

**CHURCH  
RECEIPTS AND PAYMENTS  
ACCOUNTS**

**THE METHODIST CHURCH  
STANDARD FORM OF ACCOUNTS**

|   |
|---|
| Wesley Methodist Church (including Chesterton Methodist Church) |
|---|

FOR THE YEAR ENDED

31 August 2020

|           |         |            |       |
|-----------|---------|------------|-------|
| Cambridge | Circuit | Circuit no | 14/26 |
|-----------|---------|------------|-------|

**Registered Charity - Charity Registration number**

|         |
|---------|
| 1129303 |
|---------|

If not a registered charity **Her Majesty's Revenue and  
Customs Gift Aid number**

(The HMRC number is equivalent to a registered charity number in terms of evidence of charitable status and may be used to give to donors or grant funders wishing to see evidence of the organisation's charitable status. Methodist charities in England and Wales that are not registered charities are excepted from registration under Statutory Instrument 2014 No.242)

Minister:

|                  |
|------------------|
| Revd Colin Smith |
|------------------|

Church Stewards:

|                   |                 |
|-------------------|-----------------|
| Lynda Meharry     | Rachel Hallam   |
| Barbara Sinclair  | Graham Burghall |
| Adrian Mackintosh |                 |
|                   |                 |
|                   |                 |
|                   |                 |
|                   |                 |
|                   |                 |

Treasurer:

|             |
|-------------|
| Paul Ashley |
|-------------|

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2020

Wesley Methodist Church (Including Chesterton Methodist Church)

| SECTION A |   | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
|           |   | £                  | £                | £                   | £                |
| a1        | <b>RECEIPTS</b>                             | Note               |                  |                     |                  |
| a2        | Offerings and Tax recovered                 | 134,985            |                  | 134,985             | 113,927          |
| a3        | Bank and CFB interest and Investment income | 246                |                  | 246                 | 958              |
| a4        | Lettings                                    | 63,475             |                  | 63,475              | 102,717          |
| a5        | Other receipts                              | 31,682             | 7,536            | 39,217              | 17,370           |
| a6        | <b>TOTAL RECEIPTS</b>                       | <b>230,388</b>     | <b>7,536</b>     | <b>237,923 (a7)</b> | <b>234,971</b>   |

| SECTION B |   | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year |
|-----------|---|--------------------|------------------|---------------------|------------------|
| b1        | <b>PAYMENTS</b>   |                    |                  |                     |                  |
| b2        | Circuit Assessment or Share                               | 97,728             |                  | 97,728              | 94,256           |
| b3        | Donations   | 17,297             |                  | 17,297              | 11,407           |
| b4        | Repairs and Maintenance                                   | 28,955             | 42,588           | 71,543              | 39,399           |
| b5        | Utilities (Insurances, water charges, heating & lighting) | 21,452             |                  | 21,452              | 27,842           |
| b6        | Staff   | 49,849             |                  | 49,849              | 52,553           |
| b7        | Other payments  | 25,700             |                  | 25,700              | 22,157           |
| b8        | <b>TOTAL PAYMENTS</b>                                     | <b>240,981</b>     | <b>42,588</b>    | <b>283,569 (b9)</b> | <b>247,613</b>   |

| SECTION C |   | Unrestricted Funds | Restricted Funds | Totals this year    | Totals last year       |
|-----------|---|--------------------|------------------|---------------------|------------------------|
| c1        | <b>NET RECEIPTS/PAYMENTS FOR THE YEAR (a6-b8)</b> | <b>(10,594)</b>    | <b>(35,052)</b>  | <b>(45,646)</b>     | <b>(12,642)</b>        |
| c2        | Total funds brought forward from last year        | 273,822            | 71,416           | 345,238.38 (c6)     | 357,880                |
| c3        | <b>Sub total (c1+c2)</b>                          | <b>263,229</b>     | <b>36,364</b>    | <b>299,593</b>      | <b>345,238</b>         |
| c4        | Transfers and adjustments                         | 2,636              | (2,636)          |                     | (c7)                   |
| c5        | <b>TOTAL FUNDS AT END OF YEAR (c3+c4)</b>         | <b>265,864</b>     | <b>33,728</b>    | <b>299,593 (c8)</b> | <b>345,238.38 (c6)</b> |

| SECTION D   |   | £         | £            |
|---|---|-----------|--------------|
| <b>FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS</b> |   |           |              |
| d   | (these amounts are not to be included in total receipts/payments figures above) |           |              |
| d1  | Balance brought forward from last year  | 2,601     | 2,750        |
| d2  | Offerings/Gifts - received for external organisations                           | 7,991     | 5,609        |
| d3  | Offerings/Gifts - passed to external organisations                              | 10,560    | 5,758        |
| d4  | <b>BALANCE STILL TO BE PAID (d1+d2-d3)</b>                                      | <b>32</b> | <b>2,601</b> |

Wesley Methodist Church (including Chesterton Methodist Church)

**SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**

**SECTION E**

Please follow the Guidance Notes to complete this page

Summary of the Church accounts for the year ended 31 August 2020 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose. This section must be completed to arrive at the gross income and expenditure totals of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts (see Methodist website). Please refer to the guidance notes regarding transfers between the District and connected District Organisations.

| INTERNAL ORGANISATIONS  | Receipts       | Payments       | Net Receipts/<br>Payments | Adjustments | Opening<br>balances | Closing balances |
|---|----------------|----------------|---------------------------|-------------|---------------------|------------------|
| e1  |                |                |                           |             |                     |                  |
| e2  |                |                |                           |             |                     |                  |
| e3  |                |                |                           |             |                     |                  |
| e4  |                |                |                           |             |                     |                  |
| e5  |                |                |                           |             |                     |                  |
| e6  |                |                |                           |             |                     |                  |
| e7  |                |                |                           |             |                     |                  |
| e8 Sub total of Internal Organisations funds                            |                |                |                           |             | (e11)               | (e12)            |
| e9 Church accounts (totals brought forward from page 2 - totals column) | 237,923 (a7)   | 283,569 (b9)   | (45,646)                  | (c7)        | 345,238 (c6)        | 299,593 (c8)     |
| e10 TOTAL CASH FUNDS HELD BY CHURCH                                     | 237,923        | 283,569        | (45,646)                  |             | 345,238 (x)         | 299,593 (y)      |
| Continue on a separate sheet if necessary and bring the totals forward  | TOTAL RECEIPTS | TOTAL PAYMENTS |                           |             |                     |                  |

**SECTION F**

**STATEMENT OF ASSETS AND LIABILITIES**

**CHURCH - CASH FUNDS HELD at 31 August 2020**

|  | OPENING<br>BALANCES | CLOSING<br>BALANCES |
|--|---------------------|---------------------|
| f1 Cash in hand  | 272                 | 292                 |
| f2 Bank Current Account  | 48,159              | 52,802              |
| f3 Bank Deposit Account  |                     |                     |
| f4 Central Finance Board   | 100,612             | 96,429              |
| f5 Trustees for Methodist Church Purposes  | 197,672             | 159,317             |
| f6 Other funds   | (1,477)             | (9,254)             |
| f7 SUB TOTAL - Church accounts   | 345,238 (c6)        | 299,587 (c8)        |
| f8 Total funds held by Internal Organisations (the closing balance total from above) (e12) | (e11)               | (e12)               |
| f9 TOTAL CASH FUNDS HELD BY CHURCH   | 345,238 (x)         | 299,587 (y)         |

**SECTION G**

**OTHER ASSETS and LIABILITIES**

|  | At<br>1 September 2019 | At<br>31 August 2020 |
|--|------------------------|----------------------|
| g1 Investments (include Endowments)                | 139,238                | 133,982              |
| g2 Land & Buildings (see notes re Insurance value) | 14,117,846             | 14,117,846           |
| g3 Other Assets                                    | 342,936                | 342,936              |
| g4 Loan(s) - show amount outstanding at year end   |                        |                      |
| g5 Other Liabilities                               |                        |                      |

f4 Include only Funds held at the Central Finance Board

f5 Include only Funds held at Trustees for Methodist Church Purposes

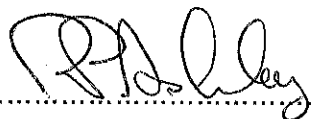
g1 Include any other investments (not the cash element of TMCP trusts accounts this is included in line f5)

Name of Church .. Wesley Methodist Church (including Chesterton Methodist Church)

## Declarations and Scrutiny

I confirm that these Receipt and Payment based accounts for the year to 31 August 2020 have been prepared from the records of the Church and that they include all funds under the control of the Church trustees.

Signature of treasurer .....



Date.....

9/3/21

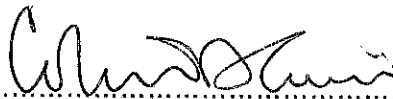
Name and address of treasurer ..... 59 Gilbert Road, Cambridge

Post Code..... CB4 3NZ

### Presentation to the Church trustees

I confirm that the annual report and accounts for the year ended 31 August 2020 were/will be\* presented to the meeting of the Church trustees held on 19 November 2020 .....

Signature of the Chair of the meeting .....



Name of the Chair of the meeting .... Revd Colin Smith

Date

## Independent Examiner's Report to the Trustees of the

**Wesley Methodist Church (including Chesterton Methodist Church)**

Charity Number 1129303

### Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the **Wesley Methodist Church** Church for the year ended 31 August 2020 set out on pages 1 to 3. As the Church's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Church's accounts carried out under section 145 of the Act and, in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

\* delete or circle as appropriate

Name of Church Wesley Methodist Church No 1129303

### Independent Examiner's Statement


I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below\*) which give me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Act; or
- the accounts do not accord with the accounting records.

[the [the

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

I have/have not\* obtained independent verification of all investments with the Trustees for Methodist Church Purposes or held in other trusts, bank balances and funds at the Central Finance Board of the Methodist Church which are individually in excess of £10,000 (ten thousand pounds) at the balance sheet date.

Signature of independent examiner 

Name of independent examiner IAN SHEPLEY FCCA

Relevant professional qualification of independent examiner FCCA

Name of firm (where appropriate) Prentis & Co LLP

Address 115c Milton Road, Cambridge

Post Code CB4 1XE

Date 6<sup>th</sup> May 2021

\* delete or circle as appropriate

Sep-19



# WESLEY CHURCH CAMBRIDGE

## Trustees Annual Report - year to 31<sup>st</sup> August 2020

### Required information

|                             |  |   |
|-----------------------------|--|---|
| Charity name                | Wesley Methodist Church, Cambridge   |   |
| Charity registration number | 1129303  |   |
| Address:                    | Christ's Pieces, Cambridge CB1 1LG   |   |
| Trustee names               | Paul Ashley<br>Barbara Sinclair<br>Graham Burghall<br>Geoff Batty<br>Kathy Batty<br>Janet Davis<br>John Papaloizou<br>Lynda Meharry<br>Timothy Cliff   | Rachel Hallam<br>Elaine Papaloizou<br>Rosemary Tice<br>Adrian Mackintosh<br>Margaret Skempton<br>Natalie Amery<br>Helen Garside-Hornby<br>Tricia Graves |
| Structure and management    | <p>Wesley Methodist Church, as a charity, incorporates the physically and numerically larger Wesley Church and the smaller Chesterton Methodist Church.</p> <p>Wesley Methodist Church is governed and managed in accordance with the standing orders of the Methodist Church. The church is led a minister who chairs the Church Council, the governing body. The members of the Church Council, excluding the minister(s) and representatives of external organisations, are the trustees of the charity. Members of the Church Council are chosen by one of the following processes: (1) Ministers appointed to the church by the Methodist Church (2) ordinary members elected by the annual General Church Meeting (3) stewards of the church, elected by the annual General Church Meeting (4) <i>ex officio</i> officers of the church, such as the treasurer, who are appointed by the Church Council itself (5) representatives from the Methodist Church in the local circuit.</p> <p>The Church Council meets normally three times a year, and receives reports from officers and organisations within the church. Day-to-day management is devolved to the ministers, stewards, the Finance &amp; Property Committee, the Pastoral Committee, and the officers of the church, such as the pastoral secretary, treasurer and property steward.</p> <p>Trustees must all be members of Wesley Methodist Church or Chesterton Methodist Church. They serve for a period of six years at a time, and may be reappointed.</p> |   |

## Objectives in the year

Our objectives are summarised in our mission statement:

Our mission is to be a...

*Worshipping*

*Welcoming*

*Witnessing*

*Christian Community*

- with a distinctive Methodist character serving Cambridge and district. To that end, we intend...
  - To maintain a centre of Christian worship in the Methodist tradition, of high quality and in a wide variety of styles
  - To strengthen expressions of our fellowship and unity in Christ, through growth and nurture and pastoral care
  - To deepen the Christian knowledge and faith of the church community
  - To engage in effective outreach to those who live, work, study or play in central Cambridge
  - To serve the local community through individual participation and the use of our premises
  - To co-operate with other Churches and Christian workers in the city and in our circuit

In particular, we intend to increase our efforts...

- To reach out to children and young people
- To welcome and integrate those who join our community
- To provide adequate resources to reach our targets – resources of people, premises and money to reach our targets in:
  - Increasing small fellowship groups and extending other opportunities for Christian Education
  - Extending the use of premises for outreach and improve interaction with users
  - Improving and extending the use of technology for worship, administration and promotion.

## Activities and achievements

*The year to August 2020 was severely disrupted by the coronavirus pandemic. There was no Annual Church Meeting in the spring of 2020. The following summary is therefore based on reports presented to the Church Council on 3 February 2020 and 19 November 2020, and necessarily reports our activities in two halves of the year.*

### **Wesley Church**

In the **first half** of the year, worship and activities continued as normal:

- Worship: regular worship in the nave on Sunday mornings, and in the Chapel on Sunday evenings. Midweek prayer meetings were also held in the Chapel.
- First Friends: a weekly group for small children and carers, with a Christian ethos.
- King Street Preschool: a weekly group for preschool children.



- Science Meets Faith: a monthly evening meeting with invited speakers.
- Foodcycle: an external organisation uses the premises to provide low/no cost meals to all comers, using food products from supermarkets that would otherwise be thrown away
- Friday Centre: a lunch club for older members others in our church 'family'.

The premises continued to be used by a wide range of other organisations, including the NHS Blood Donation Service, community mutual support groups, music and dance, and others.

Our pastoral outreach was affected and limited by the resignation of the newly appointed Pastoral Outreach Worker at the beginning of the year. Consideration of how to proceed thereafter was halted by the onset of the coronavirus pandemic.

The premises remain in good condition and well maintained. The central heating boiler failed beyond repair in the autumn, and has now been replaced in its entirety.

Our safeguarding policy was reviewed and reaffirmed. There have been no incidents reportable or of concern.

The **second half** of the year brought a halt to almost all activities because of the pandemic lockdown and subsequent restrictions.

- Worship. no regular in-person worship was held at all in this period. A wedding was held on 25 July 202 in accordance with requirements at the time.
- Video services: since the end of April 2020, weekly services have been recorded in the Chapel. The only people present are the minister and the video camera operator, who normally leaves the space for the duration of the recording. The services are combined with readings recorded at home by members, and with recordings of hymns sung by the full congregation in previous years. The complete service is uploaded to YouTube for public viewing. They have proved popular with members of the church and with an unexpectedly large number of people further afield in the UK and other countries.
- The King Street Preschool restarted when permitted, and has continued, but with smaller numbers.
- First Friends, Science Meets Faith, Foodcycle, and the Friday Centre all ceased activities.
- The only external organisation to continue using the premises were the NHS Blood Donation Service.

The minister kept in pastoral contact with members of the church, remotely or distanced, as required by legislation, guidance, and the vulnerability of the persons concerned.

The lay employee custodian of the premises remained in employment throughout the year, and the premises were fully maintained in the second half. The centre manager transferred to working from home, and was part time furloughed.

### ***Chesterton Church***

In the **first half** of the year, worship and activities continued as normal:

- Worship: regular Sunday morning worship either in the Chapel or, for all-age worship, in the Octagon.
- Headway: the charity is a major user of the premises for several days each week
- Little Music Makers: a community singing daytime group for children and their carers. It was brought under the management of the church during the year and will be financially supported by us.

- The premises were used by a range of other community groups, for music, dance and other activities.

In co-operation with Headway, the construction of a new DDA toilet block extension was commenced during the year – it was near complete at the end of August 2020. Plans are still in development for the construction of a new community café on land fronting Green End Road. Our partner, who would both build and operate the café, is New Meaning, a social enterprise that helps disadvantaged people to enter or re-enter employment.

The **second half** of the year brought a halt to almost all activities because of the pandemic lockdown and subsequent restrictions.

- Worship: no regular in person worship was held. Online worship commenced using Zoom, and has been popular.
- Headway ceased all its activities at Chesterton, but was planning to return in September 2020.
- Little Music Makers and other community groups halted all activity.

The part time lay employee administrator remained in post.

The construction of the toilet extension continued with some delay, and an extended construction programme.

The premises remain in good condition and well maintained.

## **Financial review for year ended 31<sup>st</sup> August 2020**

The registered charity consists of Wesley Church proper, and Chesterton Methodist Church, which is formally a 'class' of Wesley Church. The accounts 'books' are kept separate for each church.

Our formal financial statements however, are combined with Chesterton Methodist Church for reporting to the Methodist Church and The Charity Commission. Even combined, our income is still below the threshold (£250,000) above which we would be legally required to employ professional experts to examine our accounts. Nevertheless we do so because the size and complexity of our accounts makes it difficult to find a suitable 'lay' independent examiner. Prentis & Co has acted as our independent examiner.

### ***Wesley Church***

Wesley Church was already expecting to show a deficit in the year, but the pandemic made the situation much worse. About half of the deficit is attributable to the boiler replacement in the autumn, which was funded from reserves. The General Fund deficit of over £36,000 is mainly attributable to the loss of lettings income since March. A transfer of £30,000 from the Legacies & Donations fund was made earlier this summer to support cash flow in the General Fund.

Giving by members has remained steady since March, as many people have switched to one-off donations or standing orders. We are obviously missing the Sunday collection from non-members. Regular giving overall is in the same range as recent years, though slightly down.

Our overall financial position, in terms of 'cash in the bank', remains strong because of past legacies.

During the year we became aware that land held by the trustees of the Betty Calow estate for the benefit of Wesley Church and five other charities was expected to be sold for development, with the proceeds to be distributed to the beneficiaries; they are likely substantially to exceed £100,000. Progress continued on reaching agreement with the proposed buyer/developer. There are no particular hold-ups, but it must be emphasised that it may be some years before we actually receive income.

We make donations under our Planned Giving programme amounting to 10% of the previous year's regular giving (collections and standing orders). Donations arising from giving in 2017-2018, amounting to £7,103.93, has not yet been distributed. From the year 2018-2019 we would now be ready to make donations of £7,232. These two items make up the bulk of the £15,050 in 'Accounts Payable'.

Three funds have now been closed: the Chinese International Fellowship, Pastoral Worker and First Friends, for which no activity is envisaged in the near future. Their balances have been merged with the General Fund.

### ***Chesterton Methodist Church***

Chesterton made a loss of £1,471 in 2019-20 compared to a budgeted surplus of £1,698 (Table A, first column). We were actually on course to exceed the budget until the coronavirus pandemic, which halted income from lettings in the second half of the year. Giving by members was almost up to budget. Staff costs were much less than budget because the increase in hours anticipated to manage extra lettings did not materialise.

Chesterton Methodist Church is engaged in a development project that has income and costs out of proportion to its normal finances. Therefore in these reports the Development Project has been separated from other 'normal' activities. In the past year Chesterton has also taken over responsibility for the Little Music Makers group, which has received funding from legacies and the Circuit Youth fund; this group is also shown separately.

The current Phase 2a of the development project (construction of a toilet extension) was completion at the end of the year. We were fortunate to received generous donations from members, grants from the city council, from our partner, Headway, the circuit and district and other grant-making bodies. At the date of this report we have received a further £30,000 to add to the £26,500 reported here, sufficient to cover at least the bulk of the costs.

Chesterton's balance sheet remains stable, after excluding the Development Project income (Table B). We did not draw from the Trust Fund last year.

### ***Combined charity accounts***

Then financial statements of the registered charity are dominated by the finances of Wesley Church. The charity made a net deficit of £45,646 in 2019-20, on income of £237,923 and expenditure of £283,569. The deficit was funded from reserves. We retain reserves of £299,593 (£265,864 in unrestricted funds and £33,728 in restricted funds). We also hold endowment funds whose value on 31 August 2020 was £133,982.

*Paul Ashley, Treasurer*