Rev'd Rachel Winn and Nigel Pope represented St Augustine's with St Luke's.

The Church and Church Rooms

We want our church to be open to our community for private prayer, and to this end the Church was opened every morning of the week until the middle of March when covid-19 restrictions were applied. The Church rooms are hired out to clubs and charities as well as individuals and families for the celebration of their important events, although again this was limited. The regular users of the rooms, such as the Orpington Video and Film Club, Sing and Sign for babies and the ballet school, Studio88, have stayed with us for many years. In past years we have hosted concerts in aid of various charities, and we are pleased that Bromley Well (Mencap) have used the Barnard room regularly for their Carers' Lunch club and for Cookery classes.

When we have been able to open, room use has been at almost at full capacity, but Church groups remain a priority and Wednesday daytimes and evenings in both rooms have been reserved for their use. Church users include the Toddler group, Bible study and Sally Morris's Fitness group, as well as Messy Church every month.

2021 was obviously a very difficult year for the Church rooms. However, when the Government lifted some of the restrictions imposed in complete lock down in April, the PCC decided that the rooms could re-open in May. Additional terms and conditions for the duration of the Covid outbreak were also introduced. Hand sanitisers were installed in all rooms, and users were advised to open windows to allow good ventilation.

Most regular users resumed their bookings in May 2021, although some groups who catered for mainly elderly people did not return until October. The only group that did not return was Pilates: the instructor is successfully continuing her Thursday class on Zoom. Since reopening, there have been 5 parties, a wedding reception and a concert. Bookings for 2022 are back to pre-covid levels so far.

Regular repairs continue to be made to the premises, with Health and Safety requirements taking a high priority.

St Luke's hall is a very significant Victorian building, and as such we are aware of the need for continuing maintenance. To this end we have taken advice on the needs and priorities involved. The building is partly occupied by a commercial business (usually, although we are currently awaiting the arrival of new tenants) and a preschool. When able to open, it is also used for classes in Taekwondo, Dog Training, Badminton, Fitness Training together with children's parties on Saturday and Sunday afternoons.

Pastoral Care

During the week the Church rooms are used by our Parent and Toddlers Club (now renamed ARK), with up to 100 adults and children in attendance most weeks. We have a volunteer team who work ceaselessly to maintain order and provide a welcoming experience, and we note the significant level of adults bringing children are childminders.

The 23rd Bromley (St Augustine) Scout Group continues to thrive, along with the Brownies and Rainbows. All uniformed sections usually combine for Church Parade services although Covid-19 restrictions are always observed.

Mission and Evangelism

Helping those in need is a demonstration of our faith. As a Church, we give 10% of our income to local Charities and Overseas missions, our 'Away Giving', which amounted to £15,210 in the year.

Prominent among these were £1,500 to the Church Army, £1,150 to Bromley Welcare, £2,250 to the Church Mission Society, and £1,000 to 2MakeIT. We also gave £2,000 to support Bishop Given and Kondoa Diocese in Tanzania. Separately, £7,360 was raised to fund the building of a house for the new Catechist (curate) in our linked parish of Mwaikisabe in Kondoa Diocese.

We are represented on the Bromley Appeals committee for the Children's Society, where representatives from various churches within the borough meet to arrange fundraising events. All activities have been cancelled for 2020. Many of our congregation have collection boxes at home which have not been collected during this year. Our regular Christingle Service collection was cancelled with this service happening online.

St Augustine's with St Luke's has a link with the parish of St Mark's Mwaikisabe in the Diocese of Kondoa in central Tanzania. We pray regularly for each other and, as above, we have assisted with funding to build a new Catechist's house in Mwaikisabe, which is nearing completion. We were hoping to send parishioners to visit Kondoa and Mwaikisabe in 2020, but this was postponed and further visits have not yet been planned.

Mothers' Union members continue to play an active role in Church life, although most activities have been curtailed this year. We have been busy knitting hats for seafarers and blanket squares for Lewisham Refuge, and also supporting Bromley Foodbank.

It is good that these efforts on behalf of others can be combined with opportunities for fellowship.

Our parish magazine, Roundabout, is published in ten months of each year and readership is mainly online although a limited number of copies are printed for those without internet access. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus. This year Roundabout celebrated its 50th year of publication.

As previously mentioned, our Easter Experience for children at the local schools had to be cancelled, along with quarterly parade services for the uniformed organisations attached to our Church. We did however hold our Christmas journey in the Church, with three local schools in attendance throughout the week. We told the Christmas story to around 165 children and their accompanying adults.

We held a 'Fun on the Green' event in July, in which more than 150 people joined us for an afternoon of fun and cakes. In December we held an 'After School Hot Chocolate' event outside our Church, 23 children stopped by and it was agreed to hold this event monthly and to include adults. Also during December additional Outreach events were held, including **The Advent Trail**, 24 picture boards in the roads & shops between St Luke's and St A's. **The Stable** was set up in the Memorial garden. The **Christingle service** was again on zoom due to COVID. 50 bags were made up and collected by families to join in on zoom. **Carols on the Green** was attended by about 60 people, some non-church neighbours & friends came along and the GLK Handbell ringers playing carols were well received, Mulled Wine/hot chestnuts/hot chocolate were appreciated.

The work of our Youth and Schools Minister has been difficult but technology has allowed some things to continue and enabled relationships to be ongoing. She expected to manage and lead corporate worship in Southborough Primary School, building relationships with the young people in that school where she is a Governor. This of course was made difficult when schools stopped allowing visitors and eventually closed. She did maintain contact throughout the year, offering virtual assembly videos and attending Zoom Governor meetings. She was also expecting to join other Youth Ministers in the area to support the chaplaincy work at Bishop Justus Secondary School, Trinity Academy and St George's Academy, Bickley. Bromley High School for Girls (GDST) also maintains close links with the Church as part of their PHSE programme. A youth house group were among other activities that have been suspended in the Church building but through using technology, these were able to keep going. Our Summer Holiday Club moved online and was well received by all who watched and participated, including families from as far away as Devon.

Our website (www.st-augustines.org.uk) is comprehensive and provides information about all aspects of the life of St Augustine's with St Luke's which we hope will continue.

Ecumenical Relationships

The church is a member of Churches Together in Bromley Common. (CTiBC)

The clergy liaise regularly to support one another in prayer and fellowship. Joint activities as well outreach events have been cancelled. Wherever possible we share resources and expertise.

Volunteers

We would like to thank all the members of our Church who contribute so much to make our Church the community that it is. From the visible jobs such as Churchwarden, to the less noticed jobs such as ARC helpers, it seems that almost all of the congregation is involved in something. We have approximately 50 such volunteers, for which we are grateful.

Financial Review

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

Overall in 2021 there was a total restricted and unrestricted operating surplus of £13,774. To this was added unrealised gains of £102,238 on the investments. This operating surplus is compared to a budgeted deficit of £57,100 and the previous year's deficit of £11,031. The most significant variances from the 2021 budget were a £7,000 legacy and £40k less than budgeted exceptional building and other project expenditure; some of this expenditure has been carried over into the 2022 budget. We have budgeted a deficit of £50,750 in 2022 to include exceptional building and project expenditure of £35,200.

Reserves Policy

The PCC have established a policy whereby unrestricted funds not invested in tangible fixed assets ('the free reserves') held by the PCC are targeted to be at least 3 months of the resources expended, which equates to £46k (£44k in 2020). At this level, the PCC feels that they would be able to continue the current activities of St Augustine's with St Luke's in the event of a significant drop in funding. At present, the free reserves amount to £110k, although these do not all represent readily accessible funds.

Safeguarding

Building on its Risk Assessment programme, which includes child and vulnerable adult protection, the PCC has encompassed all elements of safeguarding. These now include:

- (a) Adopted and signed the House of Bishops 'Promoting a safer Church' safeguarding policy statement.
- (b) Appointed a Safeguarding officer.
- (c) Agreed a document outlining safeguarding roles within the Church.
- (d) Agreed the creation of a risk register, which includes governance, operational, financial, environmental and regulatory risks, and
- (e) Discussed a draft Health and Safety policy document which included general policy, responsibilities and monitoring procedure. This safety Inspection procedure is continuing in process.

Structure, governance and management

The PCC operates through the following committees:

Standing and Finance

The Standing Committee is the only one required by law. It has power to transact urgent parochial business between the main PCC meetings, subject to particular directions given by the main Council. The Churchwardens and Officers of the PCC make up its membership and the Incumbent may invite members of its other committees if these are not Officers themselves.

Worship and Pastoral care Group

The Incumbent chairs this committee which considers the pattern of worship and pastoral care.

Property Management Committee

This committee oversees the day-to-day care of church premises and ancillary areas, together with the church room and hall lettings.

Outreach and Mission

This committee considers outreach and mission in our parish and further afield.

Administration, Communications and Technology (ACT)

This group considers all aspects of support, training and research in our Church life.

Review of the year

At the PCC meeting in January 2021 the Away Giving for 2020 was approved. It was agreed to support a fundraising initiative to fund a building project in our link parish of Mwaikisabe in Tanzania. The national lockdown resulted in the suspension of church services and the closure of the church rooms and hall for hire once more. There was discussion of plans for a Lent course on Zoom and prayer walks around the parish. Following another flood of the kitchen at St Luke's Hall, it was agreed to commission a specialist survey of the foundations.

At the March meeting, there was discussion of the possible reopening of church hire facilities in early April. The approval of the 2020 financial accounts was agreed. There was discussion of the Lent and Easter activities which will go ahead under Covid-19 restrictions, including sharing Easter joy through gifts of Easter eggs accompanied by cards and bookmarks with bible verses. There was an update on the survey at St Luke's Hall.

An extra PCC meeting was held in April, the main item of business being discussion and approval of the budget for 2021 and the Annual Report for 2020. There was an update on the Diocesan Called to Grow initiative.

The APCM took place on 8th May 2021, followed by a PCC meeting on 26th May. The House of Bishops' Safeguarding policy statement was adopted by the PCC. There was discussion of a survey to be sent out to members of the congregation to ask them about the format of church services going forwards and the survey questions were agreed. There was an update on property issues, on volunteer support in the parish office and on risk assessments.

At the July meeting, there was discussion of terms and conditions for hirers of church rooms with the removal of Covid-19 restrictions on 19th July and of a proposal concerning the early termination of the lease on the Upstairs Office at St Luke's Hall. The St Luke's Hall sub-group will prepare an options appraisal to bring to the PCC. There was a report on the survey sent to members of the congregation concerning church services. It was agreed to move the 10 am Zoom service to an in-person service at St Augustine's from 5th September (Covid-19 conditions permitting) with the hope of reopening services at St Luke's later in the autumn. There was an update on progress with livestreaming technology for 'hybrid' worship services. There was discussion of outreach activities planned for September, including a relaunch of the Toddler Group in the church and a possible Family Fun Day on the grass outside St Augustine's. There was an update on the survey at St Luke's Hall. The Lone Worker policy was reviewed and it was agreed to circulate it to members for approval.

At the September meeting, it was agreed to bring four groups and their funds (where applicable) under the governance of the church: the Parent and Toddler Group (now ARK), the St Luke's Bell Ringers, Bits & Pieces and Keep Fit with Sally. There were updates on the 'hybrid' worship services and on outreach activities. It was agreed to spend £13,000 on an upgrade of IT infrastructure. It was agreed to offer a six-month contract for 12 hours of work in the parish office and that there would be a meeting with representatives from the Worship and Communications groups to discuss the running of the parish office. It was agreed to enter into a surrender deed ending the lease of the Upstairs Office at St Luke's Hall and to set aside a budget of £12,000 for flood remedies at St Luke's Hall.

At the November meeting, the Diocesan offer payment of £75,000 was agreed and an interim away giving payment to Kondoa of £2,000. A proposal to move the Roundabout parish magazine from a subscription to a donation basis was agreed. An increase in the St Luke's Hall hire rates for 2022 was agreed. The acceptance of a starter budget for 2022 was agreed. There was an update on the setting up of a Pastoral Care team and on Christmas outreach activities. It was agreed to spend up to £6,000 on repairs to the St Luke's Hall windows. There was discussion of issues with livestreaming services. A recommendation to proceed with the recruitment of a second administrator in the parish office was agreed.

The usual business of the Parochial Church Council of St Augustine with St Luke, Bromley Common was considerably impacted by the coronavirus pandemic and subsequent lockdown which happened in January 2021, and restrictions finally eased on the 21st June.

Administrative Information

St Augustine's church and St Luke's church are situated in Bromley Common and are part of the Diocese of Rochester. The correspondence address is: Southborough Lane, Bromley BR2 8AT.

The PCC is a body corporate (PCC Powers Measure 1956, Church representation Rules 2006) and a charity registered with the Charity Commission No. 1129375.

During the year 2021 and the period from the APCM in May 2021 to date, the following served as members of the PCC, Andrew Gurney took a step back from his duties as churchwarden from 27 October 2021 and Nigel Pope took on his day to day duties on a temporary basis from that date:

Clergy: Revd Steve Spencer (Chairman)
Revd Rachel Winn (from 01/09/20)

Licensed Lay Ministers: Alan Mitchell (from 18/10/20)
Verity Mitchell (from 15/05/21)

Youth and Schools Minister: Helen Baker

Wardens: Hilary Chittock (from 18/10/20), Andrew Gurney (from 18/10/20)

Treasurer: David Wardley

Secretary: Johanna Gurney

Representatives on Deanery Synod: Nigel Pope (from 09/11/20)

Elected Members: Lucy Adcock (until 08/05/2021), Helen Baker (elected 2019)
Alan Fyfield (elected 2020), Alan Gorman (elected 2021)
Karen Palmer (elected 2020)

Approved by the PCC and signed on their behalf



Rev'd Steve Spencer

23 March 2022

Accounts

Parish of St Augustine's with St Luke's Bromley Common

Annual Report 2020

Incumbent: Reverend Steve Spencer (from February 2019)

Curate: Reverend Rachel Winn (from September 2020)

Independent Examiner: Christine Case, Highfield Road, Biggin Hill TN16 3UX

Aim and purposes

St. Augustine's with St Luke's Parochial Church Council (PCC) has the responsibility of co-operating with the incumbent in promoting in the ecclesiastical parish, the whole mission of the Church, pastoral, evangelistic, social and ecumenical.

The PCC is also specifically responsible for the maintenance of the Church and rooms of St. Augustine, Southborough Lane, Bromley BR2 8AT and the Church hall of St Luke, Bromley Common BR2 9RN. The Church building of St Luke's is shared with Hope Church.

Objectives and Activities

The PCC is committed to enabling as many people as possible to worship at our church and to become part of our parish community at St. Augustine with St Luke. The PCC maintains an overview of worship throughout the parish and makes suggestions on how our services can involve the many groups that live within our parish. Our services and worship put faith into practice through prayer and scripture, music and sacrament.

When planning our activities, the incumbent and the PCC have considered the Charity Commission's guidance on public benefit and, in particular, the specific guidance on charities for the advancement of religion. In particular, we try to enable ordinary people to live out their faith as part of our parish community through:

Worship and prayer; learning about the Gospel; and developing their knowledge and trust in Jesus.

Provision of pastoral care for people living in the parish.

Outreach work.

To facilitate this work it is important that we maintain the fabric of the Church of St Augustine, including its Church rooms and facilities as well as the Church hall of St Luke's.

Achievements and Performance

Worship and Prayer

The PCC are keen to offer a range of services during the week and over the course of the year that our community find both beneficial and spiritually fulfilling. Our main Sunday morning services have been held online using Zoom technology, with many in the congregation having the opportunity to contribute through scripture reading, prayers and music. We have been blessed by the members of our music group recording our popular songs and hymns, as well as many new to us. The technology to assemble recordings made in many different homes and uploading to Youtube has been grasped and used to much advantage. During March 2021 we have celebrated our 50th such service.

From September 2020 to early January 2021 we were able to open our Church to a limited number of worshippers for a Sunday morning Communion service, which was held under strict Covid-19 rules.

The Christmas Eve Communion service in Church was also appreciated. We have also continued our Wednesday morning meditation service using zoom technology.

All are welcome to log in to our Sunday service, and are held in a waiting room until admitted by the host – a role undertaken by several members of the congregation as well as the ministry staff. This year we have welcomed a number of new people into our church family and attendance at the Sunday morning zoom service averages around 70 people. At the date of this report there were 117 parishioners on the St. Augustine's with St Luke's Church Electoral Roll, a decrease of 6 from the 2019 APCM. Due to the Covid-19 restrictions, our Easter Experience and Christmas Journey, held in the Church for pupils at our local schools, have been cancelled. We were able to hold an online Christingle service just before Christmas, giving a Christingle pack to all who could collect it.

As well as our regular services, we enable our community to celebrate and thank God at the milestones of the journey through life. Through baptism we thank God for the gift of life, in marriage public vows are exchanged with God's blessing and through funeral services friends and family express their grief and give thanks for the life which is now complete in this world and to commend the person into God's keeping. At St. Augustine's with St Luke's Church we have been unable to celebrate baptisms and weddings this year, although we have held 16 funerals in our church or elsewhere.

Deanery Synod

At the January 2020 meeting, there was a presentation on Social Action: a theological introduction by Revd Andrew McClellan, St John Bromley. Always a work in progress, with some examples of the church working with communities – community cafes, places of welcome, debt advice centres, homeless shelters, lunches, foodbank, befriending etc. There was lots to do with limited resources; how high was social action on the list of priorities for Churches and what was the inclination for social action?

There was also a presentation from Caroline Clark, diocesan community engagement and social responsibility advisor; part of her work is to help churches look at wider issues, and help them to engage with other agencies, the public, councils and congregations. Rochester and the Mothers' Union nationally are in partnership with the Clewer Initiative to provide training to spot the signs of modern slavery. Other examples of initiatives in the diocese were given, including community cafes and providing meals for children eligible for free school meals over Christmas.

No further meetings were attended during the lockdown period.

At the 26th November meeting, members reflected on the challenges Covid-19 and lockdown have brought to our parishes.

Steve Spencer and Nigel Pope represented St Augustine's with St Luke's.

The Church and Church Rooms

We want our church to be open to our community for private prayer, and to this end the Church was opened every morning of the week until the middle of March when covid-19 restrictions were applied. The Church rooms are hired out to clubs and charities as well as individuals and families for the celebration of their important events, although again this was limited to the very beginning of 2020. The regular users of the rooms, such as the Orpington Video and Film Club, Sing and Sign for babies and the ballet school, Studio88, have stayed with us for many years. In past years we have hosted concerts in aid of various charities, and we are pleased that Bromley Well (Mencap) used the Barnard room regularly for their Carers' Lunch club and for Cookery classes.

When we have been able to open, room use has been at almost at full capacity, but Church groups remain a priority and Wednesday daytimes and evenings in both rooms have been reserved for their use. Church users include the Toddler group, Bible study and Sally Morris's Fitness group, as well as Messy Church every month. These, of course, have all been cancelled from the middle of March 2020.

Regular repairs continue to be made to the premises, with Health and Safety requirements taking a high priority. The rooms are in need of decoration, and it is hoped this will be carried out in 2021.

St Luke's hall is a very significant Victorian building, and as such we are aware of the need for continuing maintenance. To this end we have taken advice on the needs and priorities involved. The building is partly occupied by a commercial business and a preschool. When able to open, it is also used for classes in Taekwondo, Dog Training, Dance, Badminton, Fitness Training together with children's parties on Saturday and Sunday afternoons.

Pastoral Care

During the week the Church rooms are used by our Parent and Toddlers Club, with up to 100 adults and children in attendance most weeks. We have a volunteer team who work ceaselessly to maintain order and provide a welcoming experience, and we note the majority of adults bringing children are either childminders or grandparents.

Our 3 Cs group meets each Tuesday morning and provides tea and cakes for those in our community looking for some social interaction. Our friends at the Astley Centre come regularly.

The 23rd Bromley (St Augustine) Scout Group continues to thrive, along with the Brownies and Rainbows. All uniformed sections combine for Church Parade services every quarter.

Sadly all of these activities were unable to operate after the middle of March 2020.

During and following this period of lockdown, we have instigated a communication system whereby all members of our congregation have been contacted on a weekly basis to enquire on their health and to manage any needs that they may have.

Mission and Evangelism

Helping those in need is a demonstration of our faith. As a Church, we give 10% of our income to local Charities and Overseas missions, our 'Away Giving', which amounted to £15,500 in the year.

Prominent among these were £1,500 to the Church Army, £1,350 to Bromley Welcare, £2,250 to the Church Mission Society, and £1,000 to 2MakeIT. We also gave £2,000 to support Bishop Given and Kondoa Diocese in Tanzania.

We are represented on the Bromley Appeals committee for the Children's Society, where representatives from various churches within the borough meet to arrange fundraising events. All activities have been cancelled for 2020. Many of our congregation have collection boxes at home which have not been collected this year. Our regular Christingle Service collection was cancelled with this service happening online.

St Augustine's with St Luke's has a link with the parish of St Mark's Mwaikisabe in the Diocese of Kondoa in central Tanzania. We pray regularly for each other and we have assisted with funding to build a new pastor's house in Mwaikisabe, which was completed in the summer of 2019. Two parishioners visited in August 2019 and attended the celebration of the opening of the house. We were hoping to send parishioners to visit Kondoa and Mwaikisabe in 2020, this was postponed and further visits have not yet been planned.

Mothers' Union members continue to play an active role in Church life, although most activities have been curtailed this year. We have been busy knitting hats for seafarers and blanket squares for Lewisham Refuge, and also supporting Bromley Foodbank.

It is good that these efforts on behalf of others can be combined with opportunities for fellowship.

Our parish magazine, Roundabout, is published in ten months of each year, readership is mainly online although a limited number of copies are printed for those without internet access. The magazine keeps our parishioners informed of the important matters affecting our Church and articles that help develop our knowledge and trust in Jesus.

As previously mentioned, our Easter Experience and Christmas Journey for children at the local schools had to be cancelled, along with Carol services and quarterly parade services for the uniformed organisations attached to our Church.

We did however film a condensed version of Christmas Journey to send to local schools to play in their classrooms and featured it on our YouTube channel.

The work of our Youth and Schools Minister has been difficult but technology has allowed some things to continue and enabled relationships to continue. She expected to manage and lead corporate worship in Southborough Primary School, building relationships with the young people in that school where she is a Governor. This of course was made difficult when schools stopped allowing visitors and eventually closed. She did maintain contact throughout the year, offering virtual assembly videos and attending Zoom Governor meetings. She was also hoping to join other Youth Ministers in the area to support the chaplaincy work at Bishop Justus Secondary School and St George's Academy, Bickley. Bromley High School for Girls (GDST) also maintains close links with the Church as part of their PHSE programme. Messy Church, an adult craft group and a youth house group were other activities that have been suspended in the Church building but through using technology, these were able to keep going. A new venture called the Daily Doodle was presented on Facebook and was eagerly followed by all ages. Our Summer Holiday Club moved online and was well received by all who watched and participated.

Our website (www.st-augustines.org.uk) is comprehensive and provides information about all aspects of the life of St Augustine's with St Luke's which we hope will continue.

Ecumenical Relationships

The church is a member of Churches Together in Bromley Common. (CTiBC)
The clergy liaise regularly to support one another in prayer and fellowship. Joint activities as well outreach events have been cancelled. Wherever possible we share resources and expertise.

Volunteers

We would like to thank all the members of our Church who contribute so much to make our Church the community that it is. From the visible jobs such as Churchwarden, to the less noticed jobs such as cleaners, it seems that almost all of the congregation is involved in something. We have approximately 100 such volunteers, for which we are grateful.

Financial Review

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

Overall in 2020 there was an operating deficit of £11,031. To this was added unrealised gains of £29,831 on the investments. This operating deficit is compared to a budgeted deficit of £36,950. The most significant variances from this budget were lower than expected maintenance and running costs (cleaning etc) and exceptional expenditure of nearly £14,000 on our buildings which was postponed. We have budgeted a deficit of £8,200 in 2021 before this building expenditure, which is currently being progressed.

Reserves Policy

The PCC have established a policy whereby unrestricted funds not invested in tangible fixed assets ('the free reserves') held by the PCC are targeted to be at least 3 months of the resources expended, which equates to £44k (£52k in 2019). At this level, the PCC feels that they would be able to continue the current activities of St Augustine's with St Luke's in the event of a significant drop in funding. At present, the free reserves amount to £100k, although these do not all represent readily accessible funds.

Safeguarding

Building on its Risk Assessment programme, which includes child and vulnerable adult protection, the PCC has encompassed all elements of safeguarding. These now include:

- (a) Adopted and signed the House of Bishops 'Promoting a safer Church' safeguarding policy statement.
- (b) Appointed a Safeguarding officer.
- (c) Agreed a document outlining safeguarding roles within the Church.
- (d) Agreed the creation of a risk register, which includes governance, operational, financial, environmental and regulatory risks, and
- (e) Discussed a draft Health and Safety policy document which included general policy, responsibilities and monitoring procedure. This safety Inspection procedure is continuing in process.

Structure, governance and management

The PCC operates through the following committees:

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The Standing Committee is the only one required by law. It has power to transact urgent parochial business between the main PCC meetings, subject to particular directions given by the main Council. The Churchwardens and Officers of the PCC make up its membership and the Incumbent may invite members of its other committees if these are not Officers themselves.

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This committee oversees the day-to-day care of church premises and ancillary areas, together with the church room and hall lettings.

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This committee considers outreach and mission in our parish and further afield.

Administration, Communications and Technology (ACT)

This group considers all aspects of support, training and research in our Church life.

Review of the year

The usual business of the Parochial Church Council of St Augustine with St Luke, Bromley Common was considerably impacted by the coronavirus pandemic and subsequent lockdown which happened in March 2020. The APCM which should have taken place on 26th April 2020 had to be postponed until 17th October 2020 with the consequence that the Council elected in 2019 had to carry on for an additional six months.

At the January 2020 meeting, there were reports from the new mission groups on their objectives for the coming months. A sub-group of the PCC was created to have oversight of the Called to Grow initiative. A Next Steps document setting out a programme of events for 2020 was presented and accepted. The treasurer's report raised concerns about a fall in voluntary income and in parochial fees.

The PCC meeting which was due to take place on 25th March 2020 had to be cancelled. In line with guidance issued by the Diocese of Rochester, it was decided that essential PCC business should be agreed via email. In this way, the annual accounts for 2019 and the annual report for 2019 were approved. Following further advice from the Diocese, it was then decided to hold PCC meetings on Zoom.

The first PCC meeting on Zoom took place in May. Coronavirus continuity planning was reviewed. It was agreed that the Standing and Finance committee would continue to work on this planning and bring a summary statement to each PCC meeting. The Standing and Finance committee and the Property committee would both look at checks to be made before reopening church premises. Church finances

and the budget were reviewed given the changed circumstances. Other changes made in the life of the church in response to the coronavirus pandemic were also reviewed including: the network of telephone callers that had been set up to keep in contact with the congregation; the church services on Zoom; plans for possible reopening of the church in July and possible livestreaming of services.

At the July meeting, Revd Canon Chris Dench gave a presentation concerning the shared responsibility between Steve Spencer, the PCC and the Diocese in training Rachel Winn who would arrive as curate in September. There was discussion of coronavirus continuity planning to address the hire of church premises going forwards. The 2020 budget and an updated Lone Worker policy were approved. It was agreed to suspend church services in July due to the coronavirus pandemic.

At the September meeting the PCC welcomed our new curate, Rachel Winn. There was discussion of continuity planning and risk assessments in relation to the imminent reopening of the church for services and of the church rooms and hall for hire. Responses to the survey concerning the use of technology in worship were reviewed and discussed. A draft parish governance document was agreed in principle.

At the APCM on 17th October 2020, two new churchwardens were elected and three new PCC members.

At the November meeting the new parish governance diagram was presented. This diagram came out of the Diocesan initiative 'Called to Grow'. The aim is to enable the PCC to plan priorities which can be reviewed and evaluated so that we can work together effectively to achieve our mission. There will be four groups reporting to the PCC: administration/communications/technology; worship and pastoral; outreach and mission; property. There was further discussion of the membership of these groups and how they would work together. It was agreed to appoint Nigel Pope as our Deanery Synod representative. Covid-secure Advent and Christmas outreach activities were discussed and agreed. The PCC adopted the House of Bishops' "Promoting a Safer Church; safeguarding policy statement". Following the new national lockdown introduced on 5 November, church services were again suspended and the church hire facilities closed.

At the December meeting it was reported that the 9 am communion services would resume and that the church rooms and hall would be reopened for hire. The Treasurer presented a provisional budget for 2021 which was discussed and approved. The continuing decrease in voluntary giving and the need to address our budgetary deficit were also discussed. The PCC agreed the indicative offer which will be paid to the Diocese. Quotes for expenditure on a CCTV system at St Augustine's church were discussed.

At the meeting in January 2021 the away giving for 2020 was approved. It was agreed to support a fundraising initiative to support a building project in our link parish of Mwaikisabe in Tanzania. The national lockdown resulted in the suspension of church services and the closure of the church rooms and hall for hire once more. There was discussion of plans for a Lent course on Zoom and prayer walks around the parish. Following another flood of the kitchen at St Luke's hall, it was agreed to commission a specialist survey of the foundations.

Administrative Information

St Augustine's church and St Luke's church are situated in Bromley Common and are part of the Diocese of Rochester. The correspondence address is: Southborough Lane, Bromley BR2 8AT.

The PCC is a body corporate (PCC Powers Measure 1956, Church representation Rules 2006) and a charity registered with the Charity Commission No. 1129375.

During the year 2020 and the period from the APCM in October 2020 to date, the following served as members of the PCC:

Clergy: Revd Steve Spencer (Chairman)
Revd Rachel Winn (from 01/09/20)

Licensed Lay Minister: Alan Mitchell (from 18/10/20)
Youth and Schools Minister: Helen Baker

Wardens: Vivienne Emery (until 18/10/20), Pamela Poynter (until 18/10/20)
Hilary Chittock (from 18/10/20), Andrew Gurney (from 18/10/20)

Treasurer: David Wardley

Secretary: Johanna Gurney

Representatives on Deanery Synod: Liz Carter, Ann Hanrahan (both until 18/10/20)
Nigel Pope (from 09/11/20)

Elected Members: Lucy Adcock (elected 2018), Helen Baker (elected 2019)
Hilary Chittock (until 18/10/20), Alan Fyfield (elected 18/10/20)
Alan Gorman (elected 2018), Andrew Gurney (until 18/10/20)
Alan Mitchell (until 18/10/20), Karen Palmer (elected 18/10/20)
Keith Pinnock (elected 18/10/20, resigned 23/11/20)
Nigel Pope (elected 2018)

Approved by the PCC and signed on their behalf



Rev'd Steve Spencer

21 April 2021

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2020

	Notes	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
				2020 £	2019 £
INCOME					
Voluntary income	2a	86,877	8	86,885	98,596
Activities for generating funds	2b	6,900	-	6,900	6,960
Income from investments	2c	18,948	-	18,948	10,202
Church Activities	2d	48,596	-	48,596	78,284
Other income	2e	201	-	201	240
Total Income		161,522	8	161,530	194,282
EXPENDITURE					
Church activities	3a	172,541	-	172,541	206,692
Raising funds	3b	20	-	20	2,867
Other costs	3c	-	-	-	213
Total Expenditure		172,561	-	172,561	209,772
Net Income/Expenditure		(11,039)	8	(11,031)	(15,490)
Net Gains on Investments & Fixed Assets	7	29,831	-	29,831	376,859
Transfers between funds	8	-	-	-	-
Net movement in funds		18,792	8	18,800	361,369
Total brought forward at 1 January	8	2,042,188	391	2,042,579	1,681,210
Total carried forward at 31 December	9	2,060,980	399	2,061,379	2,042,579

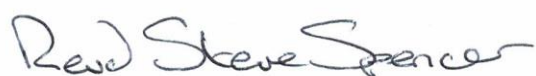
St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

BALANCE SHEET AT 31 DECEMBER 2020

	Notes	2020	2019
		£	£
Fixed assets			
Tangible fixed assets	7a	1,250,000	1,250,000
Investments	7b	711,033	181,202
Total fixed assets		1,961,033	1,431,202
Current assets			
Debtors	4	24,845	23,995
General Deposit Account		47,416	499,213
Repair Fund Deposit Accounts		28,538	31,993
Cash at bank and in hand		25,672	71,559
		126,471	626,760
Creditors: due within one year	5a	(26,125)	(15,383)
Net current assets		100,346	611,377
Total assets less current liabilities		2,061,379	2,042,579
Creditors: due after one year	5b	-	-
NET ASSETS		2,061,379	2,042,579
Parish Funds			
Unrestricted	8	2,060,980	2,042,188
Restricted	8	399	391
		2,061,379	2,042,579

Approved by the Parochial Church Council on 17th March 2021 and signed on its behalf



Chairman (Reverend Steve Spencer)



Treasurer (David Wardley)

The accompanying notes form a part of these financial statements.

1. ACCOUNTING STATEMENTS

Basis of financial statements

The financial statements have been prepared under the Church Accounting Regulations 2006 in accordance with applicable accounting standards and the current Statement of Recommended Practice, Accounting and Reporting by Charities and applicable accounting standard FRS102.

The financial statements have been prepared under the historical cost convention except for investment assets, which are shown at market value. The financial statements include all transactions, assets and liabilities for which the PCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

Fund accounting

Endowment Funds are funds, the capital of which must be retained either permanently or at the PCC's discretion; the income derived from the endowment is to be used either as restricted or unrestricted income funds depending upon the purpose for which the endowment was established in the first place. St Augustine's with St Luke's has no endowment funds.

Restricted Funds comprise (a) income from endowments which is to be expended only on the restricted purposes intended by the donor, and (b) revenue donations or grants for a specific PCC activity intended by the donor. Where these funds have unspent balances, interest on their pooled investment is apportioned to the individual funds on an average balance basis.

Unrestricted Funds are income funds which are to be spent on the PCC's general purposes.

Designated funds are general funds set aside by the PCC for use in the future. Project funds are designated for particular projects for administration purposes only. Funds designated as invested in fixed assets for the PCC's own use are abated in line with those assets' annual depreciation charges in the SOFA. Designated funds remain unrestricted and the PCC will move any surplus to other general funds.

Incoming resources

Planned giving, collections and similar donations are recognised when received. Tax refunds are recognised when the incoming resource to which they relate is received. Grants and legacies are accounted for when the PCC is entitled to the use of the resources, their ultimate receipt is considered reasonably certain and the amounts due are readily quantifiable. Dividends are accounted for when declared receivable, interest as and when accrued by the payer. All incoming resources are accounted for gross.

Resources expended

Grants and donations are accounted for when paid over, or when awarded, if that award creates a binding or constructive obligation on the PCC. The diocesan parish share expected to be paid over is accounted for when due. All other expenditure is generally recognised when it is incurred and is accounted for gross.

Fixed assets

Consecrated and benefice property is not included in the accounts in accordance with s.10(2)(a) and (c) of the Charities Act 2011.

Movable church furnishings held by the vicar and churchwardens on special trust for the PCC and which require a faculty for disposal are inalienable property and listed in the church's inventory. For anything acquired prior to 1 January 2001 there is insufficient cost information available and therefore such assets are not valued in the financial statements. Items acquired since 1 January 2001 and over £1000 are capitalised and depreciated in the accounts over their anticipated useful life on a straight line basis.

Equipment used within the church premises is depreciated on a straight-line basis over four years. Individual items of equipment with a purchase price of £1000 or less are written off when the asset is acquired.

Investments are valued at market value at 31 December.

Depreciation on freehold property, calculated to write off its cost, less anticipated residual value, over its expected useful life, is considered by the PCC to be immaterial, particularly in the light of continuing maintenance. Therefore no depreciation is charged in the financial statements.

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

2 INCOME	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2020	2019
	£	£	£	£
a Voluntary income				
Planned Giving - Gift Aid Reclaimable	43,053	-	43,053	46,924
Planned Giving - Gift Aid Not Reclaimable	21,943	-	21,943	18,637
Collections and Giving eligible for GASDS	1,522	-	1,522	7,953
Charitable Appeals	-	8	8	4,042
Flower Appeal	662	-	662	1,205
Other Donations	7,128	-	7,128	203
Legacies	1,300	-	1,300	5,000
Tax Recoverable (Gift Aid and GASDS)	11,269	-	11,269	14,632
	86,877	8	86,885	98,596
b Activities for generating funds				
Tower Rental (Mobile Aerial)	6,300	-	6,300	6,340
Parish Magazine - Advertising	600	-	600	620
	6,900	-	6,900	6,960
c Investments				
Interest on Bank Deposit	200	-	200	551
Interest from HMRC	6	-	6	40
Interest on Repair Funds	81	-	81	91
Investment Fund Dividends	17,703	-	17,703	1,620
Rent from 40 Rolleston Avenue *	958	-	958	7,900
	18,948	-	18,948	10,202
d Income from Church Activities				
Parochial Fees	1,128	-	1,128	2,199
Community Activities	774	-	774	3,091
Parish Magazine - Sales	466	-	466	880
Social Events	635	-	635	1,155
Room Hire and Office Rents	45,593	-	45,593	70,959
	48,596	-	48,596	78,284
e Other incoming resources				
Copier	3	-	3	26
Sundry Income	198	-	198	214
	201	-	201	240
Total Income	161,522	8	161,530	194,282

* £958 is for reclaimed council tax for 40 Rolleston Avenue, the property we sold in December 2019

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

3 EXPENDITURE	Unrestricted	Restricted	TOTAL FUNDS	
	Funds	Funds	2020	2019
	£	£	£	£
a Church Activities				
Missionary and Charitable Giving (See Note 10)	15,560	-	15,560	19,141
Diocesan Offer	81,180	-	81,180	81,180
Other Ministry Costs	4,516	-	4,516	6,035
Salaries (Y&S Minister and Parish Administrator)	33,753	-	33,753	40,148
Facilities Running Costs	25,385	-	25,385	40,611
Facilities Improvements	4,450	-	4,450	4,026
Equipment Depreciation	-	-	-	-
Community Activities	309	-	309	2,178
Office Services	4,493	-	4,493	5,001
Worship	955	-	955	4,592
Outreach and Communications	1,366	-	1,366	2,328
Other Expenses	574	-	574	1,452
	<u>172,541</u>	<u>-</u>	<u>172,541</u>	<u>206,692</u>
b Raising Funds				
Stewardship	20	-	20	-
40 Rolleston Avenue	-	-	-	2,867
	<u>20</u>	<u>-</u>	<u>20</u>	<u>2,867</u>
c Other Costs				
Governance	-	-	-	213
Exceptional Items	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>213</u>
Total Expenditure	<u><u>172,561</u></u>	<u><u>-</u></u>	<u><u>172,561</u></u>	<u><u>209,772</u></u>

4 DEBTORS	2020	2019
	£	£
Accrued Tax Recoverable	11,269	14,632
Other Debtors and Prepayments	13,576	9,363
	<u>24,845</u>	<u>23,995</u>

5 LIABILITIES	2020	2019
	£	£
a Creditors: due within one year		
Accrued Expenses/Deferred Income	26,125	15,383
b Creditors: due after one year	-	-

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

8 SUMMARY OF FUND MOVEMENTS

	Balance B/Fwd 1 Jan 2020 £	Income £	Expenditure £	Transfers, other gains and losses £	Balance C/Fwd 31 Dec 2020 £
Unrestricted Funds					
a General Reserves	185,546	160,005	(172,192)	(112,009)	61,350
b 40 Rolleston	565,657	-	-	(565,657)	-
c Raglan Road	1,250,000	-	-	-	1,250,000
d Investment Fund	-	-	-	711,033	711,033
ae Repair Funds	31,993	81	-	(3,536)	28,538
f Other Designated	8,992	1,436	(369)	-	10,059
	<u>2,042,188</u>	<u>161,522</u>	<u>(172,561)</u>	<u>29,831</u>	<u>2,060,980</u>
Restricted Funds					
g Charitable Giving	20	8	-	-	28
h Stain Glass Window	371	-	-	-	371
	<u>391</u>	<u>8</u>	<u>-</u>	<u>-</u>	<u>399</u>
Total funds	<u>2,042,579</u>	<u>161,530</u>	<u>(172,561)</u>	<u>29,831</u>	<u>2,061,379</u>

Fund Notes

- a The closing balances of General Reserves and Repair Funds were incorrectly stated in the 2019 accounts by £76 and -£76 respectively. The 2020 opening balances have been adjusted accordingly.
- b The '40 Rolleston' opening balance represents the amount received from the sale of the property 40 Rolleston Avenue in 2019 and is split between £180,000 of investments and £385,657 of cash. In 2020 the '40 Rolleston Fund' fund was closed by the PCC, with the cash and investments transferred into the Investment Fund.
- c The 'Raglan Road' fund matches the net carrying value of the property St Luke's Hall, Raglan Road in the accounts
- d The Investment fund was setup in 2020 by the PCC to support the ongoing mission of the church following the sale of 40 Rolleston Avenue with the objective of replacing the rental income with dividend income. The investment fund matches the value of investments held.
- e The 'Repair Funds' are amounts paid to Rochester Diocese intended to fund future repairs to St Augustine's Church, and St Luke's Hall. The funds are interest bearing and fully refundable. Following the sale of 40 Rolleston Avenue, the repair fund for this property was closed and £6,236 transferred to General Reserves.
- f The 'Other Designated' fund represents ring fenced amounts for 3Cs, Parent and Toddler, Flower Guild and Forget-Me-Not.
- g The 'Charitable Giving' Fund represents amounts donated to Kondoa Diocese or associated projects.
- h The stained glass window appeal was established in 1997 to fund the provision of a stained glass window in the church. This project is currently suspended, and there was no movement on the fund this year. The funds of £371 raised for the purpose are being held on deposit pending the possible restarting of the project.

Analysis of transfer between funds

The 40 Rolleston Repair Fund was closed and £6,236 was transferred to General Reserves. St Augustine's and St Luke's repair funds were funded from General Reserves at a rate of £265 a month. An unrealised gain of £1,193 held in General Reserves was moved to the Investment Fund. The 40 Rolleston fund was closed and £565,657 transferred to the Investment Fund. Legacy gifts of £115,545 previously held in General Reserves were transferred to the Investment Fund. There were no transfers between Unrestricted and Restricted Funds

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

9 ANALYSIS OF NET ASSETS BY FUND

On 31 Dec 2020	Unrestricted Funds £	Restricted Funds £	Total Funds £
Tangible Fixed Assets	1,250,000	-	1,250,000
Investments (CBF COE Investment Fund)	711,033	-	711,033
Current assets	126,072	399	126,471
Current Liabilities: due within one year	(26,125)	-	(26,125)
Long Term Liabilities: due after one year	-	-	-
	<u>2,060,980</u>	<u>399</u>	<u>2,061,379</u>

10 CHARITABLE GIVING

St Augustine's donated £15,560 to the following charitable organisations in 2020 (£19,356 in 2019)

10% Away Giving

2MakeIT	1,000
Barnabus Trust	500
Bible Reading Fellowship	750
Biblica	600
Bromley Foodbank	500
Bromley Relief in Need	500
Bromley Welcare	1,350
CAP Bromley	360
Church Army	1,500
Church Mission Society	2,250
Cry in the Dark	500
Konoda Diocese	2,640
Latch Project	600
Nsumbi Trust	600
SAMS Ireland	600
Scargill Movement	750
Spinnaker Trust	500
	<u>£15,500</u>

Collections and Appeals

Bromley Foodbank	60
	<u>£60</u>

ST AUGUSTINE'S WITH ST LUKE'S, BROMLEY COMMON

11 STATEMENT OF FINANCIAL ACTIVITIES

For the year ended 31 December 2019

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS	
			2019 £	2018 £
INCOME				
Voluntary income	94,111	4,485	98,596	110,340
Activities for generating funds	6,960	-	6,960	7,050
Income from investments	10,202	-	10,202	19,364
Church Activities	78,284	-	78,284	55,750
Other income	240	-	240	225
Total Income	189,797	4,485	194,282	192,729
EXPENDITURE				
Church activities	201,942	4,750	206,692	214,484
Raising funds	2,867	-	2,867	1,566
Other costs	213	-	213	158
Total Expenditure	205,022	4,750	209,772	216,208
Net Income/Expenditure	(15,225)	(265)	(15,490)	(23,479)
Net Gains on Investments & Fixed Assets	376,859	-	376,859	-
Transfers between funds	0	-	0	-
Net movement in funds	361,634	(265)	361,369	(23,479)
Total brought forward at 1 January	1,680,554	656	1,681,210	1,704,689
Total carried forward at 31 December	2,042,188	391	2,042,579	1,681,210

St Augustine's with St Luke's have no Endowment Funds. They are therefore not shown as a Fund category in these accounts.

Independent Examiner's Report to the PCC of St Augustine's, Bromley Common

I report on the accounts of the church for the year ending 31 December 2020 which are set out on pages 1 to 8

Respective responsibilities of the Trustees and the Examiner

The church's trustees are responsible for the preparation of the accounts. The church's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- Examine the accounts under section 145 of the 2011 Act;
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the 2011 Act); and
- To state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with section 130 of the 2011 Act; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Christine Case
Snaefell, Highfield Road
Biggin Hill
TN16 3UX
17th March 2021