

ANNUAL REPORT AND FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2022

## Alongside You

(A company limited by guarantee)

Charity registration number: 1129336

Company registration number: 06807480

Independent Examiners Ltd  
2 Broadbridge Business Centre  
Delling Lane  
Bosham  
Chichester  
West Sussex  
PO18 8NF

## **ALONGSIDE YOU**

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## **ALONGSIDE YOU**

### **LEGAL AND ADMINISTRATIVE INFORMATION**

<b>Charity Registration Number</b>	1129336
<b>Company Registration Number</b>	06807480
<b>Trustees</b>	Yolanda Musinguzi David Vincent James Eddo
<b>Secretary</b>	Rowena Crisp
<b>Registered address</b>	2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
<b>Independent Examiner</b>	G W Schulz ACMA Independent Examiners Ltd 2 Broadbridge Business Centre Delling Lane Bosham Chichester West Sussex PO18 8NF
<b>Bankers</b>	Co-Op Bank PLC 1 Balloon Street Manchester M60 4EP

# **ALONGSIDE YOU**

## **TRUSTEES' REPORT**

The Trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

### **Structure, governance and management**

#### ***Nature of governing document***

Alongside You is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association.

#### ***Recruitment and appointment of Trustees***

The management of the company is the responsibility of the Trustees who are elected and co-opted under the terms of the Articles of Association.

#### ***Organisational structure***

The Trustees delegate day to day management to the Service Director, whilst retaining overall responsibility for policy and oversight.

#### ***Staffing***

The service director (0.4 FTE) has continued to provide leadership to the charity since 2005, working together with the Outings Coordinator and Administration appointed April 2019 (0.2-0.4FTE). We work together with a team of trained volunteers to provide direct family support and outings programmes.

#### ***Risk management***

The Trustees meet quarterly to review the finances and current operations, implications of any changing circumstances and issues arising and to consider proposals for new developments. Risks are assessed as part of these discussions and measures put in place as needed. The Trustees have in place an emergency contingency plan which is kept updated and reviewed closely against staff capacity and any changes. The Trustees are satisfied that systems, policies and procedures are in place to mitigate exposure to the major risks and continue to review these.

### **Objectives and activities**

#### ***Objects and aims***

The principal object of the company is to provide relief for children, their families and carers, living with HIV or any associated condition, and to advance the Christian faith by the provision of support services, recreational and leisure time activity, small grants for relief of financial hardship and to undertake education and research about HIV.

#### ***Public benefit***

The Trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **ALONGSIDE YOU**

### **TRUSTEES' REPORT**

The work of the Charity provides support, help and practical care to any family suffering as a families of any or no faith. Families are referred by health care professionals and social bodies who refer families in need from a wide range of backgrounds. Families living with HIV often experience areas of long term emotional and practical need, due to ill-health, bereavement, stigma and isolation, immigration etc. Due to circumstances, families rarely have the financial resources to pay for support services themselves, and resources are rarely available by central services for long-term, relational support. 'Alongside You' is able to offer significant benefit to children and families living with HIV, through the childcare, activities and support we offer at no cost to families.

#### **Achievements and performance**

##### ***Review of activities***

We have been providing support services to children and families with HIV in East London since 2004. We have been delighted to be able to resume our full outings service provision in this financial year, following the full lifting of covid-19 restrictions.

Our regular activity is structured around provision of support services to children and families living with HIV, primarily through the provision of holiday group outings, complemented by pastoral and advocacy support responding to needs arising, but also through regular family visits. In line with government restrictions slowly lifting for covid-19, we offered outdoor small group outings in April school holidays and outdoor only outings with normal group size in May. We were able to resume our usual outings programme in summer 2022. Families have been very positive about being able to resume normal services and the children excited to be back on outings.

This year we provided direct support services to thirty-eight families, 110 people, 44 parents/carers and 66 children, through a team of 17 volunteers.

We were able to host our usual annual family Christmas Party in person which was appreciated by all who attended. Parents, children and volunteers thanked us for not cancelling this year, noting how much it mattered to get together after such a difficult year with covid restrictions.

In January we were able to launch a new outings group for younger children aged 3-5 years. We are looking forward to providing our first overnight summer holiday beach experience this summer and resuming the adventure residential weekend for teenagers later in the year.

On our recent Outings Annual Review Forms, 95% of parents/carers who responded agreed (and of those, 60% strongly agreed) that their children look forward to the outings' activities, seeing friends, forming good relationships with the volunteers, talking and reminiscing about the outings. In addition, the outings increased their children's well-being, confidence and enabled them to take part in activities they would otherwise not be able to do.

## **ALONGSIDE YOU**

### **TRUSTEES' REPORT**

#### *Feedback From Parents/Carers Who Attended the Outings*

"This charity is a source of help for me and family."

"All the volunteers are so friendly and so helpful. Keep up the good work."

"They get to see new places in London."

"His communication and socialising has improved."

"T told me she didn't know how to skate before but now she can, which is a good thing."

"I would like to thank you and the team for the support you provide for my girls. I really appreciate you all of the time you take out to spend time with us. The girls have had great times and they always tell me lots of amazing stories."

We continue to accept new referrals, for families living in any of the East London Boroughs. This year we received 2 new referrals: 1 from Homerton Hospital; and one from Foodchain, both with early years age children. In January we launched a new outings group for early years children aged 3-5 years (Nursery and Reception) which has enabled us to provide a focussed, small and friendly group for both these new children, but also those who have been with us since babies, who are now ready to start with outings since reaching the 3-5 year age group.

Our charity celebration planned for November had to be postponed due to covid-19 infection in key staff members but has been rescheduled for June 2022. Annual safeguarding training and update for our staff and volunteer team was completed online in April 2021 and in person in May 2022.

In September we received unexpected notice that we needed to leave our office base, of 18 years, within a week. Previous digitalisation of our paper archives and records kept for insurance requirements, helped make this move possible. As we no longer have a permanent office base, we are grateful to Highway Vineyard Church, for their willingness to store our activity resources and receive post securely. We also thank Peabody for providing us with office space to work 2 days a week in Pembury Community Centre in central Hackney. These arrangements are working well.

#### **Future Plans**

Recruiting new volunteers and increasing our team capacity to sustain our current outings provision and include new children referred, remains a priority. The website was updated in January in line with adopting a well-being framework to help communicate our aims and demonstrate impact. We hope the refreshed website will enable an easier pathway for attracting new volunteers, families and giving partners with accessible information.

We are looking forward to providing our first overnight summer holiday beach experience this summer, aimed at 7-12 year olds. Any younger children given the opportunity will need to attend with a parent/carer. Many of the children we support have not had the opportunity to go on holiday in the past few years and others have never had this opportunity. We are therefore excited to be able to provide this experience with a 2 night trip to Littlehampton. Especially given the current increase of financial pressure on families, with more than half of our parents/carers reporting anxiety about finances and concern over having enough food.

# **ALONGSIDE YOU**

## **TRUSTEES' REPORT**

### **Financial review**

#### ***Policy on reserves***

The Trustees aim to build up and maintain reserves from unrestricted funds, which have not been designated for specific use, at a level equivalent to three months expenditure. It is considered that reserves at this level will ensure that, in the event of a significant drop in funding, we will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised or met.

#### ***Principal funding sources***

'Alongside You' Trustees prepared and monitored a budget for this financial year through quarterly management reports reviewed at the trustee meetings. This year income met expenditure. Expenditure on our direct service provision has returned to usual pre-pandemic levels. Expenditure on office space has reduced as we are currently using office space provided by Peabody in Pembury Community Centre and we are grateful for their support for our work. Income from our regular donors remained unchanged by covid-19.

The Trustees appreciate the support of all the churches, individual donors and grant trusts who give to make the work with families possible. We are grateful for the provision of ongoing and grant funding from the MacDonald Family Trust, a renewed three-year funding arrangement with Yapp Charitable Trust and an award from Magic Little Grants towards active outings. We were also delighted by the success of Ed Aspey who ran the much postponed London Marathon for us in October 2021, raising a fantastic £2,484 plus £428 gift aid.

#### ***Going concern***

After making appropriate enquiries, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. For this reason they continue to adopt the going concern basis in preparing the financial statements.

# **ALONGSIDE YOU**

## **TRUSTEES' REPORT**

### **Statement of Trustees' Responsibilities**

The Trustees (who are also the directors of Alongside You for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations.

Company law requires the Trustees to prepare financial statements for each financial year. Under company law the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The annual report was approved by the Trustees of the charity on 13 June 2022 and signed on its behalf by:

.....  
Yolanda Musinguzi  
Trustee



## **ALONGSIDE YOU**

### **INDEPENDENT EXAMINER'S REPORT**

I report to the charity Trustees on my examination of the accounts of the charity for the year ended 31 March 2022 which are set out on pages 8 to 15.

#### **Respective responsibilities of Trustees and examiner**

As the charity's Trustees of Alongside You (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of Alongside You are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Alongside You as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

.....  
G W Schulz ACMA

Independent Examiners Ltd  
2 Broadbridge Business Centre  
Delling Lane  
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13 June 2022

**ALONGSIDE YOU**

**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 MARCH 2022**

	<b>Note</b>	<b>Unrestricted funds £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>Income and Endowments from:</b>				
Donations and legacies	3	<u>30,981</u>	<u>30,981</u>	<u>28,885</u>
Total income		<u>30,981</u>	<u>30,981</u>	<u>28,885</u>
<b>Expenditure on:</b>				
Raising funds		96	96	-
Charitable activities	4	<u>31,564</u>	<u>31,564</u>	<u>26,645</u>
Total expenditure		<u>31,660</u>	<u>31,660</u>	<u>26,645</u>
Net (expenditure)/income		<u>(679)</u>	<u>(679)</u>	<u>2,240</u>
Net movement in funds		(679)	(679)	2,240
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>19,372</u>	<u>19,372</u>	<u>17,132</u>
Total funds carried forward	10	<u><u>18,693</u></u>	<u><u>18,693</u></u>	<u><u>19,372</u></u>

The notes on pages 10 to 15 form an integral part of these financial statements.

**ALONGSIDE YOU**  
**REGISTERED NUMBER: 06807480**

**BALANCE SHEET**  
**AS AT 31 MARCH 2022**

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	7	607	1,010
Cash at bank and in hand		<u>18,615</u>	<u>18,878</u>
		19,222	19,888
<b>Creditors: Amounts falling due within one year</b>	8	<u>(529)</u>	<u>(516)</u>
<b>Net assets</b>		<u>18,693</u>	<u>19,372</u>
<b>Funds of the charity:</b>			
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>18,693</u>	<u>19,372</u>
<b>Total funds</b>	10	<u>18,693</u>	<u>19,372</u>

For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements on pages 8 to 15 were approved by the Trustees, and authorised for issue on 13 June 2022 and signed on their behalf by:

.....  
Yolanda Musinguzi  
Trustee

The notes on pages 10 to 15 form an integral part of these financial statements.

**ALONGSIDE YOU**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR YEAR ENDED 31 MARCH 2022**

**1 Charity status**

The charity is limited by guarantee, incorporated in England, and consequently does not have share capital. Each of the Trustees is liable to contribute an amount not exceeding £Nil towards the assets of the charity in the event of liquidation.

**2 Accounting policies**

**Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102). They also comply with the Companies Act 2006 and Charities Act 2011.

**Basis of preparation**

Alongside You meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

**Going concern**

The Trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

**Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

**ALONGSIDE YOU**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR YEAR ENDED 31 MARCH 2022**

***Donations and legacies***

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

***Gift aid***

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category.

***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

***Taxation***

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

***Debtors***

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

**ALONGSIDE YOU**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR YEAR ENDED 31 MARCH 2022**

**Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

**Liabilities**

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the company anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

**Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

**Pensions and other post retirement obligations**

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

**Financial instruments**

The company only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

**ALONGSIDE YOU**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR YEAR ENDED 31 MARCH 2022**

**3 Income from donations and legacies**

	<b>Unrestricted funds General £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
Donations and legacies;			
Donations	15,470	15,470	15,684
Fundraising	1,877	1,877	3,263
Gift aid reclaimed	2,734	2,734	2,938
Grants, including capital grants;			
Grants from other charities	10,900	10,900	7,000
	<u>30,981</u>	<u>30,981</u>	<u>28,885</u>

**4 Expenditure on charitable activities**

	<b>Unrestricted funds General £</b>	<b>Total 2022 £</b>	<b>Total 2021 £</b>
<b>Note</b>			
Family work - visits, outings and gifts	8,465	8,465	6,240
Family work - volunteer costs	272	272	129
Communications	344	344	403
Rent	167	167	2,000
Insurance	534	534	500
Sundries	406	406	361
Independent examination	720	720	720
Staff costs	20,656	20,656	16,292
	<u>31,564</u>	<u>31,564</u>	<u>26,645</u>

**5 Trustees remuneration and expenses**

No Trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No Trustees have received any reimbursed expenses or any other benefits from the charity during the year.

**ALONGSIDE YOU**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR YEAR ENDED 31 MARCH 2022**

**6 Staff costs**

The aggregate payroll costs were as follows:

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
<b>Staff costs during the year were:</b>		
Wages and salaries	20,424	16,117
Pension costs	<u>232</u>	<u>175</u>
	<u><u>20,656</u></u>	<u><u>16,292</u></u>

The monthly average number of persons (including senior management team) employed by the charity during the year expressed as full time equivalents was as follows:

	<b>2022</b> <b>No</b>	<b>2021</b> <b>No</b>
Employees	<u><u>2</u></u>	<u><u>2</u></u>

No employee received emoluments of more than £60,000 during the year.

**7 Debtors**

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
Accrued income	129	379
Other debtors	<u>478</u>	<u>631</u>
	<u><u>607</u></u>	<u><u>1,010</u></u>

**8 Creditors: amounts falling due within one year**

	<b>2022</b> <b>£</b>	<b>2021</b> <b>£</b>
Pension scheme creditor	49	36
Accruals	<u>480</u>	<u>480</u>
	<u><u>529</u></u>	<u><u>516</u></u>

**9 Pension and other schemes**

**Defined contribution pension scheme**

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £232 (2021 - £175).



**ALONGSIDE YOU**

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR YEAR ENDED 31 MARCH 2022**

**10 Funds**

	<b>Balance at 1 April 2021 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Balance at 31 March 2022 £</b>
<b>Unrestricted funds</b>				
General	<u>19,372</u>	<u>30,981</u>	<u>(31,660)</u>	<u>18,693</u>
	<b>Balance at 1 April 2020 £</b>	<b>Incoming resources £</b>	<b>Resources expended £</b>	<b>Balance at 31 March 2021 £</b>
<b>Unrestricted funds</b>				
General	<u>17,132</u>	<u>28,885</u>	<u>(26,645)</u>	<u>19,372</u>

**11 Analysis of net assets between funds**

	<b>Unrestricted funds General £</b>	<b>Total funds at 31 March 2022 £</b>
Current assets	19,222	19,222
Current liabilities	<u>(529)</u>	<u>(529)</u>
Total net assets	<u>18,693</u>	<u>18,693</u>
	<b>Unrestricted funds General £</b>	<b>Total funds at 31 March 2021 £</b>
Current assets	19,888	19,888
Current liabilities	<u>(516)</u>	<u>(516)</u>
Total net assets	<u>19,372</u>	<u>19,372</u>