

Theatre in the Quarter Trustees Annual Report

2021-22

THEATRE IN THE QUARTER

Charity Registration No: 1129316
Company Registration Number: 5697760
Address for correspondence:
Theatre in The Quarter
27 Cambrian Road
Chester
CH1 4HT

The Company address is:

2 Vicars Lane
Chester
CH1 1QU
www.theatreinthequarter.co.uk

TRUSTEES AND DIRECTORS OF THE COMPANY

N. Dykes
V.J Griffiths Pearson
John Fryett
A.T Jones (Chairman)
B.C. Pearson (resigned 2/8/21)

STRUCTURE, GOVERNANCE AND MANAGEMENT

Theatre in The Quarter is a charitable company limited by guarantee. It is governed by its Memorandum and Articles of Association. Its purpose, as set out in its governing documents is:

“To promote, maintain, improve and advance education, particularly by the production of plays and the encouragement of the arts of drama, music, singing and dance.”

The directors of the company are also the trustees of the charity. The Board meets several times a year to oversee the charity's work. The day to day management of the company is carried out by the Artistic Director, with the close involvement of board members. Trustees are appointed by the agreement of a meeting of the existing trustees. In appointing new trustees, we look for individuals with the requisite skills to help develop and sustain our work. The chairman holds an induction meeting with new trustees to familiarise them with the charity's aims, activities and procedures, and they are given a copy of the Charity Commission's leaflet 'The Essential Trustee.'

THE COMPANY'S WORK AND AIMS

Theatre in the Quarter is a professional and community theatre company based in Chester. It commissions and stages original music drama which draws inspiration from the lives and experiences of the people of Chester and surrounding areas. Cast members include young people, adult members of the community and professional actors and musicians; the production team is always made up of professionals. We have pioneered the use of non-theatrical spaces for our productions. Although this adds significantly to the practical problems we face, it has had the happy result of obliging us to take our work to audiences, rather than them having to come to us. We have been very successful in this, mounting shows in churches, community centres, school and village halls around Chester, Cheshire and beyond.

Through our productions and through creating formal and informal partnerships with other local groups and organisations (residents' associations, schools, churches, University of Chester, etc.) we make a significant contribution to creating and sustaining community cohesion and sense of identity and to building social capital. We aim to

provide opportunities for the development of cross-cultural and inter-generational understanding and community cohesion through live theatre, involving people who might otherwise be unlikely to become involved in the arts. We provide opportunities for exchanging and sharing skills, both technical and social, a development route stretching from children's theatre, through to professional performance. Thus, not only will children and young people be able to develop skills in all aspects of musical theatre up to professional standards, but opportunities will be available for professionals to develop skills in youth and community theatre. Our activities are reliant on grants and charges for our performances. In setting these charges, we seek to ensure that our performances are accessible to those on low incomes. In planning our work, the trustees have paid due regard to the Charity Commission's guidance on public benefit, including the guidance on charging, in line with their duty under section 4 of the Charities Act 2006.

OUR WORK THIS YEAR

TIQ built on skills and outreach developed during the pandemic in 2 main ways: firstly in collaboration with the International Schools Theatre Association engaging with teenagers around the globe in a groundbreaking digital production of their 'extraordinary year'; secondly combining digital and recorded work with live theatre as face to face activity recommenced and being able to engage not only with live audiences but also via online platforms. The main activities in the year were:

Teenagers being part of a global digital production

Teenagers delivering two face to face theatre and film projects

Children creating a site specific film based on their newly created fairy story 'Bella's Magic Quest'

Children delivering their first face to face production since the pandemic 'Ye trolls of Iceland'

Delivery of Christmas and Spring theatre workshops in Blacon

Patchwork created a live music performance for Christmas 2021

Christmas in Chester Community project based on the 12 days of Christmas

Pilot and developmental activity around the intergenerational project for the Platinum Jubilee involving teenagers meeting and engaging with an older generation in order to interview and share stories

FINANCE

Reserves of at the end of the year were £51693. In line with Arts Council England's guidance, the trustees aim to develop a reserve equivalent to 3 to 6 months' operating costs with a view to ensuring that the charity has a limited level of operating capital, principally to support cash flow. This would also allow the charity to invest in future product, for example commissioning a script for a new play, in advance of funding having been committed.

Alistair Jones, Chairman, Theatre in the Quarter

Charity registration number 1129316

Company registration number 05697760 (England and Wales)

THEATRE IN THE QUARTER LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

THEATRE IN THE QUARTER LIMITED

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	N K Dykes Mr J R Fryett V J Griffiths Pearson A T Jones
Secretary	A T Jones
Charity number	1129316
Company number	05697760
Registered office	2 Vicars Lane Chester Cheshire CH1 1QU
Independent examiner	McLintocks (NW) Limited 2 Hilliards Court Chester Business Park Chester Cheshire CH4 9PX

THEATRE IN THE QUARTER LIMITED

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THEATRE IN THE QUARTER LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT)

FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their annual report and financial statements for the year ended 31 March 2022.

The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the financial statements and comply with the charity's [governing document], the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019).

Objectives and activities

The charity's objects are to promote, maintain, improve and advance education particularly by the production of plays and the encouragement of the arts of drama, music, singing and dance.

In shaping its objectives for the year and planning its activities, the trustees have considered the Charity Commission's Guidance on public benefit, including the guidance on public benefit and fee charging. The theatre relies on grants and the income from fees and charges to cover its operating costs. In setting the level of fees, charges and concessions, the trustees give careful consideration to the accessibility of the theatre for those on low incomes.

The strategies employed to achieve the aims and objectives are to:

- present a broad range of theatre productions for the enjoyment and education of the local community;
- offer opportunities for a broad range of people to get involved in arts activity;
- provide facilities for artists to develop

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Significant Activities

TIQ built on the skills and outreach developed during the peak of the pandemic in 2 main ways; firstly the company collaborated with International Schools Theatre Association with whom their teenagers engaged with teenagers from across the globe in the making of a groundbreaking digital production focussing on the 'extraordinary year' that they had lived through. Secondly, as face to face activity was able to resume, the artists were able to combine some of the online, recorded and digital activity into the live theatre work, not only in the final blended product of theatre and film, but also in being able to engage with people who for different reasons were still only able to access the activity, and be included, via online platforms. The main projects which TIQ delivered were:

- Teenagers were part of a global digital production
- Teenagers delivered two face to face theatre and film projects
- Children created a site specific film based on their newly created fairy story 'Bella's Magic Quest'
- Children held a first face to face production since the pandemic 'Yule Trolls of Iceland'
- Delivery of Christmas and Spring theatre workshops in Blacon
- Patchwork created a live music performance project for Christmas 2021
- Christmas in Chester Community Project based on 12 Days of Christmas
- Pilot and developmental activity around the intergenerational project for the Platinum Jubilee - involving teenagers meeting and engaging with an older generation in order to interview and share stories.

Charitable Activities

All of the company's activities are in line with its charitable objects.

THEATRE IN THE QUARTER LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial review

The financial results for the year are shown in the Statement of Financial Activities. Income for the year has increased to £81,991 from £15,671. Expenditure for the year amounted to £29,711 and this has resulted in net profit for the year of £52,280. There are total unrestricted funds of £51,693 and total restricted funds of £38,613 at the year end.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for the Future

In the year to come, Theatre in Quarter will focus on strengthening its work with young people, reaching out to more marginalised communities and finding ways to integrate the work of its young adults with additional needs into its mainstream activity.

Structure, governance and management

The charity is a company limited by guarantee, the charity is controlled by its governing document, a deed of trust.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

N K Dykes

Mr J R Fryett

V J Griffiths Pearson

A T Jones

B C Pearson

(Resigned 2 August 2021)

Recruitment and appointment of new trustees

Trustees are appointed by the members at a general meeting as and when new or replacement skills are required. During the year two trustees stood down at the Annual General Meeting and were re-elected.

Organisational structure

The board of trustees is elected by the annual general meeting. The board meets four to six times a year and more frequently as required. The board carries full responsibility for the organisation delegating day to day management of activities to its artistic director and business manager.

The trustees' report was approved by the Board of Trustees.



A T Jones

Trustee

Dated: 16 December 2022

THEATRE IN THE QUARTER LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THEATRE IN THE QUARTER LIMITED

I report to the trustees on my examination of the financial statements of Theatre In The Quarter Limited (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Caroline Blake FCCA
McLintocks (NW) Limited
2 Hilliards Court
Chester Business Park
Chester
Cheshire
CH4 9PX

Dated: 16 December 2022

THEATRE IN THE QUARTER LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	2	-	63,709	63,709	-	5,060	5,060
Charitable activities	3	1,722	16,548	18,270	3,580	6,925	10,505
Investments	4	12	-	12	106	-	106
Total income		<u>1,734</u>	<u>80,257</u>	<u>81,991</u>	<u>3,686</u>	<u>11,985</u>	<u>15,671</u>
Expenditure on:							
Charitable activities	5	<u>11,750</u>	<u>17,961</u>	<u>29,711</u>	<u>11,871</u>	<u>15,104</u>	<u>26,975</u>
Net (outgoing)/incoming resources before transfers		(10,016)	62,296	52,280	(8,185)	(3,119)	(11,304)
Gross transfers between funds		<u>39,000</u>	<u>(39,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year/							
Net movement in funds		28,984	23,296	52,280	(8,185)	(3,119)	(11,304)
Fund balances at 1 April 2021		<u>22,709</u>	<u>15,317</u>	<u>38,026</u>	<u>30,894</u>	<u>18,436</u>	<u>49,330</u>
Fund balances at 31 March 2022		<u><u>51,693</u></u>	<u><u>38,613</u></u>	<u><u>90,306</u></u>	<u><u>22,709</u></u>	<u><u>15,317</u></u>	<u><u>38,026</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THEATRE IN THE QUARTER LIMITED

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	9		31,201		1
Current assets					
Cash at bank and in hand		59,831		38,025	
Creditors: amounts falling due within one year	10	(726)		-	
Net current assets			59,105		38,025
Total assets less current liabilities			90,306		38,026
Income funds					
Restricted funds	11		38,613		15,317
Unrestricted funds			51,693		22,709
			90,306		38,026

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 16 December 2022


A T Jones
Trustee

Company registration number 05697760

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Theatre In The Quarter Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 2 Vicars Lane, Chester, Cheshire, CH1 1QU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	20% on cost
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1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Donations and legacies

	Restricted funds	Restricted funds
	2022	2021
	£	£
Donations and gifts	63,709	5,060

3 Charitable activities

	Theatre production 2022 £	Theatre production 2021 £
Tickets and programmes	9,348	8,175
Grants	7,200	1,750
Sales of services by beneficiaries	1,722	580
	18,270	10,505
Analysis by fund		
Unrestricted funds	1,722	3,580
Restricted funds	16,548	6,925
	18,270	10,505
For the year ended 31 March 2021		
Unrestricted funds	3,580	
Restricted funds	6,925	
	10,505	

4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	12	106

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Charitable activities

	Theatre production 2022 £	Theatre production 2021 £
Depreciation and impairment	7,800	-
Insurance	1,079	1,079
Production team fees	19,996	24,606
Production costs	-	600
	<u>28,875</u>	<u>26,285</u>
Share of support costs (see note 6)	110	-
Share of governance costs (see note 6)	726	690
	<u>29,711</u>	<u>26,975</u>
Analysis by fund		
Unrestricted funds	11,750	11,871
Restricted funds	17,961	15,104
	<u>29,711</u>	<u>26,975</u>
For the year ended 31 March 2021		
Unrestricted funds	11,871	
Restricted funds	15,104	
	<u>26,975</u>	

6 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Website Costs	110	-	110	-
Accountancy	-	726	726	690
	<u>110</u>	<u>726</u>	<u>836</u>	<u>690</u>
Analysed between Charitable activities	110	726	836	690
	<u>110</u>	<u>726</u>	<u>836</u>	<u>690</u>

Governance costs includes payments to the independent examiners of £726 (2021- £690).

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

9 Tangible fixed assets

	Plant and equipment £
Cost	
At 1 April 2021	2,950
Additions	39,000
At 31 March 2022	41,950
Depreciation and impairment	
At 1 April 2021	2,949
Depreciation charged in the year	7,800
At 31 March 2022	10,749
Carrying amount	
At 31 March 2022	31,201
At 31 March 2021	1

10 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	726	-

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds		Balance at 1 April 2021 £	Movement in funds		Transfers	Balance at 31 March 2022 £
		Income	Expenditure		Income	Expenditure		
Jigsaw music theatre	220	5,235	(2,300)	3,155	9,348	(8,811)	-	3,692
Restricted grants	9,162	-	-	9,162	-	-	-	9,162
Music Society	1,000	-	-	1,000	-	-	-	1,000
Police and Crime Commissioners	-	1,000	(1,000)	-	-	-	-	-
Chester West and Cheshire Council	6,054	4,750	(10,804)	-	-	-	-	-
A Handbag of Harmonies	-	250	(250)	-	-	-	-	-
Earl of Chester	2,000	-	-	2,000	-	-	-	2,000
Cheshire Freemasons	-	500	(500)	-	-	-	-	-
Proud Marys	-	250	(250)	-	-	-	-	-
BBC CIN	-	-	-	-	39,450	-	(39,000)	450
Arts Council Jubilee Project	-	-	-	-	26,759	(4,450)	-	22,309
Rewind Project	-	-	-	-	4,700	(4,700)	-	-
	18,436	11,985	(15,104)	15,317	80,257	(17,961)	(39,000)	38,613

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Restricted funds	(Continued)
The sum of £9,348 was received in connection with the Jigsaw Music Theatre. Of the sum of money received £3,692 is carried forward	
The restricted income received in 2017 from New Homes Bonus administered by Cheshire West and Cheshire Council was for seating and lighting at St Marys Creative space . Of the sum of money received £9,161.97 is carried forward .	
The restricted income received in 2018 from the Music Society was for improvements to St Mary's. Of the sum of money received £1000.00 is carried forward.	
The sum of £2,000.00 was received from The Earl of Chester for Seating and Lighting for St Mary's, this amount is carried forward.	
The sum of £39,450 was received from BBC Children in need. £39,000 of this was spent on capital equipment. This balance has been transferred to unrestricted funds. Of the sum of money received £450 is carried forward.	
The sum of £24,259 was received from the Arts Council in connection with the Jubilee Project. Of the sum of money received £19,809 is carried forward	

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

12 Analysis of net assets between funds

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	31,201	-	31,201	1	-	1
Current assets/(liabilities)	20,492	38,613	59,105	22,708	15,317	38,025
	<u>51,693</u>	<u>38,613</u>	<u>90,306</u>	<u>22,709</u>	<u>15,317</u>	<u>38,026</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).

Charity registration number 1129316

Company registration number 05697760 (England and Wales)

THEATRE IN THE QUARTER LIMITED
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
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- offer opportunities for a broad range of people to get involved in arts activity;
- provide facilities for artists to develop

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

Significant Activities

TIQ built on the skills and outreach developed during the peak of the pandemic in 2 main ways; firstly the company collaborated with International Schools Theatre Association with whom their teenagers engaged with teenagers from across the globe in the making of a groundbreaking digital production focussing on the 'extraordinary year' that they had lived through. Secondly, as face to face activity was able to resume, the artists were able to combine some of the online, recorded and digital activity into the live theatre work, not only in the final blended product of theatre and film, but also in being able to engage with people who for different reasons were still only able to access the activity, and be included, via online platforms. The main projects which TIQ delivered were:

- Teenagers were part of a global digital production
- Teenagers delivered two face to face theatre and film projects
- Children created a site specific film based on their newly created fairy story 'Bella's Magic Quest'
- Children held a first face to face production since the pandemic 'Yule Trolls of Iceland'
- Delivery of Christmas and Spring theatre workshops in Blacon
- Patchwork created a live music performance project for Christmas 2021
- Christmas in Chester Community Project based on 12 Days of Christmas
- Pilot and developmental activity around the intergenerational project for the Platinum Jubilee - involving teenagers meeting and engaging with an older generation in order to interview and share stories.

Charitable Activities

All of the company's activities are in line with its charitable objects.

THEATRE IN THE QUARTER LIMITED

TRUSTEES' REPORT (INCLUDING DIRECTORS' REPORT) (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Financial review

The financial results for the year are shown in the Statement of Financial Activities. Income for the year has increased to £81,991 from £15,671. Expenditure for the year amounted to £29,711 and this has resulted in net profit for the year of £52,280. There are total unrestricted funds of £51,693 and total restricted funds of £38,613 at the year end.

Reserves policy

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. This level of reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed, and are satisfied that systems are in place to mitigate exposure to the major risks.

Plans for the Future

In the year to come, Theatre in Quarter will focus on strengthening its work with young people, reaching out to more marginalised communities and finding ways to integrate the work of its young adults with additional needs into its mainstream activity.

Structure, governance and management

The charity is a company limited by guarantee, the charity is controlled by its governing document, a deed of trust.

The trustees, who are also the directors for the purpose of company law, and who served during the year and up to the date of signature of the financial statements were:

N K Dykes

Mr J R Fryett

V J Griffiths Pearson

A T Jones

B C Pearson

(Resigned 2 August 2021)

Recruitment and appointment of new trustees

Trustees are appointed by the members at a general meeting as and when new or replacement skills are required. During the year two trustees stood down at the Annual General Meeting and were re-elected.

Organisational structure

The board of trustees is elected by the annual general meeting. The board meets four to six times a year and more frequently as required. The board carries full responsibility for the organisation delegating day to day management of activities to its artistic director and business manager.

The trustees' report was approved by the Board of Trustees.



A T Jones

Trustee

Dated: 16 December 2022

THEATRE IN THE QUARTER LIMITED

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF THEATRE IN THE QUARTER LIMITED

I report to the trustees on my examination of the financial statements of Theatre In The Quarter Limited (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity (and also its directors for the purposes of company law) you are responsible for the preparation of the financial statements in accordance with the requirements of the Companies Act 2006 (the 2006 Act).

Having satisfied myself that the financial statements of the charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the charity's financial statements carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 386 of the 2006 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
- 4 the financial statements have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Caroline Blake FCCA
McLintocks (NW) Limited
2 Hilliards Court
Chester Business Park
Chester
Cheshire
CH4 9PX

Dated: 16 December 2022

THEATRE IN THE QUARTER LIMITED

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £	Unrestricted funds 2021 £	Restricted funds 2021 £	Total 2021 £
Income from:							
Donations and legacies	2	-	63,709	63,709	-	5,060	5,060
Charitable activities	3	1,722	16,548	18,270	3,580	6,925	10,505
Investments	4	12	-	12	106	-	106
Total income		<u>1,734</u>	<u>80,257</u>	<u>81,991</u>	<u>3,686</u>	<u>11,985</u>	<u>15,671</u>
Expenditure on:							
Charitable activities	5	<u>11,750</u>	<u>17,961</u>	<u>29,711</u>	<u>11,871</u>	<u>15,104</u>	<u>26,975</u>
Net (outgoing)/incoming resources before transfers		(10,016)	62,296	52,280	(8,185)	(3,119)	(11,304)
Gross transfers between funds		<u>39,000</u>	<u>(39,000)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net income/(expenditure) for the year/							
Net movement in funds		28,984	23,296	52,280	(8,185)	(3,119)	(11,304)
Fund balances at 1 April 2021		<u>22,709</u>	<u>15,317</u>	<u>38,026</u>	<u>30,894</u>	<u>18,436</u>	<u>49,330</u>
Fund balances at 31 March 2022		<u><u>51,693</u></u>	<u><u>38,613</u></u>	<u><u>90,306</u></u>	<u><u>22,709</u></u>	<u><u>15,317</u></u>	<u><u>38,026</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

THEATRE IN THE QUARTER LIMITED

BALANCE SHEET

AS AT 31 MARCH 2022

	Notes	2022 £	£	2021 £	£
Fixed assets					
Tangible assets	9		31,201		1
Current assets					
Cash at bank and in hand		59,831		38,025	
Creditors: amounts falling due within one year	10	(726)		-	
Net current assets			59,105		38,025
Total assets less current liabilities			90,306		38,026
Income funds					
Restricted funds	11		38,613		15,317
Unrestricted funds			51,693		22,709
			90,306		38,026

The company is entitled to the exemption from the audit requirement contained in section 477 of the Companies Act 2006, for the year ended 31 March 2022.

The directors acknowledge their responsibilities for complying with the requirements of the Companies Act 2006 with respect to accounting records and the preparation of financial statements.

The members have not required the company to obtain an audit of its financial statements for the year in question in accordance with section 476.

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The financial statements were approved by the Trustees on 16 December 2022


A T Jones
Trustee

Company registration number 05697760

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Theatre In The Quarter Limited is a private company limited by guarantee incorporated in England and Wales. The registered office is 2 Vicars Lane, Chester, Cheshire, CH1 1QU.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's governing document, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Plant and equipment	20% on cost
---------------------	-------------

1.7 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.8 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Donations and legacies

	Restricted funds	Restricted funds
	2022	2021
	£	£
Donations and gifts	63,709	5,060

3 Charitable activities

	Theatre production 2022 £	Theatre production 2021 £
Tickets and programmes	9,348	8,175
Grants	7,200	1,750
Sales of services by beneficiaries	1,722	580
	18,270	10,505
Analysis by fund		
Unrestricted funds	1,722	3,580
Restricted funds	16,548	6,925
	18,270	10,505
For the year ended 31 March 2021		
Unrestricted funds	3,580	
Restricted funds	6,925	
	10,505	

4 Investments

	Unrestricted funds	Unrestricted funds
	2022	2021
	£	£
Interest receivable	12	106

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

5 Charitable activities

	Theatre production 2022 £	Theatre production 2021 £
Depreciation and impairment	7,800	-
Insurance	1,079	1,079
Production team fees	19,996	24,606
Production costs	-	600
	<u>28,875</u>	<u>26,285</u>
Share of support costs (see note 6)	110	-
Share of governance costs (see note 6)	726	690
	<u>29,711</u>	<u>26,975</u>
Analysis by fund		
Unrestricted funds	11,750	11,871
Restricted funds	17,961	15,104
	<u>29,711</u>	<u>26,975</u>
For the year ended 31 March 2021		
Unrestricted funds	11,871	
Restricted funds	15,104	
	<u>26,975</u>	

6 Support costs

	Support costs £	Governance costs £	2022 £	2021 £
Website Costs	110	-	110	-
Accountancy	-	726	726	690
	<u>110</u>	<u>726</u>	<u>836</u>	<u>690</u>
Analysed between Charitable activities	110	726	836	690
	<u>110</u>	<u>726</u>	<u>836</u>	<u>690</u>

Governance costs includes payments to the independent examiners of £726 (2021- £690).

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

7 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

8 Employees

The average monthly number of employees during the year was:

	2022 Number	2021 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

9 Tangible fixed assets

	Plant and equipment £
Cost	
At 1 April 2021	2,950
Additions	39,000
At 31 March 2022	41,950
Depreciation and impairment	
At 1 April 2021	2,949
Depreciation charged in the year	7,800
At 31 March 2022	10,749
Carrying amount	
At 31 March 2022	31,201
At 31 March 2021	1

10 Creditors: amounts falling due within one year

	2022 £	2021 £
Accruals and deferred income	726	-

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11 Restricted funds

The income funds of the charity include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

	Balance at 1 April 2020 £	Movement in funds		Balance at 1 April 2021 £	Movement in funds		Transfers	Balance at 31 March 2022 £
		Income	Expenditure		Income	Expenditure		
Jigsaw music theatre	220	5,235	(2,300)	3,155	9,348	(8,811)	-	3,692
Restricted grants	9,162	-	-	9,162	-	-	-	9,162
Music Society	1,000	-	-	1,000	-	-	-	1,000
Police and Crime Commissioners	-	1,000	(1,000)	-	-	-	-	-
Chester West and Cheshire Council	6,054	4,750	(10,804)	-	-	-	-	-
A Handbag of Harmonies	-	250	(250)	-	-	-	-	-
Earl of Chester	2,000	-	-	2,000	-	-	-	2,000
Cheshire Freemasons	-	500	(500)	-	-	-	-	-
Proud Marys	-	250	(250)	-	-	-	-	-
BBC CIN	-	-	-	-	39,450	-	(39,000)	450
Arts Council Jubilee Project	-	-	-	-	26,759	(4,450)	-	22,309
Rewind Project	-	-	-	-	4,700	(4,700)	-	-
	18,436	11,985	(15,104)	15,317	80,257	(17,961)	(39,000)	38,613

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

11	Restricted funds	(Continued)
	The sum of £9,348 was received in connection with the Jigsaw Music Theatre. Of the sum of money received £3,692 is carried forward	
	The restricted income received in 2017 from New Homes Bonus administered by Cheshire West and Cheshire Council was for seating and lighting at St Marys Creative space . Of the sum of money received £9,161.97 is carried forward .	
	The restricted income received in 2018 from the Music Society was for improvements to St Mary's. Of the sum of money received £1000.00 is carried forward.	
	The sum of £2,000.00 was received from The Earl of Chester for Seating and Lighting for St Mary's, this amount is carried forward.	
	The sum of £39,450 was received from BBC Children in need. £39,000 of this was spent on capital equipment. This balance has been transferred to unrestricted funds. Of the sum of money received £450 is carried forward.	
	The sum of £24,259 was received from the Arts Council in connection with the Jubilee Project. Of the sum of money received £19,809 is carried forward	

THEATRE IN THE QUARTER LIMITED

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2022

12 Analysis of net assets between funds

	Unrestricted 2022 £	Restricted 2022 £	Total 2022 £	Unrestricted 2021 £	Restricted 2021 £	Total 2021 £
Fund balances at 31 March 2022 are represented by:						
Tangible assets	31,201	-	31,201	1	-	1
Current assets/(liabilities)	20,492	38,613	59,105	22,708	15,317	38,025
	<u>51,693</u>	<u>38,613</u>	<u>90,306</u>	<u>22,709</u>	<u>15,317</u>	<u>38,026</u>

13 Related party transactions

There were no disclosable related party transactions during the year (2021 - none).